

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, September 8, 2020, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
Previous: Regular Council Meeting Minutes, August 11, 2020.....	2
4. DELEGATION(S)	
a. Cleardale Music Club 11:15 a.m.....	10
5. PUBLIC HEARING	
6. TENDER OPENING- 9:45 a.m.	
a. Request for Proposal- Chinchaga Road Management & Maintenance.....	43
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report.....	44
2. Councillor Reports	53
3. Land Acquisition – Carters Camp Slide	54
4. RMA (Rural Municipalities of Alberta) Minister Meetings.....	55
5. Village of Hines Creek Meeting Request	65
b. CORPORATE SERVICES	
1. Accounts Payable (August 12, 2020 to September 8, 2020)	67
2. Bylaw No. 248-20 Water & Wastewater.....	80
c. COMMUNITY SERVICES	
1. Bylaw 256-20 Land Use Bylaw Amendment-Section 8.21	89
2. Poultry Bylaw 257-20.....	92
3. Continuing Education Scholarship Applications	97
4. Many Islands Boat Launch Funding Request.....	101
d. PUBLIC WORKS	
1. Log Haul Route Request-Canfor	103
2. Proceed to Tender- Snow Removal Worsley Hamlet	107
3. Request for Quote Award 2020-11 Wetland Assessment.....	108
4. Tender Award- 2019 Bridge Maintenance Contract	110
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
a. Chief Administrative Officer's Report.....	112
b. Community Development Manager Report	
c. Corporate Services Manager's Report	114
d. Public Works Manager's Report.....	
9. COUNCIL INFORMATION (including Correspondence).....	115
10. CALENDARS	119
11. CLOSED MEETING ITEMS	
a. Legal	
b. Land.....	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, AUGUST 11, 2020**

PRESENT	Miron Croy Amber Bean David Janzen Jason Ruecker Raymond Wetmore Peter Frixel	Reeve Deputy Reeve Councillor Councillor Councillor Councillor
ABSENT		
ATTENDING	Allan Rowe Audrey Bjorklund Lori Jobson Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Corporate Services Manager (CSM) Executive Assistant (EA)
CALL TO ORDER	Reeve Croy called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C348-20(08-11-20)	RESOLUTION by Councillor Frixel to adopt the agenda governing August 11, 2020 Regular Council Meeting. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes		
C349-20(08-11-20) <u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	RESOLUTION by Councillor Janzen to adopt the minutes of the August 4, 2020 Special Council Meeting, as presented. CARRIED. Management activity report for August 4, 2020	
C350-20(08-11-20)	RESOLUTION by Deputy Reeve Bean that the management activity report for August 4, 2020 be accepted, as presented. CARRIED.	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
C351-20(08-11-20)	RESOLUTION by Deputy Reeve Bean receive the written and or verbal Councillor reports for information, as presented. CARRIED. Councillor Ruecker joined the meeting at 9:43 p.m. via teleconference.	

Page 2 of 8
REGULAR COUNCIL MEETING
Tuesday, AUGUST 11, 2020

TENDER OPENING:
RFQ-2020-11

Wetlands Assessment

Council is presented with (request for quotes) RFQ-2020-11 to open for the wetland assessment for the access road being considered for construction for approximately 700 meters for residential access along NE-30-85-5 W6M Range Road 55.

C352-20(08-11-20)

RESOLUTION by Councillor Wetmore to open (request for quotes) RFQ-2020-11 for the wetland assessment for the access road being considered for construction for approximately 700 meters for residential access along NE-30-85-5 W6M Range Road 55.CARRIED.

Company	Amount
WSP Group	\$12,419.00
Soltest Enviro Management	\$14,165.00
Vertex Professional Services Inc.	\$5,232.60
Soro Ecological Consulting	\$3,600.00
ISL	\$11,415.00
Pintail Environmental Services Inc.	\$9,329.65
Barr Engineering & Enviro	\$9,900.00
Clear Environmental Solutions	\$6,920.00
GeoVerra	\$6,650.00

Bridge Maintenance
Tender No.
201-1246-00

Council is presented with tenders to be opened for 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00).

C353-20(08-11-20)

RESOLUTION by Councillor Janzen to open tenders for the 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00) for bridges within Clear Hills County, have WSP analyze results and bring back a recommendation to a future Regular Council Meeting.CARRIED.

Company	Amount
Bridgemen Services Ltd.	\$697,310.00
Griffin Contracting	\$415,550.00

PUBLIC HEARING
 Land Use Bylaw
 254-20

There is a 10:06 a.m. public hearing for Bylaw No. 254-20 a bylaw for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment

C354-20(08-11-20)

RESOLUTION by Councillor Janzen that the Reeve recess the Council meeting at 10:06 a.m. to accommodate the public hearing and reconvene the Council meeting at the conclusion of the hearing.CARRIED

Reeve Croy reconvened the meeting at 10:08 a.m.

DELEGATION
 Metrix Group LLP

Metrix Group LLP called in to review the 2019 Audit at 10:15 a.m.

2019 Audited
 Financial Statements

Metrix Group LLP. performed the year end audit and produced the draft 2019 audited financial statements.

C355-20(08-11-20)

**RESOLUTION by Reeve Croy that Council adopts the 2019 audited financial statements as presented by Metrix Group LLP.
 CARRIED.**

District 4 Meeting/
 Assessment Model
 Review Impacts

Council is presented with information to prepare for the upcoming Zone 4 meeting on August 14th in Rycroft, Alberta

Councillor Frixel requested a draft media statement for Clear Hills County residents be prepared for today's meeting for Councils discussion and approval.

C356-20(08-11-20)

**RESOLUTION by Reeve Croy to table the discussion on the draft media statement on the Assessment Model Review for Clear Hills County residents until later in the meeting.
 CARRIED.**

Running Lake,
 Sulphur, and
 Stoney Provincial
 Recreation Areas

Council is presented with information on the draft operating agreement from Alberta Environment and Parks on the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County.

Page 4 of 8
REGULAR COUNCIL MEETING
Tuesday, AUGUST 11, 2020

C357-20(08-11-20) **RESOLUTION by Councillor Janzen to table the discussion on the draft operating agreement from Alberta Environment and Parks on the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County until later in the meeting. CARRIED.**

CORPORATE
SERVICES

Accounts Payable
(July 15, 2020 to
August 11, 2020)

A list of expenditures for Clear Hills County for the period of July 15, 2020 to August 11, 2020 is provided for Council's review.

C358-20(08-11-20) **RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 15, 2020 to August 11, 2020 for a total of \$4,379,493.42. CARRIED.**

June Financial Report The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending June 30, 2020.

C359-20(08-11-20) **RESOLUTION by Councillor Frixel that Council accepts for information the financial report for the period ending June 30, 2020. CARRIED.**

DELEGATION

MLA Mr. Todd
Loewen

Council has invited MLA Todd Loewen to attend today's Council meeting at 11:00 a.m. to discuss the Assessment Model Review Impacts on Clear Hills County.

Reeve Croy recessed the meeting at 11:52 a.m.
Reeve Croy reconvened the meeting at 12:27 p.m.

C360-20(08-11-20) **RESOLUTION by Reeve Croy to raise the discussion regarding the Assessment Model Review off the table. CARRIED.**

C361-20(08-11-20) **RESOLUTION by Deputy Reeve Bean to continue sharing published media about the Assessment Model Review on the County's facebook page, and bring back a draft media statement on the Assessment Model Review for Clear Hills County residents to the next Regular Council Meeting. CARRIED**

C362-20(08-11-20) **RESOLUTION by Councillor Wetmore to table the discussion on the draft operating agreement from Alberta Environment and Parks on the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County until later in the meeting off the table.**

CARRIED.

Page 5 of 8
REGULAR COUNCIL MEETING
Tuesday, AUGUST 11, 2020

C363-20(08-11-20)

RESOLUTION by Councillor Frixel to bring back the discussion regarding the 3 provincial parks in Clear Hills County to the September 8th Regular Council Meeting. CARRIED.

COMMUNITY
SERVICES

Bylaw 254-20

Council is presented with Bylaw 254-20, a bylaw for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment. First reading was given to this bylaw on July 14, 2020 and the Public Hearing was held earlier in today's meeting.

C364-20(08-11-20)

RESOLUTION by Councillor Janzen to give second reading to Bylaw 254-20, for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment. CARRIED.

C365-20(08-11-20)

RESOLUTION by Councillor Ruecker to give third and final reading to Bylaw 254-20, for the purpose of amending Land Use Bylaw 189-16 to change the advertising requirements for a Public Hearing related to a Land Use Bylaw Amendment. CARRIED.

Appointment to
Peace Regional
Subdivision Appeal
Board

Council is presented with a list of members and one clerk that have been nominated by their municipalities for (re) appointment to the Peace Regional Subdivision and Development Appeal Board (PRSDAB) for a new 3-year term.

C366-20(08-11-20)

RESOLUTION by Deputy Reeve Bean that Council approve the appointment of the following individuals as Members of the Peace Regional Subdivision and Development Appeal Board.

Municipality (representing)	Member
NSC	Dave van Tamelen
NSC	Corrina Williams
Peace River	Orren Ford
Manning	Peter Gunning
Falher	Guy Beaudoin
Nampa	Quinton Bulford
MD 136	Theresa Hrab
	CARRIED.

C367-20(08-11-20)

RESOLUTION by Councillor Janzen that Council approve the appointment of the following individual as Clerk of the Peace Regional Subdivision and Development Appeal Board:

Municipality (representing)	Clerk
MD 136	Fiona Ness

	CARRIED.
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Tender Award
Cleardale Fire Hall

Council is presented with the tender analysis for Tender 2020-10 Cleardale Fire Hall.

C368-20(08-11-20)

RESOLUTION by Councillor Wetmore to reject all tenders for Tender 2020-10 Cleardale Fire Hall as all tenders received were over budget. CARRIED.

PUBLIC WORKS:

Request for Proposal
Chinchaga Road
Management &
Maintenance

Council is presented with information to proceed with the Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M).

C369-20(08-11-20)

RESOLUTION by Reeve Croy to proceed with the Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). CARRIED.

Worsley Hamlet
Walking Path Snow
Removal

Council is presented with information to proceed to tender for the Worsley Hamlet Walking Path Snow Removal Contract.

C370-20(08-11-20)

RESOLUTION by Councillor Ruecker to proceed to tender on the Snow & Ice Removal Worsley Walking Path, analyze results and bring back to a future regular Council meeting. CARRIED.

Cleardale Hamlet
Walking Path Snow
Removal

Council is presented with information to proceed to tender for the Cleardale Hamlet Walking Path Snow Removal Contract

C371-20(08-11-20)

RESOLUTION by Councillor Janzen to proceed to tender on the Snow & Ice Removal Cleardale Walking Path, analyze results and bring back to a future regular Council meeting. CARRIED.

Disposal of Items

Council is presented information regarding the disposal of items.

- 114 Meters or 900mm Culvert Flumes
- Laser Het CP1025 Color Printer
- 2 Color Toner Cartridges
- Pallet Forks

C372-20(08-11-20) **RESOLUTION by Reeve Croy to dispose of the 114 Meters or 900mm Culvert Flumes, Laser Jet CP1025 Color Printer, toner cartridges and pallet forks at a local auction as these items are no longer of use. CARRIED.**

WRITTEN REPORTS

MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officers report was reviewed.

C373-20(08-11-20) **RESOLUTION by Councillor Janzen to receive the August 11, 2020, Chief Administrative Officer's report for information.CARRIED.**

Community
Development
Manager's Report

Community Development Manager's report was reviewed.

C374-20(08-11-20) **RESOLUTION by Councillor Wetmore to receive the August 11, 2020, Community Development Managers report for information. CARRIED.**

Corporate Services
Manager's Report

The Corporate Service Managers report was reviewed.

C375-20(08-11-20) **RESOLUTION by Councillor Janzen receive the August 11, 2020, Corporate Service Managers report for information. CARRIED.**

Public Works
Manager's Report

Public Works Managers report was reviewed.

C376-20(08-11-20) **RESOLUTION by Councillor Wetmore to receive the August 11, 2020, Public Works Managers report for information. CARRIED.**

**COUNCIL
INFORMATION**

Council was presented with the correspondence of pertinent information that has been received.

C377-20(08-11-20) **RESOLUTION by Councillor Janzen to receive the correspondence on August 11, 2020, for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C378-20(08-11-20) **RESOLUTION by Councillor Janzen to receive for information the August, September, and October 2020 calendars.**

Date	Meeting	Councillor
August 21	MMSA	Frixel

Page 8 of 8
REGULAR COUNCIL MEETING
Tuesday, AUGUST 11, 2020

August 18	WHC	Bean
August 19	MPTA	Bean
August 12	FVSD	Wetmore
September 2	NPHF	Bean
September 15	HPEC	Bean
September 3	CCES	Janzen
		CARRIED.

C379-20(08-11-20)

RESOLUTION by Reeve Croy that Council close the meeting to the public as per Section 27, of FOIP at 1:18 p.m.CARRIED.

C380-20(08-11-20)

RESOLUTION by Reeve Croy that Council revert back to the public as per Section 27, of FOIP at 1:28 p.m.CARRIED.

ADJOURNMENT

Reeve Croy adjourned the August 11, 2020 Regular Council Meeting at 1:29 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER
CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	DELEGATION – CLEARDALE MUSIC CLUB 11:15 A.M.
File:	71-20-02

DESCRIPTION:

Joe Zacharias with the Cleardale Music Club, a club that operates under the Cleardale Agricultural Society, will be in attendance at 11:15 a.m. to present a request for a Capital Grant of \$24,935 for the construction of a 40 x 28 bandstand.

BACKGROUND:

Cleardale Ag. Society has completed the reporting requirements on all previous Capital and General grants that they have received.

The application was received by the September 1 deadline for budgetary consideration.

BUDGET:

Capital grants are approved on a case by case basis and the funds for approved grants are then included in the budget.

ATTACHMENTS

- Capital Grant Application

OPTIONS:

1. Deny the application
2. Approve a Capital Grant of \$_____, for the Cleardale Agricultural Society to construct a 40 x 28 bandstand at the Cleardale Campground & OHV Park and include the funds in the 2021 Operating Budget.

RECOMMENDED ACTION:

RESOLUTION by _____ that Council

Initials show support - Reviewed by:

Manager:

ABj

CAO:

ABj

Phone: (780) 685-3925 Fax: (780) 685-3960

APPLICATION FORM

Deadline September 1;

ORGANIZATION CLEARDALE MUSIC CLUB

Legal Name: CLEARDALE AGRICULTURAL SOCIETY

Incorporation/Act Registered Under: AGRICULTURAL SOCIETIES ACT Registration No:

Contact Person: JOE ZACHARIAS Phone No: (day) 780-835-1221 (evening) SAME (fax)

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers) ✓

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.) ✓

PROJECT

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.) ATTACHED

Total Project Cost \$ 49 850 (Attach a detailed breakdown of cost estimated for your project)

FUNDING

Capital Grant Requested \$ 24 925 (Maximum request is the lesser of 50% of total project and \$25,000
Larger grants may be authorized by Council resolution)

Donated Labour / Services 11550 (Attach a detailed break down)

Donated Material / Equipment 3310 (Attach a detailed break down)

Other funding: MUSIC CLUB FUNDS 5000 (Attach a detailed break down)

AG SOCIETY CONTRIBUTION 5065

Total Project Funding \$ 49850 (This figure should be the sum of above figures and equal to the total project cost)
24925

Have you received other grants from the County in the past 5 years? ✓ Yes NO (MUSIC CLUB)
If yes: Year 2017 Amount 40160 Project OHV CAMPGROUND HAS NOT
Year 2016 Amount 12000 Project SKATING RINK
Year Amount Project

(attach additional piece of paper if needed)

Recreation Board Endorsement (Please attach or reason why it is not provided.)

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

SIGNATURE: [Signature]

PRINT NAME: MURRAY LEWIS

TITLE: TREASURER

ADDRESS: Box 77

CLEARDALE, AB

POSTAL CODE: T0H 3Y0

PHONE NO. (work) 780-834-8134 (home)

DATE: AUGUST 25, 2020

Project Description:

The Cleardale Music Club ("the Club") together with the Cleardale Agricultural Society and Recreation Board ("the Ag Society") is seeking a capital grant to assist with funding to build a Music Bandstand in the Cleardale (OHV) Campground.

We feel there is strong demand for use of a community bandstand like this. The anticipated uses for our new Music Bandstand include:

- Clearfest music weekends.
- Summertime guitar camps.
- Outdoor weddings.
- Fundraisers.
- Possibly County barbeques with entertainment on the bandstand.

Building dimensions of the Music Bandstand are 40 ft wide by 28 feet deep with stage walls 10 ft high. Front half is the performing stage and rear half is the back stage area. (see Diagrams attached)

The project will be built with labour provided by the Club members and other volunteers. The Bandstand will be operated by the Club together with the Ag Society.

We believe this Bandstand project merits funding as it offers an opportunity for performers throughout the county to further develop their craft as they entertain their friends and neighbors.

CLEARDALE MUSIC CLUB

Project

BANDSTAND

Project Description/Details

The Cleardale Music Club together with the Cleardale Agricultural Society and Recreation Board is seeking a capital grant to assist with funding to build a Music Bandstand in the Cleardale (OHV) Campground. (see attached for detailed description)

Total Project Cost

		Design, administration, volunteer recruitment and coordination	
I	General Contractor	Office supplies, etc	\$500
	Materials		\$3,500
	Labour		
		Total	\$4,000
II	Site Preparation		
	Materials	Misc supplies	\$300
		Gravel	\$1,000
	Labour		\$1,500
	Equipment	Grading and Leveling	\$1,200
	Services	Trucking	\$1,000
		Total	\$5,000
III	Building Construction		
	Materials	Derived from contractors estimates attached	\$20,000
	Labour/Services		\$10,000
	Services		\$2,500
	Equipment	Electrical, material handling	\$2,500
		Total	\$35,000
IV	Contingencies	10%	\$4,400
V	GST	5% (excluding labour)	\$1,450
TOTAL PROJECT COST			\$49,850

CLEARDALE MUSIC CLUB

Funding

Capital Grant Requested **\$24,925**

Donated	units	percent donated	
Labour	15000 job total	63%	\$9,450
Services	3500 job total	60%	\$2,100
			<u>\$11,550</u>
Equipment	3700 job total	60%	\$2,220
Materials	21800 job total	5%	\$1,090
			<u>\$3,310</u>
	Sub-total Donated		\$14,860

Other Funding

Music Club Funds	\$5,000
Ag Society Contribution	\$5,065
	<u>\$10,065</u>
Sub-total Other	\$10,065

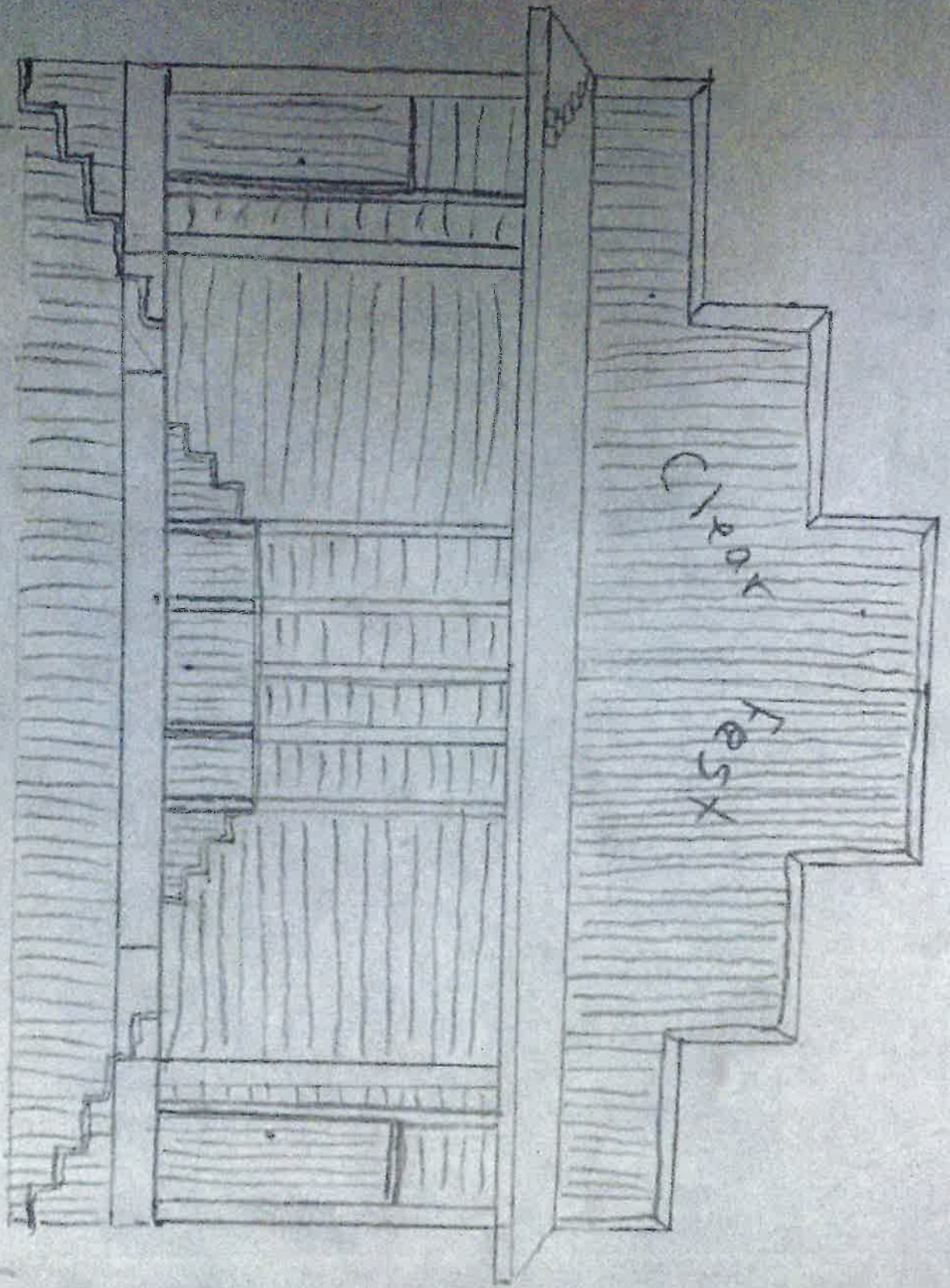
matching sub-total **\$24,925**

TOTAL PROJECT FUNDING **\$49,850**

Cleardale Agricultural Society and Recreation Board

2020 Annual Budget

	Budget 2020
Revenue	
Provincial Government Grants	27000
Municipal Government Grants	
Capital and other Grants	37500
Recreation Board	52879
Municipal Grants sub-total	90379
Building Rentals	7500
Campsite	3000
Canfor Campsite Funding	3500
Cemetery	500
Custom Work	6750
Donations, fundraising, other income	3000
GST Refunds	2500
History Book sales	1000
Interest	325
Memberships	35
Program Revenue	1500
Total Revenue	146989
Expenditures	
Advertising and Promotion	500
Campsite Expenses	3500
Capital Expenses	80000
Donations	500
GST Paid	5000
History Book	750
Honorariums	12000
Insurance	5000
Interest and Bank Charges	30
Memberships, Licenses and Dues	300
Office and Administration	700
Professional Fees	4200
Repairs and Maintenance	5000
Salaries and Wages	20000
Travel	500
Utilities	11500
Total Expenditures	149480
Net from Operations	-2491
Other Income	
Golf Course	-1000
Christmas Tree light-up	-500
Harvest Supper	3000
Library	0
Total Other Income	1500
Excess (Deficiency) of Revenue over Expenditures	-991





60 YEARS STRONG

Steel Service Centre

BOLT & PIPE THREADING **FLAME CUTTING & SAW CUTTING**
SHEARING **FORMING & ROLLING**

Established
1953

(604) 946-2717

Fax (604) 946-4417
6 - 8500 River Road
DELTA, BC

No Charge
Detail **1-866-544-1953**

(250) 766-5222

Fax (250) 766-4908
280 Bubna Road
KELOWNA, BC

1-888-663-1953

(250) 374-5253

Fax (250) 374-1434
309 Chilcotin St.
KAMLOOPS, BC

(250) 596-8011

Fax (250) 596-8012
922 Great Street
PRINCE GEORGE, BC

1-855-359-2854

(780) 955-1953

Fax (780) 955-1901
602 - 13th Avenue
NISKU, ALBERTA

1-866-955-1953

(403) 340-8377

Fax (403) 314-1931
292 - 28042 Highway 11
Burnt Lake Industrial Park
RED DEER, ALBERTA

1-888-340-8389

(403) 279-7030

Fax (403) 279-0118
55 Dufferin Place S.E.
CALGARY, ALBERTA

1-800-661-7104

PLATE

- Carbon
- Q & T
- A R
- A516
- Pressure Vessel
- Floor Plate

STRUCTURAL

- Wide Flange
- Standard I
- W W Flange
- A516
- Angles • Channels
- Bearing Piles

PIPE & TUBE

- Standard Pipe
- H S S
- Seamless
- W W Casing

H.R. & C.F. BARS

- Angles • Channels
- Flats • Squares
- Round • Hexagon

GRATING

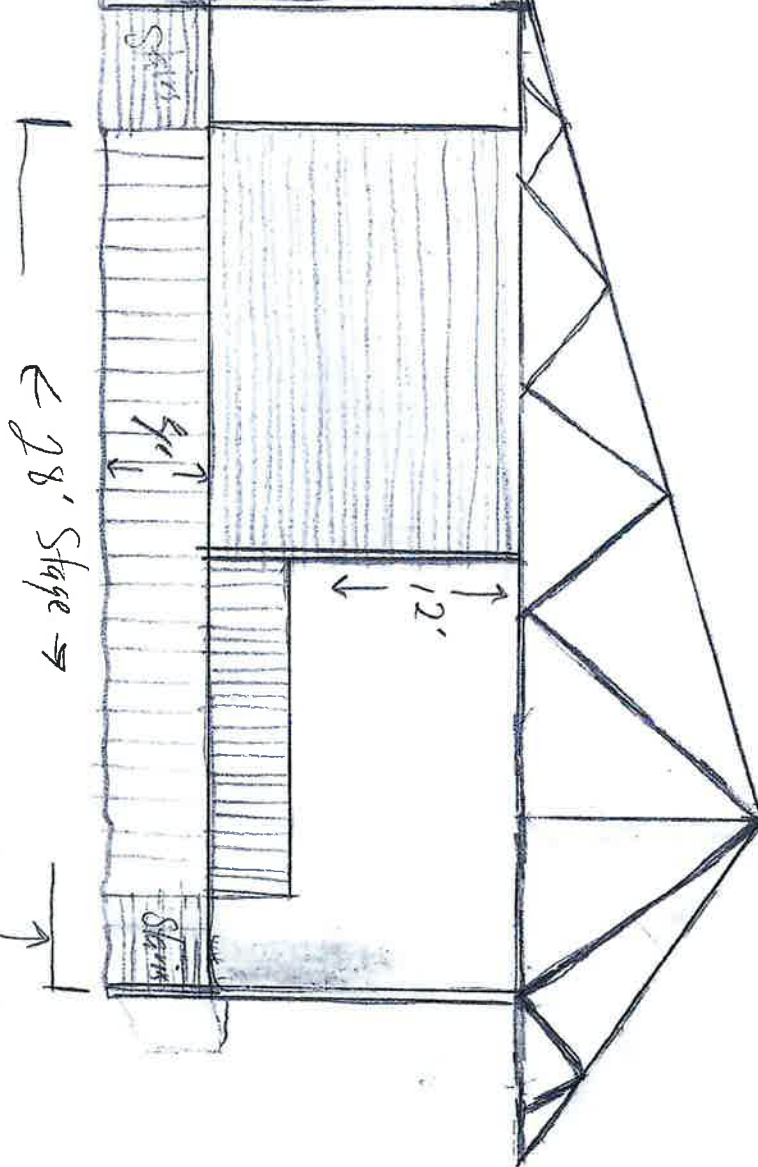
- Expanded Mesh
- Bar Grating
- Safety Grating

REINFORCING STEEL

- Complete Service
- Estimate • Detail
- Supply • Install
- Rebar • Wire Mesh
- Anchor Bolts
- All Thread

STAINLESS

ALUMINUM
GALVANIZED



(403) 329-0233

Fax (403) 327-0630
2900 - 5 Ave. N
Varzari Industrial Park
LETHBRIDGE, ALBERTA

1-800-663-0040

(403) 529-5454

Fax (403) 529-1383
1441 Brier Estates Cres. NW
MEDICINE HAT, ALBERTA

1-800-665-7335

(306) 955-3777

Fax (306) 955-3771
2607 Wentz Avenue
SASKATOON, SASK.

1-866-616-6620

(306) 775-3634

Fax (306) 775-3350
2191 Albert Street, N
REGINA, SASK.

1-877-247-8335

(306) 584-2887

Fax (306) 584-2890
2300 Industrial Drive
REGINA, SASK.

(306) 634-3561

Fax (306) 634-4783
Highway 39 East
ESTEVAN, SASK.

(306) 922-3000

Fax (306) 922-3039
Hwy 3 East & 48 Street
PRINCE ALBERT, SASK.

(204) 237-6533

Fax (204) 237-6549
2475 Day Street
WINNIPEG, MANITOBA

1-877-907-8335



Steel Service Centre

BOLT & PIPE THREADING FLAME CUTTING & SAW CUTTING
SHEARING FORMING & ROLLING

Established
1953

(604) 946-2717

Fax (604) 946-4417
 6 - 8500 River Road
 DELTA, BC

(250) 766-5222

Fax (250) 766-4908
 280 Bubna Road
 KELOWNA, BC

(250) 374-5253

Fax (250) 374-1434
 309 Chilcotin St.
 KAMLOOPS, BC

(250) 596-8011

Fax (250) 596-8012
 922 Great Street
 PRINCE GEORGE, BC

(780) 955-1953

Fax (780) 955-1901
 602 - 13th Avenue
 NISKU, ALBERTA

(403) 340-8377

Fax (403) 314-1931
 292 - 28042 Highway 11
 Burnt Lake Industrial Park
 RED DEER, ALBERTA

(403) 279-7030

Fax (403) 279-0118
 55 Dufferin Place S.E.
 CALGARY, ALBERTA

No Charge
 Dial **1-866-544-1953**

1-888-663-1953

1-855-359-2354

1-866-955-1953

1-888-340-8389

1-800-661-7104

PLATE

- Carbon
- Q & T
- A R
- A516
- Pressure Vessel
- Floor Plate

STRUCTURAL

- Wide Flange
- Standard I
- W W Flange
- A516
- Angles • Channels
- Bearing Piles

PIPE & TUBE

- Standard Pipe
- H S S
- Seamless
- W W Casing

H.R. & C.F. BARS

- Angles • Channels
- Flats • Squares
- Round • Hexagon

GRATING

- Expanded Mesh
- Bar Grating
- Safety Grating

REINFORCING STEEL

- Complete Service
- Estimate • Detail
- Supply • Install
- Rebar • Wire Mesh
- Anchor Bolts
- All Thread

STAINLESS

ALUMINUM

GALVANIZED

(403) 329-0233

Fax (403) 327-0630
 2900 - 5 Ave. N
 Varzari Industrial Park
 LETHBRIDGE, ALBERTA

1-800-663-0040

(403) 529-5454

Fax (403) 529-1383
 1441 Brier Estates Cres. NW
 MEDICINE HAT, ALBERTA

1-800-665-7335

(306) 955-3777

Fax (306) 955-3771
 2607 Wentz Avenue
 SASKATOON, SASK.

1-866-616-6620

(306) 775-3634

Fax (306) 775-3350
 2191 Albert Street, N
 REGINA, SASK.

1-877-247-8335

(306) 584-2887

Fax (306) 584-2890
 2300 Industrial Drive
 REGINA, SASK.

(306) 634-3561

Fax (306) 634-4783
 Highway 39 East
 ESTEVAN, SASK.

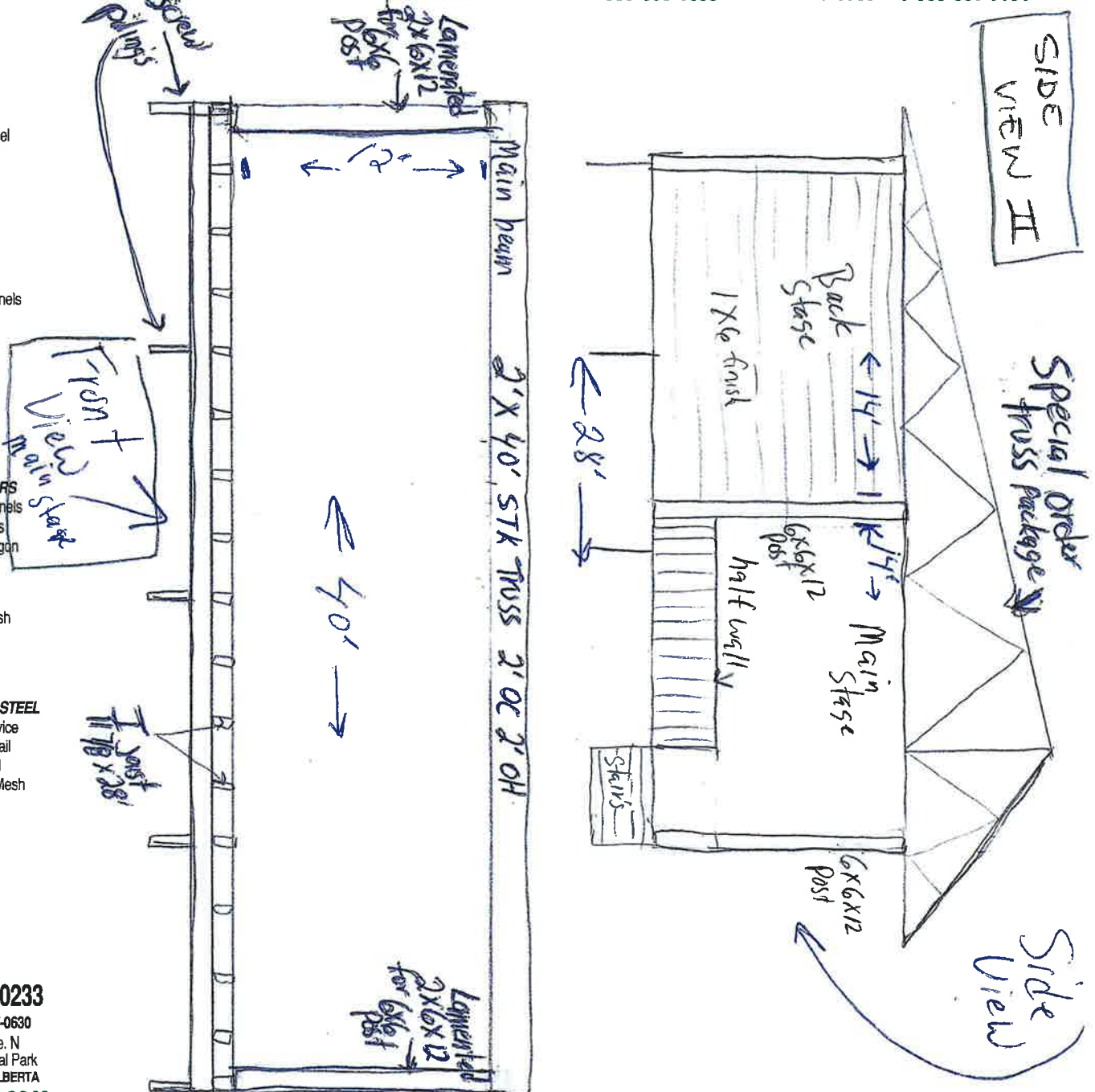
(306) 922-3000

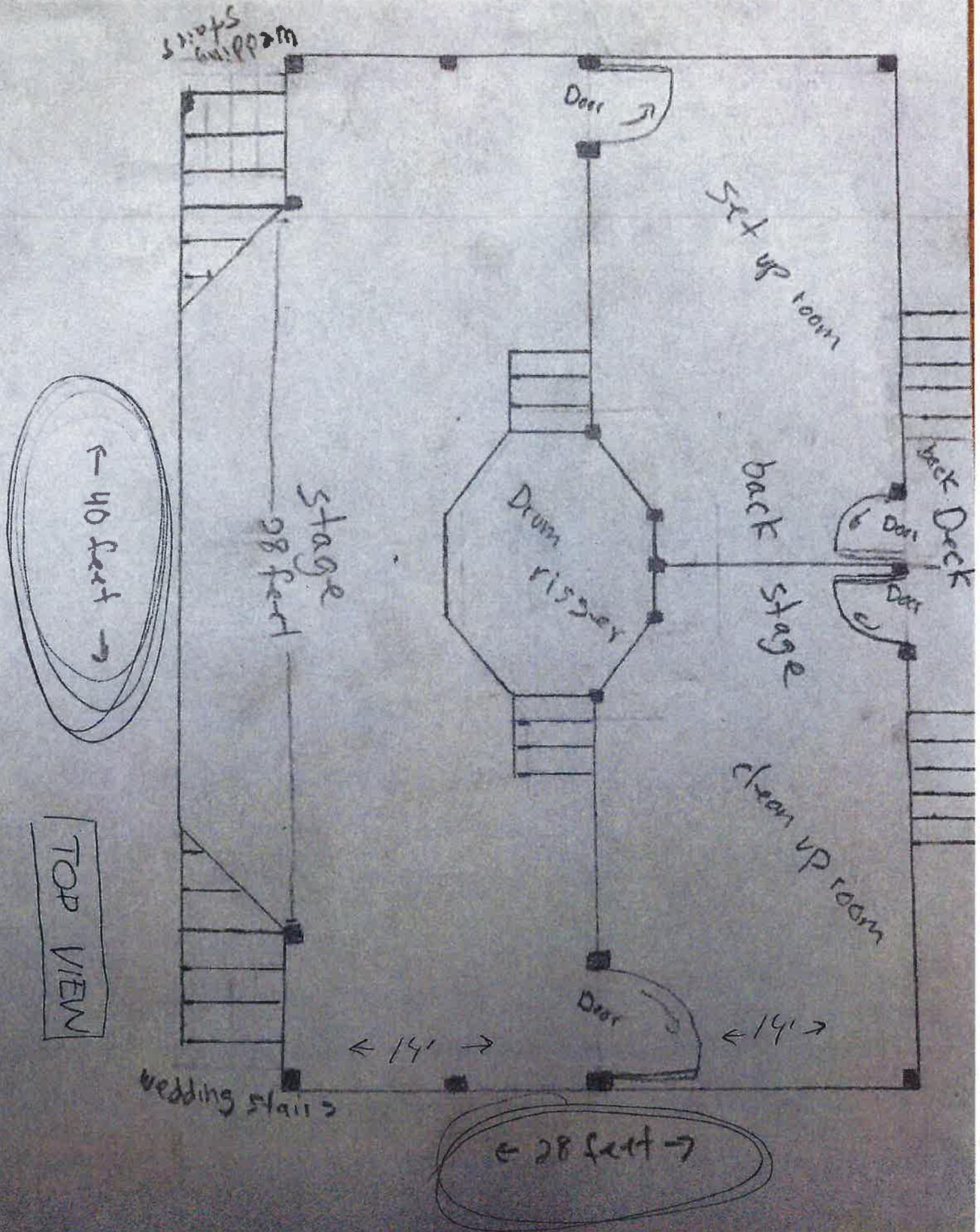
Fax (306) 922-3039
 Hwy 3 East & 48 Street
 PRINCE ALBERT, SASK.

(204) 237-6533

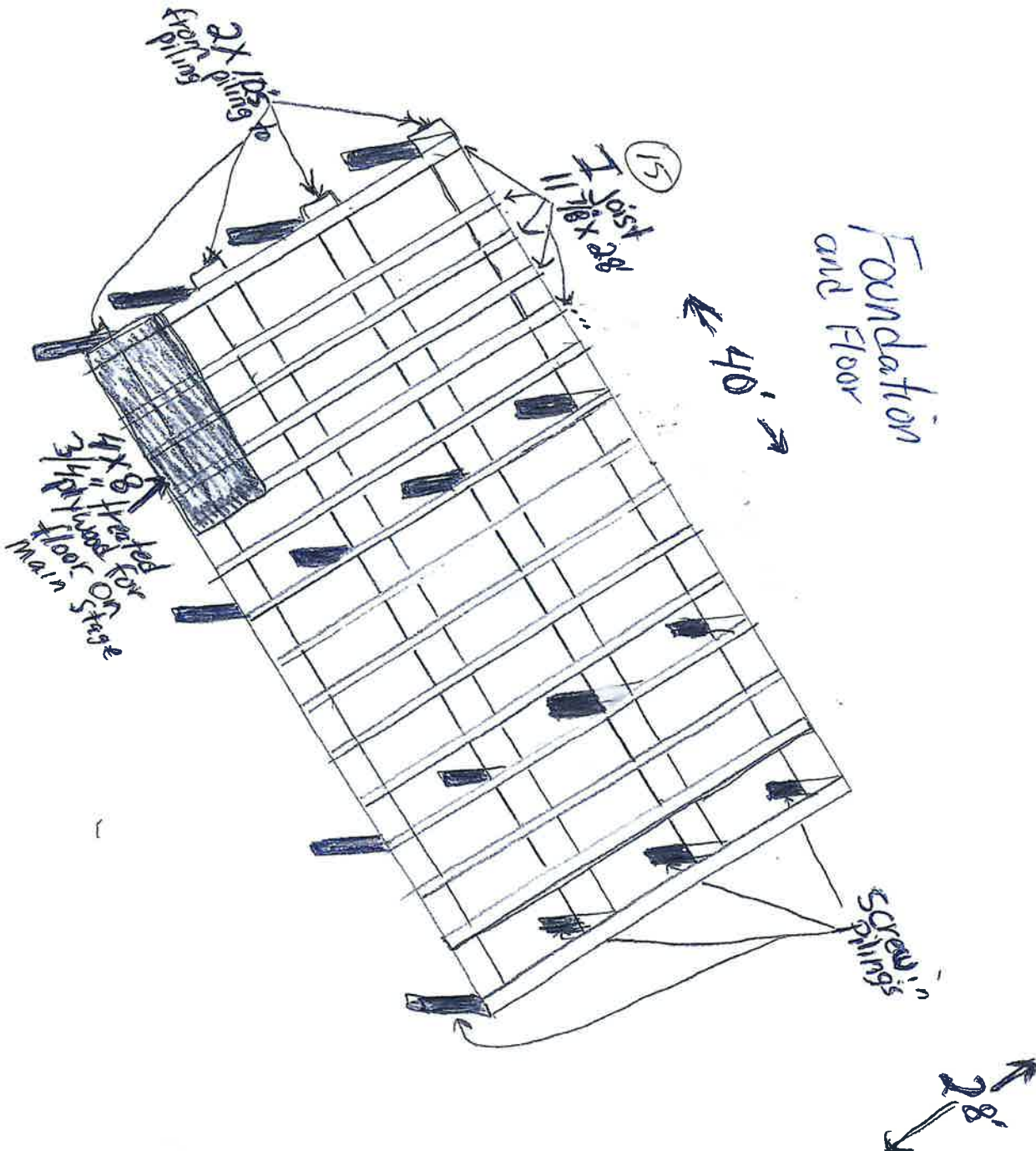
Fax (204) 237-6549
 2475 Day Street
 WINNIPEG, MANITOBA

1-877-907-8335





Foundation and Floor



Quote

Bergen F Contracting

Box 352 Worsley Alberta T0M-3W6
780-635-8270

DATE

TYPE

Building a stage for solar test and commodity

Details	AMOUNT	Column 1
6-1 joist 8x24	\$315.36	
15-1 joist 8x28	\$919.80	floor joist
4- OSB Rimboard 8x12	\$107.16	
30-2x10x12 spruce boards	\$422.70	
20-4x8-3/4 treated plywood	\$1,059.80	main stage floor
15-4x8x3/4 OSB	\$374.85	back stage floor
75-4x8-3/8 OSB	\$1,496.25	root
62 Bundles Shingles	\$1,543.18	root
220 2x4x12 spruce	\$1119.80	
36 1x4x12 spruce.	\$147.24	
38-2x8x8 treated spruce.	\$410.02	
21-2x8x8 spruce	\$146.79	
104-2x6x16 spruce	\$1,097.20	
6-4x8-3/8 treated plywood	\$176.94	
26-4x8-3/8 OSB	\$316.94	
6-light sockets	\$17.94	
24-pluggin sockets	\$69.36	
4-light switches	\$5.96	
4-light switch covers	\$2.36	
20-plugins	\$45.80	
20-plugin covers	\$9.80	
1-roll of 30amp wiring	\$102.99	
2-boxes nails	\$159.95	
9LB 3-1/2 treated deck screws	\$51.99	
9LB 3-1/2 normal deck screws	\$46.99	
2-PL400 wood glue	\$19.38	
20-15amp breakers	\$250.00	
1-breaker box	\$95.00	
300ft #1 underground wire	\$1,100.95	from service pole to stage
32-6x6x12 rough spruce	\$864.32	
2-6x6x16 rough spruce	\$72.00	
132-1x6x12 rough spruce	\$514.80	
360-1x8x12 rough spruce	\$2,304.00	
17-4.5x15x12 screw pilings	\$2,550.00	
17- piling cap plates	\$170.00	
120min welding \$1.50 per min.	\$180.00	

SUBTOTAL \$18,287.62

LABOR \$12,000

GST \$1,514

TOTAL \$31,802.00



Box 137
Cleardale AB
T0H-3Y0
willygiesbrecht@yahoo.ca

ESTIMATE
Page 1 of 2

Prepared for: Cleardale Ag Society

Item estimate : Stage
Estimate date: January 27 2020
Estimate exp. date: February 27 2020

Item Description	Quantity	Price
FLOOR SYSTEM		
11-7/8x28' LPI 20 I-JOIST	EA. 32	\$2,060.35
1-3/4"X16" LVL BEAM 2.0E	FT. 600	\$5,134.50
4'X8'-23/32" O.S.B. T&G	SHT. 36	\$748.06
LUMBER LOCK S/FLR ADHES 828ML	EA. 10	\$67.10
WALL FRAMING		
2X6-16' #2 & BETTER KD SPRUCE	EA. 105	\$958.07
2X10-10' #2 & BETTER KD SPRUCE	EA. 3	\$32.10
4'X8'-3/8" O.S.B.	SHT. 60	\$597.87
"2.0E" LVL BEAM 1-3/4"X11-7/8"	FT. 24	\$132.30
2X12-12' #2 & BETTER KD SPRUCE	EA. 4	\$102.86
2X4-16' #2 & BETTER KD SPRUCE	EA. 30	\$194.99
DRYLINE CP HOUSEWRAP 9'X100'	ROL. 2	\$188.98
ROOF SYSTEM		
40' STK TRUSS 2' OC 2' OH	EA. 13	\$1,910.86
SPECIAL ORDER TRUSS PACKAGE	EA. 1	\$1,050.00
SHEETED GABLES/LADDERS/MONO OVERHANG		
2X4-16' #2 & BETTR KD SPRUCE	EA. 12	\$77.99
4'X8'-7/16" O.S.B.	SHT. 50	\$503.48
ROOF METAL		

WHITE WHITE TOUGH RIB 29GA 36"	LF. 500	\$1,522.50
WHITE WHITE RIDGE CAP 10' 6"	EA. 4	\$79.76
WHITE WHITE EAVE 10' 6"	EA. 7	\$117.53
WHITE WHITE GABLE 10' 6"	EA. 10	\$199.40
14X1-1/4" FARMSCREW W/WHITE	PC. 1500	\$189.00
ELECTRICAL		\$3,500.00
LABOR		\$16,500.00
1X6-16' BETTER SPRUCE	QTY 340	\$2,850.60

SUBTOTAL \$38,718.30

This is an ESTIMATE ONLY and is subject to change
 Actual Quantities required may differ due to different building methods
 ESTIMATE prepared by: Willy Giesbrecht

Accepted by : _____

Page 2 of 2

38718
 16500
 22218

All fields marked with an * are Mandatory.

*Agricultural Society Name Cleardale Agricultural Society			
*Mailing address of Agricultural Society (This is where correspondence will be mailed.) Box 77			
*Town/City Cleardale		*Postal Code T0H 3Y0	*Telephone Number (Ag. Society) 780-834-8134
Fax Number	*Email Address cleardale.ag@live.com		

Agricultural Society Primary Contact

*Name (first name, last name) Murray Lewis		*Position treasurer
*Telephone Number (Office) 780-834-8134	*Cellphone Number 780-834-8134	*Email Address murray cleardale.ag@live.com

Board of directors:

The board of directors listed were elected/appointed at the meeting held on: 2020-02-10
Date (yyyy-mm-dd)

Officers/Executive of the Board:
1 President

Title Mr	Name (first name, last name) Corny Giesbrecht		
Mailing Address Box 89			City Cleardale
Postal Code T0H 3Y0	Phone Number 780-835-9403	Email Address lruth@telus.net	

2 Vice President

Title Mr	Name (first name, last name) matt Zacharias		
Mailing Address Box 6			City Cleardale
Postal Code T0H 3Y0	Phone Number 780-772-2343	Email Address mjzacharias23@gmail.com	

3 Additional Executive (Title)

Title Mr	Name (first name, last name) George Fehr		
Mailing Address Box 58			City Cleardale
Postal Code T0H 3Y0	Phone Number 780-834-8705	Email Address fehrtire@yahoo.ca	

4 Secretary

Title	Name (first name, last name)		
Mailing Address			City
Postal Code	Phone Number	Email Address	

5 Treasurer

Title	Name (first name, last name)		
Mr.	Murray Lewis		
Mailing Address			City
Box 171			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-834-8134	murray@blewis.com	

Other Directors:**6**

Title	Name (first name, last name)		
Mr.	David Janzen		
Mailing Address			City
Box 179			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-834-0197	denovember5@gmail.com	

7

Title	Name (first name, last name)		
Mrs.	Lena Janzen		
Mailing Address			City
Box 149			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780	jlinszaj@yahoo.ca	

8

Title	Name (first name, last name)		
Mr.	Willy Giesbrecht		
Mailing Address			City
Box 137			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-835-1138	willygiesbrecht@yahoo.ca	

9

Title	Name (first name, last name)		
Mrs.	Mary Giesbrecht		
Mailing Address			City
Box 160			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-834-6674	mashsa3@gmail.com	

10

Title	Name (first name, last name)		
Mr.	Peter Giesbrecht		
Mailing Address			City
Box 76			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-835-1306	skylitefarms@gmail.com	

11

Title	Name (first name, last name)		
Mrs.	Nettie Giesbrecht		
Mailing Address			City
Box 76			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-835-6921	skylite@me.com	

12

Title	Name (first name, last name)		
Mrs.	Christine Zacharias		
Mailing Address			City
Box 6			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-772-1482	christinezacharias2@gmail.com	

13

Title	Name (first name, last name)		
Mr.	Abram Giesbrecht		
Mailing Address			City
Box 18			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	780-834-7369	abe.g87@hotmail.com	

Please note in the section below there are + (add) and - (delete) buttons along the right hand side, that are available for ease of either adding or deleting rows as required.

14

Title	Name (first name, last name)		
Ms.	Kathy Roul		
Mailing Address			City
General Delivery			Cleardale
Postal Code	Phone Number	Email Address	
TOH 340	709-873-7677	roulk@prsd.ab.ca	

CLEARDALE AGRICULTURAL SOCIETY
Financial Statements
September 30, 2019
(Unaudited)

 **CPA** CHARTERED
PROFESSIONAL
ACCOUNTANT

Schmaltz & Company

Chartered Professional Accountants

10604 – 101st Avenue
P.O. Box 310
FAIRVIEW, ALBERTA T0H 1L0

Phone 780-835-5480
1-877-835-5480
FAX 780-835-5479

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Cleardale Agricultural Society

We have reviewed the accompanying financial statements of Cleardale Agricultural Society that comprise the statement of financial position as at September 30, 2019 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, Cleardale Agricultural Society derives revenue from fundraising activities and donations, the completeness of which we are unable to obtain sufficient appropriate evidence in relation to. Evidence obtained of these revenues was limited to the amounts recorded in the records of Cleardale Agricultural Society. Therefore, we were unable to determine whether any adjustments might have been found necessary with respect to fundraising or donation revenue, excess revenue over expenses, net assets, and cash flows from operations for the year ended September 30, 2019. Our conclusion on the financial statements as at and for the year ended September 30, 2019 was modified accordingly because of the possible effects of this limitation in scope.

Conclusion

Based on our review, except for the effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Cleardale Agricultural Society as at September 30, 2019, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Fairview, Alberta
February 6, 2020

Chartered Professional Accountants

CLEARDALE AGRICULTURAL SOCIETY
Statement of Financial Position
September 30, 2019
(Unaudited)

	2019	2018
ASSETS		
CURRENT		
Cash (Note 3)	\$ 97,428	\$ 137,450
Term deposits (Note 4)	31,004	30,632
Accounts receivable	11,849	7,902
Inventory	7,620	7,740
Goods and services tax recoverable	2,657	1,698
Prepaid expenses	1,318	1,324
	<u>\$ 151,876</u>	<u>\$ 186,746</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 11,491	\$ 19,228
Government payroll withholdings payable	1,314	552
Wages payable	-	3,370
Deferred revenue (Note 5)	60,793	11,145
	<u>73,598</u>	<u>34,295</u>
NET ASSETS		
Unrestricted net assets	<u>78,278</u>	<u>152,451</u>
	<u>\$ 151,876</u>	<u>\$ 186,746</u>

THESE FINANCIAL STATEMENTS HAVE BEEN REVIEWED AND APPROVED BY:

Name/Position _____ Date

Name/Position _____ Date

CLEARDALE AGRICULTURAL SOCIETY
Statement of Revenues and Expenditures
Year Ended September 30, 2019
(Unaudited)

	2019	2018
REVENUES		
Building and equipment rentals	\$ 8,050	\$ 6,000
Campsite	6,836	2,370
Canfor campsite funding	3,500	7,000
Casino revenue	402	32,252
Cemetery	500	500
Custom work	9,763	7,290
Donations, fundraising and other income	884	1,566
GST refunds	2,657	1,698
History book sales	160	-
Interest	421	380
Memberships	-	23
Municipal government grants	54,730	53,822
Program revenue	4,389	-
Provincial government grants	30,176	25,427
	<u>122,468</u>	<u>138,328</u>
EXPENDITURES (Schedule 1)	<u>166,683</u>	<u>144,886</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES FROM OPERATIONS	<u>(44,215)</u>	<u>(6,558)</u>
OTHER INCOME		
Activities and Programs - Hot Lunch Program (Schedule 2)	(1,292)	700
Activities and Programs - Golf Course (Schedule 3)	(658)	(375)
Activities and Programs - O.H.V. Club (Schedule 4)	(22,721)	(821)
Christmas tree light-up	(747)	(843)
Library	(4,540)	(6,003)
	<u>(29,958)</u>	<u>(7,342)</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>\$ (74,173)</u>	<u>\$ (13,900)</u>

CLEARDALE AGRICULTURAL SOCIETY
Statement of Changes in Net Assets
Year Ended September 30, 2019
(Unaudited)

	2019	2018
NET ASSETS - BEGINNING OF YEAR	\$ 152,451	\$ 166,351
DEFICIENCY OF REVENUES OVER EXPENDITURES	(74,173)	(13,900)
NET ASSETS - END OF YEAR	\$ 78,278	\$ 152,451

CLEARDALE AGRICULTURAL SOCIETY
Statement of Cash Flow
Year Ended September 30, 2019
(Unaudited)

	2019	2018
OPERATING ACTIVITIES		
Cash receipts from customers	\$ 182,928	\$ 136,083
Cash paid to suppliers and employees	(221,624)	(151,152)
Interest	421	380
Interest paid	(416)	(152)
Goods and services tax	(959)	(68)
DECREASE IN CASH FLOW	(39,650)	(14,909)
Cash - beginning of year	168,082	182,991
CASH - END OF YEAR	\$ 128,432	\$ 168,082
CASH CONSISTS OF:		
Cash	\$ 97,428	\$ 137,450
Term deposits	31,004	30,632
	\$ 128,432	\$ 168,082

CLEARDALE AGRICULTURAL SOCIETY**Expenditures****(Schedule 1)****Year Ended September 30, 2019***(Unaudited)*

	2019	2018
Advertising and promotion	\$ 410	\$ 196
Bad debts	-	56
Campsite expenses	245	2,003
Capital expenses (Note 6)	55,332	1,700
Casino expenses	1,961	-
Cemetery	-	4,305
Donations	2,376	350
Fuel and oil	1,268	893
GST paid	5,314	3,396
Grants paid out (Note 7)	3,709	16,508
History book	120	70
Honorariums	12,000	12,000
Insurance	5,818	5,837
Interest and bank charges	416	152
Memberships, licenses and dues	300	300
Office and administration	421	773
Professional fees	5,000	4,500
Repairs and maintenance	5,308	3,549
Salaries and wages	49,339	43,695
Scholarships	2,000	-
Skating rink	-	35,041
Supplies	3,235	4,302
Utilities	12,111	5,260
	\$ 166,683	\$ 144,886

CLEARDALE AGRICULTURAL SOCIETY
Activities and Programs - Hot Lunch Program
Year Ended September 30, 2019
(Unaudited)

(Schedule 2)

	2019	2018
REVENUE	\$ 2,223	\$ 800
EXPENSES		
Groceries and supplies	1,981	100
Wages	1,534	-
	3,515	100
EXCESS (DEFICIENCY) OF EXPENSES OVER REVENUE	\$ (1,292)	\$ 700

CLEARDALE AGRICULTURAL SOCIETY
Activities and Programs - O.H.V. Club
Year Ended September 30, 2019
(Unaudited)

(Schedule 4)

	2019	2018
REVENUE	\$ 12,743	\$ 8,462
EXPENSES		
Capital expenses <i>(Note 6)</i>	34,508	6,656
Salaires and wages	-	1,707
Utilities	956	920
	35,464	9,283
DEFICIENCY OF EXPENSES OVER REVENUE	\$ (22,721)	\$ (821)

CLEARDALE AGRICULTURAL SOCIETY
Activities and Programs - Golf Course
Year Ended September 30, 2019
(Unaudited)

(Schedule 3)

	2019	2018
REVENUES	\$ 214	\$ 501
EXPENSES		
Utilities	872	876
LOSS FROM OPERATIONS	\$ (658)	\$ (375)

CLEARDALE AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended September 30, 2019
(Unaudited)

PURPOSE OF ORGANIZATION

Cleardale Agricultural Society is an organization whose objective is to promote community and agricultural programs within the Cleardale area. The Society was incorporated under the Alberta Societies Act in 1973 as a non-profit organization.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFP); accordingly these financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

Capital assets

Capital assets are expensed in the year acquired.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in term deposits and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

Donated services and materials

Volunteers contribute many hours per year to assist the Society in carrying out its services and delivering its activities. Because of the difficulty in determining the fair value, contributed materials and services are not recognized in the financial statements.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Government assistance

Government assistance for acquiring fixed assets and related to expenses is recorded as revenue and included in the determination of net income for the period. When government assistance relates to expenditures in future periods, the appropriate amounts are deferred and amortized to income as related expenses are incurred.

Government grants

Government grants are recorded when there is a reasonable assurance that the company has complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Income taxes

The Society is exempt from income taxes under S.149(1) (l) of the Income Tax Act.

(continues)

CLEARDALE AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended September 30, 2019
(Unaudited)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Inventory

Inventory, consisting of history books held for resale, is valued at the lower of cost and net realizable value with cost being determined on a first-in, first-out basis.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Revenue recognition

The Society uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or if the amount to be received can be reasonably estimated and collection is reasonably assured.

The Society recognizes all other revenues when earned, specifically when all the following conditions are met:

- services are provided or products are delivered to customers
- there is clear evidence that an arrangement exists
- amounts are fixed or can be determined
- the ability to collect is reasonably assured.

2. FINANCIAL INSTRUMENTS

The company is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the company's risk exposure and concentration as of September 30, 2019.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The company is exposed to credit risk from customers. In order to reduce its credit risk, the company reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The company has a significant number of customers which minimizes concentration of credit risk.

(continues)

CLEARDALE AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended September 30, 2019
(Unaudited)

2. FINANCIAL INSTRUMENTS *(continued)*

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The company is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt, obligations under capital leases, contributions to the pension plan, and accounts payable.

(c) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the company manages exposure through its normal operating and financing activities. The company is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Unless otherwise noted, it is management's opinion that the company is not exposed to significant other price risks arising from these financial instruments.

3. CASH

	2019	2018
Cash on deposit - General	\$ 72,071	\$ 123,528
Cash on deposit - Casino	38,837	5,263
Cash on deposit - Cleardale Riders	-	16,708
Cheques issued and outstanding - General	(13,480)	(8,049)
	\$ 97,428	\$ 137,450

4. TERM DEPOSITS

Term deposits consist of a guaranteed investment certificate with a Canadian financial institution. The balance of \$31,004 (2018 - \$30,632) yields an interest rate of 1.20% and has a maturity date of October 5, 2019.

CLEARDALE AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended September 30, 2019

(Unaudited)

5. DEFERRED REVENUE

Additions to deferred revenue in the current year are Casino funds received from the Alberta Gaming & Liquor Commission and an Energy Efficiency Grant received from the Minister of Agriculture and Forestry. Prior year deferred revenue included a grant received from the Clear Hills County to install power and water at the campsites and off-highway vehicle park. The remainder of deferred revenue is for three months of garage rent received in advance from the Clear Hills County. The changes in the deferred revenue balance for the period are as follows:

	2019	2018
Clear Hills County - Garage Rent		
Opening balance	1,500	1,500
Transferred to revenue during the year	(1,500)	(1,500)
October - December garage rent received	1,500	1,500
	<u>1,500</u>	<u>1,500</u>
Clear Hills County - Skating Rink Grant		
Opening balance	-	708
Transferred to revenue during the year	-	(708)
	<u>-</u>	<u>-</u>
Clear Hills County - OHV Park Power and Water Grant		
Opening balance	9,243	15,899
Transferred to revenue during the year	(9,243)	(6,656)
	<u>-</u>	<u>9,243</u>
Alberta Gaming & Liquor Commission - Casino funds		
Opening balance	402	32,654
Casino funds received during the year	35,659	-
Transferred to revenue during the year	(402)	(32,252)
	<u>35,659</u>	<u>402</u>
Minister of Agriculture and Forestry - Energy Efficiency Grant		
Grant received during the year	23,634	-
	<u>\$ 60,793</u>	<u>\$ 11,145</u>

CLEARDALE AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended September 30, 2019
(Unaudited)

6. CAPITAL ASSETS

The Society expenses capital assets purchased in the year acquired as per their accounting policy described in Note 1. Capital assets expensed during the year amounted to \$89,840 (2018 - \$8,356). The major categories of property, plant and equipment held by the Society include, land, building and equipment.

7. GRANTS PAID OUT

During the previous two years, the Activity and Program known as the Clear River Riders Club has no longer operated within the Cleardale Agricultural Society. The Cleardale Agricultural Society paid out grants previously allocated to this Activity and Program that were being held in a separate bank account as well as a portion of current year grants:

	2019	2018
Clear River Riders - bank account	\$ -	\$ 7,084
Clear River Riders - share of Recreational Board Grant	3,709	9,424
	<u>\$ 3,709</u>	<u>\$ 16,508</u>

8. RELATED PARTY TRANSACTIONS

The following is a summary of the society's related party transactions:

	2019	2018
Various <i>(Members at Large and Directors)</i>		
Campsite revenue received	\$ 75	\$ 150
Room and equipment rent received	190	-
	<u>\$ 265</u>	<u>\$ 150</u>
Laura Lewis <i>(Spouse of a Board Member)</i>		
Honorarium paid	\$ (9,500)	\$ -
Saffron Lewis <i>(Child of Board Member)</i>		
Advertising paid	\$ (355)	\$ (141)
WillJust Contracting <i>(Company owned by relative of Director)</i>		
Subcontract fees paid for work on skating rink	\$ -	\$ (29,623)
Subcontract fees paid for work on cemetery	-	(4,305)
Subcontract fees paid for general maintenance	<u>(529)</u>	<u>-</u>

CLEARDALE AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended September 30, 2019

(Unaudited)

8. RELATED PARTY TRANSACTIONS *(continued)*

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties. Due to the large volume of revenue cash transactions, and the difficulty in tracking the source of these receipts, not all amounts received from related parties are disclosed in this note.

At September 30, 2019 there was \$190 (2018 - \$nil) included in accounts receivable from related parties and \$nil (2018 - \$nil) included in accounts payable due to related parties.

9. ECONOMIC DEPENDENCE

The Society's primary sources of revenue are from various provincial and municipal grant funds received. The grant funding may be cancelled if the Society does not observe established guidelines. If the provincial and/or municipal government cancels the grant funding, the Society's ability to continue viable operations might be impaired.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Open RFP – Chinchaga Road Management & Maintenance
File:	32-06-32

DESCRIPTION:

Council is presented with Request for Proposals to be opened for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M).

Administration will analyze results and bring back to the next regular Council meeting.

BACKGROUND:

The current contract between Clear Hills County and Chinchaga Road Management Ltd. Will expire October 31, 2020.



C590-18(11-27-18) RESOLUTION by Councillor Janzen to enter into a two-year extension agreement with Chinchaga Road Management Ltd., allowing them to continue managing the Chinchaga road on behalf of Clear Hills County. CARRIED.

C284-15(05/26/15) RESOLUTION by Deputy Reeve Klassen to award Proposal 2015-P02 - Chinchaga Road Management to Chinchaga Road Management Ltd. CARRIED.

BUDGET:

RECOMMENDED ACTION:

RESOLUTION by..... to open Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). Analyze results and bring back to the next regular Council meeting.

Initials show support - Reviewed by:	Manager: 	CAO: 
--------------------------------------	-----------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for August 11, 2020

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for August 11, 2020 be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
--------------------------------------	----------	--------------------------------------------------------------------------------------------



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		January 28, 2020		
C68-20	01/28/20	RESOLUTION by Reeve Croy to proceed to tender on the Road Upgrades for Range Road 54 & 60. CARRIED.	PWM	On Hold 2021
		March 24, 2020		
C255-20	05/26/20	RESOLUTION by Reeve Croy to proceed to tender for approximately ¼ mile of road construction along SE 32-85-8-W6M. CARRIED.	PWM	In works-waiting on water license
		July 14, 2020		
C302-20	07/14/20	RESOLUTION by Councillor Frixel to set up a teleconference inter-municipal /provincial meeting to discuss COVID-19 pandemic with the surrounding and bordering neighboring municipalities. CARRIED.	EA	September
C303-20	07/14/20	RESOLUTION by Reeve Croy to invite Calvin McLeod, with Alberta Environment and Parks to the next Regular Council meeting to discuss the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County. CARRIED.	EA	In waiting
C323-20	07/14/20	RESOLUTION by Councillor Janzen to proceed with the wetland assessment on the access road being considered for construction for approximately 700 meters for residential access along SE-30-85-5 W6M Range Road 55 funds for the wetland assessment to be allocated from the 2020 Road Reserve. CARRIED.	PWM	Award Sept 8
		August 4, 2020		
C338-20	08/04/20	RESOLUTION by Deputy Reeve Bean to develop a bylaw to amend the Land Use Bylaw 189-16 section 8.21 to allow residents to keep poultry in any Hamlet Residential District and develop a Poultry Bylaw stating guidelines and procedures and bring the bylaw to the future Council meeting for first reading and to set the public hearing date. CARRIED.	CDM	
C344-20	08/04/20	RESOLUTION by Councillor Ruecker to table the discussion regarding Policy 3201 Road Construction until a future meeting. CARRIED.	PWM	



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS																				
		August 11, 2020																						
C352-20	08/11/20	<div>RESOLUTION by Councillor Wetmore to open (request for quotes) RFQ-2020-11 for the wetland assessment for the access road being considered for construction for approximately 700 meters for residential access along SE-30-85-5 W6M Range Road 55.CARRIED.</div> <table><tr><td>Company</td><td>Amount</td></tr><tr><td>WSP Group</td><td>\$12,419.00</td></tr><tr><td>Soltest Enviro Management</td><td>\$14,165.00</td></tr><tr><td>Vertex Professional Services Inc.</td><td>\$5,232.60</td></tr><tr><td>Soro Ecological Consulting</td><td>\$3,600.00</td></tr><tr><td>ISL</td><td>\$11,415.00</td></tr><tr><td>Pintail Environmental Services Inc.</td><td>\$9,329.65</td></tr><tr><td>Barr Engineering & Enviro</td><td>\$9,900.00</td></tr><tr><td>Clear Environmental Solutions</td><td>\$6,920.00</td></tr><tr><td>GeoVerra</td><td>\$6,650.00</td></tr></table>	Company	Amount	WSP Group	\$12,419.00	Soltest Enviro Management	\$14,165.00	Vertex Professional Services Inc.	\$5,232.60	Soro Ecological Consulting	\$3,600.00	ISL	\$11,415.00	Pintail Environmental Services Inc.	\$9,329.65	Barr Engineering & Enviro	\$9,900.00	Clear Environmental Solutions	\$6,920.00	GeoVerra	\$6,650.00	PWM	Sept 8
Company	Amount																							
WSP Group	\$12,419.00																							
Soltest Enviro Management	\$14,165.00																							
Vertex Professional Services Inc.	\$5,232.60																							
Soro Ecological Consulting	\$3,600.00																							
ISL	\$11,415.00																							
Pintail Environmental Services Inc.	\$9,329.65																							
Barr Engineering & Enviro	\$9,900.00																							
Clear Environmental Solutions	\$6,920.00																							
GeoVerra	\$6,650.00																							
C353-20	08/11/20	<div>RESOLUTION by Councillor Janzen to open tenders for the 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00) for bridges within Clear Hills County, have WSP analyze results and bring back a recommendation to a future Regular Council Meeting.CARRIED.</div> <table><tr><td>Company</td><td>Amount</td></tr><tr><td>Bridgemen Services Ltd.</td><td>\$697,310.00</td></tr><tr><td>Griffin Contracting</td><td>\$415,550.00</td></tr></table>	Company	Amount	Bridgemen Services Ltd.	\$697,310.00	Griffin Contracting	\$415,550.00		Sept 8														
Company	Amount																							
Bridgemen Services Ltd.	\$697,310.00																							
Griffin Contracting	\$415,550.00																							
C363-20	08/11/20	RESOLUTION by Councillor Frixel to bring back the discussion regarding the 3 provincial Lakes within Clear Hills County to the September 8th Regular Council Meeting. CARRIED.	EA	In waiting																				
C366-20	08/11/20	RESOLUTION by Deputy Reeve Bean that Council approve the appointment of the following individuals as Members of the Peace Regional Subdivision and Development Appeal Board.CARRIED.	CDM																					



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C369-20	08/11/20	RESOLUTION by Reeve Croy to proceed with the Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). CARRIED.	PWM	Open Sept 8
C370-20	08/11/20	RESOLUTION by Councillor Ruecker to proceed to tender on the Snow & Ice Removal Worsley Walking Path, analyze results and bring back to a future regular Council meeting. CARRIED.	PWM	
C371-20	08/11/20	RESOLUTION by Councillor Janzen to proceed to tender on the Snow & Ice Removal Cleardale Walking Path, analyze results and bring back to a future regular Council meeting. CARRIED.	PWM	

		August 20, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In the works
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		2020 ✓ 2021 2022
		September 30, 2019		
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately \$135,000.00, as a 2020 25% tax rebate incentive. CARRIED.		2020 ✓
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions: a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		2020 ✓
		November 27, 2019		



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	2020 2021 2022 2023 2024
C595-19	11/26/19	RESOLUTION by Councillor Frixel further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for the Compound Gate replacement project be transferred to the Building Reserve when received each year. CARRIED.	CSM/ CDM	2019 ✓ 2020 ✓ 2021
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020 ✓ 2021 2022 2023 2024
		February 4, 2020		
C75-20	01/28/20	RESOLUTION by Councillor Wetmore to approve a Capital Grant for the Cherry Canyon Agricultural Society's for the amount of \$22,000.00 for the playground project and include the funds in the 2020 Operating Budget. CARRIED.	CDM	2020 ✓
		March 26, 2020		
C181-20	03/24/20	RESOLUTION by Councillor Janzen to amend the 2020 Operating Budget by reducing one weed inspector position and including the revenue and expenses for the County's portion of the Peace Region Clubroot Surveillance Program CAP grant. CARRIED.	CDM	2020 ✓
C183-20	03/24/20	RESOLUTION by Councillor Janzen to increase the Bovine Spongiform Encephalopathy Testing (BSE) Incentive Program 2020 budget to \$4,500 from	CDM	2020 ✓



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		\$3,000, as recommended by the Agricultural Service Board. CARRIED.		
		March 10, 2020		
C143-20	03/10/20	RESOLUTION by Councillor Janzen to award the Fire Truck Garage Professional Engineering & Design Services proposal to Scheunhage Popek & Associates Ltd in the amount of \$28,800, plus GST and extra incidentals that may be incurred during the project as outlined in the proposal document. CARRIED.	CDM	Done, building/lot design in the works
		June 9, 2020		
C228-20	05-08-20	RESOLUTION by Reeve Croy to offer the Peace River School Division No. 10 a conditional grant of up to \$199,000.00 (one hundred ninety nine thousand dollars) to pave the Worsley School parking lot bus pickup/drop off area in 2020, with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.		PRSD has been notified
C231-20	05-08-20	RESOLUTION by Councillor Wetmore that Council approves the proposal for a new lot development in the hamlet of Worsley and direct administration to prepare a developer land purchase agreement in the amount of \$2,500.00 (two thousand five hundred dollars) per acre plus all related land title registration, surveying, utility installation and all other incremental and incidental costs to be the responsibility of the Developer. CARRIED.	CDM	Developer has been notified
		July 30, 2020		
C278-20	06/09/20	RESOLUTION by Reeve Croy Approve a 2020 general grant of \$120,000.00 to the End of Steel Heritage Society for setting up a Men/Ladies Lavatory trailer with handicap accessibility and water & sewer at the Society's museum in Hines Creek, with the funds to be allocated from the Rate Stabilization Reserve. Councillor Frixel requested a recorded vote.	CDM	In works



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		For	Against	
		Councillor Janzen	Councillor Ruecker	
		Deputy Reeve Bean		
		Reeve Croy		
		Councillor Wetmore		
		Councillor Frixel		
			CARRIED.	
C329-20	07/14/20	RESOLUTION by Councillor Frixel to approve a donation of \$10,000.00 to STARS Foundation, with funds to be allocated from the Rate Stabilization Reserve	CDM	

ITEMS IN WAITING

		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit.	EA	In Waiting
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – "Agreement for Installation of Texas Gates within Municipal Roadways" brought back to a future council for authorization.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime	EA	March 25 Joint Rural



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.		Crime-watch meeting
		November 20, 2019		
C556-19	10/22/19	RESOLUTION by Reeve Croy to dispose of the Zero Till Drill by public auction, as is, due to low usage and high repair costs. CARRIED.		April Auction
		January 23, 2020		
C40-20	01/14/20	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2017 monthly reconciliation reports, 2012 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2013. CARRIED.	CDM	
		January 29, 2020		
C65-20	01/28/20	RESOLUTION by Reeve Croy to authorize disposal by auction of Unit 31-63-22, 1993 Mack Water Truck as is at end of life. CARRIED.	CSM/ PWM	
		February 4, 2020		
C35-20	01/14/20	RESOLUTION by Councillor Wetmore to accept the discussion and information provided by (ACA) Alberta Conservation Association and contact ACA Fish Program Manager to request Ole's Lake be assessed to determine if it qualifies for lake aeration. CARRIED.	CDM	In waiting
		March 26, 2019		
C129-20	02/25/20	RESOLUTION by Deputy Reeve Bean that the recipient of the Clear Hills County 2020 Business of the Year Award will be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
C130-20	02/25/20	RESOLUTION by Councillor Janzen that the recipient of the 2020 Outstanding Recreation Facility award winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
C131-20	02/25/20	RESOLUTION by Councillor Wetmore that the recipient of the 2020 Volunteer of the Year award winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
		April 21, 2020		



Management Team

Activity Report for August 11, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C78-20	01/28/20	RESOLUTION by Co Councillor Janzen to authorize administration to use location option 3, Hamlet of Cleardale, Plan 0726595 Block 1 Lots 83 and 84 and have engineered drawings and lot grading design prepared for a single bay garage with 16 foot walls, 24 feet wide by 50 feet long with a gravel parking apron. The garage is to include a cement floor, bathroom, one overhead door with windows in the center panel, and one-man door designed to fit a pumper or water truck size firefighting unit; and bring the drawings to a future meeting approval. CARRIED.		

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Land Acquisition/Carters Camp Road NE30 83-6-6
File:	11-02-02

DESCRIPTION:

Council is presented with information regarding the acquisition of 0.25 acres on NE30 83-6-6 to accommodate the Carters Camp access road that has slid this year.

The total purchase price of \$3,750.00 (three thousand seven hundred and fifty dollars) for 0.25 acres.

- A. Removal of existing fence from the south east property line to the North west property line where the hill breaks downwards.
- B. When road construction is completed the installation and replacement of a 4-wire fence from the south east property line to the North west property line where the hill breaks downwards.
- C. TWO (2) – Twenty (20) foot steel gates allowing a forty (40) foot opening will be installed on the south east approach.
- D. Access to the end of road plan 902 2629 will stay open year-round.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to approve the acquisition of 0.25 acres from David Frykas on NE30 83-6-6 in the amount of \$3,750.00 (three thousand seven hundred and fifty dollars) to accommodate the Carters Camp access road that has slid this year

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	RMA (Rural Municipalities of Alberta) Minister Meetings
File:	11-02-02

DESCRIPTION:

Council is presented with the list of Ministers that they could request to have meetings with at the November 2-4, 2020 RMA Convention in Edmonton, Alberta.

*Each Minister meeting requested will require the item topic, and description of item of concern documented in the motion.

BACKGROUND:

Minister	Ministry	Topic/Description
Jason Kenney,	Premier of Alberta and Minister of Intergovernmental Relations	
Dimitri Nicolaides,	Minister of Advanced Education	
Devin Dreeshen	Minister of Agriculture and Forestry	
Rebecca Shulz,	Minister of Children's Services	
Rajan Sawhney,	Minister of Community and Social Services	
Leela Aheer,	Minister of Culture, Multiculturalism and Status of Women	
Tanya Fir,	Minister of Economic Development, Trade and Tourism	
Adriana LaGrange,	Minister of Education	
Sonya Savage,	Minister of Energy and Deputy House Leader	
Jason Nixon,	Minister of Environment and Parks and House Leader	
Tyler Shandro,	Minister of Health	
Rick Wilson,	Minister of Indigenous Relations	
Prasad Panda,	Minister of Infrastructure	
Kaycee Madu	Minister of Justice and Solicitor General and Deputy House Leader	
Jason Copping,	Minister of Labour and Immigration	

Initials show support - Reviewed by:

Manager:

CAO:



Tracy Allard	Minister of Municipal Affairs	
Josephine Pon,	Minister of Seniors and Housing	
Nate Glubish,	Minister of Service Alberta	
Ric McIver,	Minister of Transportation and Deputy House Leader	
Travis Toews,	Minister of Treasury Board and Finance	
Associate Ministers		
Jason Luan,	Associate Minister of Mental Health and Addictions	
Dale Nally,	Associate Minister of Natural Gas	
Grant Hunter,	Associate Minister of Red Tape Reduction	

ATTACHMENT:

2020 UCP Cabinet Ministers

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by: Manager: CAO:

Notifications

[COVID-19: Alberta is in Stage 2 of relaunch. Continue acting safely to prevent the spread while supporting Alberta businesses. Find out how.](#)



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Cabinet

Cabinet ministers are in charge of specific government ministries and are responsible for policy matters and issues related to the day-to-day operation of government.

Cabinet ministers

Alberta's cabinet is made up of the following ministers:



Jason Kenney

Jason Kenney was sworn in as [Premier of Alberta](#) and [Minister of Intergovernmental Relations](#) on April 30, 2019.

- [Biography](#)
- [Contact](#)
- [Ministers' office expenses](#)
- [Travel and expense disclosure](#)



Sonya Savage

Sonya Savage was appointed Minister of Energy and Deputy House Leader on April 30, 2019.

[Learn more](#)



Leela Aheer

Leela Aheer was appointed Minister of Culture, Multiculturalism and Status of Women on April 30, 2019.

[Learn more](#)



Doug Schweitzer

Doug Schweitzer was appointed Minister of Jobs, Economy and Innovation on August 25, 2020.

[Learn more](#)



Nate Glubish

Nate Glubish was appointed Minister of Service Alberta on April 30, 2019.

[Learn more](#)



Ric McIver

Ric McIver was appointed Minister of Transportation and Deputy House Leader on April 30, 2019.

[Learn more](#)



Demetrios Nicolaides

Demetrios Nicolaides was appointed Minister of Advanced Education on April 30, 2019.

[Learn more](#)



Rajan Sawhney

Rajan Sawhney was appointed Minister of Community and Social Services on April 30, 2019.

[Learn more](#)



Rebecca Schulz

Rebecca Schulz was sworn in as minister of Children's Services on April 30, 2019.

[Learn more](#)



Rick Wilson

Rick Wilson was sworn in as minister of Indigenous Relations on April 30, 2019.

[Learn more](#)

Associate Ministers



Grant Hunter

Grant Hunter was appointed Associate Minister of [Red Tape Reduction](#) on April 30, 2019.

- [Biography](#)
- [Contact](#)



Laila Goodridge

Laila Goodridge was appointed Parliamentary Secretary responsible for Alberta's Francophonie on June 23, 2019.

- [Biography](#)



Jeremy Nixon

Jeremy Nixon was appointed Parliamentary Secretary to the Minister of Community and Social Services on March 21, 2020.

- [Biography](#)



Searle Turton

Searle Turton was appointed as the Private Sector Union Liaison for the Ministry of Labour and Immigration on May 7, 2020.

[Biography](#)

News

- [Cabinet positioned for Alberta's recovery](#) (August 25, 2020)
- [Premier Kenney appoints a strong team ready to lead](#) (April 30, 2019)

Related

[Deputy Minister's Council](#)

[Government committees and members](#)

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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Village of Hines Creek Joint Meeting Request
File:	11-02-02

DESCRIPTION:

Council is presented with information correspondence from the Village of Hines Creek requesting a joint meeting on September 15, 2020 to discuss The Hines Creek & District Recreation Board Joint agreement, as well as and other joint agreements and operating funding for 2020 and 2021.

ATTACHMENTS:

Village of Hines Creek Invitation

RECOMMENDED ACTION:

RESOLUTION by..... to approve the attendance of a Joint meeting on September 15, 2020 in the Village of Hines Creek Council Chambers to discuss the Hines Creek & District Recreation Board Joint agreement, as well as and other joint agreements and operating funding for 2020 and 2021.

Initials show support - Reviewed by:

Manager:

CAO:





RECEIVED

SEP 01 2020

CLEAR HILLS COUNTY

Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

August 27, 2019

File No: 0126

Dear Reeve Croy, and Council

Re: Special Meeting Invitation

At the August 25th, 2020 regular Council meeting Council discussed the Hines Creek & District Recreation Board Joint Agreement. A few questions on contents were discussed and at that time Council suggested I contact you to request a joint meeting to go over any Joint Agreements and Operating Funding for 2020 as well as future consideration for operating funding for 2021.

At this time the Council of the Village of Hines Creek would like to extend an invitation to jointly meet with us for a special meeting to discuss these items and any you would like to ask of us.

Would you and your Council be available September 15, 2020 for a supper meeting, or alternatively September 15, 2020 for an after supper meeting?

Please call Delayna Lund at 780-494-3690 to confirm your attendance.

Thank you in advance for your consideration on these matters.

Yours truly,

Leanne Walmsley
Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of August 12, 2020 to September 8, 2020 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 12, 2020 to September 8, 2020 for a total of \$425,747.52.

Initials show support - Reviewed by:

Manager:

CAO:



Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	8/12/20	9/08/20		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ALBERTA ONE-CALL CORPORATION	023968	8/24/20	\$105.00
Invoice Description	Invoice Number	Invoice Amount	
One Call Notifications	IN160908	\$105.00	
AMSC INSURANCE SERVICES LTD	023969	8/24/20	\$9,826.05
Invoice Description	Invoice Number	Invoice Amount	
Sept Benefits	0418-39,326	\$9,826.05	
Axia SuperNet Ltd.	023970	8/24/20	\$731.85
Invoice Description	Invoice Number	Invoice Amount	
Aug Supernet	1000186907	\$731.85	
B & E HOME HARDWARE	023971	8/24/20	\$256.77
Invoice Description	Invoice Number	Invoice Amount	
Rachet Straps for Shop	101-46450	\$26.82	
Janitorial Supplies	101-48035	\$229.95	
BIG FOOT ENTERPRISES	023972	8/24/20	\$646.80
Invoice Description	Invoice Number	Invoice Amount	
Hyd Valve - Tree Spade	8608	\$646.80	
BJORKLUND, AUDREY	023973	8/24/20	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Utility Deposit Refund	073120	\$100.00	
BOSCHWICK CONTRACTING	023974	8/24/20	\$13,444.20
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	SI-292	\$13,444.20	
BOUNDARY LAKE SAND & GRAVEL LT	023975	8/24/20	\$4,050.38
Invoice Description	Invoice Number	Invoice Amount	
Fill Dirt & Trucking	1078	\$4,050.38	
BROWNLEE LLP	023976	8/24/20	\$285.60
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	502060	68 \$285.60	

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CAL-R CONTRACTING LTD.	023977	8/24/20	\$14,994.00
Invoice Description	Invoice Number	Invoice Amount	
Replaced Centerline	12071	\$1,286.25	
Replaced Culverts	12097	\$3,276.00	
Clean Culverts & Haul Equip.	12096	\$1,543.50	
Road R&M	12074	\$1,155.00	
Telus Locate/Replace Centerline	12070	\$834.75	
R&M Div 7	12073	\$1,155.00	
Locate Telus/Centerline/Dirt	12068	\$1,044.75	
Beaver/Telus Locate/Centerline	12072	\$1,102.50	
Locate Telus/Replace Culvertes	12069	\$939.75	
Repalce Centerline/Clean Cages	12067	\$945.00	
Dug Out Telus Line&Clean Cages	11740	\$735.00	
Clean Beaver Cages	11741	\$630.00	
Water Roads For Gravel Haul	11839	\$346.50	
CASH PETTY	023978	8/24/20	\$72.95
Invoice Description	Invoice Number	Invoice Amount	
Petty Cash	081020	\$72.95	
CLEAR HILLS WASTE MANAGEMENT	023979	8/24/20	\$9,463.13
Invoice Description	Invoice Number	Invoice Amount	
Transfer Station Contractor	058	\$9,463.13	
CLEARDALE TRANSPORT	023980	8/24/20	\$27,126.75
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	6109461	\$12,726.00	
Worsley GB01	6109460	\$14,400.75	
COX, GERALD	023981	8/24/20	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Operator	0114219	\$5,775.00	
CROY, MIRON	023982	8/24/20	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	70976-080520	\$100.00	
DHL	023983	8/24/20	\$677.72
Invoice Description	Invoice Number	Invoice Amount	
Jan/Solenoid/WM/WFD/sign Shipp	9049180	\$393.03	
Water Samp/Newsletter Shipping	9070865	\$284.69	
Fairview Victim Services Assoc	023984	8/24/20	\$5,000.00
Invoice Description	Invoice Number	Invoice Amount	
General Grant 2020	080620	\$5,000.00	

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FEHR TIRECRAFT LTD.	023985	8/24/20	\$766.49
Invoice Description	Invoice Number	Invoice Amount	
Bag Roller Trailer Tire	23849	\$176.40	
Unit 57 R&M	23869	\$162.75	
Unit 58 Oil Change	23893	\$131.25	
Unit 65-56 R&M	24102	\$141.75	
Tire For Porta Potty Trailer	24126	\$154.34	
G.P. FIRE EXTINGUISHER AND SAF	023986	8/24/20	\$1,285.02
Invoice Description	Invoice Number	Invoice Amount	
Shipping Of CO2 Canisters	137544	\$124.88	
Fire Extinguisher Inspections	136403	\$965.89	
Hydro Test & CO2 Recharge	137247	\$194.25	
GREGG DISTRIBUTORS CO. LTD(FAI	023987	8/24/20	\$13.04
Invoice Description	Invoice Number	Invoice Amount	
Unit 15 New Mower Parts	036-295812	\$13.04	
H & G MASON HOLDINGS	023988	8/24/20	\$7,434.00
Invoice Description	Invoice Number	Invoice Amount	
Fill Dirt For Road Repair	5122	\$1,575.00	
Fill Dirt Road Repair	5121	\$645.75	
Dirt For Road Repair	5120	\$1,827.00	
Hauled & Loaded Fill Dirt	5123	\$771.75	
Hauled & Loaded Fill Dirt	5124	\$1,449.00	
Hauled & Loaded Fill Dirt	5125	\$1,165.50	
H.K.P. TRUCKING	023989	8/24/20	\$58.63
Invoice Description	Invoice Number	Invoice Amount	
Unit 63-95 Parts	53513268	\$58.63	
HACH SALES & SERVICE CANADA LP	023990	8/24/20	\$8,023.05
Invoice Description	Invoice Number	Invoice Amount	
Service & Calibration of Equip	227558	\$8,023.05	
HEART AND LIFE TRAINING	023991	8/24/20	\$157.50
Invoice Description	Invoice Number	Invoice Amount	
Defibrillator Pads (Child)	081320	\$157.50	
HINES CREEK PART MART	023992	8/24/20	\$134.95
Invoice Description	Invoice Number	Invoice Amount	
Unit 63-95 Parts	929-075632	\$25.70	
Bulb Unit 63-90	929-075790	\$12.58	
Unit 63-95 Parts	929-075934	\$40.71	
Shop Tools	929-074164	\$37.20	
Tools For Shop	929-074774	\$18.76	

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HOOVER GLEN	023993	8/24/20	\$840.00
Invoice Description	Invoice Number	Invoice Amount	
Clean Beaver Culverts/Hauling	200813	\$840.00	
JLD ENTERPRISE	023994	8/24/20	\$14,112.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	100	\$14,112.00	
JOHN DEERE FINANCIAL	023995	8/24/20	\$13.41
Invoice Description	Invoice Number	Invoice Amount	
Hyd. Filter	P70198	\$13.41	
MRF GEOSYSTEMS CORPORATION	023996	8/24/20	\$787.50
Invoice Description	Invoice Number	Invoice Amount	
Weed Database Update	C5852	\$787.50	
NORTH PEACE GAS COOP LTD.	023997	8/24/20	\$298.27
Invoice Description	Invoice Number	Invoice Amount	
WWTP Heat	753550	\$99.89	
Cldl Reg. Water Pumphouse Heat	755167	\$66.27	
Cldl WTP Heat	754971	\$92.39	
BCWP Heat	753584	\$39.72	
NORTH PEACE REGIONAL LANDFILL	023998	8/24/20	\$14,054.55
Invoice Description	Invoice Number	Invoice Amount	
Additional Hauling	TRANS-073120	\$14,054.55	
Pitney Bowes	023999	8/24/20	\$212.85
Invoice Description	Invoice Number	Invoice Amount	
Postage Meter Lease	3201496146	\$212.85	
PRAIRIE DISPOSAL LTD.	024000	8/24/20	\$5,284.13
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maint.	0000519831	\$5,284.13	
REYNOLDS' PLUMBING & HEATING	024001	8/24/20	\$1,376.11
Invoice Description	Invoice Number	Invoice Amount	
Worsley Bottle Fill Valves	172808	\$990.00	
Office Toilet R&M	8301	\$386.11	
RM FUEL & TIRE SERVICES LTD.	024002	8/24/20	\$1,457.93
Invoice Description	Invoice Number	Invoice Amount	
Unit 43 R&M	10491	\$125.37	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Unit 48 R&M	10495		\$139.76
Unit 48 Tires	10503		\$1,192.80
RMA FUEL LTD.	024003	8/24/20	\$10,177.86
Invoice Description	Invoice Number	Invoice Amount	
RMA Fuel August	PF-8508-85864	\$9,923.80	
Oil & DEF	PF-8509-85956	\$254.06	
ROADATA SERVICES LTD	024004	8/24/20	\$197.93
Invoice Description	Invoice Number	Invoice Amount	
Permitting Serviecs	00074127	\$197.93	
ROAMING TRANSPORT	024005	8/24/20	\$11,625.60
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0205	\$11,625.60	
ROESSLER SHEILA	024006	8/24/20	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Ward 6 By Election Staff	081120	\$450.00	
RUCO ENTERPRISES	024007	8/24/20	\$4,924.50
Invoice Description	Invoice Number	Invoice Amount	
Water Break/Culvert/Approaches	1324	\$4,924.50	
SCANALTA POWER SALES LTD.	024008	8/24/20	\$333.79
Invoice Description	Invoice Number	Invoice Amount	
Head For Weed Eater	I0080887	\$28.71	
Service Bobcat Side x Side	W026045	\$305.08	
SPRAYER PARTS WAREHOUSE	024009	8/24/20	\$249.38
Invoice Description	Invoice Number	Invoice Amount	
Solenoids For Truck Sprayer	0000289638	\$249.38	
TRINUS TECHNOLOGIES INC.	024010	8/24/20	\$4,328.47
Invoice Description	Invoice Number	Invoice Amount	
Email Hosting	R54480-28239	\$283.50	
August Service Agreement	R55310-28439	\$4,044.97	
VAULT MEDIA	024011	8/24/20	\$1,093.75
Invoice Description	Invoice Number	Invoice Amount	
Move Up Magazine/Shipping	738	\$1,093.75	
WILD ROSE FABRICATING LTD.	024012	8/24/20	\$493.50
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Repaired Beaver Cone	2059		\$493.50
WORSLEY GENERAL STORE	024013	8/24/20	\$38.88
Invoice Description	Invoice Number	Invoice Amount	
Hand Sanitizer Office	37-072720	\$13.99	
Hand Sanitizer For Office	35-072420	\$10.49	
Lysol Wipes For Office	50-071520	\$11.26	
Coffee Filters	32-070220	\$3.14	
WORSLEY WATER SERVICE	024014	8/24/20	\$900.00
Invoice Description	Invoice Number	Invoice Amount	
Haul Water To BCWP	584585	\$450.00	
Haul Water To BCWP	546190	\$450.00	
ZACHAIRAS VANESSA	024015	8/24/20	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Ward 6 By Election Staff	081120	\$450.00	
ZACHARIAS ANNIE OR JULIUS	024016	8/24/20	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Ward 6 By Election Staff	081120	\$450.00	
ZACHARIAS SARALEE	024017	8/24/20	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Ward 6 By Election Staff	081120	\$450.00	
ZACHARIAS SUSAN	024018	8/24/20	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	70964-080420	\$50.00	
5H MANUFACTURING LTD. (ELIAS S	024019	9/08/20	\$225.31
Invoice Description	Invoice Number	Invoice Amount	
Re-Charge Bale Scale Unit	2020-33	\$225.31	
BORDERLINE SURVEYS	024020	9/08/20	\$13,125.00
Invoice Description	Invoice Number	Invoice Amount	
GeorgeLake Expansion Agre.#677	725	\$13,125.00	
BOSCHWICK CONTRACTING	024021	9/08/20	\$5,751.90
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	SI-294	\$5,751.90	
CAL-R CONTRACTING LTD.	024022	9/08/20	\$12,426.75
Invoice Description	Invoice Number	Invoice Amount	

System: 9/02/20 1:18:16 PM
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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 7
User ID: Sharon

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Hauled Equip/Replaced Culverts	11742		\$2,173.50
Div 7 R&M	12075		\$1,207.50
Hauled Equip/Replaced Culverts	12100		\$1,228.50
FixedRd, Hauled Equip, CleanPipe	12101		\$1,622.25
New Aproach/Replaced Culverts	12102		\$1,050.00
CleanedCages/ReplaceCenterLine	12104		\$945.00
Clean Pipes/New Aproach	12105		\$1,155.00
Clean Beaver Cages	12106		\$1,050.00
Removed Dam/Change Center Line	12107		\$1,260.00
Clean Pipes/Beaver Dams	12108		\$735.00
=====			
CLEAR HILLS WASTE MANAGEMENT	024023	9/08/20	\$9,673.13
=====			
Invoice Description	Invoice Number	Invoice Amount	

Garbage Haul/Worsley Hamlet	061	\$210.00	
Transfer Station Contractor	060	\$9,463.13	
=====			
CLEARDALE TRANSPORT	024024	9/08/20	\$11,292.75
=====			
Invoice Description	Invoice Number	Invoice Amount	

Worsley GB01	6109467	\$5,937.75	
Cleardale GB07	6109468	\$5,355.00	
=====			
H & G MASON HOLDINGS	024025	9/08/20	\$6,966.75
=====			
Invoice Description	Invoice Number	Invoice Amount	

Road Repair, Haul/Load Dirt	5456	\$1,039.50	
Haul Gravel Rd. Repair	5455	\$1,008.00	
Load & Haul Fill Dirt	5454	\$1,968.75	
Load & Haul Fill Dirt	5453	\$1,968.75	
Haul & Load Fill Dirt	5452	\$981.75	
=====			
HALE, MASON	024026	9/08/20	\$350.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

Wolf Incentive Program	081420	\$350.00	
=====			
HARCOURT BRIAN	024027	9/08/20	\$74.88
=====			
Invoice Description	Invoice Number	Invoice Amount	

HC Seniors Bus Mileage	073120	\$74.88	
=====			
HARVEST OPERATIONS CORP.	024028	9/08/20	\$8,556.39
=====			
Invoice Description	Invoice Number	Invoice Amount	

Tax Refund	082120	\$8,556.39	
=====			
HAYWARD SARAH	024029	9/08/20	\$50.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

Rental Deposit Refund	64180-082720	\$50.00	
=====			
HITECH BUSINESS SYSTEMS LTD.	024030	9/08/20	\$349.39
=====			
Invoice Description	Invoice Number	Invoice Amount	

Copier Agreement	1586046	\$349.39	

System: 9/02/20 1:18:16 PM
User Date: 9/02/20

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 8
User ID: Sharon

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
INDIGENOUS SIGNIFICANT SITE PR	024031	9/08/20	\$2,000.00
Invoice Description	Invoice Number	Invoice Amount	
2020 Cemetery Grant	082020	\$2,000.00	
JLD ENTERPRISE	024032	9/08/20	\$5,229.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka River GB13	101	\$5,229.00	
MAD DOG CRESTING	024033	9/08/20	\$81.53
Invoice Description	Invoice Number	Invoice Amount	
Retirement Plaques	5000	\$81.53	
METRIX GROUP LLP	024034	9/08/20	\$32,550.00
Invoice Description	Invoice Number	Invoice Amount	
2019 YE Audit	070220	\$32,550.00	
MIDNIGHT GLASS LTD.	024035	9/08/20	\$452.81
Invoice Description	Invoice Number	Invoice Amount	
Unit 63-65 Window Replacement	706311	\$452.81	
NOVA GAS TRANSMISSION LTD	024036	9/08/20	\$237.00
Invoice Description	Invoice Number	Invoice Amount	
Tax Refund	082020	\$237.00	
Prograde Services Ltd.	024037	9/08/20	\$85,092.01
Invoice Description	Invoice Number	Invoice Amount	
Mont. GB03	2411	\$20,748.00	
Mont. GB03	2452	\$23,000.25	
Deer Hill GB15	2453	\$18,046.88	
Deer Hill GB15	2412	\$23,296.88	
R&R ROAD LTD.	024038	9/08/20	\$3,528.00
Invoice Description	Invoice Number	Invoice Amount	
SL/SC GB16	4319	\$1,911.00	
SL/SC GB16	4400	\$1,617.00	
ROAMING TRANSPORT	024039	9/08/20	\$5,107.20
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0206	\$5,107.20	
ROCKY MOUNTAIN PHOENIX	024040	9/08/20	\$5,944.16
Invoice Description	Invoice Number	Invoice Amount	
SCBA & Compressor Service	IN022669	\$2,086.73	

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
R&M Unit 1804	IN022684		\$1,135.33
R&M Unit 1801	IN022683		\$1,197.27
Annual Mobile Service	IN022681		\$1,169.91
R&M Rescue 1	IN022682		\$178.51
R&M Unit 1805	IN022685		\$176.41
SADLER, TODD & EDITH	024041	9/08/20	\$1,173.39
Invoice Description	Invoice Number	Invoice Amount	
Tax Refund	081720	\$1,173.39	
SCHAPANSKY, JOHN & MARIANNE	024042	9/08/20	\$407.38
Invoice Description	Invoice Number	Invoice Amount	
Tax Refund	081720	\$407.38	
SKERRATT, CLAYTON AND ANN	024043	9/08/20	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
Aug Janitorial Services	2078670	\$1,950.00	
SPA ENGINEERING	024044	9/08/20	\$1,741.68
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Fire Garage	200483	\$1,741.68	
TELUS COMMUNICATIONS INC.	024045	9/08/20	\$5,988.05
Invoice Description	Invoice Number	Invoice Amount	
AnnualRent Tower Agreement#243	16148369	\$5,988.05	
TRINUS TECHNOLOGIES INC.	024046	9/08/20	\$4,044.97
Invoice Description	Invoice Number	Invoice Amount	
Sept. Service Agreement	R56045-28624	\$4,044.97	
ULINE CANADA CORPORATIONS	024047	9/08/20	\$831.23
Invoice Description	Invoice Number	Invoice Amount	
Chair Carts	7048594	\$831.23	
WORSLEY FIRE FIGHTER SOCIETY	024048	9/08/20	\$345.22
Invoice Description	Invoice Number	Invoice Amount	
Clear Fitness Account	082620	\$345.22	
WORSLEY GATEWAY INN	024049	9/08/20	\$581.18
Invoice Description	Invoice Number	Invoice Amount	
Coucil / ASB Lunch	768	\$581.18	
WORSLEY GRAVEL SUPPLY LTD.	024050	9/08/20	\$14,247.97
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GST	6297-GST		\$54.75
GST	6249-GST		\$324.30
Trucking Rd. Repair	6320		\$693.00
Dirt&Trucking Div 7	6321		\$2,000.25
Rd. Repair Trucking Gravel	6323		\$378.00
Loader & Truck Hours	6313		\$8,981.70
Rd Repair Trucking Gravel	6325		\$189.00
Trucking / Gravel To W.T.S	6322		\$283.50
Pit Run & Trucking W.T.S	6328		\$1,343.47
=====			
WSP	024051	9/08/20	\$193.20

Invoice Description	Invoice Number	Invoice Amount
2017-18-19 BIM Maint. Inspect.	0944465	\$193.20
Report Total		\$425,747.52

Ranges: From: To: From: To:
Cheque Number First Last Cheque Date 8/12/20 9/08/20
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
023968	ABONE01	ALBERTA ONE-CALL CORPORATION	8/24/20	ATB	PMCHQ00001149	\$105.00
023969	AMSC05	AMSC INSURANCE SERVICES LTD	8/24/20	ATB	PMCHQ00001149	\$9,826.05
023970	AXIA01	Axia SuperNet Ltd.	8/24/20	ATB	PMCHQ00001149	\$731.85
023971	B&EHOME01	B & E HOME HARDWARE	8/24/20	ATB	PMCHQ00001149	\$256.77
023972	BIG03	BIG FOOT ENTERPRISES	8/24/20	ATB	PMCHQ00001149	\$646.80
023973	BJORKLUND01	AUDREY BJORKLUND	8/24/20	ATB	PMCHQ00001149	\$100.00
023974	BOSCHWICK01	BOSCHWICK CONTRACTING	8/24/20	ATB	PMCHQ00001149	\$13,444.20
023975	BOUNDARY	BOUNDARY LAKE SAND & GRAVEL LT	8/24/20	ATB	PMCHQ00001149	\$4,050.38
023976	BROWNLEE01	BROWNLEE LLP	8/24/20	ATB	PMCHQ00001149	\$285.60
023977	CALR01	CAL-R CONTRACTING LTD.	8/24/20	ATB	PMCHQ00001149	\$14,994.00
023978	CASH01	SARAH HAYWARD	8/24/20	ATB	PMCHQ00001149	\$72.95
023979	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	8/24/20	ATB	PMCHQ00001149	\$9,463.13
023980	CLEARDALE01	CLEARDALE TRANSPORT	8/24/20	ATB	PMCHQ00001149	\$27,126.75
023981	COXGERALD01	GERALD COX	8/24/20	ATB	PMCHQ00001149	\$5,775.00
023982	CROY01	MIRON CROY	8/24/20	ATB	PMCHQ00001149	\$100.00
023983	DHL01	LOOMIS EXPRESS, A DIV. OF TFI	8/24/20	ATB	PMCHQ00001149	\$677.72
023984	FAIRVICTIM	Fairview Victim Services Assoc	8/24/20	ATB	PMCHQ00001149	\$5,000.00
023985	FEHR14	FEHR TIRECRAFT LTD.	8/24/20	ATB	PMCHQ00001149	\$766.49
023986	GPFIRE01	G.P. FIRE EXTINGUISHER	8/24/20	ATB	PMCHQ00001149	\$1,285.02
023987	GREGG01	GREGG DISTRIBUTORS CO. LTD.	8/24/20	ATB	PMCHQ00001149	\$13.04
023988	H&GMASON01	H & G MASON HOLDINGS	8/24/20	ATB	PMCHQ00001149	\$7,434.00
023989	HKPTRUCK01	H.K.P. TRUCKING	8/24/20	ATB	PMCHQ00001149	\$58.63
023990	HACH01	HACH SALES & SERVICE CANADA LP	8/24/20	ATB	PMCHQ00001149	\$8,023.05
023991	HEART01	HEART AND LIFE TRAINING	8/24/20	ATB	PMCHQ00001149	\$157.50
023992	HCPARTMART01	HINES CREEK PART MART	8/24/20	ATB	PMCHQ00001149	\$134.95
023993	HOOVER03	GLEN HOOVER	8/24/20	ATB	PMCHQ00001149	\$840.00
023994	JLD	JLD ENTERPRISE	8/24/20	ATB	PMCHQ00001149	\$14,112.00
023995	AGLINE01	JOHN DEERE FINANCIAL	8/24/20	ATB	PMCHQ00001149	\$13.41
023996	MRF01	MRF GEOSYSTEMS CORPORATION	8/24/20	ATB	PMCHQ00001149	\$787.50
023997	NPGAS01	NORTH PEACE GAS COOP LTD.	8/24/20	ATB	PMCHQ00001149	\$298.27
023998	NORTHPEACE01	NORTH PEACE REGIONAL	8/24/20	ATB	PMCHQ00001149	\$14,054.55
023999	PITNEY01	Pitney Bowes Canada	8/24/20	ATB	PMCHQ00001149	\$212.85
024000	PRAIRIE03	PRAIRIE DISPOSAL LTD.	8/24/20	ATB	PMCHQ00001149	\$5,284.13
024001	REYNOLDS01	REYNOLDS' PLUMBING & HEATING	8/24/20	ATB	PMCHQ00001149	\$1,376.11
024002	RM01	RM FUEL & TIRE SERVICES LTD.	8/24/20	ATB	PMCHQ00001149	\$1,457.93
024003	RMAFUEL	RMA FUEL LTD.	8/24/20	ATB	PMCHQ00001149	\$10,177.86
024004	ROADATA	ROADATA SERVICES LTD	8/24/20	ATB	PMCHQ00001149	\$197.93
024005	ROAMING	ROAMING TRANSPORT	8/24/20	ATB	PMCHQ00001149	\$11,625.60
024006	ROESSLER05	SHEILA ROESSLER	8/24/20	ATB	PMCHQ00001149	\$450.00
024007	RUCO01	RUCO ENTERPRISES LTD.	8/24/20	ATB	PMCHQ00001149	\$4,924.50
024008	SCANALTA01	SCANALTA POWER SALES LTD.	8/24/20	ATB	PMCHQ00001149	\$333.79
024009	SPRAYER01	SPRAYER PARTS WAREHOUSE	8/24/20	ATB	PMCHQ00001149	\$249.38
024010	TRINUS01	TRINUS TECHNOLOGIES INC.	8/24/20	ATB	PMCHQ00001149	\$4,328.47
024011	VAULT	VAULT MEDIA	8/24/20	ATB	PMCHQ00001149	\$1,093.75
024012	WILD01	WILD ROSE FABRICATING LTD.	8/24/20	ATB	PMCHQ00001149	\$493.50
024013	WGENERAL01	4D HOLDINGS LTD.	8/24/20	ATB	PMCHQ00001149	\$38.88
024014	WWATERSERV01	WORSLEY WATER SERVICE	8/24/20	ATB	PMCHQ00001149	\$900.00
024015	ZACHARIASV01	ZACHAIRAS VANESSA	8/24/20	ATB	PMCHQ00001149	\$450.00
024016	ZACHARIAS06	ANNIE ZACHARIAS	8/24/20	ATB	PMCHQ00001149	\$450.00
024017	ZACHARIAS34	ZACHARIAS SARALEE	8/24/20	ATB	PMCHQ00001149	\$450.00
024018	ZACHARIAS04	SUSAN ZACHARIAS	8/24/20	ATB	PMCHQ00001149	\$50.00
024019	5HMANUFACTURING	5H MANUFACTURING LTD. (ELIAS S	9/08/20	ATB	PMCHQ00001150	\$225.31
024020	BORDERLINE	BORDERLINE SURVEYS	9/08/20	ATB	PMCHQ00001150	\$13,125.00
024021	BOSCHWICK01	BOSCHWICK CONTRACTING	9/08/20	ATB	PMCHQ00001150	\$5,751.90
024022	CALR01	CAL-R CONTRACTING LTD.	9/08/20	ATB	PMCHQ00001150	\$12,426.75
024023	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	9/08/20	ATB	PMCHQ00001150	\$9,673.13

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
024024	CLEARDALE01	CLEARDALE TRANSPORT	9/08/20	ATB	PMCHQ00001150	\$11,292.75
024025	H&GMASON01	H & G MASON HOLDINGS	9/08/20	ATB	PMCHQ00001150	\$6,966.75
024026	HALE10	HALE, MASON	9/08/20	ATB	PMCHQ00001150	\$350.00
024027	HARCOURT01	BRIAN HARCOURT	9/08/20	ATB	PMCHQ00001150	\$74.88
024028	HARVEST	HARVEST OPERATIONS CORP.	9/08/20	ATB	PMCHQ00001150	\$8,556.39
024029	HAYWARD02	SARAH HAYWARD	9/08/20	ATB	PMCHQ00001150	\$50.00
024030	HITECH01	HITECH BUSINESS SYSTEMS LTD.	9/08/20	ATB	PMCHQ00001150	\$349.39
024031	INDIGENOUS	INDIGENOUS SITE	9/08/20	ATB	PMCHQ00001150	\$2,000.00
024032	JLD	JLD ENTERPRISE	9/08/20	ATB	PMCHQ00001150	\$5,229.00
024033	MADDOG01	MAD DOG CRESTING	9/08/20	ATB	PMCHQ00001150	\$81.53
024034	METRIXGROUP01	METRIX GROUP LLP	9/08/20	ATB	PMCHQ00001150	\$32,550.00
024035	MIDNIGHT	MIDNIGHT GLASS LTD.	9/08/20	ATB	PMCHQ00001150	\$452.81
024036	NOVA01	NOVA GAS TRANSMISSION LTD	9/08/20	ATB	PMCHQ00001150	\$237.00
024037	PROGRADE01	Prograde Services Ltd.	9/08/20	ATB	PMCHQ00001150	\$85,092.01
024038	R&R01	R&R ROAD LTD.	9/08/20	ATB	PMCHQ00001150	\$3,528.00
024039	ROAMING	ROAMING TRANSPORT	9/08/20	ATB	PMCHQ00001150	\$5,107.20
024040	ROMO06	ROCKY MOUNTAIN PHOENIX	9/08/20	ATB	PMCHQ00001150	\$5,944.16
024041	SADLIER01	TODD & EDITH SADLIER	9/08/20	ATB	PMCHQ00001150	\$1,173.39
024042	SCHAPANSKY01	JOHN & MARIANNE SCHAPANSKY	9/08/20	ATB	PMCHQ00001150	\$407.38
024043	SKERRATT	CLAYTON AND ANN SKERRATT	9/08/20	ATB	PMCHQ00001150	\$1,950.00
024044	SPAENGINEERING	SPA ENGINEERING	9/08/20	ATB	PMCHQ00001150	\$1,741.68
024045	TELUSCOM01	TELUS CLAIMS DEPARTMENT	9/08/20	ATB	PMCHQ00001150	\$5,988.05
024046	TRINUS01	TRINUS TECHNOLOGIES INC.	9/08/20	ATB	PMCHQ00001150	\$4,044.97
024047	ULINE01	ULINE CANADA CORPORATIONS	9/08/20	ATB	PMCHQ00001150	\$831.23
024048	WORSLEY05	WORSLEY FIRE FIGHTER SOCIETY	9/08/20	ATB	PMCHQ00001150	\$345.22
024049	WGATEWAY	WORSLEY GATEWAY INN	9/08/20	ATB	PMCHQ00001150	\$581.18
024050	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	9/08/20	ATB	PMCHQ00001150	\$14,247.97
024051	WSP01	WSP CANADA INC.	9/08/20	ATB	PMCHQ00001150	\$193.20
=====						
Total Cheques:	84	Total Amount of Cheques:				\$425,747.52
=====						

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 14, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Bylaw No. 248-20 – Water & Wastewater
File:	12-05-10

DESCRIPTION:

Bylaw No. 248-20 governs the usage of water and wastewater in Worsley, Cleardale and Bear Canyon.

BACKGROUND / PROPOSAL:

There has been a concern raised about the definition of domestic and industrial uses.

ATTACHMENTS

- Bylaw No. 248-20 – Water & Wastewater
- Domestic Water Declaration

RECOMMENDED ACTION:

Resolution by ... that Council accepts for information the discussion of Bylaw 248-20 – Water & Wastewater.

Initials show support - Reviewed by:

Manager:



CAO:





CLEAR HILLS COUNTY

PART I Account Holder Information

Account Holder	Account Number
Address	Cardlock #
Town	Water Plant Location WORSLEY / CLEARDALE
Postal Code	Phone Number

PART II Definition

Domestic purposes are defined as being consumed or used by human beings and includes but is not limited to:

- Human consumption
- Household use (Showers, laundry, etc)
- Camps (Showers, laundry, etc)

Domestic purposes specifically DOES NOT include:

- Pipeline testing
- Spraying
- Livestock consumption

PART III Domestic Water Declaration

I hereby declare that the water used on my cardlock account mentioned above will be used solely for domestic purposes as defined in Part II.

Signature (Account holder)

Printed

Date

BYLAW NO. 248-20

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF GOVERNING THE USAGE OF THE WATER WORKS DISTRIBUTION SYSTEMS AND WASTE WATER COLLECTION SYSTEMS IN THE HAMLETS OF WORSLEY, CLEARDALE AND IN THE COMMUNITY OF BEAR CANYON AND REPEALING BYLAW 239-19.

WHEREAS, Sections 7 (f) and (g) of the Municipal Government Act of Alberta, 2000 being Chapter M-26.1 authorizes the County to pass bylaws for county purposes respecting services provided by or on behalf of the county and public utilities; and

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and manage the water distribution systems in the hamlets of Worsley and Cleardale and the community of Bear Canyon,

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and establish waste water (sewer) service charges in the hamlets of Worsley and Cleardale,

WHEREAS, the Council of Clear Hills County considers it desirable to maintain and establish waste removal service charges in the hamlets of Worsley and Cleardale

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

DEFINITIONS:

The following definitions will apply to this bylaw:

- a) CONSUMER shall mean an owner, occupant, or lessee of property or a cardlock holder, who obtains water services from Clear Hills County in the hamlets of Worsley and/or Cleardale and/or the community of Bear Canyon.
- b) CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c) COUNTY shall mean Clear Hills County.

WATER

1. The provisions of this Bylaw shall apply to anyone obtaining water from the water works systems operated by the County in the hamlets of Worsley and Cleardale and the Community of Bear Canyon.
2. All water service connections to the water works systems, requires a written submission on an application form provided by the County with the required connection fee as set out in the Water and Wastewater Service Charges.
3. All water outlets from a water service connection to any building must be metered and supplied with backflow prevention devices.
4. All water meters and backflow prevention devices will be supplied by the County, and will be installed by, and at the expense of, the consumer requiring the service. Qualified personnel shall carry out all water meter installations and

each installation shall be subject to an inspection by a person authorized, or employed by the County.

5. All meters and backflow prevention devices will be made available for purchase to the consumer for cost plus freight.
6. All water meters and backflow prevention devices must be installed in an approved location and readily accessible to authorized persons for the purpose of reading, inspecting or changing it.
 - a) Where it can be shown that a water meter cannot be installed in an accessible location for the purpose of reading, and where it can be shown that the installation of a water meter in an accessible location will cause unreasonable cost and inconvenience, the consumer must install a remote water meter reader;
 - b) All remote water meter readers must be installed in an approved location and be readily accessible to authorized persons for the purpose of reading or inspecting;
 - c) The installation of the remote water meter reader will remain at the discretion of the County.
 - d) Where a remote water meter reader is installed a person authorized or employed by the County will be granted access to the water meter as required, for the purpose of reading, inspecting, or changing it.
 - e) If practicable, all meters shall be read at least once every month. If any meter cannot be read within such period, the Chief Administrative Officer, or designated County representative may estimate the flow of water upon such basis as he considers to be fair and equitable and render on account;
 - f) In any event, every meter must be read at least once in each three (3) month period and if in any case a reading cannot be so made, the Chief Administrative Officer, or designated County representative may shut off the water supply to the meter in question until such time as the County is able to obtain a reading;
7. Should an installation prove to be inadequate upon inspection, the consumer shall alter the installation to the satisfaction of the County and at the expense of the owner, tenant, or occupier requiring the water meter installation.
8. The consumer shall give access to an authorized person or persons who may be under contract to the County, to a meter for the purpose of reading, inspecting or changing it and shall be responsible to keep the meter free from injury by frost.
9. No person shall:
 - a) Interfere with the seals or tamper with any meter.
 - b) Tamper with any remote water meter reader or connections thereto.

- c) Lay or cause to be laid or attach any pipe, main, wire or rod, to communicate any pipe, main, wire or rod, of the water works or use any water thereof, without consent of the County.
 - d) Willfully, and without authority, hinder, interrupt or cut off the supply of water.
10. Any damage caused to meters and/or remote water meter readers through abuse, tampering or freezing shall be considered the responsibility of the consumer to whom the meter and/or remote water meter reader has been assigned. The damage will be repaired and/or the meter and/or remote water meter reader replaced by the County with all costs being assigned to the account of the consumer.
 11. Should any person claim a meter is not working properly and is over reading, said person shall deposit with the County the required Meter Testing Deposit. The meter will then be removed from service and given a proper bench test. Should the meter be found to over read by more than 3%, the deposit shall be refunded. Any meter, which meets the requirements previously stated, shall be considered adequate and the person shall forfeit the deposit to the County to cover the costs of removal and testing of the meter. All conveniences during business hours shall be afforded the person to witness meter tests.
 12. Water shall not be turned on to any building or premise after any construction, reconstruction, alteration or change or the completion of any work requiring a permit, until the work has been done to the satisfaction of an authorized person.
 13. Water shall be turned on or off at the curb stop, by an authorized person only.
 14. The consumer shall not vend, sell or dispose of water, or give away or permit the same to be taken or carried away, from any house, building or other premises which is supplied with water from the County owned waterworks system.
 15. Except as hereinafter provided, no persons other than authorized persons shall open, close, operate or interfere with any valve, hydrant or fire plug or draw water there from.
 16. The Chief of a Rural Fire Protection Association or of a Voluntary Fire Brigade, his assistants and officers are authorized to use the hydrants or plugs for the purpose of extinguishing fires or for making trial of hose pipe or for fire protection. All such uses shall be under the direction and supervision of the said Chief or his duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall, in any manner, obstruct the free access to any hydrant or valve or curb stop.
 17. No vehicle, building, rubbish or any other matter which could cause such obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

18. Water Service charges or rates shall be levied and collected monthly from all persons, corporations or other such entities connected to and utilizing the water supply systems.
19. The Chief Administrative Officer, or any designated County personnel, may shut off or discontinue water service for non-payment of account or failure to make application for water.

WASTE WATER (Sewer)

1. Sewer service charges shall be levied monthly and collected from all occupants of property serviced by the sewer systems situated in the hamlets of Worsley and Cleardale in Clear Hills County.

GENERAL

1. Failure to receive a statement of account, shall in no way affect the liability of the consumer to pay such levies and charges.
2. Any person who contravenes any provision of this Bylaw shall be responsible for all fines, penalties and costs resulting from that act.
3. A person who contravenes a provision of the Bylaw is guilty of an offense and liable on summary conviction to the payment of a fine of not more than \$500.00.
4. Utility services are provided for the property, therefore the owner is responsible for the municipal utility service and the charges related to it. Any charges for damages, penalties and/or fees levied shall be collected as outlined in Section 553, 1 (a) of the Municipal Government Act.
5. Utility accounts shall be payable to Clear Hills County at the County office in Worsley, or such other places as designated by Council.
6. A person who has their service deactivated for non-payment or has an account in arrears shall not be allowed to open a new account until the outstanding balance has been paid in full even in the event the balance has been transferred to the tax roll.

Schedule of Fees establishing fees for water rates, penalties, deposits and connection fees and sewer service charges for Clear Hills County are as follows:

WATER AND WASTEWATER SERVICE CHARGES

(a) Water & Wastewater Rates – Monthly

- \$.021 per gallon for domestic potable water use at the Worsley, Cleardale and Bear Canyon water systems
- \$.05 per gallon for industrial potable water use at the Worsley, Cleardale and Bear Canyon water systems
- \$.04 per gallon for industrial non-potable water use at the Worsley non-potable truck fill.
- \$.0060 per gallon wastewater fee for water used at locations serviced with county sewer in Worsley and Cleardale.

(b) Penalties – Past Due Accounts

- (i) There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the 27th day of the month of billing. Postmarks will not be accepted as the date payment is received.
- (ii) Unauthorized use of Municipal Water/Waste Water Works \$500.00

(c) Non-refundable fees

- (i) Transfer from One Service to Another \$25.00
- (ii) Service Activation/Reactivation \$45.00
- (iii) Service Reactivation (due to non-payment) \$200.00
- (iv) Emergency Call Out \$200.00
- (v) Deposit for Meter Testing (Section 12) 50% of new meter purchase price.
 - 5/8 x ¾ inch \$167.50
 - 1 inch to 1½ inch \$695.50
 - 2 inches or greater \$1,005.00
- (vi) Meter Purchases
 - 5/8 x ¾ inch \$335.00
 - 1 inch to 1½ inch \$1,385.00
 - 2 inches or greater \$2,010.00
- (vii) Replacement or additional card lock cards (each) \$40.00
- (viii) Monthly service charge on card lock accounts \$5.00

- (ix) **Non-Refundable Regional Water Line Tie-In Application Fee** - This fee is due at time of application and will be applied to the installation costs for the Water Line tie-in connection and curb stop valve.
Non-Refundable Application Fee \$2,000.00

- (x) **Non-Refundable Hamlet Water System Tie-In Application Fee** - This fee is due at time of application and will be applied to the installation costs for the Water System tie-in connection and curb stop valve.
Non-Refundable Application Fee \$2,000.00

(d) Refundable fees

- (i) **Card lock account activation**
County landowners (must provide land location) \$100.00
Non-county \$1,000.00

Upon disconnection of the service, return of all cards associated with card lock account and full payment of the account; the activation fee shall be returned to the customer within forty (40) days.

If in any case the activation fee with the County remains unclaimed for a period of five years after the account of the utility customer is discontinued the amount of the fee that qualifies for refund shall be transferred to the general revenue account of the County.

The County remains liable to repay the amount of the activation fee that qualifies for refund to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account. After the ten year period the refundable portion of the fee becomes the absolute property of the County free from any claim in respect thereof.

1. Bylaw No. 117-08 is hereby rescinded.
2. Bylaw No. 129-10 is hereby rescinded.
3. Bylaw No. 133-10 is hereby rescinded.
4. Bylaw No. 161-12 is hereby rescinded.
5. Bylaw No. 171-13 is hereby rescinded.
6. Bylaw No. 181-14 is hereby rescinded.
7. Bylaw No. 196-15 is hereby rescinded.
8. Bylaw No. 214-17 is hereby rescinded.
9. Bylaw No. 221-17 is hereby rescinded.
10. Bylaw No. 239-19 is hereby rescinded.

Governing the Usage of the Water Works Distribution and Waste Water Collection Systems
in the Hamlets of Worsley and Cleardale and the Community of Bear Canyon


11. This Bylaw shall come into force and effect on the date of final reading hereof.

READ a first time this 21 day of April A.D., 2020.


Miron Croy, Reeve


Allan Rowe, Chief Administrative Officer

READ a second time this 21 day of April A.D., 2020.


Miron Croy, Reeve


Allan Rowe, Chief Administrative Officer

READ a third time this 21 day of April A.D., 2020.


Miron Croy, Reeve


Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 8, 2020
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	BYLAW 256-20 AMENDING LAND USE BYLAW SECTION 8.21
File:	61-02-02

DESCRIPTION:

Council is presented with Bylaw 256-20 for the purpose of amending Land Use Bylaw 189-16, Section 8.21 Keeping of Animals, to allow poultry to be kept in any Hamlet Residential district. The Poultry Bylaw that sets out the specifics for keeping poultry in any Hamlet Residential district is included later in today's meeting for consideration.

BACKGROUND:

C338-20(08-4-20) RESOLUTION by Deputy Reeve Bean to develop a bylaw to amend the Land Use Bylaw 189-16 section 8.21 to allow residents to keep poultry in any Hamlet Residential District and develop a Poultry Bylaw stating guidelines and procedures and bring the bylaws to the future Council meeting for first reading and to set the public hearing date. CARRIED.

A public hearing is required for this bylaw in accordance with section 606 (2) of the Municipal Government Act.

ATTACHMENTS:

- Draft Bylaw 256-20
- Draft Public Hearing Notice

RECOMMENDED ACTION: 2 motions required

RESOLUTION by that Council gives first reading to Bylaw No. 256-20 a bylaw for the purpose of amending Land Use Bylaw 189-16, Section 8.21 Keeping of Animals, to allow the keeping of poultry in any Hamlet Residential District.

RESOLUTION by to approve a public hearing date of October 13, 2020 at 10:00 a.m., during the regular Council Meeting for proposed Bylaw No. 256-20.

Initials show support - Reviewed by:	Director:		CAO:	
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**CLEAR HILLS COUNTY
BYLAW NO. 256-20**

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AMENDING CLEAR HILLS COUNTY BYLAW NO. 189-16.

WHEREAS Pursuant to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, Council may amend a Land Use Bylaw, and;

WHEREAS Pursuant to Sections 230, 606 and 692 of the Province of Alberta *Municipal Government Act*, a Council may amend a Land Use Bylaw, and

WHEREAS The Municipal Council of Clear Hills County, in the Province of Alberta, has adopted Clear Hills County Land Use Bylaw No. 189-16, as amended, and;

WHEREAS The Municipal Council of Clear Hills County, in the Province of Alberta, deems it necessary to amend Clear Hills County Land Use Bylaw No. 189-16, as amended, to allow the keeping of poultry in hamlet residential districts.

NOW

THEREFORE The Municipal Council of Clear Hills County, in the Province of Alberta, in Council duly assembled, enacts as follows;

- 1) Replace Section 8.21 under General Land Use Provisions with the following:

8.21 Keeping of Animals

- (1) No livestock or fur-bearing animals, other than domestic pets, shall be raised or kept in any hamlet residential district.
 - (2) The keeping of poultry shall be allowed in any hamlet residential district as a discretionary use, and shall adhere to the County's Poultry Bylaw.
 - (3) Structures related to the keeping of poultry shall require a development permit prior to their erection.
- 2) If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed.
- 3) That this bylaw shall take force and effect on the date of its final passage.

First Reading given on the ____ day of _____, 2020.

Second Reading given on the ____ day of _____, 2020.

Third Reading and Assent given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

**CLEAR HILLS COUNTY
NOTICE OF PUBLIC HEARING
PROPOSED LAND USE BYLAW AMENDMENT BYLAW NO. 256-20**

Pursuant to Section 692 of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, and Sections 230 and 606, notice is hereby given that the Council of Clear Hills County will hold a public hearing prior to the Second Reading of Bylaw No. 256-20 for an amendment to Clear Hills County Land Use Bylaw No. 189-16. The proposed amendment is to allow the raising or keeping of poultry within hamlet residential districts.

The Public Hearing is to be held on **October 13, 2020** at 10:00 a.m. in the Council Chambers of Clear Hills County. The proposed land use bylaw may be viewed at the Clear Hills County Office in Worsley, Alberta during regular office hours. Please forward written submissions to the Chief Administrative Officer prior to **October 9, 2020**, 3:00 p.m. If you have any questions regarding the hearing or the bylaw, please contact the County office at 780-685-3925.

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 8, 2020
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	POULTRY BYLAW 257-20
File:	61-02-02

DESCRIPTION:

Council is presented with Bylaw 257-20 for the purpose of establishing the criteria and conditions for keeping poultry in hamlet residential districts.

BACKGROUND:

C338-20(08-4-20) RESOLUTION by Deputy Reeve Bean to develop a bylaw to amend the Land Use Bylaw 189-16 section 8.21 to allow residents to keep poultry in any Hamlet Residential District and develop a Poultry Bylaw stating guidelines and procedures and bring the bylaws to the future Council meeting for first reading and to set the public hearing date. CARRIED.

A public hearing is required for this bylaw in accordance with section 606 (2) of the Municipal Government Act.

ATTACHMENTS:

- Draft Bylaw 257-20
- Draft Public Hearing Notice

RECOMMENDED ACTION: 2 motions required

RESOLUTION by that Council gives first reading to Bylaw No.257-20 a bylaw to regulate the keeping poultry in hamlet residential districts.

RESOLUTION by to approve a public hearing date of October 13, 2020 at 10:00 a.m., during the regular Council Meeting for proposed Bylaw No. 257-20.

Initials show support - Reviewed by:	Director:		CAO:	
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**CLEAR HILLS COUNTY
BYLAW NO. 257-20**

**A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO REGULATE
THE KEEPING OF POULTRY OF CLEAR HILLS COUNTY:**

WHEREAS Pursuant to Section 7 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, the Council of a municipality may pass bylaws for municipal purposes respecting:

- (a) the safety, health and welfare of people and the protection of people and property; and
- (b) wild and domestic animals and activities in relation to them; and

WHEREAS Pursuant to Section 8 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 the Council of a municipality may, in a bylaw, regulate or prohibit and to provide a system of licenses, permits and approvals;

WHEREAS Council deems it necessary to regulate the keeping of poultry within the County.

NOW

THEREFORE The Municipal Council of Clear Hills County, in the Province of Alberta, in Council duly assembled, enacts as follows:

SHORT TITLE

1. This Bylaw may be known as the "Poultry Bylaw"

DEFINITIONS

2. For the purposes of this bylaw:

- (a) "ABATTOIR" means a facility where animals are slaughtered for consumption as food for humans;
- (b) "DEVELOPMENT OFFICER" means a person(s) appointed as a Development Officer by the Council of Clear Hills County;
- (c) "COOP" means a fully enclosed proof structure and attached to an Outdoor Enclosure used for keeping of hens;
- (d) "HEN" means a domesticated female chicken;
- (e) "LAND USE BYLAW" means the Clear Hills County Land Use Bylaw;
- (f) "OUTDOOR ENCLOSURE" means a securely enclosed, roofed outdoor area attached to and forming part of a coop, having a bare earth or vegetated floor for chickens to roam;
- (g) "ROOSTER" means a domesticated male chicken;

**CLEAR HILLS COUNTY
BYLAW NO. 257-20**

REGULATIONS

3. In a land use district where keeping of poultry is a discretionary use within the Land Use Bylaw, a person shall:
 - (a) be allowed to keep no more than six (6) hens in a single property.
 - (b) not be allowed to keep or raise a rooster.
4. The keeping of poultry will only be allowed for personal use. Any sale of eggs, meat and manure from the poultry is prohibited.
5. The keeping of poultry shall not be permitted where there are no dwelling units within the property.
6. The owner(s) of the hens must reside on the property where the hens will be kept.
7. Hens must be secured within a coop and outdoor enclosure at all times.
8. The coop and the outdoor enclosure for the keeping of poultry must adhere to the following regulations:
 - (a) The coop and outdoor enclosure will require a development permit prior to their erection. As part of the development permit application, applicants must also provide:
 - i. a manure disposal plan;
 - ii. the number and breed(s) of hen; and
 - iii. a process of notification for neighboring properties, including a letter to inform.
 - (b) The coop and outdoor enclosure can only be located within the rear yard of the property.
 - (c) The setback requirements for a coop and outdoor enclosure shall follow the same requirements for an accessory building as per the County's Land Use Bylaw.
 - (d) The coop must:
 - i. have an interior floor area of 0.37 m² (or 4 ft²) per hen.
 - ii. include at least one (1) nesting box and one (1) perch at least 15 cm (or 6 in.) long per hen.
 - iii. have an outdoor enclosure with an area of 0.92m² (or 10ft²) per hen.
 - iv. have feed and water containers, which are fully enclosed and airtight.
 - v. have adequate ventilation.
 - vi. be built to be weatherproof and predator proof.
 - vii. be kept in good and sanitary condition at all times.
 - (e) The coop and outdoor enclosure shall be cleaned annually.

**CLEAR HILLS COUNTY
BYLAW NO. 257-20**

9. The disposal or slaughter of hens shall be prohibited within a residential property, owners will be required to deliver the poultry to a farm, abattoir or veterinary clinic for proper disposal or slaughter.
10. Within thirty (30) days of ownership of the poultry, the applicant must apply for a provincial Premises Identification (PID) number and provide the PID to the County's Development Officer. Failure to provide the PID to the County will result in the revocation of the development permit associated with the keeping of poultry and will be subject to fines and penalties within the County's Land Use Bylaw.
11. Any owner failing to mitigate nuisance resulting from the keeping of poultry will be subject to provisions under the County's Untidy and Unsightly Premises Bylaw.
12. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed.
13. That this bylaw shall take force and effect on the date of its final passage.

First Reading given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Second Reading given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Third Reading and Assent given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

**CLEAR HILLS COUNTY
NOTICE OF PUBLIC HEARING
PROPOSED POULTRY BYLAW NO. 257-20**

Pursuant to Section 692 of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, and Sections 230 and 606, notice is hereby given that the Council of Clear Hills County will hold a public hearing prior to the Second Reading of Bylaw No. 257-20 to allow the raising or keeping of poultry within hamlet residential districts.

The Public Hearing is to be held on **October 13, 2020** at 10:00 a.m. in the Council Chambers of Clear Hills County. The proposed land use bylaw may be viewed at the Clear Hills County Office in Worsley, Alberta during regular office hours. Please forward written submissions to the Chief Administrative Officer prior to **October 9, 2020**, 3:00 p.m. If you have any questions regarding the hearing or the bylaw, please contact the County office at 780-685-3925

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	CONTINUING EDUCATION SCHOLARSHIP APPLICATIONS
File:	68-02-02

DESCRIPTION:

Council is presented the 2020 Continuing Education Scholarship's for consideration as the number of qualifying applications received exceeds the Scholarship budget. The application deadline was September 1, 2020.

BACKGROUND:

12 qualifying application have been received.

Based on Council's direction today a Scholarship dispersal report will be provided at the next Regular Meeting, as per Policy 6801.

BUDGET:

\$50,000 budget annually

Based on previous multi-year Scholarships approved the 2020 remaining budget is \$23,000.

OPTIONS:

1. Approve all qualifying applications and reduce each Scholarship from \$3,000 to \$1,900 each, thereby fully allocating the 2020 Scholarship budget.
2. Approve all qualifying applications and allocate the balance of the funds from the Rate Stabilization Reserve.
3. Approve qualifying applications on a first received basis \$3,000 each until the budget is fully allocated (Applications 1 through 7).

ATTACHMENT:

- Continuing Education scholarships Policy

RECOMMENDED ACTION:

RESOLUTION by Councillor _____ to _____

Initials show support - Reviewed by:

Manager:



CAO:





Clear Hills County

Effective Date: April 21, 2020	Policy Number 6801
Title: CONTINUING EDUCATION SCHOLARSHIPS POLICY	

1. POLICY STATEMENT

Clear Hills County recognizes the value of continued education and trades training among its citizens and will develop a policy to provide scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training. These scholarships will be known as the Clear Hills County Continuing Education Scholarships.

2. BUDGET IMPLICATIONS:

2.1. An annual budget of \$50,000.00 will be set for continuing education scholarships, to be distributed based on approved scholarship applications, until the budget is depleted.

2.2. Each Scholarship will be to cover tuition costs to a maximum of \$3,000.00.

3. GENERAL

3.1. To be eligible for a scholarship applicant must

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek for no less than one year prior to applying.
- Be pursuing (in their first year) or continuing (in their second or future year of) a recognized apprenticeship, trades program, post-secondary education degree at a business school, college or university
- Be attending a series of computer or bookkeeping courses.
- Be physically attending a trade school, college or university, or taking the educational curriculum by internet driven distance learning and not physically attending a trade school, college or university
- Include a short essay as part of the application package, describing what they are doing or have done to make the County or Village of Hines Creek a better place to live, work or relax.

3.2. The annual application deadline will be September 1.

- 3.3. There will be a limit of one scholarship per successful applicant per year. Individuals may apply for a scholarship each year they will be attending an eligible program as set out in Section 3.6 of this policy.
- 3.4. Administration will review all applications and distribute the Scholarship funds to qualifying applicants in accordance with Section 2 of this policy.
 - 3.4.1. A report will be made to Council after the distribution of the Scholarships each year.
 - 3.4.2. If qualifying applications exceed the annual budget administration will present Council with the financial details for their direction prior to distribution of the Scholarship funds.
- 3.5. Applicants enrolled in multi-year education programs may submit a scholarship application annually, prior to the current academic year. Scholarships will not be approved for an academic year of post-secondary, apprenticeship, trades training or computer and bookkeeping courses that are in progress or previous academic years that have completed at the time of application.
- 3.6. Eligibility:
 - Eligible Programs: Post-Secondary, Apprenticeship, Trades Training, Computer and Bookkeeping courses.
 - Ineligible Programs: No potential employment opportunity within the County.
- 3.6 Scholarship Payment: will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is not considered proof of payment.
- 3.7 Proof of Completion: Recipients will provide a certificate or verification letter provided by the educating body confirming successful completion of the education the scholarship was received for. Failure to provide proof of completion will require the Recipient to repay the Scholarship in full.
- 3.8 Repayment Recipient will repay the scholarship if they do not complete the apprenticeship, trades, post-secondary program or computer/book keeping courses the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program or course.

4. FORMS AND PROCEDURES

- 4.1. Administration will develop an application form for the Scholarship.
- 4.2. Administration will develop procedures as needed to address advertising, distribution and evaluation of applications.

5. END OF POLICY

ADOPTED

Resolution C236-14(04/08/14)

Date: April 8, 2014

AMENDED

Resolution C774-14(11/12/14)

Date: November 12, 2014

Resolution C860(12/09/14)

Date: December 9, 2014

Resolution C486-16(09/13/16)

Date: September 13, 2016

Resolution C389-18(08-14-18)

Date: August 14, 2018

Resolution C14-19(01-08-19)

Date: January 8, 2019

Resolution C398-19(08/13/19)

Date: August 13, 2019

Resolution C215-20 (04-21-20)

Date: April 21, 2020

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 8, 2020
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	MANY ISLANDS BOAT LAUNCH FUNDING REQUEST
File:	71-10-33

DESCRIPTION:

Council is presented with a letter from the Many Islands Recreational Development Society that describes how the 2019 \$10,000 boat launch improvement grant was, and a funding request for a 5 year commitment to provide \$5,000 each year for general boat launch improvements and maintenance.

BACKGROUND:

C282-19(06-11-19) RESOLUTION by Councillor Frixel to approve a General Grant of \$10,000.00 to the Many Islands Recreational Development Society for boat launch improvements, funds to be allocated from the Recreation Reserve. CARRIED.

ATTACHMENTS:

- Letter

OPTIONS:

1. Approve the request and include \$5,000 in the annual operating budgets for 2021 to 2025 as an annual grant to the Many Islands Recreational Development Society for boat launch maintenance and improvement.
2. Approve \$_____ for _____ years.
3. Deny the request

RECOMMENDED ACTION:

RESOLUTION by that Council

Initials show support - Reviewed by:	Director:		CAO:	
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August 20, 2020

Clear Hills County
Council
Box 240
Worsley, AB T0H 3W0

RECEIVED

AUG 28 2020

CLEAR HILLS COUNTY

Dear Council:

RE: Many Islands Boat Launch

The Many Islands Recreational Development Society would like to express our appreciation for the continuous support from Clear Hills County Council and administration over the years.

We are writing to provide the council with an update on the General Grant of \$10,000.00 the group received in June 2019 for boat launch improvements. In addition, we would like to request additional annual funds for the next 5 years to continue keeping the boat launch in premium condition.

Because of the unique year in 2019, the boat launch required significantly more repairs than other years because of the excessive ice build up in the spring. \$7,000.00 of the grant was used for the additional loads of gravel and extra machine hours required to repair the boat launch and get it to its optimal operating state, and the remaining \$3,000.00 was used towards the 2020 spring boat launch gravel maintenance.

Council had requested an update on possible areas to look at for a new boat launch, however the spring of 2020 proved to have very minimal issues and no ice build up so we were unable to assess if a different location would be more viable. MIRDS will continue to monitor each spring to analyze the situation, until we can come to the most educated, responsible assessment that is best for the park and the community.

The Many Islands boat launch sees lots of activity averaging 10-20 boats launched per week, that number on its own does not include the dozens of non-motorized water crafts such as canoers that utilize the site annually from all over Alberta and Northern BC. Many Islands boat launch is also used as a launch point for many emergency service and research organizations, as the next closest accessible launch area would be Dunvegan.

We are asking Council for financial assistance in the form of a 5-year annual contribution of \$5,000.00 for general boat launch improvements/maintenance to ensure that this boat launch stays in a prime condition for the many users within and outside of our community to utilize.

If you have any further questions or concerns on the boat launch, feel free to contact Tyson Magnowski at 780-835-8780 or Darin McLarty at 780-834-7004.

Sincerely,

Many Islands Recreational Development Society

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Log Haul Route Request - Canfor
File:	32-02-08 & 32-02-09

DESCRIPTION:

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

BACKGROUND:

Logging Companies are required to identify log haul routes within our County, annually, for approval, so they can proceed to submit a request to Alberta Government for provincial approval.

C437-19(09-10-19) RESOLUTION by Deputy Reeve Fletcher to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2019/2020 haul season following all related aspects of the Clear Hills County Road Use agreement policy and request Canfor to use their own roads whenever possible.

CARRIED.

ATTACHMENTS:

1. Correspondence
2. map

OPTIONS:

1. to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2020/2021 haul season following all related aspects of the Clear Hills County Road Use agreement policy and request Canfor to use their own roads whenever possible.
2. Not accept Canfor's log haul route as presented

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: 	CAO: 
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Canadian Forest Products Ltd. – Grande Division

Clear Hills County
Box 240
Worsley, Alberta
Via Email: ron@clearhillscounty.ab.ca

August 5, 2020

Attention: Ron Jensen

RECEIVED

AUG 11 2020

RE: Log Haul Route Request

CLEAR HILLS COUNTY

Canfor is preparing for the upcoming log haul season and therefore is requesting haul routes for your approval as noted on the attached map.

The Clear Hills County roads that we are requesting to use are:

- Range road 43 from the Old Canfor Mill site to Hwy 685
- Hunt road – not planning to haul logs but use for lowbeds and pickup traffic
- Notikewin Tower road – not planning to haul logs but use for lowbeds and pickup traffic
- Twp Road 872 from Range road 54 to the Notikewin Tower road – not planning to haul logs but use for lowbeds and pickup traffic
- Range road 54 from the Charlie road to Hwy 685 – only will be used if the Canfor 200 road is not frozen during log haul (beginning of season).
- Range road 72 from the Canfor 200 road to Hwy 870 – only will be used if the Canfor 200 road is not frozen during log haul (end of season).

Canfor is requesting that the Clear Hills County approval for the above noted routes for a period of September 21, 2020 to December 31, 2021. Please provide a letter from your department indicating the agreement to the routes and dates. Additionally please sign the attached Log Haul Route Request form from the Government of Alberta on line number 1.

If you have any questions or if further information is required, please contact me directly at the numbers or email listed below.

Thank you very much for your assistance.

Sincerely,

Scott Goosney
Canadian Forest Products
Grande Prairie
(780) 518-1005 (cell)
<mailto:scott.goosney@canfor.com>

Enclosures:

Updated Clear Hills Overview Map, Updated Alberta Log Haul Route Request Form
Appendix 5 (Municipal Log Haul Route Approvals)

Municipal Log Haul Route Approvals

The Company must provide confirmation that approval has been obtained for use of roads within the municipalities' legislative authority to Alberta Transportation by submitting a copy of the agreement between the Company or its contractors and the municipal district, county, city, town or village.

Submitting this form with a signature from the local authority will also serve as confirmation that approval has been obtained for use of roads within the municipalities' legislative authority.

1. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority
2. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority
3. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority
4. _____	_____
Name and title of official and local authority (please print)	Signature of Local Road Authority



Canadian Forest Products Ltd.
Grande Prairie Operation

Clear Hills County Logging Overview Map 2020/21

Tp 90

Tp 89

Twp Rd 874

Tp 87

Tp 86

Tp 85

Sulphur Lake Road

2200 Road

Silver Creek Road

Canfor 100 Road

Devon Road

Eureka River

Canfor 100 Road

Highway 1

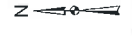
Runn Lake Road

Woolsey

Clear Hills Connector

Canfor 200 Road

106



Scale:
1:300,000

Legend

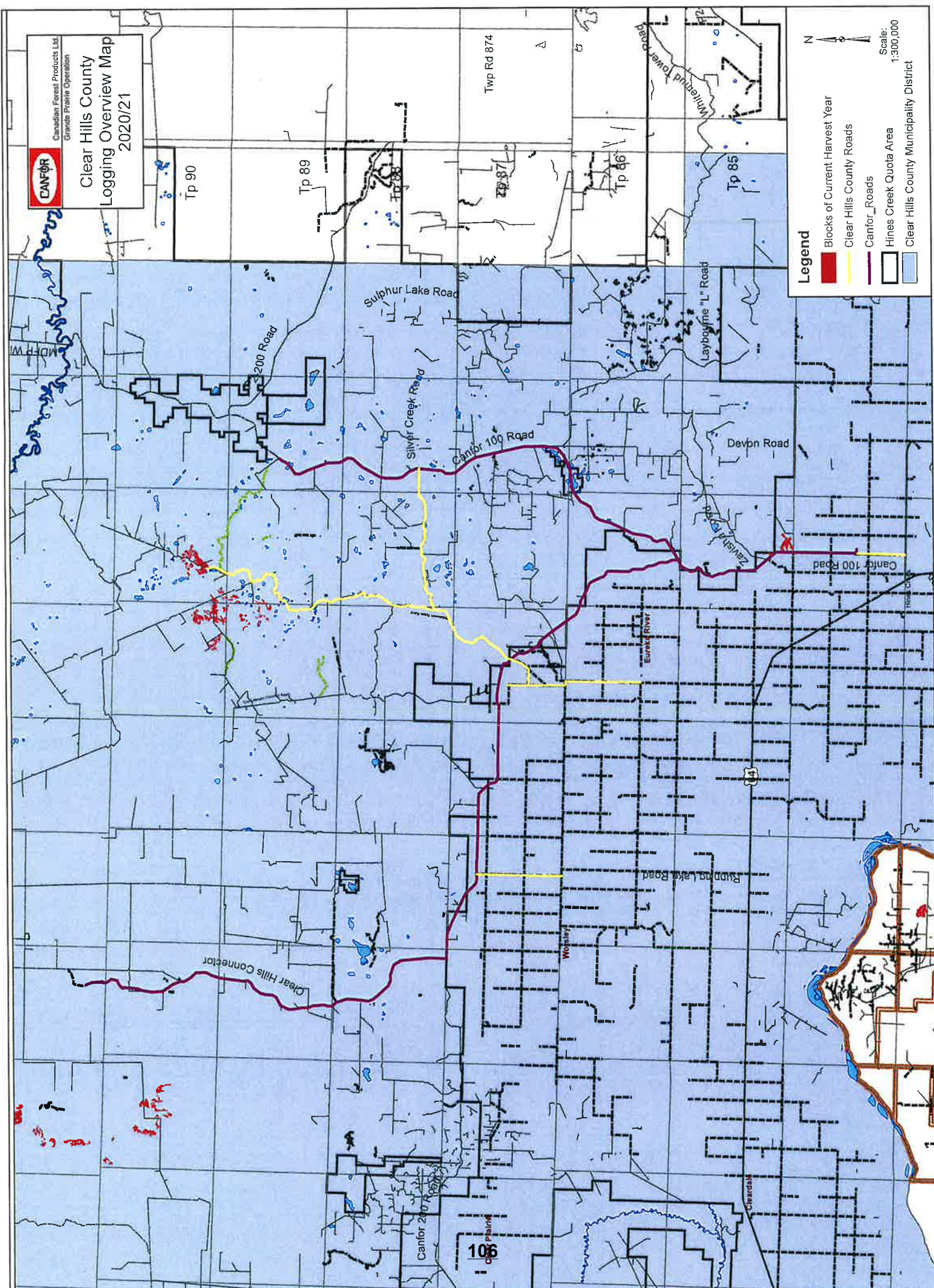
Blocks of Current Harvest Year

Clear Hills County Roads

Canfor Roads

Hines Creek Quota Area

Clear Hills County Municipality District



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Proceed to Tender-Snow Removal - Worsley Hamlet
File:	32-09-29

DESCRIPTION:

Council is presented with information on proceeding to tender for the Snow Removal in Worsley Hamlet.

Due to unforeseen circumstances the current Worsley hamlet Snow Removal contract has terminated.

To come in line with the Cleardale hamlet snow removal contract that expires in October of 2021. Administration is recommending that the Worsley tender be advertised as a 3-year contract with the option of a two-year renewal.

BACKGROUND:

The current Contracts for snow removal in the Worsley and Cleardale Hamlet were both set to expire on October 31, 2021.

BUDGET:

General Budget- Hamlet Snow Removal
\$36,000.00

ATTACHMENTS:

OPTIONS:

RECOMMENDED ACTION:

RESOLUTION by..... to proceed to tender for Snow Removal in Worsley Hamlet.

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>pl</i>
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Request for Quote Award – RFQ 2020-11 Wetland Assessment
File:	31-02-02

DESCRIPTION:

Council is presented with the analysis for the Wetland assessment for an access road to be constructed approximately 700 meters for residential access to SE-30-85-5 W6M Range Road 55.

Sealed Quotes were opened for RFQ 2020-11 Wetland Assessment on Tuesday, August 11, 2020 at 9:45 a.m.

BACKGROUND:

C352-20(08-11-20) RESOLUTION by Councillor Wetmore to open (request for quotes) RFQ-2020-11 for the wetland assessment for the access road being considered for construction for approximately 700 meters for residential access along NE-30-85-5 W6M Range Road 55. CARRIED.

Company	Amount
WSP Group	\$12,419.00
Soltest Enviro Management	\$14,165.00
Vertex Professional Services Inc.	\$5,232.60
Sora Ecological Consulting	\$3,600.00
ISL	\$11,415.00
Pintail Environmental Services Inc.	\$9,329.65
Barr Engineering & Enviro	\$9,900.00
Clear Environmental Solutions	\$6,920.00
GeoVerra	\$6,650.00

BUDGET:

Approximate wetland assessment - \$ 6,000.00

ATTACHMENTS:

Location Map

RECOMMENDED ACTION:

RESOLUTION by..... to award RFQ 2020-11 Wetland Assessment for residential access to SE-30-85-5 W6M Range Road 55 to Sora Ecological Consulting for \$3,600.00.

Initials show support - Reviewed by:

Manager:

RJ

CAO:

NE



Clear Hills County Ownership

TWP 85 - RGE 05

- Titled Land
- Leased Land
- Crown Land
- Village
- First Nation Reserve
- River, Stream or Lake
- Electoral District
- Township Boundary
- Primary Highway
- Secondary Highway
- Paved Road
- Gravel Road
- Residential Location
- Gravel Pit
- Waste Transfer Facility
- Municipal Water Facility



Mackenzie Municipal Services Agency
5109 - 51 St., Box 450, Banff, AB T0J 0E0
Phone: 780-338-3862 Fax: 780-338-3811
www.mmsa.ca | email: info@mmsa.ca

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Tender Awarding- 2019 Bridge Maintenance Contract
File:	31-63-16

DESCRIPTION:

Tenders were opened for 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00) on Tuesday, August 11, 2020 at 9:45 a.m.

- WSP – File Name for this is 2020 Bridge Maintenance, Tender No. 201-1246-00
- Closing date of this tender 08/07/2020 at 2:00 p.m.

Council is presented with an analysis of the results.

C353-20(08-11-20) RESOLUTION by Councillor Janzen to open tenders for the 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00) for bridges within Clear Hills County, have WSP analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
Bridgemen Services Ltd.	\$697,310.00
Griffin Contracting	\$415,550.00

BACKGROUND:

C322-20(07-14-20) RESOLUTION by Councillor Ruecker to proceed to tender for the 2019 Bridge Maintenance within Clear Hills County. CARRIED.

C628-19(12-10-19) RESOLUTION by Councillor Fletcher to award Tender 2019-12 for Engineering of 2017 BIMs and 2018 BIMs for Bridge Maintenance Engineering of 2019 and Bridge Maintenance Inspections, to WSP in the amount of \$21,661.00 plus GST (twenty-one thousand six hundred and sixty-six dollars plus GST). CARRIED.

BUDGET:

Estimated budget \$317,650.00 not including GST.

OPTIONS:

- To award 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00 to Griffin Contracting Ltd. \$415,550.00, as per the submitted tender.
- To reject all submitted tenders.

ATTACHMENTS:

WSP Tender Analysis

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>LE</i>
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August 27, 2020

File: 201-01246-00

Clear Hills County
Box 240
Worsley, Alberta T0H 3W0

ATTENTION: Mr. Ron Jensen, Public Works Manager

**RE: 2020 Bridge Maintenance Program
Multiple Bridge Files
Bridge Maintenance and Other Work
Tender No. 201-01246-00**

Tenders were received on the above noted project on August 7, 2020 from a total of two (2) Contractors. The low tender was from **Griffin Contracting Ltd.** with a total tender amount of **\$415,550.00**.

We are requesting your Council's decision regarding the awarding of Contract 201-01246-00 to Griffin Contracting Ltd. WSP is of the opinion that this Contractor is fully capable of accomplishing the work, and having provided the low tender, we would recommend award to **Griffin Contracting Ltd.**

Should you choose to award this project, below is the anticipated funding required:

	Total
Construction Costs	\$ 415,550.00
Engineering Budget	\$ 21,661.00
TOTAL	\$ 437,211.00

(The above totals do not include GST.)

Please advise WSP of your council's decision regarding this Contract. Attached for your information are the Tender Results, the Tender Summary and the Contract Cost Estimate "D".

Sincerely,

Tyler Bezooyen, P. Eng.

Attachments

Cc: Darren Passmore, P. Eng., Team Lead, Edmonton
Doug Buyar, Area Manager, Grande Prairie
Chase Milligen, Assistant Regional Manager, WSP

WSP Canada Inc.
7710 Edgar Industrial Court
Red Deer, AB
T4P 4E2

T+ 1 403-342-7650
wsp.com

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

CAO REPORT SEPTEMBER 8, 2020

- August 25, 2020-NAEL- Municipal Representative Consultation: Assessment Model Review, Grande Prairie
- August 27, 2020-North Peace Regional Landfill - Phone in meeting
- Trades Training Funding update
- Running, Stony and Sulphur Lake update
- Clean Farms Alberta Ag-Plastic Recycle it Pilot program additional collection sites.

Attachment #1

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for September 8, 2020, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Bonnie Morgan

From: Allan Rowe
Sent: September 2, 2020 1:13 PM
To: Bonnie Morgan
Subject: FW: Alberta Ag-Plastic. Recycle It! Pilot Program Additional Collection Sites for 2020

From: Davin Johnson <JohnsonD@cleanfarms.ca>
Sent: September 2, 2020 12:54 PM
Subject: Alberta Ag-Plastic. Recycle It! Pilot Program Additional Collection Sites for 2020

Good Day,

Cleanfarms is excited to announce the addition of six collection sites for year two of the Alberta Ag-Plastic. *Recycle It!* Pilot program for the collection of grain bags and twine. A list of the selected locations can be found below. Sites were selected based on a combination of criteria and the final selection was approved by the Alberta Plastics Recycling Group (APRG).

Name of Collection Site	Municipality	City/Town
Cleardale Transfer Station	Clear Hills County	Worsley
Foremost Transfer Station - South Forty Waste	County of Forty Mile No. 8	Foremost
Hilda Transfer Station	Cypress County	Hilda
Flagstaff Waste Regional Landfill	Flagstaff County	Sedgewick
Provost Regional Landfill	MD of Provost	Provost
East Peace Regional Landfill	Northern Sunrise County	Peace River

We would like to thank all those who have taken the time to speak with Cleanfarms and fill out the checklist. Since inception, 69 individual site locations have registered interest with Cleanfarms by phone or through the online registration form available on the Cleanfarms website.

What happens next if I have been selected?

Over the next week, Cleanfarms will be reaching out to confirm operational details and sign collection agreements with each site, outlining the responsibilities of the collection sites and Cleanfarms. The goal is to begin collecting materials at the new sites by October 1st, 2020 (pending finalized agreements).

Due to the fact this is a pilot and there is a limited budget, only six additional locations can be accommodated during year 2 (2020). The pilot program is planned to grow to 30 collection sites by 2021, with the goal of a permanent, industry-funded program by the end of year 3. Cleanfarms will revisit all the applications during the spring/summer of 2021 for the final year of the program.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

- Graders are continuing to grade where necessary, repairing shoulders where needed.
- Culverts are being installed progressively, concentrating on center lines that are safety concerns. A final report will be presented to Council at the end of the season on all 2020 work completed to date.
- Mowers
 - Divisions 1,5,6 and 7 complete, working on completing 2, 3 and 4 by end of September.
 - Weather permitting a main bottom cut will be done on all main roads.
- 2020 Disposal - End of Life Assets

Item	Price
1993 Mac Water Truck	\$15,000.00
2012 GMC 1500 Crew 4x4	\$4,750.00
2014 Load Trail 16' Dump Trailer	\$7,000.00
Zero till Drill	\$23,000.00
1100-Gal Poly Water Tank	\$725.00
Laser Printer & Cartridges	\$160.00
2013 Dodge 1500 4x4	\$8,200.00
2011 Dodge 1500 4x4	\$5,700.00
Pallet Forks	\$460.00
Half Culverts	\$260.00
Total	\$65,255.00
*prices are based on what the winning bid amount was when purchased through Team Auctions and does not reflect the commission.	

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Premier Announces Cabinet Shuffle and New Municipal Affairs Minister
County of Thorhild Assessment Model Impact letter

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the September 8, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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August 28, 2020

Premier Announces Cabinet Shuffle and New Municipal Affairs Minister

Three ministries have new ministers, including Municipal Affairs

The Government of Alberta announced a [cabinet shuffle](#) this week. This shuffle sees two ministers changing portfolios as well as an MLA entering a cabinet position.

The Honourable [Tracy Allard, MLA for Grande Prairie](#) and chair of the [Northern Alberta Development Council](#), is the new Minister of Municipal Affairs. RMA met with Minister Allard earlier this week. During the meeting, Minister Allard emphasized the importance she will place on collaborating with Alberta's municipalities and municipal associations, and the need to ensure an ongoing balance between industry support and municipal viability. RMA congratulates Minister Allard on her new role and looks forward to working with her.

RMA would also like to congratulate the [Honourable Doug Schweitzer in his new role as the Minister of Jobs, Economy and Innovations](#) (formerly Economic Development, Trade and Tourism), as well as the [Honourable Kaycee Madu in his new role as the Minister of Justice and Solicitor General](#). RMA looks forward to working with Minister Madu on the *Police Act* review and other issues relating to rural crime.

For enquiries, please contact:

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September 2nd, 2020

The Honourable Jason Kenney
Premier of Alberta
Office of the Premier
307 Legislature Building
10800 – 97th Avenue
Edmonton, Alberta T6K 2B6

Via email: premier@gov.ab.ca

Dear Premier Kenney

RE: Impact of proposed Assessment Model changes on Thorhild County

Thorhild County is a proud supporter of the province's oil and gas industry; however, our County is very concerned with changes proposed by the Province of Alberta in the Assessment Model Review (AMR) for regulated properties (wells, pipelines, and machinery & equipment).

Our County stands united with all other municipalities across the province expressing concerns regarding the lack of meaningful consultation with municipalities most affected by the proposed AMR. Further; through this current Review the province has failed to exercise the transparency expected/required by municipalities through similar fiscal engagements. To this point transparency has not yet been evident under the leadership of Municipal Affairs (MA). In fact MA has not yet even shared with municipalities detailed information supporting the creation of the proposed rates (scenarios A, B, C, or D) allowing a thorough understanding of possible impacts on our communities' 2021 budgets. Or the recent arbitrary revisions to depreciation tables which will have significant ongoing negative impact on future Thorhild County assessments and our ability to generate operating revenues.

Thorhild County Administration is currently preparing its DRAFT 2021 Operating (and Capital) budgets; it is difficult to understand how immediately reducing a community's assessment base by as much as \$66,345,145 (8%) could seem reasonable. To proceed with such changes without even discussing the potential effects of such drastic measures with the leadership and ratepayers of this County is unprecedented and certainly was not anticipated in the leadup, or the subsequent results, of the April 16, 2019 provincial election. An 8% assessment reduction would result in losses to Thorhild County (for 2021) of \$1,505,000 which (based on our 2019 Budget) would represent a 10.6% revenue loss. For Thorhild County such a loss would certainly necessitate the:

- Consideration of service level reductions;
- Consideration of staffing reductions;
- Reallocation of some (or all) reserves intended for County Infrastructure maintenance and replacement; and/or
- Consideration of Municipal tax increases.

These actions will not be well received by our residents in light of the very recent download of rural policing costs (partially commencing in 2020 and going forward) as well as the maintenance and replacement costs of road and bridge structures (which ironically provide significant support to the province's oil and gas sectors).

In 2018 our County wrote off over \$841,000 in uncollected taxes (largely due from the oil and gas sector - representing over 9% of County revenues that year). In 2019 over \$1,244,000 in taxes due were written off by the County (representing nearly 9% of that year's revenue). Thorhild County Council understand that this industry requires assistance; however, it is unclear how moving to further reduce (in comparison) this relatively minor operating cost benefits local/provincial oil and gas companies. The scenarios proposed in the AMR appear to provide little actual financial benefit to this industry while disproportionately negatively impacting all rural communities and regions throughout Alberta.

Thorhild County respectfully requests that that the current AMR process be revisited by the province and that the anticipated 2021 tax year implementation be delayed until a more fulsome and transparent process has been initiated – and completed. Hopefully – this may be a process which involves all of the communities most affected by these proposed changes to revenue generation and collection.

Sincerely,



Kevin Grumetza
Reeve

Cc: Honourable Tracy Allard, Minister of Alberta Municipal Affairs
Honourable Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock
Mr. Al Kemmere, President, Rural Municipalities of Alberta
All rural Alberta municipalities

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information September, October and November 2020 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO:	
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SEPTEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2 NPHF-AB	3 CCES-AB,DJ	4	5
6	7 Labor Day	8 Council	9	10	11 NAEL-MC	12
13	14	15 HPEC-AB	16	17	18	19
20	21	22 Council	23	24	25	26
27	28	29	30	1	2	3

OCTOBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12 Thanksgiving	13 Council	14	15	16	17
18	19	20	21	22	23	24
25	26	27 Council	28	29	30	31

NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
		RMA Convention				
8	9	10	11	12	13	14
		Council	Remembrance Day			
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		Council				
29	30	1	2	3	4	5

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee