

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 28, 2020**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, January 28, 2020, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER
2. AGENDA
3. MINUTES:
 - a. Previous: Regular Council Meeting Minutes, January 14, 2020.....2
4. DELEGATION(S)
 - a. Cherry Canyon Ag. Society **11:00 a.m.** 10
5. PUBLIC HEARING
6. TENDER OPENING- **9:45 a.m.**
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12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 14, 2020**

PRESENT

Miron Croy	Reeve
Amber Bean	Deputy Reeve
Dan Fletcher	Councillor
Jason Ruecker	Councillor
Peter Frixel	Councillor
Raymond Wetmore	Councillor
David Janzen	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

ABSENT:

CALL TO ORDER

Reeve Croy called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C13-20(01-14-20)

RESOLUTION by Councillor Janzen to adopt the agenda governing the January 14, 2020, Regular Council Meeting with the addition of 7.a.12 District 4 meeting. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Meeting Minutes

C14-20(01-14-20)

RESOLUTION by Councillor Fletcher to adopt the minutes of the December 10, 2019, Regular Council Meeting, as presented. CARRIED.

C15-20(01-14-20)

RESOLUTION by Councillor Wetmore to adopt the minutes of the January 7, 2020, Policy and Priority Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management
Team Activity
Report

Council reviewed the most recent Management Team Activity Report.

C16-20(01-14-20)

RESOLUTION by Councillor Frixel to accept the January 7, 2020, Management Team Activity Report, as presented. CARRIED.

Councillor Reports

Councillors submit written or verbal reports for meetings attended.

Councillor Ruecker entered the meeting at 9:40 a.m.

C17-20(01-14-20)

RESOLUTION by Reeve Croy to receive the written and verbal Councillor reports for information, as presented. CARRIED.

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TENDER OPENING:

Council is presented with tenders to open for Tender 2019-13, ½ Ton Pickup Truck and analyze results.

C18-20(01-14-20)

RESOLUTION by Deputy Reeve Bean to open tenders at 9:57 a.m. for Tender 2019-13, ½ Ton Pickup Truck analyze results and bring back a recommendation to the future Regular Council Meeting. CARRIED.

Company	Amount
Westgate Chevrolet (2018) Ltd.	\$36,500.00 + GST
Windsor Ford	\$41,479.46 includes GST
Courtesy Chrysler	\$42,669.35 + GST
Campbell Chrysler	\$42,739.00 + GST
Adventure Automotive	\$38,526.25 + GST

ICF Requirements

Council is presented with information from Municipal Affairs regarding ICF (Intermunicipal Collaboration Framework) Requirements under section 17.2 Municipal Government Act, amended by Bill 25, Red Tape Reduction Implementation Act. Clear Hills County was required to complete Intermunicipal Collaboration Framework agreements with the following neighboring municipalities before April 2021. The new standards are much less time consuming and intensive:

Municipal District of Fairview No. 136
Village of Hines Creek
Municipal District of Peace.

C19-20(01-14-20)

RESOLUTION by Reeve Croy to approve the existing ICF (Intermunicipal Collaboration Framework) under Bill 25, Red Tape Reduction Implementation Act; as the ICF contains all current intermunicipal services and agreements between Clear Hills County and the Municipal District of Fairview No. 136. CARRIED.

C20-20(01-14-20)

RESOLUTION by Councillor Fletcher to approve the existing ICF (Intermunicipal Collaboration Framework) under Bill 25, Red Tape Reduction Implementation Act; as the ICF contains all current intermunicipal services and agreements between Clear Hills County and the Village of Hines Creek. CARRIED.

C21-20(01-14-20)

RESOLUTION by Deputy Reeve Bean to approve the existing ICF (Intermunicipal Collaboration Framework) under Bill 25, Red Tape Reduction Implementation Act; as the ICF contains all current intermunicipal services and agreements between Clear Hills County and the MD of Peace. CARRIED.

IDP Requirements

Council is presented with information from Municipal Affairs regarding requesting an exemption from the IDP (Intermunicipal Development Plan) requirements under section 17.2 Municipal Government Act, amended by Bill 25, Red Tape Reduction Implementation Act.

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C22-20(01-14-20)	RESOLUTION by Councillor Wetmore to approve an exemption for an IDP (Intermunicipal Development Plan) as per Bill 25, Red Tape Reduction Implementation Act; between Clear Hills County and the County of Northern Lights as both Municipalities are in mutual agreement that we have a strong working relationship and consider an Intermunicipal Development Plan not necessary. CARRIED.
C23-20(01-14-20)	RESOLUTION by Councillor Janzen to approve an exemption for an IDP (Intermunicipal Development Plan) as per Bill 25, Red Tape Reduction Implementation Act; between Clear Hills County and the Village of Hines Creek as both Municipalities are in mutual agreement that we have a strong working relationship and consider an Intermunicipal Development Plan not necessary. CARRIED.
C24-20(01-14-20)	RESOLUTION by Councillor Frixel to approve an exemption for an IDP (Intermunicipal Development Plan) as per Bill 25, Red Tape Reduction Implementation Act; between Clear Hills County and the Municipal District of Fairview No. 136 as both Municipalities are in mutual agreement that we have a strong working relationship and consider an Intermunicipal Development Plan not necessary. CARRIED.
C25-20(01-14-20)	RESOLUTION by Reeve Croy to approve an exemption for an IDP (Intermunicipal Development Plan) as per Bill 25, Red Tape Reduction Implementation Act; between Clear Hills County and the Municipal District of Peace as both Municipalities are in mutual agreement that we have a strong working relationship and consider an Intermunicipal Development Plan not necessary. CARRIED.
Strategic Plan and Goals	The discussion regarding Aleks Nelson to facilitate the Clear Hills County Strategic Plan and Goals session was tabled at the January 7, 2020 Policy and Priority Meeting.
C26-20(01-14-20)	RESOLUTION by Councillor Ruecker to rescind due to budgetary reasons motion C614-19(12-10-19) RESOLUTION by Reeve Croy to hire Aleks Nelson to facilitate the Clear Hills County Strategic Plan and Goals session and set the date of February 13, 2020. CARRIED.
RMA Minister Meetings	During the January 7, 2020 Policy and Priority Meeting the committee recommended Council request meetings with selected ministers. Council is presented with the list and draft letters of Ministers that they would like to request meetings with at the March 16 – 18, 2020 RMA Convention in Edmonton, Alberta.
C27-20(01-14-20)	RESOLUTION by Councillor Janzen to approve the draft letters to request meetings with ministers while Council attends March 16

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– 18, 2020 RMA Convention in Edmonton, Alberta with the
following addition. **CARRIED.**

Tyler Shandro	Minister of Health	Outpatient/emergency wait times Community Health Nurse Vacancy
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Proceed to Tender –
Pavement Overlay &
Springwood Drive
Base & Side Streets

Council is presented with the recommendation from the January 7, 2020, Policy and Priority Meeting to proceed to tender on Pavement Overlay on Township Road 870 & 862 and Springwood Drive Base and Pave, including the 3 side streets (Springwood Drive and the 3 side streets will be individual delete sable items).

C28-20(01-14-20)

**RESOLUTION by Councillor Ruecker to proceed to tender for Pavement Overlay on Township Road 870 & 862 and Springwood Drive Base and Pave, including the 3 side streets (Springwood Drive and the 3 side streets will be individual delete sable items).
CARRIED.**

Reeve Croy recessed the meeting at 10:25 a.m.
Reeve Croy reconvened the meeting at 10:34 a.m.

Trades Training
Meetings

Council is presented with dates for the 3 Trades Training meetings/Tours being held at the Worsley, Cleardale and Hines Creek schools.

C29-20(01-14-20)

**RESOLUTION by Councillor Fletcher to approve the attendance of the Trades Training Committee members to attend March 9, 2020 - Menno Simons School, April 30, 2020 - Hines Creek Composite School and May 11, 2020 - Worsley Central School Trades Training Tours.
CARRIED.**

Promotional Artwork
Policy 1123

Council is presented with Policy 1123 Promotional Items section 2.1 for review.

C30-20(01-14-20)

RESOLUTION by Councillor Frixel to receive the discussion regarding Policy 1123 Promotional for information. CARRIED.

Growing the North
Conference

Councils is presented with information regarding the Annual Growing the North Conference that is scheduled for February 18-20, 2020 at Evergreen Park, Grande Prairie.

C31-20(01-14-20)

**RESOLUTION by Councillor Fletcher to approve Council to attend the 2020 Growing of the North Conference February 18-20 in Grande Prairie.
CARRIED.**

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The Federation of
Canadian
Municipalities (FCM)
Conference

Councils is presented with information on FCM's 2020 Annual Conference and Trade Show—June 4-7 being held in Toronto.

C32-20(01-14-20)

RESOLUTION by Councillor Ruecker to approve the attendance to the 2020 FCM Annual Conference and Trade Show—June 4-7 being held in Toronto. CARRIED.

District 4 Meeting

Council is presented with information on the next District 4 meeting. This meeting is jointly hosting by the County of Grande Prairie and the MD of Greenview. The date is scheduled for February 21, 2020, the day after the Growing the North Conference and will be held at the same venue, TARA Centre, Evergreen Park, County of Grande Prairie. Start time of 10:00 A.M.

C33-20(01-14-20)

RESOLUTION by Councillor Janzen to approve the attendance of Council to attend the February 21, 2020 District 4 meeting in Grande Prairie, Alberta and include the following items to the agenda for discussion: Minister Letter items. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(December 11, 2019
to January 14, 2020)

A list of expenditures for Clear Hills County for the period of December 11, 2019 to January 14, 2020 is provided for Council's review.

C34-20(01-14-20)

RESOLUTION by Councillor Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 11, 2019 to January 14, 2020 for a total of \$704,497.95. CARRIED.

COMMUNITY
SERVICES

Alberta Conservation
Association Follow-Up

Paul Hvenegaard, with the Alberta Conservation Association has provided the information on the amount of "conserved" land in Clear Hills County, and a link to the Discover Guide, as well as some other information related to the discussion that occurred during his delegation on November 26, 2019.

C35-20(01-14-20)

RESOLUTION by Councillor Wetmore to accept the discussion and information provided by (ACA) Alberta Conservation Association and contact ACA Fish Program Manager to request Ole's Lake be assessed to determine if it qualifies for lake aeration. CARRIED.

Policy 6203 Century
Farm and Ranch

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Award	Council is presented with a draft Policy 6203-Century Farm and Ranch Award, as recommended by the Policies & Priorities Committee.
C36-20(01-14-20)	RESOLUTION by Councillor Fletcher to table Policy 6203-Century Farm and Ranch Award and bring back to a future Regular Council Meeting. CARRIED.
Rezoning Application	Council is presented with a rezoning application for a proposed Country Residential subdivision out of SW 26-85-7-W6M. It is the developer's intent to subdivide two 10-acre parcels for residential development out of the quarter section, and as per the County Land Use Bylaw one of these two parcels require rezoning.
C37-20(01-14-20)	RESOLUTION by Councillor Fletcher to table the application for rezoning Country Residential subdivision out of SW 26-85-7-W6M to a future Regular Council Meeting. CARRIED.
Municipal Emergency Response Plan Risk Assessment	Annually Council reviews the Municipal Emergency Response Plan Risk Assessment to consider if the probability of occurrence or degree of severity has changed for potential disasters that could affect the County.
C38-20(01-14-20)	RESOLUTION by Reeve Croy to adopt the Emergency Management Plan Risk Assessment, as presented that identifies the potential for various disasters to affect the County and establishes planning priorities to mitigate the effects of a disaster in the event of an occurrence within the County. CARRIED.
	Reeve Croy recessed the meeting at 11:49 a.m. Reeve Croy reconvened the meeting at 12:24 p.m.
Proceed to Tender-Trailer for Side by Side	Council is presented with information regarding proceeding to tender for the purchase of a trailer to transport a side by side for the vegetation control program.
C39-20(01-14-20)	RESOLUTION by Councillor Janzen to proceed to tender for the purchase of trailer to transport a side by side for the vegetation control program. CARRIED.
Destruction of Records And Documents	Council authorization is requested to destroy temporary records and documents of Clear Hills County as per the Retention and Destruction of Records and Documents Bylaw No. 25.
C40-20(01-14-20)	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2017 monthly reconciliation reports, 2012 temporary files and the confidential personnel files for those

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**individuals that left the employment of the municipality prior to
January 1, 2013. CARRIED.**

PUBLIC WORKS:

Policy 3203 Approach
Construction and
Maintenance

Council is presented with the recommendation from the January 7, 2020 Policy & Priority Meeting to approve the amended Policy for 3203, Approach Construction and Maintenance.

C41-20(01-14-20)

RESOLUTION by Reeve Croy to approve the amended Policy 3203, Approach Construction and Maintenance, as presented. CARRIED.

Proceed to Tender –
New Mower

Council is presented with information regarding proceeding to Tender for the Purchase of a new mower.

C42-20(01-14-20)

RESOLUTION by Councillor Wetmore to proceed to tender for the purchase of a new mower for the annual mowing program. CARRIED.

Proceed to Tender –
Dump Trailer

Council is presented with information regarding proceeding to tender to purchase a new dump trailer.

C43-20(01-14-20)

RESOLUTION by Councillor Ruecker to proceed to tender for the purchase of a new dump trailer. CARRIED.

Log Haul Request
Manning Forest
Products

Council is presented with correspondence from Manning Forest Products requesting approval to use local roads as log haul routes within Clear Hills County.

C44-20(01-14-20)

RESOLUTION by Councillor Ruecker to approve the log haul request from Manning Forest Products to use local roads within Clear Hills County as outlined in their map. CARRIED.

WRITTEN REPORTS

MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officers report was reviewed.

C45-20(01-14-20)

RESOLUTION by Deputy Reeve Bean to receive the January 14, 2020, Chief Administrative Officer's report for information. CARRIED.

Community
Development
Manager's Report

nothing to report

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Corporate Services
Manager's Report

nothing to report

Public Works
Manager's Report

Public Works Managers report was reviewed.

C46-20(01-14-20)

RESOLUTION by Councillor Fletcher to receive the January 14, 2020, Public Works Managers report for information. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C47-20(01-14-20)

RESOLUTION by Reeve Croy to receive the correspondence on January 14, 2020, for information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C48-20(01-14-20)

RESOLUTION by Deputy Reeve Bean to approve the attendance of Councillor Ruecker and Councillor Janzen to the public engagement session on the future direction of agriculture research in Alberta on January 17, 2020 in Grande Prairie, Alberta. CARRIED.

C49-20(01-14-20)

RESOLUTION by Councillor Janzen to receive for information the January, February and March 2020 calendars.

Date	Meeting	Councillor
Jan 15	NPHF	Bean
Jan 27	NWSAR	Bean, Frixel
Feb 5	NPHF	Bean
Feb 6	CCES	Bean, Janzen
Jan 17	AG Public Session	Janzen, Ruecker
		CARRIED.

CONFIDENTIAL
ITEM(S)

ADJOURNMENT

Reeve Croy adjourned the January 14, 2020, Regular Council Meeting at 1:10 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	DELEGATION– Cherry Canyon Ag. Society 11:00 a.m.
File:	71-20-02

DESCRIPTION:

Representatives of the Cherry Canyons Agricultural Society will be in attendance at 11:00 to present their Capital Grant Application for a Community Playground at the Cherry Canyon Recreation Centre.

BACKGROUND:

BUDGET:

Request: \$22,677.25

ATTACHMENTS:

- Capital Grant Application

OPTIONS:

1. Approve a \$_____ Capital Grant for the Cherry Canyon Agricultural Society's _____ project and include the funds in the 2020 Operating Budget.
2. Approve a \$_____ Capital Grant for the Cherry Canyon Agricultural Society's _____ project with the funds allocated from the Rate Stabilization Reserve.
3. Table this capital grant application to the 2021 budget deliberations.

RECOMMENDED ACTION:

RESOLUTION by.....to

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

**CAPITAL GRANT
APPLICATION FORM****Deadline September 1;****ORGANIZATION**

Legal Name: Cherry Canyon Ag Society
Incorporation/Act Registered Under: Charity Registration No: 119222073
Contact Person: Candice Stevenson Phone No: (day) 780 897 5361 (evening) " " (fax)
Attach Certificate of Incorporation under the Societies Act
List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers)

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.)

PROJECT Cherry Canyon Recreational Centre Playground

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.)

Total Project Cost \$ 45,354.50 (Attach a detailed breakdown of cost estimated for your project, do not include GST)

FUNDING

Capital Grant Requested \$ 22,677.25 (Maximum request is the lesser of 50% of total project (excluding GST) and \$25,000 Larger grants may be authorized by Council resolution)
Donated Labour / Services 6167.50 (Attach a detailed break down)
Donated Material / Equipment 39,187.00 (Attach a detailed break down)
Other funding: None also applied for CFEP grant (Attach a detailed break down)
Total Project Funding (excluding GST) \$ 45,354.50 (This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years? ☒ Yes ☐ No attached

If yes:	Year	Amount	Project
	Year	Amount	Project
	Year	Amount	Project

(attach additional piece of paper if needed)

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

ADDRESS: Cherry Canyon Ag Society
Box 60
POSTAL CODE: T0H 0B0
PHONE NO. (work) 780 897 5361 (home)
DATE Dec 11/2019

SIGNATURE: Chebea Jensen

PRINT NAME: Chebea Jensen

TITLE: President

Project description/details:

Project: community playground (see 3d pictures of proposed playground next page)
Build and install playground. Area size 31' 4" x 37' 4" needs to be dug down 12" with a 1% grade.

Community playgrounds provide children the opportunity to practice and hone key skills including social, emotional, cognitive and physical. Children are constantly learning through play—making new friends, sharing, taking turns and interacting with other children. This increased interaction with children of all backgrounds and abilities gives kids a more open view of the world and the opportunity to build new relationships.

Community playgrounds can also provide an economic impact with increased foot traffic on the way to and from their location. This could translate into more advertising opportunities and more customers for local businesses. They could also add an increase in property value from revitalized areas.

Well-designed playgrounds support the health and development of the whole child and the whole community by;

1. Playgrounds are fun for children and families
2. Children gain self-confidence and increased self-esteem when they master an activity that was previously challenging
3. Free activity for families
4. Grow kids' creativity and imagination
5. Increased physical activity helps fight childhood obesity
6. Opportunity for parents, grandparents or caregivers to engage with children through play
7. Reinforce and build social skills when kids play with other children and make new friends
8. Multisensory experiences, to build a child's brain more quickly
9. Brings people together and creates a sense of belonging
10. Outside activity helps to boost mood, reduce stress and increase happiness
11. Entice adults to get outside and be active too
12. People using it for community gatherings, ball tournaments, weddings, funerals and it can entice people for more hall rentals thus creating more revenue for the community
13. Community gathering spaces, they attract families and visitors. Could be a focal point to community and an inspiring place to play that families will want to visit again and again.

We believe this community playground should be funded as it could offer a multitude of benefits that go far beyond aesthetics and giving kids something fun to do. The old one was condemned and has never been replaced. They are the heart of a community and an indispensable gathering space that can benefit everyone. They are a priceless investment and it creates a strong sense of community.

Donated labour/service:

Bobcat/operator/equipment/landscape services

Bobcat 2 days@ \$500/day =	\$1000.00
Operator 16 hrs @ 55/hr =	\$880.00
1 ton pick up truck 2.5 hrs @ \$55/hr =	\$137.50
Trailer 2 @ \$200/per day =	\$400.00

	\$2417.50

Donated volunteer hrs

- 150 volunteer hrs total for;
- marking proposed area
- taking out existing gravel
- prepare site with proposed are dig 12" down with 1% grade
- call Alberta one call
- get all existing lines marked
- put all existing gravel back along with new gravel.
- grant applications
- ordering
- overseeing

\$3750.00

Impact Material

- Pea Gravel 3/8 round pea gravel/Truck and trailer to haul gravel -\$1900.00
- Wooden stakes/ribbon to mark out spacing -\$100.00

\$2000.00

CORPORATE REGISTRY NUMBER NOTIFICATION

This is to certify that

Cherry Canyon Agricultural Society

is now listed with Corporate Registries

Your corporate access number is: 5914284897

(Please provide this number to service providers who may need to confirm your non-profit status)

You are incorporated under the *Agricultural Societies Act* of Alberta, and required to submit Annual Reports to Alberta Agriculture and Rural Development by January 15th of each year, to maintain your good standing.

For further information contact (780) 427-4311.

November 14, 2008

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized, bold, sans-serif font.

Alberta

The Province of Alberta issued the original
Certificate of Organization to the

“Cherry Canyon Agricultural Society”

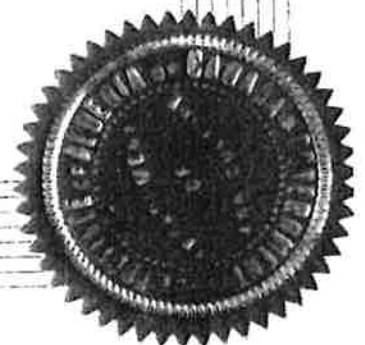
on December 16, 1981 A.D.

Agricultural Societies Program

Alberta Agriculture, Food and Rural Development

This is your legal registered name.

Use your legal entity on all correspondence and financial information.



Cherry Canyon Agricultural Society

List of Directors 2019

Chelsa Jensen – President/Elected Director

September 19, 1981

Box 51, Bear Canyon, AB T0H0B0

780-772-9014

chelsadi81@gmail.com

Racheal Armstrong – Vice President/Elected Director

June 30, 1973

Box 42, Bear Canyon, AB T0H0B0

250-261-1798

rarmstrong@prn.bc.ca

Barb Wetmore – 2nd Vice President

Box 70, Cherry Point, AB T0H 0T0

250-219-0123

Barbwtr1@gmail.com

Dennise Carlstrom – Secretary/Treasurer & Scholarship Rep

July 19, 1963

Box 11, Bear Canyon, AB T0H 0B0

780-595-2148

carlstrom4@gmail.com

Twila Clay – Library Rep

May 9, 1979

Box 32, Bear Canyon, AB T0H 0B0

780-595-2105

twila-rae@hotmail.com

John Stevenson – Elected Director

JUNE 24, 1947

Box 47, Bear Canyon, AB T0H 0B0

780-595-3620

Lois Conrad – Quilt Club Rep

February 17, 1953

Box 39, Bear Canyon, AB T0H0B0

780-835-8573

donloisconrad@hotmail.com

Marion Maxwell – Elected Director/Community Promotions Assoc Rep

December 3, 1959

Box 31, Cherry Point, AB T0H0T0

780-595-2146
mrmaxm@telus.net

Raymond Wetmore – County Rep
Box 70, Cherry Point, AB T0H 0T0
250-219-5477

Jody Clay – Ole's Lake Rep
March 15, 1949
Box 20, Bear Canyon, AB T0H0B0
780-595-2155

Barbie Evans- Conrad – Casino Chairperson
April 5, 1971
Box 27, Bear Canyon, AB T0H0B0
780-835-8203

Joan Conrad – Elected Director
January 18, 1944
Box 8, Bear Canyon, AB T0H0B0
780-595-2199
jtconrad44@gmail.com

Cindy Clay – Booster Club Rep
July 18, 1974
Box 10, Bear Canyon, AB T0H0B0
780-835-1047

Lisa Zacharias – 4H Rep
Box 52, Cleardale, AB T0H0B0
780-834-7098
izach@live.ca

Tessa Bannow
January 18, 1967
Box 29, Bear Canyon, AB T0H0B0
780-834-7298

Shawn Armstrong – Elected Director
Box 42, Bear Canyon, AB T0H0B0
778-256-0601

CHERRY CANYON AGRICULTURAL SOCIETY
Financial Statements
Year Ended October 31, 2018
(Unaudited)

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CHERRY CANYON AGRICULTURAL SOCIETY
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Year Ended October 31, 2018

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CHARTERED PROFESSIONAL ACCOUNTANTS

Partners

- * Ben Sander, B. Comm., FCPA, FCA
- * Dale J. Rose, CPA, CA
- * Alan Bone, B. Comm., CPA, CA
- * Jason Grindle, B. Comm., CPA, CA
- * Jaron Neufeld, B. Comm., CPA, CA

813 - 103rd AVENUE, DAWSON CREEK, BC V1G 2G2
TEL: (250) 782-3374 • FAX: (250) 782-3379 • dc@srbg.ca

10208 - 99th AVENUE, FORT ST. JOHN, BC V1J 1V4
TEL: (250) 785-5645 • FAX: (250) 785-0064 • fsj@srbg.ca

203 - 9815 - 97th STREET, GRANDE PRAIRIE, AB T8V 8B9
TEL: (780) 532-8303 • FAX: (780) 532-8374 • gp@srbg.ca

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Directors of Cherry Canyon Agricultural Society

We have reviewed the accompanying financial statements of Cherry Canyon Agricultural Society which comprise the statement of financial position as at October 31, 2018 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility for the Financial Statements

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Society derives revenue from fundraising activities, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended October 31, 2018, current assets as at October 31, 2018, and net assets as at November 1, 2017 and October 31, 2018.

(continues)



Member, Chartered Professional Accountants of British Columbia and Alberta

* Denotes Professional Corporations

1

Independent Practitioner's Review Engagement Report to the Directors of Cherry Canyon Agricultural Society (continued)

Qualified Conclusion

Based on our review, except for the effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Cherry Canyon Agricultural Society as at October 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Dawson Creek, BC
January 5, 2019

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Financial Position
October 31, 2018

	2018	2017
ASSETS		
CURRENT		
Cash	\$ 144,355	\$ 173,654
Temporary investments	18,849	18,672
Trade receivables	325	675
Goods and services tax recoverable	954	2,299
Prepaid expenses	11,280	184
	175,763	195,484
RESTRICTED CASH (Note 3)	27,479	28,293
TANGIBLE CAPITAL ASSETS (Note 4)	631,610	628,241
	\$ 834,852	\$ 852,018
LIABILITIES AND NET ASSETS		
CURRENT		
Trade Payables	\$ 3,395	\$ 5,261
Deferred contributions (Note 5)	2,468	7,181
	5,863	12,442
NET ASSETS		
Invested in tangible capital assets (Note 6)	631,610	628,242
Restricted (Note 3)	27,479	28,293
General fund	169,900	183,041
	828,989	839,576
	\$ 834,852	\$ 852,018

Approved by

 Director
 Director

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Revenues and Expenditures
Year Ended October 31, 2018

	2018	2017
INCOME		
Campground fees	\$ 14,533	\$ 15,243
Donations	1,067	1,500
Fundraising	9,541	7,156
Gaming	2,180	8,540
Grants (Note 7)	65,426	90,205
Hall rental	4,065	2,380
Interest	799	655
Memberships	41	35
Recoveries - expense	40	-
	97,692	125,714
EXPENSES		
Advertising and promotion	-	150
Bad debts	479	-
Campground	20,983	8,542
Capital	651	45,227
Donations	10,301	1,400
Fundraising	5,321	4,576
Gaming	4,673	-
Goods and services tax non-recoverable	1,718	2,277
Hall maintenance and repairs	2,444	7,374
Insurance	10,168	9,165
Leadership training	1,030	-
Office and sundry	1,826	1,147
Professional fees	5,552	5,328
Property taxes	124	116
Rural activities	2,538	1,668
Scholarships	1,000	-
Subcontractors	24,560	31,941
Telephone	1,738	1,328
Utilities	10,785	9,661
Yard maintenance	5,755	1,200
	111,646	131,100
DEFICIENCY OF INCOME OVER EXPENSES	\$ (13,954)	\$ (5,386)

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Changes in Net Assets
Year Ended October 31, 2018

	2018	2017
GENERAL FUND - BEGINNING OF YEAR	\$ 183,041	\$ 188,688
DEFICIENCY OF INCOME OVER EXPENSES	(13,954)	(5,386)
Net asset transfers	813	(261)
GENERAL FUND - END OF YEAR	\$ 169,900	\$ 183,041

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Cash Flows
Year Ended October 31, 2018

	2018	2017
OPERATING ACTIVITIES		
Deficiency of income over expenses	\$ (13,954)	\$ (5,386)
Changes in non-cash working capital:		
Trade receivables - decrease	350	2,050
Goods and services tax receivable - decrease	1,345	1,097
Prepaid expenses - (increase)	(11,096)	-
Trade Payables - (decrease) increase	(1,868)	2,463
Deferred contributions - (decrease)	(4,713)	(8,540)
	(15,982)	(2,930)
DECREASE IN CASH FLOW	(29,936)	(8,316)
Cash - beginning of year	220,619	228,935
CASH - END OF YEAR	\$ 190,683	\$ 220,619
CASH CONSISTS OF:		
Cash	\$ 144,355	\$ 173,654
Temporary investments	18,849	18,672
Restricted cash	27,479	28,293
	\$ 190,683	\$ 220,619

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended October 31, 2018

1. PURPOSE OF THE ORGANIZATION

Cherry Canyon Agricultural Society (the "society") is a not-for-profit organization incorporated provincially under the Societies Act of Alberta. As a registered charity the society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The society operates to support improvement in agriculture, horticulture, homemaking, and quality of life in the agricultural community.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Revenue recognition

Cherry Canyon Agricultural Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Seminar fees are recognized as revenue when the seminars are held.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in cashable GIC's and are valued at cost plus accrued interest.

Prepaid expenses

The prepaid expense consists of prepaid operating expenses which will be amortized over their effective dates.

Tangible capital assets

Tangible capital assets are stated at cost and are not amortized. Acquisitions in the current year are recorded as an expenditure.

(continues)

CHERRY CANYON AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended October 31, 2018

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash, temporary investments, trade receivables, and goods and services tax recoverable.

Financial liabilities measured at amortized cost include payables and deferred contributions.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. RESTRICTED NET ASSETS

	2018	2017
<u>Scholarship Fund</u>		
Balance, beginning of the year	\$ 28,293	\$ 28,031
Add: interest	279	262
Less: bank charges	(93)	-
Less: scholarships	(1,000)	-
	<u>\$ 27,479</u>	<u>\$ 28,293</u>

The Scholarship Fund was established to provide scholarships to community students who are furthering their education. The original balance of \$27,377 is to remain on deposit; interest earned by the fund will be used to fund scholarship awards.

CHERRY CANYON AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended October 31, 2018

4. TANGIBLE CAPITAL ASSETS

	2018	2017
Land	\$ 2,723	\$ 2,723
Buildings	382,939	377,489
Equipment	245,948	248,029
	<u>\$ 631,610</u>	<u>\$ 628,241</u>

5. DEFERRED CONTRIBUTIONS

	2018	2017
Clear Hills County - Capital grant	\$ -	\$ 4,791
Alberta Gaming & Liquor Commission	2,468	2,390
	<u>\$ 2,468</u>	<u>\$ 7,181</u>

6. NET ASSETS INVESTED IN TANGIBLE CAPITAL ASSETS

	2018	2017
Balance, beginning of the year	\$ 628,242	\$ 584,913
Add: capital expenditures	6,101	45,228
Less: disposal of assets	(2,733)	(1,899)
	<u>\$ 631,610</u>	<u>\$ 628,242</u>

7. GRANTS

	2018	2017
Capital Grant	\$ 4,791	\$ 37,480
Operational Grant	19,976	19,249
Recreational Grant	33,659	33,476
Canfor Grant	7,000	-
	<u>\$ 65,426</u>	<u>\$ 90,205</u>

8. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of October 31, 2018.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The maximum exposure to credit risk is the carrying value of cash, temporary investments, restricted cash, and trade receivables on the statement of financial position. The Society has limited exposure to this type of risk.

(b) Liquidity risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The maximum exposure to credit risk is the carrying value of cash, temporary investments, restricted cash, and trade receivables on the statement of financial position. The Society has limited exposure to this type of risk.

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Society is mainly exposed to interest rate risk.

(d) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Society's interest bearing assets include cash, temporary investments and restricted cash. The Society's cash and cash equivalents are generally of a demand nature which minimizes the impact of fluctuations in market interest rates. These assets are held with Servus Credit Union, and ATB Financial.

(e) Additional risk

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.



Play Strong.

WHAT ALBERTA MAKES – MAKES ALBERTA

Bear Canyon Ag Society
Playground



Family owned business since 1917
Manufacturing is done in Medicine Hat, AB



About
Blue Imp



Born and raised in Canada, the Blue Imp brand is proudly made in Canada to this day. Family-owned and operated for four generations, Blue Imp has grown to become Canada's longest-standing manufacturer of playground and park equipment and continue to fabricate playground equipment and park amenities at our headquarters in Medicine Hat, Alberta.

Designing for Durability & Safety

At Blue Imp, we understand Canada's climate and strive to design products that stand up to weather extremes while offering year-round play value. Because Blue Imp is 100% owned and operated in Canada, you can rest assured that the products you buy meet or exceed all CSA standards and were manufactured under safe and fair working conditions.

Employing Canadians

Blue Imp provides quality jobs for Canadians in a wide range of fields, including design, drafting, fabrication, finishing, quality control, sales, administration, shipping and installation. In addition, Blue Imp's apprenticeship and training opportunities help to develop Canada's workforce.

Reducing Environmental Impact

Because our products are manufactured right here at home, they are closer our customers, which means less transport and lower emissions, both for your initial purchase as well as service and parts in the future.

Building a Stronger Canada

As the engine of the economy, manufacturing creates a multiplier effect that generates wealth and job growth in other sectors. By purchasing Blue Imp products, you are helping to build a stronger Canada. As the founder of Blue Imp wisely said, "What Canada makes, makes Canada!"



1-800-661-1462 • www.blueimp.com

Blue Imp Recreational Products of Canada
Div. of S.F. Scott Manufacturing Ltd., est.1917



WHY CHOOSE BLUE IMP



As Canada's longest-standing manufacturer of playgrounds and park furniture—family-owned and operated since 1917—we continue to design and fabricate a vast array of playground and park products at our headquarters in Medicine Hat, Alberta. Our products are infused with family pride and backed by the strongest warranty in the industry.

Inspiring Play Ideas

Our experienced design team strives to create interesting, customized playgrounds that not only meet the needs of your community, but inspire children of all ages and abilities to play outside. Our structures are thoughtfully designed to provide inclusive play experiences for varied ages and abilities and to develop physical literacy skills as well as sensory, imaginative and social skills.



Designed For You

When it comes to customization, no idea is too big, too small or too far-fetched. From complete custom concepts through to distinctive details, Blue Imp specializes in bringing your ideas to life and adding a personal touch to each project.

Playing Strong

At Blue Imp, we insist on using superior materials to craft highly durable products that stand up to enthusiastic play and extreme weather. We promote steel components for their longevity and vandal-resistance and back our products with the best warranty in the industry.

Serious About Quality and Safety

Blue Imp is proactive in promoting safety. Our products meet or exceed the safety guidelines set out by CAN/CSA - Z614-14 as well as ASTM F1487. We are a member in good standing of IPEMA (the International Playground Equipment Manufacturer's Association) and are an IPEMA-certified facility. Our ISO9001:2015 certification ensures that our plant meets rigorous manufacturing standards.

Here to Help

Understanding that each project presents unique challenges, we are here to help. From fundraising ideas and creative design solutions right through to installation, Blue Imp provides expert, hands-on guidance and support every step of the way.



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Blue Imp Recreational Products of Canada
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QUALITY MATTERS: PLAY LONG! PLAY SAFE! PLAY STRONG!

At Blue Imp, we insist on using superior materials because we believe kids are worth it. Playgrounds may look similar at first glance, but when you take a closer look, you will find big differences in design, materials and warranty. Those differences matter to the longevity of your investment and the safety of your children.

Long-Lasting Fun

Blue Imp builds products to make the fun last. We strive to choose superior processes and materials and to create products that will outlast enthusiastic play and weather extremes. It's all about making fun a priority without compromising safety or quality.

Leading Safety

As a leader in playground safety, Blue Imp is proactive in ensuring that our structures meet or exceed industry standards set out by the Canadian Standard Association and ASTM International. Understanding that safety is about more than simply meeting a standard, we design with safety in mind. Our see-through designs allow for easier supervision while our easy-grip steel rails, hammerlock connectors and limited deck heights help keep kids secure.

Steel Advantages

When it comes to durable fun, steel rules. That's why we prefer to design with steel whenever suitable and possible. Steel is vandal-resistant, weather-proof, static-free and cochlear-implant friendly. As the world's most recycled material, steel is greener, too.

Backed by Warranty & Pride

As the longest-standing playground equipment manufacturer in Canada, we continue to stand behind our products with confidence, family pride and the best warranty in the industry.



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Blue Imp Recreational Products of Canada
Div. of S.F. Scott Manufacturing Ltd., est. 1917



BLUE IMP CARES ABOUT GREEN

Do kids care about the environment? You bet! And so does Blue Imp. From our eco-friendly steel products to our PVC-free plastic slides, we strive to choose materials that are positive for the environment and safe for children.

In fact, when it comes to green initiatives, Blue Imp got a headstart. In the 1930s, long before recycling was cool, Blue Imp founder Simon F. Scott reclaimed the steel tubing from decommissioned steam locomotives to manufacture swings.

Eco-Friendly Steel

Blue Imp recognizes that steel is an eco-friendly choice for playgrounds. It's one of the reasons we offer such a wide array of steel playground products. Steel is the most recycled material on the planet. Its long lifespan and durability combined with its high recycle content and recyclability make steel more sustainable than other materials. Once the time comes to replace your steel equipment, it can be 100% recycled.

PVC-Free Slides

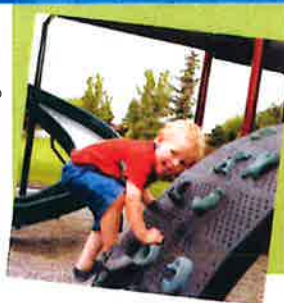
Along with steel, Blue Imp chooses materials that reduce environmental impact and risk to children. Our plastic slides are a food-grade polyethylene resin which is free of PVC or heavy metals and can be fully recycled.

Leaner and Greener

Blue Imp continues to move forward with lean manufacturing initiatives to increase efficiency and reduce waste. From complex processes to simple things like ensuring every piece of waste metal is collected for recycling, lean manufacturing helps minimize our impact on the environment.

Close to Home

Because Blue Imp products are made right here at home, our products are closer to you, the customer. The same goes for service and parts. Easier for you and easier on the environment!



DESIGNING PLAYGROUNDS FOR "EVERY BODY"

Positive play experiences are something every child deserves. With care in designing your playground, this goal can be achieved for children of all abilities. It's all about creating play for "every body!"

Determining Location

Before proceeding with your accessible playground project, we recommend that you meet with the appropriate authorities to determine the best location. Be sure there is an accessible route to the site so users with mobility challenges can easily get to the playground. Ensure the area is reasonably flat with good drainage, easily visible for supervision and well-lit for safety after hours.

Providing Access and Playability

Children with limited mobility can have access to almost the entire play structure via ramps that allow them to move easily from ground level up to the higher platforms. Ramped designs make the structure "wheelchair playable" but require more space and bigger budgets. Other options are to create a partially ramped structure or to provide a transfer station combined with accessible stairs, enabling users to move out of a wheelchair and onto the structure. Including a variety of ground level components is another way to provide accessible play.

Choosing Components

With advice from your playground consultant, choose playground components that provide variety of play experiences from active play to sensory, social and imaginative activities. All kids love motion so be sure to include components that bounce, rock, spin or swing. Multi-user accessible swings are an ideal choice for group play.

Determining Surfacing

Appropriate surfacing is an essential aspect in making your play structure accessible. Common choices include poured-in-place rubber, rubber tiles and engineered wood fibre. Combination surfacing is also an option and can help reduce costs.

Ask for help! Your experienced Blue Imp playground consultant is ready to guide you every step of the way.



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Playground Design



BLUECHIP
Play Systems

Model # 10242421

See BlueChip website for pricing information.




BLUECHIP
Play Systems


Model # 10242421

See BlueChip website for pricing information.





Distributor: Blue Imp Recreational Products of Canada
Date: November 27, 2019
Project Name: Bear Point Ag Society - Option 1

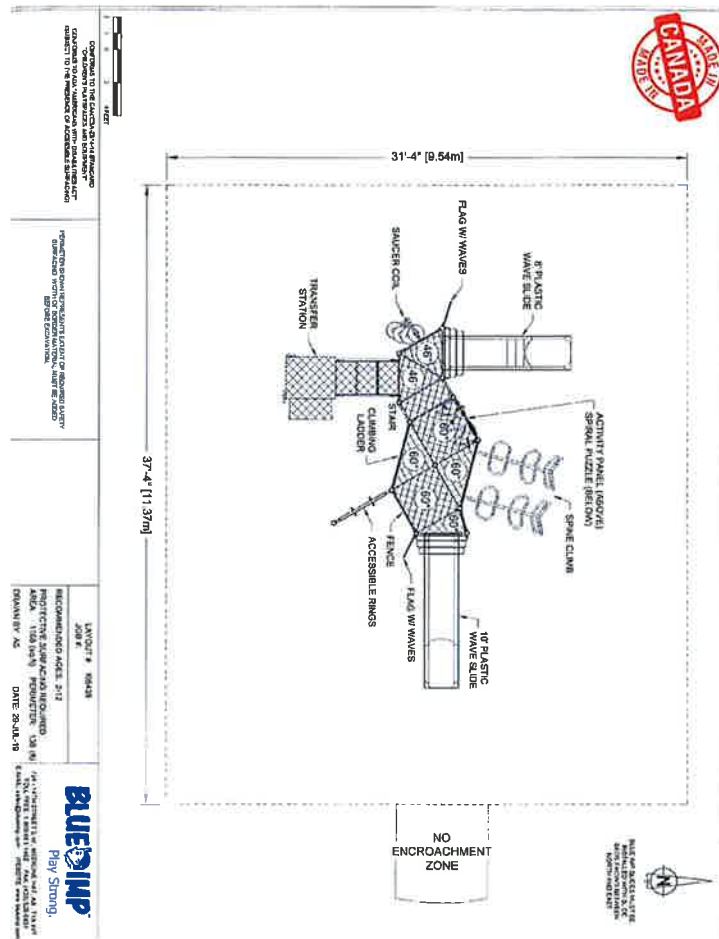


Unit Features: 106438	
4	12'-10" POST - IMP PRE-DRILLED
4	11'-8" POST - IMP PRE-DRILLED
2	FLAG- WAVES
2	PLATFORM- 90 DEGREE
2	PLATFORM- TRI
2	PLATFORM- SQUARE
2	ENTRY FENCE
2	SLIDE HOOD- SINGLE WIDE
1	8'-0" FLAT TOP POST - IMP PRE-DRILLED
1	TRANSFER STATION- 46"
1	ACTIVITY PANEL
1	ACCESSIBLE STAIR- 14"
1	SPIRAL PUZZLE
1	PLATFORM- 30 DEGREE FILLER
1	10' PLASTIC WAVE SLIDE
1	8' PLASTIC WAVE SLIDE
1	16'-2" HEAVY WALL POST - IMP PRE-DRILLED
1	14'-0" POST - IMP PRE-DRILLED
1	10'-6" POST - IMP PRE-DRILLED
1	8'-2" POST - IMP PRE-DRILLED
1	ACCESSIBLE RINGS
1	FENCE FOR 30DEG PLATFORM
1	FENCE
1	SPINE CLIMB
1	SAUCER COIL
1	CLIMBING LADDER
1	ENTRY FENCE W/SLEEVE
Unit Cost \$ 19,495.00	

SUMMARY WITH COMMERCIAL INSTALLATION			
	Equipment Total		\$ 19,495.00
	Commercial Installation of Equipment		\$ 10,800.00
26	Border Timbers (BP-10) @ \$107.00 ea		\$ 2,782.00
4	Adeptors (BP-09) @ \$50.00 ea		\$ 200.00
	Installation of Borders and Adeptors		\$ 1,320.00
	Freight		\$ 2,590.00
Total Project Costs excluding GST			\$ 37,187.00

Prices listed in effect until **December 31, 2019**
 Freight quote is subject to change after 30 days.
 Delivery of Blue Imp equipment: six to eight weeks from date of order.
Site required to be excavated 12" and level (1% grade). Excavation can be quoted upon request.
Pea gravel supply and install to be completed by owner. A price can be quoted upon request.
Owner is responsible for safety fencing if required and location of utilities.
Please have AS One call completed prior to installation.
 Installation prices based on site being accessible via a 6ft wide skid steer.
 All installation quotes are based on normal ground conditions (loess and clay based). Additional charges may apply for unusual ground conditions including but not limited to unusually rocky or high water table.

~~The equipment prices listed can be guaranteed to October 31, 2020 with a 30% deposit on~~
 Blue Imp equipment only by March 18, 2019
Installation to be billed separately through White Rabbit Holding Ltd.
A third party inspection is highly recommended after the installation of your equipment.



BLUE IMP SUPERIOR WARRANTY

As Canada's longest-standing playground manufacturer, family-owned and operated for four generations, we are here to serve our customers for the long haul. Our reputation is built on an unwavering commitment to quality products, backed by the best warranty in the industry along with superior customer service and family pride.



LIFETIME WARRANTY

On all stainless steel hardware and steel support posts against structural failure due to corrosion or deterioration.

20-YEAR WARRANTY

On all stainless steel components against structural failure due to defective materials or workmanship.

15-YEAR WARRANTY

On all steel and aluminum components against structural failure due to defective materials or workmanship.

10-YEAR WARRANTY

On plastic and vinyl-coated components against structural failure due to defective materials or workmanship. On cable/rope components against breakage. On GFR (glass fibre reinforced concrete) products against structural failure due to defective materials or workmanship (does not include hairline cracks or colour variations).

5-YEAR WARRANTY

On composite recycled plastic/wood against defective materials other than normal wear and tear. On bearings against defective materials or workmanship.

2-YEAR WARRANTY

On all acrylic components and Music Outdoors products against defective materials or workmanship.



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BLUE IMP SPECIFICATIONS: IMP PLAY FORMAT (PRE-DRILLED)



For sleek playground structures designed for smaller spaces and budgets, our ImpPlay format is the perfect solution. Features our exclusive IMPut system, the only authentic direct-bolt connection system in the industry. Components bolt directly into factory-drilled posts for efficient, hassle-free installation and an ultra-secure connection. Ideal for community builds or supervised installations.

Features:

- round support posts, 89mm O.D. x 3mm (3.5" O.D. x 11ga) constructed of galvanized Allied Flo-Coat steel tubing
- direct-bolt, clampless, tamper-resistant IMPut connection system with pre-drilled mounting holes for easy installation
- cast aluminum fittings and post caps
- corrosion-resistant, tamper-resistant steel hardware
- heavy-duty, vinyl-coated perforated steel platforms
- high performance, UV-resistant polyester powder coating

GENERAL SPECIFICATIONS

Support Posts: In-line galvanized Allied Flo-Coat steel with triple layer protection for maximum strength and corrosion resistance; lifetime warranty.

Steel Components & Rails: In-line galvanized Allied Flo-Coat steel tubing with triple layer protection for maximum strength and corrosion resistance.

Stainless Steel Slides: bedway constructed of 1.65mm (16ga) stainless steel. Durable, vandal-resistant, static-free (cochlear-implant friendly) and 100% recyclable. 20-year warranty.

Hardware: corrosion-resistant, tamper-resistant steel for durability and safety.

Rails & Connection Pipes: 33mm (1 5/16") O.D. steel tubing for strength and easy gripping.

Finish: high performance, solvent-free super durable polyester powder coating for maximum UV and humidity resistance as well as colour and gloss retention in weather extremes. Life expectancy is three times longer than comparable coatings.

Platforms, Ramps, Stairs and Stepping Saucers: one-piece perforated steel plate with a heavy-duty vinyl coating for durability and resilience; 8mm (5/16") perforations minimize moisture and ice retention.

Plastic Panels: 19mm (3/4") thick high-density UV-stabilized food-grade extruded polyethylene sheet.

Plastic Slides: molded from medium-density, UV-inhibited food-grade polyethylene resin. Double-walled with an average wall thickness of 8mm (5/16").

All Blue Imp products meet or exceed the current CAN/CSA Z614, ASTM F1487 and CPSC standards.



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IMP CARE PACKAGE HARDWARE MAINTENANCE KIT

Included with playground equipment

10 1/2" Flat Washer
10 3/8" Flat Washer
10 3/8" Round 'T' Nut
5 3/8"x1" Button Head Bolt
5 3/8"x1-1/4" Button Head Bolt
10 3/8"x1/2" Set Screw
10 3/8"x3/4" Button Head Bolt
1 Caulking Tube -Brown (SIKAFLEX)
1 Paint (1 of each color on order)
1 Security Bit Package(s)
10 TEK Screws

As our manufacturing plant is located in Medicine Hat, Alberta we can overnight parts so that your playground is not shut down for a long time.

•Edmonton, AB • Phone: 780-481-8440 • Toll Free 1-877-900-8440 •
• Email: kailvprobinson@shaw.ca • Website: www.northern-alberta.blueimp.com •



Capital Grants Received from Clear Hills County:

2017 - \$25,000.00 – Renovations

2017 - \$12,749.00 – Get Fit

2019 - \$4500.00 – Lawnmower

2020 - \$5000.00 – Baseball Dugouts

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	TENDER OPENING: 2020-01 SIDE BY SIDE-VEGETATION CONTROL PROGRAM 9:45 A.M.
File:	31-63-17

DESCRIPTION:

Council is presented with Tender 2020-01 Side by Side- Vegetation Control Program for opening and analysis.

BACKGROUND:

Tender 2020-01 closed on Friday January 24, 2020 at 4:00 p.m.

C621-19(12-10-19) RESOLUTION by Councillor Janzen to proceed to tender for the purchase of a side by side for the vegetation control program.
CARRIED.

RECOMMENDED ACTION:

RESOLUTION by _____ to open Tender 2020-01 Side by Side-Vegetation Control Program at 9:45, analyze and bring back a recommendation to the February 11, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager: <i>AB</i>	CAO:
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for January 14, 2020

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for January 14, 2020 be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for January 14, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS															
		October 22, 2019																	
C546-19	10/22/19	RESOLUTION by Councillor Janzen to approve the attendance of council to the annual Joint meeting with the Peace River School Division Board of Trustees on February 4, 2020 at 7:00 p.m. at the PRSD Central Operations Located at 4702-51 St in Grimshaw, Alberta. CARRIED.	EA	February 4 th															
		November 26, 2019																	
C598-19	11/26/19	RESOLUTION by Reeve Croy to contact Alberta Environment & Parks to request an exemption of payment for wetland loss/replacement dollars for the proposed road extension at SE 32-85-8-W6M, until the Code of Practice has been developed. CARRIED.	PWM																
		December 10, 2019																	
C621-19	12/10/19	RESOLUTION by Councillor Janzen to proceed to tender for the purchase of a side by side for the vegetation control program. CARRIED.	CDM	Open Jan 28															
		January 7, 2020																	
P05-20	01/07/20	RESOLUTION by Councillor Ruecker to invite MMSA to attend the January 14, 2020 Regular Council meeting. CARRIED.	CDM	February 11															
P09-20	01/07/20	RESOLUTION by Councillor Janzen that this committee recommend Council request meetings with the above Ministers during the March 16 – 18, 2020 RMA Convention in Edmonton, Alberta. CARRIED. <table><tr><th>Minister</th><th>Ministry</th><th>Topic/Description</th></tr><tr><td>Devin Dreeshen</td><td>Minister of Agriculture and Forestry</td><td>Forestry Veterinarian – Medicine Code of Practice - Wetland</td></tr><tr><td>Sonya Savage,</td><td>Minister of Energy and Deputy House Leader</td><td>Power distribution</td></tr><tr><td>Doug Schweitzer,</td><td>Minister of Justice and Solicitor General and Deputy House Leader</td><td>Rural Crime Gun Control</td></tr><tr><td>Nate Glubish,</td><td>Minister of Service Alberta</td><td>Class One license requirements</td></tr></table>	Minister	Ministry	Topic/Description	Devin Dreeshen	Minister of Agriculture and Forestry	Forestry Veterinarian – Medicine Code of Practice - Wetland	Sonya Savage,	Minister of Energy and Deputy House Leader	Power distribution	Doug Schweitzer,	Minister of Justice and Solicitor General and Deputy House Leader	Rural Crime Gun Control	Nate Glubish,	Minister of Service Alberta	Class One license requirements	EA	
Minister	Ministry	Topic/Description																	
Devin Dreeshen	Minister of Agriculture and Forestry	Forestry Veterinarian – Medicine Code of Practice - Wetland																	
Sonya Savage,	Minister of Energy and Deputy House Leader	Power distribution																	
Doug Schweitzer,	Minister of Justice and Solicitor General and Deputy House Leader	Rural Crime Gun Control																	
Nate Glubish,	Minister of Service Alberta	Class One license requirements																	
		January 14, 2020																	
C18-20	01/14/20	RESOLUTION by Deputy Reeve Bean to open tenders at 9:57 a.m. for Tender 2019-13, ½ Ton Pickup Truck analyze results and bring back a recommendation to the future Regular Council Meeting. CARRIED.	PWM																



Management Team

Activity Report for January 14, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION			DEPT	STATUS			
		Company		Amount					
		Westgate Chevrolet (2018) Ltd.		\$36,500.00 + GST					
		Windsor Ford		\$41,479.46 includes GST					
		Courtesy Chrysler		\$42,669.35 + GST					
		Campbell Chrysler		\$42,739.00 + GST					
		Adventure Automotive		\$38,526.25 + GST					
C26-20	01/14/20	RESOLUTION by Councillor Ruecker to rescind due to budgetary reasons motion C614-19(12-10-19) RESOLUTION by Reeve Croy to hire Aleks Nelson to facilitate the Clear Hills County Strategic Plan and Goals session and set the date of February 13, 2020.CARRIED			EA				
C27-20	01/14/20	RESOLUTION by Councillor Janzen to approve the draft letters to request meetings with ministers while Council attends March 16 – 18, 2020 RMA Convention in Edmonton, Alberta with the following addition of. CARRIED. <table><tr><td>Tyler Shandro</td><td>Minister of Health</td><td>Outpatient/emergency wait times Community Health Nurse Vacancy</td></tr></table>			Tyler Shandro	Minister of Health	Outpatient/emergency wait times Community Health Nurse Vacancy	EA	
Tyler Shandro	Minister of Health	Outpatient/emergency wait times Community Health Nurse Vacancy							
C28-20	01/14/20	RESOLUTION by Councillor Ruecker to proceed to tender for Pavement Overlay on Township Road 870 & 862 and Springwood Drive Base and Pave, including the 3 side streets (Springwood Drive and the 3 side streets will be individual delete able items). CARRIED.			PWM				
C29-20	01/14/20	RESOLUTION by Councillor Fletcher to approve the attendance of the Trades Training Committee members to attend March 9, 2020 - Menno Simons School, April 30, 2020 - Hines Creek Composite School and May 11, 2020 - Worsley Central School Trades Training Tours. CARRIED.			EA				
C31-20	01/14/20	RESOLUTION by Councillor Fletcher to approve Council to attend the 2020 Growing of the North Conference February 18-20 in Grande Prairie. CARRIED.			EA				



Management Team

Activity Report for January 14, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C32-20	01/14/20	RESOLUTION by Councillor Ruecker to approve the attendance to the 2020 FCM Annual Conference and Trade Show—June 4-7 being held in Toronto. CARRIED.	EA	
C-20	01/14/20	RESOLUTION by Councillor Janzen to approve the attendance of Council to attend the February 21, 2020 District 4 meeting in Grande Prairie, Alberta and include the following items to the agenda for discussion: Minister Letter items. CARRIED.	EA	Agenda items sent
C35-20	01/14/20	C35-20(01-14-20) RESOLUTION by Councillor Wetmore to accept the discussion and information provided by (ACA) Alberta Conservation Association and contact ACA Fish Program Manager to request Ole's Lake be assessed to determine if it qualifies for lake aeration. CARRIED.	CDM	
C36-20	01/14/20	RESOLUTION by Councillor Fletcher to table Policy 6203-Century Farm and Ranch Award and bring back to a future Regular Council Meeting. CARRIED.	CDM	Jan 28
C37-20	01/14/20	RESOLUTION by Councillor Fletcher to table the application for rezoning Country Residential subdivision out of SW 26-85-7-W6M to a future Regular Council Meeting. CARRIED.	CDM	
C38-20	01/14/20	RESOLUTION by Reeve Croy to adopt the Emergency Management Plan Risk Assessment, as presented that identifies the potential for various disasters to affect the County and establishes planning priorities to mitigate the effects of a disaster in the event of an occurrence within the County. CARRIED.	CDM	
C39-20	01/14/20	RESOLUTION by Councillor Janzen to proceed to tender for the purchase of trailer to transport a side by side for the vegetation control program. CARRIED.	CDM	Open Feb 11
C42-20	01/14/20	RESOLUTION by Councillor Wetmore to proceed to tender for the purchase of a new mower for the annual mowing program. CARRIED.	PWM	Open Feb 11
C43-20	01/14/20	RESOLUTION by Councillor Ruecker to proceed to tender for the purchase of a new dump trailer. CARRIED.	PWM	Open Feb 11



Management Team

Activity Report for January 14, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
August 20, 2019				
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		
September 30, 2019				
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately \$135,000.00, as a 2020 25% tax rebate incentive. CARRIED.		
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions; a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		
November 27, 2019				
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	
C595-19	11/26/19	RESOLUTION by Councillor Frixel further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for	CSM/ CDM	



Management Team

Activity Report for January 14, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		the Compound Gate replacement project be transferred to the Building Reserve when received each year. CARRIED.		
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	

ITEMS IN WAITING

		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – "Agreement for Installation of Texas Gates within Municipal Roadways" brought back to a future council for authorization. CARRIED.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.	EA	



Page 6 of 6

Management Team

Activity Report for January 14, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
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CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		November 20, 2019		
C556-19	10/22/19	RESOLUTION by Reeve Croy to dispose of the Zero Till Drill by public auction, as is, due to low usage and high repair costs. CARRIED.		
		January 23, 2020		
C40-20	01/14/20	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2017 monthly reconciliation reports, 2012 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2013. CARRIED.	CDM	

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 14, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

Deputy Reeve Bean- HPEC/FV MED, Meeting with Health Ministry, Feb 24th

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Bonnie Morgan

From: Daryl Greenhill <cao@fairview.ca>
Sent: January 21, 2020 3:43 PM
To: Allan Rowe; Jeffrey Johnston; Charity Lee Croker-Hudak; leanne@abnorth.com; meganbjornson@hotmail.com; Councillor Amber Bean; philward2@mdfairview.ab.ca; sandra.fox@mdfairview.ab.ca
Cc: Gordon MacLeod; Peggy Johnson - Ward 4; Harley Irvine
Subject: FW: Health Ministries Meeting New Date & Time

There has been a change to the meeting day and time with the Health ministry.

Moved to **Monday Feb 24th 3:00 – 3:45**. Please let me know if you can attend as I will need to let them know who is attending.

I also need to let them know what are the agenda items.

So far I'm thinking:

1. Focus on having the Fairview hospital's jurisdiction fall under Grande Prairie
2. restabilising lost services such as scopes, maternity, surgery.
3. Having regular visits from specialists to reduce travel and costs for our most vulnerable.

Please see details below.

Talk to you later,

Daryl Greenhill, CLGM
CAO
Town of Fairview
P: 780-835-5461 F: 780-835-3576

From: Central Peace-Notley <CentralPeace.Notley@assembly.ab.ca>
Sent: Tuesday, January 21, 2020 3:22 PM
To: Daryl Greenhill <cao@fairview.ca>
Subject: Health Ministries Meeting New Date & Time

Hi Darryl,

I do regret the change that I had to tell you about on the phone earlier today, but I was able to secure the appointment and have it marked as confirmed in the Ministries calendar already.

The new date is **Monday, Feb 24 at 3-3:45pm** (15 more minutes than the original meeting).

What I will need from you is:

- How many people are attending
- The Names of those attending
- An Agenda (just line items)

If you are interested in staying a day, MLA Loewen gets 2 tickets to the throne speech on Feb 25 and we could try to do some horse trading to get some more tickets. Let us know what you think.

Thanks so much and so sorry for the change again.

Bonnie Morgan

From: Daryl Greenhill <cao@fairview.ca>
Sent: January 20, 2020 8:54 AM
To: Allan Rowe; Jeffrey Johnston; Charity Lee Croker-Hudak; leanne@abnorth.com; meganbjornson@hotmail.com; Councillor Amber Bean; philward2@mdfairview.ab.ca; sandra.fox@mdfairview.ab.ca
Cc: Gordon MacLeod; Harley Irvine
Subject: Meeting with Health Ministry

The MLA's office was able to put together a meeting with the Health Ministry. The meeting will be in the legislature building February 25th at 10:30. Purpose of this meeting is to have representation from the 4 municipalities and local doctors to discuss the current issues with Peace River and request that the Fairview Hospital fall under the control and direction of Grande Prairie. We are trying to get more services at the Fairview hospital and this would be the first step in moving this forward.

Please let me know if you or another representative from your municipality is able to attend this meeting. It would also be beneficial for Reeves and Mayors to be able to attend.

Please RSVP me as soon as you can so that I can confirm the meeting with the MLA's office.

Regards,

Daryl Greenhill, CLGM

CAO

P: 780-835-5461 F: 780-835-3576



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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Amber Bean, Deputy Reeve
Title:	North West Species at Risk Member Appointment
File:	11-02-02

DESCRIPTION:

Deputy Reeve Bean requested a discussion regarding the appointment of members to the North West Species at Risk Committee.

Deputy Reeve Bean is recommending Reeve Croy replace the current alternate member on this board, as Reeve Croy has past knowledge, history and experience that would be beneficial if needing to stand in as an acting member.

BACKGROUND:

O535-19(10-22-19) RESOLUTION by Councillor Ruecker to appoint Deputy Reeve Bean and Councillor Frixel, as the Clear Hills County representative and Councillor Ruecker as the alternate to the Northwest Species at Risk Committee on the council appointed boards and committees list as of October 22, 2019 and up to the 2020 Organizational Council Meeting.

CARRIED.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to appoint Reeve Croy as the alternate to the Northwest Species at Risk Committee on the council appointed boards and committees list as of January 28, 2020 and up to the 2020 Organizational Council Meeting.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Region 6 Metis Nation of Alberta Invitation
File:	11-02-02

DESCRIPTION:

Council is presented with information for Reeve Croy to attend the Region 6 Metis Nation of Alberta Business Mixer, January 31, 2020 at the Pomeroy Hotel in Grande Prairie from 5:00 pm to 8:00 pm

ATTACHMENTS:

Invitation

RECOMMENDED ACTION:

RESOLUTION by..... to approve the attendance of Reeve Croy to attend the Region 6 Metis Nation of Alberta Business Mixer, January 31, 2020 at the Pomeroy Hotel, Grande Prairie.

Initials show support - Reviewed by:	Manager:
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CAO: 
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Region 6 Métis Nation of Alberta

Investing in our People

9621-90 Avenue, Peace River, AB. T8S 1G8

Ph: 780-624-4219 Fax: 780-624-3477 1-800-668-5319

January 14, 2020

Miron Croy
Reeve Ward 1
PO Box 1315
Fairview, AB
T0H 1L0
Email: mironcroy@gmail.com


Dear Reeve Croy,

It would be our honor to have a representative from Clearhills County be in attendance for our Region 6 Metis Nation of Alberta Business Mixer taking place on January 31, 2020 at the Pomeroy Hotel in Grande Prairie from 5:00 pm to 8:00 pm. Please see the attached poster for additional details.

We look forward to seeing you.

Sincerely,

Carol Ridsdale
President, Region 6 Metis Nation



MÉTIS NATION OF ALBERTA ∞ REGION SIX

BUSINESS MIXER

Enjoy complimentary
finger foods and
beverages. Cash bar
available.

AGENDA

5:00pm Networking

6:00pm Introductions

7:00pm Networking

**JAN
31**

**Pomeroy Hotel & Conference
Centre · 11633 100 Street
Grande Prairie · 5pm-8pm**

Please RSVP to the Region 6 office at [780-624-4219](tel:780-624-4219) or email
tfrank@metis.org.



Métis Nation of Alberta · Provincial Office
Delia Gray Building · 11738 Kingsway Avenue · Edmonton
780-455-2200 · 1-800-252-7553 · albertametis.com

 @abmetis   @albertametis



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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	RMA Executive Member Visit
File:	11-02-02

DESCRIPTION:

Council is presented with information regarding the RMA Executive member visits.

Tuesday, June 9

Spirit River @ 10:00 am – 11:00 am

Saddle Hills @ 11:30 am – 1:00 pm (includes lunch)

Clear Hills @ 3:00 pm – 4:00 pm

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to approve the date of the RMA Executive member visit scheduled for June 9, 2020 at 3:00 pm – 4:00 pm, at the Clear Hills County Council Chambers.

Initials show support - Reviewed by:

Manager:

CAO:



JUNE 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
				FCM Annual Conference June 4-7		
7	8	9 Council	10	11	12	13
14	15	16	17	18	19	20
21	22	23 Council	24	25	26	27
28	29	30	1	2	3	4

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Councillor Ruecker
Title:	WORSLEY ARENA WATER BILL
File:	71-10-02

DESCRIPTION:

Council Ruecker has requested that the Worsley Arena water bill be included on today's agenda.

RECOMMENDED ACTION:

RESOLUTION by to

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of January 15, 2020 to January 28, 2020 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 15, 2020 to January 28, 2020 for a total of \$286,520.55.

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	1/15/20	1/28/20		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1 EYE'D DISPOSAL GARBAGE COLLE	023163	1/28/20	\$5,651.63
Invoice Description	Invoice Number	Invoice Amount	
Worsley Walking Path	74	\$315.00	
Worsley Hamlet	73	\$5,336.63	
AMSC INSURANCE SERVICES LTD	023164	1/28/20	\$9,254.03
Invoice Description	Invoice Number	Invoice Amount	
December Benefits	0418-9	\$9,254.03	
BANNOX DAVID	023165	1/28/20	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	011020	\$350.00	
BARON OILFIELD SUPPLY LTD.	023166	1/28/20	\$297.36
Invoice Description	Invoice Number	Invoice Amount	
Hose For Truck Fills	013-129622	\$297.36	
BEARCOM CANADA CORP	023167	1/28/20	\$1,029.00
Invoice Description	Invoice Number	Invoice Amount	
Fire Repeater Service Callout	4958466	\$1,029.00	
BLUE WAVE ENERGY	023168	1/28/20	\$126.00
Invoice Description	Invoice Number	Invoice Amount	
Annual Rent	00203784833731	\$126.00	
BOSCHWICK CONTRACTING	023169	1/28/20	\$17,136.00
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB 09	282	\$17,136.00	
CANADIAN FOREST PRODUCTS	023170	1/28/20	\$2,376.94
Invoice Description	Invoice Number	Invoice Amount	
CHCJV Opererating Expenses	#W-529	\$2,376.94	
CLEAR HILLS WASTE MANAGEMENT	023171	1/28/20	\$9,463.13
Invoice Description	Invoice Number	Invoice Amount	
Contractor/Transfer Stations	31	\$9,463.13	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEARDALE COLONY LTD.	023172	1/28/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetary Grant	011720	\$500.00	
CLEARDALE TRANSPORT	023173	1/28/20	\$40,545.75
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	6109385	\$14,679.00	
Worsley GB01 Cleardale GB07	6109384	\$7,371.00	
Worsley Gb01	6109386	\$18,495.75	
COUNTY OF NORTHERN LIGHTS	023174	1/28/20	\$10,000.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Airport Operation	45387	\$10,000.00	
COX, GERALD	023175	1/28/20	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
Contractor / WTP	0114210	\$5,775.00	
CUSTOM COMMUNICATIONS & SECURI	023176	1/28/20	\$21.00
Invoice Description	Invoice Number	Invoice Amount	
Security System Update	89611	\$21.00	
DRIEDGER, JUSTINE	023177	1/28/20	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	68838-011320	\$50.00	
FEHR TIRECRAFT LTD.	023178	1/28/20	\$979.65
Invoice Description	Invoice Number	Invoice Amount	
Service Job	20385	\$162.75	
Service Job	20229	\$131.25	
Service Job	20387	\$162.75	
Worsley Fire Wash & Wax Liquid	20037	\$149.10	
Unit 1806 R&M Tie Rod Ends	19752	\$373.80	
FRED PRYOR SEMINARS	023179	1/28/20	\$313.95
Invoice Description	Invoice Number	Invoice Amount	
2020 Pryor Membership	033859152-2000	\$313.95	
GRIFFIN CONTRACTING LIMITED	023180	1/28/20	\$12,075.00
Invoice Description	Invoice Number	Invoice Amount	
Bridge Repairs	78608	\$12,075.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
GUILEVIN INTERNATIONAL INC.	023181	1/28/20	\$1,855.35
=====			
Invoice Description	Invoice Number	Invoice Amount	
Worsley Fire Suits	0407-478023	\$1,855.35	
=====			
HINES CREEK & DISTRICT AGRICUL	023182	1/28/20	\$600.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
HCFD Christmas Party	010220	\$600.00	
=====			
HINES CREEK PART MART	023183	1/28/20	\$12.44
=====			
Invoice Description	Invoice Number	Invoice Amount	
Regional Water Pipeline	929-068422	\$12.44	
=====			
HINTERLAND CEMETERY	023184	1/28/20	\$500.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	011320	\$500.00	
=====			
JLD ENTERPRISE	023185	1/28/20	\$16,317.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	87	\$16,317.00	
=====			
LANG LOCKS & SECURITY SOLUTION	023186	1/28/20	\$24.15
=====			
Invoice Description	Invoice Number	Invoice Amount	
Transfer Sation Locks	GP500210	\$24.15	
=====			
LAPRAIRIE WORKS	023187	1/28/20	\$60,443.08
=====			
Invoice Description	Invoice Number	Invoice Amount	
Pavement Snow Removal & Salt	4490-0011 DEC1	\$60,443.08	
=====			
METRIX GROUP LLP	023188	1/28/20	\$22,050.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
2019 Interm Audit	122719	\$22,050.00	
=====			
NORTH PEACE GAS COOP LTD.	023189	1/28/20	\$913.13
=====			
Invoice Description	Invoice Number	Invoice Amount	
WWTP	729442	\$400.66	
BCWP	729475	\$70.89	
CWP	730897	\$259.74	
Cldl Regional Water Pumphouse	731096	\$181.84	
=====			
PRAIRIE DISPOSAL LTD.	023190	1/28/20	\$5,914.13
=====			
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maintenece	0000493912	\$5,914.13	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Prograde Services Ltd.	023191	1/28/20	\$34,647.38
Invoice Description	Invoice Number	Invoice Amount	
Mont. GB03	2299	\$16,994.25	
Whitelaw GB15	2298	\$17,653.13	
RMA FUEL LTD.	023192	1/28/20	\$3,343.56
Invoice Description	Invoice Number	Invoice Amount	
RMA Fuel	PF-7987-81721	\$3,343.56	
ROAMING TRANSPORT	023193	1/28/20	\$19,997.78
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0163	\$16,867.20	
Cleardale Hamlet	0164	\$3,130.58	
RUCO ENTERPRISES	023194	1/28/20	\$472.50
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Walking Path	1260	\$472.50	
SOCIETY OF LOCAL GOV'T MANAGER	023195	1/28/20	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
SLGM Membership - CDM	011520	\$350.00	
TRINUS TECHNOLOGIES INC.	023196	1/28/20	\$325.50
Invoice Description	Invoice Number	Invoice Amount	
Hardware-Flawpoint	R45514-26410	\$273.00	
DNS Hosting (Domain Name)	R49257-26656	\$52.50	
UNITED FARMERS OF ALBERTA	023197	1/28/20	\$80.80
Invoice Description	Invoice Number	Invoice Amount	
Post Pounder Implement Jack	301427471	\$46.19	
Unit 1804 Block Heater Cord	213154716	\$25.18	
Windshield Washer Fluid	213154936	\$9.43	
VAULT MEDIA	023198	1/28/20	\$1,077.72
Invoice Description	Invoice Number	Invoice Amount	
Move-Up Magazine Feb-May	684	\$1,077.72	
VINCO MECHANICAL	023199	1/28/20	\$638.40
Invoice Description	Invoice Number	Invoice Amount	
Worsley Senior Bus CUIP Inspec	1077	\$638.40	
WASYLCIW, CORINNE	023200	1/28/20	\$50.00
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rental Deposit Refund	68802-121119		\$50.00
WORSLEY GATEWAY INN	023201	1/28/20	\$513.19
Invoice Description	Invoice Number	Invoice Amount	
Fire Dept. Meal Mtg.	754	\$135.45	
Mtg. Meal	757	\$377.74	
WORSLEY WATER SERVICE	023202	1/28/20	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Haul H2O To BCWP	380627	\$450.00	
Report Total			\$286,520.55

Ranges: From: To:

Cheque Number First Last

Vendor ID First Last

Vendor Name First Last

Cheque Date 1/15/20

Chequebook ID First Last

1/28/20

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
023163	1EYED01	1 EYE'D DISPOSAL GARBAGE COLLE	1/28/20	ATB	PMCHQ00001132	\$5,651.63
023164	AMSC05	AMSC INSURANCE SERVICES LTD	1/28/20	ATB	PMCHQ00001132	\$9,254.03
023165	BANNOW01	DAVID BANNOW	1/28/20	ATB	PMCHQ00001132	\$350.00
023166	BARON01	BARON OILFIELD SUPPLY LTD.	1/28/20	ATB	PMCHQ00001132	\$297.36
023167	BEARCOM	BEARCOM CANADA CORP	1/28/20	ATB	PMCHQ00001132	\$1,029.00
023168	BLUEWAVE	BLUE WAVE ENERGY	1/28/20	ATB	PMCHQ00001132	\$126.00
023169	BOSCHWICK01	BOSCHWICK CONTRACTING	1/28/20	ATB	PMCHQ00001132	\$17,136.00
023170	CANFOREST01	CANADIAN FOREST PRODUCTS LTD	1/28/20	ATB	PMCHQ00001132	\$2,376.94
023171	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	1/28/20	ATB	PMCHQ00001132	\$9,463.13
023172	CLDLCOLONY01	CLEARDALE COLONY LTD.	1/28/20	ATB	PMCHQ00001132	\$500.00
023173	CLEARDALE01	CLEARDALE TRANSPORT	1/28/20	ATB	PMCHQ00001132	\$40,545.75
023174	CONORTHLIGHTS01	COUNTY OF NORTHERN LIGHTS	1/28/20	ATB	PMCHQ00001132	\$10,000.00
023175	COXGERALD01	GERALD COX	1/28/20	ATB	PMCHQ00001132	\$5,775.00
023176	CUCO06	CUSTOM COMMUNICATIONS & SECURI	1/28/20	ATB	PMCHQ00001132	\$21.00
023177	DRIEDGERJU	JUSTINE DRIEDGER	1/28/20	ATB	PMCHQ00001132	\$50.00
023178	FEHR14	FEHR TIRECRAFT LTD.	1/28/20	ATB	PMCHQ00001132	\$979.65
023179	PRYOR	FRED PRYOR SEMINARS	1/28/20	ATB	PMCHQ00001132	\$313.95
023180	GRIFFIN02	GRIFFIN CONTRACTING LIMITED	1/28/20	ATB	PMCHQ00001132	\$12,075.00
023181	GUILLEVIN01	GUILLEVIN INTERNATIONAL CO.	1/28/20	ATB	PMCHQ00001132	\$1,855.35
023182	HCAGRIC01	HINES CREEK & DISTRICT AGRICUL	1/28/20	ATB	PMCHQ00001132	\$600.00
023183	HCPARTMART01	HINES CREEK PART MART	1/28/20	ATB	PMCHQ00001132	\$12.44
023184	HINTERLAND01	HINTERLAND CEMETERY COMPANY	1/28/20	ATB	PMCHQ00001132	\$500.00
023185	JLD	JLD ENTERPRISE	1/28/20	ATB	PMCHQ00001132	\$16,317.00
023186	LANG01	LANG LOCKS & SECURITY SOLUTION	1/28/20	ATB	PMCHQ00001132	\$24.15
023187	LAPRAIWORKS01	LAPRAIRIE WORKS	1/28/20	ATB	PMCHQ00001132	\$60,443.08
023188	METRIXGROUP01	METRIX GROUP LLP	1/28/20	ATB	PMCHQ00001132	\$22,050.00
023189	NPGAS01	NORTH PEACE GAS COOP LTD.	1/28/20	ATB	PMCHQ00001132	\$913.13
023190	PRAIRIE03	PRAIRIE DISPOSAL LTD.	1/28/20	ATB	PMCHQ00001132	\$5,914.13
023191	PROGRADE01	Prograde Services Ltd.	1/28/20	ATB	PMCHQ00001132	\$34,647.38
023192	RMAFUEL	RMA FUEL LTD.	1/28/20	ATB	PMCHQ00001132	\$3,343.56
023193	ROAMING	ROAMING TRANSPORT	1/28/20	ATB	PMCHQ00001132	\$19,997.78
023194	RUCO01	RUCO ENTERPRISES LTD.	1/28/20	ATB	PMCHQ00001132	\$472.50
023195	SOCIETY01	SOCIETY OF LOCAL GOVERNMENT MA	1/28/20	ATB	PMCHQ00001132	\$350.00
023196	TRINUS01	TRINUS TECHNOLOGIES INC.	1/28/20	ATB	PMCHQ00001132	\$325.50
023197	UFA01	UNITED FARMERS OF ALBERTA	1/28/20	ATB	PMCHQ00001132	\$80.80
023198	VAULT	VAULT MEDIA	1/28/20	ATB	PMCHQ00001132	\$1,077.72
023199	VINCO01	VINCO MECHANICAL	1/28/20	ATB	PMCHQ00001132	\$638.40
023200	WASYLCIWC	CORINNE WASYLCIW	1/28/20	ATB	PMCHQ00001132	\$50.00
023201	WGATEWAY	WORSLEY GATEWAY INN	1/28/20	ATB	PMCHQ00001132	\$513.19
023202	WWATERSERV01	WORSLEY WATER SERVICE	1/28/20	ATB	PMCHQ00001132	\$450.00

Total Cheques: 40

Total Amount of Cheques: \$286,520.55

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	January 28, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Tax Sale Reserve Bid
File:	12-05-06

DESCRIPTION:

There is a tax sale scheduled for March 30, 2020 to sell the one remaining property on the 2018 property tax arrears list.

BACKGROUND / PROPOSAL:

Section 419 of the MGA states that:

- (a) Council must set for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, and
- (b) Any conditions that apply to the sale.

Biegel & Perra Appraisals evaluated the property on January 16, 2020 and has determined the market value to be \$25,000.00.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

ATTACHMENTS

- Tax Sale Procedure which includes sale conditions

RECOMMENDED ACTION:

RESOLUTION by Councillor ... that Council set the reserve bid for the property up for tax sale on March 30, 2020 at \$25,000.00 and approves the conditions of sale set out in the Tax Sale Procedure.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Effective Date:	Procedure Number 1210-01
Title: Tax Sale Policy	

1. Tax Sale Policy

- 1.1 Administration shall determine the date of a required public auction and shall follow the requirements of the Municipal Government Act.
- 1.2 Each parcel will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title.
- 1.3 The reserve bid for each parcel of land to be offered for sale at a public auction, shall be the appraised value of the parcel.
- 1.4 When a parcel of land is subject to public auction for non-payment of taxes, the following conditions of sale shall apply:
 - a) Terms will be cash, payable in full via certified cheque, personal cheque accompanied by letter of authorization from their banking institution, money order or cash, presented no later than noon, 7 days from the public auction date.
 - b) G.S.T. will be charged, in addition to the bid price, as required.
 - c) Clear title will be provided to the purchaser; however, any utility or road right-of-ways, etc., will be retained.
 - d) Title transfer costs will be the responsibility of the County.
 - e) Current taxes will be the responsibility of the purchaser, as of the public auction date.

2. End of Procedure

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	January 28, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Bylaw No. 248-20
File:	12-05-10

DESCRIPTION:

Bylaw No. 248-20 governs the usage of water and waste water in Worsley, Cleardale and Bear Canyon.

BACKGROUND / PROPOSAL:

Bylaw No. 248-20, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and waste water in Worsley, Cleardale and Bear Canyon and repealing Bylaw No. 239-19, has been prepared for first, second and third reading.

Bylaw No. 248-20 has been amended to show the following:

- Under General, section 7 has been added and states that "a person who has their service deactivated for non-payment three times will no longer be permitted to have a utility account in their name with Clear Hills County".
- The addition of a service reactivation fee due to non-payment of \$200.00

ATTACHMENTS

- Bylaw No. 248-20 showing changes
- Bylaw No. 248-20 final copy

RECOMMENDED ACTION:

Resolution by ... that first reading be given to Bylaw No. 248-20, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and waste water in Worsley, Cleardale and Bear Canyon.



AND

Resolution by ... that second reading be given to Bylaw No. 248-20, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and waste water in Worsley, Cleardale and Bear Canyon.

AND

Resolution by ... to proceed to third and final reading of Bylaw No. 248-20, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and waste water in Worsley, Cleardale and Bear Canyon.

Unanimous consent is required to proceed

Initials show support - Reviewed by:	Manager: 	CAO: 
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AND

Resolution by ... that third reading be given to Bylaw No. 248-20, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and waste water in Worsley, Cleardale and Bear Canyon.

Initials show support - Reviewed by:

Manager:

CAO:

BYLAW NO. ~~239-19~~248-20

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF GOVERNING THE USAGE OF THE WATER WORKS DISTRIBUTION SYSTEMS AND WASTE WATER COLLECTION SYSTEMS IN THE HAMLETS OF WORSLEY, CLEARDALE AND IN THE COMMUNITY OF BEAR CANYON AND REPEALING BYLAW ~~221-17~~239-19.

WHEREAS, Sections 7 (f) and (g) of the Municipal Government Act of Alberta, 2000 being Chapter M-26.1 authorizes the County to pass bylaws for county purposes respecting services provided by or on behalf of the county and public utilities; and

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and manage the water distribution systems in the hamlets of Worsley and Cleardale and the community of Bear Canyon,

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and establish waste water (sewer) service charges in the hamlets of Worsley and Cleardale,

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and establish waste removal service charges in the hamlets of Worsley and Cleardale

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

DEFINITIONS:

The following definitions will apply to this bylaw:

- a) CONSUMER shall mean an owner, occupant, or lessee of property or a cardlock holder, who obtains water services from Clear Hills County in the hamlets of Worsley and/or Cleardale and/or the community of Bear Canyon.
- b) CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c) COUNTY shall mean Clear Hills County.

WATER

1. The provisions of this Bylaw shall apply to anyone obtaining water from the water works systems operated by the County in the hamlets of Worsley and Cleardale and the Community of Bear Canyon.
2. All water service connections to the water works systems, requires a written submission on an application form provided by the County with the required connection fee as set out in the Water and Wastewater Service Charges.
3. All water outlets from a water service connection to any building must be metered and supplied with backflow prevention devices.
4. All water meters and backflow prevention devices will be supplied by the County, and will be installed by, and at the expense of, the consumer requiring the service. Qualified personnel shall carry out all water meter installations and

- each installation shall be subject to an inspection by a person authorized, or employed by the County.
5. All meters and backflow prevention devices will be made available for purchase to the consumer for cost plus freight.
 6. All water meters and backflow prevention devices must be installed in an approved location and readily accessible to authorized persons for the purpose of reading, inspecting or changing it.
 - a) Where it can be shown that a water meter cannot be installed in an accessible location for the purpose of reading, and where it can be shown that the installation of a water meter in an accessible location will cause unreasonable cost and inconvenience, the consumer must install a remote water meter reader;
 - b) All remote water meter readers must be installed in an approved location and be readily accessible to authorized persons for the purpose of reading or inspecting;
 - c) The installation of the remote water meter reader will remain at the discretion of the County.
 - d) Where a remote water meter reader is installed a person authorized or employed by the County will be granted access to the water meter as required, for the purpose of reading, inspecting, or changing it.
 - e) If practicable, all meters shall be read at least once every month. If any meter cannot be read within such period, the Chief Administrative Officer, or designated County representative may estimate the flow of water upon such basis as he considers to be fair and equitable and render on account;
 - f) In any event, every meter must be read at least once in each three (3) month period and if in any case a reading cannot be so made, the Chief Administrative Officer, or designated County representative may shut off the water supply to the meter in question until such time as the County is able to obtain a reading;
 7. Should an installation prove to be inadequate upon inspection, the consumer shall alter the installation to the satisfaction of the County and at the expense of the owner, tenant, or occupier requiring the water meter installation.
 8. The consumer shall give access to an authorized person or persons who may be under contract to the County, to a meter for the purpose of reading, inspecting or changing it and shall be responsible to keep the meter free from injury by frost.
 9. No person shall:
 - a) Interfere with the seals or tamper with any meter.
 - b) Tamper with any remote water meter reader or connections thereto.

- c) Lay or cause to be laid or attach any pipe, main, wire or rod, to communicate any pipe, main, wire or rod, of the water works or use any water thereof, without consent of the County.
 - d) Willfully, and without authority, hinder, interrupt or cut off the supply of water.
10. Any damage caused to meters and/or remote water meter readers through abuse, tampering or freezing shall be considered the responsibility of the consumer to whom the meter and/or remote water meter reader has been assigned. The damage will be repaired and/or the meter and/or remote water meter reader replaced by the County with all costs being assigned to the account of the consumer.
 11. Should any person claim a meter is not working properly and is over reading, said person shall deposit with the County the required Meter Testing Deposit. The meter will then be removed from service and given a proper bench test. Should the meter be found to over read by more than 3%, the deposit shall be refunded. Any meter, which meets the requirements previously stated, shall be considered adequate and the person shall forfeit the deposit to the County to cover the costs of removal and testing of the meter. All conveniences during business hours shall be afforded the person to witness meter tests.
 12. Water shall not be turned on to any building or premise after any construction, reconstruction, alteration or change or the completion of any work requiring a permit, until the work has been done to the satisfaction of an authorized person.
 13. Water shall be turned on or off at the curb stop, by an authorized person only.
 14. The consumer shall not vend, sell or dispose of water, or give away or permit the same to be taken or carried away, from any house, building or other premises which is supplied with water from the County owned waterworks system.
 15. Except as hereinafter provided, no persons other than authorized persons shall open, close, operate or interfere with any valve, hydrant or fire plug or draw water there from.
 16. The Chief of a Rural Fire Protection Association or of a Voluntary Fire Brigade, his assistants and officers are authorized to use the hydrants or plugs for the purpose of extinguishing fires or for making trial of hose pipe or for fire protection. All such uses shall be under the direction and supervision of the said Chief or his duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall, in any manner, obstruct the free access to any hydrant or valve or curb stop.
 17. No vehicle, building, rubbish or any other matter which could cause such obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

18. Water Service charges or rates shall be levied and collected monthly from all persons, corporations or other such entities connected to and utilizing the water supply systems.
19. The Chief Administrative Officer, or any designated County personnel, may shut off or discontinue water service for non-payment of account or failure to make application for water.

WASTE WATER (Sewer)

1. Sewer service charges shall be levied monthly and collected from all occupants of property serviced by the sewer systems situated in the hamlets of Worsley and Cleardale in Clear Hills County.

GENERAL

1. Failure to receive a statement of account, shall in no way affect the liability of the consumer to pay such levies and charges.
2. Any person who contravenes any provision of this Bylaw shall be responsible for all fines, penalties and costs resulting from that act.
3. A person who contravenes a provision of the Bylaw is guilty of an offense and liable on summary conviction to the payment of a fine of not more than \$500.00.
4. Utility services are provided for the property, therefore the owner is responsible for the municipal utility service and the charges related to it. Any charges for damages, penalties and/or fees levied shall be collected as outlined in Section 553, 1 (a) of the Municipal Government Act.
5. Utility accounts shall be payable to Clear Hills County at the County office in Worsley, or such other places as designated by Council.
- ~~6.~~ A person who has their service deactivated for non-payment or has an account in arrears shall not be allowed to open a new account until the outstanding balance has been paid in full even in the event the balance has been transferred to the tax roll.
- ~~7.~~ Any person who has had their service deactivated for non-payment three times will no longer be permitted to have a utility account in their name with Clear Hills County.

~~6.~~

Schedule of Fees establishing fees for water rates, penalties, deposits and connection fees and sewer service charges for Clear Hills County are as follows:**WATER AND WASTEWATER SERVICE CHARGES****(a) Water & Wastewater Rates – Monthly**

- \$.021 per gallon for domestic potable water use at the Worsley, Cleardale and Bear Canyon water systems
- \$.05 per gallon for industrial potable water use at the Worsley, Cleardale and Bear Canyon water systems
- \$.04 per gallon for industrial non-potable water use at the Worsley non-potable truck fill.
- \$.0060 per gallon wastewater fee for water used at locations serviced with county sewer in Worsley and Cleardale.

(b) Penalties – Past Due Accounts

- (i) There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the 27th day of the month of billing. Postmarks will not be accepted as the date payment is received.
- (ii) Unauthorized use of Municipal Water/Waste Water Works \$500.00

(c) Non-refundable fees

- (i) Transfer from One Service to Another \$25.00
- ~~(ii)~~ Service Activation/Reactivation \$45.00
- ~~(ii)(iii)~~ Service Reactivation (due to non-payment) \$200.00
- ~~(iii)(iv)~~ Emergency Call Out \$200.00
- ~~(iv)(v)~~ Deposit for Meter Testing (Section 12) 50% of new meter purchase price.
 - 5/8 x 3/4 inch \$167.50
 - 1 inch to 1½ inch \$695.50
 - 2 inches or greater \$1,005.00
- ~~(v)(vi)~~ Meter Purchases
 - 5/8 x 3/4 inch \$335.00
 - 1 inch to 1½ inch \$1,385.00

2 inches or greater	\$2,010.00
(vi) (vii) Replacement or additional card lock cards (each)	\$40.00
(vii) (viii) Monthly service charge on card lock accounts	\$5.00
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(viii) (ix) Non-Refundable Regional Water Line Tie-In Application Fee - This fee is due at time of application and will be applied to the installation costs for the Water Line tie-in connection and curb stop valve.	
Non-Refundable Application Fee	\$2,000.00
(ix) (x) Non-Refundable Hamlet Water System Tie-In Application Fee - This fee is due at time of application and will be applied to the installation costs for the Water System tie-in connection and curb stop valve.	
Non-Refundable Application Fee	\$2,000.00

(d) Refundable fees

(i) Card lock account activation	
County landowners (must provide land location)	\$100.00
Non-county	\$1,000.00

Upon disconnection of the service, return of all cards associated with card lock account and full payment of the account; the activation fee shall be returned to the customer within forty (40) days.

If in any case the activation fee with the County remains unclaimed for a period of five years after the account of the utility customer is discontinued the amount of the fee that qualifies for refund shall be transferred to the general revenue account of the County.

The County remains liable to repay the amount of the activation fee that qualifies for refund to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account. After the ten year period the refundable portion of the fee becomes the absolute property of the County free from any claim in respect thereof.

1. Bylaw No. 117-08 is hereby rescinded.
2. Bylaw No. 129-10 is hereby rescinded.
3. Bylaw No. 133-10 is hereby rescinded.
4. Bylaw No. 161-12 is hereby rescinded.
5. Bylaw No. 171-13 is hereby rescinded.

Governing the Usage of the Water Works Distribution and Waste Water Collection Systems
in the Hamlets of Worsley and Cleardale and the Community of Bear Canyon

6. Bylaw No. 181-14 is hereby rescinded.

7. Bylaw No. 196-15 is hereby rescinded.

8. Bylaw No. 214-17 is hereby rescinded.

~~9.~~ Bylaw No. 221-17 is hereby rescinded.

~~9-10.~~ Bylaw No. 239-19 is hereby rescinded.

~~40-11.~~ This Bylaw shall come into force and effect on the date of final
reading hereof.

READ a first time this _____ day of _____ A.D., ~~2019~~2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

READ a second time this _____ day of _____ A.D., ~~2019~~2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

READ a third time this _____ day of _____ A.D., ~~2019~~2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

BYLAW NO. 248-20

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF GOVERNING THE USAGE OF THE WATER WORKS DISTRIBUTION SYSTEMS AND WASTE WATER COLLECTION SYSTEMS IN THE HAMLETS OF WORSLEY, CLEARDALE AND IN THE COMMUNITY OF BEAR CANYON AND REPEALING BYLAW 239-19.

WHEREAS, Sections 7 (f) and (g) of the Municipal Government Act of Alberta, 2000 being Chapter M-26.1 authorizes the County to pass bylaws for county purposes respecting services provided by or on behalf of the county and public utilities; and

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and manage the water distribution systems in the hamlets of Worsley and Cleardale and the community of Bear Canyon,

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and establish waste water (sewer) service charges in the hamlets of Worsley and Cleardale,

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and establish waste removal service charges in the hamlets of Worsley and Cleardale

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

DEFINITIONS:

The following definitions will apply to this bylaw:

- a) **CONSUMER** shall mean an owner, occupant, or lessee of property or a cardlock holder, who obtains water services from Clear Hills County in the hamlets of Worsley and/or Cleardale and/or the community of Bear Canyon.
- b) **CHIEF ADMINISTRATIVE OFFICER** shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c) **COUNTY** shall mean Clear Hills County.

WATER

- 1. The provisions of this Bylaw shall apply to anyone obtaining water from the water works systems operated by the County in the hamlets of Worsley and Cleardale and the Community of Bear Canyon.
- 2. All water service connections to the water works systems, requires a written submission on an application form provided by the County with the required connection fee as set out in the Water and Wastewater Service Charges.
- 3. All water outlets from a water service connection to any building must be metered and supplied with backflow prevention devices.
- 4. All water meters and backflow prevention devices will be supplied by the County, and will be installed by, and at the expense of, the consumer requiring the service. Qualified personnel shall carry out all water meter installations and

each installation shall be subject to an inspection by a person authorized, or employed by the County.

5. All meters and backflow prevention devices will be made available for purchase to the consumer for cost plus freight.
6. All water meters and backflow prevention devices must be installed in an approved location and readily accessible to authorized persons for the purpose of reading, inspecting or changing it.
 - a) Where it can be shown that a water meter cannot be installed in an accessible location for the purpose of reading, and where it can be shown that the installation of a water meter in an accessible location will cause unreasonable cost and inconvenience, the consumer must install a remote water meter reader;
 - b) All remote water meter readers must be installed in an approved location and be readily accessible to authorized persons for the purpose of reading or inspecting;
 - c) The installation of the remote water meter reader will remain at the discretion of the County.
 - d) Where a remote water meter reader is installed a person authorized or employed by the County will be granted access to the water meter as required, for the purpose of reading, inspecting, or changing it.
 - e) If practicable, all meters shall be read at least once every month. If any meter cannot be read within such period, the Chief Administrative Officer, or designated County representative may estimate the flow of water upon such basis as he considers to be fair and equitable and render on account;
 - f) In any event, every meter must be read at least once in each three (3) month period and if in any case a reading cannot be so made, the Chief Administrative Officer, or designated County representative may shut off the water supply to the meter in question until such time as the County is able to obtain a reading;
7. Should an installation prove to be inadequate upon inspection, the consumer shall alter the installation to the satisfaction of the County and at the expense of the owner, tenant, or occupier requiring the water meter installation.
8. The consumer shall give access to an authorized person or persons who may be under contract to the County, to a meter for the purpose of reading, inspecting or changing it and shall be responsible to keep the meter free from injury by frost.
9. No person shall:
 - a) Interfere with the seals or tamper with any meter.
 - b) Tamper with any remote water meter reader or connections thereto.

- c) Lay or cause to be laid or attach any pipe, main, wire or rod, to communicate any pipe, main, wire or rod, of the water works or use any water thereof, without consent of the County.
 - d) Willfully, and without authority, hinder, interrupt or cut off the supply of water.
10. Any damage caused to meters and/or remote water meter readers through abuse, tampering or freezing shall be considered the responsibility of the consumer to whom the meter and/or remote water meter reader has been assigned. The damage will be repaired and/or the meter and/or remote water meter reader replaced by the County with all costs being assigned to the account of the consumer.
 11. Should any person claim a meter is not working properly and is over reading, said person shall deposit with the County the required Meter Testing Deposit. The meter will then be removed from service and given a proper bench test. Should the meter be found to over read by more than 3%, the deposit shall be refunded. Any meter, which meets the requirements previously stated, shall be considered adequate and the person shall forfeit the deposit to the County to cover the costs of removal and testing of the meter. All conveniences during business hours shall be afforded the person to witness meter tests.
 12. Water shall not be turned on to any building or premise after any construction, reconstruction, alteration or change or the completion of any work requiring a permit, until the work has been done to the satisfaction of an authorized person.
 13. Water shall be turned on or off at the curb stop, by an authorized person only.
 14. The consumer shall not vend, sell or dispose of water, or give away or permit the same to be taken or carried away, from any house, building or other premises which is supplied with water from the County owned waterworks system.
 15. Except as hereinafter provided, no persons other than authorized persons shall open, close, operate or interfere with any valve, hydrant or fire plug or draw water there from.
 16. The Chief of a Rural Fire Protection Association or of a Voluntary Fire Brigade, his assistants and officers are authorized to use the hydrants or plugs for the purpose of extinguishing fires or for making trial of hose pipe or for fire protection. All such uses shall be under the direction and supervision of the said Chief or his duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall, in any manner, obstruct the free access to any hydrant or valve or curb stop.
 17. No vehicle, building, rubbish or any other matter which could cause such obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

18. Water Service charges or rates shall be levied and collected monthly from all persons, corporations or other such entities connected to and utilizing the water supply systems.
19. The Chief Administrative Officer, or any designated County personnel, may shut off or discontinue water service for non-payment of account or failure to make application for water.

WASTE WATER (Sewer)

1. Sewer service charges shall be levied monthly and collected from all occupants of property serviced by the sewer systems situated in the hamlets of Worsley and Cleardale in Clear Hills County.

GENERAL

1. Failure to receive a statement of account, shall in no way affect the liability of the consumer to pay such levies and charges.
2. Any person who contravenes any provision of this Bylaw shall be responsible for all fines, penalties and costs resulting from that act.
3. A person who contravenes a provision of the Bylaw is guilty of an offense and liable on summary conviction to the payment of a fine of not more than \$500.00.
4. Utility services are provided for the property, therefore the owner is responsible for the municipal utility service and the charges related to it. Any charges for damages, penalties and/or fees levied shall be collected as outlined in Section 553, 1 (a) of the Municipal Government Act.
5. Utility accounts shall be payable to Clear Hills County at the County office in Worsley, or such other places as designated by Council.
6. A person who has their service deactivated for non-payment or has an account in arrears shall not be allowed to open a new account until the outstanding balance has been paid in full even in the event the balance has been transferred to the tax roll.
7. Any person who has had their service deactivated for non-payment three times will no longer be permitted to have a utility account in their name with Clear Hills County.

Schedule of Fees establishing fees for water rates, penalties, deposits and connection fees and sewer service charges for Clear Hills County are as follows:

WATER AND WASTEWATER SERVICE CHARGES

(a) Water & Wastewater Rates – Monthly

- \$.021 per gallon for domestic potable water use at the Worsley, Cleardale and Bear Canyon water systems
- \$.05 per gallon for industrial potable water use at the Worsley, Cleardale and Bear Canyon water systems
- \$.04 per gallon for industrial non-potable water use at the Worsley non-potable truck fill.
- \$.0060 per gallon wastewater fee for water used at locations serviced with county sewer in Worsley and Cleardale.

(b) Penalties – Past Due Accounts

- (i) There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the 27th day of the month of billing. Postmarks will not be accepted as the date payment is received.
- (ii) Unauthorized use of Municipal Water/Waste Water Works \$500.00

(c) Non-refundable fees

- (i) Transfer from One Service to Another \$25.00
- (ii) Service Activation/Reactivation \$45.00
- (iii) Service Reactivation (due to non-payment) \$200.00
- (iv) Emergency Call Out \$200.00
- (v) Deposit for Meter Testing (Section 12) 50% of new meter purchase price.
 - 5/8 x 3/4 inch \$167.50
 - 1 inch to 1 1/2 inch \$695.50
 - 2 inches or greater \$1,005.00
- (vi) Meter Purchases
 - 5/8 x 3/4 inch \$335.00
 - 1 inch to 1 1/2 inch \$1,385.00
 - 2 inches or greater \$2,010.00

(vii)	Replacement or additional card lock cards (each)	\$40.00
(viii)	Monthly service charge on card lock accounts	\$5.00
(ix)	Non-Refundable Regional Water Line Tie-In Application Fee - This fee is due at time of application and will be applied to the installation costs for the Water Line tie-in connection and curb stop valve. Non-Refundable Application Fee	\$2,000.00
(x)	Non-Refundable Hamlet Water System Tie-In Application Fee - This fee is due at time of application and will be applied to the installation costs for the Water System tie-in connection and curb stop valve. Non-Refundable Application Fee	\$2,000.00

(d) Refundable fees

(i)	Card lock account activation	
	County landowners (must provide land location)	\$100.00
	Non-county	\$1,000.00

Upon disconnection of the service, return of all cards associated with card lock account and full payment of the account; the activation fee shall be returned to the customer within forty (40) days.

If in any case the activation fee with the County remains unclaimed for a period of five years after the account of the utility customer is discontinued the amount of the fee that qualifies for refund shall be transferred to the general revenue account of the County.

The County remains liable to repay the amount of the activation fee that qualifies for refund to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account. After the ten year period the refundable portion of the fee becomes the absolute property of the County free from any claim in respect thereof.

1. Bylaw No. 117-08 is hereby rescinded.
2. Bylaw No. 129-10 is hereby rescinded.
3. Bylaw No. 133-10 is hereby rescinded.
4. Bylaw No. 161-12 is hereby rescinded.
5. Bylaw No. 171-13 is hereby rescinded.
6. Bylaw No. 181-14 is hereby rescinded.
7. Bylaw No. 196-15 is hereby rescinded.

Governing the Usage of the Water Works Distribution and Waste Water Collection Systems
in the Hamlets of Worsley and Cleardale and the Community of Bear Canyon

8. Bylaw No. 214-17 is hereby rescinded.
9. Bylaw No. 221-17 is hereby rescinded.
10. Bylaw No. 239-19 is hereby rescinded.
11. This Bylaw shall come into force and effect on the date of final reading hereof.

READ a first time this _____ day of _____ A.D., 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

READ a second time this _____ day of _____ A.D., 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

READ a third time this _____ day of _____ A.D., 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	DRAFT POLICY 6203 - CENTURY FARM AND RANCH AWARD
File:	62-02-02

DESCRIPTION:

Council is presented with a revised draft Policy 6203-Century Farm and Ranch Award, as directed at the January 14, 2020 Council meeting.

BACKGROUND:

C36-20(01-14-20) RESOLUTION by Councillor Fletcher to table Policy 6203-Century Farm and Ranch Award and bring back to a future Regular Council Meeting. CARRIED.

P08-20(01-07-20) RESOLUTION by Councillor Janzen to recommend Council adopt Policy 6203-Century Farm and Ranch Award, as presented. CARRIED.

C615-19(12-10-19) RESOLUTION by Deputy Reeve Bean to develop a Clear Hills County Policy on Century Farm and Ranch recognition within Clear Hills County and bring back to a future Policy and Priority Meeting. CARRIED.

ATTACHMENTS:

- Draft Policy 6203

OPTIONS:

1. Adopt as presented
2. Direct amendments
3. Not adopt

RECOMMENDED ACTION:

RESOLUTION by to adopt Policy 6203-Century Farm and Ranch Award, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: Draft for January 28, 2020	Policy Number 6203
Title: CENTURY FARM AND RANCH AWARD	

1. POLICY STATEMENT

- 1.1. The Clear Hills County Century Farm and Ranch Award recognizes farm families that have continuously owned the same land for 100 years or more.

2. APPLICATION PROCESS:

- 2.1. Review the eligibility criteria below.
- 2.2. Fill out and submit the application form.
- 2.3. Staff will review the application, including verifying supporting documentation (homestead documents, current land title, and corporate registry if the land is owned by a company). They may contact to clarify certain information.
- 2.4. Successful applicants will be presented with a recognition plaque, at the Clear Hills County annual Farmer's Appreciation Banquet.
 - a) Qualifying applications received and verified by February 10 of the current year will be presented with the recognition plaque at the current year Banquet. Qualifying applications that are received or verified after February 11 of the current year will be presented with the recognition plaque at the following year's Banquet.
 - b) Recognition will also include a Photograph from the presentation at the Banquet and an announcement in the May newsletter.

3. ELIGIBILITY:

- 3.1. Your family has continuously owned and actively operated the same land for 100 years or more.
 - a) The 100 years is based on the homestead entry date/land establishment date which can be a few years before the original title was granted.
- 3.2. A family member owns the land at the time of application.
- 3.3. The quarter section you are applying for has not been subdivided, limited exceptions are:

- a) The only cases where subdivisions are allowed is when it was done for a public interest reason like a road, railway, school, etc.: natural geography like a lake or to another family member.

3.4. Supporting documentation is available for your application (homestead or another historical land establishment document).

4. END OF POLICY

ADOPTED

Resolution

Date:

Policy 6203 Attachment A: Application Form, Page 1

Contact Information:

Landowner's Name(s): _____

Mailing Address: _____

Phone: _____ Email: _____

Alternate Contact: _____

Phone: _____ Email: _____

Land Details:

1. Legal land location description of the quarter section you're applying for: _____

2. Municipality for that land parcel and nearest community: _____

3. Homestead entry or original land establishment date (often earlier than when title was granted):

4. Type of original land establishment (homestead, railway, soldier, purchased, other, unknown, etc.):

If the last name has changed from the original landowner, please explain why (e.g. marriage):

Family Ownership History	Name	Relationship to Previous owner
Original Family Landowner		
Landowner 2		
Landowner 3		
Landowner 4		

Current Farming:

1. Does a member of the family still actively farm the land or is it rented? _____

2. Type of Farm (grain & oilseed, cattle, mixed, other etc.): _____

Supporting Documentation:

Staff may assist you in obtaining and verifying homestead and current land titles on your behalf, and will perform a corporate registry search if the land is owned by a company. For other types of land establishment (railway, purchased land etc.), they will work with you to help you find supporting historical document.

Statement of Certification

I certify that:

- The information provided in this application form is true to the best of my knowledge.
- I, or a member of my family, continue to own the land described in this application, and have done so continually for 100 years or more.
- I have read and meet the program's eligibility criteria to the best of my knowledge.
- Clear Hills County has the right to publish award information including the family's name, local community and municipality, and land establishment and award dates.

Landowner Signature: _____ Date: _____

Send completed form to:

Clear Hills County

Box 240

Worsley, Alberta

T0H 3W0

Email: audrey@clearhillscounty.ab.ca

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	Policy 2305- Fire Suppression Water Truck Operation
File:	23-02-02

DESCRIPTION:

Unit 31-63-22, 1993 Mack water truck, is at (or near) end of life and administration is recommending the unit be disposed of by auction. Administration is also seeking Council direction on Policy 2305-Fire Suppression Water Truck Operation that this water truck was purchased to implement.

BACKGROUND:

The truck was purchased at auction in 2011.

BUDGET/COSTS

ATTACHMENTS:

- Policy 2305

OPTIONS:

Unit 31-63-22:

1. Authorize disposal by auction of Unit 31-63-22, 1993 Mack Water Truck
2. Not dispose of unit

Policy 2305:

1. Rescind Policy 2305
2. Amend Policy 2305
3. Budget to purchase 1 or 2 new/used water trucks

RECOMMENDED ACTION:

RESOLUTION by to

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County

Effective Date: July 26, 2011

Policy Number: 2305

Title: Fire Suppression Water Truck Operation

1. Purpose

- 1.1. Clear Hills County will establish guidelines for the provision of water trucks for fire suppression support in approved locations within the County and authority for operation of the units.

2. Policy Statement

- 2.1. Clear Hills County wishes to have volunteer operators for water trucks that will be provided for fire suppression support in approved locations within the County and will establish the criteria the volunteers must comply with to be authorized to operate the water trucks.

3. Water Truck Locations.

- 3.1. One water truck will be located on the Cleardale Agricultural Society lot in the hamlet of Cleardale.
- 3.2. One water truck will be located on the Bear Canyon Watering Point lot, previously the Bear Canyon Water Treatment Plant lot.

4. Operator Procedure

- 4.1. Applicants will complete and submit an application to be considered for the position of fire suppression water truck operator with the following documents:
 - 4.1.1. Current Driver's Abstract (available through Alberta Registries)
 - 4.1.2. Current Claims Experience letter (available through applicant's vehicle insurance provider)
- 4.2. Successful applicants will be required to enter an agreement, *Schedule A*, stating their responsibility for the keys they will be issued for the water truck and for the operation and refilling of the water trucks.

5. Lead Operator Procedure

- 5.1. The County will designate one operator for each water truck as the "Lead Operator". This individual will be required to enter an agreement, *Schedule B*, stating their responsibility for a fuel card, ensuring the unit is refueled as needed, fluid levels are checked and maintained, and that near misses or accidents are documented and water truck use is documented, and reports are submitted as required by the County.
 - 5.1.1. Applicants will indicate if they are willing to be considered for the "Lead Operator" position when submitting their application to be considered for the position of fire suppression water truck operator.

6. Maintenance & Operation Procedure

- 6.1. Operators will report to the Lead Operator when the truck requires fuel or other maintenance or repairs.

- 6.2. Operators will report to the Lead Operator any near misses or accidents that occur while they are operating the unit.
- 6.3. Operators will record all movement of the water truck in the Callout Log Book located in the truck, including date, time of callout, time of return to storage site, location of callout, description of callout, name of operator.
- 6.4. Operators will be dispatched with the water truck(s) to assist the fire department(s) by a phone call from the Fire Chief or his designate.
 - 6.4.1. When the water truck(s) are dispatched to the assist the fire department the water truck(s) will be refuelled at the same time as the fire trucks with the Fire Department fuel card.
- 6.5. Operators will call the Lead Operator to notify when they are dispatched by the fire department(s) and when the water truck has been returned to the storage site.
- 6.6. Operators will call the Lead Operator to notify when they are using the water truck for a planned burn and when the water truck has been returned to the storage site.
- 6.7. Operators will ensure that the water tank is full prior to parking the water truck at the storage site.
- 6.8. The County will call the Lead Operator to notify when they are using the water truck for County projects and when the unit is returned to the storage site.
 - 6.8.1. The County will return the water truck full of fuel and water.
- 6.9. Notifications may be in the form of a voice mail, text message, email or fax as agreed by the Lead Operator
- 6.10. The Lead Operator will complete reports on water truck usage in the format and within the timelines required by the County.
- 6.11. The Water Truck units will be returned to the Clear Hills County compound and serviced for winter storage in October of each year. Routine maintenance such as oil changes and greasing will be done prior to the units being returned to service in April of each year.
- 6.12. Periodically the County may require Operators to provide a current Driver's Abstract and/or Claims Experience letter.

7. Attachments:

- Application
- Schedule A Operator Agreement
 - Schedule A Attachment 1 Operator – Inventory Card
 - Schedule A Attachment 2 Operator – Official Oath
- Schedule B Lead Operator Agreement
 - Schedule B Attachment 1 Lead Operator – Inventory Card
 - Schedule B Attachment 2 Lead Operator – Official Oath
- Vehicle Log
- Callout Log

8. End of Policy

ADOPTED

Resolution: C615(07/26/11)

Date: July 26, 2011

AMENDED:

Resolution: C171-13(03/12/13)

Date: March 12, 2013

AMENDED:

Resolution: C773-14(11/12/2014)

Date: November 12, 2014

Clear Hills County
APPLICATION:
**Fire Suppression Water Truck
OPERATOR**

I hereby acknowledge that I am applying to be a volunteer Fire Suppression Water Truck Operator for Clear Hills County.

Name

Mailing Address

Phone

Fax

Cell

Email

Best way to contact me during the day is:

I am applying for the community of (circle choice) Bear Canyon Cleardale

I am applying for the Lead Operator position (circle choice) YES NO

Required Attachments:

- Current Driver's Abstract
- Current Claims Experience Letter

Signature

Date

Applications may be submitted in the following ways:

In Person: Clear Hills County Administration Building 313 Alberta Avenue Worsley
Alberta. Monday to Friday 8 a.m. – 12:00 and 1:00 – 4:30 p.m.

Mail: Clear Hills County Box 240 Worsley, Alberta T0H 3W0

Fax: 780-685-3960

Email: audrey@clearhillscounty.ab.ca

For more information contact Audrey Bjorklund, CLGM, Community Development
Manager at 780-685-3925 or email at audrey@clearhillscounty.ab.ca

Clear Hills County
**Policy 2305-Fire Suppression Water Truck
OPERATOR Agreement
Schedule A**

Name _____ Date _____

Mailing Address _____

Phone _____ Fax _____

Cell _____ Email _____

I hereby acknowledge that I have applied to be a volunteer Fire Suppression Water Truck Operator for Clear Hills County and that I will:

1. Operate the unit as follows:
 - a. Always perform a vehicle walk around and inspection of the vehicle, including engine fluid levels prior to operation of the Truck.
 - b. Record all movement of the truck in the Callout Log Book located in the Truck, including date, time of callout, time of return to storage site, location of callout, description of callout, name of operator.
 - c. Report to the Lead Operator when the truck requires fuel, maintenance or repairs.
 - d. Report to the Lead Operator any near misses or accidents that occur when I am operating the unit.
 - e. Never use the Truck for purposes other than those described below.
 - f. Never lend or give the keys for the Truck to another individual.
 - g. Notify the Clear Hills County Community Development Manager or designate if I am no longer available to volunteer for this position and turn keys back to Clear Hills County.
 - h. Provide a current Driver's Abstract and Claims Experience Letter when requested to by the County.
2. Be dispatched and operate the truck for fire suppression as follows:
 - a. FIRE DEPARTMENT ASSISTANCE CALLOUTS:
 - i. Be dispatched by a phone call from the Fire chief or designate.
 - ii. Notify the Lead Operator when dispatched by a Fire Department.

- Notification will be in the form agreed by the Lead Operator and may be in the form of a, phone call, voice mail, text message, email or fax.
- iii. Drive the Truck from its storage site to the fire department dispatched location.
- iv. Provide fire suppression with the truck as directed by the Fire chief or designate.
- v. Drive the Truck back from the dispatch location to the refueling location and fill water tank prior to parking at the storage site at the conclusion of the callout, unless released from this responsibility by another approved Operator or the Lead Operator.
- The Fire Department will refuel the unit with their fuel card at the conclusion of a Fire Department assistance dispatch.
- vi. Notify the Lead Operator when the unit is back in service.

b. PLANNED BURNS CALLOUTS

- i. Notify the Lead Operator when using the unit for fire suppression at a planned burn callout.
- Notification will be in the form agreed by the Lead Operator and may be in the form of a, phone call, voice mail, text message or email or fax.
- ii. Drive the Truck from its storage site to the callout.
- iii. Provide fire suppression services with the truck as required.
- iv. Drive the Truck back from the callout location , fill the water tank and return to the storage site at the conclusion of the callout unless released from this responsibility by another approved Operator or the Lead Operator.
- v. Notify the Lead Operator when the unit is back in service.
- The Lead Operator will arrange to have the unit refueled.

- 3. Receive no compensation from the municipality for providing this volunteer service.

I have read and considered all of the terms and conditions as outlined in this agreement and attachments thereto, and accept these provisions, along with all of the attachments, as terms and conditions of my volunteer position as a Fire Suppression Water Truck Operator with Clear Hills County.

Agreed to and accepted this _____ day of _____, 2013

OPERATOR'S SIGNATURE

**Policy 2305-Fire Suppression Water Truck
OPERATOR Agreement
Schedule A Attachment 1**

INVENTORY

I hereby acknowledge receiving the following items from Clear Hill County, to assist in the undertaking of my position as a Volunteer Fire Suppression Water Truck Operator.

<i>ITEM</i>	<i>Initials</i>	<i>DATE RETURNED</i>	<i>DESCRIPTION</i>
KEYS (\$10 per key)			
Water Truck #1			Mack
Water Truck #2			Peterbilt
Other			

I also understand the following conditions:

- 2) All Inventory Items checked off must be returned in good working conditions upon request or upon termination of volunteer operator status.
- 3) Should anything happen to these Inventory items while in my care or if I fail to return items upon termination of volunteer operator status I will be invoiced for the value assigned to each item.

Operator's Signature

County Representative's Signature

UPON TERMINATION OF EMPLOYMENT, PLEASE COMPLETE THE FOLLOWING:

I hereby certify that the items listed above have been returned.

County Representative's Signature

**Policy 2305-Fire Suppression Water Truck
OPERATOR Agreement
Schedule A Attachment 2**

OFFICIAL OATH

I, _____ do swear that I will execute according to law and to the best of my ability the duties required of me as a Volunteer Fire Suppression Water Truck Operator for Clear Hills County and that I will not, without due authorization, disclose or make known any matter or thing which comes to my knowledge by reason of my volunteer position with the Clear Hills County.

SO HELP ME GOD.
(omit if affirmed)

(Signature of Operator)

TAKEN and subscribed before me

at _____

this _____ day of _____, 2013

Commissioner of Oaths,

Clear Hills County
Policy 2305-Fire Suppression Water Truck
LEAD OPERATOR Agreement
Schedule B

Name _____ Date _____

Mailing Address _____

Phone _____ Fax _____

Cell _____ Email _____

I hereby acknowledge that I have applied to be a LEAD OPERATOR for the Fire Suppression Water Truck located at _____ for Clear Hills County and that in addition to the Operator Agreement Schedule A that I have entered into with the County I agree to:

1. Scope of Work:

- a. Receive notifications from approved Operators when they have been dispatched by a Fire Department or are using the water truck for fire suppression at a planned burn.
- b. Receive notifications from the County when the water truck is removed from fire suppression service for use on County projects.
- c. Receive notification when the water truck is returned to service.
 - i. Notify Operators when the water truck is out of service for County use or repairs.
 - ii. Notify Operators when the water truck is returned to service.
- d. Notification will be in the form agreed between myself and the Operators, and may be a phone call, voice mail, text message, email or fax.
- e. Refuel the water truck after use at planned burns.

I understand the Fire Department will be responsible for refueling the water truck after fire department dispatched fires.
- f. Ensure fluid levels are checked and maintained.
- g. Confirm that the Callout Log book has been completed by the Operator after each use, and if not ensure the information is entered.
- h. Confirm that the water tank has been filled on the water truck, and if not ensure this is done.
- i. Complete the Vehicle log book when refueling or providing other routine maintenance to the water truck.

- j. Provide the following to the County:
 - i. Immediate notification of any accidents or near misses.
 - ii. Immediate notification if repairs are required.
 - iii. Monthly:
 - Photocopy or scan of Callout Logs for period of report.
 - Photocopy or scan of Vehicle Log for period of report.
 - Cardlock fuel slips.
 - a. When the cardlock is out of paper or fails to print write down mileage, unit number, litres of fuel, date and time on a paper and send that in with the fuel slips.
- k. Notify the Clear Hills County Community Development Manager or designate if I am no longer available to volunteer as the Lead Operator.
- l. Provide a current Driver's Abstract and Claims Experience Letter when requested to by the County.
- m. Receive no compensation from the municipality for providing this volunteer service.

I have read and considered all of the terms and conditions as outlined in this agreement and attachments thereto, and accept these provisions, along with all of the attachments, as terms and conditions of my volunteer position as a Fire Suppression Water Truck Lead Operator with Clear Hills County.

Agreed to and accepted this _____ day of _____, 2013

LEAD OPERATOR'S SIGNATURE

**Policy 2305-Fire Suppression Water Truck
LEAD OPERATOR Agreement
Schedule B Attachment 1**

INVENTORY

I hereby acknowledge receiving the following items from Clear Hill County, to assist in the undertaking of my position as a Volunteer Fire Suppression Water Truck Operator.

<i>ITEM</i>	<i>Initials</i>	<i>DATE RETURNED</i>	<i>DESCRIPTION</i>
KEYS			
Water Truck #1			Mack
Water Truck #2			Peterbilt
FUEL CARD			
WATER CARD			
Other			

I also understand the following conditions:

- 2) All Inventory Items checked off must be returned in good working conditions upon request or upon termination of volunteer operator status.
- 3) Should anything happen to these Inventory items while in my care or if I fail to return items upon termination of volunteer operator status I will be invoiced for the value assigned to each item.

Lead Operator's Signature

County Representative's Signature

UPON TERMINATION OF EMPLOYMENT, PLEASE COMPLETE THE FOLLOWING:

I hereby certify that the items listed above have been returned.

County Representative's Signature

**Policy 2305-Fire Suppression Water Truck
LEAD OPERATOR Agreement
Schedule B Attachment 2**

OFFICIAL OATH

I, _____ do swear that I will execute according to law and to the best of my ability the duties required of me as a Volunteer Fire Suppression Water Truck Lead Operator for Clear Hills County and that I will not, without due authorization, disclose or make known any matter or thing which comes to my knowledge by reason of my volunteer position with the Clear Hills County.

SO HELP ME GOD.
(omit if affirmed)

(Signature of Lead Operator)

TAKEN and subscribed before me

at _____

this _____ day of _____, 2013

Commissioner of Oaths,

Clear Hills County
Policy 2305-Fire Suppression Water Truck
Vehicle Log

Date _____ Unit _____

Operator _____

Fuel (litres) _____

Fluid Levels	Checked	Litres added
Oil		
Transmission		
Differential		
Power Steering		
Master Cylinder		
Radiator		
Windshield Washer		

Glass	OK	Not OK
Windshield		
Window Glass		
Side Mirrors		
Rearview Mirror		

Lights	OK	Not OK
Headlights		
Tail lights		
Brake lights		
Signal lights		
Hazard lights		
Interior lights		
Reflectors		

Leaks	OK	Not OK
Transmission		
Radiator		
Engine		
Other		

Tires	OK	Not OK
Front Left		
Front Right		
Rear Left Outside Front		
Rear Left Outside Rear		
Rear Left Inside Front		
Rear Left Inside Rear		
Rear Right Outside Front		
Rear Right Outside Rear		
Rear Right Inside Front		
Rear Right Inside Rear		

Belts & Hoses	OK	Not OK
Check Belts		
Hoses		

Notes for items checked as NOT OK

Clear Hills County
**Policy 2305-Fire Suppression Water Truck
CALLOUT LOG**

Date: _____ Time Called Out _____

Operator(print name) _____

Fire Department Dispatch(circle one) Yes No

If Yes which Fire Department _____

Planned Burn (circle one) Yes No

Land Location of Callout: _____

Description of Callout (ie brush piles, grass fire) _____

Time Finished (back at storage site) _____

Reminders:

Lead Operator notified of the callout and/or that the unit is back in service?

Is the water tank refilled?

Any service or maintenance concerns to report to the Lead Operator?

Date: _____ Time Called Out _____

Operator(print name) _____

Fire Department Dispatch(circle one) Yes No

If Yes which Fire Department _____

Planned Burn (circle one) Yes No

Land Location of Callout: _____

Description of Callout (ie brush piles, grass fire) _____

Time Finished (back at storage site) _____

Reminders:

Lead Operator notified of the callout and/or that the unit is back in service?

Is the water tank refilled?

Any service or maintenance concerns to report to the Lead Operator?

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	Fire Truck Garage - Cleardale
File:	23-02-02

DESCRIPTION:

Council is requested to provide direction on location, lot and building design so the tender documents can be prepared for the fire truck garage to house the grassfire unit that the County is currently paying rent to store in the Hamlet of Cleardale.

BACKGROUND:

C553-19(10-22-19) RESOLUTION by Councillor Janzen to Include funds of \$100,000.00 in the 2020 Multi-Year Capital Plan for a single bay garage to fit a pumper or water truck size firefighting unit in Cleardale, including water and sewer installation. CARRIED.

A. Location options and site conditions (refer to attached map)

OPTION 1:

- Lot access – street design is along the south side of the property
 - Anticipate design would be to have the building situated with the South side being the main entrance.
- Tree removal required.
- Lot grading and drainage design for curb and gutter.
- 1 meter drop, so lot will require considerable fill.
- Extend water and sewer west from current end of lines.
- Most expensive option due to location of sewer tie-in and the anticipated need for a sewer lift station due to the 1 meter elevation drop from east to west.
- Zoning – Hamlet Recreational and Hamlet Commercial – Public use (fire garage) is a discretionary use.

OPTION 2:

- Tree removal required.
- Water and sewer to property line.
- May require some fill towards back(east side) of lot.
- Suggesting two lots be amalgamated.
- Zoning – Hamlet Residential District 2 – Public use (fire garage) is a discretionary use

Initials show support - Reviewed by:

Manager:

ABj

CAO:

[Signature]

OPTION 3:

- Minimal tree removal.
- Water and sewer to property line.
- Will require fill on south side of lot due to low wet area.
- Suggesting two lots be amalgamated.
- Zoning – Hamlet Residential District 2 – Public use (fire garage) is a discretionary use

B. Building Design:

- a. Public use, so must be engineered drawings
- b. Man door with window
- c. Windows in overhead bay door(s)
- d. Overhead radiant heat in garage bay
- e. Electric heat in washroom.
- f. Cement floor with drain
- g. Include overhead plumbing to fill water tank on firefighting unit.
- h. Washroom with toilet, sink and shower stall.
- i. Size - suggest 36 ft x 36 ft for a single bay facility to provide adequate work space around a full size water truck, 16 x 16 Overhead door dimensions, door offset to accommodate an 8 x 8 washroom on one side of building. (ie- 6 ft side wall, 16 foot door, 14 ft sidewall)
- j. Building location on lot, in addition to meeting setbacks from street and adjacent properties recommend including adequate parking apron so a fire truck parked outside the doors is on the garage property.

C. Access design & number of overhead doors:

Doors:

OPTION 1: Drive through style – 2 bay doors

1. plan a driving lane along one side of the building (future building expansion consideration if driving lane will be paved)
2. plan a driving lane on both sides of the building to access lot approach when using north door.

OPTION 2: 1 bay doors

1. Unit will be backed out (or in)

Access:

1. **OPTION 1:** Paved parking apron and driving lane(s)
2. **OPTION 2:** Gravel parking apron and driving lane(s)

Initials show support - Reviewed by:	Manager:	CAO:
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ATTACHMENTS:

1. Map showing Location options, and water & sewer tie-in locations for Option1.
2. Zoning map

BUDGET/COSTS

\$100,000 has been included in year 2020 of the Multi-Year Capital Plan for the required site work and construction of a single bay garage to fit a pumper or water truck for a firefighting unit in Cleardale, including water and sewer installation.

NEXT STEPS:

1. Provide direction on:
 - a. Location, and
 - b. Building design,
 - c. Overhead doors
 - d. Access & driving lanes
2. Resolution authorizing administration have engineered drawing prepared.
3. Once design approved proceed to tender

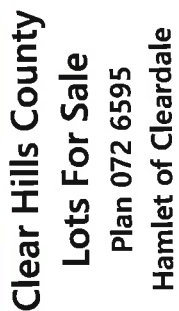
RECOMMENDED ACTION:

RESOLUTION by _____ to authorize administration to have engineered drawings prepared for a ____x ____ single bay garage with bathroom, and ____ overhead doors designed to fit a pumper or water truck size firefighting unit, and bring the drawings to a future meeting for approval.

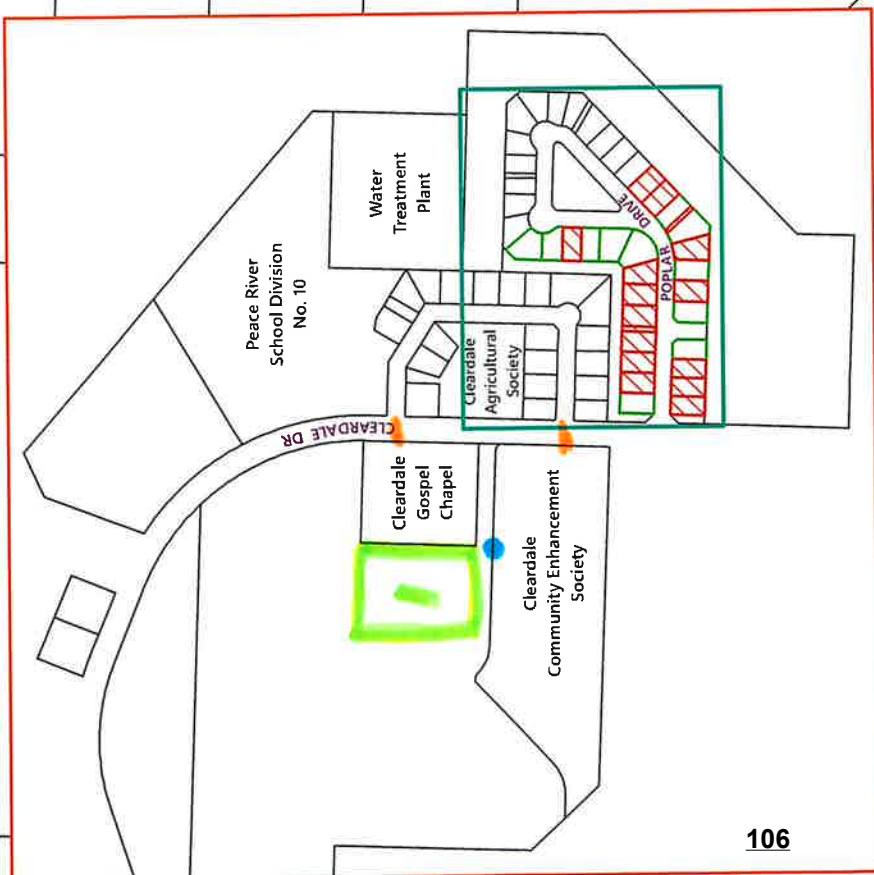
Initials show support - Reviewed by:

Manager:

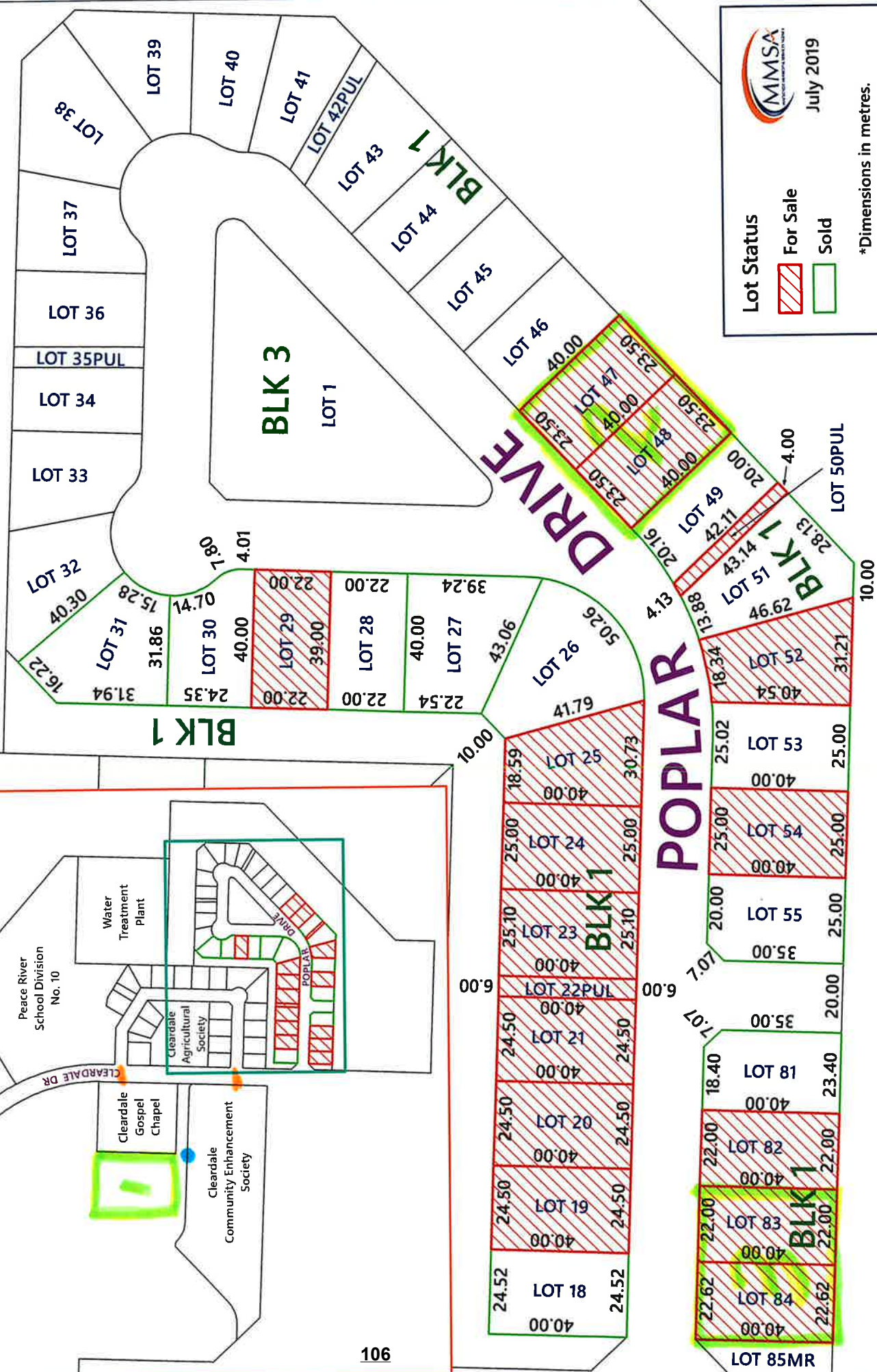
CAO:



- sewer line tie in points
- waterline end.
- location options.



106



***Dimensions in metres.**



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Proceed to Tender- Road Upgrades RGE RD 54 & 60
File:	32-24-79 & 32-24-80

DESCRIPTION:

Council is presented with information regarding proceeding to tender on Road Upgrades for Range Road 54 & 60.

BACKGROUND:

- C225-19(05-14-19) RESOLUTION by Councillor Frixel that Council include \$1,000,000.00 per year in the Multi Year Capital Plan for road upgrades. CARRIED.
- C265-19(05-28-19) RESOLUTION by Councillor Wetmore to obtain quotes for the required wetland assessments on Range road 54 south of township road 842 to secondary Highway 685, excluding the portion near BF 73475 and range road 60 south of township road 834 to township road 832 plus 200 meters each way, west and south of township road 832. CARRIED.

****No wetlands compensation required as work will be inside the right of way****

BUDGET:

\$350,000.00 (Range Road 60)

\$300,000.00 (Range Road 50)

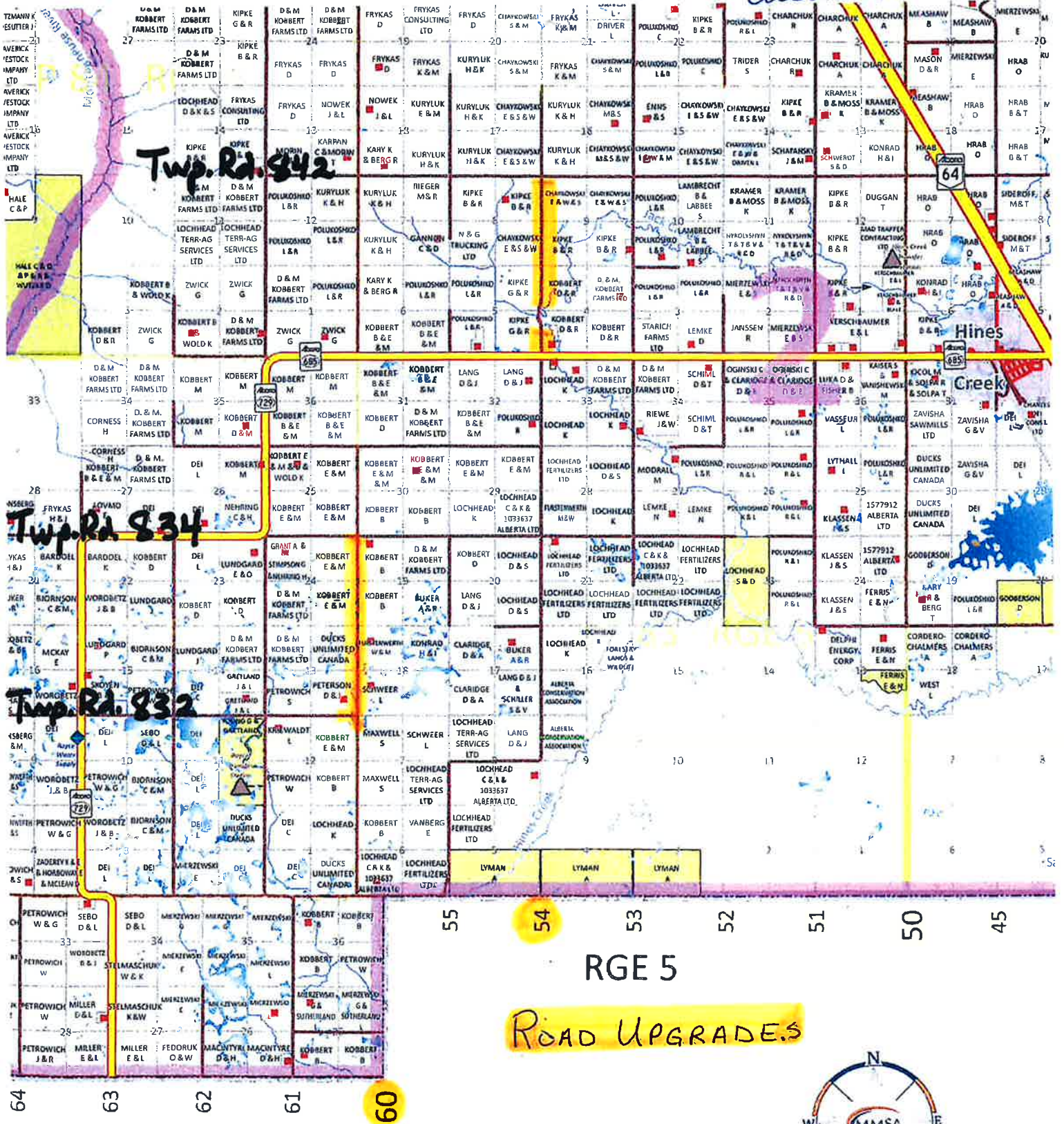
ATTACHMENTS:

1. Map

RECOMMENDED ACTION:

RESOLUTION by.....to proceed to tender on the Road Upgrades for Range Road 54 & 60.

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>AL</i>
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Tender Awarding, Tender 2019-13, ½ Ton Pickup Truck
File:	31-65-58

DESCRIPTION:

Tenders were opened for Tender 2019-13, ½ Ton Pickup Truck on Tuesday January 14, 2020 at 9:57 a.m.. Council is presented with an analysis of the results.

BACKGROUND:

C18-20(01-14-20) RESOLUTION by Deputy Reeve Bean to open tenders at 9:57 a.m. for Tender 2019-13, ½ Ton Pickup Truck analyze results and bring back a recommendation to the future Regular Council Meeting. CARRIED.

Company	Amount
Westgate Chevrolet (2018) Ltd.	\$36,500.00 + GST
Windsor Ford	\$41,479.46 includes GST
Courtesy Chrysler	\$42,669.35 + GST
Campbell Chrysler	\$42,739.00 + GST
Adventure Automotive	\$38,526.25 + GST

BUDGET:

\$45,000.00

OPTIONS:

- To award Tender 2019-13, ½ Ton Pickup Truck to Westgate Chevrolet (2018) Ltd., for \$36,500.00 + GST (thirty-six thousand five hundred dollars) plus GST, as per the submitted tender.
- To reject all submitted tenders.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>AB</i>
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Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	January 28, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-04

CAO REPORT JANUARY 28, 2020

1. Update on Regional Fire Chief

2. Class One and Three MELT Training

- Attachment #1 - Class 1 & 3 MELT Commercial Driver Training - Start Rite Grande Prairie
- Attachment #2 Mandatory Entry Level Training for Class 1 drivers Agricultural Industry

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for January 14, 2020, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Class 1 MELT & 3 Commercial Driver Training - Start Rite Grande Prairie

Class 1 MELT Commercial Training

Effective March 1, 2019, standardized entry-level training is mandatory for all new Class 1 Commercial Drivers.

113 hours of training to complete course

- 40.5 hours of classroom training
- 15.5 hours of in-yard training
- 18 hours of off-road maneuvers training
- 39 hours of in truck driver training

Must have a full Class 5 Alberta Operators Licence.

Must have driver's medical current within 6 months.

Must have air brakes course completed. (Additional 8.5 hours of training)

We will arrange for you:

- The Road test

Course Cost: \$9,500

Once you complete the MELT program, go to any Alberta registry agent to complete the Class 1 MELT driver's knowledge test.

You must pass the pre-trip inspection and the driver's road test.

*The MELT Class 1 Program includes the complimentary use of the truck the student trained in for their road test. The cost of the road test is not included in the course.

Class 3 Commercial Training

This is a 16 hour, 4 Day Program

Must have a full Class 5 Alberta Operators Licence.

Must have an up to date Knowledge 3 Test completed.

Must have air brakes course completed.

We will prepare you for:

- The NSC Pre-Trip
- The Road test

We will arrange for you:

- The Road test

Course Cost: \$2,300

Mandatory Entry Level Training for Class 1 drivers Agricultural Industry

Agricultural Use

Farmers and farm workers are being offered an extension to comply with MELT to help with the 2020 seeding and harvest season. You must apply to Alberta Transportation for this extension by November 30, 2020.

Agricultural users can apply for an extension (approval) to take and pass the pre-MELT knowledge and road test to get their class one driver's license.

Complete the application form by November 30, 2020.

- Farm owners/operators must complete the application form on behalf of their employees (i.e. the drivers they are requesting the extension for).
- Email the completed application form to Alberta Transportation at transitiondrivers@gov.ab.ca
- Alberta Transportation will review the completed application and, if farm-related status is confirmed, approve the extension with a confirmation letter with the names of the drivers who are approved to take the pre-MELT Class 1 knowledge and road test.

Use the Commercial Driver's Guide to prepare for the pre-MELT knowledge and road tests. If approved for the above extension you must take both the knowledge and Road tests by March 1, 2021.

To take the pre-MELT road test, all drivers must:

- be at least 18 years old
- have your extension eligibility confirmation letter
- have at least a full valid Class 5 Alberta driver's license (Graduated Driver's Licensing Program drivers are not eligible for a Class 1 driver's license)
- have an approved Class 1 driver's medical examination report completed by an Alberta physician
- have successfully completed the Air Brake Endorsement (Q Endorsement) Program

You will have only 2 attempts to pass both the Knowledge and the road test. If you want to get a Class 1 driver's license in the future, you must take MELT training and pass the MELT knowledge and road test (see 1. Class One and Three MELT Training above)

Mandatory Entry Level Training for Class 1 drivers

Agriculture industry

Mandatory Entry Level Training for commercial drivers

Mandatory Entry Level Training (MELT) for Class 1 (tractor-trailer) and Class 2 (bus and school bus) drivers came into force in Alberta on March 1, 2019.

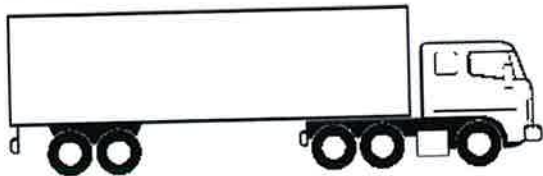
MELT includes mandatory, standardized driving training curriculums with set hours for in-class, in-yard and in-vehicle training.

MELT ensures that all new truck and bus drivers have the same, entry-level knowledge and practical skills to operate large, complex, commercial vehicles safely on the road.

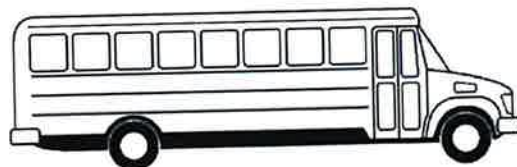
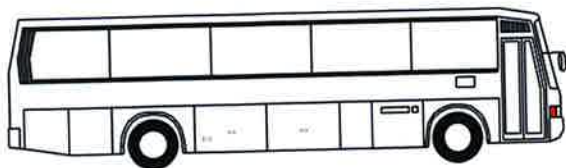
In Alberta, you **cannot drive** a vehicle if you do not have a valid driver's licence in the appropriate licence class for that vehicle.

MELT applies to these types of vehicles

- Class 1 - A tractor-trailer combination with three or more axles, equipped with air brakes



- Class 2 - A bus or school bus



MELT does not apply to these vehicles

- Class 3 - A single motor vehicle with three or more axles or a single motor vehicle with three or more axles towing a trailer with one or more axles, if the trailer is not equipped with air brakes



Drivers who don't have to take MELT

Drivers with a valid Class 1 licence obtained before October 10, 2018 have no further action to take to be MELT compliant.

Drivers with MELT requirements

New commercial drivers: If you want to get a Class 1 or Class 2 licence you need to complete MELT training and testing.

MELT transition drivers: If you got your Class 1 or Class 2 licence in the five months before MELT became mandatory—between October 11, 2018 and February 28, 2019, you are considered a “transition driver”. Transition drivers are subject to a two-year probationary period. If you maintain a clean driving record during this probationary period, no further action is required.

If you do not have a clean driving record, you will have to pass the MELT knowledge and road test before March 1, 2020 or within 90 days of being notified, whichever is longer. You will receive a letter from Alberta Transportation notifying you of the requirement. The purpose of this testing is to ensure that your driving skills meet the MELT standards.

MELT extension for farmers and farm workers

Farmers and farm workers are being offered an extension to comply with MELT to help with the 2020 seeding and harvest season. You must apply to Alberta Transportation for this extension by **November 30, 2020**.

Once you've been approved for an extension, you must do the following by **March 1, 2021**:

- 1) take and pass the pre-MELT Class 1 knowledge and road tests to get your Class 1 driver's licence
- 2) take and pass the Class 1 MELT knowledge and road tests to keep your Class 1 driver's licence. This second set of tests will show that your driving skills meet MELT standards.

MELT extension, how to apply:

- 1) Complete the [application form](#) by **November 30, 2020**.
 - o Farm owners/operators must complete the application form on behalf of their employees (i.e. the drivers they are requesting the extension for).
- 2) Email the completed application form to Alberta Transportation at transitiondrivers@gov.ab.ca
- 3) Alberta Transportation will review the completed application and, if farm-related status is confirmed, approve the extension with a confirmation letter with the names of the drivers who are approved to take the pre-MELT Class 1 knowledge and road test.

Take the pre-MELT tests to get your Class 1 licence

- 1) Study the [Commercial Driver's Guide](#) to prepare for your pre-MELT knowledge and road tests. **You must take these tests by March 1, 2021.**
- 2) Take your extension eligibility confirmation letter to any registry to take the pre-MELT knowledge test. You don't need to make an appointment for a knowledge test.
- 3) Once you've passed the knowledge test, book your pre-MELT road test in-person at any registry or online at <https://www.alberta.ca/drivers-road-test.aspx>. To take the pre-MELT road test, all drivers must:
 - be at least 18 years old
 - have your extension eligibility confirmation letter
 - have at least a full valid Class 5 Alberta driver's licence (Graduated Driver's Licensing Program drivers are not eligible for a Class 1 driver's licence)
 - have an approved Class 1 driver's medical examination report completed by an Alberta physician
 - have successfully completed the Air Brake Endorsement (Q Endorsement) Program
- 4) If you pass both tests, you will have a Class 1 driver's licence.
- 5) If you want to keep your Class 1 driver's licence, you must pass the MELT knowledge and road tests before March 1, 2021. If you do not, you will lose your Class 1 licence.

Take the MELT tests to keep your Class 1 licence

- 1) Study the [Class 1 MELT curriculum](#) to prepare for the MELT knowledge and road test. **You must take these tests by March 1, 2021.** As this process may take some time, make sure to leave ample time to take and pass the required MELT tests.
- 2) Take your MELT knowledge test. You can take your knowledge test at any registry. You don't need to book ahead of time.
- 3) Take your MELT road test. You can book your road test in-person at any registry or online at <https://www.alberta.ca/drivers-road-test.aspx>.

- 4) You will have two attempts to pass the MELT knowledge test and road test.
 - The first MELT knowledge test and road test will be paid for by government, but the driver is responsible for all other costs of testing, such as the rental of a commercial vehicle for the road test.
 - If you fail the first attempt at either the knowledge or road test, you have one more chance to re-take the test you failed, at your expense.
- 5) If you fail the second re-test attempt at either the knowledge or road test, you will lose your Class 1 driver's licence immediately and your driver's licence will be downgraded to the class of licence you held previously, such as a Class 5 driver's licence. You will no longer be authorized to drive Class 1 vehicles.
- 6) If you want to get a Class 1 driver's licence in the future, you must take MELT training and pass the MELT knowledge and road test.

IMPORTANT: Extension drivers who do not take the MELT knowledge and road tests by March 1, 2021 will automatically have their licence downgraded to the class of licence held previously (e.g. a Class 5 driver's licence). You will no longer be authorized to drive Class 1 vehicles.

MELT and seasonal workers

If you are a temporary foreign worker under the Seasonal Agricultural Worker Program you can continue to use your existing driver's licence from your home country for up to 12 months during the time you are in Canada. This means if you already have a commercial driver's licence to drive a Class 1 vehicle from your home jurisdiction, you can drive Class 1 vehicles temporarily while you are in Canada. You are not subject to MELT requirements.

However, temporary foreign workers are not eligible to get an Alberta driver's licence. Only people who have established permanent residency in Alberta are eligible to apply for an Alberta driver's licence.

In addition, Alberta rules state that you cannot exchange a commercial driver's licence from a foreign jurisdiction for an Alberta commercial driver's licence. This has always been the case and will not change with the MELT Program. If you are moving to Alberta permanently, you must take MELT to get an Alberta Class 1 driver's licence.

Temporary foreign workers from outside of Canada who do not already have a commercial truck licence from their home jurisdiction are not eligible to get an Alberta Class 1 driver's licence.

Canadian seasonal workers in Alberta

The rules for Canadians from another province who are working temporarily in Alberta are the same as those for out-of-country drivers—you can temporarily use your existing driver's licence from your home province/territory for the time you are temporarily in Alberta. However, if you are moving to Alberta to live permanently, all drivers must:

- exchange your current driver's licence for an Alberta driver's licence within 90 days of moving to the province by handing in your valid provincial or territorial driver's licence to a registry agent (your licence class may change, based on the MELT requirements below)
- provide proof that you live in Alberta
- provide proof of residence in Canada

Drivers from Canadian MELT jurisdictions

If you are a Class 1 driver from Ontario, Saskatchewan or Manitoba and have taken a MELT program there, you are eligible to exchange your commercial driver's licence for an Alberta Class 1 driver's licence. You must provide proof of MELT training from your home jurisdiction.

Drivers from Canadian jurisdictions that do not have MELT

Two-plus years' experience

Class 1 drivers who have held their commercial driver's licence for more than 24 months are eligible to exchange their commercial licence for an Alberta Class 1 driver's licence.

One to two years' experience

Class 1 drivers who have held their driver's licence for 12 to 24 months have the option of:

- Completing Alberta's MELT program OR
- Challenging the MELT Class 1 knowledge and road tests.
 - You will have one attempt to pass each of the tests.
 - If you are unsuccessful at passing either the enhanced knowledge or road test, your driver's licence will revert to the class of licence you held in your home jurisdiction previous to your Class 1 licence (e.g. a Class 5).
 - You must take MELT training and pass the enhanced knowledge and road tests to get a Class 1 driver's licence in Alberta.

Less than a year experience

Class 1 drivers who have held their driver's licence for less than 12 months must complete Alberta's MELT Program and pass the MELT knowledge and road tests.

- In the meantime, your driver's licence will revert to the previous class of licence you had in your home jurisdiction (e.g. Class 5).

Contact us

For questions, contact the Alberta Transportation Client Support Centre between 8:15 am and 4:15 pm (open Monday to Saturday, closed statutory holidays) at 780-427-8230 (Edmonton area) or Toll free: 310-0000 before the phone number (in Alberta).

Email: trans.driver.prog@gov.ab.ca

Mail: Alberta Transportation
Suite 130, 1st Floor Twin Atria Building
4999 98 Avenue, Edmonton, Alberta T6B 2X3

FARM-RELATED DRIVER MANDATORY ENTRY-LEVEL TRAINING EXTENSION APPLICATION (APPENDIX)

The current definition of an ‘agricultural operation’ is defined under Section 1b of [*the Agricultural Operation Practices Act*](#). See below for this definition.

(b) “agricultural operation” means an agricultural activity conducted on agricultural land for gain or reward or in the hope or expectation of gain or reward, and includes

- (i) the cultivation of land,
- (ii) the raising of livestock, including diversified livestock animals within the meaning of the Livestock Industry Diversification Act and poultry,
- (iii) the raising of fur-bearing animals, pheasants or fish,
- (iv) the production of agricultural field crops,
- (v) the production of fruit, vegetables, sod, trees, shrubs and other specialty horticultural crops,
- (vi) the production of eggs and milk, (vii) the production of honey,
- (viii) the operation of agricultural machinery and equipment, including irrigation pumps,
- (ix) the application of fertilizers, insecticides, pesticides, fungicides and herbicides, including application by ground and aerial spraying, for agricultural purposes,
- (x) the collection, transportation, storage, application, use, transfer and disposal of manure, composting materials and compost, and
- (xi) the abandonment and reclamation of confined feeding operations and manure storage facilities

<http://www.qp.alberta.ca/documents/Acts/A07.pdf>

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	CDM REPORT
File:	62-02-02

DESCRIPTION:

At this time the Community Development Manager will have an opportunity to report on Community Development topics.

BACKGROUND:

Fire Repeater/911 update: The power supply for the Fire Repeater that is part of the 911 communication system for the fire departments failed (end of life) on December 11, 2019. A new power supply system has been installed at the repeater site. Total cost for this replacement (including 1 site visit to trouble shoot communication problem and 1 site visit to install new power supply) was \$3,672.90. The last time this power supply was replaced was 2002.

<i>Pest & Predation Control</i>	Year	Total #	Total \$	Individuals
Wolves: to January 21	2020	3	\$ 1,050	2
	2019	40	14,000	27
Budget: \$50,000 Policy 6307	2018	39	13,650	18
	2017	68	27,200	31
	2016	107	42,800	37
	2015	53	17,150	28
	2014	58	14,150	32
	2013	87	21,750	36
	2012	114	48,150	31
	2011	92	44,500	54
Started in July	2010	46	22,750	29

ATTACHMENTS:

- Fire Department Call out Statistics – 5 years
- 2019 Development Report – 5 Year Summary
- Current Capital, General & Beyond Border Grants
- Current Continuing Education Scholarships

RECOMMENDED ACTION:

RESOLUTION by _____ to accept the Community Development Manager's report to January 28, 2020, as presented.

Initials show support - Reviewed by:

Manager:

CAO:

**Fire Departments Callout Statistics
2015 to December 31, 2019**

Hines Creek Fire Department

Type of Response	2015	2016	2017	2018	to Dec 31, 2019	5 year Average
Motor Vehicle Accidents	8	7	8	8	5	
Structural(Buildings)	2	5	7	0	3	
Call-offs/False Alarms	14	8	9	15	8	
Other Fires	4	2	6	6	10	
Other Aide	1	5	1	2	2	
Medical Assist	26	26	43	26	23	
	55	53	74	57	51	58

Worsley Fire Department

Type of Response	2015	2016	2017	2018	to Dec 31, 2019	5 year Average
Motor Vehicle Accidents	4	5	7	7	2	
Structural(Buildings)	3	2	10	4	3	
Call-offs/False Alarms	15	10	9	4	7	
Other Fires	7	3	8	5	9	
Other Aide	0	1	1	3	0	
Medical Assist	3	6	3	2	6	
	32	27	38	25	27	30

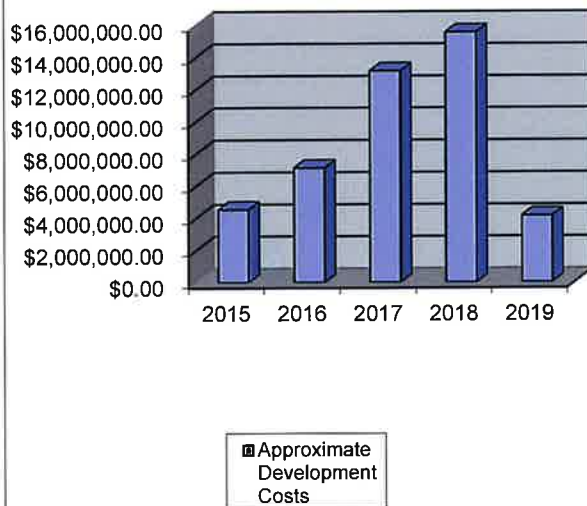


Development Report 5 Year Summary

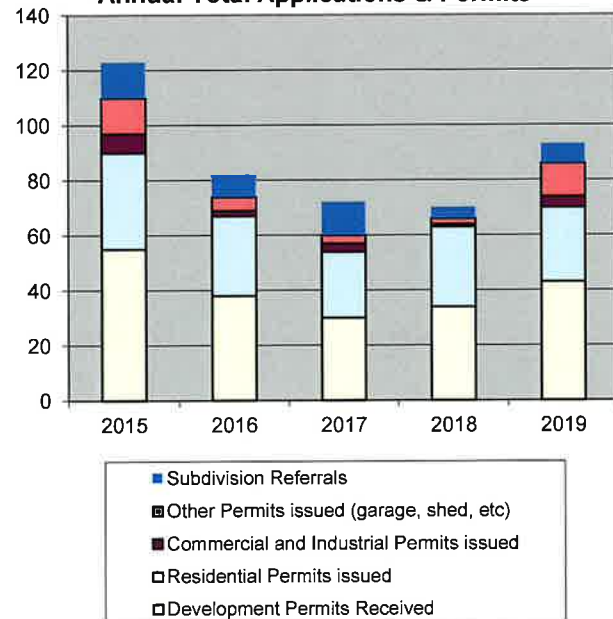
2015 to 2019 Report

Development Type	2015 Year End	2016 Year End	2017 Year End	2018 Year End	2019 Year End
Approximate Development Costs	\$4,529,644.12	\$7,120,000.00	\$13,146,535.00	\$15,559,000.00	\$4,139,500.00
Development Permits Received	55	38	30	34	43
Residential Permits issued	35	29	24	29	27
Commercial and Industrial Permits issued	7	2	3	1	4
Other Permits issued (garage, shed, etc)	13	5	3	2	12
Subdivision Referrals	13	8	12	4	7

Year End Construction Costs



Annual Total Applications & Permits



Clear Hills County					
Current Capital Grants, Non-Cost Share Conditional General Grants and Beyond Border's grants					
Status to January 21, 2020					
	COMPLETE				
	OUTSTANDING				
	NOT YET PAID				
	INVOICED				
	Organization	Project	Approved	Amount	Council Motion
2020-GEN-02	Senior Check-In Line	annual operating funds	2020	8500	C586-19(11/26/19)
2020-GEN-01	Hines Creek Golf & Country Association	Irrigation System Completion Project	2020	\$ 67,693.89	C623-19(12/10/19)
2020-03	End of Steel Heritage Society	Museum & Park - various improvements	2020	\$ 11,009.00	C435-19(09/10/19)
2020-02	Cherry Canyon Agricultural Society	two Ball diamond dugouts	2020	\$ 5,000.00	C436-19(09/10/19)
2020-01	Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	2020	\$ 20,000.00	C260-19(05/28/19)
2019-GEN-08	Many Island Recreational Development Society	upto 8 seasonal lots & road	2019	\$ 32,000.00	C554-19(10/22/19)
2019-GEN-07	Worsley Agricultural Society	Arena Roof & other repairs	2019	\$ 60,000.00	C392-19(08/13/19)
2019-02	Worsley Historical & Cultural Association	Museum site improvements & upgrades	2019	\$ 25,000.00	C390-19(08/13/19)
2019-GEN-05	Hinterland Cemetery Company	Lawn mower, fence & storage	2019	\$ 15,000.00	C323-19 (06/25/19)
2019-GEN-04	George Lake Aquatic Recreation Association	Tractor & Campground upgrades	2019	\$ 36,000.00	C283-19(06/11/19)
2019-GEN-03	Many Islands Recreation Association	Boat Launch improvements	2019	\$ 10,000.00	C282-19(06/11/19)
2019-01	End of Steel Heritage Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage	2019	\$ 14,050.00	C436-18(09/25/18)

Continuing Education Scholarships										
Status to January 21, 2020										
	Paid					waiting on proof of acceptance to release \$				
	To be paid					Follow up	2020			
	Completed					Waiting on accounting of funds				
	Returned cheque					imminent action	2020 Followup			
Number	Recipient	Education Stream	Motion Approved	Years	Amount	Date Paid year 1	Date Paid 2nd year	Date Paid 3rd year	Date Paid 4th year	Date Paid 5th year
CES-2019-01	Shaye Godbersen	Bachelor of Science	C230-19(05/14/19)	1	\$3,000.00	Jun-19				
CES-2018-11	Sydney Lund	Visual Art & Design	C467-18(10/09/18)	1	\$3,000.00	22-Jan-19				
CES-2018-07	Emily Koop	Horticulture Diploma	C296-18(06/12/18)	5 X \$3000	\$ 15,000.00	11-Sep-18	23-Jul-19			
CES-2018-06	Desiree Giesbrecht	Personal Fitness Trainer	C295-18(06/12/18)	5 X \$3000	\$ 15,000.00	14-Aug-18	13-Aug-19			
CES-2018-05	Jesse Burechallo	Heavy Equipment Technician Program	C294-18(06/12/18)	5 X \$3000	\$ 15,000.00	10-Jul-18	08-Jan-19	06-Jan-20	pending	
CES-2018-03	Talese Godbersen	Bachelor of Science	C085-18(02/13/18)	5 X \$3000	\$ 15,000.00	22-May-18	14-May-19			
CES-2018-02	Lexi Coon	Education Program	C084-18(02/13/18)	5 X \$3000	\$ 15,000.00	Mar-18	27-Aug-19			
CES-2018-01	Kate Zacharias	Education Program	C083-18(02/13/18)	5 X \$3000	\$ 15,000.00	14-Aug-18	27-Aug-19			
CES-2017-06	Christopher Landry	Heavy Equipment Technician Program	C570-17(10/24/17)	5 X \$3000	\$ 15,000.00	14-Nov-17	10-Jul-18	July 13 2019		
CES-2017-03	Sharon Bannow	Kinesiology and Sports Studies General Program	C567-17(10/24/17)	5 X \$3000	\$ 15,000.00	14-Nov-17	14-Aug-18	Aug-19		
CES-2017-03A	Yari Lewis	Bachelor of Commerce	C310-17(06/13/17)	5 X \$3000	\$ 15,000.00	26-Jul-17	25-Sep-18	Oct-19		
CES-2017-01	Kade Lewis	Mech Eng Transferred to AG program at Olds college 2018	C71-17(02/14/17)	5 X \$3000	\$ 15,000.00	26-Jun-17	10-Jul-18	27-Aug-19		

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Grader Beats

1. Three grader beats will be up for tender:

- Bear Canyon - Boschwick Contracting, \$132/hr
- Montagneuse - Prograde Service Ltd., \$130/hr
- Worsley – Cleardale Transport Ltd., \$130/hr

2. All three current contracts have a renewal clause:

3. TERM

3.1 The Term of this Agreement shall be for a period commencing on the 1st day of November, 2015 and expiring on the 31st day of October, 2020 unless mutually agreed upon by both parties to extend the said contract for the terms and conditions that are negotiated under fair and **consistent business practices**. Extension negotiations to be completed and accepted no later than, 60 days prior to expiration date.

3. Bear Canyon Grader Beat has the following clause:

6.18 The Grantor may not accept concurrent contracting retainers from other parties during the term of the contract. Grantor Initial____ Grantee Initial____

4. Montagenuse & Grader Beat contracts have the following clause:

6.18 The Grantor may accept concurrent contracting retainers from other parties during the Term; with prior written approval from the Grantee provided that they do not interfere, in the opinion of the Grantor, acting reasonably within the Service(s) the Grantor is required to perform under this Contract.

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>AC</i>
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Pavement Overlay:

- Tender is available
- Closes Monday February 10, 2020
- Opening Tuesday February 11, 2020

Graders:

- Iceblading and winging back roads

Truck Prices:

2016 - \$30,741.00
2017 - \$33,865.00
2018 - \$35,391.00
2019 - \$38,430.00
2020 - \$36,500.00

GST is not included

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

- RMA Newsletter-Alberta Treasury Board and Finance Seeking Input for Budget 2020
- Follow-up RMA Letter from Minister Ric McIver, Transportation

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the January 28, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:
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January 15, 2020

Alberta Treasury Board and Finance Seeking Input for Budget 2020

Provide your input on ways to balance Alberta's budget

Alberta Treasury Board and Finance is seeking input on how to balance the 2020 provincial budget and create jobs while ensuring Albertans continue to have access to the supports they need. **Budget 2019** focused on three key priorities:

- Getting Albertans back to work
- Making life better for Albertans
- Standing up for Alberta

RMA understands the Government of Alberta's goal to balance the budget, however, this should be done in a manner that minimizes the impact to Albertans and municipalities. RMA suggests member submissions reference:

- The importance of sustainable municipal funding for service provision
- The important role municipally-managed roads and infrastructure play in providing access to Alberta's natural resources, and the need for funds to maintain them
- Funding for education, healthcare, and community services are vital for maintaining high quality of life in rural Alberta. Funding decreases may lead to a difficulty to attract jobs to rural communities

There are two ways to provide input on Budget 2020:

A) **Telephone Town Halls:** Join Finance Minister Toews on a telephone town hall to share your thoughts. Information on how to participate will be announced by the government closer to the event:

- Northern Alberta (North of Red Deer) on **Monday, January 27 from 6:30 - 8:00 pm**
- Southern Alberta (including Red Deer) on **Tuesday, January 28 from 6:30 - 8:00 pm**

B) **Online:** The [survey](#) will be available until **Friday, February 7 at 4:30 pm**

For enquiries, please contact:

Warren Noga
Policy Advisor
warren@RMAAlberta.com

2510 Sparrow Drive
Nisku, Alberta T9E 8N5

OFFICE: 780.955.3639
FAX: 780.955.3615
RMAAlberta.com



BULLETIN

Tasha Blumenthal

Director of External Relations & Advocacy

tasha@RMAAlberta.com



ALBERTA
TRANSPORTATION

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

RECEIVED

JAN 23 2020

CLEAR HILLS COUNTY

January 16, 2020

AR 77813

Mr. Miron Croy
Reeve
Clear Hills County
P.O. Box 240
Worsley, AB T0H 3W0

Dear Reeve Croy:

It was a pleasure to meet with members of Clear Hills County council and administration at the recent Rural Municipalities Association convention. As a follow-up to the meeting, I am able to provide the following information.

As discussed, 18 kilometres of Highway 64 was re-paved in 2019, and an additional 18 kilometres of re-paving from east of Highway 726 to the Eureka River intersection is in the current capital plan. The 28-kilometre section from Cleardale to east of Highway 726 is not in the current capital plan, but it will be reviewed and considered as part of Budget 2020.

I understand your concerns regarding highway maintenance. The government is currently operating under fiscal restraint. This has an impact on highway maintenance, but will be limited to non-safety related items; for example, Albertans may notice rougher roads and longer vegetation in some areas. Winter maintenance activities, including snow removal and ice control, will not be affected by the fiscal restraint. However, because the highways in the County are lower-volume highways, response times may be longer than for higher-volume portions of the network, such as Highway 2 near Fairview or Highway 43 near Grande Prairie.

Thank you for bringing your concerns regarding noxious weeds to my attention. As part of our path to fiscal balance, the department is not proactively spraying for weeds. However, we are committed to preventing the spread of noxious weeds. If weeds are found in the highway right-of-way, please contact department staff so they can be addressed.

.../2

Should you have any further questions, please contact Mr. Ryan Konowalyk, Regional Director. Mr. Konowalyk can be reached toll-free at 310-0000, then 780-624-6280, or at ryan.konowalyk@gov.ab.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ric McIver". The signature is fluid and cursive, with the first name "Ric" and last name "McIver" clearly distinguishable.

Ric McIver
Minister

cc: Ryan Konowalyk, Regional Director, Alberta Transportation

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 28, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information January, February and March 2020 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO: 
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JANUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Office Closed New Year's Day	2 CCES-AB, DJ	3	4
5	6	7 P&P-All	8	9 NPRL-DF	10	11
12	13 HPEC-AB NWSAR Open House-Eureka	14 Council	15 NPRL-DF	16	17 Ag Public Session-DJ, JR	18
19	20	21	22	23	24	25
	ASB Conference-DJ					
26	27 NWSAR- AB,PF	28 Council	29 ASB-DJ	30	31	1

FEBRUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4 PRSD Joint-All	5 NPHF-AB	6 CCES-AB, DJ	7	8
9	10 HPEC & Med-AB	11 Council	12	13	14	15
16	17 Alberta Family Day	18 ASB-DJ	19 Growing the North-ALL	20	21 Zone 4-All	22
23	24	25 Council	26	27	28	29

MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Trades Training MSC School- ALL	10 Council	11	12	13	14
15	16	17	18	19	20	21
	<div>RMA Convention</div> ASB-DJ					
22	23	24 Council	25	26	27	28
29	30	31	1	2	3	4

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee