

AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 26, 2019

The regular meeting of the Council for Clear Hills County will be held on Tuesday, November 26, 2019, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
a. Previous: Organizational Council Meeting Minutes, October 22, 2019.....	2
b. Previous: Regular Council Meeting Minutes, October 22, 2019	7
4. DELEGATION(S)	
a. Mercer Peace River Pulp Ltd. 10:00 a.m.	13
b. Seniors' Check-In Line 10:45 a.m.	20
c. Alberta Conservation Association 11:15 a.m.....	21
5. PUBLIC Hearing	
6. TENDER OPENING- 9:45 a.m.	
a. Proposal 2019-P06 Recreation Lease #2609 Boundary Expansion.	27
b. Tender 2019-12 Engineering and Bridge Maintenance Inspections.....	28
7. NEW BUSINESS	
a. COUNCIL	
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4. Multi Year Capital Plan	85
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3. Bylaw 247-19 SDAB amendments to LUB 189-16	95
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1. Log Haul Request - Mercer	117
2. Log Haul Request – Zavisha Sawmills Ltd.	120
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4. Clear Prairie Non-Potable Truck-Fill.....	126
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6. Cleardale Hamlet Walking Path Snow Removal Contract Extension	129
7. Pavement Overlay & Springwood Drive Base & Pave	130
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
a. Chief Administrative Officer's Report.....	138
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c. Corporate Services Manager's Report	147
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12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, OCTOBER 22, 2019**

PRESENT	Amber Bean Dan Fletcher Jason Ruecker Miron Croy Peter Frixel Raymond Wetmore David Janzen	Councillor Councillor Councillor Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager Executive Assistant (EA)
ABSENT		
CALL TO ORDER	Chief Administrator Officer Allan Rowe called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u>	Council will review the agenda governing the October 22, 2019 Organizational Meeting for Clear Hills County.	
O515-19(10-22-19)	RESOLUTION by Councillor Croy that Council adopts the agenda governing the October 22, 2019 Organizational Meeting for Clear Hills County, as per Section 192 of the Municipal Government Act, as presented. CARRIED.	
Voting Procedures	By resolution, Council shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.	
O516-19(10-22-19)	RESOLUTION by Councillor Wetmore that Council determines that voting for the Reeve and Deputy Reeve is to be by secret ballot and the ballots count will be conducted by Audrey Bjorklund and Bonnie Morgan, with the remainder of the positions voted on by a show of hands. CARRIED.	
Election of Reeve Procedures	Council will appoint a Reeve for Clear Hills County for 2019/2020 by a majority vote from amongst the Councillors.	
	Fletcher	Nominates Ruecker
	Frixel	Nominates Croy
O517-19(10-22-19)	RESOLUTION by Councillor Bean that Council ends the nomination period for the election of a Reeve. CARRIED.	
O518-19(10-22-19)	RESOLUTION by Councillor Frixel that Council, following the election process, declares Councillor Croy as Reeve for Clear Hills County. CARRIED.	

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O519-19(10-22-19) **RESOLUTION by Reeve Croy that Council authorizes the destruction of the ballots for the election of Reeve immediately following the count. CARRIED.**

Reeve Croy takes the chair at 9:35 a.m.

Election of
Deputy Reeve
Procedures

Council will appoint a member for Clear Hills County for 2019/2020 by a majority vote from amongst the Councillors.

Frixel	Nominates	Bean
Ruecker	Nominates	Fletcher

O520-19(10-22-19) **RESOLUTION by Councillor Bean that Council ends the nomination period for the election of a Deputy Reeve. CARRIED.**

Councillor Janzen entered the meeting at 9:38 a.m.

O521-19(10-22-19) **RESOLUTION by Councillor Frixel that Council, following the election process, declares Councillor Bean as Deputy Reeve for Clear Hills County. CARRIED.**

O522-19(10-22-19) **RESOLUTION by Councillor Wetmore that Council authorizes the destruction of the ballots for the election of Deputy Reeve immediately following the count. CARRIED.**

Appointment of
Councillors to
Committees and
Boards

Clear Hills County Council will appoint members to serve on various in-house and external committees for 2019-2020. Council may determine, by resolution to remove or add a board or committee.

O523-19(10-22-19) **RESOLUTION by Deputy Reeve Bean to appoint Councillor Janzen as the Clear Hills County representative and Councillor Ruecker as alternate to the Agricultural Service Board on the Council appointed boards and committees list as of October 22, 2019 and up to the 2020 Organizational Council Meeting. CARRIED.**

O524-19(10-22-19) **RESOLUTION by Councillor Janzen to appoint Councillor Ruecker, Councillor Wetmore and Deputy Reeve Bean as the Clear Hills County representatives to the Alberta Surface Rights on the Council appointed boards and committees list as of October 22, 2019 and up to the 2020 Organizational Council Meeting. CARRIED**

O525-19(10-22-19) **RESOLUTION by Councillor Fletcher keep the same 2018-2019, member appointments to serve on Cleardale Community Enhancement Society for 2019-2020 term. CARRIED.**

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- O526-19(10-22-19) RESOLUTION by Reeve Croy keep the same 2018-2019, member appointments to serve on Clear Creek Fire Committee for 2019-2020 term. CARRIED.
- O527-19(10-22-19) RESOLUTION by Reeve Croy to appoint Reeve Croy and Deputy Reeve Bean as the Clear Hills County representatives and Councillor Ruecker & Councillor Fletcher as the alternate to Clear Hills Joint Venture Ltd – Operating Committee on the Council appointed boards and committees list as of October 22, 2019 and up to the 2020 Organizational Council Meeting. CARRIED.
- O528-19(10-22-19) RESOLUTION by Councillor Janzen to appoint Reeve Croy and Deputy Reeve Bean as the Clear Hills County representatives to the Clear Hills Joint Venture Ltd – Directors Committee on the Council appointed boards and committees list as of October 22, 2019 and up to the 2020 Organizational Council Meeting. CARRIED.
- O529-19(10-22-19) RESOLUTION by Councillor Frixel keep the same 2018-2019, member appointments to serve on Mercer Peace River Pulp Ltd. Public Advisory Committee for 2019-2020 term. CARRIED.
- O530-19(10-22-19) RESOLUTION by _ Councillor Frixel keep the same 2018-2019, member appointments to serve on Health Professional Enhancement committee for 2019-2020 term. CARRIED.
- O531-19(10-22-19) RESOLUTION by Councillor Frixel to keep the same 2018-2019, member appointments to serve on the Economic Development Committee for 2019-2020 term. CARRIED.
- O532-19(10-22-19) RESOLUTION by Councillor Janzen to keep the same 2018-2019, member appointments to serve on the Trades Training Program Committee for 2019-2020 term. CARRIED.
- O533-19(10-22-19) RESOLUTION by Councillor Wetmore to appoint Councillor Ruecker as the Clear Hills County representative and Councillor Wetmore as the alternate to Fairview Regional Airport Advisory Committee on the Council appointed boards and committees list as of October 22, 2019 and up to the 2020 Organizational Council Meeting. CARRIED.
- O534-19(10-22-19) RESOLUTION by Councillor Fletcher by to remove the Municipal Development Plan Review Committee as the CHC MDP is completed. CARRIED.
- O535-19(10-22-19) RESOLUTION by Councillor Ruecker to appoint Deputy Reeve Bean and Councillor Frixel, as the Clear Hills County representative and Councillor Ruecker as the alternate to the Northwest Species at Risk Committee on the council appointed boards and committees list as of October 22, 2019 and up to the 2020 Organizational Council Meeting. CARRIED.

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O536-19(10-22-19) **RESOLUTION by Reeve Croy to keep the remainder of the various in-house and external committees the same as 2018-2019, to serve on for 2019-2020 term. CARRIED.**

Reeve Croy recessed the meeting at 10:30 a.m.
Reeve Croy reconvened the meeting at 10:40 a.m.

Signing Authority Council must authorize persons to sign all agreements, cheques and other negotiable instruments for 2019-2020.

O537-19(10-22-19) **RESOLUTION by Councillor Janzen that Council appoints Reeve Croy, Deputy Reeve Bean, Councillor Ruecker and the Chief Administrative Officer Allan Rowe, and the Corporate Services Manager Lori Jobson as signing authorities on agreements, cheques and other negotiable instruments. CARRIED.**

**Date, Place & Time
of Council &
Committee
Meetings**

As per Procedural Bylaw 233-18 the date of Council meetings are scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.

Section 193 of the Municipal Government Act requires Council to advertise the place of Council or Committee meetings. The meetings shall be advertised in the Monthly newsletter, which is distributed to the County residents' mailboxes.

193(1) A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times and places.

O538-19(10-22-19) **RESOLUTION by Councillor Fletcher that Council schedules regular Council meetings to be held on the 2nd and 4th Tuesdays in each month beginning at 9:30 a.m. in the Worsley Council Chambers, except for December 2019, July 2020, and August 2020, during which months there shall be only one meeting on December 10, 2019, July 14, 2020, August 11, 2020 on those months. CARRIED.**

**Appointment of
Professional Services**

The following professional services are provided to Clear Hills County:
Auditor
Assessors
Lawyers
Planning Agency

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- O539-19(10-22-19)** RESOLUTION by Councillor Frixel that Council appoints Metrix Group as the Clear Hills County auditor for the period of January 1, 2020 to December 31, 2020. CARRIED.
- O540-19(10-22-19)** RESOLUTION by Deputy Reeve Bean that Council appoints Brownlee LLP as the Clear Hills County lawyer for the period of January 1, 2020 to December 31, 2020. CARRIED.
- O541-19(10-22-19)** RESOLUTION by Councillor Janzen that Council appoints Mackenzie Municipal Services Agency as the Clear Hills County planning agency for the period of January 1, 2020 to December 31, 2020. CARRIED.

ADJOURNMENT

Reeve Croy adjourned the October 22, 2019, at 10:45 a.m.
Organizational Meeting

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, OCTOBER 22, 2019**

PRESENT	Miron Croy Amber Bean Dan Fletcher Jason Ruecker Peter Frixel Raymond Wetmore David Janzen	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Audrey Bjorklund Ron Jensen Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Public Works Manager (PWM) Executive Assistant (EA)
ABSENT:		
CALL TO ORDER	Reeve Croy called the meeting to order at 10:46 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C542-19(10-22-19)	RESOLUTION by Deputy Reeve Bean to adopt the agenda governing the October 22, 2019, Regular Council Meeting with the following changes; removal of 6.a. Proposal Opening 2019-P01 and the addition of 7.a.5. Organizational meeting discussion. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes C543-19(10-22-19)	RESOLUTION by Councillor Fletcher to adopt the minutes of the October 8, 2019, Regular Council Meeting, as presented. CARRIED.	
<u>TENDER OPENING:</u> RFP 2019-P01, Assessment Services	Council is presented with RFP 2019-P01, Assessment Services, to open and analyze results. No proposals received	
<u>NEW BUSINESS:</u> <u>COUNCIL</u> Management Team Activity Report C544-19(10-22-19)	Council reviewed the most recent Management Team Activity Report. RESOLUTION by Councillor Wetmore to accept the October 8, 2019, Management Team Activity Report, as presented. CARRIED.	

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Councillor Reports	Councillors submit written or verbal reports for meetings attended.
C545-19(10-22-19)	RESOLUTION by Reeve Croy to accept the written and verbal Councillor reports for information, as presented. CARRIED.
PRSD Trustee Joint Meeting	Council is presented with an invitation from the Peace River School Division Board of Trustees to attend the annual Joint meeting. This meeting will be held on February 4, 2020 at 7:00 p.m. at the PRSD Central Operations Located at 4702-51 St in Grimshaw, Alberta.
C546-19(10-22-19)	RESOLUTION by Councillor Janzen to approve the attendance of council to the annual Joint meeting with the Peace River School Division Board of Trustees on February 4, 2020 at 7:00 p.m. at the PRSD Central Operations Located at 4702-51 St in Grimshaw, Alberta. CARRIED.
November 12, 2019 Regular Council Meeting Date	Councils scheduled Tuesday, November 12, 2019 Regular Council Meeting falls while council will be attending the Fall RMA Convention in Edmonton this year.
C547-19(10-22-19)	RESOLUTION by Deputy Reeve Bean to cancel the Tuesday, November 12, 2019 Regular Council Meeting as Council will be attending the Fall RMA Convention in Edmonton. CARRIED.
2019 Organizational Meeting discussion	Council added the 2019 Organizational meeting discussion to today's meeting.
C548-19(10-22-19)	RESOLUTION by Councillor Frixel to authorize the Agricultural Service Board alternate to attend Agricultural Service Board Meetings as a non-voting member when the Council representative is in attendance at the same Agricultural Service Board meeting. CARRIED.
C549-19(10-22-19)	RESOLUTION by Councillor Fletcher to schedule three (3) Trades Training committee Meetings per calendar year. CARRIED.
C550-19(10-22-19)	RESOLUTION by Councillor Frixel to add the Economic Development Committee to the November 26, 2019 Regular Council Meeting for general discussion. CARRIED.
<u>CORPORATE SERVICES</u> Accounts Payable (October 9, 2019 to October 22, 2019)	A list of expenditures for Clear Hills County for the period of October 9, 2019 to October 22, 2019 is provided for Council's review.

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C551-19(10-22-19) **RESOLUTION by Councillor Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 9, 2019 to October 22, 2019 for a total of \$379,580.34. CARRIED.**

COMMUNITY
SERVICES

Biggest Vegetable
Contest Policy 6317

The Agricultural Service Board is recommending some amendments to the Biggest Vegetable Contest Policy 6317.

C552-19(10-22-19) **RESOLUTION by Councillor Janzen to approve amended Policy 6317 adding cabbage as a category, removing David Thompson Hall weigh station, eliminating Friday evening weigh station and hold weigh ins at the County office on Thursday 3:30 p.m. – 7:00 p.m. CARRIED.**

Grassfire Truck
Storage

Council requested cost estimates for a permanent building to house the grassfire unit that is stored in Cleardale.

C553-19(10-22-19) **RESOLUTION by Councillor Janzen to Include funds of \$100,000.00 in the 2020 Multi-Year Capital Plan for a single bay garage to fit a pumper or water truck for a firefighting unit in Cleardale, including water and sewer installation. CARRIED.**

Many Island Capital
Grant Application

Many Islands Recreational Development Society has submitted a capital grant application requesting \$32,000 to develop seasonal sites, pending approval from Alberta Environment and Parks. This is a follow up to their October 8 delegation to Council.

C554-19(10-22-19) **RESOLUTION by Councillor Fletcher to approve a General Grant of \$32,000.00 to the Many Islands Recreational Development Society for the development of up to eight seasonal lots on the Many Islands Recreation Lease, pending approval of this proposed project by Alberta Environment and Parks funds to be allocated from the Recreation Reserve. CARRIED.**

Worsley Historical
& Cultural
Association Request

The Worsley Historical & Cultural Association is requesting that Council consider transferring a used pickup truck to them for hauling mowers, getting fuel, taking loads to the dump and trips for parts and supplies.

C555-19(10-22-19) **RESOLUTION by Councillor Ruecker to approve transferring one of the used pickups that is being considered for disposal to the Worsley Historical & Cultural Association. CARRIED.**

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Zero Till Drill

The Agricultural Service Board is recommending that Council dispose of the Zero Till Drill due to low usage and high repair costs.

C556-19(10-22-19)

RESOLUTION by Reeve Croy to dispose of the Zero Till Drill by public auction, as is, due to low usage and high repair costs. CARRIED.

NRCB Application
FA19003

NRCB Application FA19003 by Hines Creek Farms, has been determined to be complete by the Natural Resources Conservation Board and they are seeking written comments on the application by November 7, 2019.

C557-19(10-22-19)

RESOLUTION by Councillor Frixel for administration to provide comments to the NRCB on Application FA19003 for setbacks Municipal Development Plan and Land Use Bylaw conditions and exclusion zones. CARRIED.

PUBLIC WORKS:

2020 Budget Item-
Dump Trailer

Council to include \$16,000.00 in the 2020 Public Works capital budget to purchase a new dump trailer.

C558-19(10-22-19)

RESOLUTION by Councillor Janzen to include \$16,000.00 in the 2020 Public Works capital budget to purchase a new dump trailer. CARRIED.

2020 Budget Item-
Half Ton Pick-up
Truck

Council to include \$45,000.00 in the 2020 Public Works capital budget to purchase a ½ Ton Crew Cab.

C559-19(10-22-19)

RESOLUTION by Councillor Fletcher to include \$45,000.00 in the 2020 Public Works capital budget to purchase a ½ Ton Crew Cab. CARRIED.

2020 Budget Item-
New Mower

Council to include \$37,500.00 in the 2020 Public Works capital budget to purchase a new mower.

C560-19(10-22-19)

RESOLUTION by Councillor Wetmore to include \$37,500.00 in the 2020 Public Works capital budget to purchase a new mower. CARRIED.

2020 Budget Item-
Pavement Overlay

Council to include \$4,278,100.00 in the 2020 Public Works capital budget to proceed with a pavement overlay to the required areas:
1. Township Road 870 (as per map attached): from the intersection of Range Road 80/Township Road 870, east to the speed curve

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including .325 km on Range Road 70 for an approximate total of 10.72 km.

2. Township Road 862 (as per map attached): from the intersection of Range Road 62/Township Road 862, proceeding east to the intersection of Range Road 54/Highway 730 for an approximate total of 6.52 km.

Approximately 17.565 km in total.

C561-19(10-22-19)

RESOLUTION by Councillor Fletcher to include \$4,278,100.00 in the 2020 Public Works capital budget to proceed with a pavement overlay to the required areas. CARRIED.

2020 Budget Item-
SE 32-85-8-W6M
Penner Road

Council to include \$100,000.00 in the 2020 Public Works capital budget to build an access road to SE 32-85-8-W6M.

C562-19(10-22-19)

RESOLUTION by Reeve Croy to include \$100,000.00 in the 2020 Public Works capital budget to build an access road to SE 32-85-8-W6M.CARRIED.

2020 Budget Item-
SE 32-85-8-W6M
Upgrade Range
Road 54

Council to include \$300,000.00 in the 2020 Public Works capital budget to upgrade Range Road 54, south of Township Road 842 to Secondary Highway 685.

C563-19(10-22-19)

RESOLUTION by Councillor Frixel to include \$300,000.00 in the 2020 Public Works capital budget to upgrade Range Road 54, south of Township Road 842 to Secondary Highway 685. CARRIED.

2020 Budget Item-
SE 32-85-8-W6M
Upgrade Range
Road 60

Council to include \$350,000.00 in the 2020 Public Works capital budget to upgrade Range Road 60, south of Township Road 834 to Township Road 832 plus 200 meters each way.

C564-19(10-22-19)

RESOLUTION by Councillor Frixel to include \$350,000.00 in the 2020 Public Works capital budget to upgrade Range Road 60, south of Township Road 834 to Township Road 832 plus 200 m each way. CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officers report was reviewed.

C565-19(10-22-19)

RESOLUTION by Reeve Croy to receive the October 22, 2019 Chief Administrative Officer's report for information. CARRIED.

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Community
Development
Manager's Report

The Community Development Managers report was reviewed.

C566-19(10-22-19)

RESOLUTION by Councillor Janzen to receive the Community Development Manager's report on October 22, 2019, for information, as presented. CARRIED.

Corporate Services
Manager's Report

no report

Public Works
Manager's Report

The Public Works Managers report was reviewed.

C567-19(10-22-19)

RESOLUTION by Councillor Frixel to receive the Public Works Manager's report on October 22, 2019, for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C568-19(10-22-19)

RESOLUTION by Councillor Fletcher to receive the correspondence on October 22, 2019, for information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C569-19(10-22-19)

RESOLUTION by Councillor Ruecker to receive for information the October, November and December 2019 calendars.

Date	Meeting	Councillor
Oct 23	NPRL	Fletcher
Nov 19	ASB	Janzen
		CARRIED.

ADJOURNMENT

Reeve Croy adjourned the October 22, 2019, Regular Council Meeting at 12:10 p.m..

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION- Mercer Peace River Pulp Ltd 10:00 a.m.
File:	11-02-02

DESCRIPTION:

Trina Tosh and Grant Anderson, with Mercer Peace River Pulp Ltd. will be presenting to council their General Development Plan.

ATTACHMENTS:

General Development Plan

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Trina Tosh and Grant Anderson, with Mercer Peace River Pulp Ltd. on their General Development Plan.

Initials show support - Reviewed by:

Manager:

CAO:





2019 General Development Plan

August 2019

Who is Mercer

Mercer International

- Our operations consist of five large-scale, modern pulp mills – Rosenthal, Stendal, Celgar, Peace River and Cariboo Pulp & Paper⁽¹⁾ along with one of the largest sawmills in Germany, Friesau⁽²⁾.
- The Rosenthal, Friesau and Stendal mills are located in eastern Germany. Rosenthal and Friesau are both approximately 300 kilometers south of Berlin, while Stendal is 130 kilometers west of Berlin. Our Celgar mill is located in southeastern British Columbia, Canada, approximately 600 kilometers east of Vancouver, while the Cariboo Pulp & Paper mill is located approximately 650 kilometers north of Vancouver. Finally, the Peace River mill is located approximately 500 kilometers northwest of Edmonton in Alberta, Canada.
 - Quality
 - Efficiency
 - Human Capital

Mercer's mission is to provide sustainably sourced fibers, renewable energy and chemicals for essential human needs.

1) Cariboo Pulp & Paper is owned 50/50 with West Fraser through a joint venture

2) Friesau is one of the largest sawmills in Germany

Mercer Peace River

- MPR employs approximately 300 people at the Peace River mill site, and are proud to manufacture products as efficiently as possible to ensure that our business enhances the social goals and welfare of the communities and environments in which we operate.
- We spend a significant amount of time and resources to ensure the safety of our employees while minimizing our impact on the environment.
- We regularly engage with our stakeholders on a variety of topics, as well as give back to the communities in which we operate. We believe this work is critical to our long-term success.

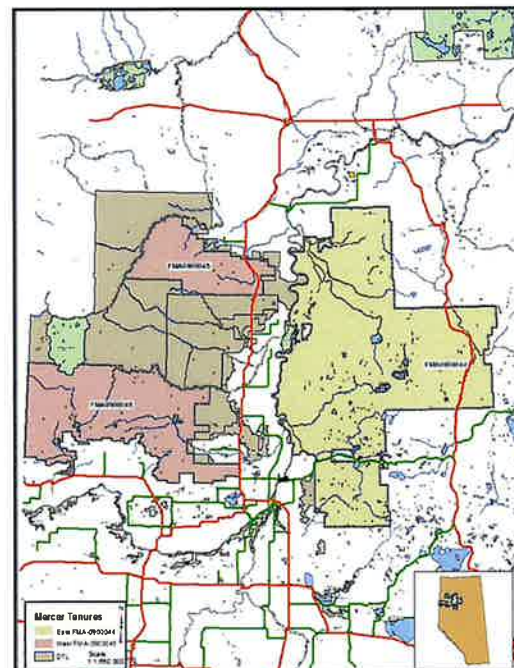
Where Mercer Peace River Operates

Forest Management Agreement Areas

Forest Management Agreements provide the company with harvesting rights and responsibility to reforest trees on Crown land. The company must ensure activities are carried out in a sustainable manner, through the development of long term Forest Management Plans.

Deciduous Timber Allocation

Known as a deciduous timber quota. Quotas are defined an allocation by volume.



GDP Components

The General Development plan consists of :

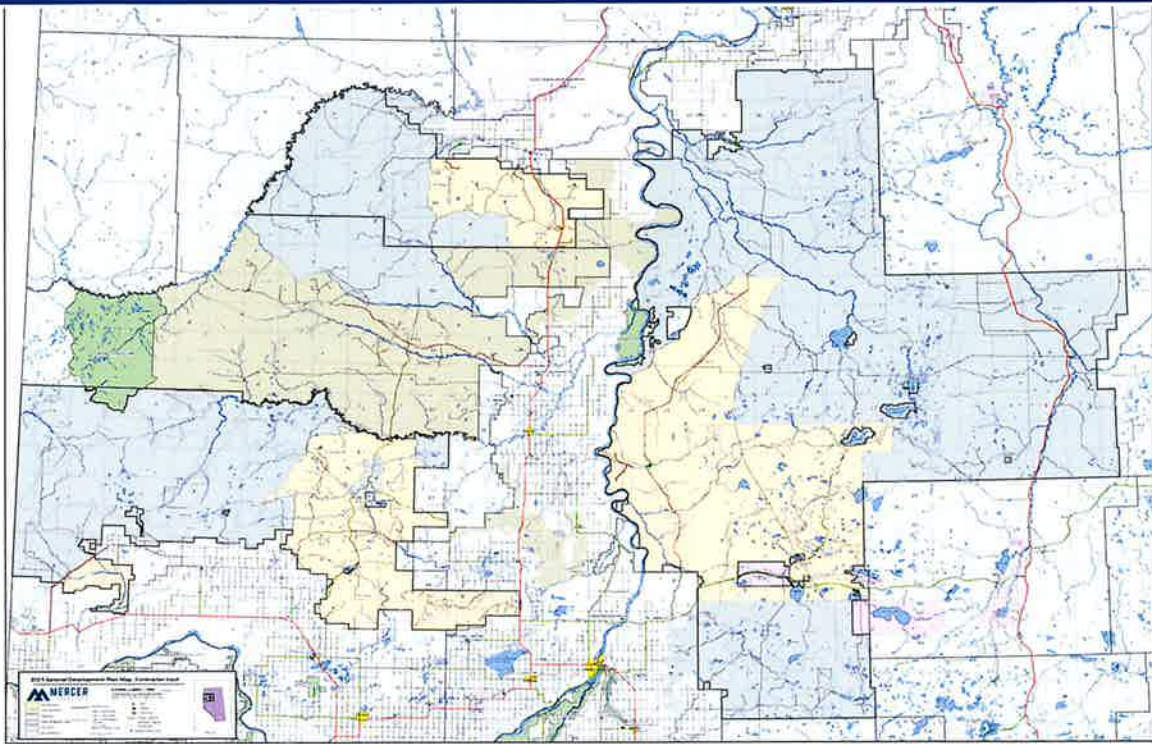
- Cut control tables (identifying the annual allowable cut versus the actual volume harvested by year)
- Plans of areas to be harvested in the next 3 years.
- Information of areas cut in the previous year (i.e. roads, cut blocks, etc.) along with any outstanding actions to be completed from the previous timber year (i.e. volume to haul, roads to reclaim etc.)
- Indigenous consultation program.

2019 Operations

- Chip trucks (B-train)
- Satellite yard volume delivered to the yards by log trucks

Disposition	M ³	Approximate Number of Loads	Towns Trucks go Through
KR-Vesta Creek	65,000	1,085	Manning
KE-Hawkhills Tower	145,000	2,500	Manning
DTLP550001-Carcajou	50,000	833	Manning
DTLP200001-WC02	250,000	4,167	Manning
DTLP200001-WC05	120,000	2,000	Manning
CR-Clear River	130,000	2,167	Worsley
EP-Cache Creek	80,000	1,333	None
EP-Keppler Creek	30,000	500	None
CL-Simon Lakes	300,000	5,000	None

2019 General Development Plan Map



Satellite Yards

- MPR has investigated different procurement methods to optimize the movement of timber volume to the mill site.
- Direct bush chipping will continue, along with a log haul to satellite yards.
 - Logs will be delivered to the yards during frozen conditions. Direct bush chipping will occur during the winter months and move to the satellite yards after break up occurs.
- There are 2 yards being operated at this time. One is located on the East FMA and the other is in the Notikewin area just north of Manning.
- MPR anticipates the need for two additional yards and will be working with government agencies and counties to meet legislative requirements.

Silviculture

Activity (Hectares)	2019 (Actual)	2020 (Planned)
Site Preparation	0	50
Decompaction (roads)	45	50
Planting	350	500
Leave For Natural	2989	3327
Surveys (Establishment & Performance)	2950	5306



Harvesting

- Direct bush chipping will occur primarily during frozen ground conditions and move into satellite yards after break up.
- Tree length log haul (from Mercer Peace River operations along with incidental deciduous from conifer harvesting operations) will occur during frozen ground conditions.



Contact Information

Frazer Butt

Planning Superintendent
Mercer Peace River
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Trina Tosh

Planning Supervisor – West FMA
Mercer Peace River
Phone: (780) 624-7337
trina.tosh@mercerint.com

**Mercer Peace River Pulp Ltd.**

www.mercerint.com
Phone: (1) 780 624 7415 | Fax: (1) 780 624 7086
Postal Bag 6500 #2 Pulp Mill Site Road Peace River, AB T8S 1V5

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	DELEGATION – SENIORS' CHECK-IN LINE 10:45 AM.
File:	62-02-02

DESCRIPTION:

Delegates from the Senior's Check-in Line will be in attendance at 10:45 a.m. to update Council on their activities this year, and how they used the \$8,500 General Grant and \$3,000 FCSS grant they have received from the County.

BACKGROUND:

C586-18(11-27-18) RESOLUTION by Deputy Reeve Fletcher to accept for information the delegation from the Fairview & Area Senior's Check-in Line group and the update the group provided on their program operations and approve a general grant of \$8,500.00 (eight thousand five hundred dollars) for the 2019 operations of the Seniors Check in line, with the funds to be included in the 2019 Operating Budget. CARRIED.

C71-19(02-12-19) RESOLUTION by Councillor Bean to approve the following 2019 Family and Community Support Services grants, as presented.

FCSS Program Applicants	Amount
Youth Enhancement Society – Y.E.S. program	35,000
Fairview & Area Seniors Check-in Line	3,500
Peace River School Division – Youth Support Worker	65,000
Jeanne Lawrence – Mommy and Me	2,582
Worsley Early Childhood Education Foundation	12,000
	117,582

CARRIED.

RECOMMENDED ACTION:

RESOLUTION by _____ to accept for information the delegation from the Fairview & Area Senior's Check-in Line group and the update the group provided on their program operations.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

ABj

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION- Alberta Conservation Association 11:15 a.m.
File:	11-02-02

DESCRIPTION:

Paul Hvenegaard, Regional Manager with Alberta Conservation Association will be in attendance to make a presentation to council to request funding support for the Sulphur Lake aeration operation.

ATTACHMENTS:

Presentation

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation.

Initials show support - Reviewed by:

Manager:

CAO:



Sulphur Lake Aeration

A funding request by
Alberta Conservation Association

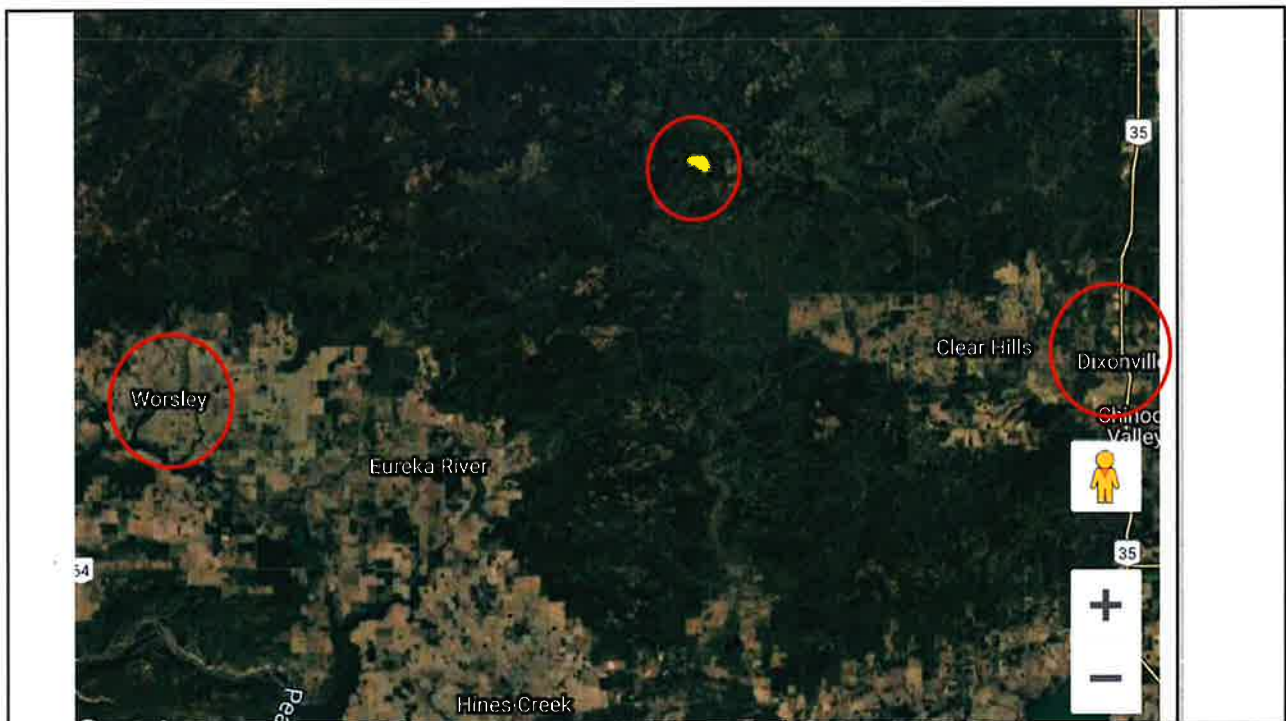
To



CLEAR HILLS COUNTY

Paul Hvenegaard, Nov 26, 2019

1



2

The Site

- Located NE of Worsley & NW of Dixonville
 - Very popular fishery - 2011 saw 1200 angler visits during summer months
- Surface area of 53 ha (130 acres)
- Stocked annually by GOA (brook trout & rainbow trout)
- Relatively shallow and productive
 - High productivity is a blessing and a curse



3

The Project & Solution

- Lake's high productivity is very good for growing big trout however, it makes it very prone to winter-kill events (fish die offs)
 - Added stocking costs,
 - Absence of multiple age classes
- With aeration, we induce oxygen into the lake to ensure winter survival
- Accomplished with surface mechanical pumps
- The challenge is absence of power at the site



4

The Project & Solution

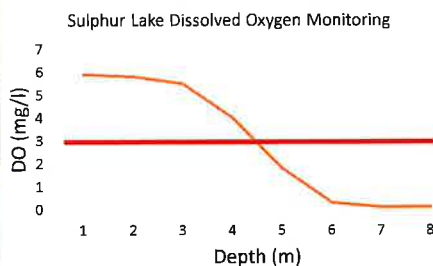
- Aerator pumps (look like small fountains) create surface turbulence to capture oxygen from the air and push improved water back into the lake
- Aerators are powered by an on-site diesel generator
 - Requires weekly maintenance \$\$\$
 - Results in a significant fuel bill \$\$\$



5

Other Project Activities

- Dissolved monitoring (tracking water quality suitable for fish survival)
- Site Improvements
- Communications / Partner recognition



6

Corporate Partners in Conservation

The Corporate Partners in Conservation (CPIC) Program is our way of recognizing companies that play a vital role in supporting our work to conserve Alberta's fish, wildlife, and habitat. Committed partners help us to stretch our collective resources and make a real difference today and for years to come. We always have a variety of interesting projects on the go. To discuss opportunities that are a fit for your company, contact: *Ken Kranrod, Vice President*, at (780) 410 1989 or Ken.Kranrod@ab-conservation.com.



**NORTHERN SUNRISE
COUNTY**



7

The Ask:

- The ACA would like to enter into a partnership with Clear Hills County
- Requesting 5k / year under a 5 year MOU starting this FY
- County logo and support details highlighted on our CPIC website
- Project sign updated to reflect partnership



8



9

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	RFP 2019-P06 OPENING – Recreation Lease #2609 Boundary Expansion (George Lake) 9:45 a.m.
File:	71-10-02

DESCRIPTION:

Council is presented with RFP 2019-P06, Rec Lease #2609 Boundary Expansion (George Lake) , to open and analyze results.

BACKGROUND:

Proposal 2019-P05, Rec Lease #2609 Boundary Expansion (George Lake), closed on Friday, November 22, 2019 at 4:00 p.m.

RECOMMENDED ACTION:

RESOLUTION by.....to open Proposal 2019-P06, Rec Lease #2609 Boundary Expansion (George Lake), analyze results and bring back a recommendation to the December 10, 2019 Council meeting.

Initials show support - Reviewed by:	Manager: <i>ABj</i>	CAO: <i>ABj</i>
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Tender Opening – Tender 2019-12, Engineering & Bridge Maintenance Inspections
File:	32-07-40

DESCRIPTION:

Council is presented with Tender 2019-12, Engineering of 2017 BIMs and 2018 BIMs for Bridge Maintenance and Engineering of 2019 Bridge Maintenance Inspections, to open and analyze results.

BACKGROUND:

Tender 2019-12, Engineering of 2017 BIMs and 2018 BIMs for Bridge Maintenance and Engineering of 2019 Bridge Maintenance Inspections closed on Friday November 22, 2019 at 4:00 p.m. Local Time

BUDGET:

\$45,000.00

RECOMMENDED ACTION:

RESOLUTION by...to open Tender 2019-12 at 9:45 a.m. for Engineering of 2017 BIMs and 2018 BIMs for Bridge Maintenance Engineering of 2019 and Bridge Maintenance Inspections, to open and analyze results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for October 22, 2019

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for October 22, 2019, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for October 22, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS				
		August 13, 2019						
C401-19	08/13/19	RESOLUTION by Councillor Wetmore to proceed to tender for Engineering of Bridge Maintenance for identified BIMS completed in 2017 and 2018 as well as 2019 Bridge Inspections (BIMS). Engineering will include preliminary engineering, detailed design, tender package preparation, construction supervision and post inspection. CARRIED.	PWM	Nov 26				
C403-19	08/13/19	RESOLUTION by Councillor Ruecker to include approximately ¼ mile of road construction along SE 32-85-8-W6M in the 2020 capital budget and authorize a wetland assessment study to be completed as soon as possible. CARRIED.	PWM	In works				
		October 1, 2019 P&P						
P478-19	10/01/19	RESOLUTION by Councillor Ruecker to direct administration to bring back information regarding the request from Clear Prairie residents for potable water. CARRIED.	PWM	Nov 26				
		October 22, 2019						
C546-19	10/22/19	RESOLUTION by Councillor Janzen to approve the attendance of council to the annual Joint meeting with the Peace River School Division Board of Trustees on February 4, 2020 at 7:00 p.m. at the PRSD Central Operations Located at 4702-51 St in Grimshaw, Alberta. CARRIED.	EA	February 4th				
C550-19	10/22/19	RESOLUTION by Councillor Frixel to add the Economic Development Committee to the November 26, 2019 Regular Council Meeting for general discussion. CARRIED.						
		September 15, 2016						
C446-16	08/17/16	RESOLUTION by Deputy Reeve Johnson to approve a conditional grant to the Peace River School Division, for the Menno Simons School addition, modernization, for the amount up to \$3,000,000.00 (three million dollars) using funds that have been budgeted in 2017 of the Multi-Year Capital Pan. Councillor Frixel requested a recorded vote: <table><tr><td>For</td><td>Against</td></tr><tr><td>Janzen</td><td>Crov</td></tr></table>	For	Against	Janzen	Crov	CSM	
For	Against							
Janzen	Crov							



Management Team

Activity Report for October 22, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS										
		<table><tr><td>Svederus</td><td>Frixel</td></tr><tr><td>Ruecker</td><td></td></tr><tr><td>Johnson</td><td></td></tr><tr><td>Fletcher</td><td></td></tr><tr><td></td><td>CARRIED.</td></tr></table>	Svederus	Frixel	Ruecker		Johnson		Fletcher			CARRIED.		
Svederus	Frixel													
Ruecker														
Johnson														
Fletcher														
	CARRIED.													
		November 14, 2018												
		August 20, 2019												
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM											
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.												
		September 18, 2019												
C435-19	09/10/19	RESOLUTION by Councillor Wetmore to approve a 2020 Capital Grant to the Cherry Canyon Agricultural Society for the construction of two ball diamond dugouts in the amount of \$5,000.00 and include the funds in the 2020 Operating Budget. CARRIED.												
C436-19	09/10/19	RESOLUTION by Councillor Frixel to approve a 2020 Capital Grant to the End of Steel Heritage Society for a list of various improvements at the Museum & Park site for the amount of \$11,009.00 and include the funds in the 2020 Operating Budget. CARRIED.												
C260-19	05-28-19	RESOLUTION by Councillor Wetmore to approve a Capital Grant of \$50,000.00 to the Worsley Clear Hill Ski Club for the Conveyor Belt lift project and include the dollars in the 2020 Operating Budget. CARRIED.												
		September 30, 2019												
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately \$135,000.00, as a 2020 25% tax rebate incentive. CARRIED.												



Management Team

Activity Report for October 22, 2019

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions; a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		
C458-19	09/24/19	RESOLUTION by Councillor Bean that Council authorize the additional funding of \$18,373.78 from the Rate Stabilization Reserve to cover the current deficits along with the costs of the ASB per diems, travel and subsistence for the remainder of 2019. CARRIED.	CDM	
		October 9, 2019		
C499-19	10/08/19	RESOLUTION by Councillor Bean to proceed with the purchase of replacement up to 17 computers and laptops that have the Windows 7 Operating System that will be end of life as of January 14, 2020 at an estimated cost of up to \$54,400.00 plus GST with funds to be allocated from the Administration Reserve. CARRIED.	CDM	
C500-19	10/08/19	RESOLUTION by Reeve Croy to include \$35,000.00 in the 2020 Capital Budget for the replacement of two network servers, with the funds to allocated from the Administration Reserve. CARRIED.	CDM	
C503-19	10/08/19	RESOLUTION by Councillor Ruecker to move the \$25,000.00 for a replacement PTO water pump from 2020 to 2021 in the Multi-Year Capital Plan. CARRIED.	CDM	
C504-19	10/08/19	RESOLUTION by Councillor Bean to include \$32,000.00 in the 2020 Capital Budget for a second side by side, trailer and sprayer. CARRIED.	CDM	
C505-19	10/08/19	RESOLUTION by Councillor Frixel to include \$9,000.00 for two tablets and associated software and licensing costs for GIS tracking and mapping of vegetation control herbicide applications on road rights-of-way in the 2020 Operating Budget. CARRIED	CDM	
		November 20, 2019		



Management Team

Activity Report for October 22, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C553-19	10/22/19	RESOLUTION by Councillor Janzen to Include funds of \$100,000.00 in the 2020 Multi-Year Capital Plan for a single bay garage to fit a pumper or water truck for a firefighting unit in Cleardale, including water and sewer installation. CARRIED.		

ITEMS IN WAITING

		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
C15-19	01/08/19	RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2016 monthly reconciliation reports, 2011 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2012. CARRIED	CDM	
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – "Agreement for Installation of Texas Gates within Municipal Roadways" brought back to a future council for authorization. CARRIED.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime	EA	



Management Team

Activity Report for October 22, 2019

LEGEND:

Budget Items: Completed Items: Items in Waiting:
CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.		
		November 20, 2019		
C556-19	10/22/19	RESOLUTION by Reeve Croy to dispose of the Zero Till Drill by public auction, as is, due to low usage and high repair costs. CARRIED.		

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

Deputy Reeve Bean-North Peace Housing Foundation Board Meeting Synopsis

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – November 6, 2019

Resident and Tenant Levels

As of September 30, 2019, we had a total of 180 lodge residents, down 3 from the month of August. Our lodge unit occupancy currently equates to 79% occupied of the 224 lodge suites.

We had 121 occupied senior apartment suites at the end of August, up one from the month of August. Our occupancy rate at the end of August was 93%.

Garden Court Seniors Apartments had 59 out of 63 units occupied at the end of August, up one unit from the month of August; our occupancy rate was also 94% at Garden Court. We continue to have 6 out of the 8 trailers in Cadotte occupied, with no pending applications.

The Family Housing program had 79 of the 123 units occupied, down 2 from the month of August, and 24 of the 40 R&N units occupied, down 1 from the month of August, with an overall occupancy of 63%.

Rent Supplement tenancies remain unchanged over the month of September. We are currently at our maximum capacity, as determined by our Rent Supplement budget and the total amount of monthly subsidies that are being allocated at this time.

Annual General Meeting:

The Board of Directors held their Annual General Meeting. Both the Chair, Hazel Reintjes and Sandra Eastman Vice Chair were re-elected by acclamation and remain in the same positions last year. We are also pleased to report that, as a result of annual municipal organizational meetings, our Board Members also remained the same and continue bringing their experience and dedication to our meetings.

Agenda Items:

The Foundation was excited to take part in the Senior's Fair put on by Amina Usman, Seniors Service Coordinator for the Town of Peace River Community Services FCSS. Peggy Genge and Don Good had a table at the Fair where they handed out NPHF information and talked to numerous seniors about the services that we offer. Many of our residents, a sizeable portion of the over 200 people who attended the Fair, enjoyed their time. There were 16 vendor display tables with presentations put on by a variety of speakers. We would like to thank Amina, her staff and volunteers for the work they did in putting on such a great event!

Wage & Salary Negotiations

The Board of Directors of the North Peace Housing Foundation gave thoughtful consideration to the items brought forward in the Wage and Salary Negotiations.

First and foremost, the Board recognizes the hard work and dedication of the 100 plus employees of the Foundation and the contribution they make to the care of our Seniors and to the other citizens of the region who rely on the services and supports provided by our organization. We are sincerely grateful for their efforts.

However, we are facing pressures that are impacting us. These are largely a result of economic and societal factors facing the Province as a whole. The public has limited capacity to accept increases in taxes and the Province, in its recent budget, has made it clear that they are going to act very conservatively, and with restraint, in allocating their present revenues. We are not immune to these realities.

Considering this, and other factors, the Board opted for no increase to the Wage and Salary grid this year. We understand how disappointing this is be to many of our staff and trust that they appreciate how difficult a decision this was for the Board to make.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Economic Development Committee
File:	11-02-02

DESCRIPTION:

Councils requested that a discussion regarding Clear Hills County Economic Development Committee be added to today's meeting.

C550-19(10-22-19) RESOLUTION by Councillor Frixel to add the Economic Development Committee to the November 26, 2019 Regular Council Meeting for general discussion. CARRIED.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to.

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Hills County Strategic Plan
File:	11-02-02

DESCRIPTION:

Council is presented with the previous Strategic Plan for Clear Hills County for discussion and review.

BACKGROUND:

“What are we doing?”, “Where are we going?”, “How can we get where we want to go?” These are the basic questions that organizations ask when thinking about one of the most important tasks – strategic planning.

- values, mission, and vision,
- goals, objectives and action plans.

ATTACHMENTS:

Policy 1216
Previous vision goals

RECOMMENDED ACTION:

RESOLUTION by..... to review the current Strategic Plan and Goals for Clear Hills County and bring back for further discussion at a future Policy and Priority Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Effective Date: **March 25, 2003**

Policy Number: **1216**

Title: **COMMUNICATIONS GOALS**

1. Policy Statement

- 1.1. Clear Hills County will establish goals and targets for communications undertaken by Council and the administration.

2. Communications Goals and Targets

- 2.1. The Chief Administrative Officer shall provide procedures, systems and budget requests necessary to support the communications goals and targets established by this policy.

- 2.2. Council provides the following communications goals and targets:

3. Ensure that Council decisions are conveyed quickly and accurately to the public and the administration.

- 3.1 That the unratified minutes of Council, Council committee and Agricultural Service Board meetings will be made available to Council members, management, staff and the public within 48 hours of the meeting.
- 3.2 That the Reeve will be the contact for all questions from the media, and the Chief Administrative Officer will be the source of background information to the media.

4. Ensure that Council decisions are acted on quickly by the appropriate committee, board, outside agency or staff.

- 4.3. The Chief Administrative Officer will ensure that the Senior Management Team is briefed on Council decisions prior to 12 Noon on the next working day after a Regular or Special Council meeting.
- 4.4. The Directors will ensure that department staff are briefed on Council decisions prior to noon on the second day after a Regular or Special Council meeting.
- 4.5. Letters advising committees (other than Council committees), boards or outside agencies of a decision of Council shall be prepared for the signature of the Reeve, or in their absence the Deputy Reeve, within 3 days of the Regular or Special Council meeting.
- 4.6. The Chief Administrative Officer shall delegate to staff the preparation, with appropriate deadlines, of requested reports for Council committees to support a decision or direction of Council.

5. Ensure that the public is advised of Council's goals, priorities, and budgets, given opportunities to provide input to those decisions, and be advised of the status of those goals, priorities and budgets.

- 5.1 Following the development of the draft goals and priorities of Council in the fall of each year, the Chief Administrative Officer shall facilitate one or more Public Information Meetings to obtain input on the:
 - 5.1.1 status of the current years budget and projects,
 - 5.1.2 draft goals and priorities of Council,
 - 5.1.3 administration proposed changes in mill rates,
 - 5.1.4 administration proposed changes in service levels in the following years budget, and
 - 5.1.5 administration proposed priorities on projects for the following year and future years.
- 5.2 To publish a summary of the annual financial statement and the auditor's report prior to May 1 in each year through an insert in the Fairview Post or by a special newsletter delivered to each postal address within Clear Hills County.
- 5.3 To hold one or more Public Information Meetings, facilitated by the Chief Administrative Officer, in May or June of each year to:
 - 5.3.1 review a summary of the annual financial statement,
 - 5.3.2 review essential elements of the auditor's report,
 - 5.3.3 review the current year approved budget and any resulting changes in levels of service, and
 - 5.3.4 review status of approved projects for the current year and future years.

6 Ensure that inquiries and correspondence are responded to promptly.

- 6.1 Ensure that all telephone calls are answered by the 4th ring and that appropriate telephone conduct procedures are in place.
- 6.2 Provide telephone and fax systems that give priority to incoming calls.
- 6.3 Ensure that all correspondence requiring a response is responded to or acknowledged within 5 working days, except where the correspondence requests a Council decision.
- 6.4 The Chief Administrative Officer shall provide a communications record system that provides:
 - 6.4.1 a record of complaints or comments received,
 - 6.4.2 monitoring of the promptness and completeness of responses to complaints or comments, and

6.4.3 regular reports to Council, on the numbers of complaints and comments received, analysis by subject, and reporting on trends.

7 Ensure that information provided to Council is timely and complete.

- 7.1 All reports to Council, Council committees, Municipal Planning Commission and the Agricultural Services Board shall include a 'Request for Decision' (RFD) cover page which shall include information on background, proposal, discussion, options, benefits, disadvantages, costs and source of funding as applicable, plus recommended action from the administration in the form of a resolution. All RFDs shall be reviewed and initialled by the Chief Administrative Officer to indicate his/her support of the recommended action.
- 7.2 For essential services a same day reporting system (reporting where approved standards of service are not being achieved) shall be provided, to immediately alert all members of Council of significant issues. Essential services include water supply and distribution services, sewage collection and treatment services, and snow and ice control services.

8. End of Policy

ADOPTED

Resolution# C187-03

Date: March 25, 2003

AMENDED

Resolution# C876-03

Date: November 25, 2003

AMENDED

Resolution #C213(04/10/07)

Date: April 10, 2007

Priority Level	Goal	Means of Achieving
1	Economic Development (sustainability of agriculture, logging, oil & gas)	<ul style="list-style-type: none"> - ability to ship our own exports - assist with improvements seed cleaning plant - refer projects to and promote economic development associations (ie. PREDA, NADC, NCDC)
2	Protective Services (Ambulance, Fire Protection, Level of Service of Hines Creek and Worsley Departments)	<ul style="list-style-type: none"> - Work with recruitment of doctors in Fairview & with the potential for increasing the # of days the doctors are in Worsley - Have dentist come to Health Centre - Lobby for full time ambulance services
3	Road Maintenance	<ul style="list-style-type: none"> - improve communication between staff, Council, ratepayers and contractors - develop a formal tracking system for concerns/complaints to improve feedback and follow-up - develop program/procedure for clearing driveways on local paved roads
4	Safe, Secure Raw Water Supply and Upgrade Water Plant	<ul style="list-style-type: none"> - Upgrade Water Plant - (waste water from water treatment plant) - meeting with MP
5	Hamlet Development	<ul style="list-style-type: none"> - multi year capital plan
6	Brushing, Mowing and Spraying 3-5 year program	<ul style="list-style-type: none"> - develop a three year plan - develop standards, ie) shoulder to shoulder - policy revised to reflect current process
7	Long Range Budgeting and Cost Recovery Planning	<ul style="list-style-type: none"> - Multi Year Capital Plan (revenues, expenses & reserves)
8	Tourism	<ul style="list-style-type: none"> - Mighty Peace Tourist Association (Alberta Tourism)
8	Improving Ratepayer Feedback (surveys, ratepayer meetings)	<ul style="list-style-type: none"> - Complaints & Concerns Forms implemented
9	Level of Service - Agricultural Service Board Weed Enforcement	<ul style="list-style-type: none"> - Weed Control Act
10	Assessment	
11	Seek Resource Companies to further Connector Road on County Alignment	

12	Continue Lobby for Improved Education for Residents	
13	Bylaw Enforcement	

Continuing Priorities

1	Road Study (including secondaries)
2	Minimum Design Standards (including – improved accountability of professionals, engineers, lawyers)
3	Amend Municipal Development Plan regarding CFO's
4	Regional Fire Committee
5	Land Use Bylaw Review
6	Transfer Stations
7	Development Enforcement

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of October 23, 2019 to November 26, 2019 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 23, 2019 to November 26, 2019 for a total of \$504,120.33.

Initials show support - Reviewed by:

Manager:



CAO:



System: 11/19/19 9:24:59 AM
User Date: 11/19/19

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Sharon

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	10/23/19	11/26/19		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
901740 Alberta Ltd. o/a Hale F	022899	11/12/19	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
2019 BSE TESTING INCENTIVE	110119	\$125.00	
ADVENTURE AUTOMOTIVE LTD	022900	11/12/19	\$1,265.95
Invoice Description	Invoice Number	Invoice Amount	
R&M UNIT 65-48	53625	\$1,265.95	
AGS Mechanical Contractors Ltd	022901	11/12/19	\$2,664.03
Invoice Description	Invoice Number	Invoice Amount	
WWTP MAINTENANCE	10894-SW	\$2,664.03	
AWC WATER SOLUTIONS LTD.	022902	11/12/19	\$387.70
Invoice Description	Invoice Number	Invoice Amount	
WWTP PARTS	10520	\$387.70	
B & E HOME HARDWARE	022903	11/12/19	\$1,060.90
Invoice Description	Invoice Number	Invoice Amount	
NEW DISHWASHER UNIT 61-06	101-22712	\$949.19	
HEATER-BCWP	101-23515	\$73.49	
SHOP DOOR SEALS	101-23970	\$71.63	
JANITORIAL SUPPLIES	102-11596	\$70.30	
SUMP PUMP-REGIONAL WATERLINE	101-24462	\$120.74	
MATERAIL TO BUILD LAPTOP BASE	101-24611	\$13.09	
BOSCHWICK CONTRACTING	022905	11/12/19	\$10,080.00
Invoice Description	Invoice Number	Invoice Amount	
BEAR CANYON GB09	277	\$10,080.00	
CAL-R CONTRACTING LTD.	022906	11/12/19	\$14,852.75
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY TRANSFER ST. MAINT.	11345	\$945.00	
REGIONAL WATERLINE TIE IN	11347	\$1,363.95	
REPLACE CENTRELINES ETC.	11341	\$2,467.50	
CLEARDALE TRANSFER ST. MAINT.	11348	\$1,008.00	
CLDL & WOR T.S MAINT, HAUL EQU	11349	\$976.50	
WORSLEY TRANSFER ST. MAINT.	11346	\$1,903.13	
CENTRELINES, CULV MAINT, HAUL	11342	\$3,097.50	
REGIONAL WATERLINE TIE IN	11647	\$334.93	
HAUL EQUIP, CLDL T.S. MAINT	11350	\$1,561.87	
CLEAR BEAVER DAM, HAUL EQUIP	11666	\$774.37	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SPREAD GRAVEL/FIX DIRT-TIE IN	11376		\$420.00
CLEAR HILLS WASTE MANAGEMENT	022907	11/12/19	\$9,397.50
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY HAMLET GARBAGE HAUL	021	\$210.00	
TRANSFER STATIONS CONTRACT	022	\$9,187.50	
CLEARDALE TRANSPORT	022908	11/12/19	\$22,790.25
Invoice Description	Invoice Number	Invoice Amount	
WORSLEY GB01	6109355	\$11,261.25	
CLEARDALE GB07	6109356	\$11,529.00	
CLEARTECH INDUSTRIES INC.	022909	11/12/19	\$5,979.63
Invoice Description	Invoice Number	Invoice Amount	
CHEM, FREIGHT, CONTAINER DEP.	811630	\$5,979.63	
CYCLE WEST LTD.	022910	11/12/19	\$82.70
Invoice Description	Invoice Number	Invoice Amount	
WEED EATER SUPPLIES	101164	\$82.70	
GLENOGLE ENERGY INC.	022911	11/12/19	\$8,265.50
Invoice Description	Invoice Number	Invoice Amount	
TAX REFUND	101719	\$8,265.50	
GLOBAL FLEET INFORMATION	022912	11/12/19	\$567.00
Invoice Description	Invoice Number	Invoice Amount	
MONTHLY SERVICE FEE	101484	\$567.00	
GOVERNMENT OF ALBERTA	022913	11/12/19	\$1,165.50
Invoice Description	Invoice Number	Invoice Amount	
CP GRAVEL PIT SML 970070	0004810613	\$1,113.00	
BCWP	0004809990	\$52.50	
GOVERNMENT OF ALBERTA	022914	11/12/19	\$1,647.60
Invoice Description	Invoice Number	Invoice Amount	
PAYROLL DEDUCTION	101819	\$823.80	
PAYROLL DEDUCTION	110119	\$823.80	
GRANDE PRAIRIE & DISTRICT CATH	022915	11/12/19	\$944.15
Invoice Description	Invoice Number	Invoice Amount	
2019 REQUISITION	9053	\$944.15	
GREGG DISTRIBUTORS CO. LTD(FAI	022916	11/12/19	\$173.96
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PRESSURE WASHER PUMP PROTECTOR	036-286280		\$29.88
WFD PARTS	036-286675		\$144.08
H & G MASON HOLDINGS	022917	11/12/19	\$708.75
Invoice Description	Invoice Number	Invoice Amount	
ROAD REPAIRS DIVISION 3	4240A	\$708.75	
HARCOURT BRIAN	022918	11/12/19	\$78.30
Invoice Description	Invoice Number	Invoice Amount	
HC SENIOR'S BUS MILEAGE	093019	\$78.30	
HINES CREEK PART MART	022919	11/12/19	\$72.98
Invoice Description	Invoice Number	Invoice Amount	
CABLE FOR BEAVER CONES	929-065827	\$72.98	
HITECH BUSINESS SYSTEMS LTD.	022920	11/12/19	\$450.78
Invoice Description	Invoice Number	Invoice Amount	
COPIER AGREEMENT	1555027	\$450.78	
HOOVER GLEN	022921	11/12/19	\$525.00
Invoice Description	Invoice Number	Invoice Amount	
CLEAN UP BEAVER DAMS & BALES	191028	\$525.00	
JANZEN, MARGARET	022922	11/12/19	\$325.04
Invoice Description	Invoice Number	Invoice Amount	
LIBRARY CONF REG REIMBURSEMENT	100119	\$325.04	
JLD ENTERPRISE	022923	11/12/19	\$10,206.00
Invoice Description	Invoice Number	Invoice Amount	
EUREKA RIVER GB13	82	\$10,206.00	
JOHNSON, CHAD	022924	11/12/19	\$700.00
Invoice Description	Invoice Number	Invoice Amount	
WOLF HUNT INCENTIVE PROGRAM	101619	\$700.00	
KENNETH KOZACK	022925	11/12/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68570-103019	\$50.00	
LEMOINE RONALD	022926	11/12/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68528-102219	\$50.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MEHLSSEN, BRANDON	022927	11/12/19	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
WOLF HUNT INCENTIVE PROGRAM	101519	\$350.00	
MIDNIGHT GLASS LTD.	022928	11/12/19	\$553.67
Invoice Description	Invoice Number	Invoice Amount	
WINDSHIELD UNIT 63-06	705612	\$553.67	
NORTH PEACE GAS COOP LTD.	022929	11/12/19	\$275.91
Invoice Description	Invoice Number	Invoice Amount	
CWP	720561	\$65.37	
BCWP	719170	\$31.50	
WWTP	719136	\$106.73	
CLDL REGIONAL WATER PUMPHOUSE	720755	\$72.31	
NORTHERN DOORS (WESTERN) LTD.	022930	11/12/19	\$28,252.62
Invoice Description	Invoice Number	Invoice Amount	
COMPOUND GATE-SUPPLY & INSTALL	16768	\$28,252.62	
PEACE COUNTRY BEEF & FORAGE AS	022931	11/12/19	\$180.00
Invoice Description	Invoice Number	Invoice Amount	
ASB WORKSHOP REGISTRATIONS	19-163	\$180.00	
POSTMEDIA	022932	11/12/19	\$1,880.68
Invoice Description	Invoice Number	Invoice Amount	
EMPLOY AD/NEWSLETTER PRINTING	235599	\$1,616.16	
ASSESSMENT/EMPLOY ADS	233502	\$264.52	
RELIANCE ASSESSMENT CONSULTANT	022933	11/12/19	\$14,700.00
Invoice Description	Invoice Number	Invoice Amount	
OCT. ASSESSMENT SERVICES	45-100119	\$7,350.00	
NOVEMBER ASSESSMENT SERVICES	46-110419	\$7,350.00	
RMA FUEL LTD.	022934	11/12/19	\$98.79
Invoice Description	Invoice Number	Invoice Amount	
OIL & LEVY UNIT 63-89	PF-7846-80388	\$98.79	
ROAMING TRANSPORT	022935	11/12/19	\$8,668.80
Invoice Description	Invoice Number	Invoice Amount	
HINES CREEK GB14	0152	\$8,668.80	
SCANALTA POWER SALES LTD.	022936	11/12/19	\$2.94
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
NURSE TANK PUMP FOR SPRAYING	0078070		\$2.94
SCHMALTZ SHELDON	022937	11/12/19	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68516-102119	\$1,000.00	
STANDARD ROOFING & EXTERIORS L 022938	11/12/19	\$32,835.39	
Invoice Description	Invoice Number	Invoice Amount	
OFFICE & DOUBLE WIDE SHINGLES	016597	\$32,835.39	
SUMMERS, DAVID	022939	11/12/19	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
WOLF HUNT INCENTIVE PROGRAM	101619	\$350.00	
TRINUS TECHNOLOGIES INC.	022940	11/12/19	\$45,571.47
Invoice Description	Invoice Number	Invoice Amount	
75% DEPOSIT-REPLACE COMPUTERS	R45598-25785	\$43,834.93	
NOVEMBER SERVICE AGREEMENT	R47535-25842	\$1,736.54	
TURNER, VINCE	022941	11/12/19	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68452-101519	\$350.00	
UNITED FARMERS OF ALBERTA	022942	11/12/19	\$1,367.25
Invoice Description	Invoice Number	Invoice Amount	
SIGN POSTS	301421728	\$973.98	
SIGN POSTS	301421375	\$292.19	
PARTS-UNIT 64-11	213153277	\$2.73	
HINGE BOLT-CLDL TRANSFER STAT	301422887	\$44.60	
JACK FOR UNIT 64-33	301425004	\$53.75	
VAULT MEDIA	022943	11/12/19	\$1,077.30
Invoice Description	Invoice Number	Invoice Amount	
MOVE UP MAGAZINE NOV-FEB	645	\$1,077.30	
WOODLAND HOME BUILDING CENTRE	022944	11/12/19	\$26.75
Invoice Description	Invoice Number	Invoice Amount	
PAVEMENT SEALER	478119	\$26.75	
WORSLEY GRAVEL SUPPLY LTD.	022945	11/12/19	\$5,496.72
Invoice Description	Invoice Number	Invoice Amount	
LOAD & HAUL GRAVEL	6023	\$281.40	
1.5" GRAVEL, LOAD & HAUL	6029	\$1,735.62	
LOAD & HAUL GRAVEL	6016	\$1,276.80	
LOAD/HAUL GRAVEL-E.R & H.C T.S	5962	\$808.50	
ROAD REPAIR DIVISION 5	5957	<u>50</u> \$1,394.40	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS ABRAHAM	022946	11/12/19	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
RENTAL DEPOSIT REFUND	68569-103019	\$400.00	
1 EYE'D DISPOSAL GARBAGE COLLE	022947	11/26/19	\$2,829.75
Invoice Description	Invoice Number	Invoice Amount	
Worsley Hamlet Snow Removal	102	\$2,593.50	
Worsley Walking Path	101	\$236.25	
ALS CANADA LTD	022948	11/26/19	\$730.80
Invoice Description	Invoice Number	Invoice Amount	
Regional Water Sample	E1881193	\$205.80	
Lagoon Samples	E1882936	\$117.60	
Lagoon Samples	E1882937	\$117.60	
Water Samples	E1881864	\$289.80	
ASSOCIATION ALBERTA AGRICULTUR	022949	11/26/19	\$577.50
Invoice Description	Invoice Number	Invoice Amount	
WID Booklets	05-17-19	\$577.50	
Axia SuperNet Ltd.	022950	11/26/19	\$528.68
Invoice Description	Invoice Number	Invoice Amount	
November Supernet	1000161953	\$528.68	
BOSCHWICK CONTRACTING	022951	11/26/19	\$20,227.20
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	278	\$20,227.20	
BROWNLEE LLP	022952	11/26/19	\$224.02
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	488312	\$224.02	
CAL-R CONTRACTING LTD.	022953	11/26/19	\$2,310.00
Invoice Description	Invoice Number	Invoice Amount	
Haul Equip. & Misc Maintenance	11401	\$2,310.00	
CAMPBELL DODGE CHRYSLER LTD.	022954	11/26/19	\$11.90
Invoice Description	Invoice Number	Invoice Amount	
R + M	384493	\$11.90	
CLEAR HILLS WASTE MANAGEMENT	022955	11/26/19	\$9,187.50
Invoice Description	Invoice Number	Invoice Amount	
Contractor/Transfer Station	023	<u>51</u> \$9,187.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEARDALE TRANSPORT	022956	11/26/19	\$42,945.00
Invoice Description	Invoice Number	Invoice Amount	
Worsley GB01	6109362	\$19,451.25	
Cleardale GB07	6109361	\$20,349.00	
Worsley GB01 Cleardale GB 07	6109360	\$3,144.75	
COUNTY OF GRANDE PRAIRIE NO. 1	022957	11/26/19	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
SCBA Cylinders - Surplus	110519	\$500.00	
COX, GERALD	022958	11/26/19	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
Contract Operator / WTP	0114208	\$5,775.00	
Cragar's Autobody Ltd.	022959	11/26/19	\$1,361.04
Invoice Description	Invoice Number	Invoice Amount	
Insurance Claim GST	5073	\$1,361.04	
DHL	022960	11/26/19	\$489.21
Invoice Description	Invoice Number	Invoice Amount	
Water Samp/Misc Shipping	8636967	\$441.93	
Water Sample Shipping	8649276	\$47.28	
DIAMOND SOFTWARE SOLUTIONS INC	022961	11/26/19	\$56.44
Invoice Description	Invoice Number	Invoice Amount	
YE Payroll Update Proj Manage	256812	\$56.44	
FEHR TIRECRAFT LTD.	022962	11/26/19	\$887.25
Invoice Description	Invoice Number	Invoice Amount	
Shop Tools	18641	\$551.25	
R+M Unit 65-57	18755	\$220.50	
Blades For Grinder	18690	\$115.50	
GIESBRECHT, PETER	022963	11/26/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68639-111319	\$50.00	
GLOBAL FLEET INFORMATION	022964	11/26/19	\$493.50
Invoice Description	Invoice Number	Invoice Amount	
GFI Monthly Service Fee	101575	\$493.50	
GOVERNMENT OF ALBERTA	022965	11/26/19	\$823.80
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Payroll Deduction	111519		\$823.80
HARCOURT BRIAN	022966	11/26/19	\$78.30
Invoice Description	Invoice Number	Invoice Amount	
HC Senior Bus Mileage	103119		\$78.30
HINES CREEK PART MART	022967	11/26/19	\$48.68
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 64-11	929-066566		\$6.68
Blades For Grinder	929-066510		\$42.00
JANZEN, MARGARET	022968	11/26/19	\$90.00
Invoice Description	Invoice Number	Invoice Amount	
Library Conf Reimbursement	110519		\$90.00
JLD ENTERPRISE	022969	11/26/19	\$18,522.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	83		\$18,522.00
LAPRAIRIE WORKS	022970	11/26/19	\$4,279.85
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal, Salt + Sand	4490-0011 OCT		\$4,279.85
LEMOINE RONALD	022971	11/26/19	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68602-110519		\$250.00
Rental Deposit Refund	68638-111219		\$250.00
LEWIS LAURA	022972	11/26/19	\$669.32
Invoice Description	Invoice Number	Invoice Amount	
Library Conf. Rein.	110519		\$669.32
Lonetech Ent.	022973	11/26/19	\$189.00
Invoice Description	Invoice Number	Invoice Amount	
H.C. Seniors Bus R&M	IN059313		\$189.00
MANY ISLANDS RECREATION SOCIETY	022974	11/26/19	\$32,000.00
Invoice Description	Invoice Number	Invoice Amount	
Agreement 207	110719		\$32,000.00
MEI NING ROSA	022975	11/26/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68628-110719		\$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MOEDT, BILL	022976	11/26/19	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68520-110419	\$100.00	
Rental Deposit Refund	68611-110719	\$250.00	
NIKKA SERVICES	022977	11/26/19	\$5.25
Invoice Description	Invoice Number	Invoice Amount	
Council Name Badge	24555	\$5.25	
NORTH PEACE GAS COOP LTD.	022978	11/26/19	\$396.72
Invoice Description	Invoice Number	Invoice Amount	
Cldl Regional Water Pumphouse	724188	\$97.01	
CWP	723993	\$99.38	
BCWP	722600	\$31.50	
WWTP	722564	\$168.83	
NORTH PEACE REGIONAL LANDFILL	022979	11/26/19	\$5,125.00
Invoice Description	Invoice Number	Invoice Amount	
Additional Hauling	486349	\$5,125.00	
PARTLINE PLUS	022980	11/26/19	\$83.95
Invoice Description	Invoice Number	Invoice Amount	
Bolt Cutter	001-006409	\$83.95	
Pitney Bowes	022981	11/26/19	\$212.85
Invoice Description	Invoice Number	Invoice Amount	
Postage Meter Lease	3201262554	\$212.85	
PRAIRIE DISPOSAL LTD.	022982	11/26/19	\$4,499.25
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maintenance	0000486559	\$4,499.25	
Prograde Services Ltd.	022983	11/26/19	\$47,418.01
Invoice Description	Invoice Number	Invoice Amount	
Deerhill GN15	2266	\$4,134.38	
Deerhill GB15	2265	\$23,559.38	
Mont. GB03	2263	\$18,359.25	
Mont. GB03	2264	\$1,365.00	
REYNOLDS' PLUMBING & HEATING	022984	11/26/19	\$152.25
Invoice Description	Invoice Number	Invoice Amount	
Double Wide r&m	169876	\$152.25	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RMA FUEL LTD.	022985	11/26/19	\$5,121.54
Invoice Description	Invoice Number	Invoice Amount	
October 2019 Fuel Bill	PF-7858-80496	\$5,121.54	
ROADATA SERVICES LTD	022986	11/26/19	\$380.63
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00071963	\$380.63	
ROAMING TRANSPORT	022987	11/26/19	\$20,374.73
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0154	\$17,337.60	
Hamlet Snow Removal	0153	\$3,037.13	
RUCO ENTERPRISES	022988	11/26/19	\$782.25
Invoice Description	Invoice Number	Invoice Amount	
Maint. & Haul Dirt	1245	\$782.25	
SCANALTA POWER SALES LTD.	022989	11/26/19	\$218.43
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 64-33	0078453	\$30.19	
Post Pounder Repair	025683	\$188.24	
SCHWERDT DALE	022990	11/26/19	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68261-110719	\$50.00	
SHARNA SUMMERS	022991	11/26/19	\$60.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68624-111419	\$60.00	
SKERRATT, CLAYTON AND ANN	022992	11/26/19	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
Oct. Janitorial Services	2459098	\$1,950.00	
SKF Repair	022993	11/26/19	\$477.75
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-06	185	\$477.75	
TRINUS TECHNOLOGIES INC.	022994	11/26/19	\$28,137.38
Invoice Description	Invoice Number	Invoice Amount	
Replacement Server	R45514-25944	\$27,853.88	
Email Hosting	R46727-25529	\$283.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WOOKEY CAROL	022995	11/26/19	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68463-101519	\$1,000.00	
WORSLEY GENERAL STORE	022996	11/26/19	\$496.74
Invoice Description	Invoice Number	Invoice Amount	
CCFC Mtg Groceries	33-100919	\$29.63	
Groc Order -Off/Council	242330	\$438.36	
Water for Office	48-103019	\$28.75	
WORSLEY GRAVEL SUPPLY LTD.	022997	11/26/19	\$726.60
Invoice Description	Invoice Number	Invoice Amount	
Load & Haul Gravel	5964	\$445.20	
Load & Haul Gravel	5966	\$281.40	
WORSLEY WATER SERVICE	022998	11/26/19	\$1,350.00
Invoice Description	Invoice Number	Invoice Amount	
Haul H2O To BCWP	380441	\$450.00	
Haul H2O To BCWP	380928	\$450.00	
Haul H2O To BCWP	380402	\$450.00	
ZACHARIAS, PETER	022999	11/26/19	\$260.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit refund	68476-110619	\$260.00	
Report Total			#504120.33

Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	10/23/19 11/26/19
Vendor ID	First	Last	Chequebook ID	First Last
Vendor Name	First	Last		

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022899	901740	901740 ALTA LTD. (FARM)	11/12/19	ATB	PMCHQ00001127	\$125.00
022900	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	11/12/19	ATB	PMCHQ00001127	\$1,265.95
022901	AGSMECHANICAL	AGS Mechanical Contractors Ltd	11/12/19	ATB	PMCHQ00001127	\$2,664.03
022902	AWC	AWC WATER SOLUTIONS LTD.	11/12/19	ATB	PMCHQ00001127	\$387.70
022903	B&EHOME01	B & E HOME HARDWARE	11/12/19	ATB	PMCHQ00001127	\$1,060.90
022905	BOSCHWICK01	BOSCHWICK CONTRACTING	11/12/19	ATB	PMCHQ00001127	\$10,080.00
022906	CALR01	CAL-R CONTRACTING LTD.	11/12/19	ATB	PMCHQ00001127	\$14,852.75
022907	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	11/12/19	ATB	PMCHQ00001127	\$9,397.50
022908	CLEARDALE01	CLEARDALE TRANSPORT	11/12/19	ATB	PMCHQ00001127	\$22,790.25
022909	CLEARTECH01	CLEARTECH INDUSTRIES INC.	11/12/19	ATB	PMCHQ00001127	\$5,979.63
022910	CYCLE01	CYCLE WEST LTD.	11/12/19	ATB	PMCHQ00001127	\$82.70
022911	GLENOGLE	GLENOGLE ENERGY INC.	11/12/19	ATB	PMCHQ00001127	\$8,265.50
022912	GFI01	GLOBAL FLEET INFORMATION SYSTE	11/12/19	ATB	PMCHQ00001127	\$567.00
022913	GOVERNMENT02	GOVERNMENT OF ALBERTA	11/12/19	ATB	PMCHQ00001127	\$1,165.50
022914	GOVERNMENT02	GOVERNMENT OF ALBERTA	11/12/19	ATB	PMCHQ00001127	\$1,647.60
022915	GPCATHOLIC01	GRANDE PRAIRIE & DISTRICT CATH	11/12/19	ATB	PMCHQ00001127	\$944.15
022916	GREGG01	GREGG DISTRIBUTORS CO. LTD.	11/12/19	ATB	PMCHQ00001127	\$173.96
022917	H&GMASON01	H & G MASON HOLDINGS	11/12/19	ATB	PMCHQ00001127	\$708.75
022918	HARCOURT01	BRIAN HARCOURT	11/12/19	ATB	PMCHQ00001127	\$78.30
022919	HCPARTMART01	HINES CREEK PART MART	11/12/19	ATB	PMCHQ00001127	\$72.98
022920	HITECH01	HITECH BUSINESS SYSTEMS LTD.	11/12/19	ATB	PMCHQ00001127	\$450.78
022921	HOOVER03	GLEN HOOVER	11/12/19	ATB	PMCHQ00001127	\$525.00
022922	JANZENM	MARGARET JANZEN	11/12/19	ATB	PMCHQ00001127	\$325.04
022923	JLD	JLD ENTERPRISE	11/12/19	ATB	PMCHQ00001127	\$10,206.00
022924	JOHNSONC	CHAD JOHNSON	11/12/19	ATB	PMCHQ00001127	\$700.00
022925	KOZACK01	KENNETH KOZACK	11/12/19	ATB	PMCHQ00001127	\$50.00
022926	LER006	RONALD LEMOINE	11/12/19	ATB	PMCHQ00001127	\$50.00
022927	MEHLSNB	BRANDON MEHLSN	11/12/19	ATB	PMCHQ00001127	\$350.00
022928	MIDNIGHT	MIDNIGHT GLASS LTD.	11/12/19	ATB	PMCHQ00001127	\$553.67
022929	NPGAS01	NORTH PEACE GAS COOP LTD.	11/12/19	ATB	PMCHQ00001127	\$275.91
022930	NORTHERND	NORTHERN DOORS (WESTERN) LTD.	11/12/19	ATB	PMCHQ00001127	\$28,252.62
022931	PCBFA	PEACE COUNTRY BEEF &	11/12/19	ATB	PMCHQ00001127	\$180.00
022932	SUNMEDIA	POSTMEDIA NETWORK INC.	11/12/19	ATB	PMCHQ00001127	\$1,880.68
022933	RELIANCE	RELIANCE ASSESSMENT	11/12/19	ATB	PMCHQ00001127	\$14,700.00
022934	RMAFUEL	RMA FUEL LTD.	11/12/19	ATB	PMCHQ00001127	\$98.79
022935	ROAMING	ROAMING TRANSPORT	11/12/19	ATB	PMCHQ00001127	\$8,668.80
022936	SCANALTA01	SCANALTA POWER SALES LTD.	11/12/19	ATB	PMCHQ00001127	\$2.94
022937	SCHMALTZ01	WENDY & SHELDON SCHMALTZ	11/12/19	ATB	PMCHQ00001127	\$1,000.00
022938	STANDARD01	STANDARD ROOFING &	11/12/19	ATB	PMCHQ00001127	\$32,835.39
022939	SUMMERS03	DAVID SUMMERS	11/12/19	ATB	PMCHQ00001127	\$350.00
022940	TRINUS01	TRINUS TECHNOLOGIES INC.	11/12/19	ATB	PMCHQ00001127	\$45,571.47
022941	TURNERV	VINCE TURNER	11/12/19	ATB	PMCHQ00001127	\$350.00
022942	UFA01	UNITED FARMERS OF ALBERTA	11/12/19	ATB	PMCHQ00001127	\$1,367.25
022943	VAULT	VAULT MEDIA	11/12/19	ATB	PMCHQ00001127	\$1,077.30
022944	WOODLAND02	WOODLAND HOME BUILDING CENTRE	11/12/19	ATB	PMCHQ00001127	\$26.75
022945	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	11/12/19	ATB	PMCHQ00001127	\$5,496.72
022946	ZACHARIAS03	ABRAHAM ZACHARIAS	11/12/19	ATB	PMCHQ00001127	\$400.00
022947	1EYED01	1 EYE'D DISPOSAL GARBAGE COLLE	11/26/19	ATB	PMCHQ00001128	\$2,829.75
022948	ALSE01	ALS CANADA LTD	11/26/19	ATB	PMCHQ00001128	\$730.80
022949	AAAFIELDMEN	2013 AAFAF INSERVICE TRAINING	11/26/19	ATB	PMCHQ00001128	\$577.50
022950	AXIA01	Axia SuperNet Ltd.	11/26/19	ATB	PMCHQ00001128	\$528.68
022951	BOSCHWICK01	BOSCHWICK CONTRACTING	11/26/19	ATB	PMCHQ00001128	\$20,227.20
022952	BROWNLEE01	BROWNLEE LLP	11/26/19	ATB	PMCHQ00001128	\$224.02
022953	CALR01	CAL-R CONTRACTING LTD.	11/26/19	ATB	PMCHQ00001128	\$2,310.00
022954	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	11/26/19	ATB	PMCHQ00001128	\$11.90
022955	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMEN	11/26/19	ATB	PMCHQ00001128	\$9,187.50

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
022956	CLEARDALE01	CLEARDALE TRANSPORT	11/26/19	ATB	PMCHQ00001128	\$42,945.00
022957	COUNTYGP01	COUNTY OF GRANDE PRAIRIE NO.1	11/26/19	ATB	PMCHQ00001128	\$500.00
022958	COXGERALD01	GERALD COX	11/26/19	ATB	PMCHQ00001128	\$5,775.00
022959	CRAGER01	Cragar's Autobody & Towing	11/26/19	ATB	PMCHQ00001128	\$1,361.04
022960	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	11/26/19	ATB	PMCHQ00001128	\$489.21
022961	DIAMOND01	DIAMOND SOFTWARE INC.	11/26/19	ATB	PMCHQ00001128	\$56.44
022962	FEHR14	FEHR TIRECRAFT LTD.	11/26/19	ATB	PMCHQ00001128	\$887.25
022963	GIESBRECHT01	PETER GIESBRECHT	11/26/19	ATB	PMCHQ00001128	\$50.00
022964	GFI01	GLOBAL FLEET INFORMATION SYSTE	11/26/19	ATB	PMCHQ00001128	\$493.50
022965	GOVERNMENT02	GOVERNMENT OF ALBERTA	11/26/19	ATB	PMCHQ00001128	\$823.80
022966	HARCOURT01	BRIAN HARCOURT	11/26/19	ATB	PMCHQ00001128	\$78.30
022967	HCPARTMART01	HINES CREEK PART MART	11/26/19	ATB	PMCHQ00001128	\$48.68
022968	JANZENM	MARGARET JANZEN	11/26/19	ATB	PMCHQ00001128	\$90.00
022969	JLD	JLD ENTERPRISE	11/26/19	ATB	PMCHQ00001128	\$18,522.00
022970	LAPRAIWORKS01	LAPRAIRIE WORKS	11/26/19	ATB	PMCHQ00001128	\$4,279.85
022971	LERO06	RONALD LEMOINE	11/26/19	ATB	PMCHQ00001128	\$500.00
022972	LEWIS02	LAURA LEWIS	11/26/19	ATB	PMCHQ00001128	\$669.32
022973	LONETECH01	Lonetech Ent.	11/26/19	ATB	PMCHQ00001128	\$189.00
022974	MANY01	MANY ISLANDS RECREATIONAL	11/26/19	ATB	PMCHQ00001128	\$32,000.00
022975	MEININGR	ROSA MEI NING	11/26/19	ATB	PMCHQ00001128	\$50.00
022976	MOEDT01	BILL MOEDT	11/26/19	ATB	PMCHQ00001128	\$350.00
022977	NIKKA01	NIKKA SERVICES	11/26/19	ATB	PMCHQ00001128	\$5.25
022978	NPGAS01	NORTH PEACE GAS COOP LTD.	11/26/19	ATB	PMCHQ00001128	\$396.72
022979	NORTHPEACE01	NORTH PEACE REGIONAL	11/26/19	ATB	PMCHQ00001128	\$5,125.00
022980	PARTLINE	PARTLINE PLUS	11/26/19	ATB	PMCHQ00001128	\$83.95
022981	PITNEY01	Pitney Bowes Canada	11/26/19	ATB	PMCHQ00001128	\$212.85
022982	PRAIRIE03	PRAIRIE DISPOSAL LTD.	11/26/19	ATB	PMCHQ00001128	\$4,499.25
022983	PROGRADE01	Prograde Services Ltd.	11/26/19	ATB	PMCHQ00001128	\$47,418.01
022984	REYNOLDS01	REYNOLDS' PLUMBING & HEATING	11/26/19	ATB	PMCHQ00001128	\$152.25
022985	RMAFUEL	RMA FUEL LTD.	11/26/19	ATB	PMCHQ00001128	\$5,121.54
022986	ROADATA	ROADATA SERVICES LTD	11/26/19	ATB	PMCHQ00001128	\$380.63
022987	ROAMING	ROAMING TRANSPORT	11/26/19	ATB	PMCHQ00001128	\$20,374.73
022988	RUCO01	RUCO ENTERPRISES LTD.	11/26/19	ATB	PMCHQ00001128	\$782.25
022989	SCANALTA01	SCANALTA POWER SALES LTD.	11/26/19	ATB	PMCHQ00001128	\$218.43
022990	SCHWERDT07	DALE SCHWERDT	11/26/19	ATB	PMCHQ00001128	\$50.00
022991	SUMMERS01	SHARNA SUMMERS	11/26/19	ATB	PMCHQ00001128	\$60.00
022992	SKERRATT	CLAYTON AND ANN SKERRATT	11/26/19	ATB	PMCHQ00001128	\$1,950.00
022993	SKF	SKF Repair	11/26/19	ATB	PMCHQ00001128	\$477.75
022994	TRINUS01	TRINUS TECHNOLOGIES INC.	11/26/19	ATB	PMCHQ00001128	\$28,137.38
022995	WOOKEY02	CAROL WOOKEY	11/26/19	ATB	PMCHQ00001128	\$1,000.00
022996	WGENERAL01	4D HOLDINGS LTD.	11/26/19	ATB	PMCHQ00001128	\$496.74
022997	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	11/26/19	ATB	PMCHQ00001128	\$726.60
022998	WWATERSERV01	WORSLEY WATER SERVICE	11/26/19	ATB	PMCHQ00001128	\$1,350.00
022999	ZACHARIAS17	PETER ZACHARIAS	11/26/19	ATB	PMCHQ00001128	\$260.00

Total Cheques: 100

Total Amount of Cheques: \$504,120.33

ATB MASTER CARD DETAILS

SALE DATE	PLACE OF PURCHASE	DESCRIPTION
26-Sep-19	Paradise Inn and Suites	FCSS Training Room for CDC - CDM
27-Sep-19	Peace Regional ASB Conference	ASB Regional Conference - CDM
02-Oct-19	Canada Post	Oct Newsletter - CDM
27-Sep-19	Alberta Health Services	Food Safe Course - EA
10-Sep-19	Holiday Inn & Suites	Room Cancellation - CSM
14-Sep-19	Amazon	Returned Money Counter - CSM
19-Sep-19	Hyatt Regency	Room - Central Square Conference Room - CSM
19-Sep-19	Hyatt Regency	Room - Central Square Conference Room - CSM

**ATB**

MONTHLY STATEMENT

SEP 07 to OCT 04, 2019

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

We'd like to help you:

atb.com

1-888-282-5678

YOUR ACCOUNT SUMMARY

Statement date: October 04, 2019

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$2,400.32
Payments made from Sep 07 to Oct 04 - Thank you	-\$2,400.32
Credits	\$0.00
Total payments and credits	-\$2,400.32

NEW CHARGES

Purchases and returns	\$2,211.61
Cash advances and Mastercard cheques	\$0.00
Fees and adjustments	\$0.00
Interest charges	\$0.00
Total new charges	\$2,211.61
Your new balance	\$2,211.61

RECEIVED

OCT 16 2019

CLEAR HILLS COUNTY

MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due

\$67.00

Your credit limit

\$60,000.00

Payment due date

October 25, 2019

Available credit on Oct 04

\$57,788.39

Page 1 of 4

ATB Financial

Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

☒ ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance:

\$2,211.61

Minimum payment due:

\$67.00

Payment due date:

October 25, 2019

Amount enclosed:

\$

PFDATFXH

001608

CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after October 04, 2019 will appear on your next statement.

Date Posted	Description	Amount (\$)
Sep 27	AUTOMATIC PAYMENT-THANKS	-2,400.32
Total payments and credits		- \$2,400.32

1 \$2,211.61 will be debited from your account and credited as your automatic payment on Oct 25, 2019.

Pay at the Pump in the US

If prompted for your ZIP code, just enter the three digits of your postal code plus two zeros. So for example, if your postal code is A2B 3C4, the five digit number you should enter is 23400.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Sep 26	Sep 26	PARADISE INN & SUITES VALLEYVIEW AB	154.54
Sep 27	Sep 27	EVENTBRITE/2019PEACERE TORONTO ON	443.31
Oct 02	Oct 02	CPC / SCP 577944 WORSLEY AB	186.03
Total for			\$783.88

Date Charged	Date Posted	Description	Amount (\$)
Sep 27	Sep 27	AHS EPH BOOK KING EDMONTON AB	375.00
Total for			\$375.00

Date Charged	Date Posted	Description	Amount (\$)
Sep 10	Sep 10	HOLIDAY INN HOTEL & SU GRANDE PRA CREDIT	-147.33
Sep 14	Sep 14	AMZ*AMERICAN PREMIUM S WWW.AMAZON CREDIT	-139.42
Sep 19	Sep 19	HYATT HOTELS VANCOUVER BC FOLIO #000005475	669.74
Sep 19	Sep 19	HYATT HOTELS VANCOUVER BC FOLIO #000005475	669.74
Total for			\$1,052.73

Total purchases and returns **\$2,211.61**

Page 2 of 4

Making payments

You can make your payment by:

- Autopay (**pre-authorized debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

1 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

**ATB****MONTHLY STATEMENT**
SEP 07 to OCT 04, 2019**CLEAR HILLS COUNTY ***
Account Number: 6
Alberta BusinessCard**INTEREST CHARGES**

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	5.95 (v)
Cash advances and Mastercard cheques	0.00	5.95 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	443.31
Grocery	0.00
Professional services	0.00
Retail stores	0.00
Utilities	-139.42
Home Improvement and maintenance	0.00
Travel and lodging	1,346.69
Vehicle expenses (fuel, repair)	0.00
Business services	186.03
Miscellaneous	375.00
Sub-total (purchases and returns)	\$2,211.61
Cash advances and Mastercard cheques	\$0.00
Grand total	\$2,211.61

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 26, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	September Financial Report
File:	12-05-03

DESCRIPTION:

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending September 30, 2019.

BACKGROUND / PROPOSAL:

This is the report showing actual revenues and expenses compared to budget for the period ending September 30, 2019 showing the budget amounts and percentages remaining for 2019.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

ATTACHMENTS

Consolidated Statement of Financial Position
Operating Budget Performance Report
Capital Budget Performance Report
Schedule of Reserve Balances
Council Expenditure Report

RECOMMENDED ACTION:

Resolution by Councillor ... that Council accepts for information the financial report for the period ending September 30, 2019.

Initials show support - Reviewed by:	Manager:	CAO:
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CLEAR HILLS COUNTY**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

As at: September 30, 2019

and: September 30, 2018

	2019	2018
	\$	\$
FINANCIAL ASSETS		
Cash and Temporary Investments	2,902,134	15,144,581
Taxes Receivable	2,525,766	1,945,140
Trade and Other Receivables	165,920	145,950
Land for Resale Inventory	516,977	920,414
Investments	<u>40,782,686</u>	<u>23,905,685</u>
	<u>46,893,483</u>	<u>42,061,771</u>
LIABILITIES		
Employee benefit obligations	0	0
Accounts Payable and Accrued Liabilities	1,755,734	2,038,629
Deferred Revenue	0	4,596
Deposit Liabilities	99,370	126,370
Provision for Gravel Pit & Landfill Closure	<u>609,781</u>	<u>933,741</u>
	<u>2,464,885</u>	<u>3,103,336</u>
NET FINANCIAL ASSETS (DEBT)	<u>44,428,598</u>	<u>38,958,435</u>
NON FINANCIAL ASSETS		
Tangible Capital Assets	80,809,454	84,735,404
Inventory for Consumption	1,674,560	2,118,755
Prepaid Expenses	<u>584</u>	<u>385</u>
	<u>82,484,598</u>	<u>86,854,544</u>
ACCUMULATED SURPLUS	<u>126,913,196</u>	<u>125,812,979</u>

Clear Hills County
2019 Operating Revenue Report
As at: September 30, 2019
And: September 30, 2018

Account	Description	2018 Actual	2019			Remaining %
			Actual	Budget	\$	
1 00 00 00 11*	PROPERTY TAXES	17,334,128	17,603,832	17,709,686	105,854	1%
2 80 20 02 341	REQUISIT - SCHOOL - Prov. Government Dept.	(3,117,235)	(2,867,318)	(2,833,756)	33,562	-1%
2 80 10 02 355	REQUISIT - SENIORS - Other Municipal Agencies	(458,684)	(480,174)	(503,468)	(23,294)	5%
2 80 10 2 356	REQUISIT - Linear & Industrial Assessment	(30,477)	(73,020)	(73,020)	-	0%
6 00 00 00 610	ESTIMATED UNCOLLECTABLE TAXES	-	-	(1,111,507)	(1,111,507)	
	NET PROPERTY TAXES	13,727,732	14,183,319	13,187,934	(995,385)	-8%
1 00 00 00 530	HIGHWAY TRAFFIC/BYLAWS FINES	-	-	-	-	
1 00 00 00 591	LAND SALES - TAX RECOVERY	-	-	-	-	
1 00 00 00 594	COMPUTER PURCHASE REIMBURSEMENT	-	-	-	-	
1 12 00 00 420	GEN ADMIN - SALE OF GOODS & SERVICES	-	-	-	-	
1 12 00 00 591	GEN ADMIN - TAX CERTIFICATES	3,675	2,376	5,000	2,624	52%
1 12 00 00 593	GEN ADMIN - SALE OF MAPS	1,510	1,600	2,500	900	36%
1 12 00 00 594	GEN ADMIN - SALE OF FIXED ASSETS	-	-	-	-	
1 12 10 00 593	GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.	154	134	500	366	73%
	ADMINISTRATION	5,339	4,110	8,000	3,890	49%
1 23 00 00 420	FIRE FIGHTING CHARGES	600	2,300	1,000	(1,300)	-130%
	PROTECTIVE SERVICES - Fire Departments	600	2,300	1,000	1,300	-130%
1 32 10 00 420	ROADS - SALE OF SALVAGE/DUST CONTROL	42,115	27,000	10,000	(17,000)	-170%
1 32 10 00 594	ROADS - SALE OF FIXED ASSETS	-	-	-	-	
	ROADS	42,115	27,000	10,000	17,000	-170%
1 41 10 01 123	WATER-WORSLEY FRONTAGE	-	-	-	-	
1 41 10 00 420	WATER-WORSLEY SALE OF WATER	-	-	-	-	
1 41 10 01 420	WATER-WORSLEY SALE OF WATER	184,927	115,151	165,000	49,849	30%
1 41 10 07 420	WATER-CLEARDALE SALE OF WATER	42,102	41,993	50,000	8,007	16%
1 41 10 09 420	WATER-BEAR CANYON-SALE OF WATER	732	967	1,100	133	12%
1 41 20 01 420	WATER-SALE OF SERVICES	(24,810)	2,100	1,750	(350)	-20%
1 41 30 00 420	WATER-REGIONAL WATERLINE TIE-IN	4,070	6,282	5,000	(1,282)	-26%
	UTILITIES - Water	207,022	166,493	222,850	56,357	25%
1 42 10 01 124	SEWER-WORSLEY FRONTAGE	-	-	-	-	
1 42 10 01 420	SEWER-WORSLEY SALE OF SERVICE	14,884	10,786	20,000	9,214	46%
1 42 10 07 420	SEWER-CLEARDALE SALE OF SERVICE	6,165	5,670	9,000	3,330	37%
	UTILITIES - Sewer	21,049	16,455	29,000	12,545	43%
1 43 10 00 420	GARBAGE-SALE OF GOODS & SERVICES	-	-	-	-	
	UTILITIES - Garbage	-	-	-	-	
	UTILITIES - TOTAL	228,072	182,948	251,850	68,902	27%
1 63 10 00 420	ASB-SALE OF SERVICE	550	550	600	50	8%

Clear Hills County
2019 Operating Revenue Report
As at: September 30, 2019
And: September 30, 2018

Account	Description	2018	2019			Remaining %
		Actual	Actual	Budget	\$	
1 63 10 30 411	TRADESHOW - Breakfast	-	-	-	-	
1 63 10 30 412	TRADESHOW - Banquet	2,565	2,970	3,000	30	1%
1 63 10 30 413	TRADESHOW -Dance	-	-	-	-	
1 63 10 30 414	TRADESHOW - Bar	-	-	-	-	
1 63 10 30 419	TRADESHOW - Miscellaneous	-	-	-	-	
1 63 10 30 560	TRADESHOW - Exhibitors	13,775	13,650	14,000	350	3%
1 63 10 30 596	TRADESHOW - Other	-	-	-	-	
1 63 10 30 860	TRADESHOW - Sponsorship	16,800	16,050	17,000	950	6%
1 63 10 00 596	ASB - Weed Enforcement Chargebacks	215	775	5,000	4,225	85%
1 63 10 40 529	AG SERVICES - V.S.I. - Memberships	480	840	500	(340)	-68%
1 63 60 00 296	ASB-EXTENSION MISC REVENUE	1,267	1,159	3,000	1,842	61%
1 63 80 00 416	ASB-REGISTRATIONS TRADE FAIR/TOURS	400	-	-	-	
1 63 90 00 417	ASB-VSI RETURNS	373	1,080	-	(1,080)	
	ASB	36,424	37,073	43,100	6,027	14%
	USER FEES AND SALES OF GOODS	312,550	253,432	313,950	60,518	19%
1 00 00 00 840	PROVINCIAL CONDITIONAL GRANTS	-	-	-	-	
1 12 00 00 840	GEN ADMIN - CONDITIONAL GRANT	137,513	136,024	137,513	1,489	1%
1 23 00 00 840	FIRE - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	
1 24 00 00 840	DISASTER - PROV. COND. GRANTS	-	-	-	-	
1 32 10 00 840	ROADS - PROVINCIAL CONDITIONAL GRANT	2,413,277	1,353,476	-	(1,353,476)	
1 41 10 00 840	WATER - PROVINCIAL CONDITIONAL GRANT	21,000	-	-	-	
1 51 10 00 840	FCSS PROVINCIAL CONDITIONAL GRANT	71,496	71,496	93,873	22,377	24%
1 63 10 00 840	ASB-PROVINCIAL COND GRANTS	273,359	273,359	273,359	-	0%
1 63 10 00 841	ASB-REGIONAL SPECIAL WEED GRANT	-	-	-	-	
1 68 30 2 840	Economic Development-PROVINCIAL COND GRANTS	-	-	-	-	
	PROVINCIAL CONDITIONAL GRANTS	2,916,645	1,834,355	504,745	- 1,329,610	-263%
1 32 00 00 990	ROADS - CONT FROM NON GOVERNMENT	-	-	-	-	
1 72 0 0 990	RECREATION - CONT FROM NON GOVERNMENT	-	-	-	-	
1 72 10 00 840	RECREATION - MISC.	-	17,500	17,500	-	0%
	CONTRIBUTIONS FROM NON GOVERNMENT SOURCES	-	17,500	17,500	-	0%
1 00 00 00 550	RETURN ON INVESTMENT-INTEREST	114,502	402,313	831,654	429,341	52%
1 00 00 00 510	PENALTIES & COSTS ON TAXES	715,701	1,030,939	350,000	(680,939)	-195%
1 12 00 00 510	GEN ADMIN - PENALTY ACCT RECEIVABLE	466	2,077	500	(1,577)	-315%
1 41 10 00 510	WATER-UTILITY PENALTY	3,556	3,153	5,000	1,847	37%
1 61 10 00 530	Development - Penalty	200	200	300	100	33%
	PENALTIES & COSTS ON TAXES	719,922	1,036,369	355,800	- 680,569	-191%

Clear Hills County
2019 Operating Revenue Report
As at: September 30, 2019
And: September 30, 2018

Account	Description	2018	2019		
		Actual	Actual	Budget	Remaining %
1 32 10 00 520	ROADS - PERMIT FEES	15,470	13,571	10,000	(3,571) -36%
1 61 10 00 350	DEVELOPMENT - OTHER LOCAL GOVERNMENTS	240	-	3,000	3,000 100%
1 61 10 00 420	PLANNING - APPROVAL FEES	2,700	1,050	3,000	1,950 65%
1 61 10 00 520	PLANNING - LICENSES, PERMITS	600	300	1,000	700 70%
1 66 10 00 520	SUBDIVISION APPLICATION FEES	-	-	-	-
	LICENSES AND PERMITS	19,010	14,921	17,000	2,079 12%
1 00 00 00 560	RENTAL REVENUE	10,000	8,100	10,800	2,700 25%
1 12 10 01 560	GEN ADMIN - STAFF HOUSE RENT	-	-	-	-
1 63 10 00 560	ASB-RENTAL EQUIPMENT REVENUE	21,305	24,402	23,500	(902) -4%
	RENTALS	31,305	32,502	34,300	1,798 5%
1 00 00 00 592	OIL WELL DRILLING	26,171	8,780	25,000	16,220 65%
1 00 00 00 596	MISC REVENUE	3,100	539	1,250	711 57%
1 12 00 00 596	GEN ADMIN - Misc. Other Revenue	3,237	5,902	1,000	(4,902) -490%
1 12 00 00 598	GEN ADMIN - Cash Over/Short	(0)	(54)	-	54
1 23 00 00 596	FIRE - Other Revenue	17,664	16,886	23,245	6,359 27%
1 32 02 02 215	PUBLIC WORKS - Miscellaneous Revenue	-	-	-	-
1 32 00 00 596	PUBLIC WORKS - Miscellaneous Revenue	27,000	123,085	5,000	(118,085) -2362%
1 63 00 00 596	Contribution from other Municipalities	575	389	3,000	2,611 87%
	OTHER	77,747	155,527	58,495	- 97,032 -166%
1 00 00 00 990	GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	8,250	6,200	(40,807)	(47,007) 115%
	TOTAL REVENUE	17,927,662	17,936,437	15,305,571	(2,655,866) -17%

Clear Hills County
2019 Operating Expense Report
As at: September 30, 2019
And: September 30, 2018

	2018		2019		
FUNCTION	Actual	Actual	Budget	Remaining	
				\$	%
Salaries, Wages, and Benefits	186,185	208,772	313,000	104,228	33%
Contracted & General Services	100,937	98,591	164,452	65,861	40%
Purchases From Other Governments	-	-	-	-	
Materials, Goods & Utilities	11,350	11,393	15,750	4,357	28%
Transfer Payments	500	-	500	500	100%
Financial Services & Other Charges	-	-	-	-	
Council	298,972	318,756	493,202	174,446	35%
Salaries, Wages, and Benefits	427,895	515,156	822,000	306,844	37%
Contracted & General Services	322,743	266,388	592,196	325,808	55%
Purchases From Other Governments	-	-	-	-	
Materials, Goods & Utilities	5,874	2,677	9,000	6,323	70%
Transfer Payments	-	-	34,608	34,608	100%
Financial Services & Other Charges	3,979	6,100	5,000	(1,100)	-22%
Other Transactions	-	-	-	-	
Administration	760,491	790,321	1,462,804	672,483	46%
Fire Fighting	158,208	180,393	423,282	242,889	57%
Disaster Services & Emergency Measures	6,393	5,045	8,702	3,657	42%
Ambulance & Medical Support	121,134	121,406	130,914	9,508	7%
Protective Services	285,735	306,845	562,898	256,053	45%
Buildings	618	-	0	0	100%
Equipment	15,195	-	0	0	100%
Rental Equipment	1,201	-	-	-	
Vehicles	5,259	-	0	0	100%
Mapping	-	-	-	-	
Communications	-	-	-	-	
Common Services	22,274	-	1	1	100%
Administration	248,395	245,715	637,438	391,723	61%
Road Maintenance - General	1,582,800	1,398,200	2,316,000	917,800	40%
Bridges - Annual Maintenance	27,902	551	558,200	557,649	100%
Roads - Hamlets	89,490	60,757	157,181	96,425	61%

Clear Hills County
2019 Operating Expense Report
As at: September 30, 2019
And: September 30, 2018

	2018		2019		
FUNCTION	Actual	Actual	Budget	Remaining	
				\$	%
Roads - Approach Construction	74,302	73,914	141,944	68,031	48%
Roads - Brushing	7,543	6,708	23,268	16,560	71%
Roads - Dust Control	29,530	26,582	78,000	51,418	66%
Roads - Hard Surfaces	204,727	249,105	400,000	150,895	38%
Roads - Mowing	113,046	140,312	276,296	135,984	49%
Roads - Gravel	986,071	1,288,032	1,250,352	(37,679)	-3%
Roads - Signage	24,406	32,012	42,364	10,352	24%
Roads - Road Repairs	399,832	380,357	581,500	201,143	35%
Roads - New Roads	-	-	2,334,991	2,334,991	100%
Roads - Regrade	-	-	-	-	
Roads - Gravel Pits	4,102	5,586	19,600	14,014	72%
Roads - Licensed Drainage Ditches	-	-	25,000	25,000	100%
Transportation (Roads, streets, walks, lighting)	3,792,148	3,907,832	8,842,135	4,934,303	56%
Water	236,867	275,253	924,883	652,544	71%
Sewer	21,179	18,555	49,216	30,661	62%
Waste Management	417,182	396,596	469,957	73,361	16%
Utilities	675,228	690,404	1,444,056	756,566	52%
FCSS	115,981	121,650	119,210	(2,440)	-2%
Cemeteries	7,500	10,500	11,500	1,000	9%
Social Services	123,481	132,150	130,710	(1,440)	-1%
Municipal Planning & Development	160,996	172,458	316,138	143,680	45%
Community - General	566,057	699,901	599,060	(100,841)	-17%
Community - Seniors - General	-	-	-	-	
Community - Seniors	32,629	9,071	26,727	17,656	66%
Community - Community	1,392,249	594,249	-	(594,249)	
Community Services	1,990,935	1,303,221	625,787	(677,434)	-108%
Ag Svc - General	156,417	157,938	397,067	239,129	60%
Ag Svc - Improvement	217,661	270,390	299,572	29,182	10%
Ag Svc - A.E.S.A.	112,500	112,500	112,500	-	0%
Ag Svc - Control	95,619	107,838	217,334	109,496	50%

Clear Hills County
2019 Operating Expense Report
As at: September 30, 2019
And: September 30, 2018

FUNCTION	2018		2019		
	Actual	Actual	Budget	Remaining	
				\$	%
Agricultural Services	582,197	648,666	1,026,474	377,808	37%
Economic Development	172,912	191,097	167,037	(24,060)	-14%
Development Services	333,909	363,555	483,175	119,620	25%
Recreation	350,681	424,385	332,550	(91,835)	-28%
Culture	50,904	48,785	55,000	6,215	11%
Recreation & Culture	401,585	473,170	387,550	(85,620)	-22%
Subtotal	9,266,955	8,934,919	15,458,791	6,526,786	42%

**Clear Hills County
Council Expenditure Report
For the Year to Date Period Ending September 30, 2019**

		Employer		Travel &	Membership			
	Honorariums	Contributions	Training	Subsistence	Fees	Internet	Other Costs	Totals
Ward 1	31,134	2,992	0	10,274	2,952	405	109	47,866
Ward 2	23,925	4,142	0	7,092	2,377	1,048	109	38,693
Ward 3	31,675	2,714	0	10,525	2,412	976	229	48,531
Ward 4	20,265	3,956	0	3,344	1,125	1,056	109	29,855
Ward 5	28,661	4,384	0	7,374	299	1,017	109	41,844
Ward 6	24,634	2,992	0	3,601	1,399	0	109	32,736
Ward 7	<u>24,140</u>	<u>2,990</u>	<u>0</u>	<u>7,235</u>	<u>1,974</u>	<u>571</u>	<u>109</u>	<u>37,020</u>
Total Expenditures	184,435	24,171	0	49,444	12,537	5,073	884	276,545



2019 CAPITAL REVENUE BUDGET REPORT

Year to Date September 30, 2019

Class	Area	Project	Source	Actual	Budget	Remaining	
						\$'s	%
610 Infrastructure	31	Admin Building Roof Replacement	Reserve	-	30,000	30,000	
		Admin Building Roof Replacement Total		-	30,000	30,000	100.00%
		Compound Gate Replacement	Reserve	25,907	25,907	0	
			Taxes	1,000	-	0	
		Compound Gate Replacement Total		26,907	25,907	-1,000	-3.86%
	31 Total			26,907	55,907	29,000	
	32	NW 24-85-7-W6M Fehr Access	Reserves	3,258	138,865	135,607	
		NW 24-85-7-W6M Fehr Access Total		3,258	138,865	135,607	97.65%
	32 Total			3,258	138,865	135,607	97.65%
		Menno Simons Community School Upgrades	Reserves	593,659	920,336	326,677	
		Menno Simons Community School Upgrades Total		593,659	920,336	326,677	35.50%
	62 Total			593,659	920,336	326,677	
610 Total			623,824	1,115,108	491,284	44.06%	
630 Equipment	23	Worsley Side x Side	Reserve	18,748	25,000	6,252	
		Worsley Side x Side Total		18,748	25,000	6,252	25.01%
	23 Total			18,748	25,000	6,252	
	31	Mower	Reserve	16,300	32,500	16,200	
			Trade In	15,000	5,000		
Mower Total			31,300	37,500	6,200		
630 Total			50,048	62,500	12,452	19.92%	
650 Vehicles	31	Truck x 2	Reserves	78,728	90,000	11,273	
		Truck x 2 Total		78,728	90,000	11,273	12.53%
	31 Total			78,728	90,000	11,273	
650 Total			78,728	90,000	11,273	12.53%	
Summary			Provincial Grant	-	-	0	
			Taxes	1,000	-	-1,000	#DIV/0!
			Reserve	736,600	1,262,608	526,008	41.66%
			Trade In	15,000	5,000	-10,000	-200.00%
Grand Total			752,600	1,267,608	515,008	40.63%	



2019 CAPITAL EXPENSE BUDGET REPORT

Year to Date September 30, 2019

Class	Area	Name	Actual	Budget	Remaining	
					\$'s	%
610	31 - Common Services	Admin Building Roof Replacement	-	30,000	30,000	100.00%
		Compound Gate Replacement	26,907	25,907	-1,000	-3.86%
	32 - Transportation	NW 24-85-7-W6M Fehr Access	3,258	138,865	135,607	97.65%
	62 - Community Svcs	Menno Simons Community School Upgrades	593,659	920,336	326,677	35.50%
610 (Infrastructure) Total			623,824	1,115,108	491,284	44.06%
630	23 - Fire Protection	Worsley Side x Side	18,748	25,000	6,252	25.01%
	31 - Common Svcs	Mower	31,300	37,500	6,200	16.53%
630 (Equipment) Total			50,048	62,500	12,452	19.92%
650	31 - Common Svcs	Truck x 2	78,728	90,000	11,273	12.53%
650 (Vehicles) Total			78,728	90,000	11,273	12.53%
Grand Total			752,600	1,267,608	515,008	40.63%

Clear HillsCounty
Schedule of Reserve Balances
Year to Date September 30, 2019

	January 1, 2019 Beginning Balance	Actual Contributions	2019 Budgeted Contributions	Actual Interest	2019 Budgeted Interest	Actual Expenditures	2019 Budgeted Expenditures	Year to Date Actual Balance	Year End Budget Balance
Operating Reserves:									
Rate Stabilization Reserve	4,000,000.00	-	-	\$ -	-	88,679.69	69,615.00	3,911,320.31	3,930,385.00
	4,000,000.00	-	-	\$ -	-	88,679.69	69,615.00	3,911,320.31	3,930,385.00
Capital Reserves:									
Administration Reserve	378,086.68	-	32,000.00	\$ 7,894.16	8,987.45			382,001.87	419,074.14
Fire Reserve	61,342.11	-	12,500.00	\$ 961.45	1,105.52	18,748.23		42,993.79	74,947.63
Office & Shop Building Reserve	496,690.19	-	50,000.00	\$ 10,444.63	11,515.08	25,907.25	50,000.00	476,091.95	508,205.27
Staff Housing Reserve	261,712.96	-	25,000.00	\$ 5,465.05	6,329.70			264,456.52	293,042.66
Worsley Fire/Community Hall Building Reserve	157,027.77	-	15,000.00	\$ 3,279.03	3,797.82		25,000.00	158,673.90	150,825.59
Nursing Residence Housing Reserve	25,579.50	-	-	\$ 533.53	616.46			25,818.94	26,195.96
Road Construction & Upgrades Reserve	8,300,295.19	-	3,750,000.00	\$ 174,110.52	72,382.70	3,258.00	138,865.00	8,423,357.19	11,983,812.90
Gravel Pits Reserve	2,272,331.85	-	-	\$ 47,315.31	62,964.43			2,289,609.19	2,335,296.28
Bridges Reserve	3,410,269.03	-	100,000.00	\$ 71,158.73	85,427.09			3,443,403.77	3,595,696.12
Common Services Vehicles & Equipment Reserve	2,000,556.58	-	284,000.00	\$ 40,262.67	47,577.44	95,027.50	122,500.00	1,926,056.43	2,209,634.02
Water Reserve	4,162,920.43	-	100,000.00	\$ 86,857.32	100,414.94			4,203,066.20	4,363,335.38
Drainage & Water Management Reserve	346,591.44	-	74,664.00	\$ 7,247.56	8,419.95			350,712.64	
Sewer Reserve	2,929,481.36	-	25,000.00	\$ 61,111.23	70,621.97			2,957,199.66	3,025,103.34
Cemetery Reserve	24,763.43	-	-	\$ 516.53	596.79			24,995.25	25,360.22
Development Reserve	1,015,606.75	-	-	\$ 23,520.32	72,151.40		1,212,672.00	1,027,450.61	269,216.65
Seniors Reserve	100,278.70	-	-	\$ 1,597.37	2,416.68	94,975.00		5,748.16	102,695.38
Economic Development Reserve	3,779,476.60	-	-	\$ 78,834.93	91,635.69			3,814,858.75	3,871,112.29
Ag Services Reserve	198,399.97	-	30,000.00	\$ 4,145.63	4,808.38			200,609.51	233,208.35
Rec Board Reserve	250,000.00	-	-	\$ 4,936.30	-	73,500.00		181,436.30	250,000.00
	\$ 30,171,410.56	\$ -	\$ 4,498,164.00	\$ 630,192.27	\$ 507,466.70	\$ 311,415.98	\$ 1,549,037.00	\$ 30,198,540.65	\$ 33,198,328.87
	\$ 34,171,410.56	\$ -	\$ 4,498,164.00	\$ 630,192.27	\$ 507,466.70	\$ 400,095.67	\$ 1,618,652.00	\$ 34,109,860.96	\$ 37,128,713.87

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 26, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	2020 Interim Operating Budget
File:	12-05-06

DESCRIPTION:

Council is provided with the draft 2020 Interim Operating Budget for consideration.

BACKGROUND / PROPOSAL:

Section 242 of the Municipal Government Act states that

- 1) Each council must adopt an operating budget for each calendar year.
- 2) A council may adopt an interim operating budget for part of a calendar year.
- 3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

It is proposed that Council adopt this budget as the 2020 Interim Operating Budget for Clear Hills County for the first six months of the 2020 calendar year. Once the property assessment has been received and the 2020 mill rate bylaw adopted, Council will be presented with the final operating budget for 2020.

ATTACHMENTS

- Draft 2020 Interim Operating Budget
- Draft 2020 Interim Operating Budget Worksheet

RECOMMENDED ACTION:

RESOLUTION by ... to adopt the 2020 Interim Operating Budget effective January 1, 2020 as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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2020 Interim Operating Budget Worksheet

Item	Total	Notes
Revenue:	15,727,450	
Expenses:	16,179,022	
Surplus/(Deficit)	(451,572)	
Government Grants for Capital	1,386,160	Included in this amount are MSI-Capital and Gas Tax Funding.
Amortization	4,188,077	Estimated based on 2018 amortization and 2019 TCA additions.
Miscellaneous	40,398	Included in this amount are both the gain/loss on TCA and the estimated proceeds from the sale of TCA.
Transfers to Restricted Surplus (Reserves)	(5,489,740)	This amount includes the annual transfers to reserve and estimated interest earned based on the 2020 Reserve Forecast.
Transfers from Restricted Surplus (Reserves)	326,677	This amount includes the operating items funded by reserves (Menno Simons School Upgrades).
TAX FUNDS REMAINING	0	

Clear Hills County
2020 Draft Operating Revenue Budget
As at: September 30, 2019
And: December 31, 2018

Description	2018 Actual 12/31/18	2019			Remaining %	2020 Budget	2021 Budget	2022 Budget
		Actual 9/30/19	Budget	\$				
PROPERTY TAXES	17,323,557	17,603,832	17,709,686	105,854	1%	18,353,937	19,838,752	20,118,696
REQUISIT - SCHOOL - Prov. Government Dept.	(2,866,051)	(2,867,318)	(2,833,756)	33,562	-1%	(2,940,454)	(2,978,680)	(3,017,403)
REQUISIT - SENIORS - Other Municipal Agencies	(458,684)	(480,174)	(503,468)	(23,294)	5%	(503,468)	(510,014)	(516,644)
REQUISIT - Linear & Industrial Assessment	(30,477)	(73,020)	(73,020)	-	0%	(73,020)	(73,970)	(74,931)
ESTIMATED 2018 UNCOLLECTABLE TAXES	-	-	(1,111,507)	(1,111,507)		(1,170,398)	(1,170,398)	(1,170,398)
NET PROPERTY TAXES	13,988,345	14,183,319	13,187,934	(995,385)	-8%	13,666,596	15,105,691	15,339,320
HIGHWAY TRAFFIC/BYLAWS FINES	-	-	-	-		-	-	-
LAND SALES - TAX RECOVERY	-	-	-	-		-	-	-
COMPUTER PURCHASE REIMBURSEMENT	-	-	-	-		-	-	-
GEN ADMIN - SALE OF GOODS & SERVICES	-	-	-	-		-	-	-
GEN ADMIN - TAX CERTIFICATES	4,050	2,376	5,000	2,624	52%	5,000	5,065	5,131
GEN ADMIN - SALE OF MAPS	2,195	1,600	2,500	900	36%	2,500	2,533	2,565
GEN ADMIN - SALE OF FIXED ASSETS	-	-	-	-		-	-	-
GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.	191	134	500	366	73%	500	507	513
ADMINISTRATION	6,436	4,110	8,000	3,890	49%	8,000	8,104	8,209
FIRE FIGHTING CHARGES	1,000	2,300	1,000	(1,300)	-130%	1,000	1,000	1,000
PROTECTIVE SERVICES - Fire Departments	1,000	2,300	1,000	(1,300)	-130%	1,000	1,000	1,000
ROADS - SALE OF SALVAGE/DUST CONTROL	47,305	27,000	10,000	(17,000)	-170%	20,000	20,260	20,523
ROADS - SALE OF FIXED ASSETS	-	-	-	-		-	-	-
ROADS	47,305	27,000	10,000	(17,000)	-170%	20,000	20,260	20,523
WATER-WORSLEY FRONTAGE	-	-	-	-		-	-	-

Clear Hills County
2020 Draft Operating Revenue Budget
As at: September 30, 2019
And: December 31, 2018

Description	2018 Actual 12/31/18	2019		Remaining %	2020 Budget	2021 Budget	2022 Budget
		Actual 9/30/19	Budget \$				
WATER-WORSLEY SALE OF WATER	-	-	-	-	-	-	-
WATER-WORSLEY SALE OF WATER	219,290	115,151	165,000	49,849	150,000	151,950	153,925
WATER-CLEARDALE SALE OF WATER	51,972	41,993	50,000	8,007	52,500	53,183	53,874
WATER-BEAR CANYON-SALE OF WATER	1,094	967	1,100	133	1,100	1,114	1,129
WATER-SALE OF SERVICES	(24,180)	2,100	1,750	(350)	2,500	2,533	2,565
WATER-REGIONAL WATERLINE TIE-IN	4,070	6,282	5,000	(1,282)	5,000	5,065	5,131
UTILITIES - Water	252,246	166,493	222,850	56,357	211,100	213,844	216,624
SEWER-WORSLEY FRONTAGE	-	-	-	-	-	-	-
SEWER-WORSLEY SALE OF SERVICE	18,909	10,786	20,000	9,214	15,000	15,195	15,393
SEWER-CLEARDALE SALE OF SERVICE	7,978	5,670	9,000	3,330	8,000	8,104	8,209
UTILITIES - Sewer	26,888	16,455	29,000	12,545	23,000	23,299	23,602
GARBAGE-SALE OF GOODS & SERVICES	-	-	-	-	-	-	-
UTILITIES - Garbage	-	-	-	-	-	-	-
UTILITIES - TOTAL	279,134	182,948	251,850	68,902	234,100	237,143	240,226
ASB-SALE OF SERVICE	1,250	550	600	50	600	600	600
TRADESHOW - Breakfast	-	-	-	-	-	-	-
TRADESHOW - Banquet	2,565	2,970	3,000	30	3,000	3,000	3,000
TRADESHOW -Dance	-	-	-	-	-	-	-
TRADESHOW - Bar	-	-	-	-	-	-	-
TRADESHOW - Miscellaneous	-	-	-	-	-	-	-
TRADESHOW - Exhibitors	13,775	13,650	14,000	350	14,000	14,000	14,000

Clear Hills County
2020 Draft Operating Revenue Budget
As at: September 30, 2019
And: December 31, 2018

Description	2018 Actual 12/31/18	2019		Remaining %	2020 Budget	2021 Budget	2022 Budget
		Actual 9/30/19	Budget \$				
TRADESHOW - Other	-	-	-	-	-	-	-
TRADESHOW - Sponsorship	16,800	16,050	17,000	950	17,000	17,000	17,000
ASB - Weed Enforcement Chargebacks	215	775	5,000	4,225	5,000	5,000	5,000
AG SERVICES - V.S.I. - Memberships	660	840	500	(340)	500	500	500
ASB-EXTENSION MISC REVENUE	1,926	1,159	3,000	1,842	3,000	3,000	3,000
ASB-REGISTRATIONS TRADE FAIR/TOURS	4,400	-	-	-	-	-	-
ASB-VSI RETURNS	373	1,080	-	(1,080)	-	-	-
ASB	41,963	37,073	43,100	6,027	43,100	43,100	43,100
USER FEES AND SALES OF GOODS	375,838	253,432	313,950	60,518	306,200	309,607	313,059
PROVINCIAL CONDITIONAL GRANTS	-	-	-	-	-	-	-
GEN ADMIN - CONDITIONAL GRANT	137,513	136,024	137,513	1,489	136,024	137,792	139,584
FIRE - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	-	-
DISASTER - PROV. COND. GRANTS	-	-	-	-	-	-	-
ROADS - PROVINCIAL CONDITIONAL GRANT	2,581,873	1,353,476	-	(1,353,476)	-	-	-
WATER - PROVINCIAL CONDITIONAL GRANT	21,000	-	-	-	-	-	-
FCSS PROVINCIAL CONDITIONAL GRANT	93,873	71,496	93,873	22,377	93,873	93,873	93,873
ASB-PROVINCIAL COND GRANTS	273,359	273,359	273,359	-	273,359	273,359	273,359
ASB-REGIONAL SPECIAL WEED GRANT	-	-	-	-	-	-	-
Economic Development-PROVINCIAL COND GRANTS	-	-	-	-	-	-	-
PROVINCIAL CONDITIONAL GRANTS	3,107,618	1,834,355	504,745	(1,329,610)	503,256	505,024	506,816
ROADS - CONT FROM NON GOVERNMENT	-	-	-	-	-	-	-

Clear Hills County
2020 Draft Operating Revenue Budget
As at: September 30, 2019
And: December 31, 2018

Description	2018 Actual 12/31/18	2019		2020 Budget	2021 Budget	2022 Budget
		Actual 9/30/19	Budget \$			
RECREATION - CONT FROM NON GOVERNMENT	15,000	-	-	-	-	-
RECREATION - MISC.	17,500	17,500	17,500	17,500	17,500	17,500
CONTRIBUTIONS FROM NON GOVERNMENT SOURC	32,500	17,500	17,500	17,500	17,500	17,500
RETURN ON INVESTMENT-INTEREST	690,049	402,313	831,654	816,240	847,046	840,622
PENALTIES & COSTS ON TAXES	716,924	1,030,939	350,000	350,000	354,550	359,159
GEN ADMIN - PENALTY ACCT RECEIVABLE	453	2,077	500	1,000	1,013	1,026
WATER-UTILITY PENALTY	4,908	3,153	5,000	5,000	5,065	5,131
Development - Penalty	300	200	300	200	300	300
PENALTIES & COSTS ON TAXES	722,585	1,036,369	355,800	356,200	360,928	365,616
ROADS - PERMIT FEES	25,987	13,571	10,000	(3,571)	-	-
DEVELOPMENT - OTHER LOCAL GOVERNMENTS	1,470	-	3,000	3,000	-	-
PLANNING - APPROVAL FEES	4,950	1,050	3,000	1,950	1,100	1,100
PLANNING - LICENSES, PERMITS	600	300	1,000	700	300	300
SUBDIVISION APPLICATION FEES	-	-	-	-	-	-
LICENSES AND PERMITS	33,007	14,921	17,000	2,079	1,400	1,400
RENTAL REVENUE	12,565	8,100	10,800	2,700	10,800	10,800
GEN ADMIN - STAFF HOUSE RENT	-	-	-	-	-	-
ASB-RENTAL EQUIPMENT REVENUE	36,015	24,402	23,500	(902)	25,000	25,000
RENTALS	48,580	32,502	34,300	1,798	35,800	35,800
OIL WELL DRILLING	76,791	8,780	25,000	16,220	15,000	15,393
MISC REVENUE	3,100	539	1,250	711	760	770

Clear Hills County
2020 Draft Operating Revenue Budget
As at: September 30, 2019
And: December 31, 2018

Description	2018 Actual 12/31/18	2019		Remaining %	2020 Budget	2021 Budget	2022 Budget
		Actual 9/30/19	Budget \$				
GEN ADMIN - Misc. Other Revenue	5,070	5,902	1,000	(4,902)	5,000	5,065	5,131
GEN ADMIN - Cash Over/Short	(100)	(54)	-	54	-	-	-
FIRE - Other Revenue	17,844	16,886	23,245	6,359	24,406	24,650	24,650
PUBLIC WORKS - Miscellaneous Revenue	-	-	-	-	-	-	-
PUBLIC WORKS - Miscellaneous Revenue	27,000	123,085	5,000	(118,085)	5,000	5,065	5,131
Contribution from other Municipalities	6,825	389	3,000	2,611	500	3,000	3,000
OTHER	136,529	155,527	58,495	(97,032)	35,656	38,540	38,681
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	(403,997)	6,200	(40,807)	(47,007)	(26,398)	(26,741)	(27,089)
TOTAL REVENUE	18,711,055	17,936,437	15,305,571	(2,630,866)	15,727,450	17,209,990	17,447,118

Clear Hills County
2020 Draft Operating Expense Budget
As at: September 30, 2019
And: December 31, 2018

FUNCTION	2018		2019		Remaining \$	Remaining %	2020		2021		2022
	Actual 12/31/18	Actual 9/30/19	Budget	Budget			Budget	Budget	Budget	Budget	
Salaries, Wages, and Benefits	271,928	208,772	313,000		104,228	33%	312,500		320,413		320,678
Contracted & General Services	139,379	98,591	164,452		65,861	40%	164,504		172,819		168,716
Purchases From Other Governments	-	-	-		-		-		-		-
Materials, Goods & Utilities	16,454	11,393	15,750		4,357	28%	16,750		17,068		17,188
Transfer Payments	500	-	500		500	100%	500		507		513
Financial Services & Other Charges	-	-	-		-		-		-		-
Council	428,262	318,756	493,202		174,446	35%	493,754		510,299		506,583
Salaries, Wages, and Benefits	651,657	515,156	822,000		306,844	37%	879,500		925,314		973,545
Contracted & General Services	496,091	266,388	592,196		325,808	55%	560,964		560,275		568,065
Purchases From Other Governments	-	-	-		-		-		-		-
Materials, Goods & Utilities	6,626	2,677	9,000		6,323	70%	9,000		9,117		9,236
Transfer Payments	32,941	-	34,608		34,608	100%	34,218		34,663		35,113
Financial Services & Other Charges	3,187	6,100	5,000		(1,100)	-22%	8,500		8,611		8,722
Other Transactions	1,518,149	-	-		-		-		-		-
Administration	2,708,651	790,321	1,462,804		672,483	46%	1,492,182		1,537,978		1,594,681
Fire Fighting	326,556	180,393	423,282		242,889	57%	473,499		481,937		492,682
Disaster Services & Emergency Measures	9,225	5,045	8,702		3,657	42%	11,000		11,563		12,156
Ambulance & Medical Support	127,909	121,406	130,914		9,508	7%	130,914		131,360		131,814
Protective Services	463,690	306,845	562,898		256,053	45%	615,413		624,860		636,651
Buildings	-	-	0		0	100%	0		(0)		(0)
Equipment	-	-	0		0	100%	(0)		0		0
Rental Equipment	-	-	-		-		-		(1)		0
Vehicles	-	-	0		0	100%	0		(0)		(0)
Mapping	-	-	-		-		-		-		(0)

Clear Hills County
2020 Draft Operating Expense Budget
As at: September 30, 2019
And: December 31, 2018

FUNCTION	2018	2019		2020		2021		2022	
	Actual 12/31/18	Actual 9/30/19	Budget	Remaining \$	%	Budget	Budget	Budget	Budget
Communications	-	-	-	-	-	-	-	-	0
Common Services	-	-	1	1	100%	0	(1)	0	0
Administration	526,002	245,715	637,438	391,723	61%	631,247	652,764	677,029	677,029
Road Maintenance - General	2,120,340	1,398,200	2,316,000	917,800	40%	2,316,000	2,346,108	2,376,607	2,376,607
Bridges - Annual Maintenance	623,766	551	558,200	557,649	100%	598,451	606,231	614,112	614,112
Roads - Hamlets	117,685	60,757	157,181	96,425	61%	159,505	161,963	164,474	164,474
Roads - Approach Construction	101,298	73,914	141,944	68,031	48%	142,028	145,255	148,596	148,596
Roads - Brushing	35,652	6,708	23,268	16,560	71%	30,495	30,904	31,319	31,319
Roads - Dust Control	29,545	26,582	78,000	51,418	66%	78,000	79,134	80,289	80,289
Roads - Hard Surfaces	383,941	249,105	400,000	150,895	38%	415,500	420,902	426,373	426,373
Roads - Mowing	214,084	140,312	276,296	135,984	49%	291,972	290,530	309,451	309,451
Roads - Gravel	1,093,185	1,288,032	1,250,352	(37,679)	-3%	1,437,371	1,457,483	1,477,932	1,477,932
Roads - Signage	36,422	32,012	42,364	10,352	24%	43,133	44,209	45,326	45,326
Roads - Road Repairs	496,938	380,357	581,500	201,143	35%	591,155	606,626	622,711	622,711
Roads - New Roads	2,782,693	-	2,334,991	2,334,991	100%	2,788,086	2,824,331	2,861,048	2,861,048
Roads - Regrade	-	-	-	-	-	-	-	-	-
Roads - Gravel Pits	20,916	5,586	19,600	14,014	72%	17,500	17,728	17,958	17,958
Roads - Licensed Drainage Ditches	-	-	25,000	25,000	100%	15,000	15,195	15,393	15,393
Transportation (Roads, streets, walks, lighting)	8,582,466	3,907,832	8,842,135	4,934,303	56%	9,555,444	9,699,363	9,868,618	9,868,618
Water	770,675	275,253	924,883	652,544	71%	967,197	984,090	1,001,697	1,001,697
Sewer	40,063	18,555	49,216	30,661	62%	49,966	50,616	51,274	51,274
Waste Management	538,156	396,596	469,957	73,361	16%	551,057	568,280	572,771	572,771
Utilities	1,348,894	690,404	1,444,056	756,566	52%	1,568,220	1,602,985	1,625,742	1,625,742
Cemeteries	9,000	10,500	11,500	1,000	9%	13,500	13,500	13,500	13,500

Clear Hills County
2020 Draft Operating Expense Budget
As at: September 30, 2019
And: December 31, 2018

FUNCTION	2018		2019		Remaining \$	%	2020 Budget	2021 Budget	2022 Budget
	Actual 12/31/18	Actual 9/30/19	Budget	Budget					
Social Services	131,368	132,150	130,710		(1,440)	-1%	132,942	134,495	136,068
Municipal Planning & Development	217,704	172,458	316,138		143,680	45%	230,136	235,574	241,686
Community - General	588,327	699,901	599,060		(100,841)	-17%	574,450	39,963	40,482
Community - Seniors - General	-	-	-		-	-	-	-	-
Community - Seniors	36,875	9,071	26,727		17,656	66%	13,430	13,605	13,781
Community - Community	2,080,010	594,249	-		(594,249)		1,562	1,552	1,552
Community Services	2,705,212	1,303,221	625,787		(677,434)	-108%	589,442	55,099	55,815
Ag Svc - General	270,291	157,938	397,067		239,129	60%	308,617	319,901	332,946
Ag Svc - Improvement	267,056	270,390	299,572		29,182	10%	294,458	299,828	307,412
Ag Svc - A.E.S.A.	112,500	112,500	112,500		-	0%	112,500	113,963	115,444
Ag Svc - Control	106,752	107,838	217,334		109,496	50%	158,286	161,686	164,856
Agricultural Services	756,599	648,666	1,026,474		377,808	37%	873,862	895,378	920,659
Economic Development	188,614	191,097	167,037		(24,060)	-14%	168,829	171,334	173,888
Development Services	406,319	363,555	483,175		119,620	25%	398,965	407,008	415,574
Recreation	373,035	424,385	332,550		(91,835)	-28%	403,509	408,755	414,068
Culture	51,723	48,785	55,000		6,215	11%	55,289	55,748	56,212
Recreation & Culture	424,758	473,170	387,550		(85,620)	-22%	458,798	464,502	470,281
Subtotal	17,956,217	8,934,919	15,458,791		6,526,786	42%	16,179,022	15,931,966	16,230,671

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 26, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Multi Year Capital Plan
File:	12-05-06

DESCRIPTION:

Council is being provided with a copy of the Multi Year Capital Plan.

BACKGROUND / PROPOSAL:

The Multi Year Capital Plan contains several items that Council directed Administration to include at previous meetings. Listed below are items included by Administration.

- Capital items that were started in 2019 but not expected to be complete by year end were carried forward to 2020. The remaining balances were estimated based on completion to date and anticipated completion at year end.
- The 2019 Ending Balance amounts on the Year End Reserve Forecast were estimated based on the anticipated interest income and project expenditures for the period ending December 31, 2019.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

ATTACHMENTS



- Multi Year Capital Plan Summary
- Year End Reserve Forecast Summary

RECOMMENDED ACTION:

RESOLUTION by Councillor ... that Council approve the Multi Year Capital Plan as presented.

Or

RESOLUTION by Councillor ... that Council approve the Multi Year Capital Plan with the following revisions...

Initials show support - Reviewed by:	Manager: 	CAO: 
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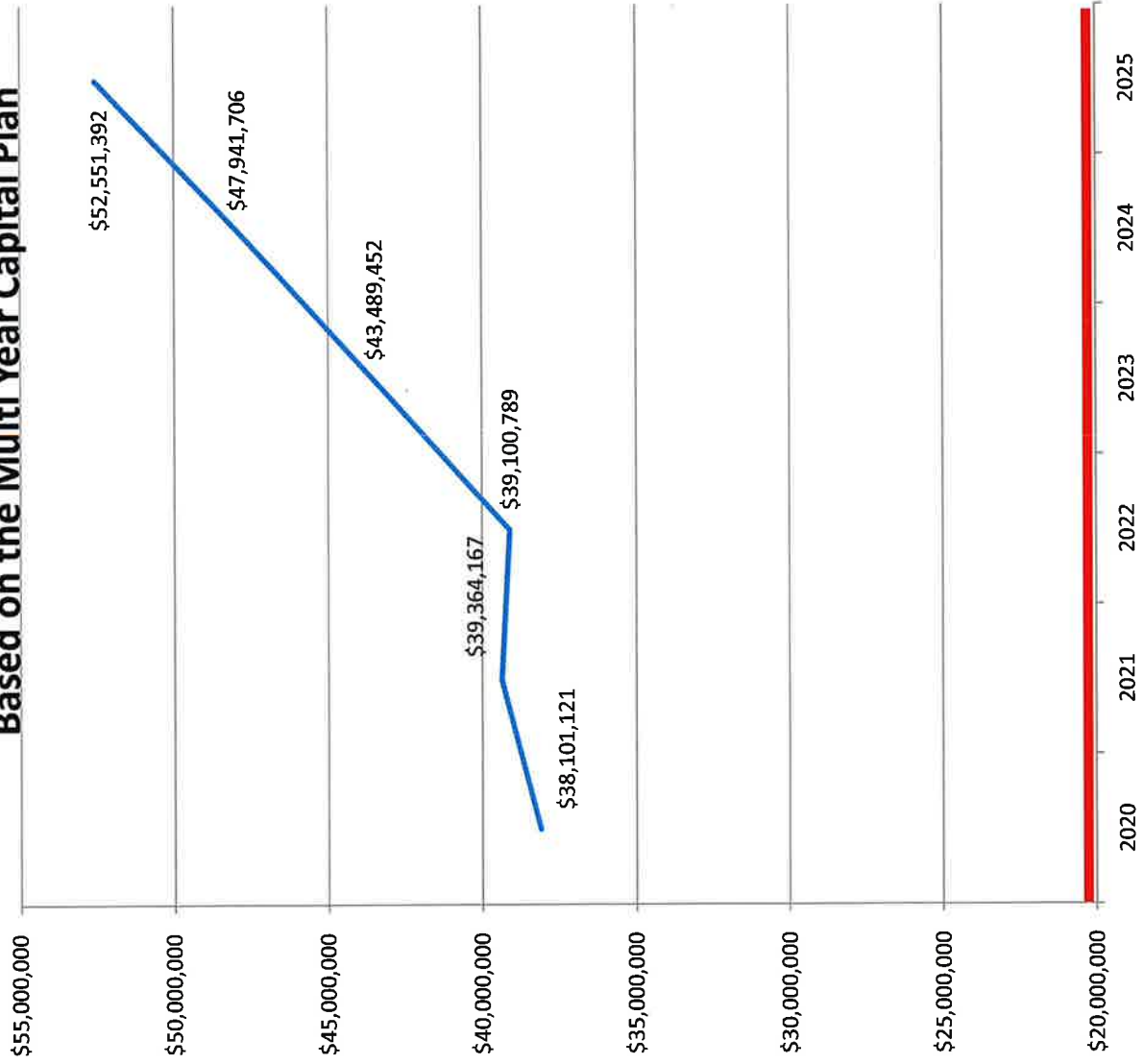
Clear Hills County
Multi Year Capital Plan

Project	2020		2021		2022		2023		2024		2025	
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total
Servers x 2	35,000	-	-	-	-	-	-	-	-	-	-	-
Mower	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500
Tractor	-	-	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
PTO Water Pump	-	-	25,000	25,000	-	-	-	-	-	-	-	-
Truck	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Truck	-	-	-	-	45,000	45,000	-	-	45,000	45,000	-	-
Dump Trailer	16,000	-	-	-	-	-	-	-	-	-	-	-
Menno Simons Community School Upgrades	326,677	-	-	-	-	-	-	-	-	-	-	-
Clear Prairie Road Phase VII	-	-	6,000,000	6,000,000	-	-	-	-	-	-	-	-
Secondary Highway 735 (50/50 cost share with the Province)	-	-	-	-	4,500,000	4,500,000	-	-	-	-	-	-
Worsley Paving - Springwood Drive	1,000,000	-	-	-	-	-	-	-	-	-	-	-
Road Rehabilitation Projects	-	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
SE 32-85-8-W6M Access Road (Penner)	100,000	-	-	-	-	-	-	-	-	-	-	-
Range Road 54 Upgrades (South of Twp Rd 842 - SH 685)	300,000	-	-	-	-	-	-	-	-	-	-	-
Range Road 60 Upgrades (South of Twp Rd 834 - Twp Rd 832)	350,000	-	-	-	-	-	-	-	-	-	-	-
Pavement Overlay - Township Roads 870 & 862	4,278,100	-	-	-	-	-	-	-	-	-	-	-
Side x Side (ASB)	20,000	-	-	-	-	-	-	-	-	-	-	-
Trailer (ASB)	6,000	-	-	-	-	-	-	-	-	-	-	-
Single Bay Garage for Fire Truck (Cleardale)	100,000	-	-	-	-	-	-	-	-	-	-	-
	6,614,277	7,257,500	5,777,500	1,232,500	1,277,500	1,232,500	1,277,500	1,232,500	1,277,500	1,232,500	1,277,500	1,232,500

Clear Hills County
Year End Reserves Forecast
Based on Multi Year Capital Plan

	2019	2020	2021	2022	2023	2024	2025
	2019 Ending Balance	2020 Ending Balance	2021 Ending Balance	2022 Ending Balance	2023 Ending Balance	2024 Ending Balance	2025 Ending Balance
Reserves							
Rate Stabilization Reserve	4,635,277	4,635,277	4,635,277	4,635,277	4,635,277	4,635,277	4,635,277
	\$ 4,635,277	\$ 4,635,277	\$ 4,635,277	\$ 4,635,277	\$ 4,635,277	\$ 4,635,277	\$ 4,635,277
Administration Reserve	416,260	423,592	466,982	511,456	557,043	603,769	651,663
Fire Reserve	55,896	(32,394)	(20,392)	(8,089)	4,521	17,447	30,695
Office & Shop Building Reserve	493,593	557,183	622,363	689,172	757,651	827,843	899,789
Staff Housing Reserve	291,091	323,994	357,718	392,286	427,718	464,036	501,262
Worsley Fire/Community Hall Building Reserve	174,655	194,396	214,631	235,372	256,631	278,422	300,757
Nursing Residence Housing Reserve	25,918	26,565	27,230	27,910	28,608	29,323	30,056
Road Construction & Upgrades Reserve	11,896,679	9,859,043	9,849,269	8,301,751	11,328,045	14,429,996	17,609,496
Gravel Pits Reserve	2,298,351	2,355,810	2,414,705	2,475,073	2,536,950	2,600,373	2,665,383
Bridges Reserve	3,559,051	3,750,527	3,946,791	4,147,960	4,354,159	4,565,513	4,782,151
Common Services Vehicles & Equipment Reserve	2,208,664	2,459,143	2,573,409	2,644,406	2,763,304	2,839,049	2,962,813
Water Reserve	4,321,614	4,532,154	4,747,958	4,969,157	5,195,886	5,428,283	5,666,490
Drainage and Water Management Reserve	608,302	879,759	1,158,003	1,443,203	1,735,533	2,035,172	2,342,301
Sewer Reserve	2,994,116	3,094,594	3,197,583	3,303,148	3,411,352	3,522,260	3,635,942
Cemetery Reserve	25,091	25,718	26,361	27,020	27,695	28,388	29,098
Development Reserve	1,052,947	744,427	763,037	782,113	801,666	821,708	842,250
Seniors Reserve	101,604	104,144	106,748	109,416	112,152	114,956	117,829
Economic Development Reserve	3,829,424	3,925,160	4,023,289	4,123,871	4,226,968	4,332,642	4,440,958
Ag Services Reserve	232,125	242,029	253,204	260,284	267,369	274,454	281,539
Rec Board Reserve							
	\$34,585,381	\$33,465,844	\$34,728,890	\$34,465,512	\$38,854,175	\$43,306,429	\$47,916,115
	\$39,220,658	\$38,101,121	\$39,364,167	\$39,100,789	\$43,489,452	\$47,941,706	\$52,551,392

Clear Hills County Year End Reserves Forecast Based on the Multi Year Capital Plan



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, community Development Manager
Title:	FAIRVIEW FOOD BANK FUNDING REQUEST
File:	62-02-02

DESCRIPTION:

Council is presented with a request from the Fairview Food Bank for funding to assist with the increased demand for this service.

BACKGROUND:

BUDGET/COSTS:

Request \$2,500.00

ATTACHMENTS:

- Letter of request

OPTIONS:

1. Approve \$_____ with funds to be allocated from the Rate Stabilization Reserve
2. Approve \$_____ annually for the Fairview Food Bank allocating the 2019 donation from the Rate Stabilization Reserve, and including future funding in the annual General Grant operating budget.
3. Not approve a donation.

RECOMMENDED ACTION:

Resolution by_____ to

Initials show support - Reviewed by:

Director:

ABj

CAO:

AL

Fairview Food Bank Association,
Box 168,
Fairview, AB
TOH 1L0

REC-10
NOV 20 2019
CLEAR HILLS COUNTY

November 13th, 2019.

Clear Hills County,
Box 240,
WORSLEY, AB
TOH 3W0

TO COUNCIL:

I am writing to you on behalf of the Fairview Food Bank. We would like to take this opportunity to thank you for any past donations you have made to our worthy cause.

Fairview Food Bank is very proud to be supported by Fairview residents, local businesses and surrounding communities as well as casino proceeds and our annual Food and Toy Drive co-ordinated by the Fairview Fire Department on the first Saturday in December.

We support everyone in need and fill between 85-90 hampers a month, which includes on the average 130 adults and 71 children. We are required to ask for legal land descriptions for residency purposes, and find that about 32% of our clientele are living within your jurisdiction and receive monthly hampers as well as Christmas hampers.

Last year Fairview Food Bank filled 99 Christmas Hampers and provided donated toys to the children. These hampers ensured that our clientele of 176 adults and 98 children, who registered for a Christmas hamper, were given a full Christmas dinner during the festive season.

In total our registered clientele for last year was 2,426, which included 1,567 adults and 859 children.

RECEIVED

NOV 20 2019

CLEAR HILLS COUNTY

These figures come from yearly records kept by Fairview Food Bank Association.


In the last two months, because of space needed and stairs to contend with by both the aging volunteers and clientele, we have moved to the Mall on Main and now pay considerably more in rent which takes away from our food budget.

Unfortunately, due to an increase in clientele of all ages using our services, we find our supplies become depleted more frequently during the past year.

We are asking for a donation from Clear Hills County of \$2,500.00 to continue in our effort to supply food for individuals in need year round.

Thank you for your consideration in this matter.

Yours truly,



Madeline Watchorn

Fairview Food Bank Association

780-835-2632

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, community Development Manager
Title:	MENNO SIMONS LIBRARY BOARD FUNDING REQUEST
File:	74-02-02

DESCRIPTION:

Council is presented with a letter from the Menno Simons Library Board requesting \$9,250.00 to cover the short fall in adequately furnishing the new library at the Menno Simons School.

BACKGROUND:

BUDGET/COSTS:

Request \$9,250.00

There are sufficient funds remaining from the funding commitment for the Menno Simons School Project to cover the cost of this request.

ATTACHMENTS:

- Letter

OPTIONS:

1. Contact the Peace River School Division regarding this deficiency as the original understanding/intent was for existing conditions/services to remain the same, which would include ensuring the library was, at minimum, back to its original state (ie librarian desk, adult reading chairs, children's carpet area and shelving).
2. Approve the funding request
3. Not approve

RECOMMENDED ACTION:

Resolution by _____ to contact the Peace River School Division regarding the deficiencies in completing the furnishing of the library as it is part of the scope of the Menno Simons School project.

Initials show support - Reviewed by:	Director: 	CAO: 
---------------------------------------------	-------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------

NOV 13 2019

CLEAR HILLS COUNTY

**Menno
Simons
Community
Library
Board**

Bag 100, Cleardale, AB

780-685-2340

rossd@prsd.ab.ca

www.mennosimonscommunitylibrary.ca

November 16, 2019

Clear Hills County,
Box , Worsley, AB, Canada

Dear Councillors,

We are very pleased with the current renovations in the Menno Simons Community School and Library. We would like to bring to your attention that due to the fact that this is both a school and community library there were several miscommunications about furnishings for the library.

The budget has allowed for a few items to be bought out of the furnishing budget, such as a new circulation desk, desk unit for the computers, some shelving and children's chairs. We were fortunate in that the school was removing all of their stand alone computers so we inherited six fairly new computers for our computer station.

However, there have also been a lot of shortfalls in replacing adequate shelves, not all were replaced. We also had the storage room gutted, with very little put back in.

We would like to request special one-time funding for elementary shelving, children's carpet, librarian desk, shelving in storage room, filing cabinet, signage and adult chairs for a reading corner. These would all be capital items and we estimate the cost to be \$9250.

We don't have funds for capital items. Our budgets allow for book purchases, computer upgrades and supplies, and staffing.

We would appreciate your consideration in this matter.

A break-down of expenses follow:

Carpet\$400

Elementary Shelving \$4000

Adult Reading Chairs times 2-\$3000

Librarian desk: \$1250

Filing Cabinet-\$300

Signage-\$300

Total- \$9250

Warm regards,



**Donna Ross,
Chairman, Menno Simons Community Library Board**

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	Bylaw 247-19 SDAB amendments to LUB 189-16
File Code:	61-02-02

DESCRIPTION:

Council is presented with Bylaw 247-19 for first reading. This Bylaw is to amend the Land Use Bylaw 189-16 to properly refer to the regional Subdivision and Appeal Board the County is now a partner in, update notification requirements for development permits and other updates to the Land Use Bylaw to comply with changes in the *Municipal Government Act*.

BACKGROUND / PROPOSAL:

To expedite the adoption of this required bylaw by December 31, 2019 administration has started advertising the public hearing for this bylaw for 10:00 a.m. at the next regular Council meeting (December 10, 2019).

ATTACHMENTS

- Draft Bylaw 147-10
- Public Hearing Advertisement

RECOMMENDED ACTION: (2 motions)

1. Resolution by..... to give first reading to Bylaw 247-19 being a bylaw of Clear Hills County, Alberta to amend Land Use Bylaw No. 189-16 to properly refer to a Subdivision and Development Appeal Board, change the notification requirements for development permit applications and update the Land Use Bylaw to comply with changes in the *Municipal Government Act*.
2. Resolution by.... to set the public hearing for the Bylaw 247-19 for 10:00 a.m. Tuesday December 10, 2019 in the Clear Hills County Council Chambers at 313 Alberta Avenue, Worsley, Alberta.

Initials show support - Reviewed by:	Manager:	CAO:
--------------------------------------	----------	------

ABJ.

AE

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING CLEAR HILLS COUNTY BYLAW NO. 189-16.

WHEREAS, pursuant to Sections 230, 606 and 692 of the *Province of Alberta Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, a Council may amend a Land Use Bylaw, and;

WHEREAS, the Municipal Council of Clear Hills County, in the Province of Alberta, has adopted Clear Hills County Land Use Bylaw No. 189-16, as amended, and;

WHEREAS, the Municipal Council of Clear Hills County, in the Province of Alberta, deems it necessary to amend Clear Hills County Land Use Bylaw No. 189-16, as amended, to properly refer to a Subdivision and Development Appeal Board, change the notification requirements for development permit applications, and update the Land Use Bylaw to comply with changes in the *Municipal Government Act*;

NOW THEREFORE, the Municipal Council of Clear Hills County, in the Province of Alberta, in Council duly assembled, enacts as follows:

1. Remove the line “DAB | Development Appeal Board” and “SAB | Subdivision Appeal Board” in Table A: Acronyms under 1.6 Acronyms.
2. Add the line “SDAB | Subdivision and Development Appeal Board” in Table A: Acronyms under 1.6 Acronyms.
3. Remove the definition of “Development Appeal Board” and “Subdivision Appeal Board” under Section 1.7 Definitions.
4. Add the definition of Clerk under Section 1.7 Definitions:

“CLERK” means the Clerk to the Subdivision and Development Appeal Board.

5. Add the definition of Subdivision and Development Appeal Board under Section 1.7 Definitions:

“SUBDIVISION AND DEVELOPMENT APPEAL BOARD” means an Appeal Board established pursuant to the *Act*.

6. Replace “Development Appeal Board” with “Subdivision and Development Appeal Board” throughout the Land Use Bylaw.
7. Replace “Subdivision Appeal Board” with “Subdivision and Development Appeal Board” throughout the Land Use Bylaw.
8. Replace “Secretary” with “Clerk” throughout the Land Use Bylaw.
9. Replace Section 2.4 Subdivision Appeal Board and Development Appeal Board with the following:

2.4 Establishment of the Subdivision and Development Appeal Board

- (1) The Subdivision and Development Appeal Board for the County is established by separate bylaw in accordance with Section 627 of the *Municipal Government Act*.
- (2) The Subdivision and Development Appeal Board for the County shall perform such duties as are specified in the *Act*.

10. Replace subsection (2) under Section 2.5 The Mackenzie Municipal Services Agency (MMSA) with the following:

- (2) MMSA also serves as an advisor to the Development Officer, Municipal Planning Commission, Subdivision and Development Appeal Board, and Council on all planning and development related matters.

11. Remove subsection (2) under 3.5 Application for a Development Permit.

12. Add the following subsections to Section 3.5 Application for a Development Permit:

- (4) Within 20 days after receipt of a development permit application, the Development Officer shall determine whether the application is complete or incomplete,
- (5) Notwithstanding subsection (5), the Development Officer may extend the time period for determining the completeness of a development permit application, based on a written agreement between the Development Authority and the applicant.
- (6) When, in the opinion of the Development Officer:
 - (a) sufficient details of a proposed development have been included with the application for a development permit, the Development Officer shall, in a form and manner appropriate, issue a notice of complete application to the applicant, advising that the application is complete within the timeline provided for in subsection (5) or (6).
 - (b) sufficient details of a proposed development have not been included with the application for a development permit, the Development Officer shall, in a form and manner appropriate, issue a notice of incomplete application to the applicant, advising that the application is incomplete within the timeline provided for in subsection (5) or (6). The notice shall outline any outstanding information and/or documentation that must be provided by the applicant for the application to be considered complete by a date stated in the notice or as agreed upon between the Development Authority and the applicant.
- (7) If the Development Officer does not issue a notice of complete or incomplete application for a development permit application within 20 days from the date

of receipt of the application, or the extended time period agreed upon between the Development Officer and the applicant, the application is deemed to be complete.

- (8) Notwithstanding the issuance of a notice of complete or incomplete application pursuant to subsection (7), or failure to issue a notice under subsection (8), the Development Authority may request additional information or documentation from the applicant that the Development Authority considers necessary to review the application.
- (9) If an applicant who has been issued a notice of incomplete application:
 - (a) submits all the required information and/or documentation by the date given in subsection (7) (b), the Development Officer shall, in a form and manner appropriate, issue a notice of complete application to the applicant, advising that the application is now complete.
 - (b) fails to submit all the required information and/or documents by the date given in subsection (7) (b), the application is deemed refused.
- (10) Where an application for a development permit is deemed refused under subsection (10) (b), the Development Officer shall issue a notice to the applicant, stating that the application has been refused and the reason for the refusal.
- (11) Unless extended by a written agreement between the Development Authority and the applicant, the Development Authority shall decide on a development permit application either:
 - (a) within 40 days of receipt by the applicant the notice of complete application if issued under subsection (7) (a) or (10) (a), or
 - (b) within 40 days from the receipt of the application, if no notice is issued under subsection (8).

13. Replace subsection 9 under 4.4 Development Permit: Notification with the following:

- (9) When an application for a development permit is refused by the Development Authority or the Subdivision and Development Appeal Board, the same or another application for development, with respect to the same parcel of land and for the same or similar use of the land may not be made by the same or any other applicant within six (6) months of the refusal of the application, unless the application was deemed refused under section 3.5 (10) (b).

14. Rename "Section 5.1 Development Appeal Procedure" to "Section 5.1 Appeal Procedure."

BYLAW NO. 147-19

15. Replace subsection (3) under 5.1 Appeal Procedure with the following:

- (3) An appeal shall be made by serving a written notice of appeal, with reasons, to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after the date the order, decision or development permit was issued.

16. Remove Section 5.2 Development Appeal Hearing.

17. Remove Section 5.3 Development Appeal Decision and Notice of Appeal.

18. Remove Section 5.4 Subdivision Appeal Procedure.

19. Remove Section 5.5 Subdivision Appeal Board Hearing and Decision.

20. If any portion of this bylaw is declared invalid by a court of competent jurisdiction then the invalid portion shall be severed.

21. That this bylaw shall take force and effect on the date of its final passage.

First Reading given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Second Reading given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Third Reading and Assent given on the ____ day of _____, 2019.

Miron Croy, Reeve
Officer

Allan Rowe, Chief Administrative

BYLAW NO. 147-19

15. Replace subsection (3) under 5.1 Appeal Procedure with the following:

- (3) An appeal shall be made by serving a written notice of appeal, with reasons, to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after the date the order, decision or development permit was issued.

16. Remove Section 5.2 Development Appeal Hearing.

17. Remove Section 5.3 Development Appeal Decision and Notice of Appeal.

18. Remove Section 5.4 Subdivision Appeal Procedure.

19. Remove Section 5.5 Subdivision Appeal Board Hearing and Decision.

20. If any portion of this bylaw is declared invalid by a court of competent jurisdiction then the invalid portion shall be severed.

21. That this bylaw shall take force and effect on the date of its final passage.

First Reading given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Second Reading given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Third Reading and Assent given on the ____ day of _____, 2019.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

**CLEAR HILLS COUNTY
NOTICE OF PUBLIC HEARING
PROPOSED LAND-USE BYLAW NO. 147-19**

Pursuant to Section 692 of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, and Sections 230 and 606, notice is hereby given that the Council of Clear Hills County will hold a public hearing prior to the Second Reading of Bylaw No. 147-19 for an amendment to Clear Hills County Land Use Bylaw No. 189-16. The proposed amendment is to update the Land Use Bylaw to comply with the changes in the *Municipal Government Act*.

The Public Hearing is to be held on December 10, 2019 at 10:00 a.m. in the Council Chambers of Clear Hills County. The proposed land use bylaw may be viewed at the Clear Hills County Office in Worsley, Alberta during regular office hours. Please forward written submissions to the Chief Administrative Officer prior to December 7, 2019 4:00 p.m. If you have any questions regarding the hearing or the bylaw, please contact the County office at 780-685-3925.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	WOLF MANAGEMENT INCENTIVE PROGRAM
File:	62-02-02

DESCRIPTION:

Councillor Frixel requested the topic of the Wolf Management Incentive Program be included in today's agenda.

BACKGROUND:

<i>Pest & Predation Control</i>	Year	Total #	Total \$	Individuals
Wolves: to Nov 19, 2019	2019	37	\$12,950	25
Budget: \$50,000 Policy 6307	2018	39	13,650	18
	2017	68	27,200	31
	2016	107	42,800	37
	2015	53	17,150	28
	2014	58	14,150	32
	2013	87	21,750	36
	2012	114	48,150	31
	2011	92	44,500	54
Started in July	2010	46	22,750	29

Fish & Wildlife Update November 19, 2019 on reported predation that Fairview office has responded to (includes Clear Hills County, M.D. Fairview and as far east as Brownvale.
2019 YTD – 12 reports - 1 wolf, 2 bear and balance coyotes or lack of evidence
2018 - 15 reports - 4 wolf, 2 eagles, 8 coyote and balance lack of evidence.

BUDGET/COSTS:

\$350 per eligible wolf (3.3 Policy 6307)

Budget:	\$50,000
Spent YTD:	<u>12,950</u>
Budget remaining:	\$ 37,050

ATTACHMENTS:

- Policy 6307

RECOMMENDED ACTION:

RESOLUTION by _____ to _____

Initials show support - Reviewed by:

Manager:

ABj

CAO:

ABj



Clear Hills County

Effective Date: February 27, 2018

Policy Number
6307

Title: **WOLF MANAGEMENT INCENTIVE POLICY**

1. Policy Statement

1.1. In an effort to support wolf population control within Clear Hills County, the County will implement procedures to provide for a wolf management incentive program for the purpose of promoting wolf management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a wolf harvested lawfully within the Municipality, assisting in the protection of residents' livestock and the protection of the Boreal Caribou species.

2. Definitions:

- 2.1. Immediate Family - means the participant's spouse or adult interdependent partner, the participant's children, the parents of the participant and the parents of the participant's spouse or adult interdependent partner;
- 2.2. Household – immediate family members that reside in the same dwelling with the Participant.

3. General

- 3.1. Council may annually during budget deliberations, establish a budget for the Wolf Management Incentive program.
- 3.2. By resolution of Council the Wolf Hunt Management Incentive program will be activated and deactivated.
- 3.3. Clear Hills County shall pay three hundred and fifty dollars (\$350.00) per eligible wolf (adult and non-adult) taken within the boundaries of Clear Hills in accordance with the listed conditions:

4. Private property and Grazing Leases

- 4.1 A maximum of two wolf carcasses per month per household may be verified for payment to a qualified Participant, with a maximum of seven wolf carcasses per calendar year for wolves harvested on private property and grazing leases within the boundaries of Clear Hills County.
- 4.2 Eligible Participants will:
 - 4.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)

- 4.2.2 Provide a list of immediate family that reside in the same dwelling "household" that may participate in this wolf management incentive program.
- 4.2.3 Provide business name, if different than participant's name that land or grazing leases may be registered under.
- 4.2.4 Provide a list of private property owned and grazing leases held in the participant's name or business name within the boundaries of Clear Hills County.
- 4.2.5 Eligible Participants requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix A .
- 4.2.6 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 4.2.7 When presenting the carcass Participants must produce the land location where the wolf was harvested.
- 4.2.8 Wolf carcasses will not be accepted from third parties.
- 4.2.9 Any carcass received by a designated representative of the County will be marked.
- 4.2.10 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a wolf management incentive program.
- 4.2.11 The Participant will make the identification mark on the carcass as directed.
- 4.2.12 Any carcass that has been previously marked will be rejected.
- 4.2.13 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods. Note: The County recommends disposal to a trapper to reduce waste of fur or other salvageable parts.
- 4.2.14 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.
- 4.2.15 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or

attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

5. Registered Trapline Trappers

5.1 A maximum of fifteen wolf carcasses per calendar year, be verified for payment for wolves harvested on a qualifying registered trap line within the boundaries of Clear Hills County. Further, while eligible registered trappers may participate in the Private Property and Grazing Lease portion of this policy, the maximum of fifteen wolf carcasses per calendar year remains at fifteen.

Eligible Participants will:

- 5.2.1 Be a resident of Clear Hills County on land owned by the resident, or their immediate family and reside in a dwelling on that property for no less than 183 days (six months)
- 5.2.2 Provide their trapline number and a map of their registered trapline within Clear Hills County.
- 5.2.3 Provide the names of any trap line partners that may participate in this wolf hunt incentive program.
- 5.2.4 Eligible trappers requesting incentive payment shall be registered in advance with Clear Hills County and have entered into a hold-blameless agreement, attached as Appendix B.
- 5.2.5 For verification and authorization of payment the carcass, with pelt intact, from each eligible wolf harvested must be presented at the County office to a designated representative of the County.
- 5.2.6 When presenting the carcass Participants must produce the approximate land location where the wolf was harvested on the trapline.
- 5.2.7 Wolf carcasses will not be accepted from third parties.
- 5.2.8 Any carcass received by a designated representative of the County will be marked.
- 5.2.9 The Participant will handle the carcass so the designated County representative can confirm there are no markings similar to what other jurisdictions or the County use to identify carcasses presented for payment under a hunting incentive program.
- 5.2.10 The Participant will make the identification mark on the carcass as directed.
- 5.2.11 Any carcass that has been previously marked will be rejected.
- 5.2.12 Participants will be responsible for disposal of all parts of the wolf carcasses using recognized carcass disposal methods.

5.2.13 Participants participating in the Wolf Hunt Incentive program shall follow all Federal and Provincial Regulations and Legislation, including but not limited to the Wildlife Act, Alberta Hunting Regulations, Firearms Act, Petty Trespass Act.

5.2.14 Participants shall be removed from the list of qualified registrants if found to have not adhered to the policy as set by the Council, and shall not be eligible to receive benefit from this program; this includes, but is not limited to bringing in carcasses that were previously marked or attempting to receive payment for wolves taken either from locations within the county not included in this policy or from outside the County.

3. End of Policy

ADOPTED:

Resolution C494(06/22/10)

Date: June 22, 2010

AMENDED:

Resolution C167(02/22/11)

Date: February 22, 2011

AMENDED:

Resolution C147-12(03/13/12)

Date: March 13, 2012

AMENDED:

Resolution C776-12(11/27/12)

Date: November 27, 2012

AMENDED:

Resolution C195-13(03/26/13)

Date: March 26, 2013

AMENDED:

Resolution C492-15(10/13/15)

Date: October 13, 2015

AMENDED:

Resolution C52-16(01/26/16)

Date: January 26, 2016

AMENDED:

Resolution C113-18 (02-27-18))

Date: February 27, 2018



Appendix A (Policy 6307)
Contract of Participation
Private Property and Grazing Leases
Wolf Management Incentive Program
Between Participants and Clear Hills County

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

1. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
2. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
3. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully hunted on private property owned by the Participant or a grazing lease land operated by the Participant within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
4. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Business Name: _____

Mailing Address: _____

Appendix A (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in this program as a registered trapline trapper? If yes complete Appendix B

Names of Immediate Family Members residing with Applicant (that may participate in this program)

Land Locations of private property owned and grazing leases held by Applicant in personal name or business name)

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____



Appendix B (Policy 6307)
Contract of Participation
Registered Trap line Trappers
Wolf Hunt Management Incentive Program
Between Participants and Clear Hills County

In an effort to support wolf population control efforts and to further the public interest in regards to predatory wildlife and the protection of residents livestock and the protection of the Boreal Caribou species, the Clear Hills County ("Municipality") has approved a wolf management incentive program ("Program") for the purpose of promoting wolf hunting within the Municipality. Through this program, wolf hunters ("Participants") will receive a monetary reward ("Reward") for the carcass, with pelt intact, of a wolf hunted lawfully within the Municipality.

The terms and conditions of participation in the Program are as follows;

5. **STATUTORY ADHERENCE:** While participating in the Program, the Participant will, at all times, abide by all statutes, regulations, and bylaws enacted by the federal, provincial, and municipal governments, and the Participant agrees not to violate any statutory or regulatory provision in any way. The relevant statutes include but are not limited to: the *Firearms Act*, the *Petty Trespass Act*, the *Wildlife Act*, and the *Wildlife Regulations*. Any Participant who fails to strictly adhere all relevant laws will forfeit any right to a Reward under the Program.
6. **INDEMNIFICATION AND HOLD HARMLESS:** The Participant will indemnify the Municipality, its officers, representatives, agents and employees, against and hold them harmless from and against any and all liability for any and all claims, costs, damages and expenses or liability arising on account of injury or death to persons or damage or destruction to property resulting from or arising out of or in any way connected to the Program or participation in the Program.
7. **PRECONDITIONS OF REWARD:** In order to obtain the Reward, the carcass of a lawfully hunted wolf must be presented to a designated representative of the Municipality. Any carcass received by a representative of the Municipality will be marked, and any carcass that has been previously marked by in accordance with this program or similar to other municipal jurisdictions wolf management programs will be rejected. To qualify for the Reward, a wolf must be lawfully harvested on the Participants registered trap line within the boundaries of the Municipality. Any person who has not agreed to be bound by the terms and conditions of this Contract of Participation ("Contract") will be considered ineligible to receive the Reward. The Participant must state the location where each wolf was harvested.
8. **REWARD:** If and only if the representative of the Municipality is satisfied that the Participant has complied with the terms and conditions of this Contract, the Reward will be paid by the Municipality to the Participant. The Reward will be paid by the Municipality to a successful Participant at the rate set by Council for each wolf (adult and non-adult) carcass presented.

Name: _____

Registered Trap line Number: _____

Mailing Address: _____

Appendix B (Policy 6307) – Page 2

Home Phone _____ Cell _____ Work _____

Email: _____

Land Location of Residence: _____

Rural Address or Street Address: _____

Have you lived at this location for a minimum of 183 days (six months)? _____

Are you also participating in the Private Property/Grazing Lease portion of this program? If yes complete Appendix A

Names of trap line partners that may participate in this program: _____

Map of trap line attached: _____

I the undersigned agree to be bound by the terms and conditions of this Contract of Participation and Clear Hills County Wolf Management Incentive Policy 6307.

SIGNED this _____ day of _____, _____.

Participant (print): _____ (sign): _____

Witness: (print): _____ (sign): _____

Municipal Officer (print): _____ (sign): _____

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, community Development Manager
Title:	WINDOWS 7 COMPUTERS FOR DISPOSAL
File:	31-61-03

DESCRIPTION:

Council is requested to authorize disposal of the Windows 7 computers that will be end of life January 14, 2020, and that are being replaced with Windows 10 computers in mid December, 2019.

BACKGROUND:

Pending Council approval the Windows 7 computers will be removed by the County's IT contractor Trinus, scrubbed of any data, and any reusable components salvaged.

ATTACHMENTS:

- List of Windows 7 computers for disposal

RECOMMENDED ACTION:

RESOLUTION by to authorize the disposal of the windows 7 computers that will be end of life January 14, 2020, and that are being replaced with Windows 10 computers in mid-December, 2019.

Initials show support - Reviewed by:

Director:

AB

CAO:

AO

Windows 7 Computers for Disposal
November 26, 2019 RFD Background

<u>Purchased</u> <u>Installed</u>	<u>Type</u>	<u>Serial #</u>	<u>Workstation</u>	<u>Service Tag #</u>	<u>Description</u>	<u>OS</u>
2015/July 31	9ZKY4S1	PF-OTLVDE	LT07	00342-50212-00000-AAOEM	Lenova Thinkpad	Windows 7
2012/Feb	9ZKZ4S1	9ZKZ4S1	Latitude 3 or LT03	00371-OEM-8992671-00521	Dell Latitude E5520	Windows 7
2015/July 31	20BE-003AUS	R9-0F2XGZ	LT01	00371-OEM-8992671-00437	Lenovo Thinkpad T540p	Windows 7 Professional
2015/July 31	20BE-003AUS	R9-0F509M 15/02	LT02	00371-OEM-8992671-00437	Lenovo Thinkpad T540p	Windows 7 Professional
2015/July 31	20BE-003AUS	R9-0F2XHE 15/01	LT03	00371-OEM-8992671-00437	Lenovo Thinkpad T540p	Windows 7 Professional
2015/July 31	20BE-003AUS	R9-0F507P 15/02	LT04	00371-OEM-8992671-00437	Lenovo Thinkpad T540p	Windows 7 Professional
2015/July 31	20BE-003AUS	R9-0F2XH3 15/01	LT05	00371-OEM-8992671-00437	Lenovo Thinkpad T540p	Windows 7 Professional
2015/July 31	20CM-002WUS	PC-04L5NX 15/04	UB01.CH.Local	00371-OEM-8992671-00437	Lenovo Thinkpad X250	Windows 7 Professional
2015/July 31	M 10B0 0005US	MJ02GPUQ	WK01	00371-OEM-8992671-00437	Lenovo Think Centre	Windows 7 Professional
2015/July 31	M 10B0 0005US	MJ02FUZT	WK03	00371-OEM-8992671-00437	Lenovo Think Centre	Windows 7 Professional
2015/July 31	M 10B0 0005US	MJ02FUZQ	WK04	00371-OEM-8992671-00437	Lenovo Think Centre	Windows 7 Professional
2015/July 31	M 10B0 0005US	MJ02FCLH	WK05	00371-OEM-8992671-00437	Lenovo Think Centre	Windows 7 Professional
2015/July 31	M 10B0 0005US	MJ02GPUR	WK06 aka WP-Recl	00371-OEM-8992671-00437	Lenovo ThinkCentre M731	Windows 7 Professional
2015/July 31	M 10A7 003SUS	MJ020G1J	WK09	00371-OEM-8992671-00437	Lenovo Think Centre	Windows 7 Professional
2015/July 31	M 10A7 003SUS	MJ02QG1F	WK10	00371-OEM-8992671-00437	Lenovo Think Centre	Windows 7 Professional
2015/July 31	M 10B0 0005US	MJ02FUZU	WK07	00371-OEM-8992671-00437	Lenovo Think Centre	Windows 7 Professional
2012	2012 0VDY7C	02524-001-182-364 X20-46773	APPS Server	FD9GM-2GNKB-KPCYH-CD26P-W2M46	Dell Window Server 2012 R2 STD	Windows 7 Server

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	RURAL CRIME WATCH
File:	62-02-02

DESCRIPTION:

Council is presented with a request from the MD of Fairview regarding reactivation of the Rural Crime Watch Group in our areas, including the next steps they are suggesting if this is supported.

BACKGROUND:

ATTACHMENTS:

- Oct 29, 2019 email from Sandra Fox, CAO, MD Fairview
- Aug 23, 2019 email to group re: history of the Clear Hills Hines Creek Fairview Rural Crime Watch Group, and current situation.

RECOMMENDED ACTION:

RESOLUTION by _____ to _____

Initials show support - Reviewed by:

Manager:

ABj

CAO:

AE

Audrey Bjorklund

From: Sandra Fox <sandra.fox@mdfairview.ab.ca>
Sent: October-29-19 9:30 AM
To: Audrey Bjorklund; leanne@abnorth.com
Subject: Rural Crime Watch

Good Morning,

I spoke to Sgt. Beach last week about taking the next steps to reactivate the Rural Crime Watch Group for our areas. He has spoken with Tom Finch, the district member of the Provincial Rural Crime Watch Assn. Tom (from the Grovedale area) is willing to come to a public meeting to provide information on the program and setting up local groups.

First question we need to have answered is from our councils if it has not already been answered– do they wish to support the reactivation of a local Rural Crime Watch Group? My understanding is that a local group (chapter of the provincial assn) is managed by a Board of Directors, with local residents and businesses making up the membership, supported by the municipalities and local RCMP detachment.

And then my next question to you is – When we confirm our councils support, when and where should we look at holding a public information meeting to gauge public participation? Sgt. Beach would like to see the public information meeting as soon as possible.

Some thoughts for this morning. Have a great day.

Sandra Fox, CAO

*Municipal District of Fairview No. 136
10957 - 91st Avenue, Fairview, AB T0H1L0
Phone: (780) 835 4903 Fax: (780) 835 3131
Email: sandra.fox@mdfairview.ab.ca
Website: <http://www.mdfairview.com>*

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Audrey Bjorklund

From: Audrey Bjorklund
Sent: August-23-19 3:41 PM
To: 'Greg BEACH'
Cc: Allan Rowe; 'Sandra Fox'; 'Leanne Walmsley'
Subject: Clear Hills Hines Creek Fairview Rural Crime Watch Group
Attachments: AGM Minutes 20180208.pdf; RE: 2019 Membership Renewal

Good Afternoon Greg:

Following up on our phone conversation this morning, please see below the history of the Clear Hills-Hines Creek-Fairview Rural Crime Watch Group and how we got to where we are today. I have cc'd this email to the three CAO's as well.

This partnership was unique in the province at that time of its creation in 2007 (and maybe still is), as each municipality houses the Phone Tree hardware and have staff issue the alerts. Citizens in the municipalities do not have to purchase rural crime watch memberships and can chose to be taken off the fan out list if they don't want to receive the calls. The municipalities take turns paying the annual membership fee. When members were sent to the annual Rural Crime Watch Conference the municipalities also took turns paying any registration or travel costs. The members at large and council members are covered by each municipalities insurance, and we submit a copy of each municipalities Certificate of Insurance when renewing. This group is currently not a registered non-profit society or association and there are no committee bylaws or policies.

2007: this rural crime watch 3 municipality partnership was started. Each municipality assigned a staff member and appointed either a couple Council members or members-at-large from their community to sit on this committee.

October 2007 – Community Crime Prevention Grant of \$10,500 was awarded to the group to purchase the PhoneTree software to set up for issuing rural crime watch alerts. The original grant bought the software and provided the initial training. Each municipality owns their own hardware and license and is responsible for all costs associated with the phone tree system in their office. They also have the freedom to use the software for other fanouts in their community as meets their needs. (ie boil water advisories, etc.)

February 16, 2016 Last rural crime watch fan out message Clear Hills County received and issued was February 16, 2016.

August 2018 The group has held meetings at least once annually. The last meeting was August 2, 2018. The draft minutes from that meeting are attached.

August 6, 2018 received an email from the Alberta Provincial Rural Crime Watch Association that we had not met the new requirement of having Criminal records checks for members of this group, so our 2019 application was incomplete. This led to an email chain and conversations between the CAO's about whether this organization would continue or not, and it was to be added to the next Joint municipal meeting agenda. There has not been a joint municipal meeting of the three municipalities. I have attached the email chain June 24-Aug 9, 2018 for everyone's reference.

So that brings us to today....

I hope this information is helpful.

Audrey Bjorklund, CLGM

Community Development Manager

"If you eat, you are involved in agriculture" Wendell Berry

Clear Hills County Box 240 Worsley, Alberta T0H 3W0 Phone: 780-685-3925 Fax: 780-685-3960 Cell: 780-835-0153



"CLEARLY AN AREA OF OPPORTUNITY"

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, community Development Manager
Title:	COMPOUND GATE
File:	31-61-03

DESCRIPTION:

The Compound Gate Project that is now complete, and administration is seeking a motion to clarify how the annual Risk Pro insurance credit for this increased security and loss reduction project will be dealt with.

BACKGROUND:

C630-18(12-11-18) RESOLUTION by Deputy Reeve Fletcher to include funds in the 2019 Operating Budget for the replacement of the Compound Gate with an electric gate, with the next three years of the annual Risk Pro insurance credit from the County insurance provider to be used towards the cost of this increased security and loss reduction project.

CARRIED.

Situation: Resolution does not include a reference to the Building Reserve.

Requested Action: Resolution by _____ further to resolution C630-18(12-11-18), that the 2019, 2020 and 2021 annual Risk Pro credit the County will receive for the Compound Gate replacement project be transferred to the Building Reserve.

RECOMMENDED ACTION:

Resolution by _____ further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for the Compound Gate replacement project be transferred to the Building Reserve when received each year.

Initials show support - Reviewed by:

Director:

ABj

CAO:

R

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Log Haul Route Request – Mercer
File:	32-02-08

DESCRIPTION:

Council is presented with correspondence from Mercer requesting approval to use local roads as log haul routes within Clear Hills County.

BACKGROUND:

Logging Companies are required to identify log haul routes within our County, annually, for approval, so they can proceed to submit a request to Alberta Government for provincial approval.

C572-18(11-13-18) RESOLUTION by Deputy Reeve Fletcher to approve the request from DMI requesting approval to use local roads as log haul routes within Clear Hills County.
CARRIED.

ATTACHMENTS:

1. Correspondence

OPTIONS:

1. to accept log haul route as presented
2. not to accept log haul route as presented

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: 	CAO: 
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Attachment #1

9.0 maximum overhang for south-bound trucks entering the MDPF mill site. Trucks must use the Chinchaga access road.

6.0 maximum overhang for trucks turning off Highway 35 on to MDPF south entrance.

WARNING:
Maximum 1 loaded truck at a time permitted on bridge during winter weights season.

Chinchaga
J.R. 150C



Appendix 5
Municipal Approval Form

Municipal Log Haul Route Approvals

The Company must provide confirmation that approval has been obtained for use of roads within the municipalities' legislative authority to Alberta Transportation by submitting a copy of the agreement between the Company or its contractors and the municipal district, county, city, town or village.

Submitting this form with a signature from the local authority will also serve as confirmation that approval has been obtained for use of roads within the municipalities' legislative authority.

1. _____
Name and title of official and local authority (please print) Signature of Local Road Authority
2. _____
Name and title of official and local authority (please print) Signature of Local Road Authority
3. _____
Name and title of official and local authority (please print) Signature of Local Road Authority
4. _____
Name and title of official and local authority (please print) Signature of Local Road Authority

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Log Haul Route Request – Zavisha Sawmills Ltd.
File:	32-02-08

DESCRIPTION:

Council is presented with correspondence from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County.

BACKGROUND:

Logging Companies are required to identify log haul routes within our County, annually, for approval, so they can proceed to submit a request to Alberta Government for provincial approval.

C515-18(10-23-18) RESOLUTION by Councillor Frixel to approve the request from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County. CARRIED.

ATTACHMENTS:

1. Correspondence

OPTIONS:

1. to accept log haul route as presented
2. not to accept log haul route as presented

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>RT</i>	CAO: <i>de</i>
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Barb Basnett

Attachment #1
(2 pages)

From: Ron Jensen
Sent: November-19-19 8:37 AM
To: Barb Basnett
Subject: Fwd: 2020 MRUA
Attachments: Appendix 5.PDF; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: Emery Wilson <emery@iftech.ca>
Date: November 19, 2019 at 8:35:22 AM MST
To: <ron@clearhillscounty.ab.ca>
Subject: Re: 2020 MRUA

Hi Ron,

I forgot to include appendix 5 of the Dimension and Weight Agreement. I need you to sign off on it when the County MRUA is granted. When the time comes can you please sign it and scan it back to me.

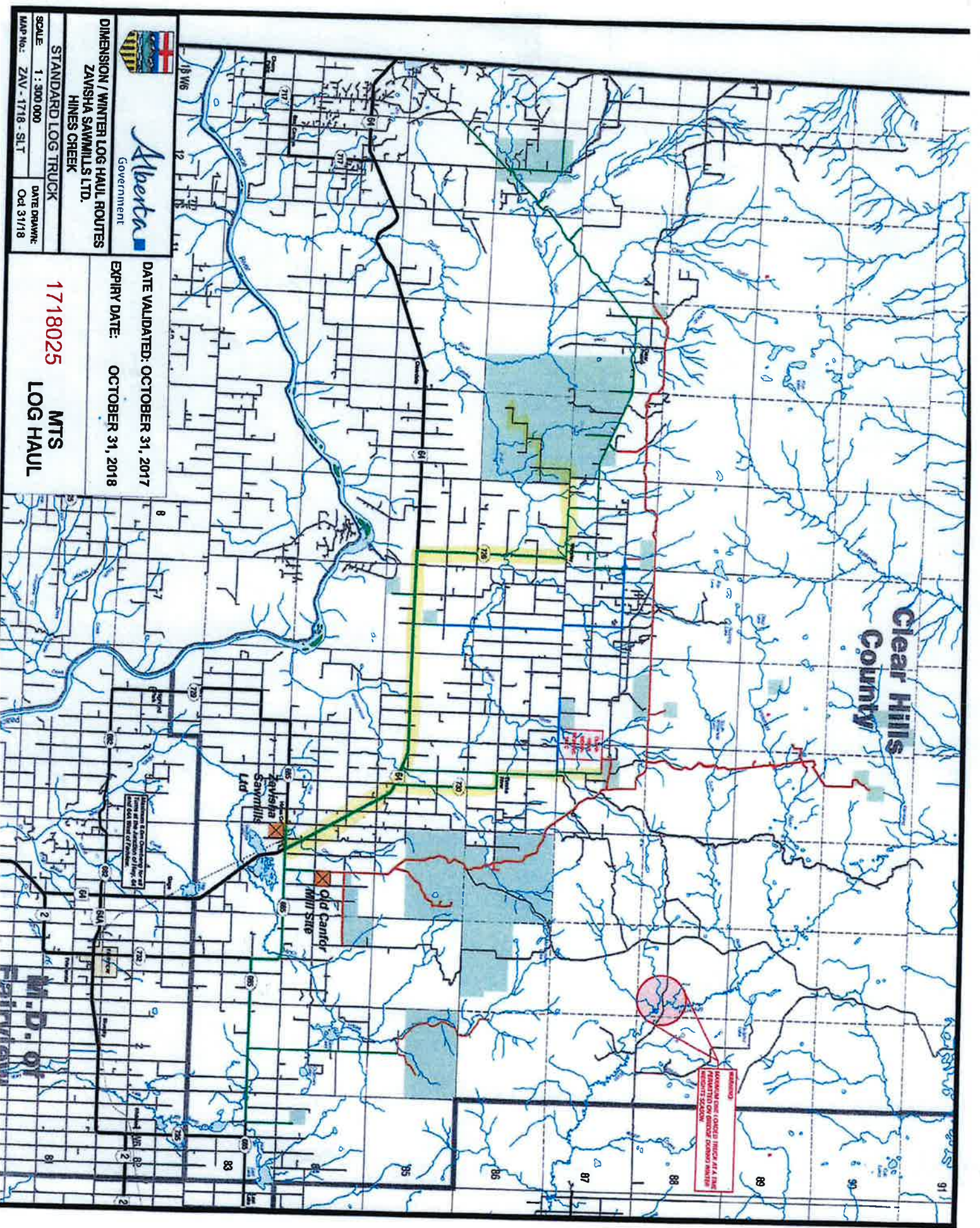
Thanks
Emery

On Mon, Nov 18, 2019 at 9:07 AM Emery Wilson <emery@iftech.ca> wrote:
Hi Ron,

Attached is a signed copy of the 2020 Master Road Agreement as well as a county map with the routes that Zavisha wishes to use during the 2019/2020 haul season.

If you require anything else to bring forward to council or have any questions please let me know.

Thanks,
Emery Wilson
780-814-4333



Municipal Log Haul Route Approvals

The Company must provide confirmation that approval has been obtained for use of roads within the municipalities' legislative authority to Alberta Transportation by submitting a copy of the agreement between the Company or its contractors and the municipal district, county, city, town or village.

Submitting this form with a signature from the local authority will also serve as confirmation that approval has been obtained for use of roads within the municipalities' legislative authority.

1. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority
2. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority
3. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority
4. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Wetland Assessment Update –Access Along SE 32-85-8-W6M
File:	32-23-69

DESCRIPTION:

Council is presented with an information update regarding the wetland replacement fee for a road extension request along SE 32-85-8-W6M.

BACKGROUND:

The Wetland assessment for a road extension request along SE 32-85-8-W6M has been submitted and reviewed. There is a \$2,701.00 wetland replacement fee for the identified wetlands.

C459-19(09-24-19) RESOLUTION by Councillor Ruecker to award RFQ 2019-10 Invitational Wetland Assessment to Velocity Group for the amount of \$2,705.00 (two thousand, seven hundred and five dollars). CARRIED.

Alberta Environment & Parks (AEP) recognizes that road upgrades and related projects may impact wetlands, creating administrative and financial burdens to Counties and Municipalities. Therefore, AEP is working on a new Code of Practice to possibly exempt Municipalities and Counties from paying wetland loss/replacement dollars. However, this has not been released to date and all former processes remain the same.

BUDGET:

\$100,000.00 – 2020 Multiyear Capital Budget

ATTACHMENTS:

1. Map

OPTIONS:

1. Pay the wetland replacement fee to construct the requested road along SE 32-85-8-W6M, and proceed to tender for construction in spring/summer 2020.
2. Contact Alberta Environment & Parks to request an exemption of payment for wetland loss/replacement dollars, until the Code of Practice has been developed.

RECOMMENDED ACTION:

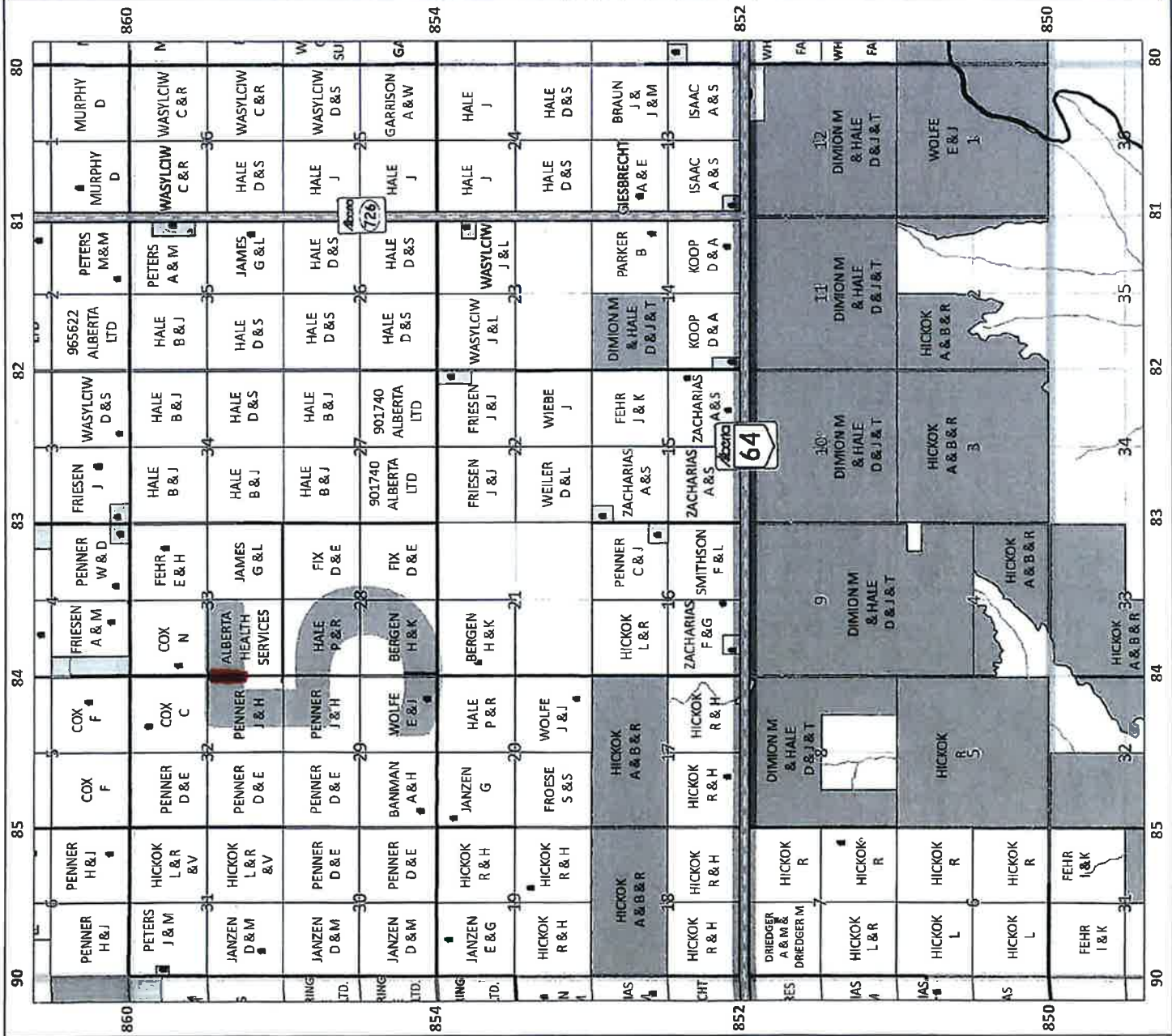
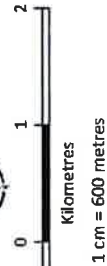
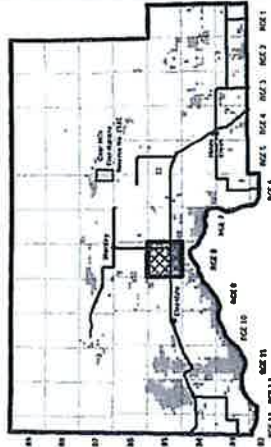
RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>RS</i>	CAO: <i>cl</i>
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Clear Hills County Ownership TWP 85 - RGE 08



- Titled Land
- Small Holding
- Crown Land
- Grazing Land
- Village
- First Nation Reserve
- Waterbody
- Electoral District
- Township Boundary
- Provincial Road
- Municipal Road (Paved)
- Municipal Road (Gravel)
- Residential Location
- Gravel Pit
- Waste Transfer Facility
- Municipal Water Facility



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Clear Prairie Non-potable Truck fill
File:	41-09-02

DESCRIPTION:

Council is presented with information regarding a non-potable truckfill in the Clear Prairie area as requested.

BACKGROUND:

C421-19(09-10-19) RESOLUTION by Reeve Croy to bring the discussion regarding potable water to Clear Prairie back to a future Policy and Priority Meeting. **CARRIED**

Based on the investigation into a non-potable truckfill in the Clear Prairie area we have found a slow flowing spring on private land. To develop this water supply into a truckfill, there is a number of steps required as follows:

- Landowner permission to enter
- Hydrogeological study
- Permits
- License
- Landowner purchase or lease agreement
- Power supply
- Holding tank, pumps, meters
- Building to house pumps and meters

BUDGET:


ATTACHMENTS:

1. Correspondence

OPTIONS:

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: 	CAO:
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From: Ron Jensen
Sent: November-20-19 8:58 AM
To: Barb Basnett
Subject: FW: Truck fill

From: Tammy Sargeant [mailto:Tammy.Sargeant@gov.ab.ca]
Sent: November-14-19 9:28 AM
To: Ron Jensen <ron@clearhillscounty.ab.ca>
Subject: FW: Truck fill

Hi Ron, sorry for the delay! As discussed if you are developing the spring and increasing the rate of natural flow then this would be considered groundwater and you would have to do a hydrogeological assessment to assist your application, see below.

Section 8 of the guide to groundwater authorization says about diversions from springs.

"Conventionally, all water diversion projects from sand and gravel deposits adjacent to a surface water body (river, stream, lake, etc.) are evaluated according to the procedure for licensing and approval of surface water works and diversion. Applications for diversion from springs are also evaluated using the procedure for evaluating surface water diversion. If the spring development will increase the groundwater flow rate, the application to divert water from the spring is evaluated according to the Guide to Groundwater Authorization. The policy on water diversions from sands and gravels adjacent to a water body and from springs is included in Appendix 5."

From what you described, you do not plan to increase the flow or develop the spring so this would be considered surface water. You would need to determine that this activity would not be impacting surrounding water user upstream or downstream ie. there is no hydraulic connection between the truck fill and neighboring wells. Provide your required water volume with justification of how you arrived at this volume. A design of the water reservoir and all associated works/ infrastructure above and below ground. Justification of why this truck fill is needed with supporting documentation. Keep in mind that the justification for the truck fill being required and the water volume needs to have some data to support it, if you want further clarification on this let me know.

Hope this helps.

Tammy Sargeant, R.T(Ag)
780.833.4774

From: Ron Jensen <ron@clearhillscounty.ab.ca>
Sent: Monday, November 04, 2019 10:28 AM
To: Tammy Sargeant <Tammy.Sargeant@gov.ab.ca>
Subject: RE: Truck fill

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Worsley Hamlet Walking Path Snow Removal Contract Extension
File:	32-09-29

DESCRIPTION:

Council is presented with information to extend the current Worsley Walking Path Snow Removal Contract which is currently in place.

BACKGROUND:

The current contract commenced on February 1st 2017 and will expire on February 1st 2020. It would be more feasible if the contract is extended for the duration of winter 2020 to avoid a disruption in rotation of contracts. The extension would expire on April 30, 2020.

C45-17(01/24/17) RESOLUTION by Reeve Ruecker to award proposal 2016-P04 Snow & Ice Removal for the Worsley Walking Path to One-eyed Disposal for \$50.00 per hour, plus salt at the cost of \$25.00 per bag, excluding GST. CARRIED.

BUDGET:

ATTACHMENTS:

OPTIONS:

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO:
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Cleardale Hamlet Walking Path Snow Removal Contract Extension
File:	32-09-21

DESCRIPTION:

Council is presented with information to extend the current Cleardale Walking Path Snow Removal Contract which is currently in place.

BACKGROUND:

The current contract commenced on February 1st 2017 and will expire on February 1st 2020. It would be more feasible if the contract is extended for the duration of winter 2020, to avoid a disruption in rotation of contracts. The extension would expire on April 30, 2020.

C46-17(01/24/17) RESOLUTION by Councillor Fletcher to award proposal 2016-P05 Snow & Ice Removal for the Cleardale Walking Path, to RUCO for \$60.00 per hour, excluding GST. CARRIED.

BUDGET:

ATTACHMENTS:

OPTIONS:

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO:
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Pavement Overlay & Springwood Drive Base & Pave Update
File:	32-24-81 & 32-09-29

DESCRIPTION:

Council is presented with overall costs for Pavement Overlay for Twp. Rd. 870 and 862 and Springwood Drive Base & Pave.

BACKGROUND:

Springwood Drive is currently included in the multiyear capital plan. Engineers have provided a quote to combine Springwood Drive base and paving to Twp. Rd. 870 & 862 Overlay. Attachment #4 identifies Springwood Drive and unpaved developed streets. Council has an option to amend the current engineering contract for engineering overlay of Twp. Rd. 870 & 862 to include Springwood Drive base & pave and to combine the paving projects into one tender.

Engineering Costs	Paving Costs
\$155,293.75 – Pavement Overlay	\$3,965,286.82 – Pavement Overlay
42,278.75 – Springwood Drive	\$912,175.00 – Springwood Drive
\$197,572.50–Total combined engineering	\$4,877,461.82 - Total combined paving

BUDGET:

\$4,278,100.00 – Pavement Overlay

\$1,000,000.00 – Springwood Drive

\$5,278,100.00 – Total Budget

ATTACHMENTS:

1. Engineering costs
2. Estimate Summary – Twp. Rd. 870 & 862
3. Estimate Summary - Springwood Drive Base & Pave
4. Hamlet Map
5. Twp. Rd. 870 & 862 Map

OPTIONS:

1. Amend the current engineering contract for engineering overlay of Twp. Rd. 870 & 862 to include Springwood Drive base & pave and to combine the paving projects into one tender.

Initials show support - Reviewed by:	Manager: 	CAO: 
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2. Not to amend the current engineering contract for engineering overlay of Twp. Rd. 870 & 862 to include Springwood Drive base & pave and to combine the paving projects into one tender.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:
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Attachment #1

WSP
9020 – 90 Street
Peace River, Alberta T8S 1T3
Phone: 780-624-5631
Fax: 780-625-3732
www.wsp.com

November 22, 2019

Clear Hills County
Box 240
Worsley, AB
T0H 3W0

Name: Ron Jensen, Public Works Manager

**Subject: Change Request #1 – Engineering of Pavement Overlay
Springwood Drive Base and Pave**

Ron, please find the following Change Request #1 in the amount of **\$42,278.75** for your review.

As discussed, Clear Hills County is looking at completing base and pave of Springwood Drive (loop road from Highway 726 to Township Road 870). The length of this project is approximately 1.2 kilometers and includes the 100-meter-long subdivision road on the north end of Springwood Drive. WSP has included a design thickness of 300mm of GBC and 120mm of ACP to a finished paved width of 9 meters. Attached I have included a "B" Level Cost Estimate of the project for your review. (Estimated construction costs are \$912,000.00)

WSP can complete the design, drafting and incorporation of Springwood Drive project within the existing Clear Hills County Pavement Overlay Tender within our existing approved engineering budget for Preliminary Engineering, Detailed Design and Tender Package Preparation. The only additional fees required would be additional construction supervision for this work which I have detailed in the attached tables.

Please see the attached tables for a list of the additional construction supervision required to complete this work.

As a result of the above information WSP is requesting the following adjustment to the upset amount of the Engineering of Pavement Overlay Project:

Original Engineering Budget	\$ 155,293.75
Requested Total Change Request #1	<u>\$ 42,278.75</u>
Total Revised Upset Limit	\$ 197,572.50

Ron, upon your review, I look forward to your approval of the above noted Change Request #1 in the amount of \$42,278.75. If you are in agreement with this Change Request, please sign the authorization below and return a copy of this letter to us.

If further information or clarification is required, please do not hesitate to contact me at your convenience.



Attachment # 2

Estimate Summary Twp Rd 870 & 862

Description of Work

Reference No. 2019-09
 WSP File No. 191-12726-00
 Project : Twp Rd 870 & 862
 From: --
 From km: 0.00 / 0.00
 To: --
 To km: 10.37 / 6.54
 Subgrade Width: **Varies**

ACP and Other Work

Estimate Type: **"C"**

CEB Code #	Bid Item Description *	Unit	Twp Rd 870 Twp Rd 870 Estimated Quantity	Twp Rd 862 Twp Rd 862 Estimated Quantity	Total Estimated Quantity	2019 Average Unit Price Peace	2019 Average Unit Cost	Projected Unit Price "C"	Projected Cost "C"	Spec No.s	Remarks
X100	Mobilization	lump sum	1.0	1.0	2.0		\$304,331.67	10%	\$360,480.62	GCS - 1.2.9	
X004	Site Occupancy	day	0.0	0.0	0.0	\$4,000.00	\$0.00	\$4,000.00	\$0.00	GCS - 1.2.41.9	
B100	Subgrade Excavation	cubic metre	900.0	350.0	1,250.0	\$20.00	\$25,000.00	\$25.00	\$31,250.00	HCS - 3.1.3	
B282	Granular Base Course	tonne	3,600.0	2,400.0	6,000.0	\$31.16	\$186,960.00	\$40.00	\$240,000.00	HCS - 3.6.8, 5.2.5	
D100	Culverts - Remove and Dispose (C.S.P.) (up to 700 mm dia.)	metre	45.0	20.0	65.0	\$117.86	\$7,660.90	\$100.00	\$6,500.00	HCS - 2.4.4	
D105	Culverts - Remove and Dispose (C.S.P.) (over 700 mm dia.)	metre	28.0	0.0	28.0	\$116.33	\$3,257.24	\$200.00	\$5,600.00	HCS - 2.4.4	
D405	Culverts - Supply and Install (500 mm dia. C.S.P.)	metre	10.0	0.0	10.0	\$334.04	\$3,340.40	\$350.00	\$3,600.00	HCS - 5.23.4, 2.4.4	
D410	Culverts - Supply and Install (600 mm dia. C.S.P.)	metre	112.0	28.0	140.0	\$357.82	\$50,094.80	\$400.00	\$56,000.00	HCS - 5.23.4, 2.4.4	
D425	Culverts - Supply and Install (800 mm dia. C.S.P.)	metre	20.0	0.0	20.0	\$575.82	\$11,516.40	\$600.00	\$12,000.00	HCS - 5.23.4, 2.4.4	
D430	Culverts - Supply and Install (900 mm dia. C.S.P.)	metre	8.0	0.0	8.0	\$670.64	\$5,365.12	\$700.00	\$5,600.00	HCS - 5.23.4, 2.4.4	
D435	Culverts - Supply and Install (1 200 mm dia. C.S.P.)	metre	30.0	0.0	30.0	\$1,226.11	\$36,783.30	\$1,250.00	\$37,500.00	HCS - 5.23.4, 2.4.4	
D555	Random Riprap - Supply and Place	cubic metre	35.0	10.0	45.0	\$333.33	\$14,999.85	\$340.00	\$15,300.00	HCS - 2.5.4	
E452	Non-Woven Geotextile - Supply and Install	square metre	885.0	365.0	1,250.0	\$4.70	\$5,875.00	\$5.00	\$6,250.00	HCS - 5.31.4	
E453	Geogrid - Supply and Install	square metre	810.0	350.0	1,160.0	\$6.95	\$8,062.00	\$10.00	\$11,600.00	0	
G011	Approach Improvements	approach	8.0	2.0	10.0	\$1,000.00	\$10,000.00	\$10,000.00	\$100,000.00	0	
G012	Approach Removals	approach	1.0	0.0	1.0	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	0	
G024	Cleaning Debris from Culverts	unit	3.0	1.0	4.0	\$3,000.00	\$12,000.00	\$3,000.00	\$12,000.00	0	
G025	Culvert Invert and Erosion Repairs - Fill Scour	unit	2.0	1.0	3.0	\$3,000.00	\$9,000.00	\$3,000.00	\$9,000.00	0	
G270	Sidestope Improvement	kilometre	0.91	0.18	1.1	\$35,174.45	\$38,340.15	\$50,000.00	\$54,500.00	HCS - 3.60.4	
G271	Sidestope Improvement - Filllets	kilometre	0.04	0.10	0.1	\$25,000.00	\$3,500.00	\$30,000.00	\$4,200.00	HCS - 3.60.4	
M102	Crack Repair - Spray Patch	metre	16,900.0	4,620.0	21,520.0	\$7.53	\$162,045.60	\$8.00	\$172,160.00	HCS - 3.33.6	
Q573	Cold Milling Asphalt Pavement - Reprofilling	square metre	350.0	0.0	350.0	\$1.18	\$413.00	\$10.00	\$3,500.00	HCS - 3.16.6	
Q992	Asphalt Concrete Pavement - EPS (Type M1)	tonne	17,000.0	8,500.0	25,500.0	\$75.69	\$1,930,095.00	\$90.00	\$2,295,000.00	HCS - 3.50.7, 5.2.5	
Q994	Asphalt Concrete Pavement - EPS (Type S1)	tonne	1,970.0	3,180.0	5,150.0	\$90.04	\$463,706.00	\$90.00	\$463,500.00	HCS - 3.50.7, 5.2.5	
S271	Supply of Signs, Extruded Aluminum	square metre	2.98	0.00	3.0	\$266.02	\$792.74	\$350.00	\$1,043.00	HCS - 5.18.3	
S272	Supply of Signs, Aluminum	square metre	0.78	0.46	1.2	\$180.64	\$223.99	\$180.00	\$223.20	HCS - 5.18.3	
S273	Supply of Signs, Aluminum - Reflective Sheeting for Specialized Applications	square metre	5.22	1.20	6.4	\$218.38	\$1,402.00	\$250.00	\$1,605.00	HCS - 5.18.3	
S275	Removal and Reinstallation or Disposal of Existing Sign Assembly - One Post	sign	17.0	10.0	27.0	\$135.21	\$3,650.67	\$150.00	\$4,050.00	HCS - 7.7.5	
S277	Removal and Reinstallation or Disposal of Existing Sign Assembly - Two Post	sign	5.0	0.0	5.0	\$350.61	\$1,753.05	\$250.00	\$1,250.00	HCS - 7.7.5	
S288	Install Sign - Less than 1 m2	sign	6.0	6.0	12.0	\$65.45	\$785.40	\$100.00	\$1,200.00	HCS - 7.7.5	
S289	Install Sign - 1 m2 to 3 m2	sign	4.0	0.0	4.0	\$243.43	\$973.72	\$250.00	\$1,000.00	HCS - 7.7.5	
S350	Painting (Directional Dividing and 2 Edge Lines)	kilometre	10.4	6.5	16.9	\$806.24	\$13,625.46	\$1,000.00	\$16,900.00	HCS - 5.20.5, 7.2.6	
S772	Supply and Install Post (100 mm x 150 mm)	post	19.0	9.0	28.0	\$196.10	\$5,490.80	\$200.00	\$5,600.00	HCS - 7.7.5	
S825	Remove and Dispose of Existing Guardrail	metre	75.0	0.0	75.0	\$25.06	\$1,879.50	\$25.00	\$1,875.00	HCS - 2.19.4	
F017	BF 72590 - Bridgerail	lump sum	1.0	0.0	1.0	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00	0	
F018	BF 72590 - Guardrail	lump sum	1.0	0.0	1.0	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	0	
S630	Flexible Guide Post/Delineator - Round - Supply and Install	post	12.0	8.0	20.0	\$61.23	\$1,224.60	\$80.00	\$1,600.00	HCS - 5.28.3, 2.19.4	
Totals							\$3,347,648.36		\$3,965,286.82		

Total Estimated Expenditure
 Total Estimated Contract Cost
 Estimated Engineering Cost
 Total Estimated Cost (Rounded To Nearest 100 Dollars)

2019
Average Unit
Cost
\$3,347,648.36
\$3,348,000
\$155,293.75
\$3,503,300

Projected
Cost
"C"
\$3,965,286.82
\$3,965,000
\$165,293.75
\$4,120,300

Date : 20-Nov-19
 22-Nov-19
 Date : 20-Nov-19

Prepared By : Bryan Holden
 Revised : Bryan Holden
 Checked By : Chase Milligen

Notes:

Weighted Unit Price Averages Based on 2019 Construction Prices tendered between August 1.

Provincial Prices were used when regional prices were not available.



Springwood Drive Base & Pave Estimate

Description of Work

GBC, ACP and Other Work

Project : Springwood Drive
From: Highway
From km: 0.000
To: Township Road 870
To km: 1.100

Estimate Type: **"B"**

Road Width **9.0m**

CEB Code #	Bid Item Description *	Unit	Total Estimated Quantity	Projected Unit Price "B"	Projected Cost "B"	Spec No.s	Aggregate Des. Class	Remarks
X100	Mobilization	lump sum	1.0	10%	\$82,925.00	GCS - 1.2.13	0	0
B100	Subgrade Excavation	cubic metre	100.0	\$25.00	\$2,500.00	HCS - 3.1.3	0	0
B152	Granular Fill	tonne	250.0	\$35.00	\$8,750.00	HCS - 3.8.5, 5.2.5	6-80	0
B180	Preparing Subgrade Surface (First Layer)	square metre	16,400.0	\$2.50	\$41,000.00	HCS - 3.1.3	0	0
B281	Granular Base Course	tonne	10,300.0	\$40.00	\$412,000.00	HCS - 3.6.8, 5.2.5	2-20	0
Q992	Asphalt Concrete Pavement - EPS Mix Type M1 ()	tonne	3,500.0	\$90.00	\$315,000.00	HCS - 3.50.7, 5.2.5	1-12.5	0
C003	Signs/Paint/Misc.	lump sum	1.0	\$50,000.00	\$50,000.00	0	0	0
			Totals		\$912,175.00			

Total Estimated Expenditure
Engineering Budget
Total Estimated Contract Cost (Rounded)

Projected Cost "B"

\$912,175.00
\$42,278.75
\$954,000

Date : 22-Nov-19

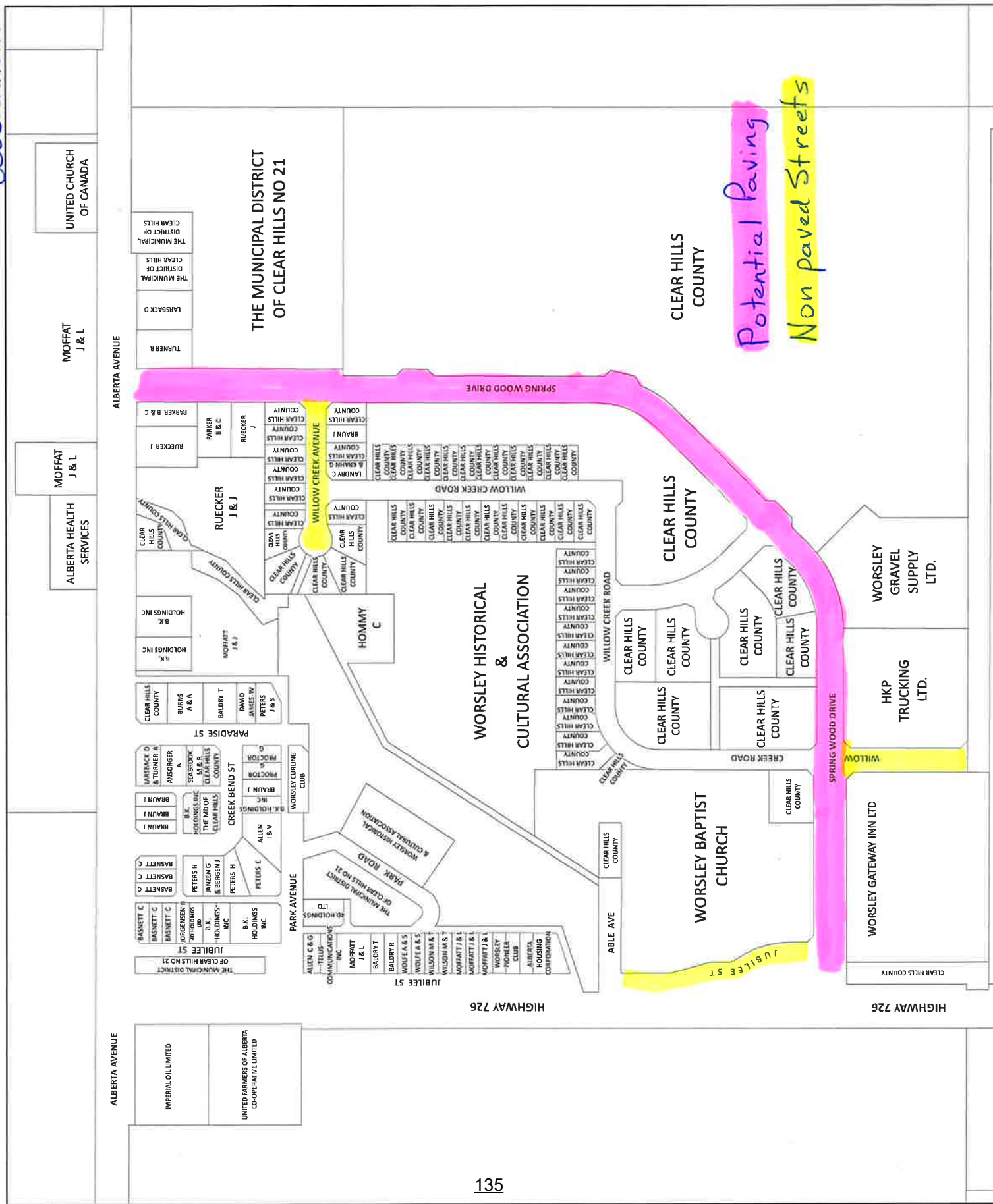
Prepared By :

Chase Milligen

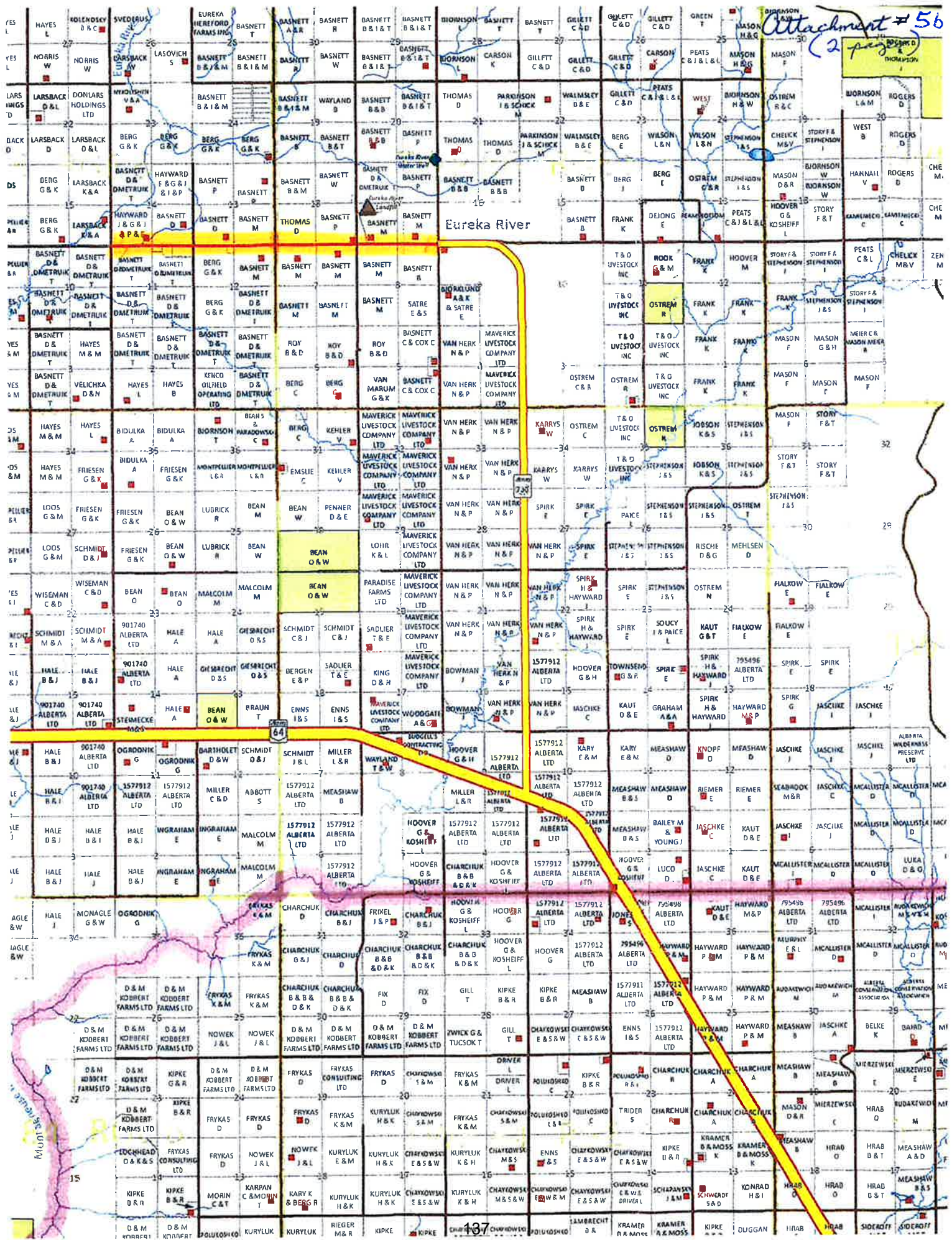
Revised

Date :

Checked By :



[illegible]



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-04

CAO REPORT November 26, 2019

1. RMA Convention
2. North Peace Regional Landfill – November 20th
3. Alberta Health Service - Fairview Health Complex Endoscopy Program **attachment #1**
4. CAO Evaluation Review and Discussion
 - Section 205.1 of the Municipal Government Act states that a council must provide the CAO with an annual written performance evaluation

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for November 26, 2019, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Date: November 18, 2019

To: Daryl Greenhill, Town of Fairview CAO

cc: Dr. Karen Lundgard, Associate Zone Medical Director
Dr. John Andreiuk, Physician Fairview Medical Center
Trisha Towne, Area 2 Director Clinical Operations
James Halliday, Site Manager Fairview Community Health Center
Jody Shrafnagle, Acute Care Manager Fairview Community Health Center

From: Sandra Herritt, Senior Operating Officer,
Areas 1-4 Clinical Operations, AC, CDM, PC, PPIH

RE: Fairview Health Complex Endoscopy Program

The endoscope program at the Fairview Health Complex was temporarily stopped in January 2019 when a review of medical device reprocessing (MDR) practices revealed issues with the cleaning and disinfection processes dating back to 2013.

The investigation into the MDR issue and following review of the program also identified a number of processes that did not meet appropriate standards for endoscope procedures.

While corrective action has been taken to rectify these safety issues, AHS continues to work to address a number of processes to ensure patient safety in the endoscope program at the Fairview Health Complex.

We are pleased to note the physician leading the endoscopy program has undergone additional training and review to ensure his skills meet all the requirements to safely complete endoscopy procedures. We commend him for his dedication to ensuring patient safety is at the forefront of everything we do.

As the Fairview Health Complex is a small, rural site, there can be challenges in ensuring all of our processes and best practices are meeting AHS policies and standards in a timely manner.

We still have work to do with regards to nursing processes and staffing numbers to ensure we meet appropriate standards. In the interest of patient safety AHS is not prepared to restart the endoscopy program at Fairview Health Complex at this time.

Thank you for your understanding in this matter and we look forward to updating you when we have more information to share.



Sandra Herritt
Senior Operating Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	CDM REPORT
File:	62-02-02

DESCRIPTION:

At this time the Community Development Manager will have an opportunity to report on Community Development topics.

BACKGROUND:

Update: Nova Gas Transmission Ltd (TransCanada Pipelines Limited) has received approval from Canada Energy Regular (CER) to construct the North Central Corridor Loop that they had applied for in 2018. This is the carbon steel pipeline for non-sour natural gas that will run from the Meikle Compressor Station at NE 26-94-2-W6M east to the Block Valve site at NW 36-93-24-W5M. Approximately one mile of this pipeline project is in the County.

NRCB Application FA19003 – The County's response to this application was submitted on October 28, 2019 as per: C557-19(10-22-19) RESOLUTION by Councillor Frixel for administration to provide comments to the NRCB on Application FA19003 for setbacks Municipal Development Plan and Land Use Bylaw conditions and exclusion zones. CARRIED.

Agriculture: FEAP and OFSPV Programs:

The Province terminated the following Ag & Forestry Climate Leadership Programming due to financial restraints, as of October 25, 2019:

- o Farm Energy and Agri-Processing Plan (both the Producer and Processor streams)
- o On-Farm Solar PV Program
- o Energy Savings for Agri-Processors – Large Project

FCSS Funding Update: The FCSS program funding will remain the same, and the province is moving to 3 year agreements from 1 year agreements starting January 2020. Also, the annual reporting will be combined from two reports into one report and, starting in 2020 the provincial grant will be in equalized quarterly payments. The FCSS Association of Alberta 2019 Annual Report was circulated by email to council on November 4, 2019, due to its size.

Hines Creek Sr. Girls A1 Volleyball Provincials: There is a \$500 cheque in today's cheque run for the Hines Creek Sr. Girls team that attended A1 Volleyball Provincials in Bow Island the weekend of Nov 23-24. This funding to assist with travel costs to provincials is authorized under Policy 7009.

ATTACHMENTS:

- ASB Organizational Meeting Minutes – November 19, 2019
- ASB Regular Meeting Minutes – November 19, 2019

RECOMMENDED ACTION:

RESOLUTION by _____ to accept the Community Development Manager's report to November 26, 2019, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
November 19, 2019**

PRESENT

Brian Harcourt	Member
Baldur Ruecker	Member
Julie Watchorn	Member
David Janzen	Council Representative

IN ATTENDANCE

Audrey Bjorklund	Community Development Manager
Greg Coon	Agricultural Fieldman
Sarah Hayward	Community Development Clerk

ABSENT

Garry Candy	Member
MacKay Ross	Member

CALL TO ORDER

Community Development Manager (CDM) Bjorklund called the meeting to order at 10:01 a.m.

AG163(11/19/19)

RESOLUTION by Member Watchorn that this Agricultural Service Board adopts the agenda governing the November 19, 2019 Organizational Meeting. CARRIED.

**VOTING
PROCEDURE**

By resolution the Board shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

AG164(11/19/19)

RESOLUTION by Member Ruecker that this Agricultural Service Board determine the voting of chairperson and deputy chairperson by show of hands. CARRIED.

**ELECTION OF
CHAIR**

As per Bylaw 246-19 annually at the first meeting following the Council Organizational Meeting, the Agricultural Service Board will appoint a Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Chair. Following the third call, a request will be made for a motion for nominations to cease.

Audrey Bjorklund, CDM, called for nominations for Chair.

Member Ruecker nominated Member Harcourt
Member Harcourt accepted.

Audrey Bjorklund, CDM, called for nominations for Chair a second time.

Audrey Bjorklund, CDM, called for nominations for Chair a third and final time.

AG165(11/19/19)

RESOLUTION by Member Ruecker that nominations for Chair cease. CARRIED.

Member Harcourt was declared Chair by acclamation.

Member Harcourt took the chair.

**ELECTION OF
DEPUTY CHAIR**

Agricultural Service Board Administration Procedure 6301-01, states that the Agricultural Service Board annually, at the first meeting following the Council Organizational Meeting, appoint a Deputy Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Deputy Chair. Following the third call, a request will be made for a motion for nominations to cease.

Chair called for nominations for Deputy Chair.

Councillor Janzen nominated Member Ruecker.
Member Ruecker accepted.

Chair Harcourt called for nominations for Deputy Chair a second time.

Chair Harcourt called for nominations for Deputy Chair a third and final time.

AG166(11/19/19)

RESOLUTION by Member Watchorn that nominations for Deputy Chair cease. CARRIED.

Member Ruecker was declared Deputy Chair by acclamation.

**APPOINTMENT OF
VOTING MEMBERS**

As per Agricultural Service Board Administration Procedure 6301-01, annually, at the first meeting following the Council Organizational Meeting, the Agricultural Service Board selects voting delegates for the annual Provincial Agricultural Service Board Conference.

AG167(11/19/19)

RESOLUTION by Chair Harcourt that this Agricultural Service Board appoint Chair Harcourt and Councillor Janzen as voting members and Deputy Chair Ruecker as the alternate voting member for the Agricultural Service Board Provincial and Regional Conferences. CARRIED.

Signing Authorities

As per Agricultural Service Board Administration Procedure 6301-01(2.4) annually at the first meeting, following the Council

**AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
November 19, 2019**

Page 3 of 3

AG168(11/19/19)

Organizational Meeting, the Agricultural Service Board will appoint signing authority for grant applications.

**RESOLUTION by Councillor Janzen that this Agricultural Service Board appoint Chair Harcourt and Councillor Janzen as the Agricultural Service Board grant signing authorities for 2019/2020.
CARRIED.**

**DATE, TIME AND
PLACE OF BOARD
MEETINGS**

The Agricultural Service Board (ASB) currently meets every second Monday except May when the meeting will be held on the first Monday of the month and there are no meetings held in April or September. All members of the board must be present when setting the day of the month and the commencement time for regular ASB meetings.

AG169(11/19/19)

**RESOLUTION by Chair Harcourt that this Agricultural Service Board set the Agricultural Service Board table the Date, Time and Place of Board meetings until all members are present.
CARRIED.**

ADJOURNMENT

Chair Harcourt adjourned the Agricultural Service Board Organizational meeting at 10:07 a.m.

CHAIR

AGRICULTURAL FIELDMAN

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
COUNCIL CHAMBERS, Worsley, Alberta
November 19, 2019**

PRESENT

Brian Harcourt	Chair
Baldur Ruecker	Deputy Chair Ruecker
Julie Watchorn	Member
David Janzen	Council Representative

ATTENDING

Allan Rowe	Chief Administrative Officer
Sarah Hayward	Community Development Clerk
Greg Coon	Agricultural Fieldman

ABSENT

Garry Candy	Member
MacKay Ross	Member

CALL TO ORDER

Chair Harcourt called the meeting to order at 10:08 a.m.

AGENDA

AG170(11/19/19)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board adopts the agenda governing the November 19, 2019 Agricultural Service Board meeting with the following addition:

a. Events: Unharvested Crops Town Hall Meeting CARRIED.

AG171(11/19/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board adopts the minutes of the October 15, 2019 Agricultural Service Board Meeting as presented. CARRIED.

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

AG172(11/19/19)

RESOLUTION by Member Watchorn that this Agricultural Service Board accepts the November 19, 2019 Agricultural Service Board Activity Report as presented. CARRIED.

Board Reports

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

AG173(11/19/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board accepts the November 19, 2019 Board members' written and verbal reports for information as presented. CARRIED.

NEW BUSINESS

Events

The Board is presented with events for their consideration.

AG174(11/19/19)

RESOLUTION by Member Watchorn that this Agricultural Service Board authorize the attendance of Councillor Janzen

	<p>and Deputy Chair Ruecker to the Unharvested Crops Town Hall Meeting being held on November 20, 2019 at the Dunvegan Inn and Suites.</p>
<p>AG175(11/19/19)</p>	<p>RESOLUTION by Councillor Janzen that this Agricultural Service Board authorize Chair Harcourt to attend the Extended Grazing and Watering Tour being held on November 23, 2019 in RM AC144, Grande Prairie Regional College in Fairview, Alberta.</p>
<p>AG176(11/19/19)</p>	<p>RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board authorize Chair Harcourt, Councillor Janzen, Member Candy and Deputy Chair Ruecker to attend the 2020 Agricultural Service Board Provincial Conference being held on January 21-24, 2020 at the Fairmont Banff Springs. CARRIED.</p>
<p>January Agricultural Service Board Meeting</p>	<p>The January Agricultural Service Board meeting date conflicts with the Provincial Agricultural Service Board Conference and the Board is requested to select a difference meeting date.</p>
<p>AG177(11/19/19)</p>	<p>RESOLUTION by Councillor Janzen that this Agricultural Service Board reschedule the January Agricultural Service Board meeting to January 29, 2020. CARRIED.</p>
<p>Delegation Alberta Fish and Wildlife 11:00 a.m.</p>	<p>Chair Harcourt recessed the meeting at 10:56 a.m. Chair Harcourt reconvened the meeting at 11:01 a.m.</p> <p>Alberta Fish and Wildlife Officer, Dan Downie will be in attendance at 11:00 a.m. to present an update on livestock predation in Clear Hills County and general information on the program.</p>
<p>AG178(11/19/19)</p>	<p>RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board accept for information the delegation from Fish and Wildlife Officer, Dan Downie, on livestock predation within Clear Hills County. CARRIED.</p> <p>Chair Harcourt recessed for lunch at 11:58 a.m. Chair Harcourt reconvened the meeting at 12:39 p.m.</p>
<p>Agricultural Services Policy Review</p>	<p>The Board is presented with the Agricultural Services Policies for review.</p>
<p>AG179(11/19/19)</p>	<p>RESOLUTION by Member Watchorn that this Agricultural Service Board accept the review of the following Policies, as presented:</p> <ul style="list-style-type: none">• Policy 6302 Agricultural Improvement Policy• Policy 6303 Pest Control• Policy 6304 Roadside Vegetation Control• Policy 6306 Clubroot of Canola

- Policy 6307 Wolf Management Incentive
- Policy 6309 Property Line Spray Program
- Policy 6310 Rental Equipment Policy
- Policy 6311 VSI Program
- Policy 6314 Bovine Spongiform Encephalopathy Testing Incentive Program
- Policy 6317 Biggest Vegetable Contest

CARRIED.

REPORTS

Agricultural Fieldman
Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

AG180(11/19/19)

RESOLUTION by Councillor Janzen that this Agricultural Service Board accepts the November 19, 2019 Agricultural Fieldman's Report for information as presented. CARRIED.

Community Development
Manager's Report

At this time the Community Development Manager will have the opportunity to report on matter of importance to the Board.

AG181(11/19/19)

RESOLUTION by Chair Harcourt that this Agricultural Service Board accepts the November 19, 2019 Community Development Manager's Report for information as presented. CARRIED.

Information &
Correspondence

The Board is presented with correspondence for review.

1. VSI Services – letter – (63-10-40)
2. Agricultural Service Board Grant Program Review – Summary Report – (63-10-02)
3. Clubroot of Alberta – Map – (63-10-02)
4. Alberta Ag-Plastic – Article – (63-10-02)
5. The Pest Insider – Newsletter – (63-10-02)
6. Alberta Crop Report – Report – (63-10-02)

AG182(11/19/19)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board receives the Information and Correspondence as presented. CARRIED.

ADJOURNMENT

Chair Harcourt adjourned the meeting at 1:24 p.m.

CHAIR

AGRICULTURAL FIELDMAN

Clear Hills County Request for Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 26, 2019
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSM Report
File:	12-02-02

DESCRIPTION:

At this time the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

- Metrix Group LLP will be in the office the week of December 2nd – 6th, 2019 to perform our interim audit.
- Emily Roessler joined our team on November 12, 2019 as our new temporary Accounts Payable Clerk/Receptionist.
- I attended an HR Law seminar in Grande Prairie on October 31, 2019.

ATTACHMENTS:

- 2019 Rate Stabilization Activity Report
- Quarterly Insurance Loss Report – Property & Liability
- Quarterly Insurance Loss Report – Auto
- 2019 Education Property Tax Requisition Comparison Report

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to November 26, 2019 as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Rate Stabilization Activity Report				
2019				
Spent To Date	Approved by Council	Description	Organization	Motion
19,064.69	to be determined in 2019	gravel pads at Eureka River & Cherry Canyon Truck Fills		C269-18(05/22/18)
-	to be determined	Corporate Legal Fee Overages		C92-17(02/14/17)
10,000.00	\$10,000.00	2019 Beyond Borders grant to upgrade hail	Brownlee LLP	C258-19(05-28-19)
5,000.00	\$5,000.00	general grant to assist with the operational expenses	Whitelaw Agricultural Society	C259-19(05-28-19)
15,000.00	\$15,000.00	general grant	Fairview Victim's Services	C323-19(06-25-19)
39,615.00	\$39,615.00	2019/2020 Trades Training Program	Hinterland Cemetery Group	C361-19(07-16-19)
-	\$18,373.78	ASB deficit & remaining 2019 per diems & travel Costs	Worsley, Hines Creek & Menno Simons Schools ASB Members	C458-19(09-24-19)
88,679.69	\$87,988.78			

Property		Date of Loss	Term	Claim Status	Claim Category	Accident Description	Expense Paid	Indemnity/PD Paid	Gross Paid	Recovery Received	Net Paid	Gross Outstanding
Claim Number												
180144-1		5/01/19	18/19	Open	Water	The insured's Recreation Park suffered substantial water damage when a near by creek overflowed and flooded the Park with water and ice. The gates opened on May 1 so the damage was just discovered.	\$ 458.20	\$ -	\$ 458.20	\$ -	\$ 458.20	\$ 68,041.80
180126-1		3/18/18	17/18	Closed	Vehicle Impact	TP collided with uninsured bridge. Assist with Subro only.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
180397-1		11/15/18	18/19	Closed	Other	A switch to overhead heaters failed causing damage to the overhead door	\$ 468.00	\$ -	\$ 468.00	\$ -	\$ 468.00	\$ -
Liability												
Claim Number		Date of Loss	Term	Claim Status	Claim Category	Accident Description	Expense Paid	Indemnity/PD Paid	Gross Paid	Recovery Received	Net Paid	Gross Outstanding
170167-1		6/15/17	16/17	Closed	Road Condition	Poor road conditions (Muddy) caused T/p to get stuck. When being towed out, sustained damages	\$ 756.00	\$ -	\$ 756.00	\$ -	\$ 756.00	\$ -
180072-1		2/17/18	17/18	Closed	Not Ice/Snow	The third party collided with the insured's bridge and the insured has requested our assistance in recovering payment for repairs.	\$ 612.00	\$ -	\$ 612.00	\$ -	\$ 612.00	\$ -



Members Name: Clear Hills County

Policy Number: CAP004840522

As of Created Date: September 2019

OCCURRENCE_NUMBER	LOSS_DATE	REPORTED_DATE	CLOSED_DATE	ACCIDENT_DESCRIPTION	LOSS_ESTIMATE	EXPENSE_ESTIMATE	LOSS_PAID	EXPENSE_PAID	RECOVERY_PAID	INCURRED
000-01-161491	5/29/19	5/29/19	6/12/19	Impact With Animal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
000-01-197469	8/08/19	8/20/19	9/16/19	Impact With Animal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,055
000-01-000919	8/24/17	9/28/17	2/05/18	Vehicle Struck Stationary Object (Excluding Vehicle)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,334
000-01-008576	10/23/17	11/03/17	3/29/18	Vehicle Struck Stationary Object (Excluding Vehicle)	\$ -	\$ -	\$ -	\$ 706	\$ -	\$ 706
000-01-099347	8/15/18	10/16/18	12/14/18	Impact With Animal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,960
000-01-161491	5/29/19	5/29/19	6/12/19	Impact With Animal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
000-01-173304	7/03/19	7/04/19	8/21/19	Impact With Animal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,582
000-01-173304	7/03/19	7/04/19	8/21/19	Impact With Animal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22942168	7/13/17	7/20/17	12/02/17	HAIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20869931	4/07/16	5/13/16	6/08/16	THEFT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61
20969931	4/07/16	5/13/16	6/08/16	THEFT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21464061	9/06/16	9/07/16	12/07/16	IMPACT WITH ANIMAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21464061	9/06/16	9/07/16	12/07/16	IMPACT WITH ANIMAL	\$ -	\$ -	\$ -	\$ 1,491	\$ -	\$ 12,341
22185680	2/07/17	2/15/17	3/08/17	IMPACT WITH ANIMAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22185680	2/07/17	2/15/17	3/08/17	IMPACT WITH ANIMAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22185680	2/07/17	2/15/17	3/08/17	IMPACT WITH ANIMAL	\$ -	\$ -	\$ -	\$ 275	\$ -	\$ 1,528

2019 Education Property Tax Requisition Comparison Report

Municipality City	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
City of Airdrie	\$23,028,294	\$24,048,777	4%	\$6,272,086	\$6,458,466	3%	\$29,300,379	\$30,507,243	4%
City of Beaumont	\$6,618,995	\$6,947,900	5%	\$629,379	\$717,485	14%	\$7,248,374	\$7,665,385	6%
City of Brooks	\$2,700,323	\$2,715,581	1%	\$1,319,966	\$1,265,995	-4%	\$4,020,289	\$3,981,576	-1%
City of Calgary	\$527,448,089	\$551,655,967	5%	\$253,042,299	\$244,210,492	-3%	\$780,490,388	\$795,866,459	2%
City of Camrose	\$5,647,234	\$5,485,094	-3%	\$2,356,363	\$2,307,381	-2%	\$8,003,597	\$7,792,475	-3%
City of Chestermere	\$8,810,616	\$8,904,174	1%	\$629,734	\$648,468	3%	\$9,440,350	\$9,552,643	1%
City of Cold Lake	\$4,729,816	\$4,576,871	-3%	\$2,232,365	\$2,252,027	1%	\$6,962,181	\$6,828,899	-2%
City of Edmonton	\$322,762,992	\$330,194,132	2%	\$157,617,018	\$158,341,739	0%	\$480,380,010	\$488,535,871	2%
City of Fort Saskatchewan	\$8,974,693	\$9,138,860	2%	\$4,597,043	\$4,758,586	4%	\$13,571,736	\$13,897,446	2%
City of Grande Prairie	\$17,168,661	\$17,200,355	0%	\$11,546,872	\$11,457,995	-1%	\$28,715,533	\$28,658,350	0%
City of Lacombe	\$3,755,829	\$3,963,060	6%	\$1,116,411	\$1,183,809	6%	\$4,872,240	\$5,146,869	6%
City of Leduc	\$9,993,636	\$10,235,715	2%	\$8,110,926	\$7,804,360	-4%	\$18,104,561	\$18,040,074	0%
City of Lethbridge	\$25,844,787	\$26,715,992	3%	\$9,641,662	\$10,125,253	5%	\$35,486,449	\$36,841,245	4%
City of Lloydminster	\$6,047,145	\$5,793,924	-4%	\$3,451,117	\$3,560,735	3%	\$9,498,262	\$9,354,659	-2%
City of Medicine Hat	\$17,455,315	\$17,485,706	0%	\$5,797,085	\$5,949,475	3%	\$23,252,400	\$23,435,180	1%
City of Red Deer	\$30,670,704	\$30,564,547	0%	\$14,677,608	\$14,604,129	-1%	\$45,348,312	\$45,168,676	0%
City of Spruce Grove	\$12,218,216	\$12,409,502	2%	\$3,812,204	\$3,927,389	3%	\$16,030,420	\$16,336,891	2%
City of St. Albert	\$26,201,439	\$27,131,006	4%	\$6,149,930	\$6,496,729	6%	\$32,351,369	\$33,627,735	4%
City of Wetaskiwin	\$2,699,171	\$2,730,897	1%	\$1,169,129	\$1,247,819	7%	\$3,868,301	\$3,978,716	3%
Specialized Municipality									
Lac La Biche County	\$3,232,038	\$3,168,046	-2%	\$6,435,126	\$6,582,149	2%	\$9,667,164	\$9,750,195	1%
Mackenzie County	\$2,170,634	\$2,363,718	9%	\$4,022,821	\$4,031,578	0%	\$6,193,455	\$6,395,295	3%
Municipality of Crowsnest Pass	\$2,125,137	\$2,098,973	-1%	\$523,623	\$516,778	-1%	\$2,648,760	\$2,615,752	-1%
Municipality of Jasper	\$2,105,128	\$2,220,893	5%	\$2,103,962	\$2,237,603	6%	\$4,209,089	\$4,458,497	6%
Regional Municipality of Wood Buffalo	\$32,090,778	\$30,831,036	-4%	\$43,834,626	\$44,430,748	1%	\$75,925,404	\$75,261,784	-1%
Strathcona County	\$43,412,132	\$44,551,019	3%	\$22,339,063	\$22,896,237	2%	\$65,751,195	\$67,447,256	3%
Municipal District									
Athabasca County	\$2,557,792	\$2,567,858	0%	\$2,603,268	\$2,763,220	6%	\$5,161,060	\$5,331,077	3%
Beaver County	\$1,861,893	\$1,911,205	3%	\$1,513,613	\$1,535,121	1%	\$3,375,506	\$3,446,326	2%
Big Lakes County	\$1,317,267	\$1,428,731	8%	\$3,500,222	\$3,469,040	-1%	\$4,817,489	\$4,897,771	2%
Birch Hills County	\$272,395	\$280,204	3%	\$561,619	\$537,236	-4%	\$834,014	\$817,440	-2%
Brazeau County	\$2,687,168	\$2,535,669	-6%	\$6,932,348	\$7,018,366	1%	\$9,619,515	\$9,554,034	-1%
Camrose County	\$3,304,501	\$3,404,953	3%	\$2,076,351	\$2,030,671	-2%	\$5,380,852	\$5,435,624	1%
Cardston County	\$1,265,907	\$1,315,341	4%	\$325,829	\$296,107	-9%	\$1,591,736	\$1,611,448	1%
Clear Hills County	\$446,872	\$459,428	3%	\$2,420,446	\$2,481,026	3%	\$2,867,318	\$2,940,454	3%
Clearwater County	\$4,805,648	\$4,883,439	2%	\$12,683,059	\$13,594,395	7%	\$17,488,707	\$18,477,834	6%
County of Barrhead No. 11	\$1,852,966	\$1,880,097	1%	\$641,343	\$667,962	4%	\$2,494,308	\$2,548,059	2%
County of Forty Mile No. 8	\$1,065,401	\$1,108,291	4%	\$1,178,926	\$1,117,931	-5%	\$2,244,327	\$2,226,223	-1%
County of Grande Prairie No. 1	\$9,580,343	\$10,020,874	5%	\$12,460,772	\$12,825,281	3%	\$22,041,115	\$22,846,155	4%
County of Minburn No. 27	\$1,012,685	\$996,889	-2%	\$1,268,987	\$1,311,408	3%	\$2,281,672	\$2,308,297	1%

2019 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
County of Newell	\$2,374,945	\$2,431,316	2%	\$10,145,503	\$10,144,771	0%	\$12,520,448	\$12,576,087	0%
County of Northern Lights	\$1,069,435	\$1,055,998	-1%	\$2,287,029	\$2,277,341	0%	\$3,356,464	\$3,333,340	-1%
County of Peace No. 18	\$499,616	\$521,705	4%	\$1,636,802	\$1,566,873	-4%	\$2,136,418	\$2,088,578	-2%
County of St. Paul No. 19	\$2,506,895	\$2,625,159	5%	\$1,859,630	\$1,899,458	2%	\$4,366,525	\$4,524,617	4%
County of Stettler No. 6	\$1,958,787	\$2,002,292	2%	\$2,223,493	\$2,149,700	-3%	\$4,182,280	\$4,151,992	-1%
County of Two Hills No. 21	\$1,056,291	\$1,024,041	-3%	\$788,891	\$769,189	-2%	\$1,845,182	\$1,793,229	-3%
County of Vermilion River	\$3,194,791	\$3,134,878	-2%	\$4,156,874	\$4,052,970	-2%	\$7,351,665	\$7,187,848	-2%
County of Warner No. 5	\$1,004,610	\$1,068,985	6%	\$778,718	\$774,591	-1%	\$1,783,327	\$1,843,576	3%
County of Wetaskiwin No. 10	\$5,030,833	\$5,166,661	3%	\$2,581,483	\$2,503,154	-3%	\$7,612,315	\$7,669,815	1%
Cypress County	\$3,545,055	\$3,685,993	4%	\$10,148,693	\$10,047,945	-1%	\$13,693,747	\$13,733,937	0%
Flagstaff County	\$1,302,012	\$1,306,410	0%	\$2,482,495	\$2,550,522	3%	\$3,784,507	\$3,856,932	2%
Foothills County	\$17,421,293	\$17,774,397	2%	\$3,340,395	\$3,530,199	6%	\$20,761,688	\$21,304,596	3%
Kneehill County	\$1,547,619	\$1,572,752	2%	\$3,807,463	\$3,754,223	-1%	\$5,355,082	\$5,326,974	-1%
Lac Ste. Anne County	\$3,918,459	\$4,072,189	4%	\$1,027,098	\$1,172,092	14%	\$4,945,557	\$5,244,281	6%
Lacombe County	\$4,660,672	\$4,883,554	5%	\$6,679,631	\$7,094,330	6%	\$11,340,303	\$11,977,883	6%
Lamont County	\$1,439,199	\$1,415,141	-2%	\$1,935,931	\$2,017,078	4%	\$3,375,130	\$3,432,219	2%
Leduc County	\$7,271,422	\$7,305,059	0%	\$17,631,219	\$17,876,287	1%	\$24,902,641	\$25,181,346	1%
Lethbridge County	\$3,005,601	\$2,992,624	0%	\$2,215,925	\$2,250,094	2%	\$5,221,526	\$5,242,718	0%
Mountain View County	\$6,199,716	\$6,361,611	3%	\$5,907,981	\$5,869,064	-1%	\$12,107,697	\$12,230,675	1%
Municipal District of Acadia No. 34	\$157,678	\$163,925	4%	\$81,265	\$76,810	-5%	\$238,943	\$240,735	1%
Municipal District of Bighorn No. 8	\$1,206,642	\$1,269,111	5%	\$1,029,701	\$1,143,708	11%	\$2,236,343	\$2,412,818	8%
Municipal District of Bonnyville No. 87	\$5,539,518	\$5,168,975	-7%	\$7,686,167	\$7,920,050	3%	\$13,225,685	\$13,089,025	-1%
Municipal District of Fairview No. 136	\$436,210	\$437,301	0%	\$437,476	\$437,748	0%	\$873,685	\$875,049	0%
Municipal District of Greenville No. 16	\$1,771,305	\$2,602,074	47%	\$20,594,976	\$22,735,557	10%	\$22,366,281	\$25,337,631	13%
Municipal District of Lesser Slave River No. 124	\$1,361,447	\$1,371,794	1%	\$2,421,787	\$2,456,327	1%	\$3,783,234	\$3,828,120	1%
Municipal District of Opportunity No. 17	\$748,636	\$705,007	-6%	\$7,947,144	\$7,863,752	-1%	\$8,695,780	\$8,568,759	-1%
Municipal District of Peace No. 135	\$462,006	\$437,630	-5%	\$377,001	\$397,157	5%	\$839,007	\$834,787	-1%
Municipal District of Pincher Creek No. 9	\$1,480,721	\$1,535,698	4%	\$1,201,315	\$1,179,375	-2%	\$2,682,036	\$2,715,073	1%
Municipal District of Provost No. 52	\$715,431	\$712,090	0%	\$4,206,327	\$4,167,625	-1%	\$4,921,757	\$4,879,715	-1%
Municipal District of Ranchland No. 66	\$55,783	\$56,506	1%	\$518,568	\$519,333	0%	\$574,351	\$575,839	0%
Municipal District of Smoky River No. 130	\$567,432	\$585,514	3%	\$852,428	\$898,389	5%	\$1,419,860	\$1,483,903	5%
Municipal District of Spirit River No. 133	\$182,833	\$193,826	6%	\$432,720	\$431,445	0%	\$615,553	\$625,270	2%
Municipal District of Taber	\$1,968,765	\$2,050,227	4%	\$3,287,414	\$3,215,087	-2%	\$5,256,179	\$5,265,314	0%
Municipal District of Wainwright No. 61	\$1,564,370	\$1,598,252	2%	\$4,274,943	\$4,347,096	2%	\$5,839,314	\$5,945,348	2%
Municipal District of Willow Creek No. 26	\$1,893,997	\$1,936,360	2%	\$1,386,760	\$1,399,916	1%	\$3,280,757	\$3,336,277	2%
Northern Sunrise County	\$612,042	\$616,130	1%	\$4,898,254	\$4,837,705	-1%	\$5,510,296	\$5,453,834	-1%
Parkland County	\$15,738,198	\$16,250,358	3%	\$9,372,792	\$9,499,928	1%	\$25,110,991	\$25,750,285	3%
Ponoka County	\$3,998,521	\$4,084,698	2%	\$3,736,963	\$3,723,909	0%	\$7,735,484	\$7,808,607	1%
Red Deer County	\$9,481,975	\$9,598,338	1%	\$8,819,289	\$8,948,488	1%	\$18,301,264	\$18,546,826	1%
Rocky View County	\$32,845,084	\$33,178,915	1%	\$14,874,789	\$15,717,339	6%	\$47,719,873	\$48,896,254	2%
Saddle Hills County	\$411,053	\$425,656	4%	\$5,066,541	\$5,453,526	8%	\$5,477,604	\$5,879,182	7%
Smoky Lake County	\$873,352	\$889,866	2%	\$1,053,366	\$1,035,497	-2%	\$1,926,718	\$1,925,363	0%

2019 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
Starland County	\$498,953	\$532,160	7%	\$1,522,304	\$1,555,733	2%	\$2,021,256	\$2,087,894	3%
Sturgeon County	\$9,534,937	\$10,003,698	5%	\$6,735,309	\$7,193,364	7%	\$16,270,246	\$17,197,062	6%
Thorild County	\$1,050,472	\$1,069,810	2%	\$1,211,948	\$1,356,329	12%	\$2,262,420	\$2,426,139	7%
Vulcan County	\$1,682,491	\$1,710,941	2%	\$1,725,590	\$1,729,941	0%	\$3,408,081	\$3,440,882	1%
Westlock County	\$2,152,682	\$2,190,246	2%	\$585,246	\$610,387	4%	\$2,737,928	\$2,800,633	2%
Wheatland County	\$3,431,349	\$3,537,279	3%	\$6,962,940	\$6,870,370	-1%	\$10,394,288	\$10,407,649	0%
Woodlands County	\$1,937,096	\$1,893,681	-2%	\$3,506,949	\$3,514,413	0%	\$5,444,045	\$5,408,095	-1%
Yellowhead County	\$3,593,023	\$3,810,175	6%	\$18,608,943	\$19,235,642	3%	\$22,201,966	\$23,045,816	4%
Town									
Town of Athabasca	\$716,128	\$719,340	0%	\$379,833	\$378,793	0%	\$1,095,961	\$1,098,132	0%
Town of Banff	\$3,696,736	\$4,107,095	11%	\$4,053,652	\$4,313,565	6%	\$7,750,388	\$8,420,661	9%
Town of Barrhead	\$1,003,593	\$1,004,260	0%	\$428,181	\$456,416	7%	\$1,431,774	\$1,460,676	2%
Town of Bashaw	\$157,223	\$155,150	-1%	\$54,228	\$56,871	5%	\$211,451	\$212,021	0%
Town of Bassano	\$225,608	\$222,599	-1%	\$109,473	\$104,643	-4%	\$335,080	\$327,243	-2%
Town of Beaverlodge	\$563,036	\$560,767	0%	\$250,913	\$255,942	2%	\$813,949	\$816,708	0%
Town of Bentley	\$236,530	\$235,041	-1%	\$52,423	\$51,598	-2%	\$288,953	\$286,639	-1%
Town of Black Diamond	\$871,507	\$911,443	5%	\$146,273	\$150,463	3%	\$1,017,780	\$1,061,905	4%
Town of Blackfalds	\$2,966,814	\$3,110,037	5%	\$525,524	\$538,294	2%	\$3,492,338	\$3,648,331	4%
Town of Bon Accord	\$364,687	\$375,137	3%	\$22,327	\$22,494	1%	\$387,015	\$397,631	3%
Town of Bonnyville	\$1,793,622	\$1,649,964	-8%	\$1,615,750	\$1,489,805	-8%	\$3,409,371	\$3,139,770	-8%
Town of Bow Island	\$319,351	\$315,445	-1%	\$138,539	\$150,705	9%	\$457,890	\$466,150	2%
Town of Bowden	\$255,734	\$246,766	-4%	\$39,776	\$40,696	2%	\$295,510	\$287,462	-3%
Town of Bruderheim	\$352,420	\$361,382	3%	\$62,652	\$60,573	-3%	\$415,973	\$421,955	2%
Town of Calmar	\$531,676	\$573,560	8%	\$158,239	\$151,375	-4%	\$689,914	\$724,935	5%
Town of Canmore	\$14,735,993	\$15,036,862	2%	\$3,208,528	\$3,635,197	13%	\$17,944,521	\$18,672,060	4%
Town of Cardston	\$721,830	\$744,398	3%	\$153,824	\$152,434	-1%	\$875,654	\$896,832	2%
Town of Carstairs	\$1,370,944	\$1,406,901	3%	\$233,621	\$243,743	4%	\$1,604,565	\$1,650,644	3%
Town of Castor	\$160,308	\$158,381	-1%	\$54,541	\$52,215	-4%	\$214,849	\$210,596	-2%
Town of Claresholm	\$856,597	\$878,775	3%	\$246,194	\$269,702	10%	\$1,102,791	\$1,148,477	4%
Town of Coaldale	\$2,055,075	\$2,173,240	6%	\$348,701	\$373,461	7%	\$2,403,775	\$2,546,701	6%
Town of Coalhurst	\$603,601	\$633,078	5%	\$41,535	\$45,679	10%	\$645,136	\$678,758	5%
Town of Cochrane	\$12,183,819	\$12,549,619	3%	\$2,146,110	\$2,203,501	3%	\$14,329,928	\$14,753,121	3%
Town of Coronation	\$143,117	\$135,369	-5%	\$86,994	\$83,413	-4%	\$230,111	\$218,782	-5%
Town of Crossfield	\$1,029,328	\$1,089,265	6%	\$643,838	\$619,535	-4%	\$1,673,167	\$1,708,800	2%
Town of Daysland	\$174,727	\$196,068	12%	\$29,509	\$29,029	-2%	\$204,236	\$225,097	10%
Town of Devon	\$2,000,454	\$1,998,768	0%	\$412,479	\$420,176	2%	\$2,412,933	\$2,418,945	0%
Town of Didsbury	\$1,343,697	\$1,345,022	0%	\$247,016	\$258,355	5%	\$1,590,713	\$1,603,377	1%
Town of Drayton Valley	\$2,060,990	\$1,978,941	-4%	\$1,884,124	\$1,857,170	-1%	\$3,945,115	\$3,836,111	-3%
Town of Drumheller	\$1,801,652	\$1,793,930	0%	\$937,030	\$922,524	-2%	\$2,738,682	\$2,716,453	-1%
Town of Eckville	\$244,313	\$242,068	-1%	\$75,440	\$75,030	-1%	\$319,753	\$317,098	-1%
Town of Edson	\$2,334,070	\$2,309,024	-1%	\$1,500,096	\$1,482,124	-1%	\$3,834,166	\$3,791,148	-1%
Town of Elk Point	\$336,872	\$332,779	-1%	\$183,341	\$192,278	5%	\$520,213	\$525,057	1%

Requisitions are actuals, subject to revision

2019 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
Town of Fairview	\$597,542	\$587,629	-2%	\$262,081	\$269,860	3%	\$859,623	\$857,490	0%
Town of Falher	\$146,467	\$141,574	-3%	\$118,367	\$117,866	0%	\$264,834	\$259,441	-2%
Town of Fort Macleod	\$656,556	\$657,668	0%	\$317,247	\$341,747	8%	\$973,803	\$999,416	3%
Town of Fox Creek	\$529,614	\$540,089	2%	\$620,919	\$591,538	-5%	\$1,150,533	\$1,131,628	-2%
Town of Gibbons	\$913,675	\$908,543	-1%	\$99,693	\$103,656	4%	\$1,013,369	\$1,012,199	0%
Town of Grande Cache	\$789,414			\$467,136			\$1,256,550		
Town of Granum	\$75,827	\$75,410	-1%	\$8,190	\$8,157	0%	\$84,018	\$83,567	-1%
Town of Grimshaw	\$568,962	\$568,397	0%	\$207,105	\$197,946	-4%	\$776,068	\$766,343	-1%
Town of Hanna	\$487,071	\$475,572	-2%	\$204,410	\$198,880	-3%	\$691,482	\$674,452	-2%
Town of Hardisty	\$188,844	\$187,518	-1%	\$106,432	\$110,103	3%	\$295,276	\$297,621	1%
Town of High Level	\$586,891	\$583,430	-1%	\$606,818	\$602,110	-1%	\$1,193,709	\$1,185,539	-1%
Town of High Prairie	\$393,157	\$435,297	11%	\$389,436	\$375,718	-4%	\$782,593	\$811,015	4%
Town of High River	\$4,226,231	\$4,382,013	4%	\$1,271,324	\$1,311,396	3%	\$5,497,555	\$5,693,410	4%
Town of Hinton	\$2,749,309	\$2,830,788	3%	\$1,629,813	\$1,515,402	-7%	\$4,379,122	\$4,346,190	-1%
Town of Innisfail	\$2,149,904	\$2,187,696	2%	\$822,064	\$832,980	1%	\$2,971,967	\$3,020,675	2%
Town of Irricana	\$323,865	\$325,094	0%	\$24,765	\$25,692	4%	\$348,630	\$350,786	1%
Town of Killam	\$196,825	\$191,650	-3%	\$84,995	\$86,900	2%	\$281,820	\$278,550	-1%
Town of Lamont	\$389,765	\$381,312	-2%	\$120,674	\$111,251	-8%	\$510,440	\$492,563	-4%
Town of Legal	\$312,997	\$313,326	0%	\$31,204	\$31,645	1%	\$344,201	\$344,971	0%
Town of Magrath	\$477,937	\$487,821	2%	\$45,764	\$45,213	-1%	\$523,700	\$533,034	2%
Town of Manning	\$219,926	\$217,153	-1%	\$126,461	\$121,297	-4%	\$346,387	\$338,450	-2%
Town of Mayerthorpe	\$216,534	\$214,345	-1%	\$93,303	\$91,818	-2%	\$309,836	\$306,163	-1%
Town of McLennan	\$81,921	\$82,764	1%	\$38,991	\$38,723	-1%	\$121,487	\$121,487	0%
Town of Milk River	\$138,040	\$145,121	5%	\$43,055	\$43,931	2%	\$181,096	\$189,052	4%
Town of Millet	\$521,704	\$510,588	-2%	\$75,243	\$93,847	25%	\$596,947	\$604,435	1%
Town of Morinville	\$2,928,976	\$3,005,634	3%	\$572,979	\$594,248	4%	\$3,501,956	\$3,599,882	3%
Town of Mundare	\$221,528	\$219,194	-1%	\$47,818	\$41,735	-13%	\$269,346	\$260,929	-3%
Town of Nanton	\$636,173	\$666,177	5%	\$192,337	\$190,812	-1%	\$828,510	\$856,989	3%
Town of Nobleford	\$258,889	\$268,289	4%	\$100,000	\$98,820	-1%	\$358,889	\$367,108	2%
Town of Okotoks	\$11,068,524	\$11,579,785	5%	\$2,640,829	\$2,642,105	0%	\$13,709,353	\$14,221,891	4%
Town of Olds	\$2,831,543	\$2,883,444	2%	\$1,173,778	\$1,155,161	-2%	\$4,005,321	\$4,038,605	1%
Town of Onoway	\$214,488	\$200,940	-6%	\$134,457	\$128,880	-4%	\$348,945	\$329,820	-5%
Town of Oyen	\$166,308	\$169,787	2%	\$65,826	\$62,845	-5%	\$232,134	\$232,633	0%
Town of Peace River	\$1,743,522	\$1,750,104	0%	\$1,098,354	\$1,091,948	-1%	\$2,841,876	\$2,842,052	0%
Town of Penhold	\$941,814	\$974,999	4%	\$91,050	\$106,429	17%	\$1,032,864	\$1,081,428	5%
Town of Picture Butte	\$351,070	\$377,902	8%	\$112,235	\$115,040	2%	\$463,305	\$492,942	6%
Town of Pincher Creek	\$807,020	\$820,612	2%	\$395,281	\$402,281	2%	\$1,202,340	\$1,222,893	2%
Town of Ponoka	\$1,740,492	\$1,756,059	1%	\$605,302	\$644,747	7%	\$2,345,794	\$2,400,806	2%
Town of Provost	\$419,511	\$415,006	-1%	\$274,267	\$271,295	-1%	\$693,778	\$686,301	-1%
Town of Rainbow Lake	\$1117,397	\$120,482	3%	\$130,629	\$116,337	-11%	\$248,026	\$236,819	-5%
Town of Raymond	\$749,135	\$761,873	2%	\$63,816	\$69,094	8%	\$812,951	\$830,967	2%
Town of Redcliff	\$1,287,541	\$1,311,618	2%	\$767,146	\$760,777	-1%	\$2,054,687	\$2,072,395	1%
Town of Redwater	\$583,174	\$549,761	-6%	\$355,743	\$343,907	-3%	\$938,917	\$893,669	-5%

2019 Education Property Tax Requisition Comparison Report

	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
Municipality									
Town of Rimbeay	\$593,489	\$599,591	1%	\$301,575	\$302,798	0%	\$895,064	\$902,389	1%
Town of Rocky Mountain House	\$1,803,247	\$1,830,671	2%	\$895,813	\$903,506	1%	\$2,699,060	\$2,734,177	1%
Town of Sedgewick	\$187,757	\$184,197	-2%	\$66,741	\$65,677	-2%	\$254,499	\$249,875	-2%
Town of Sexsmith	\$644,989	\$643,693	0%	\$233,071	\$235,087	1%	\$878,061	\$878,780	0%
Town of Slave Lake	\$1,745,427	\$1,711,246	-2%	\$1,020,982	\$987,833	-5%	\$2,766,408	\$2,679,079	-3%
Town of Smoky Lake	\$182,386	\$189,247	4%	\$72,037	\$75,869	5%	\$254,423	\$265,116	4%
Town of Spirit River	\$170,246	\$174,777	3%	\$75,926	\$72,868	-4%	\$246,172	\$247,645	1%
Town of St. Paul	\$1,388,477	\$1,368,518	-1%	\$640,605	\$681,571	6%	\$2,029,083	\$2,050,089	1%
Town of Stavely	\$129,990	\$131,484	1%	\$23,240	\$22,970	-1%	\$153,230	\$154,454	1%
Town of Stettler	\$1,400,720	\$1,414,274	1%	\$921,657	\$900,709	-2%	\$2,322,377	\$2,314,984	0%
Town of Stony Plain	\$5,877,598	\$5,857,306	0%	\$1,506,924	\$1,587,006	5%	\$7,384,522	\$7,444,313	1%
Town of Strathmore	\$4,262,641	\$4,265,716	0%	\$1,225,259	\$1,245,869	2%	\$5,487,901	\$5,511,584	0%
Town of Sundre	\$750,430	\$743,240	-1%	\$294,825	\$288,336	-2%	\$1,045,255	\$1,031,576	-1%
Town of Swan Hills	\$220,294	\$211,880	-4%	\$142,181	\$144,224	1%	\$362,475	\$356,103	-2%
Town of Sylvan Lake	\$5,438,603	\$5,496,776	1%	\$1,160,568	\$1,159,483	0%	\$6,599,171	\$6,656,259	1%
Town of Taber	\$1,788,490	\$1,827,427	2%	\$884,955	\$889,940	1%	\$2,673,445	\$2,717,367	2%
Town of Thorsby	\$190,706	\$195,922	3%	\$75,629	\$76,211	1%	\$266,335	\$272,133	2%
Town of Three Hills	\$688,650	\$650,849	-3%	\$212,691	\$205,511	-3%	\$881,341	\$856,360	-3%
Town of Tofield	\$485,292	\$509,712	5%	\$199,731	\$202,735	2%	\$685,023	\$712,447	4%
Town of Trochu	\$183,697	\$190,663	4%	\$62,456	\$61,136	-2%	\$246,153	\$251,799	2%
City of Turner Valley	\$913,943	\$939,513	3%	\$107,294	\$111,379	4%	\$1,021,237	\$1,050,891	3%
Town of Two Hills	\$185,354	\$182,007	-2%	\$52,230	\$54,292	4%	\$237,584	\$236,299	-1%
Town of Valleyview	\$322,768	\$351,251	9%	\$315,089	\$312,906	-1%	\$637,856	\$664,156	4%
Town of Vauxhall	\$171,736	\$171,538	0%	\$50,189	\$57,249	14%	\$221,925	\$228,787	3%
Town of Vegreville	\$1,428,396	\$1,379,076	-3%	\$734,590	\$730,215	-1%	\$2,162,986	\$2,109,291	-2%
Town of Vermilion	\$1,064,479	\$1,081,948	2%	\$635,337	\$616,057	-3%	\$1,699,815	\$1,698,005	0%
Town of Viking	\$194,985	\$194,901	0%	\$78,458	\$80,620	3%	\$273,443	\$275,521	1%
Town of Vulcan	\$451,746	\$439,815	-3%	\$143,773	\$144,588	1%	\$595,518	\$584,403	-2%
Town of Wainwright	\$1,554,834	\$1,539,088	-1%	\$832,362	\$846,475	2%	\$2,387,195	\$2,385,563	0%
Town of Wembley	\$372,155	\$383,848	3%	\$115,375	\$129,013	12%	\$487,529	\$512,861	5%
Town of Westlock	\$1,123,790	\$1,145,364	2%	\$653,077	\$691,646	6%	\$1,776,867	\$1,837,010	3%
Town of Whitecourt	\$2,903,531	\$2,840,552	-2%	\$2,645,159	\$2,638,951	0%	\$5,548,690	\$5,479,503	-1%
Village									
Alberta Beach	\$423,709	\$432,618	2%	\$41,513	\$43,310	4%	\$465,221	\$475,928	2%
Village of Acme	\$133,867	\$131,551	-2%	\$29,887	\$29,708	-1%	\$163,754	\$161,258	-2%
Village of Alix	\$165,634	\$163,280	-1%	\$53,316	\$56,299	6%	\$218,950	\$219,579	0%
Village of Alliance	\$15,928	\$15,693	-1%	\$10,108	\$10,722	6%	\$26,036	\$26,414	1%
Village of Amisk	\$31,139	\$31,349	1%	\$3,402	\$3,359	-1%	\$34,541	\$34,707	0%
Village of Andrew	\$77,214	\$80,457	4%	\$19,249	\$19,491	1%	\$96,463	\$99,947	4%
Village of Arrowwood	\$30,457	\$31,747	4%	\$11,682	\$12,712	9%	\$42,139	\$44,459	6%
Village of Barnwell	\$192,949	\$194,797	1%	\$12,024	\$13,676	14%	\$204,972	\$208,472	2%
Village of Barons	\$39,870	\$39,123	-2%	\$9,189	\$9,782	6%	\$49,059	\$48,905	0%

2019 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
Village of Bawlf	\$77,664	\$78,141	1%	\$11,073	\$11,587	5%	\$88,738	\$89,727	1%
Village of Beiseker	\$192,065	\$188,107	-2%	\$103,736	\$101,565	-2%	\$295,801	\$289,672	-2%
Village of Berwyn	\$85,945	\$81,138	-6%	\$13,877	\$11,487	-17%	\$99,822	\$92,626	-7%
Village of Big Valley	\$52,692	\$55,257	5%	\$15,428	\$15,435	0%	\$68,120	\$70,692	4%
Village of Bitter Lake	\$47,360	\$50,142	6%	\$6,511	\$7,247	11%	\$53,871	\$57,389	7%
Village of Boyle	\$180,860	\$177,623	-2%	\$103,852	\$97,276	-6%	\$284,712	\$274,899	-3%
Village of Breton	\$116,928	\$117,754	1%	\$44,385	\$46,742	5%	\$161,312	\$164,496	2%
Village of Carbon	\$94,137	\$95,032	1%	\$9,944	\$9,871	-1%	\$104,081	\$104,904	1%
Village of Carmangay	\$43,050	\$41,519	-4%	\$8,336	\$9,055	9%	\$51,386	\$50,574	-2%
Village of Caroline	\$70,416	\$71,476	2%	\$31,920	\$31,888	0%	\$102,335	\$103,365	1%
Village of Cereal	\$9,762	\$10,124	4%	\$3,168	\$3,208	1%	\$12,931	\$13,332	3%
Village of Champion	\$48,612	\$49,110	1%	\$5,835	\$6,780	16%	\$54,447	\$55,891	3%
Village of Chauvin	\$42,799	\$43,194	1%	\$21,741	\$22,631	4%	\$64,540	\$65,825	2%
Village of Chipman	\$56,480	\$53,967	-4%	\$16,406	\$16,306	-1%	\$72,886	\$70,274	-4%
Village of Clive	\$178,354	\$183,083	3%	\$11,411	\$11,800	3%	\$189,764	\$194,884	3%
Village of Clyde	\$75,475	\$81,349	8%	\$6,749	\$7,176	6%	\$82,224	\$88,525	8%
Village of Consort	\$105,543	\$106,103	1%	\$57,337	\$64,063	12%	\$162,881	\$170,166	4%
Village of Coutts	\$35,396	\$36,833	4%	\$33,153	\$32,774	-1%	\$68,549	\$69,607	2%
Village of Cowley	\$37,994	\$37,835	0%	\$12,587	\$11,875	-6%	\$50,581	\$49,710	-2%
Village of Cremona	\$102,420	\$104,322	2%	\$21,117	\$22,686	7%	\$123,536	\$127,008	3%
Village of Czar	\$25,892	\$26,603	3%	\$8,322	\$8,257	-1%	\$34,214	\$34,860	2%
Village of Delburne	\$189,973	\$191,994	1%	\$39,447	\$36,447	-8%	\$229,420	\$228,442	0%
Village of Della	\$34,697	\$34,619	0%	\$11,137	\$10,979	-1%	\$45,834	\$45,598	-1%
Village of Dewberry	\$24,457	\$24,324	-1%	\$13,133	\$12,850	-2%	\$37,590	\$37,173	-1%
Village of Donald	\$29,613	\$31,827	7%	\$5,939	\$5,811	-2%	\$35,552	\$37,639	6%
Village of Donnelly	\$52,277	\$53,638	3%	\$8,665	\$8,652	0%	\$60,942	\$62,290	2%
Village of Duchess	\$225,936	\$222,311	-2%	\$35,982	\$35,196	-2%	\$261,919	\$257,507	-2%
Village of Edberg	\$16,528	\$17,233	4%	\$1,175	\$1,161	-1%	\$17,702	\$18,394	4%
Village of Edgerton	\$64,495	\$66,070	2%	\$12,706	\$12,348	-3%	\$77,200	\$78,418	2%
Village of Elnora	\$53,860	\$53,817	0%	\$10,516	\$10,221	-3%	\$64,377	\$64,038	-1%
Village of Empress	\$16,277	\$15,992	-2%	\$5,016	\$4,903	-2%	\$21,293	\$20,895	-2%
Village of Ferintosh	\$36,625	\$36,312	-1%	\$3,620	\$5,495	52%	\$40,245	\$41,807	4%
Village of Foremost	\$89,191	\$89,283	0%	\$35,523	\$34,378	-3%	\$124,714	\$123,660	-1%
Village of Forestburg	\$146,881	\$146,748	0%	\$34,636	\$34,628	0%	\$181,516	\$181,376	0%
Village of Gadsby	\$3,229	\$3,347	4%	\$671	\$589	-12%	\$3,900	\$3,937	1%
Village of Girouxville	\$33,270	\$33,890	2%	\$9,541	\$9,692	2%	\$42,811	\$43,582	2%
Village of Glendon	\$109,746	\$106,725	-3%	\$17,532	\$18,575	6%	\$127,278	\$125,299	-2%
Village of Glenwood	\$57,713	\$60,336	5%	\$10,536	\$11,006	4%	\$68,250	\$71,342	5%
Village of Halkirk	\$14,056	\$14,449	3%	\$6,998	\$7,013	0%	\$21,054	\$21,462	2%
Village of Hay Lakes	\$112,324	\$116,345	4%	\$6,906	\$7,063	2%	\$119,231	\$123,408	4%
Village of Heisler	\$17,775	\$17,756	0%	\$5,102	\$4,987	-2%	\$22,877	\$22,742	-1%
Village of Hill Spring	\$35,901	\$39,124	9%	\$1,763	\$1,972	12%	\$37,664	\$41,096	9%
Village of Hines Creek	\$33,276	\$34,181	3%	\$17,453	\$17,465	0%	\$50,729	\$51,645	2%

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2019 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
Village of Holden	\$50,769	\$50,493	-1%	\$18,502	\$25,999	41%	\$69,271	\$76,492	10%
Village of Hughenden	\$27,689	\$28,396	3%	\$6,038	\$6,044	0%	\$33,727	\$34,440	2%
Village of Hussar	\$32,028	\$33,342	4%	\$9,439	\$9,491	1%	\$41,467	\$42,834	3%
Village of Hythe	\$109,390	\$109,845	0%	\$73,842	\$77,684	5%	\$183,232	\$187,530	2%
Village of Innisfree	\$26,618	\$26,050	-2%	\$10,472	\$10,582	1%	\$37,089	\$36,632	-1%
Village of Irma	\$91,807	\$93,989	2%	\$29,885	\$29,073	-3%	\$121,692	\$123,062	1%
Village of Kitscoty	\$243,388	\$238,974	-2%	\$30,111	\$30,146	0%	\$273,499	\$269,120	-2%
Village of Linden	\$155,279	\$163,178	5%	\$58,828	\$59,773	2%	\$214,106	\$222,951	4%
Village of Lomond	\$24,202	\$24,204	0%	\$7,762	\$7,990	3%	\$31,964	\$32,194	1%
Village of Longview	\$103,137	\$101,579	-2%	\$37,770	\$32,756	-13%	\$140,906	\$134,335	-5%
Village of Loughheed	\$32,748	\$33,157	1%	\$16,035	\$19,572	22%	\$48,784	\$52,729	8%
Village of Mannville	\$119,717	\$118,767	-1%	\$35,201	\$35,790	2%	\$154,918	\$154,557	0%
Village of Marwayne	\$110,699	\$111,098	0%	\$14,940	\$14,889	0%	\$125,639	\$125,987	0%
Village of Milo	\$21,585	\$23,121	7%	\$7,349	\$7,723	5%	\$28,934	\$30,844	7%
Village of Morrin	\$37,922	\$35,610	-6%	\$4,125	\$4,125	0%	\$42,046	\$39,735	-5%
Village of Munson	\$43,101	\$42,413	-2%	\$5,113	\$5,031	-2%	\$48,214	\$47,444	-2%
Village of Myram	\$45,527	\$46,578	2%	\$5,861	\$6,144	5%	\$51,388	\$52,723	3%
Village of Nampa	\$63,656	\$66,986	5%	\$80,852	\$80,616	0%	\$144,508	\$147,602	2%
Village of Paradise Valley	\$21,410	\$21,093	-1%	\$4,966	\$4,971	0%	\$26,376	\$26,064	-1%
Village of Rockyford	\$63,304	\$63,949	1%	\$21,834	\$21,108	-3%	\$85,138	\$85,057	0%
Village of Rosalind	\$28,398	\$28,991	2%	\$8,845	\$9,235	4%	\$37,243	\$38,226	3%
Village of Rosemary	\$59,508	\$59,255	0%	\$6,018	\$6,608	10%	\$65,527	\$65,863	1%
Village of Rycroft	\$90,179	\$91,418	1%	\$60,787	\$83,265	37%	\$150,967	\$174,684	16%
Village of Ryley	\$65,181	\$63,020	-3%	\$37,980	\$37,240	-2%	\$103,161	\$100,260	-3%
Village of Spring Lake	\$320,911	\$322,938	1%	\$8,231	\$10,159	23%	\$329,142	\$333,098	1%
Village of Standard	\$73,805	\$74,101	0%	\$51,090	\$51,939	2%	\$124,894	\$126,040	1%
Village of Stirling	\$224,184	\$226,034	1%	\$8,110	\$8,042	-1%	\$232,294	\$234,076	1%
Village of Veteran	\$24,540	\$24,649	0%	\$7,347	\$7,258	-1%	\$31,887	\$31,907	0%
Village of Vilna	\$29,183	\$28,717	-2%	\$7,787	\$7,740	-1%	\$36,970	\$36,457	-1%
Village of Wabamun	\$176,299	\$169,502	-4%	\$74,833	\$78,490	5%	\$251,132	\$247,992	-1%
Village of Warburg	\$123,597	\$122,245	-1%	\$37,864	\$38,746	2%	\$161,461	\$160,990	0%
Village of Warner	\$50,722	\$52,287	3%	\$15,566	\$15,597	0%	\$66,288	\$67,883	2%
Village of Waskatenau	\$42,029	\$42,004	0%	\$7,536	\$7,307	-3%	\$49,565	\$49,311	-1%
Village of Youngstown	\$19,576	\$20,471	5%	\$5,330	\$5,577	5%	\$24,906	\$26,048	5%
Summer Village									
Summer Village of Argentia Beach	\$198,059	\$193,383	-2%	\$3,039	\$2,171	-29%	\$201,098	\$195,554	-3%
Summer Village of Betula Beach	\$54,613	\$55,506	2%	\$177	\$180	2%	\$54,790	\$55,687	2%
Summer Village of Birch Cove	\$30,659	\$31,498	3%	\$183	\$188	3%	\$30,842	\$31,686	3%
Summer Village of Birchcliff	\$420,239	\$443,658	6%	\$6,324	\$6,591	4%	\$426,563	\$450,249	6%
Summer Village of Bondiss	\$139,995	\$140,054	0%	\$2,485	\$2,481	0%	\$142,480	\$142,535	0%
Summer Village of Bonnyville Beach	\$80,946	\$81,902	1%	\$598	\$603	1%	\$81,544	\$82,505	1%
Summer Village of Burnstick Lake	\$62,356	\$61,654	-1%	\$118	\$119	1%	\$62,473	\$61,773	-1%

Requisitions are actuals, subject to revision

2019 Education Property Tax Requisition Comparison Report

	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
Municipality									
Summer Village of Castle Island	\$30,718	\$31,868	4%	\$46	\$56	22%	\$30,764	\$31,924	4%
Summer Village of Crystal Springs	\$180,720	\$173,374	-4%	\$1,608	\$1,088	-32%	\$182,328	\$174,462	-4%
Summer Village of Ghost Lake	\$125,535	\$127,704	2%	\$226	\$231	2%	\$125,761	\$127,935	2%
Summer Village of Golden Days	\$288,913	\$281,397	-3%	\$2,590	\$2,829	9%	\$291,504	\$284,225	-2%
Summer Village of Grandview	\$222,446	\$208,521	-6%	\$943	\$953	1%	\$223,389	\$209,474	-6%
Summer Village of Gull Lake	\$220,641	\$223,210	1%	\$4,174	\$4,209	1%	\$224,814	\$227,419	1%
Summer Village of Half Moon Bay	\$101,879	\$101,064	-1%	\$138	\$140	1%	\$102,017	\$101,204	-1%
Summer Village of Horseshoe Bay	\$40,817	\$41,060	1%	\$618	\$625	1%	\$41,435	\$41,684	1%
Summer Village of Island Lake	\$242,423	\$236,336	-3%	\$2,294	\$2,329	2%	\$244,717	\$238,664	-2%
Summer Village of Island Lake South	\$58,924	\$55,289	-6%	\$360	\$366	2%	\$59,284	\$55,655	-6%
Summer Village of Itaska Beach	\$90,130	\$84,531	-6%	\$440	\$449	2%	\$90,571	\$84,981	-6%
Summer Village of Jarvis Bay	\$399,424	\$427,217	7%	\$1,279	\$1,292	1%	\$400,704	\$428,509	7%
Summer Village of Kapasiwin	\$69,581	\$75,767	9%	\$252	\$265	5%	\$69,833	\$76,031	9%
Summer Village of Lakeview	\$37,445	\$39,497	5%	\$215	\$219	2%	\$37,660	\$39,717	5%
Summer Village of Larkspur	\$86,859	\$87,086	0%	\$194	\$193	0%	\$87,053	\$87,279	0%
Summer Village of Ma-Me-O Beach	\$218,465	\$218,981	0%	\$8,452	\$7,386	-13%	\$226,917	\$226,367	0%
Summer Village of Mewatha Beach	\$133,957	\$136,779	2%	\$759	\$769	1%	\$134,716	\$137,548	2%
Summer Village of Nakamun Park	\$84,204	\$86,198	2%	\$508	\$448	-12%	\$84,712	\$86,646	2%
Summer Village of Norglenwold	\$509,942	\$512,302	0%	\$1,874	\$1,898	1%	\$511,816	\$514,200	0%
Summer Village of Norris Beach	\$73,581	\$81,075	10%	\$590	\$595	1%	\$74,171	\$81,670	10%
Summer Village of Parkland Beach	\$184,792	\$184,703	0%	\$8,034	\$8,022	0%	\$192,825	\$192,725	0%
Summer Village of Pelican Narrows	\$167,406	\$162,102	-3%	\$708	\$1,436	103%	\$168,114	\$163,538	-3%
Summer Village of Point Alison	\$55,414	\$55,157	0%	\$249	\$251	1%	\$55,663	\$55,408	0%
Summer Village of Poplar Bay	\$226,329	\$218,336	-4%	\$1,378	\$1,390	1%	\$227,708	\$219,726	-4%
Summer Village of Rochon Sands	\$150,196	\$151,826	1%	\$1,432	\$1,432	0%	\$151,624	\$153,258	1%
Summer Village of Ross Haven	\$149,848	\$149,808	0%	\$1,718	\$1,731	1%	\$151,566	\$151,538	0%
Summer Village of Sandy Beach	\$100,037	\$97,691	-2%	\$2,208	\$2,212	0%	\$102,245	\$99,903	-2%
Summer Village of Seba Beach	\$375,151	\$396,981	6%	\$13,902	\$14,224	2%	\$389,053	\$411,205	6%
Summer Village of Silver Beach	\$188,288	\$176,195	-6%	\$826	\$683	-17%	\$189,115	\$176,878	-6%
Summer Village of Silver Sands	\$134,310	\$138,559	3%	\$3,899	\$3,904	0%	\$138,209	\$142,463	3%
Summer Village of South Baptiste	\$46,969	\$48,565	3%	\$1,849	\$2,318	25%	\$48,818	\$50,883	4%
Summer Village of South View	\$45,889	\$46,272	1%	\$434	\$441	2%	\$46,324	\$46,713	1%
Summer Village of Sunbreaker Cove	\$329,757	\$331,238	0%	\$541	\$550	2%	\$330,298	\$331,788	0%
Summer Village of Sundance Beach	\$135,960	\$126,941	-7%	\$283	\$288	2%	\$136,243	\$127,230	-7%
Summer Village of Sunrise Beach	\$57,144	\$58,554	2%	\$465	\$474	2%	\$57,609	\$59,028	2%
Summer Village of Sunset Beach	\$75,881	\$74,127	-2%	\$513	\$518	1%	\$76,394	\$74,646	-2%
Summer Village of Sunset Point	\$163,871	\$162,228	-1%	\$631	\$651	3%	\$164,502	\$162,879	-1%
Summer Village of Val Quentin	\$123,623	\$120,772	-2%	\$576	\$584	1%	\$124,199	\$121,357	-2%
Summer Village of Waiparous	\$75,669	\$79,327	5%	\$156	\$157	1%	\$75,825	\$79,485	5%
Summer Village of West Baptiste	\$76,503	\$78,536	3%	\$434	\$441	2%	\$76,937	\$78,977	3%
Summer Village of West Cove	\$129,447	\$138,002	7%	\$739	\$705	-5%	\$130,186	\$138,707	7%
Summer Village of Whispering Hills	\$111,950	\$111,819	0%	\$920	\$928	1%	\$112,870	\$112,747	0%
Summer Village of White Sands	\$281,910	\$269,295	-4%	\$1,661	\$1,674	1%	\$283,571	\$270,969	-4%

Requisitions are actuals, subject to revision

2019 Education Property Tax Requisition Comparison Report

	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2018	2019	% Change	2018	2019	% Change	2018	2019	% Change
Municipality									
Summer Village of Yellowstone	\$89,525	\$87,588	-2%	\$548	\$559	2%	\$90,073	\$88,147	-2%
Improvement District									
Improvement District No. 04 (Waterton)	\$287,346	\$274,025	-5%	\$186,859	\$183,236	-2%	\$474,205	\$457,261	-4%
Improvement District No. 09 (Banff)	\$259,242	\$289,423	12%	\$2,224,685	\$2,663,438	20%	\$2,483,927	\$2,952,861	19%
Improvement District No. 12 (Jasper National Park)	\$14,595	\$13,706	-6%	\$165,341	\$174,763	6%	\$179,936	\$188,469	5%
Improvement District No. 13 (Elk Island)	\$933	\$957	3%	\$19,054	\$21,274	12%	\$19,987	\$22,230	11%
Improvement District No. 24 (Wood Buffalo)	\$6,812	\$6,612	-3%	\$4,397	\$4,857	10%	\$11,209	\$11,469	2%
Improvement District No. 349	\$0	\$0	0%	\$4,119,407	\$4,185,524	2%	\$4,119,407	\$4,185,524	2%
Kananaskis Improvement District	\$164,053	\$162,065	-1%	\$340,152	\$363,477	7%	\$504,205	\$525,542	4%
Special Area									
Special Areas Board	\$1,423,076	\$1,478,182	4%	\$10,026,601	\$10,224,457	2%	\$11,449,677	\$11,702,639	2%
Townsite									
Townsite of Redwood Meadows Administration Society	\$443,943	\$452,926	2%	\$0	\$0	0%	\$443,943	\$452,926	2%

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Road Construction

- Had wetlands report reviewed by AEP's Rep and County is okay to rebuild providing we stay in the right of way for Rge.Rd. 54 & 60

Graders

- Graders had roads opened in 3 days, Saturday November 9th to Monday November 11th
- Cleanup, driveways and iceblading completed in 5 days, Tuesday November 12th to Saturday November 16th
- Due to warm weather and rain, we are having them iceblade again

Annual Gravel Haul

- 2020 gravel haul program map is on the backboard (map made by staff driving roads and discussions with grader operators)
- 317 total miles planned
 - 285 miles for spring haul
 - 32 miles that require extra work prior to gravelling

Christmas Lights

1. Have been put up in Worsley Hamlet.

Attachment

1. Map

RECOMMENDED ACTION:

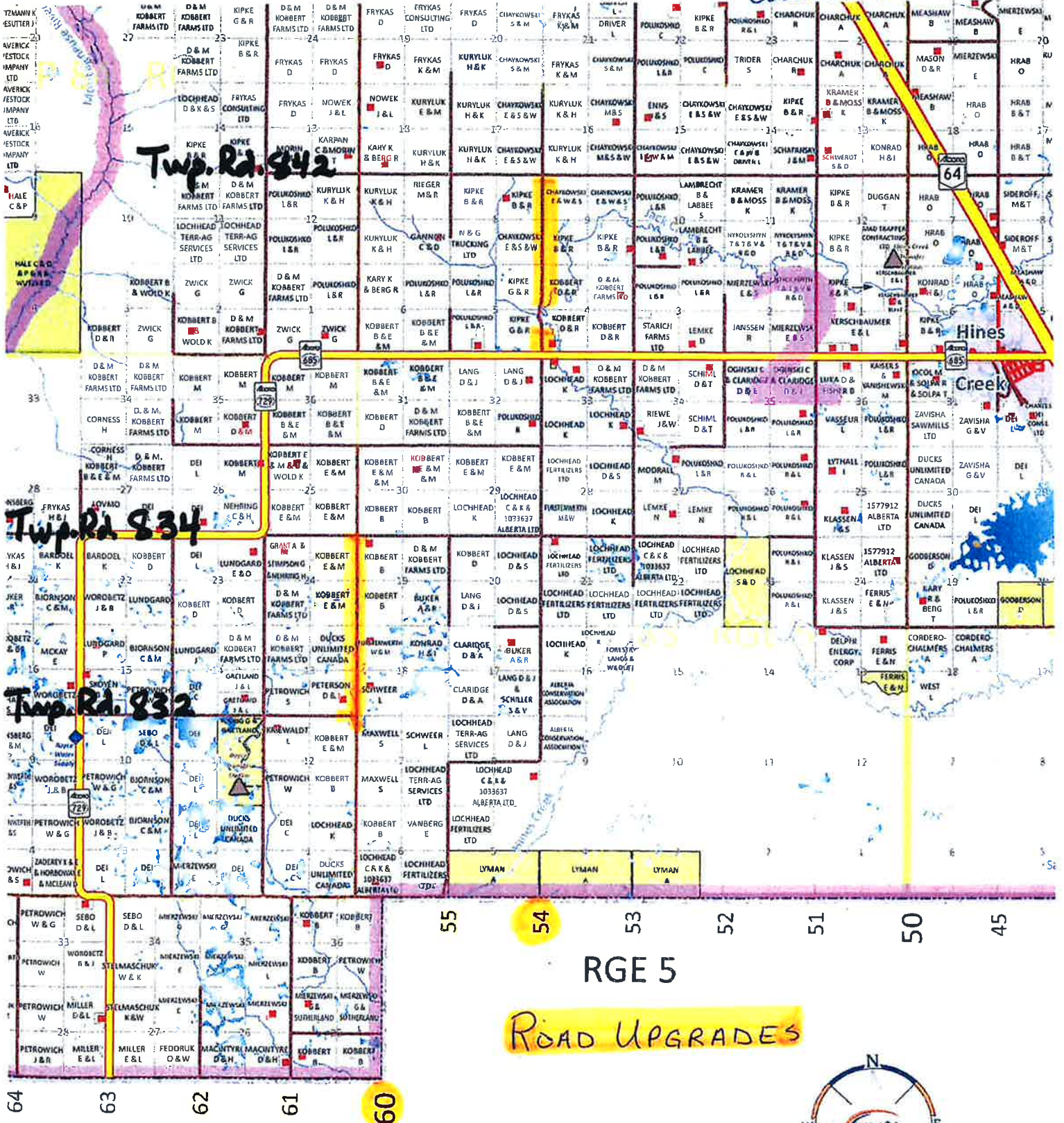
RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Peace River Rotary House

Chris Warkentin, MP for Grande Prairie – Mackenzie- CN Rail strike

PRSD – May 2019-Transportation Boundary Review between Hines Creek and Fairview

RECOMMENDED ACTION:

RESOLUTION by that Council receives for information the Council Information presented at the November 26,2019 Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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Chris Warkentin, MP
Grande Prairie–Mackenzie
Deputy House Leader of the Official Opposition

News Release

FOR IMMEDIATE RELEASE

Ottawa, ON – November 19, 2019

WARKENTIN CALLS FOR RESOLUTION TO CN RAIL STRIKE

Chris Warkentin, Member of Parliament for Grande Prairie – Mackenzie, called on Prime Minister Trudeau to immediately recall Parliament to address the CN Rail strike, and the dangerous impact it could have on the oil and gas, forestry, pulp, and agricultural sectors.

“The strike at CN could have harmful and far reaching effects for residents of the Peace Country,” Warkentin said. “We need a resolution to this dispute to ensure that families that rely on work in the oil and gas, forestry, pulp, and agriculture sectors aren’t harmed by the transportation bottleneck caused by a halt to rail traffic.”

Rail transportation in Canada is a federally regulated industry, meaning that the federal government in Ottawa possesses the tools to ensure the smooth flow of goods across Canada.

“The government has a responsibility to act,” Warkentin said. “It is time for Justin Trudeau to get back to work and protect the jobs of hardworking Canadians.”

“Prime Minister Trudeau knew a strike at CN Rail was a possibility when he chose to wait till December 5th to bring a start to this Parliament,” Warkentin noted. “We’re dealing with a brutal harvest in the Peace Country as well as an energy sector that is suffering from faltering investment brought on by the Prime Minister’s policies. This dispute has the potential to make these crises worse.”

“Prime Minister Trudeau is hiding from accountability and is refusing to address issues that are top of mind for Canadians. It’s clear that he does not have a plan to ensure Canadian goods will get to market or to protect our agricultural, forestry, and energy sectors and the hardworking Canadians that rely on them for their livelihood.”

“I’m calling on Justin Trudeau to do his job and recall Parliament immediately.”

-30-

For more information, please contact: (613-992-5685), or chris.warkentin@parl.gc.ca.





Peace River Rotary House

6785-102 Avenue
Peace River, Alberta
T8S 0B6

prrotaryhouse@outlook.com



November 12, 2019

CLEAR HILLS COUNTY
Box 240, Worsley, AB
T0H 3W0
Email: info@clearhillscounty.ab.ca

RECEIVED
NOV 15 2019
CLEAR HILLS COUNTY

Attention: Reeve Miron Croy and Council

Dear Reeve Croy and Councillors:

Re: Funding Request from the Peace River Rotary House Society

The Peace River Rotary House is a short-stay residential facility supporting family-centered care at the Peace River Community Health Center. It is a place to stay, close to the Hospital, for families whose loved ones are seriously ill and are receiving treatment. The Peace River Community Health Center serves many remote communities over a vast geographic area. For many residents of those communities it can be difficult to travel for much of the year. There is also the circumstance when a patient does not have to be admitted but still requires medical supervision on an outpatient basis. The Rotary House provides an affordable option for families and patients.

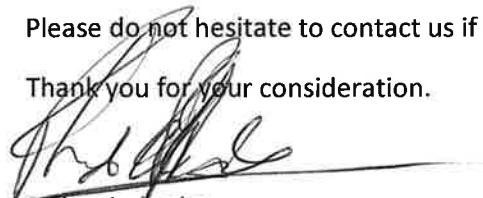
The facility provides temporary accommodations for medical professionals as well. Physicians, nurses and visiting specialists whose expertise helps establish the quality of care that meets the expectations of the residents of many communities in this northern part of our province.

Rotary House has now been operating for a little over one year and the Rotary House Governance Board would like to request your consideration to provide funding to assist with the operation of the facility for the 2020 budget year.

Attached please find a PDF Presentation to your council to provide an update on our current operations as well as a draft budget for the 2020 operating year. The Board members can make themselves available via telephone to answer any questions your council make have during your meeting.

Please do not hesitate to contact us if you require further information or have any questions.

Thank you for your consideration.



Richard Rhodes

President, Peace River Shell Rotary House Society

Peace River Rotary House Society
PROPOSED 2020 ANNUAL BUDGET

for Fiscal Year 2020 (January 1 - December 31, 2020)

November, 2019 *note: changes/additions for 2020 are in italics*

		2019 Budget	2019 Projected Actual	2020 Budget	Notes
Revenue		\$	\$	\$	
Medical Staff accomodations					
AHS	\$1500/mo	18,000	18,000	18,000	
TPR	\$2000/mo	24,000	24,000	?	
Other municipal contributions		?	24,000	?	1
Patient family accommodations					
\$70/night with 35% occupancy		38,325	11,145		
\$50/night at 45% occupancy				32,850	2
Go Auto contribution		50,000	50,000	50,000	
Other fundraising		?	-	?	
Other revenue		?	-	?	
Total Revenue		130,325	127,145	100,850	
Expenditures					
Management and administration					
25 hours/wk @\$25		32,500	32,500	32,500	3
Housekeeping					
20 hours/wk @\$25		26,000	17,350		
12 hours/wk @\$25				15,600	4
Laundry and cleaning services	\$500/mo			6,000	5
Supplies and consumables					
\$1000/mo		12,000	12,000	12,000	
Bedding & towels	\$300/mo	3,600	3,600	3,600	
Office supplies			2,100	2,100	
Utilities					
Water & Sewer	\$250/mo	3,000	3,000	3,000	6
Power	\$700/mo	8,400	8,400	8,400	6
Heat	\$500/mo	6,000	6,000	6,000	6
Telephone/Internet	\$500/mo	6,000	4,200		
Telephone/Internet	\$350/mo			4,200	

Security	3,000	400	3,000	
Insurance	4,500	4,071	4,500	
<i>Interest & bank charges</i>		1,200	1,200	
Repair & Maintenance (regular) \$1000/mo	12,000	10,950	10,950	
<i>Professional services</i>		5,000	7,500	7
<i>Advertising & Promotion</i>	-	12,000	1,000	8
Building renewal/Depreciation 2% of original cost of \$2.5M	50,000	?		9
<i>Buidling renewal / NPHF lease contingency</i> <i>?1% of original cost of \$2.5M</i>			25,000	10
Contingency \$1000/mo	12,000		12,000	
Total Expenditures	179,000	122,771	158,550	
Net Excess revenues over expenditures	-48,675	4,374	-57,700	

Notes

- 1 County of Northern Lights \$ 6,000 & Northern Sunrise County \$ 18,000
- 2 Based on July - Sept average occupancy
- 3 POM Services contract
- 4 POM subcontract
- 5 Contracted laundry, upholstery and carpet cleaning
- 6 Actual amounts uncertain pending lease agreement with NPHF
- 7 Audit, legal etc.
- 8 2019 included start-up one-time costs
- 9 Initial estimate pending lease agreement with NPHF
- 10 Alternative estimated provision for lease & future major repairs

Peace River Rotary House



Your Home away from home

2012 where it started . . .

- In 2012, in celebration of its 60th Anniversary of service to the Community, Peace River Rotary Club envisioned this as a "home away from home".
- The Club identified a strong need in the region for a dedicated facility that could provide cost effective, temporary accommodations for family members travelling long distances to be near those seriously ill or receiving medical care at the Peace River Health Center.
- Peace River Rotary House would also serve as a secure and available temporary accommodations for medical professionals, physicians and visiting specialists.



The exterior of the Shell Rotary House as it is today



Shell Rotary House Legacy Wall



Main Floor Sitting Area with Fireplace & TV



Main Floor Kitchen Area

Main Floor Bedrooms

There are 2 sets of adjoining rooms that can accommodate 4 people per room.

These rooms each contain 2 queens size beds complete with a washroom with shower.

There is also a Television & desk area.



Second Floor Sitting Area with Fire Place & Television

Second Floor Kitchen & Sitting Area



Exercise Area - Upstairs





Second Floor Bedroom for AHS Staff

2019 Where we are now . . .

- The House has completed its 1st year of Operations and we are seeing a steady increase in users for both the Public and Alberta Health Services.
- The Month of October was at 100% capacity for Alberta Health Services and has had a number of days where the House was fully booked.
- The Public side of the House has not been utilized as well yet but we are filling the void with Medical Students and Locum Nurses and maintaining at least 1 suite open for the Public at all times.
- We are continuing to move forward and expect to continue to see the usage of the facility increase.

Rotary House Occupancy October 2018 to October 2019

Month	Number of Days Booked		
	Public	AHS 1st Floor	AHS 2nd Floor
October 2018	0	8	30
November	0	0	24
December	0	0	22
January 2019	1	4	0
February	0	28	0
March	0	26	49
April	0	10	26
May	31	6	46
June	30	13	66
July	31	14	95
August	30	30	108
September	6	61	93
October	8	5	124*

* 124 days is 4 rooms booked for 31 days

Public Clients

Members from the Public that have used the Rotary House have been from the following areas to date:

- Fort Vermillion
- Fort Macleod
- High Prairie
- Valleyview
- Edmonton



What is to come . . .

- We are now asking for your continued and much needed support to assist us with our first year of operation to ensure this House is a success.
- Our budget shortfall is looking to be around \$ 57 000.00 for 2020 operations.
- We are approaching a number of Municipalities and Counties to help us close this gap.
- We believe that this being our second year of operation, we will continue to increase our Public Clients.



Future Goals . . .

- To become fully self-sustainable within a few years with our room rentals and fundraising.
- With the new Medical Clinic opening its doors in the near future, we fully expect to be booking in advance for our public side.
- That we will accomplish what we set out to do.... To provide a home away from home.....for people that need our services.



Thank you very much for your consideration on behalf of the

Peace River Rotary House Society Governance Board

- Co-Chair: Richard Rhodes
- Co-Chair: Kelly Whalen
- Treasurer: David van Tamelen
- Secretary: Renate Bensch
- Public Member at Large: Terry Sawchuk



MEDIA RELEASE

Board passes motion to continue Transportation Boundary Review between Hines Creek and Fairview

For immediate release

May 21, 2019 - During the regular board meeting held on May 16, 2019, the Peace River School Division (PRSD) Board of Trustees passed a motion to continue the Transportation Boundary Review between Hines Creek and Fairview into the 2019-2020 school year. The Board realizes the engagement strategy held at the David Thompson Hall on April 29, 2019 did not go as intended. Administration was directed to bring forward an outline of a further engagement strategy to a future board meeting.

“The board was pleased with the turnout at the April 29, 2019 engagement strategy held at the David Thompson Hall. The board appreciates input received from all stakeholders and looks forward to enhanced opportunities for discussion concerning the transportation boundary between Hines Creek and Fairview” says Board Chair Darren Kuester. “Our engagement strategy needs further development and we look forward to reviewing and approving an updated engagement strategy in the near future.”

In addition to an enhanced engagement strategy, the board further directed administration to:

- Develop revised School of Choice procedures and communications for approval at the June 20, 2019 board meeting.
- Amend the appeal process for transportation issues for the board’s consideration at the June 20, 2019 board meeting.

“The Board wishes to thank residents in the Hines Creek and the Fairview area for their patience and understanding as they further review the transportation boundary. Furthermore, the Board is appreciative of the original request received from the Village of Hines Creek and the Clear Hills County to conduct this review. We look forward to further discussions on this important matter in the 2019-2020 school year.”

- 30 -

For more information, please contact:
Jen Todoschuk, Communications Coordinator

780-624-3601

Learning Together - Success for All

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	November 26, 2019
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information November, December 2019 and January 2020 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO:	
---------------------------------------------	-----------------	-------------	---------------------------------------------------------------------------------------

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 NPHF-AB	7 NWSAR-AB,MC CCES-AB,DJ	8	9
10	11 Remembrance Day Office Closed	12 Council	13	14	15	16
		RMA CONVENTION				
17	18	19 ASB-DJ	20 NPRL-DF	21	22	23
24	25	26 Council	27	28	29	30

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10 Council	11	12	13	14
15	16	17 ASB-DJ	18	19	20	21
22	23	24 Office Closed	25 Christmas Office Closed	26 Boxing Day Office Closed	27 Office Closed	28
29	30 Office Closed	31 Office Closed				

JANUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Office Closed New Year's Day	2	3	4
5	6	7	8	9	10	11
12	13	14 Council	15	16	17	18
19	20	21	22	23	24	25
26	27	28 Council	29	30	31	1

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee