

**AGENDA  
CLEAR HILLS COUNTY  
POLICY & PRIORITY COUNCIL MEETING  
TUESDAY, JANUARY 15, 2019**

The Policy & Priority meeting of the Council for Clear Hills County will be held on Tuesday, January 15, 2019, commencing at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

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- 1. CALL TO ORDER**
- 2. AGENDA**
- 3. MINUTES**
- 4. DELEGATION(S)**
- 7. NEW BUSINESS**
  - a. COUNCIL**
    - 1. Village of Hines Creek Information ..... 2**
- 12. ADJOURNMENT**

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Policies & Priorities Meeting
Meeting Date:	January 15, 2019
Originated By:	Council
Title:	<b>Village of Hines Creek</b>
File:	68-02-02

### DESCRIPTION:

Council requested information to review and a discussion regarding setting a meeting date with the Village of Hines Creeks future viability.

### BACKGROUND:

C5-19(01-08-19) RESOLUTION by Councillor Frixel to schedule a Policy and Priorities meeting for January 15, 2019. CARRIED.

### **January 8, 2019 RFD**

The Village of Hines Creek Council would like to schedule a Joint meeting to discuss the future viability of the Village.

C105-18(02-27-18) RESOLUTION by Deputy Reeve Fletcher to schedule an Ad-Hoc Joint Committee with the Village of Hines Creek to research the impacts of dissolution and viability of the Village of Hines Creek on March 14, 2018 at 10:30 a.m. at the Clear Hills County Council Chambers. CARRIED.

### RECOMMENDATION:

RESOLUTION BY to recommend Council .....

Initials show support - Reviewed by:

Manager:

CAO:



Village of Hines Creek Policy & Priority Meeting Information

<b>Elected Officials</b>	<b>Village of Hines Creek</b>	<b>Clear Hills County</b>
Mayor/Reeve	Hazel Reintjes	Miron Croy
Deputy	Camille Zavisha	Dan Fletcher
Councillor	Megan Bjornson	Peter Frixel
Councillor	*The village currently has a ministerial order allowing them to run with 3 elected officials	Jason Ruecker
Councillor		David Janzen
Councillor		Raymond Wetmore
Councillor		Amber Bean

<b>Population</b>	<b>Village of Hines Creek</b>	<b>Clear Hills County</b>
Total Population	346	3033
Population by ward		
Ward 1	*The Village does not have a ward system	499
Ward 2		469
Ward 3		403
Ward 4		431
Ward 5		603
Ward 6		432
Ward 7		196

<b>Misc.</b>	<b>Village of Hines Creek</b>	<b>Clear Hills County</b>
Full time employees	4	13
Memberships in regional Commissions	NPRL	NPRL
Total Area of Municipality (H)	289.9 H	1,468,352.0
Number of Hamlets	0	2
Length of open roads maintained (km)	12.50	1,895.60
Paved Roads (km)		67
Paved Roads in Hamlets (km)		4
Water mains length (km)	5	69.90
Waste water Mains Length (km)	5	5.80
Storm Drainage Mains Length (km)	0.49	
Number of Dwelling Units	181	1,072
Regional Water line (km)		64

<b>Legislated Organizations</b>	<b>Village of Hines Creek</b>	<b>Clear Hills County</b>
Planning agency (MMSA)	None	Yes
Housing management body (NPHF)	Yes	Yes

<b>Taxation &amp; assessment</b>	<b>Village of Hines Creek</b>	<b>Clear Hills County</b>
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Village of Hines Creek Policy & Priority Meeting Information

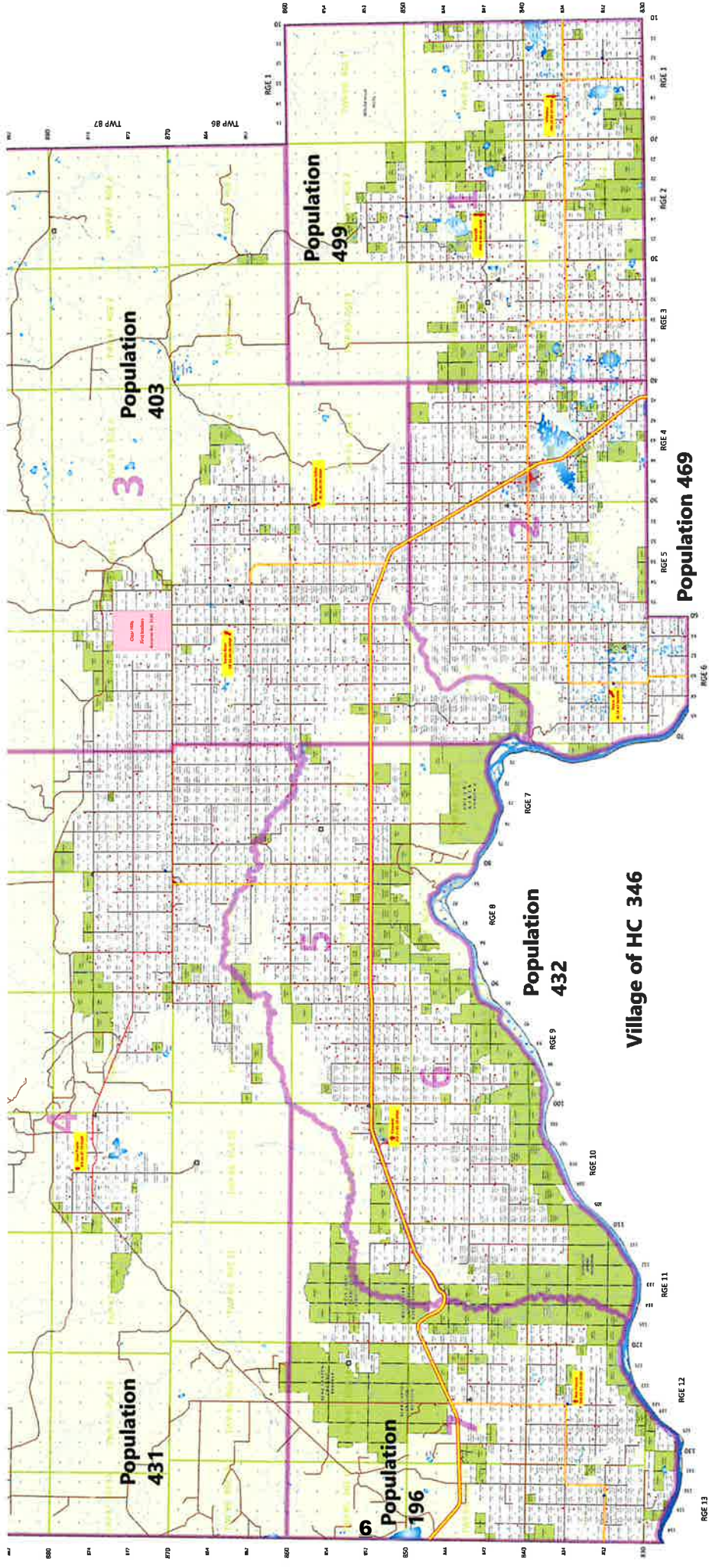
<b>Municipal Tax Rate</b>		
Residential	17.11	1.30221
Farmland	17.11	6.97055
Non-Residential	36.72	14.64590
Machinery & Equipment	36.72	14.64590
<b>Assessment</b>		
Residential	13,218,550	135,460,430
Farmland		40,666,250
Non-Residential	6,705,070	651,507,060
Machinery & Equipment	19,923,620	263,677,720

<b>Finance (2017)</b>	<b>Village of Hines Creek</b>	<b>Clear Hills County</b>
Assets	1,551,776	35,084,879
Liabilities	75,502	4,509,623
Net Financial Assets (Net Debt)	1,476,274	30,575,526
Non-Financial Assets	8,038,289	86,548,065
Accumulated Surplus	9,541,563	117,123,321
Outstanding Debt	500,000.00	0

<b>Item</b>	<b>Village Cost</b>	<b>County Cost</b>
Recreational Sites Within the Village (Rec Board Funding)	County	84,500 through Rec Board funding. HC Arena
Hines Creek Seniors Handi Bus	County	18,550 100% of all costs for operating and maintaining
Recycle Bins	County	6,000 annually
Fire fighting services	5%	95%
Fire Fighting Equipment		100%
FCSS Funding	Village gives 100% to School liaison position (PRSD)	Application process, various programs
Street Sweeper	County	3,000 annually to store to store in HC
Weed control	County	Cost recovery
Development Services	County	Cost recovery
Continuing Education		100%
Mutual Aid Emergency	Assistance when needed	Assistance when needed

Village of Hines Creek Policy & Priority Meeting Information

Services	Village of Hines Creek	Clear Hills County & Hamlets
*Recycling (County Supplied)	County	100%
Transfer Stations	County	9 facilities through-out County
Curb Side Garbage collection	<b>Water, Sewer, Garbage:</b> Residential 168.00/bimonthly Commercial 176.00/bimonthly Metered Accounts - The Village has 7 metered accounts and are charged as follows: Flat Rate 27.00 for first 3000 gallons used and 6.75 for each additional 1000 gallons thereafter <b>Water Meters:</b> In 2015 the Village received funding through the Federal Gas Tax Program for a water meter project however, as the monies were not spent within two years, we must reallocate those monies to a different project.	0
Water Meters		\$335-\$2,010 per water meter
Domestic potable water		.021 per gallon
Industrial potable water		.05 per gallon
Industrial non-potable water		.04 per gallon
Wastewater		.0060 per gallon
*Raw water Supply (shortage)		
Hamlet/Village Snow removal	Public Works provides for snow removal from roadways, alleyways and sidewalks  Private Snow Removal is provided at a fee of \$20.00/driveway only after essential snow removal is completed however administration recommends that residents contact privately for snow removal as the Village does not want to compete with private industry.	Contracted
*Street sweeper	0	100%
Fire services	5%	95%
Recreations	<i>Total Arena &amp; Fitness Center Expenses \$135,443.53 Total Arena &amp; Fitness Center Revenue \$158,503.93</i>	
Emergency management		
Business licencing	yes	-
Fire Permits	yes	-
Seniors		Senior Driveway Snowplowing/summer grading
Grading/maintenance		Contracted
Rental Equipment		100 % County owned
Subdivision & expansion	The Village does not have any subdivision plans currently.	



Services:

Utilities:

Water, Sewer, Garbage - Residential 168.00/bimonthly

Commercial 176.00/bimonthly

Metered Accounts – The Village has 7 metered accounts and are charged as follows:

Flat Rate 27.00 for first 3000 gallons used and 6.75 for each additional 1000 gallons thereafter

Snow Removal:

Public Works provides for snow removal from roadways, alleyways and sidewalks.

Private Snow Removal is provided at a fee of \$20.00/driveway only after essential snow removal is completed however Administration recommends that residents contact privately for snow removal as the Village does not want to compete with private industry.

Water Meters:

In 2015 the Village received funding through the Federal Gas Tax Program for a water meter project however as the monies were not spent within two years we must reallocate those monies to a different project.

Subdivision:

The Village does not have and subdivision plans at this time.

Dave Shaw Recreation Complex:

I have attached an un audited revenue and expense report as of December 31, 2018 which reflects both the revenues and expenses for both the arena and the fitness center as they are both housed within the Dave Shaw Recreation Complex.

Debenture for Paving:

I have attached the loan repayment schedule for 500,000.00.

Dave Shaw Arena and Fitness Center Revenue Expense Report as of December 31, 2018

<b>Arena &amp; Fitness Center Revenue</b>			
1-75-00-410-00	Sale of Service Fitness	\$ 10,444.71	Hall, Arena & Ice Rental,
1-73-00-410-00	Sale of Service Arena	\$ 33,980.22	Fitness Center Memberships
	Other Rev from own		
1-73-00-590-00	Source	\$ 7,800.00	A&C, Food Booth
	Provincial Conditional Grant		
1-73-00-840-00	Grant	\$ 51,279.00	MSI Operating
1-73-00-850-00	Other Rev from Grants	\$ 50,000.00	Rec Brd, CHC
1-75-00-850-00	Other Rev from Grants	\$ 5,000.00	VOHC-Fitness Center
	<b>Total Arena &amp; Fitness Center Revenue</b>	<b>\$158,503.93</b>	

**Arena & Fitness Center Expenses**

2-73-00-110-00	Salaries & Wages	\$ 19,515.46	Arena Custodian/F.C Facilitator
2-75-00-110-00	Employer Contributions	\$ 811.24	GPP, EI
2-73-00-130-00	Employee Benefits	\$ 196.34	Health, Dental Life Ins freight, postage & phone, internet
2-73-00-132-00	Transp & Communications	\$ 1,869.60	
2-73-00-216-00	Internet	\$ 2,139.00	
2-75-00-220-00	Information Services	\$ 619.82	advertising
2-73-00-274-00	Insurance	\$ 19,536.18	olympia, building, contents etc
2-75-00-274-00	Repairs & Maintenance	\$ 24,427.67	
2-73-00-250-00	General Goods & Supplies	\$ 5,652.01	
2-73-00-510-00	Utilities	\$ 53,473.21	
2-75-00-510-00	Honorarium/Services	\$ 7,200.00	Arena Management
2-73-00-540-00			
2-73-00-990-00			
	<b>Total Arena &amp; Fitness Center Expenses</b>	<b>\$ 135,443.53</b>	



Village of Hines Creek

ISSUED:15-Jun-2018

LOAN REPAYMENT SCHEDULE FOR: \$500,000.00

TO ALBERTA CAPITAL FINANCE AUTHORITY

Account No. 4002400

Payment Number	Date	Payment Amount	Principal	2.83200% Interest	Outstanding Principal
1	15-Dec-2018	\$28,882.28	\$21,802.28	\$7,080.00 ✓	\$478,197.72
2	15-Jun-2019	\$28,882.28	\$22,111.00	\$6,771.28 ✓	\$456,086.72
3	15-Dec-2019	\$28,882.28	\$22,424.09	\$6,458.19 ✓	\$433,662.63
4	15-Jun-2020	\$28,882.28	\$22,741.62	\$6,140.66	\$410,921.01
5	15-Dec-2020	\$28,882.28	\$23,063.64	\$5,818.64	\$387,857.37
6	15-Jun-2021	\$28,882.28	\$23,390.22	\$5,492.06	\$364,467.15
7	15-Dec-2021	\$28,882.28	\$23,721.43	\$5,160.85	\$340,745.72
8	15-Jun-2022	\$28,882.28	\$24,057.32	\$4,824.96	\$316,688.40
9	15-Dec-2022	\$28,882.28	\$24,397.97	\$4,484.31	\$292,290.43
10	15-Jun-2023	\$28,882.28	\$24,743.45	\$4,138.83	\$267,546.98
11	15-Dec-2023	\$28,882.28	\$25,093.81	\$3,788.47	\$242,453.17
12	15-Jun-2024	\$28,882.28	\$25,449.14	\$3,433.14	\$217,004.03
13	15-Dec-2024	\$28,882.28	\$25,809.50	\$3,072.78	\$191,194.53
14	15-Jun-2025	\$28,882.28	\$26,174.97	\$2,707.31	\$165,019.56
15	15-Dec-2025	\$28,882.28	\$26,545.60	\$2,336.68	\$138,473.96
16	15-Jun-2026	\$28,882.28	\$26,921.49	\$1,960.79	\$111,552.47
17	15-Dec-2026	\$28,882.28	\$27,302.70	\$1,579.58	\$84,249.77
18	15-Jun-2027	\$28,882.28	\$27,689.30	\$1,192.98	\$56,560.47
19	15-Dec-2027	\$28,882.28	\$28,081.38	\$800.90	\$28,479.09
20	15-Jun-2028	\$28,882.28	\$28,479.09	\$403.19	\$0.00
		\$577,645.60	\$500,000.00	\$77,645.60	