

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 13, 2018**

PRESENT	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Miron Croy</td> <td style="width: 50%;">Reeve</td> </tr> <tr> <td>Dan Fletcher</td> <td>Deputy Reeve</td> </tr> <tr> <td>Jason Ruecker</td> <td>Councillor</td> </tr> <tr> <td>Amber Bean</td> <td>Councillor</td> </tr> <tr> <td>David Janzen</td> <td>Councillor</td> </tr> <tr> <td>Peter Frixel</td> <td>Councillor</td> </tr> <tr> <td>Raymond Wetmore</td> <td>Councillor</td> </tr> </table>	Miron Croy	Reeve	Dan Fletcher	Deputy Reeve	Jason Ruecker	Councillor	Amber Bean	Councillor	David Janzen	Councillor	Peter Frixel	Councillor	Raymond Wetmore	Councillor
Miron Croy	Reeve														
Dan Fletcher	Deputy Reeve														
Jason Ruecker	Councillor														
Amber Bean	Councillor														
David Janzen	Councillor														
Peter Frixel	Councillor														
Raymond Wetmore	Councillor														
ATTENDING	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Allan Rowe</td> <td style="width: 50%;">Chief Administrative Officer (CAO)</td> </tr> <tr> <td>Audrey Bjorklund</td> <td>Community Development Manager (CDM)</td> </tr> <tr> <td>Ron Jensen</td> <td>Public Works Manager</td> </tr> <tr> <td>Bonnie Morgan</td> <td>Executive Assistant (EA)</td> </tr> </table>	Allan Rowe	Chief Administrative Officer (CAO)	Audrey Bjorklund	Community Development Manager (CDM)	Ron Jensen	Public Works Manager	Bonnie Morgan	Executive Assistant (EA)						
Allan Rowe	Chief Administrative Officer (CAO)														
Audrey Bjorklund	Community Development Manager (CDM)														
Ron Jensen	Public Works Manager														
Bonnie Morgan	Executive Assistant (EA)														
ABSENT															
CALL TO ORDER	Reeve Croy called the meeting to order at 9:30 a.m.														
<u>ACCEPTANCE OF AGENDA</u> C523-18(11-13-18)	RESOLUTION by Deputy Reeve Fletcher to adopt the agenda governing November 13, 2018 Regular Council Meeting with the addition of 7.a.6 Tree removal within the Hamlets. CARRIED.														
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes															
C553-18(11-13-18)	RESOLUTION by Councillor Bean to adopt the minutes of the October 23, 2018, Organizational Council Meeting, as presented. CARRIED.														
C554-18(11-13-18)	RESOLUTION by Councillor Wetmore to adopt the minutes of the October 23, 2018, Regular Council Meeting, as presented. CARRIED.														
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Council reviewed the most recent Management Team Activity Report.														
C555-18(11-13-18)	RESOLUTION by Councillor Ruecker to accept the October 23, 2018, Management Team Activity Report, as presented. CARRIED.														
Councillor Reports	Councillors submit written or verbal reports for meetings attended.														
C556-18(11-13-18)	RESOLUTION by Councillor Janzen to accept the written and verbal Councillor reports for information, as presented. CARRIED.														

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 REGULAR COUNCIL MEETING
 TUESDAY, NOVEMBER 13, 2018

TENDER OPENING:

Tender– 2018 – 12
 Transportation of
 Water

Council is presented with proposal 2018 - 12 Transportation of Water, to open and analyze results.

C557-18(11-13-18)

RESOLUTION by Deputy Reeve Fletcher to open Tender 2018-12 – Transportation of Water, analyze results and bring back a recommendation to a future Regular Council Meeting.

CARRIED.

Company	Year 1 per tandem load	Year 2 per tandem load	Year 3 per tandem load
4D Holding Worsley Water Service	\$450.00	\$450.00	\$475.00

Date, Time and Place
 Of Council Meetings

As per Procedural Bylaw 233-18 the date of Council meetings are scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.

Section 193 of the Municipal Government Act requires Council to advertise the place of Council or Committee meetings. The meetings shall be advertised in the Monthly newsletter, which is distributed to the County residents' mailboxes.

C558-18(11-13-18)

RESOLUTION by Reeve Croy that Council schedules regular Council meetings to be held on the 2nd and 4th Tuesdays in each month beginning at 9:30 a.m. in the Clear Hills County Council Chambers located at 313 Alberta Ave, Worsley, Alberta, except for December 2018, July 2019, and August 2019, during which months there shall be only one meeting on December 11, 2018, July 16, 2019, August 13, 2019 on those months. CARRIED.

C559-18(11-13-18)

RESOLUTION by Councillor Ruecker that Council schedules Policies and Priorities Committee meetings to take place as needed and called for at a Regular Council Meeting. CARRIED.

RMA Minister
 Meetings

Council has been presented with information in the binders on the meetings that have been accepted while Council is attending the Fall RMA Convention next week. Council is asked to name a spokesperson for each meeting or topic.

C560-18(11-13-18)

RESOLUTION by Councillor Wetmore to appoint Councillor Bean and Councillor Frixel to be the spokesperson during the Minister of Culture & Tourism meeting, and Councillor Bean to be the spokesperson during the Minister of Health. CARRIED.

Reeve Croy recessed the meeting at 10:15 a.m.

Snow Removal –
Cleardale Truck
Parking Lot

The Chief Administrative Officer requests a discussion regarding snow removal on the Cleardale Truck Parking Lot.

Councillor Ruecker entered the meeting at 10:32 a.m.

C561-18(11-13-18)

RESOLUTION by Reeve Croy to snow plow the Cleardale Truck parking lot only as requested. CARRIED.

Tree Removal in
Hamlets

Councillor Janzen requested a discussion regarding tree removal in the hamlets.

C562-18(11-13-18)

RESOLUTION by Deputy Reeve Fletcher to authorize the Cleardale Agricultural Society to remove the dead trees on the County owned lots in the hamlet of Cleardale. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(October 24, 2018,
to November 13, 2018)

A list of expenditures for Clear Hills County for the period of October 24, 2018, to November 13, 2018, is provided for Council's review.

C563-18(11-13-18)

RESOLUTION by Councillor Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 24, 2018 to November 13, 2018 for a total of \$209,635.84. CARRIED.

Third Quarter
Financial Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending September 30, 2018.

C564-18(11-13-18)

RESOLUTION by Reeve Croy that Council accepts for information the financial report for the period ending September 30, 2018. CARRIED.

Policy 1107 –
Honorarium Payment
to Council

Policy 1107 – Honorarium Payment to Council Members provides guidelines for monthly honorariums paid to Council Members for the performance of their duties as elected officials.

C565-18(11-13-18)

RESOLUTION by Reeve Croy that Council increase the honorarium payment to Council Members by 12% effective January 1, 2019 to alleviate the loss incurred by Council Members from the changes to the income tax treatment of Council remuneration. Councillor Wetmore requested a recorded vote:

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For	Against
Janzen	Ruecker
Bean	Wetmore
Croy	Fletcher
Frixel	DEFEATED.

Deputy Reeve Fletcher asked for a reconsidering vote due to the new information regarding 2/3 majority vote required.

C566-18(11-13-18)

RESOLUTION by Deputy Reeve Fletcher for a reconsidering vote due to new information of 2/3 majority vote required being brought forward. CARRIED.

C567-18(11-13-18)

RESOLUTION by Reeve Croy that Council increase the honorarium payment to Council Members by 12% effective January 1, 2019 to alleviate the loss incurred by Council Members from the changes to the income tax treatment of Council remuneration. Councillor Wetmore requested a recorded vote: 2/3 majority vote required.

For	Against
Janzen	Ruecker
Bean	Wetmore
Croy	
Frixel	
Fletcher	CARRIED.

Policy 1126 –
Per Diem Payment

Policy 1126 – Per Diem Payment to Council provides guidelines for per diems paid to reimburse Council Members for attending board and committee meetings.

C568-18(11-13-18)

RESOLUTION by Councillor Bean that Council increase the per diem payment to Council by 12% effective January 1, 2019 to alleviate the loss incurred by Council Members from the changes to the income tax treatment of Council remuneration. 2/3 majority vote required. Councillor Wetmore requested a recorded vote:

For	Against
Janzen	
Bean	
Ruecker	
Croy	
Wetmore	
Fletcher	
Frixel	CARRIED.

COMMUNITY SERVICES
Trappers Course

Councillor Wetmore requested that the topic of trapping courses be included in today's agenda.

C569-18(11-13-18)

RESOLUTION by Deputy Reeve Fletcher to accept for information the discussions regarding trapping courses. CARRIED.

Clear Creek Fire
Committee

Council is presented with budget related recommendations from the November 1, 2018 Clear Creek Fire Committee meeting.

Councillor Bean left the meeting at 11:36 a.m.
Councillor Bean entered the meeting at 11:38 a.m.

C570-18(11-13-18)

RESOLUTION by Councillor Janzen to direct administration to bring back cost estimates and options for a permanent building to house the grassfire unit that is stored in Cleardale for the 2020 budget cycle multi-year capital plan discussion. CARRIED.

C571-18(11-13-18)

RESOLUTION by Councillor Ruecker to include \$25,000 in the 2019 Capital Budget for replacement of the Worsley Fire Department side by side with a heavier duty unit, and that the current unit be sold with the proceeds from the sale going towards the \$25,000 budget for the replacement unit with the balance of the funding to be allocated from the Fire Equipment Reserve. CARRIED.

Councillor Ruecker left the meeting 11:45 a.m.

PUBLIC WORKS
Log Haul Request
DMI.

Council is presented with correspondence from DMI requesting approval to use local roads as log haul routes within Clear Hills County.

C572-18(11-13-18)

RESOLUTION by Deputy Reeve Fletcher to approve the request from DMI requesting approval to use local roads as log haul routes within Clear Hills County. CARRIED.

Road Request 24 &
25-85-7-W6M

Council is presented with information from the Roy Northern on the final wetland assessment. The request was to assess the road allowance for wetlands extending east from municipal township road 854 located at 24 & 25-85-7-W6M.

Two wetlands (WL1, WL2) to the drive-way were identified in LSD 14 and one wetland (WL3) full length extending from LSD 15 and into LSD 16.

C573-18(11-13-18)

RESOLUTION by Reeve Croy to approve the wetlands assessment with the replacement cost to develop (WL1, WL2) to the drive-way for \$301.55 and approve the request for a road to be constructed up to the residence 24 & 25-85-7-W6M as per policy 3201, funds to be allocated from the road construction reserve. CARRIED.

Councillor Ruecker entered the meeting 11:48 a.m.

WRITTEN REPORTS
 MANAGERS

Chief Administrative
 Officer's Report

The Chief Administrative Officer's report was reviewed.

Councillor Janzen left the meeting 11:52 a.m.
 Councillor Janzen entered the meeting 11:54 a.m.

C574-18(11-13-18)

RESOLUTION by Councillor Ruecker to receive the Chief Administrative Officer's report on November 13, 2018, for information, as presented. CARRIED.

Reeve Croy recessed the meeting at 11:57 a.m.
 Reeve Croy reconvened the meeting at 12:38 p.m.

Councillor Ruecker left the meeting 11:58 a.m.
 Deputy Reeve Fletcher left the meeting 12:21 p.m.

Community
 Development
 Manager's Report

The Community Development Manager's report was reviewed.

C575-18(11-13-18)

RESOLUTION by Councillor Bean to receive the Community Development Manager's report on November 13, 2018, for information, as presented. CARRIED.

Public Works
 Manager's Report

The Public Works Managers report was reviewed.

C576-18(11-13-18)

RESOLUTION by Councillor Wetmore to receive the Public Works Manager report on November 13, 2018, for information, as presented. CARRIED.

COUNCIL
 INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C577-18(11-13-18)

RESOLUTION by Councillor Janzen to receive the Councillors Correspondence on November 13, 2018, for information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C578-18(10-23-18)

RESOLUTION by Councillor Janzen to receive for information the November, December 2018 and January 2019 calendars.

Date	Meeting	Councillor
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TUESDAY, NOVEMBER 13, 2018

Nov 30	MMSA	Frixel
Dec 5	DMI	Frixel
Nov 16	Dr Rec/Med Clinic	Bean
Nov 29	NPRL	Fletcher
		CARRIED.

CONFIDENTIAL
ITEM(S)

no items

ADJOURNMENT

Reeve Croy adjourned the November 13, 2018, Regular Council Meeting a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER