

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, AUGUST 11, 2020**

PRESENT

Miron Croy	Reeve
Amber Bean	Deputy Reeve
David Janzen	Councillor
Jason Ruecker	Councillor
Raymond Wetmore	Councillor
Peter Frixel	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Lori Jobson	Corporate Services Manager (CSM)
Bonnie Morgan	Executive Assistant (EA)

CALL TO ORDER

Reeve Croy called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C348-20(08-11-20)

RESOLUTION by Councillor Frixel to adopt the agenda governing August 11, 2020 Regular Council Meeting. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Meeting Minutes

C349-20(08-11-20)

RESOLUTION by Councillor Janzen to adopt the minutes of the August 4, 2020 Special Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

Management activity report for August 4, 2020

C350-20(08-11-20)

RESOLUTION by Deputy Reeve Bean that the management activity report for August 4, 2020 be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C351-20(08-11-20)

RESOLUTION by Deputy Reeve Bean receive the written and or verbal Councillor reports for information, as presented. CARRIED.

Councillor Ruecker joined the meeting at 9:43 p.m. via teleconference.

TENDER OPENING:
 RFQ-2020-11

Wetlands Assessment

Council is presented with (request for quotes) RFQ-2020-11 to open for the wetland assessment for the access road being considered for construction for approximately 700 meters for residential access along NE-30-85-5 W6M Range Road 55.

C352-20(08-11-20)

RESOLUTION by Councillor Wetmore to open (request for quotes) RFQ-2020-11 for the wetland assessment for the access road being considered for construction for approximately 700 meters for residential access along NE-30-85-5 W6M Range Road 55.CARRIED.

Company	Amount
WSP Group	\$12,419.00
Soltest Enviro Management	\$14,165.00
Vertex Professional Services Inc.	\$5,232.60
Soro Ecological Consulting	\$3,600.00
ISL	\$11,415.00
Pintail Environmental Services Inc.	\$9,329.65
Barr Engineering & Enviro	\$9,900.00
Clear Environmental Solutions	\$6,920.00
GeoVerra	\$6,650.00

Bridge Maintenance
 Tender No.
 201-1246-00

Council is presented with tenders to be opened for 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00).

C353-20(08-11-20)

RESOLUTION by Councillor Janzen to open tenders for the 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00) for bridges within Clear Hills County, have WSP analyze results and bring back a recommendation to a future Regular Council Meeting.CARRIED.

Company	Amount
Bridgemen Services Ltd.	\$697,310.00
Griffin Contracting	\$415,550.00

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Reeve Croy recessed the meeting at 9:55 a.m.
Reeve Croy reconvened the meeting at 10:06 a.m.

PUBLIC HEARING
Land Use Bylaw
254-20

There is a 10:06 a.m. public hearing for Bylaw No. 254-20 a bylaw for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment

C354-20(08-11-20)

RESOLUTION by Councillor Janzen that the Reeve recess the Council meeting at 10:06 a.m. to accommodate the public hearing and reconvene the Council meeting at the conclusion of the hearing.CARRIED

Reeve Croy reconvened the meeting at 10:08 a.m.

DELEGATION
Metrix Group LLP

Metrix Group LLP called in to review the 2019 Audit at 10:15 a.m.

2019 Audited
Financial Statements

Metrix Group LLP. performed the year end audit and produced the draft 2019 audited financial statements.

C355-20(08-11-20)

**RESOLUTION by Reeve Croy that Council adopts the 2019 audited financial statements as presented by Metrix Group LLP.
CARRIED.**

District 4 Meeting/
Assessment Model
Review Impacts

Council is presented with information to prepare for the upcoming Zone 4 meeting on August 14th in Rycroft, Alberta

Councillor Frixel requested a draft media statement for Clear Hills County residents be prepared for today's meeting for Councils discussion and approval.

C356-20(08-11-20)

**RESOLUTION by Reeve Croy to table the discussion on the draft media statement on the Assessment Model Review for Clear Hills County residents until later in the meeting.
CARRIED.**

Running Lake,
Sulphur, and
Stoney Provincial
Recreation Areas

Council is presented with information on the draft operating agreement from Alberta Environment and Parks on the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County.

C357-20(08-11-20)

RESOLUTION by Councillor Janzen to table the discussion on the draft operating agreement from Alberta Environment and Parks on the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County until later in the meeting. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(July 15, 2020 to
August 11, 2020)

A list of expenditures for Clear Hills County for the period of July 15, 2020 to August 11, 2020 is provided for Council's review.

C358-20(08-11-20)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 15, 2020 to August 11, 2020 for a total of \$4,379,493.42. CARRIED.

June Financial Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending June 30, 2020.

C359-20(08-11-20)

RESOLUTION by Councillor Frixel that Council accepts for information the financial report for the period ending June 30, 2020. CARRIED.

DELEGATION

MLA Mr. Todd
Loewen

Council has invited MLA Todd Loewen to attend today's Council meeting at 11:00 a.m. to discuss the Assessment Model Review Impacts on Clear Hills County.

Reeve Croy recessed the meeting at 11:52 a.m.
Reeve Croy reconvened the meeting at 12:27 p.m.

C360-20(08-11-20)

RESOLUTION by Reeve Croy to raise the discussion regarding the Assessment Model Review off the table. CARRIED.

C361-20(08-11-20)

RESOLUTION by Deputy Reeve Bean to continue sharing published media about the Assessment Model Review on the County's facebook page, and bring back a draft media statement on the Assessment Model Review for Clear Hills County residents to the next Regular Council Meeting. CARRIED

C362-20(08-11-20)

RESOLUTION by Councillor Wetmore to table the discussion on the draft operating agreement from Alberta Environment and Parks on the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County until later in the meeting off the table.

CARRIED.

C363-20(08-11-20)

RESOLUTION by Councillor Frixel to bring back the discussion regarding the 3 provincial parks in Clear Hills County to the September 8th Regular Council Meeting. CARRIED.

COMMUNITY SERVICES

Bylaw 254-20

Council is presented with Bylaw 254-20, a bylaw for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment. First reading was given to this bylaw on July 14, 2020 and the Public Hearing was held earlier in today's meeting.

C364-20(08-11-20)

RESOLUTION by Councillor Janzen to give second reading to Bylaw 254-20, for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment. CARRIED.

C365-20(08-11-20)

RESOLUTION by Councillor Ruecker to give third and final reading to Bylaw 254-20, for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment. CARRIED.

Appointment to Peace Regional Subdivision Appeal Board

Council is presented with a list of members and one clerk that have been nominated by their municipalities for (re) appointment to the Peace Regional Subdivision and Development Appeal Board (PRSDAB) for a new 3-year term.

C366-20(08-11-20)

RESOLUTION by Deputy Reeve Bean that Council approve the appointment of the following individuals as Members of the Peace Regional Subdivision and Development Appeal Board.

Municipality (representing)	Member
NSC	Dave van Tamelen
NSC	Corrina Williams
Peace River	Orren Ford
Manning	Peter Gunning
Falher	Guy Beaudoin
Nampa	Quinton Bulford
MD 136	Theresa Hrab
	CARRIED.

C367-20(08-11-20)

RESOLUTION by Councillor Janzen that Council approve the appointment of the following individual as Clerk of the Peace Regional Subdivision and Development Appeal Board:

Municipality (representing)	Clerk
MD 136	Fiona Ness

CARRIED.

Tender Award
Cleardale Fire Hall

Council is presented with the tender analysis for Tender 2020-10 Cleardale Fire Hall.

C368-20(08-11-20)

RESOLUTION by Councillor Wetmore to reject all tenders for Tender 2020-10 Cleardale Fire Hall as all tenders received were over budget. CARRIED.

PUBLIC WORKS:

Request for Proposal
Chinchaga Road
Management &
Maintenance

Council is presented with information to proceed with the Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M).

C369-20(08-11-20)

RESOLUTION by Reeve Croy to proceed with the Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). CARRIED.

Worsley Hamlet
Walking Path Snow
Removal

Council is presented with information to proceed to tender for the Worsley Hamlet Walking Path Snow Removal Contract.

C370-20(08-11-20)

RESOLUTION by Councillor Ruecker to proceed to tender on the Snow & Ice Removal Worsley Walking Path, analyze results and bring back to a future regular Council meeting. CARRIED.

Cleardale Hamlet
Walking Path Snow
Removal

Council is presented with information to proceed to tender for the Cleardale Hamlet Walking Path Snow Removal Contract

C371-20(08-11-20)

RESOLUTION by Councillor Janzen to proceed to tender on the Snow & Ice Removal Cleardale Walking Path, analyze results and bring back to a future regular Council meeting. CARRIED.

Disposal of Items

Council is presented information regarding the disposal of items.

- 114 Meters or 900mm Culvert Flumes
- Laser Het CP1025 Color Printer
- 2 Color Toner Cartridges
- Pallet Forks

C372-20(08-11-20)

RESOLUTION by Reeve Croy to dispose of the 114 Meters or 900mm Culvert Flumes, Laser Jet CP1025 Color Printer, toner cartridges and pallet forks at a local auction as these items are no longer of use. CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officers report was reviewed.

C373-20(08-11-20)

RESOLUTION by Councillor Janzen to receive the August 11, 2020, Chief Administrative Officer's report for information.CARRIED.

Community
Development
Manager's Report

Community Development Manager's report was reviewed.

C374-20(08-11-20)

RESOLUTION by Councillor Wetmore to receive the August 11, 2020, Community Development Managers report for information. CARRIED.

Corporate Services
Manager's Report

The Corporate Service Managers report was reviewed.

C375-20(08-11-20)

RESOLUTION by Councillor Janzen receive the August 11, 2020, Corporate Service Managers report for information. CARRIED.

Public Works
Manager's Report

Public Works Managers report was reviewed.

C376-20(08-11-20)

RESOLUTION by Councillor Wetmore to receive the August 11, 2020, Public Works Managers report for information. CARRIED.

COUNCIL
INFORMATION

Council was presented with the correspondence of pertinent information that has been received.

C377-20(08-11-20)

RESOLUTION by Councillor Janzen to receive the correspondence on August 11, 2020, for information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C378-20(08-11-20)

RESOLUTION by Councillor Janzen to receive for information the August, September, and October 2020 calendars.

Date	Meeting	Councillor
August 21	MMSA	Frixel

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August 18	WHC	Bean
August 17	MPTA	Bean
August 12	FVSD	Wetmore
September 2	NPHF	Bean
September 15	HPEC	Bean
September 3	CCES	Janzen
		CARRIED.

C379-20(08-11-20)

RESOLUTION by Reeve Croy that Council close the meeting to the public as per Section 27, of FOIP at 1:18 p.m.CARRIED.

C380-20(08-11-20)

RESOLUTION by Reeve Croy that Council revert back to the public as per Section 27, of FOIP at 1:28 p.m.CARRIED.

ADJOURNMENT

Reeve Croy adjourned the August 11, 2020 Regular Council Meeting at 1:29 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER
CHIEF ADMINISTRATIVE OFFICER