MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 8, 2020

PRESENT	Miron Croy	Reeve
	Amber Bean	Deputy Reeve
	Peter Frixel	Councillor
	Abe Giesbrecht	Councillor
	David Janzen	Councillor
	Jason Ruecker	Councillor
	Raymond Wetmore	Councillor
ABSENT		
ATTENDING	Allan Rowe	Chief Administrative Officer (CAO)
	Audrey Bjorklund	Community Development Manager (CDM)
	Lori Jobson	Corporate Services Manager (CSM)
	Bonnie Morgan	Executive Assistant (EA)

CALL TO ORDER — Reeve Croy called the meeting to order at 9:30 a.m.

ACCEPTANCE OF AGENDA

C381-20(09-8-20) **RESOLUTION by Deputy Reeve Bean to adopt the agenda governing September 8, 2020 Regular Council Meeting with the additions of 7.a.6. Water related concerns and 7.b.3. Additional named insured request. CARRIED.**

APPROVAL OF MINUTES
Previous Meeting Minutes

C382-20(09-8-20) **RESOLUTION by Councillor Janzen to adopt the minutes of the August11, 2020 Regular Council Meeting, as presented. CARRIED.**

NEW BUSINESS: COUNCIL
Management Team Activity Report — Management activity report for August 11, 2020

C383-20(09-8-20) **RESOLUTION by Councillor Frixel that the management activity report for August 11, 2020 be accepted, as presented. CARRIED.**

Councillor Reports — Council submits the meetings attended in the previous month and a report, if applicable.

C384-20(09-8-20) **RESOLUTION by Councillor Ruecker receive the written and or verbal Councillor reports for information, as presented. CARRIED.**

TENDER OPENING:
RFP- Chinchaga Road Management &

Maintenance

Council is presented with Request for Proposals to be opened for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M.

C385-20(09-8-20)

RESOLUTION by Reeve Croy to open Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). Analyze results and bring back to the next regular Council meeting. CARRIED.

Company	Amount
Chinchaga Road Management	Proposal submitted

Land Acquisition/ Carters Camp Road NE30 83-6-6

Council is presented with information regarding the acquisition of 0.25 acres on NE30 83-6-6 to accommodate the Carters Camp access road that has slid this year.

C386-20(09-8-20)

RESOLUTION by Councillor Frixel to approve the acquisition of 0.25 acres from David Frykas on NE30 83-6-6 in the amount of $3,750.00 (three thousand seven hundred and fifty dollars) to accommodate the Carters Camp access road that has slid this year. CARRIED.

RMA Minister Meetings

Council is presented with information regarding the Fall 2020 RMA Convention and current ministers that council would like to request meetings with.

C387-20(09-8-20)

RESOLUTION by Councillor Frixel to draft letters to the following ministers while Council attends November 2-4, 2020 RMA Convention in Edmonton, Alberta. CARRIED.

Ministers	Ministry	Topic background
Tracy Allard	Municipal Affairs	Assessment Model
Grant Hunter	Red Tape Reduction	Ag Society accounting legislation, Parks Agreements and contracts, Wetland assessments
Jason Nixon	Env & Parks	Parks agreement, Wetland assessments/code of practice.
Sonya Savage	Energy	Orphan Wells
Ric McIver	Transportation	Highway 64
Tyler Shandro	Health	Disclosure of information Locum coverage Homecare Locum

		coverage
Adriana LaGrange	Education	Bussing – COVID Bussing Boundaries

Village of Hines Creek

Council is presented with information correspondence from the Village of Hines Creek requesting a joint meeting on September 15, 2020 to discuss The Hines Creek & District Recreation Board Joint agreement, as well as and other joint agreements and operating funding for 2020 and 2021

C388-20(09-8-20)

RESOLUTION by Deputy Reeve Bean to approve the attendance of a Joint meeting on September 15, 2020 in the Village of Hines Creek Council Chambers to discuss the Hines Creek & District Recreation Board Joint agreement, as well as and other joint agreements and operating funding for 2020 and 2021. CARRIED.

Water Related Concerns SW18-86-5-W6

Council is presented with information regarding water related concerns from the landowner brought forward from a previous construction project that Clear Hills County did around 2012.

C389-20(09-8-20)

RESOLUTION by Reeve Croy to bring some recommendations back regarding the landowners' water concerns on SW18-86-5-W6M to a future Regular Council meeting. CARRIED.

<u>CORPORATE SERVICES</u>

Accounts Payable (August 12, 2020 to September 8, 2020)

A list of expenditures for Clear Hills County for the period of August 12, 2020 to September 8, 2020 is provided for Council's review.

C390-20(09-8-20)

RESOLUTION by Councillor Frixel that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 12, 2020 to September 8, 2020 for a total of $425,747.52. CARRIED.

Bylaw No. 248-20 Water and Wastewater

Bylaw No. 248-20 governs the usage of water and wastewater in Worsley, Cleardale and Bear Canyon.

C391-20(09-8-20)

RESOLUTION by Deputy Reeve Bean bring back information on full cost recover on all Clear Hills County water plants to a future regular Council meeting CARRIED.

Reeve Croy recessed the meeting at 10:51 a.m.
Reeve Croy reconvened the meeting at 11:02 a.m.

Additional Named

Insured Request	The County currently has 11 Additional Named Insureds on our insurance policies.
C392-20(09-8-20)	**RESOLUTION by Councillor Frixel to approve the Hines Creek Playschool Society to be added as an Additional Named Insured on our insurance policies. CARRIED.**
DELEGATION: Cleardale Music Group	Joe Zacharias with the Cleardale Music Club, a club that operates under the Cleardale Agricultural Society, will be in attendance at 11:15 a.m. to present a request for a Capital Grant of $24,935 for the construction of a 40 x 28 bandstand.
C393-20(09-8-20)	**RESOLUTION by Councillor Ruecker to approve a Capital Grant of $10,000.00, for the Cleardale Agricultural Society to construct a bandstand at the Cleardale Campground & OHV Park and allocate the funds from the rate stabilization reserve. CARRIED.**
	Reeve Croy recessed the meeting at 12:06 p.m. Reeve Croy reconvened the meeting at 12:37 p.m.
COMMUNITY SERVICES Bylaw 256-20 Amending Land Use Bylaw Section 8.21	Council is presented with Bylaw 256-20 for the purpose of amending Land Use Bylaw 189-16, Section 8.21 Keeping of Animals, to allow poultry to be kept in any Hamlet Residential district. The Poultry Bylaw that sets out the specifics for keeping poultry in any Hamlet Residential district is included later in today's meeting for consideration.
C394-20(09-8-20)	**RESOLUTION by Councillor Ruecker that Council gives first reading to Bylaw No. 256-20 a bylaw for the purpose of amending Land Use Bylaw 189-16, Section 8.21 Keeping of Animals, to allow the keeping of poultry in any Hamlet Residential District. CARRIED.**
C395-20(09-8-20)	**RESOLUTION by Councillor Janzen to approve a public hearing date of October 13, 2020 at 10:00 a.m., during the regular Council Meeting for proposed Bylaw No. 256-20. CARRIED.**
Poultry Bylaw 257-20	Council is presented with Bylaw 257-20 for the purpose of establishing the criteria and conditions for keeping poultry in hamlet residential districts.
C396-20(09-8-20)	**RESOLUTION by Councillor Ruecker that Council gives first reading to Bylaw No.257-20 a bylaw to regulate the keeping poultry in hamlet residential districts. CARRIED.**

C397-20(09-8-20) **RESOLUTION by Councillor Janzen to approve a public hearing date of October 13, 2020 at 10:00 a.m., during the regular Council Meeting for proposed Bylaw No. 257-20. CARRIED.**

Continuing Education Scholarship Applications

Council is presented the 2020 Continuing Education Scholarship's for consideration as the number of qualifying applications received exceeds the Scholarship budget. The application deadline was September 1, 2020.

C398-20(09-8-20) **RESOLUTION by Deputy Reeve Bean to approve all qualifying applications for the 2020 Continuing Education Scholarship and allocate the balance of the funds from the Rate Stabilization Reserve. CARRIED.**

Many Islands Boat Launch Funding Request

Council is presented with a letter from the Many Islands Recreational Development Society that describes how the 2019 $10,000 boat launch improvement grant was, and a funding request for a 5 year commitment to provide $5,000 each year for general boat launch improvements and maintenance.

C399-20(09-8-20) **RESOLUTION by Deputy Reeve Bean to deny the request for funding from the Many Islands Recreational Development Society for general boat launch improvements and maintenance. And recommend they apply to the Recreation Board for funding. CARRIED.**

<u>PUBLIC WORKS:</u>
Log haul Route Request-Canfor

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

C400-20(09-8-20) **RESOLUTION by Reeve Croy to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2020/2021 haul season following all related aspects of the Clear Hills County Road Use agreement policy and request Canfor to use their own roads whenever possible. CARRIED.**

Worsley Hamlet Proceed to Tender-Snow Removal – Worsley Hamlet

Council is presented with information on proceeding to tender for the Snow Removal in Worsley Hamlet.

C401-20(09-8-20) **RESOLUTION by Councillor Janzen to proceed to tender for Snow Removal in Worsley Hamlet. CARRIED.**

Request for Quote Award-Wetland

Assessment	Council is presented with the analysis for the Wetland assessment for an access road to be constructed approximately 700 meters for residential access to SE-30-85-5 W6M Range Road 55.
C402-20(09-8-20)	**RESOLUTION by Councillor Frixel to award RFQ 2020-11 Wetland Assessment for residential access to SE-30-85-5 W6M Range Road 55 to Sora Ecological Consulting for $3,600.00. CARRIED.**
Tender Award 2019 Bridge Maintenance Contract	Tenders were opened for 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00) on Tuesday, August 11, 2020 at 9:45 a.m.
C403-20(09-8-20)	**RESOLUTION by Councillor Janzen to award 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00 to Griffin Contracting Ltd. $415,550.00, as per the submitted tender, with funds to be allocated from the bridge reserves. CARRIED.**
C404-20(09-8-20)	**RESOLUTION by Councillor Wetmore to temporarily suspend all future Clear Hills County funded grants until after the Provincial Assessment Model review has been completed. CARRIED.**
<u>WRITTEN REPORTS MANAGERS</u> Chief Administrative Officer's Report	Chief Administrative Officers report was reviewed.
C405-20(09-8-20)	**RESOLUTION by Reeve Croy to receive the September 8, 2020, Chief Administrative Officer's report for information, as presented. CARRIED.**
Community Development Manager's Report	nothing to report.
Corporate Services Manager's Report	nothing to report.
Public Works Manager's Report	Public Works Managers report was reviewed.
C406-20(09-8-20)	**RESOLUTION by Councillor Janzen to receive the September 8, 2020, Public Works Managers report for information. CARRIED.**
<u>COUNCIL INFORMATION</u>	Council was presented with the correspondence of pertinent information that has been received.
C407-20(09-8-20)	**RESOLUTION by Reeve Croy to receive the correspondence on September 8, 2020, for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C408-20(09-8-20)

RESOLUTION by Councillor Giesbrecht to receive for information the September, October and November 2020 calendars.

Date	Meeting	Councillor
Sept 14	HPEC	Bean
Sept 15	HC Joint	All
Sept 11	GGA	Frixel
Oct 1	NWSAR	Bean, Frixel
Oct 7	NPHF	Bean
Sept 12	PLS	Frixel
		CARRIED.

Closed Meeting Items

Legal & Land

there was legal and land items discussed.

C409-20(09-8-20)

RESOLUTION by Councillor Janzen that Council close the meeting to the public as per Section 27, of FOIP at 1:38 p.m. CARRIED.

C410-20(09-8-20)

RESOLUTION by Councillor Wetmore that Council revert back to the public as per Section 27, of FOIP at 1:53 p.m. CARRIED.

C411-20(09-8-20)

RESOLUTION by Councillor Janzen to receive the closed meeting discussions for information, as presented. CARRIED.

ADJOURNMENT

Reeve Croy adjourned the September 8, 2020 Regular Council Meeting at 1:54 p.m.

DATE REEVE

DATE CHIEF ADMINISTRATIVE OFFICER