

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, DECEMBER 11, 2018**

PRESENT	Miron Croy Dan Fletcher Amber Bean David Janzen Jason Ruecker Peter Frixel Raymond Wetmore	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Audrey Bjorklund Lori Jobson Ron Jensen Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Corporate Service Manager (CSM) Public Works Manager (PWM) Executive Assistant (EA)
ABSENT		
CALL TO ORDER	Reeve Croy called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C607-18(12-11-18)	RESOLUTION by Councillor Bean to adopt the agenda governing December 11, 2018 Regular Council Meeting, with the addition of 7.b.2. Award proposal 2018-P04 Multi-Function Device. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes		
C608-18(12-11-18)	RESOLUTION by Deputy Reeve Fletcher to adopt the minutes of the November 27, 2018, Regular Council Meeting, as presented. CARRIED.	
C609-18(12-11-18)	RESOLUTION by Councillor Janzen to adopt the minutes of the December 3, 2018, Policy and Priority Meeting, as presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Council reviewed the most recent Management Team Activity Report.	
C610-18(12-11-18)	RESOLUTION by Councillor Ruecker to accept the December 3, 2018, Management Team Activity Report, as presented. CARRIED.	
Councillor Reports	Councillors submit written or verbal reports for meetings attended.	
C611-18(12-11-18)	RESOLUTION by Deputy Reeve Fletcher to accept the written and verbal Councillor reports for information, as presented. CARRIED.	

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Policy & Priority
Meeting
Recommendations

A Policy and Priority Committee meeting was held on December 3, 2018. The following recommendations were made to Council as a result of the meeting.

C612-18(12-11-18)

RESOLUTION by Reeve Croy that this Council approves the recommendations by the Policy & Priority committee to proceed with the amendments to Policy 3205 Land Need and Acquisition. CARRIED.

C613-18(12-11-18)

RESOLUTION by Councillor Wetmore that this Council approves the recommendations by the Policy & Priority committee to proceed with the amendments to Policy 3206 Fencing. CARRIED.

C614-18(12-11-18)

RESOLUTION by Deputy Reeve Fletcher that this Council approves the recommendations by the Policy & Priority committee to proceed with the amendments to Policy 3226 Drainage Works and Culverts. CARRIED.

C615-18(12-11-18)

RESOLUTION by Councillor Janzen that this Council approves the recommendations by the Policy & Priority committee to proceed with the amendments to Policy 3241 Industrial Users Access to a well site, Encroachment on and or Upgrading. CARRIED.

C616-18(12-11-18)

RESOLUTION by Councillor Bean that this Council approves the recommendations by the Policy & Priority committee to proceed with rescinding Policy 3243 Unrestricted Access to an Undeveloped Road Allowance. CARRIED.

C617-18(12-11-18)

RESOLUTION by Deputy Reeve Fletcher that this Council approves the recommendations by the Policy & Priority committee to proceed with the amendments to Policy 6801 Continuing Education Scholarship. CARRIED.

C618-18(12-11-18)

RESOLUTION by Councillor Frixel that this Council approves the recommendations by the Policy & Priority committee to bring back Policy 7001- Operational Grant for Recreation Board for more discussion. CARRIED.

Policy 3205-Land
Need Acquisition

Council is presented with revised draft Policy 3205 - Land Need and Acquisition.

C619-18(12-11-18)

RESOLUTION by Reeve Croy to amend Policy 3205 - Land Need and Acquisition; removing borrow pit compensation when the road is being built at that land owner's request and amend the purchase price to acquire land to reflect a more accurate amount per acre as per the current Schedule of Fees – Purchase of Goods and Services, as presented. CARRIED.

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Bylaw No. 237-18
Schedule of Fees
Purchase of Goods

Council is presented with the draft Bylaw No. 237-18 Schedule of Fees-Purchase of Goods and Services as requested at the December 3, 2018 P & P meeting.

C620-18(12-11-18)

RESOLUTION by Councillor Frixel to table the draft Bylaw No. 237-18 Schedule of Fees-Purchase of Goods and Services until the next Regular Council Meeting. CARRIED.

Policy 3206 - Fencing

Council is presented with revised draft Policy 3206 - Fencing.

C621-18(12-11-18)

RESOLUTION by Councillor Wetmore to amend Policy 3206 Fencing, repairing fences damaged by municipal operations on private land only. CARRIED.

Policy 3226 –
Drainage Works and
Culverts

Council is presented with revised draft Policy 3226 - Drainage Works and Culverts.

C622-18(12-11-18)

RESOLUTION by Reeve Croy to amend Policy 3226 - Drainage Works and Culverts, removing section 2 from the current policy. CARRIED.

Policy 3241 –
Industrial Users
Access

Council is presented with revised draft Policy -3241 Industrial Users Access.

C623-18(12-11-18)

RESOLUTION by Councillor Janzen to amend Policy 3241 Industrial Users Access to a well site, Encroachment on and or Upgrading, adding a wetland assessment will be completed by the industry prior to any activities taken place. CARRIED.

Policy 3243 –
Unrestricted Access
to an Undeveloped
Road Allowance

Council is presented with Policy 3243 - Unrestricted Access to an Undeveloped Road Allowance for further action.

C624-18(12-11-18)

RESOLUTION by Councillor Frixel to rescind Policy 3243 - Unrestricted Access to an Undeveloped Road Allowance as recommended in resolution P602-18(12-03-18). CARRIED.

CORPORATE
SERVICES

Accounts Payable
(November 28, 2018,
to December 11,2018)

A list of expenditures for Clear Hills County for the period of November 28, 2018, to December 11, 2018, is provided for Council's review.

C625-18(12-11-18) **RESOLUTION by Councillor Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 28, 2018 to December 11, 2018 for a total of \$358,743.41. CARRIED.**

Award 2018-P04
Multi-Function Device Council is presented with a recommendation for award of Proposal 2018-P04 Multi-Function Device.

C626-18(12-11-18) **RESOLUTION by Councillor Bean to award Proposal 2018-P04 Multi-Function Device to Hi-Tech Business Systems for a Canon imageRUNNER ADVANCE C7570i II at a cost of \$19,152.65 plus G.S.T. CARRIED.**

Reeve Croy recessed the meeting at 10:15 a.m.
Reeve Croy reconvened the meeting at 10:26 a.m.

COMMUNITY
SERVICES

Policy 6801-
Continuing Education
Scholarship

Council is presented with an amended Continuing Education Scholarship Policy 6801, as recommended at the December 3, 2018 Policies and Priorities Committee Meeting.

C627-18(12-11-18) **RESOLUTION by Councillor Bean to table the Continuing Education Scholarship Policy 6801 until the next Regular Council meeting, removing the levels. CARRIED.**

Policy 7001-
Operational Grant
For Recreation Boards

As requested Council is provided with information on recreation boards, as an outcome from their discussion on Policy 7001-Operational Grant for Recreation Boards at their December 3, 2018 Policies and Priorities Committee Meeting.

C628-18(12-11-18) **RESOLUTION by Councillor Frixel to amend Policy 7001-Operation Grant for Recreation Boards by removing 4.3 and allowing Recreation Boards to allocate operating funds to Provincial recreation sites. CARRIED.**

C629-18(12-11-18) **RESOLUTION by Councillor Bean to table the discussion on Policy 7001 Operational Grant for Recreation Boards until a future Regular Council meeting. CARRIED.**

Compound Gate

Council is presented with a cost estimate to replace the County compound gate with an electric gate for increased security of the equipment and materials stored in the compound. This qualifies for partial reimbursement over a three year period through the Risk Pro credit program the County insurance provider offers for projects that increase security and reduce the risk of loss.

C630-18(12-11-18)

RESOLUTION by Deputy Reeve Fletcher to include funds in the 2019 Operating Budget for the replacement of the Compound Gate with an electric gate, with the next three years of the annual Risk Pro credit from the County insurance provider to be used towards the cost of this increased security and loss reduction project. **CARRIED.**

PUBLIC WORKS

Log Haul Request
Manning Forest
Products

Council is presented with correspondence from Manning Forest Products requesting approval to use local roads as log haul routes within Clear Hills County.

C631-18(12-11-18)

RESOLUTION by Reeve Croy to approve the log haul request from Manning Forest Products to use local roads as log haul routes within Clear Hills County. **CARRIED.**

Proceed to Tender
New Mower

Council to proceed to tender for a new mower.

C632-18(12-11-18)

RESOLUTION by Councillor Wetmore to proceed to tender for the purchase of a new mower as per the Multi Year Capital Plan. **CARRIED.**

Proceed to Tender
Two new pick-up
Trucks

Council to proceed to tender for two new pick-up trucks.

C633-18(12-11-18)

RESOLUTION by Councillor Ruecker to proceed to tender for the purchase of two new pick-up trucks as per the Multi Year Capital Plan. **CARRIED.**

Reeve Croy recessed the meeting at 11:06 a.m.
Reeve Croy reconvened the meeting at 11:15 a.m.

DELEGATION:

Mr. Todd Loewen
(UCP) MLA for
Grande Prairie-Smoky

Mr. Todd Loewen (UCP) MLA for Grande Prairie-Smoky will be in attendance at 11:15 a.m. to have a general discussion with Council.

Reeve Croy recessed the meeting at 11:52 a.m.
Deputy Reeve Fletcher left the meeting at 12:08 p.m.
Reeve Croy reconvened the meeting at 12:25 p.m.

C634-18(12-11-18)

RESOLUTION by Councillor Ruecker to receive the delegation and general discussion from Mr. Todd Loewen (UCP) MLA for Grande Prairie-Smoky for information. **CARRIED.**

WRITTEN REPORTS

MANAGERS

Chief Administrative
Officer's Report

Nothing to report

Community
 Development
 Manager's Report

The Community Development Managers report was reviewed

C635-18(12-11-18)

RESOLUTION by Councillor Janzen to receive the Community Development Managers report on December 11, 2018, for information, as presented. CARRIED.

Public Works
 Manager's Report

Nothing to report.

COUNCIL
 INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C636-18(12-11-18)

RESOLUTION by Councillor Bean to receive the Council Correspondence for information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C637-18(12-11-18)

RESOLUTION by Councillor Wetmore to receive for information the December 2018 January and February 2019 calendars.

Date	Meeting	Councillor
Jan 10	NWSAR	Bean, Croy
Dec 11	Burnt REC	Croy
Dec 12	CHC	Bean, Fletcher, Croy
Jan 18	NAEL	Croy
		CARRIED

CONFIDENTIAL
 ITEM(S)

Legal

One legal item was discussed in a closed meeting.

C638-18(12-11-18)

RESOLUTION by Councillor Janzen that Council close the meeting to the public for a legal item at 12:44 p.m. CARRIED.

C639-18(12-11-18)

RESOLUTION by Council Bean to revert back to the public meeting at 1:00 p.m. CARRIED.

ADJOURNMENT

adjourned the December 11, 2018, at 1:01 p.m. Regular Council Meeting

 DATE

 REEVE

 DATE

 CHIEF ADMINISTRATIVE OFFICER