

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 10, 2019**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, September 10, 2019, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
a. Previous: Regular Council Meeting Minutes, August 13, 2019.....	2
4. DELEGATION(S)	
a. Mackay Ross 10:15 a.m.	9
b. Manning Forest Products- A division of West Fraser Mills Ltd. 10:30 a.m. .	19
5. PUBLIC Hearing	
a. Public Hearing – Municipal Development Plan Bylaw 243-19 10:00 a.m.	32
6. TENDER OPENING- 9:45 a.m.	
a. Tender 2019-09 Engineering of Pavement Overlay	33
b. RFQ 2019-10 Invitational Wetland Assessment	34
7. NEW BUSINESS	
a. COUNCIL	
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11. CLOSED MEETING ITEMS	
a. Labor	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, AUGUST 13, 2019**

PRESENT

Miron Croy	Reeve
Dan Fletcher	Deputy Reeve
Amber Bean	Councillor
Jason Ruecker	Councillor
Peter Frixel	Councillor
Raymond Wetmore	Councillor
David Janzen	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

ABSENT:

CALL TO ORDER

Reeve Croy called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C380-19(08-13-19)

RESOLUTION by Councillor Janzen to adopt the agenda governing the August 13, 2019, Regular Council Meeting with the following additions, 4.a.b. Delegation-Worsley Arena at 10:30 a.m., 7.a.8. Scholarships, deletion of 7.c.2 Municipal Development Plan Bylaw 243-19. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Meeting Minutes

C381-19(08-13-19)

RESOLUTION by Councillor Bean to adopt the minutes of the July 16, 2019, Regular Council Meeting, as presented. CARRIED.

TENDER OPENINGS:

There were no tender openings.

**NEW BUSINESS:
COUNCIL**

Management
Team Activity
Report

Council reviewed the most recent Management Team Activity Report.

C382-19(08-13-19)

RESOLUTION by Councillor Frixel to accept the July 16, 2019, Management Team Activity Report, as presented. CARRIED.

Councillor Reports

Councillors submit written or verbal reports for meetings attended.

C383-19(08-13-19)

RESOLUTION by Deputy Reeve Fletcher to approve the attendance of all Council members to the PREDA meeting on September 6, 2019 at Triangle Hall, High Prairie. CARRIED.

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C384-19(08-13-19)

RESOLUTION by Councillor Ruecker to accept the written and verbal Councillor reports for information, as presented. CARRIED.

Intermunicipal
Collaboration
Framework
Bylaw 244-19

Council is presented with a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights.

C385-19(08-13-19)

RESOLUTION by Reeve Croy to give first reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED.

C386-19(08-13-19)

RESOLUTION by Councillor Ruecker to give second reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED.

C387-19(08-13-19)

RESOLUTION by Councillor Wetmore to proceed to third and final reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED UNANIMOUSLY.

C388-19(08-13-19)

RESOLUTION by Councillor Janzen to give third reading to Bylaw 244-19 a bylaw to establish an intermunicipal collaboration framework (ICF) between the Clear Hills County and County of Northern Lights. CARRIED.

Reeve Croy recessed the meeting at 9:58 a.m.
Reeve Croy reconvened the meeting at 10:05 a.m.

PUBLIC HEARING:
Municipal
Development
Plan Bylaw 243-19

The public hearing for Bylaw 243-19, a bylaw to enact the Clear Hills County Municipal Development Plan could not be held due to a publishing error.

C389-19(08-13-19)

RESOLUTION by Reeve Croy to set the public hearing for the Municipal Development Plan Bylaw 243-19 for 10:00 a.m. Tuesday September 10, 2019 in the Clear Hills County Council Chambers at 313 Alberta Avenue, Worsley, Alberta. CARRIED.

DELEGATIONS:
Worsley Historical
and Cultural
Association

A Delegation from the Worsley Historical and Cultural Association will be in attendance at 10:15 a.m. to present their Capital Grant application for \$25,000.00 to do various upgrades and improvements at the Museum site.

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C390-19(08-13-19)	RESOLUTION by Councillor Bean to receive the delegation from the Worsley Historical and Cultural Association for information and approve a 2019 Capital Grant of \$25,000.00 funds to be allocated from the Recreation Reserve for various upgrades and improvements at the Museum site. CARRIED.
NWSAR Multi-Year Funding Request	Council is presented with correspondence from NWSAR (North West Species at Risk Committee) requesting Multi-Year Funding for research projects and other operating activities.
C391-19(08-13-19)	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.
Worsley Arena	Councillor Ruecker requested the Delegation from the Worsley Arena be added to today's meeting.
C392-19(08-13-19)	RESOLUTION by Councillor Janzen receive the delegation from the Worsley Arena for information and approve a 2019 General Grant of \$60,000.00 and allocate the funds from the Recreation Reserve for improvements to the Worsley Arena. CARRIED.
	Reeve Croy recessed the meeting at 10:51 a.m. Reeve Croy reconvened the meeting at 11:00 a.m.
Public Meeting Format	Council is presented with the motion from the May 18, 2019 Policy and Priority Meeting regarding the Annual public meetings.
C393-19(08-13-19)	RESOLUTION by Deputy Reeve Fletcher to change the public meeting format from the 2 day and 2 location format, to one annual public meeting held centrally at the Eureka River Hall. CARRIED.
Village of Hines Creek Meeting Request	Council is presented with an invitation from the Village of Hines Creek to attend a special Meeting to discuss the one-time conditional grant that Council approved for the Village
C394-19(08-13-19)	RESOLUTION by Deputy Reeve Fletcher to approve the attendance of all Council to a meeting with the Village of Hines Creek on September 12, 2019 to discuss the one-time conditional grant that Council approved for the Village. CARRIED.
RMA Minister Meetings	Council is presented with the list of Ministers that they could request to have meetings with at the November 12-15, 2019 RMA Convention in Edmonton, Alberta.

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C395-19(08-13-19)

RESOLUTION by Councillor Frixel to draft letters to the following ministers requesting meetings during the November 12-15, 2019 RMA Convention in Edmonton, Alberta. CARRIED.

Ric McIver	Minister of Transportation and Deputy	Road maintenance Roadside spraying
Nate Glubish	Minister of Service Alberta	Class one Cell phone towers
Kaycee Madu	Minister of Municipal Affairs	5:1 ratio ICF
Tanya Fir	Minister of Economic Development, Trade and Tourism	Dunvegan Dam Biomass
Jason Nixon	Minister of Environment and Parks	Wetlands
Devin Dreeshen	Minister of Agriculture and Forestry	Forest Management agreement
Tyler Shandro	Minister of Health	Staffing, Fairview Health Complex surgical procedures

C396-19(08-13-19)

RESOLUTION by Deputy Reeve Fletcher to approve any council member to attend the Farm Freedom meeting on August 22nd at the GPRC in Fairview. CARRIED.

C397-19(08-13-19)

RESOLUTION by Councillor Frixel to approve any council member to attend the Ministerial meeting on August 29th in Fairview, Alberta. CARRIED.

Scholarships

Councillor Frixel requested a discussion regarding scholarships be added to today's meeting.

C398-19(08-13-19)

RESOLUTION by Councillor Frixel to amend Policy 6801 Scholarships, section 3.2 including a second application deadline of August 30th. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(July 17, 2019-
August 13, 2019)

A list of expenditures for Clear Hills County for the period of July 17, 2019 to August 13, 2019 is provided for Council's review.

C399-19(08-13-19)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 17, 2019 to August 13, 2019 for a total of \$2,059,672.45. CARRIED.

COMMUNITY
SERVICES

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Development Officer Council is requested to appoint an Acting Development Officer for the duration of Development Officer Logan's one-year leave of absence.

C400-19(08-13-19) **RESOLUTION by Reeve Croy to appoint Community Development Manager Audrey Bjorklund as the Acting Development Officer for the duration of Development Officer Logan's one-year leave of absence. CARRIED.**

PUBLIC WORKS

Engineering of
Bridge Maintenance
for BIMS

Council to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection.

C401-19(08-13-19) **RESOLUTION by Councillor Wetmore to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection. CARRIED.**

Engineering of
Pavement Overlay

Council to proceed to tender for engineering of pavement overlay which will include preliminary engineering, detailed design, tender package preparation, construction supervision and post construction survey. The tender will be in two segments as follows:

1. Township Road 870: from the intersection of Range Road 80/Township Road 870, east to the speed curve and including .325 km. on Range Road 70 for an approximate total of 10.72 km.
2. Township Road 862: from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km.

C402-19(08-13-19) **RESOLUTION by Reeve Croy to proceed to tender for engineering of pavement overlay which will include preliminary engineering, detailed design, tender package preparation, construction supervision and post construction survey. The tender will be in two segments as follows:**

1. Township Road 870: from the intersection of Range Road 80/Township Road 870, east to the speed curve and including .325 km. on Range Road 70 for an approximate total of 10.72 km.
2. Township Road 862: from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km. **CARRIED.**

Wetlands Assessment
SE 32-85-8-W6M

Council to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019

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Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection.

C403-19(08-13-19)

RESOLUTION by Councillor Ruecker to include approximately ¼ mile of road construction along SE 32-85-8-W6M in the 2020 capital budget and authorize a wetland assessment study to be completed as soon as possible.
CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

The Chief Administrative Officers report was reviewed.

C404-19(08-13-19)

RESOLUTION by Councillor Janzen to receive the report from the Chief Administrative Officer, for information, as presented.
CARRIED.

Community
Development
Manager's Report

The Community Development Managers verbal report

C405-19(08-13-19)

RESOLUTION by Councillor Bean to receive the Community Development Managers report on August 13, 2019, for information, as presented.
CARRIED.

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C406-19(08-13-19)

RESOLUTION by Councillor Ruecker to receive the Public Works Managers report on August 13, 2019, for information, as presented.
CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C407-19(08-13-19)

RESOLUTION by Councillor Janzen to receive the correspondence on August 13, 2019, for information, as presented.
CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C408-19(08-13-19)

RESOLUTION by deputy Reeve Fletcher to receive for information the August, September and October 2019 calendars.

Date	Meeting	Councillor
August 16	RhPap	Bean
August 15	NWSAR	Bean/Croy
Sept 12	Village of Hines Creek	All
August 22	Farm Freedom	All

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August 29	Broadband	All
Sept 4	Fv Seed	Wetmore
Sept 5	CCES	Bean, Janzen
Sept 30	MPTA	Bean
Sept 6	PREDa	All
		CARRIED.

CONFIDENTIAL
ITEM(S)

ADJOURNMENT

Reeve Croy adjourned the August 13, 2019, Regular Council Meeting at 12:18 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Delegation-Mackay Ross 10:15 a.m.
File:	11-02-02

DESCRIPTION:

Mackay Ross will be in attendance at the September 10, 2019 Regular Council Meeting at 10:15 a.m. to have a discussion regarding expense claims.

ATTACHMENTS:

Mackay Ross correspondence

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Mackay Ross for information.

Initials show support - Reviewed by:

Manager:

CAO:



From: MacKay Ross <muckslotus@yahoo.com>
Sent: July 26, 2019 12:54 PM
To: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Subject: Expense claim/Council Delegation

Hi Bonnie;

To the Councillors of Clear Hills County;

I am requesting a delegation in regards to a change in procedure by administration. To be clear, I have no issue with the change, but it left me with a couple expenses which administration can not reimburse me for without Councils consent.

I look forward discussing this issue with council and a quick resolution to it.

Regards;

MacKay Ross



Edmonton

Feb 26, 2019 - Mar 1, 2019 | Itinerary # 7410122881631

Important Information

- We combined two one-way tickets to get you the best deal on this flight. If you need to make changes or cancel, you'll need to do it twice-once for each one-way ticket.
- Remember to bring your itinerary and government-issued photo ID for airport check-in and security

Price Summary

- One way Flight
- Hotel
- Insurance - Holiday Waiver

Total	CA \$614.37
Subtotal	CA \$476.54
Taxes & Fees	CA \$137.83

Grande Prairie (YQU) → Edmonton (YEG)

Feb 26, 2019 - Feb 26, 2019 , 1 one way ticket

We hope you had a great trip. Thank you for choosing Expedia for your travel reservations.

Traveller Information

Mackay James Ross No frequent flyer Ticket #
Adult details provided 8383481271218

* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

Feb 26, 2019 - Departure Nonstop

Total travel time: 1 h 5 m

	Grande Prairie	Edmonton	1 h 5 m
WESTJET	YQU 6:55 pm	YEG 8:00 pm	
	WestJet 3142		
	Economy (E)		

Airline Rules & Regulations

Fare Rules and Restrictions

Restrictions include:

- Airline assigns seats
- Bring a carry-on bag
- Pay to bring a checked bag

COMPLETED

WestJet

UQAREK

Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.
- Additional fees for your flight to Edmonton

- o Cancellations not allowed
- o Changes not allowed
- o Bring a personal item
- o Upgrades not allowed
- **We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.**
- **Tickets are non-refundable, non-transferable and name changes are not allowed.**
- **Please read the complete penalty rules for changes and cancellations applicable to this fare.**
- **View the complete terms and conditions in the Description of Coverage.**
- **Please read important information regarding airline liability limitations .**
- **For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.**

Edmonton (YEG) → Grande Prairie (YQU)

Mar 1, 2019 - Mar 1, 2019 , 1 one way ticket

COMPLETED

WestJet

FMGWBA

We hope you had a great trip. Thank you for choosing Expedia for your travel reservations.

Additional Flight Services

Traveller Information

MacKay James Ross	No frequent flyer	Ticket #
Adult	details provided	8383481271219

- **The airline may charge additional fees for checked baggage or other optional services.**

- o Additional fees for your flight to Grande Prairie

* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

Mar 1, 2019 - Departure Nonstop

Total travel time: 1 h 7 m

Edmonton	Grande Prairie	1 h 7 m
WESTJET↔ YEG 5:05 pm	YQU 6:12 pm	
WestJet 3240		
Economy (E)		

Airline Rules & Regulations

Fare Rules and Restrictions

Restrictions include:

- o Airline assigns seats
- o Bring a carry-on bag
- o Pay to bring a checked bag
- o Cancellations not allowed
- o Changes not allowed

- o Bring a personal item
- o Upgrades not allowed
- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are non-refundable, non-transferable and name changes are not allowed.
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- For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.

Coast Nisku Inn & Conference Centre

26 Feb 2019 - 1 Mar 2019 , 1 room | 3 nights

COMPLETED

Confirmation # CNI-FC18342

This reservation is complete. We hope you had a great trip.



1101 - 4th Street, Nisku, AB, T9E7N1 Canada

Tel: 1 (780) 955-7744, Fax: 1 (780) 955-7743

Check-in

- Check-in time starts at 3 PM
- Check-in time ends at 2 AM
- Minimum check-in age is 18
- 24-hour airport shuttle service is available. Fees may apply. Contact the property in advance to get details.
- If a late check-in is planned, contact this property directly for their late check-in policy.

Important Hotel Information

Although Expedia does not charge a fee to change or cancel your booking, Coast Nisku Inn & Conference Centre may still charge a fee in accordance with its own rules & regulations.

- Cancellations or changes made after 4:00p (Mountain Standard Time (US & Canada)) on 25 Feb 2019 or no-shows are subject to a property fee equal to the first nights rate plus taxes and fees.
- Prices and hotel availability are not guaranteed until full payment is received. If you would like to book multiple rooms, you must use a different name for each room. Otherwise, the duplicate reservation will be cancelled by the hotel.

Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the property:

- Deposit: CAD 100.00 per stay

We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

- **View your** online itinerary for additional rules and restrictions.

For residents of Québec, prices include a contribution to the Indemnity Fund of C\$1.00 per C\$1,000 of travel services purchased.

Room **Comfort Room, 1 King Bed**

**Includes: Free Parking Free Wireless Internet Free
Airport Shuttle**

Confirmation **CNI-FC18342**
#:

Reserved for **MacKay James Ross**
1 adult

Requests **1 King Bed, non-smoking room**

Trip Cancellation Coverage

POLICY # EXPCA6000258488

Feb 26, 2019 - Mar 1, 2019

You have purchased the Trip Cancellation Coverage. Please refer to your itinerary number when calling to ask questions or file a claim.

Need help with your reservation?

- **Visit our** Customer Support **page**.
- **Call Expedia silver Priority Customer care at 1-866-937-8001.**
- **For faster service, mention itinerary #7410122881631**

Travel Industry Council of Ontario

In accordance with the *Ontario Travel Industry Act, 2002*, this page contains detailed information on the names, addresses and registration numbers applicable to the providers of travel and ticket fulfillment services.

Ticket fulfillment services provided by Tour East Holidays (Canada) Inc., 15 Kern Road, Suite 9, Toronto, Ontario M3B 1S9. TICO Registration No.: 50015827



Receipt for Hyatt Regency Calgary, Calgary

20 Jan 2019 - 24 Jan 2019

Itinerary # 7395536807706

Booked Items

Hotel: Hyatt Regency Calgary

700 Centre Street SE, Calgary, AB T2G 5P6

Check-in: 20/01/2019 | Check-out: 24/01/2019, 1 room | 4 nights

Traveller Information

MacKay Ross

Room 1: Room, 2 Queen Beds

Cost Summary

Booked Date: 30 Nov 2018

Room Price	C\$1,432.56
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4 nights	C\$319.00 /night
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Taxes & Fees	C\$156.56
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Total: **C\$1,432.56**

Collected by Expedia

Paid: **C\$1,432.56**

[Visa 8574]

All prices quoted in CAD.

Receipt for Calgary

Jan 20, 2019 - Jan 24, 2019

Itinerary # 7394621820457

Booked Items

Flight: Grande Prairie (YQU) to Calgary (YYC)

Depart: 20/01/2019 , 1 one way ticket

Flight: Calgary (YYC) to Grande Prairie (YQU)

Depart: 24/01/2019 , 1 one way ticket

Trip Cancellation Coverage

Coverage Dates: 2019-01-20 - 2019-01-24

Traveller Information

MacKay Ross - Adult

Ticket # 8383150732963

Cost Summary

Booked Date: Nov 27, 2018

Traveller 1: Adult	CA \$319.46
YQU to YYC	
Flight	CA \$113.00
Taxes & Fees	CA \$46.73
YYC to YQU	
Flight	CA \$103.00
Taxes & Fees	CA \$56.73
Insurance	CA \$19.17

Total: CA \$338.63

Paid: CA \$338.63

All prices quoted in Canadian dollars.



Receipt for Sheraton Cavalier Calgary Hotel, Calgary

Nov 13, 2018 - Nov 16, 2018

Itinerary # 7386839535663

Booked Items

Hotel: Sheraton Cavalier Calgary Hotel

2620 32 Ave NE, Calgary, AB T1Y 6B8

Check-in: 13/11/2018 | Check-out: 16/11/2018, 1 room | 3 nights

Traveller Information

MacKay Ross

Room 1: Standard Room, 1 King Bed with Sofabed

Cost Summary

Booked Date: Oct 19, 2018

Room Price	CA \$614.13
-------------------	--------------------

3 nights	CA \$182.33 /night
----------	--------------------

Taxes & Fees	C\$67.14
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Total: **CA \$614.13**

Collected by Expedia

Paid: CA \$614.13

All prices quoted in CAD.

Receipt for Calgary

Nov 13, 2018 - Nov 16, 2018

Itinerary # 7386838754924

Booked Items

Flight: Grande Prairie (YQU) to Calgary (YYC)

Depart: 13/11/2018 ,1 one way ticket

Flight: Calgary (YYC) to Grande Prairie (YQU)

Depart: 16/11/2018 ,1 one way ticket

Traveller Information

MacKay Ross - Adult

Ticket # 8382872461775

Cost Summary

Booked Date: Oct 19, 2018

Traveller 1: Adult	CA \$360.41
YQU to YYC	
Flight	CA \$126.00
Taxes & Fees	CA \$47.38
YYC to YQU	
Flight	CA \$129.00
Taxes & Fees	CA \$58.03

Total: **CA \$360.41**

Paid: **CA \$360.41**

All prices quoted in Canadian dollars.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Delegation- Manning Forest Products- A division of West Fraser Mills Ltd. 10:30 a.m.
File:	11-02-02

DESCRIPTION:

Manning Forest Products - A division of West Fraser Mills Ltd. will be in attendance at today's meeting to update Council on their operations.

ATTACHMENTS:

Presentation

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Manning Forest Products - A division of West Fraser Mills Ltd. to update Council on their operations.

Initials show support - Reviewed by:	Manager:	CAO:
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Public Engagement - Council Meetings

Summer 2019



West Fraser

1

Manning Forest Products (MFP)

- Constructed in 1993, Manning Diversified Forest Products made dimension and specialty lumber
 - Initial production capacity of 64,000,000 board feet (fbm) from Timber Quota of 265,000 m³ + additional volume through purchase and timber salvage
 - In 2000, awarded Forest Management Agreement (FMA) area based tenure, offering stability as a forest company in the region
 - Continual reinvestment increased lumber production to 100,000,000 fbm from 400,000 m³ of timber
 - Through the years, marketed production expanded beyond lumber to chips, shavings, pellets and power



2

2

Manning Forest Products (MFP)

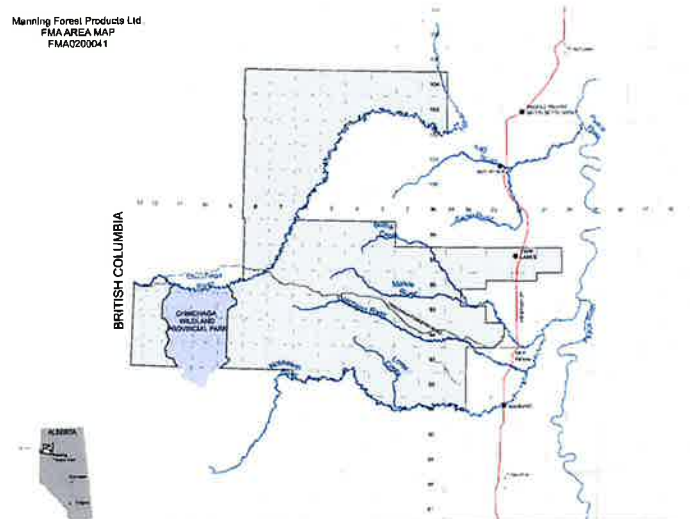
- Acquired by West Fraser Mills in 2015 (October) and became Manning Forest Products – a Division of West Fraser
 - Committed to long term sustainability and utilization
 - Investing in productivity and growth through employment and capital projects
 - Current lumber production of 150,000,000 fbm, and utilization of remaining fiber for internal use and marketed products
 - 145+ Full time positions
 - Strong contractor base for seasonal projects (logging, hauling, silviculture, scaling and layout)



3

3

Manning Forest Products (MFP)



4

Peace Wildfire PCX-001 – 2019

Fire started May 11th, 2019



5

5

Peace Wildfire PCX-001 – 2019



6

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Peace Wildfire PCX-001 – 2019



7

7

Peace Wildfire PCX-001 – 2019



8

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Peace Wildfire PCX-001 – 2019



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Peace Wildfire PCX-001 – 2019



10

10

Montrose Fire Salvage Plan
To Aug 21 2010

1:50,000

Legend:

- 100% Severe
- 75% Severe
- 50% Severe
- 25% Severe
- 10% Severe
- 5% Severe
- 1% Severe
- 0% Severe

Map features include:

- Fire perimeter (red and yellow areas)
- Montrose River (blue line)
- Montrose Highway (black line)
- Montrose (town name)
- Montrose Fire Salvage Plan (title)
- Scale bar (1:50,000)
- North arrow
- Legend for fire severity



11

Nature reclaims...



12

25

What's New with Caribou?



13

13

(Draft) Conservation Agreement for Woodland Caribou – Canada / Alberta

Under Section 11 of the Species at Risk Act (SARA) the Minister of Environment and Climate Change Canada (ECCC) can enter into conservation agreements to benefit a species at risk or enhance its survival in the wild.

- A draft conservation agreement between Alberta and the Government of Canada for woodland caribou has been negotiated, outlining actions that support conservation and recovery of populations and their critical habitat in Alberta that will be taken in the next five years.
- The overarching goal of the draft agreement is to work towards achieving and maintaining self-sustaining caribou populations over the long term, in line with the population and distribution objectives and critical habitat outcomes outlined in the federal Recovery Strategies and aligned with A Woodland Caribou Policy for Alberta.



14

14

(Draft) Conservation Agreement for Woodland Caribou – Canada / Alberta

Benefits to Alberta

- Supports caribou habitat and population recovery in Alberta.
- Increases potential access to federal funding towards conservation efforts



15

15

(Draft) Conservation Agreement for Woodland Caribou – Canada / Alberta

Draft Agreement Highlights

The draft agreement identifies a five-year timeline for advancing the following commitments:

- Completion of forest harvest sequencing plans, industrial and recreational access management plans.
- Completion of sub-regional plans that include recovery outcomes for all caribou populations.
- Continuation of critical habitat restoration activities that have already commenced, and initiation of restoration of critical habitat in additional priority portions of selected ranges.
- Continued work with Indigenous peoples to identify desired access routes.
- Incorporation of caribou recovery values in Wildfire Management Plans



16

16

(Draft) Conservation Agreement for Woodland Caribou – Canada / Alberta

Draft Agreement Highlights

- Integration of multi-species approaches when planning and implementing conservation measures for caribou.
- Evaluation and revision of existing project approval conditions for energy, forestry and other land uses to reduce impacts to caribou critical habitat, individual caribou and caribou populations, including cumulative effects.
- Continuation of wolf population management in select ranges
- Establishment of a rearing facility in the Little Smoky range and commencing a five-year pilot program.
- Continuation of annual caribou population growth and distribution monitoring



17

17

(Draft) Conservation Agreement for Woodland Caribou – Canada / Alberta

Draft Agreement Highlights

- Continuation of work to estimate range-specific caribou population size.
- Development and implementation of a critical habitat monitoring and reporting framework.
- Refinement of critical habitat delineation for southern mountain caribou.
- Identifying possible effects and outcomes of climate change on Alberta's boreal conditions



18

18

(Draft) Conservation Agreement for Woodland Caribou – Canada / Alberta

WF – General Comments on Proposed Agreement

- Supportive of the Section 11 Agreement between AB and Canada
- Supportive of landscape planning approach
- Encourage language allowing for adaptive and flexible recovery measures
- The role and effect of climate change can be further integrated into recovery measures
- Language in this agreement suggests a predetermined forest harvest cut reduction. While this may be predetermined in relation to the Healthy Pine Strategy, this agreement lacks clarity as this may lead to misinterpretation (i.e. a harvest reduction as a recovery measure for woodland caribou)



19

19

2019 – 25th Anniversary and 50 Millionth Seedling Planted!



20

20

2019 – 25th Anniversary and 50 Millionth Seedling Planted!



21

21

2019 – 25th Anniversary and 50 Millionth Seedling Planted!



22

22

2019 – 25th Anniversary and 50 Millionth Seedling Planted!



23

23

2019 – 25th Anniversary and 50 Millionth Seedling Planted!



24

24

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING		
Meeting Date:	September 10, 2019		
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager		
Title:	PUBLIC HEARING – MUNICIPAL DEVELOPMENT PLAN		10:00 A.M.
	BYLAW 243-19		
File:	61-02-02		

DESCRIPTION:

There is a 10:00 a.m. public hearing for Bylaw 243-19, a bylaw to enact the Clear Hills County Municipal Development Plan.

BACKGROUND:

First reading was given to this bylaw on July 16, 2019.

The August 13, 2019 public hearing could not be held due to a publishing error.

The Bylaw is included later in today's agenda for further consideration.

ATTACHMENTS:

- Public Hearing Notice

RECOMMENDED ACTIONS:

That the Reeve recess the Council meeting at 10:00 a.m. to accommodate the public hearing and reconvene the Council meeting at the conclusion of the hearing.

Reviewed by:

Manager:

CAO:

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Tender Opening-Tender 2019-09 Engineering of Pavement Overlay
File:	32-15-02

DESCRIPTION:

Council is presented with Tender 2019-09 Engineering of Pavement Overlay to open and analyze results.

BACKGROUND:

Tender 2019-09 Engineering of Pavement Overlay closed on Friday September 6, 2019 at 4:00 p.m.

C402-19(08-13-19) RESOLUTION by Reeve Croy to proceed to tender for engineering of pavement overlay which will include preliminary engineering, detailed design, tender package preparation, construction supervision and post construction survey. The tender will be in two segments as follows:

1. Township Road 870: from the intersection of Range Road 80/Township Road 870, east to the speed curve and including .325 km. on Range Road 70 for an approximate total of 10.72 km.
 2. Township Road 862: from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km.
- CARRIED.

RECOMMENDED ACTION:

RESOLUTION by...to open tenders at 9:45 a.m. for Tender 2019-09 Engineering of Pavement Overlay, analyze results and bring back a recommendation to the future Regular Council Meeting.

Initials show support - Reviewed by:	Manager: <i>R.J.</i>	CAO: <i>[Signature]</i>
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	RFQ Opening - RFQ 2019-10, Invitational Wetland Assessment
File:	32-23-02

DESCRIPTION:

Council is presented with RFQ 2019-10, Invitational Wetland Assessment, to open and analyze results.

BACKGROUND:

Tender 2019-10, Invitational Wetland Assessment, closed on Wednesday, September 4, 2019 at 4:00 p.m.

C403-19(08-13-19) RESOLUTION by Councillor Ruecker to include approximately ¼ mile of road construction along SE 32-85-8-W6M in the 2020 capital budget and authorize a wetland assessment study to be completed as soon as possible. CARRIED.

ATTACHMENT:

1. Map









RECOMMENDED ACTION:

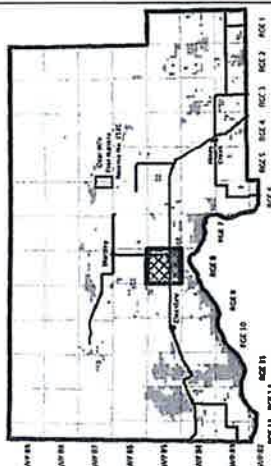
RESOLUTION by...to open RFQ at 9:45 a.m. for RFQ 2019-10, Invitational Wetland Assessment, analyze results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
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TWP 85 - RGE 08



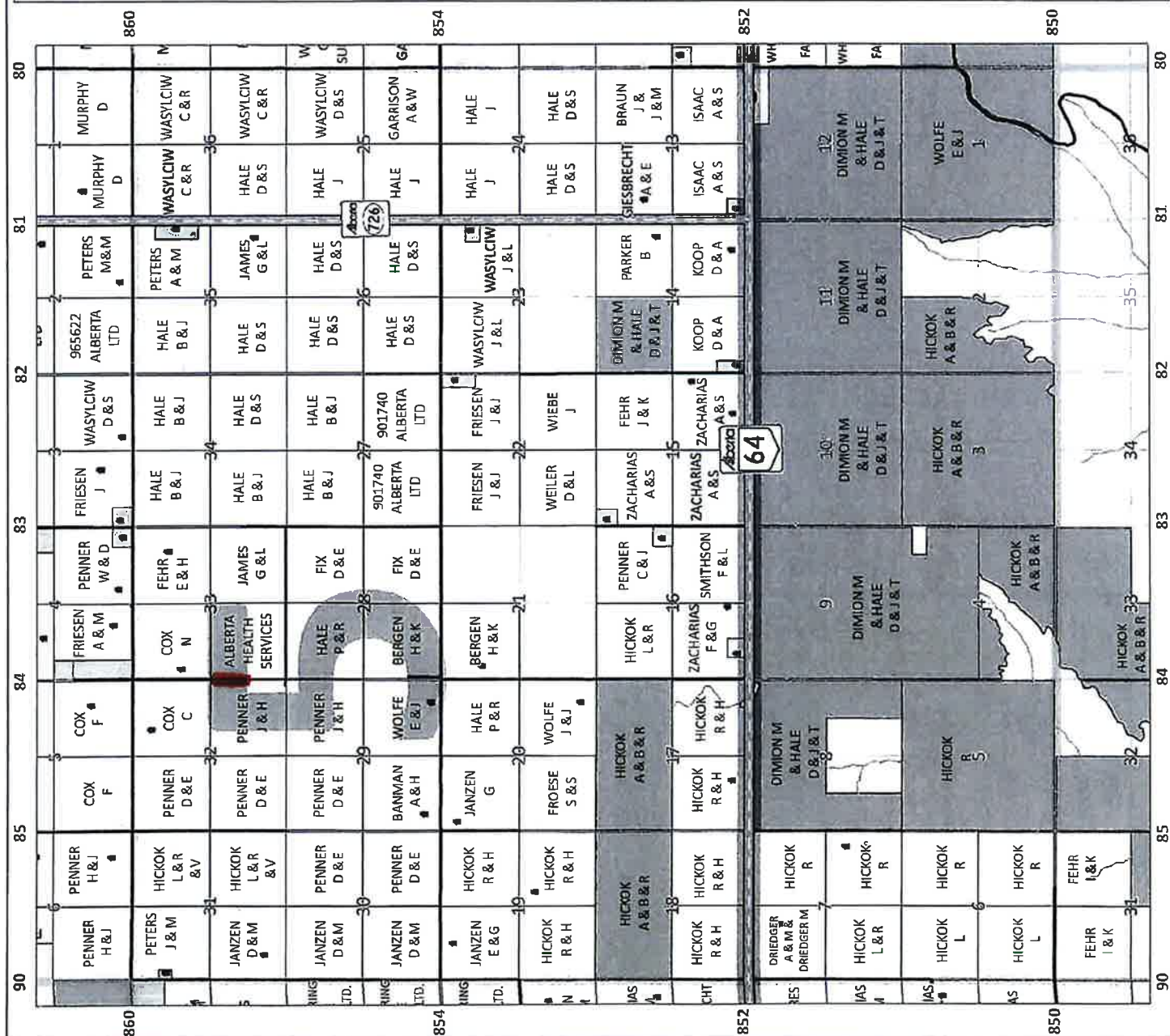
- | | | |
|---|----------------------|--------------------------|
|  | Titled Land | Township Boundary |
|  | Small Holding | Provincial Road |
|  | Crown Land | Municipal Road (Paved) |
|  | Grazing Land | Municipal Road (Gravel) |
|  | Village | Residential Location |
|  | First Nation Reserve | Gravel Pit |
|  | Waterbody | Waste Transfer Facility |
|  | Electoral District | Municipal Water Facility |



Mechanistic Municipal Services Agency
5109 - 51 St., Box 650, Berwyn, AB T0H 0E0
Phone: 780-338-3862 Fax: 780-338-3911
www.mmsa.ca | email: info@mmsa.ca

March 2019

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Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for August 13, 2019

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for August 13, 2019, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for August 13 , 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		March 12, 2019		
P135-19	03/25/19	RESOLUTION by Deputy Reeve Fletcher that the discussion regarding the Cleardale Sewer be brought back to a future Regular Council meeting. CARRIED.	PWM	In Waiting
		May 28, 2019		
C265-19	05/28/19	RESOLUTION by Councillor Wetmore to obtain quotes for the required wetland assessments on Range road 54 south of township road 842 to secondary Highway 685, excluding the portion near BF 73475 and range road 60 south of township road 834 to township road 832 plus 200 meters each way, west and south of township road 832. CARRIED.	PWM	In waiting
		June 18, 2019		
P308-19	06/18/19	RESOLUTION by Reeve Croy to recommend an inventory of potential recreational service signs be brought back to a regular Council meeting. CARRIED.	CDM	In the works
		June 25, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In progress
C339-19	06/25/19	RESOLUTION by Deputy Reeve Fletcher to award Tender 2019-05, Shingling Project, to Standard Roofing & Exteriors Ltd. for \$31,271.80 plus pre-approved extras and GST. CARRIED.	CDM	In progress
		July 16, 2019		
C360-19	07/16/19	RESOLUTION by Reeve Croy to approve the Peace Valley Snow Riders proposed alternate route for the Canfor Hines Creek Trail and assist with the route change by removing the road crossing signs on RR44 and reinstalling them on TR842. CARRIED.	CDM PWM	In works
C362-19	07/16/19	RESOLUTION by Reeve Croy to award Tender 2019-06, Compound Gate, to Northern Doors Ltd., for \$25,907.25 plus GST with the funds to be allocated from the Building Reserve. CARRIED.	CDM	In works



Management Team

Activity Report for August 13, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION DATE		DESCRIPTION	DEPT	STATUS												
C363-19	07/16/19	RESOLUTION by Councillor Bean to give first reading to Bylaw 243-19 being a bylaw of Clear Hills County, Alberta to enact the Clear Hills County Municipal Development Plan. CARRIED.	CDM													
C366-19	07/16/19	RESOLUTION by Councillor Wetmore to award RFP 2019-19 Brushing to Glen Hoover for the amount of \$15,000.00 (fifteen thousand dollars) plus GST. CARRIED.	PWM	Due to wet conditions held up												
		August 13, 2019														
C389-19	08/13/19	RESOLUTION by Reeve Croy to set the public hearing for the Municipal Development Plan Bylaw 243-19 for 10:00 a.m. Tuesday September 10, 2019 in the Clear Hills County Council Chambers at 313 Alberta Avenue, Worsley, Alberta. CARRIED.														
C390-19	08/13/19	RESOLUTION by Councillor Bean to receive the delegation from the Worsley Historical and Cultural Association for information and approve a 2019 Capital Grant of \$25,000.00 funds to be allocated from the Recreation Reserve for various upgrades and improvements at the Museum site. CARRIED.	CDM													
C394-19	08/13/19	RESOLUTION by Deputy Reeve Fletcher to approve the attendance of all Council to a meeting with the Village of Hines Creek on September 12, 2019 to discuss the one-time conditional grant that Council approved for the Village. CARRIED.	EA	11:00 a.m.												
C395-19	08/13/19	RESOLUTION by Councillor Frixel to draft letters to the following ministers requesting meetings during the November 12-15, 2019 RMA Convention in Edmonton, Alberta. CARRIED. <table><tr><td>Ric McIver</td><td>Minister of Transportation and Deputy</td><td>Road maintenance Roadside spraying</td></tr><tr><td>Nate Glubish</td><td>Minister of Service Alberta</td><td>Class one Cell phone towers</td></tr><tr><td>Kaycee Madu</td><td>Minister of Municipal Affairs</td><td>5:1 ratio ICF</td></tr><tr><td>Tanya Fir</td><td>Minister of Economic Development, Trade and Tourism</td><td>Dunvegan Dam Biomass</td></tr></table>	Ric McIver	Minister of Transportation and Deputy	Road maintenance Roadside spraying	Nate Glubish	Minister of Service Alberta	Class one Cell phone towers	Kaycee Madu	Minister of Municipal Affairs	5:1 ratio ICF	Tanya Fir	Minister of Economic Development, Trade and Tourism	Dunvegan Dam Biomass		
Ric McIver	Minister of Transportation and Deputy	Road maintenance Roadside spraying														
Nate Glubish	Minister of Service Alberta	Class one Cell phone towers														
Kaycee Madu	Minister of Municipal Affairs	5:1 ratio ICF														
Tanya Fir	Minister of Economic Development, Trade and Tourism	Dunvegan Dam Biomass														



Management Team

Activity Report for August 13 , 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Jason Nixon Minister of Environment and Parks Devin Dreesen Minister of Agriculture and Forestry Tyler Shandro Minister of Health	Wetlands Forest Management agreement Staffing, Fairview Health Complex surgical procedures	
C401-19	08/13/19	RESOLUTION by Councillor Wetmore to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection. CARRIED.	PWM	
C402-19	08/13/19	RESOLUTION by Reeve Croy to proceed to tender for engineering of pavement overlay which will include preliminary engineering, detailed design, tender package preparation, construction supervision and post construction survey. The tender will be in two segments as follows: 1. Township Road 870: from the intersection of Range Road 80/Township Road 870, east to the speed curve and including .325 km. on Range Road 70 for an approximate total of 10.72 km. 2. Township Road 862: from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km. CARRIED.	PWM	
C403-19	08/13/19	RESOLUTION by Councillor Ruecker to include approximately ¼ mile of road construction along SE 32-85-8-W6M in the 2020 capital budget and authorize a wetland assessment study to be completed as soon as possible. CARRIED.	PWM	

BUDGET ITEMS

		September 15, 2016		
C446-16	08/17/16	RESOLUTION by Deputy Reeve Johnson to approve a conditional grant to the Peace River School Division, for the Menno Simons School addition, modernization, for the amount up to \$3,000,000.00 (three million dollars) using funds that have been	CSM	



Management Team

Activity Report for August 13 , 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<div><div><div><div><div><div></div><div></div><div></div><div></div><div></div><div></div></div><div><div>For</div><div>Against</div></div><div><div>Janzen</div><div>Croy</div></div><div><div>Svederus</div><div>Frixel</div></div><div><div>Ruecker</div><div></div></div><div><div>Johnson</div><div></div></div><div><div>Fletcher</div><div></div></div><div><div></div><div>CARRIED.</div></div></div></div></div><div></div></div>		
		November 14, 2018		
570-18	11/13/18	RESOLUTION by Councillor Janzen to direct administration to bring back cost estimates and options for a permanent building to house the grassfire unit that is stored in Cleardale for the 2020 budget cycle multi-year capital plan discussion. CARRIED.	CDM/CSM	
C630-18	12/11/18	RESOLUTION by Deputy Reeve Fletcher to include funds in the 2019 Operating Budget for the replacement of the Compound Gate with an electric gate, with the next three years of the annual Risk Pro credit from the County insurance provider to be used towards to the cost of this increased security and loss reduction project. CARRIED.		
C359-19	07/16/19	RESOLUTION by Councillor Wetmore to support the Mackenzie Municipal Services Agency's proposed five-year strategic plan and enter into a five-year full-service agreement for January 1, 2020 through December 31, 2024. CARRIED.		
		August 20, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	
C339-19	06/25/19	RESOLUTION by Deputy Reeve Fletcher to award Tender 2019-05, Shingling Project, to Standard Roofing & Exteriors Ltd. for \$31,271.80 plus pre-approved extras and GST. CARRIED.	CDM	
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be		



Management Team

Activity Report for August 13 , 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		
ITEMS IN WAITING				
		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
C15-19	01/08/19	RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2016 monthly reconciliation reports, 2011 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2012. CARRIED	CDM	
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – "Agreement for Installation of Texas Gates within Municipal Roadways" brought back to a future council for authorization. CARRIED.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.	EA	

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting
Originated By:	August 13, 2019
Title:	Allan Rowe, Chief Administrative Officer
File:	COUNCIL REPORTS ON MEETINGS
	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

Councillor Frixel-

- Internet Broadband Meeting
- MMSA

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Counsellor Report: Internet Broadband Meeting August 29th Fairview College

Todd Loewen MLA and Minister of Service Alberta, Nate Glubish came to meet with various stakeholders regarding internet connectivity shortcomings. The meeting was well attended by municipal officials and PREDA (who had previously met with CRTC)

Although rural Alberta is far ahead of most of Canada, due to billion dollar infusion of the 'supernet' (fibre optic highway), virtually nothing has been done in the last few years with respect to connectivity and pricing negotiations, etc. The Minister did not want to hear complaints or whose at fault but rather focus in on where we go from here. We have resources, now how do we make them work properly?

Our County is doing relatively well because we have a couple private businesses who have taken the initiative to provide services. Yet our monthly fees are high (I doubt that will change) and we still haven't been able to reach that magic 25 Mbit speed that is desired.

I mentioned to Todd that we want to ensure and maintain a healthy business environment for our local providers so they can access the tools they need to benefit the community and ensure their sustainability. Todd is aware of the taxation issues for towers. As we have good market penetration to the more remote areas our biggest issue is to turn open the tap so we can manage better speed for up and downloading.

I was very impressed with the positive focus demonstrated by Glubish. This guy is no slouch!

I think as a county we need to keep closer communication with our providers and suggest maybe meet with them.....it's been awhile.

Peter.

Board Report: MMSA

Meeting August 23, 2019 Stonebrook, Grimshaw.

An interesting and important issue came to light when Fairview MD received a request for a Development Permit from Mercer (DMI) to log off timber on private land. Up until this point, it is the belief that it's private, "your land, do as you please".

However: As with other municipalities, the MD has some serious drainage/erosion issues and particularly in this instance someone realized that stripping off the bush on several hundred more acres would significantly add to the problem in that area.

"Unwanted Scenario".....we have a farmer who wants to clear his land to farm and we have downstream neighbours who realize the impact of increased waterflow on their farmland. (Wetland issues aside!?)

Initial questions: Who actually needs to apply for a development permit (landowner or logging company (third party)? Is a permit even required? What are the legal implications of permitting this logging which may have obvious consequences? (Somewhat like asking who gave out permits to build homes in the Bow Riverbed?) To what extent does a Council have an obligation to protect the well being of the community as a whole versus the right of one person to do as they please with the land they paid for? Without going further into this.....WE NEED TO HAVE A DISCUSSION.

Peter.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	RMA Draft Minister Letters
File:	11-02-02

DESCRIPTION:

Council is presented with the draft Minister meeting letters for the November 12-15, 2019 RMA Convention in Edmonton, Alberta.

C395-19(08-13-19) RESOLUTION by Councillor Frixel to draft letters to the following ministers requesting meetings during the November 12-15, 2019 RMA Convention in Edmonton, Alberta. CARRIED.

Ric McIver	Minister of Transportation and Deputy	Road maintenance Roadside spraying
Nate Glubish	Minister of Service Alberta	Class one Cell phone towers
Kaycee Madu	Minister of Municipal Affairs	5:1 ratio ICF
Tanya Fir	Minister of Economic Development, Trade and Tourism	Dunvegan Dam Biomass
Jason Nixon	Minister of Environment and Parks	Wetlands
Devin Dreeschen	Minister of Agriculture and Forestry	Forest Management agreement
Tyler Shandro	Minister of Health	Staffing, Fairview Health Complex surgical procedures

ATTACHMENTS:

Draft letters

RECOMMENDED ACTION:

RESOLUTION by..... to approve the draft Minister meeting letters for the November 12-15, 2019 RMA Convention in Edmonton, Alberta.

Initials show support - Reviewed by:

Manager:

CAO:





CLEAR HILLS COUNTY

11-02-02

August 21, 2019

Honourable Jason Nixon
Minister of Environment and Parks
323 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Jason Nixon:

Clear Hills County Council would like to request a meeting with you during the RMA Fall Convention, November 12-15, 2019. We would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the current Alberta Wetland Policy and Procedures, and the effect that the current government implemented Wetland procedures are having on municipalities. i.e. Additional costs and time constraints to complete projects.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

August 14, 2019

Honorable Minister Tyler Shandro
423 Legislature Building
10800 97 Avenue
Edmonton, AB
Canada T5K 2B6

Dear Minister Tyler Shandro,

Clear Hills County Council would like to request a meeting with you during the RMA Fall Convention, November 12-15, 2019. We would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to discuss with you and your team the need for recruiting and retaining medical and homecare staff in our municipality. We also would like to express and discuss our support to have surgical procedures reinstated at the Fairview Health Complex.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

August 21, 2019

Honourable Kaycee Madu
Municipal Affairs
132 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Kaycee Madu:

Clear Hills County Council would like to request a meeting with you during the RMA Fall Convention, November 12-15, 2019. We would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Municipal Government Act (MGA) Modernization – 5:1 Ratio
- Intermunicipal Collaboration Framework ICF

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

August 21, 2019

Honourable Tanya Fir
Economic Development, Trade, and Tourism
425 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Tanya Fir:

Clear Hills County Council would like to request a meeting with you during the RMA Fall Convention, November 12-15, 2019. We would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Amisk Hydroelectric Project Near Dunvegan
- Biomass Energy

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

August 21, 2019

Honourable Nate Glubish
Service Alberta
103 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Nate Glubish:

Clear Hills County Council would like to request a meeting with you during the RMA Fall Convention, November 12-15, 2019. We would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Class one training requirement
- Cellular network towers in rural areas

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

August 14, 2019

Honorable Minister Devin Dreeshen
Minister of Agriculture and Forestry
229 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Devin Dreeshen:

Clear Hills County Council would like to request a meeting with you during the RMA Fall Convention, November 12-15, 2019. We would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the current Peace Area Forest Management agreements.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

August 21, 2019

File No.11-02-02

Honorable Minister Ric McIver
Minister of Infrastructure, Minister of Transportation
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Ric McIver:

Clear Hills County Council would like to request a meeting with you during the RMA Fall Convention, November 12-15, 2019. We would be pleased to meet with you at a time that is convenient for yourself and staff.

We would be pleased to meet with you at a time that is convenient for yourself and staff. Clear Hills County Elected Officials wish to discuss:

- Highway 64 overlay update
- Provincial Highway Maintenance
- Roadside noxious weed control

We look forward to hearing from you. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Hills County Organizational Chart
File:	11-02-02

DESCRIPTION:

Council is presented with the amended Clear Hills County Organizational Chart for their review and approval.

ATTACHMENTS:

Clear Hills County Organizational Chart 2011 with changes
Clear Hills County Organizational Chart 2019

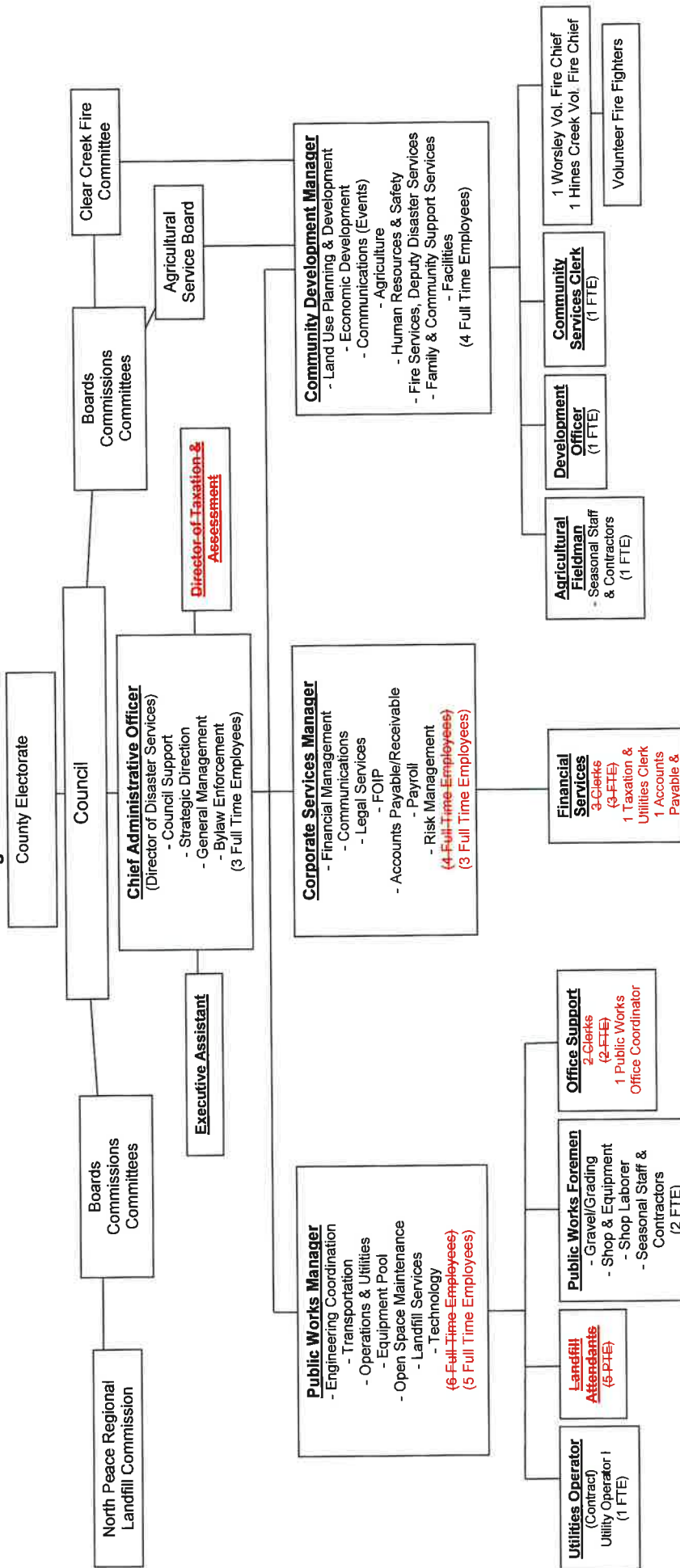
RECOMMENDED ACTION:

RESOLUTION by..... to adopt the 2019 Clear Hills County Organizational Chart as presented.

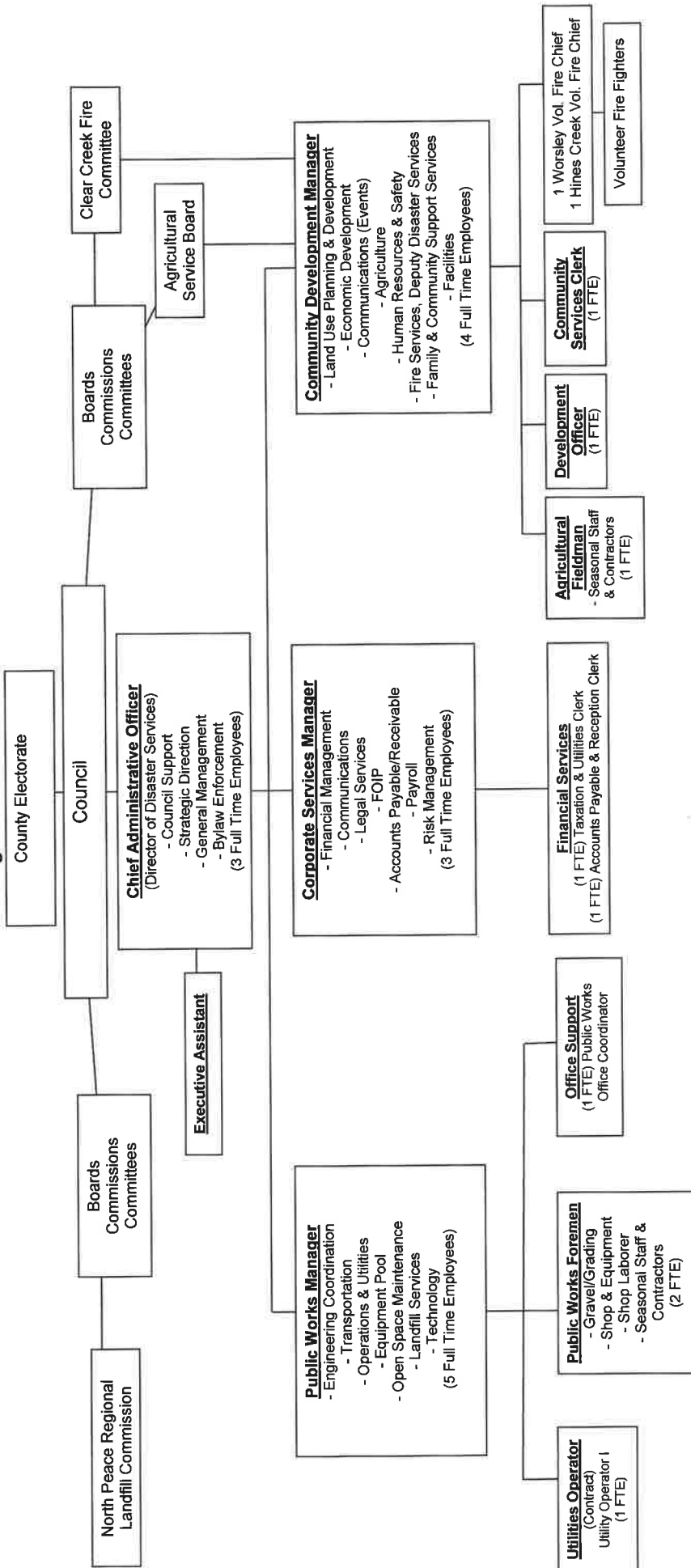
Initials show support - Reviewed by:	Manager:
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CAO: 

Clear Hills County Organizational Chart



Clear Hills County Organizational Chart



Approved by Resolution # _____

Reeve _____

CAO _____

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Prairie letter of request - Potable Water
File:	11-02-02

DESCRIPTION:

Council is presented with a letter regarding potable water to Clear Prairie.

the correspondence received includes FOIP information, if council wishes to view the correspondence it will have to be viewed in a closed meeting.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Peter Frixel, Councillor
Title:	Land Use Bylaw/Timber harvesting on private land impact
File:	11-02-02

DESCRIPTION:

Councillor Frixel requested discussions regarding the land use bylaw; i.e. size, location, designation of Subdivisions. Also, a discussion on the timber harvesting rights on private land and its impacts.

Clear Hills County does not require permits for private timber harvesting as there is currently no legislation requiring us to do so.

BACKGROUND:

Subdivision permitted size vary by land use district. The Municipal Planning Committee does have the discretion to approve larger subdivisions.

AG 1- maximum 10 acres

CR 1- maximum 5 acres

CR 2- up to 9 acres

There are several AG1 subdivisions that exceed the 10-acre recommended maximum to accommodate existing farmstead services.

Agricultural District – 1(AG-1)

To regulate a wide range of agricultural land uses and discourage land uses conflicting with the intent of conserving extensive areas of prime agricultural land, thus maintaining the agricultural integrity and the rural character of the County.

Country Residential District – 1 (CR-1)

To regulate the development of single and multi-parcel country residential developments and associated uses in areas with low agricultural productivity, as well as fragmented lands less than or equal to 13 ha (32 ac). Minor agricultural pursuits may be permitted in this district.

Country Residential District – 2 (CR-2)

To regulate the development of multi-residential dwellings in NE 24 86 6 W6M.

Initials show support - Reviewed by:

Manager:

CAO:



Section 1.1 General

Clear Hills County is an agricultural community, and one which strongly desires the retention and maintenance of the agricultural sector. Thus it should be realized that the first priority use for all lands capable of agricultural production should be farming. The normal sights, sounds and smells of agricultural operations are part of the County's rural character. In accordance with the principle that agriculture and activities associated with agriculture in all its forms has priority in rural areas, no legitimate activity related to the production of food should be curtailed solely because of objections of nearby landowners.

The occupation of food production includes, but is not limited to, the use of irrigation pumps and equipment, aerial and ground seeders, sprayers, tractors and motors, the raising of livestock and poultry, and the application of fertilizers, and pesticides (insecticides, herbicides and fungicides). When conducted in accordance with generally accepted agricultural practices, these activities may occur on holidays, Sundays and weekdays, at night and in the day, and noise, odours, dust and fumes caused by them are permitted as part of the activities directed to the production of food. This policy statement is a reminder to those who wish to move to the country that they must recognize that agriculture has priority and that agricultural activities shall be permitted in the County.

ATTACHMENTS:
Board Report: MMSA

RECOMMENDED ACTION:
RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Councillor, Amber Bean
Title:	Travel and Expense Policy 1127
File:	11-02-02

DESCRIPTION:

Councillor Bean requested that Policy 1127-Travel and Expense be added to today's agenda for discussion and review.

ATTACHMENTS:

Policy 1127-Travel and Expense

RECOMMENDED ACTION:

RESOLUTION by..... to receive the current Policy 1127-Travel and Expense for information as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: **January 22, 2019**

Policy Number: **1127**

Title: **TRAVEL and EXPENSE POLICY**

1. Policy Statement

- 1.1 Clear Hills County will provide for reimbursement to Council, Council Committee/Board Members and Staff for travel, meals, accommodations and subsistence expenses incurred during the performance of their duties.

2. Definitions

- 2.1 Official Meetings will include:
- a) Regular Council meetings.
 - b) Special Council meetings.
 - c) Policy and Priorities meetings.
 - d) Board or Committee meetings as appointed.
 - e) Approved workshops and conferences for appointed Board Members or Staff.
 - f) Meetings with/or on behalf of residents and community groups to which attendance is authorized by Council resolution (this would include open houses and public meetings).
- 2.2 Mileage is a reimbursement of kilometers for travel expenses to a Councillor/Board/Committee Member, and Staff in their personal vehicle while attending an official meeting, or an event that Council has authorized attendance as per Policy 1126, section 3.4.
- 2.3 Reimbursement for overnight accommodation when approved to attend an official meeting, workshop or conference (receipts are required). If receipts are not available or if private accommodation is used, the subsistence is the reimbursement of the personal expense to a Councillor/Board/Committee Member and Staff while attending an official meeting. The following constitute as subsistence:
- a) Taxi, shuttle, air or bus fares;
 - b) Motel/Hotel;
 - c) Registration for any official meeting;
 - d) Personal Allowance which is paid for personal expenses when a Councillor/Board/Committee Member and Staff is required to spend the night for any official meeting; and the allowance is for each full 24 hour period. Such expenses include tips for luggage handling, wear and tear on personal luggage, local call charges by hotel, laundry, and dry cleaning.
 - e) Private accommodations.

3. Travel Reimbursements

- 3.1 Councillors/Committee/Board Members and Staff shall be reimbursed for mileage and meals as per Sections 3 and 4 when attending approved meetings.
- 3.2 Councillors will not be reimbursed their expenses (including registration, meals, subsistence) or paid a personal allowance for attendance to social events or political party and constituency functions.
- 3.3 Where mode of travel is being considered, the most direct, economical and logical mode of travel shall be utilized.
- 3.4 Council and Board Members shall be reimbursed for mileage (for a minimum of 25 kilometers per meeting) for pre-approved meetings at the current Canada Revenue Agency's reasonable automobile allowance rates as shown on Schedule A. Staff shall be reimbursed for mileage at the current Canada Revenue Agency's reasonable automobile allowance rates as shown on Schedule A.
- 3.5 Travel must be directly related to the distance required to attend any conference, convention, seminar or any other meeting and to travel directly to and from that conference, convention, seminar or any other meeting.
- 3.6

4. Meals and Subsistence

- 4.1 The Council will review the rates for meals and subsistence annually during the annual budget preparations.
- 4.2 The Members and Staff shall be reimbursed for meals at the following rates, effective January 22, 2019:

<u>MEAL</u>	<u>REIMBURSEMENT</u>
Breakfast	\$20.00
Lunch	\$25.00
Dinner	<u>\$30.00</u>
	\$75.00

- 4.3 Any other claim for business meal reimbursement must include original receipt (and the name(s) of the person(s) accompanied).
- 4.4 The Members and Staff shall be reimbursed for subsistence at the following rates, effective January 28, 2014

<u>SUBSISTENCE</u>	<u>REIMBURSEMENT</u>
Taxi, Shuttle, Air or Bus Fare	with receipts
Hotels/motels	with receipts

- | | | |
|--|---|--------------------------------|
| | Registration | with receipts |
| | Personal Allowance (includes phone calls) | \$40.00per night/ 24 hr period |
| | Private accommodations | \$90.00per night |
- 4.5 Administration will reserve accommodations for Members using a County credit card. This card is for room confirmation only. Upon arrival at the accommodations, Members will be required to pay for their room and then submit a receipt for re-imbursement or an item on their expense claim, as a pre-paid expense.
- 4.6 Any claim for travel and subsistence, which is not supported by the appropriate supporting documents, will not be approved for payment. Attached receipts must be originals.

5. Information Service Equipment

- 5.1 Councillors will be responsible for supplying their own information service equipment and supplies e.g. Computer, printer/fax, paper, ink etc.
- 5.2 Councillors will be paid a monthly allowance for use of these items only if they have adequate equipment to receive agendas and all communications effectively and efficiently.

Monthly Internet Reimbursement- to a maximum of \$75.00 with receipt

Monthly Information Service Equipment per Diem- \$45.00

6. Expense Claims

- 6.1 The Reeve will sign the expense claim for Council Members to indicate that they have been received.
- 6.2 The Deputy Reeve shall sign the expense claim submitted by the Reeve, to indicate it has been received, and may in the absence of the Reeve sign all other expense claims

End Of Policy

ADOPTED: Resolution C062(01/26/10)

Jan 26/10

AMENDED: Resolution C589(08/10/10)

Aug 10/10

AMENDED: Resolution C144(02/22/11)

Feb 22/11

AMENDED: Resolution C751-13(12/10/13)	Dec 10/13
AMENDED: Resolution C031-14(01/28/14)	Jan 28/14
AMENDED: Resolution C033-14(03/11/14)	March 11/14
AMENDED: Resolution C75-17(02/14/17)	Feb 14/17
AMENDED: Resolution C214-17(04/25/17)	April 25/17
AMENDED: Resolution C43-19(01/22/19)	Jan 22/19

Schedule A to Policy 1127 – Travel and Expense

	2013-2018	2019
Canada Revenue Agency's Current Automobile Allowance Rates:	\$0.54/Km	\$0.58/Km

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of August 14, 2019 to September 10, 2019 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 14, 2019 to September 10, 2019 for a total of \$503,840.76

Initials show support - Reviewed by:	Manager:	CAO:
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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	8/14/19
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022550	1577912	1577912 ALBERTA LTD.	8/27/19	ATB	PMCHQ00001120	\$125.00
022551	901740	901740 ALTA LTD. (FARM)	8/27/19	ATB	PMCHQ00001120	\$125.00
022552	AMSC05	AMSC INSURANCE SERVICES LTD	8/27/19	ATB	PMCHQ00001120	\$20,751.36
022553	WOODGATE	ANNA & GLEN WOODGATE	8/27/19	ATB	PMCHQ00001120	\$125.00
022554	AXIA01	Axia SuperNet Ltd.	8/27/19	ATB	PMCHQ00001120	\$539.46
022555	BARRITT01	LYLE BARRITT	8/27/19	ATB	PMCHQ00001120	\$125.00
022556	BJORNSONK	BJORNSON KAYLA	8/27/19	ATB	PMCHQ00001120	\$120.00
022557	BJORNSON04	RODNEY BJORNSON	8/27/19	ATB	PMCHQ00001120	\$461.00
022558	BOSCHWICK01	BOSCHWICK CONTRACTING	8/27/19	ATB	PMCHQ00001120	\$10,348.80
022559	BRAUER01	ERNIE BRAUER	8/27/19	ATB	PMCHQ00001120	\$1,125.00
022560	BRAUN05	ISAAC BRAUN	8/27/19	ATB	PMCHQ00001120	\$725.75
022561	BRAUN08	JACOB BRAUN	8/27/19	ATB	PMCHQ00001120	\$50.00
022562	BRAUNJ01	JOHAN BRAUN	8/27/19	ATB	PMCHQ00001120	\$1,275.00
022563	CALR01	CAL-R CONTRACTING LTD.	8/27/19	ATB	PMCHQ00001120	\$10,887.45
022564	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	8/27/19	ATB	PMCHQ00001120	\$423.31
022565	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	8/27/19	ATB	PMCHQ00001120	\$9,187.50
022566	CLEARDALE01	CLEARDALE TRANSPORT	8/27/19	ATB	PMCHQ00001120	\$21,798.00
022567	COON01	LEXIE COON	8/27/19	ATB	PMCHQ00001120	\$3,000.00
022568	COXGERALD01	GERALD COX	8/27/19	ATB	PMCHQ00001120	\$5,775.00
022569	CUCO06	CUSTOM COMMUNICATIONS & SECURI	8/27/19	ATB	PMCHQ00001120	\$70.93
022570	D'EECKENBRUGGE	JEAN D'EECKENBRUGGE	8/27/19	ATB	PMCHQ00001120	\$84.00
022571	DERKSEN01	HERMAN DERKSEN	8/27/19	ATB	PMCHQ00001120	\$386.00
022572	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	8/27/19	ATB	PMCHQ00001120	\$854.67
022573	DRIEDGER10	AMOS DRIEDGER	8/27/19	ATB	PMCHQ00001120	\$57.00
022574	FAIRAUTO	FAIRVIEW AUTO & INDUSTRIAL SUP	8/27/19	ATB	PMCHQ00001120	\$56.35
022575	FEHRM	MARTIN FEHR	8/27/19	ATB	PMCHQ00001120	\$346.00
022576	FEHR14	FEHR TIRE & MAINTENANCE SHOP	8/27/19	ATB	PMCHQ00001120	\$1,547.70
022577	FRIESEN05	ABE FRIESEN	8/27/19	ATB	PMCHQ00001120	\$600.00
022578	FRIESENMM	MATTHEW FRIESEN	8/27/19	ATB	PMCHQ00001120	\$160.00
022579	GFI01	GLOBAL FLEET INFORMATION SYSTE	8/27/19	ATB	PMCHQ00001120	\$519.75
022580	GOVERNMENT03	GOVERNMENT OF ALBERTA	8/27/19	ATB	PMCHQ00001120	\$73,020.41
022581	GRIMSHAW02	GRIMSHAW GRAVEL SALES	8/27/19	ATB	PMCHQ00001120	\$2,879.52
022582	GROSS01	BRADLEY GROSS	8/27/19	ATB	PMCHQ00001120	\$67.00
022583	GROSS02	MARKUS GROSS	8/27/19	ATB	PMCHQ00001120	\$301.00
022584	H&GMASON01	H & G MASON HOLDINGS	8/27/19	ATB	PMCHQ00001120	\$3,874.50
022585	HKPTRUCK01	H.K.P. TRUCKING	8/27/19	ATB	PMCHQ00001120	\$12.13
022586	HICKOK02	BRUCE HICKOK	8/27/19	ATB	PMCHQ00001120	\$678.00
022587	HICKOK03	RUEBEN HICKOK	8/27/19	ATB	PMCHQ00001120	\$550.00
022588	HIEBERTP	PETER HIEBERT	8/27/19	ATB	PMCHQ00001120	\$40.00
022589	HCPARTMART01	HINES CREEK PART MART	8/27/19	ATB	PMCHQ00001120	\$1,013.30
022590	HOFFMAN01	HENRY HOFFMAN	8/27/19	ATB	PMCHQ00001120	\$1,297.50
022591	HOFFMAN02	HENRY CHRISTOPHER HOFFMAN	8/27/19	ATB	PMCHQ00001120	\$560.00
022592	HOOVER03	GLEN HOOVER	8/27/19	ATB	PMCHQ00001120	\$1,837.50
022593	KONRAD01	IRWIN KONRAD	8/27/19	ATB	PMCHQ00001120	\$125.00
022594	PETERSJ14	JACOB & MARGARET PETERS	8/27/19	ATB	PMCHQ00001120	\$125.00
022595	JLD	JLD ENTERPRISE	8/27/19	ATB	PMCHQ00001120	\$10,395.00
022596	KING02	JUSTIN KING	8/27/19	ATB	PMCHQ00001120	\$40.00
022597	KLASSEN	KLASSEN, ISAAC	8/27/19	ATB	PMCHQ00001120	\$80.00
022598	KOOPE	EMILY KOOP	8/27/19	ATB	PMCHQ00001120	\$3,000.00
022599	KRAUSEE	ELIZABETH KRAUSE	8/27/19	ATB	PMCHQ00001120	\$804.00
022600	LANG01	LANG LOCKS & SECURITY SOLUTION	8/27/19	ATB	PMCHQ00001120	\$1,947.18
022601	LEWISK	KADE LEWIS	8/27/19	ATB	PMCHQ00001120	\$3,000.00
022602	MARTENSP	PETER MARTENS	8/27/19	ATB	PMCHQ00001120	\$692.00
022603	HALEM	MASON HALE	8/27/19	ATB	PMCHQ00001120	\$350.00
022604	MCKINLEYA	ANGEL MCKINLEY	8/27/19	ATB	PMCHQ00001120	\$608.00
022605	MIERZEWSKIG	MIERZEWSKI, GREG	8/27/19	ATB	PMCHQ00001120	\$50.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022606	MORGAN04	WESLEY MORGAN	8/27/19	ATB	PMCHQ00001120	\$350.00
022607	MUELLER01	JONATHAN MUELLER	8/27/19	ATB	PMCHQ00001120	\$1,196.50
022608	NPGAS01	NORTH PEACE GAS COOP LTD.	8/27/19	ATB	PMCHQ00001120	\$195.08
022609	PEACE06	PEACE RIVER SCHOOL DIVISION NO	8/27/19	ATB	PMCHQ00001120	\$84,615.00
022610	PETERS13	ABRAM PETERS	8/27/19	ATB	PMCHQ00001120	\$552.50
022611	PETERS29	BENJAMIN PETERS	8/27/19	ATB	PMCHQ00001120	\$52.00
022612	PETERS16	FRANK PETERS	8/27/19	ATB	PMCHQ00001120	\$326.00
022613	PETERS03	IKE PETERS	8/27/19	ATB	PMCHQ00001120	\$50.00
022614	PITNEY01	Pitney Bowes Canada	8/27/19	ATB	PMCHQ00001120	\$212.85
022615	SUNMEDIA	POSTMEDIA NETWORK INC.	8/27/19	ATB	PMCHQ00001120	\$1,778.70
022616	PRAIRIE03	PRAIRIE DISPOSAL LTD.	8/27/19	ATB	PMCHQ00001120	\$5,651.63
022617	PROGRADE01	Prograde Services Ltd.	8/27/19	ATB	PMCHQ00001120	\$48,575.63
022618	R&R01	R&R ROAD LTD.	8/27/19	ATB	PMCHQ00001120	\$1,617.00
022619	RECEIVER	RECEIVER GENERAL	8/27/19	ATB	PMCHQ00001120	\$100.00
022620	RM01	RM FUEL & TIRE SERVICES LTD.	8/27/19	ATB	PMCHQ00001120	\$74.55
022621	RMAFUEL	RMA FUEL LTD.	8/27/19	ATB	PMCHQ00001120	\$14,641.88
022622	RMAINS	RMA INSURANCE LTD.	8/27/19	ATB	PMCHQ00001120	\$360.50
022623	ROADATA	ROADATA SERVICES LTD	8/27/19	ATB	PMCHQ00001120	\$213.15
022624	ROAMING	ROAMING TRANSPORT	8/27/19	ATB	PMCHQ00001120	\$10,281.60
022625	RUECKERJ01	JASON RUECKER	8/27/19	ATB	PMCHQ00001120	\$163.00
022626	RMA	RURAL MUNICIPALITIES OF ALBERTA	8/27/19	ATB	PMCHQ00001120	\$9,619.05
022627	BANNO03	Sharon Bannow	8/27/19	ATB	PMCHQ00001120	\$3,000.00
022628	SIGNS02	SIGNS BY LORI	8/27/19	ATB	PMCHQ00001120	\$196.87
022629	SKERRATT	CLAYTON AND ANN SKERRATT	8/27/19	ATB	PMCHQ00001120	\$1,950.00
022630	STEWARTI	ILEEN STEWART	8/27/19	ATB	PMCHQ00001120	\$256.00
022631	STEWARTS	STEVEN STEWART	8/27/19	ATB	PMCHQ00001120	\$661.00
022632	MALCOLMS	SUSAN MALCOLM	8/27/19	ATB	PMCHQ00001120	\$125.00
022633	PUBLIC01	THE PUBLIC SECTOR DIGEST INC.	8/27/19	ATB	PMCHQ00001120	\$519.75
022634	BRAUNT	TRUDA BRAUN	8/27/19	ATB	PMCHQ00001120	\$50.00
022635	UFA01	UNITED FARMERS OF ALBERTA	8/27/19	ATB	PMCHQ00001120	\$1,050.32
022636	WALMSLEY02	EDWARD WALMSLEY	8/27/19	ATB	PMCHQ00001120	\$1,170.00
022637	WASYLCIWJ01	JAYME WASYLCIW	8/27/19	ATB	PMCHQ00001120	\$295.00
022638	WHITELAW	WHITELAW AGRICULTURAL SOCIETY	8/27/19	ATB	PMCHQ00001120	\$10,000.00
022639	WOLFE04	JOHAN WOLFE	8/27/19	ATB	PMCHQ00001120	\$250.00
022640	WOLFEC	CORNELIUS WOLFE	8/27/19	ATB	PMCHQ00001120	\$46.00
022641	WGENERAL01	4D HOLDINGS LTD.	8/27/19	ATB	PMCHQ00001120	\$604.15
022642	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	8/27/19	ATB	PMCHQ00001120	\$2,675.30
022643	WWATERSERV01	WORSLEY WATER SERVICE	8/27/19	ATB	PMCHQ00001120	\$1,350.00
022644	ZACHARIAS03	ABRAHAM ZACHARIAS	8/27/19	ATB	PMCHQ00001120	\$551.00
022645	ZACHARIAS09	ZACHARIAS BENJAMIN	8/27/19	ATB	PMCHQ00001120	\$476.00
022646	ZACHRIASB	BEN ZACHARIAS	8/27/19	ATB	PMCHQ00001120	\$92.00
022647	ZACHARIASJO	JOSEPH ZACHARIAS	8/27/19	ATB	PMCHQ00001120	\$40.00
022648	ZACHARIASK	KATE ZACHARIAS	8/27/19	ATB	PMCHQ00001120	\$3,000.00
022649	B&EHOME01	B & E HOME HARDWARE	9/10/19	ATB	PMCHQ00001121	\$802.63
022650	BOSCHWICK01	BOSCHWICK CONTRACTING	9/10/19	ATB	PMCHQ00001121	\$6,048.00
022651	CALR01	CAL-R CONTRACTING LTD.	9/10/19	ATB	PMCHQ00001121	\$2,451.75
022652	CHINOOK01	CHINOOK APPLIED RESEARCH ASSOC	9/10/19	ATB	PMCHQ00001121	\$1,000.00
022653	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	9/10/19	ATB	PMCHQ00001121	\$9,187.50
022654	CLECO06	CLEARDALE CO-OPERATIVE LTD.	9/10/19	ATB	PMCHQ00001121	\$358.18
022655	CLEARDALE01	CLEARDALE TRANSPORT	9/10/19	ATB	PMCHQ00001121	\$11,733.75
022656	CLEARTECH01	CLEARTECH INDUSTRIES INC.	9/10/19	ATB	PMCHQ00001121	\$1,448.04
022657	CRAGER01	Cragar's Autobody & Towing	9/10/19	ATB	PMCHQ00001121	\$754.09
022658	DCA01	DCA PRINTING	9/10/19	ATB	PMCHQ00001121	\$2,436.00
022659	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	9/10/19	ATB	PMCHQ00001121	\$227.35
022660	DIMI01	MICHAEL OR GINA DIMION	9/10/19	ATB	PMCHQ00001121	\$300.00
022661	DUNVEGAN03	DUNVEGAN FAB & WELDING (2018)	9/10/19	ATB	PMCHQ00001121	\$695.91
022662	ENERCAPITA	ENERCAPITA ENERGY LTD.	9/10/19	ATB	PMCHQ00001121	\$991.36
022663	FEHR14	FEHR TIRECRAFT LTD.	9/10/19	ATB	PMCHQ00001121	\$1,098.98
022664	FLAMAN02	FLAMAN	9/10/19	ATB	PMCHQ00001121	\$315.00
022665	FRES01	FRES01 BROS-FAIRVIEW	9/10/19	ATB	PMCHQ00001121	\$213.70
022666	GELECHT	TINA GELECH	9/10/19	ATB	PMCHQ00001121	\$100.00
022667	GOVERNMENT02	GOVERNMENT OF ALBERTA	9/10/19	ATB	PMCHQ00001121	\$337.00
022668	GREGG01	GREGG DISTRIBUTORS CO. LTD.	9/10/19	ATB	PMCHQ00001121	\$361.55

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022669	H&GMASON01	H & G MASON HOLDINGS	9/10/19	ATB	PMCHQ00001121	\$4,268.25
022670	HKPTRUCK01	H.K.P. TRUCKING	9/10/19	ATB	PMCHQ00001121	\$138.78
022671	HACH01	HACH SALES & SERVICE CANADA LP	9/10/19	ATB	PMCHQ00001121	\$6,115.20
022672	HARCOURT01	BRIAN HARCOURT	9/10/19	ATB	PMCHQ00001121	\$78.30
022673	HCGENERAL01	HINES CREEK GENERAL STORE	9/10/19	ATB	PMCHQ00001121	\$407.77
022674	HCPARTMART01	HINES CREEK PART MART	9/10/19	ATB	PMCHQ00001121	\$18.20
022675	HITECH01	HITECH BUSINESS SYSTEMS LTD.	9/10/19	ATB	PMCHQ00001121	\$286.29
022676	JLD	JLD ENTERPRISE	9/10/19	ATB	PMCHQ00001121	\$4,536.00
022677	NORTHPEACE01	NORTH PEACE REGIONAL LANDFILL	9/10/19	ATB	PMCHQ00001121	\$9,527.50
022678	NOVA01	NOVA GAS TRANSMISSION LTD	9/10/19	ATB	PMCHQ00001121	\$4,880.25
022679	PERFECT	PERFECT PEN & STATIONERY	9/10/19	ATB	PMCHQ00001121	\$1,625.30
022680	RELIANCE	RELIANCE ASSESSMENT	9/10/19	ATB	PMCHQ00001121	\$7,350.00
022681	REYNOLDS01	REYNOLDS' PLUMBING & HEATING	9/10/19	ATB	PMCHQ00001121	\$557.52
022682	RM01	RM FUEL & TIRE SERVICES LTD.	9/10/19	ATB	PMCHQ00001121	\$67.50
022683	ROAMING	ROAMING TRANSPORT	9/10/19	ATB	PMCHQ00001121	\$7,392.00
022684	SCANALTA01	SCANALTA POWER SALES LTD.	9/10/19	ATB	PMCHQ00001121	\$870.26
022685	TRINUS01	TRINUS TECHNOLOGIES INC.	9/10/19	ATB	PMCHQ00001121	\$1,736.54
022686	UFA01	UNITED FARMERS OF ALBERTA	9/10/19	ATB	PMCHQ00001121	\$27.89
022687	VAULT	VAULT MEDIA	9/10/19	ATB	PMCHQ00001121	\$3,224.88
022688	WOODMERE	WOODMERE NURSERY LTD.	9/10/19	ATB	PMCHQ00001121	\$1,347.36
022689	WGATEWAY	WORSLEY GATEWAY INN	9/10/19	ATB	PMCHQ00001121	\$542.10

Total Cheques: 140

Total Amount of Cheques: \$503,840.76

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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	8/14/19	9/10/19		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1577912 ALBERTA LTD.	022550	8/27/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$125.00	
901740 Alberta Ltd. o/a Hale F	022551	8/27/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$125.00	
AMSC INSURANCE SERVICES LTD	022552	8/27/19	\$20,751.36
Invoice Description	Invoice Number	Invoice Amount	
JULY BENEFITS	07012019	\$10,375.68	
AUGUST BENEFITS	08012019	\$10,375.68	
ANNA & GLEN WOODGATE	022553	8/27/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$125.00	
Axia SuperNet Ltd.	022554	8/27/19	\$539.46
Invoice Description	Invoice Number	Invoice Amount	
AUGUST SUPERNET	1000155655	\$539.46	
BARRITT LYLE	022555	8/27/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$125.00	
BJORNSON KAYLA	022556	8/27/19	\$120.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	KB02-082719	\$120.00	
BJORNSON RODNEY	022557	8/27/19	\$461.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	RB02-082719	\$461.00	
BOSCHWICK CONTRACTING	022558	8/27/19	\$10,348.80
Invoice Description	Invoice Number	Invoice Amount	
BEAR CANYON GB09	272	\$10,348.80	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BRAUER ERNIE	022559	8/27/19	\$1,125.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	EB01-082719	\$1,125.00	
BRAUN ISAAC	022560	8/27/19	\$725.75
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	IB01-082719	\$725.75	
BRAUN JACOB	022561	8/27/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JB02-082719	\$50.00	
BRAUN JOHAN	022562	8/27/19	\$1,275.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JB01-082719	\$1,275.00	
CAL-R CONTRACTING LTD.	022563	8/27/19	\$10,887.45
Invoice Description	Invoice Number	Invoice Amount	
REPAIR WASHOUT	11280	\$525.00	
CENTERLINE/BEAVERDAM CLEANUP	11281	\$945.00	
PADDING SURFACE/METER HOUSING	11282	\$420.00	
REPLACE CENTERLINE DIV #4	11283	\$525.00	
REPLACE CENTERLINE DIV #1	11284	\$840.00	
REPLACE CENTERLINE /PIPE DIV#1	11285	\$735.00	
INSTALL APPROACH DIV #1	11286	\$525.00	
FIX RUTS/CLEAN CULVERTS DIV# 4	11287	\$577.50	
REPLACE CENTERLINE/APPROACH	11288	\$735.00	
INSTALL & REPLACE CENTERLINE	11289	\$945.00	
CLEAN CULVERT & HAUL EQUIPMENT	11619	\$1,155.00	
REPLACE CENTERLINE DIV # 4	11290	\$420.00	
REGIONAL WATERLINE TIE-IN	1291	\$2,539.95	
CAMPBELL DODGE CHRYSLER LTD.	022564	8/27/19	\$423.31
Invoice Description	Invoice Number	Invoice Amount	
REPAIR & MAINTENANCE 65-46	383518	\$423.31	
CLEAR HILLS WASTE MANAGEMENT	022565	8/27/19	\$9,187.50
Invoice Description	Invoice Number	Invoice Amount	
CONTRACTOR/TRANSFER STATION	015	\$9,187.50	
CLEARDALE TRANSPORT	022566	8/27/19	\$21,798.00
Invoice Description	Invoice Number	Invoice Amount	
CLEADALE GB07	6109331	\$11,277.00	
WORSLEY GB01	6109332	\$10,521.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
COON LEXI	022567	8/27/19	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
SCHOLARSHIP - CES 2018-02	0808219	\$3,000.00	
COX, GERALD	022568	8/27/19	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
CONTRACT WTP OPERATOR	0114203	\$5,775.00	
CUSTOM COMMUNICATIONS & SECURI	022569	8/27/19	\$70.93
Invoice Description	Invoice Number	Invoice Amount	
SECURITY SYSTEM UPDATE	87069	\$21.00	
KEYPAD BATTERY	87036	\$49.93	
D'EECKENBRUGGE, JEAN	022570	8/27/19	\$84.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JD01-082719	\$84.00	
DERKSEN HERMAN	022571	8/27/19	\$386.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	HD01-082719	\$386.00	
DHL	022572	8/27/19	\$854.67
Invoice Description	Invoice Number	Invoice Amount	
SHIPPING- WATER SAMPLES-MAGS	8472944	\$319.63	
SHIPPING- WATER SAMPLES	8497574	\$535.04	
DRIEDGER AMOS	022573	8/27/19	\$57.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	AD01-082719	\$57.00	
FAIRVIEW AUTO AND INDUSTRIAL S	022574	8/27/19	\$56.35
Invoice Description	Invoice Number	Invoice Amount	
LOCKNUT SOCKET 63-14	965-365233	\$56.35	
FEHR MARTIN	022575	8/27/19	\$346.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	MF03-082719	\$346.00	
FEHR TIREFCRAFT LTD.	022576	8/27/19	\$1,547.70
Invoice Description	Invoice Number	Invoice Amount	
MUD FLAP/LIGHT UNIT1805	16082	\$89.25	
REPAIRS & MAINTENANCE	16280	\$141.75	
LOCK PINS UNIT 1805	16307	\$5.25	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
TIRES, TIRE TAX, LABOUR 63-67	16400		\$555.45
RIMS & TIRES 63-88	16582		\$465.15
REPAIR & MAINTENANCE 65-43	16674		\$84.00
REPAIR & MAINTENANCE 65-42	16733		\$105.00
TIRE REPAIR 65-52	16852		\$38.85
TIRE REPAIR 63-78	16968		\$63.00
FRIESEN ABE	022577	8/27/19	\$600.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	AF02-082719	\$600.00	
FRIESEN, MATTHEW	022578	8/27/19	\$160.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	MF04-082719	\$160.00	
GLOBAL FLEET INFORMATION	022579	8/27/19	\$519.75
Invoice Description	Invoice Number	Invoice Amount	
GFI MONTHLY SERVICE FEE	101264	\$519.75	
GOVERNMENT OF ALBERTA	022580	8/27/19	\$73,020.41
Invoice Description	Invoice Number	Invoice Amount	
2019 DIP REQUISITION	071619	\$73,020.41	
GRIMSHAW GRAVEL SALES	022581	8/27/19	\$2,879.52
Invoice Description	Invoice Number	Invoice Amount	
CENTERLINE/APPROACH INSTALL	19080601	\$2,879.52	
GROSS BRADLEY	022582	8/27/19	\$67.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	BG02-082719	\$67.00	
GROSS MARKUS	022583	8/27/19	\$301.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	MG02-082719	\$301.00	
H & G MASON HOLDINGS	022584	8/27/19	\$3,874.50
Invoice Description	Invoice Number	Invoice Amount	
LOAD & HAUL FILL DIRT	4227A	\$3,874.50	
H.K.P. TRUCKING	022585	8/27/19	\$12.13
Invoice Description	Invoice Number	Invoice Amount	
PARTS 63-88	53511541	\$12.13	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HICKOK BRUCE	022586	8/27/19	\$678.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	BH01-082719	\$678.00	
HICKOK REUBEN	022587	8/27/19	\$550.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	RH01-082719	\$550.00	
HIEBERT, PETER	022588	8/27/19	\$40.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	PH02-082719	\$40.00	
HINES CREEK PART MART	022589	8/27/19	\$1,013.30
Invoice Description	Invoice Number	Invoice Amount	
SUPPLIES -SHOP/63-57/63-65	929-061563	\$123.56	
ADAPTER 63-14	929-061860	\$3.99	
SPRAYER PARTS -63-40	929-062121	\$21.97	
LAND LEVELLER PARTS	929-062579	\$110.45	
EQUIPMENT PARTS/SHOP SUPPLIES	929-062880	\$574.41	
BUSHING 63-95	929-062899	\$11.72	
SHOP & PARTS 63-89/63-66	929-063049	\$111.72	
VALVE & ADAPTER 63-66	929-063532	\$55.48	
HOFFMAN HENRY	022590	8/27/19	\$1,297.50
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM`	HF01-082719	\$1,297.50	
HOFFMAN, HENRY CHRISTOPHER	022591	8/27/19	\$560.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	HH03-082719	\$560.00	
HOOVER GLEN	022592	8/27/19	\$1,837.50
Invoice Description	Invoice Number	Invoice Amount	
EQUIPMENT HAUL/CULVERT CLEAN	190812	\$1,837.50	
IRWIN KONRAD	022593	8/27/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$125.00	
JACOB & MARGARET PETERS	022594	8/27/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$125.00	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JLD ENTERPRISE	022595	8/27/19	\$10,395.00
Invoice Description	Invoice Number	Invoice Amount	
EUREKA RIVER GB13	76	\$10,395.00	
KING JUSTIN	022596	8/27/19	\$40.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JK01-082719	\$40.00	
KLASSEN, ISAAK	022597	8/27/19	\$80.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	IK01-082719	\$80.00	
KOOP, EMILY	022598	8/27/19	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
SCHOLARSHIP - CES 2018-07	070819	\$3,000.00	
KRAUSE, ELIZABETH	022599	8/27/19	\$804.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	EK02-082719	\$804.00	
LANG LOCKS & SECURITY SOLUTION	022600	8/27/19	\$1,947.18
Invoice Description	Invoice Number	Invoice Amount	
SHOP DOOR MAINTENANCE	GP125559	\$255.68	
SHOP DOOR MAINTENANCE	GP125116	\$1,691.50	
LEWIS, KADE	022601	8/27/19	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
SCHOLARSHIP - CES 2017-01	080819	\$3,000.00	
MARTENS, PETER	022602	8/27/19	\$692.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	PM03-082719	\$692.00	
MASON HALE	022603	8/27/19	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
WOLF INCENTIVE PR-POLICY 6307	081219	\$350.00	
MCKINLEY, ANGEL	022604	8/27/19	\$608.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	AK02-082719	\$608.00	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MIERZEWSKI, GREG	022605	8/27/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
REFUND DEPOSIT RENTAL	67979-080219	\$50.00	
MORGAN WESLEY	022606	8/27/19	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	WM03-082719	\$350.00	
MUELLER JONATHAN	022607	8/27/19	\$1,196.50
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JM03-082719	\$1,196.50	
NORTH PEACE GAS COOP LTD.	022608	8/27/19	\$195.08
Invoice Description	Invoice Number	Invoice Amount	
BCWP	712325	\$31.50	
WWTP	712292	\$62.79	
CWP	713717	\$48.63	
CLDL REGIONAL WATER PUMP HS	713912	\$52.16	
PEACE RIVER SCHOOL DIVISION NO	022609	8/27/19	\$84,615.00
Invoice Description	Invoice Number	Invoice Amount	
2019-2020 TRADES PROG FUNDING	081419	\$84,615.00	
PETERS ABRAM	022610	8/27/19	\$552.50
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	AP02-082719	\$552.50	
PETERS BENJAMIN	022611	8/27/19	\$52.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	BP03-082719	\$52.00	
PETERS FRANK	022612	8/27/19	\$326.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	FP01-082719	\$326.00	
PETERS IKE	022613	8/27/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68060-081619	\$50.00	
Pitney Bowes	022614	8/27/19	\$212.85
Invoice Description	Invoice Number	Invoice Amount	
POSTAGE METER LEASE	3201201743	\$212.85	

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
POSTMEDIA	022615	8/27/19	\$1,778.70
Invoice Description	Invoice Number	Invoice Amount	
AUG NEWS LETTER PRINTING	189768	\$1,778.70	
PRAIRIE DISPOSAL LTD.	022616	8/27/19	\$5,651.63
Invoice Description	Invoice Number	Invoice Amount	
RECYCLE BIN MAINTENANCE	0000475229	\$5,651.63	
Prograde Services Ltd.	022617	8/27/19	\$48,575.63
Invoice Description	Invoice Number	Invoice Amount	
WHITELAW GB15	2200	\$27,759.38	
MONT. GB03	2202	\$2,252.25	
MONT. GB03	2201	\$18,564.00	
R&R ROAD LTD.	022618	8/27/19	\$1,617.00
Invoice Description	Invoice Number	Invoice Amount	
SL/SC GB16	4258	\$1,617.00	
RECEIVER GENERAL	022619	8/27/19	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
AUG- PAYROLL DEDUCTION	080919	\$100.00	
RM FUEL & TIRE SERVICES LTD.	022620	8/27/19	\$74.55
Invoice Description	Invoice Number	Invoice Amount	
TIRE REPAIR 65-48	9783	\$74.55	
RMA FUEL LTD.	022621	8/27/19	\$14,641.88
Invoice Description	Invoice Number	Invoice Amount	
RMA FUEL - AUG	PF-7698-78534	\$14,641.88	
RMA INSURANCE LTD.	022622	8/27/19	\$360.50
Invoice Description	Invoice Number	Invoice Amount	
TRUCK/HANDI BUS INS	INS0027516	\$397.58	
ROADATA SERVICES LTD	022623	8/27/19	\$213.15
Invoice Description	Invoice Number	Invoice Amount	
PERMITTING SERVICES	00071137	\$213.15	
ROAMING TRANSPORT	022624	8/27/19	\$10,281.60
Invoice Description	Invoice Number	Invoice Amount	
HINES CREEK GB14	0141	\$10,281.60	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RUECKER JASON	022625	8/27/19	\$163.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JR04-082719	\$163.00	
RURAL MUNICIPALITIES OF ALBERT	022626	8/27/19	\$9,619.05
Invoice Description	Invoice Number	Invoice Amount	
RMA MEMBERSHIP	RMA00029580	\$9,619.05	
Sharon Bannow	022627	8/27/19	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
SCHOLARSHIP - CES-2017-03	08082019	\$3,000.00	
SIGNS BY LORI	022628	8/27/19	\$196.87
Invoice Description	Invoice Number	Invoice Amount	
DECALS-TRUCK/EQUIPMENT	11339	\$196.87	
SKERRATT, CLAYTON AND ANN	022629	8/27/19	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
JULY JANITORIAL SERVICES	2459094	\$1,950.00	
STEWART, ILEEN	022630	8/27/19	\$256.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	IS01-082719	\$256.00	
STEWART, STEVEN	022631	8/27/19	\$661.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	SS03-082719	\$661.00	
SUSAN MALCOLM	022632	8/27/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$125.00	
THE PUBLIC SECTOR DIGEST INC.	022633	8/27/19	\$519.75
Invoice Description	Invoice Number	Invoice Amount	
CITY WIDE USER GROUP - CSM	12392	\$519.75	
TRUDA BRAUN	022634	8/27/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68079-081219	\$50.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
UNITED FARMERS OF ALBERTA	022635	8/27/19	\$1,050.32
Invoice Description	Invoice Number	Invoice Amount	
FUEL NOZZLE 65-49	213151909	\$107.09	
SHOP - FUNNEL 61-03	213152189	\$24.55	
2' X 6' POST	301416941	\$836.22	
WATER TIGHT DOCUMENT HOLDER	213152337	\$47.82	
LATH	301417415	\$34.64	
WALMSLEY EDWARD	022636	8/27/19	\$1,170.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	EW01-082719	\$1,170.00	
WASYLCIW JAYME	022637	8/27/19	\$295.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JW02-082719	\$295.00	
WHITELAW AGRICULTURAL SOCIETY	022638	8/27/19	\$10,000.00
Invoice Description	Invoice Number	Invoice Amount	
GRANT 2019-BB-01 WHITELAW HALL	080719	\$10,000.00	
WOLFE JOHAN	022639	8/27/19	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	080619	\$250.00	
WOLFE, CORNELIUS	022640	8/27/19	\$46.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	CW03-082719	\$46.00	
WORSLEY GENERAL STORE	022641	8/27/19	\$604.15
Invoice Description	Invoice Number	Invoice Amount	
BEVERAGE ORDER	242256	\$288.77	
BEVERAGE ORDER	242257	\$286.63	
WATER JUGS	49-071519	\$28.75	
WORSLEY GRAVEL SUPPLY LTD.	022642	8/27/19	\$2,675.30
Invoice Description	Invoice Number	Invoice Amount	
LOAD & HAUL DIV #5 ROAD REPAI	5175	\$562.80	
LOAD & HAUL DIV #6 ROAD REPAIR	5774	\$726.60	
LOAD & HAUL GRAVEL DIV #5	5784	\$781.17	
GRAVEL HAULING	5786	\$604.73	
WORSLEY WATER SERVICE	022643	8/27/19	\$1,350.00
Invoice Description	Invoice Number	Invoice Amount	
HAUL H2O TO BCWP	380834	\$450.00	
HAUL H2O TO BCWP	380822	\$450.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HAULED H2O TO BCWP	380490		\$450.00
ZACHARIAS ABRAHAM	022644	8/27/19	\$551.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	AZ03-082719	\$551.00	
ZACHARIAS BENJAMIN	022645	8/27/19	\$476.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	BZ02-082719	\$476.00	
ZACHARIAS, BEN	022646	8/27/19	\$92.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	BZ01-082719	\$92.00	
ZACHARIAS, JOSEPH	022647	8/27/19	\$40.00
Invoice Description	Invoice Number	Invoice Amount	
2ND QTR FIRE HONORARIUM	JZ04-082719	\$40.00	
ZACHARIAS, KATE	022648	8/27/19	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
SCHOLARSHIP - CES-2018-01	080819	\$3,000.00	
B & E HOME HARDWARE	022649	9/10/19	\$802.63
Invoice Description	Invoice Number	Invoice Amount	
FILTERS-WEED INSP SUPPLIES	101-16147	\$33.56	
JANITORIAL SUPPLIES	101-16539	\$108.06	
SHOVEL	101-17222	\$19.94	
SHOP SUPPLIES	101-17206	\$6.81	
COFFEE FILTERS	101-17414	\$20.99	
DRIP TRAY PAILS & CLIPS	101-17413	\$16.03	
CORD OUTLET T.S. & BBQ	101-17409	\$33.57	
GRILL SCRAPER FOR BBQ	102-8653	\$25.19	
GRASS SEED/DISH SOAP	101-17349	\$24.13	
TOOLS/OIL/PAINT/BRUSHES	101-18246	\$170.26	
WEED INSPECTOR SUPPLY	101-18594	\$4.50	
MISC. CONSUMABLE TOOLS	101-18122	\$41.41	
PUMP & EXTENSION CORD	101-18705	\$298.18	
BOSCHWICK CONTRACTING	022650	9/10/19	\$6,048.00
Invoice Description	Invoice Number	Invoice Amount	
BEAR CANYON GB09	273	\$6,048.00	
CAL-R CONTRACTING LTD.	022651	9/10/19	\$2,451.75
Invoice Description	Invoice Number	Invoice Amount	
REGIONAL WATERLINE TIE-IN	11303	\$2,451.75	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CHINOOK APPLIED RESEARCH ASSOC	022652	9/10/19	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
WESTERN CANADIAN CONF - ASB	090319	\$1,000.00	
CLEAR HILLS WASTE MANAGEMENT	022653	9/10/19	\$9,187.50
Invoice Description	Invoice Number	Invoice Amount	
CONTRACTOR/TRANSFER STATION	016	\$9,187.50	
CLEARDALE CO-OPERATIVE LTD.	022654	9/10/19	\$358.18
Invoice Description	Invoice Number	Invoice Amount	
FUEL - UNIT 46	317696	\$57.23	
FUEL - UNIT 46	317501	\$76.80	
WEED INSPECTOR SUPPLY	316677	\$3.13	
FUEL - UNIT 53	315541	\$88.90	
FUEL - UNIT 53	315224	\$51.01	
FUEL - UNIT 46	314324	\$32.95	
FUEL - UNIT 46	313453	\$48.16	
CLEARDALE TRANSPORT	022655	9/10/19	\$11,733.75
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY GB01	6109338	\$5,733.00	
CLEARDALE GB07	6109339	\$6,000.75	
CLEARTECH INDUSTRIES INC.	022656	9/10/19	\$1,448.04
Invoice Description	Invoice Number	Invoice Amount	
CHEMICAL/FREIGHT/DEPOSIT	803387	\$2,761.96	
Cragar's Autobody Ltd.	022657	9/10/19	\$754.09
Invoice Description	Invoice Number	Invoice Amount	
DEDUCTIBLE & GST	5024	\$754.09	
DCA PRINTING	022658	9/10/19	\$2,436.00
Invoice Description	Invoice Number	Invoice Amount	
INVOICE PAPER	20328	\$2,436.00	
DHL	022659	9/10/19	\$227.35
Invoice Description	Invoice Number	Invoice Amount	
LAB/NEWSPRINT	8519991	\$227.35	
DIMION MICHAEL OR GINA	022660	9/10/19	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68118-081919	\$300.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DUNVEGAN FAB & WELDING (2018)	022661	9/10/19	\$695.91
Invoice Description	Invoice Number	Invoice Amount	
FRAMES BUILT - BEAVER CONTROL	41257	\$695.91	
ENERCAPITA ENERGY LTD.	022662	9/10/19	\$991.36
Invoice Description	Invoice Number	Invoice Amount	
TAX REFUND	082619	\$991.36	
FEHR TIRECRAFT LTD.	022663	9/10/19	\$1,098.98
Invoice Description	Invoice Number	Invoice Amount	
TIRE 63-88	17157	\$279.30	
TIRE 63-88	17434	\$256.88	
TIRE 63-77	17522	\$279.30	
R & M UNIT 57	17177	\$131.25	
MUD FLAPS UNIT 1805	15154	\$31.50	
R & M UNIT 56	17447	\$120.75	
FLAMAN	022664	9/10/19	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
TRAILER FOR BBQ	163474B	\$315.00	
FRESON BROS-FAIRVIEW	022665	9/10/19	\$213.70
Invoice Description	Invoice Number	Invoice Amount	
BUNS FOR COUNTY BBQ	002-3991	\$213.70	
GELECH, TINA	022666	9/10/19	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
FACE PAINTING FOR COUNTY BBQ	018	\$100.00	
GOVERNMENT OF ALBERTA	022667	9/10/19	\$337.00
Invoice Description	Invoice Number	Invoice Amount	
ANNUAL RENT	0004769518	\$50.00	
ANNUAL RENT	0004769573	\$287.00	
GREGG DISTRIBUTORS CO. LTD(FAI	022668	9/10/19	\$361.55
Invoice Description	Invoice Number	Invoice Amount	
GLOVES - VE PROGRAM	036-283498	\$155.83	
SIGNAGE	036-283497	\$205.72	
H & G MASON HOLDINGS	022669	9/10/19	\$4,268.25
Invoice Description	Invoice Number	Invoice Amount	
LOAD & HAUL FILL DIRT	4236A	\$4,268.25	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
H.K.P. TRUCKING	022670	9/10/19	\$138.78
Invoice Description	Invoice Number	Invoice Amount	
REPAIRS & MAINTENANCE 63-28	53511650	\$138.78	
HACH SALES & SERVICE CANADA LP	022671	9/10/19	\$6,115.20
Invoice Description	Invoice Number	Invoice Amount	
DIGITAL SENSORS W.W.T.P	200896	\$2,902.20	
DIGITAL SENSORS W.W.T.P	200794	\$3,213.00	
HARCOURT BRIAN	022672	9/10/19	\$78.30
Invoice Description	Invoice Number	Invoice Amount	
HC SENIORS BUS MILEAGE	053119	\$78.30	
HINES CREEK GENERAL STORE	022673	9/10/19	\$407.77
Invoice Description	Invoice Number	Invoice Amount	
GROCERIES FOR COUNTY BBQ	08142019	\$407.77	
HINES CREEK PART MART	022674	9/10/19	\$18.20
Invoice Description	Invoice Number	Invoice Amount	
REGIONAL WATERLINE MARKERS	929-064480	\$18.20	
HITECH BUSINESS SYSTEMS LTD.	022675	9/10/19	\$286.29
Invoice Description	Invoice Number	Invoice Amount	
COPIER AGREEMENT	1548035	\$286.29	
JLD ENTERPRISE	022676	9/10/19	\$4,536.00
Invoice Description	Invoice Number	Invoice Amount	
EUREKA RIVER GB13	77	\$4,536.00	
NORTH PEACE REGIONAL LANDFILL	022677	9/10/19	\$9,527.50
Invoice Description	Invoice Number	Invoice Amount	
ADDITIONAL FEES - BYLAW 1-2016	475007	\$9,527.50	
NOVA GAS TRANSMISSION LTD	022678	9/10/19	\$4,880.25
Invoice Description	Invoice Number	Invoice Amount	
TAX REFUND	081919	\$4,880.25	
PERFECT PEN & STATIONERY	022679	9/10/19	\$1,625.30
Invoice Description	Invoice Number	Invoice Amount	
PENS PROMO ITEMS	100775027	\$1,625.30	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RELIANCE ASSESSMENT CONSULTANT	022680	9/10/19	\$7,350.00
Invoice Description	Invoice Number	Invoice Amount	
SEPTEMBER ASSESSMENT SERVICE	44-090219	\$7,350.00	
REYNOLDS' PLUMBING & HEATING	022681	9/10/19	\$557.52
Invoice Description	Invoice Number	Invoice Amount	
DISH WASHER INSTALL/FAUCETS	6839	\$557.52	
RM FUEL & TIRE SERVICES LTD.	022682	9/10/19	\$67.50
Invoice Description	Invoice Number	Invoice Amount	
HEADLIGHT BULB UNIT 44	9836	\$67.50	
ROAMING TRANSPORT	022683	9/10/19	\$7,392.00
Invoice Description	Invoice Number	Invoice Amount	
HINES CREEK GB14	0142	\$7,392.00	
SCANALTA POWER SALES LTD.	022684	9/10/19	\$870.26
Invoice Description	Invoice Number	Invoice Amount	
SUPPLIES FOR WEED WACKER	0076773	\$109.57	
FILES POWER SAW	0076817	\$27.72	
OIL	0076826	\$16.79	
R & M POWERSAW	025437	\$142.04	
PARTS - POWER SAW	0076899	\$33.96	
TRIM LINE & OIL	0077514	\$60.86	
R & M WEED EATER	0077048	\$37.79	
R & M WEED EATER	025459	\$208.71	
R & M WEED EATER 63-02	W025460	\$144.67	
GREEN AREA EQUIPMENT R & M	025567	\$88.15	
TRINUS TECHNOLOGIES INC.	022685	9/10/19	\$1,736.54
Invoice Description	Invoice Number	Invoice Amount	
SEPTEMBER SERVICE AGREEMENT	R45955-25237	\$1,736.54	
UNITED FARMERS OF ALBERTA	022686	9/10/19	\$27.89
Invoice Description	Invoice Number	Invoice Amount	
BUG WASH UNIT 43	213152321	\$5.52	
BUG WASH UNIT 51	213152205	\$2.76	
OIL UNIT 53	213152190	\$5.76	
GORILLA GLUEE- OFFICE	213152550	\$10.91	
ROPE - WATER TIE IN	213152425	\$2.94	
VAULT MEDIA	022687	9/10/19	\$3,224.88
Invoice Description	Invoice Number	Invoice Amount	
MOVE UP MAGAZINE FEB-MAY	565	\$1,070.28	
MOVE UP MAGAZINE MAY-AUG	594	\$1,077.30	
MOVE UP MAGAZINE NOV-JAN	620	\$1,077.30	

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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WOODMERE NURSERY LTD.	022688	9/10/19	\$1,347.36
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Invoice Description	Invoice Number	Invoice Amount	
SHELTER BELT TREE ORDER	1095	\$1,347.36	
WORSLEY GATEWAY INN	022689	9/10/19	\$542.10
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Invoice Description	Invoice Number	Invoice Amount	
COUNCIL LUNCH - JULY 2019	577	\$282.19	
WORSLEY FIRE DEPT. PARADE MEAL	578	\$259.91	
Report Total			\$503,840.76

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 10, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	July Financial Report
File:	12-05-03

DESCRIPTION:

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending July 31, 2019.

BACKGROUND / PROPOSAL:

This is the report showing actual revenues and expenses compared to budget for the period ending July 31, 2019 showing the budget amounts and percentages remaining for 2019.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

ATTACHMENTS

Consolidated Statement of Financial Position
Operating Budget Performance Report
Capital Budget Performance Report
Schedule of Reserve Balances
Council Expenditure Report

RECOMMENDED ACTION:

Resolution by Councillor ... that Council accepts for information the financial report for the period ending July 31, 2019.

Initials show support - Reviewed by:

Manager:

A

CAO:

JP

CLEAR HILLS COUNTY**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

As at: July 31, 2019

and: July 31, 2018

	2019	2018
	\$	\$
FINANCIAL ASSETS		
Cash and Temporary Investments	15,327,498	28,335,835
Taxes Receivable	2,701,001	2,038,464
Trade and Other Receivables	364,151	311,360
Land for Resale Inventory	516,977	920,414
Investments	<u>30,123,589</u>	<u>10,848,585</u>
	<u>49,033,217</u>	<u>42,454,658</u>
LIABILITIES		
Employee benefit obligations	0	0
Accounts Payable and Accrued Liabilities	3,960,468	3,434,114
Deferred Revenue	0	7,877
Deposit Liabilities	99,320	128,920
Provision for Gravel Pit & Landfill Closure	<u>609,781</u>	<u>946,631</u>
	<u>4,669,569</u>	<u>4,517,543</u>
NET FINANCIAL ASSETS (DEBT)	<u>44,363,648</u>	<u>37,937,115</u>
NON FINANCIAL ASSETS		
Tangible Capital Assets	80,781,226	84,628,301
Inventory for Consumption	1,715,292	2,120,344
Prepaid Expenses	<u>0</u>	<u>0</u>
	<u>82,496,517</u>	<u>86,748,644</u>
ACCUMULATED SURPLUS	<u>126,860,165</u>	<u>124,685,759</u>

Clear Hills County
2019 Operating Revenue Report
As at: July 31, 2019
And: July 31, 2018

Account	Description	2018 Actual	2019			
			Actual	Budget	Remaining	
				\$	%	
1 00 00 00 11*	PROPERTY TAXES	17,340,963	17,712,354	17,709,686	(2,668)	0%
2 80 20 02 341	REQUISIT - SCHOOL - Prov. Government Dept.	(3,117,235)	(2,866,374)	(2,833,756)	32,618	-1%
2 80 10 02 355	REQUISIT - SENIORS - Other Municipal Agencies	(458,684)	(480,174)	(503,468)	(23,294)	5%
2 80 10 2 356	REQUISIT - Linear & Industrial Assessment	(30,477)	(73,020)	(73,020)	-	0%
6 00 00 00 610	ESTIMATED 2018 UNCOLLECTABLE TAXES	-	-	(1,111,507)	(1,111,507)	
	NET PROPERTY TAXES	13,734,566	14,292,785	13,187,934	(1,104,851)	-8%
1 00 00 00 530	HIGHWAY TRAFFIC/BYLAWS FINES	-	-	-	-	
1 00 00 00 591	LAND SALES - TAX RECOVERY	-	-	-	-	
1 00 00 00 594	COMPUTER PURCHASE REIMBURSEMENT	-	-	-	-	
1 12 00 00 420	GEN ADMIN - SALE OF GOODS & SERVICES	-	-	-	-	
1 12 00 00 591	GEN ADMIN - TAX CERTIFICATES	3,375	1,850	5,000	3,150	63%
1 12 00 00 593	GEN ADMIN - SALE OF MAPS	1,225	1,155	2,500	1,345	54%
1 12 00 00 594	GEN ADMIN - SALE OF FIXED ASSETS	-	-	-	-	
1 12 10 00 593	GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.	118	102	500	398	80%
	ADMINISTRATION	4,718	3,107	8,000	4,893	61%
1 23 00 00 420	FIRE FIGHTING CHARGES	600	4,325	1,000	(3,325)	-333%
	PROTECTIVE SERVICES - Fire Departments	600	4,325	1,000	3,325	-333%
1 32 10 00 420	ROADS - SALE OF SALVAGE/DUST CONTROL	32,220	27,000	10,000	(17,000)	-170%
1 32 10 00 594	ROADS - SALE OF FIXED ASSETS	-	-	-	-	
	ROADS	32,220	27,000	10,000	17,000	-170%
1 41 10 01 123	WATER-WORSLEY FRONTAGE	-	-	-	-	
1 41 10 00 420	WATER-WORSLEY SALE OF WATER	-	-	-	-	
1 41 10 01 420	WATER-WORSLEY SALE OF WATER	160,654	92,133	165,000	72,867	44%
1 41 10 07 420	WATER-CLEARDALE SALE OF WATER	33,271	33,976	50,000	16,024	32%
1 41 10 09 420	WATER-BEAR CANYON-SALE OF WATER	509	631	1,100	469	43%
1 41 20 01 420	WATER-SALE OF SERVICES	(25,215)	1,630	1,750	120	7%
1 41 30 00 420	WATER-REGIONAL WATERLINE TIE-IN	-	-	5,000	5,000	100%
	UTILITIES - Water	169,218	128,369	222,850	94,481	42%
1 42 10 01 124	SEWER-WORSLEY FRONTAGE	-	-	-	-	
1 42 10 01 420	SEWER-WORSLEY SALE OF SERVICE	12,269	8,765	20,000	11,235	56%
1 42 10 07 420	SEWER-CLEARDALE SALE OF SERVICE	4,982	4,598	9,000	4,402	49%
	UTILITIES - Sewer	17,251	13,362	29,000	15,638	54%
1 43 10 00 420	GARBAGE-SALE OF GOODS & SERVICES	-	-	-	-	
	UTILITIES - Garbage	-	-	-	-	
	UTILITIES - TOTAL	186,469	141,732	251,850	110,118	44%
1 63 10 00 420	ASB-SALE OF SERVICE	300	500	600	100	17%

Clear Hills County
2019 Operating Revenue Report
As at: July 31, 2019
And: July 31, 2018

Account	Description	2018 Actual	2019			Remaining %
			Actual	Budget	\$	
1 63 10 30 411	TRADESHOW - Breakfast	-	-	-	-	
1 63 10 30 412	TRADESHOW - Banquet	2,565	2,970	3,000	30	1%
1 63 10 30 413	TRADESHOW -Dance	-	-	-	-	
1 63 10 30 414	TRADESHOW - Bar	-	-	-	-	
1 63 10 30 419	TRADESHOW - Miscellaneous	-	-	-	-	
1 63 10 30 560	TRADESHOW - Exhibitors	13,775	13,650	14,000	350	3%
1 63 10 30 596	TRADESHOW - Other	-	-	-	-	
1 63 10 30 860	TRADESHOW - Sponsorship	16,800	16,050	17,000	950	6%
1 63 10 00 596	ASB - Weed Enforcement Chargebacks	-	-	5,000	5,000	100%
1 63 10 40 529	AG SERVICES - V.S.I. - Memberships	450	660	500	(160)	-32%
1 63 60 00 296	ASB-EXTENSION MISC REVENUE	1,117	1,159	3,000	1,842	61%
1 63 80 00 416	ASB-REGISTRATIONS TRADE FAIR/TOURS	-	-	-	-	
1 63 90 00 417	ASB-VSI RETURNS	185	1,080	-	(1,080)	
	ASB	35,192	36,068	43,100	7,032	16%
	USER FEES AND SALES OF GOODS	259,200	212,232	313,950	101,718	32%
1 00 00 00 840	PROVINCIAL CONDITIONAL GRANTS	-	-	-	-	
1 12 00 00 840	GEN ADMIN - CONDITIONAL GRANT	-	-	137,513	137,513	100%
1 23 00 00 840	FIRE - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	
1 24 00 00 840	DISASTER - PROV. COND. GRANTS	-	-	-	-	
1 32 10 00 840	ROADS - PROVINCIAL CONDITIONAL GRANT	155,123	-	-	-	
1 41 10 00 840	WATER - PROVINCIAL CONDITIONAL GRANT	21,000	-	-	-	
1 51 10 00 840	FCSS PROVINCIAL CONDITIONAL GRANT	71,496	71,496	93,873	22,377	24%
1 63 10 00 840	ASB-PROVINCIAL COND GRANTS	273,359	-	273,359	273,359	100%
1 63 10 00 841	ASB-REGIONAL SPECIAL WEED GRANT	-	-	-	-	
1 68 30 2 840	Economic Development-PROVINCIAL COND GRANTS	-	-	-	-	
	PROVINCIAL CONDITIONAL GRANTS	520,978	71,496	504,745	433,249	86%
1 32 00 00 990	ROADS - CONT FROM NON GOVERNMENT	-	-	-	-	
1 72 0 0 990	RECREATION - CONT FROM NON GOVERNMENT	-	150,000	-	(150,000)	
1 72 10 00 840	RECREATION - MISC.	-	17,500	17,500	-	0%
	CONTRIBUTIONS FROM NON GOVERNMENT SOURCES	-	167,500	17,500	150,000	-857%
1 00 00 00 550	RETURN ON INVESTMENT-INTEREST	34,469	203,224	831,654	628,430	76%
1 00 00 00 510	PENALTIES & COSTS ON TAXES	716,580	1,030,939	350,000	(680,939)	-195%
1 12 00 00 510	GEN ADMIN - PENALTY ACCT RECEIVABLE	442	1,376	500	(876)	-175%
1 41 10 00 510	WATER-UTILITY PENALTY	3,013	2,277	5,000	2,723	54%
1 61 10 00 530	Development - Penalty	200	200	300	100	33%
	PENALTIES & COSTS ON TAXES	720,235	1,034,792	355,800	678,992	-191%

Clear Hills County
2019 Operating Revenue Report
As at: July 31, 2019
And: July 31, 2018

Account	Description	2018 Actual	2019			Remaining %
			Actual	Budget	\$	
1 32 10 00 520	ROADS - PERMIT FEES	15,470	13,571	10,000	(3,571)	-36%
1 61 10 00 350	DEVELOPMENT - OTHER LOCAL GOVERNMENTS	240	-	3,000	3,000	100%
1 61 10 00 420	PLANNING - APPROVAL FEES	1,800	450	3,000	2,550	85%
1 61 10 00 520	PLANNING - LICENSES, PERMITS	400	300	1,000	700	70%
1 66 10 00 520	SUBDIVISION APPLICATION FEES	-	-	-	-	
	LICENSES AND PERMITS	17,910	14,321	17,000	2,679	16%
1 00 00 00 560	RENTAL REVENUE	8,200	6,300	10,800	4,500	42%
1 12 10 01 560	GEN ADMIN - STAFF HOUSE RENT	-	-	-	-	
1 63 10 00 560	ASB-RENTAL EQUIPMENT REVENUE	15,586	21,202	23,500	2,298	10%
	RENTALS	23,786	27,502	34,300	6,798	20%
1 00 00 00 592	OIL WELL DRILLING	26,171	8,780	25,000	16,220	65%
1 00 00 00 596	MISC REVENUE	3,000	539	1,250	711	57%
1 12 00 00 596	GEN ADMIN - Misc. Other Revenue	2,586	5,847	1,000	(4,847)	-485%
1 12 00 00 598	GEN ADMIN - Cash Over/Short	(0)	(55)	-	55	
1 23 00 00 596	FIRE - Other Revenue	17,664	17,081	23,245	6,164	27%
1 32 02 02 215	PUBLIC WORKS - Miscellaneous Revenue	-	-	-	-	
1 32 00 00 596	PUBLIC WORKS - Miscellaneous Revenue	27,000	123,085	5,000	(118,085)	-2362%
1 63 00 00 596	Contribution from other Municipalities	-	389	3,000	2,611	87%
	OTHER	76,421	155,665	58,495	- 97,170	-166%
1 00 00 00 990	GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	8,250	6,200	(40,807)	(47,007)	115%
	TOTAL REVENUE	15,395,814	16,185,717	15,305,571	(905,146)	-6%

Clear Hills County
2019 Operating Expense Report
As at: July 31, 2019
And: July 31, 2018

FUNCTION	2018	Actual	2019		Remaining	
	Actual		Budget			
				\$	%	
Salaries, Wages, and Benefits	144,616	159,106	313,000	153,894	49%	
Contracted & General Services	78,727	77,291	164,452	87,161	53%	
Purchases From Other Governments	-	-	-	-		
Materials, Goods & Utilities	9,276	10,449	15,750	5,301	34%	
Transfer Payments	500	-	500	500	100%	
Financial Services & Other Charges	-	-	-	-		
Council	233,118	246,846	493,202	246,356	50%	
Salaries, Wages, and Benefits	335,499	406,291	822,000	415,709	51%	
Contracted & General Services	286,197	230,968	592,196	361,228	61%	
Purchases From Other Governments	-	-	-	-		
Materials, Goods & Utilities	5,570	2,522	9,000	6,478	72%	
Transfer Payments	-	-	34,608	34,608	100%	
Financial Services & Other Charges	2,499	4,577	5,000	423	8%	
Other Transactions	-	-	-	-		
Administration	629,766	644,359	1,462,804	818,445	56%	
Fire Fighting	128,907	145,877	423,282	277,406	66%	
Disaster Services & Emergency Measures	5,077	4,540	8,702	4,162	48%	
Ambulance & Medical Support	121,022	121,199	130,914	9,715	7%	
Protective Services	255,006	271,616	562,898	291,282	52%	
Buildings	300	-	0	0	100%	
Equipment	14,382	-	0	0	100%	
Rental Equipment	1,201	-	-	-		
Vehicles	4,731	-	0	0	100%	
Mapping	-	-	-	-		
Communications	-	-	-	-		
Common Services	20,615	-	1	1	100%	
Administration	173,422	169,172	637,438	468,266	73%	
Road Maintenance - General	1,193,148	1,092,179	2,316,000	1,223,821	53%	
Bridges - Annual Maintenance	39,392	200	558,200	558,000	100%	
Roads - Hamlets	69,529	47,774	157,181	109,407	70%	

Clear Hills County
2019 Operating Expense Report
As at: July 31, 2019
And: July 31, 2018

FUNCTION	2018		2019		
	Actual	Actual	Budget	Remaining	%
				\$	
Roads - Approach Construction	22,201	21,130	141,944	120,815	85%
Roads - Brushing	4,913	5,764	23,268	17,504	75%
Roads - Dust Control	26,901	26,572	78,000	51,428	66%
Roads - Hard Surfaces	204,727	244,305	400,000	155,695	39%
Roads - Mowing	60,396	88,760	276,296	187,536	68%
Roads - Gravel	979,894	1,282,223	1,250,352	(31,871)	-3%
Roads - Signage	19,480	24,368	42,364	17,996	42%
Roads - Road Repairs	266,102	227,640	581,500	353,860	61%
Roads - New Roads	-	-	2,334,991	2,334,991	100%
Roads - Regrade	-	-	-	-	
Roads - Gravel Pits	868	6,891	19,600	12,710	65%
Roads - Licensed Drainage Ditches	-	-	25,000	25,000	100%
Transportation (Roads, streets, walks, lighting)	3,060,975	3,236,978	8,842,135	5,605,157	63%
Water	179,778	228,169	924,883	699,628	76%
Sewer	16,141	16,666	49,216	32,550	66%
Waste Management	343,718	326,398	469,957	143,559	31%
Utilities	539,637	571,232	1,444,056	875,738	61%
FCSS	300	120,486	119,210	(1,276)	-1%
Cemeteries	7,500	10,500	11,500	1,000	9%
Social Services	7,800	130,986	130,710	(276)	0%
Municipal Planning & Development	144,765	161,084	316,138	155,055	49%
Community - General	551,880	170,333	599,060	428,727	72%
Community - Seniors - General	-	-	-	-	
Community - Seniors	31,142	7,818	26,727	18,909	71%
Community - Community	1,392,249	881,981	-	(881,981)	
Community Services	1,975,271	1,060,133	625,787	(434,346)	-69%
Ag Svc - General	125,878	117,038	397,067	280,030	71%
Ag Svc - Improvement	202,499	209,021	299,572	90,552	30%
Ag Svc - A.E.S.A.	112,500	-	112,500	112,500	100%
Ag Svc - Control	61,764	69,858	217,334	147,476	68%

Clear Hills County
2019 Operating Expense Report
As at: July 31, 2019
And: July 31, 2018

FUNCTION	2018	2019			
	Actual	Actual	Budget	Remaining	
				\$	%
Agricultural Services	502,641	395,916	1,026,474	630,557	61%
Economic Development	97,720	93,382	167,037	73,655	44%
Development Services	242,485	254,466	483,175	228,709	47%
Recreation	345,881	375,335	332,550	(42,785)	-13%
Culture	49,153	48,785	55,000	6,215	11%
Recreation & Culture	395,034	424,120	387,550	(36,570)	-9%
Subtotal	7,862,347	7,236,653	15,458,791	8,225,053	53%

Clear Hills County
Council Expenditure Report
For the Year to Date Period Ending July 31, 2019

	Employer			Travel &	Membership & Conference			
	Honorariums	Contributions	Training	Subsistence	Fees	Internet	Other Costs	Totals
Ward 1	24,716	2,250	0	9,361	2,952	315	109	39,704
Ward 2	19,451	3,190	0	6,604	2,377	815	109	32,546
Ward 3	25,479	2,126	0	9,326	2,412	815	109	40,267
Ward 4	15,791	3,003	0	3,106	1,125	751	109	23,886
Ward 5	21,604	3,299	0	4,686	299	791	109	30,788
Ward 6	14,299	2,250	0	3,507	1,399	0	109	21,564
Ward 7	<u>19,235</u>	<u>2,247</u>	<u>0</u>	<u>6,167</u>	<u>1,974</u>	<u>429</u>	<u>109</u>	<u>30,161</u>
Total Expenditures	140,575	18,366	0	42,758	12,537	3,916	764	218,915



2019 CAPITAL REVENUE BUDGET REPORT

Year to Date July 31, 2019

Class	Area	Project	Source	Actual	Budget	Remaining	
						\$'s	%
610 Infrastructure	31	Admin Building Roof Replacement	Reserve	-	30,000	30,000	
		Admin Building Roof Replacement Total		-	30,000	30,000	100.00%
		Compound Gate Replacement	Reserve		20,000	20,000	
		Compound Gate Replacement Total		-	20,000	20,000	100.00%
	31 Total			-	50,000	50,000	
	32	NW 24-85-7-W6M Fehr Access	Reserves	1,937	138,865	136,928	
		NW 24-85-7-W6M Fehr Access Total		1,937	138,865	136,928	98.61%
	32 Total			1,937	138,865	136,928	98.61%
		Menno Simons Community School Upgrades	Reserves		1,212,672	1,212,672	
		Menno Simons Community School Upgrades Total		-	1,212,672	1,212,672	100.00%
62 Total			-	1,212,672	1,212,672		
610 Total				1,937	1,401,537	1,399,600	99.86%
630 Equipment	23	Worsley Side x Side	Reserve	18,748	25,000	6,252	
		Worsley Side x Side Total		18,748	25,000	6,252	25.01%
	23 Total			18,748	25,000	6,252	
	31	Mower	Reserve	16,300	32,500	16,200	
			Trade In	15,000	5,000		
Mower Total			31,300	37,500	6,200		
630 Total				50,048	62,500	12,452	19.92%
650 Vehicles	31	Truck x 2	Reserves	78,728	90,000	11,273	
		Truck x 2 Total		78,728	90,000	11,273	12.53%
	31 Total			78,728	90,000	11,273	
650 Total				78,728	90,000	11,273	12.53%
Summary			Provincial Grant	-	-	0	
			Taxes			0	
			Reserve	115,713	1,549,037	1,433,324	92.53%
			Trade In	15,000	5,000	-10,000	-200.00%
Grand Total				130,713	1,554,037	1,423,324	91.59%



2019 CAPITAL EXPENSE BUDGET REPORT

Year to Date July 31, 2019

Class	Area	Name	Actual	Budget	Remaining	
					\$'s	%
610	31 - Common Services	Admin Building Roof Replacement	-	30,000	30,000	100.00%
		Compound Gate Replacement		20,000	20,000	100.00%
	32 - Transportation	NW 24-85-7-W6M Fehr Access	1,937	138,865	136,928	98.61%
	62 - Community Svcs	Menno Simons Community School Upgrades		1,212,672	1,212,672	100.00%
610 (Infrastructure) Total			1,937	1,401,537	1,399,600	99.86%
630	23 - Fire Protection	Worsley Side x Side	18,748	25,000	6,252	25.01%
	31 - Common Svcs	Mower	31,300	37,500	6,200	16.53%
630 (Equipment) Total			50,048	62,500	12,452	19.92%
650	31 - Common Svcs	Truck x 2	78,728	90,000	11,273	12.53%
650 (Vehicles) Total			78,728	90,000	11,273	12.53%
Grand Total			130,713	1,554,037	1,423,324	91.59%

Clear HillsCounty
Schedule of Reserve Balances
Year to Date July 31, 2019

	January 1, 2019 Beginning Balance	Actual Contributions	2019 Budgeted Contributions	Actual Interest	2019 Budgeted Interest	Actual Expenditures	2019 Budgeted Expenditures	Year to Date Actual Balance	Year End Budget Balance
Operating Reserves:									
Rate Stabilization Reserve	4,000,000.00	-	-	\$ -	-	24,064.69	69,615.00	3,975,935.31	3,930,385.00
	4,000,000.00	-	-	\$ -	-	24,064.69	69,615.00	3,975,935.31	3,930,385.00
Capital Reserves:									
Administration Reserve	378,086.68	-	32,000.00	\$ 5,916.28	8,987.45	-	-	380,023.99	419,074.14
Fire Reserve	61,342.11	-	12,500.00	\$ 738.84	1,105.52	18,748.23	-	42,771.18	74,947.63
Office & Shop Building Reserve	496,690.19	-	50,000.00	\$ 7,773.63	11,515.08	-	50,000.00	499,328.20	508,205.27
Staff Housing Reserve	261,712.96	-	25,000.00	\$ 4,095.78	6,329.70	-	-	263,087.25	293,042.66
Worsley Fire/Community Hall Building Reserve	157,027.77	-	15,000.00	\$ 2,457.47	3,797.82	-	25,000.00	157,852.34	150,825.59
Nursing Residence Housing Reserve	25,579.50	-	-	\$ 399.86	616.46	-	-	25,685.27	26,195.96
Road Construction & Upgrades Reserve	8,300,295.19	-	3,750,000.00	\$ 130,486.77	72,382.70	1,937.00	138,865.00	8,381,054.44	11,983,812.90
Gravel Pits Reserve	2,272,331.85	-	-	\$ 35,460.50	62,964.43	-	-	2,277,754.38	2,335,296.28
Bridges Reserve	3,410,269.03	-	100,000.00	\$ 53,329.97	85,427.09	-	-	3,425,575.01	3,595,696.12
Common Services Vehicles & Equipment Reserve	2,000,556.58	-	284,000.00	\$ 30,290.21	47,577.44	95,027.50	122,500.00	1,916,083.97	2,209,634.02
Water Reserve	4,162,920.43	-	100,000.00	\$ 65,095.29	100,414.94	-	-	4,181,304.17	4,363,335.38
Drainage & Water Management Reserve	346,591.44	-	74,664.00	\$ 5,431.69	8,419.95	-	-	348,896.77	-
Sewer Reserve	2,929,481.36	-	25,000.00	\$ 45,799.86	70,621.97	-	-	2,941,888.29	3,025,103.34
Cemetery Reserve	24,763.43	-	-	\$ 387.12	596.79	-	-	24,865.84	25,360.22
Development Reserve	1,015,606.75	-	-	\$ 15,876.53	72,151.40	-	1,212,672.00	1,019,806.82	269,216.65
Seniors Reserve	100,278.70	-	-	\$ 1,567.61	2,416.68	-	-	100,693.40	102,695.38
Economic Development Reserve	3,779,476.60	-	-	\$ 59,082.90	91,635.69	-	-	3,795,106.72	3,871,112.29
Ag Services Reserve	198,399.97	-	30,000.00	\$ 3,106.94	4,808.38	-	-	199,570.82	233,208.35
Rec Board Reserve	250,000.00	-	-	\$ 3,798.16	-	48,500.00	-	205,298.16	250,000.00
	\$ 30,171,410.56	\$ -	\$ 4,498,164.00	\$ 471,095.41	\$ 507,466.70	\$ 164,212.73	\$ 1,549,037.00	\$ 30,186,647.04	\$ 33,198,328.87
	\$ 34,171,410.56	\$ -	\$ 4,498,164.00	\$ 471,095.41	\$ 507,466.70	\$ 188,277.42	\$ 1,618,652.00	\$ 34,162,582.35	\$ 37,128,713.87

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 10, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Transfer to Investments
File:	12-05-02

DESCRIPTION:

The County has two investment accounts. One is long-term account which consists of several GIC's and one high interest savings account. The other is our cash management account which we draw funds from throughout the year to replenish our regular bank account to finance the day to day operations of the County.

BACKGROUND / PROPOSAL:

Administration is transferring \$10,500,000 from our regular bank account into our cash management account.

Policy 1205 3.3.1 states that "All deposits and withdrawals of amounts from the County's long-term investment portfolio must be authorized by a Council resolution".

Administration is requesting authorization from Council to deposit \$5,500,000 from our cash management account into our long term investment account.

ATTACHMENTS

- Policy 1205

RECOMMENDED ACTION:

Resolution by ... that Council authorize the deposit of \$5,500,000 from our cash management account into our long-term investment account.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: **April 10, 2007**

Policy Number: **1205**

Title: **INVESTMENTS**

1. Policy Statement

1.1. Clear Hills County shall provide guidelines for the investment of surplus funds.

2. Definition

2.1. Surplus funds means funds in excess of those needed to pay the anticipated expenditures of the municipality during the term of the investment.

2.2. Short-term investments include investments of terms shorter than one year.

2.3. Long-term investments include investments of terms greater than one year.

3. Authorization and Responsibilities

3.1. All investments must be authorized by Section 250 (2) of the Municipal Government Act.

3.2. The Controller shall invest short-term surplus funds of the Municipality in a prudent and beneficial manner that maximizes the return earned while protecting the assets and cash flow position of the County.

3.3. The investment of long-term investments shall be done through an investment management firm as authorized by Council resolution.

3.3.1. All deposit or withdrawals of amounts from the Counties long-term investment portfolio must be authorized by a Council resolution.

3.3.2. The investment management firm must present to Council on an annual basis the portfolio position and performance over the past year.

4. End of Policy

ADOPTED

Resolution #C213(04/10/07)

Date: April 10, 2007

AMENDED

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	Municipal Development Plan Bylaw 243-19
File Code:	61-02-02

DESCRIPTION:

First Reading was given to the Municipal Development Plan Bylaw 243-19 at the July 16, 2019 Regular Council Meeting, and a public hearing regarding this bylaw was held earlier in today's meeting. Council is requested whether to consider further readings of this bylaw or table until a future meeting.

BACKGROUND / PROPOSAL:

The MDP is a long-term planning document and provides the vision for future development of the County. It contains the broad goals of different land uses and developments, accompanied by objectives and policies that aim to achieve these long term goals. The county has worked with Mackenzie Municipal Services Agency (MMSA) to create this Plan.

Aug 13 Proposed public hearing date with possible further readings of the bylaw.

Sept 10 If public hearing submissions require further edits to the Plan this would be the date for review of the amended MDP and potential final readings of the Bylaw.

ATTACHMENTS

- Municipal Development Plan Bylaw 243-19
NOTE: Schedule A, referenced in the attached bylaw as the Municipal Development Plan document was circulated to Council by email, or hand delivered to those that don't have email for the July 16, 2019 meeting.

OPTIONS

- Direct changes to the Draft Bylaw based on public hearing submissions
- Give further readings and adopt the Municipal Development Plan Bylaw 243-19

RECOMMENDED ACTION:

1. Table Municipal Development Plan Bylaw 243-19 to the next Regular Council meeting and edit the document based on public hearing submissions that were received today.

OR

2. Resolution by..... to give second reading to Bylaw 243-19 being a bylaw of Clear Hills County, Alberta to enact the Clear Hills County Municipal Development Plan.
3. Resolution by.... to give third and final reading to Bylaw 243-19 being a bylaw of Clear Hills County, Alberta to enact the Clear Hills County Municipal Development Plan.

Initials show support - Reviewed by:

Manager:

CAO:



BYLAW NO. 243-19

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING A NEW MUNICIPAL DEVELOPMENT PLAN AND REPEALING THE FORMER MUNICIPAL DEVELOPMENT PLAN (BYLAW NO. 48)

WHEREAS, the Council of Clear Hills County in accordance with Section 632 of the Municipal Government Act, RSA 2000, Chapter M-26, deems it desirable to establish a new Municipal Development Plan; and

WHEREAS, the Council of Clear Hills County in accordance with Section 63 of the Municipal Government Act, deems it desirable to repeal the Clear Hills County Municipal Development Plan No. 48 and all amendments thereto; and

WHEREAS, the Council of Clear Hills County, in the Province of Alberta, has held a Public Hearing in accordance with Section 230 of the Municipal Government Act after giving notice of it in accordance with Section 606 of the Municipal Government Act;

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the attached Schedule "A" is hereby adopted as the Clear Hills County Municipal Development Plan.
2. If any portion of this bylaw is declared invalid by a court of competent jurisdiction then the invalid portion shall be severed.
3. That Clear Hills County's Municipal Development Plan Bylaw No. 48 and all amendments thereto are hereby repealed.

THIS BYLAW SHALL take force and effect on the date of final reading hereof.

First Reading given on the 16th day of July, 2019.

Second Reading given on the ____ day of _____, 2019.

Third Reading and Assent given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	Municipal Emergency Management Bylaw 245-19
File Code:	24-02-02

DESCRIPTION:

Council is presented with Municipal Emergency Management Bylaw 245-19 as required by the *Emergency Management Act* (EMA) and *Local Authority Emergency Management Regulation* (LEMR). This Bylaw will replace Bylaw 142-10, and will bring the County Emergency Management Bylaw into compliance with the new regulations by the January 1, 2020 deadline.

BACKGROUND / PROPOSAL:

There have been several changes to the Local Authority Emergency Management Regulation and municipalities are required to bring their Emergency Management Agency Bylaws into compliance with the new regulation by January 1, 2020.

Changes:

1. Refer to the overall municipal emergency management system as a "program" rather than simply a "plan", since a plan is only one component of a program.
2. Director of Emergency Management (DEM) to be appointed in the bylaw and not by Council resolution
3. DEM delegation to a Deputy Director to be included in the bylaw and not by Council resolution.
4. Clarification that the Municipal Emergency Management Committee is a committee of Council.
5. Clarification that the Municipal Emergency Manage Agency coordinate response to an emergency or disaster.

Public Hearing: This bylaw does not require a public hearing.

ATTACHMENTS

- Draft Bylaw 245-19
- Bylaw Compliance Checklist with EMA and LEMR requirements
- Bylaw 142-10 (being repealed by 245-19)

Initials show support - Reviewed by:	Manager:		CAO:	
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OPTIONS

- Adopt Bylaw Emergency Management Agency Bylaw 245-19 as presented
- Direct changes to the Draft Bylaw

RECOMMENDED ACTION: (4 motions)

1. Resolution by..... to give first reading to Bylaw 245-19 a bylaw of Clear Hills County in the Province of Alberta, being the Municipal Emergency Management Bylaw.
2. Resolution by..... to give second reading to Bylaw 245-19 a bylaw of Clear Hills County in the Province of Alberta, being the Municipal Emergency Management Bylaw.
3. Resolution by..... to proceed to third and final reading of Bylaw 245-19 a bylaw of Clear Hills County in the Province of Alberta, being the Municipal Emergency Management Bylaw.
4. Resolution by..... to give third and final reading to Bylaw 245-19 a bylaw of Clear Hills County in the Province of Alberta, being the Municipal Emergency Management Bylaw.

Initials show support - Reviewed by:	Manager:	CAO:
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BYLAW NO. 245-19

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, BEING THE MUNICIPAL EMERGENCY MANAGEMENT BYLAW.

WHEREAS the Council of Clear Hills County, in the Province of Alberta is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000*, to appoint an Emergency Advisory Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS it is desirable and in the public interest and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the Emergency Management Act.

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as the Municipal Emergency Management Bylaw.
2. In this bylaw:
 - a) "Act" means the *Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000*
 - b) "Chief Administrative Officer" or "CAO" means the person appointed by Council under section 205 of the *Municipal Government Act* to be chief administrative officer for the County.
 - c) "Council" shall mean the Council of Clear Hills County.
 - d) "Deputy Director" means a person appointed by the CAO under section 9 of this bylaw to be a Deputy Director of Emergency Management.
 - e) "Director" means the person appointed by Council under section 5 of this bylaw to be Director of Emergency Management.
 - f) "Disaster" means an event that results in serious harm to the safety, health and welfare of people or in widespread damage to property or the environment.
 - g) "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment.
 - h) "Emergency Advisory Committee" or "Committee" means the Council committee established under this Bylaw.
 - i) "Emergency Management" means the management of Emergencies including all activities and risk management measures related to the phases of prevention, mitigation, preparedness, response and recovery.

- j) "Incident Command System" or "ICS: a command, control & coordination system prescribed by the Managing Director of the AEMA (Alberta Emergency Management Agency)
 - k) "Minister" means the Minister responsible for the *Emergency Management Act*,
 - l) "Municipal Emergency Advisory Agency" or "Agency" means the agency established under this bylaw.
3. There is hereby established an Emergency Advisory Committee to advise Council on the development of emergency plans and programs.
4. There is hereby established a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew or terminate a state of local emergency, or the powers contained in Section 13 of this bylaw.
5. The Chief Administrative Officer of Clear Hills County is hereby appointed as the Director of Emergency Management.
6. Council shall:
- a. provide for the payment of expenses of the members of the Municipal Emergency Advisory Committee;
 - b. ensure that an emergency management program and related plans are developed to address potential emergencies or disasters in the County;
 - c. approve the County's Municipal Emergency management plan; and
 - d. review the status of the Municipal Emergency Management Program and related plans at least once a year.
7. Council may:
- a. by bylaw, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - b. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency management plans or programs, including mutual aid agreements.
8. The Emergency Advisory Committee shall:
- a. consist of the Reeve or Deputy Reeve who will chair the Committee and two other Members of Council, who are appointed by Council, at the

annual organization meeting. In the absence of the Reeve or Deputy Reeve the remaining Committee members shall appoint a chair.

- b. review the Municipal Emergency Management Plan and related plans and program at least once annually.
- c. advise Council on the status of the Municipal Emergency Management Program and related plans at least once annually.
- d. shall evaluate the Municipal Emergency Management plan when activated, and make suggestions that will enhance the Municipal Emergency Management Plan and overall program.

9. The Municipal Emergency Management Agency shall:

- a. be comprised of one or more of the following:
 - i. the Director of Emergency Management;
 - ii. the Deputy Director of Emergency Management;
 - iii. the Chief Administrative Officer, managers or other administrative staff member(s) of Clear Hills County;
 - iv. the RCMP detachment commander or designate;
 - v. The Fire Chiefs or designates from both fire departments;
 - vi. the Public Information Officer or designate;
 - vii. the Public Works Manager or designate;
 - viii. the Ambulance Service Director or designate;
 - ix. the Health Unit Director or designate;
 - x. The School Board Chairman or designate;
 - xi. representatives from adjacent communities which have entered into mutual aid agreements;
 - xii. representatives from local business or business associations (ie Chamber of Commerce);
 - xiii. representatives from local industry or industrial associations;
 - xiv. representatives from local utility companies (ie Telus, Atco)
 - xv. representatives from Alberta Agriculture and Forestry
 - xvi. representatives from Alberta Environment and Parks;
 - xvii. representatives from Alberta Infrastructure
 - xviii. anybody else who might serve a useful purpose in the preparation or implementation of the Emergency Management Plan.
- b. be responsible for carrying out the Emergency Management Plan during a state of local emergency;

- c. use the Incident Command System for emergency response and recovery activities.
- d. review the plan and participate in exercises and make recommendations to the Emergency Advisory Committee that would enhance the plan;
- e. meet at least once per year to review the Emergency Management Plan.

10. The Director of Emergency Management shall:

- a. prepare and coordinate the Municipal Emergency Management Program and related plans for Clear Hills County;
- b. act as Director of Emergency Management, or ensure that someone is designated under the Municipal Emergency Management Plan to so act, on behalf of the Municipal Emergency management Agency;
- c. authorize and coordinate all emergency services and other resources used in an emergency; and/or
- d. ensure that someone is designated to discharge the responsibilities specified in paragraphs a., b., and c.
- e. appoint a Deputy Director of Emergency Management who shall do those things required of the Director of Emergency Management in that person's absence.

11. Method of Declaring a State of Local Emergency

- a. The power to declare, terminate or renew a state of local emergency under the Act, the powers specified in Section 13 of this Bylaw and the requirements specified in Section 12 of this bylaw are hereby delegated to the Emergency Management Committee.
 - i. The Emergency Management Committee may, at any time when it is satisfied that an emergency exists or may exist, be resolution make a declaration of a State of Local Emergency.
 - ii. If the Reeve is available and not incapacitated by the Emergency, then the Reeve, acting alone constitutes a quorum of the Emergency Management Committee for the purpose of making a decision to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency or expand or reduce the part of the Municipality to which a State of Local Emergency applies.
 - iii. If the Reeve is unavailable or incapacitated, then the Deputy Reeve shall act alone for the purpose of making a decision to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency or expand or reduce the part of the Municipality to which a State of Local Emergency applies.

- iv. If both the Reeve and Deputy Reeve are unavailable or incapacitated then a member of the Committee has the authority to act as a quorum of one to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency or expand or reduce the part of the Municipality to which a State of Local Emergency applies on the recommendation of the Chief Administrative Officer and/or Director of Emergency Management, in accordance with that recommendation.
 - v. If the Reeve, Deputy Reeve, and Committee members are unavailable or incapacitated then the Chief Administrative Officer has the authority to declare a State of Local Emergency, renew a State of Local Emergency, terminate a State of Local Emergency or expand or reduce the part of the Municipality to which a State of Local Emergency applies.
- 12. When a State of Local Emergency is declared, the person(s) making the declaration shall:
 - a. ensure that the declaration identifies the nature of the emergency and the area of the County in which it exists;
 - b. cause the details of the declaration to be published immediately by any means of communication considered most likely to notify the population of the area of the area affected; and
 - c. notify Alberta Emergency Management Agency, as soon as is reasonably practicable; and
 - d. forward a copy of the declaration to the Minister forthwith.
- 13. Subject to Section 12, when a State of Local Emergency is declared the persons(s) making the declaration may:
 - a. cause the Emergency Management Plan to be put into operation;
 - b. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c. authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - d. control or prohibit travel to or from any area of the County;
 - e. provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare and other essential services in any part of the County;
 - f. cause the evacuation of persons and the removal of livestock and personal property from any area of the County that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;

- g. authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - h. cause the demolition or removal of any trees, structures or crops if the demotion or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - i. procure or fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources or equipment within the County for the duration of the state of emergency.
 - j. authorize the conscription of persons needed to meet an emergency; and
 - k. authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in paragraphs (b) through (j) in relation to any part of the County affected by a declaration of a state of local emergency.
- 14. No action lies against Council, the Emergency Advisory Committee, the Municipal Emergency Management Agency and their respective members, nor any other person acting under Council's direction or authority for anything done or omitted to be done in good faith while carrying out a power or duty under the *Act*, the *Regulations* or this Bylaw during a state of local emergency.
- 15. Notwithstanding Section 13, Council and any member of Council and any person acting under the direction or authorization of Council is liable for gross negligence in carrying out their duties under this bylaw.
- 16. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, be resolution, terminate the declaration.
- 17. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
 - a. a resolution is passed under Section 15.
 - b. A period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - c. The Lieutenant Governor in Council makes an order for a state of emergency under the *Act* relating to the same area; or
 - d. The Minister cancels the state of local emergency.
- 18. When a declaration of a state of local emergency has been terminated, the local authority who made the declaration shall:
 - a. cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

- b. notify Alberta Emergency management Agency as soon as is reasonably practicable.

19. Bylaw 142-10 is hereby repealed.

20. This Bylaw shall come into force and effect on the date of final reading hereof.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019..

READ a third time this _____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

EMA/LEMR Section	Bylaw component	Yes/No	Comments
EMA/LEMR Requirements (Mandatory)			
EMA s.11.2 LEMR s.2	Appointment of an emergency advisory committee.	Yes	Section 3.
LEMR s.2(2)(a)	State the purpose of the emergency advisory committee, both during and outside of emergency or disaster events. - At minimum, this should include that the committee is responsible for advising on the development of emergency plans and programs.	Yes	Section 8.
LEMR s.2(2)(b)	Establish that the committee provides guidance and direction to the emergency management agency.	Yes	Section 8.
LEMR s.2(2)(c)	Establish procedures for declaring a state of local emergency.	Yes	Section 11.
LEMR s.2(2)(d)	Outline the membership and Chair of the committee by title or position. - For example, establish that the committee will consist of the mayor, the deputy mayor, and 2 councilors.	Yes	Section 8.
LEMR s.2(2)(e)	Set a minimum meeting frequency, which may be no less than once per year.	Yes	Section 8.b.
LEMR s.2(2)(f)	Set committee meeting quorum and procedural requirements for decision making, unless these requirements are set out in another bylaw.	Yes	Sections 8. & 11. a. ii.
EMA s.11.2 LEMR s.3(1)	Establishment of an emergency management agency.	Yes	Section 9.
LEMR s.3(2)(a)	Set out the responsibilities of the emergency management agency.	Yes	Section 9. b..d.
LEMR s.3(2)(b)	Appoint a person as Director of Emergency Management (DEM) or state that a person who holds a specified title or position is appointed as the DEM by virtue of holding that title or position.	Yes	Section 10. b.

LEMR s.3(2)(c)	State that the emergency management agency is responsible for administering the local authority's emergency management program.	Yes	Section 9. b.
LEMR s.3(2)(d)	Identify the frequency that the emergency management agency will report its activities to the emergency advisory committee. - This must be at least once per year, and must include an update on the agency's review of the emergency plan.	Yes	Section 9. d.
LEMR s.3(2)(e)	State that the command, control, and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency will be used by the local authority's emergency management agency.	Yes	Section 9. c.
LEMR s.3(2)(f)	If the local authority's emergency management agency is acting as the emergency management agency of more than one local authority, the bylaw must indicate this.	No	n/a
LEMR s.7(1)	If the local authority has delegated powers and duties under the EMA to a regional services commission, the bylaw must indicate which powers and duties have been delegated, including whether the local authority will maintain an independent emergency management agency.	No	n/a
LEMR s.7(2)	If the local authority is to be represented by a joint committee, the bylaw must set out the powers or duties that are being delegated to the joint committee.	No	n/a
LEMR s.7(2)(a)	If the local authority is a summer village that has delegated some or all of its powers or duties under the Act to another local authority, the bylaw must include which powers or duties under the Act have been delegated to the other local authority.	No	n/a
LEMR s.7(2)(b)	If the local authority has accepted the delegation of some or all of the powers or duties under the Act of a Summer Village, the bylaw must include which	No	n/a

	powers or duties under the Act have been delegated.		
Other Common Components (Not Mandatory)			
EMA s.11.3	It is possible for a council to delegate the authority to declare a SOLE to a council committee. This can be the emergency advisory committee, or another council committee.	Yes	Section 11.
N/A	<p>If the SOLE declaration is delegated to a council committee, it is possible to establish lower or more flexible quorum requirements for SOLE declarations.</p> <p>This allows for expedient SOLE declarations in times when it may be difficult to reach quorum for a full council meeting.</p>	Yes	Section 11.
N/A	A local authority may choose to require the emergency advisory committee to report to council on the status of the emergency plan and program annually or at another regular interval.	Yes	Section 8.b.
N/A	A local authority may choose to set out the role of the DEM in more detail.	Yes	Section 10.
N/A	A local authority may choose to list possible or required members of the Emergency Management Agency.	Yes	Section 12.
N/A	A local authority may choose to list powers that the emergency advisory committee or emergency management agency may exercise during a SOLE.	Yes	Section 9.

BYLAW NO. 142-10

A BYLAW OF THE CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AN EMERGENCY MANAGEMENT AGENCY

WHEREAS, the Council of the Clear Hills County, in the Province of Alberta, is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000, to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency; and

WHEREAS, it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act.

NOW THEREFORE, the Council of the Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as the Emergency Management Agency Bylaw.
2. In this Bylaw,
 - a) "Act" means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
 - b) "Council" means the Council of the Clear Hills County
 - c) "disaster" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
 - d) "Emergency Advisory Committee" means the committee established under this Bylaw;
 - e) "emergency" means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - f) "Minister" means the Minister responsible for the Emergency Management Act;
 - g) "Emergency Management Agency" means the agency established under this Bylaw; and

- h) "Municipal Emergency Plan" means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster.
- 3. There is hereby established an Emergency Advisory Committee to advise Council on the development of emergency plans and programs.
- 4. There is hereby established an Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, or the powers contained in Section 12 of this Bylaw.
- 5. Council shall
 - a) by resolution, appoint two of its members to serve on the Emergency Advisory Committee;
 - b) provide for the payment of expenses of the members of the Emergency Advisory Committee;
 - c) by resolution, appoint a Director of Emergency Advisory and a Deputy Director of Emergency Advisory who shall do those things required of the Director of Emergency Advisory in that person's absence;
 - d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Clear Hills County;
 - e) approve the Municipal District of Clear Hill's emergency plans and programs; and
 - f) review the status of the Municipal Emergency Plan and related plans and programs at least once each year.
- 6. Council may
 - a) by Bylaw borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Emergency Management Agency; and

- b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
7. The Emergency Advisory Committee shall
- a) review the Municipal Emergency Plan and related plans and programs on a regular basis; and
 - b) advise Council, duly assembled, on the status of the Municipal Emergency Plan and related plans and programs at least once each year.
8. The Emergency Management Agency shall be comprised of one or more of the following:
- a) the Director of Emergency Management;
 - b) the Deputy Director of Emergency Management;
 - c) the Chief Administrative Officer or other administrative staff member(s) of the Clear Hills County;
 - d) the Police Chief or designate or, Royal Canadian Mounted Police (RCMP) or designate;
 - e) the Fire Chiefs or designates;
 - f) the Public Information Officer or designate;
 - g) the Public Works Manager or designate;
 - h) the Ambulance Service Executive Director or designate;
 - i) the Hospital Director or designate;
 - j) the School Board Chairman or designate;
 - k) the Social Services Manager or designate;
 - l) representative(s) from adjacent communities which have entered into mutual aid agreements;

- m) representative(s) from local business or business associations (e.g. Chamber of Commerce, Board of Trade);
 - n) representative(s) from local industry or industrial associations;
 - o) representative(s) from Telus;
 - p) representative(s) from Alberta Agriculture, Food and Rural Development;
 - q) representative(s) from Alberta Environmental Protection;
 - r) representative(s) from Alberta Transportation and Utilities; and
 - s) anybody else who might serve a useful purpose in the preparation or implementation of the Municipal Emergency Plan.
9. The Director of Emergency Management shall
- a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Clear Hills County;
 - b) act as director of emergency operations, or ensure that someone is designated under the Municipal Emergency Plan to so act, on behalf of the Emergency Management Agency; and
 - c) co-ordinate all emergency services and other resources used in an emergency; or
 - d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).
10. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this Bylaw, and the requirement specified in Section 15 of this Bylaw, are hereby delegated to the Reeve, or in the absence of the Reeve, any other two Councillors. This designate may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.

11. When a state of local emergency is declared, the person or persons making the declaration shall
 - a) ensure that the declaration identifies the nature of the emergency and the area of the Clear Hills County in which it exists;
 - b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;
 - c) notify Alberta Emergency Management Agency, as soon as is reasonably practicable; and
 - d) forward a copy of the declaration to the Minister forthwith.
12. Subject to Section 15, when a state of local emergency is declared, the person or persons making the declaration may
 - a) cause the Municipal Emergency Plan or any related plans or programs to be put into operation;
 - b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - d) control or prohibit travel to or from any area of the Clear Hills County;
 - e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the Clear Hills County;
 - f) cause the evacuation of persons under sixteen years of age and the removal of livestock and personal property from any area of the Clear Hills County that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;

- g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - i) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the Clear Hills County for the duration of the state of emergency;
 - j) authorize the conscription of persons needed to meet an emergency; and
 - k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.
13. When a state of local emergency is declared,
- a) neither Council nor any member of Council, and
 - b) no persons appointed by Council to carry out measures relating to emergencies or disasters, is liable in respect of damage caused through any action taken under this Bylaw, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.
14. Notwithstanding Section 13,
- a) Council and any member of Council, and
 - b) any person acting under the direction or authorization of Council, is liable for gross negligence in carrying out their duties under this Bylaw.

15. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
16. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when
 - a) a resolution is passed under Section 15;
 - b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - c) the Minister cancels the state of local emergency.
17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected and shall notify Alberta Emergency Management Agency as soon as is reasonably practicable.
18. This Bylaw shall come into force and effect upon the third and final reading hereof.

READ a first time this 28th day of September, 2010.


Pete Nykolychyn, Reeve


Allan Rowe, Chief Administrative Officer

READ a second time this 28th day of September,
2010.

Pete Nykolishyn
Pete Nykolishyn, Reeve

Allan Rowe
Allan Rowe, Chief Administrative Officer

READ a third time this 28th day of September, 2010.

Pete Nykolishyn
Pete Nykolishyn, Reeve

Allan Rowe
Allan Rowe, Chief Administrative Officer

Andrew O/A

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	Policy 6310 Rental Equipment
File:	63-10-10

DESCRIPTION:

The Agricultural Service Board is recommending amending Policy 6310 Rental Equipment to allow for rental of equipment to other municipalities on a case by case basis. This came up as a result of a municipality in the Peace Region inquiring into renting the roto-wipers for an alternative weed control method.

BACKGROUND:

Policy 6310 Rental Equipment

The Board requested administration to draft amendments to Policy 6310 Rental Equipment to allow conditional rental of equipment to other municipalities.

AG118(08/20/19)

RESOLUTION by Member Watchorn that this Agricultural Service recommend Council approve the following amendment to Policy 6310 Rental Equipment: Adding 3.7 County will consider rental of equipment to other municipalities on a case by case basis.
CARRIED.

ATTACHMENTS:

- Revised Policy 6310

OPTIONS:

1. Adopt as presented
2. Leave as is, and not include 3.7

RECOMMENDED OPTIONS:

RESOLUTION by to adopt Policy 6310 Rental Equipment with the addition of 3.7 County will consider rental of equipment to other municipalities on a case by case basis, as presented.

Initials show support - Reviewed by:

Manager:

ABJ

CAO:

AS



Clear Hills County

Effective Date: September 11, 2018	Policy Number 6310
Title: RENTAL EQUIPMENT POLICY	

1. **Policy Statement:**

- 1.1. Clear Hills County recognizes the value of utilizing tax dollars to provide equipment available for rent to County residents, land managers and agricultural producers.

2. **Purpose:**

- 2.1. To supply equipment for rent that are only required occasionally or would not be economically feasible for individual agricultural producers or land managers to purchase and are not available for rent through other rental agents within the County's boundaries.
- 2.2. To provide innovative tools and equipment for local agricultural producers and land managers that promotes innovative agricultural management practices.
- 2.3. To provide tools and equipment that assist agricultural producers and land managers to comply with their legislative requirements under Alberta's Weed Control Act, Soil Conservation Act and Agricultural Pests Act.

3. **Responsibilities**

- 3.1. The Agricultural Service Board will recommend to Council a list of rental equipment and a schedule of fees for equipment deposits and rental rates.
- 3.2. The Agricultural Service Board may recommend to Council to purchase, replace, or liquidate rental equipment based on the three purposes in section 2.
- 3.3. Agricultural Services will provide the Agricultural Service Board with a list of rental rates and deposits based on the following structure:
 - 3.3.1. Equipment purchased to fulfil subsection 2.1 and 2.2 will have a rental rate to recover maintenance costs only;
 - 3.3.2. Equipment purchased to fulfil subsection 2.3 will have a minimal rental rate to maximize the equipment use;
 - 3.3.3. Deposits greater than the designated minimum amount will be double the rental rate of that equipment.

- 3.4. County staff will have knowledge of each piece of equipment and will inform the renter of proper operating procedures and safety precautions.
- 3.5. Agriculture Services will conduct pre- and post-rental inspections of all equipment to ensure equipment is in good condition, will operate properly and is safe to use.
- 3.6. Renters will sign a rental agreement form and assume responsibility for all costs associated with equipment returned damaged or not properly cleaned.
- 3.7. County will consider rental of equipment to other municipalities on a case-by-case basis.
- 3.8. County staff will refuse to rent out equipment that is unfit and/or unsafe for use.
- 3.9. Agricultural Services will provide an annual report to the Agricultural Service Board for a program review in February of each year.

4. Reference to Legislation

- 4.1. Weed Control Act
- 4.2. Soil Conservation Act
- 4.3. Agricultural Pests Act

5. End of Policy

ADOPTED:

Resolution C170(02/22/10)

Date: February 22, 2011

Resolution C422-18 (09/11/18)

Date; September 18, 2018

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	PEACE VALLEY SNOW RIDERS
File:	71-10-02

DESCRIPTION:

Peace Valley Snow Riders is seeking Council approval for the concept of the Brownvale Community Access/South End Loop addition to the Smith Mills Trail.

BACKGROUND:

ATTACHMENTS:

- Email with Expression of Interest and Map

OPTIONS:

1. Approve the concept of the Brownvale Community Access/South End Loop addition to the Smith Mills Trail
2. Not approve the concept.

RECOMMENDED OPTIONS:

RESOLUTION by to approve the concept of the Peace Valley Snow Riders Brownvale Community Access/South End Loop addition to the Smith Mills Trail.

Initials show support - Reviewed by:	Manager:	<i>ABj</i>	CAO:	<i>ne</i>
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From: Dwayne Buchholtz <amen@telus.net>
Sent: August-16-19 10:08 AM
To: 'Jeff Poeckens'; Audrey Bjorklund; 'Trinity Schmidt'
Cc: 'Richard Goy'; Troy Lorencz; 'Frank Armella'; 'Ernie Brauer'; 'travis schmidt'; gleger@abnorth.com; 'François Allard'
Subject: Expression of Interest - Brownvale Community Access/South End Loop Smith Mills Trail
Attachments: Expression of Interest - Brownvale CA South End Loop.pdf; PVSR Proposed Brownvale CA Loop marked up map.pdf; Balance Sheet July, 2019.pdf

Attached please find an Expression of Interest requesting approval for the concept of the Brownvale Community Access/South End Loop addition to the Smith Mills Trail.

Dwayne Buchholtz
Peace Valley Snow Riders
Director/Stakeholder Liaison
Cell 780-618-1504

Expression of Interest
Snowmobile Trail Development by Peace Valley Snow Riders
Smith Mills Trail – Brownvale Community Access/South End Loop

Introduction

This Expression of Interest is directed to the three (3) primary stakeholders (Alberta Environment and Parks, Clear Hills County and the County of Northern Lights) for approval of the concept for the Brownvale Community Access/South End Loop project, which would be an extension of the current Smith Mills Trail.

Organization Name and Status

The Peace Valley Snow Riders Association (referred to as the Club) held their organizational meeting on October 15, 2009 and since that time have been granted membership in the Alberta Snowmobile Association (ASA), have incorporated under the Alberta Societies Act and have undertaken snowmobile trail development in the area. The Club has been recognized as the Club of the Year for the Mighty Peace Zone three (3) times since its inception. As the organization is known to the primary stakeholders, if required, further information will be provided on request.

Objectives of the Organization

In the ten (10) years since the initial organizational meeting, the Peace Valley Snow Riders have followed through on their intention of promoting responsible snowmobiling and in particular, developing a network of trails on both the east and west side of the Peace River. Existing trails include:

- Leddy Lake Trail (40 km) – Officially opened in March 2011.
- Wesley Creek Trail (35 km) – Officially opened in March 2016.
- Smith Mills Trail (60 km) – Officially opened in March 2017.
- Hines Creek Trail (50 km) – Was to be opened in December 2018 but the opening of the private land portion has been delayed, being that a new corporate landowner revoked the crossing privileges. An alternate route has been identified and is expected to be developed and opened at the start of this coming season.

Although work is continuing on the alternate route portion of the Hines Creek Trail, the Club at the general meeting on April 9, 2019 approved a motion authorizing preliminary work to begin on another project being the potential of an addition to the Smith Mills Trail known as the Brownvale Community Access/South End Loop extension. This motion supports the seeking of approval of the concept for this project by way of this Expression of Interest.

Factors Associated with Selection of this Project

A number of factors were considered prior to the selection of the proposed Brownvale Community Access/South End Loop as the Club's next project:

1. In October of 2014, we were contacted by Melanie Bekevich-Joos, then Executive Director of the Mighty Peace Tourist Association, in regards to interest by the owners of the Lost Lake Guest House in connecting to the Club's Smith Mills Trail. Hilda DeJong, the owner, was contacted via telephone in December of that year to confirm their interest and in August of 2015 I visited the Guest House. At the time of the visit a very preliminary review of the area at the north end of RR11 was conducted along with investigation of satellite views of the area. Discussions at that time within the Club lead to a decision on this potential project being placed on hold until the development of the Hines Creek Trail was complete which took place in December 2018.
2. The Club sees value in connecting with such businesses where the benefits are mutually beneficial. Those staying at the Guest House would purchase Trail Passes to access the trail and the access to the trail would likely attract additional business for the Guest House. The recently completed Hines Creek Trail had connected to a bed & breakfast outside the Village (with the development of the alternate route access will require use of a short portion of the County road) as well as the amenities offered in the Village of Hines Creek.
3. One of the initial concerns with providing access for the Guest House was the substantial private and grazing lease lands that would require crossing in order to access the crown land to the north. This is no longer a concern as Clear Hills Bylaw No. 212-16 dated 13SEP16 now allows Off-highway vehicle access on County roads therefore the Community Access could remain at the north end of RR11.
4. The access point at the north end of RR11 is known to be a local snowmobile access to the north as the Club had been previously made aware by a Club member.
5. The Club has other loops on their trails, including the west end of the Smith Mills Trail, which is well received by those using the trail. A loop at the south end would be attractive for families looking for a shorter ride from the east end staging area, provide an alternative route for those on longer return rides and provide the opportunity for the Club to keep the Smith Mills Trail open by only closing a section when access is required to the Whitemud forestry tower or for access to up to this point by other industrial users.

Considerations Associated with Potential Routing

As a result of conducting preliminary investigations to minimize the chances of a major barrier arising following the preparation of an Expression of Interest and concept approval being provided, the Club has a better understanding of the area than would normally be the case at this stage. During a meeting with Mercer Peace River Pulp Ltd. their maps identified an existing trail/disturbance to the north primarily utilizing the area north on RR10 plus one of their DLO's, hence a map of the area is attached. It must be noted that this is still very preliminary and that the route to the north could change once on the ground investigation takes place. The area from RR10 to the east on TR850 does not look as straight forward although a connection to the existing trail on the east is desired.

Other considerations include:

- The Community Access point with sign is expected to be located just north of the last residence on RR11. As with all Community Accesses, no parking would be provided as access is provided to those local to the area who would travel to this point on their snowmobiles.
- The west side of the loop would need to connect to the existing trail to the west of the Whitemud forestry tower in order to allow keep the trail open should others require winter access up to the area of the tower from the east.
- An access to connect the west side of the loop to the existing trail to the east is desired with the connection being as close as possible to the trail/staging area on TR850 in order to maximize the size of the loop.
- As in the past, the Club will maintain their environmental stewardship by utilizing primarily existing disturbances and shared dispositions for the proposed trail.
- No major water crossings are anticipated although the crossing of several smaller streams will be required.

Development Standard

As with previous trails developed by the Club, the intent would be to develop the Hines Creek Trail in accordance with the Alberta Recreation Corridor & Trails classification system for B3S (snow vehicle) to the Semi-Developed classification requiring a trail width of five (5) metres and allowing for occasional grooming of the trail. No other improvements are proposed as the existing main trail is already equipped with a rest area.

Resources and Funding Proposed

The attached Balance Sheet of the Club for our Year End dated 31JUL19 shows cash available of just under \$16,000. Of these funds it is expected that the Club will direct approximately \$4,000 to the development of the Hines Creek Trail Alternate Route on Private Land project, leaving approximately \$12,000 for operations and other projects. As additional funds will be raised from Membership/Annual Trail Pass sales and special events such as the Poker Rally prior to the start of development work on this project, the Club will have the option of funding this development internally or externally. Based on past estimates, it is expected that the total value of the approximately 16 km trail at \$2,000/km will be \$32,000 with half that amount or \$16,000 requiring cash funding. As in the past, the Club will utilize the resources available in the best possible manner.

Stakeholders

The Club has identified the following stakeholders and has had preliminary contact with some in regards to the potential of this project and to identify any barriers:

- Alberta Environment and Parks – Responsibility for the use of crown land

- Preliminary discussion during annual meeting on 15JUL19.
- Clear Hills County – Portion of the route is expected to be in their municipality.
 - Telephone discussion with Audrey Bjorklund – Community Development Manager on 15AUG19 – Public Works person for the area is on project work but discussions with others did not identify any initial concerns.
- County of Northern Lights – Portion of the route is expected to be in their municipality.
 - Telephone discussion with Trent McLaughlin – Director of Public Works on 12AUG19 – No initial concerns identified.
- Lost Lake Guest House – Associated stakeholder who may benefit from the project.
 - Telephone discussion with Hilda DeJong 02AUG19 – Remains supportive of the project.
- D&M Giene – Associated stakeholder being the only resident with a residence on RR11 and in the area of the Community Access point.
 - Unable to identify telephone number or other contact information. Will conduct a Land Title Registration search in the future and ensure contact is made.
- Long Run Exploration Ltd. – Oil & gas dispositions in the area.
 - Telephone discussion with John Krall – Superintendent Northern Alberta 12AUG19 – oil and gas assets are currently not operational.
- Mercer Peace River Pulp Ltd. – FMA and disposition holder.
 - Meeting with Aaron DesLauriers and Don Thompson 08AUG19 – No initial concerns, reviewing preliminary route within their organization.
- Canadian Forest Products Ltd. – Email sent to Debbie Isley – Land Use Supervisor 12AUG19 – No response to date.
- Geoffrey Exner – Holder of RFMA2038
 - No contact to this point as impact is expected to be very minimal. Contact will be made later in the project.
- Laurent Vasseur – Holder of RFMA2141
 - Letter sent 02AUG19 requesting the opportunity to consult as previous telephone contact attempts were not successful. No response to date.

The Detailed Proposal when finalized will include written support, where applicable, from those noted above and any others identified as being directly or indirectly impacted by the trail. Should there be other stakeholders that the Club should be aware of, we would be pleased to receive your input in this regard.

Next Steps/Approval Process

Subject to the approval of this Expression of Interest by all three primary stakeholders noted, the following is proposed:

- Finalize the identification of proposed route(s).
- Confirm acceptance of the route by way of Letters of Support from stakeholders.

- Complete the Detailed Proposal and forward to the three (3) primary stakeholders for approval. It should be noted that the Club would be prepared to attend Clear Hills County and County of Northern Lights Council meetings to make a presentation and/or answer questions in regards to this project, if requested to do so.
- Upon receipt of approval of the Detailed Proposal from all three (3) primary stakeholders, the Club would finalize any formal stakeholder agreements required, carry out fund raising (if required) and once funded, plan for and carry out development work.

Based on current information, the schedule would see the Detailed Proposal submitted prior to December 31, 2019 with development work to take place once frost is in place at the start of the 2020/21 winter season.

Please do not hesitate to contact the person noted below, should there be any questions that require a response before support can be provided.



Dwayne Buchholtz
Director/Stakeholder Liaison
Cell 780-618-1504
amen@telus.net

Distribution:

Primary Stakeholders:

- Jeff Poeckens – Alberta Environment and Parks (Jeff.Poeckens@gov.ab.ca)
- Audrey Bjorklund – Clear Hills County (Audrey@clearhillscounty.ab.ca)
- Trinity Schmidt – County of Northern Lights (csc@countyofnorthernlights.com)

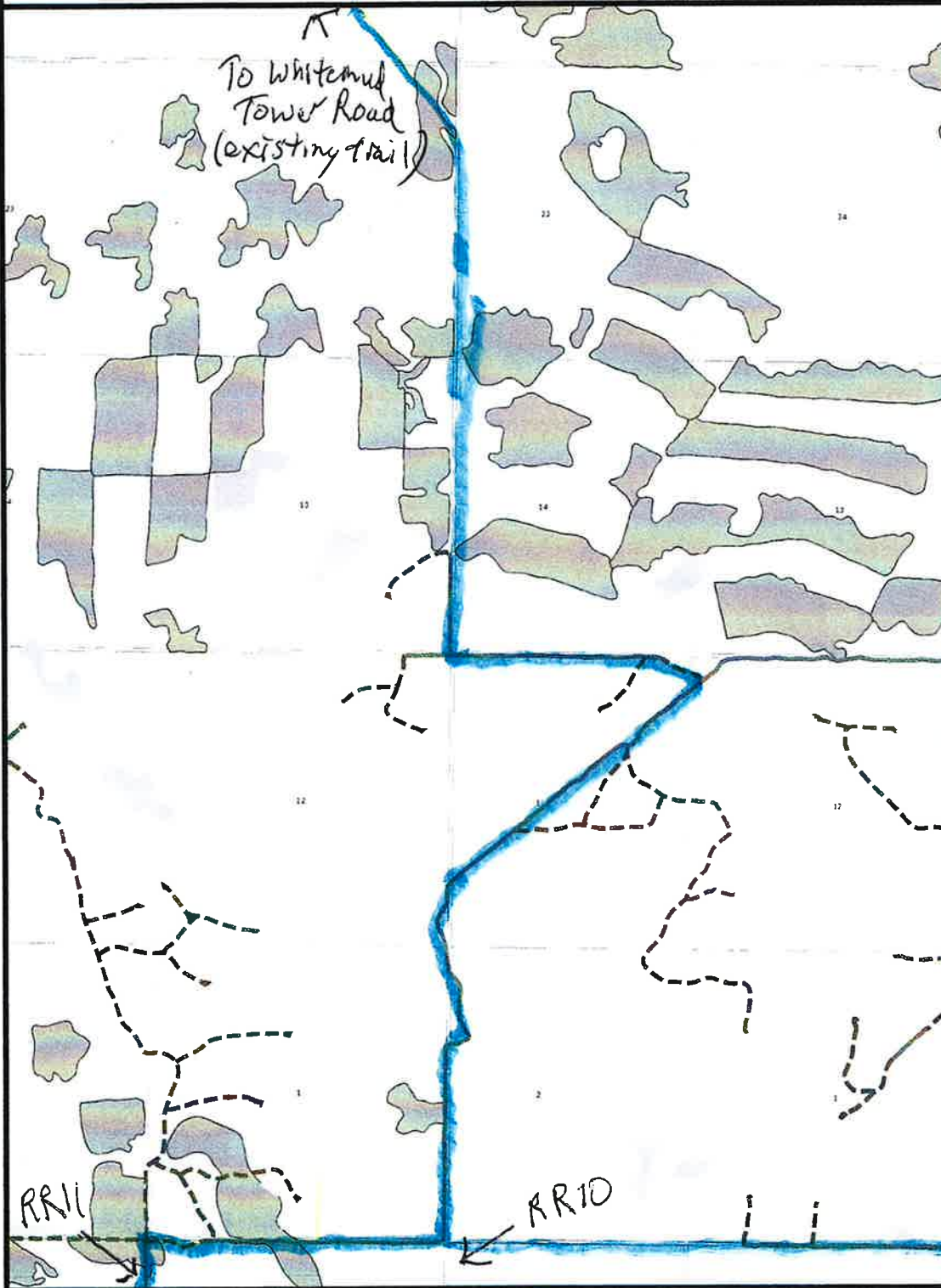
Copy to:

- Richard Goy – Alberta Environment and Parks (Richard.Goy@gov.ab.ca)
- Troy Lorencz – President, Peace Valley Snow Riders (hammer@wispernet.ca)
- Frank Armella – Secretary/Treasurer, Peace Valley Snow Riders (afranka@telus.net)
- Ernie Brauer – Vice President/Trail Development Committee Chair, Peace Valley Snow Riders (erniebrauer@gmail.com)
- Travis Schmidt – Director/Trail Operations Committee Chair, Peace Valley Snow Riders (travisschmidt@live.ca)
- George Leger – Project Sponsor/Trail Coordinator Smith Mills East End, Peace Valley Snow Riders (gleger@abnorth.com)

Peace Valley Snow Riders

Balance Sheet as at July 31, 2019

Cash:	Bank Balance as of June 30, 2019	\$16,463.09
Deposits:		
	Total Deposits	\$ 0.00
Payables:	- Made Payment to Wood'n'Art by cheque #000057 for invoice #11049 for Hines Creek/Canfor Sign.	\$ 210.57
	-Made payment to Peace Sign & Graphics by cheque #000058 for invoice #180268 final payment – fire pit/woodshed signs	<u>\$ 604.11</u>
	Total Payables	\$ 814.68
	Bank Balance as of July 31, 2019	\$15,650.41



← Mercer Long Lake Road

→ To existing Smith Mills Trail + eastern TR850 staging

polygonLayer Override 1	○ MARKER_TYPE_1	Point Uploads ● Point Uploads	Existing (Planned)	As-Built - Existing (Built)
Annotation Sketch Annotation Sketch	Line Sketch — <all other values>	Line Uploads — Line Uploads	New Cut (Planned)	As-Built - New Cut (Built)
Marker Sketch ● <all other values>	— LINE_TYPE_1	ROAD_HPL — <all other values>	GPS - Existing (Layout)	
○ MARKER_TYPE_2	— LINE_TYPE_2		GPS - New Cut (Layout)	
			Existing Roads (Built)	

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	Cherry Canyon Ag Society Capital Grant Application
File:	71-20-02

DESCRIPTION:

The Cherry Canyon Agricultural Society has submitted a Capital Grant Application for the construction of two ball diamond dugouts to protect players from the elements. The Society is requesting a \$5,000 Capital Grant.

ATTACHMENTS:

- Application

BUDGET/COSTS:

- Recreation Reserve: \$116,500

OPTIONS:

1. Approve a 2020 Capital Grant of \$_____ and include the funds in the 2020 Operating Budget.
2. Approve a 2020 Capital Grant of \$_____ and allocate the funds from the Recreation Reserve.
3. Approve a 2019 Capital Grant of \$_____ and allocate the funds from the Recreation Reserve.
4. Not approve a capital grant.

RECOMMENDED OPTIONS:

RESOLUTION by to

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

**CAPITAL GRANT
APPLICATION FORM****Deadline September 1;****ORGANIZATION**

Legal Name: Cherry Canyon Ag Society
 Incorporation/Act Registered Under: Charity Registration No: 119222073RR
 Contact Person: Trudy Ray Phone No: (day) 835-9214 (evening) same (fax) N/A
 Attach Certificate of Incorporation under the Societies Act attached
 List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers) attached
 Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.) attached

PROJECT

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.) attached
 Total Project Cost \$ 10,000 (Attach a detailed breakdown of cost estimated for your project, do not include GST)

FUNDING

Capital Grant Requested	\$ <u>5000.00</u>	(Maximum request is the lesser of 50% of total project (excluding GST) and \$25,000 Larger grants may be authorized by Council resolution)
Donated Labour / Services	<u>550.00</u>	(Attach a detailed break down)
Donated Material / Equipment	<u>750.00</u>	(Attach a detailed break down)
Other funding: <u>General Funds</u>	<u>3700.00</u>	(Attach a detailed break down)
Total Project Funding (excluding GST)	\$ <u>10,000.00</u>	(This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years? ☒ Yes ☐ No
 If yes: Year 2017 Amount 25,000 Project Renovations
 Year 2017 Amount 12,749.50 Project Get Fit
 Year 2019 Amount 4500.00 Project Lawn Mower
 (attach additional piece of paper if needed)

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

ADDRESS: P.O. Box 11
BEAR CANYON, AB
 POSTAL CODE: T0H0B0
 PHONE NO. (work) 780 595-2118 (home)
 DATE AUG 28/19

SIGNATURE: Dennise Carlstrom
 PRINT NAME: DENNISE CARLSTROM
 TITLE: SECT/TREAS.

RECEIVED

AUG 30 2019

CLEAR HILLS COUNTY

PROJECT – TWO NEW DUGOUTS FOR BALL DIAMONDS

This year we were able to complete two dugouts for our ball diamond. However, we have two diamonds and would like to install dugouts on the second diamond. This year during our major tournament it was sad to see two teams well protected from the elements while those teams playing on the second diamond were exposed to wind, rain and sun.

Our facility is beautiful and much appreciated by everyone. The completion of the dugouts will enhance our facility that much more. Thank you in advance for your support.

Two new dugouts budget:

Construction (carpenter and materials)	\$6000.00
Set up (skid steer, labour to cut old fence, etc)	\$2000.00
Painting (materials and time)	\$2000.00
 Total cost	 \$10,000.00

Volunteer time:

Project overseer 10 hours @ \$25	\$250.00
Skidsteer 6 hours @\$125	\$750.00
Labourers 12 hours @ \$25	\$300.00
 Total	 \$1300.00

780-595-2146
mrmxm@telus.net

Raymond Wetmore – County Rep
Box 70, Cherry Point, AB T0H 0T0
250-219-5477

Jody Clay – Ole's Lake Rep
March 15, 1949
Box 20, Bear Canyon, AB T0H0B0
780-595-2155

Barbie Evans- Conrad – Casino Chairperson
April 5, 1971
Box 27, Bear Canyon, AB T0H0B0
780-835-8203

Joan Conrad – Elected Director
January 18, 1944
Box 8, Bear Canyon, AB T0H0B0
780-595-2199
Jtconrad44@gmail.com

Cindy Clay – Booster Club Rep
July 18, 1974
Box 10, Bear Canyon, AB T0H0B0
780-835-1047

Lisa Zacharias – 4H Rep
Box 52, Cleardale, AB T0H0B0
780-834-7098
izach@live.ca

Tessa Bannow
January 18, 1967
Box 29, Bear Canyon, AB T0H0B0
780-834-7298

Shawn Armstrong – Elected Director
Box 42, Bear Canyon, AB T0H0B0
778-256-0601

Cherry Canyon Agricultural Society

List of Directors 2019

Chelsa Jensen – President/Elected Director

September 19, 1981

Box 51, Bear Canyon, AB T0H0B0

780-772-9014

chelsadi81@gmail.com

Racheal Armstrong – Vice President/Elected Director

June 30, 1973

Box 42, Bear Canyon, AB T0H0B0

250-261-1798

ramstrong@prn.bc.ca

Barb Wetmore – 2nd Vice President

Box 70, Cherry Point, AB T0H 0T0

250-219-0123

Barbwtmr1@gmail.com

Dennise Carlstrom – Secretary/Treasurer & Scholarship Rep

July 19, 1963

Box 11, Bear Canyon, AB T0H 0B0

780-595-2148

carlstrom4@gmail.com

Twila Clay – Library Rep

May 9, 1979

Box 32, Bear Canyon, AB T0H 0B0

780-595-2105

twila-rae@hotmail.com

John Stevenson – Elected Director

JUNE 24, 1947

Box 47, Bear Canyon, AB T0H 0B0

780-595-3620

Lois Conrad – Quilt Club Rep

February 17, 1953

Box 39, Bear Canyon, AB T0H0B0

780-835-8573

donloisconrad@hotmail.com

Marion Maxwell – Elected Director/Community Promotions Assoc Rep

December 3, 1959

Box 31, Cherry Point, AB T0H0T0

CHERRY CANYON AGRICULTURAL SOCIETY
Financial Statements
Year Ended October 31, 2018
(Unaudited)

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CHERRY CANYON AGRICULTURAL SOCIETY
Index to Financial Statements
Year Ended October 31, 2018

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Statement of Changes in Net Assets	5
Statement of Cash Flows	6
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Partners

- * Ben Sander, B. Comm., FCPA, FCA
- * Dale J. Rose, CPA, CA
- * Alan Bone, B. Comm., CPA, CA
- * Jason Grindle, B. Comm., CPA, CA
- * Jaron Neufeld, B. Comm., CPA, CA

813 - 103rd AVENUE, DAWSON CREEK, BC V1G 2G2
TEL: (250) 782-3374 • FAX: (250) 782-3379 • dc@srbg.ca

10208 - 99th AVENUE, FORT ST. JOHN, BC V1J 1V4
TEL: (250) 785-5645 • FAX: (250) 785-0064 • fsj@srbg.ca

203 - 9815 - 97th STREET, GRANDE PRAIRIE, AB T8V 8B9
TEL: (780) 532-8303 • FAX: (780) 532-8374 • gp@srbg.ca

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Directors of Cherry Canyon Agricultural Society

We have reviewed the accompanying financial statements of Cherry Canyon Agricultural Society which comprise the statement of financial position as at October 31, 2018 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility for the Financial Statements

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Society derives revenue from fundraising activities, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended October 31, 2018, current assets as at October 31, 2018, and net assets as at November 1, 2017 and October 31, 2018.

(continues)



Member, Chartered Professional Accountants of British Columbia and Alberta

* Denotes Professional Corporations

Independent Practitioner's Review Engagement Report to the Directors of Cherry Canyon Agricultural Society (continued)

Qualified Conclusion


Based on our review, except for the effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Cherry Canyon Agricultural Society as at October 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Dawson Creek, BC
January 5, 2019

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Financial Position
October 31, 2018

	2018	2017
ASSETS		
CURRENT		
Cash	\$ 144,355	\$ 173,654
Temporary investments	18,849	18,672
Trade receivables	325	675
Goods and services tax recoverable	954	2,299
Prepaid expenses	11,280	184
	175,763	195,484
RESTRICTED CASH (Note 3)	27,479	28,293
TANGIBLE CAPITAL ASSETS (Note 4)	631,610	628,241
	\$ 834,852	\$ 852,018
LIABILITIES AND NET ASSETS		
CURRENT		
Trade Payables	\$ 3,395	\$ 5,261
Deferred contributions (Note 5)	2,468	7,181
	5,863	12,442
NET ASSETS		
Invested in tangible capital assets (Note 6)	631,610	628,242
Restricted (Note 3)	27,479	28,293
General fund	169,900	183,041
	828,989	839,576
	\$ 834,852	\$ 852,018

Approved by
 Director
 Director

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Revenues and Expenditures
Year Ended October 31, 2018

	2018	2017
INCOME		
Campground fees	\$ 14,533	\$ 15,243
Donations	1,067	1,500
Fundraising	9,541	7,156
Gaming	2,180	8,540
Grants (Note 7)	65,426	90,205
Hall rental	4,065	2,380
Interest	799	655
Memberships	41	35
Recoveries - expense	40	-
	97,692	125,714
EXPENSES		
Advertising and promotion	-	150
Bad debts	479	-
Campground	20,983	8,542
Capital	651	45,227
Donations	10,301	1,400
Fundraising	5,321	4,576
Gaming	4,673	-
Goods and services tax non-recoverable	1,718	2,277
Hall maintenance and repairs	2,444	7,374
Insurance	10,168	9,165
Leadership training	1,030	-
Office and sundry	1,826	1,147
Professional fees	5,552	5,328
Property taxes	124	116
Rural activities	2,538	1,668
Scholarships	1,000	-
Subcontractors	24,560	31,941
Telephone	1,738	1,328
Utilities	10,785	9,661
Yard maintenance	5,755	1,200
	111,646	131,100
DEFICIENCY OF INCOME OVER EXPENSES	\$ (13,954)	\$ (5,386)

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Changes in Net Assets
Year Ended October 31, 2018

	2018	2017
GENERAL FUND - BEGINNING OF YEAR	\$ 183,041	\$ 188,688
DEFICIENCY OF INCOME OVER EXPENSES	(13,954)	(5,386)
Net asset transfers	813	(261)
GENERAL FUND - END OF YEAR	\$ 169,900	\$ 183,041

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Cash Flows
Year Ended October 31, 2018

	2018	2017
OPERATING ACTIVITIES		
Deficiency of income over expenses	\$ (13,954)	\$ (5,386)
Changes in non-cash working capital:		
Trade receivables - decrease	350	2,050
Goods and services tax receivable - decrease	1,345	1,097
Prepaid expenses - (increase)	(11,096)	-
Trade Payables - (decrease) increase	(1,868)	2,463
Deferred contributions - (decrease)	(4,713)	(8,540)
	(15,982)	(2,930)
DECREASE IN CASH FLOW	(29,936)	(8,316)
Cash - beginning of year	220,619	228,935
CASH - END OF YEAR	\$ 190,683	\$ 220,619
CASH CONSISTS OF:		
Cash	\$ 144,355	\$ 173,654
Temporary investments	18,849	18,672
Restricted cash	27,479	28,293
	\$ 190,683	\$ 220,619

See notes to financial statements

1. PURPOSE OF THE ORGANIZATION

Cherry Canyon Agricultural Society (the "society") is a not-for-profit organization incorporated provincially under the Societies Act of Alberta. As a registered charity the society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The society operates to support improvement in agriculture, horticulture, homemaking, and quality of life in the agricultural community.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Revenue recognition

Cherry Canyon Agricultural Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Seminar fees are recognized as revenue when the seminars are held.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in cashable GIC's and are valued at cost plus accrued interest.

Prepaid expenses

The prepaid expense consists of prepaid operating expenses which will be amortized over their effective dates.

Tangible capital assets

Tangible capital assets are stated at cost and are not amortized. Acquisitions in the current year are recorded as an expenditure.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash, temporary investments, trade receivables, and goods and services tax recoverable.

Financial liabilities measured at amortized cost include payables and deferred contributions.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. RESTRICTED NET ASSETS

	2018	2017
<u>Scholarship Fund</u>		
Balance, beginning of the year	\$ 28,293	\$ 28,031
Add: interest	279	262
Less: bank charges	(93)	-
Less: scholarships	(1,000)	-
	<u>\$ 27,479</u>	<u>\$ 28,293</u>

The Scholarship Fund was established to provide scholarships to community students who are furthering their education. The original balance of \$27,377 is to remain on deposit; interest earned by the fund will be used to fund scholarship awards.

CHERRY CANYON AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended October 31, 2018

4. TANGIBLE CAPITAL ASSETS

	2018	2017
Land	\$ 2,723	\$ 2,723
Buildings	382,939	377,489
Equipment	245,948	248,029
	\$ 631,610	\$ 628,241

5. DEFERRED CONTRIBUTIONS

	2018	2017
Clear Hills County - Capital grant	\$ -	\$ 4,791
Alberta Gaming & Liquor Commission	2,468	2,390
	\$ 2,468	\$ 7,181

6. NET ASSETS INVESTED IN TANGIBLE CAPITAL ASSETS

	2018	2017
Balance, beginning of the year	\$ 628,242	\$ 584,913
Add: capital expenditures	6,101	45,228
Less: disposal of assets	(2,733)	(1,899)
	\$ 631,610	\$ 628,242

7. GRANTS

	2018	2017
Capital Grant	\$ 4,791	\$ 37,480
Operational Grant	19,976	19,249
Recreational Grant	33,659	33,476
Canfor Grant	7,000	-
	\$ 65,426	\$ 90,205

8. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of October 31, 2018.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The maximum exposure to credit risk is the carrying value of cash, temporary investments, restricted cash, and trade receivables on the statement of financial position. The Society has limited exposure to this type of risk.

(b) Liquidity risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The maximum exposure to credit risk is the carrying value of cash, temporary investments, restricted cash, and trade receivables on the statement of financial position. The Society has limited exposure to this type of risk.

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Society is mainly exposed to interest rate risk.

(d) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Society's interest bearing assets include cash, temporary investments and restricted cash. The Society's cash and cash equivalents are generally of a demand nature which minimizes the impact of fluctuations in market interest rates. These assets are held with Servus Credit Union, and ATB Financial.

(e) Additional risk

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.



Alberta

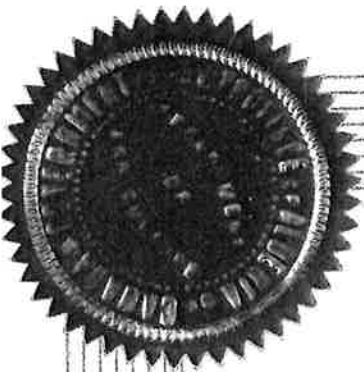
The Province of Alberta issued the original
Certificate of Organization to the

“Cherry Canyon Agricultural Society”

on December 16, 1981 A.D.

Agricultural Societies Program
Alberta Agriculture, Food and Rural Development

This is your legal registered name.
Use your legal entity on all correspondence and financial information.



CORPORATE REGISTRY NUMBER NOTIFICATION

This is to certify that

Cherry Canyon Agricultural Society
is now listed with Corporate Registries

Your corporate access number is: 5914284897

(Please provide this number to service providers who may need to confirm your non-profit status)

You are incorporated under the *Agricultural Societies Act* of Alberta, and required to submit Annual Reports to Alberta Agriculture and Rural Development by January 15th of each year, to maintain your good standing.

For further information contact (780) 427-4311.

November 14, 2008

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized, bold, sans-serif font. The letter "A" is significantly larger and more prominent than the other letters, which are stacked to its right.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	End of Steel Heritage Society Capital Grant Application
File:	71-20-02

DESCRIPTION:

The End of Steel Heritage Society has submitted a 2020 Capital Grant Application for a list of various improvements at the Museum & Park site. The Society is requesting an \$11,009.00 Capital Grant.

ATTACHMENTS:

- Application

BUDGET/COSTS:

- Recreation Reserve: \$116,500

OPTIONS:

1. Approve a 2020 Capital Grant of \$_____ and include the funds in the 2020 Operating Budget.
2. Approve a 2020 Capital Grant of \$_____ and allocate the funds from the Recreation Reserve.
3. Not approve a capital grant.

RECOMMENDED OPTIONS:

RESOLUTION by to

Initials show support - Reviewed by:	Manager:	<i>Abj</i>	CAO:	<i>R</i>
--------------------------------------	----------	------------	------	----------



"Preserving & Presenting Our Settlers' Effects"

End of Steel Heritage Museum & Park

End of Steel Heritage Society

P.O. Box 686,
Hines Creek, Alberta
T0H 2A0
(403) 494-3522

Clear Hills County
Box 240,
Worsley, AB. T0H 3W0

Aug. 30, 2019

ATTN: Audrey Bjorklund

RE: Capital Grant Application for 2020


Dear Council;

Once again our Museum is asking Clear Hills County for funding assistance to keep a vital piece of our heritage alive and inviting.

We believe that if we catch the small repairs and maintenance we will prevent big ones in the future. Most of you have visited us and if not, please come and see what we boast about!

Attached is our application and trust that all is in order.

We thank you for your past support and are hoping this will continue.

Yours truly,

Grace Zavisha
Treasurer

2019.08.30 11:05 AM 780-494-2083

7804942083

PAGE. 3/ 11

Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

**CAPITAL GRANT
APPLICATION FORM****Deadline September 1;****ORGANIZATION**Legal Name: END OF STEEL HERITAGE SOCIETYIncorporation/Act Registered Under: SOCIETY ACT ABRegistration No: 503125940Contact Person: GRACE ZAVISHA Phone No: (day) 780 494 2083 (evening)(fax) 780 494 2083

Attach Certificate of Incorporation under the Societies Act

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers)

Financial Information: (Please attach previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.)

PROJECTProject Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.) SECURITY, COLD STORAGE, SCREED BLDG, DANCE FLOORTotal Project Cost \$ 22,018.32 (Attach a detailed breakdown of cost estimated for your project, do not include GST)**FUNDING**

Capital Grant Requested

\$ 14,009.00 (Maximum request is the lesser of 50% of total project (excluding GST) and \$25,000. Larger grants may be authorized by Council resolution)

Donated Labour / Services

(Attach a detailed break down)

Donated Material / Equipment

(Attach a detailed break down)

Other funding: MUSEUM\$ 14,009.00 (Attach a detailed break down)

Total Project Funding (excluding GST)

\$ 22,018.00 (This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years?

☒ Yes ☐ NoIf yes: Year 2018 Amount 14,050.00Year 2017 Amount 4,800.00Year 2015 Amount 10,000.00(attach additional piece of paper if needed) 2014 4,779.58Project PLAY GROUND, MARKET SHEDProject PAHBOE HOUSEProject SHEDProject HALL RENO & ARMED FORCESUKRAINIAN
HERITAGE
HOUSE**DECLARATION**

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

SIGNATURE:

PRINT NAME: GRACE ZAVISHATITLE: TREASURERADDRESS Box 686HINES CREEK ABPOSTAL CODE: T0H 2A0PHONE NO. (work) 780-494 2083 494-2083DATE Aug 29/19

**End of Steel Museum
Project Breakdown
2019**

SECURITY CAMERAS:

Cameras 4 @ \$160.00	\$	640.00	
Tech installation	\$	680.00	
Volunteer hrs 4 @ \$20.00	\$	80.00	\$ 1,400.00

SHED ROOF EXTENSION:

Treated 6"X6" Posts	\$	180.00	
6- 16X2"X 12" Planks	\$	108.00	
20- 2"X 6"X16' Planks	\$	240.00	
8 Sheets Tin Roofing	\$	384.00	
Nails Screws etc.	\$	50.00	
Labour 60 hrs	\$	1,200.00	\$ 2,162.00

DANCE FLOOR:

Concrete & Rebar & Gravel	\$	4,606.32	
Prep / Placement & Trowelling	\$	3,500.00	
Labour 4 X 19 hrs X \$20.00	\$	800.00	\$ 8,906.32

SSCREEN SHED:

Screen 60'	\$	210.00	
Wind screen Blinds	\$	720.00	
Chairs 36 @ 40.00	\$	1,440.00	
Labour 16hrs @ \$20.00	\$	320.00	\$ 2,690.00

FRENCH/ FORESTRY/STAGE:

24 Gallons Stain and Paint @65.00	\$	1,560.00	
Rock work to complete Forestry Bldg.	\$	2,500.00	
Plywood supplies for minor repairs	\$	400.00	
Labour 140 hrs @ \$20.00	\$	2,800.00	\$ 7,260.00

PROJECTS TOTAL:

\$ 22,018.32

No. 503125940


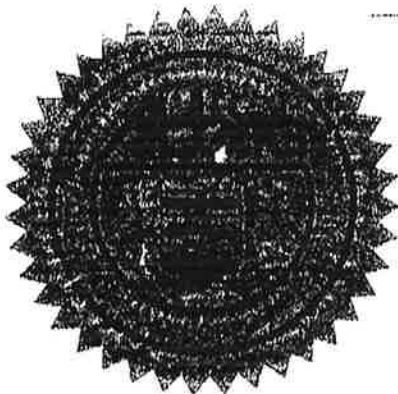
CERTIFICATE of INCORPORATION

I, the undersigned,

do hereby certify that the foregoing

is a true and correct copy of the Charter of the Corporation of

GIVEN UNDER HIS HAND AND SEAL OF OFFICE AT EDMONTON, ALBERTA,

THIS 11TH DAY OF May A.D. 1904.
Office of The Registrar of Corporations**Alberta**CONSUMER AND
CORPORATE AFFAIRS

END OF STEEL HERITAGE SOCIETY 2018 EXECUTIVE

President: James Williams, Box 546, Hines Creek, AB. T0H 2A0
780-772-2060

Vice President: Loraine Frykas, Box 265, Hines Creek, AB. T0H 2A0
780-494-2390

Secretary: Gwen Prusak, Box 306, Fairview, AB. T0H 1L0
780-835-3195

Treasurer: Grace Zavisha, Box 448, Hines Creek, AB. T0H 2A0
780-494-2083

Directors: Brian Harcourt, Box 600, Hines Creek, AB. T0H 2A0
780-494-2231
Olive Hrab, Box 513, Hines Creek, AB. T0H 2A0
780-434-2255
Hope Hoover, Box 570, Hines Creek, AB. T0H 2A0
780-494-2748
John Bjornson, Box 2182, Fairview, AB. T0H 1L0
780-494-2468

**Mitzi Godberson
Box 297
Fairview, Alberta
T0H 1L0**

Phone: 780-494-3334

January 26, 2019

**End of Steel Heritage Society
Box 686
Hines Creek, Alberta T0H 2A0**

Attention: Members

Reference: Audit of financial records for 2018

Please find enclosed a copy of the financial statement and bank reconciliation for the year ending December 31, 2018.

Upon examination of these records it was found that all deposits and cheques have been recorded. Those have been summarized and documented in the attached statement.

Thank you for the opportunity to provide this service for your Society.

Please feel free to call should you require any further assistance or have any questions on this financial statement.

Sincerely,



Mitzi Godberson

End of Steel Heritage Society
General Operating
Financial Statement and Bank Reconciliation
As at December 31, 2018

Bank Balances as of December 31, 2017

1041371-24	34,889.48
Outstanding Cheques (#217 \$75)	-75.00

Bank Balance as of December 31, 2017	<u>34,814.48</u>
--------------------------------------	------------------

Receipts:

Grants	27,084.00
Donations	1,395.05
Fund Raisers: Heritage Days, Country Market	11,879.72
History	990.00
Other	2,038.08
Memberships	10.00
Souvenir Sales	300.00
Interest Income	<u>12.37</u>

Total Receipts:	43,687.20
-----------------	-----------

Expenditures:

Advertising	(1,100.83)
Bank Charges	(450.24)
Capital Expenditures:	(683.94)
Dues and Memberships	(120.00)
Fund Raising Expenses	(1,599.57)
GST Paid on Purchases	(688.68)
Insurance / WCB	(200.00)
Maintenance of Artifacts	(864.44)
Maintenance of Buildings	(791.40)
Maintenance of Grounds	(5,401.61)
Other	(4,400.88)
Payroll Deductions	(5,862.88)
Phone	(793.27)
Power	(1,197.40)
Scholastic Awards	(175.00)
Souvenirs	(170.00)
Supplies	(534.72)
Wages	<u>(24,237.48)</u>

Total Expenditures:	(49,071.65)
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Net Income (Loss)	(5,384.45)
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Book Balance as of December 31, 2018	<u>29,430.03</u>
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Bank Balances as of December 31, 2018

1041371-24	29,430.03
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Bank Balance as of December 31, 2018	<u>29,430.03</u>
--------------------------------------	------------------

Handwritten:
 4136 Hadbucow
 01/26/19

End of Steel Heritage Society**CASINO FUNDS****Financial Statement and Bank Reconciliation
As at December 31, 2018**

Bank Balances as of December 31, 2017

1119567-25 37,719.99

Bank Balance as of December 31, 2017 37,719.99**Receipts:**Casino Funds
Interest 12.45**Total Receipts:** 12.45**Expenditures:**Rent: Drop In Center (50.00)
Power (2,670.62)
Insurance (1,524.38)**Total Expenditures:** (4,245.00)**Net Income (Loss)** (4,232.55)**Book Balance as of December 31, 2018** 33,487.44

Bank Balances as of December 31, 2018

1119567-25 33,487.44

Bank Balance as of December 31, 2018 33,487.44*Mitzi Godfrey*
01/26/19


**End of Steel Heritage Society
Balance Sheet Jan 01, 2018 to Dec 31, 2018**

Assets:

Buildings, Land & Contents	\$ 350,000.00	
Yard Equipment & Small tools	\$ 3,500.00	
Cash Casino Account	\$ 33,487.44	
Cash General Account	\$ 29,430.03	
Total Assets		\$ 416,417.47

Liabilities:

None	0	
Total Liabilities		0.00



Grace Zavisha / Treasurer**\$ 416,417.47**

**END OF STEEL HERITAGE SOCIETY
PROPOSED BUDGET 2019**

CASH ON HAND JAN. 1, 2019

General Account	\$ 29,430.03
Casino Account	\$ 33,487.44

\$ 62,917.47**INCOME:**

Rec Board Grant	\$ 15,000.00
Fund Raising	\$ 15,000.00
Clear Hills Grant	\$ 14,050.00
Donations	\$ 5,000.00
Sale of History Books	\$ 1,000.00
Souviner Sales	\$ 500.00
Canada Works Program	\$ 14,000.00

\$ 64,550.00**EXPENSES:**

Fund raising Expenses	\$ 3,500.00
GST	\$ 900.00
Salaries	\$ 27,000.00
WCB / Insueance	\$ 2,000.00
Advertising	\$ 1,000.00
Supplies	\$ 1,000.00
Memberships	\$ 220.00
Power /Gas	\$ 5,000.00
Phone / Internet	\$ 800.00
Souviners	\$ 400.00
Building Maintenance	\$ 5,000.00
Grounds Maintenance	\$ 5,000.00
Artifacts Maintenance	\$ 1,500.00
Scolastic awards	\$ 175.00
Shed upgrades	\$ 5,000.00
Ukranlan House Wiring etc.	\$ 5,000.00

\$ 63,495.00**\$ 1,055.00****YEAR END BALANCE****\$ 63,972.47**

2019.08.30 11:05 AM 780-494-2083

7804942083

PAGE. 1/ 11

FAX TRANSMITTAL FORM

To:	AUDREY	From:	GRACE ZAVISHA
Name:	CLEAR HILLS COUNTY	Date Sent:	Aug 30/19
CC:	-		780-494-2083
Phone:	780-685-3925	Number of Pages:	11
Fax:	780-685-3960		

Message:

Thx---Grace

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Log Haul Route Request - Canfor
File:	32-02-08 & 32-02-09

DESCRIPTION:

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

BACKGROUND:

Logging Companies are required to identify log haul routes within our County, annually, for approval, so they can proceed to submit a request to Alberta Government for provincial approval.

C446-18(09-25-18) RESOLUTION by Reeve Ruecker to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2018/2019 haul season following all related aspects of the Clear Hills County Road Use agreement policy and request using their own roads whenever possible.
CARRIED.

ATTACHMENTS:

1. Correspondence, including map

OPTIONS:

1. to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2019/2020 haul season following all related aspects of the Clear Hills County Road Use agreement policy and request Canfor to use their own roads whenever possible.
2. not to accept Canfor's log haul route as presented

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>[Signature]</i>
--------------------------------------	--------------------	-------------------------



Canadian Forest Products Ltd. – Grande Division

Clear Hills County
Box 240
Worsley, Alberta
Via Email: ron@clearhillscounty.ab.ca

August 28, 2019

Attention: Ron Jensen

RE: Log Haul Route Request

Canfor is preparing for the upcoming log haul season and therefore is requesting haul routes for your approval as noted on the attached map.

The Clear Hills County roads that we are requesting to use are:

- Range road 43 from the Old Canfor Mill site to Hwy 685
- Hunt road – not planning to haul logs but use for lowbeds and pickup traffic
- Notikewin Tower road – not planning to haul logs but use for lowbeds and pickup traffic
- Twp Road 872 from Range road 54 to the Notikewin Tower road – not planning to haul logs but use for lowbeds and pickup traffic
- * • Range road 54 from the Charlie road to Hwy 685 – only will be used if the Canfor 200 road is not frozen during log haul (beginning of season).
- * • Range road 72 from the Canfor 200 road to Hwy 870 – only will be used if the Canfor 200 road is not frozen during log haul (end of season).
- Range road 103 from Clear Prairie Gravel Pit to Worsley
- Twp Road 862, Rge 94, Twp Road 863, Rge 93, Twp Road 864, Rge 91, Twp Road 870

Canfor is requesting that the Clear Hills County approval for the above noted routes for a period of September 23, 2019 to December 31, 2020. Please provide a letter from your department indicating the agreement to the routes and dates. Additionally please sign the attached Log Haul Route Request form from the Government of Alberta on line number 1.

If you have any questions or if further information is required, please contact me directly at the numbers or email listed below.

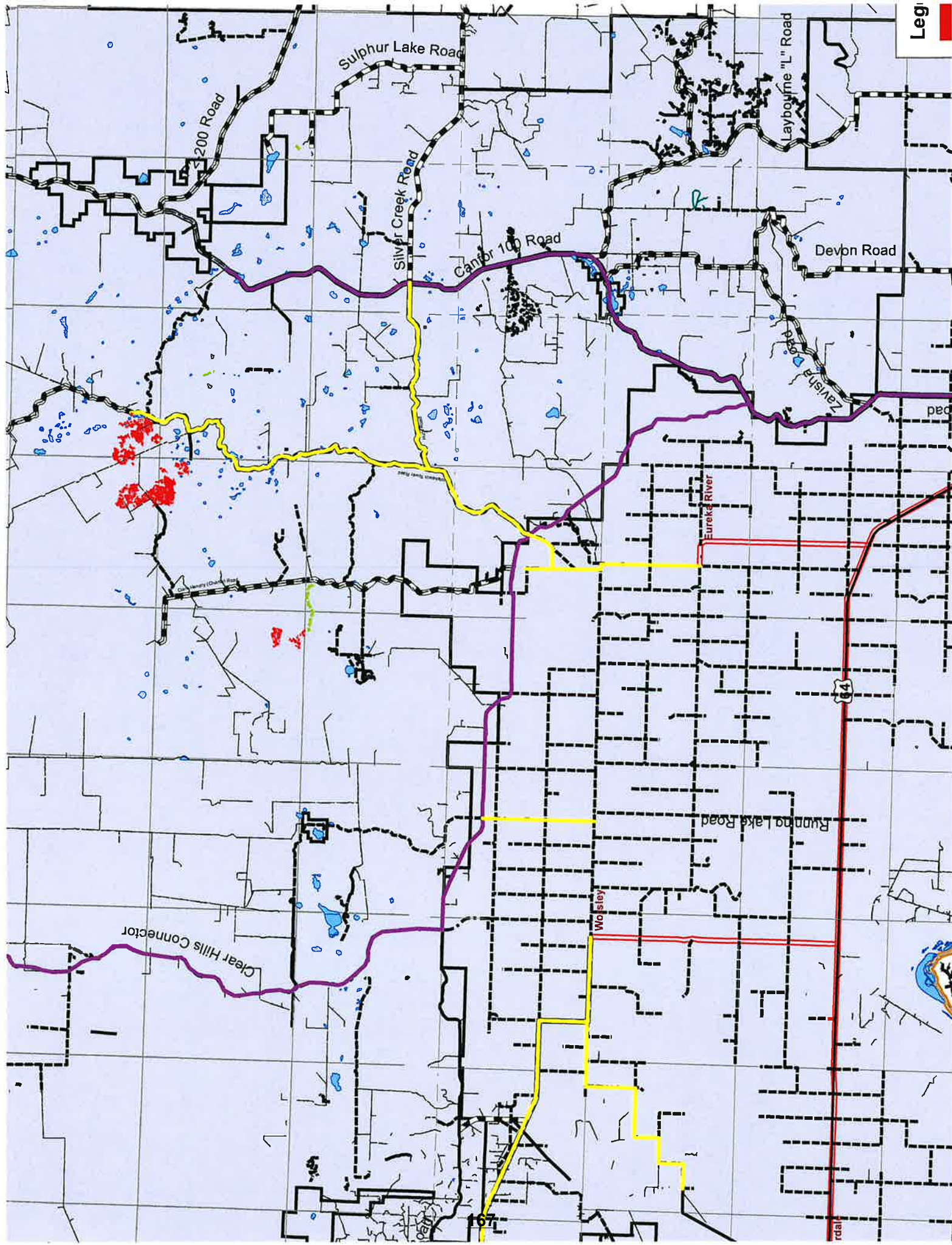
Thank you very much for your assistance.

Sincerely,

Scott Goosney
Canadian Forest Products
Grande Prairie
(780) 518-1005 (cell)
<mailto:scott.goosney@canfor.com>

Enclosures:

Updated Clear Hills Overview Map, Updated Alberta Log Haul Route Request Form
Appendix 5 (Municipal Log Haul Route Approvals)



Leg

Municipal Log Haul Route Approvals

The Company must provide confirmation that approval has been obtained for use of roads within the municipalities' legislative authority to Alberta Transportation by submitting a copy of the agreement between the Company or its contractors and the municipal district, county, city, town or village.

Submitting this form with a signature from the local authority will also serve as confirmation that approval has been obtained for use of roads within the municipalities' legislative authority.

1. _____
Name and title of official and local authority (please print) Signature of Local Road Authority

2. _____
Name and title of official and local authority (please print) Signature of Local Road Authority

3. _____
Name and title of official and local authority (please print) Signature of Local Road Authority

4. _____
Name and title of official and local authority (please print) Signature of Local Road Authority

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-04

CAO REPORT SEPTEMBER 10, 2019

1. Chamber of Commerce

Attachment #1

Chamber of
Commerce
Correspondence

Attachment #2

Draft response letter

2. NAEL Meeting -August 23
3. RhPAP Skills Weekend - August 23&24

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for September 10, 2019, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---

RECEIVED

AUG 28 2019

CLEAR HILLS COUNTY

Worsley Chamber of Commerce
Box
Worsley, Alberta
T0H 3W0

Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

August 26, 2019

Dear Allan Rowe and Council,

I am writing on behalf of the Worsley Chamber of Commerce with a few enquiries and concerns. We would be happy to be received at a meeting or a detailed reply by letter would be appreciated.

The first is concerning our post office. We would very much like to continue the same service we had previous; mail after hours in boxes with counter sales, package pickup, etc. We also feel like the permanent location should be closer walking distance to downtown. As the current location is only temporary, please invite a Canada Post representative to attend a council meeting to communicate their intentions regarding this matter and let us know the time and date to attend.

Second is regarding paving within the hamlet. We would like a definite timeline if possible on paving Springwood Drive to Alberta Avenue, as well as the school parking lot. There is also a deep depression by the ATB Financial building needing attention. I understand there may be a small paving crew in the area in the near future which would eliminate mob and demob costs possibly reducing the tender closer to your budgeted amount. On a personal note, I am very disheartened with other roads in parts of the county (ie: Cleardale) being built and paved immediately after, but Springwood has been waiting for 11 years.

Our next concern is a walking bridge over Willow Creek. It is a safety hazard for residents and workers walking to and from downtown to the camp, current post office, hotel, etc. at all times of the day and night. An alternative path other to the narrow vehicle bridge is a necessity.

Lastly, we would like you to contact the landowners of the Imperial Oil lot to arrange for them to clean it up and possibly post for sale for highway commercial availability.

Your time and attention to these matters are greatly appreciated. Looking forward to your response,

Yours very truly,

A handwritten signature in blue ink, reading "Barbara Kobbert". The signature is fluid and cursive, with the first name "Barbara" written in a larger, more prominent script than the last name "Kobbert".

Barbara Kobbert
Vice President,
Worsley Chamber of Commerce.



CLEAR HILLS COUNTY

September 4, 2019

File: 11-02-02

Worsley Chamber
Of Commerce
c/o Barb Kobbert

Dear Barb,

Thank you for your letter dated August 26, 2019. We appreciate all the topics and items of concern and hope to answer them to your satisfaction.

The Worsley Post office is under Federal jurisdiction at this time we have had no update, we urge you to reach out to our Chris Warkentin, Member of Parliament, I have included his contact information for you.

Paving of Springwood Drive has been included in the 2020 Multiyear capital plan, at that time Council will review the Multiyear capital budget and determine if it is financially viable to proceed to tender for this project.

A grant was approved by Council for the paving of the Worsley Central School parking lot in 2018, the project went to tender and was rejected due to budgetary constraints by the Peace River School Division, with that the grant has now become void and this project is currently not in the budget.

The deep depression you refer to by the ATB Financial building is a stormwater drainage area that is necessary for proper drainage in that area.

Regarding the construction of walking bridge over Willow Creek on Secondary Highway 726 we recommend you contact Alberta Transportation as this road and bridge is under their jurisdiction.

The former Imperial Oil lot is a privately-owned lot we suggest you reach out to the owner about possible purchase of the site. To lodge a complaint, provide a description of the condition which causes the property to be unsightly, untidy or unsafe. A copy of the Bylaw 26 Respecting the Regulation of Untidy and Unsightly Premises is attached for your reference.

If you have any further questions or concerns, feel free to contact CAO, Allan Rowe, at the County office at 780-685-3925.

Yours truly,
Sincerely,

Miron Croy
Reeve

MC/bm

Enclosures: 2

Chris Warkentin, Member of Parliament
Grande Prairie-Mackenzie

Constituency Office:
#201, 10625 West Side Drive
Grande Prairie, Alberta
T8V 8E6

(780) 538-1677
1-800-667-0456
(780) 538-9257
chris.warkentin.c1@parl.gc.ca

Danny Jung, P.Eng.
Infrastructure Manager
Peace Region
Alberta Transportation
Government of Alberta

Tel 780-624-6384
Cell 780-618-6559
Fax 780-624-2440
danny.jung@gov.ab.ca

BYLAW NO. 26

A BYLAW OF THE MUNICIPAL DISTRICT OF CLEAR HILLS NO. 21, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PREVENTING AND COMPELLING THE ABATEMENT OF NUISANCES GENERALLY AND REGULATING UNTIDY AND UNSIGHTLY PREMISES WITHIN THE MUNICIPAL DISTRICT OF CLEAR HILLS NO. 21.

WHEREAS, Section 7(a) of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1 authorizes Council to pass a bylaw respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS, Section 7(c) of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1 authorizes Council to pass a bylaw respecting nuisances and unsightly property; and

WHEREAS, Section 7(i) of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1 authorizes Council to enforce such a bylaw and create offenses and penalties for offenses; and

WHEREAS, Sections 545, 546, 547, 548, 549, 550, 551, 552, and 554 of the Municipal Government Act, Statutes of Alberta, 1994 Chapter M-26.1 allow for the remedy of contravention's of such a bylaw; and

WHEREAS, the Council of the Municipal District of Clear Hills No. 21, in the Province of Alberta, deems it expedient to pass such a bylaw.

NOW THEREFORE, the Council of the Municipal District of Clear Hills No. 21, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. THAT, this bylaw shall be cited as the "Nuisance Bylaw".
2. THAT, in this bylaw, unless the context otherwise requires:
 - a) **Council** means the Council of the Municipal District of Clear Hills No. 21.
 - b) **Development Officer** means the Development Officer of the Municipal District of Clear Hills No. 21
 - c) **Owner** includes owner, agent, lessee or occupier of any land or premises.
 - d) **Unsightly or Untidy Premises** means:
 - i) premises not in keeping with the surrounding properties of similar land use classification under the Municipal District of Clear Hills No. 21 land use bylaw.
 - ii) the condition of permitting a motor vehicle which has all or part of it's superstructure removed, or a motor vehicle or the parts thereof which is in a dilapidated state, to remain outside a building.

- e) **Public Safety Concern** means a condition which the Development Officer deems to be a hazard to public safety.
- 3. THAT, no person being the owner of any land or premises within the Municipal District of Clear Hills No. 21 shall permit the land or premises of which such person is the owner to be or to remain a nuisance, untidy, unsightly or a public safety concern.
- 4. THAT, the Municipal District of Clear Hills No. 21 Development Officer or his designate is hereby authorized to enter any lands to inspect for conditions which may contravene or fail to comply with any of the provisions of this bylaw.
- 5. THAT, the Development Officer shall notify the owner of any land or premises which he determines to be a nuisance, unsightly, untidy or a public safety concern.

Such notification shall be in the form of a written order and shall be sent via registered mail or hand delivered to the owner and shall include the following information:
 - a) Legal description of the property.
 - b) Description of the condition which causes the property to be unsightly, untidy or unsafe.
 - c) An order to take the necessary action or measures to remedy the contravention. This action may include but is not limited to improvement of the appearance of the property in a specified manner or removal or demolition of a structure and leveling of the site.
 - d) The time which the person has to comply with the order as outlined in (c) above.
 - e) The actions or measures which will be taken, at the expense of the owner, by the municipality in the event of non-compliance with the order as outlined in (c) above.
- 6. THAT, the order shall be deemed to have been received seven days after the date of mailing or at the time of personal delivery.
- 7. THAT, the owner of the property who receives an order under (5) above may request Council review the order by written notice within 14 days of the date the order is received.
- 8. THAT, Council, upon reviewing the order, may confirm, vary, substitute or cancel the order.
- 9. THAT, an owner affected by the decision of Council under Section 8 of this bylaw, may appeal to the Court of Queen's Bench within 30 days of the date the decision is served on the person, as set out in Section 548 of the Municipal Government Act, Statutes of Alberta, 1994, Chapter m-26.1.
- 10. THAT, expenses and costs incurred by the municipality, to remedy the non-compliance of a clean up order issued under this bylaw, may be added to the tax roll of the parcel of land.

11. THAT, this bylaw shall come into force and effect upon the date of final reading hereof.

READ for a FIRST time this 9th day of September A.D., 1997.

Ernest R. Bass
Ernest R. Bass, Reeve

Faye Kary
Faye Kary, Chief Administrative Officer

READ for a SECOND time this 14th day of October A.D., 1997.

Ernest R. Bass
Ernest R. Bass, Reeve

Faye Kary
Faye Kary, Chief Administrative Officer

READ for a THIRD time this 14th day of October A.D., 1997.

Ernest R. Bass
Ernest R. Bass, Reeve

Faye Kary
Faye Kary, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	CDM REPORT
File:	62-02-02

DESCRIPTION:

At this time the Community Development Manager will have an opportunity to report on Community Development topics.

BACKGROUND:

Grants Update:

2018-01 The End of Steel Heritage Society has completed the conditions of this \$4,800.00 capital grant for the exterior care and maintenance of the log and wood buildings and the purchase of tent style shelters. Total cost of the project was \$9,921.35.

Continuing Education Scholarships:

September 1, 2019 application deadline: 2 applications were received for the September 1, 2019 application deadline. Neither application was complete, as both failed to provide either a Teacher or Employer letter of reference.

Following up on the July 16, 2019 report to Council that letter had been sent to 13 recipients here are the results:

8 reported and completed their Scholarship requirements, and these files are closed.

2 year 2 scholarships were released

2 year 3 scholarships were released.

1 recipient has failed to provide proof of how the second year of scholarship funding was used and will be receiving an invoice for \$6,000.00 to repay the entire amount of scholarship received.

There are currently 11 active scholarships.

Facilities Updates:

1. **Admin building sign and lawn improvements.** The trees around and in front of the Administration building sign have been removed to improve the appearance of the front lawn and sign. Also for aesthetics and structural protection the 2 spruce trees and 2 lilacs on the east lawn area have been removed. Due to the saturation of the soil, and rutting concerns the disturbed areas were left for the time being, and top soil and lawn seed will be spread to complete the project when conditions are right.
2. **Gate Update** – posts and sensors are in, as of September 4, 2019 there are a couple deficiencies that need to be addressed to consider the project complete.
3. **Shingling** – shingles were delivered on September 4th and the contractor will be starting on the double wide trailer first due to weather forecast and plan to be shingling on the admin building the week of September 9-13.

RECOMMENDED ACTION:

RESOLUTION by _____ to accept the Community Development Manager's report to September 10, 2019, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County Request for Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 10, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSM Report
File:	12-02-02

DESCRIPTION:

At this time the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

- The Request for Proposal for External Audit Services was released on September 5, 2019. It closes on September 20, 2019 and submissions will be opened at the September 24, 2019 Regular Council Meeting.
- Dawn and Sharon will be attending the Central Square 2019 Conference in Vancouver on September 18-19, 2019.
- 305.1 changes are complete and the new tax notices were mailed on August 19, 2019. The deadline for these is October 21, 2019.
- I will be attending the 2019 Payroll Law seminar in Grande Prairie on September 9, 2019.

ATTACHMENTS:

- 2019 Rate Stabilization Activity Report

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to September 10, 2019 as presented.

Initials show support - Reviewed by:

Manager:



CAO:



Rate Stabilization Summary Report

	2019	2018
Beginning Balance:	4,635,276.96	6,645,725.27
Previous Year Surplus Transfer:	635,276.96	2,645,725.27
Total Spent	73,679.69	\$150,299.04
Year End Surplus Transfer:	-	785,576.00
Ending Balance:	<u>3,926,320.31</u>	<u>4,635,276.96</u>

Rate Stabilization Activity Report				
2019				
Spent To Date	Approved by Council	Description	Organization	Motion
19,064.69	to be determined in 2019	gravel pads at Eureka River & Cherry Canyon Truck Fills		C269-18(05/22/18)
-	to be determined	Corporate Legal Fee Overages	Brownlee LLP	C92-17(02/14/17)
10,000.00	\$10,000.00	2019 Beyond Borders grant to upgrade hall	Whitelaw Agricultural Society	C258-19(05-28-19)
5,000.00	\$5,000.00	general grant to assist with the operational expenses	Fairview Victim's Services	C259-19(05-28-19)
-	\$15,000.00	general grant	Hinterland Cemetery Group	C323-19(06-25-19)
39,615.00	\$39,615.00	2019/2020 Trades Training Program	Worsley, Hines Creek & Menno Simons Schools	C361-19(07-16-19)
73,679.69	\$69,615.00			

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Slide

- The VanHooren coulee in Bear Canyon is sliding and being monitored

Mowing

- Shoulders completed
- Moving to Sulphur Lake Road

Attachments

1. Updated Public Works Action Worksheets

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

RJ

CAO:

ne

Attachment #1
(4 pages)

Date	Div.	Requested By	LSD	New	Replace	Completed	Date Complete
06-Jun-18	3	Jim Stephenson	Rge. Rd. 50		Y		
09-Jul-18	2	Les Dei	NW 25-83-5-W6M		Y		
09-Jul-18	2	Les Dei	SE 2-83-6-W6M		Y		
09-Jul-18	2	Les Dei	SW 1-83-6-W6M		Y		
09-Jul-18	2	Les Dei	NE 8-83-6-W6M		Y		
09-Jul-18	2	Les Dei	NE 9-83-6-W6M		Y		
09-Jul-18	2	Les Dei	NE 5-84-4-W6M		Y		
04-Sep-18	7	Charlie Johnson	SE 12-83-12-W6M		Y		
04-Sep-18	7	Charlie Johnson	SW 7-83-12-W6M		Y		
28-Mar-19	7	Trevor Clay	SE 14-84-12-W6M	N/A	N/A		
02-Jan-19	7	Tyler Carlstad	NE 36-83-12-W6M	Y			
		County	North of Hwy. 685; Rge. Rd. 51				
03-Nov-17	4	Owen Helgesen	18-87-10-W6M - 1 approach		Y		
26-Jun-19	6	William Zacharias	SE 10-85-9-W6M		Y		
June 2019	3	Rudy Ostrem	TWP. Rd. 864				
23-Jul-19	3	Don Bala	SW 11-87-6-W6M	Y			
25-Jul-19	4	Jason Ruecker	SE 29-86-6-W6M	Y			
	3	Lanny Hayes			Y	Completed	
	3	Lanny Hayes			Y	Completed	
	3	Lanny Hayes			Y	Completed	
26-Apr-19	3	John Hayes	NW 21-85-6-W6M	Y		Completed	
30-Apr-19	3	Daniel Dredger	SW 5-87-6-W6M		Y	Completed	
April 2019	6	John Wolfe	SW 9-85-7-W6M, South of Hwy 64/Rge.Rd. 74		Y	Completed	
3-Jan.-19	5	J & M Giesbrecht	SE 4-85-10-W6M	Y		Completed	
19-Nov-18	3	Don Velichka	SE 3-86-6-W6M	Y		Completed	
19-Nov-18	6	Carol Wookey	NW 12-84-10-W6M		Y	Completed	
20-Mar-18	6	Gerhard Janzen	NW 19-85-8-W6M	Y		Completed	
21-May-19	3	Garry Emslie	SW 31-85-5-W6M		Y	Completed	20-Jun-19
20-Jun-19	1	Casey Duggan	SE 31-84-2-W6M		Y	Completed	12-Jun-19
09-Jul-18	2	Les Dei	NW 23-83-6-W6M	Y		Completed	04-Sep-19
09-Jul-18	2	Les Dei	SW 14-83-6-W6M		Y	Completed	04-Sep-19
17-Jun-19	2	Wayne Petrowich	NE 31-83-6-W6M x 2	Y	Y	Completed	15-Aug-19
17-Jun-19	2	Wayne Petrowich	SE 15-83-6-W6M		Y	Completed	15-Aug-19
Sept 4 add ons							
02-Aug-19	1	W. Lentz	Rge. Rd. 13 / Twp. Rd. 840	Y		Completed	02-Aug-19
Aug. 2019	2	Les Dei	NW 9-84-4-W6M		Y	Completed	23-Aug-19
Aug. 2019	2	Les Dei	NE 9-84-4-W6M		Y	Completed	23-Aug-19
Aug. 2019	2	Les Dei	NW 25-84-5-W6M	Y		Completed	22-Aug-19
Aug. 2019	2	Les Dei	SW 18-83-4-W6M	Y		Completed	22-Aug-19
Aug. 2019	2	Lohead	NE 8-83-5-W6M		Y	Completed	16-Aug-19
Aug. 2019	2	Lohead	NE 2-83-6-W6M	Y		Completed	16-Aug-19
21-Aug-19	5	Peter Zacharias	NW 16-85-9-W6M		Y	Completed	27-Aug-19
03-Sep-19	3	Dave Dodds	SW 25-86-7-W6M		Y	Completed	
21-Aug-19	5	Cleardale Colony	SW 16-85-9-W6M	Y		Completed	27-Aug-19
Total Completed to Date Sept. 4, 2019						26	

Date	Div.	LSD	New	Replac	Completed	Date Completed
03-May-19	1	Twp. Rd. 830/Rge. Rd. 32	N/A		N/A	N/A
03-May-19	1	South of Twp. Rd. 832/Rge. Rd. 34	Y			
03-May-19	1	North of Twp. Rd. 832/Rge. Rd. 34	Y			
03-May-19	1	South of Twp. Rd. 832/Rge. Rd. 32		Y		
03-May-19	2	Twp. Rd. 830/Rge. Rd. 65		Y		
03-May-19	2	Twp. Rd. 830/Rge. Rd. 64		Y		
25-Jul-19	3	5 Centerlines at Sulphur Lake		Y		
Information added Sept. 4						
13-Aug-19	2	SE 9-83-6-W6M	Y			
29-Aug-19	4	SE 33-88-10-W6M Clear Prairie		Y		
13-Aug-19	1	Rge. Rd. 32/Twp. Rd. 840		Y		
25-Jul-19	2	Twp. Rd. 833/Rge. Rd. 51		Y	Completed	17-Jul-19
19-Jul-19	3	Rge. Rd. 62, south of Hwy. 64		Y	Completed	22-Jul-19
April 2019	1	Rge. Rd. 14 (2 x 1400 pipes & 1 x 1400)		Y	Completed	20-Jun-19
03-May-19	1	Twp. Rd. 840/Rge. Rd. 13		Y	Completed	
03-May-19	3	North of Hwy. 64 on Rge. Rd. 60		Y	Completed	
06-May-19	3	Rge. Rd. 63 North of Twp. Rd. 860		Y	Completed	
June 2019	5	Twp. 860 near Rge. Rd. 83		Y	Completed	
June 2019	5	Rge. Rd. 93 south of Hwy. 64		Y	Completed	
June 2019		Twp. Rd. 862 near Rge. Rd. 71 SE 14-86-7-W6M			Completed	
April 2019	3	Sulphur Lake Rd.		Y	Completed	
April 2019	3	Twp. Rd. 852 - East of Hwy 730		Y	Completed	
April 2019	1	Twp. Rd. 840/Rge. Rd. 10		Y	Completed	
April 2019	3	Twp. Rd. 864/Rge. Rd. 74		Y	Completed	
02-May-19	5	South of Hwy 64/Rge. Rd. 74		Y	Completed	
03-May-19	2	Twp. Rd. 830/Rge. Rd. 40	Y		Completed	
20-Jun-19	3	Rge. Rd. 60, South of Twp. Rd. 860			Completed	20-June-19
27-Jun-19	3	Twp. Rd. 862	Y		Completed	04-Jul-19
10-Jul-19	2	Twp. Rd. 832 / Rge. Rd. 12		Y	Completed	10-Jul-19
11-Jul-19	1	Twp. Rd. 842 / Rge. Rd. 11		Y	Completed	11-Jul-19
03-May-19	4	Twp. Rd. 874/Rge. Rd. 74		Y	Completed	

Public Works Action Worksheet - Centerlines

03-May-19	2	Twp. Rd. 834 / Rge. Rd. 65		Y	Completed	15-Aug-19
03-May-19	2	Twp. Rd. 832 / Rge. Rd. 60		Y	Completed	16-Aug-19
28-Jul-19	7	Ole's Lake Road		Y	Completed	29-Aug-19
Total Completed to Date Sept. 4, 2019					23	

1

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Cherry Canyon Ag Society- Secondary Highway 717
STIP Program – Local Road Bridge BF 73457 Culvert Replacement

RECOMMENDED ACTION:

RESOLUTION by that Council receives for information the Council Information presented at the September 10, 2019, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:
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Bonnie Morgan

From: Cherry Canyon Ag Society <cherrycanyonagsociety@outlook.com>
Sent: August 28, 2019 12:08 PM
To: Bonnie Morgan
Subject: FW: highway 717

Here's the formal letter to go with the other information I just sent on highway 717

Sent from [Mail](#) for Windows 10

From: Canyon Oilfield <carlstrom4@gmail.com>
Sent: Tuesday, August 20, 2019 2:47:02 PM
To: cherrycanyonagsociety@outlook.com <cherrycanyonagsociety@outlook.com>
Subject: highway 717

Cherry Canyon Agricultural Society
Box 15,
Bear Canyon, AB
T0H 0B0

August 20, 2019

Clear Hills County
Box 240,
Worsley, AB
T0H3W0

Attention: Councillors

Re: Highway 717

Thought I should share my letter from the Transportation Minister regarding upgrades to Highway 717.

We would also like to request the vehicle counts that were done on other roads in our County. With the number of 400 vehicles from the Transportation minister, we may have to look at other options.

Please review his letter and advise us as to what you, the County are doing on our behalf.

Thank you,

Dennise Carlstrom
Secretary

Bonnie Morgan

From: Cherry Canyon Ag Society <cherrycanyonagsociety@outlook.com>
Sent: August 28, 2019 12:03 PM
To: Bonnie Morgan
Subject: FW: highway 717 upgrades
Attachments: IMG_1979.MOV

This is a copy of the correspondence we have sent into the transportation minister regarding highway 717. We wish to know what council is doing on our behalf to see this road upgraded. It is in deplorable condition. I know 717 is avoided at all costs when possible, which sees more impact on other county roads in our area. The count of 400 for pavement is impossibly high. What were the counts on the other roads that the county has paved? We'd like to be provided with a copy of those numbers. We also wonder what has happened to the money saved from the portion of 717 that was paved. We look forward to working with you to see the much needed improvements made on this highway.

Cherry Canyon Ag Society.

Sent from [Mail](#) for Windows 10

From: [Canyon Oilfield](#)
Sent: Tuesday, August 20, 2019 2:47 PM
To: cherrycanyonagsociety@outlook.com
Subject: FW: highway 717 upgrades

From: Dennise Carlstrom <carlstrom4@gmail.com>
Sent: July 31, 2019 3:22 PM
To: Danny Jung <Danny.Jung@gov.ab.ca>
Subject: Re: highway 717 upgrades

Thank you for your reply. The road needs to be upgraded as it is flat and nowhere for water to go. This road has been pretty much neglected for over 30 years.

Please consider some upgrades to improve the quality as graveling it is not enough.

Please see attached video I took about a week ago of 717.

Thank you,

Dennise Carlstrom
Cherry Canyon Agricultural Society

On Wed, Jul 31, 2019 at 4:06 PM Danny Jung <Danny.Jung@gov.ab.ca> wrote:

Good afternoon Ms. Carlstrom,

Thank you for your email, I apologize for the delayed response as I just returned to the office this week.

As you have indicated, there is a cost-share agreement between Clear Hills County and Alberta Transportation that permitted the County to pave the highway from Highway 64 to the Bear Canyon hall. The agreement was that Alberta Transportation would pave the remainder of Highway 717 once the warrants for paving are met, which is 400 to 500 vehicles a day. At this time the highway traffic volumes do not meet this requirement and therefore not being considered for paving.

As for the current condition of the highway, the operations staff has indicated that Highway 717 will be regravelled this year, looking at having this completed by the end of September. Regular grading maintenance will continue to keep the highway safe for all users. Should you have additional concerns regarding the current maintenance and condition, you can contact Mr. Rommel Directo, Operations Manager at 780-624-6280 – he is also copied on this email.

Sincerely,

Danny Jung, P.Eng.
Infrastructure Manager

Peace Region
Alberta Transportation
Government of Alberta

Tel 780-624-6384

Cell 780-618-6559

Fax 780-624-2440

danny.jung@gov.ab.ca

511 Alberta - Alberta's Official Road Reports

Go to 511.alberta.ca and follow [@511Alberta](https://twitter.com/511Alberta)



From: Dennise Carlstrom <carlstrom4@gmail.com>

Sent: Wednesday, July 17, 2019 10:49 AM

To: Danny Jung <Danny.Jung@gov.ab.ca>; Cherry Canyon Ag Society <cherrycanyonagsociety@outlook.com>

Subject: highway 717 upgrades

Hi Mr Jung,

I represent the Cherry Canyon Agricultural Society in the communities of Bear Canyon and Cherry Point. We are in dire need of having the section of highway 717 from the Hall in Bear Canyon where the pavement ends to the BC border upgraded.

This has been in the works for many years and we are desperate to get this road upgraded. This road which had been a secondary highway for many years is in worse shape than a lot of the oilfield roads that surround it. It is in far worse shape than any County road that joins it. Please come and take a look for yourself.

The province had said they would provide millions in funding to have this road upgraded and paved. The AB Government gave permission for Clear Hills County to pave from highway 64 to the Bear Canyon hall. The agreement was that the County would pay 100% of the paving costs for this section, and then the Alberta Government would finish the job at their expense. This road has all the land purchased, surveying is done, and yet no upgrades to this section of road has been done in over 30 years!!! **30 years!!**

We as a small community rely on this road daily, and we are very frustrated.

Please take a look and give us some insight as to what is happening.

Thank you,

Dennise Carlstrom

Secretary

Cherry Canyon Agricultural Society

Up-to-date road information, including traffic delays, is a click or a call away. Call 5-1-1 toll-free, visit 511.alberta.ca or follow us on Twitter @511Alberta to get on the road to safer travel.

<https://511.alberta.ca/>

<https://twitter.com/511Alberta>

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August 26, 2019

Our File: 1560-LRB-CLHI-2

Mr. Noel Miron Croy
Reeve
Clear Hills County
PO Box 240
Worsley, AB T0H 3W0

Dear Reeve Croy:

**Re: Strategic Transportation Infrastructure Program – Local Road Bridge
BF 73457 Bridge Culvert Replacement Project**

Thank you for providing us with the final expenditures for the above captioned project. We have reviewed the project costs and can confirm the final expenditures.

Please be advised that \$33,185.28 is being electronically transferred to the Clear Hills County as a final payment as under the Strategic Transportation Infrastructure Program – Local Road Bridge and is provided to assist you with the BF 73457 Bridge Culvert Replacement project.

• Total Final Project Cost:	\$261,580.37
• Grant @ 75% of Total Eligible Project Cost:	\$196,185.28
• Previously Advanced:	\$163,000.00
• Final Payment Due:	<u>\$33,185.28</u>

If you require any further information, please contact Anne Han at 780-624-6280.

Sincerely,



Ryan Konowalyk, P.Eng.
Regional Director

AH

cc: Todd Loewen, MLA Central Peace-Notley
Danny Jung, Infrastructure Manager
Barry Pape, Team Lead, Water/Wastewater and Grants

Attachment #1

Rq 01

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 10, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information September, October and November 2019 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO: 
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September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <u>Labor Day</u> Office Closed	3	4 FV Seed- RW	5 CCES-AB,DJ	6 PREDA-PF	7
8	9	10 Council	11 Honorable Doug Schweitzer Rural Crime- ALL	12 Joint Meeting with the Village of Hines Creek- ALL	13	14
15	16	17 ASB-DJ	18	19	20	21
22	23	24 Council	25	26	27	28
29	30 MPTA-AB					

October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8 Council	9	10	11	12
13	14 Thanksgiving Office Closed	15 ASB-DJ	16	17	18	19
20	21	22 Council RMA Member Visit	23	24	25	26
27	28	29	30	31 <u>Halloween</u>		

November 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11 Remembrance Day Office Closed	12 Council	13	14	15	16
17	18	19	20	21	22	23
24	25	26 Council	27	28	29	30

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
DMI	Diashowa-Marubeni International Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee