

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
November 19, 2019**

PRESENT

Brian Harcourt	Member
Baldur Ruecker	Member
Julie Watchorn	Member
David Janzen	Council Representative

IN ATTENDANCE

Audrey Bjorklund	Community Development Manager
Greg Coon	Agricultural Fieldman
Sarah Hayward	Community Development Clerk

ABSENT

Garry Candy	Member
MacKay Ross	Member

CALL TO ORDER

Community Development Manager (CDM) Bjorklund called the meeting to order at 10:01 a.m.

AG163(11/19/19)

RESOLUTION by Member Watchorn that this Agricultural Service Board adopts the agenda governing the November 19, 2019 Organizational Meeting. CARRIED.

VOTING
PROCEDURE

By resolution the Board shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

AG164(11/19/19)

RESOLUTION by Member Ruecker that this Agricultural Service Board determine the voting of chairperson and deputy chairperson by show of hands. CARRIED.

ELECTION OF
CHAIR

As per Bylaw 246-19 annually at the first meeting following the Council Organizational Meeting, the Agricultural Service Board will appoint a Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Chair. Following the third call, a request will be made for a motion for nominations to cease.

Audrey Bjorklund, CDM, called for nominations for Chair.

Member Ruecker nominated Member Harcourt
Member Harcourt accepted.

Audrey Bjorklund, CDM, called for nominations for Chair a second time.

Audrey Bjorklund, CDM, called for nominations for Chair a third and final time.

AG165(11/19/19)

RESOLUTION by Member Ruecker that nominations for Chair cease. CARRIED.

Member Harcourt was declared Chair by acclamation.

Member Harcourt took the chair.

**ELECTION OF
DEPUTY CHAIR**

Agricultural Service Board Administration Procedure 6301-01, states that the Agricultural Service Board annually, at the first meeting following the Council Organizational Meeting, appoint a Deputy Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Deputy Chair. Following the third call, a request will be made for a motion for nominations to cease.

Chair called for nominations for Deputy Chair.

Councillor Janzen nominated Member Ruecker.
Member Ruecker accepted.

Chair Harcourt called for nominations for Deputy Chair a second time.

Chair Harcourt called for nominations for Deputy Chair a third and final time.

AG166(11/19/19)

RESOLUTION by Member Watchorn that nominations for Deputy Chair cease. CARRIED.

Member Ruecker was declared Deputy Chair by acclamation.

**APPOINTMENT OF
VOTING MEMBERS**

As per Agricultural Service Board Administration Procedure 6301-01, annually, at the first meeting following the Council Organizational Meeting, the Agricultural Service Board selects voting delegates for the annual Provincial Agricultural Service Board Conference.

AG167(11/19/19)

RESOLUTION by Chair Harcourt that this Agricultural Service Board appoint Chair Harcourt and Councillor Janzen as voting members and Deputy Chair Ruecker as the alternate voting member for the Agricultural Service Board Provincial and Regional Conferences. CARRIED.

Signing Authorities

As per Agricultural Service Board Administration Procedure 6301-01(2.4) annually at the first meeting, following the Council

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AG168(11/19/19)

Organizational Meeting, the Agricultural Service Board will appoint signing authority for grant applications.

RESOLUTION by Councillor Janzen that this Agricultural Service Board appoint Chair Harcourt and Councillor Janzen as the Agricultural Service Board grant signing authorities for 2019/2020. CARRIED.

DATE, TIME AND
PLACE OF BOARD
MEETINGS

The Agricultural Service Board (ASB) currently meets every second Monday except May when the meeting will be held on the first Monday of the month and there are no meetings held in April or September. All members of the board must be present when setting the day of the month and the commencement time for regular ASB meetings.

AG169(11/19/19)

RESOLUTION by Chair Harcourt that this Agricultural Service Board set the Agricultural Service Board table the Date, Time and Place of Board meetings until all members are present. CARRIED.

ADJOURNMENT

Chair Harcourt adjourned the Agricultural Service Board Organizational meeting at 10:07 a.m.

CHAIR

AGRICULTURAL FIELDMAN