

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, AUGUST 13, 2019**

PRESENT	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Miron Croy</td> <td style="width: 50%;">Reeve</td> </tr> <tr> <td>Dan Fletcher</td> <td>Deputy Reeve</td> </tr> <tr> <td>Amber Bean</td> <td>Councillor</td> </tr> <tr> <td>Jason Ruecker</td> <td>Councillor</td> </tr> <tr> <td>Peter Frixel</td> <td>Councillor</td> </tr> <tr> <td>Raymond Wetmore</td> <td>Councillor</td> </tr> <tr> <td>David Janzen</td> <td>Councillor</td> </tr> </table>	Miron Croy	Reeve	Dan Fletcher	Deputy Reeve	Amber Bean	Councillor	Jason Ruecker	Councillor	Peter Frixel	Councillor	Raymond Wetmore	Councillor	David Janzen	Councillor
Miron Croy	Reeve														
Dan Fletcher	Deputy Reeve														
Amber Bean	Councillor														
Jason Ruecker	Councillor														
Peter Frixel	Councillor														
Raymond Wetmore	Councillor														
David Janzen	Councillor														
ATTENDING	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Allan Rowe</td> <td style="width: 50%;">Chief Administrative Officer (CAO)</td> </tr> <tr> <td>Audrey Bjorklund</td> <td>Community Development Manager (CDM)</td> </tr> <tr> <td>Ron Jensen</td> <td>Public Works Manager (PWM)</td> </tr> <tr> <td>Bonnie Morgan</td> <td>Executive Assistant (EA)</td> </tr> </table>	Allan Rowe	Chief Administrative Officer (CAO)	Audrey Bjorklund	Community Development Manager (CDM)	Ron Jensen	Public Works Manager (PWM)	Bonnie Morgan	Executive Assistant (EA)						
Allan Rowe	Chief Administrative Officer (CAO)														
Audrey Bjorklund	Community Development Manager (CDM)														
Ron Jensen	Public Works Manager (PWM)														
Bonnie Morgan	Executive Assistant (EA)														
ABSENT:															
CALL TO ORDER	Reeve Croy called the meeting to order at 9:30 a.m.														
<u>ACCEPTANCE OF AGENDA</u> <b>C380-19(08-13-19)</b>	<b>RESOLUTION by Councillor Janzen to adopt the agenda governing the August 13, 2019, Regular Council Meeting with the following additions, 4.a.b. Delegation-Worsley Arena at 10:30 a.m., 7.a.8. Scholarships, deletion of 7.c.2 Municipal Development Plan Bylaw 243-19. CARRIED.</b>														
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes															
<b>C381-19(08-13-19)</b>	<b>RESOLUTION by Councillor Bean to adopt the minutes of the July 16, 2019, Regular Council Meeting, as presented. CARRIED.</b>														
<u>TENDER OPENINGS:</u>	There were no tender openings.														
<u>NEW BUSINESS:</u> <u>COUNCIL</u> Management Team Activity Report	Council reviewed the most recent Management Team Activity Report.														
<b>C382-19(08-13-19)</b>	<b>RESOLUTION by Councillor Frixel to accept the July 16, 2019, Management Team Activity Report, as presented. CARRIED.</b>														
Councillor Reports	Councillors submit written or verbal reports for meetings attended.														
<b>C383-19(08-13-19)</b>	<b>RESOLUTION by Deputy Reeve Fletcher to approve the attendance of all Council members to the PREDA meeting on September 6, 2019 at Triangle Hall, High Prairie. CARRIED.</b>														

**C384-19(08-13-19)**

**RESOLUTION by Councillor Ruecker to accept the written and verbal Councillor reports for information, as presented. CARRIED.**

Intermunicipal  
Collaboration  
Framework  
Bylaw 244-19

Council is presented with a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights.

**C385-19(08-13-19)**

**RESOLUTION by Reeve Croy to give first reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED.**

**C386-19(08-13-19)**

**RESOLUTION by Councillor Ruecker to give second reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED.**

**C387-19(08-13-19)**

**RESOLUTION by Councillor Wetmore to proceed to third and final reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED UNANIMOUSLY.**

**C388-19(08-13-19)**

**RESOLUTION by Councillor Janzen to give third reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED.**

Reeve Croy recessed the meeting at 9:58 a.m.  
Reeve Croy reconvened the meeting at 10:05 a.m.

PUBLIC HEARING:

Municipal  
Development  
Plan Bylaw 243-19

The public hearing for Bylaw 243-19, a bylaw to enact the Clear Hills County Municipal Development Plan could not be held due to a publishing error.

**C389-19(08-13-19)**

**RESOLUTION by Reeve Croy to set the public hearing for the Municipal Development Plan Bylaw 243-19 for 10:00 a.m. Tuesday September 10, 2019 in the Clear Hills County Council Chambers at 313 Alberta Avenue, Worsley, Alberta. CARRIED.**

DELEGATIONS:

Worsley Historical  
and Cultural  
Association

A Delegation from the Worsley Historical and Cultural Association will be in attendance at 10:15 a.m. to present their Capital Grant application for \$25,000.00 to do various upgrades and improvements at the Museum site.

**C390-19(08-13-19)** **RESOLUTION by Councillor Bean to receive the delegation from the Worsley Historical and Cultural Association for information and approve a 2019 Capital Grant of \$25,000.00 funds to be allocated from the Recreation Reserve for various upgrades and improvements at the Museum site. CARRIED.**

NWSAR Multi-Year  
Funding Request

Council is presented with correspondence from NWSAR (North West Species at Risk Committee) requesting Multi-Year Funding for research projects and other operating activities.

**C391-19(08-13-19)** **RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.**

Worsley Arena

Councillor Ruecker requested the Delegation from the Worsley Arena be added to today's meeting.

**C392-19(08-13-19)** **RESOLUTION by Councillor Janzen receive the delegation from the Worsley Arena for information and approve a 2019 General Grant of \$60,000.00 and allocate the funds from the Recreation Reserve for improvements to the Worsley Arena. CARRIED.**

Reeve Croy recessed the meeting at 10:51 a.m.  
Reeve Croy reconvened the meeting at 11:00 a.m.

Public Meeting  
Format

Council is presented with the motion from the May 18, 2019 Policy and Priority Meeting regarding the Annual public meetings.

**C393-19(08-13-19)** **RESOLUTION by Deputy Reeve Fletcher to change the public meeting format from the 2 day and 2 location format, to one annual public meeting held centrally at the Eureka River Hall. CARRIED.**

Village of Hines Creek  
Meeting Request

Council is presented with an invitation from the Village of Hines Creek to attend a special Meeting to discuss the one-time conditional grant that Council approved for the Village

**C394-19(08-13-19)** **RESOLUTION by Deputy Reeve Fletcher to approve the attendance of all Council to a meeting with the Village of Hines Creek on September 12, 2019 to discuss the one-time conditional grant that Council approved for the Village. CARRIED.**

RMA Minister  
Meetings

Council is presented with the list of Ministers that they could request to have meetings with at the November 12-15, 2019 RMA Convention in Edmonton, Alberta.

**C395-19(08-13-19)**

**RESOLUTION by Councillor Frixel to draft letters to the following ministers requesting meetings during the November 12-15, 2019 RMA Convention in Edmonton, Alberta. CARRIED.**

Ric Mclver	Minister of Transportation and Deputy	Road maintenance Roadside spraying
Nate Glubish	Minister of Service Alberta	Class one Cell phone towers
Kaycee Madu	Minister of Municipal Affairs	5:1 ratio ICF
Tanya Fir	Minister of Economic Development, Trade and Tourism	Dunvegan Dam Bio Mass
Jason Nixon	Minister of Environment and Parks	Wetlands
Devin Dreeshen	Minister of Agriculture and Forestry	Forest Management agreement
Tyler Shandro	Minister of Health	Staffing, Fairview Health Complex surgical procedures

**C396-19(08-13-19)**

**RESOLUTION by Deputy Reeve Fletcher to approve any council member to attend the Farm Freedom meeting on August 22<sup>nd</sup> at the GPRC in Fairview. CARRIED.**

**C397-19(08-13-19)**

**RESOLUTION by Councillor Frixel to approve any council member to attend the Ministerial meeting on August 29<sup>th</sup> in Fairview, Alberta. CARRIED.**

Scholarships

Councillor Frixel requested a discussion regarding scholarships be added to today's meeting.

**C398-19(08-13-19)**

**RESOLUTION by Councillor Frixel to amend Policy 6801 Scholarships, section 3.2 including a second application deadline of August 30<sup>th</sup>. CARRIED.**

CORPORATE SERVICES

Accounts Payable  
 (July 17, 2019-  
 August 13, 2019)

A list of expenditures for Clear Hills County for the period of July 17, 2019 to August 13, 2019 is provided for Council's review.

**C399-19(08-13-19)**

**RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 17, 2019 to August 13, 2019 for a total of \$2,059,672.45. CARRIED.**

COMMUNITY

SERVICES

Development Officer

Council is requested to appoint an Acting Development Officer for the duration of Development Officer Logan's one-year leave of absence.

**C400-19(08-13-19)**

**RESOLUTION by Reeve Croy to appoint Community Development Manager Audrey Bjorklund as the Acting Development Officer for the duration of Development Officer Logan's one-year leave of absence. CARRIED.**

PUBLIC WORKS

Engineering of  
Bridge Maintenance  
for BIMS

Council to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection.

**C401-19(08-13-19)**

**RESOLUTION by Councillor Wetmore to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection. CARRIED.**

Engineering of  
Pavement Overlay

Council to proceed to tender for engineering of pavement overlay which will include preliminary engineering, detailed design, tender package preparation, construction supervision and post construction survey. The tender will be in two segments as follows:

1. Township Road 870: from the intersection of Range Road 80/Township Road 870, east to the speed curve and including .325 km. on Range Road 70 for an approximate total of 10.72 km.
2. Township Road 862: from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km.

**C402-19(08-13-19)**

**RESOLUTION by Reeve Croy to proceed to tender for engineering of pavement overlay which will include preliminary engineering, detailed design, tender package preparation, construction supervision and post construction survey. The tender will be in two segments as follows:**

1. Township Road 870: from the intersection of Range Road 80/Township Road 870, east to the speed curve and including .325 km. on Range Road 70 for an approximate total of 10.72 km.
2. Township Road 862: from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km. CARRIED.

Wetlands Assessment

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SE 32-85-8-W6M

Council to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection.

**C403-19(08-13-19)**

**RESOLUTION by Councillor Ruecker to include approximately ¼ mile of road construction along SE 32-85-8-W6M in the 2020 capital budget and authorize a wetland assessment study to be completed as soon as possible. CARRIED.**

WRITTEN REPORTS

MANAGERS

Chief Administrative Officer's Report

The Chief Administrative Officers report was reviewed.

**C404-19(08-13-19)**

**RESOLUTION by Councillor Janzen to receive the report from the Chief Administrative Officer, for information, as presented. CARRIED.**

Community Development Manager's Report

The Community Development Mangers verbal report

**C405-19(08-13-19)**

**RESOLUTION by Councillor Bean to receive the Community Development Managers report on August 13, 2019, for information, as presented. CARRIED.**

Public Works Manager's Report

The Public Works Managers report was reviewed.

**C406-19(08-13-19)**

**RESOLUTION by Councillor Ruecker to receive the Public Works Managers report on August 13, 2019, for information, as presented. CARRIED.**

COUNCIL INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

**C407-19(08-13-19)**

**RESOLUTION by Councillor Janzen to receive the correspondence on August 13, 2019, for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C408-19(08-13-19)**

**RESOLUTION by deputy Reeve Fletcher to receive for information the August, September and October 2019 calendars.**

Date	Meeting	Councillor
August 16	RhPap	Bean
August 15	NWSAR	Bean/Croy
Sept 12	Village of Hines	All

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	Creek	
August 22	Farm Freedom	All
August 29	Broadband	All
Sept 4	Fv Seed	Wetmore
Sept 5	CCES	Bean,Janzen
Sept 30	MPTA	Bean
Sept 6	PRED A	All
		<b>CARRIED.</b>

**CONFIDENTIAL**  
**ITEM(S)**

**ADJOURNMENT**

Reeve Croy adjourned the August 13, 2019, Regular Council Meeting at 12:18 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER