AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 22, 2019

The regular meeting of the Council for Clear Hills County will be held on Tuesday, October 22, 2019, following the Organizational Meeting, in the Council Chambers of the County Office, Worsley, Alberta.

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1. CALL TO ORDER

2. AGENDA

3. MINUTES:

   a. Previous: Regular Council Meeting Minutes, October 8, 2019 2

4. DELEGATION(S)

5. PUBLIC Hearing

6. TENDER OPENING- 9:45 a.m.
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7. NEW BUSINESS
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   b. CORPORATE SERVICES
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   c. COMMUNITY SERVICES
      1. Biggest Vegetable Contest.....36
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      3. Many Island Capital Grant Request 39
      4. Worsley Historical & Cultural Association Request 56
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      5. 2020 Public Works Budget Item SE 32-85-8-W6M Penner Road.....77
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8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS
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   c. Corporate Services Manager's Report .....
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11. CLOSED MEETING ITEMS

12. ADJOURNMENT

MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, OCTOBER 8, 2019

PRESENT	Miron Croy	Reeve
	Dan Fletcher	Deputy Reeve
	Amber Bean	Councillor
	Jason Ruecker	Councillor
	Peter Frixel	Councillor
	Raymond Wetmore	Councillor
	David Janzen	Councillor
ATTENDING	Allan Rowe	Chief Administrative Officer (CAO)
	Audrey Bjorklund	Community Development Manager (CDM)
	Lori Jobson	Corporate Services Manager (CSM)
	Ron Jensen	Public Works Manager (PWM)
	Bonnie Morgan	Executive Assistant (EA)
ABSENT:		

CALL TO ORDER

Reeve Croy called the meeting to order at 9:30 a.m.

ACCEPTANCE OF AGENDA

C481-19(10-08-19)

RESOLUTION by Councillor Bean to adopt the agenda governing the October 8, 2019, Regular Council Meeting. CARRIED.

APPROVAL OF MINUTES
Previous Meeting Minutes

C482-19(10-08-19)

RESOLUTION by Councillor Janzen to adopt the minutes of the September 24, 2019, Regular Council Meeting, as presented. CARRIED.

C483-19(10-08-19)

RESOLUTION by Deputy Reeve Fletcher to adopt the minutes of the October 1, 2019, Policy and Priority Meeting, as presented. CARRIED.

DELEGATIONS
Direct Oil & Gas Inc.

Grant Hekle and James Catherwood with Direct Oil and Gas Inc. will be in attendance at 10:00 a.m. do have a discussion with Council regarding taxes.

Councillor Ruecker entered the meeting at 9:55a.m.

NEW BUSINESS: COUNCIL
Management Team Activity Report

Council reviewed the most recent Management Team Activity Report.

C484-19(10-08-19)

RESOLUTION by Councillor Frixel to accept the October 1, 2019, Management Team Activity Report, as presented. CARRIED.

Councillor Reports	Councillors submit written or verbal reports for meetings attended.
C485-19(10-08-19)	**RESOLUTION by Deputy Reeve Fletcher to accept the written and verbal Councillor reports for information, as presented. CARRIED.**
Councillor Boards and Committee Review	Council is presented with a list of current boards and Committees, to review and determine the importance and value, and be brought back to the October 22, 2019 Organizational Meeting.
C486-19(10-08-19)	**RESOLUTION by Reeve Croy to receive the discussion regarding current boards and Committees for information. CARRIED.**
	Reeve Croy recessed the meeting at 10:26 a.m. Reeve Croy reconvened the meeting at 10:33 a.m.
Many Islands Recreation Development Society	A Delegation from the Many Islands Recreation Development Society will be in attendance at 10:30 a.m. to present their proposed relocation for the boat launch and developing seasonal sites at the Many Island Campground.
	Reeve Croy recessed the meeting at 11:09 a.m. Reeve Croy reconvened the meeting at 11:16 a.m.
CONFIDENTIAL ITEM(S)	There were closed meeting items.
C487-19(10-08-19)	**RESOLUTION by Councillor Wetmore that Council close the meeting to the public as per Section 27, of FOIP at 11:17 a.m. CARRIED.**
C488-19(10-08-19)	**RESOLUTION by Councillor Wetmore that Council revert back the public meeting at 11:53 a.m. CARRIED**
C489-19(10-08-19)	**RESOLUTION by Councillor Frixel to receive the delegation from Grant Hekle and James Catherwood with Direct Oil and Gas Inc. for information, as presented. CARRIED.**
C490-19(10-08-19)	**RESOLUTION by Councillor Ruecker to support Many Islands Recreation Development Society proposal for developing seasonal campsites and apply to Alberta Environment and Parks for a Temporary Field Authorization to carry out the work to develop up to eight seasonal campsites on the Many Islands Recreation Lease REC880016. CARRIED.**
Award Proposal 2019-P05 Audit Services	Council is presented with a recommendation for award of Proposal 2019-P05 Audit Services.

C491-19(10-08-19)	**RESOLUTION by Councillor Bean to award Proposal 2019-P05 Audit Services to Metrix Group LLP at a cost of $31,000.00 plus GST and travel costs. CARRIED.**
Christmas Days	Administration is recommending, as per the request and consensus of the employee's that Council give three paid days off to each employee in lieu of a Christmas gift and Christmas party.
C492-19(10-08-19)	**RESOLUTION by Councillor Wetmore that Council authorizes three paid days off, Friday, December 27th, Monday, December 30th and Tuesday, December 31st, 2019 as a Christmas gift for each County employee. CARRIED.**
C493-19(10-08-19)	**RESOLUTION by Reeve Croy that Council authorizes the Clear Hills County office be closed from Tuesday, December 24th, 2019 through Wednesday, January 1, 2020 for Christmas holidays. CARRIED.**
	Reeve Croy recessed the meeting at 12:00 p.m. Deputy Reeve Fletcher left the meeting at 12:15 a.m. Reeve Croy reconvened the meeting at 12:29 a.m.
<u>CORPORATE SERVICES</u> Accounts Payable (September 25, 2019 to October 8, 2019)	A list of expenditures for Clear Hills County for the period of September 25, 2019 to October 8, 2019 is provided for Council's review.
C494-19(10-08-19)	**RESOLUTION by Councillor Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 25, 2019 to October 8, 2019 for a total of $729,181.98. CARRIED.**
Policy 1126 Per Diem To Council	Policy 1126 – Per Diem Payment to Council and Board/Committee Members provides guidelines for per diems paid to reimburse Council Members and Members at Large for attending board and committee meetings.
C495-19(10-08-19)	**RESOLUTION by Councillor Bean that Council adopt Policy 1126 – Per Diem Payment to Council and Board/Committee Members as amended. CARRIED.**
Policy 1127 Travel And Expense	Policy 1127 – Travel and Expense provides guidelines for the reimbursement of travel, meals, accommodations and subsistence expenses to Council, Board Members and Staff.
C496-19(10-08-19)	**RESOLUTION by Councillor Wetmore that Council adopt Policy 1127 – Travel and Expense, as presented. CARRIED.**

Shallow Gas Tax Relief	The assessment model used for linear properties is set by the province and has not been updated since 2005. It does not reflect the circumstances faced by many shallow gas producers with older, lower productivity assets. In light of this, Municipal Affairs has created the Shallow Gas Tax Relief Initiative (SGTRI).
C497-19(10-08-19)	**RESOLUTION by Councillor Janzen pursuant to Shallow Gas Tax Relief Initiative (SGTRI) section 347 of the Municipal Government Act, for all properties identified in the appendix – Summary of Tax Relief by Company, attached to and forming part of the council minutes, Council authorizes the: Cancellation and/or refund of the 2019 property taxes paid or owing so as to reduce by 35 per cent property taxes levied as per section 353(2) of the Municipal Government Act, which includes municipal property taxes, requisitions detailed in section 326(1)(a) and 359(1)(2), as well as special taxes levied under section 382(1) where the tax rate is based on the assessment. Cancellation and/or refund of tax penalties associated with the 2019 property taxes levied as per section 353(2) of the Municipal Government Act. CARRIED.**
Cost of Living	Clear Hills County reviews the cost of living consumer price index annually in an effort to set the salary grid and gravel haul rates for the upcoming year.
C498-19(10-08-19)	**RESOLUTION by Reeve Croy to authorize a cost of living increase to the salary grid of 1.3% effective January 1, 2020. CARRIED.**
<u>COMMUNITY SERVICES</u> Computer Replacement	Administration is recommending replacement of up to 17 computers and laptops before the end of the year (December 2019) as the Windows 7 Operating System will be end of life as of January 14, 2020. These units were scheduled for replacement in 2020.
C499-19(10-08-19)	**RESOLUTION by Councillor Bean to proceed with the purchase of replacement up to 17 computers and laptops that have the Windows 7 Operating System that will be end of life as of January 14, 2020 at an estimated cost of up to $54,400.00 plus GST with funds to be allocated from the Administration Reserve. CARRIED.**
2020 IT Budget Items	Two of the network servers need to be replaced in 2020 and Council is presented with the costs for inclusion in the 2020 Capital Budget.
C500-19(10-08-19)	**RESOLUTION by Reeve Croy to include $35,000.00 in the 2020 Capital Budget for the replacement of two network servers, with the funds to allocated from the Administration Reserve. CARRIED.**

Recreation Signage Inventory	Council is presented with information on developing an inventory of recreational sites signage as requested.
C501-19(10-08-19)	**RESOLUTION by Councillor Janzen to proceed with the development of a Recreation sites signage inventory, as presented. CARRIED.**
Grassfire Truck Storage	Council is presented with options for a permanent building to house the grassfire unit that is stored in Cleardale.
C502-19(10-08-19)	**RESOLUTION by Councillor Janzen to bring back cost estimates on permanent building to house the grassfire unit that is stored in Cleardale. CARRIED.**
2020 ASB Budget Items	Council is presented with recommendations from the Agricultural Service Board (ASB) for consideration in the 2020 Operating and Capital Budgets and the Multi-Year Capital.
C503-19(10-08-19)	**RESOLUTION by Councillor Ruecker to move the $25,000.00 for a replacement PTO water pump from 2020 to 2021 in the Multi-Year Capital Plan. CARRIED.**
C504-19(10-08-19)	**RESOLUTION by Councillor Bean to include $32,000.00 in the 2020 Capital Budget for a second side by side, trailer and sprayer. CARRIED.**
C505-19(10-08-19)	**RESOLUTION by Councillor Frixel to include $9,000.00 for two tablets and associated software and licensing costs for GIS tracking and mapping of vegetation control herbicide applications on road rights-of-way in the 2020 Operating Budget. CARRIED.**
ASB Bylaw 246-19	Council is presented with a revised ASB Bylaw for consideration as discussed previously.
C506-19(10-08-19)	**RESOLUTION by Reeve Croy to give first reading to ASB Bylaw 246-19 for the Purpose of Establishing an Agricultural Service Board. CARRIED.**
C507-19(10-08-19)	**RESOLUTION by Councillor Frixel to give second reading to ASB Bylaw 246-19 for the Purpose of Establishing an Agricultural Service Board. CARRIED.**
C508-19(10-08-19)	**RESOLUTION by Councillor Wetmore to proceed to third reading to ASB Bylaw 246-19 for the Purpose of Establishing an Agricultural Service Board. CARRIED UNANIMOUSLY.**

C509-19(10-08-19) **RESOLUTION by Councillor Bean to give third and final reading to ASB Bylaw 246-19 for the Purpose of Establishing an Agricultural Service Board. CARRIED.**

Reeve Croy recessed the meeting at 1:32 p.m.
Reeve Croy reconvened the meeting at 1:40 p.m.

WRITTEN REPORTS

MANAGERS

Chief Administrative Officer's Report

Chief Administrative Officers Verbal report.

C510-19(10-08-19) **RESOLUTION by Reeve Croy to receive the Chief Administrative Officer's verbal report for information. CARRIED.**

Community Development Manager's Report

The Community Development Managers report was reviewed.

C511-19(10-08-19) **RESOLUTION by Councillor Ruecker to receive the Community Development Manager's report on October 8, 2019, for information, as presented. CARRIED.**

Corporate Services Manager's Report

no report

Public Works Manager's Report

The Public Works Managers report was reviewed.

C512-19(10-08-19) **RESOLUTION by Councillor Wetmore to receive the Public Works Manager's report on October 8, 2019, for information, as presented. CARRIED.**

COUNCIL INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C513-19(10-08-19) **RESOLUTION by Councillor Janzen to receive the correspondence on October 8, 2019, for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C514-19(10-08-19) **RESOLUTION by Councillor Janzen to receive for information the October, November and December 2019 calendars.**

Date	Meeting	Councillor
Oct 9	CC Fire	Wetmore, Ruecker
Nov 7	CCES	Bean, Janzen
Oct 17	~~HPEC-AB~~	Bean
		CARRIED.

ADJOURNMENT

Reeve Croy adjourned the October 8, 2019, Regular Council Meeting at 2:04 p.m.

DATE	REEVE
DATE	CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	**REGULAR COUNCIL MEETING**
Meeting Date:	October 22, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**Request for Proposal Opening – RFP 2019-P01 Assessment Services**
File:	12-05-02

DESCRIPTION:

Council is presented with RFP 2019-P01, Assessment Services, to open and analyze results.

BACKGROUND / PROPOSAL:

Proposal 2019-P01, Assessment Services, closed on Friday, October 18, 2019 at 4:00 p.m.

The proposal is for our annual property assessments for taxation with a term of 5 years.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by … to open Proposal 2019-P01, Assessment Services, analyze results and bring back a recommendation to a future Council meeting.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Management Team Activity Report**
File:	11-02-02

DESCRIPTION:
Management activity report for October 8, 2019

ATTACHMENTS:
- Management Activity Report

RECOMMENDED ACTION:
RESOLUTION by .... that the management activity report for October 8, 2019, be accepted, as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:**

Management Team

Activity Report for October 8, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer
CSM = Corporate Services Manager
PWM = Public Works Manager
EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		July 16, 2019		
C362-19	07/16/19	**RESOLUTION by Reeve Croy to award Tender 2019-06, Compound Gate, to Northern Doors Ltd., for $25,907.25 plus GST with the funds to be allocated from the Building Reserve. CARRIED.**	CDM	In works
		August 13, 2019		
C401-19	08/13/19	**RESOLUTION by Councillor Wetmore to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection. CARRIED.**	PWM	In works
C403-19	08/13/19	**RESOLUTION by Councillor Ruecker to include approximately ¼ mile of road construction along SE 32-85-8-W6M in the 2020 capital budget and authorize a wetland assessment study to be completed as soon as possible. CARRIED.**	PWM	In works
		October 1, 2019 P&P		
P478-19	10/01/19	**RESOLUTION by Councillor Ruecker to direct administration to bring back information regarding the request from Clear Prairie residents for potable water. CARRIED.**	PWM	Oct 22
		October 8, 2019		
C490-19	10/08/19	**RESOLUTION by Councillor Ruecker to support Many Islands Recreation Development Society proposal for developing seasonal campsites and apply to Alberta Environment and Parks for a Temporary Field Authorization to carry out the work to develop up to eight seasonal campsites on the Many Islands Recreation Lease REC880016. CARRIED.**	CDM	
C491-19	10/08/19	**RESOLUTION by Councillor Bean to award Proposal 2019-P05 Audit Services to Metrix Group LLP at a cost of $31,000.00 plus GST and travel costs. CARRIED.**	CSM	
C497-19	10/08/19	**RESOLUTION by Councillor Janzen pursuant to Shallow Gas Tax Relief Initiative (SGTRI) section 347**	CSM	

Management Team

Activity Report for October 8, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		of the Municipal Government Act, for all properties identified in the appendix – Summary of Tax Relief by Company, attached to and forming part of the council minutes, Council authorizes the: Cancellation and/or refund of the 2019 property taxes paid or owing so as to reduce by 35 per cent property taxes levied as per section 353(2) of the Municipal Government Act, which includes municipal property taxes, requisitions detailed in section 326(1)(a) and 359(1)(2), as well as special taxes levied under section 382(1) where the tax rate is based on the assessment. Cancellation and/or refund of tax penalties associated with the 2019 property taxes levied as per section 353(2) of the Municipal Government Act. CARRIED.		
C498-19	10/08/19	RESOLUTION by Reeve Croy to authorize a cost of living increase to the salary grid of 1.3% effective January 1, 2020. CARRIED.	CSM	
C502-19	10/08/19	RESOLUTION by Councillor Janzen to bring back cost estimates on permanent building to house the grassfire unit that is stored in Cleardale. CARRIED.	CDM	
		September 15, 2016		
C446-16	08/17/16	RESOLUTION by Deputy Reeve Johnson to approve a conditional grant to the Peace River School Division, for the Menno Simons School addition, modernization, for the amount up to $3,000,000.00 (three million dollars) using funds that have been budgeted in 2017 of the Multi-Year Capital Pan. Councillor Frixel requested a recorded vote:	CSM	
		November 14, 2018		
570-18	11/13/18	RESOLUTION by Councillor Janzen to direct administration to bring back cost estimates and options for a permanent building to house the grassfire unit that is stored in Cleardale for the 2020	CDM/ CSM	

For	Against
Janzen	Croy
Svederus	Frixel
Ruecker	
Johnson	
Fletcher	
	CARRIED.

Management Team

Activity Report for October 8, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		budget cycle multi-year capital plan discussion. CARRIED.		
C630-18	12/11/18	RESOLUTION by Deputy Reeve Fletcher to include funds in the 2019 Operating Budget for the replacement of the Compound Gate with an electric gate, with the next three years of the annual Risk Pro credit from the County insurance provider to be used towards to the cost of this increased security and loss reduction project. CARRIED.		
C359-19	07/16/19	RESOLUTION by Councillor Wetmore to support the Mackenzie Municipal Services Agency's proposed five-year strategic plan and enter into a five-year full-service agreement for January 1, 2020 through December 31, 2024. CARRIED.		
		August 20, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of $21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	
C339-19	06/25/19	RESOLUTION by Deputy Reeve Fletcher to award Tender 2019-05, Shingling Project, to Standard Roofing & Exteriors Ltd. for $31,271.80 plus pre-approved extras and GST. CARRIED.	CDM	
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of $50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		
		September 18, 2019		
C435-19	09/10/19	RESOLUTION by Councillor Wetmore to approve a 2020 Capital Grant to the Cherry Canyon Agricultural Society for the construction of two ball diamond dugouts in the amount of $5,000.00 and include the funds in the 2020 Operating Budget. CARRIED.		
C436-19	09/10/19	RESOLUTION by Councillor Frixel to approve a 2020 Capital Grant to the End of Steel Heritage Society for		

Management Team

Activity Report for October 8, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		a list of various improvements at the Museum & Park site for the amount of $11,009.00 and include the funds in the 2020 Operating Budget. CARRIED.		
C260-19	05-28-19	RESOLUTION by Councillor Wetmore to approve a Capital Grant of $50,000.00 to the Worsley Clear Hill Ski Club for the Conveyor Belt lift project and include the dollars in the 2020 Operating Budget. CARRIED.		
		September 30, 2019		
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately $135,000.00, as a 2020 25% tax rebate incentive. CARRIED.		
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of $400,000.00 with the following conditions; a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		
C458-19	09/24/19	RESOLUTION by Councillor Bean that Council authorize the additional funding of $18,373.78 from the Rate Stabilization Reserve to cover the current deficits along with the costs of the ASB per diems, travel and subsistence for the remainder of 2019. CARRIED.	CDM	
		October 9, 2019		
C499-19	10/08/19	RESOLUTION by Councillor Bean to proceed with the purchase of replacement up to 17 computers and laptops that have the Windows 7 Operating System that will be end of life as of January 14, 2020 at an estimated cost of up to $54,400.00 plus GST with funds to be allocated from the Administration Reserve. CARRIED.	CDM	
C500-19	10/08/19	RESOLUTION by Reeve Croy to include $35,000.00 in the 2020 Capital Budget for the replacement of two network servers, with the funds to allocated from the Administration Reserve. CARRIED.	CDM	

Management Team

Activity Report for October 8, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C503-19	10/08/19	RESOLUTION by Councillor Ruecker to move the $25,000.00 for a replacement PTO water pump from 2020 to 2021 in the Multi-Year Capital Plan. CARRIED.	CDM	
C504-19	10/08/19	RESOLUTION by Councillor Bean to include $32,000.00 in the 2020 Capital Budget for a second side by side, trailer and sprayer. CARRIED.	CDM	
C505-19	10/08/19	RESOLUTION by Councillor Frixel to include $9,000.00 for two tablets and associated software and licensing costs for GIS tracking and mapping of vegetation control herbicide applications on road rights-of-way in the 2020 Operating Budget. CARRIED	CDM	

ITEMS IN WAITING

		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
C15-19	01/08/19	RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2016 monthly reconciliation reports, 2011 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2012. CARRIED	CDM	
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway	PWM	In waiting

Management Team

Activity Report for October 8, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer
CSM = Corporate Services Manager
PWM = Public Works Manager
EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – "Agreement for Installation of Texas Gates within Municipal Roadways" brought back to a future council for authorization. CARRIED.		
C-388-18	**08/14/18**	**RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.**	EA	

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**COUNCIL REPORTS ON MEETINGS**
File:	11-02-02

DESCRIPTION:
Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:
Council members attend meetings they have been appointed to.

ATTACHMENTS

RECOMMENDED ACTION:
RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:** AL

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Joint Meeting PRSD Trustees
File:	11-02-02

DESCRIPTION:
Council is presented with an invitation from the Peace River School Division Board of Trustees to attend the annual Joint meeting. This meeting will be held on February 4, 2020 at 7:00 p.m. at the PRSD Central Operations Located at 4702-51 St in Grimshaw, Alberta.

ATTACHMENTS:

RECOMMENDED ACTION:
RESOLUTION by…..... to approve the attendance of council to attend the annual Joint meeting with the Peace River School Division Board of Trustees on February 4, 2020 at 7:00 p.m. at the PRSD Central Operations Located at 4702-51 St in Grimshaw, Alberta.

Initials show support - Reviewed by: **Manager:** **CAO:**

Peace River School Division

RECEIVED
OCT 10 2019
CLEAR HILLS COUNTY

Board of Trustees

Chairman
Darren Kuester

Vice Chairman
Delainah Velichka

Trustees
Christopher Schneider
Crystal Owens
Lori Leitch
Robyn Robertson

Superintendent of Schools
Paul Bennett

Assistant Superintendent of Human Resources
Adam Murray

Assistant Superintendent of Learning Supports
Aleeta Ploc

Assistant Superintendent of Teaching & Learning
Jeff Thompson

Secretary-Treasurer
Rhonda Freeman

October 7, 2019

Reeve Miron Crow
Clear Hills County
Box 240
Worsley AB.
T0H 3W0

Dear Reeve Crow:

Re: Joint Meeting with the Peace River School Division Board of Trustees

The Peace River School Division (PRSD) Board of Trustees invites your council and CAO to a joint meeting with other municipal and town councils within our division. The meeting will be held on February 4, 2020 at 7:00 p.m., at the PRSD Central Operations located at 4702 – 51 St. in Grimshaw, AB.

We encourage and welcome any agenda items brought forward by your council. Please forward confirmation of your council's attendance, number of attendees and any agenda items to Executive Assistant Chris Warne by email warnec@prsd.ab.ca or phone (780)624-3650 x 10140 by January 9, 2020.

Our board looks forward to meeting with our municipal and town councils to discuss how we can work together to create opportunities for youth in our communities.

Sincerely,

Darren Kuester
Board Chair

cc. CAO Allan Rowe

COPY

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	November 12, 2019 Regular Council Meeting
File:	11-02-02

DESCRIPTION:
Councils scheduled Tuesday, November 12, 2019 Regular Council Meeting falls while council will be attending the Fall RMA Convention in Edmonton this year.

ATTACHMENTS:
November Calendar

RECOMMENDED ACTION:
RESOLUTION by…..... to cancel the Tuesday, November 12, 2019 Regular Council Meeting as Council will be attending the Fall RMA Convention in Edmonton.

Initials show support - Reviewed by: **Manager:** **CAO:**

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	**4**	**5**	**6**	**7**	**8**	9
10	**11** Remembrance Day **Office Closed**	**12** **Council**	**13**	**14**	**15**	16
17	**18**	**19**	**20**	**21**	**22**	23
24	**25**	**26** **Council**	**27**	**28**	**29**	30

RMA CONVENTION

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**Finance – Accounts Payable**
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of October 9, 2019 to October 22, 2019 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 9, 2019 to October 22, 2019 for a total of $379,580.34.

Initials show support - Reviewed by: **Manager:** **CAO:**

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First Last
Vendor Name	First	Last	Cheque Number	First Last
Cheque Date	10/09/19	10/22/19		

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
4 IMPRINT	022794	10/22/19	$531.53

Invoice Description	Invoice Number	Invoice Amount
HATS PROMO	7638939	$531.53

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AAAF	022795	10/22/19	$1,229.50

Invoice Description	Invoice Number	Invoice Amount
2020 AAAF MEMBERSHIP	BW7ZKNUZ-10011	$400.00
AG FIELDMAN IST REGISTRATION	1TX14VXO-10011	$619.50
CDM IST REGISTRATION	ZVCAKJ4G-10011	$210.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ALS CANADA LTD	022796	10/22/19	$3,124.52

Invoice Description	Invoice Number	Invoice Amount
LAB TESTS-WORSLEY TREATED	E1864300	$2,909.27
WATER TESTING	E1861270	$215.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Axia SuperNet Ltd.	022797	10/22/19	$528.68

Invoice Description	Invoice Number	Invoice Amount
OCTOBER SUPERNET	1000159807	$528.68

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
B & E HOME HARDWARE	022798	10/22/19	$1,025.22

Invoice Description	Invoice Number	Invoice Amount
BEAVER CONTROL SUPPLIES	101-20614	$30.30
OIL, SIGNAGE, SHOP SUPPLIES	102-10224	$44.86
TARPS TO HAUL WEEDS	101-21220	$20.45
TARPS TO HAUL WEEDS	102-10265	$39.32
SPRAYER ANTIFREEZE	101-21310	$25.16
SPILL KIT CONTAINERS	101-21412	$131.18
NEW DISHWASHER UNIT 61-06	101-21447	$733.95

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BALDRY, RACHEL	022799	10/22/19	$42.00

Invoice Description	Invoice Number	Invoice Amount
RENT REIMBURSEMENT	100319	$42.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BASNETT, TRISTAN	022800	10/22/19	$350.00

Invoice Description	Invoice Number	Invoice Amount
WOLF HUNT INCENTIVE PROGRAM	100119	$350.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BJORKLUND, KATIE	022801	10/22/19	$50.00

Invoice Description	Invoice Number	Invoice Amount

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
2019 BIGGEST VEGETABLE CONTEST	100819		$50.00
BJORNSON KAYLA	022802	10/22/19	$131.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	KB02-102219	$131.00

BJORNSON RODNEY	022803	10/22/19	$86.25

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	RB02-102219	$86.25

BOSCHWICK CONTRACTING	022804	10/22/19	$13,104.00

Invoice Description	Invoice Number	Invoice Amount
BEAR CANYON GB09	276	$13,104.00

BRAUER ERNIE	022805	10/22/19	$336.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	EB01-102219	$336.00

BRAUN ISAAC	022806	10/22/19	$73.50

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	IB01-102219	$73.50

BRAUN JACOB	022807	10/22/19	$51.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	JB02-102219	$51.00

BRAUN JOHAN	022808	10/22/19	$411.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	JB01-102219	$411.00

BUBBLE UP MARKETING	022809	10/22/19	$1,330.35

Invoice Description	Invoice Number	Invoice Amount
WEBSITE AGREEMENT	14006	$479.85
WEBSITE AGREEMENT/RENEWAL	14069	$850.50

CAL-R CONTRACTING LTD.	022810	10/22/19	$3,465.00

Invoice Description	Invoice Number	Invoice Amount
CLEAN BEAVER CAGES	11340	$630.00
CENTRELINE UPGRADE/CLEAN CULV	11339	$840.00
INSTALL CENTRELINES/FIX RUTS	11338	$1,050.00
REPLACE CENTRELINES	11337	$945.00

CANADIAN NATURAL RESOURCES LTD	022811	10/22/19	$66,650.38

Invoice Description	Invoice Number	Invoice Amount

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
TAX REFUND		100219	$66,252.60
SHALLOW GAS TAX RELIEF INITIAT		101119	$397.78
CANDICE STEVENSON	022812	10/22/19	$100.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$100.00

CLEAR HILLS WASTE MANAGEMENT	022813	10/22/19	$9,187.50

Invoice Description	Invoice Number	Invoice Amount
TRANSFER STATIONS CONTRACT	020	$9,187.50

CLEARDALE TRANSPORT	022814	10/22/19	$28,271.25

Invoice Description	Invoice Number	Invoice Amount
CLEARDALE GB07	6109348	$13,734.00
WORSLEY GB01	6109349	$14,537.25

CLEARTECH INDUSTRIES INC.	022815	10/22/19	$2,162.50

Invoice Description	Invoice Number	Invoice Amount
PUMP & FREIGHT	807926	$2,162.50

COX, GERALD	022816	10/22/19	$5,775.00

Invoice Description	Invoice Number	Invoice Amount
WTP CONTRACTOR	0114205	$5,775.00

D'EECKENBRUGGE, JEAN	022817	10/22/19	$175.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	JD01-102219	$175.00

DALE SCHWERDT	022818	10/22/19	$100.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	68437-101019	$100.00

DERKSEN HERMAN	022819	10/22/19	$435.50

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	HD01-102219	$435.50

DHL	022820	10/22/19	$272.15

Invoice Description	Invoice Number	Invoice Amount
WATER SAMP/NEWSLTR SHIPPING	8590212	$272.15

DRIEDGER AMOS	022821	10/22/19	$51.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	AD01-102219	$51.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
EDMUNDS, HARVEY	022822	10/22/19	$50.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FEHR MARTIN	022823	10/22/19	$51.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	MF03-102219	$51.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FEHR TIRECRAFT LTD.	022824	10/22/19	$3,016.97

Invoice Description	Invoice Number	Invoice Amount
TIRE FOR UNIT 63-78	17367	$279.30
TIRE FOR UNIT 64-21	16445	$166.95
BATTERY FOR UNIT 65-46	16277	$219.45
R&M UNIT 65-55	17828	$162.75
R&M UNIT 65-54	17859	$36.75
TIRE FOR UNIT 63-88	17902	$256.20
TIRES FOR UNIT 63-40	17983	$354.17
R&M UNIT 65-43	18024	$110.25
INSPECTION LOG BOOK UNIT 63-13	18018	$10.50
TIRES FOR UNIT 65-55	18413	$1,420.65

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FRIESEN ABE	022825	10/22/19	$73.50

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	AF02-102219	$73.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FRIESEN, MATTHEW	022826	10/22/19	$51.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	MF04-102219	$51.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GOVERNMENT OF ALBERTA	022827	10/22/19	$746.53

Invoice Description	Invoice Number	Invoice Amount
PAYROLL DEDUCTION	100419	$746.53

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GREGG DISTRIBUTORS CO. LTD(FAI	022828	10/22/19	$14.39

Invoice Description	Invoice Number	Invoice Amount
CABLE CLIP FOR SHOP	036-285288	$14.39

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GROSS BRADLEY	022829	10/22/19	$270.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	BG02-102219	$270.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GROSS MARKUS	022830	10/22/19	$203.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	MG02-102219	$203.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
H & G MASON HOLDINGS	022831	10/22/19	$3,008.25

Invoice Description	Invoice Number	Invoice Amount
LOAD & HAUL DIRT	4237A-101019	$3,008.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HARVEST OPERATIONS CORP.	022832	10/22/19	$119.27

Invoice Description	Invoice Number	Invoice Amount
SHALLOW GAS TAX RELIEF INITIAT	101119	$119.27

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HICKOK BRUCE	022833	10/22/19	$375.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	BH01-102219	$375.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HICKOK REUBEN	022834	10/22/19	$280.25

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	RH01-102219	$280.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HIEBERT, MARIA	022835	10/22/19	$1,000.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	68435-101019	$1,000.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HIEBERT, PETER	022836	10/22/19	$541.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	PH02-102219	$541.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HINES CREEK PART MART	022837	10/22/19	$28.38

Invoice Description	Invoice Number	Invoice Amount
RUBBER GLOVES	929-065502	$22.59
STARTING FLUID	929-065506	$5.79

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HOFFMAN HENRY	022838	10/22/19	$617.25

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	HF01-102219	$617.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HOFFMAN, HENRY CHRISTOPHER	022839	10/22/19	$219.75

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	HH03-102219	$219.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HOOVER GLEN	022840	10/22/19	$16,380.00

Invoice Description	Invoice Number	Invoice Amount
BRUSHING CONTRACT 2019-P04	191003	$15,750.00
CLEAN BEAVER DAMS	191002	$630.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JANZEN, GERHARD	022841	10/22/19	$250.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	68393-093019	$250.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Janzen, Henry	022842	10/22/19	$100.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	68388-100119	$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JLD ENTERPRISE	022843	10/22/19	$13,923.00

Invoice Description	Invoice Number	Invoice Amount
EUREKA RIVER GB13	80	$13,923.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JOHN DEERE FINANCIAL	022844	10/22/19	$12.74

Invoice Description	Invoice Number	Invoice Amount
OIL FILTER UNIT 64-33	P63883	$12.74

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JUDITH DRIEDGER	022845	10/22/19	$50.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KAMPHUIS MELISSA	022846	10/22/19	$316.92

Invoice Description	Invoice Number	Invoice Amount
PEACE LIBRARY CONF. REIMBURSEM	100719	$216.92
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00
2019 BIGGEST VEGETABLE CONTEST	10-08-19	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KING JUSTIN	022847	10/22/19	$91.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	JK01-102219	$91.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KLASSEN, ISAAK	022848	10/22/19	$241.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	IK01-102219	$241.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KRAUSE, ELIZABETH	022849	10/22/19	$102.75

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	EK02-102219	$102.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KYLA RUECKER	022850	10/22/19	$100.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LEONORA GORDON	022851	10/22/19	$50.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00	
LEWIS, YARI	022852	10/22/19	$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
CONTINUING ED SCHOLAR-YEAR 3	100219	$3,000.00	
LINDA BASNETT	022853	10/22/19	$50.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00	
LORETTA WAUGHTAL	022854	10/22/19	$50.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00	
MACKAY ROSS	022855	10/22/19	$100.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BIGGEST VEGETABLE CONTEST	100819	$100.00	
MAD DOG CRESTING	022856	10/22/19	$264.60
Invoice Description	Invoice Number	Invoice Amount	
HCFD COVERALLS	37860	$264.60	
MARTENS, PETER	022857	10/22/19	$275.25
Invoice Description	Invoice Number	Invoice Amount	
3RD QTR FIRE HONORARIUM	PM03-102219	$275.25	
MCKINLEY, ANGEL	022858	10/22/19	$160.75
Invoice Description	Invoice Number	Invoice Amount	
3RD QTR FIRE HONORARIUM	AK02-102219	$160.75	
MORGAN WESLEY	022859	10/22/19	$136.00
Invoice Description	Invoice Number	Invoice Amount	
3RD QTR FIRE HONORARIUM	WM03-102219	$136.00	
MUELLER JONATHAN	022860	10/22/19	$231.00
Invoice Description	Invoice Number	Invoice Amount	
3RD QTR FIRE HONORARIUM	JM03-102219	$231.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
NORTH PEACE REGIONAL LANDFILL	022861	10/22/19	$7,000.00

Invoice Description	Invoice Number	Invoice Amount
ADDITIONAL HAULING TO NPRL	TRANSFER-09301	$7,000.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PETERS ABRAM	022862	10/22/19	$210.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	AP02-102219	$210.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PETERS BENJAMIN	022863	10/22/19	$51.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	BP03-102219	$51.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PETERS FRANK	022864	10/22/19	$290.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	FP01-102219	$290.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
POSTMEDIA	022865	10/22/19	$916.65

Invoice Description	Invoice Number	Invoice Amount
OCT NEWSLETTER PRINTING	216397	$916.65

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PRAIRIE DISPOSAL LTD.	022866	10/22/19	$6,187.13

Invoice Description	Invoice Number	Invoice Amount
RECYCLE BIN MAINTENCE	0000482758	$6,187.13

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Prograde Services Ltd.	022867	10/22/19	$40,175.63

Invoice Description	Invoice Number	Invoice Amount
WHITELAW GB15	2239	$21,065.63
MONT. GB03	2240	$19,110.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
R&R ROAD LTD.	022868	10/22/19	$3,822.00

Invoice Description	Invoice Number	Invoice Amount
SL/SC GB16	4266	$2,058.00
SL/SC GB16	4265	$1,764.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
REYNOLDS' PLUMBING & HEATING	022869	10/22/19	$1,793.40

Invoice Description	Invoice Number	Invoice Amount
SHOP R&M-HEATER	169743	$1,596.00
BLDG R&M UNIT 61-06	169744	$197.40

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RICHARDSON, DOUG	022870	10/22/19	$200.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$200.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RICHARDSON, KANE	022871	10/22/19	$50.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RMA FUEL LTD.	022872	10/22/19	$11,665.76

Invoice Description	Invoice Number	Invoice Amount
ANITFREEZE/LUBES COMM	PF-7797-79759	$60.62
SEPTEMBER 2019 FUEL	PF-7805-79844	$11,593.17
POWER SAW OIL/LUBES COMMISSION	PF-7788-79678	$11.97

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ROADATA SERVICES LTD	022873	10/22/19	$319.73

Invoice Description	Invoice Number	Invoice Amount
PERMITTING SERVICES	00071705	$319.73

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ROAMING TRANSPORT	022874	10/22/19	$13,876.80

Invoice Description	Invoice Number	Invoice Amount
HINES CREEK GB14	0147	$12,297.60
CLEARDALE TRANSFER STN MAINTEN	0148	$1,579.20

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RUECKER JASON	022875	10/22/19	$211.25

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	JR04-102219	$211.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RURAL MUNICIPALITIES OF ALBERT	022876	10/22/19	$5,843.25

Invoice Description	Invoice Number	Invoice Amount
RMA CONVENTION	LID00491185	$5,843.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SARAH ZACHARIAS	022877	10/22/19	$50.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SKERRATT, CLAYTON AND ANN	022878	10/22/19	$3,172.00

Invoice Description	Invoice Number	Invoice Amount
SEPT. JANITORIAL SERVICES	2459096	$1,950.00
SPECIAL JANITORIL SERVICES	2459097	$1,222.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
STEWART, ILEEN	022879	10/22/19	$44.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	IS01-102219	$44.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
STEWART, STEVEN	022880	10/22/19	$246.75

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	SS03-102219	$246.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SUSAN BERGEN	022881	10/22/19	$50.00

Invoice Description	Invoice Number	Invoice Amount
2019 BIGGEST VEGETABLE CONTEST	100819	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
VELOCITY GEOMATICS INC.	022882	10/22/19	$7,826.70

Invoice Description	Invoice Number	Invoice Amount
WETLAND ASSESSMENT	5335	$7,826.70

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WALMSLEY BLAIR	022883	10/22/19	$160.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	BW02-102219	$160.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WALMSLEY EDWARD	022884	10/22/19	$474.75

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	EW01-102219	$474.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WASYLCIW JAYME	022885	10/22/19	$279.75

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	JW02-102219	$279.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WIEBE CORNELIUS	022886	10/22/19	$101.00

Invoice Description	Invoice Number	Invoice Amount
RENTAL DEPOSIT REFUND	68390-093019	$50.00
3RD QTR FIRE HONORARIUM	CW02-102219	$51.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WOLFE, CORNELIUS	022887	10/22/19	$91.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	CW03-102219	$91.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY AG. SOCIETY	022888	10/22/19	$60,000.00

Invoice Description	Invoice Number	Invoice Amount
GENERAL GRANT 2019-GEN-07	100219	$60,000.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GATEWAY INN	022889	10/22/19	$1,349.00

Invoice Description	Invoice Number	Invoice Amount
ASB & COUNCIL LUNCH	580	$485.63
COUNCIL/ASB MTG LUNCHES	583	$863.37

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GENERAL STORE	022890	10/22/19	$366.39

Invoice Description	Invoice Number	Invoice Amount
WATER FOR OFFICE	20-093019	$28.75
WATER FOR OFFICE	41-092319	$23.00
COFFEE	6-091719	$314.64

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GRAVEL SUPPLY LTD.	022891	10/22/19	$20,474.02

Invoice Description	Invoice Number	Invoice Amount
1.5" GRAVEL/LOADING/HAULING	6012	$2,404.95
FILL MAT/GRAVEL LOAD & HAUL	6006	$2,533.43
1.5" GRAVEL/FILL/LOAD/HAUL	6004	$4,719.63
1.5" GRAVEL/HAULING/LOADING	5986	$6,423.86
LOADING & HAULING	5998	$2,611.35
LOADING & HAULING	6001	$1,780.80

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY HISTORICAL&CULTURAL AS	022892	10/22/19	$4,961.25

Invoice Description	Invoice Number	Invoice Amount
GREEN AREA MAINT AGMT #554	100119	$4,961.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY WATER SERVICE	022893	10/22/19	$1,350.00

Invoice Description	Invoice Number	Invoice Amount
HAUL WATER TO BCWP	380597	$450.00
HAUL WATER TO BCWP	380571	$450.00
HAUL WATER TO BCWP	380542	$450.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS ABRAHAM	022894	10/22/19	$171.75

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	AZ03-102219	$171.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS BENJAMIN	022895	10/22/19	$51.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	BZ02-102219	$51.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS, BEN	022896	10/22/19	$97.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	BZ01-102219	$97.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS, JOSEPH	022897	10/22/19	$51.00

Invoice Description	Invoice Number	Invoice Amount
3RD QTR FIRE HONORARIUM	JZ04-102219	$51.00

Report Total $379,580.34

Ranges:	From:	To:		From:	To:
Cheque Number	First	Last	Cheque Date	10/09/19	10/22/19
Vendor ID	First	Last	Chequebook ID	First	Last
Vendor Name	First	Last			

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022794	4IMPRINT	4 IMPRINT, INC.	10/22/19	ATB	PMCHQ00001125	$531.53
022795	AAAF	AAAF 2019 IST	10/22/19	ATB	PMCHQ00001125	$1,229.50
022796	ALSE01	ALS CANADA LTD	10/22/19	ATB	PMCHQ00001125	$3,124.52
022797	AXIA01	Axia SuperNet Ltd.	10/22/19	ATB	PMCHQ00001125	$528.68
022798	B&EHOME01	B & E HOME HARDWARE	10/22/19	ATB	PMCHQ00001125	$1,025.22
022799	BALDRY01	RACHEL BALDRY	10/22/19	ATB	PMCHQ00001125	$42.00
022800	BASNETTTR	TRISTAN BASNETT	10/22/19	ATB	PMCHQ00001125	$350.00
022801	BJORKLUNDKA	KATIE BJORKLUND	10/22/19	ATB	PMCHQ00001125	$50.00
022802	BJORNSONK	BJORNSON KAYLA	10/22/19	ATB	PMCHQ00001125	$131.00
022803	BJORNSON04	RODNEY BJORNSON	10/22/19	ATB	PMCHQ00001125	$86.25
022804	BOSCHWICK01	BOSCHWICK CONTRACTING	10/22/19	ATB	PMCHQ00001125	$13,104.00
022805	BRAUER01	ERNIE BRAUER	10/22/19	ATB	PMCHQ00001125	$336.00
022806	BRAUN05	ISAAC BRAUN	10/22/19	ATB	PMCHQ00001125	$73.50
022807	BRAUN08	JACOB BRAUN	10/22/19	ATB	PMCHQ00001125	$51.00
022808	BRAUNJ01	JOHAN BRAUN	10/22/19	ATB	PMCHQ00001125	$411.00
022809	BUBBLEUP01	BUBBLE UP MARKETING	10/22/19	ATB	PMCHQ00001125	$1,330.35
022810	CALR01	CAL-R CONTRACTING LTD.	10/22/19	ATB	PMCHQ00001125	$3,465.00
022811	CNRL01	CANADIAN NATURAL RESOURCES LTD	10/22/19	ATB	PMCHQ00001125	$66,650.38
022812	STEVESONC	CANDICE STEVENSON	10/22/19	ATB	PMCHQ00001125	$100.00
022813	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	10/22/19	ATB	PMCHQ00001125	$9,187.50
022814	CLEARDALE01	CLEARDALE TRANSPORT	10/22/19	ATB	PMCHQ00001125	$28,271.25
022815	CLEARTECH01	CLEARTECH INDUSTRIES INC.	10/22/19	ATB	PMCHQ00001125	$2,162.50
022816	COXGERALD01	GERALD COX	10/22/19	ATB	PMCHQ00001125	$5,775.00
022817	D'EECKENBRUGGE	JEAN D'EECKENBRUGGE	10/22/19	ATB	PMCHQ00001125	$175.00
022818	SCHWERDT07	DALE SCHWERDT	10/22/19	ATB	PMCHQ00001125	$100.00
022819	DERKSEN01	HERMAN DERKSEN	10/22/19	ATB	PMCHQ00001125	$435.50
022820	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	10/22/19	ATB	PMCHQ00001125	$272.15
022821	DRIEDGER10	AMOS DRIEDGER	10/22/19	ATB	PMCHQ00001125	$51.00
022822	EDMUNDS01	HARVEY EDMUNDS	10/22/19	ATB	PMCHQ00001125	$50.00
022823	FEHRM	MARTIN FEHR	10/22/19	ATB	PMCHQ00001125	$51.00
022824	FEHR14	FEHR TIRECRAFT LTD.	10/22/19	ATB	PMCHQ00001125	$3,016.97
022825	FRIESEN05	ABE FRIESEN	10/22/19	ATB	PMCHQ00001125	$73.50
022826	FRIESENM	MATTHEW FRIESEN	10/22/19	ATB	PMCHQ00001125	$51.00
022827	GOVERNMENT02	GOVERNMENT OF ALBERTA	10/22/19	ATB	PMCHQ00001125	$746.53
022828	GREGG01	GREGG DISTRIBUTORS CO. LTD.	10/22/19	ATB	PMCHQ00001125	$14.39
022829	GROSS01	BRADLEY GROSS	10/22/19	ATB	PMCHQ00001125	$270.00
022830	GROSS02	MARKUS GROSS	10/22/19	ATB	PMCHQ00001125	$203.00
022831	H&GMASON01	H & G MASON HOLDINGS	10/22/19	ATB	PMCHQ00001125	$3,008.25
022832	HARVEST	HARVEST OPERATIONS CORP.	10/22/19	ATB	PMCHQ00001125	$119.27
022833	HICKOK02	BRUCE HICKOK	10/22/19	ATB	PMCHQ00001125	$375.00
022834	HICKOK03	RUEBEN HICKOK	10/22/19	ATB	PMCHQ00001125	$280.25
022835	HIEBERTM	MARIA HIEBERT	10/22/19	ATB	PMCHQ00001125	$1,000.00
022836	HIEBERTP	PETER HIEBERT	10/22/19	ATB	PMCHQ00001125	$541.00
022837	HCPARTMART01	HINES CREEK PART MART	10/22/19	ATB	PMCHQ00001125	$28.38
022838	HOFFMAN01	HENRY HOFFMAN	10/22/19	ATB	PMCHQ00001125	$617.25
022839	HOFFMAN02	HENRY CHRISTOPHER HOFFMAN	10/22/19	ATB	PMCHQ00001125	$219.75
022840	HOOVER03	GLEN HOOVER	10/22/19	ATB	PMCHQ00001125	$16,380.00
022841	JANZENG	GERHARD JANZEN	10/22/19	ATB	PMCHQ00001125	$250.00
022842	JANZEN06	Henry Janzen	10/22/19	ATB	PMCHQ00001125	$100.00
022843	JLD	JLD ENTERPRISE	10/22/19	ATB	PMCHQ00001125	$13,923.00
022844	AGLINE01	JOHN DEERE FINANCIAL	10/22/19	ATB	PMCHQ00001125	$12.74
022845	DRIEDGERJUD	JUDITH DRIEDGER	10/22/19	ATB	PMCHQ00001125	$50.00
022846	KAMPHUIS01	KAMPHUIS MELISSA	10/22/19	ATB	PMCHQ00001125	$316.92
022847	KING02	JUSTIN KING	10/22/19	ATB	PMCHQ00001125	$91.00
022848	KLASSEN	KLASSEN, ISAAK	10/22/19	ATB	PMCHQ00001125	$241.00
022849	KRAUSEE	ELIZABETH KRAUSE	10/22/19	ATB	PMCHQ00001125	$102.75

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022850	RUECKERKA	KYLA RUECKER	10/22/19	ATB	PMCHQ00001125	$100.00
022851	GORDON02	LEONORA GORDON	10/22/19	ATB	PMCHQ00001125	$50.00
022852	LEWISY	YARI LEWIS	10/22/19	ATB	PMCHQ00001125	$3,000.00
022853	BASNETTL01	LINDA BASNETT	10/22/19	ATB	PMCHQ00001125	$50.00
022854	WAUGHTAL	LORETTA WAUGHTAL	10/22/19	ATB	PMCHQ00001125	$50.00
022855	ROSS01	MACKAY ROSS	10/22/19	ATB	PMCHQ00001125	$100.00
022856	MADDOG01	MAD DOG CRESTING	10/22/19	ATB	PMCHQ00001125	$264.60
022857	MARTENSP	PETER MARTENS	10/22/19	ATB	PMCHQ00001125	$275.25
022858	MCKINLEYA	ANGEL MCKINLEY	10/22/19	ATB	PMCHQ00001125	$160.75
022859	MORGAN04	WESLEY MORGAN	10/22/19	ATB	PMCHQ00001125	$136.00
022860	MUELLER01	JONATHAN MUELLER	10/22/19	ATB	PMCHQ00001125	$231.00
022861	NORTHPEACE01	NORTH PEACE REGIONAL	10/22/19	ATB	PMCHQ00001125	$7,000.00
022862	PETERS13	ABRAM PETERS	10/22/19	ATB	PMCHQ00001125	$210.00
022863	PETERS29	BENJAMIN PETERS	10/22/19	ATB	PMCHQ00001125	$51.00
022864	PETERS16	FRANK PETERS	10/22/19	ATB	PMCHQ00001125	$290.00
022865	SUNMEDIA	POSTMEDIA NETWORK INC.	10/22/19	ATB	PMCHQ00001125	$916.65
022866	PRAIRIE03	PRAIRIE DISPOSAL LTD.	10/22/19	ATB	PMCHQ00001125	$6,187.13
022867	PROGRADE01	Prograde Services Ltd.	10/22/19	ATB	PMCHQ00001125	$40,175.63
022868	R&R01	R&R ROAD LTD.	10/22/19	ATB	PMCHQ00001125	$3,822.00
022869	REYNOLDS01	REYNOLDS' PLUMBING & HEATING	10/22/19	ATB	PMCHQ00001125	$1,793.40
022870	RICHARDSON01	DOUG RICHARDSON	10/22/19	ATB	PMCHQ00001125	$200.00
022871	RICHARDSONK	KANE RICHARDSON	10/22/19	ATB	PMCHQ00001125	$50.00
022872	RMAFUEL	RMA FUEL LTD.	10/22/19	ATB	PMCHQ00001125	$11,665.76
022873	ROADATA	ROADATA SERVICES LTD	10/22/19	ATB	PMCHQ00001125	$319.73
022874	ROAMING	ROAMING TRANSPORT	10/22/19	ATB	PMCHQ00001125	$13,876.80
022875	RUECKERJ01	JASON RUECKER	10/22/19	ATB	PMCHQ00001125	$211.25
022876	RMA	RURAL MUNICIPALITIES OF ALBERT	10/22/19	ATB	PMCHQ00001125	$5,843.25
022877	ZACHARIASS	SARAH ZACHARIAS	10/22/19	ATB	PMCHQ00001125	$50.00
022878	SKERRATT	CLAYTON AND ANN SKERRATT	10/22/19	ATB	PMCHQ00001125	$3,172.00
022879	STEWARTI	ILEEN STEWART	10/22/19	ATB	PMCHQ00001125	$44.00
022880	STEWARTS	STEVEN STEWART	10/22/19	ATB	PMCHQ00001125	$246.75
022881	BERGENS	SUSAN BERGEN	10/22/19	ATB	PMCHQ00001125	$50.00
022882	VELOCITY	VELOCITY GEOMATICS INC.	10/22/19	ATB	PMCHQ00001125	$7,826.70
022883	WALMSLEY04	BLAIR WALMSLEY	10/22/19	ATB	PMCHQ00001125	$160.00
022884	WALMSLEY02	EDWARD WALMSLEY	10/22/19	ATB	PMCHQ00001125	$474.75
022885	WASYLCIWJ01	JAYME WASYLCIW	10/22/19	ATB	PMCHQ00001125	$279.75
022886	WIEBE	CORNELIUS WIEBE	10/22/19	ATB	PMCHQ00001125	$101.00
022887	WOLFEC	CORNELIUS WOLFE	10/22/19	ATB	PMCHQ00001125	$91.00
022888	WORSLEYAG01	WORSLEY AG. SOCIETY	10/22/19	ATB	PMCHQ00001125	$60,000.00
022889	WGATEWAY	WORSLEY GATEWAY INN	10/22/19	ATB	PMCHQ00001125	$1,349.00
022890	WGENERAL01	4D HOLDINGS LTD.	10/22/19	ATB	PMCHQ00001125	$366.39
022891	WOGR01	WORSLEY GRAVEL SUPPLY LTD.	10/22/19	ATB	PMCHQ00001125	$20,474.02
022892	WORSLEYHIST	WORSLEY HISTORICAL &	10/22/19	ATB	PMCHQ00001125	$4,961.25
022893	WWATERSERV01	WORSLEY WATER SERVICE	10/22/19	ATB	PMCHQ00001125	$1,350.00
022894	ZACHARIAS03	ABRAHAM ZACHARIAS	10/22/19	ATB	PMCHQ00001125	$171.75
022895	ZACHARIAS09	ZACHARIAS BENJAMIN	10/22/19	ATB	PMCHQ00001125	$51.00
022896	ZACHRIASB	BEN ZACHARIAS	10/22/19	ATB	PMCHQ00001125	$97.00
022897	ZACHARIASJO	JOSEPH ZACHARIAS	10/22/19	ATB	PMCHQ00001125	$51.00
REMIT000000000000251	BOBCAT01	BOBCAT OF THE PEACE	10/22/19		PMCHQ00001125	$0.00

Total Cheques: 105

Total Amount of Cheques: $379,580.34

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**BIGGEST VEGETABLE CONTEST POLICY 6317**
File:	63-10-20

DESCRIPTION:
The Agricultural Service Board is recommending some amendments to the Biggest Vegetable Contest Policy 6317.

BACKGROUND:

AG152(10/15/19) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council amend Policy 6317 with adding cabbage as a category, remove David Thompson Hall weigh station, eliminate Friday evening weigh station and hold weigh ins at the County office on Thursday 3:30 p.m. – 7:00 p.m. and have business hours only on Friday at the County office.

CARRIED.

ATTACHMENTS:

- Draft Amended Policy 6317

RECOMMENDED ACTION:
RESOLUTION by to

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Effective Date: **October 23, 2018**	Policy Number **6317**
Title: **BIGGEST VEGETABLE CONTEST**	

1. POLICY STATEMENT

1.1. Clear Hills County Agricultural Service Board will host an annual Biggest Vegetable Contest.

2. DEFINITIONS

2.1. Vegetable: A plant or part of a plant used as food.

3. RESPONSIBILITIES:

3.1. Council will include funds in the Operating Budget for cash prizes for this contest.

4. GENERAL

4.1. Eligible contestants will live in Clear Hills County or the Village of Hines Creek.

4.2. The Contest will have the following vegetable categories:

Beets	Carrots	Corn
Onions	Potatoes	Pumpkins
Tomatoes	Turnip	Zucchini
Other Squash	Most Unique	Cabbage

The Biggest Vegetable Contest will have two entry groups:

- Adults: 13 and over
- Kids: 12 and under

4.3. Prizes will be $50.00 (fifty dollars) for first place in each of the eleven vegetable categories for each entry group (Adults & Kids)

4.4. The Biggest Vegetable Contest will be held annually and weighing stations will be set up at each of the following locations over a one week period in September. Photos will be taken of each contestant and/or their entries.

- Bear Canyon
- Cleardale
- ~~David Thompson~~
- Hines Creek
- Worsley

4.7 Winners will be announced at the end of the contest, and the pictures of winners and/or their winning entry will be published in the November County newsletter and the following April at the Agricultural Trade Show.

5. END OF POLICY

ADOPTED Resolution: C639-17 December 12, 2017

AMENDED Resolution C506-18 (10-23-18) October 23, 2018

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 8, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**GRASSFIRE TRUCK STORAGE**
File:	23-02-02

DESCRIPTION:
Council requested cost estimates for a permanent building to house the grassfire unit that is stored in Cleardale.

BACKGROUND:
C502-19(10-08-19) RESOLUTION by Councillor Janzen to bring back cost estimates on permanent building to house the grassfire unit that is stored in Cleardale.
CARRIED.

Specs:

1. Basic heated public/institutional quality garage package with cement floor to house grassfire unit
   Cost Estimate: $20-$30,000
2. Larger single bay garage with capacity to fit a pumper or water truck, cement floor, heated:
   Cost Estimate: $70,000 and up
3. Post frame insulated structure (ie Goodon Industries)
   2 bays large enough to house a fire pumper:
   Cost Estimate: $300,000

Note: A firehall is considered a public/institutional building and must be built to commercial standards, and require a structural engineer print. May require firewall depending on proximity to property line adjacent buildings.

Location:

- West of church/ kitty corner to Senior's lot in Cleardale
- Water and sewer installation cost estimate $20,000.

OPTIONS:

- Include funds for _____ e in 2020 or a future year of the Multi-Year Capital Plan
- Accept for information the discussion around costs for a permanent structure to house the grassfire unit at Cleardale.

RECOMMENDED ACTION:
RESOLUTION by to

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**CAPITAL GRANT APPLICATION – MANY ISLANDS**
File:	71-20-02

DESCRIPTION:

Many Islands Recreational Development Society has submitted a capital grant application requesting $32,000 to develop seasonal sites, pending approval from Alberta Environment and Parks. This is a followup to their October 8 delegation to Council.

BACKGROUND:

Total estimated cost for the project is $32,000
The group is requesting the full amount.

BUDGET/COSTS

Recreation Reserve: 116,500

If council approves a grant there will be a condition in the agreement that the funds are conditional on a Temporary Field Authorization for the necessary work to build the sites being approved by Alberta Environment and Parks.

ATTACHMENTS:

- Capital Grant Application

OPTIONS:

1. Approve a General Grant of $32,000(100% of the project costs) funds allocated from the Recreation Reserve, pending approval of the project by Alberta Environment and Parks.
2. Approve a Capital Grant of $16,000 (50% of the project costs) with funds allocated from the Recreation Reserve
3. Approve a different amount.
4. Not approve a grant for this project.

RECOMMENDED ACTION:

RESOLUTION by to approve/not approve a _____ grant of $_____to the Many Islands Recreational Development Society for the development of upto eight seasonal lots on the Many Islands Recreation Lease, pending approval of this proposed project by Alberta Environment and Parks.

Initials show support - Reviewed by: **Manager:** **CAO:**

Tuesday, October 15, 2019

Dear Clear Hills County Council,

Thank you for meeting with us at your October 8, 2019 Council Meeting. As discussed, Many Islands Recreational Society is requesting a Capital grant in the amount of $32,000.00 for the construction of 8 seasonal lots located at the Many Islands Campground.

We appreciate everything that Council does to ensure the importance of recreation in our County continues to grow and thrive.

Please see the attached documents pertaining to the Capital grant application. If you have any further questions, please feel free to contact me.

Yours truly,

Patty McLarty

Director

Clear Hills County
Box 240, Worsley, AB, T0H 3W0
Phone: (780) 685-3925 Fax: (780) 685-3960

CAPITAL GRANT APPLICATION FORM

Deadline September 1;

ORGANIZATION

Legal Name: Many Islands Recreational Development Society

Incorporation/Act Registered Under: Many Island Recreational Development Soci Registration No: 50371576

Contact Person: Patty McLarty Phone No: (day) 712-0343 (evening) (fax)

Attach Certificate of Incorporation under the Societies Act

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers)

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.)

PROJECT

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.)

Total Project Cost $ 32,000.00 (Attach a detailed breakdown of cost estimated for your project, do not include GST)

FUNDING

Capital Grant Requested	$ 32,000.00	(Maximum request is the lesser of 50% of total project (excluding GST) and $25,000 Larger grants may be authorized by Council resolution)
Donated Labour / Services	$ 19,200.00	(Attach a detailed break down)
Donated Material / Equipment	$ 1,600.00	(Attach a detailed break down)
Other funding: _____	_____	(Attach a detailed break down)
_____	_____	
_____	_____	
Total Project Funding (excluding GST)	$ 11,200.00	(This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years? X Yes __ No

If yes: Year 2019 Amount 10,000.00 Project Boat Launch

Year _____ Amount _____ Project _____

Year _____ Amount _____ Project _____

(attach additional piece of paper if needed)

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

X SIGNATURE: Tyson Magnowski

PRINT NAME: Tyson Magnowski

TITLE: President

ADDRESS: Box 68 Worsley Alberta

POSTAL CODE: T0H 3W0

PHONE NO. (work) (780) 835-8780 (home) (780) 685-3728

DATE October 15/2019.

Project Description/Details

Many Islands Recreational Society is applying for a capital grant to construct 8 seasonal lots at Many Islands Campground in order to increase the use of the existing campground.

In the winter of 2019 brush will be cleared and burned for the proposed access road and lots. The access road will be 60 feet in width and the lots will exist off of the access road. All lots will be 50 ft. wide x 100 ft. in length. Gravel will be laid on the access road and on the parking spaces in each site, as well as on any other necessary areas to make the project accessible and sustainable.

Seasonal campsites are a guaranteed revenue regardless of weather conditions. They also allow for locals to utilize and enjoy one of the very few campgrounds in the area.

Breakdown of Project Costs:

Gravel (20 loads) $12,000.00
Trucking $4,000.00
Clearing of brush & equipment rental (4 days) $8,000.00
Spring landscaping & equipment rental (4 days) $8,000.00

Total Cost - $32,000.00

Many Islands Recreational Society

2019 Budget

Existing campground

Caretaker wage	$16000
General repairs and Maintenance i.e. picnic tables, kitchen,	$3,000
Widening of existing sites (back to original width) due to brush growth	$5,000
Total	$24,000

2019 Proposed Seasonal Sites

20 loads of gravel	$12,000
Trucking	$4,000
Fall Clearing of brush (4 days) Rental equipment	$8,000
Volunteer hours 15ppl @ $20/hour	$9,600
Construct Access road	
Volunteer hours 15ppl @ $20/hour	$4,800
Spring Landscaping of new sites (4 days) Rental equipment	$8,000
Volunteer hours 15ppl @ $20/hour	$4,800
Total Volunteer hours 15ppl @ $20/hour	$19,200
Project Total	**$51,200**
Capital Grant requested	**$32,000**

No. 50371576

CERTIFICATE of INCORPORATION

I HEREBY CERTIFY THAT

- MANY ISLANDS RECREATIONAL DEVELOPMENT SOCIETY -

IS THIS DAY INCORPORATED UNDER THE SOCIETIES ACT OF THE PROVINCE OF ALBERTA

GIVEN UNDER HIS HAND AND SEAL OF OFFICE AT EDMONTON, ALBERTA,

THIS third DAY OF November A.D. 19 87.

Connie Waldbillig

Office of The Registrar of Corporations

Alberta
CONSUMER AND CORPORATE AFFAIRS

Alberta
CONSUMER AND
CORPORATE AFFAIRS

/Lsc

Many Islands Recreational Development Society

2019 Listing

Executive

Position	Name	Address	Phone
President	Tyson Magnowski	Box 68 Worsley, AB T0H 3W0	780-685-3728
Vice-President	Jason Walmsley	Box 24 Bluesky, AB T0H 0J0	780-596-2858
Secretary/Treasurer	Bridget Montpellier	Box 129 Worsley, AB T0H 3W0	780-834-8422
Director	Danae Walmsley	Box 24 Bluesky, AB T0H 0J0	780-596-2858
Director	Brandy Richardson	Box 68, Worsley, AB T0H 3W0	780-685-3728
Director	Amber Bean	Box 596, Hines Creek, AB T0H 2A0	780-685-2250
Director	Robert Melvin	Box 350 Worsley, AB T0H 3W0	780-685-3681
Director	Brandy Richardson	Box 68 Worsley, AB T0H 3W0	780-685-3728
Director	Candice James	Box 57, Bear Canyon, AB. T0H 0B0	780-897-5361
Director	Ben Stevenson	Box 57, Bear Canyon, AB. T0H 0B0	780-834-6850
Director	Mary Bean	Box 188, Hines Creek, AB T0H 2A0	780-685-2143
Director	Randy Bean	Box 188, Hines Creek, AB T0H 2A0	780-685-2143
Director	Myles Bean	Box 176, Hines Creek, AB T0H 2A0	780-685-3331
Director	Ashly Bean	Box 176, Hines Creek, AB T0H 2A0	780-685-3331
Director	Patty McLarty	Box 32, Cleardale, AB T0H 3Y0	780-772-0243
Director	Brett McLarty	Box 12, Worsley, AB T0H 3W0	780-772-0667

Signature:_____ Date: _____

Name:_____ Position:_____

Many Islands Recreational Development Society

Financial Statements

For the Year Ended October 31, 2018

Many Islands Recreational Development Society

For the Year Ended October 31, 2018

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Statement of Operations	3
Notes to the Financial Statements	5

Jo Somers *Public Business Accountant*
Box 83, Worsley, AB T0H 3W0 Phone: 780-834-7302 Fax: 780-685-3769 Email: jo@somerspro.ca

Notice to Reader

To the Board
Many Islands Recreational Development Society

On the basis of information provided by the Society, I have compiled the balance sheet of Many Islands Recreational Development Society as at October 31, 2018 and the statement of operations and changes in unrestricted net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Jo Somers

Jo Somers
Public Business Accountant

Worsley, Alberta
January 22, 2019

Many Islands Recreational Development Society

Balance Sheet

As At October 31, 2018

Unaudited - See Notice to Reader

	Note	2018	2017
Assets			
Current Assets			
Cash	2.	$ 33,935	$ 35,763
Short term investments	3.	26,525	26,447
Accounts receivable, net of allowances		-	5
Total Current Assets		60,460	62,215
Property, plant and equipment, net of accumulated amortization	4.	158,158	153,328
Total Assets		$ 218,618	$ 215,543
Liabilities and Shareholders' Equity			
Current Liabilities			
Accounts payable and accrued liabilities	5.	$ 199	$ -
Total Liabilities		199	-
Equity			
Invested in capital assets		158,158	153,328
Unrestricted net assets		60,261	62,215
Total Equity		218,419	215,543
Total Liabilities and Equity		$ 218,618	$ 215,543

Approved on Behalf of the Directors:

_____,

_____,

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Statement Of Operations And Changes In Unrestricted Net Assets

For the Year Ended October 31, 2018 Unaudited - See Notice to Reader

	2018	2017
Revenue		
Grants & Donations:		
Recreation Board Grant	$ 11,000	$ 11,000
Canfor Grants	7,000	-
Donations - cash	2,900	4,450
Total grants & donations	20,900	15,450
Special Events:		
Casino Income	-	35,445
Music Festival	8,534	14,909
Raffles	-	1,485
Total special events	8,534	51,839
General Revenue:		
Camping Fees	8,757	7,059
General Revenue	-	1,020
Interest income	87	35
Total general revenue	8,844	8,114
Total Revenue	38,278	75,403
Operating expenses		
Salaries and wages	15,553	16,005
Fundraising events expenses	10,402	22,271
Insurance	2,310	2,291
Professional fees	2,118	1,943
Site Maintenance	1,777	3,757
Supplies	1,774	2,642
Travel expenses	613	423
Office expenses	291	133
Advertising	249	-
Employee benefits	200	200
Interest and bank charges	114	19
Garbage removal	-	609
Freight	-	96
Total Operating Expenses	35,401	50,389

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Statement Of Operations And Changes In Unrestricted Net Assets

For the Year Ended October 31, 2018 Unaudited - See Notice to Reader

	2018	2017
Excess of (expenses over revenue) revenue over expenses	**2,877**	25,014
Non operating income and expenses		
Unrestricted net assets - beginning	**57,384**	37,201
Invested in capital assets	**158,158**	153,328
Total Equity	**$ 218,419**	$ 215,543

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Notes to the Financial Statements

For the Year Ended October 31, 2018 (Unaudited)

1. Significant Accounting Policies

a. Financial instruments

The society has determined that the estimated fair value of the financial assets and liabilities do not differ considerably from their book value.

b. Revenue recognition

Sales revenue is recognized in accordance with industry practice which is when all the risks and benefits of ownership of products have been transferred to customers under executed sales agreements.

c. Nature of business/basis of preparation

Many Islands Recreational Development Society (the society) was incorporated on November 3, 1987 under the Province of Alberta Societies Act and commenced operations at that time. The main object of the society is to provide for the recreation of the members and to promote and afford opportunity for friendly and social activities.

d. Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for private enterprises requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and may have impact on future periods.

2. Cash

Cash and cash equivalents consist of the following:

	2018	2017
Chequing Account	$ 18,460	$ 15,462
Community Spirit Account - 272575	15,475	20,301
Total	$ 33,935	$ 35,763

Many Islands Recreational Development Society

Notes to the Financial Statements

For the Year Ended October 31, 2018 (Unaudited)

3. Equity investments

Investments consist of the following:

	2018	2017
Other investments, at cost		
T-Bill Savings	26,525	26,447
Total investments	$ 26,525	$ 26,447

4. Property, plant and equipment

Property, plant and equipment consist of the following:

			2018	2017
	Cost	Accumulated Depreciation	Net Book Value	Net Book Value
Picnic Tables & Playground Equipment	$ 60,758	$ (826)	$ 59,932	$ 59,932
Garage/Storage Buildings	38,979	(847)	38,132	33,301
JD Tractor & Mowing Equipment	63,830	(23,583)	40,247	40,247
Solar Light System & Cameras	12,248	-	12,248	12,248
Generator/Lighting Equipment	7,600	-	7,600	7,600
Total	$ 183,415	$ (25,256)	$ 158,159	$ 153,328

5. Accounts payable and accrued expenses

Accounts payable consist of the following:

	2018	2017
Trade accounts payable	$ 199	$ -

Many Islands Recreational Development Society
Balance Sheet
As of October 10, 2019

	Oct 10, 19
ASSETS	
Current Assets	
Chequing/Savings	
1010 · Community Spirit 102807324	23,909.61
1015 · Community Spirit Account 272575	7,650.33
Total Chequing/Savings	31,559.94
Other Current Assets	
1016 · T-Bill Savings	26,646.33
Total Other Current Assets	26,646.33
Total Current Assets	58,206.27
Fixed Assets	
1620 · Buildings - operating	41,231.54
1640 · Equipment	125,329.00
Total Fixed Assets	166,560.54
TOTAL ASSETS	224,766.81
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2400 · Payroll Liabilities	-3.91
Total Other Current Liabilities	-3.91
Total Current Liabilities	-3.91
Total Liabilities	-3.91
Equity	
3900 · Unrestricted Net Assets	60,260.58
3920 · Invested in Capital Assets	158,158.06
Net Income	6,352.08
Total Equity	224,770.72
TOTAL LIABILITIES & EQUITY	224,766.81

Many Islands Recreational Development Society
Profit & Loss
November 2018 through October 2019

		Nov '18 - Oct 19
Income		
4000 · Grants & Donations		
4120 · Donations - Cash		500.00
4170 · Municipal Grants		10,000.00
4180 · Canfor Grants		3,500.00
4190 · Recreation Board Grant		11,000.00
Total 4000 · Grants & Donations		25,000.00
4200 · Income		
4220 · Provincial contracts/fees		1,000.00
4280 · Investment Income		127.20
4290 · Camping Fees		20,455.40
4300 · Tent & Equipment Rent revenue		
4295 · Rentals	550.00	
Total 4300 · Tent & Equipment Rent revenue		550.00
Total 4200 · Income		22,132.60
Total Income		47,132.60
Expense		
6600 · Payroll Expenses		15,340.30
7000 · Expenses		
7020 · Accounting/Legal Fees		2,280.08
7400 · Bank Charges		18.33
7600 · Fundraising Expenses		
7610 · Music Festival	6,702.16	
7620 · Raffle Expenses	1,062.80	
Total 7600 · Fundraising Expenses		7,764.96
7640 · Fuel Expenses		374.01
7700 · Insurance		2,336.71
7740 · Site Maintenance & Assets		10,174.24
7750 · General Supplies		300.18
7800 · Office Supplies/Expenses		162.21
7810 · Water		160.00
7850 · WCB		200.00
7860 · Vacuum Truck		1,669.50
Total 7000 · Expenses		25,440.22
Total Expense		40,780.52
Net Income		6,352.08

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**WORSLEY HISTORICAL & CULTURAL ASSOCIATION REQUEST**
File:	62-02-02

DESCRIPTION:

The Worsley Historical & Cultural Association is requesting that Council consider transferring a used pickup truck to them for hauling mowers, getting fuel, taking loads to the dump and trips for parts and supplies.

BACKGROUND:

Worsley Historical & Cultural Association is contracted by the County to provide lawn mowing and weed whacking services to the public property and county owned lots in the hamlet of Worsley.

ATTACHMENTS:

- Letter of request.

OPTIONS:

1. Approve transferring one of the used pickups that is being considered for trade-in to the Worsley Historical & Cultural Association.

2. Accept for information.

RECOMMENDED ACTION:
RESOLUTION by to

Initials show support - Reviewed by: **Manager:** ABj **CAO:** AL

Worsley Historical & Cultural Association
P.O. Box 333
Worsley, Alberta
T0H 3W0

RECEIVED
OCT 08 2019
CLEAR HILLS COUNTY

October 1, 2019

Dear Council,

On behalf of the Worsley Historical and Cultural Association I would like to take this opportunity and Thank You for your ongoing support you show to the museum to keep the memories alive for many of the resident in Worsley and the surrounding area.

The intent of this letter is inform you of some struggles we are having with our summer employment. As you are aware the County is in agreement with the Worsley Historical and Cultural Association to mow and weed eat the Hamlet of Worsley including the ball diamonds east of Worsley. The issue we are coming upon is that summer employment hires are very discouraged about having to use their own vehicles and or having to ride the mower all the way to the ball diamonds and or to get fuel they are driving their personal vehicles.

We as a group are writing to ask that when Council works on the budget for the upcoming year that when discussing trading off a truck that you be open to the idea of relinquishing it to the museum for the use of hauling the mowers to designated places, getting fuel, making trips to the local garbage dump, and local towns for parts and supplies. We as a group will register and insurance the vehicle if you as Council decide to relinquish a truck to the Museum.

We again thank you for all your ongoing support to the Worsley Historical and Cultural Association and look forward to hearing from you!

Regards,

Kimberly Sizer
Secretary/Treasurer

CC: Allan Rowe, CAO

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Agricultural Service Board
Title:	**ZERO TILL DRILL**
File:	63-10-10

DESCRIPTION:

The Agricultural Service Board is recommending that Council dispose of the Zero Till Drill due to low usage and high repair costs.

BACKGROUND:

AG157(10/15/19) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council dispose of the Zero Till Drill as is due to low usage and high repair costs. CARRIED.

ATTACHMENTS:

- October 15, 2019 ASB Agenda RFD
- Quote for needed repairs
- Zero Till Drill Summary
    - Note: the 2019 Maint/Repair cost of $9,883.68 is year to date expenditures and does not include the additional $6,311.40 in parts that is needed to bring the Zero Till Drill back into operational condition.

RECOMMENDED ACTION:
RESOLUTION by to dispose of the Zero Till Drill by public auction, as is, due to low usage and high repair costs.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County
Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	October 15, 2019
Originated By:	Greg Coon, Agricultural Fieldman
Title:	**Zero Till Drill**
File:	63-10-02

DESCRIPTION:

The Board is presented with costs for repairing the zero till drill.

BACKGROUND:
The drill incurred damage while being transported. Initial costs to repair the damage due to the accident came to $2,700.00. When changing all the damaged discs, it was discovered that many of the disc and coulter bearings and hubs were worn beyond repair. The cost to replace these additional parts is $6,311.40 plus tax. This damage has occurred after only 1,860 acres of use.

ATTACHMENTS:

- Quote from Douglas Lake Equipment for Discs and coulters
- Expense/Revenue sheet

RECOMMENDED ACTION:

Option 1: Recommend to Council to dispose of this item as is at public auction
Option 2: Recommend to Council to repair this item

RESOLUTION by… that this Agricultural Service Board

Initials show support - Reviewed by: **Manager:** **AgFieldman:**

DOUGLAS LAKE EQUIPMENT LIMITED

Douglas Lake Equipment Limited Partnership
14250-100th Street, Grande Prairie, AB. T8V 7C7
Phone: (780) 532-5344 Fax:(780) 532-2457
Toll Free: 1-888-532-5344
www.douglaslakeequipment.com

Ship to: SAME AS BELOW

Invoice to:
CLEARHILLS COUNTY
BOX 240
WORSLEY AB T0H 3W0

Branch		
02 - Grande Prairie		
Date	Time	Page
10/09/2019	16:19:15 (O)	1
Account No.	Phone No.	Estimate No.
CLEAR001	7806853925	01 003457
Ship Via	Purchase Order	
		Salesperson
		MLA

ESTIMATE EXPIRY DATE: 10/08/2019 GST# R864163201 RT0001

PARTS ESTIMATE - NOT AN INVOICE

Part#	Description	U	Qty	Price	Amount
7500187	Complete Coulte		18	120.26	2164.68
7500188	Complete Disc		36	111.02	3996.72
FRT	SHP & HAND		1	150.00	150.00
				Subtotal:	6311.40
				Tax:	315.57
				TOTAL:	6626.97

Authorization: _____

Zero Till Drill

Date Purchased: January 2011
Price of Equipment: $57,750.00 (purchased from Houlders Farm Supply)
Depreciation: $23,100.00

This rental item is not to rent from local businesses.

Users:	
2011:	2
2012:	6
2013:	4
2014:	2
2015:	3
2016:	5
2017:	5
2018:	7
2019:	3
Total:	37

Expenses:

2011:	Renter did not clean	$ 50.00
2012:	Parts & Maint.	$ 370.06
	Renter did not clean	$ 75.00
2013:	Parts	$ 58.72
	Renter misuse	$ 100.00
2014:	Parts	$ 477.45
	Renter Misuse	$ 136.75
2015:	Parts	$ 775.00
2016:	Parts	$ 774.02
2017:	Maint.	$ 1,224.80
2018:		$ 0.00
2019:	Maint/Repair	$ 9,883.68
	Total:	$13,925.48

Revenue: $12,750.00

Loss: $1,175.48

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**NRCB APPLICATION FA19003**
File:	61-02-02

DESCRIPTION:

NRCB Application FA19003 by Hines Creek Farms, has been determined to be complete by the Natural Resources Conservation Board and they are seeking written comments on the application by November 7, 2019.

BACKGROUND:

The NRCB may take the County's comments and Land Use Bylaw conditions into consideration.

ATTACHMENTS:

- Land Use Bylaw pages 98-100 - Section 9.4 Confined Feeding Operations
- Land Use Bylaw pages 113 – Section 10.3 Confined Feeding Operations District (CF0)
- Note: The NRCB Application was circulated to all of council by email or hand delivery on October 9, 2019 to allow sufficient time to review the large document prior to today's meeting.

OPTIONS:

1. Recommend rezoning of the affected parcel to Confined Feeding Operations District (CFO) from Agricultural District 1(AG1).
2. LUB 9.4 (8) (c) Setbacks – 100 m from parcel boundaries
3. LUB 9.4 (8) (c) Setbacks – 3.2 km from existing residences not associated with the CFO operation.
4. LUB 9.4 (9) Landscaping and screening – buffering shall be provided between the CFO site and the road, as well as adjacent and nearby incompatible uses using existing trees, if possible and other buffering plants, berms or materials.

RECOMMENDED ACTION:

RESOLUTION by to provide the following comments to the NRCB on Application FA19003....

Initials show support - Reviewed by: **Manager:** **CAO:**

(2) While considering an application for a development in proximity to an aquifer, the Development Authority:

(a) Will evaluate all subdivisions and development proposals in the aquifer against any potentially negative effects on the environment;

(b) May require environmental impact assessments to determine setbacks and any other negative environmental impacts on the aquifer; and/or

(c) May request additional information for all developments and subdivision proposals in the aquifer to assess the impacts on the groundwater characteristics.

9.3 Home Occupations

(1) In hamlets, may be required to screen from view outside storage of materials, commodities, or finished products.

(2) Shall not create a nuisance by way of dust, noise, smell, smoke or traffic generation.

(3) Employ any more than three (3) persons in addition to the residents of the principal dwelling, unless approved at the discretion of the Development Authority.

(4) Display in hamlets, more than one sign per dwelling, the size of which does not exceed 1.1 m^2 (12 ft^2) in area.

9.4 Confined Feeding Operations

(1) Some of the Clear Hills County lands are under Provincial and Federal jurisdiction.

(2) All referrals for Confined Feeding Operations shall be reviewed and decided by the Development Authority on a site specific basis considering, but not limited to; site selection, waste disposal, proximity to existing residential uses, the distance from water features, and roads and highways.

(3) Proposed CFO's are to conform to provisions within the Agricultural Operation Practices Act and Regulations, including the Agricultural Operation Practices Act (AOPA) R.S.A. 2000 C A-7, AOPA Board Administrative Procedures Regulation A.R. 268/2001 and (AOPA) Standards and Administration Regulation A.R. 267/2001, as amended from time to time.

(4) Additional Provincial policies need to be adhered to including the release of substances – referenced within S. 108 (1) (Releases of Substances Generally) of the Environmental Protection and Enhancement Act R.S.A. 2000, c. E-12, drift disturbance – referenced in S. 3 Disturbance Standards within the Public Lands Act–Public Lands Administration Regulation A.R. 187/2011 and water protection – referenced in Table 5 – Guidelines for the Application of Municipal Wastewater Sludges to Agricultural Lands, Alberta

Environment March 2001 and S. 38 Issuance of Approvals, S. 42 Approval Amendments, S. 99 Terms of Order, S. 105 Emergency Measures, S. 142 Offences within the Water Act R.S.A. 2000, c. W-3.

(5) Maximum livestock numbers have been set through the AOPA regulations, based on significant potential nuisance and environmental impact(s) and/or significant investment in facility structure. The maximum numbers are intended to be used as a guide for development permit applications. The Development Authority may consider any number of livestock as confined. Applicants shall be required to submit a specific application designed for confined feeding operations.

(6) The impact of the CFO on infrastructure including power and the impact on roads from vehicles moving material and goods to and from the site.

(7) Community Engagement:

At the time of a formal CFO application, the applicant is required to demonstrate that they have formed a committee of primarily adjacent landowners who will be requested to provide feedback on the proposed CFO, identifying any issues and/or concerns.

(8) Setbacks:

(a) All setbacks apply to all of the lands within the County.

(b) Consideration may be given by the Development Authority for the reduction of setbacks if the operator can propose and demonstrate long term use of effective odour reducing technology best suited to the operation and site specific conditions, to ensure that the CFO and its associated activities do not interfere with existing and/or future land uses; amenities of adjacent and nearby neighbours; and the use, enjoyment, and value of adjacent and nearby properties.

(c) 100 m (328 ft) from parcel boundaries.

(d) Communities

(i) Min. 3.2 km (2 mi) from a Town or Hamlet. This setback would be measured from the CFO facility (includes both structures and farming operation area) to the boundaries of the Town or Hamlet, as described in the current Area Structure Plan (ASP).

(ii) For expansion of existing CFO's, the setback requirement from a Town or Hamlet may be waived. Prevailing winds are to be considered in siting CFO's, to minimize odours. All other requirements apply to the consideration of the CFO expansion.

(e) Rural Residential Use (non-urban)

3.2 km (2 mi) from a residence in a rural area to the CFO facility. A dwelling associated with the operation of a CFO may be considered by the Approval

Authority within a setback from the CFO.

(f) Environmentally Significant Features

(i) 3.2 km (2 mi) from the identified "edge" of environmentally significant features with the exception of Grimshaw Gravels Aquifer area.

(ii) 3.2 km (2 mi) from the Grimshaw Gravels Aquifer area and any other identified aquifers within the County.

(g) Intensive Recreation Areas

3.2 km (2 mi) from the identified perimeter of the intensive recreation area.

(h) Road rights-of-way, including undeveloped road allowances:

152.4 m (500 ft)

(i) Water bodies and water features

3.2 km (2 mi) from the top of bank for water bodies, streams, rivers, (and their tributaries) and from wetlands. The setback will be measured from the outer boundary of the wetland and in the case of a stream, the edge of the bank or water catchment area.

(9) Landscaping and Screening:

Buffering shall be provided between the CFO site and the road, as well as adjacent and nearby incompatible uses using existing trees, if possible, and other buffering plants, berms, or materials.

9.5 Oil/Gas Development Setbacks

(1) All proposed oil/gas development shall require approval prior to construction either in the form of a development permit or letter of authorization with conditions pertaining to the specific development. These conditions may vary due to site-specific features such as zoning, geography, the location of water (surface or subsurface), other impacting features or as varied by the Development Authority.

(2) The following are guidelines pertaining to oil/gas development:

(a) Sites are to comply with all regulations as required by Alberta Environment and Parks and/or Alberta Energy Regulator (A.E.R.);

(b) All sites shall conform to any standards as set by the County;

(c) All permanent structures including well heads shall be located a minimum of 40.8 m (134 ft) from the property line adjacent to all surveyed road allowances;

(d) All sump pits shall be located a minimum of 20 m (66 ft) from the property line adjacent to a surveyed road allowance;

10.3 Confined Feeding Operations District (CFO)

(1) PURPOSE:

The purpose of this district is to regulate the development of provincially approved CFO's within the County.

(2) USES:

No person shall use any lot or erect, alter or use any building or structure for any purpose except one or more of the following:

In alphabetical order:

(a) Permitted Uses:	(b) Discretionary Uses:
- sign	- accessory building or structure
	- agricultural industry
	- confined feeding operation (CFO)
	- dwelling, caretaker's
	- dwelling, manufactured home
	- dwelling, modular home
	- dwelling, single-detached
	- highway maintenance yard
	- public use
	- trucking operation
	- trucking or freight terminal

(3) SITE PROVISIONS:

(a) As per Alberta Agriculture and Forestry Approvals; and

(b) Applications submitted for Confined Feeding Operations must satisfy all of the requirements listed under Special Land Use Provisions, Section 9.4 for Confined Feeding Operations of this Bylaw.

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	2020 Public Works Budget Item – New Dump Trailer
File:	31-63-02

DESCRIPTION:
Council to include $16,000.00 in the 2020 Public Works capital budget to purchase a new dump trailer.

BACKGROUND:
Clear Hills County sets a capital budget for required items and projects as identified by Administration.

The current dump trailer is at the end of life.

BUDGET:
$16,000.00 Equipment Reserve

OPTIONS:
1. to include $16,000.00 in the 2020 Public Works capital budget to purchase a new dump trailer
2. not to include $16,000.00 in the 2020 Public Works capital budget to purchase a new dump trailer

RECOMMENDED ACTION:
RESOLUTION by .....

Initials show support - Reviewed by: **Manager:** RJ **CAO:** AL

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	2020 Public Works Budget Item – ½ Ton Crew Cab
File:	31-65-02

DESCRIPTION:
Council to include $45,000.00 in the 2020 Public Works capital budget to purchase a ½ Ton Crew Cab.

BACKGROUND:
Clear Hills County sets a capital budget for required items and projects as identified by Administration.

Administration had budgeted for 2 pickup trucks for 2020, but will only need to purchase one.

BUDGET:
$45,000.00 Equipment Reserve

OPTIONS;
1. to include $45,000.00 in the 2020 Public Works capital budget to purchase a ½ Ton Crew Cab
2. not to include $45,000.00 in the 2020 Public Works capital budget to purchase a ½ Ton Crew Cab

RECOMMENDED ACTION:
RESOLUTION by .....

Initials show support - Reviewed by: **Manager:** RJ **CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	2020 Public Works Budget Item - New Mower
File:	31-63-02

DESCRIPTION:
Council to include $37,500.00 in the 2020 Public Works capital budget to purchase a new mower.

BACKGROUND:
Clear Hills County sets a capital budget for required items and projects as identified by Administration.

BUDGET:
$37,500.00 Equipment Reserve

OPTIONS:
1. to include $37,500.00 in the 2020 Public Works capital budget to purchase a new mower.
2. not to include $37,500.00 in the 2020 Public Works capital budget to purchase a new mower.

RECOMMENDED ACTION:
RESOLUTION by .....

Initials show support - Reviewed by: **Manager:** RJ **CAO:** JO

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	2020 Public Works Budget Item – Pavement Overlay
File:	32-24-81

DESCRIPTION:
Council to include $4,278,100.00 in the 2020 Public Works capital budget to proceed with a pavement overlay to the required areas:

1. Township Road 870 *(as per map attached):* from the intersection of Range Road 80/Township Road 870, east to the speed curve including .325 km on Range Road 70 for an approximate total of 10.72 km.
2. Township Road 862 *(as per map attached):* from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km.

Approximately 17.565 km in total.

BACKGROUND:
Clear Hills County sets a capital budget for required items and projects as identified by Administration.

BUDGET:
$4,278,100.00 Road Reserve
$155,293.75 Engineering costs

ATTACHMENTS:

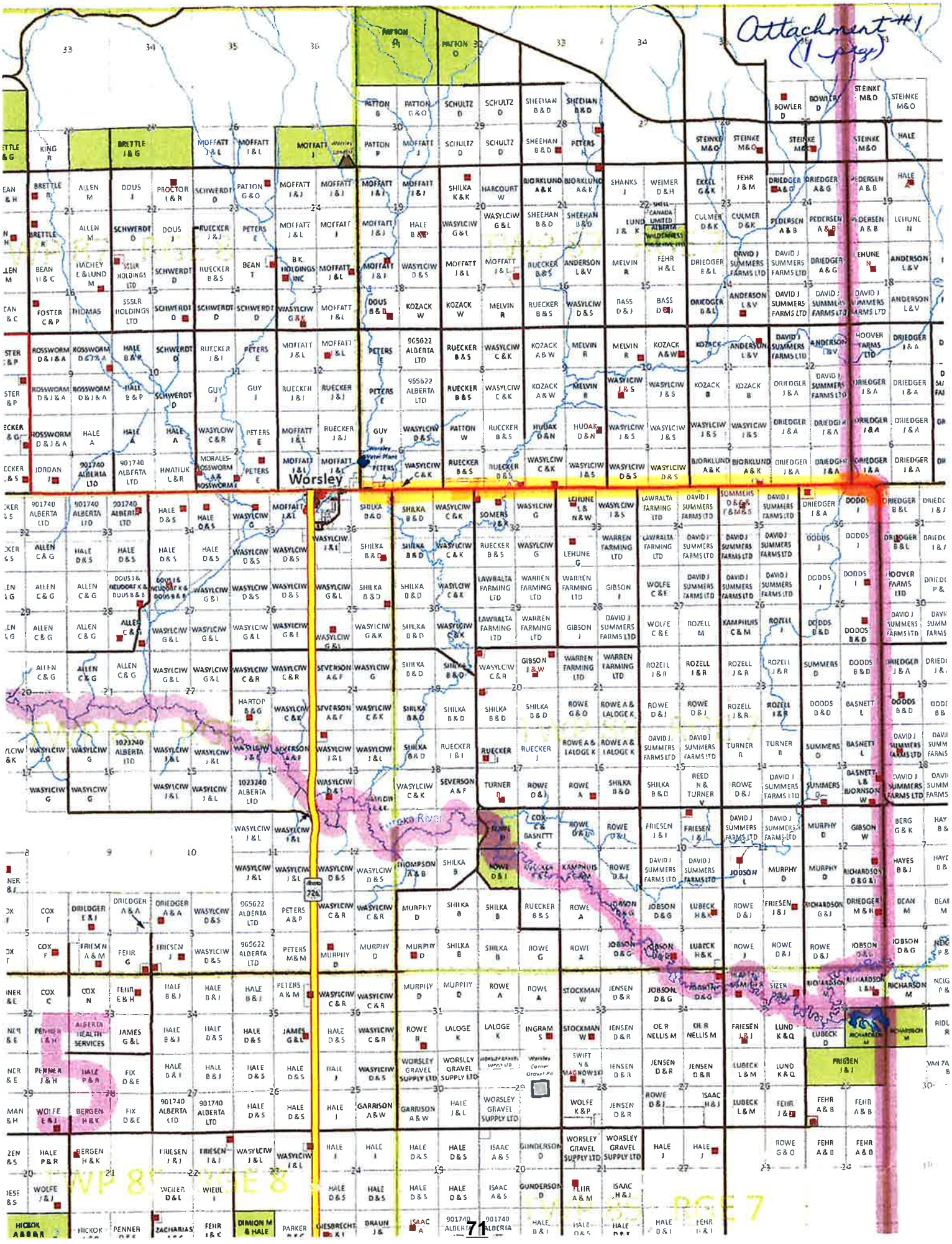
1. Map
2. Map
3. Cost estimate

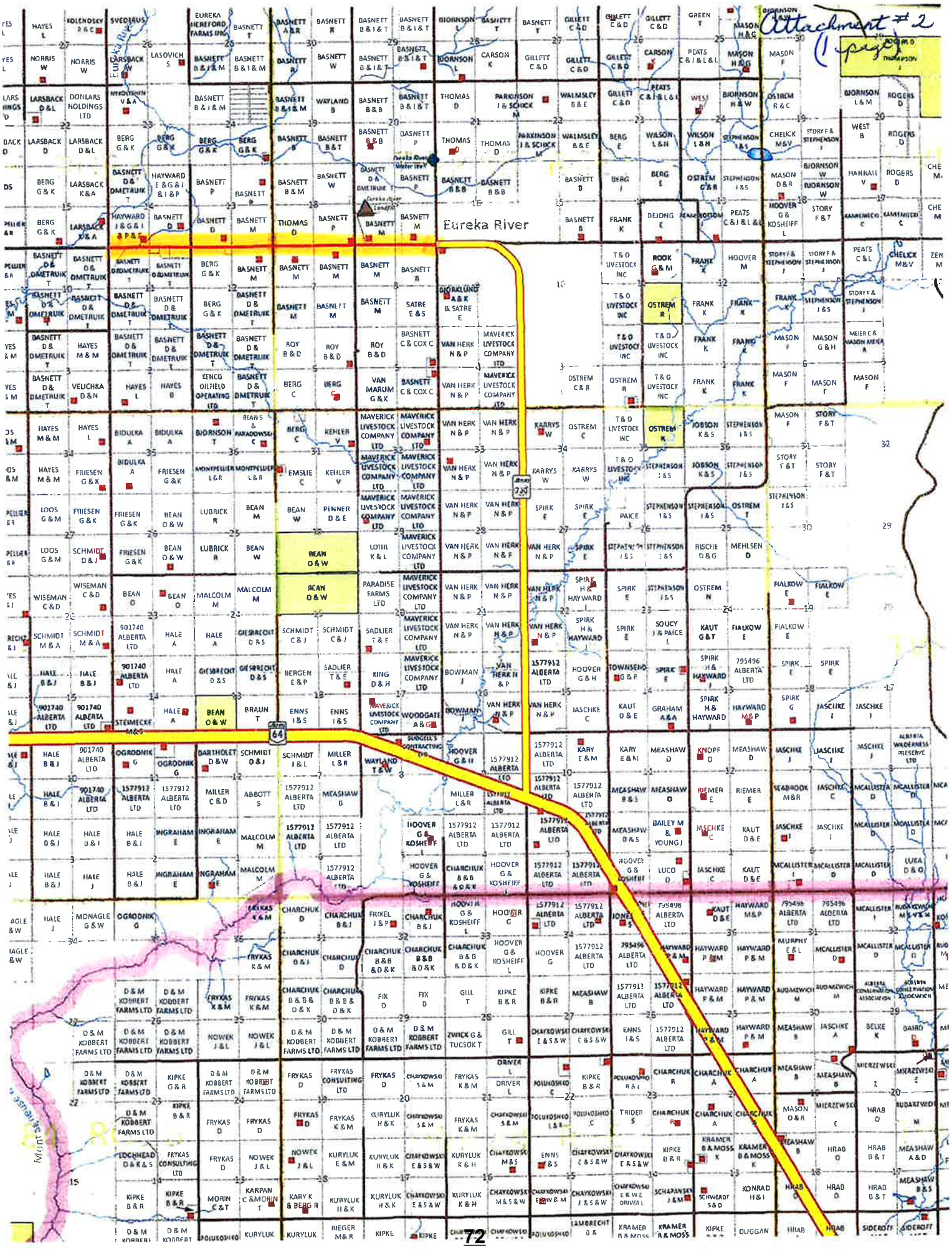
OPTIONS:

1. to include $4,278,100.00 in the 2020 Public Works capital budget to proceed with a pavement overlay to the required areas.
2. not to include $4,278,100.00 in the 2020 Public Works capital budget to proceed with a pavement overlay to the required areas.

RECOMMENDED ACTION:
RESOLUTION by .....

Initials show support - Reviewed by: **Manager:** RJ **CAO:**


Attachment #1
(1 page)
Worsley
Furoka River
726
WP 8 RGE 8
WP 8 RGE 7


Attachment #2
(1 page)
Eureka River
Eureka River Landfill
Eureka River Water Line
Eureka River Landfill
Mount Sarnoux
64
730

Attachment #3
(4 pages)

Construction Estimated Summary
Township Roads 862 & 870

Projected Prices			
Work Activity	Project Township Rd. 862	Project Township Rd. 870	**TOTALS**
Construtution Cost	$1,376,677.50	$2,901,387.50	$4,278,065.00
Rounded Grand Total	$ 1,376,700.00	$ 2,901,400.00	**$ 4,278,100.00**

Notes:

Date : 09-Oct-19

Estimate Summary Township Road 862 & 870

Description of Work

ACP and Other Work

Project : Township Road 862 & 870
From: (862) Jct. of Rge. Rd. 62; (870) Jct. of Rge. Rd. 80
From km: (862) 0.000; (870) 0.000
To: (862) Jct. of Rge. Rd. 54; (870) E. of Speed Curve, inc. 0.325km of Rge. Rd. 70
To km: (862) 6.500; (870) 10.370

Estimate Type: "B"

Road Width Varies

CEB Code #	Bid Item Description *	Unit	Township Rd. 862 Estimated Quantity	Township Rd. 870 Estimated Quantity	Total Estimated Quantity	Projected Unit Price "B"	Projected Cost "B"	Spec No.s	Aggregate Des. Class	Remarks
X100	Mobilization	lump sum	1.0	1.0	2.0	10%	$388,815.00	GCS - 1.2.13	0	0
M102	Crack Repair - Spray Patch	metre	10,000.0	50,000.0	60,000.0	$7.75	$465,000.00	HCS - 3.33.6	0	0
Q992	Asphalt Concrete Pavement - EPS Mix Type M1 ()	tonne	11,295.0	19,475.0	30,770.0	$95.00	$2,923,150.00	HCS - 3.50.7, 5.2.5	1-12.5	0
D018	Culvert/Drainage Repairs/Approach Work	lump sum	1,000.0	250,000.0	250,000.0	$1.00	$250,000.00	0	0	0
C003	Signs/Paint/Misc.	lump sum	100,000.0	150,000.0	250,000.0	$1.00	$250,000.00	0	0	0
			Totals				$4,276,965.00			

	Projected Cost "B"
Total Estimated Expenditure	$4,276,965.00
Total Estimated Contract Cost (Rounded)	$4,277,000

Date : 09-Oct-19 Prepared By : Chase Milligen

Revised

Date : Checked By :

Cost Estimate Summary Township Road 862

Description of Work

ACP and Other Work

Project : Township Road 862
From: Jct. of Range Road 62
From km: 0.000
To: Jct. of Range Road 54
To km: 6.500

Estimate Type: "B"

Road Width **9.7 meters**

CEB Code #	Bid Item Description *	Unit	Estimated Quantity	Projected Unit Price "B"	Projected Cost "B"	Spec No.s	Aggregate Des. Class	Remarks (Plan No.)
X100	Mobilization	lump sum	1.0	10%	**$125,152.50**	GCS - 1.2.13		
M102	Crack Repair - Spray Patch	metre	10,000.0	$7.75	**$77,500.00**	HCS - 3.33.6		
Q992	Asphalt Concrete Pavement - EPS Mix Type M1 ()	tonne	11,295.0	$95.00	**$1,073,025.00**	HCS - 3.50.7, 5.2.5	1-12.5	
D018	Culvert/Drainage Repairs/Approach Work	lump sum	1,000.0	$1.00	**$1,000.00**	S.P.		
C003	Signs/Paint/Misc.	lump sum	100,000.0	$1.00	**$100,000.00**	S.P.		
			Totals		**$1,376,677.50**			

	Projected Cost "B"
Total Estimated Expenditure	**$1,376,677.50**
Total Estimated Contract Cost (Rounded)	**$1,377,000**

Date : 09-Oct-19 Prepared By : *Chase Milligen*

Revised

Date : Checked By :

Notes:

0

Provincial Prices were used when regional prices were not available.

Cost Estimate Summary Township Road 870

Description of Work

ACP and Other Work

Project : Township Road 870
From: Jct. of Range Road 80
From km: 0.000
To: E. of Speed Curve; inc. 0.325km of Range Road 70
To km: 10.370

Estimate Type: "B"

Road Width 9.4 meters

CEB Code #	Bid Item Description *	Unit	Estimated Quantity	Projected Unit Price "B"	Projected Cost "B"	Spec No.s	Aggregate Des. Class	Remarks (Plan No.)
X100	Mobilization	lump sum	1.0	10%	$263,762.50	GCS - 1.2.13		
M102	Crack Repair - Spray Patch	metre	50,000.0	$7.75	$387,500.00	HCS - 3.33.6		
Q992	Asphalt Concrete Pavement - EPS Mix Type M1 ()	tonne	19,475.0	$95.00	$1,850,125.00	HCS - 3.50.7, 5.2.5	1-12.5	
D018	Culvert/Drainage Repairs/Approach Work	lump sum	250,000.0	$1.00	$250,000.00	S.P.		
C003	Signs/Paint/Misc.	lump sum	150,000.0	$1.00	$150,000.00	S.P.		
				Totals	$2,901,387.50			

	Projected Cost "B"
Total Estimated Expenditure	$2,901,387.50
Total Estimated Contract Cost (Rounded)	$2,901,000

Date : 09-Oct-19 Prepared By : Chase Milligen

Revised

Date : Checked By :

Notes:

0

Provincial Prices were used when regional prices were not available.

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	2020 Public Works Budget Item – SE 32-85-8-W6M Penner Road
File:	32-23-69

DESCRIPTION:
Council to include $100,000.00 in the 2020 Public Works capital budget to build an access road to SE 32-85-8-W6M.

BACKGROUND:
Clear Hills County sets a capital budget for required items and projects as identified by Administration.

C403-19(08-13-19) RESOLUTION by Councillor Ruecker to include approximately ¼ mile of road construction along SE 32-85-8-W6M in the 2020 capital budget and authorize a wetland assessment study to be completed as soon as possible. CARRIED.

The wetland assessment is currently being completed.

BUDGET:
$100,000.00 Road Reserve

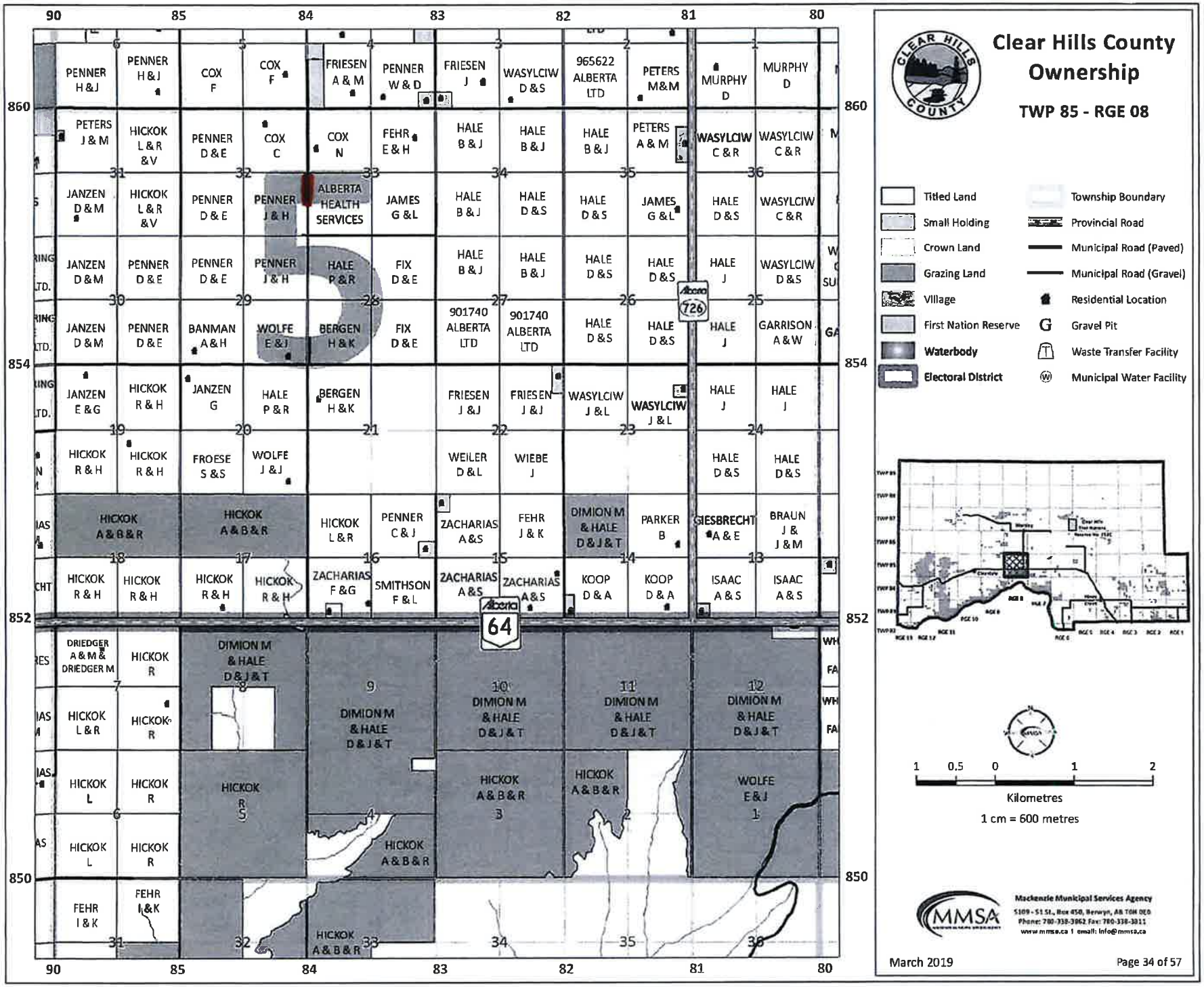
ATTACHMENTS:
1. Map

OPTIONS:
1. to include $100,000.00 in the 2020 Public Works capital budget to build an access road to SE 32-85-8-W6M.
2. not to include $100,000.00 in the 2020 Public Works capital budget to build an access road to SE 32-85-8-W6M.

RECOMMENDED ACTION:
RESOLUTION by .....

Initials show support - Reviewed by: **Manager:** RJ **CAO:** dc

Attachment # 1



Clear Hills County Ownership

TWP 85 - RGE 08

- Titled Land
- Small Holding
- Crown Land
- Grazing Land
- Village
- First Nation Reserve
- Waterbody
- Electoral District
- Township Boundary
- Provincial Road
- Municipal Road (Paved)
- Municipal Road (Gravel)
- Residential Location
- G Gravel Pit
- Waste Transfer Facility
- Municipal Water Facility

1 0.5 0 1 2

Kilometres

1 cm = 600 metres

MMSA
Mackenzie Municipal Services Agency
5109 - 51 St., Box 450, Berwyn, AB T0H 0E0
Phone: 780-338-3962 Fax: 780-338-3811
www.mmsa.ca | email: info@mmsa.ca

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	2020 Public Works Budget Item – Upgrade Range Road 54
File:	32-24-79

DESCRIPTION:
Council to include $300,000.00 in the 2020 Public Works capital budget to upgrade Range Road 54, south of Township Road 842 to Secondary Highway 685.

BACKGROUND:
Clear Hills County sets a capital budget for required items and projects as identified by Administration.

C265-19(05-28-19) RESOLUTION by Councillor Wetmore to obtain quotes for the required wetland assessments on Range Road 54 south of Township Road 842 to Secondary Highway 685, excluding the portion near BF 73475 and Range Road 60 south of Township Road 834 to Township Road 832 plus 200 meters each way, west and south of Township Road 832.
CARRIED.

The wetlands assessment has been completed.

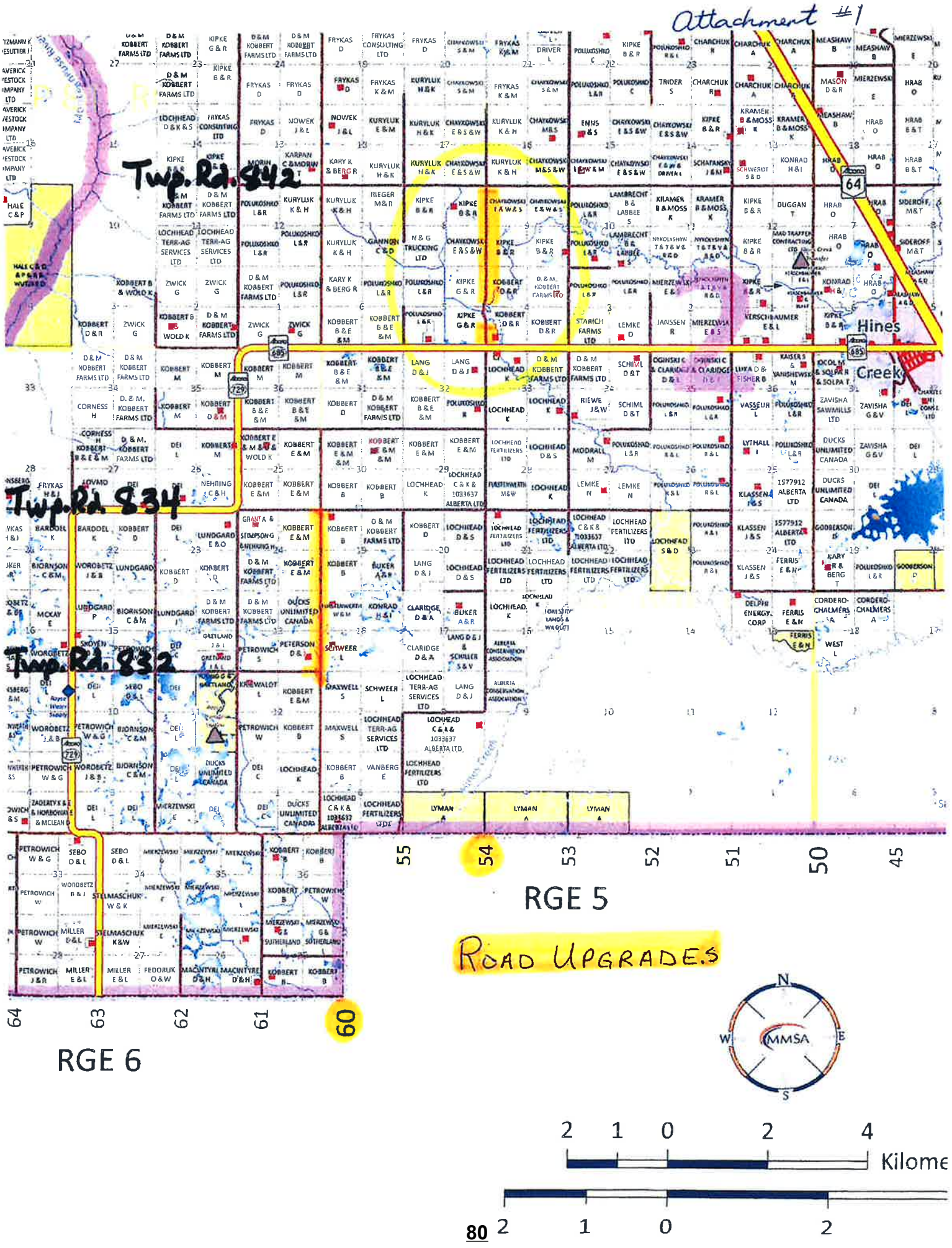
BUDGET:
$300,000.00 Road Reserve

ATTACHMENTS:
1. Map

OPTIONS:
1. to include $300,000.00 in the 2020 Public Works capital budget to upgrade Range Road 54, south of Township Road 842 to Secondary Highway 685.
2. not to include $300,000.00 in the 2020 Public Works capital budget to upgrade Range Road 54, south of Township Road 842 to Secondary Highway 685.

RECOMMENDED ACTION:
RESOLUTION by .....

Initials show support - Reviewed by: **Manager:** RJ **CAO:** DE


Attachment #1
Twp.Rd.842
Twp.Rd.834
Twp.Rd.832
Hines
Creek
RGE 5
RGE 6
ROAD UPGRADES
N
S
E
W
MMSA
2 1 0 2 4
Kilome
2 1 0 2

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	2020 Public Works Budget Item – Upgrade Range Road 60
File:	32-24-80

DESCRIPTION:
Council to include $350,000.00 in the 2020 Public Works capital budget to upgrade Range Road 60, south of Township Road 834 to Township Road 832 plus 200 meters each way.

BACKGROUND:
Clear Hills County sets a capital budget for required items and projects as identified by Administration.

C265-19(05-28-19) RESOLUTION by Councillor Wetmore to obtain quotes for the required wetland assessments on Range Road 54 south of Township Road 842 to Secondary Highway 685, excluding the portion near BF 73475 and Range Road 60 south of Township Road 834 to Township Road 832 plus 200 meters each way, west and south of Township Road 832.

CARRIED.

The wetlands assessment has been completed.

BUDGET:
$350,000.00 Road Reserve

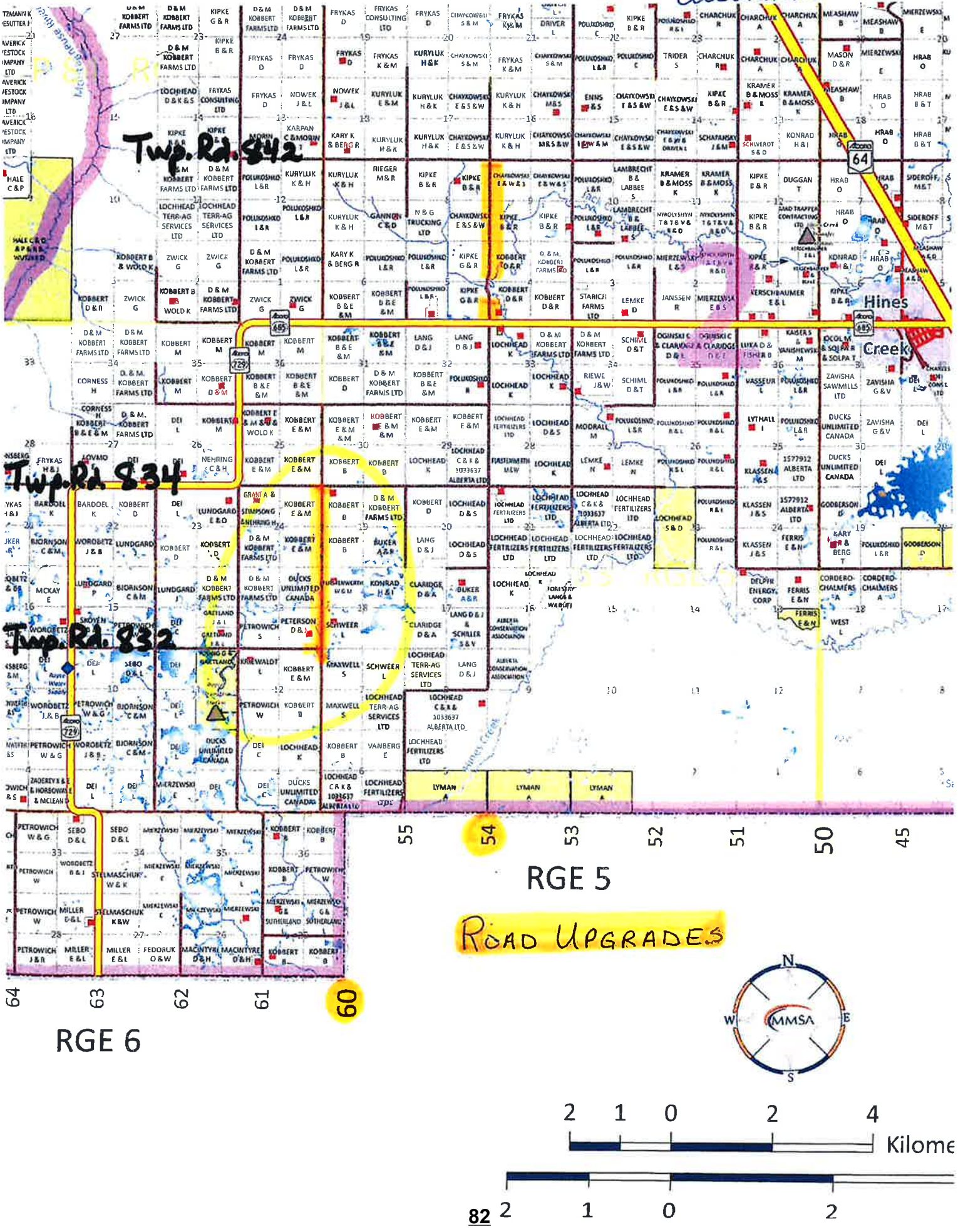
ATTACHMENTS:
1. Map

OPTIONS:
1. to include $350,000.00 in the 2020 Public Works capital budget to upgrade Range Road 60, south of Township Road 834 to Township Road 832 plus 200 m each way.
2. not to include $350,000.00 in the 2020 Public Works capital budget to upgrade Range Road 60, south of Township Road 834 to Township Road 832 plus 200 m each way.

RECOMMENDED ACTION:
RESOLUTION by .....

Initials show support - Reviewed by: **Manager:** RJ **CAO:** ee

Attachment #1



Clear Hills County

Request For Decision (RFD)

Meeting:	**REGULAR COUNCIL MEETING**
Meeting Date:	October 22, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Chief Administrative Officer Report**
File Code:	11-02-04

CAO REPORT OCTOBER 22, 2019

1. Continuing to have discussions with Direct Oil & Gas Inc.
2. Shallow Gas Tax Relief Initiative rebate has been completed
3. RMA information binders – Bonnie will have them in Edmonton for all Council attending.
4. Executive Assistant, Bonnie Morgan has been attending Subdivision Appeal Board Clerk Training.
5. Community Development Clerk, Sarah Hayward attended a Contracts and Procurement training session.

ATTACHMENTS:

RECOMMENDED ACTION:
RESOLUTION by ..... to accept the Chief Administrative Officer's report for October 22, 2019, as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:**	

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**CDM REPORT**
File:	62-02-02

DESCRIPTION:
At this time the Community Development Manager will have an opportunity to report on Community Development topics.

BACKGROUND:

2020 Operating Budget:

F003-19(10-09-19) **MOTION by Member Ruecker that the Clear Creek Fire Committee Operating Committee recommends Clear Hills County Council approves the 2020 Draft Fire Services Operating Budget as amended.**

CARRIED.

AG153(10/15/19) **RESOLUTION by Councillor Janzen that this Agricultural Service Board recommend Council approve the Agricultural Service Board 2020 Operating Budget as presented.**

CARRIED.

Private Sewage Variance approvals update:
Effective September 30, 2019 authority was given for Safety Codes officer's to approve variances for private sewage systems, which used to be the responsibility of Municipal Affairs Administrators. This brings the decisions on suitability and safety of private sewages systems that may not meet current legislated standards to the local level.

ATTACHMENTS:

Clear Creek Fire Committee Meeting Minutes – October 9, 2019

ASB Meeting Minutes – October 15, 2019

RECOMMENDED ACTION:
RESOLUTION by to accept the Community Development Manager's report to October 22, 2019, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

MINUTES
CLEAR CREEK FIRE COMMITTEE
OPERATING COMMITTEE MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
WORSLEY, ALBERTA
October 9, 2019

Present:	Raymond Wetmore	Member, CHC
	Camille Zavisha	Deputy Mayor, VoHC
	Megan Bjornson	Member, VoHC
	Jason Ruecker	Member, CHC
Attending:	Ed Walmsley	Fire Chief, Hines Creek Dept.
	Audrey Bjorklund	CDM, CHC (Recording Secretary)

SELECTION OF CHAIR — Member Bjornson volunteered to Chair the meeting.

CALL TO ORDER — Chair Bjornson called the meeting to order at 7:04 p.m.

AGENDA

F001-19(10-09-19) **MOTION by Member Zavisha that the Clear Creek Fire Committee Operating Committee adopts the agenda for the October 9, 2019 Operating Committee meeting, as presented. CARRIED.**

MINUTES

F002-19(10-09-19) **MOTION by Member Zavisha that the Clear Creek Fire Committee Operating Committee adopts the minutes for the November 1, 2018 Clear Creek Fire Committee Operating Committee meeting, as presented. CARRIED.**

BUSINESS

2019 Draft Operating Budget — The Committee was presented with a 2019 Draft Fire Services budget based on the input from both fire departments.

F003-19(10-09-19) **MOTION by Member Ruecker that the Clear Creek Fire Committee Operating Committee recommends Clear Hills County Council approves the 2020 Draft Fire Services Operating Budget as amended.**

CARRIED.

INFORMATION & CORRESPONDENCE — The Committee was provided with the following correspondence for review:

- 5 Year Annual Fire Department Statistics to June 30, 2019

F004-19(10-09-19) **MOTION by Member Bjornson that the Clear Creek Fire Committee Operating Committee accepts the Information & Correspondence as presented. CARRIED**

ADJOURNMENT Chair Bjornson adjourned the meeting at 7:40 p.m.

_____ _____
Date Chairperson

_____ _____
Date Recording Secretary

Draft

MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
COUNCIL CHAMBERS, Worsley, Alberta
October 15, 2019

PRESENT	Brian Harcourt	Chair
	Baldur Ruecker	Deputy Chair Ruecker
	Julie Watchorn	Member
	David Janzen	Council Representative
	MacKay Ross	Member
ATTENDING	Allan Rowe	Chief Administrative Officer
	Sarah Hayward	Community Development Clerk
	Greg Coon	Agricultural Fieldman
ABSENT	Garry Candy	Member

CALL TO ORDER

Chair Harcourt called the meeting to order at 10:02 a.m.

AGENDA

AG149(10/15/19) **RESOLUTION by Councillor Janzen that this Agricultural Service Board adopts the agenda governing the October 15, 2019 Agricultural Service Board meeting as presented. CARRIED.**

AG150(10/15/19) **RESOLUTION by Member Watchorn that this Agricultural Service Board adopts the minutes of the September 17, 2019 Agricultural Service Board Meeting as presented. CARRIED.**

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

AG151(10/15/19) **RESOLUTION by Councillor Janzen that this Agricultural Service Board accepts the October 15, 2019 Agricultural Service Board Activity Report as presented. CARRIED.**

Biggest Vegetable Contest

The Board is presented with feedback and results from the 2nd Annual Biggest Vegetable Contest.

AG152(10/15/19) **RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council amend Policy 6317 with adding cabbage as a category, remove David Thompson Hall weigh station, eliminate Friday evening weigh station and hold weigh ins at the County office on Thursday 3:30 p.m. – 7:00 p.m. and have business hours only on Friday at the County office. CARRIED.**

2019 Operating Budget

The Board is presented with the first draft of the 2020 Agricultural Services Operating Budget.

AG153(10/15/19) **RESOLUTION by Councillor Janzen that this Agricultural Service Board recommend Council approve the Agricultural Service Board 2020 Operating Budget as presented. CARRIED.**

Board Reports

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

AG154(10/15/19) **RESOLUTION by Chair Harcourt that this Agricultural Service Board accepts the October 15, 2019 Board members' written and verbal reports for information as presented. CARRIED.**

NEW BUSINESS

Events

The Board is presented with events for their consideration.

AG155(10/15/19) **RESOLUTION by Councillor Janzen that this Agricultural Service Board authorize Member Watchorn, Deputy Chair Ruecker, and Chair Harcourt to attend the Get Dirt on Soil Health Workshop being held on ~~Thursday~~ Friday, November ~~14~~ 15, 2019 at the Rycroft Ag Society Hall. CARRIED.**

VSI Program

Annually the Board reviews the Veterinary Services Incorporated (VSI) Program. Any proposed changes are then forwarded to the VSI administrator for consideration at the VSI Annual General Meeting that is held each November.

AG156(10/15/19) **RESOLUTION by Deputy Chair Ruecker that this Agricultural Service authorize Councillor Janzen or Chair Harcourt to attend the Veterinary Services Incorporated Annual General meeting being held on November 8, 2019 at the Peace River Legion. CARRIED.**

Zero Till Drill

The Board is presented with costs for repairing the Zero Till Drill.

AG157(10/15/19) **RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council dispose of the Zero Till Drill as is due to low usage and high repair costs. CARRIED.**

REPORTS

Community Development Manager's Report

At this time the Community Development Manager will have the opportunity to report on matter of importance to the Board.

Member Ross entered the meeting at 10:46 a.m.

AG158(10/15/19) **RESOLUTION by Member Watchorn that this Agricultural Service Board accepts the October 15, 2019 Community Development Manager's Report for information as presented. CARRIED.**

Agricultural Fieldman Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

AG159(10/15/19)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board accepts the October 15, 2019 Agricultural Fieldman's Report for information as presented. CARRIED.

Information & Correspondence

The Board is presented with correspondence for review.

1. DON Toxicity in Corn – Article – (63-10-02)
2. Report Card on Resolutions – Provincial ASB Committee – (63-10-02)
3. PREDA Northwest Alberta Agricultural Commodities – Report – (63-10-02)

AG160(10/15/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board direct administration invite Fish and Wildlife to a future Agricultural Service Board meeting as a delegation regarding wildlife predation. CARRIED.

AG161(10/15/19)

RESOLUTION by Member Ross that this Agricultural Service Board receives the Information and Correspondence as presented. CARRIED.

Chair Harcourt recessed the meeting at 11:16 a.m.
Chair Harcourt reconvened the meeting at 12:50 p.m.

DELEGATION
Peace Country Beef And Forage Association 1:00 p.m.

Peace Country Beef and Forage Association (PCBFA) Manager, Liisa Jeffery, will be attendance at 1:00 p.m. to present a report on the 2019 Environmental Stream Partnership program and present the plans for the 2020 program along with a funding request. Also presented will be updates on the PCBFA programs, funding and direction.

AG162(10/15/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board accept for information the delegation from Liisa Jeffery, Manager, Peace Country Beef and Forage Association on the 2019 Environmental Stream Partnership program and 2020 programming. CARRIED.

ADJOURNMENT

Chair Harcourt adjourned the meeting at 1:38 p.m.

_____
CHAIR

_____
AGRICULTURAL FIELDMAN

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	October 22, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	**Public Works Manager's Report**
File:	32-02-02

Spring Gravel Haul

- Planning and preparation has commenced for the 2020 Spring Gravel Haul.

Graders

- Graders have been working on getting the roads ready for the winter season.

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:** NR

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Council Information**
File:	11-02-02

DESCRIPTION:
Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:
Peace Library System

RECOMMENDED ACTION:
RESOLUTION by that Council receives for information the Council Information presented at the October 22, 2019, Regular Council Meeting.

Initials show support - Reviewed by:	**Manager:**	**CAO:**

RECEIVED
OCT 02 2019
CLEAR HILLS COUNTY

Peace Library System

8301 - 110 Street
Grande Prairie, AB
T8W 6T2

(780) 538-4656
FAX (780) 539-5285

September 30, 2019

Miron Croy, Reeve
Clear Hills County
P.O. Box 240
WORSLEY AB T0H 3W0

Dear Reeve Croy: Miron

At the September 14, 2019 meeting of the Peace Library System board of directors, the topic of rural connectivity and bandwidth needs was discussed. Many rural public libraries have insufficient SuperNet bandwidth to meet their patrons' needs; many rural areas have limited Internet connectivity to meet the needs of rural residents.

The Minister of Service Alberta, the Honourable Nate Glubish, has been discussing this issue with Albertans, including those in the north. He would like to hear about the needs of rural Alberta and he would like to work with municipalities, service providers and other parties for a solution.

Peace Library System has written to provincial and federal officials concerning this issue. The Peace Library Board requests that member municipalities and library boards write a letter to the Premier of Alberta and the Minister of Service Alberta outlining their bandwidth needs. Let them know your circumstances and why you need increased bandwidth and better "last mile" connectivity. Let them know if there are any possible solutions unique to your area.

There is a huge cost to increasing rural Alberta connectivity, but perhaps we can work together to find cost-effective solutions that will benefit library patrons and all residents.

Sincerely,

Carolyn Kolebaba

Carolyn Kolebaba, Chair
Peace Library Board

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	October 22, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Calendars**
File:	11-02-02

DESCRIPTION:
Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:
RESOLUTION by .... to accept for information October, November and December 2019 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	**Manager:**	**CAO:**

October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 **Policy & Priority Meeting-ALL**	**2** NPHF-AB	**3** MPTA-AB	**4**	5
6	**7**	**8** **Council**	**9** **CC** Fire-RW, JR	**10**	**11**	12
13	**14** **Thanksgiving** **Office Closed**	**15** ASB-DJ	**16**	**17**	**18**	19
20	**21**	**22** **Council** Organizational Meeting-All	**23**	**24** NPRL-DF	**25**	26
27	**28**	**29**	**30**	**31** Halloween		

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 NPHF-AB	7 NWSAR-AB,MC CCES-AB,DJ	8	9
10	11 Remembrance Day **Office Closed**	12 **Council**	13	14	15	16
17	18	19	20	21	22	23
24	25	26 **Council**	27	28	29	30

RMA CONVENTION

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10 **Council**	11	12	13	14
15	16	17	18	19	20	21
22	23	24 Office Closed	25 **Christmas** Office Closed	26 **Boxing Day** Office Closed	27 Office Closed	28
29	30 Office Closed	31 Office Closed				

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee