

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, JUNE 23, 2020**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, June 23, 2020, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
4. Previous: Regular Council Meeting Minutes, June 9, 2020.....	2
5. DELEGATION(S)	
a. Margaret's Greenhouse 11:00 a.m.	7
6. PUBLIC HEARING	
7. TENDER OPENING- 9:45 a.m.	
a. Tender 2020-10 Cleardale Fire Hall	8
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report	9
2. Councillor Reports	18
3. Doig River First Nation.....	23
4. Inter-Municipal/Provincial Meeting.....	28
5. Running, Sulphur and Stoney Lake update.....	32
b. CORPORATE SERVICES	
1. Accounts Payable (June 10, 2020 to June 23, 2020).....	36
c. COMMUNITY SERVICES	
1. Bylaw 255-20 Terms of Reference for Recreation Boards.....	44
2. Bylaw 253-20 Fees and Charges	51
3. Bylaw 254-20 Land Use Bylaw Amendment-Public Hearing Advertising	70
4. Hines Creek & District Recreation Board Member at Large	73
5. Bylaw 253-20 Regional Assessment Review Board	75
6. Regional Assessment Review Board Agreement	81
7. Regional Assessment Review Board Chair Appointment	85
d. PUBLIC WORKS	
1. 2019 Bridge Maintenance Contract – Proceed to Tender	86
2. Access Road Request SE 30-85-5 W6M	97
3. Disposal of Vehicles	105
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
a. Chief Administrative Officer's Report.....	106
b. Community Development Manager Report	
c. Corporate Services Manager's Report	
d. Public Works Manager's Report	107
9. COUNCIL INFORMATION (<i>including Correspondence</i>).....	108
10. CALENDARS.....	123
11. CLOSED MEETING ITEMS	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JUNE 9, 2020**

PRESENT

Miron Croy	Reeve
Amber Bean	Deputy Reeve
David Janzen	Councillor
Jason Ruecker	Councillor
Raymond Wetmore	Councillor
Peter Frixel	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)

CALL TO ORDER

Reeve Croy called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C270-20(06-09-20)

RESOLUTION by Deputy Reeve Bean to adopt the agenda governing June 9, 2020, Regular Council Meeting. CARRIED

**APPROVAL OF
MINUTES**

Previous
Meeting Minutes

C271-20(06-09-20)

RESOLUTION by Councillor Janzen to adopt the minutes of the May 26, 2020 Special Council Meeting as presented. CARRIED.

C272-20(06-09-20)

RESOLUTION by Councillor Wetmore to adopt the minutes of the June 2, 2020 Policy and Priority Meeting as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management
Team Activity
Report

Council reviewed the most recent Management Team Activity Report.

C273-20(06-09-20)

RESOLUTION by Councillor Frixel to accept the June 2, 2020, Management Team Activity Report, as presented. CARRIED.

Councillor Reports

Councillors submit written or verbal reports for meetings attended.

C274-20(06-09-20)

RESOLUTION by Councillor Frixel to receive the written and verbal Councillor reports for information, as presented. CARRIED.

**Ward 6- By-Election
Dates**

Council is presented with the dates for the ward 6 by-election.

C275-20(06-09-20)

RESOLUTION by Councillor Janzen to approve the Ward 6 by-election dates as follows. Nomination Date is set for Monday,

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June 29, 2020 (nominations will be accepted until 12:00 p.m. on this day at the Clear Hills County office). Ward 6 By-Election date is set for Monday, August 10, 2020- 8:00 am-8:00p.m. (due to the COVID-19 pandemic Location to be determined). CARRIED.

**CORPORATE
SERVICES**

Accounts Payable
(May 27, 2020 to
June 9, 2020)

A list of expenditures for Clear Hills County for the period of May 27, 2020 to June 9, 2020 is provided for Council's review.

C276-20(06-09-20)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 27, 2020 to June 9, 2020 for a total of \$372,952.03, with funds to be transferred from Long Term Investments. CARRIED.

**COMMUNITY
SERVICES**

Annual Students
Ski Trip Policy 7008

Council is presented with an amended Policy 7008-Annual Student Ski Trip, as directed.

C277-20(06-09-20)

RESOLUTION by Reeve Croy to adopt Policy 7008-Annual Student Ski Trip with Section 3 amended by deleting covering the costs for ski equipment rentals, lift tickets and lessons for designated supervisors. CARRIED.

General Grant
Request End of Steel
Heritage Society

A delegation of the End of Steel Heritage Society attended the June 2, 2020 Policies and Priorities Committee (P&P) meeting and presented their general grant request for setting up a Men/Ladies Lavatory trailer with water & sewer at the Society's museum in Hines Creek

C278-20(06-09-20)

RESOLUTION by Reeve Croy Approve a 2020 general grant of \$120,000.00 to the End of Steel Heritage Society for setting up a Men/Ladies Lavatory trailer with handicap accessibility and water & sewer at the Society's museum in Hines Creek, with the funds to be allocated from the Rate Stabilization Reserve. Councillor Frixel requested a recorded vote.

For	Against
Councillor Janzen	Councillor Ruecker
Deputy Reeve Bean	
Reeve Croy	
Councillor Wetmore	
Councillor Frixel	
	CARRIED.

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DELEGATION:

Closed Legal
Item

Council has a 10:00 a.m. closed Delegation to the public as per Section 27, of FOIP -

C279-20(06-09-20)

RESOLUTION by Reeve Croy that Council close the meeting to the public as per Section 27, of FOIP at 9:58 a.m. CARRIED.

C280-20(06-09-20)

RESOLUTION by Deputy Reeve Bean that Council open the meeting to the public as per Section 27, of FOIP at 10:58 a.m. CARRIED.

Reeve Croy recessed the meeting at 10:59 a.m.

Reeve Croy reconvened the meeting at 11:19 a.m.

C281-20(06-09-20)

RESOLUTION by Deputy Reeve Bean to receive the closed meeting delegation for information. CARRIED.

Recreation Board
Agreement
Amendments

Council is presented with a revised Recreation Board agreement for consideration. This revised agreement incorporates all past amendments plus the revisions the Policies & Priorities committee recommended at the June 2, 2020 meeting.

C282-20(06-09-20)

RESOLUTION by Reeve Croy to approve the revised Recreation Board agreement that consolidates all past amendments and the condition that each Recreation Board must have a separate bank account and that each Recreation Board will hold no more than 4 meetings annually, 1 organizational meeting and 3 regular meetings to review funding applications and disperse funding. CARRIED.

Policy 7001
Operational Grant for
Recreation Boards

Council is presented with a revised Policy 7001-Operational Grant for Recreation Boards that has been amended to clarify the difference between Capital projects and asset purchases and Maintenance projects and asset purchases.

C283-20(06-09-20)

RESOLUTION by Councillor Frixel to adopt Policy 7001-Operational Grant for Recreation Boards amended to include a Definition section that describes what are considered Capital projects and asset purchases and what are considered Maintenance projects and asset purchases. CARRIED.

Application to Amend
Land Use Bylaw
Section 8.21

Council is presented with an application to amend Land Use Bylaw section 8.21 – The Keeping of Animals. requesting that residents be allowed to keep up to 6 poultry hens in any Hamlet Residential district

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C284-20(06-09-20)	RESOLUTION by Councillor Frixel to develop a bylaw to amend Land Use Bylaw section 7.2 – Public Hearings by removing the requirement for registered letters and reducing the radius from 5 miles to 2 miles for notification of amendments outside and not adjacent to the generally accepted boundaries of a hamlet, and notification to landowner's with land within and adjacent to the generally accepted boundaries of a hamlet. CARRIED.
C285-20(06-09-20)	RESOLUTION by Councillor Ruecker to table the application to amend Land Use Bylaw section 8.21- Keeping of animals requesting that residents be allowed to keep up to 6 poultry hens in any Hamlet Residential district to a future Regular Council Meeting. CARRIED.
Bylaw 251-20 Land Use Bylaw Amendment to Rezone	Council is provided with Bylaw 251-20, a bylaw to amend the Land Use Bylaw to rezone approximately 2 hectares (5 acres) in the Hamlet of Worsley (part of NW 36-86-8-W6M) from Hamlet Residential to Hamlet Public Institutional.
C286-20(06-09-20)	RESOLUTION by Councillor Wetmore to table bylaw to amend the Land Use Bylaw to rezone approximately 2 hectares (5 acres) in the Hamlet of Worsley (part of NW 36-86-8-W6M) from Hamlet Residential to Hamlet Public Institutional, to a future Regular Council Meeting. CARRIED.
	Reeve Croy recessed the meeting at 11:56 a.m. Reeve Croy reconvened the meeting at 12:39 p.m.
<u>PUBLIC WORKS:</u>	
<u>WRITTEN REPORTS</u> <u>MANAGERS</u> Chief Administrative Officer's Report	Chief Administrative Officers report was reviewed. Councillor Ruecker left the meeting at 12:55 p.m.
C287-20(06-09-20)	RESOLUTION by Councillor Janzen to receive the June 9, 2020, Chief Administrative Officer's report for information. CARRIED.
C288-20(06-09-20)	RESOLUTION by Deputy Reeve Bean to follow up on the status of the three provincial campgrounds in Clear Hills County that the Province had planned to close (Stoney, Sulphur and Running Lake). CARRIED.
Community Development Manager's Report	Nothing to report

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Corporate Services
Manager's Report

nothing to report

Public Works
Manager's Report

Public Works Managers report was reviewed.

C289-20(06-09-20)

RESOLUTION by Reeve Croy to receive the June 9, 2020, Public Works Managers report for information. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C290-20(06-09-20)

RESOLUTION by Deputy Reeve Bean to receive the correspondence on June 9, 2020, for information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C291-20(06-09-20)

RESOLUTION by Councillor Janzen to receive for information the June, July and August 2020 calendars.

Date	Meeting	Councillor
July 8	NPHF	Bean
June 19	ASB cancelled	Janzen
		CARRIED.

C292-20(06-09-20)

RESOLUTION by Deputy Reeve Bean that Council close the meeting to the public as per Section 27, of FOIP at 1:02 p.m. CARRIED.

C293-20(06-09-20)

RESOLUTION by Councillor Janzen that Council open the meeting to the public as per Section 27, of FOIP at 1:07p.m. CARRIED.

RMA Member
Teleconference Visit

RMA Teleconference Executive member meeting will occur at 1:15 p.m. in the Council Chambers.

ADJOURNMENT

Reeve Croy adjourned the June 9, 2020 Special Council Meeting at 2:05 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Margaret's Greenhouse- 11:00 a.m.
File:	11-02-02

DESCRIPTION:

Margaret Janzen with Margaret's Green House will be in attendance at 11:00 a.m. to have a general discussion with Council

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Margaret Janzen, Margaret's Greenhouse for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	TENDER OPENING – 2020-10 CLEARDALE FIRE HALL 9:45 A.M.
File:	61-02-02

DESCRIPTION:

Council is presented with tenders to open for Tender 2020-10 Cleardale Fire Hall.

BACKGROUND:

Tenders closed June 22 at 4:00 p.m.

Tenders will be forwarded to S.P.A. Engineering for analysis and a recommendation will be presented at the July 14, 2020 Council meeting.

BUDGET:

\$100,000

RECOMMENDED ACTIONS:

RESOLUTION by to open tenders at 9:45 a.m. for Tender 2020-10, Cleardale Fire Hall, analyze results and bring back a recommendation to the next Regular Council Meeting.

Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:


Management activity report for June 9, 2020

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for June 9, 2020 be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for June 9, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		January 28, 2020		
C68-20	01/28/20	RESOLUTION by Reeve Croy to proceed to tender on the Road Upgrades for Range Road 54 & 60. CARRIED.	PWM	On Hold
		March 10, 2020		
C147-20	03/10/20	RESOLUTION by Reeve Croy to dispose of the vehicles and various items provided that have reached or exceeded their life expectancy at a future local Auction Sale. CARRIED.	PWM	June sale
		March 24, 2020		
C177-20	03/24/20	RESOLUTION by Councillor Janzen to cancel all upcoming Clear Hills County 2020 Public events such as the Agricultural Trade Show, Annual Public Meeting, Annual BBQ, due to the Covid-19 Virus. CARRIED.	CAO	
		April 21, 2020		
C195-20	04-21-20	RESOLUTION by Councillor Janzen to develop a proposal for the County to take over the Sulphur Lake, Stoney Lake and Running Lake Campgrounds as Recreational Leases. CARRIED.	CDM	June 23 rd RFD
		May 26, 2020		
C244-20	05/26/20	RESOLUTION by Councillor Frixel to inquire about a future inter-provincial/Municipal meeting date. CARRIED.	EA	June 23 rd RFD
C255-20	05/26/20	RESOLUTION by Reeve Croy to proceed to tender for approximately ¼ mile of road construction along SE 32-85-8-W6M. CARRIED.	PWM	In works
		June 2, 2020 P&P		
P267-20	06/02/20	RESOLUTION by Councillor Janzen to invite Margaret's Greenhouse to a future Council meeting. CARRIED.	CDM	
		June 9, 2020		
C275-20	06/09/20	RESOLUTION by Councillor Janzen to approve the Ward 6 by-election dates as follows. Nomination Date is set for Monday, June 29, 2020 (nominations will be accepted until 12:00 p.m. on this day at the Clear Hills	EA	



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MOTION	DATE	DESCRIPTION	DEPT	STATUS														
		County office). Ward 6 By-Election date is set for Monday, August 10, 2020- 8:00 am-8:00p.m. (due to the COVID-19 pandemic Location to be determined). CARRIED.																
C277-20	06/09/20	RESOLUTION by Reeve Croy to adopt Policy 7008-Annual Student Ski Trip with Section 3 amended by deleting covering the costs for ski equipment rentals, lift tickets and lessons for designated supervisors. CARRIED.																
C278-20	06/09/20	RESOLUTION by Reeve Croy Approve a 2020 general grant of \$120,000.00 to the End of Steel Heritage Society for setting up a Men/Ladies Lavatory trailer with handicap accessibility and water & sewer at the Society's museum in Hines Creek, with the funds to be allocated from the Rate Stabilization Reserve. Councillor Frixel requested a recorded vote. <table><tr><td>For</td><td>Against</td></tr><tr><td>Councillor Janzen</td><td>Councillor Ruecker</td></tr><tr><td>Deputy Reeve Bean</td><td></td></tr><tr><td>Reeve Croy</td><td></td></tr><tr><td>Councillor Wetmore</td><td></td></tr><tr><td>Councillor Frixel</td><td></td></tr><tr><td></td><td>CARRIED.</td></tr></table>	For	Against	Councillor Janzen	Councillor Ruecker	Deputy Reeve Bean		Reeve Croy		Councillor Wetmore		Councillor Frixel			CARRIED.	CDM	In works
For	Against																	
Councillor Janzen	Councillor Ruecker																	
Deputy Reeve Bean																		
Reeve Croy																		
Councillor Wetmore																		
Councillor Frixel																		
	CARRIED.																	
C282-20	06/09/20	RESOLUTION by Reeve Croy to approve the revised Recreation Board agreement that consolidates all past amendments and the condition that each Recreation Board must have a separate bank account and that each Recreation Board will hold no more than 4 meetings annually, 1 organizational meeting and 3 regular meetings to review funding applications and disperse funding. CARRIED.																
C283-20	06/09/20	RESOLUTION by Councillor Frixel to adopt Policy 7001-Operational Grant for Recreation Boards amended to include a Definition section that describes what are considered Capital projects and asset purchases and what are considered																



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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Maintenance projects and asset purchases. CARRIED.		
C284-20	06/09/20	RESOLUTION by Councillor Frixel to develop a bylaw to amend Land Use Bylaw section 7.2 – Public Hearings by removing the requirement for registered letters and reducing the radius from 5 miles to 2 miles for notification of amendments outside and not adjacent to the generally accepted boundaries of a hamlet, and notification to landowner's with land within and adjacent to the generally accepted boundaries of a hamlet. CARRIED.	CDM	
C285-20	06/09/20	RESOLUTION by Councillor Ruecker to table the application to amend Land Use Bylaw section 8.21- Keeping of animals requesting that residents be allowed to keep up to 6 poultry hens in any Hamlet Residential district to a future Regular Council Meeting. CARRIED.	CDM	
C286-20	06/09/20	RESOLUTION by Councillor Wetmore to table bylaw to amend the Land Use Bylaw to rezone approximately 2 hectares (5 acres) in the Hamlet of Worsley (part of NW 36-86-8-W6M) from Hamlet Residential to Hamlet Public Institutional, to a future Regular Council Meeting. CARRIED.	CDM	
C288-20	06/09/20	RESOLUTION by Deputy Reeve Bean to follow up on the status of the three provincial campgrounds in Clear Hills County that the Province had planned to close (Stoney, Sulphur and Running Lake). CARRIED.	EA	Update June 23 rd RFD

		August 20, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In the works
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be		2020 ✓ 2021 2022



Management Team

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		
		September 30, 2019		
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately \$135,000.00, as a 2020 25% tax rebate incentive. CARRIED.		2020 ✓
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions: a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		2020 ✓
		November 27, 2019		
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	2020 2021 2022 2023 2024
C595-19	11/26/19	RESOLUTION by Councillor Frixel further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for the Compound Gate replacement project be transferred to the Building Reserve when received each year. CARRIED.	CSM/ CDM	2019 ✓ 2020 ✓ 2021
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020 ✓ 2021 2022 2023 2024
		February 4, 2020		



Management Team

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C75-20	01/28/20	RESOLUTION by Councillor Wetmore to approve a Capital Grant for the Cherry Canyon Agricultural Society's for the amount of \$22,000.00 for the playground project and include the funds in the 2020 Operating Budget. CARRIED.	CDM	2020✓
		March 26, 2020		
C181-20	03/24/20	RESOLUTION by Councillor Janzen to amend the 2020 Operating Budget by reducing one weed inspector position and including the revenue and expenses for the County's portion of the Peace Region Clubroot Surveillance Program CAP grant. CARRIED.	CDM	2020✓
C183-20	03/24/20	RESOLUTION by Councillor Janzen to increase the Bovine Spongiform Encephalopathy Testing (BSE) Incentive Program 2020 budget to \$4,500 from \$3,000, as recommended by the Agricultural Service Board. CARRIED.	CDM	2020✓
		March 10, 2020		
C143-20	03/10/20	RESOLUTION by Councillor Janzen to award the Fire Truck Garage Professional Engineering & Design Services proposal to Scheunhage Popek & Associates Ltd in the amount of \$28,800, plus GST and extra incidentals that may be incurred during the project as outlined in the proposal document. CARRIED.	CDM	Done, building/lot design in the works
		June 9, 2020		
C228-20	05-08-20	RESOLUTION by Reeve Croy to offer the Peace River School Division No. 10 a conditional grant of up to \$199,000.00 (one hundred ninety nine thousand dollars) to pave the Worsley School parking lot bus pickup/drop off area in 2020, with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.		PRSD has been notified
C231-20	05-08-20	RESOLUTION by Councillor Wetmore that Council approves the proposal for a new lot development in the hamlet of Worsley and direct administration to prepare a developer land purchase agreement in the amount of \$2,500.00 (two thousand five hundred dollars) per acre plus all related land title	CDM	Developer has been notified



Management Team

Activity Report for June 9, 2020

LEGEND:

Budget Items:
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		registration, surveying, utility installation and all other incremental and incidental costs to be the responsibility of the Developer. CARRIED.		

ITEMS IN WAITING

		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – "Agreement for Installation of Texas Gates within Municipal Roadways" brought back to a future council for authorization. CARRIED.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.	EA	March 25 Joint Rural Crime watch meeting
		November 20, 2019		
C556-19	10/22/19	RESOLUTION by Reeve Croy to dispose of the Zero Till Drill by public auction, as is, due to low usage and high repair costs. CARRIED.		April Auction



Management Team

Activity Report for June 9, 2020

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		January 23, 2020		
C40-20	01/14/20	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2017 monthly reconciliation reports, 2012 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2013. CARRIED.	CDM	
		January 29, 2020		
C65-20	01/28/20	RESOLUTION by Reeve Croy to authorize disposal by auction of Unit 31-63-22, 1993 Mack Water Truck as is at end of life. CARRIED.	CSM/ PWM	
		February 4, 2020		
C35-20	01/14/20	RESOLUTION by Councillor Wetmore to accept the discussion and information provided by (ACA) Alberta Conservation Association and contact ACA Fish Program Manager to request Ole's Lake be assessed to determine if it qualifies for lake aeration. CARRIED.	CDM	In waiting
		March 26, 2019		
C129-20	02/25/20	RESOLUTION by Deputy Reeve Bean that the recipient of the Clear Hills County 2020 Business of the Year Award will be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
C130-20	02/25/20	RESOLUTION by Councillor Janzen that the recipient of the 2020 Outstanding Recreation Facility award winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
C131-20	02/25/20	RESOLUTION by Councillor Wetmore that the recipient of the 2020 Volunteer of the Year award winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
		April 21, 2020		
C78-20	01/28/20	RESOLUTION by Co Councillor Janzen to authorize administration to use location option 3, Hamlet of Cleardale, Plan 0726595 Block 1 Lots 83 and 84 and have engineered drawings and lot grading design prepared for a single bay garage with 16 foot walls, 24 feet wide by 50 feet long		



Management Team

Activity Report for June 9, 2020

LEGEND:

Budget Items:  Completed Items:  Items in Waiting: 
CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		with a gravel parking apron. The garage is to include a cement floor, bathroom, one overhead door with windows in the center panel, and one-man door designed to fit a pumper or water truck size firefighting unit; and bring the drawings to a future meeting approval. CARRIED.		

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

Peace Library System- Peter Frixel
North Peace Housing Foundation-Amber Bean

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Bonnie Morgan

From: Alrene Dempster <ADempster@peacelibrarysystem.ab.ca>
Sent: June 15, 2020 2:01 PM
To: Beaverlodge, Town of (Gena Jones); Berwyn, Village of (Cindy Hockley); Big Lakes County (Lorrie Shelp); Birch Hills County (Denise Joudrey); Bonnie Morgan; Peterfr; Donnelly, Village of; Fairview, MD of (Ray Skrepnek); Fairview, Town of, (Stan Golob); Falher, Town of, (Lindsay Brown); Fox Creek, Town of (Meesha Bainton); Girouxville, Village of; Grande Prairie, City of, (Chris Thiessen); Grande Prairie, County of (Linda Waddy); Greenvview, MD (Roxie Rutt); Grimshaw, Town of (Dennis Sukeroff); High Level, Town of, (Brent Anderson); High Prairie, Town of, (Debbie Rose); Hines Creek, Village of (Camille Zavisha); Hythe, Village of (Sandra Miller); John Moen (moenjohn143@gmail.com); Lesser Slave Lake, MD of (Brad Pearson); Manning, Town of (Sunni-Jeanne Walker); McLennan, Town of (Philippa O'Mahony); Nampa, Village of (Cheryl Novak); Northern Lights, County of (Linda Halabisky); Northern Sunrise County (Carolyn Kolebaba); Opportunity, MD of (Brendan Powell); Paddle Prairie Metis Settlement (Reta Nooskey); Peace River, Town of (Elaine Manzer); Peace, MD of (Sandra Eastman); Rainbow Lake, Town of (Michelle Farris); Rycroft, Village of (Roxann Dreger); Sexsmith, Town of (Clinton Froehlick); Slave Lake, Town of (Joy McGregor); Smoky River, MD (Raoul Johnson); Spirit River, MD of (Elaine Garrow); Spirit River, Town of (Harry Ezio); Valleyview, Town of Tanya Boman 2; Valleyview, Town of (Tanya Boman); Wembley, Town of (Anna Underwood)
Subject: Member Public Libraries - By the Numbers!
Attachments: PLS Regional Infographic 2019 - 10 June.pdf

Good afternoon

Every year, public library boards across the region report a variety of statistics to the Public Library Services Branch.

The 2019 data from member libraries has been compiled by Peace Library System to give an overview of library usage and activity across northwestern Alberta.

As you can see from the attached infographic, member libraries were very busy in 2019!

People across the region made good use of library programs, technology and collections, including digital resources.

Thanks to the hard work of dedicated library staff and volunteers and strong municipal support for local and regional library service, public libraries continue to enrich the lives of residents in our region.

Linda Duplessis,
Director

Alrene Dempster, Executive Assistant
Extension: 101



8301 – 110 Street
Grande Prairie AB T8W 6T2
780-538-4656 (P), 780-539-5285 (F)

PEACE LIBRARY SYSTEM MEMBER LIBRARIES

· BY THE NUMBERS ·

2019



663,310

VISITS TO OUR LIBRARIES



1,641
NEW CARDS
THIS YEAR

49,167

CARDHOLDERS

75,598

PEOPLE ATTENDED

5,624

PROGRAMS OR EVENTS



90,015

WIFI SESSIONS

274

FREE PUBLIC COMPUTERS
USED FOR

139,009

HOURS



1,042,147

ITEMS CHECKED OUT (PRINT, AUDIO, eBooks)



293,346

VISITS TO LIBRARY WEBSITES



62,860

HOURS OPEN TO THE PUBLIC



229

DEDICATED STAFF MEMBERS



15,105

VOLUNTEER HOURS

Peace Library System is a partnership of 38 municipalities and one Métis Settlement serving 46 public libraries and more than 175,000 residents across northwestern Alberta.



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – June 3, 2020

Resident and Tenant Levels:

As of April 2020, we had a total of 196 lodge residents, down one from the month of March. Our lodge unit occupancy at the end of April was 85% of the 224 lodge units occupied.

We had 117 occupied Senior Self-Contained units at the end of April, down one from the month of March. Our occupancy rate at the end of April was 90%.

Garden Court Seniors Apartments had 56 out of 63 units occupied at the end of April, consistent with the month of March; our occupancy rate was 89%.

We continued to have 6 out of the 8 trailers in Cadotte occupied at the end of April. The Family Housing program had 88 of the 123 units occupied, down 2 from the month of March, and 24 of the 40 R&N units occupied, with an overall occupancy of 69%.

We had 38 Rent Supplement recipients in the month of April, consistent with the month of March. No new applications for rent supplements are being accepted at this time while the existing programs are being reviewed for consistency of benefits and to ensure households that need assistance most are prioritized.

Administration:

Due to the COVID-19 situation, the month of May was very similar to April. Days are filled with Zoom, Team, Webex, and teleconference calls related to COVID-19; updated orders, interpretations, PPE, Essential Visits, testing, isolation, staffing issues, and family concerns. Days continue to be spent navigating through the challenges of the ever evolving COVID-19 response.

With the announcement of phase 1 of the provincial relaunch, we initiated a gradual return to work schedule, where we brought staff back to Central Office using a staggered approach. We will continue in this manner until further announcements are made by the Province.

Other non-COVID-19 related business items included interviews for the Harvest and Homesteader Manager positions, discussions regarding the Del Air Lodge redevelopment, investigating Needs Assessment options for the Fairview area, and continued discussions with our Sun Life Group Benefit representative.

Regular Agenda Items:

The Autumn Lodge demolition is going forward as the Foundation has received an approval for the Development Permit from the MD of Peace No. 135. Also, additional asbestos was found in 163 pipe fittings and approximately 3000 sq. ft. of asbestos containing linoleum which is adding to the time and cost of the pre-

Board Meeting Synopsis – June 3, 2020

Page 2

demolition work. Additional costs were: \$15,900.00 payment for the 163 pipe fittings and \$90,415.00 for the 3000 sq. ft. of asbestos containing linoleum flooring.

Also, the Foundation will be providing the Handi-Van, meeting minutes and annual reports to the Autumn Lodge Comfort Club as requested.

The Del-Air Lodge redevelopment project is proceeding well, and it is planned that the RFP will be publicly posted in early June of this year.

Regarding Covid-19, the Foundation is encouraging residents to stay at the facility except in cases of necessity, and when leaving for necessary appointments etc. we are asking that residents do so while observing physical distancing requirements, wearing a mask at all times and asking anyone that they are with to also wear a mask, ensuring safe transportation, maintaining good hand hygiene, and being subject to a Health Assessment Screening upon re-entry of the Lodge, as per CMOH Order 23-2020; however, the same order states that residents can leave the property for reasons other than necessity if they follow certain requirements/expectations.

The Foundation was very happy to receive two significant donations from regional companies. TC Energy, Manning division, donated 576 bottles of hand sanitizer, 2000 procedural masks, and 300 face shields to be shared across the Foundation. Also, Mercer – Peace River donated an iPad and 3 iPhones to be used to assist residents in connecting with their families. The iPad will also be useful for virtual doctor appointments.

As announced, by Alberta Housing, on January 22, 2020, business plans have changed to a 3-year cycle. In year 1, a full submission is required and in year 2 and 3, an update on that 3-year plan is required. Last year NPHF provided a full business plan for our 2020-2022 fiscal year, so the requirement this year is to provide an update to specific appendixes within that business plan submission.

Given the current environment and with focus shifted towards COVID-19, the province understands this target may not be achievable as staff energy, time and resources may be refocused with the current pandemic and are allowing an extension if required. We do not feel that this will be necessary and are confident that we will have our submission in on time.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Doig River First Nation - Treaty Land Entitlement Settlement Lands
File:	11-02-02

DESCRIPTION:

Council is provided with information regarding the Doig River First Nation - Treaty Land Entitlement Settlement Lands.

ATTACHMENTS:

Indigenous Services Canada- Proposed Reserve Creation for Doig River First Nation, K'ih tsaa?dze Reserve Creation, Alberta.

RECOMMENDED ACTION:

RESOLUTION by..... to receive the information regarding the proposed Reserve Creation for Doig River First Nation, K'ih tsaa?dze Reserve Creation, Alberta, for information as presented.

Initials show support - Reviewed by:

Manager:

CAO:





June 11, 2020

Clear Hills County
PO Box 240
WORSLEY AB T0H 3W0

Attention: Allan Rowe, Chief Administrative Officer

Dear Mr. Rowe:

**Re: Proposed Reserve Creation
Doig River First Nation, K'ih tsaa?dze Reserve Creation, Alberta**

This letter serves to confirm that Doig River First Nation intends to formally request certain lands be set apart for creation of a new reserve to be known as K'ih tsaa?dze Reserve (the "Proposed Reserve Creation").

The lands for the Proposed Reserve Creation are comprised of twelve parcels of un-surveyed Alberta Crown lands legally described as:

1. Portion of Section 16, Township 87, Range 13, West of the 6th Meridian
2. Section 15, Township 87, Range 13, West of the 6th Meridian
3. Portion of Section 9, Township 87, Range 13, West of the 6th Meridian
4. Section 10, Township 87, Range 13, West of the 6th Meridian
5. Portion of Section 11, Township 87, Range 13, West of the 6th Meridian
6. Portion of Section 4, Township 87, Range 13, West of the 6th Meridian
7. Section 3, Township 87, Range 13, West of the 6th Meridian
8. Portion of Section 2, Township 87, Range 13, West of the 6th Meridian
9. Section 33, Township 86, Range 13, West of the 6th Meridian
10. Section 34, Township 86, Range 13, West of the 6th Meridian
11. Portion of Section 35, Township 86, Range 13, West of the 6th Meridian
12. Portion of Section 28, Township 86, Range 13, West of the 6th Meridian

The total area is approximately 4,968 acres (2,011 hectares).

(The "Proposed Reserve Land")

Enclosed for your information are materials showing the approximate location of the Proposed Reserve Land.

.../2

As you may know, reserves are land that has been set apart for the use and benefit of a First Nation. The Province of Alberta intends to provide the Proposed Reserve Land to Canada for reserve creation purposes, pursuant to Alberta's Natural Resources Transfer Agreement (Constitution Act, 1930), and in partial satisfaction of the Doig River First Nation's Treaty No. 8 land entitlement claim. The Government of Canada has discretion to create reserves and add land to existing reserves in accordance with Canada's Addition to Reserve/Reserve Creation Policy Directive. I encourage you at this time to offer any technical comments that you may have about this Proposed Reserve Creation, and ask that you please submit your comments by July 27, 2020.

Should you have any questions or wish to receive further information, please do not hesitate to contact me by phone (604) 364-8026, or by e-mail at Chelsea.Cameron@canada.ca.

Kind regards,



Chelsea H. Cameron
Project Leader - Lands
Lands and Economic Development Directorate

Encl. 1) Treaty 8 TLE ATR Lands, Doig River First Nation, Alberta Site, Indigenous Services Canada
2) Doig River First Nation Treaty Entitlement Area, Province of Alberta

cc. Doig River First Nation
Rana Law

Treaty 8 TLE ATR Lands Doig River First Nation Alberta Site

LEGEND

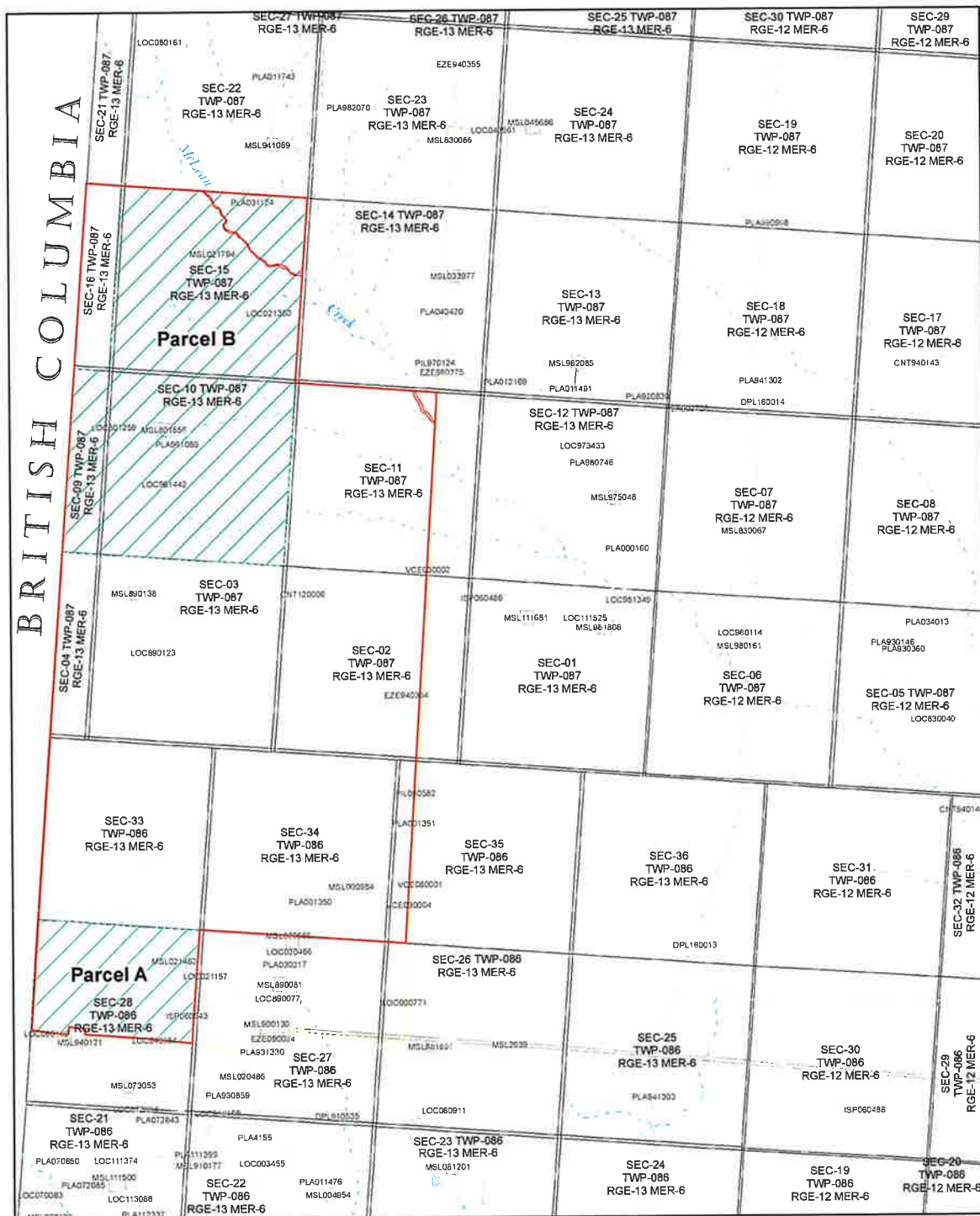
Alberta Site

British Columbia - Alberta Boarder



MAP KEY





DOIG RIVER FIRST NATION TREATY ENTITLEMENT AREA

All those parcels or tracts of land, situate, lying and being in the Province of Alberta, Canada, and being composed of:

In theoretical:

SEC 9, 10 & 15 TWP 87 - RGE 13 - W6

SEC 28 TWP 86 - RGE 13 - W6

and adjoining theoretical government road allowances.

The land herein described as containing 2011 hectares, (4968 acres) more or less.



Environment and Parks
Operations Division
Provincial Approvals Section Unit

(Includes only public lands administered by Alberta Environment and Parks
(Excludes all statutory road allowances, registered, forestry and unregistered roads used as public roads.)

Excludes bed and shore of all permanent and naturally occurring water bodies and water courses.

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The Minister and the Crown provides this information without warranty or representation as to any matter including but not limited to whether the data / information is correct, accurate or free from error, defect, danger, or hazard, and whether it is otherwise useful or suitable for any use the user may make of it.
Base Data provided by Alberta Data Partnerships

1:35,000

TLE Land Selection Area

Parcels

Scale	1:35000
Date	2017/11/14
Dwn By	JH
Checked By	
Graphic File	DOIG RIVER
Remarks	

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Inter-Provincial/Municipal Joint Meeting
File:	11-02-02

DESCRIPTION:

Councillor Frixel requested a joint meeting to discuss and come together as a whole with regards to everything happening with the COVID-19 pandemic with the surrounding and bordering neighboring municipalities.

Feedback from the Municipalities was that they would be interested in a Telephone/WebEx meeting.

ATTACHMENTS:

Email Correspondence from PRRD

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Bonnie Morgan

From: Brenda Deliman <Brenda.Deliman@prrd.bc.ca>
Sent: June 15, 2020 12:29 PM
To: Bonnie Morgan
Cc: PRRD_Internal; 'sbaird@countyp.ab.ca'; 'tlapping@saddlehills.ab.ca'; Crystal Brown
Subject: RE: 2020 Interprovincial / Intermunicipal Meeting

Hi Bonnie,

If the meeting is to be a one topic discussion perhaps it would be best if it were held separate from the annual Interprovincial / Intermunicipal meetings. The Regional Board has attended meetings via teleconference during COVID-19, and WebEx has proven to be valuable for meetings of smaller groups. Please advise of potential dates.

Regrettably a face to face Interprovincial / Intermunicipal meeting could not be held in our region this year but we look forward to hosting all of you in 2021.

Brenda Deliman | Legislative Services Clerk

Direct: **250-784-3223** | brenda.deliman@prrd.bc.ca

PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8
Toll Free: (24 hrs): **1-800-670-7773** | Office: **250-784-3200** | Fax: **250-784-3201** | www.prrd.bc.ca



From: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Sent: Monday, June 15, 2020 7:48 AM
To: Brenda Deliman <Brenda.Deliman@prrd.bc.ca>
Subject: RE: 2020 Interprovincial / Intermunicipal Meeting

CAUTION: This email originated from outside of the organization.

Good Morning,

Thanks for getting back so fast!

I just have a couple questions I need to ask.

Will PRRD be hosting or will we consider this be a separate meeting out of rotation?

What formats have you guys found successful using during the pandemic so far?

Thanks
Bonnie Morgan

From: Brenda Deliman <Brenda.Deliman@prrd.bc.ca>
Sent: June 12, 2020 3:14 PM
To: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Cc: PRRD_Internal <prrd.internal@prrd.bc.ca>
Subject: RE: 2020 Interprovincial / Intermunicipal Meeting

Hi Bonnie,

The PRRD Board met yesterday and resolved to participate in the 2020 Interprovincial / Intermunicipal meeting. I look forward to hearing more about the dates being proposed and the format of the meeting.

Enjoy your week-end!

Brenda Deliman | Legislative Services Clerk

Direct: 250-784-3223 | brenda.deliman@prrd.bc.ca

PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8
Toll Free: (24 hrs): 1-800-670-7773 | Office: 250-784-3200 | Fax: 250-784-3201 | www.prrd.bc.ca



From: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Sent: Tuesday, May 26, 2020 1:51 PM
To: Brenda Deliman <Brenda.Deliman@prrd.bc.ca>; Shannon Baird <sbaird@countygp.ab.ca>;
Tlapping@saddlehills.ab.ca
Cc: PRRD_Internal <prrd.internal@prrd.bc.ca>
Subject: RE: 2020 Interprovincial / Intermunicipal Meeting

CAUTION: This email originated from outside of the organization.

Good afternoon Everyone,

Clear Hills County Council would like to purpose a new meeting date be set to discuss and come together as a whole with regards to everything happening with the COVID-19 pandemic between our municipalities. Our council believes we are virtually one region and some of the restrictions are causing issues for both sides of our north peace. Please let me know your thoughts or contact Allan Rowe at 780-685-3925 to discuss this further.

Warm Regards,

Bonnie Morgan | Executive Assistant to CAO and Council

Clear Hills County Box 240 Worsley, AB T0H 3W0 | Ph: (780)-685-3925 | Cell: (780)-834-7171 | Fax: (780)-685-3960
bonnie@clearhillscounty.ab.ca | www.clearhillscounty.ab.ca



"CLEARLY AN AREA OF OPPORTUNITY"

From: Brenda Deliman <Brenda.Deliman@prrd.bc.ca>
Sent: November 5, 2019 10:13 AM
To: Shannon Baird <sbaird@countyp.ab.ca>; Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>;
Tlapping@saddlehills.ab.ca
Cc: PRRD_Internal <prrd.internal@prrd.bc.ca>
Subject: 2020 Interprovincial / Intermunicipal Meeting

Good morning,

Please find attached an invitation to the 2020 Interprovincial / Intermunicipal meeting to be hosted by the Peace River Regional District. Please share with your respective councils.

The PRRD Board looks forward to meeting with its neighbors in the New Year.

Brenda Deliman | Secretary of Legislative Services
Direct: 250-784-3223 | brenda.deliman@prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8
Toll Free: (24 hrs): 1-800-670-7773 | Office: 250-784-3200 | Fax: 250-784-3201 | www.prrd.bc.ca

Clear Hills County

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Running Lake, Sulphur, and Stoney Provincial Recreation Areas
File:	11-02-02

DESCRIPTION:

Council is presented with an update on the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County.

ATTACHMENTS:

Correspondence- Minister of Environment and Parks
Email Correspondence – Alberta Parks

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:





104974

ALBERTA
ENVIRONMENT AND PARKS

*Office of the Minister
Government House Leader
MLA, Rimbey-Rocky Mountain House-Sundre*

JUN 15 2020

Reeve Miron Croy
c/o Bonnie Morgan, Executive Assistant
Clear Hills County
Box 240
Worsley AB T0H 3W0
bonnie@clearhillscounty.ab.ca

Dear Reeve Croy:

Thank you for your letter regarding Running Lake, Stoney Lake and Sulphur Lake provincial recreation areas in Clear Hills County. I welcome the opportunity to provide the following information.

I recognize how important these provincial recreation areas are to Clear Hills County residents for camping and fishing. This season, because of budget realities, these sites will be user-maintained and not serviced by Alberta Parks. Some facilities may be removed if they pose a risk to the public or if they require daily maintenance. People using these areas are required to remove any waste and leave the site in its natural condition.

As you know, Environment and Parks is looking to explore partnership ideas. We are modernizing our approach to how we manage parks and providing opportunities for potential partners who may be better positioned to take on the management of these cherished sites. I am having ongoing conversations with department staff to determine the appropriate site outcomes, given our commitment to fiscal prudence, while acknowledging these sites provide recreation opportunities and access to stocked lakes for fishing. A potential outcome for these sites may be alternate management models, such as a public land recreation area, to continue supporting recreation activities.

Your input provides valuable insight and helps inform our approach, and I am interested to know what the county has been hearing from local groups and organizations. I was looking forward to discussing this matter further at the Rural Municipalities of Alberta 2020 Spring Convention, before it was cancelled as a result of the COVID-19 pandemic.

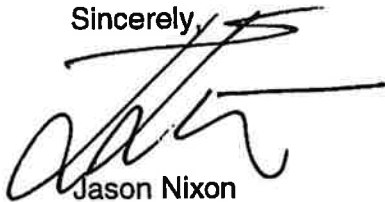
1/2

Interest from municipalities, such as Clear Hills County, may lead to exactly the type of partnerships we are interested in pursuing. During the partnership development process, long-term leasing will be explored. However, department staff are willing to discuss a short-term operating agreement with you, should the county wish to maintain the three sites you mention, for the 2020 operating season.

To discuss further, please contact Neelam Chawla, Director of Intergovernmental Services, or Calvin McLeod, Regional Director, Parks Northwest Region. You can reach Neelam Chawla in our Edmonton office at 780-644-1253 (dial 310-0000 for a toll-free connection to any Government of Alberta number) or at neelam.chawla@gov.ab.ca. You can reach Calvin McLeod in our Grande Prairie office at 780-518-6422, or at calvin.mcleod@gov.ab.ca. I also recommend you sign up for the partnership distribution list at www.albertaparks.ca by searching for "working together."

Thank you again for your letter. The Government of Alberta will work diligently to ensure that current and future generations always have access to the incredible landscapes right in their backyards.

Sincerely,



Jason Nixon
Minister

cc: Todd Loewen
MLA, Central Peace-Notley

Neelam Chawla
Environment and Parks

Calvin McLeod
Environment and Parks

Bonnie Morgan

From: Allan Rowe
Sent: June 15, 2020 2:31 PM
To: Bonnie Morgan; Audrey Bjorklund
Subject: FW: Running Lake, Sulphur and Stoney Provincial Recreation Areas

From: Calvin McLeod <Calvin.McLeod@gov.ab.ca>
Sent: June 15, 2020 2:31 PM
To: Allan Rowe <Allan@clearhillscounty.ab.ca>
Subject: Running Lake, Sulphur and Stoney Provincial Recreation Areas

Hi Allan:

Nice to touch base with you earlier in the day.

Running Lake, Sulphur and Stoney PRA are open and accessible to the public for camping, day use and fishing. Users should be advised to use respect and pack out whatever they bring in. This will be very important since we do not want to attract bears to these sites.

The sites probably look a little rough as they did not receive their usual after winter spring clean-up or spring maintenance servicing.

That said, we are trying to line up some Parks staff to head up there this week or next to have a look around and do some minor maintenance and clean up.

I am pleased to hear that the County has interest in exploring operation of these sites and I'll be looking into some agreement options over the next few weeks.

Sincerely,

Cal



Calvin McLeod | Director
Northwest Region | Alberta Environment and Parks | Park Division
1301, 10320 – 99 Street, Grande Prairie, AB, T8V6J4
P: 780-538-8010 | C: 780-518-6422 | F: 780-538-5617 | W: albertaparks.ca

Classification: Protected A

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of June 10, 2020 to June 23, 2020 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 10, 2020 to June 23, 2020 for a total of \$1,427,436.35, with funds to be transferred from Long Term Investments.

Initials show support - Reviewed by:

Manager:



CAO:

System: 6/18/20 9:58:29 AM
User Date: 6/18/20

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Sharon

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	6/10/20	6/23/20		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
4 IMPRINT	023711	6/23/20	\$586.32
Invoice Description	Invoice Number	Invoice Amount	
Promotional Items Worsley Fire	8289015	\$586.32	
ALBERTA CONSERVATION ASSOCIATI	023712	6/23/20	\$5,000.00
Invoice Description	Invoice Number	Invoice Amount	
Sulfer Lake Aeration Agrmt 675	PSI04044	\$5,000.00	
ALBERTA ONE-CALL CORPORATION	023713	6/23/20	\$88.20
Invoice Description	Invoice Number	Invoice Amount	
One Call Notifications	IN159522	\$88.20	
ALTALIS LTD.	023714	6/23/20	\$4,261.95
Invoice Description	Invoice Number	Invoice Amount	
Cadastral Annual Subscrip. #80	54542	\$4,261.95	
Axia SuperNet Ltd.	023715	6/23/20	\$731.85
Invoice Description	Invoice Number	Invoice Amount	
June Supernet	1000180676	\$731.85	
B & E HOME HARDWARE	023716	6/23/20	\$124.98
Invoice Description	Invoice Number	Invoice Amount	
Unit 63-13 Picker Truck Parts	101-40295	\$42.46	
Shop Tools	101-40940	\$46.16	
Zip Cut Wheels	102-18975	\$20.96	
Shop Supplies	102-17930	\$15.40	
BAD BOB'S VACUUM SERVICE	023717	6/23/20	\$630.00
Invoice Description	Invoice Number	Invoice Amount	
Clean Shop Floor Drain	4489	\$630.00	
BOSCHWICK CONTRACTING	023718	6/23/20	\$6,444.90
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	SI-190	\$6,444.90	
BROWNLIE LLP	023719	6/23/20	\$357.00
Invoice Description	Invoice Number	Invoice Amount	

System: 6/18/20 9:58:29 AM
User Date: 6/18/20

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 2
User ID: Sharon

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Legal Opinion	499335		\$357.00
CAL-R CONTRACTING LTD.	023720	6/23/20	\$3,790.50
Invoice Description	Invoice Number	Invoice Amount	
Water Application/Dust Control	12042	\$1,270.50	
Road Repairs / Beaver Cage	12019	\$735.00	
Centerline Rep/Beaver Dam	11731	\$210.00	
Center Line Replacement	11732	\$420.00	
RemovedCenterline/CleanedCulv.	12020	\$315.00	
Clean Beaver Cages/Dam	12021	\$840.00	
CAMPBELL DODGE CHRYSLER LTD.	023721	6/23/20	\$661.95
Invoice Description	Invoice Number	Invoice Amount	
Unit 51 R&M	386934	\$661.95	
CHERRY CANYON AG. SOCIETY	023722	6/23/20	\$22,000.00
Invoice Description	Invoice Number	Invoice Amount	
CapitalGrant 202004 Playground	052820	\$22,000.00	
CLEAR HILLS WASTE MANAGEMENT	023723	6/23/20	\$9,463.13
Invoice Description	Invoice Number	Invoice Amount	
Transfer Station Contact	049	\$9,463.13	
CLEARDALE TRANSPORT	023724	6/23/20	\$18,837.00
Invoice Description	Invoice Number	Invoice Amount	
Worsley GB01	6109444	\$9,009.00	
Cleardale GB07	6109445	\$9,828.00	
CLIFF'S STEAMING	023725	6/23/20	\$656.25
Invoice Description	Invoice Number	Invoice Amount	
Thawed Culverts	2647	\$656.25	
COON LEXIE	023726	6/23/20	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed. Scholarship	060220	\$3,000.00	
COX, GERALD	023727	6/23/20	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Operator	0114216	\$5,775.00	
GLOBAL FLEET INFORMATION	023728	6/23/20	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
GFI Monthly Fees	102281	\$546.00	

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Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GREGG DISTRIBUTORS CO. LTD(FAI 023729		6/23/20	\$640.39
Invoice Description	Invoice Number	Invoice Amount	
Nitrile Gloves & Sanitizer	036-293791	\$167.57	
Bear Spray	036-294365	\$431.49	
Zip Cut Wheels	036-294366	\$41.33	
H & G MASON HOLDINGS	023730	6/23/20	\$3,060.75
Invoice Description	Invoice Number	Invoice Amount	
Haul Gravel Rd Repair Div 1&2	2039	\$3,060.75	
HINES CREEK GENERAL STORE	023731	6/23/20	\$21.40
Invoice Description	Invoice Number	Invoice Amount	
Janitorial Supplies	060520	\$21.40	
HITECH BUSINESS SYSTEMS LTD.	023732	6/23/20	\$1,221.23
Invoice Description	Invoice Number	Invoice Amount	
Copier Agreement	1577868	\$1,221.23	
JLD ENTERPRISE	023733	6/23/20	\$7,434.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	96	\$7,434.00	
KIPKE, BOB	023734	6/23/20	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive	060520	\$350.00	
LEDCOR HIGHWAYS LTD.	023735	6/23/20	\$1,259,425.42
Invoice Description	Invoice Number	Invoice Amount	
2020 Pavement Overlay Prog. #2	191-12726-00-0	\$1,399,361.58	
LEMOINE RONALD	023736	6/23/20	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	70058-060820	\$250.00	
LINE KING HIGHWAYS	023737	6/23/20	\$26,927.25
Invoice Description	Invoice Number	Invoice Amount	
Tender 2020-09 Line Painting	INV-2014	\$26,927.25	
MACKENZIE MUNICIPAL SERVICES A	023738	6/23/20	\$2,075.00
Invoice Description	Invoice Number	Invoice Amount	
Map Book & Wall Map Order	2781	\$2,075.00	

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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
NORTH PEACE GAS COOP LTD.	023739	6/23/20	\$453.00
Invoice Description	Invoice Number	Invoice Amount	
Cldl Reg Water Pumphouse Heat	748324	\$103.83	
Cleardale WTP Heat	748130	\$134.60	
BCWP Heat	746742	\$51.22	
WWTP Heat	746709	\$163.35	
Overhead Door Co. of Peace Riv	023740	6/23/20	\$684.34
Invoice Description	Invoice Number	Invoice Amount	
Firehall Baydoor R&M	1549500	\$684.34	
PETERS IKE	023741	6/23/20	\$60.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	69872-052920	\$60.00	
POSTMEDIA	023742	6/23/20	\$911.40
Invoice Description	Invoice Number	Invoice Amount	
June Newsletter Printing	356565	\$911.40	
PRAIRIE DISPOSAL LTD.	023743	6/23/20	\$4,827.38
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maint.	0000512193	\$4,827.38	
RELIANCE ASSESSMENT CONSULTANT	023744	6/23/20	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
June Assessment Services	55	\$6,835.50	
RMA FUEL LTD.	023745	6/23/20	\$4,270.10
Invoice Description	Invoice Number	Invoice Amount	
May RMA Fuel	PF-8340-84645	\$4,270.10	
ROADATA SERVICES LTD	023746	6/23/20	\$137.03
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00073678	\$137.03	
ROAMING TRANSPORT	023747	6/23/20	\$8,017.80
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0196	\$6,316.80	
Water For Dust Control	0197	\$1,701.00	
RUCO ENTERPRISES	023748	6/23/20	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
Rge Rd 120 Level Dirt	1302	\$315.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SCANALTA POWER SALES LTD.	023749	6/23/20	\$1,152.67
Invoice Description	Invoice Number	Invoice Amount	
Unit63-96 R&M H.C. SideBySide	025969	\$776.44	
Tree Spade Battery	I0079686	\$98.10	
#63-96 Window H.C. SidexSide	I0079752	\$278.13	
SHEWCHUK, GERALD	023750	6/23/20	\$6,930.00
Invoice Description	Invoice Number	Invoice Amount	
Hauled Culverts From GP-County	1838	\$6,930.00	
SKERRATT, CLAYTON AND ANN	023751	6/23/20	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
May Janitorial Services	2078655	\$1,950.00	
TEE JAYS MECHANICAL	023752	6/23/20	\$385.20
Invoice Description	Invoice Number	Invoice Amount	
Unit 63 - 22 R&M	12792	\$385.20	
THE PUBLIC SECTOR DIGEST INC.	023753	6/23/20	\$2,889.75
Invoice Description	Invoice Number	Invoice Amount	
TCA Software Renewal	13795	\$2,889.75	
TOM SIDEROFF	023754	6/23/20	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
RussianGreek Orthodox Cem.Grt.	060820	\$500.00	
TRINUS TECHNOLOGIES INC.	023755	6/23/20	\$46.20
Invoice Description	Invoice Number	Invoice Amount	
Backup Software	R45514-28033	\$46.20	
UNITED FARMERS OF ALBERTA	023756	6/23/20	\$1,714.46
Invoice Description	Invoice Number	Invoice Amount	
Culvert Parts & Sign Posts	050420	\$1,127.57	
Shop Supply (Jerry Can)	051920	\$15.74	
Sign Posts	052020	\$537.43	
Windshield Washer	052520	\$13.82	
Shop Supplies	052820	\$19.90	
WORSLEY GATEWAY INN	023757	6/23/20	\$480.12
Invoice Description	Invoice Number	Invoice Amount	
Council Lunch	765	\$480.12	

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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GENERAL STORE	023758	6/23/20	\$65.93
Invoice Description	Invoice Number	Invoice Amount	
Janitorial Supplies	40-052020	\$5.82	
H2O For Office	41-052220	\$28.75	
Janitorial Supplies	27-050620	\$5.45	
Bleach For BCWP	36-051520	\$5.24	
Janitorial Supplies	32-051220	\$20.67	
WORSLEY WATER SERVICE	023759	6/23/20	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Haul Water To BCWP	957793	\$450.00	

Report Total

\$ 1427 436 .35

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Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	6/10/20 6/23/20
Vendor ID	First	Last	Chequebook ID	First Last
Vendor Name	First	Last		

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
023711	4IMPRINT	4 IMPRINT, INC.	6/23/20	ATB	PMCHQ00001145	\$586.32
023712	ABCONSERV01	ALBERTA CONSERVATION ASSOCIATI	6/23/20	ATB	PMCHQ00001145	\$5,000.00
023713	ABONE01	ALBERTA ONE-CALL CORPORATION	6/23/20	ATB	PMCHQ00001145	\$88.20
023714	ALTALIS01	ALTALIS LTD.	6/23/20	ATB	PMCHQ00001145	\$4,261.95
023715	AXIA01	Axia SuperNet Ltd.	6/23/20	ATB	PMCHQ00001145	\$731.85
023716	B&EHOME01	B & E HOME HARDWARE	6/23/20	ATB	PMCHQ00001145	\$124.98
023717	BAD01	BAD BOB'S VACUUM TRUCK	6/23/20	ATB	PMCHQ00001145	\$630.00
023718	BOSCHWICK01	BOSCHWICK CONTRACTING	6/23/20	ATB	PMCHQ00001145	\$6,444.90
023719	BROWNLEE01	BROWNLEE LLP	6/23/20	ATB	PMCHQ00001145	\$357.00
023720	CALR01	CAL-R CONTRACTING LTD.	6/23/20	ATB	PMCHQ00001145	\$3,790.50
023721	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	6/23/20	ATB	PMCHQ00001145	\$661.95
023722	CHERRYCAN01	CHERRY CANYON AGRICULTURAL SOC	6/23/20	ATB	PMCHQ00001145	\$22,000.00
023723	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	6/23/20	ATB	PMCHQ00001145	\$9,463.13
023724	CLEARDALE01	CLEARDALE TRANSPORT	6/23/20	ATB	PMCHQ00001145	\$18,837.00
023725	CLIFF01	CLIFF'S STEAMING	6/23/20	ATB	PMCHQ00001145	\$656.25
023726	COON01	LEXIE COON	6/23/20	ATB	PMCHQ00001145	\$3,000.00
023727	COXGERALD01	GERALD COX	6/23/20	ATB	PMCHQ00001145	\$5,775.00
023728	GFI01	GLOBAL FLEET INFORMATION SYSTE	6/23/20	ATB	PMCHQ00001145	\$546.00
023729	GREGG01	GREGG DISTRIBUTORS CO. LTD.	6/23/20	ATB	PMCHQ00001145	\$640.39
023730	H&GMASON01	H & G MASON HOLDINGS	6/23/20	ATB	PMCHQ00001145	\$3,060.75
023731	HCGGENERAL01	HINES CREEK GENERAL STORE	6/23/20	ATB	PMCHQ00001145	\$21.40
023732	HITECH01	HITECH BUSINESS SYSTEMS LTD.	6/23/20	ATB	PMCHQ00001145	\$1,221.23
023733	JLD	JLD ENTERPRISE	6/23/20	ATB	PMCHQ00001145	\$7,434.00
023734	KIPKE01	BOB KIPKE	6/23/20	ATB	PMCHQ00001145	\$350.00
023735	LEDCOR01	LEDCOR HIGHWAYS LTD.	6/23/20	ATB	PMCHQ00001145	\$1,259,425.42
023736	LERO06	RONALD LEMOINE	6/23/20	ATB	PMCHQ00001145	\$250.00
023737	LINEKING01	LINE KING HIGHWAYS	6/23/20	ATB	PMCHQ00001145	\$26,927.25
023738	MACKENZIE01	MACKENZIE MUNICIPAL	6/23/20	ATB	PMCHQ00001145	\$2,075.00
023739	NPGAS01	NORTH PEACE GAS COOP LTD.	6/23/20	ATB	PMCHQ00001145	\$453.00
023740	OVERHEAD02	Overhead Door Co. of Peace Riv	6/23/20	ATB	PMCHQ00001145	\$684.34
023741	PETERS03	IKE PETERS	6/23/20	ATB	PMCHQ00001145	\$60.00
023742	SUNMEDIA	POSTMEDIA NETWORK INC.	6/23/20	ATB	PMCHQ00001145	\$911.40
023743	PRAIRIE03	PRAIRIE DISPOSAL LTD.	6/23/20	ATB	PMCHQ00001145	\$4,827.38
023744	RELIANCE	RELIANCE ASSESSMENT	6/23/20	ATB	PMCHQ00001145	\$6,835.50
023745	RMAFUEL	RMA FUEL LTD.	6/23/20	ATB	PMCHQ00001145	\$4,270.10
023746	ROADATA	ROADATA SERVICES LTD	6/23/20	ATB	PMCHQ00001145	\$137.03
023747	ROAMING	ROAMING TRANSPORT	6/23/20	ATB	PMCHQ00001145	\$8,017.80
023748	RUCO01	RUCO ENTERPRISES LTD.	6/23/20	ATB	PMCHQ00001145	\$315.00
023749	SCANALTA01	SCANALTA POWER SALES LTD.	6/23/20	ATB	PMCHQ00001145	\$1,152.67
023750	SHEWCHUK01	SHEWCHUK, GERALD	6/23/20	ATB	PMCHQ00001145	\$6,930.00
023751	SKERRATT	CLAYTON AND ANN SKERRATT	6/23/20	ATB	PMCHQ00001145	\$1,950.00
023752	TEEJAY02	TEE JAYS MECHANICAL	6/23/20	ATB	PMCHQ00001145	\$385.20
023753	PUBLIC01	THE PUBLIC SECTOR DIGEST INC.	6/23/20	ATB	PMCHQ00001145	\$2,889.75
023754	SIDEROFFT	TOM SIDEROFF	6/23/20	ATB	PMCHQ00001145	\$500.00
023755	TRINUS01	TRINUS TECHNOLOGIES INC.	6/23/20	ATB	PMCHQ00001145	\$46.20
023756	UFA01	UNITED FARMERS OF ALBERTA	6/23/20	ATB	PMCHQ00001145	\$1,714.46
023757	WGATEWAY	WORSLEY GATEWAY INN	6/23/20	ATB	PMCHQ00001145	\$480.12
023758	WGENERAL01	4D HOLDINGS LTD.	6/23/20	ATB	PMCHQ00001145	\$65.93
023759	WWATERSERV01	WORSLEY WATER SERVICE	6/23/20	ATB	PMCHQ00001145	\$450.00

Total Cheques: 49

Total Amount of Cheques: \$1,427,436.35

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	BYLAW 255-20 TERMS OF REFERENCE FOR RECREATION BOARDS
File:	71-10-02

DESCRIPTION:

Council is presented with an updated Terms of Reference for Recreation Boards that includes the revisions that are to be made to the Recreation Board Agreements. Bylaw No. 255-20 will rescind Bylaw No. 143-11.

BACKGROUND:

C282-20(06-09-20) RESOLUTION by Reeve Croy to approve the revised Recreation Board agreement that consolidates all past amendments and the condition that each Recreation Board must have a separate bank account and that each Recreation Board will hold no more than 4 meetings annually, 1 organizational meeting and 3 regular meetings to review funding applications and disperse funding. **CARRIED.**

ATTACHMENTS:

- Bylaw 255-20 changes highlighted
- Bylaw 255-20

RECOMMENDED ACTION:

RESOLUTION by that Council gives first reading to Bylaw 255-20 a bylaw of Clear Hills County in the Province of Alberta for the purpose of establishing the terms of reference for Recreation Boards and repealing Bylaw No. 143-11.

RESOLUTION by that Council gives second reading to Bylaw 255-20 a bylaw of Clear Hills County in the Province of Alberta for the purpose of establishing the terms of reference for Recreation Boards and repealing Bylaw No. 143-11.

RESOLUTION by that Council proceeds with third reading of Bylaw 255-20.

Unanimous consent is required to proceed

RESOLUTION by that Council gives third and final reading of Bylaw 255-20 a bylaw of Clear Hills County in the Province of Alberta for the purpose of establishing the terms of reference for Recreation Boards and repealing Bylaw No. 143-11.

Initials show support - Reviewed by:

Manager:

ABJ

CAO:

DE

BYLAW NO. 255-20

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, ESTABLISHING THE TERMS OF REFERENCE FOR RECREATION BOARDS.

WHEREAS, Section 7(B), (F) and 145(A) of the Municipal Government Act, Chapter M-26 R.S.A., 2000 and amendments thereto, provides for the establishment of any Board considered desirable for the purpose of providing services on behalf of the County with respect to people, activities and things in, on or near a public place or place that is open to the public, and

WHEREAS, the Council of Clear Hills County will establish Recreation Boards to represent various areas throughout the County and Village.

NOW THEREFORE, Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. TITLE

The Bylaw may be cited as "The Clear Hills County Recreation Boards Bylaw".

2. DEFINITIONS

- a. "Board" is a Recreation Board
- b. "County" is Clear Hills County
- c. "Council" is the Council of Clear Hills County
- d. "Recreation Area" is the portion of the County each Board represents
- e. "Village" is the Village of Hines Creek
- f. "Village Council" is the Council of the Village of Hines Creek

3. PURPOSE OF THE BOARDS

- a. To distribute for recreational use, the operational recreational funds allocated to the Boards by Council in the budget each year; and
- b. To distribute the above said funds within the Boards Recreation area.

4. ESTABLISHMENT OF BOARDS

- a. Each Board will be established upon entering into an agreement with the County with the guidelines established herewithin this bylaw.
- b. Each Board will represent their assigned Area, as outlined in Appendix "A" attached hereto.
- c. The Boards shall be named as follows:
 - Burnt River Recreation Board,
 - Cherry Canyon Recreation Board,
 - Cleardale Recreation Board,
 - Hines Creek & District Recreation Board, and
 - Worsley & District Recreation Board.

5. MEMBERS

- a. Members at large shall be residents of the recreation area the board represents.
- b. The Burnt River Board will consist of one (1) member appointed from amongst Council, plus seven (7) members at large.
- c. The Cherry Canyon Board will consist of one (1) member appointed from amongst Council, plus five (5) members at large.

- d. The Cleardale Board will consist of one (1) member appointed from amongst Council, plus twelve (12) members at large.
- e. The Hines Creek & District Board will consist of one (1) member appointed from amongst Council, one (1) member appointed from amongst the Village Council, plus five (5) members at large, of which two (2) members shall be residents of the Village and appointed by the Village Council and three (3) members shall be residents of the County and appointed by Council.
 - i. The recording secretary for the Hines Creek Board shall notify the respective Council or Village Council of any vacancies on the Board, immediately upon receipt of a resignation or disqualification from the Board.
- f. The Worsley & District Board will consist of one (1) member appointed from amongst Council, plus seven (7) members at large.
- g. All Council and Village Council member terms of service are one (1) year and are appointed at their respective Council's Organizational Meeting.
 - County Councillor representatives will be compensated, through the County's Council remuneration and expense policies.
- h. The County and Village shall immediately provide Boards with the name and contact information for any new respective Council or Village Council appointee to the Board.
- i. Annually, before the last day of March, the Boards shall provide the County with name and contact information, for executives of the Board.

6. MEETINGS

- a. A meeting of the Board may not be held simultaneously with a meeting of any other board, committee, society or organization. Separate agendas, ~~and minutes, bank account and book keeping ledgers and files~~ are required for Recreation Board matters.
- b. An organizational meeting of the Recreation Board, shall be held each year.
- c. At the organizational meeting of the Board, in each year, a Chairperson, and Vice-Chairperson shall be chosen to hold office, until the next organizational meeting of the Board, in the subsequent year.
- d. Regular meetings of the Board will be held as deemed necessary by the Board ~~will be held no more than three (3 times) year to review funding applications and disperse funding.~~
- e. A minute book shall be kept and minutes of all meetings shall be recorded therein. Copies of all unratified minutes shall be filed with the County, within fourteen (14) days of their occurrence.

7. DUTIES AND RESPONSIBILITIES

- a. The Board shall prepare such rules, regulations and policies as it may deem necessary from time to time, provided such rules, regulations or policies are not inconsistent with the powers herein conferred. Copies of all such rules, regulations or policies shall be filed with the County.
- b. The Board will prioritize distribution of funds using the current County policy as a guideline. The County will distribute any amendments to policy to the Board.
- c. The Board shall seek applications and hear and consider presentations by any individual, organization or delegation of citizens with respect to recreation and culture and act on such recommendations arising therefrom, as the Board shall deem to be in the general interest of all citizens.
- d. The Board shall cooperate with and encourage all organizations, (public, private, civic, social and religious) within the defined recreation area, to support, promote and host recreation and cultural services.

- e. Annually, before the last day of March, the Board shall submit to the County, an official list of recreational facilities that it manages and operates, or otherwise finances the management and operation of, within the Recreation Area.

8. **FINANCIAL GUIDELINES**

- a. The County shall contribute to the expenditures of the Board, in each year according to County Policy, and the sums to be contributed shall be established annually.
- b. Annually, before the last day of March, the Board shall submit to the County, an official list of recreational and cultural facilities that are within the Recreation Area, and the financial statements for the previous year.
- c. The Board shall have the power to program and operate within the parameters of the approved annual budget, unless otherwise directed from time to time, by the County.

9. **LIMITATIONS**

- a. Unless authorized by Council, neither the Board nor any member thereof shall have the power to pledge the credit of the County in any manner whatsoever.

10. **REPEAL**

- a. Bylaw 143-11 is repealed upon effective date of Bylaw 255-20

11. **EFFECTIVE DATE**

- a. That this Bylaw shall take force and have effect upon final reading thereof.

READ for a FIRST time this ____ day of _____ A.D., 2020.

READ for a SECOND time this ____ day of _____ A.D., 2020.

READ for a THIRD time this ____ day of _____ A.D., 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

BYLAW NO. 255-20

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, ESTABLISHING THE TERMS OF REFERENCE FOR RECREATION BOARDS.

WHEREAS, Section 7(B), (F) and 145(A) of the Municipal Government Act, Chapter M-26 R.S.A., 2000 and amendments thereto, provides for the establishment of any Board considered desirable for the purpose of providing services on behalf of the County with respect to people, activities and things in, on or near a public place or place that is open to the public, and

WHEREAS, the Council of Clear Hills County will establish Recreation Boards to represent various areas throughout the County and Village.

NOW THEREFORE, Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

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- e. "Village" is the Village of Hines Creek
- f. "Village Council" is the Council of the Village of Hines Creek

3. PURPOSE OF THE BOARDS

- a. To distribute for recreational use, the operational recreational funds allocated to the Boards by Council in the budget each year; and
- b. To distribute the above said funds within the Boards Recreation area.

4. ESTABLISHMENT OF BOARDS

- a. Each Board will be established upon entering into an agreement with the County with the guidelines established herewithin this bylaw.
- b. Each Board will represent their assigned Area, as outlined in Appendix "A" attached hereto.
- c. The Boards shall be named as follows:
 - Burnt River Recreation Board,
 - Cherry Canyon Recreation Board,
 - Cleardale Recreation Board,
 - Hines Creek & District Recreation Board, and
 - Worsley & District Recreation Board.

5. MEMBERS

- a. Members at large shall be residents of the recreation area the board represents.
- b. The Burnt River Board will consist of one (1) member appointed from amongst Council, plus seven (7) members at large.

- c. The Cherry Canyon Board will consist of one (1) member appointed from amongst Council, plus five (5) members at large.
- d. The Cleardale Board will consist of one (1) member appointed from amongst Council, plus twelve (12) members at large.
- e. The Hines Creek & District Board will consist of one (1) member appointed from amongst Council, one (1) member appointed from amongst the Village Council, plus five (5) members at large, of which two (2) members shall be residents of the Village and appointed by the Village Council and three (3) members shall be residents of the County and appointed by Council.
 - i. The recording secretary for the Hines Creek Board shall notify the respective Council or Village Council of any vacancies on the Board, immediately upon receipt of a resignation or disqualification from the Board.
- f. The Worsley & District Board will consist of one (1) member appointed from amongst Council, plus seven (7) members at large.
- g. All Council and Village Council member terms of service are one (1) year and are appointed at their respective Council's Organizational Meeting.
 - County Councillor representatives will be compensated, through the County's Council remuneration and expense policies.
- h. The County and Village shall immediately provide Boards with the name and contact information for any new respective Council or Village Council appointee to the Board.
- i. Annually, before the last day of March, the Boards shall provide the County with name and contact information, for executives of the Board.

6. **MEETINGS**

- a. A meeting of the Board may not be held simultaneously with a meeting of any other board, committee, society or organization. Separate agendas, ~~and~~ minutes, bank account and book keeping ledgers and files are required for Recreation Board matters .
- b. An organizational meeting of the Recreation Board, shall be held each year.
- c. At the organizational meeting of the Board, in each year, a Chairperson, and Vice-Chairperson shall be chosen to hold office, until the next organizational meeting of the Board, in the subsequent year.
- d. Regular meetings of the Board will be held as deemed necessary by the Board will be held no more than three (3 times) year to review funding applications and disperse funding.
- e. A minute book shall be kept and minutes of all meetings shall be recorded therein. Copies of all unratified minutes shall be filed with the County, within fourteen (14) days of their occurrence.

7. **DUTIES AND RESPONSIBILITIES**

- a. The Board shall prepare such rules, regulations and policies as it may deem necessary from time to time, provided such rules, regulations or policies are not inconsistent with the powers herein conferred. Copies of all such rules, regulations or policies shall be filed with the County.
- b. The Board will prioritize distribution of funds using the current County policy as a guideline. The County will distribute any amendments to policy to the Board.
- c. The Board shall seek applications and hear and consider presentations by any individual, organization or delegation of citizens with respect to recreation and culture and act on such recommendations arising therefrom, as the Board shall deem to be in the general interest of all citizens.

- d. The Board shall cooperate with and encourage all organizations, (public, private, civic, social and religious) within the defined recreation area, to support, promote and host recreation and cultural services.
- e. Annually, before the last day of March, the Board shall submit to the County, an official list of recreational facilities that it manages and operates, or otherwise finances the management and operation of, within the Recreation Area.

8. **FINANCIAL GUIDELINES**

- a. The County shall contribute to the expenditures of the Board, in each year according to County Policy, and the sums to be contributed shall be established annually.
- b. Annually, before the last day of March, the Board shall submit to the County, an official list of recreational and cultural facilities that are within the Recreation Area, and the financial statements for the previous year.
- c. The Board shall have the power to program and operate within the parameters of the approved annual budget, unless otherwise directed from time to time, by the County.

9. **LIMITATIONS**

- a. Unless authorized by Council, neither the Board nor any member thereof shall have the power to pledge the credit of the County in any manner whatsoever.

10. **REPEAL**

- a. Bylaw 143-11 is repealed upon effective date of Bylaw 255-20

11. **EFFECTIVE DATE**

- a. That this Bylaw shall take force and have effect upon final reading thereof.

READ for a FIRST time this ____ day of _____ A.D., 2020.

READ for a SECOND time this ____ day of _____ A.D., 2020.

READ for a THIRD time this ____ day of _____ A.D., 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	BYLAW 252-20 FEES & CHARGES BYLAW
File:	11-02-02

DESCRIPTION:

Council is presented with an updated Schedule of Fees & Charges Bylaw that includes updates to rental equipment descriptions and removal of rental equipment items that the County no longer owns.

BACKGROUND:

ATTACHMENTS:

- Bylaw 252-20 pages with changes highlighted
- Bylaw 252-20 complete with changes made

RECOMMENDED ACTION:

RESOLUTION by that Council gives first reading to Bylaw 252-20 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 236-18.

RESOLUTION by that Council gives second reading to Bylaw 252-20 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 236-18.

RESOLUTION by that Council proceeds with third reading of Bylaw 252-20.

Unanimous consent is required to proceed

RESOLUTION by that Council gives third and final reading of Bylaw 252-20 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw 236.18.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

AB

BYLAW NO. 252-20

BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AND REVISING FEES AND CHARGES AND REPEALING BYLAW NO. 236-18

WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the County is requested to provide various services and/or to make certain information available to the public; and

WHEREAS, in accordance with Section 8 of the Municipal Government act, and Section 93 fo the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services; and

NOW THEREFORE, the Council of the Municipal District of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Fees and Charges be established by this Bylaw as detailed in the attached Schedule and
2. Bylaw 236-18 be repealed upon effective date of Bylaw 252-20.
3. This Bylaw shall come into force and effect on the date of final reading and signing hereof.

READ a first time this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time this _____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County
Bylaw No. 252-20
Fees and Charges

The amount which Clear Hills County may charge for the supply of information, goods and services shall be the amounts listed on this schedule.

ADMINISTRATIVE SERVICES

Faxing, per side (incoming or outgoing) double for two sided \$ 1.25 + GST

- Exemptions: Faxing for paid services the County provides (ie tax certificates)

Laminating: Business card size \$.50 + GST

Letter \$ 1.00 + GST

Legal \$ 1.50 + GST

Maps, plus postage/shipping if applicable (topographic/landowner)

Maps \$ 25.00 + GST

South Map Books \$ 30.00 + GST

Shipping Map Books: \$ 5.95 each

Shipping folded maps: Mail \$ 5.95 or one map, 2.50 for each additional map.

Shipping rolled maps: Mail (up to six) \$20.00

Courier or other non-postal Purchaser must provide an account number with the requested courier or shipping company. The County will not ship maps C.O.D. (cash on delivery).

N.S.F. - Insufficient Funds Transactions (preauthorized payments & cheques) \$20.00

Penalties – Past Due Non-Utility Accounts

There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the last working day of the month of billing. Postmarks will not be accepted as the date payment is received.

- Exemptions: Accounts for donations to, and sponsorship of County events and programs are exempt from penalties

Photocopies: * double for two sided copying

Black & White per side*

Letter \$.10 + GST

Legal \$.15 + GST

11x 17 \$.20 + GST

Color per side*

Letter \$.25 + GST

Legal	\$.35 + GST
11x 17	\$.50 + GST
Tender Package Fees	as set per tender
CANNABIS CONSUMPTION BYLAW	
First offense, within one year	\$100.00
Second offense, within one year	\$200.00
Third and subsequent offenses, within one year	\$400.00
EMERGENCY SERVICES	
Callouts – Flat rate	\$100.00
Fire Containment Materials (HazMat)	cost recovery
Additional equipment/resources	cost recovery
FOIP FEES	
Fees for FOIP Requests shall be as outlined in the Freedom of Information and Protection of Privacy Act.	
INDUSTRY APPROVAL FEES	
Industry Approval Fees	\$150.00
Pipeline Crossings	\$150.00
Each Additional Crossing	\$ 50.00
LAND USE AND DEVELOPMENT SERVICES	
Development Permit:	
Agricultural, Residential & Commercial Flat Rate	\$0.00
Industrial Per \$100,000 of construction cost, or portion thereof	\$100.00
Penalty for not Obtaining Development Permit:	
Agricultural, Residential & Commercial & Industrial	
Per \$100,000 of construction cost, or portion thereof	\$100.00
Land Use Bylaw 107-08 Booklet	\$ 15.00
Municipal Development Plan Bylaw 102-07 Booklet	\$ 15.00
Cleardale or Worsley Area Structure Plan	\$ 25.00
ROAD USE PERMITS (TRAVIS)	
Road Use permit fee	\$15.00
Road Use cancellation fee	\$15.00

RURAL ADDRESS SIGNAGE

\$ 30.00

Additional signs as per Bylaw 156-12 sections 5 & 8

Current Cost

TAXATION AND ASSESSMENT SERVICES**Assessment Review Board Complaint**

Residential (3 or fewer dwellings) and Farmland	\$ 50.00
Residential (more than 3 dwellings)	\$500.00
Non-Residential	\$500.00

(as per Section 481(1), Municipal Government Act)

Assessment Record to Landowner, per roll number (Agricultural/Residential) No Charge

Assessment Record to Others, per roll number \$ 5.00

Mailing or Faxing of Assessment Records to Others, per roll number \$ 5.00 + GST

Industrial Assessment Record, per roll number \$ 20.00 + GST

Tax Certificates \$ 25.00

Tax Notification Charges \$ 25.00 per parcel

Tax Sale Advertising Fee \$ 20.00

VETERINARIAN SERVICES INCORPORATED (VSI) FEES

5 Year Membership \$ 30.00

WEED CONTROL ENFORCEMENT RATES

Weed Pickers \$40.00 per hour

Supervisors \$75.00 per hour

Truck/UTV: Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.

Travel to and from site: calculated at same rates as above

Contracted weed enforcement cost recovery

Herbicide, adjuvants & surfactants cost recovery

Administration Fee 15%

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
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RENTAL EQUIPMENT

Definitions:

Standard – means personal use or primary agricultural producer use.

Commercial – means business entity that is not a primary agricultural producer.

AUDIO VIDEO & KITCHEN EQUIPMENT

Includes: 3 large coffee urns 2 orange juice jugs mini portable sound system*
 2 portable roasters portable projector (*rechargeable or power)

No Deposit and No Charge – MUST sign rental Agreement

CHEMICAL WIPE APPLICATORS

Quad mount rope wick	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	For spot application
Hand held rope wick	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	For spot application
Pull /push roller applicator	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	Lawn application
Rotowiper (3) – pull type roller applicator (2" ball)	\$150.00 each	No Charge	No Charge	No charge for first two days then Standard rates apply	12V pump, 10' width, (45L)

COMMUNITY CENTRE

Community Room, Kitchen & Access to washrooms	\$50.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	Includes use of 12 round, 12 rectangle tables & 154 folding chairs
Tables & Chairs (rented for off-site use)	\$50.00	\$1.00 per table \$0.50 per chair		No charge for first two days then Standard rates apply	12 round 12 rectangle 31 wood rectangle 154 folding chairs

CORRAL PANELS

2 5/16" ball	\$50.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	21 Panels
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ECO BRAN APPLICATOR

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
Fits in truck box 12V plugin	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	also used for broadcasting seed
GRAIN BAGGER & TRUCK UNLOADER					
Clevis or pintle hitch	\$350.00	\$350.00	\$700.00	No charge for first two days then Standard rates apply	Minimum 65HP tractor 540 PTO
GRAIN BAG EXTRACTOR					
Tongue hitch	\$350.00	\$350.00	\$700.00	No charge for first two days then Standard rates apply	Maximum 120HP tractor 540 PTO
GRAIN BAG ROLLER					
2 5/16" ball	\$50.00	No charge	No Charge	No Charge	Self powered, gas motor
GRAIN VAC					
single or double tongue hitch	\$400.00	\$200.00	\$400.00	No Charge	1000 PTO 85 hp tractor
GRILLS & BBQ/Grill Trailer – does not include propane tanks					
Portable grills (2 units available)	\$50.00	\$5.00	\$25.00	No charge for first two days then Standard rates apply	
BBQ/Grill Trailer 2 5/6 ball hitch	\$100.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	recommend ¾ ton to pull
HITCH 2" ball or 2 5/16" ball \$50.00 deposit. No deposit required if using to transport rental equipment					
MANURE SPREADER					
Minimum ¾ ton to pull Pintle hitch	\$300.00	\$150.00	\$300.00	No charge for first two days then Standard rates apply	125hp tractor & 1000 PTO
MULCH APPLICATOR for tree planting					
Tongue hitch	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	
MULCH Cost recovery for all users					

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
PORTABLE LOADING CHUTE					
Requires – 2" ball	\$50.00	\$25.00	\$50.00	No charge for first two days then Standard rates apply	Optional 4 heavy duty panels
POST HOLE AUGER					
One Man 3HP Post Hole Auger	\$50.00	\$25.00	\$50.00	No charge for first two days then Standard rates apply	3-horse power gas motor
POST POUNDER					
Single tongue hitch	\$250.00	\$125.00	\$250.00	No charge for first two days then Standard rates apply	Self powered, gas motor
PULL TYPE GRADER aka LAND LEVELLER					
Tongue hitch	\$260.00	\$130.00	\$260.00	No charge for first two days then Standard rates apply.	Tractor size 120-400 HP 14 foot Hygrade with hydraulic lift, tilt, angle, offset rear steering
ROCK PICKER					
Tongue hitch	\$600.00	\$300.00	\$600.00	No charge for first two days then Standard rates apply	75HP Tractor Dual Hydraulics 540 PTO
ROCK RAKE					
Tongue hitch	\$600.00	\$300.00	\$600.00	No charge for first two days then Standard rates apply	40-80HP 125 HP Tractor 540 PTO 14 feet
ROLLER MILL					
	\$50.00	\$20.00	\$40.00	No charge for first two days then Standard rates apply	110 volt, electric
SCALES					
Bale Spear Scale 2" ball	\$100.00	\$30.00	\$150.00	No charge for first two days then Standard rates apply	Electric over hydraulic controls

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
SCARE CANNON (for birds and large animals in crops)					
	\$50.00	No charge	\$50.00	No charge	
SICKLE MOWER – SELF POWERED- 7 Feet					
Pin hitch	\$100.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	
SIGNS c/w stand if required \$60 deposit No rental charge					
SPRAYERS					
Backpack	\$50.00	No Charge	No charge	No Charge	Hand pump
Quad Mount	\$50.00	No Charge	No Charge	No Charge	12' boomless nozzles & handgun (30L)
Quad - Pull type	\$50.00	No Charge	No Charge	No Charge	Handgun & 12' boomless nozzles (270L)
2 for truck bed – Skid Mount	\$50.00	No Charge	No Charge	No Charge	12" Handgun, 12V pump, (270L tank)
Truck Mount: Optional: -29 20 ft boom, or -30ft boomless	\$200.00	No Charge	No Charge	No charge for first two days then Standard rates apply	Requires hitch receiver to mount boom. 300gal tank.
STEAM TABLES					
Steam Table	\$50.00	\$5.00	\$25.00	No charge for first two days then Standard rates apply	
TOILETS					
Both on same trailer 2" ball	\$100.00	\$40.00	\$100.00	No charge for first two days then Standard rates apply	
TREE SPADE					
Pintle hitch	\$300.00	\$50.00	\$300.00	No charge for first two days then Standard rates apply	Self powered, gas motor
WASH STATION					
	\$50.00	\$10.00	\$25.00	No charge for first two days then	Two sinks with foot pump

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
				Standard rates apply	
WATER PUMP					
4" PTO ½ mile hose ¾ ton or larger truck 2 5/16 " ball	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	No charge for first two days then Standard rates apply	April 1– September 30 October 1–Mar 31
PTO Pump ONLY	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	No charge for first two days then Standard rates apply	April 1– September 30 October 1–Mar 31
Extra Hose	Covered by pump deposit, \$50.00 if only renting hose.	\$1.00 per hose	\$5.00 per hose	No charge for first two days then Standard rates apply	If not renting a pump, hose deposit is a flat fee regardless of number of hoses being rented.
WIRE ROLLER					
Tongue hitch or receiver	\$50.00	\$25.00	\$50.00	No charge for first two days then Standard rates apply	Requires hydraulics to operate
ZERO TILL DRILLS					
Tongue hitch	\$300.00	\$150.00	\$300.00	No charge for first two days then Standard rates apply	20 feet 125-150 HP Tractor
OTHER:					
ADMINISTRATION FEE – sourcing replacement materials, parts and rental equipment due to loss or damage by renter: 15% of total replacement cost (plus GST)					
FREE HALF DAY RENT INCENTIVE Renters hauling rental equipment more than 50 kms from the pick up point will qualify for one half day of free rent. To qualify renters must provide mileage from their point of origin (home or worksite) to pick up point.					
SHOP RATE for cleaning and repair of rental equipment: \$50.00 per hour – minimum 1 hour					

BYLAW NO. 252-20

BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AND REVISING FEES AND CHARGES AND REPEALING BYLAW NO. 236-18

WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the County is requested to provide various services and/or to make certain information available to the public; and

WHEREAS, in accordance with Section 8 of the Municipal Government act, and Section 93 fo the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services; and

NOW THEREFORE, the Council of the Municipal District of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Fees and Charges be established by this Bylaw as detailed in the attached Schedule and
2. Bylaw 236-18 be repealed upon effective date of Bylaw 252-20.
3. This Bylaw shall come into force and effect on the date of final reading and signing hereof.

READ a first time this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time this _____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County
Bylaw No. 252-20
Fees and Charges

The amount which Clear Hills County may charge for the supply of information, goods and services shall be the amounts listed on this schedule.

ADMINISTRATIVE SERVICES

Faxing, per side (incoming or outgoing) double for two sided \$ 1.25 + GST

- Exemptions: Faxing for paid services the County provides (ie tax certificates)

Laminating: Business card size \$.50 + GST

Letter \$ 1.00 + GST

Legal \$ 1.50 + GST

Maps, plus postage/shipping if applicable (topographic/landowner)

Maps \$ 25.00 + GST

South Map Books \$ 30.00 + GST

Shipping Map Books: \$ 5.95 each

Shipping folded maps: Mail \$ 5.95 or one map, 2.50 for each additional map.

Shipping rolled maps: Mail (up to six) \$20.00

Courier or other non-postal Purchaser must provide an account number with the requested courier or shipping company. The County will not ship maps C.O.D. (cash on delivery).

N.S.F. - Insufficient Funds Transactions (preauthorized payments & cheques) \$20.00

Penalties – Past Due Non-Utility Accounts

There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the last working day of the month of billing. Postmarks will not be accepted as the date payment is received.

- Exemptions: Accounts for donations to, and sponsorship of County events and programs are exempt from penalties

Photocopies: * double for two sided copying

Black & White per side*

Letter \$.10 + GST

Legal \$.15 + GST

11x 17 \$.20 + GST

Color per side*

Letter \$.25 + GST

Legal	\$.35 + GST
11x 17	\$.50 + GST
Tender Package Fees	as set per tender
CANNABIS CONSUMPTION BYLAW	
First offense, within one year	\$100.00
Second offense, within one year	\$200.00
Third and subsequent offenses, within one year	\$400.00
EMERGENCY SERVICES	
Callouts – Flat rate	\$100.00
Fire Containment Materials (HazMat)	cost recovery
Additional equipment/resources	cost recovery
FOIP FEES	
Fees for FOIP Requests shall be as outlined in the Freedom of Information and Protection of Privacy Act.	
INDUSTRY APPROVAL FEES	
Industry Approval Fees	\$150.00
Pipeline Crossings	\$150.00
Each Additional Crossing	\$ 50.00
LAND USE AND DEVELOPMENT SERVICES	
Development Permit:	
Agricultural, Residential & Commercial Flat Rate	\$0.00
Industrial Per \$100,000 of construction cost, or portion thereof	\$100.00
Penalty for not Obtaining Development Permit:	
Agricultural, Residential & Commercial & Industrial	
Per \$100,000 of construction cost, or portion thereof	\$100.00
Land Use Bylaw 107-08 Booklet	\$ 15.00
Municipal Development Plan Bylaw 102-07 Booklet	\$ 15.00
Cleardale or Worsley Area Structure Plan	\$ 25.00
ROAD USE PERMITS (TRAVIS)	
Road Use permit fee	\$15.00
Road Use cancellation fee	\$15.00

RURAL ADDRESS SIGNAGE

\$ 30.00

Additional signs as per Bylaw 156-12 sections 5 & 8

Current Cost

TAXATION AND ASSESSMENT SERVICES**Assessment Review Board Complaint**

Residential (3 or fewer dwellings) and Farmland \$ 50.00

Residential (more than 3 dwellings) \$500.00

Non-Residential \$500.00

(as per Section 481(1), Municipal Government Act)

Assessment Record to Landowner, per roll number (Agricultural/Residential) No Charge

Assessment Record to Others, per roll number \$ 5.00

Mailing or Faxing of Assessment Records to Others, per roll number \$ 5.00 + GST

Industrial Assessment Record, per roll number \$ 20.00 + GST

Tax Certificates \$ 25.00

Tax Notification Charges \$ 25.00 per parcel

Tax Sale Advertising Fee \$ 20.00

VETERINARIAN SERVICES INCORPORATED (VSI) FEES

5 Year Membership \$ 30.00

WEED CONTROL ENFORCEMENT RATES

Weed Pickers \$40.00 per hour

Supervisors \$75.00 per hour

Truck/UTV: Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.

Travel to and from site: calculated at same rates as above

Contracted weed enforcement cost recovery

Herbicide, adjuvants & surfactants cost recovery

Administration Fee 15%

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
RENTAL EQUIPMENT Definitions: Standard – means personal use or primary agricultural producer use. Commercial – means business entity that is not a primary agricultural producer.					
AUDIO VIDEO & KITCHEN EQUIPMENT					
Includes: 3 large coffee urns 2 portable roasters		2 orange juice jugs portable projector		mini portable sound system* (*rechargeable or power)	
No Deposit and No Charge – MUST sign rental Agreement					
CHEMICAL WIPE APPLICATORS					
Quad mount rope wick	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	For spot application
Hand held rope wick	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	For spot application
Pull /push roller applicator	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	Lawn application
Rotowiper – pull type roller applicator (2" ball)	\$150.00	No Charge	No Charge	No charge for first two days then Standard rates apply	12V pump, 30 feet, 45L tank capacity
COMMUNITY CENTRE					
Community Room, Kitchen & Access to washrooms	\$50.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	Includes use of 12 round, 12 rectangle tables & 154 folding chairs
Tables & Chairs (rented for off-site use)	\$50.00	\$1.00 per table \$0.50 per chair		No charge for first two days then Standard rates apply	12 round 12 rectangle 31 wood rectangle 154 folding chairs
CORRAL PANELS					
2 5/16" ball	\$50.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	21 Panels
ECO BRAN APPLICATOR					
Fits in truck box 12V plugin	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	also used for broadcasting seed

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
GRAIN BAGGER & TRUCK UNLOADER					
Clevis or pintle hitch	\$350.00	\$350.00	\$700.00	No charge for first two days then Standard rates apply	Minimum 65HP tractor 540 PTO
GRAIN BAG EXTRACTOR					
Tongue hitch	\$350.00	\$350.00	\$700.00	No charge for first two days then Standard rates apply	Maximum 120HP tractor 540 PTO
GRAIN BAG ROLLER					
2 5/16" ball	\$50.00	No charge	No Charge	No Charge	Self powered, gas motor
GRAIN VAC					
single or double tongue hitch	\$400.00	\$200.00	\$400.00	No Charge	1000 PTO 85 hp tractor
GRILLS & BBQ/Grill Trailer – does not include propane tanks					
Portable grills (2 units available)	\$50.00	\$5.00	\$25.00	No charge for first two days then Standard rates apply	
BBQ/Grill Trailer 2 5/6 ball hitch	\$100.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	recommend ¾ ton to pull
HITCH 2" ball or 2 5/16" ball \$50.00 deposit. No deposit required if using to transport rental equipment					
MANURE SPREADER					
Minimum ¾ ton to pull Pintle hitch	\$300.00	\$150.00	\$300.00	No charge for first two days then Standard rates apply	125hp tractor & 1000 PTO
MULCH APPLICATOR for tree planting					
Tongue hitch	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	
MULCH Cost recovery for all users					
PORTABLE LOADING CHUTE					
Requires – 2" ball	\$50.00	\$25.00	\$50.00	No charge for first two days then Standard rates	Optional 4 heavy duty panels

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
				apply	
POST POUNDER					
Single tongue hitch	\$250.00	\$125.00	\$250.00	No charge for first two days then Standard rates apply	Self powered, gas motor
PULL TYPE GRADER aka LAND LEVELLER					
Tongue hitch	\$260.00	\$130.00	\$260.00	No charge for first two days then Standard rates apply.	Tractor size 120-400 HP 14 foot Hygrade with hydraulic lift, tilt, angle, offset rear steering
ROCK PICKER					
Tongue hitch	\$600.00	\$300.00	\$600.00	No charge for first two days then Standard rates apply	75HP Tractor Dual Hydraulics 540 PTO
ROCK RAKE					
Tongue hitch	\$600.00	\$300.00	\$600.00	No charge for first two days then Standard rates apply	125 HP Tractor 540 PTO 14 feet
ROLLER MILL					
	\$50.00	\$20.00	\$40.00	No charge for first two days then Standard rates apply	110 volt, electric
SCALES					
Bale Spear Scale 2" ball	\$100.00	\$30.00	\$150.00	No charge for first two days then Standard rates apply	Electric over hydraulic controls
SCARE CANNON (for birds and large animals in crops)					
	\$50.00	No charge	\$50.00	No charge	
SICKLE MOWER – SELF POWERED- 7 Feet					
Pin hitch	\$100.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	
SIGNS c/w stand if required \$60 deposit No rental charge					

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
SPRAYERS					
Backpack	\$50.00	No Charge	No charge	No Charge	Hand pump
Quad Mount	\$50.00	No Charge	No Charge	No Charge	12' boomless nozzles & handgun (30L)
Quad - Pull type	\$50.00	No Charge	No Charge	No Charge	Handgun & 12' boomless nozzles (270L)
2 for truck bed – Skid Mount	\$50.00	No Charge	No Charge	No Charge	12" Handgun, 12V pump, (270L tank)
Truck Mount: Optional: 20 ft boom	\$200.00	No Charge	No Charge	No charge for first two days then Standard rates apply	Requires hitch receiver to mount boom. 300gal tank.
STEAM TABLES					
Steam Table	\$50.00	\$5.00	\$25.00	No charge for first two days then Standard rates apply	
TOILETS					
Both on same trailer 2" ball	\$100.00	\$40.00	\$100.00	No charge for first two days then Standard rates apply	
TREE SPADE					
Pintle hitch	\$300.00	\$50.00	\$300.00	No charge for first two days then Standard rates apply	Self powered, gas motor
WASH STATION					
	\$50.00	\$10.00	\$25.00	No charge for first two days then Standard rates apply	Two sinks with foot pump
WATER PUMP					
4" PTO ½ mile hose ¾ ton or larger truck 2 5/16 " ball	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	No charge for first two days then Standard rates apply	April 1– September 30 October 1–Mar 31
PTO Pump ONLY	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	No charge for first two days then Standard rates apply	April 1– September 30 October 1–Mar 31

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
Extra Hose	Covered by pump deposit, \$50.00 if only renting hose.	\$1.00 per hose	\$5.00 per hose	No charge for first two days then Standard rates apply	If not renting a pump, hose deposit is a flat fee regardless of number of hoses being rented.
WIRE ROLLER					
Tongue hitch or receiver	\$50.00	\$25.00	\$50.00	No charge for first two days then Standard rates apply	Requires hydraulics to operate
OTHER:					
ADMINISTRATION FEE – sourcing replacement materials, parts and rental equipment due to loss or damage by renter: 15% of total replacement cost (plus GST)					
FREE HALF DAY RENT INCENTIVE Renters hauling rental equipment more than 50 kms from the pick up point will qualify for one half day of free rent. To qualify renters must provide mileage from their point of origin (home or worksite) to pick up point.					
SHOP RATE for cleaning and repair of rental equipment: \$50.00 per hour – minimum 1 hour					

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	BYLAW 254-20 LAND USE BYLAW AMENDMENT – PUBLIC HEARING ADVERTISING
File:	11-02-02

DESCRIPTION:

Council is presented with Bylaw No. 254-20 for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment.

BACKGROUND:

C284-20(06-09-20) RESOLUTION by Councillor Frixel to develop a bylaw to amend Land Use Bylaw section 7.2 – Public Hearings by removing the requirement for registered letters and reducing the radius from 5 miles to 2 miles for notification of amendments outside and not adjacent to the generally accepted boundaries of a hamlet, and notification to landowner's with land within and adjacent to the generally accepted boundaries of a hamlet. CARRIED.

A public hearing is required for this bylaw in accordance with section 606 (2) of the Municipal Government Act.

ATTACHMENTS:

- Bylaw 254-20

RECOMMENDED ACTION : 2 Motions required

RESOLUTION by that Council gives first reading to Bylaw No. 254-20 a bylaw for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment.

RESOLUTION by to approve a public hearing date of July 14, 2020 at 10:00 a.m., during the regular Council Meeting for proposed Bylaw No. 254-20.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

AB

**CLEAR HILLS COUNTY
BYLAW NO. 254-20**

**A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA FOR THE
PURPOSE OF AMENDING CLEAR HILLS COUNTY BYLAW NO. 189-16.**

WHEREAS Pursuant to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, Council may amend a Land Use Bylaw, and;

WHEREAS Pursuant to Sections 230, 606 and 692 of the Province of Alberta *Municipal Government Act*, a Council may amend a Land Use Bylaw, and

WHEREAS The Municipal Council of Clear Hills County, in the Province of Alberta, has adopted Clear Hills County Land Use Bylaw No. 189-16, as amended, and;

WHEREAS The Municipal Council of Clear Hills County, in the Province of Alberta, deems it necessary to amend Clear Hills County Land Use Bylaw No. 189-16, as amended, to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment.

NOW
THEREFORE The Municipal Council of Clear Hills County, in the Province of Alberta, IN COUNCIL DULY ASSEMBLED, ENACTS AS FOLLOWS:

1) Replace subsection (3) under Section 7.2 Public Hearing with the following:

(3) Amendments relating to a single property located outside and not adjacent to the generally accepted boundaries of a hamlet shall be advertised in the local newspaper (Fairview Post or Banner Post), and by mail to owners of property adjacent to and within a 3.2 km (2 mi) radius of the property.

2) Replace subsection (4) under Section 7.2 Public Hearing with the following:

(4) Amendments relating to a property located adjacent to or within the generally accepted boundaries of a hamlet shall be advertised in the local newspaper (Fairview Post), by mail to each customer on the County's utility list with a utility account linked to a property in the affected hamlet(s) and to owners of the property adjacent to the generally accepted

**CLEAR HILLS COUNTY
BYLAW NO. 254-20**

boundaries of a hamlet that do not have a utility account linked to a property in the affected hamlet(s).

- 3) If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed.
- 4) That this bylaw shall take force and effect on the date of its final passage.

First Reading given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Second Reading given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Third Reading and Assent given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	HINES CREEK & DISTRICT RECREATION BOARD MEMBER AT LARGE
File:	71-10-25

DESCRIPTION:

There is a vacant County member-at-large position on the Hines Creek & District Recreation Board. Ed Walmsley has submitted his name for consideration.

BACKGROUND:

Hines Creek & District Recreation Board consists of the following membership:

Voting members: One representative each from the Village and County Councils.

Two each member-at-large from the Village and County

County member-at-large: Sherri Larsen

Non-voting members: Village CAO or Clerk, provide administrative support.

ATTACHMENTS:

- Application

OPTIONS:

- Appoint Ed Walmsley as a Clear Hills County member-at-large to the Hines Creek & District Recreation Board.
- Not appoint and continue advertising.

RECOMMENDED ACTION:

RESOLUTION by that Council appoints Ed Walmsley as a Clear Hills County member-at-large to the Hines Creek & District Recreation Board.

Initials show support - Reviewed by:	Manager: <i>ABj</i>	CAO: <i>be</i>
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Clear Hills County
Box 240
Worsley, AB
T0H 3W0

Dear Council,

I would like to be appointed to the Hines Creek & District Recreation Board. I think that this board is a very important part of our community and helps many programs in and around Hines Creek. I have been on various volunteer groups and understand how beneficial funding from the recreation board is and would like to be a part of the group that is able to make this funding available to make our community more enjoyable for the residents.

Thank you for your Consideration!

Ed Walmsley

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	BYLAW 253-20 REGIONAL ASSESSMENT REVIEW BOARD BYLAW
File:	11-02-02

DESCRIPTION:

Council is presented with a Regional Assessment Review Board Bylaw that has been updated to reflect recent changes to legislation. Proposed Bylaw No. 253-20 will repeal Bylaw No. 172-13.

BACKGROUND:

The changes that require the updated Bylaw is that the Board must appoint a Chair from among the members of the Board. This Chair will then be responsible for assigning panel members to hear each complaint. The Chair does not necessarily have to sit on the panel.

ATTACHMENTS:

- Bylaw 253-20

RECOMMENDED ACTION:

RESOLUTION by that Council gives first reading to Bylaw No. 253-20, a bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing a Regional Assessment Review Board and repealing Bylaw No. 172-13.

RESOLUTION by that Council gives second reading to Bylaw No. 253-20, a bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing a Regional Assessment Review Board and repealing Bylaw No. 172-13..

RESOLUTION by that Council proceeds with third reading of Bylaw 253-20.

Unanimous consent is required to proceed

RESOLUTION by that Council gives third and final reading of Bylaw No. 253-20, a bylaw of Clear Hills County, in the Province of Alberta, for the purpose of establishing a Regional Assessment Review Board and repealing Bylaw No. 172-13.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

Re

Bylaw No. 253-20

BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH REGIONAL ASSESSMENT REVIEW BOARDS.

WHEREAS, the Municipal Government Act, S.A. Chapter M-26, as amended, requires the establishment of Assessment Review Boards;

AND WHEREAS, the Municipal Government Act, S.A. Chapter M-26, as amended, permits two or more Councils to jointly establish Assessment Review Boards to have jurisdiction in their respective municipalities;

NOW THEREFORE the Council of Clear Hills County, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. TITLE

1.1. This Bylaw shall be known as the "Regional Assessment Review Board Bylaw"

2. DEFINITIONS

2.1. In this Bylaw:

- a) "Board" means the Regional Assessment Review Board;
- b) "CARB" means the Composite Assessment Review Board established in accordance with the "Matters Relating to Assessment Complaints" Regulation;
- c) "Chair" means the member of an Assessment Review Board jointly designated as chair by the councils;
- d) "Designated Officer" means the designated Clerk of the Assessment Review Board as delegated by Council.
- e) "LARB" means the Local Assessment Review Board established in accordance with the "Matters Relating to Assessment Complaints" Regulation;
- f) "Member" means a member of the Regional Assessment Review Board;
- g) "Regional Partner Municipality" means those municipalities who enter into a Board Regional Joint Agreement with Clear Hills County to jointly establish a Regional Assessment Review Board and who enact a bylaw substantially in the form of this bylaw;
- h) "Panel" means the group of usually three members who are selected by the chair to hear the appeal;
- i) "Presiding Officer" means the member selected by the panel to preside over the hearing;
- j) "Regional Pool" means a group of Assessment Review Board members duly appointed by the Councils of Regional Partner Municipalities, who meet the training requirements of the *Municipal Government Act*

3. ASSESSMENT REVIEW BOARDS

- 3.1. Council hereby establishes the Local Assessment Review Board (LARB).
- 3.2. Council hereby establishes the Composite Assessment Review Board (CARB).

4. MEMBERSHIP

- 4.1. Members shall be appointed to the Regional Pool by the Councils of the Regional Partner Municipalities by resolution of Council.
- 4.2. Membership terms will be no longer than three (3) years and will be made in such a manner that the expiry dates of members are staggered.
- 4.3. Members may apply for reappointment to the Regional Pool.
- 4.4. All membership vacancies shall be advertised to request formal submission of applications.
- 4.5. Appointments of members shall be made from those applicants responding on a timely basis to the advertised need.
- 4.6. Appointments to be made through a show of hands by Council with the candidate, or candidates, receiving the highest number of votes being appointed by resolution of Council if the majority of Council voted in favour of that candidate.
- 4.7. There will be no automatic succession appointments.
- 4.8. Council deems that a member appointed to the Regional Pool by a Regional Partnership Municipality is a member appointed by Council.
- 4.9. Council must jointly designate one of the Assessment Review Board members as Chair of the Board.
- 4.10. The Chair will assemble a panel for the Hearing from the Regional Pool, as required.
- 4.11. Members shall be compensated to sit at a hearing as set out in the Schedule of Fees attached to this Bylaw.
- 4.12. Members must successfully complete a training program set or approved by the Minister as specified in the Regulations.

5. PANELS OF THE BOARD

- 5.1. The Board shall sit in panels to hear assessment complaints as the nature of the complaint may permit or require, such panels to consist of:
 - a) One Board of three members, selected by the Chair when the Board is acting as a LARB
 - b) One Board of three members, selected by the Chair when the Board is acting as a CARB
 - c) A single member Board selected by the Chair when the Board is acting as a Single Member CARB or a Single Member LARB as required.

- d) Where possible, the Chair shall include on a three (3) person panel a member who is from the municipality under whose jurisdiction the complaint arises.
- 5.2. The Chair may select any Board from the Regional Pool, provided that a Municipal Government Board member sits on a CARB

6. PRESIDING OFFICER

- 6.1. A sitting panel of the Board will select a presiding officer for the hearing with the powers and duties prescribed within the MGA, provided however that:
- a) The provincial member must be the Presiding Officer of a panel sitting as the Composite Assessment Review Board; and
 - b) The Provincial member must be the sole member of a panel sitting as a Single Member Composite Assessment Review Board.
 - c) The Presiding Officer of a panel:
 - i. Will preside over and be responsible for the conduct of meetings.
 - ii. May limit a submission if it is determined to be repetitious or in any manner inappropriate; and
 - iii. Will vote on matters submitted to the Board unless otherwise disqualified.

7. JURISDICTION OF THE BOARD

- 7.1. The Board shall have jurisdiction to exercise the functions of a LARB and the functions of a CARB under the provisions of the Municipal Government Act in respect of assessment complaints made by an assessed person of a Regional Partner Municipality.

8. DESIGNATED OFFICER OF THE ASSESSMENT REVIEW BOARD

- 8.1. The position of a Designated Officer of the Assessment Review Board is hereby established.
- 8.2. Council hereby appoints the Taxation and Assessment Clerk as the Designated Officer in the position of Clerk of the Assessment Review Boards. Duties and responsibilities are outlined in the *Municipal Government Act*, Part 11, Assessment Review Boards, and the "Matters Relating to Assessment Complaints" Regulation.
- 8.3. In the event the Designated Officer is unable to perform the duties of the Clerk, Council hereby authorizes the Chief Administrative Officer to appoint a qualified employee of Clear Hills County or a Clerk from a Regional Partner Municipality.

9. COMPLAINT FEES

- 9.1. Complaint Fees are set out in the Schedule of Fees attached to this Bylaw.

10. REPEAL

10.1. Bylaw No. 172-13 and any amendments thereto are hereby rescinded in their entirety.

EFFECTIVE DATE

This Bylaw shall come into force and effect when it receives third reading and is duly signed.

READ a first time this _____ day of _____ A.D., 2020.

READ a second time this _____ day of _____ A.D., 2020.

READ a third time this _____ day of _____ A.D., 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

**CLEAR HILLS COUNTY
BYLAW NO. 253-20
REGIONAL ASSESSMENT REVIEW BOARD BYLAW
SCHEDULE OF FEES**

1. Remuneration for all Assessment Board members participating in the Hearing shall be as follows:
 - 1.1. Chair /Presiding Officer
 - \$155 up to 4 hours
 - \$255 for 4 hours up to 8 hours
 - \$455 for over 8 hours
 - 1.2. Member
 - \$100 up to 4 hours
 - \$200 for 4 hours up to 8 hours
 - \$400 for over 8 hours
2. Travel and Subsistence shall be compensated at the rate of the municipality convening the Hearing.
3. Remuneration for all Assessment Board clerks participating in the Hearing shall be as follows (Note: the remuneration is payable to the Municipality that employs the Clerk, unless the Clerk is an employee of the Municipality from which the Hearing originated, in which case no remuneration is payable):
 - \$750 per hearing
4. Complaint fees are set as follows:
 - 4.1. Residential/Farmland Appeals - \$25.00 per parcel
 - 4.2. Commercial/Industrial Appeals - \$100.00 per parcel

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	REGIONAL ASSESSMENT REVIEW BOARD AGREEMENT
File:	12-02-02

DESCRIPTION:

Council is presented with a revised Regional Assessment Review Board Agreement, that incorporates recent changes to legislation.

BACKGROUND:

The changes that require the updated Agreement is that the Board must appoint a Chair from among the members of the Board. This Chair will then be responsible for assigning panel members to hear each complaint. The Chair does not necessarily have to sit on the panel.

The agreement will be circulated for signature by each of the five member municipality once approved. (Clear Hills County, Northern Sunrise County, Town of Peace River, Village of Hines Creek and Village of Nampa).

This agreement stems from Bylaw 253-20.

ATTACHMENT:

Draft Assessment Review Board Joint Regional Agreement

RECOMMENDED ACTION:

RESOLUTION by that Council approves entering into the updated Assessment Review Board Joint Regional Agreement as presented.

Initials show support - Reviewed by:

Manager:

ABj

CAO:

AB



NORTHERN SUNRISE
COUNTY



ASSESSMENT REVIEW BOARD JOINT REGIONAL AGREEMENT

BETWEEN

Clear Hills County
Box 240
Worsley AB TOH 3WO

and

Northern Sunrise County
Bag 1300
Peace River AB T8S 1Y9

and

Town of Peace River
P.O. Box 6600
Peace River AB T8S 1S4

and

Village of Hines Creek
Box 421
Hines Creek AB TOH 2AO

Village of Nampa
Box 69
Nampa AB TOH 2RO

{hereinafter referred to as the "Municipalities"}

The Municipalities hereby agree to enter into a *Joint Regional Agreement* for the sharing of Assessment Review Board members in accordance with the terms and conditions contained herein.

DEFINITIONS

- a) "Act" means the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and any amendments thereto.
- b) "Board" means an Assessment Review Board established by a Member Municipality in accordance with the Act.
- c) "Board Member" means a person appointed by Council and qualified to serve on a Board in accordance with the Act.
- d) "Chair" means the member of an Assessment Review Board designated as Chair by the

Council of the Member Municipalities.

- e) "Clerk" means the designated officer authorized to act as the Clerk of a Board.
- f) "Council" means the Council of a Member Municipality.
- g) "Hearing" means a meeting of a Board.
- h) "Member Municipality" means a municipality participating in the sharing of Board Members as evidenced by their signatures to this agreement either individually or collectively as the context requires.
- i) "Panel" means the Members of the Assessment Review Board that are appointed by the Chair to hear the complaint.
- j) "Regional Pool" means all the Board Members collectively.

BOARD HEARINGS

- a) Each Member Municipality is responsible for the administration and costs of the Board process for their municipality.

REGIONAL POOL

- a) By February 1st of each year, the Clerk for each Member Municipality shall advise the Clerk of each of the other Member Municipalities of the
 - i. name of its Board Members; and
 - ii. the contact information for each Board Member, including telephone numbers, email address, and mailing address.
- b) In the event a Council appoints a Board Member after February 1st in any given year, the Clerk of that municipality shall advise the Clerk of each of the other Member Municipalities of the name and contact information for the Board Member within fourteen (14) days following the appointment.
- c) For the first year a Member Municipality participates in the Regional Pool, the Member Municipality shall provide the name and contact information for its Board Members to the Clerk of each of the other Member Municipalities within fourteen (14) days of signing this Agreement .
- d) Each ~~member-Member municipality-Municipality~~ will be responsible for providing the following number of trained ~~board-Board members-Members~~ to the Regional Pool:
 - i. Municipalities with a population of less than 1000 at least 1 Board Member
 - ii. Municipalities with a population of more than 1000 at least 2 Board Members

SHARING OF MEMBERS

- a) In the event a Member Municipality requires a Board Member from the Regional Pool for a Hearing, the ~~clerk from that municipality~~Chair of the Board is responsible for composing the appropriate ~~board-Panel for the Hearing~~ (LARB or CARB) and assembling the ~~Board Panel~~ in the regulated timeframe pursuant to the *Municipal Government Act*.
- b) Once a ~~Board-Panel~~ has been selected, the Clerk of the municipality convening the Hearing shall notify the Clerk of each of the other Member Municipalities of:
 - i. the names of the Board ~~members-Members~~ selected; and
 - ii. The date, time and place of the ~~hearingHearing~~.

GENERAL

- a) Should a Member Municipality wish to withdraw from participation in this Agreement, they may do so by serving six (6) months' written notice to each of the other Member Municipalities.
- b) Additional municipalities may enter into this Agreement upon the written consent of all Member Municipalities.

IN WITNESS WHEREOF the Member Municipalities have executed this Agreement on the _____ day of _____, 20____ as evidenced by the duly authorized signatures below.

CLEAR HILLS COUNTY_____
Reeve_____
Chief Administrative Officer**NORTHERN SUNRISE COUNTY**_____
Reeve_____
Chief Administrative Officer**TOWN OF PEACE RIVER**_____
Mayor_____
Chief Administrative Officer**VILLAGE OF HINES CREEK**_____
Mayor_____
Chief Administrative Officer**VILLAGE OF NAMPA**_____
Mayor_____
Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	REGIONAL ASSESSMENT REVIEW BOARD CHAIR APPOINTMENT
File:	12-02-02

DESCRIPTION:

Each member municipality of the Regional Assessment Review Board is requested to appoint the chair by Resolution. Carolyn Kolebaba is being recommended as the Chair for this Board.

BACKGROUND:

Changes to legislation require that the Board must appoint a Chair from among the members of the Board, and that each municipality makes the appointment by Resolution.

This Chair is responsible for assigning panel members to hear each complaint. The Chair does not necessarily have to sit on the panel.

ATTACHMENT:

RECOMMENDED ACTION:

RESOLUTION by that Clear Hills County Council hereby appointments Carolyn Kolebaba as Chair of the Regional Assessment Review Board.

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

Regular Council Meeting

Meeting Date: June 23, 2020
Originated By: Ron Jensen, Public Works Manager
Title: **2019 BRIDGE MAINTENANCE CONTRACT- PROCEED TO TENDER**
File: 32-07-02

DESCRIPTION:

Council is presented with information regarding proceeding to tender for the 2019 Bridge Maintenance within Clear Hills County.

BACKGROUND / PROPOSAL:

Bridge inspections are done annually on a rotational basis. Required maintenance is noted on the Bridge Inspection Maintenance Reports (BIM reports) and priorities are indicated. Based on the BIM report bridge maintenance tender are advertised so necessary repairs can be completed to bring the bridges back to safety standards.

ATTACHMENTS:

- 1.) Cost Estimates
- 2.) Location Map

BUDGET:

Estimated budget \$317,650.00 not including GST.

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to tender for the 2019 Bridge Maintenance within Clear Hills County.

Initials show support - Reviewed by:

Manager: *RS*

CAO:

RL

Clear Hills County

Project: 2020 Bridge Maintenance Contract - Suggested Repair List

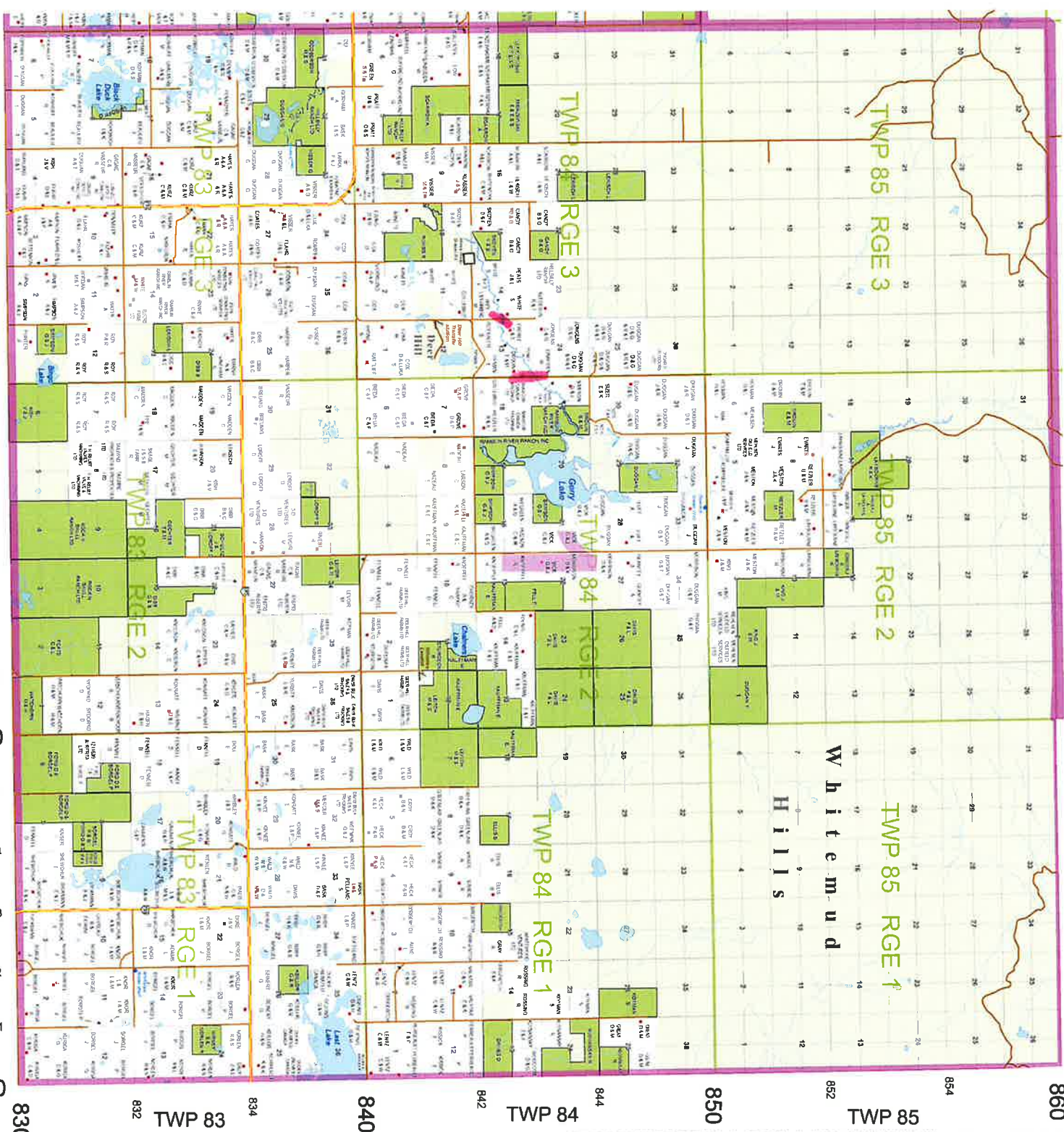
Page #	Bridge Description	Amount
2	Bridge File 71659 - Jack Creek (NW 5-84-4-W6M)	
	Patch pothole	\$700.00
	Band pile	\$500.00
1	Bridge File 71672 - Hines Creek (SW 19-84-2-W6M)	
	Band Pile	\$500.00
	Install Struts	\$14,000.00
4	Bridge File 72220 - Tributary to Eureka River (SE 1-87-8-W6M)	
	Patch pothole	\$700.00
	Heavy rock riprap (class1)	\$4,500.00
4	Bridge File 72222 - 2nd Order Tributary to Eureka River (SE 14-87-8-6)	
	Heavy rock riprap (class1)	\$4,500.00
4	Bridge File 72223 - 3rd Order Tributary to Eureka River (SW 2-87-8-6)	
	Remove beaver dams	\$2,000.00
4	Bridge File 72224 - Tributary to Eureka River (NW 32-86-7-6)	
	Band Pile	\$500.00
4	Bridge File 72225 - 2nd Order Tributary to Eureka River (NW 31-86-7-6)	
	Wheel guard repairs	\$5,000.00
	Band piles	\$2,000.00
	Guard Rail change SE corner	\$5,000.00
4	Bridge File 72590 - Tributary to Eureka River (SE 5-87-7-6)	
	Guardrail repairs	\$1,500.00
	Partial depth repairs- curbs	\$1,500.00
	Band piles	\$1,000.00
	Pile repair	\$7,500.00
4	Bridge File 72796 - 2nd Order Tributary to Eureka River (SW 17-87-8-6)	
	Guardrail repairs	\$1,000.00

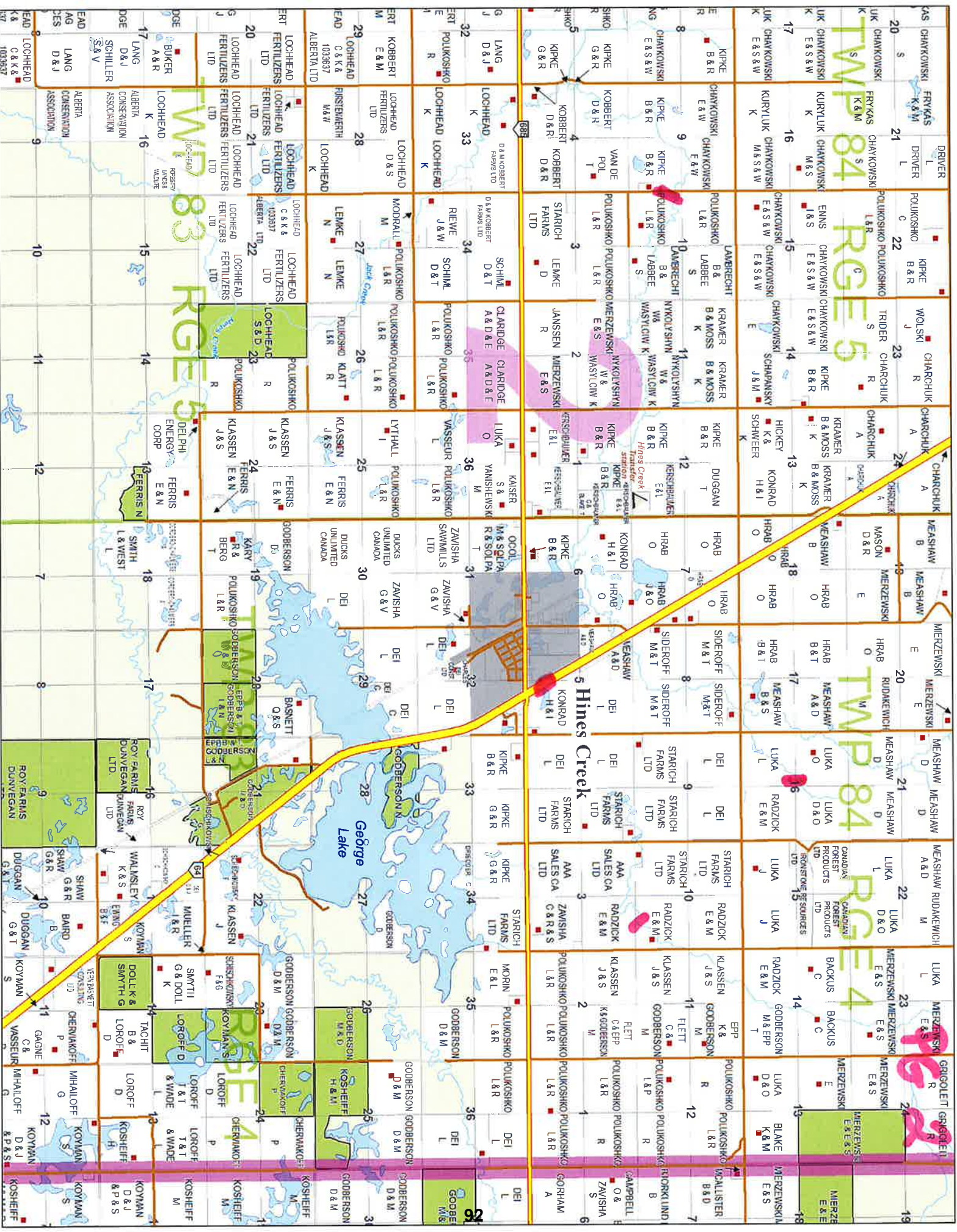
	Remove Drift		\$7,500.00
4	Bridge File 72797 - 3rd Order Tributary to Eureka River (SE 16-87-8-6)		
	Partial depth repairs- curbs		\$1,500.00
2	Bridge File 73350 - Jack Creek (NW 16-84-4-6)		
	Guardrail repairs		\$2,000.00
3	Bridge File 73724 - Tributary to Montagneuse River (SW 13-86-5-6)		
	Stringer repairs		\$750.00
	Backwall Sheathing		\$7,500.00
4	Bridge File 74001 - Tributary to Eureka River (SW 10-87-7-6)		
	Install Hazard Markers		\$1,000.00
5	Bridge File 74023 - Sweeney Creek (NE 24-86-12-6)		
	Remove Debris		\$2,000.00
5	Bridge File 74024 - McLean Creek (NW 13-86-12-6)		
	Guardrail Repair		\$1,000.00
	Remove debris		\$2,000.00
	Heavy rock Riprap (class1)		\$6,000.00
3	Bridge File 74626 - Eureka River (SW 14-86-6-6)		
	Guardrail Repair		\$2,500.00
	Partial depth repairs- curbs		\$1,500.00
	Backwall Sheathing		\$900.00
3	Bridge File 74640 - Jack Creek (SE 5-85-4-6)		
	Heavy rock Riprap (class1)		\$11,250.00
4	Bridge File 74877 - Eureka River (NW 8-86-7-6)		
	Partial depth repairs- curbs		\$900.00
4	Bridge File 75560 - 2nd Order Tributary to Eureka River (SW 5-87-8-6)		
	Heavy rock Riprap (class1)		\$13,500.00
	Remove Bever Dams		\$2,000.00
3	Bridge File 75777 - Eureka River (SE 2-87-6-6)		
	Guardrail Repairs		\$1,000.00
	Remove debris		\$2,000.00
	Full depth repair		\$3,000.00

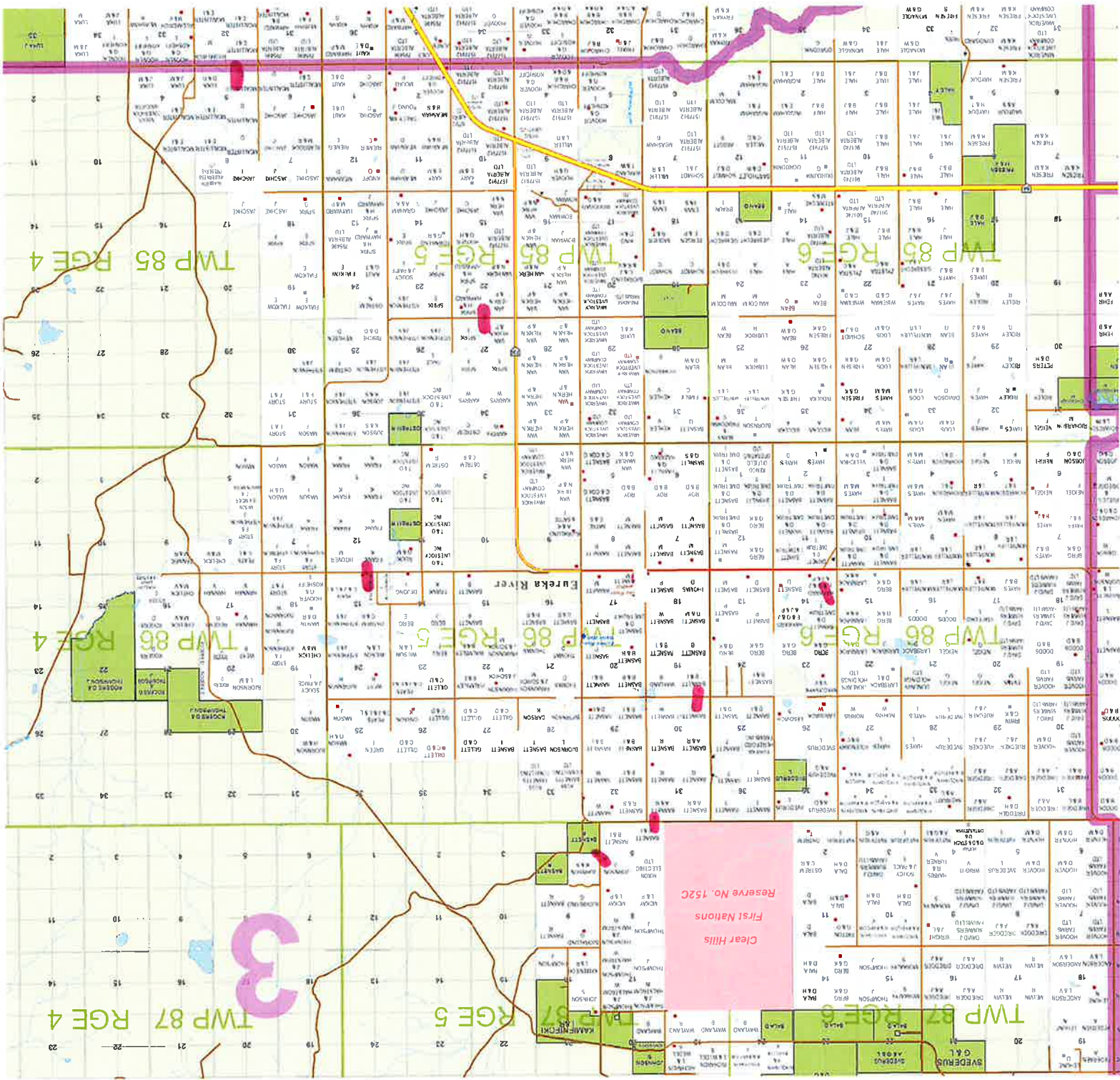
	Band Split Piles		\$2,000.00
	Pile repair		\$10,000.00
	Replace timber caps		\$24,000.00
4	Bridge File 75818 - Eureka River (NW 9-86-7-6)		
	Restore Clay Seal		\$15,000.00
	Heavy Rock Riprap (class1)		\$18,000.00
	Remove beaver dam		\$2,000.00
3	Bridge File 76453 - Tributary to Eureka River (NW 4-87-5-W6M)		
	Heavy Rock Riprap (class1)		\$13,500.00
3	Bridge File 76718 - Montagueuse River (SE 27-85-5-6)		
	Guardrail repairs		\$1,000.00
	Bridge rail repairs		\$3,500.00
	Band split piles		\$500.00
1	Bridge File 77761 - Hines Creek (NW 13-84-3-6)		
	Bridge rail repairs		\$500.00
	Bridge File 78524 - Silver Creek (SW 4-88-2-6)		
	Remove Debris		\$2,000.00
	Bridge File 78614 - Tributary to Hotchkiss River (NW 25-94-3-6)		
	Remove Beaver dams		\$2,000.00
4	Bridge File 79101 - Tributary to Eureka River (NW 24-86-9-6)		
	Heavy Rock Riprap (class1)		\$67,500.00
6	Bridge File 79545 - Tributary to Clear River (SW 19-85-11-6)		
	Remove Beaver dams		\$2,000.00
4	Bridge File 80666 - Tributary to Eureka River (SW 6-87-76)		
	Lower backwall Sheathing		\$7,500.00
	Remove Beaver Dam		\$1,000.00
5	Bridge File 80692 - Lathrop Creek (SE 6-87-10-6)		
	Restore Clay Seal		\$12,200.00
	Heavy Rock Riprap (class1)		\$8,000.00
3	Bridge File 81344 - Tributary to Eureka River (SW 30-86-5-6)		
	Lower backwall Sheathing		\$7,500.00

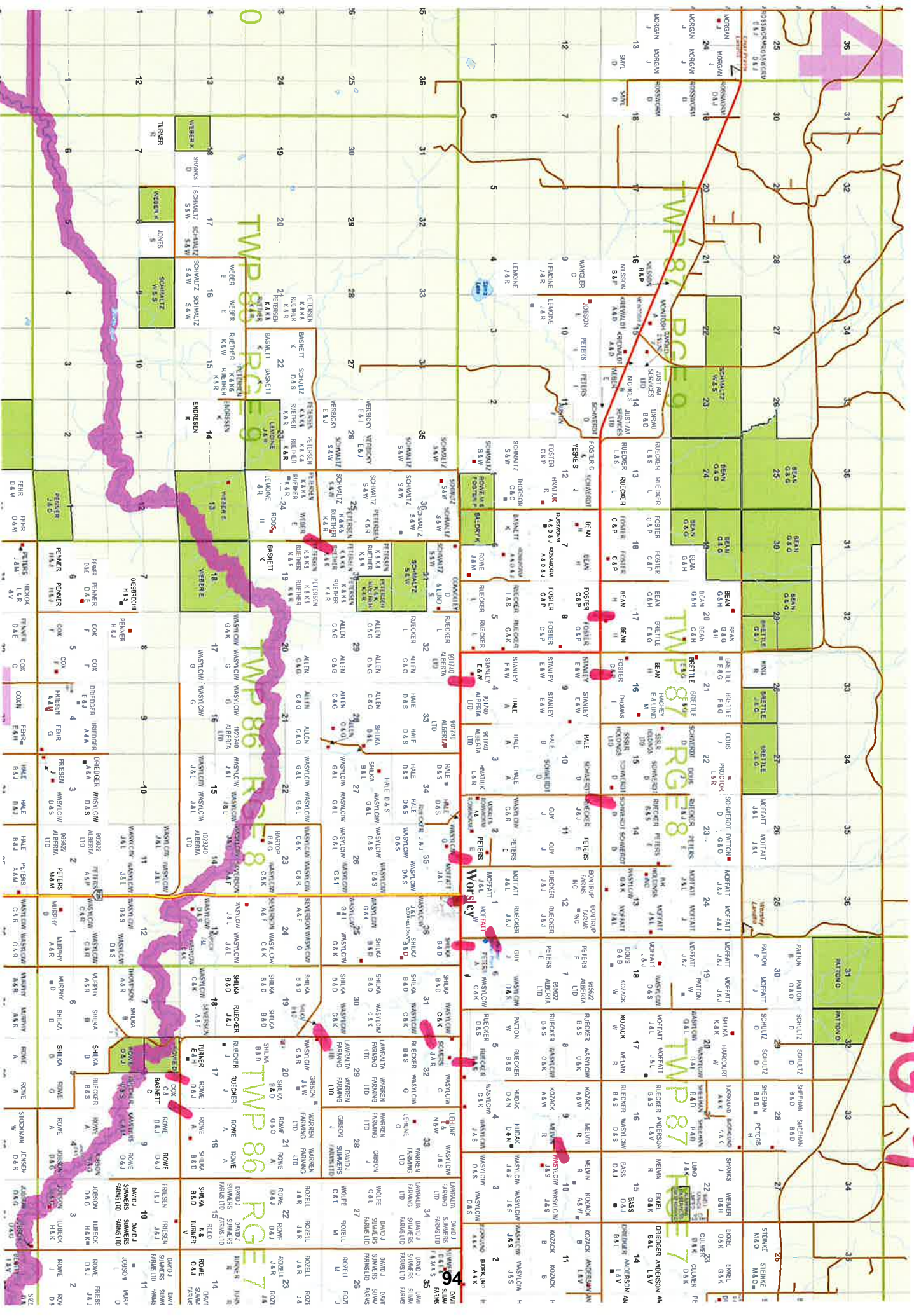
	Band Pile		\$500.00
6	Bridge File 81656 - Tributary to Peace River (NW 22-83-12-6)		
	Install Struts		\$35,000.00
2	Bridge File 86229 - Watercourse (SE 10-84-4-6)		
	Heavy Rock Riprap (class1)		\$12,000.00
	Additional		
2	Bridge File 72995 - (SW 10 84 5-6)		
	Washout on north end needs now shore boards		\$2,500.00

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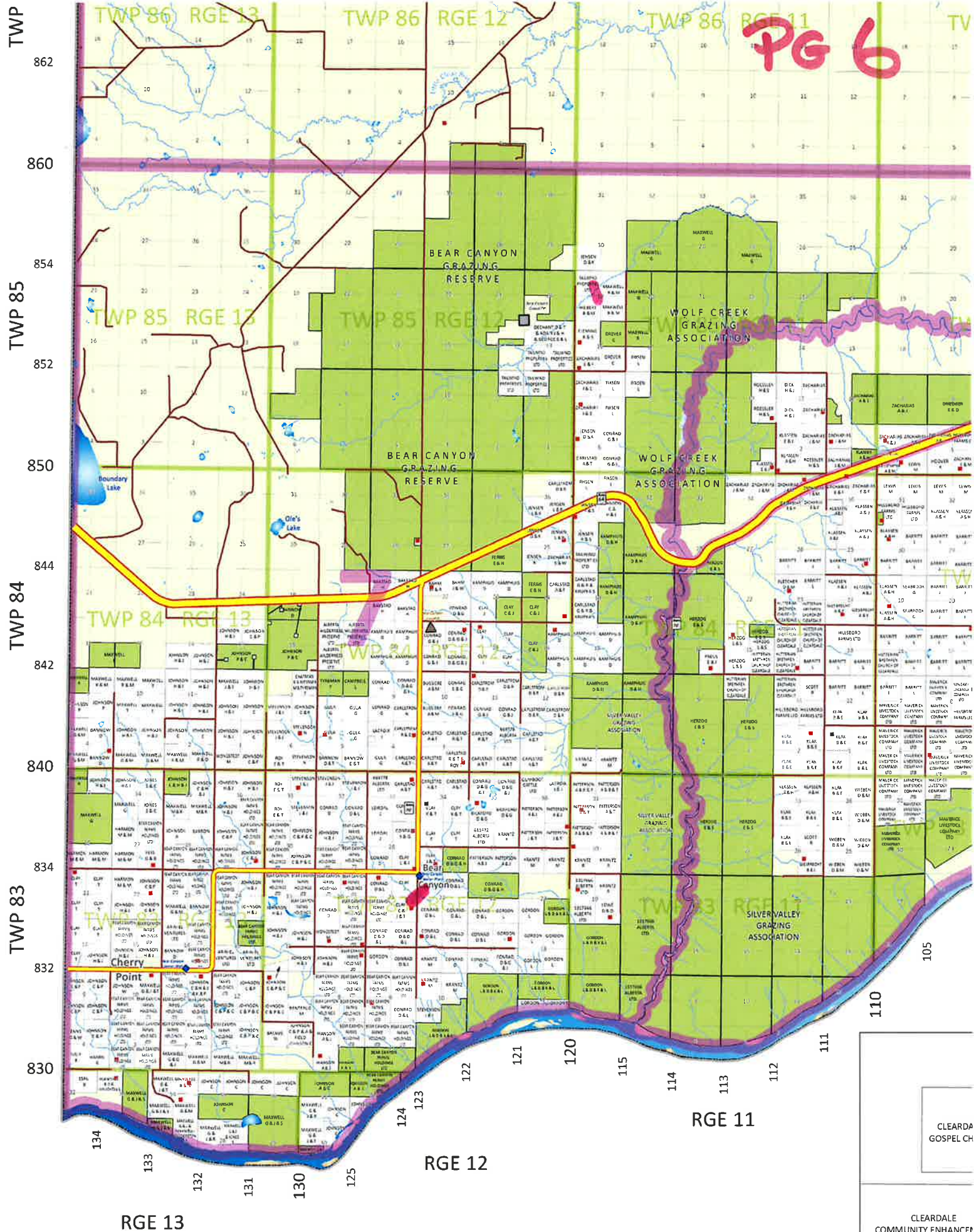






MAY - HELGSEN
 (MAY) OAT
 ROSSWORTH
 OAT





Clear Hills County

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date	June 23, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Access Road Request- SE-30-85-5 W6M Range Road 55
File:	

DESCRIPTION:

Council is presented with a request for an access road to be constructed approximately 700 meters for residential access to SE-30-85-5 W6M Range Road 55.

A wetland assessment will be needed before the construction of this access road if approved by Council.

BACKGROUND:

ATTACHMENTS:

1. Location map
2. Request
3. Policy 3201 Road Construction

BUDGET:

Approximate wetland assessment - \$ 6,000.00

RECOMMENDED ACTION:

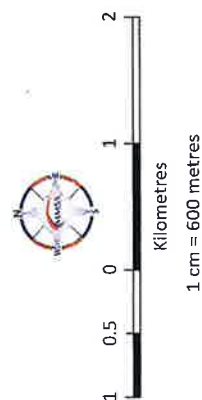
RESOLUTION by.. to proceed with the wetland assessment on the access road be constructed for approximately 700 meters for residential access to SE-30-85-5 W6M Range Road 55 funds to be allocated in the in the 2020 Road Reserve.

RESOLUTION by approve the request for an access road be constructed approximately 700 meters for residential access to SE-30-85-5 W6M Range Road 55 funds to be allocated in the in the 2021 budget

Initials show support - Reviewed by: Manager: <i>RJ</i>	CAO: <i>[Signature]</i>
---	-------------------------



TWP 85 - RGE 05



Mackenzie Municipal Services Agency
55109 - 51 St., Box 450, Berwyn, AB T0H 0E0
Phone: 780-338-3862 Fax: 780-338-3811
www.mmsa.ca | email: info@mmsa.ca



Clear Hills County

Effective Date **August 22, 2017**

Policy Number: **3201**

Title: **ROAD CONSTRUCTION**

1. POLICY STATEMENT

- 1.1 Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry and goods.
- 1.2 The County will implement guidelines for evaluation and prioritization of road construction.

2. ROAD CONSTRUCTION AND ROAD RECONSTRUCTION EVALUATION

- 2.1. Road Construction and reconstruction evaluation will be based on the following:
 - 2.1.1. Ranking in the 3 to 5 year Road Construction Plan
 - 2.1.2. Ranking in the Road Scoring Grid
 - 2.1.3. Ongoing maintenance costs:
 - gravel frequency;
 - grading frequency; and
 - upgrading via shoulder pulls.
 - 2.1.4. Condition of substructure - culvert placement.
 - 2.1.5. Council and staff Road Tours/Inspections
 - 2.1.6. Road reconstruction requests
 - 2.1.7. Traffic counts - summer and winter.
 - 2.1.8. Projections for long term use of the roads.
 - 2.1.9. Road destination-access to another community, province, major development, etc.
 - 2.1.10. Road users - local traffic, commercial, industrial

3. ROAD REQUEST APPLICATION EVALUATION**3.1 Road Scoring Grid:**

The following Road Scoring Grid will be used to evaluate road construction requests.

Priority	Scoring Criteria	Points
1a	No Access – To a Quarter Section with Residence	95
1b	No Access – To a Quarter Section with a Residence on a School Bus Route	90
1c	No Access – To a Quarter Section of Farm land or titled fenced pasture	85
2	Miles school bus route is reduced	5/mile
	Anticipated school bus years	Years
3	Reduced distance by existing roads	5/mile
	Miles reduced	
4	Number of groups/households served	5/group
	Basic access	minus 20
	Limited Access	minus 10
	Wet Years -No Access	50
	Wet Years- Limited Access	25
	Water Crossing Required: Bridge File	minus 50
	Water Crossing Required: 36-48"	minus 25
	Muskeg/Coulee	minus 20
	Distance	minus 5 per ½ mile over 1 mile
	Total Points	
Minimum Points to qualify		60

Notes:

*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

3.2 ROAD SCORING GRID DEFINITIONS

- No Access: no existing roads access to a quarter section with a residential site and/or farmed or farmable land of which the applicant does not own any adjacent quarter sections.
- To qualify for scoring as a Residential access a residence must be in place or under construction on the quarter section OR an approved Development permit application in place AND Power applied for or \$1,000 paid in lieu of power. If these conditions are not met the request will be treated as a farm access. If the road is built and the residence is constructed within one year of completion of the road the applicant will be refunded the \$1,000 in lieu of power fee.
- Limited Access: applicant has adjacent land that has road access to one side, minimum
- Basic Access: road access to corner of the quarter section
- Wet Years - No Access: applicant has adjacent land that has road access to one side, minimum, but cannot access quarter section on wet years.
- Wet Years - Limited Access: applicant has adjacent land that has road access to one side, minimum and has difficulty accessing quarter section on wet years.
- Reduced distance by existing roads: based on location of nearest property owned, miles applicant has to transport equipment, etc.
- Numbers of families serviced: number of families easily recognizable as being served by new road (i.e.: own land that would be serviced by new road).
- Adjacent Land: a quarter section that is located along the side of the adjoining quarter section NOT corner to corner.
- Water refers to major water crossings (creeks, drainage ditches, etc.)
- Distance or Road required: the intent of this policy is to construct roads of up to 1 mile in length. Every ½ mile over 1 mile will be deducted 5 points due to construction cost and ongoing maintenance needs.

3.3 ROAD RECONSTRUCTION REQUESTS

- 3.3.1 RECONSTRUCTION REQUESTS shall be evaluated based on Section 2 of this policy (Road Construction and Reconstruction Evaluation)
- Existing road that requires substantial repairs to be brought up to an acceptable standard;
 - Existing road requiring upgrading to a higher standard of road

3.4 ROAD REQUEST APPLICATION RANKING

3.4.1 The Road Scoring Grid ranks road based on the following Priority list:

- NO ACCESS roads shall be constructed first.
- All other roads shall be assessed for construction, incorporating the following criteria:
 - a. Miles a school bus route is reduced 1st priority
 - b. Reduced distance travelled by existing roads 2nd priority
 - c. Number of groups/households served 3rd priority
 - d. Number of parcels of land served (information only)

4. ROAD CONSTRUCTION PRIORITIZATION

- 4.1. The CAO shall present to Council road request applications as they are received for Councils review and approval as per the road construction evaluation and budgetary allocations:
 - Road Construction Evaluation;
 - Road Request Application Evaluation
- 4.2. The list will include estimated costs to construct the requests that are presented for prioritization.
- 4.3. The list shall contain the legal description(s) of the land adjacent to the road requests, the name of the person(s) requesting, the total number of kilometers requested built, and the estimated cost of the road - construction.

5. ROAD CONSTRUCTION ON LAND WITH ACCESS

- 5.1. Access for undeveloped road allowance for residential purposes on a quarter that already has basic access will be reviewed by Council on a first come, first served basis Council will annually set an amount in the following years budget for construction of residential access.
- 5.2. Approved Applications for residential access road construction over and above the annual budget allotted will be moved to the following year.

6. CONNECTOR ROAD REQUESTS

- 6.1. Construction of connector roads that do not fit the construction criteria requirements may be authorized by Council in cases where the connection may benefit users.

7. END OF POLICY**Related Policies:**

- 3202 Road Construction Specifications
- 3203 Approach Construction
- 3205 Land Need and Acquisition

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

AMENDED

Resolution #C180(02/23/10)

Date: February 23, 2010

AMENDED

Resolution #C393-12

Date: July 10, 2012

AMENDED

Resolution # C398-12(07/24/12)

Date: July 24, 2012

AMENDED

Resolution # C405-14(06/24/14)

Date: June 24, 2014

AMENDED

Resolution # C413-17 08/22/17

Date: August 22, 2017

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Disposal of Vehicles and Various Items
File:	31-65-02 & 31-63-02

DESCRIPTION:

Council is presented with a list of proposed items to be disposed of.

BACKGROUND:

Clear Hills County disposes of items that have reached or exceeded their life expectancy.

Unit 43- 2011 Dodge Ram 1500 4x4 pickup

Unit 46- 2013 Dodge 1500 4x4 pickup

OPTIONS:

1. Dispose at a local auction sale this summer
2. Dispose at a non-local auction sale this summer

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager: RJ

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

CAO REPORT JUNE 23, 2020

- Regional Fire Chief Meeting- June 12th
- FOIP Training – June 18,19th
- Worsley Central School Parking Lot paving project tender closes June 22nd
- Conference call with Health Officials- June 14th

CHC experienced a rise in COVID-19 cases putting Clear Hills County on the region watch list due to our small population.

Level of risk in our Region (Watch)-The province is monitoring the risk and discussing with local government(s) and other community leaders the possible need for additional health measures

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for June 23, 2020, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

- Pavement Overlay nearing completion.
- Started replacing down and faded road signs.
- Spot graveling continuing when weather permits.
- Day to day grading on local roads when weather permits.
- Water act license has been applied for the road extension on SE 32-85-8 W6M.
- Mowers are ready to go, staff is being hired.

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

BJ

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

STARS

Peace Library System Annual CHC report

Gas Tax Fund allocation

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the June 23, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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June 4, 2020

Reeve Croy and Council
Clear Hills County
PO Box 240
Worsley, AB T0H 3W0

Dear Reeve Croy and Council Members;

I hope this letter finds your Council and residents, safe and well during this time of uncertainty. Let us all continue to work together as we hope for a brighter tomorrow.

We are very grateful for the steadfast devotion that Clear Hills County continues to uphold for STARS, especially during times like these. Like all essential healthcare providers, STARS does not have the option of putting things on hold until life returns to normal, whatever that will mean in the months ahead. The reality is, STARS has experienced a substantial increase in the volume of incoming calls to the Emergency Link Centre in Calgary, since the COVID-19 crisis erupted. Across all six bases in Western Canada, we have seen as high as, 650 incoming calls within one week. Although, we did not fly on all these requests, our STARS air medical crews have responded to numerous COVID-related cases, in addition to the daily demands of medical distress like heart attack, stroke, and trauma.

Our STARS Transport Physicians and air medical crew also, continue to provide critical care guidance to rural healthcare providers and respond to industry requirements. In providing this assistance, it may have helped ease the possibility of overwhelming tertiary care centres during the height of the pandemic as well. STARS continues to fly an average of 8 missions daily to aid the communities and rural residents that we proudly serve. Since the outbreak, even though the economy has come to a halt and many continue to be at a stand-still, our crews are not among those, indicating the need for continued critical care response, despite the circumstances.

For many, the pandemic has brought on countless hardships, financial and other stresses and I realize that it is a difficult time for you too. This has had an adverse effect on STARS as well. We too have suffered through downsizing of staff members and although the requests for STARS has increased, our ability to fundraise 80% of the operational funding required, has dramatically decreased. It is apparent that budgeted revenues are decreasing as we see a reduction in donations and the economy being impacted by the COVID-19 Pandemic, is a concern for us all. This is coupled by the inability to host most of our fundraising events i.e. golf tournaments, galas

and community events, for the unforeseeable future. It is in times like these, when we must rely on our steadfast community partners like you, now more than ever. Life still happens and STARS will respond.

STARS truly values the life-saving partnership that we share with Clear Hills County. You are a vital part of the *STARS Municipal Initiative Program*, that validates the extraordinary efforts of Alberta's municipalities, to preserve that the highest level of critical care services will continue to be available to Albertans. Thank you.

First and foremost, our primary focus is the safety of our crew and our patients. We must remain diligent and meticulous in our quest to be mission ready. Keeping this in mind, STARS is taking a very calculated gradual approach to a relaunch strategy. I remain hopeful that life will return to normal but, for now, travel is not permitted for me and may be months away.

For several years now, it is my sheer privilege to work with your council and I am hopeful that I will be able to see you in-person again, in the coming months for another update but, current circumstances call for additional options to be made available just in case.

If council is interested, I am accessible through these online platforms: Microsoft Teams, Zoom or Skype and we can set up an online presentation. In the meantime, I look forward to continuing to work closely with your council and will continue to send periodic updates by email. I have also included an electronic version of your 2019 Impact Report, highlighting our life-saving partnership.

Together, we will continue to fight for life. Wishing you a wonderful summer.

Take care and stay safe,



Sr. Municipal Relations Liaison

STARS Foundation

(780) 512-6205

gfarnden@stars.ca

STARS®

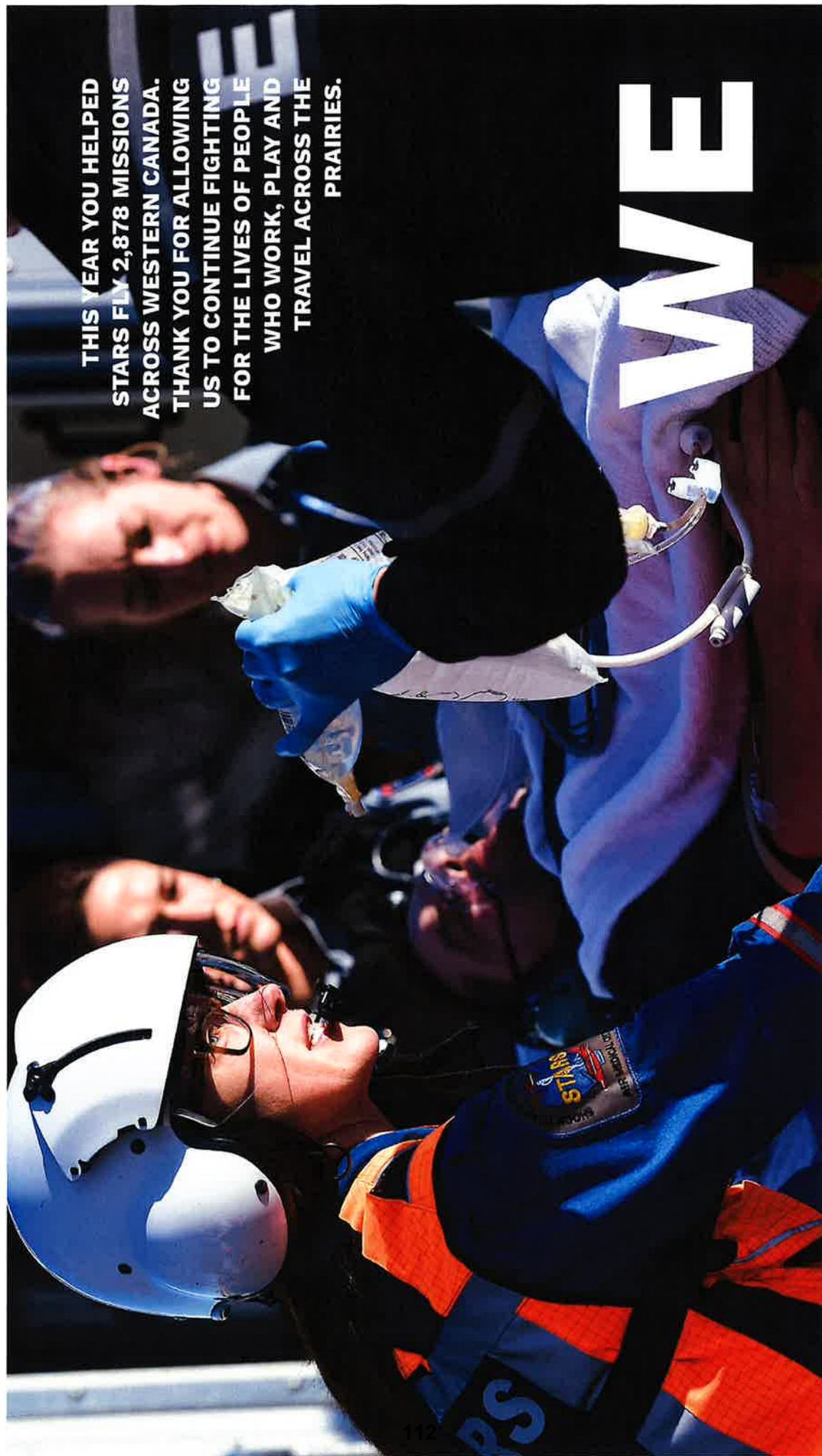
ALLY IMPACT REPORT

TO LIFT ONE TAKES
THE HANDS OF MANY



THIS YEAR YOU HELPED
STARS FLY 2,878 MISSIONS
ACROSS WESTERN CANADA.
THANK YOU FOR ALLOWING
US TO CONTINUE FIGHTING
FOR THE LIVES OF PEOPLE
WHO WORK, PLAY AND
TRAVEL ACROSS THE
PRAIRIES.

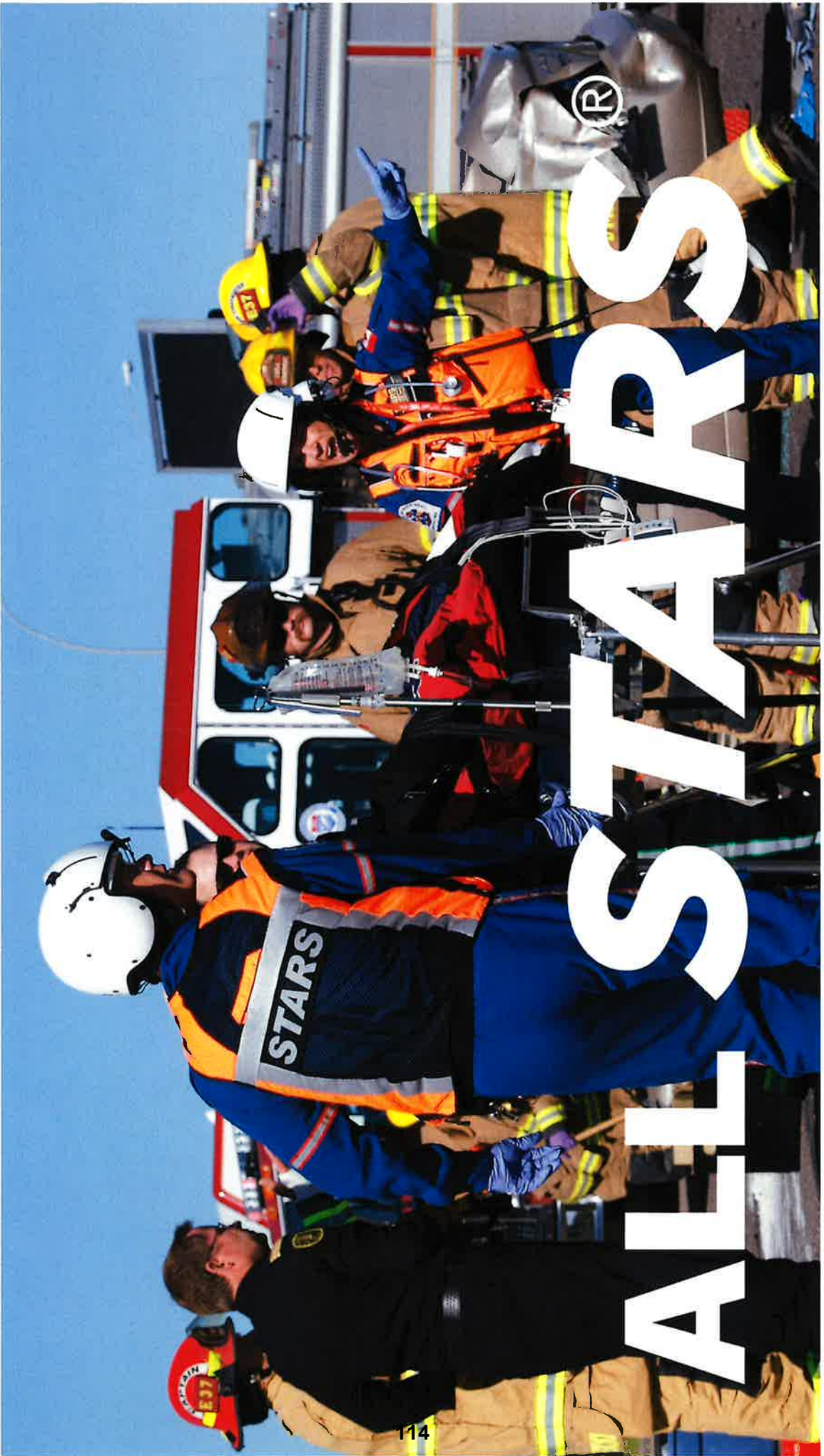
WE



STEPHANIE'S CAR WAS CRUSHED BY A SEMI-TRAILER WHILE DRIVING TO WORK FROM HER HOME IN A REMOTE HAMLET. AS SHE LAY TRAPPED AND UNCONSCIOUS, STARS PARAMEDIC DUANE KUGELSTADT SAT WITH HER ON ONE OF THE COLDEST DAYS OF WINTER. ONCE FREED FROM THE WRECKAGE, STARS FLEW STEPHANIE TO THE CLOSEST TRAUMA CENTRE AND OUR MEDICAL CREW CARED FOR HER ALONG THE WAY. DESPITE CATASTROPHIC INJURIES, STEPHANIE IS GRATEFUL AND ENCOURAGES EVERYONE SHE MEETS TO SUPPORT STARS.

FOR DUANE, TREATING STEPHANIE WAS A PRIVILEGE. "WE GO TO A LOT OF TRAGIC, LIFE-CHANGING CALLS AND STEPHANIE'S IS ONE I WILL ALWAYS REMEMBER. IT WAS TOUGH TO KEEP IT TOGETHER, BUT SEEING HER SO HAPPY AND FULL OF LIFE TODAY IS WHY I DO THIS JOB."

ARE



Excellence. Innovation. Safety.



Support from Clear Hills County is critical to making these happen. In 2019 you generously contributed \$100,000 in support of the STARS flight operations from the Grande Prairie base that serves northern Alberta. **Thank you.**

Because of you, we are able to provide highly skilled and talented crews, purchase the most up to date medical tools and technology, and treat patients with the care, precision and timeliness that ensures their best chance of survival.

In 2019 STARS flew a total of 1,434 missions from our three Alberta bases, and trained 1,106 medical personnel across the province. The STARS Emergency Link Centre responded to 22,697 emergency requests during the same period (an average of 63 per day). These calls covered a wide spectrum of events, from scene calls to inter-facility transfers, patients in rural hospitals, industry emergency requests, search and rescue missions, charter helicopter coordination, on-line medical control for ground EMS, etc.

Clear Hills County **2019 Mission Statistics**

CLEAR HILLS COUNTY @ December 31, 2019	2014	2015	2016	2017	2018	2019	TOTAL
Near Bear Canyon						1	1
Near Cleardale	1		1			1	3
Near Clear Prairie						3	3
Near Hines Creek	3	2		3	1	2	11
Near Worsley	6	6	4	4	1		21
TOTAL	10	8	5	7	2	7	39



Last year, because of your support, STARS was able to carry out 7 inter-facility transfers and scene missions within Clear Hills County. Thank you for helping to support the residents Clear Hills County in the communities and areas where they live, work and play.

Thank you for your steadfast commitment to STARS since 2007. Your commitment helps STARS maintain the highest level of critical care for your rural residents and ensures that health and safety is of the utmost priority.

WE ALL THANK YOU



"I am here today because you support STARS."

- STARS VIP, Larissa Helbig

"Thank you. My family and I feel better knowing STARS is in our community."

- STARS VIP, Caiden Hendry



"To know that total strangers kept me alive inside a helicopter because donors made it possible is overwhelming."

- STARS VIP, Hank Postma

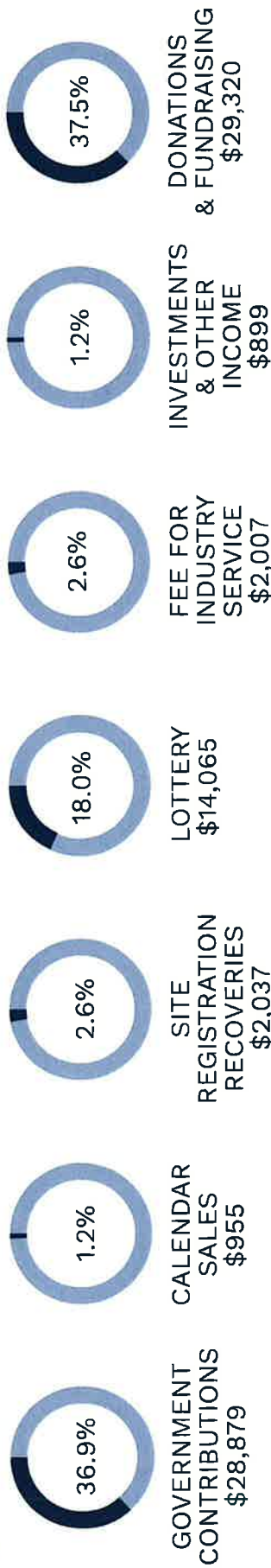
On behalf of our patients, their families, and all of us at STARS, thank you!

YOU SAVE LIVES

We are sincerely grateful for your commitment to fight for life, which continually improves and enhances our responsiveness to every patient's unique situation. This year, because of generous support from donors like you, STARS was able to acquire much needed tools, including upgraded infusion pumps, a newly implemented tele-health system for transport physicians, and we replaced our computer-aided dispatch system.

It's because of you that we are able to be there for the next critically ill or injured patient in Western Canada. Thank you!

FISCAL 2019 REVENUE BREAKDOWN FOR 6 BASES



*Net fundraising revenues and operating revenues from the fiscal 2019 unaudited internal statements. For STARS' audited financial statements from previous years please visit stars.ca. Audited statements for fiscal 2019 will be available after the annual general meeting in September 2019.



STARS EMERGENCY LINK CENTRE

22,697 EMERGENCY
REQUESTS HANDLED

MORE THAN **5,000**
INDUSTRY CALLS

62 AVERAGE EMERGENCY
REQUESTS PER DAY



MISSIONS

2,878 YEARLY MISSIONS
FLOWN FROM OUR BASES IN:
AB 1,434 SK 812 MB 632

8 DAILY AVERAGE MISSIONS
MORE THAN **42,000**
MISSIONS SINCE 1985



AGRICULTURAL 3%



INDUSTRIAL 2%



MEDICAL 65%



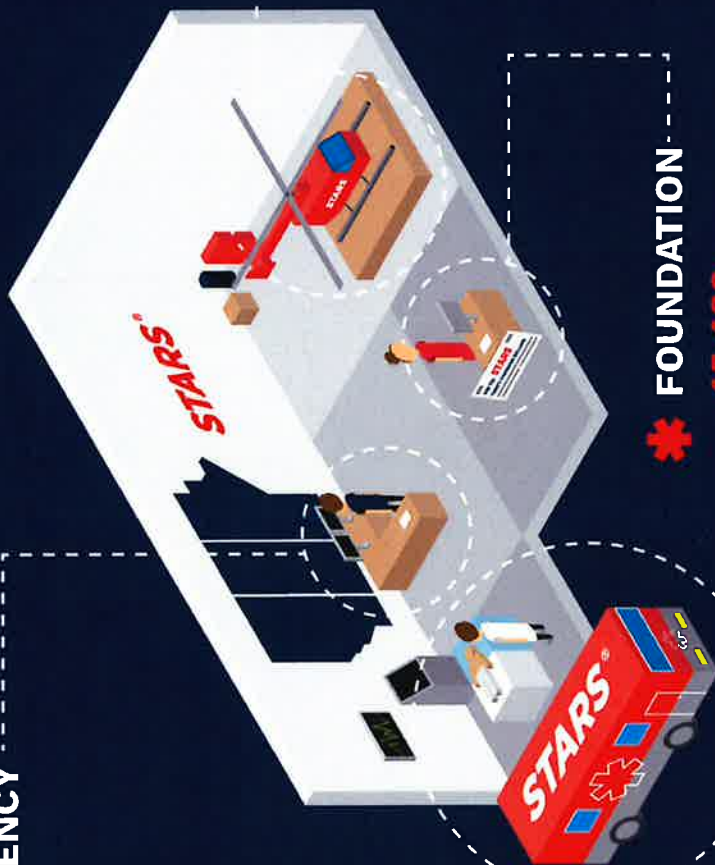
RECREATIONAL 7%



VEHICLE INCIDENT 17%



TRAUMA 6%



FOUNDATION

45,489 DONORS

\$10M APPROXIMATE
YEARLY COST TO RUN A BASE



● FUNDRAISING
● GOVT FUNDING



EDUCATION THROUGH SIMULATION

2,251 MEDICAL
PERSONNEL TRAINED
1,108 AB 652 SK 493 MB

June 5, 2020

RECEIVED

JUN 09 2020

CLEAR HILLS COUNTY

Miron Croy, Reeve
Clear Hills County
P.O. Box 240
WORSLEY AB T0H 3W0

Dear Reeve Croy:

Attached is the 2019 Annual Report for the libraries serving Clear Hills County residents. As the Board of Record for the County, Peace Library System (PLS) directs funding received from the County towards library materials and library services in five libraries. We believe that the County received good value for the dollars committed to regional library services.

The annual highlights were compiled by PLS based on information received from the public libraries in Bear Canyon, Cleardale, Fairview, Hines Creek and Worsley. In 2019, the libraries continued to offer valuable services to County residents.

Thank you for the County's membership in the Peace Library System. It makes a great deal of difference to the services that your residents receive through their local libraries.

Sincerely,



Linda Duplessis
Director

Enclosures

cc: Bear Point Community Library
Fairview Public Library
Hines Creek Municipal Library
Menno-Simons Community Library
Worsley and District Library

Clear Hills County provides library services to its residents, in conjunction with the Peace Library System, through five public library service points. Bear Point Community Library, Menno-Simons Community Library, and Worsley and District Library are located within the County. Hines Creek Municipal Library and Fairview Public Library also provide a full range of library services to County residents.

Highlights of the Year

Fairview Public Library borrowed **7,783** items from across the province to meet specific patron requests and lent out **14,404** items to help them meet their patron needs. The other four libraries combined borrowed **4,926** items and lent other libraries **7,544** items.

90 children participated in the Summer Reading Program at the libraries - Worsley (**33**), Fairview (**57**).

County residents enjoyed a variety of library activities/programs including a *Summer Reading Challenge (kids)* and a *Book Club (adults)* in Bear Point; a *Summer Reading Program* in Worsley; a kids' *Harry Potter Themed Evening* and *Computer Courses* for the public in Menno-Simons; a *Halloween Treat* in Hines Creek; an *ESL Conversational English Class*, *Garden Club* and a *Lego Club* in Fairview.

Fundraising activities included a *Fishing Booth* at the local Ag Society Spring Carnival in Menno-Simons; a *Scholastic Book Fair* in Worsley; a *Book Sale* in Fairview and a fall *Book Sale* by donation in Hines Creek. Bear Point did not do a fundraiser.

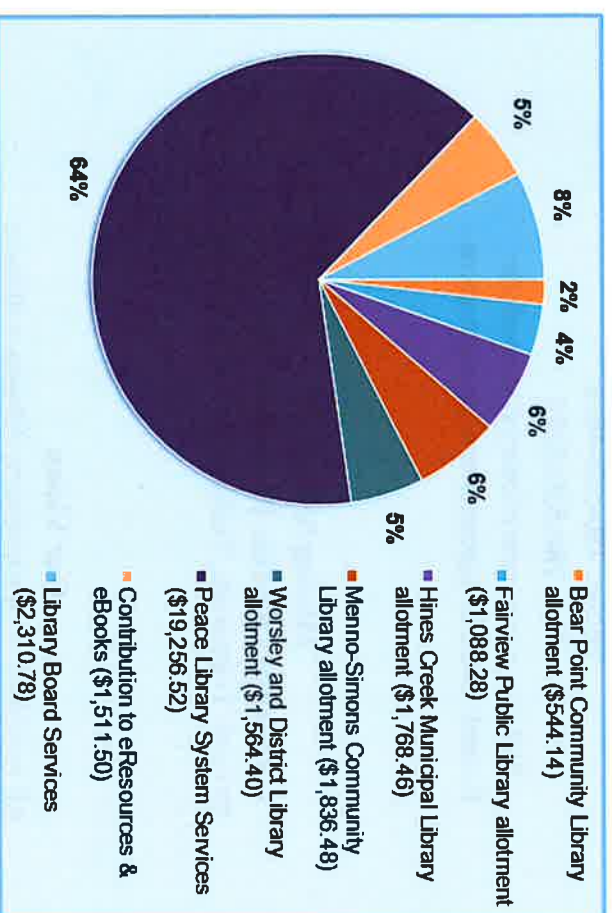
System Services Provided to Libraries & Residents

- Sharing library resources in the region
- Access to digital resources – from home or library
- Ordering, processing, cataloguing and delivery of materials
- Conferences and continuing education events
- Large print books and books on CD
- eBooks
- Author reading subsidy
- Professional consultants
- Technology support—Polaris, SuperNet, Wifi, websites

Clear Hills County Contribution to Peace Library System:

\$29,880.56

Please note that this report does not reflect funding given directly to libraries by the municipality.



Provincial Contribution

A Library Services Grant was provided by Alberta Municipal Affairs on behalf of the municipal population. The System distributed this operating grant to the library service points based on a formula provided by the County.

Bear Point Community Library	\$3,540.20
Fairview Public Library	\$2,540.18
Hines Creek Municipal Library	\$2,540.18
Menno-Simons Community Library	\$3,540.20
Worsley and District Library	\$3,540.20
Total Library Services Grants:	\$15,700.96



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton-South West*

AR100068

June 10, 2020

Reeve Noel Miron Croy
Clear Hills County
PO Box 240
Worsley AB T0H 3W0

Dear Reeve Croy,

In these extraordinarily difficult times, Alberta remains committed to working with the federal government to ensure infrastructure funding continues to flow to Alberta communities. Recognizing the urgency for local government funding and the critical role of communities in the relaunch of the economy, the federal government has recently confirmed that \$244 million will be provided to our province in 2020 under the Gas Tax Fund (GTF).

The 2020 GTF allocation for Clear Hills County is \$172,921.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications/gas-tax-fund-allocations.

Please note that payment of 2020 GTF allocations to municipalities and Metis Settlements is subject to the same conditions as in prior years, including submission of year-end reporting and sufficient project commitment requirements.

I look forward to continuing to work together with you and the federal government to help your community safely restart and stabilize your economy.

Yours very truly,

Kaycee Madu, QC
Minister

cc: Allan Rowe, Chief Administrative Officer, Clear Hills County

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	June 23, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information June, July and August 2020 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO: 
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JUNE 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
		Policy & Priority Meeting-ALL	NPHF-AB	NWSAR Socio Eco Review-AB, PF, AR	FCM Annual Conference June	
7	8	9	10	11	12	13
	MPTA Executive-AB	Council RMA Member Visit – Teleconference 1:15p.m.				
14	15	16	17	18	19	20
		ASB-DJ, JR				
21	22	23	24	25	26	27
	MPTA-AB HPEC-AB	Council				
28	29	30	1	2	3	4

JULY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1 Canada Day	2	3	4
5	6	7	8 NPHF-AB	9	10	11
12	13	14 Council	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

AUGUST 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 Heritage Day	4	5	6	7	8
9	10	11 Council	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee