

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, FEBRUARY 11, 2020**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, February 11, 2020, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

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<b>1. CALL TO ORDER</b>	
<b>2. AGENDA</b>	
<b>3. MINUTES:</b>	
a. Previous: Regular Council Meeting Minutes, January 28, 2020.....	2
<b>4. DELEGATION(S)</b>	
a. Youth Enhancement Society (Y.E.S.) 10:45 a.m.....	8
b. MacKenzie Municipal Services Agency 11:00 a.m.....	9
<b>5. PUBLIC HEARING</b>	
<b>6.</b>	
<b>7. TENDER OPENING- 9:45 a.m.</b>	
1. Tender 2020-02 Tandem Axle Trailer- Vegetation Control Program....	18
2. Tender 2020-03 New Dump Trailer .....	19
3. Tender 2020-04 New Mower .....	20
4. Pavement Overlay & Springwood Drive Base & Side Streets – 191-12726.....	21
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1. Management Team Activity Report .....	22
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4. Fair Deal Panel Session .....	33
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c. COMMUNITY SERVICES	
1. Cleardale Fire Garage Placement.....	47
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3. Family and Community Support Services (FCSS) Grant Application.....	54
4. Tender Award 2020-01 Side by Side- Vegetation Control Program .....	57
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<b>8. WRITTEN REPORTS: COUNCIL, COMMITTEE &amp; MANAGERS</b>	
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<b>10. CALENDARS.....</b>	<b>85</b>
<b>11. CLOSED MEETING ITEMS</b>	
<b>12. ADJOURNMENT</b>	

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, JANUARY 28, 2020**

**PRESENT**

Miron Croy	Reeve
Amber Bean	Deputy Reeve
Dan Fletcher	Councillor
Jason Ruecker	Councillor
Peter Frixel	Councillor
Raymond Wetmore	Councillor
David Janzen	Councillor

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

**ABSENT:**

**CALL TO ORDER**

Deputy Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C50-20(01-28-20)**

**RESOLUTION by Reeve Croy to adopt the agenda governing the January 28, 2020, Regular Council Meeting. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous  
Meeting Minutes

**C51-20(01-28-20)**

**RESOLUTION by Councillor Janzen to adopt the minutes of the January 14, 2020, Regular Council Meeting, as presented. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management  
Team Activity  
Report

Council reviewed the most recent Management Team Activity Report.

**C52-20(01-28-20)**

**RESOLUTION by Councillor Wetmore to accept the January 14, 2020, Management Team Activity Report, as presented. CARRIED.**

**Councillor Reports**

Councillors submit written or verbal reports for meetings attended.

Councillor Ruecker entered the meeting at 9:32 a.m.

**C53-20(01-28-20)**

**RESOLUTION by Reeve Croy to receive the written and verbal Councillor reports for information, as presented. CARRIED.**

**TENDER OPENING:**

Council is presented with Tender 2020-01 Side by Side- Vegetation Control Program for opening and analysis.

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REGULAR COUNCIL MEETING  
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**C54-20(01-28-20)**

**RESOLUTION by Councillor Janzen to open Tender 2020-01 Side by Side-Vegetation Control Program at 9:57, analyze and bring back a recommendation to the February 11, 2020 Regular Council Meeting.**  
**CARRIED.**

<b>Company</b>	<b>Amount</b>
Scanalta Power Sales Ltd.	Option A \$17,850.00 GST included Option B \$17,108.00 GST included
Prairie Coast Equipment	\$25,694.55 GST included
Cycle West Ltd	\$20,462.85 GST included
Rentco Equipment Ltd.	\$22,256.17 GST included
Bobcat of the Peace	\$21,616.02 GST included
Kabota Country	\$18,800.00 GST NOT included

**C55-20(01-28-20)**

**RESOLUTION by Councillor Frixel to approve the attendance of one Councillor to the meeting with Health Ministry and representatives of the Health Professional Enhancement committee on February 24, 2020 in Edmonton, Alberta.**  
**CARRIED.**

North West Species at Risk Member Appointment

Deputy Reeve Bean requested a discussion regarding the appointment of members to the North West Species at Risk Committee.

**C56-20(01-28-20)**

**RESOLUTION by Deputy Reeve Bean to appoint Reeve Croy as the alternate to the Northwest Species at Risk Committee on the council appointed boards and committees list as of January 28, 2020 and up to the 2020 Organizational Council Meeting.**  
**CARRIED.**

Deputy Reeve Bean recessed the meeting at 10:18 a.m.  
Deputy Reeve Bean reconvened the meeting at 10:27 a.m.

Region 6 Metis Nation Of Alberta Invite

Council is presented with information for Reeve Croy to attend the Region 6 Metis Nation of Alberta Business Mixer, January 31, 2020 at the Pomeroy Hotel in Grande Prairie from 5:00 pm to 8:00 pm

**C57-20(01-28-20)**

**RESOLUTION by Councillor Fletcher to approve the attendance of Reeve and Deputy Reeve to attend the Region 6 Metis Nation of Alberta Business Event, January 31, 2020 at the Pomeroy Hotel, Grande Prairie.**  
**CARRIED.**

RMA Executive Member Visit

Council is presented with information regarding the RMA Executive member visits.

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<b>C58-20(01-28-20)</b>	<b>RESOLUTION by Reeve Croy to approve the date of the RMA Executive member visit scheduled for Tuesday, June 9, 2020 at 3:00 pm – 4:00 pm, at the Clear Hills County Council Chambers.</b> <b>CARRIED.</b>
Worsley Agricultural Society- Arena	Council Ruecker has requested that the Worsley Arena water bill be included on today's agenda.
<b>C59-20(01-28-20)</b>	<b>RESOLUTION by Councillor Ruecker to draft a policy supplying water at no charge for the Clear Hills County Hamlet Skating Rinks for ice making annually.</b> <b>DEFEATED.</b>
<b>C60-20(01-28-20)</b>	<b>RESOLUTION by Councillor Wetmore to waive the outstanding water bills for the skating rink ice making and penalties for the Worsley Agricultural Society up to and including the billing period ending January 31, 2020.</b> <b>CARRIED.</b>
<u>CORPORATE SERVICES</u> Accounts Payable (January 15, to January 28, 2020)	A list of expenditures for Clear Hills County for the period of January 15, 2020 to January 28, 2020 is provided for Council's review.
<b>C61-20(01-28-20)</b>	<b>RESOLUTION by Councillor Fletcher that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 15, 2020 to January 28, 2020 for a total of \$286,520.55.</b> <b>CARRIED.</b>
<u>DELEGATION</u> Cherry Canyon Ag. Society	Representatives of the Cherry Canyons Agricultural Society will be in attendance at 11:00 to present their Capital Grant Application for a Community Playground at the Cherry Canyon Recreation Centre.
Tax Sale Reserve Bid	There is a tax sale scheduled for March 30, 2020 to sell the one remaining property on the 2018 property tax arrears list.
<b>C62-20(01-28-20)</b>	<b>RESOLUTION by Councillor Fletcher that Council set the reserve bid for the property up for tax sale on March 30, 2020 at \$25,000.00 and approves the conditions of sale set out in the Tax Sale Procedure.</b> <b>CARRIED.</b>
Bylaw No. 248-20 Water and Waste Water	Bylaw No. 248-20 governs the usage of water and wastewater in Worsley, Cleardale and Bear Canyon.
<b>C63-20(01-28-20)</b>	<b>RESOLUTION by Reeve Croy to table and bring back Bylaw No. 248-20 governs the usage of water and wastewater in Worsley, Cleardale and Bear Canyon to the next Regular Council Meeting.</b> <b>CARRIED.</b>

COMMUNITY  
SERVICES

Draft Policy 6203  
Century Farm and  
Ranch Award

Council is presented with a revised draft Policy 6203-Century Farm and Ranch Award, as directed at the January 14, 2020 Council meeting.

**C64-20(01-28-20)**

**RESOLUTION by Deputy Reeve Bean to adopt Policy 6203-Century Farm and Ranch Award, as presented. CARRIED.**

Policy 2305- Fire  
Suppression Water  
Truck Operation

Unit 31-63-22, 1993 Mack water truck, is at (or near) end of life and administration is recommending the unit be disposed of by auction. Administration is also seeking Council direction on Policy 2305-Fire Suppression Water Truck Operation that this water truck was purchased to implement.

**C65-20(01-28-20)**

**RESOLUTION by Reeve Croy to authorize disposal by auction of Unit 31-63-22, 1993 Mack Water Truck as is at end of life. CARRIED.**

**C66-20(01-28-20)**

**RESOLUTION by Deputy Reeve Bean to rescind Policy 2305-Fire Suppression Water Truck Operation. CARRIED.**

Fire Truck Garage –  
Cleardale

Council is requested to provide direction on location, lot and building design so the tender documents can be prepared for the fire truck garage to house the grassfire unit that the County is currently paying rent to store in the Hamlet of Cleardale.

**C67-20(01-28-20)**

**RESOLUTION by Councillor Ruecker to table the discussion of the Fire truck garage until later in the meeting. CARRIED.**

PUBLIC WORKS:  
Proceed to Tender  
Road Upgrades  
RGE RD 54&60

Council is presented with information regarding proceeding to tender on Road Upgrades for Range Road 54 & 60.

**C68-20(01-28-20)**

**RESOLUTION by Reeve Croy to proceed to tender on the Road Upgrades for Range Road 54 & 60. CARRIED.**

Award Tender  
2019-13, ½ Ton  
Pickup Truck

Tenders were opened for Tender 2019-13, ½ Ton Pickup Truck on Tuesday January 14, 2020 at 9:57 a.m. Council is presented with an analysis of the results.

**C69-20(01-28-20)**

**RESOLUTION by Councillor Wetmore to award Tender 2019-13, ½ Ton Pickup Truck to Westgate Chevrolet (2018) Ltd., for \$36,500.00 + GST (thirty-six thousand five hundred dollars) plus GST, as per the submitted tender. CARRIED.**

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WRITTEN REPORTS  
MANAGERS

Chief Administrative  
Officer's Report

Chief Administrative Officers report was reviewed.

**C70-20(01-28-20)**

**RESOLUTION by Reeve Croy to receive the January 28, 2020, Chief Administrative Officer's report for information. CARRIED.**

Community  
Development  
Manager's Report

Community Development Managers report was reviewed.

**C71-20(01-28-20)**

**RESOLUTION by Deputy Reeve Bean to receive the January 28, 2020, Community Development Managers report for information. CARRIED.**

Corporate Services  
Manager's Report

nothing to report

Public Works  
Manager's Report

Public Works Managers report was reviewed.

**C72-20(01-28-20)**

**RESOLUTION by Councillor Fletcher to remove from the Bear Canyon Grader Beat Contract; clause 6.18 The Grantor may not accept concurrent contracting retainers from other parties during the term of the contract. CARRIED.**

**C73-20(01-28-20)**

**RESOLUTION by Reeve Croy to proceed to tender on the Bear Canyon, Montagneuse and Worsley Grader Beats. CARRIED.**

**C74-20(01-28-20)**

**RESOLUTION by Councillor Wetmore to receive the January 28, 2020, Public Works Managers report for information. CARRIED.**

Deputy Reeve Bean recessed the meeting at 12:01 p.m.  
Deputy Reeve Bean reconvened the meeting at 12:38 p.m.

**C75-20(01-28-20)**

**RESOLUTION by Councillor Wetmore to approve a Capital Grant for the Cherry Canyon Agricultural Society's for the amount of \$22,000.00 for the playground project and include the funds in the 2020 Operating Budget. CARRIED.**

**C76-20(01-28-20)**

**RESOLUTION by Deputy Reeve Bean to receive the Cherry Canyons Agricultural Society delegation for a Community Playground at the Cherry Canyon Recreation Centre, for information. CARRIED.**

**C77-20(01-28-20)**

**RESOLUTION by Councillor Janzen to raise the discussion for the Cleardale Fire truck Garage off the table. CARRIED.**

**C78-20(01-28-20)**

**RESOLUTION by Councillor Janzen to authorize administration to use location option 3, Hamlet of Cleardale, Plan 0726595**

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Block 1 Lots 83 and 84 and have engineered drawings and lot grading design prepared for a single bay garage with 16 foot walls, 24 feet wide by 50 feet long with a gravel parking apron. The garage is to include a cement floor, bathroom, one overhead door with windows in the center panel, and one-man door designed to fit a pumper or water truck size firefighting unit; and bring the drawings to a future meeting approval.

**CARRIED.**

COUNCIL  
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

**C79-20(01-28-20)**

**RESOLUTION by Reeve Croy to receive the correspondence on January 28, 2020, for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C80-20(01-28-20)**

**RESOLUTION by Councillor Fletcher to receive for information the January, February and March 2020 calendars.**

Date	Meeting	Councillor
Feb 24	Health Minister	Bean
Jan 31	Region 6 Metis	Bean, Croy
Jan 29	HPEC	Bean
		<b>CARRIED.</b>

CONFIDENTIAL  
ITEM(S)

ADJOURNMENT

Deputy Reeve Bean adjourned the January 28, 2020, Regular Council Meeting at 12:58 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	<b>DELEGATION – YOUTH ENHANCEMENT SOCIETY 10:45 A.M.</b>
File:	51-02-02

### DESCRIPTION:

Jan Stevenson will be in attendance at 10:45 a.m. to review the 2019 Youth Enhancement Society (Y.E.S.) program that received Family and Community Support Services (FCSS) funding, and to present the 2020 program for FCSS funding consideration.

### BACKGROUND:

The FCSS applications were circulated by separate email.

The applications are included later in today's agenda for consideration.

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ to accept for information the Youth Enhancement Society delegation that presented a review of the 2019 Y.E.S. program that received Family and Community Support Services funding from the County and the proposed 2020 Y.E.S. program.

Initials show support - Reviewed by:

Manager:

*AB*

CAO:

*J*



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	DELEGATION- MMSA 11:00 a.m.
File:	61-02-02

### DESCRIPTION:

Representatives of MMSA will be in attendance at 11:00 a.m. to discuss subdivision development considerations and how they mesh with the County Land Use Bylaw and Municipal Development Plan.

### BACKGROUND:

### OPTIONS:


Discussion may result in one of the following actions:

1. Request MMSA prepare an amending bylaw for LUB and/or MDP
2. Accept for information (no action)
3. Other action

### RECOMMENDED ACTION:



**RESOLUTION** by.....to

Initials show support - Reviewed by:	Manager: 	CAO: 
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## Applying Subdivision Regulations in Clear Hills County

Planning Today For  
Your Community's  
Tomorrow

2020-02-06

1



### THE ISSUE

Subdivision approvals in this County are not always consistent with the planning framework established through the Municipal Government Act, Provincial Land Use Policies, the Municipal Development Plan or the Land Use Bylaw.

2020-02-06

2

## Alberta Planning & Development Framework



2020-02-06

3

## ALBERTA LAND USE POLICIES

- Alberta Land Use Policies -1996
  - ❑ *Municipalities are encouraged to limit the fragmentation of agricultural lands and their premature conversion to other uses, especially within the agricultural areas...*
- Alberta Land Use Framework – 2008 - Priority Actions
  - ❑ *“Reducing the fragmentation and conversion of agricultural land is an integral component of a successful Land-use Framework. Agriculture is a key contributor to the Alberta economy. Reducing the fragmentation and conversion of agricultural land to other uses is a key consideration, as is the proliferation of other land uses impacting agricultural land.”*

2020-02-06

4

## MUNICIPAL GOVERNMENT ACT

- The MGA charges each municipality to provide means whereby plans and related matters may be prepared and adopted
  - a. to achieve the orderly, economical and beneficial development, use of land and patterns of human settlement, and
  - b. to maintain and improve the quality of the physical environment within which patterns of human settlement are situated in Alberta.
  - Without infringing on the rights of individuals for any public interest except to the extent that it is necessary for the overall greater public interest.
  - The key words in section 617(1) are “orderly, economical and beneficial.”
  - Each council decision should be weighed against these words, or, in other words; Will the decision I’m making today improve the lives of those now and in the future or will it be detrimental to them.
  - Each decision a council makes in its term, affects a future council’s ability to do likewise.

2020-02-06

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## Municipal Development Plan

- Adopted by this council.
- Several statements in this statutory plan identify this council’s direction.
- Section 2-2 Guiding Principles
- Principle 1: **Preserve agricultural land and facilitate agricultural operations**

*Agricultural and activities associated with sustainable agricultural practices in all its forms have priority in rural areas. Clear Hills County strives to protect farmlands by limiting their fragmentation, and mitigating adverse impacts from other types of development.*

2020-02-06

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## Municipal Development Plan continued

- Part 3 Policy Areas
  - 3.1 Agriculture
  - **Goal**
    - *“Clear Hills County aims to protect and preserve the agricultural sector and encourage developments that actively support agricultural activities and a rural lifestyle.”*
    - Two provisions guide decision making in subdivision applications:

2020-02-06

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## Municipal Development Plan continued

- 3.1.1(c)
- The County should not allow a proposed subdivision on better agricultural lands unless the proposed subdivision is for:
  - Extensive agriculture;
  - Farmstead separations;
  - First parcel out for residential development;
  - A CFO or other intensive agricultural use in accordance with the policies below (section 3.1.2);
  - Public uses or utility;
  - Agricultural industries which directly benefit and serve the agricultural area; or,
  - Uses which are site specific such as natural resource extractive industries.

2020-02-06

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## Municipal Development Plan continued

- 3.1.1(d)
  - Notwithstanding policy 3.1.1(b), the County may consider the subdivision of a fragmented parcel subject to the following:
    - The proposed parcel cannot be used for agriculture due to inaccessibility from the balance of the existing titled area by a road, railway, waterbody, watercourse, gully, or ravine, or in the opinion of the County, difficult to farm;
    - Legal and physical access is available;
    - The proposed use will not disrupt with the continued agricultural use of the remaining and adjacent lands; the proposed parcel can accommodate on-site sewage disposal and water services; and,
    - The proposed parcel is not subject to erosion, flooding or sinking.

2020-02-06

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## Land Use Bylaw

- *"Clear Hills County is an agricultural community, and one which strongly desires the retention and maintenance of the agricultural sector. Thus, it should be realized that the first priority use for all lands capable of agricultural production should be farming."* (Page 1 of the Land Use Bylaw adopted in 2016)
- 3.19 Subdivision Variance
  - Development Authority may recommend to the Subdivision Authority variances to the lot width, length and size in the form of written reasons.
- 10.4 Agricultural District – 1 (AG-1)
 

*The purpose of this agricultural district is to regulate a wide range of agricultural land uses and discourage all land uses conflicting with the intent of conserving extensive areas of prime agricultural land, thus maintaining the agricultural integrity and the rural character of the County.*

2020-02-06

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## Land Use Bylaw continued

- Parcel Size

- Residential uses:

- Farmstead Separation 1.2 ha to 4.0 ha
    - Country Residential 2 ha maximum
    - For larger sized parcels it is at the discretion of the Development Authority
    - All other uses to be determined by the Development Authority based on the use.

- Agricultural District – 2 (AG-2)

- » For all uses the parcel size will be determined by the Development Authority

2020-02-06

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## Example 1

SW ¼ Sec. 29-85-S-W6M  
10.42 ha (25.75 ac)  
Survey Sketch



SW ¼ Sec. 29-85-S-W6M  
10.42 ha (25.75 ac)  
Aerial



2020-02-06

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## Example 2

NW ¼ Sec. 26-85-7-W6M  
4.05 ha (10.00 ac)  
Survey Sketch



NW ¼ Sec. 26-85-7-W6M  
4.05 ha (10.00 ac)  
Aerial



2020-02-06

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## Example 3

NW ¼ Sec. 33-85-S-W6M  
SW ¼ Sec. 33-85-S-W6M  
17.343 ha (42.856 ac)  
Survey Sketch



NW ¼ Sec. 33-85-S-W6M  
SW ¼ Sec. 33-85-S-W6M  
17.343 ha (42.856 ac)  
Aerial



2020-02-06

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## Example 4

NE ¼ Sec. 22-85-6-W6M  
7.61 ha (18.80 ac)  
Survey Sketch



NE ¼ Sec. 22-85-6-W6M  
7.61 ha (18.80 ac)  
Aerial View



2020-02-06

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# THANK YOU

2020-02-06

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# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	<b>TENDER OPENING: 2020-02 TRAILER- VEGETATION CONTROL PROGRAM</b> <b>9:45 A.M.</b>
File:	31-63-18

### DESCRIPTION:

Council is presented with Tender 2020-02 Tandem Axle Trailer- Vegetation Control Program for opening and analysis.

### BACKGROUND:

Tender 2020-01 closed on Friday February 7, 2020 at 4:00 p.m.

C621-19(12-10-19) RESOLUTION by Councillor Janzen to proceed to tender for the purchase of a side by side for the vegetation control program.  
CARRIED.

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ to open Tender 2020-02 Tandem Axle Trailer- Vegetation Control Program at 9:45, analyze and bring back a recommendation to the February 25, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager: <i>ABj</i>	CAO: <i>AJ</i>
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	<b>Tender Opening – 2020-03 New Dump Trailer</b>
File:	31-63-16

### DESCRIPTION:

Council is presented with tenders to open for Tender 2020-03 New Dump Trailer and analyze results.

### BACKGROUND:

Tenders closed on Friday February 7, 2020 at 9:45 a.m. for Tender 2020-03 New Dump Trailer.

C43-20(01-14-20) RESOLUTION by Councillor Ruecker to proceed to tender for the purchase of a new dump trailer. CARRIED.

### BUDGET:

\$16,000.00

### RECOMMENDED ACTION:

**RESOLUTION** by...to open tenders at 9:45 a.m. for Tender 2020-03 New Dump Trailer and analyze results and bring back a recommendation to the future Regular Council Meeting.

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>A</i>
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	<b>Tender Opening – 2020-04 New Mower</b>
File:	31-63-15

### DESCRIPTION:

Council is presented with tenders to open for Tender 2020-04 New Mower and analyze results.

### BACKGROUND:

Tenders closed on Friday February 7, 2020 at 9:45 a.m. for Tender 2020-04 New Mower.

C42-20(01-14-20) RESOLUTION by Councillor Wetmore to proceed to tender for the purchase of a new mower for the annual mowing program.  
CARRIED.

### BUDGET:

\$37,500.00

### RECOMMENDED ACTION:

**RESOLUTION** by...to open tenders at 9:45 a.m. for Tender 2020-04 New Mower and analyze results and bring back a recommendation to the future Regular Council Meeting.

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>[Signature]</i>
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# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	<b>Tender Opening – Pavement Overlay &amp; Springwood Drive Base &amp; Side Streets – 191-12726</b>
File:	31-65-02

### DESCRIPTION:

Council is presented with tenders to open for Pavement Overlay on Township Road 870 and 862, Springwood Drive Base and Side streets (Deleteable) 191-12726.

### BACKGROUND:

Tenders closed on Monday, February 10, 2020 at 4:00 p.m.

C28-20(01-14-20) RESOLUTION by Councillor Ruecker to proceed to tender for Pavement Overlay on Township Road 870 & 862 and Springwood Drive Base and Pave, including the 3 side streets (Springwood Drive and the 3 side streets will be individual deleteable items).  
CARRIED.

### BUDGET:

\$4,278,100.00 – Pavement Overlay  
\$1,000,000.00 – Springwood Drive  
\$5,278,100.00 – Total Budget

### RECOMMENDED ACTION:

**RESOLUTION** by...to open tenders at 9:45 a.m. for Tender 191-12726 Pavement Overlay, Springwood Drive and Side streets analyze results and bring back a recommendation to the future Regular Council Meeting.

Initials show support - Reviewed by:

Manager:

*RJ*

CAO:

*[Signature]*

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Management Team Activity Report</b>
File:	11-02-02

### DESCRIPTION:

Management activity report for January 28, 2020

### ATTACHMENTS:

- o Management Activity Report

### RECOMMENDED ACTION:

**RESOLUTION** by .... that the management activity report for January 28, 2020 be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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## Management Team

### Activity Report for January 28, 2020

#### LEGEND:

Budget Items: 
 Completed Items: 
 Items in Waiting:   
 CAO = Chief Administrative Officer      CSM = Corporate Services Manager  
 PWM = Public Works Manager      EA = Executive Assistant  
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>November 26, 2019</b>		
C598-19	11/26/19	RESOLUTION by Reeve Croy to contact Alberta Environment & Parks to request an exemption of payment for wetland loss/replacement dollars for the proposed road extension at SE 32-85-8-W6M, until the Code of Practice has been developed. CARRIED.	PWM	
		<b>January 7, 2020</b>		
P05-20	01/07/20	RESOLUTION by Councillor Ruecker to invite MMSA to attend the January 14, 2020 Regular Council meeting. CARRIED.	CDM	February 11
		<b>January 14, 2020</b>		
C28-20	01/14/20	RESOLUTION by Councillor Ruecker to proceed to tender for Pavement Overlay on Township Road 870 & 862 and Springwood Drive Base and Pave, including the 3 side streets (Springwood Drive and the 3 side streets will be individual delete able items). CARRIED.	PWM	Feb 11
C29-20	01/14/20	RESOLUTION by Councillor Fletcher to approve the attendance of the Trades Training Committee members to attend March 9, 2020 - Menno Simons School, April 30, 2020 - Hines Creek Composite School and May 11, 2020 - Worsley Central School Trades Training Tours. CARRIED.	EA	
C31-20	01/14/20	RESOLUTION by Councillor Fletcher to approve Council to attend the 2020 Growing of the North Conference February 18-20 in Grande Prairie. CARRIED.	EA	
C33-20	01/14/20	RESOLUTION by Councillor Janzen to approve the attendance of Council to attend the February 21, 2020 District 4 meeting in Grande Prairie, Alberta and include the following items to the agenda for discussion: Minister Letter items. CARRIED.	EA	Agenda items sent
C37-20	01/14/20	RESOLUTION by Councillor Fletcher to table the application for rezoning Country Residential subdivision out of SW 26-85-7-W6M to a future Regular Council Meeting. CARRIED.	CDM	Feb 11



## Management Team

### Activity Report for January 28, 2020

#### LEGEND:

Budget Items: ██████████ Completed Items: ██████████ Items in Waiting: ██████████  
 CAO = Chief Administrative Officer      CSM = Corporate Services Manager  
 PWM = Public Works Manager      EA = Executive Assistant  
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS														
C39-20	01/14/20	RESOLUTION by Councillor Janzen to proceed to tender for the purchase of trailer to transport a side by side for the vegetation control program. CARRIED.	CDM	Open Feb 11														
C42-20	01/14/20	RESOLUTION by Councillor Wetmore to proceed to tender for the purchase of a new mower for the annual mowing program. CARRIED.	PWM	Open Feb 11														
C43-20	01/14/20	RESOLUTION by Councillor Ruecker to proceed to tender for the purchase of a new dump trailer. CARRIED.	PWM	Open Feb 11														
		January 28, 2020																
C54-20	01/28/20	RESOLUTION by Councillor Janzen to open Tender 2020-01 Side by Side-Vegetation Control Program at 9:57, analyze and bring back a recommendation to the February 11, 2020 Regular Council Meeting. CARRIED. <table><tr><th>Company</th><th>Amount</th></tr><tr><td>Scanalta Power Sales Ltd.</td><td>Option A \$17,850.00 GST included Option B \$17,108.00 GST included</td></tr><tr><td>Prairie Coast Equipment</td><td>\$25,694.55 GST included</td></tr><tr><td>Cycle West Ltd</td><td>\$20,462.85 GST included</td></tr><tr><td>Rentco Equipment Ltd.</td><td>\$22,256.17 GST included</td></tr><tr><td>Bobcat of the Peace</td><td>\$21,616.02 GST included</td></tr><tr><td>Kabota Country</td><td>\$18,800.00 GST NOT included</td></tr></table>	Company	Amount	Scanalta Power Sales Ltd.	Option A \$17,850.00 GST included Option B \$17,108.00 GST included	Prairie Coast Equipment	\$25,694.55 GST included	Cycle West Ltd	\$20,462.85 GST included	Rentco Equipment Ltd.	\$22,256.17 GST included	Bobcat of the Peace	\$21,616.02 GST included	Kabota Country	\$18,800.00 GST NOT included	CSM	Award Feb 11
Company	Amount																	
Scanalta Power Sales Ltd.	Option A \$17,850.00 GST included Option B \$17,108.00 GST included																	
Prairie Coast Equipment	\$25,694.55 GST included																	
Cycle West Ltd	\$20,462.85 GST included																	
Rentco Equipment Ltd.	\$22,256.17 GST included																	
Bobcat of the Peace	\$21,616.02 GST included																	
Kabota Country	\$18,800.00 GST NOT included																	
C55-20	01/28/20	RESOLUTION by Councillor Frixel to approve the attendance of one Councillor to the meeting with Health Ministry and representatives of the Health Professional Enhancement committee on February 24, 2020 in Edmonton, Alberta. CARRIED.	EA															
C56-20	01/28/20	RESOLUTION by Deputy Reeve Bean to appoint Reeve Croy as the alternate to the Northwest Species at Risk Committee on the council appointed boards and committees list as of January 28, 2020 and up to the 2020 Organizational Council Meeting. CARRIED.	EA															



## Management Team

### Activity Report for January 28, 2020

#### LEGEND:

Budget Items: 
 Completed Items: 
 Items in Waiting:   
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C57-20	01/28/20	RESOLUTION by Councillor Fletcher to approve the attendance of Reeve and Deputy Reeve to attend the Region 6 Metis Nation of Alberta Business Event, January 31, 2020 at the Pomeroy Hotel, Grande Prairie. <b>CARRIED.</b>		
C58-20	01/28/20	RESOLUTION by Reeve Croy to approve the date of the RMA Executive member visit scheduled for Tuesday, June 9, 2020 at 3:00 pm – 4:00 pm, at the Clear Hills County Council Chambers. <b>CARRIED</b>	EA	
C60-20	01/28/20	RESOLUTION by Councillor Wetmore to waive the outstanding water bills for the skating rink ice making and penalties for the Worsley Agricultural Society up to and including the billing period ending January 31, 2020. <b>CARRIED.</b>	CSM	
C62-20	01/28/20	RESOLUTION by Councillor Fletcher that Council set the reserve bid for the property up for tax sale on March 30, 2020 at \$25,000.00 and approves the conditions of sale set out in the Tax Sale Procedure. <b>CARRIED.</b>	CSM	
C63-20	01/28/20	RESOLUTION by Reeve Croy to table and bring back Bylaw No. 248-20 governs the usage of water and wastewater in Worsley, Cleardale and Bear Canyon to the next Regular Council Meeting. <b>CARRIED.</b>	CSM	
C68-20	01/28/20	RESOLUTION by Reeve Croy to proceed to tender on the Road Upgrades for Range Road 54 & 60. <b>CARRIED.</b>		
C69-20	01/28/20	RESOLUTION by Councillor Wetmore to award Tender 2019-13, ½ Ton Pickup Truck to Westgate Chevrolet (2018) Ltd., for \$36,500.00 + GST (thirty-six thousand five hundred dollars) plus GST, as per the submitted tender. <b>CARRIED.</b>		
C72-20	01/28/20	RESOLUTION by Councillor Fletcher to remove from the Bear Canyon Grader Beat Contract; clause 6.18 The Grantor may not accept concurrent contracting retainers from other parties during the term of the contract. <b>CARRIED.</b>	PWM	
C73-20	01/28/20	RESOLUTION by Reeve Croy to proceed to tender on the Bear Canyon, Montagneuse and Worsley Grader Beats. <b>CARRIED.</b>	PWM	March



## Management Team

### Activity Report for January 28, 2020

#### LEGEND:

Budget Items:       Completed Items:       Items in Waiting:   
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C78-20	01/28/20	RESOLUTION by Councillor Janzen to authorize administration to use location option 3, Hamlet of Cleardale, Plan 0726595 Block 1 Lots 83 and 84 and have engineered drawings and lot grading design prepared for a single bay garage with 16 foot walls, 24 feet wide by 50 feet long with a gravel parking apron. The garage is to include a cement floor, bathroom, one overhead door with windows in the center panel, and one-man door designed to fit a pumper or water truck size firefighting unit; and bring the drawings to a future meeting approval. CARRIED.	CDM	

		<b>August 20, 2019</b>		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 In the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		
		<b>September 30, 2019</b>		
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately \$135,000.00, as a 2020 25% tax rebate incentive. CARRIED.		
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions; a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		
		<b>November 27, 2019</b>		





## Management Team

### Activity Report for January 28, 2020

#### LEGEND:

Budget Items: 
 Completed Items: 
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	
C595-19	11/26/19	RESOLUTION by Councillor Frixel further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for the Compound Gate replacement project be transferred to the Building Reserve when received each year. CARRIED.	CSM/CDM	
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	
		February 4, 2020		
C75-20	01/28/20	RESOLUTION by Councillor Wetmore to approve a Capital Grant for the Cherry Canyon Agricultural Society's for the amount of \$22,000.00 for the playground project and include the funds in the 2020 Operating Budget. CARRIED.	CDM	
ITEMS IN WAITING				
		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has	CSM	January 14, 2030



## Management Team

### Activity Report for January 28, 2020

#### LEGEND:

Budget Items: ██████████      Completed Items: ██████████      Items in Waiting: ██████████  
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		not redeemed it totally, the County will become the owner.CARRIED.		
		<b>May 10, 2017</b>		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
		<b>April 23, 2019</b>		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – “Agreement for Installation of Texas Gates within Municipal Roadways” brought back to a future council for authorization. CARRIED.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.	EA	
		<b>November 20, 2019</b>		
C556-19	10/22/19	RESOLUTION by Reeve Croy to dispose of the Zero Till Drill by public auction, as is, due to low usage and high repair costs. CARRIED.		
		<b>January 23, 2020</b>		
C40-20	01/14/20	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2017 monthly reconciliation reports, 2012 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2013. CARRIED.	CDM	
		<b>January 29, 2020</b>		
C65-20	01/28/20	RESOLUTION by Reeve Croy to authorize disposal by auction of Unit 31-63-22, 1993 Mack Water Truck as is at end of life. CARRIED.	CSM/ PWM	
		<b>February 4, 2020</b>		
C35-20	01/14/20	C35-20(01-14-20) RESOLUTION by Councillor Wetmore to accept the discussion and information provided by (ACA) Alberta	CDM	In waiting



## Management Team

### Activity Report for January 28, 2020

**LEGEND:**

Budget Items: 
 Completed Items: 
 Items in Waiting:   
 CAO = Chief Administrative Officer      CSM = Corporate Services Manager  
 PWM = Public Works Manager              EA = Executive Assistant  
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Conservation Association and contact ACA Fish Program Manager to request Ole's Lake be assessed to determine if it qualifies for lake aeration.		CARRIED.



# Clear Hills County

## Request For Decision (RFD)

Meeting Date:	<b>Regular Council Meeting</b> February 11, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>COUNCIL REPORTS ON MEETINGS</b>
File:	11-02-02

### DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

### BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

### ATTACHMENTS

### RECOMMENDED ACTION:

**RESOLUTION** by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Policy and Priority Meeting Items
File:	11-02-02

### DESCRIPTION:

Council is presented with a list of Policy and Priority Items as discussed at previous meetings for information and to set a date for a future Policy and Priority Meeting.

- Advertising and Communications
- Scholarships
- Greenhouses

### ATTACHMENTS:

Calendar

### RECOMMENDED ACTION:

**RESOLUTION** by..... to schedule a Policy and Priority Meeting for .....

**Initials show support - Reviewed by:**

**Manager:**

**CAO:**



# FEBRUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4 PRSD Joint-All	5 NPHF-AB FV Seed-RW PAC-PF	6 CCES-AB, DJ	7	8
9	10 HPEC & Med-AB	11 <b>Council</b>	12	13	14	15
16	17 Alberta Family Day	18 ASB-DJ	19 Growing the North-ALL	20	21 Zone 4-All	22
23	24 HPEC Health Minister-AB	25 <b>Council</b>	26	27	28	29

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Fair Deal Panel
File:	11-02-02

### DESCRIPTION:

Council is presented with information on an upcoming Fair Deal Panel session being held at the Peace Valley Inns, Peace River, AB, February 18, 2020 at 7:00 p.m.

### ATTACHMENTS:

Letter from MLA Loewen, Fair Deal Panel Information

### RECOMMENDED ACTION:

**RESOLUTION by.....** to approve the attendance of Council to the Fair Deal Panel session being held at the Peace Valley Inns, Peace River, AB, February 18, 2020 at 7:00 p.m.

Initials show support - Reviewed by:

Manager:

CAO:





LEGISLATIVE ASSEMBLY  
ALBERTA

**Todd Loewen, MLA**  
Central Peace-Notley

February 5, 2020

Mr. Miron Croy  
Reeve  
Clear Hills County

DELIVERED BY EMAIL

Dear Mr. Croy:

I am writing to council and your staff through you to provide information regarding an upcoming Fair Deal Panel town hall taking place February 18, 2020. This event will be held at Peace Valley Inns, 9609 - 101 Street, Peace River, AB. It is expected to run from 7:00 pm until approximately 9:00 pm, depending on public participation.

You may recall that a Fair Deal Panel event also took place in December 2019 in Grande Prairie. We found this was well-attended, including by several constituents from Central Peace-Notley. However, due to the strong response, MLA Dan Williams and I have decided that it would be appropriate to organize another for residents of the Peace Country who were unable to attend.

Unlike the panel in Grande Prairie, this one will be hosted by both MLA Williams and myself, as well as one or two of the Fair Deal Panel members who have been traveling across Alberta. Like the earlier panel event, no invitation is required and doors will be open to all Albertans.

I'm sure that several residents and ratepayers of your community have expressed frustrations and concerns in recent months regarding Alberta's standing in Confederation. I strongly encourage all local residents to make their thoughts known to this panel, which will use the input to produce a report to government on what they heard and what Albertans believe a fair deal with Canada would look like.

I value your perspectives on these issues as municipality and I would greatly appreciate your help directing any concerned members of your community to this panel event or to the online submission page found at <https://www.alberta.ca/fair-deal-panel.aspx> or, of course, to my office. If you have any questions, please don't hesitate to contact me.

Sincerely,

Todd Loewen, MLA

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Finance – Accounts Payable</b>
File:	12-03-02

### DESCRIPTION:

A list of expenditures for Clear Hills County for the period of January 29, 2020 to February 11, 2020 is provided for Council's review.

### BACKGROUND / PROPOSAL:

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 29, 2020 to February 11, 2020 for a total of \$332,177.38.

Initials show support - Reviewed by:

Manager:



CAO:

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	1/29/20	2/11/20		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WASYLCIW GARRY	023203	2/11/20	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive	012120	\$350.00	
1 EYE'D DISPOSAL GARBAGE COLLE	023204	2/11/20	\$1,580.25
Invoice Description	Invoice Number	Invoice Amount	
Worsley Hamlet	080	\$1,396.50	
Worsley Walking Path	081	\$183.75	
A.U.M.A.	023205	2/11/20	\$1,275.75
Invoice Description	Invoice Number	Invoice Amount	
AUMA Membership	20201017	\$1,275.75	
ALBERTA QUEEN'S PRINTER	023206	2/11/20	\$21.00
Invoice Description	Invoice Number	Invoice Amount	
Tax Sale Ad	E203683	\$21.00	
BEAR CANYON COLONY	023207	2/11/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	012120	\$500.00	
BEARCOM CANADA CORP	023208	2/11/20	\$2,643.90
Invoice Description	Invoice Number	Invoice Amount	
Install Fire Repeater Power	4961687	\$1,029.00	
Fire Repeater Power Supply	4961688	\$1,614.90	
BERGEN MARTIN	023209	2/11/20	\$160.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	MB02-021420	\$160.00	
BIEGEL & PERRA APPRAISALS	023210	2/11/20	\$787.50
Invoice Description	Invoice Number	Invoice Amount	
Tax Sale Appraisal	16C20	\$787.50	
BJORNSON KAYLA	023211	2/11/20	\$80.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	KB02-021420	\$80.00	



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BJORNSON RODNEY	023212	2/11/20	\$262.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	RB02-021420	\$262.00	
BOSCHWICK CONTRACTING	023213	2/11/20	\$15,120.00
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	283	\$15,120.00	
BRAUER ERNIE	023214	2/11/20	\$550.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	EB01-021420	\$550.00	
BRAUN ISAAC	023215	2/11/20	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	IB01-021420	\$200.00	
BRAUN JACOB	023216	2/11/20	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JB02-021420	\$100.00	
BRAUN JOHAN	023217	2/11/20	\$750.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JB03-021420	\$750.00	
BROWNLEE LLP	023218	2/11/20	\$174.03
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	492140	\$174.03	
CAMPBELL DODGE CHRYSLER LTD.	023219	2/11/20	\$1,975.53
Invoice Description	Invoice Number	Invoice Amount	
R & M	385428	\$1,975.53	
CARSON CHRISTOPHER	023220	2/11/20	\$80.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	CC03-021420	\$80.00	
CHAMBER OF COMMERCE GRANDE PRA	023221	2/11/20	\$2,094.75
Invoice Description	Invoice Number	Invoice Amount	
Growing The North	49273	\$2,094.75	

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Cherry Point Community Promoti	023222	2/11/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	012120	\$500.00	
CITY OF GRANDE PRAIRIE	023223	2/11/20	\$15,747.77
Invoice Description	Invoice Number	Invoice Amount	
2020 Dispatch GM 562	IN95203	\$15,747.77	
CLEAR HILLS CEMETERY SOCIETY	023224	2/11/20	\$2,000.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	012820	\$2,000.00	
CLEAR HILLS WASTE MANAGEMENT	023225	2/11/20	\$9,673.13
Invoice Description	Invoice Number	Invoice Amount	
Contractor / Transfer Station	032	\$9,463.13	
Garbage Haul Worsley Hamlet	033	\$210.00	
CLEARDALE AGRICULTURAL SOCIETY	023226	2/11/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	012820	\$500.00	
CLEARDALE TRANSPORT	023227	2/11/20	\$29,468.25
Invoice Description	Invoice Number	Invoice Amount	
Worsley GB01	6109393	\$15,219.75	
Cleardale GB07	6109392	\$12,474.00	
Wing Pavement	6109391	\$1,774.50	
CLEARTECH INDUSTRIES INC.	023228	2/11/20	\$3,048.24
Invoice Description	Invoice Number	Invoice Amount	
Chemical & Freight	820525	\$3,048.24	
D'ECKENBRUGGE, JEAN	023229	2/11/20	\$162.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JD01-021420	\$162.00	
DERKSEN HERMAN	023230	2/11/20	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	HD01-021420	\$50.00	
DHL	023231	2/11/20	\$245.08
Invoice Description	Invoice Number	Invoice Amount	
Shipping	8772341	\$245.08	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DIAMOND SOFTWARE SOLUTIONS INC	023232	2/11/20	\$903.00
Invoice Description	Invoice Number	Invoice Amount	
Payroll YE Update	268788	\$903.00	
DWG PROCESS SUPPLY LTD.	023233	2/11/20	\$5,200.69
Invoice Description	Invoice Number	Invoice Amount	
Antiscalant	1063899	\$5,200.69	
EUREKA RIVER CEMETARY	023234	2/11/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	012820	\$500.00	
FEHR TIRECRAFT LTD.	023235	2/11/20	\$512.40
Invoice Description	Invoice Number	Invoice Amount	
2 Tires - Worsley Senior Bus	20388	\$512.40	
FRIESEN ABE	023236	2/11/20	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	AF02-021420	\$150.00	
FRIESEN, MATTHEW	023237	2/11/20	\$40.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	MF04-021420	\$40.00	
GRANGER MARTY	023238	2/11/20	\$2,000.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	012820	\$2,000.00	
GRIMSHAW GRAVELS AQUIFER MANAG	023239	2/11/20	\$212.00
Invoice Description	Invoice Number	Invoice Amount	
GGAMAS Membership	010920	\$212.00	
GROSS BRADLEY	023240	2/11/20	\$67.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	BG02-021420	\$67.00	
H.K.P. TRUCKING	023241	2/11/20	\$5,878.04
Invoice Description	Invoice Number	Invoice Amount	
Grain Bagger Extractor Repair	53512473	\$4,766.82	
Truck/Hitch	53512474	\$1,111.22	

System: 2/05/20 11:06:47 AM  
User Date: 2/05/20

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

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User ID: Sharon

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HARCOURT BRIAN	023242	2/11/20	\$69.60
Invoice Description	Invoice Number	Invoice Amount	
HC Seniors Bus Mileage	123119	\$69.60	
HICKOK BRUCE	023243	2/11/20	\$326.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	BH01-021420	\$326.00	
HICKOK REUBEN	023244	2/11/20	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	RH01-021420	\$200.00	
HIEBERT, PETER	023245	2/11/20	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	PH02-201420	\$200.00	
HITECH BUSINESS SYSTEMS LTD.	023246	2/11/20	\$336.60
Invoice Description	Invoice Number	Invoice Amount	
Copier Agreement	1564770	\$336.60	
HOFFMAN HENRY	023247	2/11/20	\$830.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	HF01-021420	\$830.00	
HOFFMAN, HENRY CHRISTOPHER	023248	2/11/20	\$440.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	HH03-021420	\$440.00	
JLD ENTERPRISE	023249	2/11/20	\$12,789.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB15	88	\$12,789.00	
JOHN DEERE FINANCIAL	023250	2/11/20	\$486.38
Invoice Description	Invoice Number	Invoice Amount	
Grain Extractor Parts	P65529	\$486.38	
KING JUSTIN	023251	2/11/20	\$154.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JK01-021420	\$154.00	

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User Date: 2/05/20

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

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User ID: Sharon

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KLASSEN, ISAAK	023252	2/11/20	\$80.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	IK01-021420	\$80.00	
KRAUSE, ELIZABETH	023253	2/11/20	\$282.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	EK02-021420	\$282.00	
LEFEBVRE ROXANNE	023254	2/11/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	012820	\$500.00	
MAD DOG CRESTING	023255	2/11/20	\$572.12
Invoice Description	Invoice Number	Invoice Amount	
HC Fire Dept Coveralls	38676	\$263.81	
HC Fire Dept Overalls	38684	\$264.23	
Worsley Fire Shirt/Sewing Patc	38847	\$44.08	
MARTENS, PETER	023256	2/11/20	\$248.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	PM03-021420	\$248.00	
MCKINLEY, ANGEL	023257	2/11/20	\$282.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	AK02-021420	\$282.00	
MIGHTY PEACE TOURIST ASSOCIATI	023258	2/11/20	\$8,411.50
Invoice Description	Invoice Number	Invoice Amount	
2020 Municipal Membership	2020046	\$8,411.50	
MORGAN WESLEY	023259	2/11/20	\$81.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	WM03-021420	\$81.00	
MUELLER JONATHAN	023260	2/11/20	\$260.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JM03-021420	\$260.00	
NEIGEL GORDON	023261	2/11/20	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	69079-012320	\$50.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
NORTH PEACE REGIONAL LANDFILL	023262	2/11/20	\$104,427.11
Invoice Description	Invoice Number	Invoice Amount	
2020 Requisition	REQ2020	\$198,826.81	
Additional Hauling	493709	\$4,000.00	
Additionsl Hauling	30	\$1,013.70	
PETERS ABRAM	023263	2/11/20	\$214.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	AP02-021420	\$214.00	
PETERS FRANK	023264	2/11/20	\$138.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	FP01-021420	\$138.00	
POSTMEDIA	023265	2/11/20	\$1,074.36
Invoice Description	Invoice Number	Invoice Amount	
Property Tax Ad	179316	\$164.01	
Jan Newsletter Printing	292037	\$910.35	
R&R ROAD LTD.	023266	2/11/20	\$1,176.00
Invoice Description	Invoice Number	Invoice Amount	
SL / SC GB16	4309	\$1,176.00	
RELIANCE ASSESSMENT CONSULTANT	023267	2/11/20	\$7,350.00
Invoice Description	Invoice Number	Invoice Amount	
Feb Assessment Services	50-020320	\$7,350.00	
ROADATA SERVICES LTD	023268	2/11/20	\$1,992.90
Invoice Description	Invoice Number	Invoice Amount	
2020 Maintenance	00072584	\$1,992.90	
ROAMING TRANSPORT	023269	2/11/20	\$15,113.70
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0166	\$14,179.20	
Cleardale Hamlet	0165	\$934.50	
RUECKER JASON	023270	2/11/20	\$286.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JR04-021420	\$286.00	
SKERRATT, CLAYTON AND ANN	023271	2/11/20	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
Jan Janitorial Services	2459092	\$1,950.00	

Clear Hills County  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
STARS	023272	2/11/20	\$835.00
Invoice Description	Invoice Number	Invoice Amount	
F.F. Honorarium Donation 2019	012120	\$835.00	
STEWART, STEVEN	023273	2/11/20	\$246.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	SS03-021420	\$246.00	
TAB PRODUCTS OF CANADA CO.	023274	2/11/20	\$75.15
Invoice Description	Invoice Number	Invoice Amount	
Replenish File Tab "+"	11282473	\$75.15	
TOWN OF FAIRVIEW	023275	2/11/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
Annual FCSS Funding	012020	\$500.00	
VILLAGE OF HINES CREEK	023276	2/11/20	\$7,789.01
Invoice Description	Invoice Number	Invoice Amount	
2019 HC Fire Dept Expenses#173	123119-2	\$2,630.46	
Annual Fees	123119	\$5,158.55	
WALMSLEY BLAIR	023277	2/11/20	\$120.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	BW02-021420	\$120.00	
WALMSLEY EDWARD	023278	2/11/20	\$875.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	EW01-021420	\$875.00	
WASYLCIW JAYME	023279	2/11/20	\$235.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JW02-021420	\$235.00	
WASYLCIW, GLEN	023280	2/11/20	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	012420	\$350.00	
WIEBE CORNELIUS	023281	2/11/20	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	CW02-021420	\$50.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WILD ELECTRIC LTD.	023282	2/11/20	\$125.32
Invoice Description	Invoice Number	Invoice Amount	
Breaker & Capacitors	30214	\$125.32	
WORSLEY CLEAR HILLS SKI CLUB	023283	2/11/20	\$50,000.00
Invoice Description	Invoice Number	Invoice Amount	
Capital Grant 2020 Agreemt#200	013020	\$50,000.00	
WORSLEY GATEWAY INN	023284	2/11/20	\$1,349.00
Invoice Description	Invoice Number	Invoice Amount	
Council & ASB Lunch	759	\$1,349.00	
WORSLEY PIONEER CLUB	023285	2/11/20	\$205.78
Invoice Description	Invoice Number	Invoice Amount	
Worsely Senior Bus Fuel etc	123119	\$205.78	
WSP	023286	2/11/20	\$3,259.54
Invoice Description	Invoice Number	Invoice Amount	
Pavement Overlay Engineering	0898573	\$3,259.54	
ZACHARIAS ABRAHAM	023287	2/11/20	\$154.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	AZ03-021420	\$154.00	
ZACHARIAS, BEN	023288	2/11/20	\$86.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	BZ01-021420	\$86.00	
ZACHARIAS, JOSEPH	023289	2/11/20	\$40.00
Invoice Description	Invoice Number	Invoice Amount	
4TH QTR FIRE HON'S	JZ04-021420	\$40.00	
Report Total			\$ 332,177.38



Ranges: From: To:

Cheque Number First Last

Vendor ID First Last

Vendor Name First Last

Cheque Date 1/29/20 2/11/20

Chequebook ID First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
023203	WASYLCIWGARRY01	GARRY WASYLCIW	2/11/20	ATB	PMCHQ00001133	\$350.00
023204	1EYED01	1 EYE'D DISPOSAL GARBAGE COLLE	2/11/20	ATB	PMCHQ00001133	\$1,580.25
023205	AUMA01	ALBERTA URBAN MUNICIPALITIES AS	2/11/20	ATB	PMCHQ00001133	\$1,275.75
023206	QUEENS	GOVERNMENT OF ALBERTA	2/11/20	ATB	PMCHQ00001133	\$21.00
023207	BCCOLONY	BEAR CANYON COLONY	2/11/20	ATB	PMCHQ00001133	\$500.00
023208	BEARCOM	BEARCOM CANADA CORP	2/11/20	ATB	PMCHQ00001133	\$2,643.90
023209	BERGENM	BERGEN MARTIN	2/11/20	ATB	PMCHQ00001133	\$160.00
023210	BIEGEL	BIEGEL & PERRA APPRAISALS	2/11/20	ATB	PMCHQ00001133	\$787.50
023211	BJORNSONK	BJORNSON KAYLA	2/11/20	ATB	PMCHQ00001133	\$80.00
023212	BJORNSON04	RODNEY BJORNSON	2/11/20	ATB	PMCHQ00001133	\$262.00
023213	BOSCHWICK01	BOSCHWICK CONTRACTING	2/11/20	ATB	PMCHQ00001133	\$15,120.00
023214	BRAUER01	ERNIE BRAUER	2/11/20	ATB	PMCHQ00001133	\$550.00
023215	BRAUN05	ISAAC BRAUN	2/11/20	ATB	PMCHQ00001133	\$200.00
023216	BRAUN08	JACOB BRAUN	2/11/20	ATB	PMCHQ00001133	\$100.00
023217	BRAUNJ01	JOHAN BRAUN	2/11/20	ATB	PMCHQ00001133	\$750.00
023218	BROWNLEE01	BROWNLEE LLP	2/11/20	ATB	PMCHQ00001133	\$174.03
023219	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	2/11/20	ATB	PMCHQ00001133	\$1,975.53
023220	CARSONC01	CARSON CHRISTOPHER	2/11/20	ATB	PMCHQ00001133	\$80.00
023221	CHAMBER02	CHAMBER OF COMMERCE GRANDE PRA	2/11/20	ATB	PMCHQ00001133	\$2,094.75
023222	CHERRY01	Cherry Point Community Promoti	2/11/20	ATB	PMCHQ00001133	\$500.00
023223	CIOFGRAND01	CITY OF GRANDE PRAIRIE	2/11/20	ATB	PMCHQ00001133	\$15,747.77
023224	CLEARHILLSCEME	CLEAR HILLS CEMETERY SOCIETY	2/11/20	ATB	PMCHQ00001133	\$2,000.00
023225	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	2/11/20	ATB	PMCHQ00001133	\$9,673.13
023226	CLEARDALEAG01	CLEARDALE AGRICULTURAL SOCIETY	2/11/20	ATB	PMCHQ00001133	\$500.00
023227	CLEARDALE01	CLEARDALE TRANSPORT	2/11/20	ATB	PMCHQ00001133	\$29,468.25
023228	CLEARTECH01	CLEARTECH INDUSTRIES INC.	2/11/20	ATB	PMCHQ00001133	\$3,048.24
023229	D'EECKENBRUGGE	JEAN D'EECKENBRUGGE	2/11/20	ATB	PMCHQ00001133	\$162.00
023230	DERKSEN01	HERMAN DERKSEN	2/11/20	ATB	PMCHQ00001133	\$50.00
023231	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	2/11/20	ATB	PMCHQ00001133	\$245.08
023232	DIAMOND01	DIAMOND SOFTWARE INC.	2/11/20	ATB	PMCHQ00001133	\$903.00
023233	DWG	DWG PROCESS SUPPLY LTD.	2/11/20	ATB	PMCHQ00001133	\$5,200.69
023234	EUREKA03	EUREKA RIVER CEMETARY	2/11/20	ATB	PMCHQ00001133	\$500.00
023235	FEHR14	FEHR TIRECRAFT LTD.	2/11/20	ATB	PMCHQ00001133	\$512.40
023236	FRIESEN05	ABE FRIESEN	2/11/20	ATB	PMCHQ00001133	\$150.00
023237	FRIESENM	MATTHEW FRIESEN	2/11/20	ATB	PMCHQ00001133	\$40.00
023238	GRANGERM01	GRANGER MARTY	2/11/20	ATB	PMCHQ00001133	\$2,000.00
023239	GRGR06	GRIMSHAW GRAVELS AQUIFER	2/11/20	ATB	PMCHQ00001133	\$212.00
023240	GROSS01	BRADLEY GROSS	2/11/20	ATB	PMCHQ00001133	\$67.00
023241	HKPTRUCK01	H.K.P. TRUCKING	2/11/20	ATB	PMCHQ00001133	\$5,878.04
023242	HARCOURT01	BRIAN HARCOURT	2/11/20	ATB	PMCHQ00001133	\$69.60
023243	HICKOK02	BRUCE HICKOK	2/11/20	ATB	PMCHQ00001133	\$326.00
023244	HICKOK03	RUEBEN HICKOK	2/11/20	ATB	PMCHQ00001133	\$200.00
023245	HIEBERTP	PETER HIEBERT	2/11/20	ATB	PMCHQ00001133	\$200.00
023246	HITECH01	HITECH BUSINESS SYSTEMS LTD.	2/11/20	ATB	PMCHQ00001133	\$336.60
023247	HOFFMAN01	HENRY HOFFMAN	2/11/20	ATB	PMCHQ00001133	\$830.00
023248	HOFFMAN02	HENRY CHRISTOPHER HOFFMAN	2/11/20	ATB	PMCHQ00001133	\$440.00
023249	JLD	JLD ENTERPRISE	2/11/20	ATB	PMCHQ00001133	\$12,789.00
023250	AGLINE01	JOHN DEERE FINANCIAL	2/11/20	ATB	PMCHQ00001133	\$486.38
023251	KING02	JUSTIN KING	2/11/20	ATB	PMCHQ00001133	\$154.00
023252	KLASSEN	ISAAK KLASSEN	2/11/20	ATB	PMCHQ00001133	\$80.00
023253	KRAUSEE	ELIZABETH KRAUSE	2/11/20	ATB	PMCHQ00001133	\$282.00
023254	LEFEBVRER01	LEFEBVRE ROXANNE	2/11/20	ATB	PMCHQ00001133	\$500.00
023255	MADDOG01	MAD DOG CRESTING	2/11/20	ATB	PMCHQ00001133	\$572.12
023256	MARTENSP	PETER MARTENS	2/11/20	ATB	PMCHQ00001133	\$248.00
023257	MCKINLEYA	ANGEL MCKINLEY	2/11/20	ATB	PMCHQ00001133	\$282.00
023258	MIGHTY01	MIGHTY PEACE TOURIST ASSOCIATI	2/11/20	ATB	PMCHQ00001133	\$8,411.50

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
023259	MORGAN04	WESLEY MORGAN	2/11/20	ATB	PMCHQ00001133	\$81.00
023260	MUELLER01	JONATHAN MUELLER	2/11/20	ATB	PMCHQ00001133	\$260.00
023261	NEGO06	GORDON NEIGEL	2/11/20	ATB	PMCHQ00001133	\$50.00
023262	NORTHPEACE01	NORTH PEACE REGIONAL	2/11/20	ATB	PMCHQ00001133	\$104,427.11
023263	PETERS13	ABRAM PETERS	2/11/20	ATB	PMCHQ00001133	\$214.00
023264	PETERS16	FRANK PETERS	2/11/20	ATB	PMCHQ00001133	\$138.00
023265	SUNMEDIA	POSTMEDIA NETWORK INC.	2/11/20	ATB	PMCHQ00001133	\$1,074.36
023266	R&R01	R&R ROAD LTD.	2/11/20	ATB	PMCHQ00001133	\$1,176.00
023267	RELIANCE	RELIANCE ASSESSMENT	2/11/20	ATB	PMCHQ00001133	\$7,350.00
023268	ROADATA	ROADATA SERVICES LTD	2/11/20	ATB	PMCHQ00001133	\$1,992.90
023269	ROAMING	ROAMING TRANSPORT	2/11/20	ATB	PMCHQ00001133	\$15,113.70
023270	RUECKERJ01	JASON RUECKER	2/11/20	ATB	PMCHQ00001133	\$286.00
023271	SKERRATT	CLAYTON AND ANN SKERRATT	2/11/20	ATB	PMCHQ00001133	\$1,950.00
023272	STARS01	STARS	2/11/20	ATB	PMCHQ00001133	\$835.00
023273	STEWARTS	STEVEN STEWART	2/11/20	ATB	PMCHQ00001133	\$246.00
023274	ITAB	TAB PRODUCTS OF CANADA CO.	2/11/20	ATB	PMCHQ00001133	\$75.15
023275	TOWNFAIR01	TOWN OF FAIRVIEW	2/11/20	ATB	PMCHQ00001133	\$500.00
023276	VILLAGE01	VILLAGE OF HINES CREEK	2/11/20	ATB	PMCHQ00001133	\$7,789.01
023277	WALMSLEY04	BLAIR WALMSLEY	2/11/20	ATB	PMCHQ00001133	\$120.00
023278	WALMSLEY02	EDWARD WALMSLEY	2/11/20	ATB	PMCHQ00001133	\$875.00
023279	WASYLCIWJ01	JAYME WASYLCIW	2/11/20	ATB	PMCHQ00001133	\$235.00
023280	WASYLCIWL01	GLEN WASYLCIW	2/11/20	ATB	PMCHQ00001133	\$350.00
023281	WIEBE	CORNELIUS WIEBE	2/11/20	ATB	PMCHQ00001133	\$50.00
023282	WILDELECT01	WILD ELECTRIC LTD.	2/11/20	ATB	PMCHQ00001133	\$125.32
023283	WHISPERING01	WORSLEY CLEAR HILLS SKI CLUB	2/11/20	ATB	PMCHQ00001133	\$50,000.00
023284	WGATEWAY	WORSLEY GATEWAY INN	2/11/20	ATB	PMCHQ00001133	\$1,349.00
023285	WPIONEER01	WORSLEY PIONEER CLUB	2/11/20	ATB	PMCHQ00001133	\$205.78
023286	WSP01	WSP CANADA INC.	2/11/20	ATB	PMCHQ00001133	\$3,259.54
023287	ZACHARIAS03	ABRAHAM ZACHARIAS	2/11/20	ATB	PMCHQ00001133	\$154.00
023288	ZACHRIASB	BEN ZACHARIAS	2/11/20	ATB	PMCHQ00001133	\$86.00
023289	ZACHARIASJO	JOSEPH ZACHARIAS	2/11/20	ATB	PMCHQ00001133	\$40.00

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	<b>Cleardale Fire Garage Placement</b>
File:	61-02-02

### DESCRIPTION:

Council is requested to provide direction on placement of the fire garage on the site to assist with site design and proceeding with the development permit application process.

### BACKGROUND:

### ATTACHMENTS:

- Aerial Photo
- Proposed placement options

### OPTIONS:

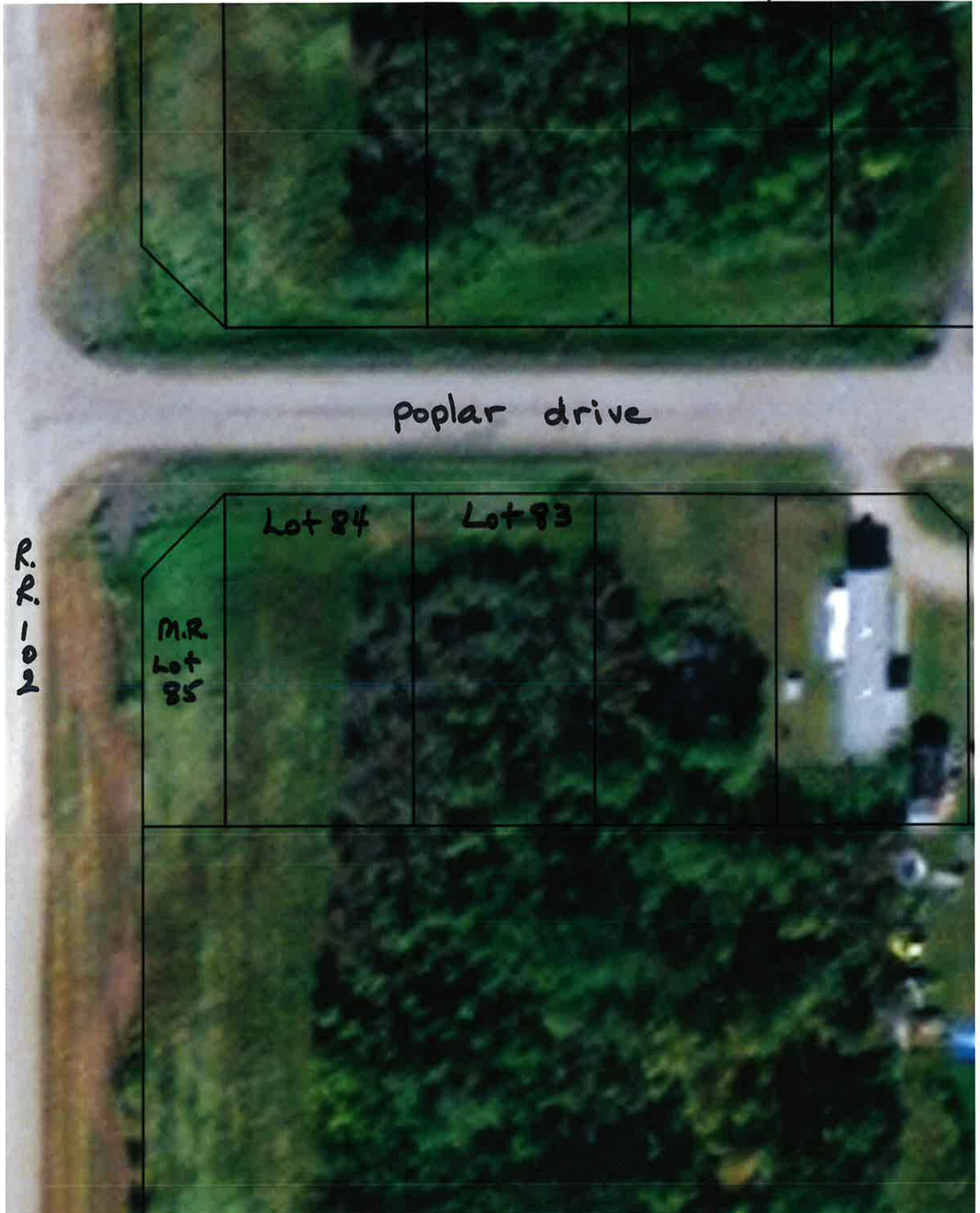
Select placement option 1, 2 or an alternate option

### RECOMMENDED ACTION:

**RESOLUTION** by.....to select option \_\_\_\_ for placement of the Cleardale fire garage on Plan 0726595 Block 1 Lot 84.

Initials show support - Reviewed by:	Manager: 	CAO: 
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# Cleardale - Fire Garage Options



## Proposed Options for placement of Cleardale Fire Garage on lot 84

### Considerations:

Keep lot 83 (east side) as it currently is and retain ownership of this lot for future expansion of fire services

Aesthetics considerations - space for tree & shrub buffer to block structures from residential view

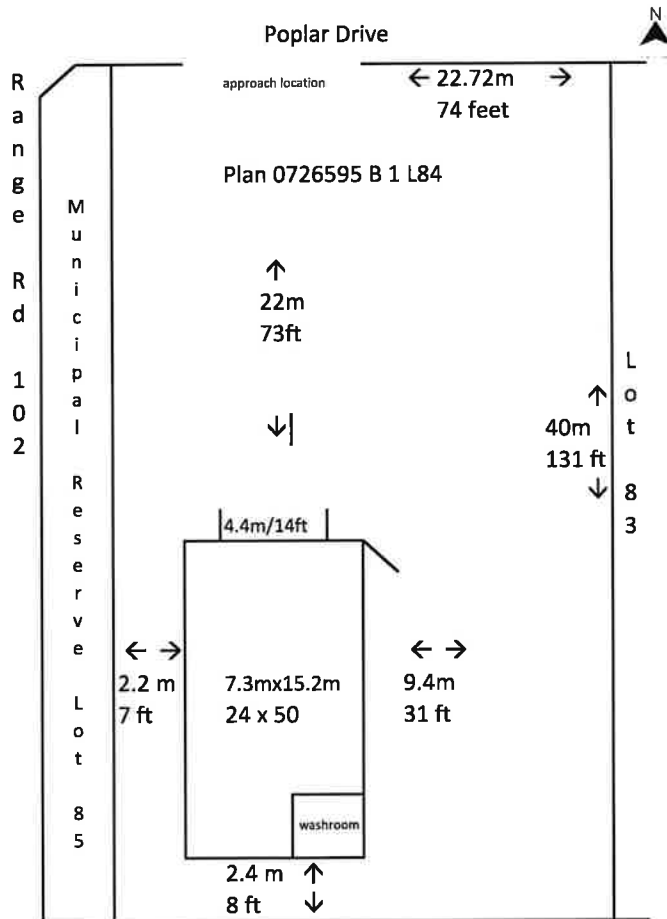
Room for future expansion (addition, other structures, compound fence)

Access considerations - Option 2 - approach is onto Range Road instead of residential street.

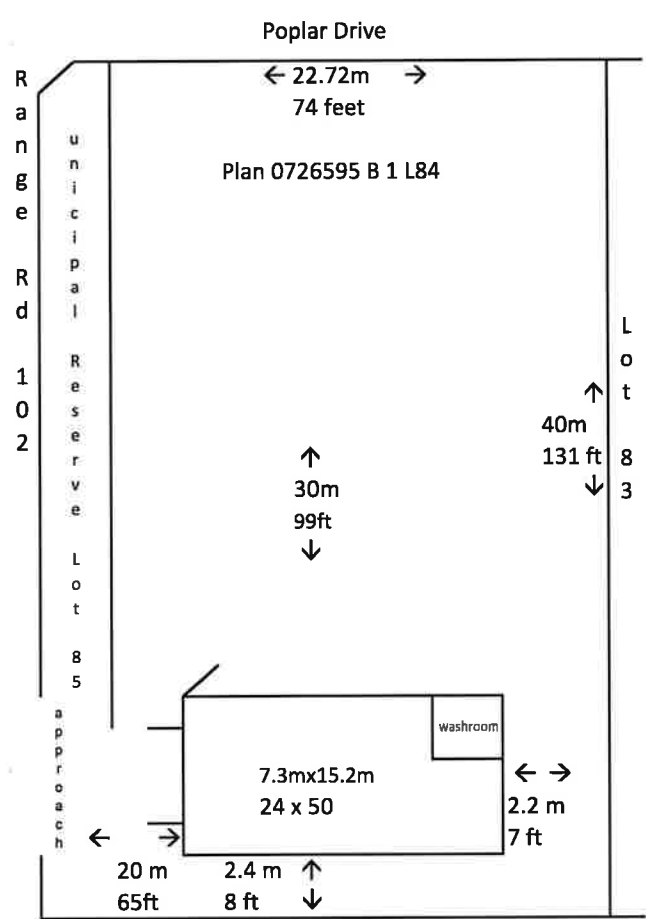
Both options allow for future placement of additional approach(es)

\* Drawings are close to scale.

### OPTION 1



### OPTION 2



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	<b>Rezoning Application</b>
File Code:	61-02-02

### DESCRIPTION:

Council tabled this item at the January 14, 2020 Council meeting.

Council is presented with a rezoning application for a proposed Country Residential subdivision out of SW 26-85-7-W6M. It is the developer's intent to subdivide two 10 acre parcels for residential development out of the quarter section, and as per the County Land Use Bylaw one of these two parcels require rezoning.

### BACKGROUND:

C37-20(01-14-20) RESOLUTION by Councillor Fletcher to table the application for rezoning Country Residential subdivision out of SW 26-85-7-W6M to a future Regular Council Meeting. **CARRIED.**

The developer is seeking to rezone Parcel 2, which is the parcel on the South East corner of the quarter, as identified in the application.

Rezoning must occur before subdivision approval for the proposed second parcel out of the quarter section.

Rezoning is done by Bylaw, and this type of bylaw requires a public hearing.

### ATTACHMENTS

- Application

### OPTIONS

1. Direct administration to develop a rezoning bylaw and bring it to the next Council meeting for first reading and to set the public hearing date.
2. Deny the application for rezoning.

### RECOMMENDED ACTION:

1. RESOLUTION by.....

Initials show support - Reviewed by:	Manager: 	CAO: 
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**CLEAR HILLS COUNTY**

Box 240

Worsley AB T0H 3W0

Telephone: 780-685-3925

Fax: 780-685-3960

Email: [info@clearhillscounty.ab.ca](mailto:info@clearhillscounty.ab.ca)**APPLICATION FOR AMENDMENT  
TO THE LAND USE BYLAW****FORM H**

FOR ADMINISTRATIVE USE ONLY

APPLICATION NO.:	
DATE RECEIVED:	Dec 13/19
FEE PAID:	YES NO <u>N/A</u>

I/We hereby make application to amend the Land Use Bylaw.

APPLICANT INFORMATION				COMPLETE IF DIFFERENT FROM APPLICANT			
NAME OF APPLICANT MEL AND LISA LUBECK				NAME OF REGISTERED LAND OWNER MELVIN DWAYNE LUBECK LISA ROSE LUBECK			
ADDRESS Box 2138 FAIRVIEW AB				ADDRESS Box 68 WORSLEY AB			
POSTAL CODE T0H 1L0	EMAIL			POSTAL CODE T0H 3W0	EMAIL		
CONTACT NUMBERS				CONTACT NUMBERS			
Home 780 835-1249				Home 780-835-1249			
Business				Business			
Cell				Cell			
LAND INFORMATION							
Legal description of proposed development site							
QTR/L.S. SW	SEC. 26	TWP. 85	RG. 7	M. W6	OR	REGISTERED PLAN NO. OR CERTIFICATE OF TITLE	BLOCK LOT

**Proposed Amendment**

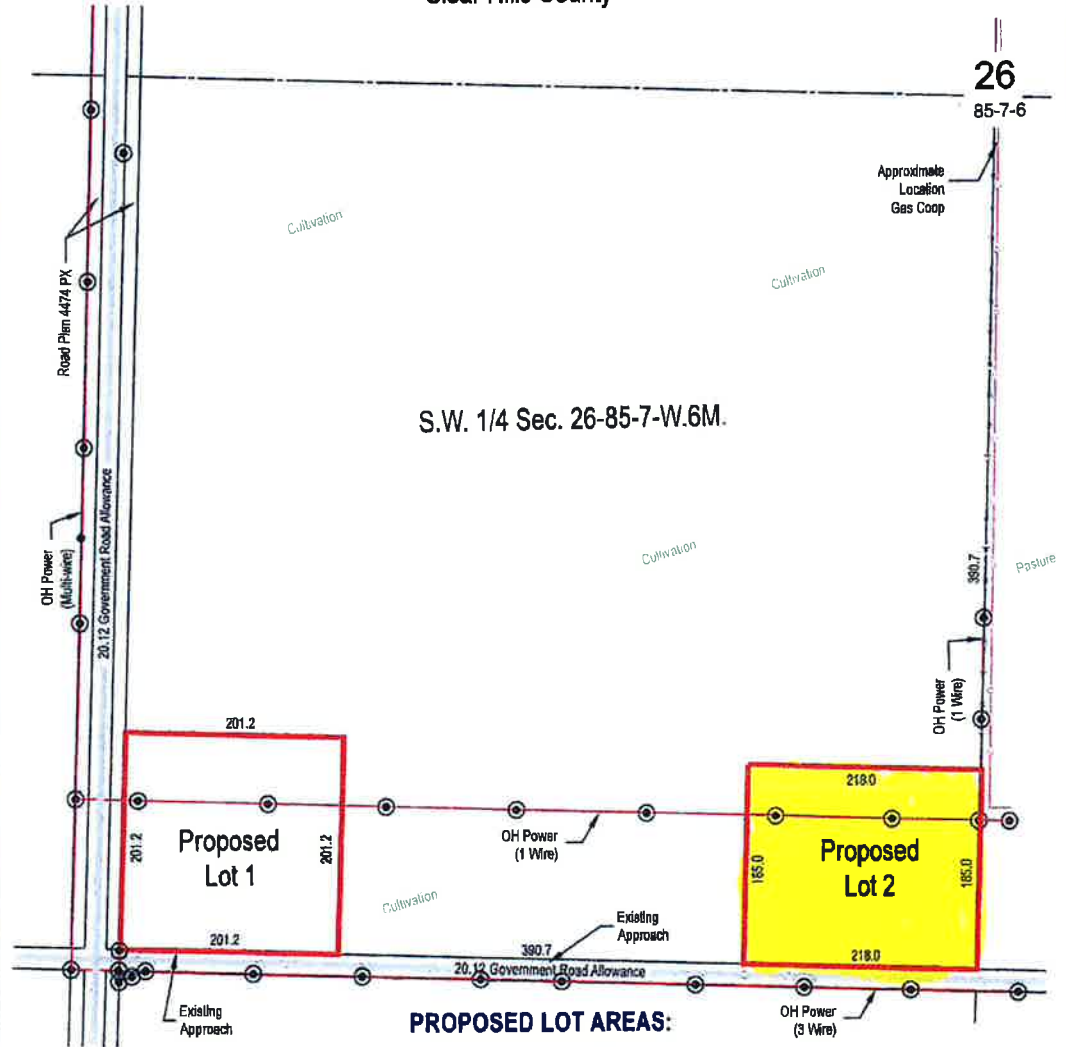
FROM AGRICULTURE	TO COUNTRY RESIDENTIAL
Reasons in Support of Application for Amendment: 2 LOTS BEING SUBDIVIDED SO REZONING REQUESTED	

I/We enclose \$ 0

being the application fee. 0

DATE: DECEMBER 12, 2019	SIGNATURE OF APPLICANT: <i>Mel Lubek</i> MEL LUBECK	<i>Lisa Lubek</i> LISA LUBECK
DATE: DECEMBER 12, 2019	SIGNATURE OF REGISTERED LAND OWNER: <i>Mel Lubek</i> MEL LUBECK <i>Lisa Lubek</i> LISA LUBECK	

**Tentative Plan Showing  
Proposed Subdivision of  
S.W. 1/4 Sec. 26, Twp. 85, Rge. 7, W.6M.  
(New Lots)  
Within  
Clear Hills County**



**PROPOSED LOT AREAS:**

Lot 1: 4.05 ha (10.00 Ac.)

Lot 2: 4.05 ha (10.00 Ac.)

Total: 8.10 ha (20.00 Ac.)

**LEGEND**

- Lands Dealt With
- Road
- Overhead
- Gas Co-op Line
- ⊙ Power Pole
- x—x— Fence

**LANDOWNER(S):**

S.W. 28-85-7-W6M:

Melvin Dwayne Lubeck  
Lisa Rose Lubeck

C. of T. 852 081 361

**REGISTERED TITLE  
ENCUMBERANCES**

1. 912 352 121:  
Caveat (Easement) - Atco Electric Ltd.

2. 962 271 219:  
Caveat(R/W) - Alberta Power Limited

3. 112 250 075:  
Caveat (R/W) - Atco Electric Ltd.



**BORDERLINE  
SURVEYS**

11028 112th Ave, Box 2961  
Fairview, AB, T8B - 330 - 9939  
www.borderlinesurveys.com

Page: 1 of 2

September 17th, 2019

Drawn by: 6W

Job No. 190128 R1



Tentative Plan Showing  
Proposed Subdivision of  
S.W. 1/4 Sec. 26, Twp. 85, Rge. 7, W.6M.  
(New Lots)  
Within  
Clear Hills County



Photo Date: 2017

Scale: 1:5000

**BORDERLINE  
SURVEYS**

11028 - 02th Ave, Box 2081  
Fairview, AB, T8B - 330 - 9939  
www.borderlinesurveys.com

Page: 2 of 2

September 17th, 2019

Drawn by: SW

Job No. 190128 R1

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	<b>FCSS APPLICATIONS</b>
File:	51-02-02

### DESCRIPTION:

Applications have been received for the Family and Community Support Services (FCSS) Grant and are presented for Council's consideration.

### BACKGROUND:

Overview of FCSS:

Legislation: *Family and Community Support Services Act and Regulation.*

Programming: Delivery of social programs that are preventive in nature to promote and enhance well-being among individuals, families and communities.

Eligible and ineligible programming is included in the attached Program Advice Inventory Listing.

### COSTS / SOURCE OF FUNDING (if applicable):

2020 FCSS grants budget remaining: **\$117,582**

2020 Commitments to date:     \$300 Seniors Tea  
   \$250 Seniors Christmas Tea  
   \$500 Fairview FCSS Resource Centre

80/20 cost share grant 80% Province 20% County

### ATTACHMENTS:

- Analysis of 2020 FCSS Applications **NOTE: The applications referred to in the analysis were sent via email or in printed format with the agenda.**
- Analysis of eligible applications received
- 5 year history of FCSS grants issued

### OPTIONS:

1. Approve an allocation of grant funds to some or all applications for eligible programs.

### SAMPLE MOTION:

Resolution by Councillor \_\_\_\_\_ to approve the following 2020 Family and Community Support Services grants:

Fairview & Area Seniors Check-in Line	\$ 4,900
Worsley Early Childhood Education Foundation	\$17,415
Peace River School Division – Youth Support Worker	\$44,530
Youth Enhancement Society – Y.E.S. program	<u>\$44,500</u>
	<u><b>\$111,345</b></u>

Initials show support - Reviewed by:

Manager:

*Aby*

CAO:

*[Signature]*

Analysis of 2020 FCSS Applications prepared for Feb 11, 2020 Council Meeting				
Application Criteria:	Application 1	Application 2	Application 3	Application 4
1. Program/Project	Hines Creek / Worsley Seniors Community Kitchens	Worsley Preschool Program	Youth Education Support Worker	Youth Enhancement Society
Grant Amount Requested	\$4,900.00	\$17,415.00	\$44,530.00	\$44,500.00
2. Agency Information	Fairview & Area Senior's Check In Line Society	Worsley Early Childhood Education Foundation	Peace River School Division #10	Youth Enhancement Society
3. Type of Organization	Registered Society	Registered Society	Other - Public School Division	Registered Society
4. Agency Information-brief overview	Support seniors ageing in place in their homes...keeping them connected with each other and their community.	Early childhood programming for children aged 3-5	Provide dynamic learning in an inclusive school community that fosters student engagement and a supported, dedicated staff	Bringing Art & Culture to County School Children since 2003
5. Program/Project Overview	Locally developed unique program brings seniors out of their homes and keeps them connected with each other as valued community members.	Developing the whole child through a play based curriculum that supports the growth of many skills relating to the child's social, physical, intellectual, creative and emotional growth. Allow children from our remote community to develop age appropriate socialization skills	Work to strengthen the school staff and students by providing prevention and education programming for mental health, addictions and social and emotional learning.	bring facilitators, performers & artisans to 5 schools
6. Program Logic Model	See pages 5 & 6 of application	see pages 5 & 6 of application	see pages 5, 6 & 7 of application	See Page 5 & 6 of application
7. Outputs	provided	provided	provided	provided
8. Outcomes	provided	provided	provided	provided
9 Additional	Survey - post only	Survey pre & post	Survey pre & post and full data sets of aggregated surveys	Survey - post only
2019 Proposed Budget	See Page 12 of application	see page 12 of application	see Page 20 of application	see Page 10 of application
List of Board of Directors	provided	provided	provided (list of trustees)	provided
Financial Statement	provided	provided	provided	provided

<b>5 year history of FCSS grants issued</b>					
Background for February 11, 2020 Regular Council Meeting FCSS Grant Applications RFD					
<b>Recipients</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Mommy & Me Program*	\$ —	\$ 2,290.00	\$ 7,000	\$ 8,000	\$ 8,000
PRSD - Youth Support Worker	\$ 65,000.00	\$ 65,000.00	\$ 56,791	\$ 65,000	\$ -
Worsley Early Childhood Education Foundation	\$ 12,000.00	\$ 13,000.00	\$ 15,000	\$ 16,000	\$ 10,000
Youth Enhancement Society (YES)	\$ 35,000.00	\$ 33,000.00	\$ 30,000	\$ 45,000	\$ 85,000
Hines Creek Playschool Society				\$ 10,000	\$ 8,000
Senior Check In Line	\$ 3,500.00	\$ 3,000.00	\$ 7,500		\$ 5,000
Kids in Motion				\$ 45	\$ 250
Fairview FCSS Resource Centre	\$ 500.00	\$ 500.00	\$ 500	\$ -	\$ 500
Healthy Families (Babies Best Start)	\$ -	\$ -		\$ -	\$ 250
Seniors Teas	\$ 550.00	\$ 550.00	\$ 300	\$ -	\$ 500
	\$ 116,550	\$ 117,340	\$ 117,091	\$ 144,045	\$ 117,500
<b>Funding: FCSS Grants budget</b>	<b>\$ 118,182</b>	<b>\$ 117,341</b>	<b>\$ 117,341</b>	<b>\$ 117,341</b>	<b>\$ 117,341</b>
Over/Under Budget	-\$ 1,632	-\$ 1	-\$ 250	\$ 26,704	\$ 159
	\$ 116,550	\$ 117,340	\$ 117,091	\$ 144,045	\$ 117,500
* Failed to file 2018 report, ineligible for \$ 2019 funding of \$2,582					

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	<b>TENDER AWARD: 2020-01 SIDE BY SIDE-VEGETATION CONTROL PROGRAM</b>
File:	31-63-17

### DESCRIPTION:

Council is presented with the analysis for Tender 2020-01 Side by Side- Vegetation Control Program that was opened on January 28, 2020.

### BACKGROUND:

C621-19(12-10-19) RESOLUTION by Councillor Janzen to proceed to tender for the purchase of a side by side for the vegetation control program.  
CARRIED.

### BUDGET/COSTS:

Budget: Capital \$20,000.00

### RECOMMENDED ACTION:

RESOLUTION by to award Tender 2020-01 Side by Side-Vegetation Control Program to Scanalta Power Sales Ltd., Option B, in the amount of \$17,108.00 including GST.

Initials show support - Reviewed by:

Manager:

*ABj*

CAO:

*AS*

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	<b>Submission of Engineering Cost Budget – 2020 BIMS</b>
File:	31-65-02

### DESCRIPTION:

Council is presented with a submission of engineering cost budget from WSP for the 2020 BIM Inspections.

### BACKGROUND:

In 2018 24 BIM inspections were completed with a total cost of \$6,250.00.  
WSP engineering cost budget to complete 19 BIM inspections is \$6,650.00.

### BUDGET:

2020 BIM Inspections: \$6,650.00

### ATTACHMENTS:

Letter from WSP with Submission of Engineering Cost Budget for 2020 BIMs.

### RECOMMENDED ACTION:

**RESOLUTION** by...to approve the submission of engineering cost budget from WSP for the 2020 BIM Inspections.

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>[Signature]</i>
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January 23, 2020

Clear Hills County  
313 Alberta Avenue  
PO Box 240  
Worsley, AB T0H 3W0

Attention: Ron Jensen, Public Works Manager

**Subject: Submission of Engineering Cost Budget - 2020 BIMs**

Thank you for the opportunity to submit this letter proposal for the 2020 BIM Inspections in accordance with Alberta Transportation's (AT) guidelines. In preparation for this proposal, we have reviewed the BIM information supplied by AT as well as information from our records. The list of bridges for inspection provided by AT includes 19 sites.

The lump sum cost to complete the BIM Inspections of 19 bridge files is **\$6,650.**

Should the County require additional BIM's to be completed, WSP will perform the work at a rate of \$350 per site.

If you're in agreement with the foregoing, please provide a confirmation of your approval (e-mail reply would suffice). Please contact me at 780-625-2007 if you have any questions.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Chase Milligen'.

Chase Milligen, P.Eng, PMP.  
Assistant Regional Manager

cc: John Kerolus, Tyler Bezooyen, WSP Edmonton

Suite 1200  
10909 Jasper Avenue  
Edmonton, AB, Canada T5J 3L9

T: T +1 780 466-6555  
wsp.com

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	February 11, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Chief Administrative Officer Report</b>
File Code:	11-02-04

### CAO REPORT FEBRUARY 11, 2020

1. Peace River Voyageur Canoe Brigade expedition on the Peace River summer 2020.

**Attachment #1**

#### RECOMMENDED ACTION:

**RESOLUTION by .....** to accept the Chief Administrative Officer's report for February 11, 2020, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Volunteers of the Canadian Voyageur Brigade Society are in the process of organizing a Canoe Brigade this summer on the Peace River beginning July 8<sup>th</sup> on Rolla Road ( Shaftsbury Ferry ) in British Columbia and arriving on July 13<sup>th</sup> in the Town of Peace River. The Brigade will consist of an estimated 150 paddlers in fifteen 25 foot canoes similar to the canoes used by the original voyageurs such as Alexander Mackenzie and David Thompson involved in Canada's fur trade in the late 1700's and early 1800's. The Brigade will travel a total of 240 kilometres with camping planned at designated campsites including Cotillion Park, Many Islands and at Maples Day Use Area adjacent to historic Dunvegan Provincial Park. Initial organization for celebrations involving the general public and the modern day voyageurs are being organized for Dunvegan on July 11<sup>th</sup> and the Town of Peace River on July 13<sup>th</sup>.

Updates will be provided as planning continues for this historic event. For further information contact Bruce Clark at [wbruceclark@gmail.com](mailto:wbruceclark@gmail.com) or Rick Zroback at [rickzro@gmail.com](mailto:rickzro@gmail.com).

## Bonnie Morgan

---

**From:** Sandra Fox <sandra.fox@mdfairview.ab.ca>  
**Sent:** January 30, 2020 11:06 AM  
**To:** Barb Johnson; Cary Merritt; Dan Dibbelt; Hermann Minderlein; Ken Titford; Mel Duvall; Peggy Johnson - Ward 4; Robert Willing; Sandra Fox; Sandra Rendle  
**Cc:** Audrey Bjorklund; Bonnie Morgan  
**Subject:** Update - Voyageur Canoe Brigade 2020 Expedition  
**Attachments:** Voyageur Canoe Brigade 2020 Expedition Info.docx

Good Morning Everyone,

It has been awhile since there has been anything new with PVCRTS but the MD of Fairview has recently learned of an exciting event on the Peace River through our area planned for July 8 to 13, 2020. As this is something that the society objectives is all about, it is important that you are aware of it and consider PVCRTS involvement in the event.

We have been informed by the Canadian Voyageur Brigade Society that they are planning an expedition on the Peace River this summer. I have attached a summary that the group has provided. The organizers have received considerable interest from paddlers throughout Canada – specifically mentioning BC, Ontario and the Maritime provinces. If you want to see more about their group and river expeditions, you can search them on the internet and You Tube. They contacted the MD of Fairview to request approval to overnight camp at the north end of the Maples Park as the Dunvegan Historical Campground could not accommodate the needs of their group. Our Council has granted them approval for overnight camping as requested. This would be in the area north of the bush where the old playground used to be. They may have also been in contact with SHC or Clear Hills County as they are hoping to camp at Cotillion Park and Many Islands.

In speaking with Rick Zroback (the head organizer from Hinton) I told him of PVCRTS existence, objectives and history and how their group and expedition is exactly the type of river use we are trying to promote. I also informed him of the study being done and Rick and Justin at RC Strategies have been in contact. Rick was very interested in the society and commends our municipalities for our efforts! He has passed the info on to other group members to possibly open discussion with municipalities in their areas to gauge interest in them setting up a similar non-profit organization to promote the rivers in their areas.

I had commented to Rick that perhaps a community event could be planned on the day of their arrival at Dunvegan – July 11.. He has been in contact with Historical Dunvegan Staff regarding this as well. We have a conference call scheduled for Feb 19 to discuss an event together.

My question to you (for response prior to this conference call): Does PVCRTS or any of our local municipalities want to be involved in volunteering for a community event? If so, at what level or what ideas do you have. I had suggested the possibility of PVCRTS hosting a pancake breakfast for the paddlers before they leave Dunvegan on the Sunday morning. This would have to be held around 7 am to fit with their overall trip timeline.

Council and staff at the MD of Fairview, as well as Historical Dunvegan Park Staff, are excited about this event in our area and are hopeful that PVCRTS will be involved.

Please let me know asap of your interest in this event and any involvement you feel PVCRTS could have.

On another note, the study is continuing and RC Strategies anticipates a draft report by March 31, 2020.

I look forward to hearing back from everyone with thoughts and ideas regarding this summer expedition.

*Sandra Fox, CAO*

## Peace River Brigade July 8 - July 13, 2020

Day	Date	Purpose	Location	Access Highway	Section Distance	Daily Distance	Trip Distance	Comments
Day 0	Tues, July 07	Registration & Camp	Cottillon Park	681	0	0	0	Registration for Brigade, Park located on south side of river west of Spirit River
Day 1	Wed, July 08	Morning session	Cottillon Park		0	0	0	Training session in morning at Cottillon Park
		Put in	Blackfoot Regional Park	Rolla Rd (203)	25	25	25	Continued training session in afternoon on river from Blackfoot Regional Park to Cottillon Park. Blackfoot Park located at site of original Clayhurst Ferry.
		Day 1 Pull out/Camping	Cottillon Park	681	0	25	25	Two nights of camping at Cottillon Park
Day 2	Thurs July 09	Put in	Cottillon Park	681	0	0	25	Paddle from Cottillon Park to Many Islands Park on North side of river. Shuttle long 2 hours 15 minutes east via Dunvegan. Same amount of time to go west via Blackfoot Regional Park
		Crew Change	Campbell's Lease	64	20	20	45	<b>Crew Change to be verified, private property</b>
		Day 2 Pull out/Camping	Many Islands Campground	64	20	40	65	Pull out on river right at Many Islands Campground. Group camping, good gravel road access off Hwy 64.
Day 3	Fri, July 10	Put in	Many Islands Campground	64	0	0	65	Start day at Many Islands - short run to Carters Camp Campground
		Crew Change	Carters Camp Campground	685	19	19	84	Pull out on river left, access campground off township rd 834 and range rd 65. Campground is 25 kms west of Hines Creek. Road is steep.
		Crew Change/ Pull out	Pratt's Landing	729/682	26	45	110	Pull out on river left, access campground off intersection of highway 729 and 682. 32 kms west of Fairview. <b>Leave canoes there and paddle to Dunvegan next morning.</b>
		Day 3 Camping	Dunvegan Provincial Park	2				Stay in Maples Day use area adjacent to Historic Dunvegan for two nights.
Day 4	Sat, July 11	Put in	Pratts Landing	729/682	0	0	110	Drive from Dunvegan back to Pratt's Landing and start day there for paddle onto Dunvegan Provincial Park.
		Day 4 Pull out/Camping	Dunvegan Provincial Park	2	26	26	136	Pull out river left. Pull out upstream of Dunvegan to put on regalia. Official landing at Dunvegan.
Day 5	Sun, July 12	Put in	Dunvegan Provincial Park	2	0	0	136	Start longest day at Dunvegan Provincial Park.
			Water Pump Station	2	13	13		Short run from Dunvegan to water pump station on river left. Off hwy 2 south on range road 35 and west on twp rd 800A. <b>Crew change to be verified in field.</b>
		Crew Change	Elk Island Park	2	18	18	154	River left. Off hwy 2 south on rg rd 11 and east on twp rd 802A. <b>Crew change location to be verified in field.</b>
		Day 5 Pull Out/Camping	Peace Cabins/Shaftsbury Ferry	740	36	54	190	Pull out River right at Ferry. Camp at Peace Cabins 2/3 kms upstream from ferry.
Day 6	Mon, July 13	Put in	Peace Cabins/Shaftsbury Ferry/Tangent Park	740	0	0	213	Start paddle from Peace Cabins to Town of Peace River.
		Day 6 / End of Brigade	Peace River	2	25	25	238	Pull out on river right at Riverfront Park in Peace River. Possible welcoming ceremony in Peace River.

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 11, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	<b>CDM REPORT</b>
File:	62-02-02

### DESCRIPTION:

At this time the Community Development Manager will have an opportunity to report on Community Development topics.

### BACKGROUND:

**Subdivisions** – as requested attached is a 5-year analysis of residential subdivisions, parcel size, and existing yard site or vacant land.

**Update on NRCB Application FA19003- NW 4-85-5-W6M** – This application has been denied, and the Notice of Decision and letter are attached. The applicant has until February 24, 2020 to file and appeal of the Notice of Decision.

### ATTACHMENTS:

- 5-year Residential Subdivision Analysis
- NRCB Application FA19003 Notice of Decision & letter

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ to accept the Community Development Manager's report to February 11, 2020, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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### Residential Subdivision Analysis - 5years

compiled January 2020

	Applications	Approvals	than 10 acres	Total acres of oversize approvals	Existing yardsite	vacant land	required rezoning
<b>2015</b>	12	12	5	12.27, 12.35, 15.9, 25.02, 31.30	6	6	1
<b>2016</b>	8	8	3	15.87, 20, 34.1	7	1	0
<b>2017</b>	10	10	5	12.57, 14.56, 15, 20, 61.5	7	3	0
<b>2018</b>	3	3	2	15.6, 27.24	2	1	0
<b>2019</b>	7	7	4	19.66, 25.75, 38.77, 42.856	4	3	0



January 31, 2020

1577912 Alberta Ltd. (Hines Creek Farms)  
c/o: Michael Gross  
Box 389  
Hines Creek AB T0H 2A0

Dear Michael:

**Re: Application FA19003 – Notice of Decision  
1577912 Alberta Ltd. (Hines Creek Farms)  
NE 4-85-5 W6M**

Please be advised that Application FA19003 for a new confined feeding operation has been denied.

Enclosed you will find a copy of the decision with respect to the application. In accordance with the *Agricultural Operation Practices Act* (AOPA), copies of the decision are being provided to all directly affected parties and to all parties determined not directly affected that provided written input to the Natural Resources Conservation Board. Also enclosed is the detailed technical review of the application.

Under AOPA, you have the right to request that the Natural Resources Conservation Board (the Board) review the determination of your affected party status and/or this decision. To request a Board review, you must file a written application. Requests for a Board review must contain:

- a) a clear and concise statement of the facts relevant to the application
- b) the grounds on which the application is made
- c) a brief explanation as to the nature of the prejudice or damage that has resulted or will result from the order, decision or direction
- d) a brief description of the remedy sought
- e) the applicant's name, current address, telephone number, fax number and, if available, e-mail address
- f) if the applicant has a representative, the representative's name, current address, telephone number, fax number and, if available, e-mail address

Standard forms for requesting a Board review are available on our website at: [www.nrcb.ca](http://www.nrcb.ca) or may be obtained by contacting board review staff at 403-297-8269. Completed requests for Board review should be sent to the attention of: Laura Friend, Manager, Board Reviews, Natural Resources Conservation Board, 19<sup>th</sup> Floor, Centennial Place, 250 5 St. SW, Calgary, Alberta, T2P 0R4, Fax 403-662-3994.

***The request must be received on or before the filing deadline of February 24, 2020.***

For more information regarding the Board's review process, you are encouraged to contact Laura Friend at 403-297-8269 or by email to [laura.friend@nrcb.ca](mailto:laura.friend@nrcb.ca).

Yours truly,

(Original signed)

Nathan Shirley  
Approval Officer

Cc: Audrey Bjorklund, Clear Hills County (sent by email only to [audrey@clearhillscounty.ab.ca](mailto:audrey@clearhillscounty.ab.ca))

Encl. (2)

## Decision Summary FA19003

This document summarizes my reasons for denying Approval FA19003 under the *Agricultural Operation Practices Act* (AOPA). Additional reasons are in Technical Document FA19003. All decision documents and the full application are available on the Natural Resources Conservation Board (NRCB) website at [www.nrcb.ca](http://www.nrcb.ca) under Confined Feeding Operations (CFO)/CFO Search. My decision is based on the act and its regulations, the policies of the NRCB, the information contained in the application, and all other materials in the application file.

### 1. Background

On September 17, 2019, Hutterian Brethren of Hines Creek (1577912 Alberta Ltd.) (Hines Creek Colony) submitted a Part 1 application (to replace previous submitted and withdrawn application FA19001) to the NRCB to construct a new multi-species CFO. The Part 2 application was submitted on September 17, 2019. On October 9, 2019, I deemed the application complete.

The proposed CFO is for:

- 21,000 chicken layers (plus associated pullets),
- 5,000 chicken broilers,
- 500 geese,
- 1,000 ducks,
- 5 dairy milking cows (plus associated dries and replacements)(for personal consumption), and
- 300 turkey broilers

The proposed CFO facilities are as follows:

- Layer barn (93 m x 18 m)
- Layer barn manure storage pad (attached to layer barn) (12 m x 18 m)
- Pullet barn (54 m x 12 m)
- Pullet barn manure storage pad (attached to pullet barn) (12 m x 12 m)
- Broiler barn (30 m x 19 m)
- Multi-species barn (mixed poultry and dairy) (33 m x 21 m)
- Solid manure storage pad (30 m x 15 m)

The application also includes construction of an egg grading room, broiler barn office, and pullet barn office. These facilities are “ancillary structures,” under section 1(1)(a.1) of the *Agricultural Operations, Part 2 Matters Regulation*, because they will not be used to store or collect manure or to confine livestock. Therefore, under section 4.1 of that regulation, these structures do not need to be permitted under the act.

Under AOPA, this type of application requires an approval. (This is one of several types of “permits” issued under AOPA. For an explanation of the different types and when each one applies, see [www.nrcb.ca](http://www.nrcb.ca).)

#### a. Location

The proposed CFO is located at NE 4-85-5 W6M in Clear Hills County, roughly 12 km northwest

of the village of Hines Creek AB. The terrain is undulating with several sloughs in the immediate area. The nearest common body of water is a slough approximately 578 m to the northwest with the Montagneuse River being approximately 1,500 m to the northwest.

## **2. Notices to affected parties**

Under section 19 of AOPA, the NRCB is required to notify (or direct the applicant to notify) all parties that are “affected” by an approval application. Section 5 of AOPA’s Part 2 Matters Regulation defines “affected parties” as:

- the municipality where the CFO is or is to be located
- any other municipality whose boundary is within a specified distance from the CFO, depending on the size of the CFO
- all persons who own or reside on land within a specified distance from the CFO, depending on the size of the CFO

For this application, the distance is 0.5 mile. (The NRCB refers to this distance as the “affected party radius.”)

Municipalities that are affected parties are defined by the act to be “directly affected” and are entitled to provide evidence and written submissions. Clear Hills County is an affected party (and therefore also a directly affected party) because the proposed CFO is located within its boundaries.

A person who owns or resides on land within the affected party radius and who provides an MDS waiver is considered “directly affected” (see NRCB Operational Policy 2016-7: *Approvals*, part 6.2).

All other parties who receive notice of the application may request to be considered “directly affected.” Under NRCB policy, all individuals who own or reside on land within the affected party radius are presumed to be “directly affected” if they submit a written response to the notice within the prescribed timeline. (See NRCB Operational Policy 2016-7: *Approvals*, part 6.2.)

Under section 20 of the act, all directly affected parties are entitled to a reasonable opportunity to provide evidence and written submissions regarding the application.

All directly affected parties are also entitled to request an NRCB board review of the approval officer’s decision on the approval application.

The NRCB published notice of the application in the Fairview Post on October 9, 2019 and posted the full application on the NRCB website for public viewing. The NRCB also emailed referral letters and a copy of the complete application to Clear Hills County, Alberta Health Services (AHS), Alberta Environment and Parks (EP), and Alberta Transportation. Seven courtesy letters were sent to people identified by Clear Hills County as owning or residing on land within the affected party radius (two courtesy letters were returned as undeliverable).

## **3. Responses from the municipality and referral agencies**

I received responses from Clear Hills County, EP, AHS, and Alberta Transportation.

Ms. Bjorklund, a community development manager with Clear Hills County, provided a written response on behalf of the county. As noted in section 2, the county is a directly affected party.



Ms. Bjorklund stated that the application does not meet the required minimum municipal setbacks to existing rural residences or other minimum setbacks in the county's municipal development plan or land use bylaw. The application's consistency with the county's municipal development plan, is addressed in Appendix A, attached.

Mr. Burr, with EP, provided a written response to the application indicating that EP does not have any concerns with the application and that a water licence has already been approved for the proposed CFO.

Mr. Deol with AHS, provided a written response to the application indicating that AHS does not have any objections to the application. AHS' response included several comments and suggestions including that the operator should ensure they follow regulations regarding nuisance and general sanitation, disposal of dead animals, and Canadian drinking water guidelines. They also noted that they will work with the NRCB in the future should any concerns arise. These comments were provided to the applicant for their information.

Ms. Cobick with Alberta Transportation, provided a written response to the application requesting Hines Creek Colony to obtain a roadside development permit. This request was forwarded to the applicant for their follow-up.

#### **4. Responses from other parties**

Three statements were received from five people who do not own or reside on land within the 0.5 mile notification radius. As set out in Appendix B, none of these people are considered directly affected for this application.

#### **5. Environmental risk screening of existing and proposed facilities**

As part of my review of this application, I assessed the risk to surface water and groundwater posed by the CFO's proposed manure storage facilities. I used the NRCB's environmental risk screening tool for this purpose (see NRCB Operational Policy 2016-7: *Approvals*, part 8.13). The tool provides for a numeric scoring of risks, which can fall within either a low, moderate, or high risk range. (A complete description of this tool is available under CFO/Groundwater and Surface Water Protection on the NRCB website at [www.nrcb.ca](http://www.nrcb.ca).)

All of the CFO's proposed facilities were determined to pose a low potential risk to groundwater and surface water.

#### **6. Other factors considered**

The application is inconsistent with the land use provisions of Clear Hills County's municipal development plan (MDP). As set out in section 20(1)(a) of the Act, I am obligated to deny an application that is inconsistent with MDP land use provisions.

However, it is possible that the NRCB Board may review my decision. The Board need have regard to, but (unlike approval officers) is not bound by, the MDP. In the event that the Board grants an approval of the application following a review, I have considered all technical requirements under AOPA. I have determined that the proposed CFO:

- Meets the required AOPA setbacks from all nearby residences, with one exception (AOPA setbacks are known as the "minimum distance separation" requirements, or MDS). The owner of that residence has signed a written waiver of the MDS requirement

- to their residence
- Meets the required AOPA setbacks from water wells, springs and common bodies of water
- Has sufficient means to control surface runoff of manure
- Meets AOPA's nutrient management requirements regarding the land application of manure
- Meets AOPA groundwater protection requirements for the design of floors and liners of manure storage facilities

Under NRCB policy, if a proposed development is consistent with the land use provisions of the municipality's MDP, then the approval officer will presume that its effects on the economy and community are acceptable, and that is an appropriate use of land. (See NRCB Operational Policy 2016-7: *Approvals*, part 8.7.3) Because the colony's proposal is not consistent with setbacks and exclusion zone in the county's MDP, I cannot make this presumption.

Given that I am obligated to deny the colony's application on MDP inconsistency grounds, I cannot make a further determination on the CFO's effects on "the economy and the community" or whether the CFO is an "appropriate use of land." Therefore, these and other factors in section 20(1)(b) of AOPA will not be considered further.

## 7. Conclusion

Approval FA19003 is denied because the proposed CFO is inconsistent with the land use provisions in Clear Hills County's MDP (in particular, Schedule G).

However, in case the NRCB's board members review my denial decision and decide that an approval should be issued, Appendix C, attached, provides my recommendations on the conditions I would include if a permit was issued.

January 31, 2020

(Original signed)

Nathan Shirley  
Approval Officer

## Appendices:

- Consistency with the municipal development plan
- Determining directly affected party status
- Recommended conditions (if the decision is overturned on appeal)

## **APPENDIX A: Consistency with the municipal development plan**

Under section 20 of AOPA, an approval officer may approve an application for an approval only if the approval officer finds that the application is consistent with the “land use provisions” of the applicable municipal development plan (MDP).

The NRCB interprets the term “land use provisions” as covering MDP policies that provide generic directions about the acceptability of various land uses in specific areas and that do not call for discretionary judgements relating to the acceptability of a given confined feeding operation (CFO) development. (See NRCB Operational Policy 2016-7: *Approvals*, part 8.2.5.) Under this interpretation, the term “land use provisions” also excludes MDP policies that impose procedural requirements. In addition, section 20(1.1) of the act precludes approval officers from considering MDP provisions “respecting tests or conditions related to the construction of or the site” of a CFO or manure storage facility, or regarding the land application of manure. (These types of MDP provisions are commonly referred to as MDP “tests or conditions.”)

Hines Creek Colony’s proposed CFO is located in Clear Hills County and is therefore subject to that county’s MDP. The county adopted the latest revision to this plan on September 10, 2019, under Bylaw #243-19.

### **1. Municipal Development Plan**

Policy 3.1.2 of the county’s MDP specifically applies to CFOs and my analysis of this section is below.

#### **Subsection 3.1.2(a)-(c)**

Subsections 3.1.2(a)-(c) are considered planning principles for the purposes of permitting CFOs. They require CFO applications to meet the county’s MDP and policies and all relevant provincial regulations and policies. They also indicate that the NRCB should refer to the county’s public participation process. This is considered procedural in nature and therefore not considered a valid land use provision. At any rate, Public notice in accordance with AOPA was completed as a part of this application.

#### **Subsection 3.1.2(d)**

Subsection 3.1.2(d) states that the county will not support application of CFOs if the proposed development is incompatible with adjacent land uses and causes adverse health and/or environmental impacts. In this MDP, compatibility with adjacent land uses is likely established by the county’s use of exclusion zones (see discussion below on Subsection 3.1.2(f)).

Adverse effects on health and environment require site specific discretionary judgement as they are not clearly defined and therefore are not considered a valid land use provision. However, I note that the application meets all of AOPAs technical requirements which are designed to mitigate negative effects by both of these.

#### **Subsection 3.1.2(e)**

Subsection 3.1.2(e) is a planning policy for the county’s use when deciding if development permits or subdivision applications for residential development should be allowed within the minimum distance separation (MDS) of a CFO as determined by AOPA. Therefore, this policy is not relevant to my decision.

**Subsection 3.1.2(f)**

Subsection 3.1.2(f) states:

*The development of the CFO's may be encouraged in areas that are not impacted by the exclusionary zones map or other restrictive policies.*

- i. The exclusion zones for confined feeding operations (CFO) shall be established by Schedule G.*
- ii. Notwithstanding the above, the County may relax the setback requirements if the proposal includes mitigative measures to limit negative impacts to adjacent land owners or environmental features, and to lessen the cumulative effects from nearby CFOs, as identified within an environmental assessment prepared by a qualified environmental professional.*
- iii. These provisions shall be in addition to provincial requirements within the Agricultural Operation Practices Act and Regulations, including the Agricultural Operation Practices Act (AOPA) R.S.A. 2000 C A-7, (AOPA) Administrative Procedures Regulation A.R. 106/2017, (AOPA) Standards and Administration Regulation A.R. 267/2001, AOPA Agricultural Operations - Part 2 Matters Regulation A.R. 257/2001, and the Manure Characteristics and Land Base Code, as amended from time to time.*

**Approval Officer Conclusions to Policy 3.1.2(f):**

- i. The exclusion zones for confined feeding operations (CFO) shall be established by Schedule G.*
- i. Schedule G of the MDP is entitled "Confined Feeding Operations Permitted and Exclusion Areas." By colour coding, the quarter sections are indicated as CFO Exclusion Area, CFO Permitted Area, Abandoned CFO, Pending CFO, etc. According to the map in Schedule G, the quarter section on which the proposed CFO is to be located is marked as "pending CFO." In a follow-up call, the county's community development manager (and acting development officer) advised that the "pending" designation on Schedule G was just to indicate that an application to the NRCB had been submitted. It wasn't to indicate that a CFO should be necessarily sited at this land. Therefore, this proposed CFO would still be subject to all required setbacks and the CFO exclusion zone. With that guidance from the county, I read the "pending CFO" as in neither an excluded nor a permitted CFO area. Based on the colour coding of the surrounding area it is reasonable to conclude this location is located in the exclusion zone.

I also looked at the setbacks specified on Schedule G itself.

Schedule G indicates that the CFO exclusion zone is based on the following setbacks:

- 152.4 m from roads
- 3.2 km from residences
- 3.2 km from licensed CFOs
- 3.2 km from water bodies, rivers, streams, tributaries, wetlands

- 3.2 km from a Town/Hamlet
- 3.2 km from the Grimshaw gravels aquifer
- 3.2 km from intensive recreation areas
- 3.2 km from environmental sensitive areas

Because the location of the proposed CFO does not meet the setbacks to roads, residences, and waterbodies or wetlands it is my determination that it is located within a CFO exclusion zone. Therefore, the application is inconsistent with 3.1.2(f)(i) of Clear Hills County's MDP.

*ii. Notwithstanding the above, the County may relax the setback requirements if the proposal includes mitigative measures to limit negative impacts to adjacent land owners or environmental features, and to lessen the cumulative effects from nearby CFOs, as identified within an environmental assessment prepared by a qualified environmental professional.*

ii. This part is likely not considered a "land use provision," as it is likely a CFO-related "test" under section 20(1.1) of AOPA. Approval Policy at 8.2.6 says the NRCB interprets MDP provisions requiring environmental assessments as a "test or condition." In this case, section 3.1.2(f)(ii) of the MDP is a policy respecting conditions or tests related to the site for a CFO. Section 20(1.1) of AOPA prohibits me from considering it. At any rate, the application meets all AOPA technical requirements.

*iii. These provisions shall be in addition to provincial requirements within the Agricultural Operation Practices Act and Regulations, including the Agricultural Operation Practices Act (AOPA) R.S.A. 2000 C A-7, (AOPA) Administrative Procedures Regulation A.R. 106/2017, (AOPA) Standards and Administration Regulation A.R. 267/2001, AOPA Agricultural Operations - Part 2 Matters Regulation A.R. 257/2001, and the Manure Characteristics and Land Base Code, as amended from time to time.*

iii. This is not a land use provision. I note that the application is consistent with all technical AOPA requirements, including liner requirements. I note as well as that the facilities score low potential risk to surface water and groundwater. Additionally, where MDS is not met to the one residence, that owner as provided a written waiver.

#### **Subsection 3.1.2(g)**

Policy 3.1.2(g) defines that setbacks shall be measured from the top of the bank of watercourses, high water mark for waterbodies, incorporated boundaries of communities, road right of ways, and boundaries of recreation sites. This policy appears to support the other policies by defining how the various setbacks should be applied, and is not itself a land use provision.

#### **Subsection 3.1.2(h)**

Subsection 3.1.2(h) states:

*The County may recommend to restrict the development of a new Confined Feeding Operations (CFO) to a minimum of 3.2 km from an existing country residential development and an intensive recreation area unless the proponent provides proof of measures to be used on site that would mitigate negative impacts to the existing country*

*residential development, as identified within the required environmental assessment prepared by a qualified environmental professional.*

This is a policy that the county referred to expressly in its response letter.

I am required to determine what their definition of these developments are. There is no definition in the MDP; however the county's LUB defines "Country residential parcel" as "the rural subdivision of an undeveloped parcel from a quarter section for residential purposes." The county indicated that all residences fall under the category 'rural residence'. This is supported by the definition in schedule G in which the setback is referred to simply as "residences".

In the county's response, the county indicated that this policy is not met.

At any rate, this policy is likely not considered a "land use provision" that I can consider. By using the terminology of "may" and "recommend" if the applicant completes an environmental assessment, 3.1.2(h) is likely a CFO-related "test" under section 20(1.1) of AOPA (see discussion on 3.1.2(f)(ii) above). Additionally, under NRCB policy, approval officers should not consider MDP provisions that rely on or change the MDS formulas or MDS requirements under AOPA. (See NRCB Operational Policy 2016-7: Approvals, part 8.2.5). Therefore as this policy (and setback) directly modifies AOPA's MDS (of which is 315 m from residences zoned Category 1) I am not to consider this requirement.

#### **Subsection 3.2.1(i) and (j)**

Subsection 3.2.1(i) and (j) are planning policies for the county's use when deciding if development permit or subdivision application for residential development or multi-parcel residential development should be allowed within 3.2 km of an existing CFO.

## **2. Land Use Bylaw**

NRCB Approvals Policy 8.2.3 and NRCB Board Decision 2015-01 Folsom Dairy Ltd., at pp 5-6 should consider a municipality's land use bylaw (LUB), if the text of MDP provides a clear intent to adopt an LUB. In my view, the MDP does not show a clear and direct intention to incorporate the LUB into the MDP. Several places throughout the MDP states that the LUB should be "amended" to be consistent with various policies throughout the MDP. I don't believe this shows with the clearest intention and wording a link between the two planning documents.

## APPENDIX B: Determining directly affected party status

The following individual who submitted an MDS waiver is considered to be a directly affected party. (See NRCB Operational Policy 2016:7 – *Approvals*, part 6.2.)

- Keith Johnson  
Pt. SW 10-85-6 W6M

Mr. Johnson did not otherwise submit a response to the application.

The notification radius for this size of application is 0.5 mile, which is prescribed by the regulations and based on the size of the CFO. Courtesy letters were mailed to all parties who live within the notification radius of the operation, based on the names and addresses provided by the county. The courtesy letters identify what is being proposed and when and where the official notice will be published. The official public notice was posted in the Fairview Post on October 9, 2019. Notice was also posted on the NRCB's website.

The following individuals who submitted responses to the public notice reside outside of the affected party radius and so are not "affected parties" under the regulation. However, they may still qualify as directly affected parties based on their "exposure to potential nuisances or risks" posed by the proposed CFO (*Ijtsma*, RFR 2011-05, page 3):

- Glen and Hope Hoover  
NW 9-85-5 W6M
- Peter and Joanne Frixel  
NW 32-84-5 W6M
- Terrie Wayland  
S½ NW 8-85-5 W6M

Under NRCB policy, a person has the burden of demonstrating that they are directly affected by an application. In order to meet their burden of proof, the person has to demonstrate all of the following:

- 1) A plausible chain of causality exists between the proposed project and the effect asserted;
- 2) The effect would probably occur;
- 3) The effect could reasonably be expected to impact the party;
- 4) The effect would not be trivial; and
- 5) The effect falls within the NRCB regulatory mandate under AOPA. (See NRCB Operational Policy 2016:7 – *Approvals*, part 6.3; see also *Ijtsma*, page 4., and RFR 2018-05 Summerland pages 3-4)

The concerns raised by these parties are summarized below:

- Notification radius
- Communication
- Odours
- Water usage and licensing
- Surface water contamination
- Surface water runoff

- Spreading lands
- Disposal of deads
- Agricultural practices
- Property values
- Region suitability
- MDP inconsistency
- Facility design

I have weighed whether the concerns raised meet all five elements on the test provided above for the individuals to meet their burden of proof for being directly affected by this application. After careful consideration and for the following reasons, in my view, none of the five individuals meets all five elements of the test.

The Hoovers state they live approximately one mile away. Mr. Wayland states the farthest edge of the development to his property line is 2.5 km, and some proposed manure spreading sites are about 800 m away.

The Frixels and Mr. Wayland expressed concern over the suitability of the region for this operation. This region is unique in surface soil by having a high clay content which does affect runoff. In this application a majority of the facilities are covered ensuring minimal contact between manure and water. The outdoor manure storage pad must be constructed and maintained to control run-on and runoff of manure, therefore any impacts on any of the parties by surface water contamination are not probable to occur.

All three statements expressed concern over odour. Odours and other related nuisances are determined to be acceptable by ensuring the minimum distance of separation is met. The proposed facilities meet the required MDS to all residences with the exception of one who has provided a signed waiver. None of the five individuals resides within MDS or within the 0.5 mile affected party radius. In my view, odours from the operation could not reasonably be expected to impact these individuals.

The Frixels and Mr. Wayland collectively expressed concerns over water licensing, disposal of deads, and agricultural practices. These matters are outside of the NRCB regulatory mandate. Water licensing is completed by Alberta Environment and in this instance the applicant has already obtained required licensing. The proper disposal of deads is enforced by Alberta Regulatory Services. AOPA does not regulate which types of agricultural practice are acceptable or the relationship between varying agricultural practices. It is expected that through good neighbour relationships, a respectful working relationship can be established. Similarly, specific facility designs such as the type of heating system to be used (queried by the Hoovers) are not regulated by AOPA. I have spoken with Hines Creek Colony regarding this and they are unsure at this point exactly what kind of heating system will be used.

The Frixels were concerned about setbacks to water bodies on spreading lands. Mr. Wayland appeared concerned about 800 m distance to proposed spreading lands. Manure spreading lands may change over time, and the operator must keep records to show where the manure has been spread. CFO operators must follow AOPA regulations regarding manure spreading, including setbacks. These regulations are designed to address surface and groundwater contamination as well as nuisances to nearby residences. Any effects due to spreading should



be limited and infrequent in nature, and any effect on the Frixels or Mr. Wayland would likely be minor.

All the individuals reckoned that their property values would decrease. In several review decisions, the NRCB's board members have "consistently stated" that concerns regarding effects on land or property values are "not a subject for [the board's] review under AOPA" or for approval officers' consideration of permit applications. According to the board, impacts on property values are a land use issue which is a "planning matter dealt with by municipalities in municipal development plans and land use bylaws." (See, e.g. *Brad Towle*, RR 2017-09 page 3.) Therefore, this is outside of the NRCB mandate.

## **APPENDIX C: Recommended Conditions (if the decision is overturned on appeal)**

If the NRCB's board members were to review my denial decision and direct me to issue the Approval my proposed conditions are listed below.

### **a. Construction Deadline**

Hines Creek Colony proposes to complete construction of the proposed new CFO by fall 2023. This time-frame is considered to be reasonable for the proposed scope of work. Therefore I would include the following condition:

The permit holder shall complete construction of the layer barn with attached solid manure storage, broiler barn, pullet barn with attached solid manure storage pad, multi-species barn, and solid manure storage pad before December 1, 2023. Upon request, this deadline may be extended by the NRCB in writing.

### **b. Post-construction inspection and review**

The NRCB's general practice is to include conditions in new or amended permits to ensure that the new or expanded facilities are constructed according to the required design specifications. Accordingly, I would include the following conditions for each of the facilities:

- the concrete used to construct the liner of the manure collection and storage portion of the layer barn with attached solid manure storage, broiler barn, pullet barn with attached solid manure storage pad, and multi-species barn to meet the specification for category D (solid manure – dry) in Technical Guideline Agdex 096-93 "Non-Engineered Concrete Liners for Manure Collection and Storage Areas."
- Hines Creek Colony to provide documentation to confirm the specifications of the concrete used to construct the manure storage and collection portions of the layer barn with attached solid manure storage, broiler barn, pullet barn with attached solid manure storage pad, and multi-species barn.

The NRCB routinely inspects newly constructed facilities to assess whether the facilities were constructed according to their required design specifications. To be effective, these inspections must occur before livestock or manure are placed in the newly constructed facilities. Therefore, I would include a condition for each of the new facilities requiring Hines Creek Colony to not place livestock or manure in the manure storage portions of each facility until NRCB personnel have inspected each and confirmed in writing that they meet the Approval requirements.

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	February 11, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	<b>Public Works Manager's Report</b>
File:	32-02-02

### Grader Beats

- Working on preparing tender documents for the Montagneuse, Bear Canyon and Worsley Grader beats. Tenders will be closing on March 20, 2020.

### Graders:

- Graders are continuing winging back roads.

### Signs

- Ordered rural addressing sign replacements due to weathering on the signs.

### Other

- Met with WSP and discussed the Bridge Maintenance Contract and the 2019 BIMs.

### RECOMMENDED ACTION:

**RESOLUTION** by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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# Clear Hills County

## Request For Decision (RFD)

Meeting Date:	<b>Regular Council Meeting</b> February 11, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Council Information</b>
File:	11-02-02

### DESCRIPTION:

Council is presented with correspondence, for information.

### BACKGROUND / PROPOSAL:

### ATTACHMENTS:

Changes to the Occupational Health and Safety (OHS) Act for non-family farm workers come in effect on January 31, 2020.

### RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the February 11, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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January 31, 2020

## New Farm Safety Rules in Effect

As of January 31, 2020, Alberta's *Farm Freedom and Safety Act* comes into effect. This legislation creates new workplace safety rules for farmers and ranchers. The new rules will apply to waged workers who are the owner or related to the owner of a farm. Family members, unpaid help from neighbours, and children doing chores or participating in 4-H are exempt from these new rules.

Farms and ranches with at least one waged, non-family worker are covered by the basic safety standards set out in the *Occupational Health & Safety (OHS) Act*. The OHS Regulation and OHS Code do not apply to farms and ranches. Regarding OHS rules, the following **are not** considered farms or ranches:

- Food processing operations
- Greenhouses, mushroom farms, nurseries, or sod farms
- Landscaping
- Raising or breeding of pets

OHS rules only apply to an operation if a waged, non-family worker is present on the farm or ranch, and then only to those individuals.

Producers with waged, non-family workers must:

- Follow generally acceptable industry standards
- Apply general health and safety principles

For more information on the changes, click [here](#).

For enquiries, please contact:

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## Occupational health and safety: Farm and ranch

Waged, non-family farm and ranch workers are protected under basic safety standards in the OHS Act as of January 31, 2020.

Changes to the Occupational Health and Safety (OHS) Act for non-family farm workers come in effect on January 31, 2020.

### Overview

The [\*Occupational Health and Safety \(OHS\) Act\*](#) sets the minimum standards for protecting waged, non-family farm and ranch workers.

- Employers must ensure the health and safety of workers on the site, as far as is reasonably practicable.
- Workers must work safely and cooperate with their employer to keep the workplace safe.

### Who's affected

Farms and ranches with at least one waged, non-family worker are covered by the basic safety standards set out in the OHS Act. The OHS Regulation and OHS Code do not apply to farms and ranches.

This includes the above farm and ranch operations involved with:

- production of crops, including fruits and vegetables, through the cultivation of land
- raising and maintenance of animals or birds
- keeping of bees

The following are not considered farm and ranch operations in relation to OHS:

- processing of food or other products from the operations referred to above
- operation of greenhouses, mushroom farms, nurseries or sod farms
- landscaping
- raising or boarding of pets

OHS rules only apply to an operation if a waged, non-family worker is present on the farm or ranch, and then only to those individuals.

OHS rules do not apply:

- to family members of the owner of a farm or ranch operation
- to the private residence, which includes areas around the home like the lawn area, backyard or garden
- when people are doing non-work related activities on their land, such as recreational activities like horseback riding or hunting

Family and friends can continue contributing to farming operations as they always have and neighbours can still volunteer to help each other out.

A family member is defined as:

- the spouse or adult interdependent partner of the farm or ranch owner; or
  - a child, parent, grandparent, sibling, aunt, uncle, niece, nephew or first cousin of the farm or ranch owner.
- This relation can be by blood, marriage, or adoption, or by virtue of an adult interdependent relationship.

## Basic safety standards

Producers with waged, non-family workers must:

- follow generally acceptable industry standards
- apply general health and safety principles

## Basic rights

Workers have 3 basic rights:

1. the right to refuse dangerous work
2. the right to know of potential hazards and have access to basic workplace health and safety information
3. the right to participate in workplace health and safety

## Investigations and inspections

OHS officers are authorized to investigate serious injuries or deaths of paid, non-family workers. Such investigations could involve reviewing health and safety procedures, condition of equipment, availability of training, etc.

OHS does not investigate non-paid or non-work related incidents. However, an owner may request an investigation of an incident involving a resident to help determine what went wrong and provide information to help prevent similar incidents from happening elsewhere.

OHS officers may inspect farms that do not meet basic standards. However, inspectors cannot conduct those inspections without a cause. Cause includes a complaint, a fatality, a serious injury, or a record of unsafe behaviours.

## OHS contraventions

Resolving the situation is the first objective. Penalties or prosecutions may be appropriate in certain circumstances where there are serious, repeat or wilful contraventions or failures.

## OHS officer training

Some of our officers already have extensive farming experience, while others will undergo training. Similar to other industries, experts can always be brought in to provide input and advice during investigations that follow a serious injury or fatality.

## Contact

Connect with OHS:

Phone: [780-415-8690](tel:780-415-8690) (Edmonton)

Toll free: [1-866-415-8690](tel:1-866-415-8690)

## Related

[\*Farm Freedom and Safety Act\*](#)

[Alberta Farm Safety Program](#)

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[Home](#)





# Clear Hills County

## Request For Decision (RFD)

<b>Regular Council Meeting</b>	
Meeting Date:	February 11, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Calendars</b>
File:	11-02-02

### DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

### BACKGROUND:

### ATTACHMENTS:

- Calendar of upcoming meetings and conferences

### RECOMMENDED ACTION:

**RESOLUTION by ....** to accept for information February, March and April 2020 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO:
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# FEBRUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4 PRSD Joint-All	5 NPHF-AB FV Seed-RW PAC-PF	6 CCES-AB, DJ	7	8
9	10 HPEC & Med-AB	11 <b>Council</b>	12	13	14	15
16	17 Alberta Family Day	18 ASB-DJ	19 Growing the North-ALL	20	21 Zone 4-All	22
23	24 HPEC Health Minister-AB	25 <b>Council</b>	26	27	28	29

# MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Trades Training MSC School- ALL	10 <b>Council</b>	11	12	13	14
15	16	17	18	19	20	21
		RMA Convention				
		ASB-DJ				
22	23	24	25	26	27	28
		<b>Council</b>				
29	30	31	1	2	3	4

# APRIL 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3 MMSA-PF	4
5	6	7	8	9	10 Good Friday	11
12	13 Easter Monday	14 Council	15 Interprovincial /Intermunicipal Meeting- ALL	16	17	18 CHC Agricultural Trade Show
19	20	21	22	23	24	25
26	27	28 Council	29	30 Trades Training HCC School- ALL	1	2

### Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee