

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, JULY 16, 2019**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, July 16, 2019, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
a. Previous: Regular Council Meeting Minutes, June 25, 2019.....	2
4. DELEGATION(S)	
a. Todd Loewen, MLA.....	10
b. Worsley Pioneer Club 10:00 a.m.	12
5. PUBLIC Hearing	
6. TENDER OPENING- 9:45 a.m.	
a. Request for Proposal Opening – RFP 2019-04, Brushing	30
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report.....	31
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3. Economic Development - George Lake.....	40
4. May 22, 2019 Policy and Priority Meeting	41
b. CORPORATE SERVICES	
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c. COMMUNITY SERVICES	
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2. Mackenzie Municipal Services Agency Agreement	60
3. Peace Valley Snow Riders	61
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6. Municipal Development Plan Bylaw 243-19	100
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d. PUBLIC WORKS	
1. Request for Proposal Awarding RFP 2019-04, Brushing	105
2. Request for Quote Awarding - RFQ 2019-08, Wetland Assessment ..	106
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
a. Chief Administrative Officer's Report.....	
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d. Public Works Manager's Report.....	117
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11. CLOSED MEETING ITEMS	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JUNE 25, 2019**

PRESENT	Miron Croy Dan Fletcher Amber Bean Jason Ruecker Peter Frixel Raymond Wetmore	Reeve Deputy Reeve Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager (PWM) Executive Assistant (EA)
CALL TO ORDER	Reeve Croy called the meeting to order at 9:30 a.m.	
ABSENT:	David Janzen	Councillor
<u>ACCEPTANCE OF AGENDA</u> C310-19(06-25-19)	RESOLUTION by Councillor Ruecker to adopt the agenda governing June 25, 2019, Regular Council Meeting with the following additions and omissions; addition 7.a.5. Secondary Highway 717, addition 7.a.6 of Declaration of Municipal Agricultural Disaster, Omission 4.c. RMA Member Visit is cancelled. CARRIED	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes		
C311-19(06-25-19)	RESOLUTION by Councillor Wetmore to adopt the minutes of the June 11, 2019, Regular Council Meeting, as presented. CARRIED.	
C312-19(06-25-19)	RESOLUTION by Councillor Bean to adopt the minutes of the June 18, 2019, Policy and Priority Meeting, as presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Council reviewed the most recent Management Team Activity Report.	
C313-19(06-25-19)	RESOLUTION by Councillor Frixel to accept the June 11, 2019, Management Team Activity Report, as presented. CARRIED.	
Councillor Reports	Councillors submit written or verbal reports for meetings attended.	
C314-19(06-25-19)	RESOLUTION by Deputy Reeve Fletcher to accept the written and verbal Councillor reports for information, as presented. CARRIED.	
Intermunicipal		

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Collaboration
Framework (ICF)

Council is presented with a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and Saddle Hills County.

C315-19(06-25-19)

RESOLUTION by Councillor Ruecker to give first reading to Bylaw 241-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and Saddle Hills County. CARRIED.

C316-19(06-25-19)

RESOLUTION by Reeve Croy to give second reading to Bylaw 241-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and Saddle Hills County. CARRIED.

C317-19(06-25-19)

RESOLUTION by Deputy Reeve Fletcher to proceed to third and final reading to Bylaw 241-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and Saddle Hills County. CARRIED UNANIMOUSLY.

C318-19(06-25-19)

RESOLUTION by Councillor Frixel to give third reading to Bylaw 241-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and Saddle Hills County. CARRIED.

TENDER OPENINGS:

Tender Opening-
Tender 2019-05,
Shingling Project

Council is presented with Tender 2019-05, Shingling Project, to open and analyze results.

C319-19(06-25-19)

RESOLUTION by Councillor Wetmore to open Tender 2019-05, Shingling Project, analyze results and bring back a recommendation later in today's Regular Council Meeting. CARRIED.

Company	Amount
Standard Roofing & Exteriors Ltd.	\$31,271.80
Heritage Commercial Roofing	\$45,670.00
4299604 Canada Inc.	\$48,000.00

Tender Opening-
Tender 2019-06,
Compound Gate

Council is presented with Tender 2019-06, Compound Gate, to open and analyze results.

C320-19(06-25-19)

RESOLUTION by Councillor Bean to open Tender 2019-06, Compound Gate, analyze results and bring back a recommendation later in today's Regular Council Meeting. CARRIED.

Company	Amount
---------	--------

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Northern Doors Ltd.	\$27,202.62
The Yard Master Ltd.	\$29,925.00

Tender Opening-
RFQ 2019-08,
Wetland Assessment

Council is presented with RFQ 2019-08, Wetland Assessment, to open and analyze results.

C321-19(06-25-19)

RESOLUTION by Councillor Ruecker to open RFQ 2019-08, Wetland Assessment at 9:45 a.m., analyze results and bring back a recommendation to a future Regular Council Meeting.

CARRIED.

Company	Amount
Silverberry Pro	\$16,320.15
Millennium EMS Solutions Ltd.	\$9,760.00
Fieva Biological Consulting Ltd.	\$ to be calculated
CPP Environmental	\$10,484.25
Ecofor Consulting Ltd.	\$7,875.00
Klohn Crippen Berger Ltd.	\$13,794.00
Roy Northern	\$26,760.00
Pintail Environmental Consulting Ltd.	\$12,085.00
Matrix Solutions	\$ to be calculated
Vertex	\$24,658.00
Velocity Group	\$7,454.00

Calendar Photo
Contest

Council is presented with photos submitted from Clear Hills County ratepayers for the 2020 CHC Calendar. All photos submitted are now the property of CHC and may still be featured on Clear Hills County social media channels.

C322-19(06-25-19)

RESOLUTION by Councillor Ruecker to receive the photos submitted from Clear Hills County ratepayers for the 2020 CHC Calendar for information.

CARRIED.

DELEGATIONS:
Hinterland Cemetery

Jim Vass with the Hinterland Cemetery group will be in attendance at 10:45 to present their General Grant application for \$17,500 for a project that the following work: mechanical removal of dead trees that are damaging and threatening the cemetery infrastructure, completion of setup of a seacan storage shed, purchase of a 44" lawn mower with snow blower attachment and replacement of the chain link fence where it has been destroyed by falling trees.

Reeve Croy recessed the meeting at 10:29 a.m.
Reeve Croy reconvened the meeting at 10:39 a.m.

C323-19(06-25-19)

RESOLUTION by Deputy Reeve Fletcher to approve a 2019 General Grant of \$15,000.00 to the Hinterland Cemetery group

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funds to be allocated from the Rate Stabilization Reserve.
CARRIED.

Secondary Highway
 717

Council requested a discussion regarding correspondence from Cherry Canyon Ag Society.

C324-19(06-25-19)

RESOLUTION by Deputy Reeve Fletcher to table the discussion regarding the SEC 717 correspondence from Cherry Canyon Ag Society until a future Council meeting.
CARRIED.

C325-19(06-25-19)

RESOLUTION by Councillor Frixel to draft a letter to Ryan Konowalyk, Regional Director for Peace Region Alberta Transportation requesting immediate maintenance on secondary highway 717.
CARRIED.

Mackenzie Municipal
 Services Agency

Mackenzie Municipal Services Agency (MMSA) will be in attendance at 11:20 a.m. to present to council the new strategic plan and for council to consider continued membership in the MMSA.

C326-19(06-25-19)

RESOLUTION by Reeve Croy to receive for information Mackenzie Municipal Services Agency (MMSA) delegation presenting to council the new strategic plan and for council to consider continued membership in the MMSA.
CARRIED.

Declaration of
 Municipal Agricultural
 Disasters

Councillor Ruecker requested a discussion regarding Declaration of Municipal Agricultural Disasters.

C327-19(06-25-19)

RESOLUTION by Reeve Croy to receive the discussion regarding Declaration of Municipal Agricultural Disasters for information.
CARRIED.

CORPORATE
 SERVICES

Accounts Payable
 (June 12, 2019 to
 June 15, 2019)

A list of expenditures for Clear Hills County for the period June 12, 2019 to June 25, 2019, is provided for Council's review.

C328-19(06-25-19)

RESOLUTION by Deputy Reeve Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 12, 2019 to June 25, 2019 for a total of \$601,305.72 with funds to be transferred from Long Term Investments, with an additional \$450,000.00 to be transferred to cover AB School Fund Requisition.
CARRIED.

COMMUNITY
 SERVICES

Intermunicipal

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Subdivision and
Development
Appeal Board
Bylaw 240-19

Council is presented with Intermunicipal Subdivision and Development Appeal Board Bylaw 240-19, this bylaw will establish Clear Hills County as a partnering municipality with 15 other municipalities in the Intermunicipal Subdivision and Appeal Board that is described in the Peace Regional Subdivision and Development Appeal Board agreement.

C329-19(06-25-19) **RESOLUTION by Reeve Croy to give first reading to Bylaw 240-19 being a bylaw of Clear Hills County, Alberta for the purpose of authorizing the municipality to enter into an agreement to establish an Intermunicipal Subdivision and Development Appeal Board. CARRIED.**

C330-19(06-25-19) **RESOLUTION by Councillor Ruecker to give second reading to Bylaw 240-19 being a bylaw of Clear Hills County, Alberta for the purpose of authorizing the municipality to enter into an agreement to establish an Intermunicipal Subdivision and Development Appeal Board. CARRIED.**

C331-19(06-25-19) **RESOLUTION by Councillor Wetmore to proceed to third and final reading of Bylaw 240-19. CARRIED UNANIMOUSLY.**

C332-19(06-25-19) **RESOLUTION by Deputy Reeve Fletcher to give third and final reading to Bylaw 240-19 being a bylaw of Clear Hills County, Alberta for the purpose of authorizing the municipality to enter into an agreement to establish an Intermunicipal Subdivision and Development Appeal Board. CARRIED.**

Reeve Croy recessed the meeting at 11:56 a.m.
Reeve Croy reconvened the meeting at 12:39 p.m.

Peace Regional
Subdivision and
Development Appeal
Board

Council is presented with the Peace Regional Subdivision and Development Appeal Board agreement and is requested to approve the appointment of the individuals listed as members and appointment of individuals listed as clerks; terms to commence August 1, 2019.

C333-19(06-25-19) **RESOLUTION by Reeve Croy to approve the appointment of the individuals listed on the attached Schedule "A" as members of the Peace Regional Subdivision and Development Appeal Board. CARRIED.**

C334-19(06-25-19) **RESOLUTION by Councillor Wetmore to approve the appointment of the individuals listed on the attached Schedule "B" as clerks to the Peace Regional Subdivision and Development Appeal Board. CARRIED.**

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George Lake
Recreation
Lease Boundaries

Alberta Environment and Parks has contacted the County to let us know that portions of the George Lake campground infrastructure are outside the boundaries of the recreation lease, and that this will require an amendment application to enlarge the recreation lease to include this existing development. The original recreation lease was filed by sketch plan in the 1960s. Council is presented with a proposal and cost estimate to increase the recreation lease boundaries.

C335-19(06-25-19)

RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.

Fire Ban Bylaw

Council is presented with draft Fire Ban Bylaw No. 242-19, as directed.

C336-19(06-25-19)

RESOLUTION by Deputy Reeve Fletcher to give first reading to Bylaw 242-19 being a bylaw of Clear Hills County, Alberta for the prevention of fires and the preservation of life and property from injury or destruction by fire. CARRIED.

C337-19(06-25-19)

RESOLUTION by Councillor Bean to give second reading to Bylaw 242-19 being a bylaw of Clear Hills County, Alberta for the prevention of fires and the preservation of life and property from injury or destruction by fire. CARRIED.

C338-19(06-25-19)

RESOLUTION by Reeve Croy to proceed to third and final reading of Bylaw 242-19. DEFEATED.

Tender Award-
Tender 2019-05,
Shingling Project

Tender 2019-05, Shingling Project was opened earlier in today's meeting. Council will be presented with an analysis of the results.

C339-19(06-25-19)

RESOLUTION by Deputy Reeve Fletcher to award Tender 2019-05, Shingling Project, to Standard Roofing & Exteriors Ltd. for \$31,271.80 plus pre-approved extras and GST. CARRIED.

Tender Award-
Tender 2019-06,
Compound Gate

Tender 2019-06, Compound Gate, was opened earlier in today's meeting. Council will be presented with an analysis of the results.

C340-19(06-25-19)

RESOLUTION by Councillor Frixel to table the awarding of Tender 2019-06, Compound Gate, until the July 16, 2019 Council meeting. CARRIED.

PUBLIC WORKS
Policy 3201 Road

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Construction Council is presented with draft Policy 3201 Road Construction for review.

C341-19(06-25-19) **RESOLUTION by Deputy Reeve Fletcher to receive the discussion regarding Policy 3201 Road Construction for information. CARRIED.**

Tender Award
Tender 2019-07
Access Road

Tenders were opened for Tender 2019-07 Construction of Access Road for access to SE 25-85-7-W6M on Tuesday May 28, 2019 at 9:45 a.m. Council is presented with an analysis of the results.

C342-19(06-25-19) **RESOLUTION by Councillor Wetmore to not award Tender 2019-07 Construction of Access Road for access to SE 25-85-7-W6M due to budgetary constraints. CARRIED.**

C343-19(06-25-19) **RESOLUTION by Councillor Ruecker that the County take over the maintenance of the access road to SE 25-85-7-W6M. CARRIED.**

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

The Chief Administrative Officers report was reviewed.

C344-19(06-25-19) **RESOLUTION by Reeve Croy to receive the report from the Chief Administrative Officer, for information, as presented. CARRIED.**

Community
Development
Manager's Report

The Community Development Managers verbal report

C345-19(06-25-19) **RESOLUTION by Councillor Ruecker to receive the Community Development Managers report on June 25, 2019, for information, as presented. CARRIED.**

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C346-19(06-25-19) **RESOLUTION by Councillor Wetmore to receive the Public Works Managers report on June 25, 2019, for information, as presented. CARRIED.**

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C347-19(06-25-19) **RESOLUTION by Reeve Croy to receive the correspondence on June 25, 2019, for information, as presented. CARRIED.**

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CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C348-19(06-25-19)

RESOLUTION by Councillor Ruecker to receive for information the June, July and August 2019 calendars.

Date	Meeting	Councillor
July 18	NWSAR	Croy, Bean
Aug 23	NAEL	Croy
July 9	HPEC	Bean
July 18	HPEC	Bean
August 9	Zone 4	All
August 23-25	RPAP Skills	Bean
		CARRIED.

CONFIDENTIAL
ITEM(S)

ADJOURNMENT

Reeve Croy adjourned the June 25, 2019, Regular Council Meeting at 1:51 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Todd Loewen, MLA- DELEGATION
File:	11-02-02

DESCRIPTION:

Todd Loewen, MLA for Central Peace – Notley will be in attendance July 16, 2019 to meet with Council and have a general discussion.

ATTACHMENTS:

Central Peace – Notley Electoral Boundaries

RECOMMENDED ACTION:

RESOLUTION by..... to accept the delegation from Todd Loewen, MLA for Central Peace – Notley for information.

Initials show support - Reviewed by:

Manager:

CAO:



Central Peace-Notley

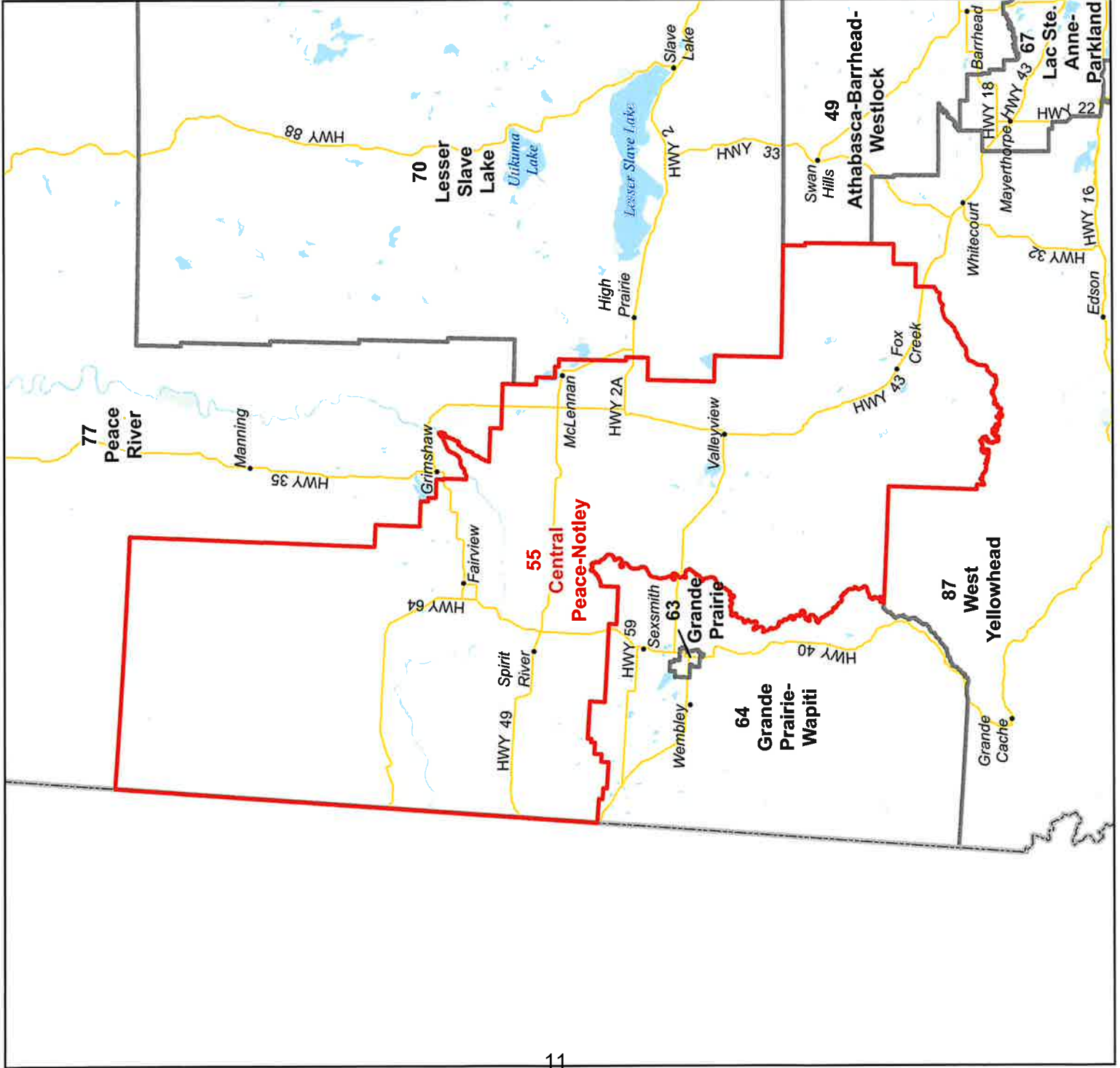
Provincial Electoral Division 55

Central Peace-Notley

Provincial Electoral Division



Sources: Provincial Electoral Division, Elections Alberta (in Effect for the 2019 Provincial General Election); BaseMap, Esri's World Street Map



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	DELEGATION – WORSLEY PIONEER CLUB 10:00 A.M.
File:	62-02-02/62-10-29

DESCRIPTION:

A Delegation from the Worsley Pioneer Club will be in attendance at 10:00 a.m. to present their request for \$94,975.00 grant to purchase a new Senior's Bus.

BACKGROUND:

The Pioneer Club came as a delegation to the May 28, 2019 meeting, and again to the June 18, 2019 P&P meeting, and are coming back with information as directed on a bus they are seeking to purchase to replace the 2002 unit.

BUDGET/COSTS:

- No budget
- Grant funds, if approved, would need to be included in the 2020 budget or be allocated from the Seniors Reserve in 2019
- Estimated cost of the funding that the group is requesting is \$94,975.00

ATTACHMENTS:

- General Grant Application package.

OPTIONS:

1. Accept for information
2. Approve a General Grant of \$ _____ and include the dollars in the 2020 Operating Budget
3. Approve a General Grant of \$ _____ and allocate the funds from the Seniors Reserve.

RECOMMENDED ACTION:

RESOLUTION by _____ to _____

Initials show support - Reviewed by:

Manager:

ABj

CAO:

[Signature]

July 12/2019

The Worsley Pioneer Club would like to revisit

Our request for purchasing a new bus to replace our 2002 bus. As suggested I called Isac Fehr who is president of the Cleardale Enhancement Society. We had set June 25/19 for a meeting. Isac was unable to attend the meeting saying that something had come up. At this time he said that a bus was not a priority for them.

*The
Worsley Pioneer Clubre respectfully request a general grant of \$94,975.00 for the purchase of a new handi bus. Our bus is a 2002 and has some problems,that are due to age. The bus is a way that enables several of our members get groceries and also get to go on outings that make it possible to be independent and in their own home.*

Margaret C. Morgan



President

July 9 2019

This is a list of problems with our bus.

- 1. No air conditioning*
- 2. Aluminium mount tracks corroding and swelling*
- 3. Rear door pin holes rusting out*
- 4. Main bus door doesn't close tightly*
- 5. General rust*
- 6. Unsure at this time if wheelchair lift works*

Allan Rowe

From: john@dynamicsspecialty.com
Sent: July-11-19 3:48 PM
To: Allan Rowe
Subject: 19 Passenger Bus

Hi Allan,

We have a para transit bus that just about finished being built, our unit # is 5972-A, it's a 2019 Girardin G5 20 passenger convertible to 16 passengers + 2 wheelchairs.

This one is on a Chevrolet chassis.

We will be able to bring the price down on this to \$99,975.00, if this works for you.

It will be ready for delivery in a week or so.

We can have one built identically on a Ford chassis for the same amount \$99,975.00, which would be ready for the end September – mid October.

I hope this all helps.

Thank you,

John Cappelletti

Sales and Service Coordinator, Alberta



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Cell: 1-780-910-9502

Email: john@dynamicsspecialty.com

Website: www.dynamicsspecialty.com

Cash Flow – 2019 Girardin G5 20 passenger convertible to 16 passengers + 2 wheelchairs	
Purchase price including GST	\$104,973.75
GST Rebate	\$4,998.75
	\$99,975.00
Cash contribution – Worsley Pioneer Club	\$5,000.00
Outstanding funds required	\$94,975.00
Requested amount for General Grant from Clear Hills County	\$94,975.00

ASSET**Current Assets**

Chequing Bank Account	9,538.99	
Account Receivable	0.00	
GST Receivable	0.00	
Float	0.00	
GIC - Non Redeemable	23,458.58	
Cashable GIC - Redeemable	0.00	
Total Current Assets		32,997.57
Total Current Assets		32,997.57

Capital Assets

Property, Bldg.Equip net of am...	215,926.29	
UFA Equity	161.42	
Total Capital Assets		216,087.71
Total Capital Assets		216,087.71

TOTAL ASSET	249,085.28
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LIABILITY**Current Liabilities**

Accounts Payable	0.00	
GST/HST Charged on Sales	0.00	
GST/HST Paid on Purchases	-69.13	
Tax Payable	0.00	
Total Liabilities		-69.13
Total Liabilities		-69.13

TOTAL LIABILITY	-69.13
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EQUITY**Owners Equity**

Invested in Capital Asset	215,926.29	
Retained Earnings - Previous Y...	34,211.61	
Current Earnings	-983.49	
Total Owners Equity		249,154.41
TOTAL EQUITY		249,154.41

LIABILITIES AND EQUITY	249,085.28
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REVENUE**Sales Revenue**

Donations	0.00
Fundraising	0.00
Grants	0.00
GST Rebate	0.00
Hall Rental	315.00
Handibus Reimbursement	236.20
Interest Income	0.09
Membership Dues	140.00
Dividend Income	0.00
Net Sales	691.29

TOTAL REVENUE **691.29**

EXPENSE**Expenses**

Advertising & Promotions	100.00
Fundraising Expenses	0.00
GST	143.35
Handibus Expenses	0.00
Property Insurance	0.00
Interest & Bank Charges	0.00
Professional Fees	0.00
Building Repairs and Maintena...	50.00
Supplies	227.01
Sub Contract	0.00
Telephone	179.37
Utilities	975.05
Wages - Janitor	0.00
Total Expenses	1,674.78

TOTAL EXPENSE **1,674.78**

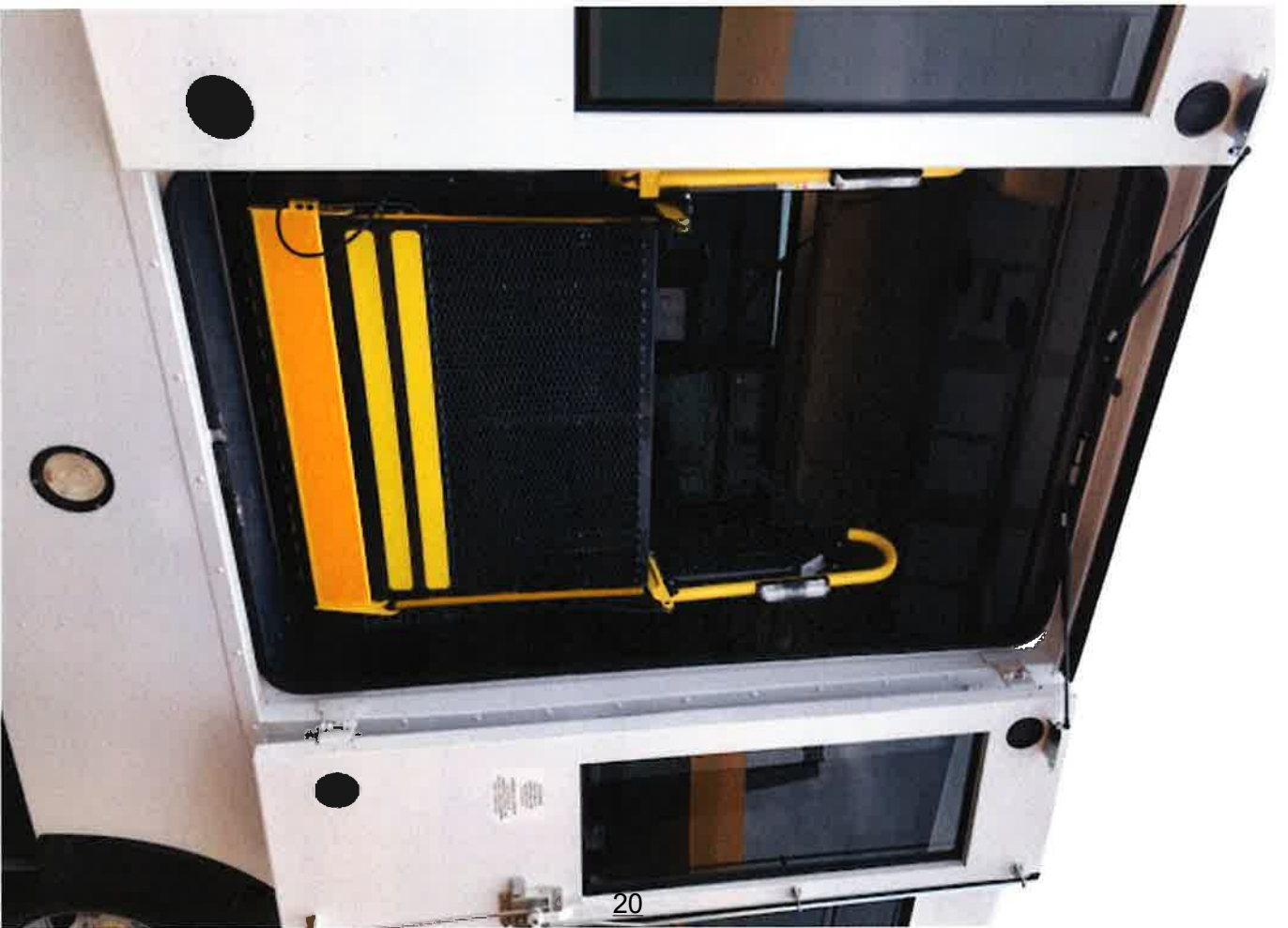
NET INCOME **-983.49**

RE: Shuttle Bus/Para Transit Bus

The warranty for the Girardin body is a base 1 year 20,000 km and structure 5 year 60,000 km.
The warranty for the World Trans body is a base 3 year 57,936 km and structure 5 year 160,934 km.
The Ford chassis warranty is 3 years 60,000 km.
You can see that the World Trans product has a much longer warranty, its one of the best in the shuttle bus industry.
If you need any other information, just ask.

Have a great day!











19-0470 00 REV: F

G5 COMMERCIAL BUS
20 PASSENGERS

VEHICLE DESCRIPTION:

STATE SPEC: BRITISH COLUMBIA
CHASSIS YEAR: 2019
BODY YEAR: 2019

PREPARED BY: LUC RAYMOND

DATE: MARC-7 -19
QUOTE: 041520





[10' HIGH] PEOPLE, [10' HIGH] BUS.

P.O.A. : 19-0470 00 REV: F

G.M.
G5 COMMERCIAL BUS
20 PASSENGERS

CONTROL ID: RV-30162 190307 PAGE: 4 OF 8

DYNAMIC SPECIALTY VEHICLES LTD

Body - Base

Option	Description	Price	Option	Description	Price
BD5	BODY FLAT FLOOR 176/177" G5 76"		LGZ	STEPWELL LED LIGHT	
BU1	BUMPER REAR ALUMINUM 3/16		LJ2	EXTERIOR LIGHTS SIDE LIFT DOOR(ADA)	
BW1	PANEL BELOW WINDOW - ALUMINUM		LLP-L	LICENSE PLATE LIGHT LED	
CPO	CHASSIS PREPARATION		LN2-3M	REFLECTORS REAR (4) RED-3M	
CRC	RIVET COVER COMMERCIAL		LR0	LIFT DOOR 2 LEAVES REAR	
CST	STRUCTURAL CAGE		LR0-L	HDCP DOOR HANDLE WITH KEY	
EDG	CLEAR GLASS ENTRANCE DOOR		LST-L	STOP & TAIL LED LIGHTS	
EEL	DOD ELECT CONTROL		MVW	MORE VIEW CLR GLASS TP	
EIA	DECAL EMER/D - BILINGUAL		NWH	NO WHEEL HOUSINGS	
ESK	EXTERIOR SKINS		PEW	PAINT EXTERIOR OXFORD WHITE	
EWF	EXT WINDOW TRIM		PLH	REINF.PLATE HDCP DOOR 403/404 G5	
E32	DOUBLE OPENING DOOR 32 IN		PSBC	PAINTED ENT/STEP BODY COLOR MATCH	
FDC	FORD OR GM CONSOLE W/SWITCHES		PST	HEADPADS GREY	
FGL	INT & EXT FINISHING PARTS		RDB	EMERGENCY EXIT AJAR BUZZER	
FSR-1	STANDARD FRONT STRUCTURE		RDW2-G	REAR DOOR GLASS (2) DARK TINT 26%	
GLC	GLOVE COMPARTMENT		RD2	RR DOOR 2 GLASSES	
GRG	GRAVEL SHIELDS MOLDED		RFCR	REAR CAP SB OR COM STANDARD	
GUT	DRIP RAILS		RSR-1	REAR STRUCTURE STANDARD	
GVWR-142	GVWR 14,200LB GM		SBA	FMVSS 210 SEAT BELT ANCHORAGE	
ISRR	INT FINITION RR STD		SFS	STANDARD FLOOR STRUCTURE	
ITC-P0RS	PNT ROOF SKINS 0 R/H SPEAKERS STD		SKG	SIDE SKIN SUPP & M/FLAP	
ITST	INTERIOR FINISH STANDARD		SLND-D	ELEC SYS W/RELAY 80A	
LAH-S	STANDARD LED DOME LIGHTS		SRT-S	CENTRAL SPEAKERS IN CEILING	
LBU	BACK-UP LIGHTS		SV1	STATIC ROOF VENT	
LCL-L	IDENTIF. & CLEARANCE LIGHTS LED		UC1	UNDERCOATING BODY ONLY	
LDN-L	DIRECTIONAL LED LIGHTS NO ARROW		V20-1	SHUT-OFF VALVE 1X UNDER BODY	
LE2-L	SIDE DIRECT,LED LIGHTS ARMORED YEL		WHT	WHEEL WELL TRIM BLACK	
LGM-3	DEC BIRD & STREAMER BLACK ENG		WRC	2 BACK WINDOWS DARK TINT (26%)	
LGT	LIFT/D GLASS (2) DARK TINT (26%)		WSS-S	WIRING SYSTEM STANDARD	





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P.O.A. : 19-0470 00 REV: F

G.M.
G5 COMMERCIAL BUS
20 PASSENGERS

CONTROL ID: RV-30182 190307 PAGE: 5 OF 8

Body - Requirements

Option	Description	Price	Option	Description	Price
ALI	ALIGNMENT		I10	INTERLOCK LIFT ON IGNITION	
DG2	DRIVE LINE GUARD FRONT/REAR		LHB-1	RED LIGHT INT. EMERGENCY WINDOWS	
EXB-L	RELOCATE EXHAUST TO REAR LEFT		MUD	MUD FLAPS	
FS5	FLOOR ALUMINIUM AND STEEL		SSS	STANDARD SEAT SUPPORT	
HCD	HANDICAP DECALS (2) 8X9		TWD	KIT REFLEC (3)	
HS1	ENTRANCE DOOR, HEATED				

Body - Options

Option	Description	Price	Option	Description	Price
AA-40IT	A/C ACC 40K+OEM EVA/RR ROOF/C 2COMP		GCY2-2	ENTR GRAB LH 1 1/4 IN YEL/KNU 2PCS	
ALS	ADDITIONAL LEAF SPRING (1)		GDY2-2	ENTR GRAB RH 1 1/4 IN YEL/KNU 2PCS	
4 ARL	U.S. ARM FLIP UP ARMREST LH		HEA	HEATER REAR 1X 42000 + 1X 20500BTU	
6 ARR	U.S. ARM FLIP UP ARMREST RH		HHNC-2	HEATER HOSES DOUBLE (2X)	
BBX-DX17	BBX DELETE W/BAT AUX 17+		IM4	INT MIRROR CONVEX 8IN FRONT RIGHT	
BRA-2D-S	RETR. SEAT BELT USR DBL W/S/C IACT.S		ISF-1	INT FRONT SKINS W/WINDOW IN CAP	
4 BRA-2DL	RETRACT. SEAT BELT (U.S.R.) DBL LH		LJ1	EXTERIOR LIGHTS ENTRANCE DOOR (ADA)	
4 BRA-2DR	RETRACT. SEAT BELT (U.S.R.) DBL RH		LRT3-L	RICON LIFT K5510 FMVSS 33X54 LH/P	
BRA-3DL	RET. SEAT BELT 2P FLIP SEAT LH (USR)		L2L-1	RR/DOOR LATCH 3 PTS W/KEY	
BUA	BACKING SAFETY HORN SAE 97DBA		MODR-5	MODESTY RH GRAY VINYL	
BUG-3W	ROSCO WHT BACKUP CAM W/SCR IN MIR		MRCHA-Z6	MIRROR ROSCO COM HTD S/S W/TIMER	
CF35LIL000	FRD STD FOLD 35 LH 008		P2S-FFAS	PLYWOOD 1/2" W/FFAS	
4 CS35LIL000	FRD STD RECL 35 LH HB 008		QSC-KIT	SLIDE&CLICK PUCK KIT	
4 CS35RIL000	FRD STD RECL 35 RH HB 008		RCFW	FRONT CAP COM W/WINDOW	
C640FF-008	DBL FW/FL FU/FILL M/B LH 008		RDR3	GAS SHOCK REAR DOOR RETAINER	
DPO-3	DECALS 3 PUSH-OUT WINDOWS COM		RF6	RUNNING BOARD LEFT ALUMINUM	
EDES	ELECTRIC ENTRANCE DOOR KEY SWITCH		SGR	STANCHION & GUARD RH CM	
FFAS	FLAT FLOOR ANGLE STEP		TDSS	TIE DOWN S/C STORAGE SYSTEM	
FGSW-ZFFAS	SMOOTH GREY FLR WHT/N A/STEP ZENITH		WDC3	WIN T-S TINT 26% W/3 P/O	
FSS-2	LOCALIZED FLIP SEAT SUPPORT		1BV	BETWEEN WIN W/VINYL BLK GLOSS	





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P.O.A. : 19-0470 00 REV: F

G.M.
G5 COMMERCIAL BUS
20 PASSENGERS

CONTROL ID: RV-30162 190307 PAGE: 6 OF 8

Chassis

Option	Description	Price	Option	Description	Price
ABS	4 WHEEL DISC BRAKES WITH ABS		R7P	SCHOOL BUS PROGRAM	
AG1	DRIVER POWER SEAT		TC	TRANSPORTATION CHARGES	
AJ3	AIR BAG DRIVER'S SIDE ONLY		TFA	FEDERAL EXCISE TAX	
ANC	SHUTTLE BUS PACKAGE		TP3	BATTERY, 770 BOTH PRIMARY& ISOLATED	
AS5	SEAT FRONT BUCKET WITH CLOTH TRIM		UE1	ON STAR	
BA3	CONSOLE WITH SWING OUT STORAGE		UFA	OUTSIDE TEMPERATURE DISPLAY	
BNC	BODY SOFT MOUNT DONUT & BOLT (PUCK)		UJ1	BRAKE WARNING INDICATOR SYSTEM	
CZA	GM UPFITTER ALLOWANCE		US8	RADIO AM/FM W/CD/MP3	
C60	FRONT DASH AIR		VTP	VOLTMETER TEMPERATURE & OIL PRESSURE	
C71	GVWR 14200 LBS		V10	COLD CLIMATE PACKAGE	
DTRL	DAYTIME RUNNING LAMPS		V14	TRANSMISSION OIL COOLER	
EBH	ENGINE BLOCK HEATER		V40	STOP/TURN SIGNAL CIRCUITS	
ENC-HVAC	PROV.AUX.HEATER PLUMBING & WIRING		V46	FRONT CHROME STEEL BUMPER	
GAZ	EXTERIOR PAINT- SUMMIT WHITE		WWI	INTERMITTENT WINDSHIELD WIPERS	
GT5	REAR AXLE RATIO; 4.10		XHF	FRONT TIRE LT225/75R16E ALS B/L(YHF	
JL4	STABILITRAK SYSTEM		ZQ3	TILT STEERING & SPEED CONTROL	
KC4	COOLING EXTERNAL ENGINE OIL COOLER		ZR7	CHROME FRONT BUMPER	
KW5	ALTERNATOR 220 AMPS		ZX1	HIGH BACK BUCKET DRIVER'S ONLY	
K05	ENGINE BLOCK HEATER		177	177 " WHEEL BASE	
L96	ENGINE VORTEC 6.0L GAS V6		2WT	PREFERRED EQUIPMENT GROUP	
MYD	6-SPEED AUT.TRANSMISSION		4300	FRONT GAWR 4300 LBS	
NE7	REAR MOUNTED FUEL TANK 57 GALLONS		8600	REAR GAWR 8600 LBS	
NST	WITHOUT SPARE TIRE		9L7	ACCESSORY POWER CIRCUITS	
PWS	POWER STEERING		9T7	RIGHT SIDE DOOR DELETE	
R05	DUAL REAR WHEELS		93G	TRIM CLOTH MEDIUM DARK PEWTER	

Miscellaneous

Option	Description	Price	Option	Description	Price
1 025	25.00 % ON BODY AND OPTIONS				
1 026	EXW				
1 027	ORDER CHANGE FEE				

Order Changes

Option	Description	Price	Option	Description	Price
REVISION: A (RV-29463)					
1	CHANGE FLOORING FROM FGSW-FFAS TO F				
REVISION: B (RV-29554)					
1	CHANGE BUC-3 TO BUC-3W				





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1-	BUC-3	ROSCO BACKUP CAM W/SCR IN MIR
1	BUC-3W	ROSCO WHT BACKUP CAM W/SCR IN MIR

REVISION: C (RV-29555)

1	ADD LHB-1
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REVISION: D (RV-29677)

1	DO CHANGES REQUESTED BY CUSTOMER
	BBX-DR-D BBX DOOR DELETE
1-	BBX-LCK BBX DOOR LOCKABLE
1-	BBX-PLT BBX TRAY STANDARD
	BBX-PLT-D BBX TRAY DELETE
1-	BBX-SLD BBX TRAY SLIDES
	BBX-SLD-D BBX MECANISM DELETE
1-	BBX-X BBX W/AUX BAT.
19-	BFA FIXED SEAT BELT BLACK COMM SEATS
4	BRA-2DL RETRACT,SEAT BELT (U.S.R.) DBL LH
4	BRA-2DR RETRACT,SEAT BELT (U.S.R.) DBL RH
1	EDES ELECTRIC ENTRANCE DOOR KEY SWITCH
1-	EX3 EXTINGUISHER 10 LBS
1-	FDH FIRST AID KIT CSA D409/D250 CAN
3	LHB-1 RED LIGHT INT.EMERGENCY WINDOWS
1-	MODL-5 MODESTY LH GRAY VINYL
1-	PDJ-L YELLOW PAD LH COMMERCIAL
1-	PDJ-R YELLOW PAD RH COMMERCIAL
1-	SGL STANCHION & GUARD LH CM
1	1BV BETWEEN WIN W/VINYL BLK GLOSS

REVISION: E (RV-29721)

1	ADD BBX-DX17/SKG/HEA DELETE SKG-1/B
1-	BBX-D BATTERY BOX SIDE DELETE
	BBX-DX17 BBX DELETE W/BAT AUX 17+
1	HEA HEATER REAR 1X 42000 + 1X 20500BTU
1-	HEAB HEATER REAR 42K FLR + 26K WALL
	SKG SIDE SKIN SUPP & M/FLAP
1-	SKG-1 SIDE SKIN SUPP & M/FLAP W/BBX/STC

REVISION: F (RV-30162)

1	CHANGE BRA-3DL TO BRA-2D-S
1	BRA-2D-S RETR,SEAT BELT USR DBL W/S/C /ACT,S
1	BRA-3DL RET,SEAT BELT 2P FLIP SEAT LH (USR)

Deleted Spec(s)

	Option	Description	Price	Option	Description	Price
20	BFA	FIXED SEAT BELT BLACK COMM SEATS				
1	FDH	FIRST AID KIT CSA D409/D250 CAN				



P.O.A. : 19-0470 00 REV: F
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G5 COMMERCIAL BUS
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CONTROL ID: RV-30162 190307 PAGE: 7 OF 8



G.M.
G5 COMMERCIAL BUS
20 PASSENGERS

1	LRT3	RICON LIFT K5510 FMVSS 33X54
1	PDJ-L	YELLOW PAD LH COMMERCIAL
1	SGL	STANCHION & GUARD LH CM
1	EX3	EXTINGUISHER 10 LBS
1	GCY-1	ENTR GRAB LH 1 1/4 IN YEL/KNU
1	GDY-1	ENTR GRAB RH 1 1/4 IN YEL/KNU
1	MODL-5	MODESTY LH GRAY VINYL
1	PDJ-R	YELLOW PAD RH COMMERCIAL





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Detailed Seat Description

Qty	Option	Description
1	CF35LIL000	FRD COMMERCIAL STANDARD FOLD MID 35 /LEFT SIDE COLOR: /LVL: 6 008 REPEL GEM GEM BLUE 61105008 (193) CLOTH /NO GRAB HANDLE
4	CS35LIL000	FRD COMMERCIAL STANDARD RECLINER HI 35 /LEFT SIDE COLOR: /LVL: 6 008 REPEL GEM GEM BLUE 61105008 (193) CLOTH /NO GRAB HANDLE
4	CS35RIL000	FRD COMMERCIAL STANDARD RECLINER HI 35 /RIGHT SIDE COLOR: /LVL: 6 008 REPEL GEM GEM BLUE 61105008 (193) CLOTH /NO GRAB HANDLE



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Request for Proposal Opening – RFP 2019-04, Brushing
File:	32-13-02

DESCRIPTION:

Council is presented with RFP 2019-04, Brushing, to open and analyze results.

BACKGROUND:

RFP 2019-04, Brushing, closed on Friday July 12, 2019 at 4:00 p.m.

C292-19(06-11-19) RESOLUTION by Councillor Wetmore to proceed to tender for the removal of approximately 46km of dead fall and overhanging trees along right of way on the Clear Prairie Road from Range Road 92.5 (Ski Hill Road) west to Range road 123 then south to Highway 64. CARRIED.

BUDGET:

\$20,000.00

RECOMMENDED ACTION:

RESOLUTION by...to open RFP 2019, Brushing, at 9:45 a.m., analyze results and bring back a recommendation later in today's Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-04

DESCRIPTION:

Management activity report for June 25, 2019

ATTACHMENTS:

- Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for June 25, 2019, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for June 25, 2019

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2019		
P135-19	03/25/19	RESOLUTION by Deputy Reeve Fletcher that the discussion regarding the Cleardale Sewer be brought back to a future Regular Council meeting. CARRIED.	PWM	In Waiting
		May 28, 2019		
C264-19	05/28/19	RESOLUTION by Reeve Croy to approve the disposal of the vehicles and various items as presented, at a local auction sale this summer. CARRIED.	PWM	In waiting
C265-19	05/28/19	RESOLUTION by Councillor Wetmore to obtain quotes for the required wetland assessments on Range road 54 south of township road 842 to secondary Highway 685, excluding the portion near BF 73475 and range road 60 south of township road 834 to township road 832 plus 200 meters each way, west and south of township road 832. CARRIED.	PWM	Open June 25
		June 11, 2019		
C289-19	06/11/19	RESOLUTION by Deputy Reeve Fletcher to approve sponsorship funding of \$250.00 for the Alberta Trapper's Association Rendezvous and Outdoorsman Show being held on June 29-30 at the Teepee Creek Stampede Grounds. CARRIED.	CDM	
C292-19	06/11/19	RESOLUTION by Councillor Wetmore to proceed to tender for the removal of approximately 46km of dead fall and overhanging trees along right of way on the Clear Prairie Road from Range Road 92.5 (Ski Hill Road) west to Range road 123 then south to Highway 64. CARRIED.	PWM	
		June 18, 2019		
C306-19	06/18/19	RESOLUTION by Deputy Reeve Fletcher to table the Continuing Education Scholarships for until a future Policy and Priority meeting. CARRIED.	CDM	P&P
C307-19	06/18/19	RESOLUTION by Deputy Reeve Fletcher to recommend that public meetings be changed to one meeting annually held at the Eureka River hall. CARRIED.	EA	July 16
C308-19	06/18/19	RESOLUTION by Reeve Croy to recommend an inventory of potential recreational service signs be	CDM	In the works



Management Team

Activity Report for June 25, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS																								
		brought back to a regular Council meeting. CARRIED.																										
		June 25, 2019																										
C321-19	06/25/19	RESOLUTION by Councillor Ruecker to open RFQ 2019-08, Wetland Assessment at 9:45 a.m., analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED. <table><tr><th>Company</th><th>Amount</th></tr><tr><td>Silverberry Pro</td><td>\$16,320.15</td></tr><tr><td>Millennium EMS Solutions Ltd.</td><td>\$9,760.00</td></tr><tr><td>Fieva Biological Consulting Ltd.</td><td>\$ to be calculated</td></tr><tr><td>CPP Environmental</td><td>\$10,484.25</td></tr><tr><td>Ecofor Consulting Ltd.</td><td>\$7,875.00</td></tr><tr><td>Klohn Crippen Berger Ltd.</td><td>\$13,794.00</td></tr><tr><td>Roy Northern</td><td>\$26,760.00</td></tr><tr><td>Pintail Environmental Consulting Ltd.</td><td>\$12,085.00</td></tr><tr><td>Matrix Solutions</td><td>\$ to be calculated</td></tr><tr><td>Vertex</td><td>\$24,658.00</td></tr><tr><td>Velocity Group</td><td>\$7,454.00</td></tr></table>	Company	Amount	Silverberry Pro	\$16,320.15	Millennium EMS Solutions Ltd.	\$9,760.00	Fieva Biological Consulting Ltd.	\$ to be calculated	CPP Environmental	\$10,484.25	Ecofor Consulting Ltd.	\$7,875.00	Klohn Crippen Berger Ltd.	\$13,794.00	Roy Northern	\$26,760.00	Pintail Environmental Consulting Ltd.	\$12,085.00	Matrix Solutions	\$ to be calculated	Vertex	\$24,658.00	Velocity Group	\$7,454.00	PWM	
Company	Amount																											
Silverberry Pro	\$16,320.15																											
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Vertex	\$24,658.00																											
Velocity Group	\$7,454.00																											
C324-19	06/25/19	RESOLUTION by Deputy Reeve Fletcher to table the discussion regarding the SEC 717 correspondence from Cherry Canyon Ag Society until a future Council meeting. CARRIED.	EA																									
C325-19	06/25/19	RESOLUTION by Councillor Frixel to draft a letter to Ryan Konowalyk, Regional Director for Peace Region Alberta Transportation requesting immediate maintenance on secondary highway 717. CARRIED.	EA																									
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In progress																								



Management Team

Activity Report for June 25, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C337-19	06/25/19	RESOLUTION by Councillor Bean to give second reading to Bylaw 242-19 being a bylaw of Clear Hills County, Alberta for the prevention of fires and the preservation of life and property from injury or destruction by fire. CARRIED.	CDM	July 16 RFD
C339-19	06/25/19	RESOLUTION by Deputy Reeve Fletcher to award Tender 2019-05, Shingling Project, to Standard Roofing & Exteriors Ltd. for \$31,271.80 plus pre-approved extras and GST. CARRIED.	CDM	
C340-19	06/25/19	RESOLUTION by Councillor Frixel to table the awarding of Tender 2019-06, Compound Gate, until the July 16, 2019 Council meeting. CARRIED.	CDM	July 16 RFD
C342-19	06/25/19	RESOLUTION by Councillor Wetmore to not award Tender 2019-07 Construction of Access Road for access to SE 25-85-7-W6M due to budgetary constraints. CARRIED.	PWM	
C343-19	06/25/19	RESOLUTION by Councillor Ruecker that the County take over the maintenance of the access road to SE 25-85-7-W6M. CARRIED.	PWM	

BUDGET ITEMS

		September 15, 2016		
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.	EA	
		November 14, 2018		
570-18	11/13/18	RESOLUTION by Councillor Janzen to direct administration to bring back cost estimates and options for a permanent building to house the grassfire unit that is stored in Cleardale for the 2020 budget cycle multi-year capital plan discussion. CARRIED.	CDM/ CSM	
C630-18	12/11/18	RESOLUTION by Deputy Reeve Fletcher to include funds in the 2019 Operating Budget for the replacement of the Compound Gate with an electric gate, with the next three years of the annual Risk Pro credit from the County insurance provider to be used towards the cost of this increased security and loss reduction project. CARRIED.		

ITEMS IN WAITING



Management Team

Activity Report for June 25, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
C15-19	01/08/19	RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2016 monthly reconciliation reports, 2011 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2012. CARRIED	CDM	
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – "Agreement for Installation of Texas Gates within Municipal Roadways" brought back to a future council for authorization. CARRIED.	PWM	In waiting

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	July 16, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

Amber Bean-Synopsis of North Peace Housing's July 3, 2019 Board Meeting

RECOMMENDED ACTION:

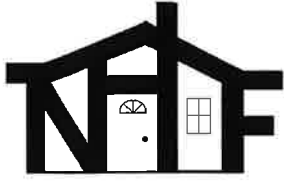
RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@northpeacehousing.ca

North Peace Housing Foundation Board Meeting Synopsis July 3, 2019

Energy Efficiency

On June 11, 2019, North Peace Housing met with Dean Tithecott, Field Coordinator with Energy Efficiency Alberta's delivery partner, Ecofitt, to discuss the size of our portfolio and the proposed implementation plan for the fall of 2019. Ecofitt's team hopes to be back in Peace River in late August or early September to get started with the changeover to more energy efficient lighting, faucet aerators, low-flow shower heads, pre-rinse spray valves, smart power strips, smart thermostats and outdoor outlet timers.

Telecom Savings

North Peace Housing Foundation is currently working with Costek, telecom industry professionals and cost reduction specialists, to review our current telecom expenses to determine if we are eligible to take part in their cost savings program. Costek is a complete telecom consulting service program that is designed to help organizations reduce telecom costs and optimize services; they boast a 30%-50% savings.

There is zero risk to the Foundation with no upfront fees, as Costek only gets paid when we save; they have extensive telecom cost reduction services that include internet, telephone, mobility, Wi-Fi, etc.; Costek will help the Foundation find the most savings possible, as they have designed a variety of pricing models, strategies and service innovations for leading telecom carriers; and, because they have no vendor preferences, we will not be required to change our current vendors.

Additionally, we discussed our need to upgrade our existing mobility devices with our Costek representative, who felt confident that he would be able to offer us substantial savings. We hope to receive a service proposal in the upcoming weeks.

Del Air Lodge Evacuation, Manning

Now that all emergency alerts have been lifted for the Manning area, I am working with the Manning and Fairview/Hines Creek Managers to plan an appreciation event for staff and volunteers who helped with the Manning evacuation.

At present, there is no information regarding the evacuation debriefing that was discussed at the June Board meeting; we will be investigating further to see if North Peace Housing will be included in the session, as we feel that it will be an invaluable learning opportunity.

Practicum Student

The North Peace Housing Foundation had the pleasure of having a student from the Northern Lakes College Social Work program complete her first practicum at Central Office. Our Community Housing Accommodations Manager spent a great deal of time and effort organizing and scheduling opportunities to not only become familiar with the programs offered by the Foundation, but also programs and services provided by outside community agencies that we regularly come into contact with. She had the opportunity to visit and interview seniors in our Lodges, work with the Recreation department, assist FCSS in hosting a senior's event, interview potential tenants, assist in Annual Income Reviews, assist in unit inspections, visit the Employment and Immigration office and had the chance to help out at the evacuation centre. The Foundation wanted to ensure that the experience was fulfilling and educational and I believe that through combined efforts, we succeeded.

Resident and Tenant Levels

As of May 31, 2019, we had a total of 189 lodge residents, consistent with the month of April. Our lodge unit occupancy currently equates to 84% occupied of the 224 lodge suites.

We had 122 occupied senior apartment suites at the end of April, which is the same occupancy as March; this equates to a 94% occupancy rate.

Garden Court Seniors Apartments had 57 out of 63 units occupied at the end of May, which is up 1 tenant from the month of April. We continue to have 6 out of the 8 trailers in Cadotte occupied, with no pending applications.

The Family Housing units had 79 of the 123 Community Housing units occupied, down 1 from the month of April, and 23 of the 40 R&N units occupied, with an overall occupancy of 63%.

Rent Supplement tenancies decreased by 1 for the month of March; we are currently at our maximum capacity as determined by our Rent Supplement budget and the total amount of monthly subsidies that are being allocated at this time.

IT & Communications

The staff training focusing on awareness of issues around aging, which arose out items brought up in our tenant meetings, has been completed. Training was held in Fairview, Hines Creek, Manning and Peace River and was well attended by managers and staff. A new round of training on improving staff knowledge of the various services provided by the Foundation is being readied for the fall.

The summer internal newsletters, The NPHF Times for residents and tenants and the Foundation newsletter are in late stage progress and will be released shortly.

The transition to Office 365 is progressing as planned and the Lodge Managers are scheduled to have the transition completed by mid-month. This will improve both data security and intra-foundation communication ability.

We have had favourable response to our Garden Court air-conditioner windows insert program with several tenants taking advantage of the program.

Regular Agenda Items:

The Board has approved the delivery of training by MNP for Board Members on understanding financial information and the also including the development of improved financial communication formats for ourselves and our stakeholders.

As part of the Foundation's ongoing review of governance, the Board approved an updated Role of Board Members which clarified the role of the Board Chair as the only person authorized to speak on behalf of the Board while encouraging individual Board Members to advocate for approved Foundation goals and policies.

The Board ratified Tammy Menssa as Executive Director of the North Peace Housing Foundation. Ms. Menssa joined the Foundation in the fall of 2010 as the Housing Facilities Manager at the Autumn Lodge in Berwyn and, since that time, has held several positions of increasing responsibility.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Peter Frixel - Councillor
Title:	Economic Development Re: George Lake
File:	11-02-02

DESCRIPTION:

Councillor Frixel requested a discussion regarding economic development options for George Lake.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	May 22, 2019 Policy and Priority Meeting
File:	11-02-02

DESCRIPTION:

Council is presented with the recommendations from the May 22, 2019 Policy and Priority Meeting.

BACKGROUND:

P244-19(05-22-19) RESOLUTION by Councillor Wetmore to recommend Council initiate a 25% Economic Growth incentive refund on municipal taxes for Clear Hills County residential assessment classes and Commercial assessment codes for the 2019 tax year. CARRIED.

P245-19(05-22-19) RESOLUTION by Councillor Frixel to recommend to Council to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the conditions including the 2020 25% tax incentive be used out of the grant, and a yearly report on how the funding is being used to achieve sustainability of the Village. CARRIED.

ATTACHMENTS:

Draft Letter

RECOMMENDED ACTION:

RESOLUTION by.....to approve a 25% Economic Growth incentive refund on municipal taxes for Clear Hills County residential assessment classes and Commercial assessment codes for the 2019 tax year and send the information letter out with the 2019 tax notices.

And

RESOLUTION by to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions; the 2020 25% tax incentive be used out of the grant, and a yearly report on how the funding is being used to achieve sustainability of the Village.

Initials show support - Reviewed by:	Manager:	CAO: 
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CLEAR HILLS COUNTY

May 24, 2019

File: 11-02-02

Clear Hills County Council has approved a motion implementing a onetime 25% tax refund on municipal taxes to all Clear Hills County residential assessment classes and Commercial assessment codes. The intent of this refund is to motivate and assist with economic growth in the County and help to alleviate some of the roadblocks for growth that have been implemented by other levels of government.

Over the past several years county residents have had to deal with many challenges. Some of these challenges have included increased costs, such as Carbon Tax, the additional training requirements for class one licenses, implementation of additional wetland legislation, the increases in school tax and seniors housing tax requisitions. These are just a few of the many financial challenges that residents have had to face.

The Clear Hills County Council recognizes that there is an abundance of talented entrepreneurs within our County with numerous valuable skills and attributes. Council's motivation is to support the residents of Clear Hills County by implementing this tax refund, with anticipation that the tax refund will assist and spark an area for growth and economic development within our county promoting business development, skills and personal development for our residents and established and aspiring entrepreneurs.

This tax refund will be included on the tax notice that you will receive in the spring of 2020. There will be a line item for a 25% municipal tax refund. Council hopes that each resident and business that receives this refund will reinvest it back into the local economy aiding in the long-term economic growth and long-term viability of Clear Hills County.

"Clearly an area of opportunity"

Yours truly,
Sincerely,

Miron Croy
Reeve

MC/bm

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of June 26, 2019 to July 16, 2019 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 26, 2019 to July 16, 2019 for a total of \$215,187.76.

Initials show support - Reviewed by:

Manager:



CAO:



Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	6/26/19
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022385	AGSMECHANICAL	AGS Mechanical Contractors Ltd	7/04/19	ATB	PMCHQ00001116	\$1,261.93
022386	ALBERTANWT	ALBERTA NWT COMMAND THE ROYAL	7/04/19	ATB	PMCHQ00001116	\$940.00
022387	ABONE01	ALBERTA ONE-CALL CORPORATION	7/04/19	ATB	PMCHQ00001116	\$105.00
022388	BOBCAT01	BOBCAT OF THE PEACE	7/04/19	ATB	PMCHQ00001116	\$55.14
022389	BOSCHWICK01	BOSCHWICK CONTRACTING	7/04/19	ATB	PMCHQ00001116	\$8,534.40
022390	BUBBLEUP01	BUBBLE UP MARKETING	7/04/19	ATB	PMCHQ00001116	\$479.85
022391	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	7/04/19	ATB	PMCHQ00001116	\$9,187.50
022392	CLECO06	CLEARDALE CO-OPERATIVE LTD.	7/04/19	ATB	PMCHQ00001116	\$230.25
022393	CLEARDALE06	CLEARDALE DISPOSALS	7/04/19	ATB	PMCHQ00001116	\$210.00
022394	CLEARDALE01	CLEARDALE TRANSPORT	7/04/19	ATB	PMCHQ00001116	\$14,820.75
022395	CLEARTECH01	CLEARTECH INDUSTRIES INC.	7/04/19	ATB	PMCHQ00001116	\$2,677.43
022396	CRAGER01	Cragar's Autobody & Towing	7/04/19	ATB	PMCHQ00001116	\$212.10
022397	DCOIL	DC OILFIELD LTD.	7/04/19	ATB	PMCHQ00001116	\$918.75
022398	DRIEDGER10	AMOS DRIEDGER	7/04/19	ATB	PMCHQ00001116	\$150.00
022399	FEHR04	ANTON FEHR	7/04/19	ATB	PMCHQ00001116	\$100.00
022400	FEHRM	MARTIN FEHR	7/04/19	ATB	PMCHQ00001116	\$100.00
022401	GPFFIRE01	G.P. FIRE EXTINGUISHER	7/04/19	ATB	PMCHQ00001116	\$877.80
022402	GEORGE02	GEORGE LAKE AQUATIC &	7/04/19	ATB	PMCHQ00001116	\$36,500.00
022403	GFI01	GLOBAL FLEET INFORMATION SYSTE	7/04/19	ATB	PMCHQ00001116	\$519.75
022404	GRIMSHAW02	GRIMSHAW GRAVEL SALES	7/04/19	ATB	PMCHQ00001116	\$9,609.04
022405	GROSS01	BRADLEY GROSS	7/04/19	ATB	PMCHQ00001116	\$150.00
022406	GROSS02	MARKUS GROSS	7/04/19	ATB	PMCHQ00001116	\$150.00
022407	H&GMASON01	H & G MASON HOLDINGS	7/04/19	ATB	PMCHQ00001116	\$7,586.25
022408	HCGENERAL01	HINES CREEK GENERAL STORE	7/04/19	ATB	PMCHQ00001116	\$1,435.40
022409	HITECH01	HITECH BUSINESS SYSTEMS LTD.	7/04/19	ATB	PMCHQ00001116	\$582.68
022410	HOFFMAN01	HENRY HOFFMAN	7/04/19	ATB	PMCHQ00001116	\$600.00
022411	JLD	JLD ENTERPRISE	7/04/19	ATB	PMCHQ00001116	\$7,119.00
022412	JUM006	JUNCTION MOTORS LTD	7/04/19	ATB	PMCHQ00001116	\$635.51
022413	KUBOTA	KUBOTA COUNTRY	7/04/19	ATB	PMCHQ00001116	\$14,099.10
022414	LANG01	LANG LOCKS & SECURITY SOLUTION	7/04/19	ATB	PMCHQ00001116	\$954.98
022415	LGB	LGB LTD	7/04/19	ATB	PMCHQ00001116	\$33,731.77
022416	MADDOG01	MAD DOG CRESTING	7/04/19	ATB	PMCHQ00001116	\$453.18
022417	MARTENSMA	MARGARET MARTENS	7/04/19	ATB	PMCHQ00001116	\$50.00
022418	MIDNIGHT	MIDNIGHT GLASS LTD.	7/04/19	ATB	PMCHQ00001116	\$1,124.55
022419	MUTERS01	LYNN MUTERS	7/04/19	ATB	PMCHQ00001116	\$250.00
022420	NPARA01	NORTH PEACE APPLIED RESEARCH A	7/04/19	ATB	PMCHQ00001116	\$105.00
022421	NPHOUSE01	NORTH PEACE HOUSING FOUNDATION	7/04/19	ATB	PMCHQ00001116	\$40.44
022422	PEACELIBR01	PEACE LIBRARY SYSTEM	7/04/19	ATB	PMCHQ00001116	\$14,940.27
022423	PETERS29	BENJAMIN PETERS	7/04/19	ATB	PMCHQ00001116	\$150.00
022424	PETERS16	FRANK PETERS	7/04/19	ATB	PMCHQ00001116	\$200.00
022425	PRAIRIE03	PRAIRIE DISPOSAL LTD.	7/04/19	ATB	PMCHQ00001116	\$4,368.00
022426	PREA	PREA OF BC BUSINESS	7/04/19	ATB	PMCHQ00001116	\$75.00
022427	QUINTEL01	QUINTEL COMMUNICATIONS LTD.	7/04/19	ATB	PMCHQ00001116	\$62.99
022428	RGTX01	RECEIVER GENERAL	7/04/19	ATB	PMCHQ00001116	\$200.00
022429	RELIANCE	RELIANCE ASSESSMENT	7/04/19	ATB	PMCHQ00001116	\$7,350.00
022430	RM01	RM FUEL & TIRE SERVICES LTD.	7/04/19	ATB	PMCHQ00001116	\$132.25
022431	ROAMING	ROAMING TRANSPORT	7/04/19	ATB	PMCHQ00001116	\$8,198.40
022432	SCANALTA01	SCANALTA POWER SALES LTD.	7/04/19	ATB	PMCHQ00001116	\$229.81
022433	SHEDSPLUS	SHEDSPLUS INC.	7/04/19	ATB	PMCHQ00001116	\$4,609.50
022434	SKERRATT	CLAYTON AND ANN SKERRATT	7/04/19	ATB	PMCHQ00001116	\$1,950.00
022435	STEWARTS	STEVEN STEWART	7/04/19	ATB	PMCHQ00001116	\$100.00
022436	PUBLIC01	THE PUBLIC SECTOR DIGEST INC.	7/04/19	ATB	PMCHQ00001116	\$2,792.02
022437	TRINUS01	TRINUS TECHNOLOGIES INC.	7/04/19	ATB	PMCHQ00001116	\$283.50
022438	WALMSLEY04	BLAIR WALMSLEY	7/04/19	ATB	PMCHQ00001116	\$250.00
022439	WOLFEC	CORNELIUS WOLFE	7/04/19	ATB	PMCHQ00001116	\$100.00
022440	WGATEWAY	WORSLEY GATEWAY INN	7/04/19	ATB	PMCHQ00001116	\$159.81

System: 7/09/19 10:27:46 AM
User Date: 7/09/19

Clear Hills County
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 2
User ID: Sharon

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022441	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	7/04/19	ATB	PMCHQ00001116	\$11,778.66
022442	WWATERSERV01	WORSLEY WATER SERVICE	7/04/19	ATB	PMCHQ00001116	\$450.00
022443	ZACHARIAS03	ABRAHAM ZACHARIAS	7/04/19	ATB	PMCHQ00001116	\$150.00
022444	ZACHARIAS09	ZACHARIAS BENJAMIN	7/04/19	ATB	PMCHQ00001116	\$100.00
Total Cheques: 60						Total Amount of Cheques: \$215,187.76

System: 7/09/19 10:26:07 AM
User Date: 7/09/19

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Sharon

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	6/26/19	7/16/19		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AGS Mechanical Contractors Ltd	022385	7/04/19	\$1,261.93
Invoice Description	Invoice Number	Invoice Amount	
R & M - OFFICE - AHS - EMS TR	10427-SW	\$1,261.93	
ALBERTA NWT COMMAND THE ROYAL	022386	7/04/19	\$940.00
Invoice Description	Invoice Number	Invoice Amount	
ANNUAL REMEMBRANCE AD	061319	\$940.00	
ALBERTA ONE-CALL CORPORATION	022387	7/04/19	\$105.00
Invoice Description	Invoice Number	Invoice Amount	
ALBERTA ONE CALL	IN151456	\$105.00	
BOBCAT OF THE PEACE	022388	7/04/19	\$55.14
Invoice Description	Invoice Number	Invoice Amount	
DOOR BRACKET 63-22	352333-2	\$55.14	
BOSCHWICK CONTRACTING	022389	7/04/19	\$8,534.40
Invoice Description	Invoice Number	Invoice Amount	
BEAR CANYON GB09	269	\$8,534.40	
BUBBLE UP MARKETING	022390	7/04/19	\$479.85
Invoice Description	Invoice Number	Invoice Amount	
WEBSITE DESIGN & DEVELOPMENT	13683	\$479.85	
CLEAR HILLS WASTE MANAGEMENT	022391	7/04/19	\$9,187.50
Invoice Description	Invoice Number	Invoice Amount	
CONTRACTOR / TRANSFER STATION	012	\$9,187.50	
CLEARDALE CO-OPERATIVE LTD.	022392	7/04/19	\$230.25
Invoice Description	Invoice Number	Invoice Amount	
FUEL - UNIT 46	304010-060419	\$62.62	
FUEL - UNIT 41	290619-032619	\$13.02	
CALL OUT MEAL	300898-051819	\$128.37	
GARBAGE BAGS - HAMLET CLEANUP	301401-052219	\$26.24	
CLEARDALE DISPOSALS	022393	7/04/19	\$210.00
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GARGAGE HAUL WORSLEY HAMLET	4628		\$210.00
CLEARDALE TRANSPORT	022394	7/04/19	\$14,820.75
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY GB01	6109315	\$8,394.75	
CLEARDALE GB07	6109316	\$6,426.00	
CLEARTECH INDUSTRIES INC.	022395	7/04/19	\$2,677.43
Invoice Description	Invoice Number	Invoice Amount	
CHEMICAL/FREIGHT/DEPOSITS	794721	\$2,677.43	
Cragar's Autobody Ltd.	022396	7/04/19	\$212.10
Invoice Description	Invoice Number	Invoice Amount	
R & M UNIT 43	4967	\$212.10	
DC OILFIELD LTD.	022397	7/04/19	\$918.75
Invoice Description	Invoice Number	Invoice Amount	
CLEAN SUMP & TANK - WORSLEY	124-19	\$918.75	
DRIEDGER AMOS	022398	7/04/19	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$150.00	
FEHR ANTON &/OR BARBARA	022399	7/04/19	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
REFUND DEPOSIT RENTAL	67258-062019	\$100.00	
FEHR MARTIN	022400	7/04/19	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$100.00	
G.P. FIRE EXTINGUISHER AND SAF	022401	7/04/19	\$877.80
Invoice Description	Invoice Number	Invoice Amount	
NEW EXTINGUISHER/INSPECTIONS	128273	\$877.80	
GEORGE LAKE AQUATIC RECREATION	022402	7/04/19	\$36,500.00
Invoice Description	Invoice Number	Invoice Amount	
CAPITAL GRANT 2019-GEN-14	062419	\$36,000.00	
2019 BBQ DONATION	062819	\$500.00	
GLOBAL FLEET INFORMATION	022403	7/04/19	\$519.75
Invoice Description	Invoice Number	Invoice Amount	
MONTHLY SERVICE FEE	101068	\$609.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRIMSHAW GRAVEL SALES	022404	7/04/19	\$9,609.04
Invoice Description	Invoice Number	Invoice Amount	
HAULING/CLAY	19062003	\$628.43	
LOADING & GRAVEL	19060506	\$8,980.61	
GROSS BRADLEY	022405	7/04/19	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$150.00	
GROSS MARKUS	022406	7/04/19	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$150.00	
H & G MASON HOLDINGS	022407	7/04/19	\$7,586.25
Invoice Description	Invoice Number	Invoice Amount	
LOAD & HAUL DIRT & GRAVEL	4224A	\$7,586.25	
HINES CREEK GENERAL STORE	022408	7/04/19	\$1,435.40
Invoice Description	Invoice Number	Invoice Amount	
4-H BEEF CUTTING & WRAPPING	062519	\$1,435.40	
HITECH BUSINESS SYSTEMS LTD.	022409	7/04/19	\$582.68
Invoice Description	Invoice Number	Invoice Amount	
COPIER AGREEMENT	1541843	\$582.68	
HOFFMAN HENRY	022410	7/04/19	\$600.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$600.00	
JLD ENTERPRISE	022411	7/04/19	\$7,119.00
Invoice Description	Invoice Number	Invoice Amount	
EUREKA RIVER GB13	73	\$7,119.00	
JUNCTION MOTORS LTD	022412	7/04/19	\$635.51
Invoice Description	Invoice Number	Invoice Amount	
R & M WORSLEY SENIOR BUS	116172	\$635.51	
KUBOTA COUNTRY	022413	7/04/19	\$14,099.10
Invoice Description	Invoice Number	Invoice Amount	
NEW MOWER STOCK PARTS 63-14	503P	\$14,099.10	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LANG LOCKS & SECURITY SOLUTION	022414	7/04/19	\$954.98
Invoice Description	Invoice Number	Invoice Amount	
INSTALL COMBOLOCK STAFF ENT.	GP124647	\$954.98	
LGB LTD	022415	7/04/19	\$33,731.77
Invoice Description	Invoice Number	Invoice Amount	
PATCH PAVEMENT	INV047	\$33,731.77	
MAD DOG CRESTING	022416	7/04/19	\$453.18
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE AWARDS	3596	\$453.18	
MARGARET MARTENS	022417	7/04/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	67312-062019	\$50.00	
MIDNIGHT GLASS LTD.	022418	7/04/19	\$1,124.55
Invoice Description	Invoice Number	Invoice Amount	
TRACTOR WINDSHIELD 63-65,66,67	705260	\$1,124.55	
MUTERS LYNN	022419	7/04/19	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$250.00	
NORTH PEACE APPLIED RESEARCH A	022420	7/04/19	\$105.00
Invoice Description	Invoice Number	Invoice Amount	
ABS SOIL CARBON WORKSHOP	1922	\$105.00	
NORTH PEACE HOUSING FOUNDATION	022421	7/04/19	\$40.44
Invoice Description	Invoice Number	Invoice Amount	
HANDICAP STICKER HC SENIOR VAN	062619	\$40.44	
PEACE LIBRARY SYSTEM	022422	7/04/19	\$14,940.27
Invoice Description	Invoice Number	Invoice Amount	
REQ JULY-DEC19 AGREEMENT #81	2019219	\$14,940.27	
PETERS BENJAMIN	022423	7/04/19	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$150.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PETERS FRANK	022424	7/04/19	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$200.00	
PRAIRIE DISPOSAL LTD.	022425	7/04/19	\$4,368.00
Invoice Description	Invoice Number	Invoice Amount	
RECYCLE BIN MAINTENANCE	0000471518	\$4,368.00	
PRFA OF BC BUSINESS	022426	7/04/19	\$75.00
Invoice Description	Invoice Number	Invoice Amount	
BEAVERLODGE RESEARCH TOUR	19-0620	\$75.00	
QUINTEL COMMUNICATIONS	022427	7/04/19	\$62.99
Invoice Description	Invoice Number	Invoice Amount	
UNIT 1801 RADIO PARTS	672715	\$62.99	
RECEIVER GENERAL	022428	7/04/19	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
PAYROLL DEDUCTION FOR JUNE	061419	\$100.00	
PAYROLL DEDUCTION FOR MAY	050319	\$100.00	
RELIANCE ASSESSMENT CONSULTANT	022429	7/04/19	\$7,350.00
Invoice Description	Invoice Number	Invoice Amount	
JULY ASSESSMENT	42A	\$7,350.00	
RM FUEL & TIRE SERVICES LTD.	022430	7/04/19	\$132.25
Invoice Description	Invoice Number	Invoice Amount	
R&M 65-48	9697	\$132.25	
ROAMING TRANSPORT	022431	7/04/19	\$8,198.40
Invoice Description	Invoice Number	Invoice Amount	
HINES CREEK GB14	0134	\$8,198.40	
SCANALTA POWER SALES LTD.	022432	7/04/19	\$229.81
Invoice Description	Invoice Number	Invoice Amount	
BATTERY HC FIRE YELLOW PUMPER	0076646	\$78.74	
BLADES - CUT OFF SAW 63-02	0077027	\$37.70	
FUEL FOR WEEDEATER	0077147	\$113.37	
SHEDSPUS INC.	022433	7/04/19	\$4,609.50
Invoice Description	Invoice Number	Invoice Amount	
METER BLG - WHITELAW TRUCKFILL	36	\$4,609.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SKERRATT, CLAYTON AND ANN	022434	7/04/19	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
JUNE JANITORIAL SERVICE	2459093	\$1,950.00	
STEWART, STEVEN	022435	7/04/19	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$100.00	
THE PUBLIC SECTOR DIGEST INC.	022436	7/04/19	\$2,792.02
Invoice Description	Invoice Number	Invoice Amount	
TCA SOFTWARE RENEWAL	12174	\$2,792.02	
TRINUS TECHNOLOGIES INC.	022437	7/04/19	\$283.50
Invoice Description	Invoice Number	Invoice Amount	
EMAIL HOSTING	R44446-24653	\$283.50	
WALMSLEY BLAIR	022438	7/04/19	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$250.00	
WOLFE, CORNELIUS	022439	7/04/19	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$100.00	
WORSLEY GATEWAY INN	022440	7/04/19	\$159.81
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY FIRE LUNCH	574	\$127.31	
FIRE HAUL LUNCH	573	\$32.50	
WORSLEY GRAVEL SUPPLY LTD.	022441	7/04/19	\$11,778.66
Invoice Description	Invoice Number	Invoice Amount	
ROAD REPAIR HAULING	4683-061219	\$254.84	
FILL DIRT LOAD AND HAUL DIV 4	4907	\$2,108.43	
LOAD AND HAUL GRAVEL	4917	\$290.14	
LOAD & HAUL GRAVEL DIV 3	4919	\$1,746.85	
LOAD & HAUL GRAVEL FILL	4920	\$1,934.39	
LOAD & HAUL DIRT & GRAVEL	4922	\$4,914.81	
LOADING GRAVEL DIV 3	5831	\$411.60	
LOADING GRAVEL	5836	\$117.60	
WORSLEY WATER SERVICE	022442	7/04/19	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
HAUL H2O to Bear Canyon	135929	\$450.00	

System: 7/09/19 10:26:07 AM
User Date: 7/09/19

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 7
User ID: Sharon

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS ABRAHAM	022443	7/04/19	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$150.00	
ZACHARIAS BENJAMIN	022444	7/04/19	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
FF YRS OF SERVICE RECOGNITION	062819	\$100.00	
Report Total			\$215, 187.76

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	Fire Ban Bylaw
File Code:	23-02-02

DESCRIPTION:

Council is presented with Fire Ban Bylaw 242-19 to consider whether to proceed to third and final reading or not. The first two readings of this bylaw were given at the June 25, 2019 Council meeting.

BACKGROUND / PROPOSAL:

- C286-19(06-11-19) RESOLUTION by Councillor Wetmore to direct Administration to draft a Fire Control bylaw to implement Fire Bans and Fire Restrictions when the Province orders fire bans or fire restrictions for the Peace River Forest Protection Area. CARRIED.
- C336-19(06-25-19) RESOLUTION by Deputy Reeve Fletcher to give first reading to Bylaw 242-19 being a bylaw of Clear Hills County, Alberta for the prevention of fires and the preservation of life and property from injury or destruction by fire. CARRIED.
- C337-19(06-25-19) RESOLUTION by Councillor Bean to give second reading to Bylaw 242-19 being a bylaw of Clear Hills County, Alberta for the prevention of fires and the preservation of life and property from injury or destruction by fire. CARRIED.
- C338-19(06-25-19) RESOLUTION by Reeve Croy to proceed to third and final reading of Bylaw 242-19. DEFEATED.

ATTACHMENTS

- Draft Fire Ban Bylaw
- Fire Control Zones map

OPTIONS

- Adopt Fire Ban Bylaw 242-19 as presented
- Direct changes to the Draft Bylaw

RECOMMENDED ACTION:

1. Resolution by..... to give third and final reading to Bylaw 242-19 being a bylaw of Clear Hills County, Alberta for the prevention of fires and the preservation of life and property from injury or destruction by fire.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

ABj

BYLAW NO. 242-19

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS, Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and the protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS, the Council of Clear Hills County considers it desirable to provide for the prevention, regulation and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

DEFINITIONS:

The following definitions will apply to this bylaw:

- a) COUNCIL shall mean the Council of Clear Hills County.
- b) CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c) COUNTY shall mean Clear Hills County.
- d) FIRE means a process or state of combustion where a flame may or may not be produced.
- e) FIRE BAN shall mean a provincial ministerial order or the enactment of a ban on open fires or other fires deemed to be hazardous in the County in
- f) FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- g) FOREST PROTECTION AREA means an area, or the area designated under section 41 (c) of the *Forest and Prairie Protection Act*.
- h) NON-PERMIT AREA means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
- i) OHV means off-highway vehicle, and has the same meaning assigned to it in the *Traffic Safety Act*.

Section 1: FIRE BANS

1. Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the *Forest and Prairie Protection Act*, see map in Schedule A.
2. A Clear Hills County Fire Ban will:
 - a. REQUIRE all outdoor fires presently burning in the Non-Permit Area of Clear Hills County to be extinguished; and
 - b. PROHIBIT the lighting of outdoor fires in the Non-Permit Area of Clear Hills County.
3. Without limiting section 2, a Clear Hills County Fire Ban expressly prohibits the use of each of the following:
 - a. Wood fires in the backcountry
 - b. Wood fires in random camping areas;
 - c. Wood fires in engineered facilities in campgrounds;
 - d. Wood fires on residential properties;
 - e. Fires using charcoal briquettes;
 - f. Turkey fryers; and
 - g. Tiki torches.
4. Pursuant to section 8 of the *Forest and Prairie Protection Regulation* A Clear Hills County Fire Ban will expressly prohibit the use of:
 - a. Fireworks; and
 - b. Exploding targets.

The Fire Ban will also revoke any written permission permitting the use of fireworks that had been granted prior to the Ban coming into effect.
5. Clear Hills County Fire Bans do not apply to:
 - a. Portable propane fire pits, that are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land;
 - b. Gas or propane stoves and barbeques, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land;
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land; and

Section 2: OFFENCES

1. Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.

2. Any person who contravenes a provision of the Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B.
3. Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
4. Nothing in this bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

Section 3: VIOLATION TICKETS

1. The Chief Administrative Officer or a County authorized enforcement officer is authorized and empowered to issue a Violation Ticket pursuant to Part II of the *Provincial Offences Procedure Act*.
2. A Violation Ticket shall be issued for each single offence of this Bylaw as per Section 3. 3 of this Bylaw.

Section 5: SEVERABILITY

1. Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this bylaw and this bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

This Bylaw shall come into force and effect on the date of final reading hereof.

READ a first time this 25th day of June, 2019.

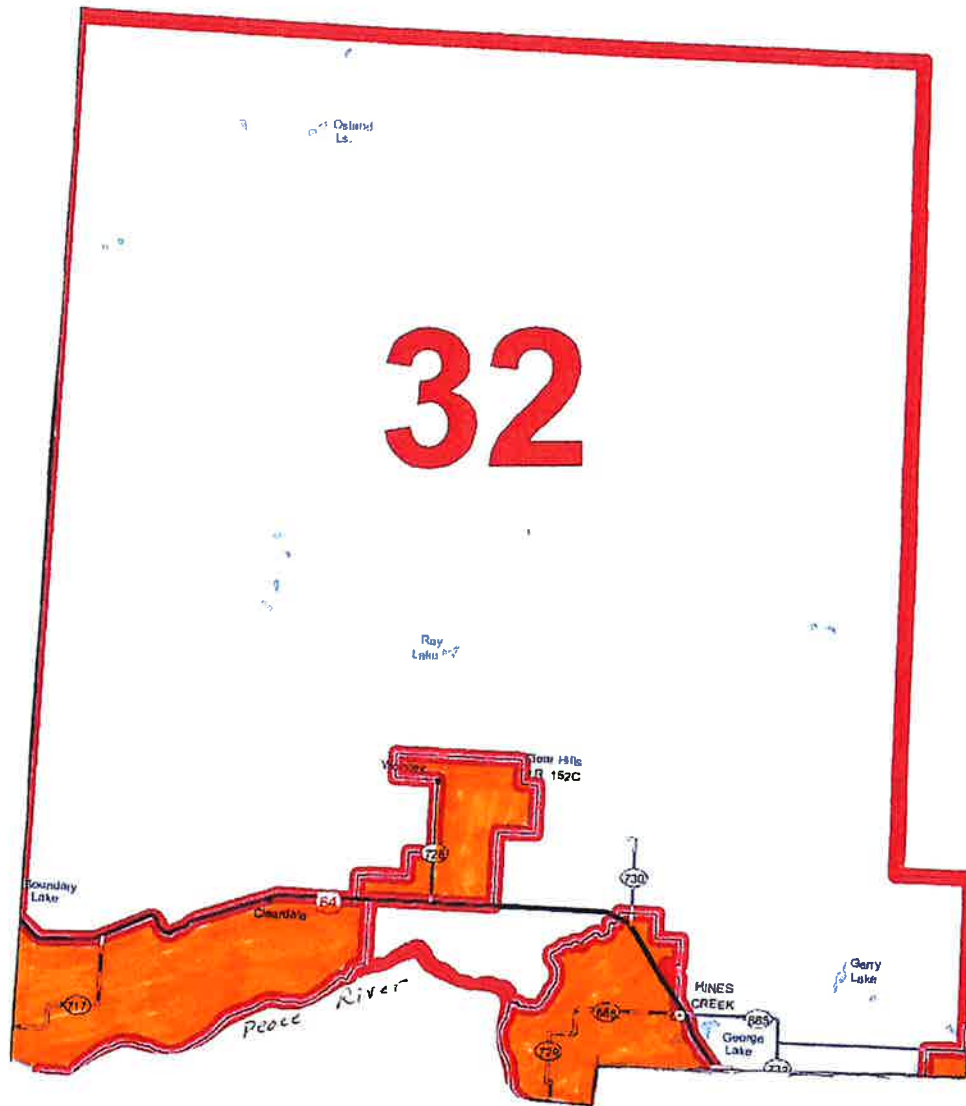
READ a second time this 25th day of June, 2019.

READ a third time this _____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

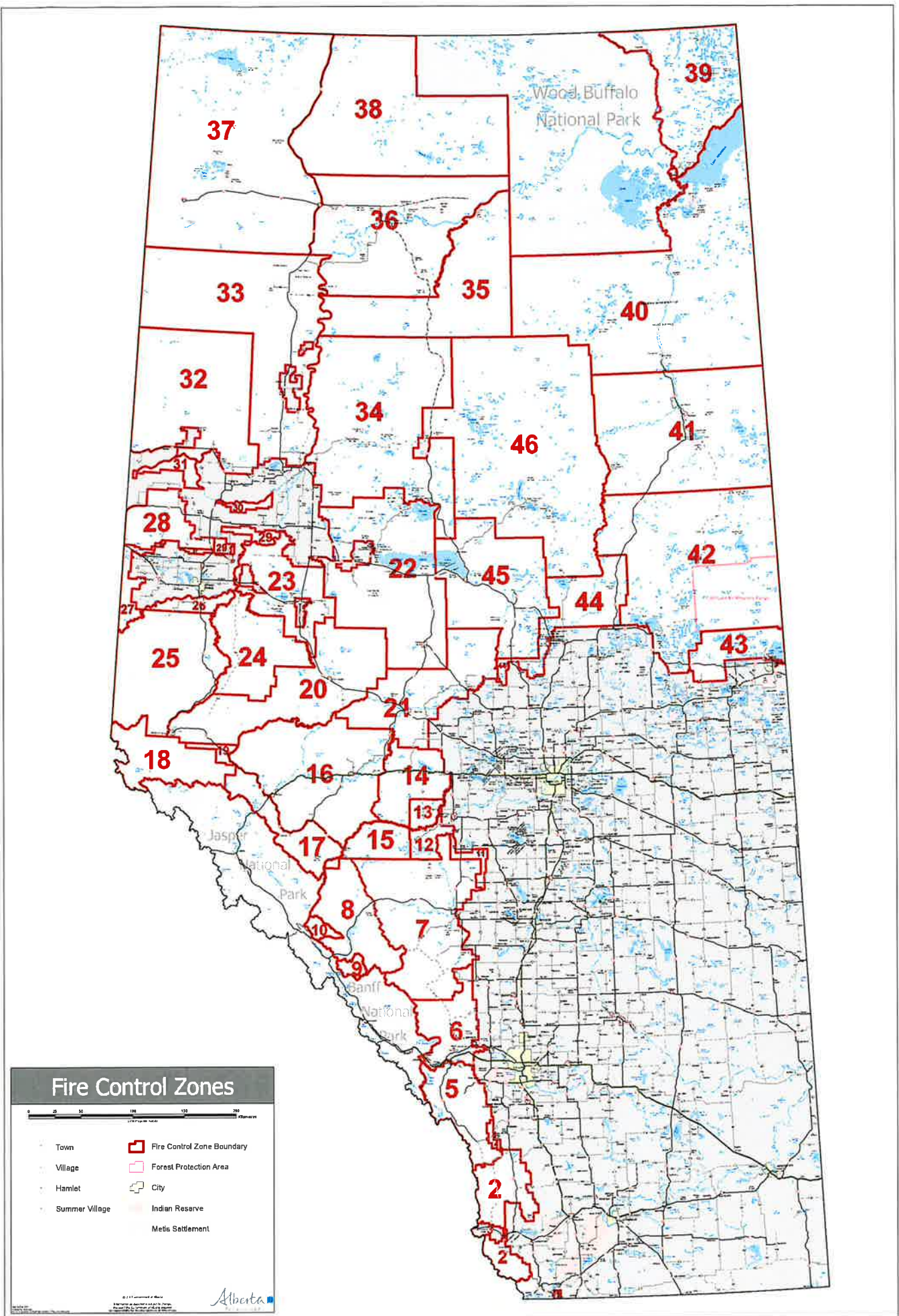
Bylaw 242-19 Schedule A
Fire Control Zone Map
Clear Hills County



Excerpt from Government of Alberta April 26, 2017 Fire Control Zones Map

Schedule B

First Offence:	\$ 500.00
Second Offence:	\$2,500.00
Third Offence:	\$5,000.00



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	Mackenzie Municipal Services Agency Agreement
File:	61-02-02

DESCRIPTION:

Mackenzie Municipal Services Agency (MMSA) presented the Agency's Five Year Strategic Plan (2020 to 2024) to Council at the June 25, 2019 Regular Council Meeting and is requesting Council enter into a new contract for planning and development services for five years (2020-2024).

BACKGROUND:

BUDGET/COSTS:

Based on cost comparisons to outsource planning and development services remaining a full service member of the MMSA is the most cost effective and financially beneficial solution for the County's needs.

Annual allocation as per funding formula set out in the agreement

OPTIONS:

- Renew the contract for 5 more years
- Not renew the contract and outsource development and planning services

RECOMMENDED ACTION:

RESOLUTION by Councillor _____ to support the Mackenzie Municipal Services Agency's proposed five year strategic plan and enter into a five year full service agreement for January 1, 2020 through December 31, 2024.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

AD

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	PEACE VALLEY SNOW RIDERS
File:	71-10-02

DESCRIPTION:

Peace Valley Snow Riders is seeking Council approval for the proposed alternate route for the Hines Creek Trail and, if approved, the County's assistance with removing and relocating the road crossing signs on RR44 to TR842. The original crossing signs were installed by the County.

BACKGROUND:

ATTACHMENTS:

- Canfor Hines Creek Trail – alternate route plan and detailed proposal

OPTIONS:

1. Approve the alternate route and assist the route change by removing the road crossing signs on RR44 and reinstalling on TR842.
2. Not approve the alternate route.
3. Not remove/reinstall road crossing signs.

RECOMMENDED OPTIONS:

RESOLUTION by to approve the Peace Valley Snow Riders proposed alternate route for the Canfor Hines Creek Trail and assist with the route change by removing the road crossing signs on RR44 and reinstalling them on TR842.

Initials show support - Reviewed by:

Manager:

ABj'

CAO:

AB

Peace Valley Snow Riders
c/o Tim Lagace
8333 – 101 Avenue
Peace River AB T8S 1N3

July 2, 2019

Clear Hills County
Box 240
Worsley AB T0H 3W0

Attention: Audrey Bjorklund – Community Development Manager

Dear Audrey,

Re: Canfor Hines Creek Trail – Alternate Route in the Private Land Area Request

As the Club has received or is aware of the support of all land owners and stakeholders directly impacted by the proposed alternate route in the private land area of the Canfor Hines Creek Trail, the purpose of this letter which is being issued in conjunction with the Detailed Proposal is to formally request the approval of the County for the route and assistance with a development item associated with the trail. As in the past, once the approval of the primary stakeholders (Clear Hills County, Village of Hines Creek and Alberta Environment and Parks) is in place, Licence Agreements will be finalized with land owners along with formal agreements required by other stakeholders, prior to development work being initiated. The plan is to carry out development work once harvest is finished and/or there is sufficient frost so that a fully operational trail is in place for this coming winter.

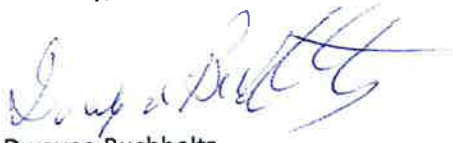
This alternate route directly impacts the County of Clear Hills as follows:

- The trail utilizes additional portions of undeveloped road allowance RR43 to the south of the portion utilized by the existing trail. Vegetation removal will be required and the Club plans to do so utilizing a mulcher followed by a slashing crew.
- The existing trail utilized a field to the side of undeveloped road allowance RR43 for a ½ mile and as the land owner is no longer willing to grant access, this portion of undeveloped road allowance RR43 will also be utilized and will require vegetation removal as well.
- Two (2) new County road crossings will be required. These crossings will replace two crossings on the existing trail that will no longer be utilized. The existing County installed road crossing signs on RR44 would require relocation to a point approximately 1 ¼ miles to the south and the signs on TR842 would require relocation to a point approximately a ½ mile to the east. The Club is requesting the assistance of the County in removing and re-installing these signs.

Please refer to the Detailed Proposal and the rough map attached to for clarification of the above. All other details associated with the original development of the Hines Creek Trail will remain unchanged.

As the Club had anticipated that the identification of an alternate route would involve an extended timeline, we are very pleased to be able to bring forward a proposed alternate much sooner. It must be highlighted that this is only possible due to the diligence of Jamey Bettenson in identifying a potential crossing for Highway 64, the Village of Hines Creek for being open to considering the use of the access and area to the south of their sewage lagoon, and the resident land owners for giving consideration for the trail crossing their property when others had denied such access. We do hope that Council will find the route proposed to be such that they can grant their approval. If requested, arrangements can be made to have a member of the Club attend the Council meeting where this item will be discussed.

Sincerely,



Dwayne Buchholtz

Director/Stakeholder Liaison

Telephone 780-618-1504

Email amen@telus.net

Copy: Troy Lorencz – President, Peace Valley Snow Riders
Frank Armella – Secretary, Peace Valley Snow Riders
Ernie Brauer – Vice President/Trail Development Committee Chair, Peace Valley Snow Riders
Travis Schmidt – Director/Trail Operations Committee Chair, Peace Valley Snow Riders
Jamey Bettenson – Trail Coordinator – Canfor Hines Creek Trail, Peace Valley Snow Riders

Detailed Proposal

Alternate Route on Private Land Portion of the Canfor Hines Creek Trail

Organization Name, Status and Objectives

The Peace Valley Snow Riders Association (the Club) was organized in October 2009 and hence the Club will be celebrating their 10th anniversary this fall. The Club was incorporated under the Alberta Societies Act in July 2010 and has been a member of the Alberta Snowmobile Association (ASA) since inception. Current annual membership is 112, the highest in Club history.

The Club has developed four (4) trails (Osmond/Getaway Cabins Leddy Lake Trail, Baytex Wesley Creek Trail, Smith Mills Trail and Canfor Hines Creek Trail) totalling approx. 185 kilometers. In addition to the regular maintenance of vegetation and signage, the Club has continued to upgrade the trails. One of the more recent examples is that rest areas now exist on all trails with outhouses and wood sheds being added to the existing picnic tables and fire pits. In addition to the Club's Arctic Cat groomer, Allard Logging Ltd. has donated labour and equipment to carry out the majority of the grooming services. All trails were groomed at least once this past winter except where access was limited.

You will note that the Hines Creek Trail has been renamed to the Canfor Hines Creek Trail. On May 22, 2019, Canadian Forest Products Ltd. signed a five year Sponsorship Agreement with the Club and hence the Club will be providing promotional services in return.

The Club's purpose in operating local trails is to be "Part of the Solution" by promoting responsible snowmobiling and in particular, directing snowmobile traffic to areas of acceptable use.

Objectives and Classification of Trail

As this proposal covers a change to the Canfor Hines Creek Trail, the objectives and classification remain the same as the approved Expression of Interest and Detailed Proposal previously approved. An alternative to a portion of the route in the private land area is being brought forward for approval as the result of Manulife denying access after purchasing a significant portion of the land associated with the initial route on private land.

The alternate route proposed allows for the staging area to remain in the Village of Hines Creek thus fulfilling the Club's intent to have a trail that provides services to snowmobilers and as a

result benefits the Village economically due to the access to food, shelter, fuel and the existing snowmobile dealership. Unfortunately this alternative does not directly connect to the bed & breakfast located outside the Village however the trail can be accessed by approximately one mile of travel on County roads. As previously proposed, the trail will be developed for snowmobile use to the standard 5 metre width although it may be narrower in areas to minimize impact to merchantable timber but in no case will the trail be narrower than 3 metres.

Of the original 13 km portion of the trail in the private land area between the Village and kilometer 5 of the Canfor P-100 road, approximately 5.5 kilometers will continue to be part of the alternate route. The total distance travelled will remain the same although the trail will now require a crossing on Highway 64 in place of the previous travel under the Jack Creek Bridge.

Proposed Improvements and Level of Development

The majority of the trail will run on the uncultivated edge of land that is agricultural production which will require only minor removal of vegetation. This work will be carried out manually by volunteers. A mulcher followed by volunteer slashers will be required to clear vegetation on portions of the undeveloped road allowance that runs parallel to the Canfor P-100 road as well as on the south side of the Village of Hines Creek sewage lagoon. The Club's signage and markers removed from the original route would be re-installed along the proposed alternate route with additional materials sourced by the Club if required. A request will be made to the County of Clear Hills to relocate current signage associated with two County road crossings to the location of the two new crossings. The Club will work with Alberta Transportation in regards to the requirements associated with the crossing of Highway 64.

Resources & Funding Available for Trail Life Cycle

Development Funding

Considering the Club started last winter with less than \$600 in their bank account, the Club is in a very good financial position to fund this project and hence will not need to seek funds from other sources. At June 30, 2019 the Club had \$16,463.09 in their bank account thanks in part to a one time donation of \$5,000 from Mercer Peace River Pulp Ltd. earlier this year and the recently received first annual sponsorship payment of \$3,500 from Canadian Forest Products Ltd. As there was \$1,089.27 of designated funds left over at the end of the original development of the Hines Creek Trail for which donor support was received to transfer to operations, these funds will be specifically requested to be redirected to the development of

this alternate route. A motion to approve the funds for the development of this alternate route will be presented to the Club's Annual General Meeting in October with work to take place following as soon as harvest has been completed and/or there is sufficient frost to do so.

The budget for this project is:

Material/Service	Quantity	Rate	Volunteer/ Donation in Kind	Cash Required
Mulcher (one)	10 hrs	\$300/hr		\$3,000
Supervise/slashing (4 volunteers)	40 hrs	\$25/hr	\$1,000	
Sign/marker installation (3 volunteers)	30 hrs	\$25/hr	\$750	
Volunteer sleds (3 for 2 days)	6 days	\$80/day	\$480	
Skimmers (2 for 2 days)	4 days	\$10/day	\$40	
Sled trailers (2 for 2 days)	4 days	\$75/day	\$300	
Vehicle mileage	500 km	\$.50/km	\$250	
Specialty signage (unmarked grave site)	2 ea	\$50 ea	\$100	
Alberta Transportation highway crossing signs (estimated)	2 ea	\$200 ea		\$400
Revised map for staging area sign	1 ea	\$200 ea		\$200
Contingency 10%				\$360
GST 5% (rounded)				\$200
Totals			\$2,920	\$4,160
Combined Total				\$7,080

On-going Trail Maintenance/Operations

As previously noted, Canadian Forest Products Ltd. has signed a Sponsorship Agreement with the Club in regards to this trail for \$3,500/year for the next five years with the primary intent being that these funds be utilized for maintenance of the trail. It is intended that Club volunteers carry out as much of the maintenance as possible however contracted services such as slashing crews and mulchers will be hired when the magnitude of the work requires. Other financial resources of the Club will also be redirected when required.

Map

A marked up map titled "HC Private Land Alternative #2A pink & blue" showing the proposed alternate route has been attached. The existing route is shown in black with proposed route highlighted in pink and blue. The blue section Option B has been selected for the route. As the map does not provide any detail, following is a description of the alternate route starting at the staging area located in the Village and ending at kilometer 5 of the Canfor P-100 road:

- Section 5
 - The trail leaving the staging area within the Village remains unchanged until it reaches Highway 64.
 - At Highway 64, the trail utilizes two aligned road approaches to cross the highway. Alberta Transportation has indicated support for this crossing. The approach on the west side is currently not utilized with the approach on the east side providing access to the Village of Hines Creek sewage lagoon. The Village has indicated that access to the sewage lagoon is not usually required in winter.
 - The trail will utilize the road from the highway to the sewage lagoon and then pass on the south side between the bottom of the sewage lagoon berm and the existing dugout. Some willow will be left between the trail and the dugout to direct snowmobile traffic along solid ground in this area. As the dugout is on private land and as the trail may run on or over the property line, a written agreement will be secured from the private land owner as well as the Village.
 - A barb wire fence exists on the east side of the lagoon and hence the Club has requested permission from the adjoining land owner to remove a section of the fence or to install a gate. Immediately after passing through the barb wire fence, the trail turns north along the uncultivated west edge of the field in NE5-84-4-W6 before turning east at the corner where part way down the field it passes through an existing gate heading north.
- Section 8
 - Upon entering SE8-84-4-W6, the trail continues north cross an abandoned residential driveway before following along the uncultivated west edge of the field. The trail crosses through the bush line at an existing opening where it then joins a portion of existing trail on the next field. The trail follows the south uncultivated edge of the field before turning north at the corner where it meets RR44. The trail then travels along the east edge running parallel to RR44.
 - An existing crossing agreement is in place where the trail crosses ATCO Pipeline AER9065 line 1 in the NE corner of SE8-84-4-W6.
 - About half way down the NE8-84-4-W6, the trail leaves the original trail turning east and crossing RR44 on two aligned approaches.
- Section 9
 - Immediately after crossing the road and entering NW9-84-4-W6, the trail follows the fence line/uncultivated west edge of the field heading north and at the corner turns east along the fence line/uncultivated north edge of the field. At the NE corner of the quarter, the trail crosses TR842 where two aligned approaches exist. At this point the trail will again cross ATCO Pipeline AER9065 line 1 which will need to be added to the existing crossing agreement.

- Section 16
 - The trail then enters SW16-84-4-W6 and travels along the uncultivated east edge of the field. Part way down the field, the Club will place signs to indicate unmarked grave sites exist and orange marker posts to direct snowmobile traffic around the area as requested by the landowner.
 - The trail will also cross the North Peace Gas Co-op Ltd. natural gas line. North Peace has previously advised the Club that a crossing agreement is not required. One Call will be utilized prior to any sign installation in this area.
 - The trail will cross into the NW16-84-4-W6 briefly before turning east into NE16-84-4-W6 where it follows the uncultivated south edge of the field to the SE corner. At this point the trail will again cross ATCO Pipeline AER9065 line 1 which will need to be added to the existing crossing agreement.
- Undeveloped road allowance RR43
 - The trail turns north and travels along the road allowance which runs parallel to the Canfor property and P-100 road. This undeveloped road allowance will require mulching and will be laid out to avoid creating erosion to the fields to the west.
 - Near the north end of the route in the portion of the undeveloped road allowance on the east side of NE16-84-4-W6, the trail encounters a large dirt pile likely created when the deep ditch next to the Canfor P-100 road was constructed, at which point the trail will briefly travel on the east side of NE16-84-4-W6 to avoid the dirt pile before turning back into the undeveloped road allowance.
 - The trail continues north along the undeveloped road allowance until it intersects with the original trail where it crosses TR844. Mulching will be required up to a point just south of this crossing.
 - The trail then follows the original trail on the road allowance on the east side of 28-84-4-W6 which has already been mulched.
 - When the trail reaches the road allowance on the east side of SE33-84-4-W6, it will continue north in the undeveloped road allowance however as the existing trail utilized the field for access, this section of undeveloped road allowance will require mulching.
 - The trail will then continue on the existing trail in the road allowance on the east side of NE33-84-4-W6 where it first crosses a lease road that is co-operated by Long Run Exploration and Scavenger Energy. The trail continues north on the undeveloped road allowance except for a brief excursion to the west to bypass an erosion area before crossing the Canfor P-100 road in the NE corner. The

Club has an existing agreement with the landowner for the excursion as well as the energy companies for the lease road crossing.

Stream Crossings

This alternative route eliminates three (3) crossings of Jack Creek with no new crossings required.

Other Topographical Considerations

There are only a couple of other such considerations:

- The dugout to the south of the sewage berm – The intent is to pass on solid ground between the bottom of the berm and the dugout leaving a small barrier of willows between the trail and the dugout.
- RR43 undeveloped road allowance on the east side of NE16-84-4-W6
 - Erosion concerns related to mulching – The plan is to lay out the route in the undeveloped road allowance to avoid creating erosion of the land to the west.
 - Large dirt pile in the north end – The plan is to route the trail for a short distance across private land to bypass the dirt pile.

Overlapping Dispositions

Municipalities

- Village of Hines Creek
 - Access associated with the routing in the area of their sewage lagoon will need to be added to the existing agreement.
- Clear Hills County
 - As the County has advised that they will not provide a formal road use agreement for the use of the RR43 undeveloped road allowance, Council's support for the added mulching and use of the additional portion of the road allowance will be required. Council will also be requested to provide approval for the two new road crossings which will replace two existing crossings.

Right of Ways

- ATCO Pipelines
 - Crossing of AER 9065 line 1 in NW9-84-4-W6 will need to be added to the existing agreement.
- North Peace Gas Co-op Ltd.

- They will be advised of the new crossing in SW16-84-4-W6 and as per Club protocol One Call will be utilizing prior to the installation of any sign or marker posts.

Roads

- Alberta Transportation
 - Upon final approval by all parties, a formal crossing agreement will be completed. Alberta Transportation has indicated preliminary support for the crossing.
- County of Clear Hills
 - Two new road crossings are required on RR44 and TR842. A request is made to remove the existing signage at two crossing no longer required and to install the signage at the new crossing locations.

Private Land

- The following land owners have provided signed Letters of Support allowing the trail associated with the alternate route to access their land:
 - Starich Farms (Charlie Zavisha)
 - SW5-84-4-W6
 - M&T Sidoroff
 - SE&NE8-84-4-W6
 - Les Dei
 - NE5-84-4-W6
 - NW9-84-4-W6
 - Lila Luka
 - SW16-84-4-W6
 - Orest Luka
 - NW&NE16-84-4-W6

Other – Adjoining Landowners

- Canadian Forest Products Ltd. – Given the additional use of the RR43 undeveloped road allowance, Canfor has been advised of the alternate route. Canfor has responded indicating that they have no concerns.
- Manulife – Given the additional use of the RR43 undeveloped road allowance, Manulife has been advised of the alternate route.
- Trevor Kerschbaumer – As the renter of the of the Manulife lands and as the owner of SE16-84-4-W6, Trevor has been advised of the alternate route.

Closing Comments

Final approval will only be considered to be in place when the support of all stakeholders is in place and once all three (3) of the primary stakeholders – Clear Hills County, Village of Hines Creek and Alberta Environment and Parks have provided their approvals. Development will not commence until Licence Agreements with land owners and all other required stakeholder agreements are executed.

Submitted by:

Dwayne Buchholtz

Director/Stakeholder Liaison
Peace Valley Snow Riders
c/o Tim Lagace
8333 – 101 Avenue
Peace River AB T8S 1N3

Original with all attachments via email to:

- Audrey Bjorklund – Clear Hills County (Audrey@clearhillscounty.ab.ca)
- Leanne Walmsley – Village of Hines Creek (Leanne@abnorth.com)
- Richard Goy and Don Williams – Alberta Environment and Parks
(Richard.Goy@gov.ab.ca and (Don.L.Williams@gov.ab.ca)

Copy with all attachments via email to:

- Troy Lorencz – President, Peace Valley Snow Riders (hammer@wispernet.ca)
- Frank Armella – Secretary/Treasurer, Peace Valley Snow Riders (afranka@telus.net)
- Ernie Brauer – Vice President/Trail Development Committee Chair, Peace Valley Snow Riders (erniebrauer@gmail.com)
- Travis Schmidt – Director/Trail Operations Committee Chair, Peace Valley Snow Riders (travisschmidt@live.ca)
- Jamey Bettenson – Canfor Hines Creek Trail Coordinator, Peace Valley Snow Riders (Scanalta@telusplanet.net)

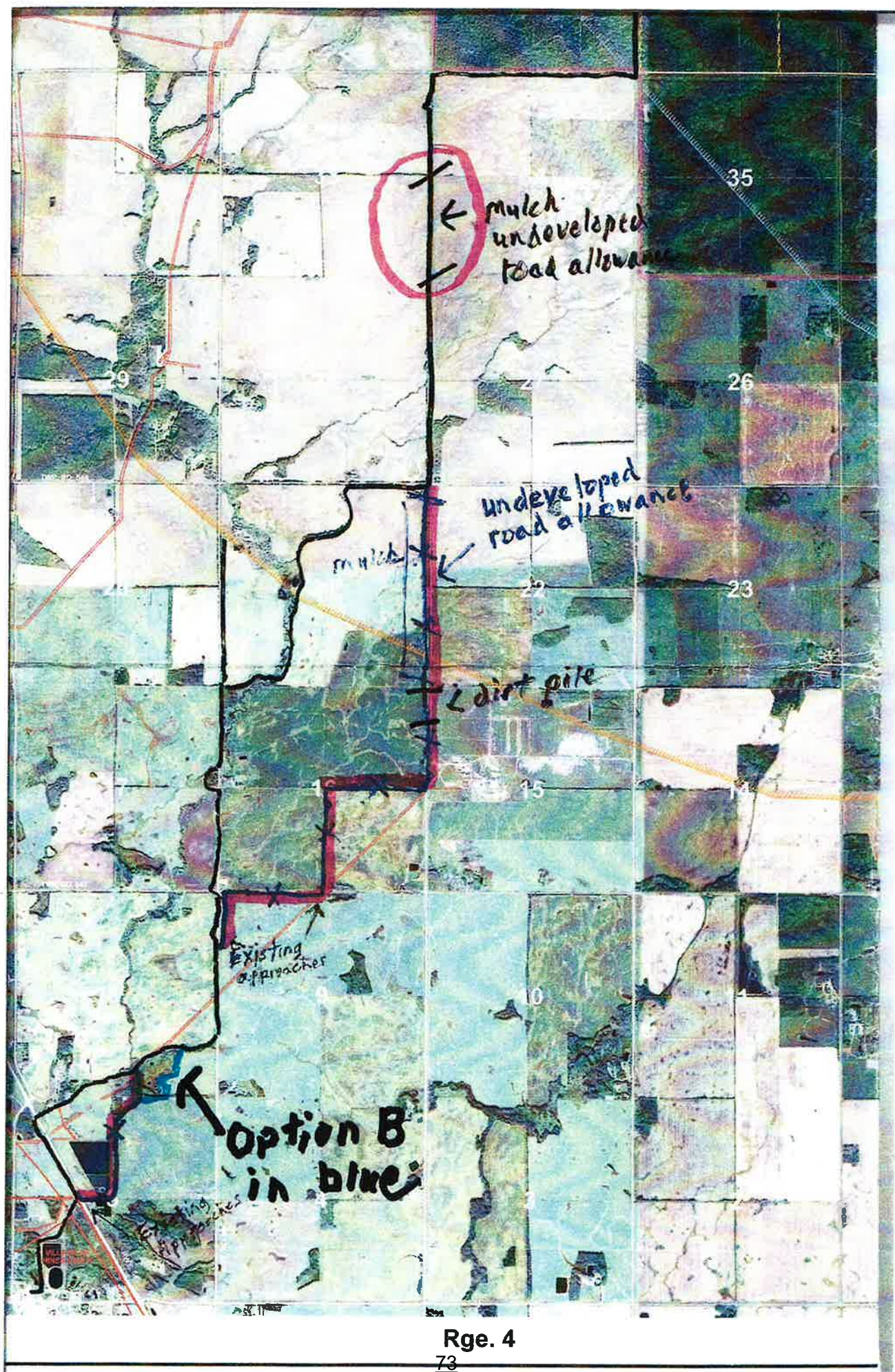
Copy with first attachment only via email to:

- Chris Brookes – Executive Director, Alberta Snowmobile Association
(chrisbrookes@altasnowmobile.ab.ca)

- Doug Hansen – Mighty Peace Region Director, Alberta Snowmobile Association (dhansen@fcmi.net)

Attachments:

- Map – HC Private Land Alternate #2A pink & blue
- Letter of Support dated 03JUN19 to Starich Farms signed.
- Letter of Support dated 03JUN19 to Tom & (Marie) Jean Sidoroff signed.
- Letter of Support dated 03JUN19 to Les Dei signed.
- Letter of Support dated 03JUN19 to Lila Luka signed.
- Letter of Support dated 03JUN19 to Orest Luka signed.
- Email dated 09MAY19 from Marlene Cobick at Alberta Transportation.
- Email dated 03JUN19 from Scott Goosney at Canadian Forest Products Ltd.
- Email dated 17JUN19 to Josh Sawchuk of Manulife and Trevor Kerschbaumer.



Letter of Support

Peace Valley Snow Riders
c/o Tim Lagace
8333-101 Avenue
Peace River AB T8S 1N3

June 3, 2019

Starich Farms
c/o Charles Zavisha
Box 66
Hines Creek AB T0H 2A0

Dear Charles,

Re: Letter of Support – Proposed Hines Creek Trail Alternate Route in Private Land Area

As the Club has received indications of preliminary support from all the stakeholders associated with the proposed alternate route in the private land area of the Hines Creek Trail, the Club is now seeking formal Letters of Support to be used in securing final approval. Attached is a rough map showing the proposed route. The existing route is shown in black with the proposed route highlighted in pink and blue. As the map does not provide a lot of detail, following is the description of the impact to the lands legally known as a portion of the SW5-84-4-W6 that you own:

- On the west side of Highway 64, the trail will continue to cross the portion of land in the Village of Hines Creek as set out in the existing Licence Agreement dated 06NOV17.
- On the west side of Highway 64, the trail would encroach on your land at the bottom of the south berm of the Village of Hines Creek sewage lagoon. The Club will utilize the area between the bottom of the berm and the pond on your land for the 5 metre wide trail. This will require that the Club remove some willows, likely utilizing a mulcher, and to install signage for the trail.

The Club will continue to be responsible for providing liability insurance coverage for the trail through our association with the Alberta Snowmobile Association of which the Club is a member.

Subject to final approval being received and prior to commencing development work, a new Licence Agreement covering both sides of Highway 64 will be presented for signing. It is anticipated that development work on this alternate route portion would take place later this year prior to the start of the winter season.

It would be appreciated if you would indicate your support for this alternate route by signing and returning one copy of this letter. Please do not hesitate to contact me should you have any further questions prior to or after signing this Letter of Support.

Sincerely,



Dwayne Buchholtz

Director/Stakeholder Liaison

Telephone 780-618-1504

Email – amen@telus.net

Indication of support:

Date: June 7/19

Signature: 

Name (print): Charlie Zavishq

Attachment: HC Private Land Alternate #2A pink & blue

Letter of Support

Peace Valley Snow Riders
c/o Tim Lagace
8333-101 Avenue
Peace River AB T8S 1N3

June 3, 2019

Tom & (Marie) Jean Sidoroff
Box 201
Hines Creek AB T0H 2A0

Dear Tom & Jean,

Re: Letter of Support – Proposed Hines Creek Trail Alternate Route in Private Land Area

As the Club has received indications of preliminary support from all stakeholders associated with the proposed alternate route in the private land area of the Hines Creek Trail, the Club is now seeking formal Letters of Support to be used in securing final approval. Attached is a rough map showing the proposed route. The existing route is shown in black with the proposed route highlighted in pink and blue, with Option 2 the blue highlighted route being chosen. As the map does not provide a lot of detail, following is the description of the impact to the lands that you own:

- The trail will not utilize the previous route in SW8-84-4-W6.
- The proposed alternate trail would access your lands in SE8-84-4-W6 from the south at the existing gate location from Les Dei's land and would primarily follow the west side of the field until crossing through a grassed opening to access the field and existing trail which is slightly north. The existing trail would be again utilized as it heads east and then north along RR44.
- The existing trail continuing north would be utilized in NE8-84-4-W6 until it reaches aligned road approaches allowing the trail to cross RR44 heading east into another field belonging to Les Dei.
- Note – Club signage associated with the previous route which is not part of this proposed alternate route was removed by the Club on 30MAY19.

The Club will continue to be responsible for providing liability insurance coverage for the trail through our association with the Alberta Snowmobile Association of which the Club is a member.

Subject to final approval being received and prior to commencing development work, a new Licence Agreement covering the portions of the existing route which would continue to be utilized as well as the proposed alternate route, will be provided for signing. It is anticipated that the development work on this alternate route portion would take place later this year prior to the start of the winter season. The

development work on your lands is only expected to involve minor hand clearing next to the gate area and the installation of signage.

It would be appreciated if you would indicate your support for this trail by signing and returning one copy of this letter. As Derek Meashaw is known to rent your land for agricultural purposes, Derek has been made aware of the alternate route and a copy of this letter has been sent for his information. Please do not hesitate to contact me should you have any further questions prior to or after signing this Letter of Support.

Sincerely,



Dwayne Buchholtz

Director/Stakeholder Liaison

Telephone 780-618-1504

Email – amen@telus.net

Indication of support:

Date: June 23/19

Signature: M. Jean Sideroff

Name (print): M. Jean Sideroff

Attachment: HC Private Land Alternate #2A pink & blue

Copy: Derek Meashaw

Letter of Support

Peace Valley Snow Riders
c/o Tim Lagace
8333-101 Avenue
Peace River AB T8S 1N3

June 3, 2019

Les Dei
Box 321
Hines Creek AB TOH 2A0

Dear Les,

Re: Letter of Support – Proposed Hines Creek Trail Alternate Route in Private Land Area

As the Club has received indications of preliminary support from all stakeholders associated with the proposed alternate route in the private land portion of the Hines Creek Trail, the Club is now seeking formal Letters of Support to be used in securing final approval. Attached is a rough map showing the proposed route. The existing route is shown in black with the proposed route highlighted in pink and blue, with Option 2 the blue highlighted route being chosen. As the map does not provide a lot of detail, following is the description of the impact to the land you own:

- The trail would enter the southwest corner of NE5-84-4-W6 where it would turn north along the uncultivated edge of the field before turning east at the corner and following the uncultivated edge of the field to the existing gate that would provide access to the Sidoroff land to the north.
- The trail would cross RR44 at two aligned road approaches and enter NW9-84-4-W6 where it would turn north along the uncultivated edge of the field/fence line turning east at the corner and following the uncultivated edge of the field/fence line to the aligned road approaches crossing TR 842 to the north at the end of the quarter.

Although the conditions of use will be as set out in the Licence Agreement, the Club does want to ensure that you are aware of the following in regards to the planned use of the land:

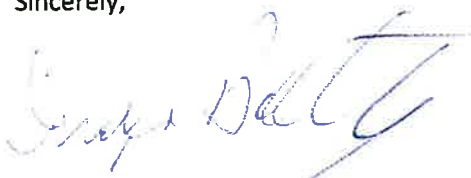
- The trail would be for winter use by member snowmobiles and Club grooming equipment.
- The trail would be 5 metres wide and would utilize the 5 metres of cultivated land next to the edge of the field to ensure minimal impact should a swathed crop be left in the field over winter. Should a standing crop be left in the field over winter, the Club would work with you to close the trail if required.

- The Club will install steel sign posts with traffic type signs and orange marker posts to identify the route. These will be installed only on the uncultivated edge of the field and on the road approaches. Should the Club property be damaged during agricultural activities, it will be the responsibility of the Club to replace this property at our expense.
- Should there be utility right of ways associated with the land noted above, the Club acknowledges their responsibility to identify and seek support/approval for the crossings.
- The Club will be responsible for providing liability insurance coverage for the trail through their association with the Alberta Snowmobile Association of which the Club is a member.

Subject to final approval being received and prior to commencing development work, a Licence Agreement covering your land will be provided for signing. It is anticipated that development work would take place later this year prior to the start of the winter season. The development work associated with your land primarily involves minor hand clearing along the uncultivated edge of the field and the installation of signage and posts. As there is an existing barb wire fence in the southwest corner of NE5-84-4-W6, the Club will require an access either by removing the barb wire from one section of the fence or creating a gate at that location. Your direction on this will be determined prior to the start of development.

It would be appreciated if you would indicate your support for this trail by signing and returning one copy of this letter. Please do not hesitate to contact me should you have any further questions prior to or after signing this Letter of Support.

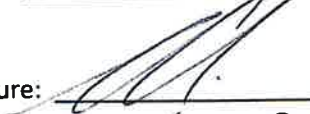
Sincerely,



Dwayne Buchholtz
Director/Stakeholder Liaison
 Telephone 780-618-1504
 Email – amen@telus.net

Indication of support:

Date: June 22 / 19

Signature: 

Name (print): Les De.

Attachment: HC Private Land Alternate #2A pink & blue

Letter of Support

Peace Valley Snow Riders
c/o Tim Lagace
8333-101 Avenue
Peace River AB T8S 1N3

June 3, 2019

Lila Luka
Box 581
Hines Creek AB T0H 2A0

Dear Lila,

Re: Letter of Support – Proposed Hines Creek Trail Alternate Route in Private Land Area

As the Club has received indications of preliminary support from all stakeholders associated with the proposed alternate route in the private land portion of the Hines Creek Trail, the Club is now seeking formal Letters of Support to be used in securing final approval. Attached is a rough map showing the proposed route. The existing route is shown in black with the proposed route highlighted in pink and blue. As the map does not provide a lot of detail, following is the description of the impact to the land you own:

- The trail would utilize the east side of SW16-84-4-W6 for the trail. As I understand that there is a cemetery along the edge of this field, we would work with you to ensure it is identified and bypassed.

Although the conditions of use will be as set out in the Licence Agreement, the Club does want to ensure that you are aware of the following in regards to the planned use of the land:

- The trail would be for winter use by member snowmobiles and Club grooming equipment.
- The trail would be 5 metres wide and would utilize the 5 metres of cultivated land next to the edge of the field to ensure minimal impact should a swathed crop be left in the field over winter. Should a standing crop be left in the field over winter, the Club would work with you and/or the renter of the land, to close the trail if required.
- The Club will install steel sign posts with traffic type signs and orange marker posts to identify the route. These will be installed only on the uncultivated edge of the field and on the road approach. Should the Club property be damaged during agricultural activities, it will be the responsibility of the Club to replace this property at our expense.

- Should there be utility right of ways associated with the land noted above, the Club acknowledges their responsibility to identify and seek support/approval for the crossings.
- The Club will be responsible for providing liability insurance coverage for the trail through their association with the Alberta Snowmobile Association of which the Club is a member.

Subject to final approval being received and prior to commencing development work, a Licence Agreement covering your land will be provided for signing. It is anticipated that development work would take place later this year prior to the start of the winter season. The development work associated with your land is only expected to involve minor hand clearing along the uncultivated edge of the field and the installation of signage and posts.

It would be appreciated if you would indicate your support for this trail by signing and returning one copy of this letter. As Clint Polukashko is known to rent your land for agricultural purposes, Clint has been made aware of the alternate route and a copy of this letter has been sent for his information. Please do not hesitate to contact me should you have any further questions prior to or after signing this Letter of Support.

Sincerely,



Dwayne Buchholtz
Director/Stakeholder Liaison
 Telephone 780-618-1504
 Email – amen@telus.net

Indication of support:

Date: June 21/19.

Signature: 

Name (print): LILA LUKA

Attachment: HC Private Land Alternate #2A pink & blue

Copy: Clint Polukashko

Letter of Support

Peace Valley Snow Riders
c/o Tim Lagace
8333-101 Avenue
Peace River AB T8S 1N3

June 3, 2019

Orest Luka
Box 511
Hines Creek AB T0H 2A0

Dear Orest,

Re: Letter of Support – Proposed Hines Creek Trail Alternate Route in Private Land Area

As the Club has received indications of preliminary support from all stakeholders associated with the proposed alternate route in the private land portion of the Hines Creek Trail, the Club is now seeking formal Letters of Support to be used in securing final approval. Attached is a rough map showing the proposed route. The existing route is shown in black with the proposed route highlighted in pink and blue. As the map does not provide a lot of detail, following is the description of the impact to the land you own:

- The trail would utilize the north side of NE16-84-4-W6 for the trail.
- Although the trail will utilize the undeveloped RR43 road allowance for the trail on the east side of the above quarter, permission is requested to utilize a couple hundred yards along the east edge of the field in the north corner to bypass a large dirt pile located on the road allowance in that area.

Although the conditions of use will be as set out in the Licence Agreement, the Club does want to ensure that you are aware of the following in regards to the planned use of the land:

- The trail would be for winter use by member snowmobiles and Club grooming equipment.
- The trail would be 5 metres wide and would utilize the 5 metres of cultivated land next to the edge of the field to ensure minimal impact should a swathed crop be left in the field over winter. Should a standing crop be left in the field over winter, the Club would work with you and/or the renter of the land, to close the trail if required.
- The Club will install steel sign posts with traffic type signs and orange marker posts to identify the route. These will be installed only on the uncultivated edge of the field and on the road approach. Should the Club property be damaged during agricultural

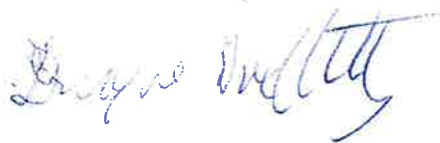
activities, it will be the responsibility of the Club to replace this property at our expense.

- Should there be utility right of ways associated with the land noted above, the Club acknowledges their responsibility to identify and seek support/approval for the crossings.
- The Club will be responsible for providing liability insurance coverage for the trail through their association with the Alberta Snowmobile Association of which the Club is a member.

Subject to final approval being received and prior to commencing development work, a Licence Agreement covering your land will be provided for signing. It is anticipated that development work would take place later this year prior to the start of the winter season. The development work associated with your land is only expected to involve minor hand clearing along the uncultivated edge of the field and the installation of signage and posts.

It would be appreciated if you would indicate your support for this trail by signing and returning one copy of this letter. As Derek Meashaw is known to rent your land for agricultural purposes, Derek has been made aware of the alternate route and a copy of this letter has been sent for his information. Please do not hesitate to contact me should you have any further questions prior to or after signing this Letter of Support.

Sincerely,



Dwayne Buchholtz
Director/Stakeholder Liaison
Telephone 780-618-1504
Email – amen@telus.net

Indication of support:

Date: June 24/19

Signature: Drew Luke

Name (print): DREW LUKE

Attachment: HC Private Land Alternate #2A pink & blue

Copy: Derek Meashaw

Audrey Bjorklund

From: Marlene Cobick <Marlene.Cobick@gov.ab.ca>
Sent: May-09-19 3:37 PM
To: amen@telus.net
Subject: RE: Hines Creek Trail - Potential Alternate Route in Private Land Area CRM:0039576

Good Afternoon Dwayne

I now take care of this area.....

That said David and I discussed this and we have no issues with the snowmobile club moving the crossing to this location, there are good sightlines both ways. A couple of years ago I issued a permit for snowmobile staging area.... Are those still up in this area? Will they need to be moved due to the new crossing location. Let me know what you decide.

Marlene Cobick
Development and Planning Technologist – Peace Region
Alberta Transportation - Government of Alberta
Peace River, Alberta
Tel 780-624-6372
Fax 780-624-2440
Marlene.Cobick@gov.ab.ca
511 Alberta - Alberta's Official Road Reports Go to 511.alberta.ca and follow @511Alberta

A little appreciation goes a long way. Thank someone today with an [ecard!](#)



From: Dwayne Buchholtz <amen@telus.net>
Sent: Wednesday, May 01, 2019 7:33 AM
To: David Richards <David.Richards@gov.ab.ca>
Cc: Scanalta@telusplanet.net; 'Ernie Brauer' <erniebrauer@gmail.com>
Subject: Hines Creek Trail - Potential Alternate Route in Private Land Area

As you were made aware from the following email that was sent to you earlier in the month, our Club lost access to a significant portion of our trail on private land when the lands were purchased by Manulife who would not provide approval for continued access. As well, it was noted that work would take place to determine the potential for an alternate route, which is the purpose of this email.

Included in the land purchased by Manulife was the land between the Village of Hines Creek and the creek which the Club was using to cross under the bridge on highway 64. The major consideration in identifying an alternate potential route was how to cross highway 64 safely now they we could not access the creek/bridge. The Club has identified an alternate on which your input is requested. The alternate would see the crossing utilize existing aligned approaches. The west approach is at the corner of the Village land and the start of the Manulife land which is accessible from the current portion of approved trail we have access to. The aligned approach on the east side is used by the Village of Hines Creek for access to their sewage lagoon. We believe the lagoon access is not used during the winter months and hence a meeting is being set up with the Village later this week to discuss. As the Club is undertaking preliminary investigation, it would be appreciated if you would comment on the potential acceptability of this crossing. A rough map has been attached for your information.

Should the feasibility of an alternate route be determined, the Club will proceed to secure formal approvals as the next step including finalizing details and an agreement with Alberta Transportation. Obviously the Club is working to secure the access required so that we can have a fully function trail early in the 2019/20 season.

Your continued cooperation is appreciated.

Dwayne Buchholtz
Peace Valley Snow Riders
Director/Stakeholder Liaison
Cell 780-618-1504

From: Dwayne Buchholtz [<mailto:amen@telus.net>]
Sent: April-10-19 5:23 PM
To: 'David Richards'; 'Angela Meashaw'; 'glrhuover@gmail.com'; 'John Hanssen'; 'Stacey Bailer'; 'toni.petteplace@atco.com'; 'Bonar, Ola'; 'Lamoureux, Patti'; 'maira.wright@atco.com'; 'Killins, Gloria'; 'npg_moss@telus.net'; 'Edward Chin'
Cc: 'Tracygrace@RRInsurance.ab.ca'; 'ebrauer@hinescreek.com'; 'Scanalta'
Subject: Loss of Access to Private Land Portion of the Hines Creek Trail

The purpose of this email is to advise that a major portion of the private land crossed by the Club's Hines Creek Trail has transferred ownership and that Manulife, the new owner, has denied the Club access to their lands. Although devastated by the decision, given the years of work and cost to develop the private land portion of the trail, the Club will be respectful of the decision. As a result the Club will be arranging to remove all Club property from private lands and that of other stakeholders operating within this area. Please know that the Club has lost the use of 12 kms of trail, but it intends to continue to operate the 38 kms of trail on public lands which accounts for the majority of time and money to develop. At the Club's general meeting held last night, two associated motions were passed; the first of which is to seek to relocate the staging area from the Village of Hines Creek to the area of the intersection with kilometer 5 of the Canfor P-100 road and TR850 which in general terms is where the private land ends. The second is to form a committee to determine the potential of an alternate route to link the new staging area back to the Village of Hines Creek. This may result in future contact with your organization.

Once the schedule for the removal of Club property is determine, those impacted will be contacted for access approval. As well, those with formal agreements will be provided with notices of termination where appropriate. Should you have any questions, please contact me at your earliest convenience.

Note to Ernie Brauer – As I do not have email addresses for Charles Zavisha and Tom & Jean Sidoroff, would you please arrange to deliver a copy of this email to them.

Dwayne Buchholtz
Peace Valley Snow Riders
Director/Stakeholder Liaison
Cell 780-618-1504

Audrey Bjorklund

From: Goosney, Scott <Scott.Goosney@canfor.com>
Sent: June-03-19 1:37 PM
To: Dwayne Buchholtz; Isley, Debbie
Cc: ebrauer@hinescreek.com; Scanalta@telusplanet.net; Allison, Andrew; 'travis schmidt'
Subject: RE: [External] **Update** Loss of Access to Private Land Portion of the Hines Creek Trail

Dwayne,

Canfor has no concerns with this proposed route.

SCOTT GOOSNEY RPF

Operations Supervisor
Grande Prairie Forest Management Group
Canadian Forest Products Ltd.

T 780-538-7719 **C** 780-518-1005 **F** 780-538-7800
scott.goosney@canfor.com www.canfor.com
9401 – 108 Street Grande Prairie, Alberta, T8V 3A3

From: Dwayne Buchholtz [mailto:amen@telus.net]
Sent: Monday, June 03, 2019 12:10 PM
To: Goosney, Scott <Scott.Goosney@canfor.com>; Isley, Debbie <Debbie.Isley@canfor.com>
Cc: ebrauer@hinescreek.com; Scanalta@telusplanet.net; Allison, Andrew <Andrew.Allison@canfor.com>; 'travis schmidt' <travisschmidt@live.ca>
Subject: [External] **Update** Loss of Access to Private Land Portion of the Hines Creek Trail

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The purpose of this email is to provide an update as to the work the Club has undertaken since previous communications in late April. You may recall that the Club had contacted you to seek preliminary support for the potential of relocating our staging area from the Village of Hines Creek to km 5 on the Canfor Road to which your reply was appreciated. My email of 10APR19 advised that the Club membership had indicated support for this move of the staging area as well as support for identifying an alternate route to connect the Village. Although the identification of an alternate route was anticipated to be difficult and take a couple of years to complete, this proved to not be the case. As of late last week the Club has received preliminary indication from all stakeholders advising of support for an alternate route. Over the next couple of months the Club will be working to secure written support and final approval for this alternate route and if approval is received, the move of the staging area will not be required. I will update you once final approval is in place.

In the mean time, Debbie I have provided a marked up map showing the proposed alternate route for your information. This route (highlighted in pink) includes additional use of undeveloped RR43 running parallel to the Canfor P-100 road on the west side right up to and including the west side of the Canfor property where the sawmill was located. As the existing trail already utilizes a portion of this undeveloped road allowance as well as the crossing of the Canfor road which was supported by Canfor, I do not anticipate any concerns in regards to the proposed trail but thought it prudent to request your input at this stage of the project. Please advise.

Dwayne Buchholtz
Peace Valley Snow Riders
Director/Stakeholder Liaison
Cell 780-618-1504

From: Goosney, Scott [<mailto:Scott.Goosney@canfor.com>]
Sent: April-25-19 8:57 AM
To: amen@telus.net
Cc: ebrauer@hinescreek.com; Scanalta@telusplanet.net; Allison, Andrew
Subject: FW: Loss of Access to Private Land Portion of the Hines Creek Trail

Dwayne,

Canfor doesn't have any issues with moving the staging area to the new location but we would like to be involved in the planning stages to ensure that any safety hazards/concerns of the new location are addressed. Contact Andrew or myself once you are ready to discuss your plans.

SCOTT GOOSNEY RPF
Operations Supervisor
Grande Prairie Forest Management Group
Canadian Forest Products Ltd.

T 780-538-7719 C 780-518-1005 F 780-538-7800
scott.goosney@canfor.com www.canfor.com
9401 – 108 Street Grande Prairie, Alberta, T8V 3A3

From: Isley, Debbie
Sent: Wednesday, April 24, 2019 9:35 PM
To: Allison, Andrew <Andrew.Allison@canfor.com>
Cc: McLaughlin, Robert <Robert.McLaughlin@canfor.com>; Goosney, Scott <Scott.Goosney@canfor.com>
Subject: Re: Loss of Access to Private Land Portion of the Hines Creek Trail

Sounds good. I will leave it to you to contact Dwayne.

Sent from my iPhone

On Apr 24, 2019, at 4:13 PM, Allison, Andrew <Andrew.Allison@canfor.com> wrote:

Hi Debbie

I agree with Rob. I think Scott and I should review with the club.

Sent from my iPhone

On Apr 23, 2019, at 1:27 PM, McLaughlin, Robert <Robert.McLaughlin@canfor.com> wrote:

Maybe get him to meet Andrew or Scott up there to make sure of their plans, I have no objection in principle, but I am concerned about vehicles on road and interaction with logging trucks. I just want to make sure its safe.

From: Isley, Debbie

Sent: Tuesday, April 23, 2019 2:19 PM

To: McLaughlin, Robert <Robert.McLaughlin@canfor.com>

Subject: Loss of Access to Private Land Portion of the Hines Creek Trail

Hi, Rob - would Canfor have any objection to bullet #1 in Dwayne's email?

DEBBIE ISLEY

Land Use Consultant

Forest Management Group, Grande Prairie

Canadian Forest Products Ltd.

Please note: I am not in the office on Mondays

T 780-538-7777 **C** 780-814-3475 **F** 780-538-7800

Debbie.isley@canfor.com www.canfor.com

9401 – 108 Street, Grande Prairie, AB, T8V 3A3

From: Dwayne Buchholtz <amen@telus.net>

Sent: Wednesday, April 10, 2019 5:46 PM

To: Isley, Debbie <Debbie.Isley@canfor.com>

Cc: ebrauer@hinescreek.com; 'Scanalta' <Scanalta@telusplanet.net>

Subject: [External] Loss of Access to Private Land Portion of the Hines Creek Trail

The purpose of this email is to advise that a major portion of the private land crossed by the Club's Hines Creek Trail has transferred ownership and that Manulife, the new owner, has denied the Club access to their lands. Although devastated by the decision, given the years of work and cost to develop the private land portion of the trail, the Club will be respectful of the decision and hence is arranging to remove all Club property from the private lands and that of other stakeholders operating within this area. Please know that the Club has lost the use of 12 kms of trail, but intends to continue to operate the 38 kms of trail on public lands which accounts for the majority of time and money to develop.

At the Club's General meeting last night, two motions were passed that may impact your organization:

- The first is to seek to relocate the staging area from the Village of Hines Creek to the northeast corner of the intersection of kilometer 5 of the Canfor P-100 road and TR 850 (TWP85 RGE4 SW3). It would be appreciated if your organization would provide a preliminary indication as to whether they would support this. The replacement of the staging area would again provide the Club with a fully operational trail.
- The second is to form a committee under the Trail Development Chair to look into alternative routes to link this proposed staging area back to the Village of Hines Creek. It is recognized that this will be a difficult task being the Club will face additional obstacles such as the potential crossing of two highways being the current trail crosses Manulife lands immediately after leaving the Village. It is likely that additional contact will take place with your organization as the Club examines the options.

Thank you for your past support for this trail and for your time to consider the alternative staging area being proposed. Should you have any questions, please do not hesitate to contact me.

Dwayne Buchholtz
Peace Valley Snow Riders
Director/Stakeholder Liaison
Cell 780-618-1504

Canfor Legal Disclaimer: This e-mail and any attachment(s) are confidential. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and do not copy, use or disclose it to any other person.

From: Dwayne Buchholtz <amen@telus.net>
Sent: June-17-19 6:07 PM
To: 'Josh Sawchuk'; trevor@kerbagroup.com
Cc: 'travis schmidt'; 'Ernie Brauer'; Scanalta@telusplanet.net
Subject: Notice of Alternate Route on the Private Land Portion of the Hines Creek Trail
Attachments: HC Private Land Alternate #2A pink & blue.pdf

As landowners of adjoining lands, the purpose of this email is to advise that the Club has identified an alternate route in the private land area of the Hines Creek Trail to replace the access that was denied on a portion of the existing route. As this alternate route will run on land next to your land, the purpose of this email is to make you aware that the Club has initiated the process of securing approval for this alternate route.

The attached rough map shows the proposed route. The existing route is shown in black with the proposed route highlighted in pink and blue with Option 2 highlighted in blue being chosen. As the map does not provide a lot of detail, following is a description of the routing as related to your lands:

- Manulife – The route utilizes portions of undeveloped road allowance RR43 on the east side of SE&NE21-84-4-W6, SE&NE28-84-4-W6 and SE33-84-4-W6. The portion beside section 28 is existing trail with the portion of existing trail in section 33 being moved into the road allowance.
- Trevor Kerschbaumer – The route runs on the east side of SW16-84-4-W6 and the south side of NE16-84-4-W6 which borders your land in SE16-84-4-W6.

Although it is expected that the proposed routing will not directly impact your lands, should you have any questions or concerns, please contact me immediately. The Club is looking to complete the approval process prior to the end of July.

Dwayne Buchholtz
Peace Valley Snow Riders
Director/Stakeholder Liaison
Cell 780-618-1504

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	Trades Training Funding Request
File:	68-02-02

DESCRIPTION:

Council is presented with the Peace River School Divisions 2019-2020 budget proposal for the Trades Training Program at the three schools – Worsley Central School, Hlnes Creek Composite School and Menno Simons Community School. The total amount requested is \$84,615.

BACKGROUND:

Since 2013 \$45,000 has been included in the annual operating budget for this program. Council's originating intent was to help get Trades Training established in the schools and then contribute no more than \$45,000 annually.

To date the following funds have been provided for Trades Training in the local schools. The first couple years the cheques went to each school, since 2014 the funds have been released to the PRSD and they deal with individual schools internally.

2012	\$18,572	2015	\$19,750	2018	\$64,526
2013	\$81,140	2016	\$34,906		
2014	\$45,000	2017	\$55,360		

Note - There is a difference in budget cycles between the County & School Division:
Clear Hills County is Jan-Dec, PRSD is Sept to June (school year)

BUDGET/COSTS:

Budget:	\$45,000
Request:	<u>\$84,615</u>
Difference	\$39,815

ATTACHMENTS:

- July 2, 2019 Letter of Request from PRSD

RECOMMENDED ACTION:

RESOLUTION by....

Initials show support - Reviewed by:

Manager:

ABj

CAO:

pd



Peace River School Division

Board of Trustees

Chairman
Darren Kuester

Vice Chairman
Delainah Velichka

Trustees
Christopher Schneider
Crystal Owens
Lori Leitch
Robyn Robertson

Superintendent of Schools
Paul Bennett

**Assistant Superintendent of
Human Resources**
Adam Murray

**Assistant Superintendent of
Learning Supports**
Aleeta Floc

**Assistant Superintendent of
Teaching & Learning**
Jeff Thompson

Secretary-Treasurer
Rhonda Freeman

VIA Email
allan@clearhillscounty.ab.ca

July 2, 2019

Mr. Allan Rowe
CAO Clear Hills County
Box 240
Worsley, AB
T0H 2W0

Dear Mr. Rowe:

On behalf of Peace River School Division, I would like to submit for the Clear Hills County Council's consideration the 2019-2020 budget proposals for the three schools involved in the Trades Training Program: Worsley Central School, Hines Creek Composite School, and Menno Simons Community School.

A summary of the funding requests is as follows:

Worsley Central:	\$26,765
Hines Creek Composite:	\$36,500
<u>Menno Simons:</u>	<u>\$21,350</u>
Total Requested:	\$84,615

The three schools' respective proposals are attached and provide further breakdown of the requested funds.

The Clear Hills County Council's financial support continues to be instrumental in each school's ability to offer trades related programming and expand the programs they currently offer to their students.

Thank you for your continued belief in the work that our schools are doing and for your continued support in helping us to provide our students with the opportunity to explore potential careers in the trades.

Sincerely,

Paul Bennett
Superintendent of Schools

Attachments (3)

WCS

Worsley Central School

Box 210 ~ Worsley, Alberta T0H 3W0

Phone 780-685-3842 ~ Fax 780-685-3766

Email: rowem@prsd.ab.ca ~ Website: www.worsleyschool.com

June 24, 2019

Allan Rowe
Clear Hills County Chief Administrative Officer
Box 240
Worsley, AB
T0H 3W0

Dear Allan Rowe:

I am writing to you as a member of the Trades Training Program Committee. Last year the financial support that the County of Clear Hills provided our school was instrumental in our ability to offer trades related programming to students in both our Junior and Senior High. We have redesigned our timetable to allow for a flexible learning environment where students will have the opportunity to gain early exposure to career fields to begin developing their interests and passions.

This coming year we are continuing to offer career and technology studies courses focused on trades to our students. We would like to continue to offer the Foods class, lead by an experienced community instructor who has extensive knowledge in this field. We also hope to offer Cosmo in response to student interest, and will require an experienced instructor for this class as well. We hope to continue to offer First Responders, who as a student-lead response team, have been such a great support to our student body.

The following is an outline of the projected costs for the 2018-2019 school year. We are hopeful that the generosity of the County will continue by providing funds for the maintenance of our First Responders, and Foods and Cosmo courses. I would like to extend my utmost appreciation for everything you have done in the past for our students, and thank you in advance for helping to improve the educational opportunities available to the students at Worsley Central School.

Sincerely,



Amanda Gilmore

Principal

Worsley Central School

Working, Caring, Succeeding

Budget Summary For Programming at WCS.

Description	Cost
Foods Instructor Salary:-	\$11,460 (1 full semester FTE, 2 half semester FTE)
Instructor benefits:-	\$750
Mileage (picking up materials):-	\$750
<u>Course: Foods</u>	
- Materials and consumables (food products and cooking equipment)	\$2500.00
- Sr course	
Cosmo Instructor Salary:-	\$5,730 (1 full semester FTE)
Benefits:	\$375
Mileage for materials:	\$200
<u>Cosmo Supplies:-</u>	
- Materials & consumables	\$2500
<u>Course: First Responders</u>	Advanced training provided by Alberta Health Services – EMR
- Sr. Course	\$2500
Total:	\$26,765



Peace River School Division #10

MENNO SIMONS COMMUNITY SCHOOL
BAG 100
CLEARDALE, ALBERTA T0H 3Y0
PHONE: (780) 685-2340
FAX: (780) 685-3665
EMAIL: MennoSimons@prsd.ab.ca



"Growth and Success for All"

June 25, 2019

Dear Mr. Rowe:

The students of Menno-Simons Community School are excited to begin the 2019-20 Trades Programming in their new Trades Rooms! It is our hope to offer the students trades programs in Welding, Sewing, Construction, and Foods. As you know, student access to these trades during their junior and senior high years is one that provides skill development, entrepreneurship opportunity, confidence, and work experience. Since the skilled trades sector is one of the highest job opportunities in the province, recognizing the importance of these options toward graduation requirements is an essential part of a good high school program for our students.

The support from Clear Hills County has been pivotal in influencing the planning and decisions regarding trades program at Menno-Simons Community School. We have students who rely upon the credits and opportunities in CTS as a major contribution to the completion of their diploma requirements.

In 2018-19 our students were provided programming in a variety of CTS/CTF choices including art, construction, and foods. The food program was scheduled for second semester which gave senior high students in Grades 10,11 and 12 opportunity to excel in the foods course in the new Foods Room. It was your continued support that allowed them such learning and success.

Students also enjoyed attending GPRC Trades Camp held in Fairview which provided opportunity to explore career options available at the GPRC Fairview Campus.

Our contracted assistants have become an essential component in our capacity to offer a variety of courses in CTS and CTF. Our equipment requirements, program resources and resource materials all contribute to overall successful programming for our students.

On behalf of the students at Menno-Simons, thank you to Clear Hills County for your interest in our program and for your financial support. The advice and financial support you supply is a tremendous investment in the young people of the Clear Hills County.

Sincerely,

Kathleen Roul

**Clear Hills County Budget Proposal
2019-20 for Programming at Menno Simons Community School**

Description	Cost
Instructor Salaries and Benefits: for two instructors at 0.5 FTE.	\$14000.00 Salaries, \$1000.00 Benefits Based on 144 minutes per day at \$25.00 per hour plus benefits for one semester.
Travel for collecting supplies or maintaining equipment.	\$500.00
Program supplies and equipment for welding, construction, and sewing program.	\$2500.00
Trades Camp) (this cost will vary based upon contributions from business and industry)	\$850.00
First Responders Training provided by Alberta Health Services	\$2500
Total	21,350.00



Hines Creek Composite

Box 450
Hines Creek, Alberta T0H 2A0
Phone: 780-494-3510
Fax: 780-494-3616
Email: HinesCreekHS@prsd.ab.ca



June 30, 2019

Allan Rowe
Clear Hills County Chief Administrative Officer
Box 240
Worsley, AB T0H 3W0

Dear Mr. Rowe:

I am writing to you as a member of the Trades Training Program Committee. For the past several years the financial support that the County of Clear Hills has provided our school has been instrumental in our ability to offer trades related programming to students in both our Junior and Senior High. Your financial support has made it possible for our school to offer a number of different trade related programs including Home Economics, Welding, Autobody, Construction, Film, Podcasting and Cosmetology.

This coming year we will be offering career and technology studies courses focused on trades to our students. We are working with GPRC Fairview Campus to build a partnership which benefits both schools. Last year GPRC agreed to release an instructor to teach welding to our students. The course was structured to emulate the pre-employment program that GPRC offers. This curriculum allows our students to earn the pre-employment credits equivalent to what they would receive at the college and therefore they will be able to challenge the course and write the exam should they choose to after high school. We are currently working on adding to our course offerings and include mechanics next year. All of these courses are repeatable, expandable and are courses that the students have requested to be part of the educational programming offered at Hines Creek Composite School.

The following is an outline of the projected costs for the 2019-2020 school year. We are hopeful that the generosity of the County will continue by providing funds to maintain our existing courses. The students of Hines Creek Composite sincerely appreciate the support Clear Hills County has provided in the past and your commitment in helping to improve the educational opportunities in our area.

Sincerely,

Sherri MacDowall
Principal, Hines Creek Composite

Clear Hills County Budget

2019/20 Proposed Budget Hines Creek Composite

Home Ec	General expenses (including fabric, thread, needles, etc, as well as cooking ingredients, and replacement cookware)---- \$ 4000.00
Instructors	I hope to hire instructors in each semester to help provide CTS to our students. We plan to bring Mr. Buker back to teach welding, and we are working on getting a mechanics instructor as well. The contract between the division and the college this year was approximately \$15,000. This included the instructor and consumables for the course. \$30,000.00
First Responders	\$2500.00

Total Request: **\$36,500.00**

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	TENDER AWARD – TENDER 2019-06 COMPOUND GATE
File:	31-61-03

DESCRIPTION:

Tender 2019-06, Compound Gate, was opened at the June 25, 2019 Council meeting and award was tabled to this meeting.

BACKGROUND:

This tender is for installation of a cantilever sliding electric gate for the compound at the County Admin Building.

The gas line has been located and will not require hydrovac-ing to accommodate the installation. This was listed as a potential additional cost in both bids received.

C320-19(06-25-19) RESOLUTION by Councillor Bean to open Tender 2019-06, Compound Gate, analyze results and bring back a recommendation later in today's Regular Council Meeting.
CARRIED.

Company	Amount
Northern Doors Ltd.	\$27,202.62 (incl GST)
The Yard Master Ltd.	\$29,925.00 (incl GST)

C340-19(06-25-19) RESOLUTION by Councillor Frixel to table the awarding of Tender 2019-06, Compound Gate, until the July 16, 2019 Council meeting.
CARRIED.

BUDGET/COSTS:

Budget: \$20,000 Only the Gate was included in the budget, the additional dollars for the electrical work, digging the trench for the eye and probe were missed.

Office & Shop Building Reserve: \$503,843 (from 05/14/19 Year-end Reserve Forecast)

Jubilee Insurance will provide \$16,000 towards this project as a Risk Management Incentive.

RECOMMENDED ACTION:

RESOLUTION by...to award Tender 2019-06, Compound Gate, to Northern Doors Ltd., for \$25,907.25 plus GST with the funds to be allocated from the Building Reserve.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

ABj

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	MDP Bylaw
File Code:	61-02-02

DESCRIPTION:

Council is presented with Municipal Development Plan Bylaw 243-19 for first reading and to set a public hearing date and time.

BACKGROUND / PROPOSAL:

The MDP is a long-term planning document and provides the vision for future development of the County. It contains the broad goals of different land uses and developments, accompanied by objectives and policies that aim to achieve these long term goals. The county has worked with Mackenzie Municipal Services Agency (MMSA) to create this Plan.

June 10-30 Consultation on the plan (included information boards in County lobby June 10-21)

July 1-10 Edit plan as needed based on feedback from consultation

July 16 Present to Council for first reading and to set public hearing date.

Aug 13 Proposed public hearing date with possible further readings of the bylaw.

Sept 10 If public hearing input requires further edits to the Plan this would be the date for review of the amended MDP and potential final readings of the Bylaw.

ATTACHMENTS

- Municipal Development Plan Bylaw 243-19
NOTE: Schedule A, referenced in the attached bylaw as the Municipal Development Plan document was circulated to Council by email, or hand delivered to those that don't have email.

OPTIONS

- Direct changes to the Draft Bylaw
- Give first reading to Municipal Development Plan Bylaw 243-19
And
Set the public hearing date.

RECOMMENDED ACTION: (2 motions)

1. Resolution by..... to give first reading to Bylaw 243-19 being a bylaw of Clear Hills County, Alberta to enact the Clear Hills County Municipal Development Plan.
2. Resolution by.... to set the public hearing for the Municipal Development Plan Bylaw 243-19 for 10:00 a.m. Tuesday August 13, 2019 in the Clear Hills County Council Chambers at 313 Alberta Avenue, Worsley, Alberta.

Initials show support - Reviewed by:

Manager:

CAO:

BYLAW NO. 243-19

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING A NEW MUNICIPAL DEVELOPMENT PLAN AND REPEALING THE FORMER MUNICIPAL DEVELOPMENT PLAN (BYLAW NO. 48)

WHEREAS, the Council of Clear Hills County in accordance with Section 632 of the Municipal Government Act, RSA 2000, Chapter M-26, deems it desirable to establish a new Municipal Development Plan; and

WHEREAS, the Council of Clear Hills County in accordance with Section 63 of the Municipal Government Act, deems it desirable to repeal the Clear Hills County Municipal Development Plan No. 48 and all amendments thereto; and

WHEREAS, the Council of Clear Hills County, in the Province of Alberta, has held a Public Hearing in accordance with Section 230 of the Municipal Government Act after giving notice of it in accordance with Section 606 of the Municipal Government Act;

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the attached Schedule "A" is hereby adopted as the Clear Hills County Municipal Development Plan.
2. If any portion of this bylaw is declared invalid by a court of competent jurisdiction then the invalid portion shall be severed.
3. That Clear Hills County's Municipal Development Plan Bylaw No. 48 and all amendments thereto are hereby repealed.

THIS BYLAW SHALL take force and effect on the date of final reading hereof.

First Reading given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Second Reading given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Third Reading and Assent given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	REQUEST TO WAIVE FIRE FIGHTING COSTS
File Code:	23-02-02

DESCRIPTION:

Council is presented with a letter from a landowner requesting that an invoice for firefighting costs be waived because of no insurance.

BACKGROUND / PROPOSAL:

C231-19(05-14-19) RESOLUTION by Councillor Wetmore that Council chargeback the invoice received from the Mutual Aid Agreement with Municipal District of Peace for firefighting services back to the landowner in the amount of \$3,425.00. CARRIED.

ATTACHMENTS

- Letter from landowner
- County letter that accompanied invoice.

RECOMMENDED ACTION:

1. Resolution by..... to

Initials show support - Reviewed by:	Manager: <i>ABj</i>	CAO: <i>AL</i>
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RECEIVED

JUL 11 2019

CLEAR HILLS COUNTY

To whom it may concern

This letter is regarding the brownvale fire department that was dispatched to my home on march 9, 2019 regarding a structure fire at SE 2-83-1 W6M. Due to the sickness and recently passed ^{of my wife} I am left with very little money and cannot afford a bill of this size and I do not have insurance for this and I am requesting that this fee be waived.

Peter Kuriga





CLEAR HILLS COUNTY

Peter Kuriga
Box 54
Whitelaw, AB
T0H 3T0

File No.: 23-02-02

June 7, 2019

Dear Mr. Kuriga:

**RE: Fire Fighting Charges Invoice IVC006121
March 9, 2019 Fire
SE 2-83-1-W6M**

The enclosed invoice is related to the March 9, 2019 Structure Fire at SE 2-83-1-W6M that the Brownvale Fire Department was dispatched to by 911.

Fire fighting costs of this nature can be turned into your insurance company for payment.

In accordance with Section 553(1)(g) of the *Municipal Government Act Chapter M-26 RSA 2000* and *Clear Hills County Bylaw 9* the amount owed \$3,425.00 will be placed on the tax roll of SE 2-83-1-W6M, if not paid by July 7, 2019.

Enclosed is a copy of the original invoice from the Municipal District of Peace for the firefighting and suppression costs that were undertaken on SE 2-83-1-W6M, in accordance with the Fire Response Agreement that is in place for 911 dispatches in the part of the County this parcel is located in.

The section of the *Municipal Government Act* reference above is provided for your information and *Clear Hills County Bylaw 9* is also enclosed.

Section 553 (1) (g) if the municipality has passed a bylaw making the owner of a parcel liable for expenses and costs related to the municipality extinguishing fires on the parcel, unpaid costs and expenses for extinguishing fires on the parcel;

If you would like to discuss this matter please contact Allan Rowe, Chief Administrative Officer or myself at 780-685-3925.

Sincerely,


Audrey Bjorklund, CLGM
Community Development Manager

AB/

Enclosures

Cc: Allan Rowe, CAO
Lori Jobson, Corporate Services Manager

Box 240, Worsley, Alberta T0H 3W0 Telephone 780/685-3925 Fax 780/ 685-3960 Email info@clearhillscounty.ab.ca

"Clearly an Area of Opportunity"

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Request for Proposal Awarding RFP 2019-04, Brushing
File:	32-13-02

DESCRIPTION:

Tenders were opened for RFP 2019-04, Brushing, at 9:45 a.m. July 16, 2019. Council is presented with an analysis of the results.

BACKGROUND:

RFP 2019-04, Brushing, closed at 4:00 p.m. July 12, 2019.

BUDGET:

\$20,000.00

OPTIONS:

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support -	Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Request for Proposal Awarding RFQ 2019-08, Wetland Assessment
File:	32-24-02

DESCRIPTION:

Request for Proposals were opened for RFQ 2019-08, Wetland Assessment, at 9:45 a.m. June 25, 2019. Council is presented with an analysis of the results.

BACKGROUND:

RFQ 2019-08, Wetland Assessment, closed at 4:00 p.m. July 12, 2019.

C321-19(06-25-19) RESOLUTION by Councillor Ruecker to open RFQ 2019-08, Wetland Assessment at 9:45 a.m., analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
Silverberry Pro	\$16,320.15
Millennium EMS Solutions Ltd.	\$9,760.00
Fieva Biological Consulting Ltd.	\$ to be calculated
CPP Environmental	\$10,484.25
Ecofor Consulting Ltd.	\$7,875.00
Klohn Crippen Berger Ltd.	\$13,794.00
Roy Northern	\$26,760.00
Pintail Environmental Consulting Ltd.	\$12,085.00
Matrix Solutions	\$ to be calculated
Vertex	\$24,658.00
Velocity Group	\$7,454.00

BUDGET:

\$1,000,000.00 from Multi Year Capital Plan

RECOMMENDED ACTION:

RESOLUTION by..... to award RFQ 2019-08, Wetland Assessment to Velocity Group for the amount of \$7,454.00 (seven thousand, four hundred and fifty-four dollars) plus GST, and proceed with the wetland study.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	CDM REPORT
File:	62-02-02

DESCRIPTION:

At this time the Community Development Manager will have an opportunity to report on Community Development topics.

BACKGROUND:

16th Annual County BBQ –Thursday, July 25, 2019 at George Lake Campground.

STARS logo unveiling, 13 Fire Fighters are receiving years of service awards.

1 – 30 years, 2 – 12 years, 1 – 9 years, 5 – 6 years and 4 – 3 years.

Admin Building Sign and lawn improvements: The trees around and in front of the Administration Building sign and flag poles will be removed to improve the appearance of the front lawn and sign. Also, for aesthetics and structural protection, the 2 spruce trees and 2 lilacs will be removed. The Contractor will be chosen from the Equipment Registry.

Grants Update:

2016-GEN-01 – Cleardale Ag Society (OHV Park) have completed the financial reporting conditions of the funding agreement, and the invoice for repayment of the \$40,160 grant the Society received in 2016 for power and water installation at the OHV park has been cancelled.

2016-GEN – Fairview Day Care & Playschool Society has been in touch and are completing their Financial Accounting Statement for how the \$150,000 was used, once received the invoice for repayment of this grant will be cancelled.

Continuing Education Scholarships:

Reminder letters have been sent to 13 recipients that the reporting on how scholarship funds were used are now due. Those that don't provide their reports by September 1, 2019 will be invoiced for scholarship repayment.

ATTACHMENTS:

- Grants Status Report to July 4, 2019
- May Development Report
- June 19, 2019 ASB meeting minutes

RECOMMENDED ACTION:

RESOLUTION by _____ to accept the Community Development Manager's report to July 16, 2019, as presented.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

AB

Clear Hills County					
Capital Grants, Non-Cost Share Conditional General Grants and Beyond Border's grants - Years with active grants					
Status to July 4, 2019					
	COMPLETE				
	OUTSTANDING				
	NOT YET PAID				
	INVOICED				
	<u>Organization</u>	<u>Project</u>	<u>Amount</u>	<u>Status</u>	<u>Council Motion</u>
2020-01	Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	\$ 20,000.00	2020 Operating Budget	C260-19(05/28/19)
2019-GEN-05	Hinterland Cemetery Company	Lawn mower, fence & storage	\$ 15,000.00		C323-19 (06/25/19)
2019-GEN-04	George Lake Aquatic Recreation Association	Tractor & Campground upgrades	\$ 36,000.00	1st FAS due July 2020	C283-19(06/11/19)
2019-GEN-03	Many Islands Recreation Association	Boat Launch improvements	\$ 10,000.00	reporting - summary of work & expenses for 2019 at end of season	C282-19(06/11/19)
2019-BB-01	Whitelaw Ag Society	Hall entry & parking repairs	\$ 10,000.00		C258-19 (05/28/19)
2019-01	End of Steel Heritage Society	floor in market shed & finishing Ukrainian Heritage house	\$ 14,050.00		C436-18(09/25/18)
2018-GEN-02	Cleardale Agricultural Society	Cemetery Sign Project	\$ 2,000.00		C597-17(11/28/17)
2018-01	End of Steel Heritage Society	R&M of exterior log buildings & purchase of two tent shelters	\$ 4,800.00	1st FAS due September 2019	C439-17(09/12/17)
2016-GEN	Fairview Day Care & Playschool Society	Construction of Day Care Facility	\$ 150,000.00	Invoice issued June 7, 2019	C369-16(06/28/16)
2011-04	Hines Creek Golf & Country Association	automate part of irrigation system	\$ 25,000.00	C440-17(09/12/17 Extension to Sept 30, 2019	C756(10/12/10) Project change approved C412-



Development Report

From
Dallas Logan
Development Officer

For May 2019

Clear Hills County:

- 8 development applications received and approved
- 0 subdivision referral were received
- 2 subdivisions waiting on completion of conditions by landowners.
- In person, phone call and email inquiries included:
 - Inquiries regarding the development permit process
 - Inquiries regarding the development permit process for second residence
 - Where to get building, electrical, plumbing and gas permits
 - Does my shed require a development permit?

Hines Creek:

- Nothing to report at this time



Development Report

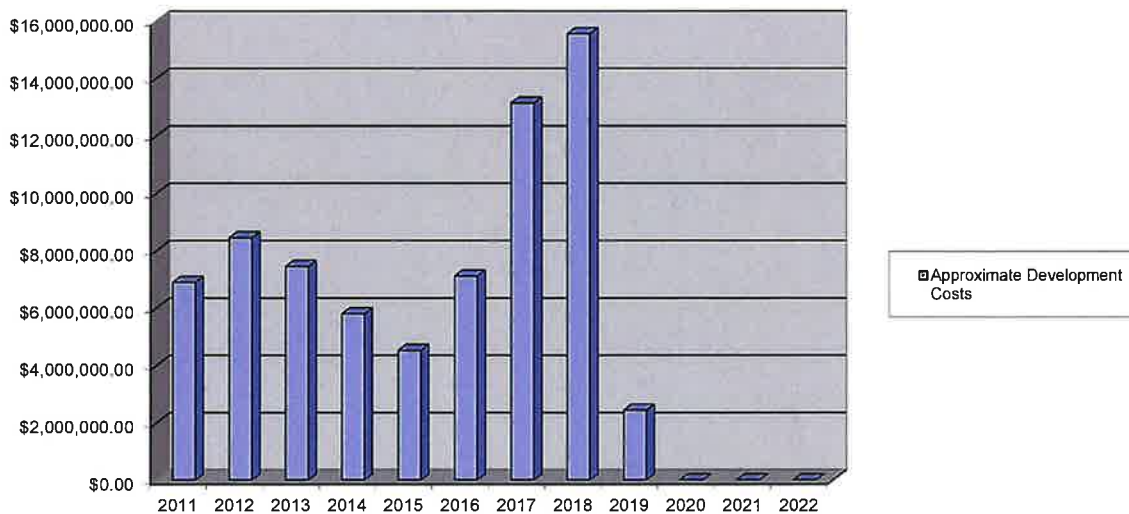
From
Dallas Logoan
Development Officer

May 2019 Report

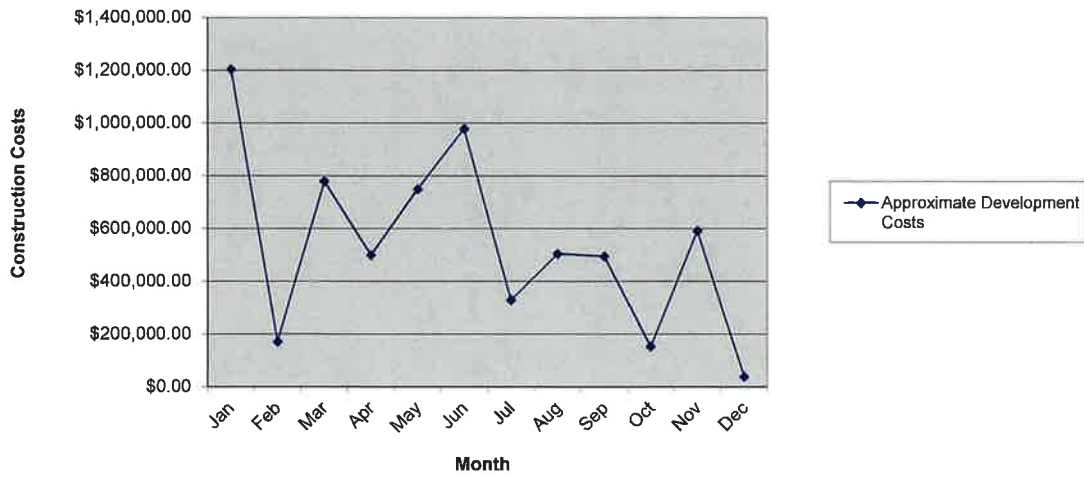
Development construction costs for May 2019 is 3550% of the May 2018 development construction costs.
Year to date development construction costs for 2019 is 197% of the Year to Date development costs for May 2018.

Development Type	May 2019	2019 Year to Date	May 2018	2018 Year to Date	2018 Year End
Approximate Development Costs	\$284,000.00	\$2,439,000.00	\$8,000.00	\$1,241,000.00	\$15,559,000.00
Development Permits Received	8	19	0	7	30
Residential Permits issued	6	13	0	7	24
Commercial and Industrial Permits issued	0	2	0	0	3
Other Permits issued (garage, shed, etc)	2	4	1	1	3
Subdivision Referrals	0	12	0	1	12

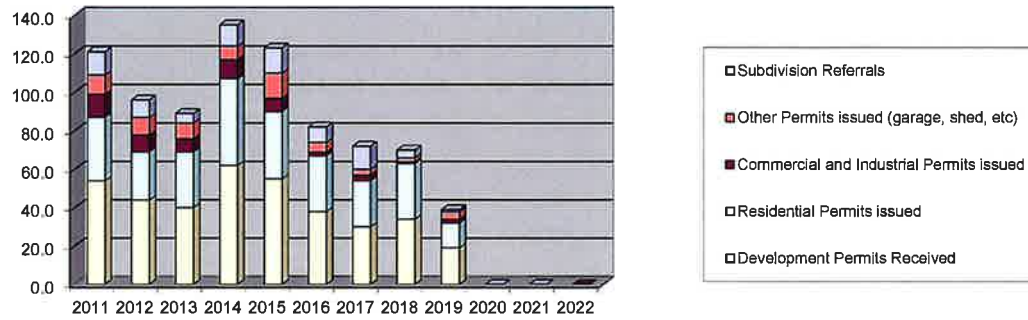
Annual Total Construction Costs



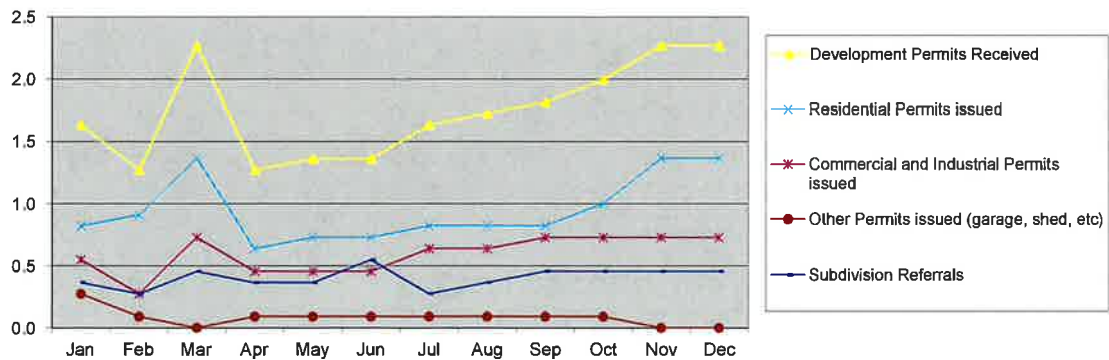
Development Historical Monthly Average



Annual Total Applications & Permits



Historical Monthly Average for Applications & Permits



**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
COUNCIL CHAMBERS, Worsley, Alberta
June 19, 2019**

PRESENT

Brian Harcourt	Chair
MacKay Ross	Member
Baldur Ruecker	Deputy Chair
Julie Watchorn	Member
David Janzen	Council Representative
Garry Candy	Member

ATTENDING

Audrey Bjorklund	Community Development Manager
Sarah Hayward	Community Development Clerk
Greg Coon	Agricultural Fieldman

ABSENT

CALL TO ORDER

Chair Harcourt called the meeting to order at 10:00 a.m.

AGENDA

AG88(06/19/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board adopts the agenda governing the June 19, 2019 Agricultural Service Board meeting with the following additions:
7a. Events – Level 2 Grazing School with Jim Gerrish – sold out
Prairie Cereals Summit
Ag in Motion
Grazing School with Dr. Allen Williams
7e. Equipment Rental outside of the County CARRIED.

AG89(06/19/19)

RESOLUTION by Member Watchorn that this Agricultural Service Board adopts the minutes of the May 7, 2019 Agricultural Service Board Meeting as presented. CARRIED.

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

AG90(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board accepts the July 19, 2019 Agricultural Service Board Activity Report as presented. CARRIED.

Trade Show

The Agricultural Service Board is presented with the 2019 Tradeshow Revenue and Expense Analysis for review.

AG91(06/19/19)

RESOLUTION by Member Candy that this Agricultural Service Board direct administration to amend Trade Show cost-recovery target from 70% to 55%, in response to the ongoing reduction in business sponsorship due to the continued downturn in the economy. CARRIED.

Farmer Exemption for
Class 1 Driver
Training

The Board is presented with a draft letter to Alberta Transportation lobbying for farmers and farm workers be exempt from the Mandatory Entry Level Training (MELT) Class 1 training.

AG92(06/19/19)

RESOLUTION by Member Candy that this Agricultural Service Board approve the draft letter to Alberta Transportation lobbying for farmers and farm workers be exempt from the Mandatory Entry Level Training (MELT) Class 1 training. CARRIED.

Portable Solar Waterer

The Board requested administration to bring back further from Northern Sunrise County on their Portable Solar Waterer.

AG93(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board accept for information the discussion around Northern Sunrise County's Portable Solar Waterer rental unit. CARRIED.

Deputy Chair Ruecker entered the meeting 10:34 a.m.

Beaver Relocation

The Board requested administration to bring back further information in the relocation of live beaver legislation.

AG94(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board accept for information that relocation of live beavers is allowed, and that a permit is required to live trap on crown land. CARRIED.

Veterinary Services
Incorporated

The Board requested administration bring back further information from Northern Sunrise County regarding their request for support to have beekeepers added to the list of eligible producers under the Veterinary Services Incorporated (VSI).

AG95(06/19/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board to not support Northern Sunrise County's request to add beekeepers to the list of eligible producers under the Veterinary Services Incorporated (VSI). CARRIED.

Agricultural Service
Board Program
Review Update

The Board is presented with an update from the Agricultural Service Board Program Review Steering Committee.

AG96(06/19/19)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board accept for information the update from the Agricultural Service Board Program Review Steering Committee. CARRIED.

Board Reports

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

AG97(06/19/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board accepts the June 19, 2019 Board members' written and verbal reports for information as presented.

CARRIED.

NEW BUSINESS

Events

The Board is presented with events for their consideration.

AG98(06/19/19)

RESOLUTION by Member Watchorn that this Agricultural Service Board authorize the attendance of Chair Harcourt, Member Candy and Deputy Chair Ruecker who attended Soil Health Field Day on June 11, 2019 at the NPARA Research Farm near Manning, Alberta.

CARRIED.

AG99(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board authorize all available members to attend the Peace Country Beef and Forage Association Field Day at the Research Farm on August 1, 2019 near Fairview, Alberta.

CARRIED.

AG100(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board authorize Member Candy and Chair Harcourt to attend Wheat Stalks workshop being held on August 8, 2019 in Teepee Creek, Alberta.

CARRIED.

AG101(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board authorize all available members to attend the Earthworms workshop on July 9, 2019 at the NPARA Research Farm near Manning, Alberta.

CARRIED.

AG102(06/19/19)

RESOLUTION by Member Watchorn that this Agricultural Service Board authorize Member Candy, Councillor Janzen and Member Ross to attend the 2019 Canadian Beef industry Conference being held on August 13-15, 2019 at the BMO Centre at Stampede Park in Calgary, Alberta.

CARRIED.

AG103(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board authorize all available members to attend NPARA Harvest Tour being held on August 14, 2019 at the Research Farm near Manning, Alberta.

CARRIED.

Member Ross requested Prairie Cereals Summit be added to Events.

AG104(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board table the Prairie Cereals Summit on December 11-12, 2019 at the Fairmont Banff Springs Hotel in Banff, Alberta to the next Agricultural Service Board meeting.

CARRIED.

Member Candy requested Ag in Motion be added to Events.

AG105(06/19/19)

RESOLUTION by Member Candy that this Agricultural Service Board authorize the attendance of Member Candy to attend Ag in Motion on July 16-18, 2019 in Saskatoon, Saskatchewan.

CARRIED.

Member Candy requested Grazing School with Dr. Allen Williams be added to Events.

AG106(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board authorize the attendance of Member Candy to attend Grazing School with Dr. Allen Williams on July 22-23, 2019 at the Lac Cardinal Hall and Grounds.

CARRIED.

Agricultural Service
Board Grant Annual
Report

The Board is presented with the annual Agricultural Service Board Grant report that is filed with Alberta Agriculture and Forestry.

AG107(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board accept for information the annual Agricultural Service Board Grant report that is filed with Alberta Agriculture and Forestry.

CARRIED.

Alberta Agriculture and
Forestry

The Board is presented with information from Alberta Agriculture and Forestry in regards to the appeal process under the *Weed Control Act*.

AG108(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board accept for information the amendments to the Alberta Agriculture and Forestry *Weed Control Act* Appeal Process.

CARRIED.

Ag Plastics Recycling
Update

The Board is presented with information regarding Cleanfarms being selected as the program operator for ag plastics collection and recycling.

AG109(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service request administration bring back information the total cost per bushel for grain bag storage compared to conventional storage, including capital and operating costs and the benefits and drawbacks of using grain bags for storage.

CARRIED.

AG110(06/19/19)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board accept for information that Cleanfarms will be the program operator for the three year ag plastics collection and recycling pilot project.

CARRIED.

Add in:
Equipment Rental
Outside of

County

The Board is presented with a request from the Municipal District of Smoky River No. 130 to rent the County's 30' wick applicator.

AG111(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board allow Municipal District of Smoky River No. 130 a one-time rental of the rotowiper 30 foot wick applicator. CARRIED.

AG112(06/19/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board direct administration to draft amendments Policy 6310 to allow conditional rental of rental equipment to other municipalities. CARRIED.

Chair Harcourt recessed for lunch at 12:07 p.m.
Chair Harcourt reconvened the meeting at 12:39 p.m.

REPORTS

Agricultural Fieldman
Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

AG113(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board accepts the June 19, 2019 Agricultural Fieldman's Report for information as presented. CARRIED.

Information &
Correspondence

The Board is presented with correspondence for review.
1. Clearwater County Agricultural Service Board - Letter (63-10-02)

AG114(06/19/19)

RESOLUTION by Member Ross that this Agricultural Service Board receives the Information and Correspondence as presented. CARRIED.

ADJOURNMENT

Chair adjourned the meeting at 12:53 p.m.

CHAIR

AGRICULTURAL FIELDMAN

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Culvert Work

- Ongoing

Graders

- Grading as weather permits

Mowing

- The mowing program started last week

Attachments

1. Mercer Peace River Pulp Ltd.(Formerly D.M.I.) Map
2. Updated Public Works Action Worksheets

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: **Manager:**

CAO:



Barb Basnett

Attachment #1
(2 pages)

From: Ron Jensen
Sent: July-09-19 9:21 AM
To: Barb Basnett
Subject: Fwd: map
Attachments: image001.png; ATT00001.htm; Scanned from a Xerox Multifunction Printer; ATT00002.htm

Sent from my iPhone

Begin forwarded message:

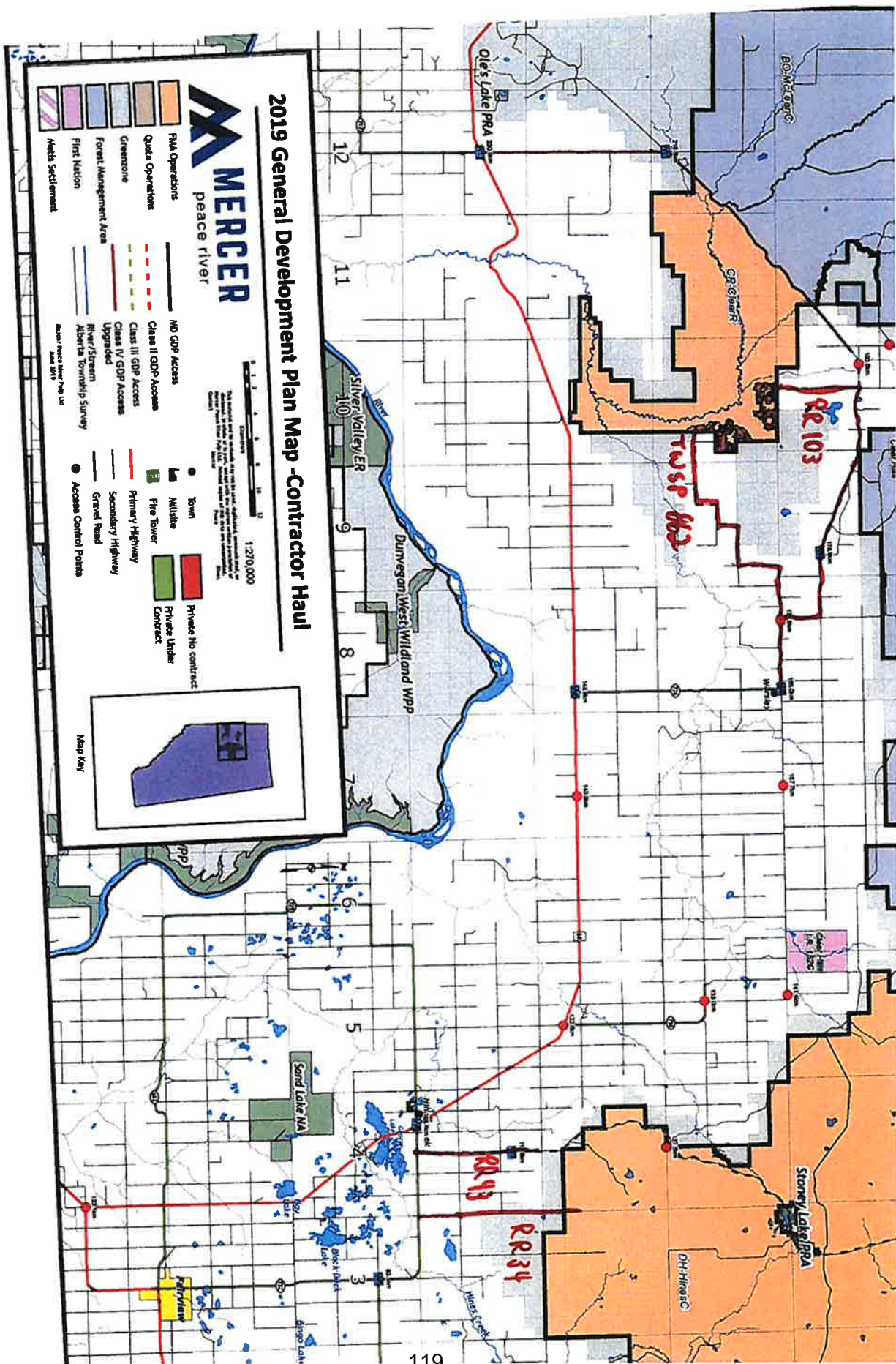
From: "Anderson, Grant" <GAnderson@dmf.ca>
Date: July 8, 2019 at 4:30:38 PM MDT
To: "ron@clearhillscounty.ab.ca" <ron@clearhillscounty.ab.ca>
Subject: map

Hi Ron,

Here is a map with the road locations on them.
Please call if you have any questions or concerns.
Thank you

Grant Anderson

Woodlands Supervisor - Operations | Mercer Peace River Pulp Ltd.
Phone: 780 624 7491 | Mobile: 780 618 6970 | Fax: 780 624 7416 |
www.mercerint.com | Postal Bag 6500, Pulp Mill Site, Peace River, AB, T8S 1V5, Canada
Courier Shipments: #2 Pulp Mill Site Road



Date	Div.	Requested By	LSD	New	Replace	Completed
06-Jun-18	3	Jim Stephenson	Rge. Rd. 50		Y	
09-Jul-18	2	Les Dei	NW 23-83-6-W6M		Y	
09-Jul-18	2	Les Dei	NW 25-83-5-W6M		Y	
09-Jul-18	2	Les Dei	SW 14-83-6-W6M		Y	
09-Jul-18	2	Les Dei	SE 2-83-6-W6M		Y	
09-Jul-18	2	Les Dei	SW 1-83-6-W6M		Y	
09-Jul-18	2	Les Dei	NE 8-83-6-W6M		Y	
09-Jul-18	2	Les Dei	NE 9-83-6-W6M		Y	
09-Jul-18	2	Les Dei	NE 5-84-4-W6M		Y	
04-Sep-18	7	Charlie Johnson	SE 12-83-12-W6M		Y	
04-Sep-18	7	Charlie Johnson	SW 7-83-12-W6M		Y	
28-Mar-19	7	Trevor Clay	SE 14-84-12-W6M	N/A	N/A	
02-Jan-19	7	Tyler Carlstad	NE 36-83-12-W6M	Y		
		County	North of Hwy. 685; Rge. Rd. 51			
03-Nov-17	4	Owen Helgesen	18-87-10-W6M - 1 approach		Y	
17-Jun-19	2	Wayne Petrowich	NE 31-83-6-W6M x 2	Y	Y	
17-Jun-19	2	Wayne Petrowich	SE 15-83-6-W6M		Y	
20-Jun-19	1	Casey Duggan	SE 31-84-2-W6M		Y	
26-Jun-19	6	William Zacharias	SE 10-85-9-W6M		Y	
	3	Lanny Hayes			Y	Completed
	3	Lanny Hayes			Y	Completed
	3	Lanny Hayes			Y	Completed
26-Apr-19	3	John Hayes	NW 21-85-6-W6M	Y		Completed
30-Apr-19	3	Daniel Dreidger	SW 5-87-6-W6M		Y	Completed
April 2019	6	John Wolfe	SW 9 -85-7-W6M, South of Hwy 64/Rge.Rd. 74		Y	Completed
3-Jan.-19	5	J & M Giesbrecht	SE 4-85-10-W6M	Y		Completed
19-Nov-18	3	Don Velichka	SE 3-86-6-W6M	Y		Completed
19-Nov-18	6	Carol Wookey	NW 12-84-10-W6M		Y	Completed
20-Mar-18	6	Gerhard Janzen	NW 19-85-8-W6M	Y		Completed
21-May-19	3	Garry Emslie	SW 31-85-5-W6M		Y	Completed
Total Completed to Date June 26, 2019						11

Public Works Action Worksheet - Centerlines

Date	Div.	LSD	New	Replac	Completed
03-May-19	1	Twp. Rd. 830/Rge. Rd. 32	Y		
03-May-19	1	South of Twp. Rd. 832/Rge. Rd. 34	Y		
03-May-19	1	North of Twp. Rd. 832/Rge. Rd. 34	Y		
03-May-19	2	Twp. Rd. 834/Rge. Rd. 65		Y	
03-May-19	1	South of Twp. Rd. 832/Rge. Rd. 32		Y	
03-May-19	4	Twp. Rd. 874/Rge. Rd. 74		Y	
03-May-19	2	Twp. Rd. 830/Rge. Rd. 65		Y	
03-May-19	2	Twp. Rd. 830/Rge. Rd. 64		Y	
03-May-19	2	Twp. Rd. 832/Rge. Rd. 60		Y	
April 2019	1	Rge.Rd. 14 (2 x 1400 pipes & 1 x 1400)		Y	Completed
03-May-19	1	Twp. Rd. 840/Rge. Rd. 13		Y	Completed
03-May-19	3	North of Hwy. 64 on Rge. Rd. 60		Y	Completed
06-May-19	3	Rge. Rd. 63 North of Twp. Rd. 860		Y	Completed
June 2019	5	Twp 860 near Rge. Rd. 83		Y	Completed
June 2019	5	Rge. Rd. 93 south of Hwy. 64		Y	Completed
June 2019		Twp. Rd. 862 near Rge. Rd. 71 SE 14-86-7-W6M			Completed
April 2019	3	Sulphur Lake Rd.		Y	Completed
April 2019	3	Twp. Rd. 852 - East of Hwy 730		Y	Completed
April 2019	1	Twp. Rd. 840/Rge. Rd. 10		Y	Completed
April 2019	3	Twp. Rd. 864/Rge. Rd.74		Y	Completed
02-May-19	5	South of Hwy 64/Rge.Rd. 74		Y	Completed
03-May-19	2	Twp. Rd. 830/Rge. Rd. 40	Y		Completed
20-Jun-19	3	Rge. Rd. 60, South of Twp.Rd. 860			Completed
27-Jun-19	3	Twp. Rd. 862	Y		Completed
Total Completed to Date June 26, 2019					15

Public Works Action Worksheet - Other Culvert Maintenance

Date	Div.	LSD	Notes/Job Status	Complete
02-May-19	5	Rge. Rd. 91/Twp. Rd. 853.5		
02-May-19	3	NW 4-86-6-W6M -Rge. Rd. 64, south of Twp. Rd. 860		
02-May-19	5	Rge. Rd. 102-South of 843	Flagged	
08-May-19	3	Twp Rd. 844	Washout pipe end	
25-Jun-19	3	Rge. Rd. 50, north of 862		
08-May-19	5	Rge. Rd. 83 -north of Twp. Rd. 860	Washout	Completed
23-May-19	1	Rge. Rd. 11		Completed
23-May-19	3	Twp. Rd. 844-Rge. Rd. 64		Completed
23-May-19		Twp. Rd. 830/Rge. Rd. 31		Completed
23-May-19		Rge. Rd. 83		Completed
Total Completed to Date - June 26, 2019				5 Completed

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-04

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Lac Ste Anne County- Northern Alberta Municipal Meeting

RECOMMENDED ACTION:

RESOLUTION by that Council receives for information the Council Information presented at the July 16, 2019, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
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LAC STE. ANNE COUNTY



June 27th, 2019

Clear Hills County
PO Box 240,
Worsley, Alberta
T0H 3W0

Dear Reeve:

Re: Meeting Request

I hope all is well.

After discussions with many of our peers from Northern Alberta, I think it would be beneficial for us to have a meeting together to discuss what we believe the roles of our rural MLA's should be regarding the municipal issues we face.

It has been a long time since we have had a strong united rural caucus and I think that we need to act quickly and together to drive forward our issues from Infrastructure to Health care and the social needs of rural Alberta.

You can tell by the Minister's appointed that there is a strong urban representation out there and we need to remind the Premier and his Minister's that without the solid blue in rural Alberta the sitting arrangements at the legislature would be quite different.

Rural Albertan's many times have the joy of being first; first to pay, first to be cut; first to be ignored, when the big cities are at the trough.

In no way do I mean to circumvent RMA in a harmful matter however we should run in parallel with them as I believe we need to strategize together and take forward to rural caucus the direction that rural Alberta needs to take.

With that note I am proposing a meeting inviting all rural Counties and M.D.'s with a maximum of two (2) attendees per municipality to get a strategy together and get ready for a fall meeting with rural caucus. I propose two meetings; one hosted by our Southern municipalities in southern Alberta, the second hosted by Northern Alberta. Northern Alberta would comprise of any municipality north of Red Deer but including Red Deer. I would suggest a late August or early September meeting.

And someplace central depending on response. I am totally open to suggestions.

We need to help our MLA's understand what our position is and to make sure they drive it forward.

Regards,

Joe Blakeman
Reeve
Lac Ste. Anne County

JB/cs

cc: Lac Ste. Anne County Council
Mike Primeau, County Manager

RECEIVED

JUL 03 2019

CLEAR HILLS COUNTY

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	July 16, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-04

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information July, August and September 2019 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO: 
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July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Canada Day Office Closed	2	3 NPHF-AB	4 CCES-AB,DJ	5	6
7	8	9 HPEC-AB	10	11	12	13
14	15	16 Council	17	18 NWSAR-MC,AB HPEC-AB	19	20
21	22	23	24	25 County BBQ-George Lake	26	27
28	29	30	31			

August 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Office Closed	6	7	8	9 Zone 4-All	10
11	12	13 Council	14	15	16	17
18	19	20	21	22	23 NAEL-MC RPAP Skills- AB	24 RPAP Skills- AB
25 RPAP Skills- AB	26	27	28	29	30	31

September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <u>Labor Day</u> Office Closed	3	4	5	6	7
8	9	10 Council	11	12	13	14
15	16	17	18	19	20	21
22	23	24 Council	25	26	27	28
29	30					

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
DMI	Diashowa-Marubeni International Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee