

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 22, 2020**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, September 22, 2020, at 9:30 a.m. in the Council Chambers of the County Office, Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
Previous: Regular Council Meeting Minutes, September 8, 2020	2
4. DELEGATION(S)	
a. Manning Forest Products 10:30 a.m.....	9
5. PUBLIC HEARING	
6. TENDER OPENING- 9:45 a.m.	
a. 2020-P03 – Worsley Walking Path Snow and Ice Removal	22
b. 2020-P04 – Cleardale Hamlet Walking Path Snow Removal	23
c. 2020-13 - Construction of New Road Build NW 15-83-12-W6M.....	24
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report.....	27
2. Councillor Reports	36
3. Clean Farms – Alberta Ag Plastic Recycle it Pilot Program	42
4. RMA (Rural Municipalities of Alberta) Draft Minister Meetings	43
5. Policy and Priority Meeting Date.....	51
b. CORPORATE SERVICES	
1. Cost Recovery - Water	55
c. COMMUNITY SERVICES	
1. Clear Creek Fire Committee Agreement.....	71
2. ASB Recommendations	73
d. PUBLIC WORKS	
1. Vanhorn Coulee – Conrad’s -TWP Rd 832.5 Bear Canyon	81
2. Award Tender 2020-13 - Construction of New Road Build NW 15-83-12- W6M.....	82
3. Tender Award- Chinchaga Road Management & Maintenance	85
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
a. Chief Administrative Officer’s Report.....	86
b. Community Development Manager Report	87
c. Corporate Services Manager’s Report	91
d. Public Works Manager’s Report.....	94
9. COUNCIL INFORMATION (<i>including Correspondence</i>).....	97
10. CALENDARS	99
11. CLOSED MEETING ITEMS	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 8, 2020**

PRESENT	Miron Croy Amber Bean Peter Frixel Abe Giesbrecht David Janzen Jason Ruecker Raymond Wetmore	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor
ABSENT		
ATTENDING	Allan Rowe Audrey Bjorklund Lori Jobson Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Corporate Services Manager (CSM) Executive Assistant (EA)
CALL TO ORDER	Reeve Croy called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C381-20(09-8-20)	RESOLUTION by Deputy Reeve Bean to adopt the agenda governing September 8, 2020 Regular Council Meeting with the additions of 7.a.6. Water related concerns and 7.b.3. Additional named insured request. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes		
C382-20(09-8-20)	RESOLUTION by Councillor Janzen to adopt the minutes of the August 11, 2020 Regular Council Meeting, as presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Management activity report for August 11, 2020	
C383-20(09-8-20)	RESOLUTION by Councillor Frixel that the management activity report for August 11, 2020 be accepted, as presented. CARRIED.	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
C384-20(09-8-20)	RESOLUTION by Councillor Ruecker receive the written and or verbal Councillor reports for information, as presented. CARRIED.	
<u>TENDER OPENING:</u> RFP- Chinchaga Road Management &		

Page 2 of 7
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020

Maintenance

Council is presented with Request for Proposals to be opened for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M).

C385-20(09-8-20)

RESOLUTION by Reeve Croy to open Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). Analyze results and bring back to the next regular Council meeting. CARRIED.

Company	Amount
Chinchaga Road Management	Proposal submitted

Land Acquisition/
Carters Camp Road
NE30 83-6-6

Council is presented with information regarding the acquisition of 0.25 acres on NE30 83-6-6 to accommodate the Carters Camp access road that has slid this year.

C386-20(09-8-20)

RESOLUTION by Councillor Frixel to approve the acquisition of 0.25 acres from David Frykas on NE30 83-6-6 in the amount of \$3,750.00 (three thousand seven hundred and fifty dollars) to accommodate the Carters Camp access road that has slid this year. CARRIED.

RMA Minister
Meetings

Council is presented with information regarding the Fall 2020 RMA Convention and current ministers that council would like to request meetings with.

C387-20(09-8-20)

RESOLUTION by Councillor Frixel to draft letters to the following ministers while Council attends November 2-4, 2020 RMA Convention in Edmonton, Alberta. CARRIED.

Ministers	Ministry	Topic background
Tracy Allard	Municipal Affairs	Assessment Model
Grant Hunter	Red Tape Reduction	Ag Society accounting legislation, Parks Agreements and contracts, Wetland assessments
Jason Nixon	Env & Parks	Parks agreement, Wetland assessments/code of practice.
Sonya Savage	Energy	Orphan Wells
Ric McIver	Transportation	Highway 64
Tyler Shandro	Health	Disclosure of information Locum coverage Homecare Locum

Page 3 of 7
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020

		coverage
Adriana LaGrange	Education	Bussing – COVID Bussing Boundaries

Village of Hines
Creek

Council is presented with information correspondence from the Village of Hines Creek requesting a joint meeting on September 15, 2020 to discuss The Hines Creek & District Recreation Board Joint agreement, as well as and other joint agreements and operating funding for 2020 and 2021

C388-20(09-8-20)

RESOLUTION by Deputy Reeve Bean to approve the attendance of a Joint meeting on September 15, 2020 in the Village of Hines Creek Council Chambers to discuss the Hines Creek & District Recreation Board Joint agreement, as well as and other joint agreements and operating funding for 2020 and 2021. CARRIED.

Water Related
Concerns
SW18-86-5-W6

Council is presented with information regarding water related concerns from the landowner brought forward from a previous construction project that Clear Hills County did around 2012.

C389-20(09-8-20)

RESOLUTION by Reeve Croy to bring some recommendations back regarding the landowners' water concerns on SW18-86-5-W6M to a future Regular Council meeting. CARRIED.

CORPORATE
SERVICES

Accounts Payable
(August 12, 2020 to
September 8, 2020)

A list of expenditures for Clear Hills County for the period of August 12, 2020 to September 8, 2020 is provided for Council's review.

C390-20(09-8-20)

RESOLUTION by Councillor Frixel that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 12, 2020 to September 8, 2020 for a total of \$425,747.52. CARRIED.

Bylaw No. 248-20
Water and
Wastewater

Bylaw No. 248-20 governs the usage of water and wastewater in Worsley, Cleardale and Bear Canyon.

C391-20(09-8-20)

RESOLUTION by Deputy Reeve Bean bring back information on full cost recover on all Clear Hills County water plants to a future regular Council meeting CARRIED.

Reeve Croy recessed the meeting at 10:51 a.m.
Reeve Croy reconvened the meeting at 11:02 a.m.

Additional Named

Page 4 of 7
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020

Insured Request

The County currently has 11 Additional Named Insureds on our insurance policies.

C392-20(09-8-20)

RESOLUTION by Councillor Frixel to approve the Hines Creek Playschool Society to be added as an Additional Named Insured on our insurance policies. CARRIED.

DELEGATION:
Cleardale Music
Group

Joe Zacharias with the Cleardale Music Club, a club that operates under the Cleardale Agricultural Society, will be in attendance at 11:15 a.m. to present a request for a Capital Grant of \$24,935 for the construction of a 40 x 28 bandstand.

C393-20(09-8-20)

RESOLUTION by Councillor Ruecker to approve a Capital Grant of \$10,000.00, for the Cleardale Agricultural Society to construct a bandstand at the Cleardale Campground & OHV Park and allocate the funds from the rate stabilization reserve. CARRIED.

Reeve Croy recessed the meeting at 12:06 p.m.
Reeve Croy reconvened the meeting at 12:37 p.m.

COMMUNITY
SERVICES
Bylaw 256-20
Amending Land
Use Bylaw Section
8.21

Council is presented with Bylaw 256-20 for the purpose of amending Land Use Bylaw 189-16, Section 8.21 Keeping of Animals, to allow poultry to be kept in any Hamlet Residential district. The Poultry Bylaw that sets out the specifics for keeping poultry in any Hamlet Residential district is included later in today's meeting for consideration.

C394-20(09-8-20)

RESOLUTION by Councillor Ruecker that Council gives first reading to Bylaw No. 256-20 a bylaw for the purpose of amending Land Use Bylaw 189-16, Section 8.21 Keeping of Animals, to allow the keeping of poultry in any Hamlet Residential District. CARRIED.

C395-20(09-8-20)

RESOLUTION by Councillor Janzen to approve a public hearing date of October 13, 2020 at 10:00 a.m., during the regular Council Meeting for proposed Bylaw No. 256-20. CARRIED.

Poultry Bylaw 257-20

Council is presented with Bylaw 257-20 for the purpose of establishing the criteria and conditions for keeping poultry in hamlet residential districts.

C396-20(09-8-20)

RESOLUTION by Councillor Ruecker that Council gives first reading to Bylaw No.257-20 a bylaw to regulate the keeping poultry in hamlet residential districts. CARRIED.

Page 5 of 7
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020

C397-20(09-8-20)

RESOLUTION by Councillor Janzen to approve a public hearing date of October 13, 2020 at 10:00 a.m., during the regular Council Meeting for proposed Bylaw No. 257-20. CARRIED.

Continuing Education
Scholarship
Applications

Council is presented the 2020 Continuing Education Scholarship's for consideration as the number of qualifying applications received exceeds the Scholarship budget. The application deadline was September 1, 2020.

C398-20(09-8-20)

RESOLUTION by Deputy Reeve Bean to approve all qualifying applications for the 2020 Continuing Education Scholarship and allocate the balance of the funds from the Rate Stabilization Reserve. CARRIED.

Many Islands Boat
Launch Funding
Request

Council is presented with a letter from the Many Islands Recreational Development Society that describes how the 2019 \$10,000 boat launch improvement grant was, and a funding request for a 5 year commitment to provide \$5,000 each year for general boat launch improvements and maintenance.

C399-20(09-8-20)

RESOLUTION by Deputy Reeve Bean to deny the request for funding from the Many Islands Recreational Development Society for general boat launch improvements and maintenance. And recommend they apply to the Recreation Board for funding. CARRIED.

PUBLIC WORKS:
Log haul Route
Request-Canfor

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

C400-20(09-8-20)

RESOLUTION by Reeve Croy to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2020/2021 haul season following all related aspects of the Clear Hills County Road Use agreement policy and request Canfor to use their own roads whenever possible. CARRIED.

Worsley Hamlet
Proceed to Tender-
Snow Removal –
Worsley Hamlet

Council is presented with information on proceeding to tender for the Snow Removal in Worsley Hamlet.

C401-20(09-8-20)

RESOLUTION by Councillor Janzen to proceed to tender for Snow Removal in Worsley Hamlet. CARRIED.

Request for Quote
Award-Wetland

Page 6 of 7
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020

Assessment	Council is presented with the analysis for the Wetland assessment for an access road to be constructed approximately 700 meters for residential access to SE-30-85-5 W6M Range Road 55.
C402-20(09-8-20)	RESOLUTION by Councillor Frixel to award RFQ 2020-11 Wetland Assessment for residential access to SE-30-85-5 W6M Range Road 55 to Sora Ecological Consulting for \$3,600.00. CARRIED.
Tender Award 2019 Bridge Maintenance Contract	Tenders were opened for 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00) on Tuesday, August 11, 2020 at 9:45 a.m.
C403-20(09-8-20)	RESOLUTION by Councillor Janzen to award 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00 to Griffin Contracting Ltd. \$415,550.00, as per the submitted tender. CARRIED.
C404-20(09-8-20)	RESOLUTION by Councillor Wetmore to temporarily suspend all future Clear Hills County funded grants until after the Provincial Assessment Model review has been completed. CARRIED.
<u>WRITTEN REPORTS</u> <u>MANAGERS</u> Chief Administrative Officer's Report	Chief Administrative Officers report was reviewed.
C405-20(09-8-20)	RESOLUTION by Reeve Croy to receive the September 8, 2020, Chief Administrative Officer's report for information, as presented. CARRIED.
Community Development Manager's Report	nothing to report.
Corporate Services Manager's Report	nothing to report.
Public Works Manager's Report	Public Works Managers report was reviewed.
C406-20(09-8-20)	RESOLUTION by Councillor Janzen to receive the September 8, 2020, Public Works Managers report for information. CARRIED.
<u>COUNCIL</u> <u>INFORMATION</u>	Council was presented with the correspondence of pertinent information that has been received.
C407-20(09-8-20)	RESOLUTION by Reeve Croy to receive the correspondence on September 8, 2020, for information, as presented. CARRIED.

Page 7 of 7
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C408-20(09-8-20)

RESOLUTION by Councillor Giesbrecht to receive for information the September, October and November 2020 calendars.

Date	Meeting	Councillor
Sept 14	HPEC	Bean
Sept 15	HC Joint	All
Sept 11	GGA	Frixel
Oct 1	NWSAR	Bean, Frixel
Oct 7	NPHF	Bean
Sept 12	PLS	Frixel
		CARRIED.

Closed Meeting Items

Legal & Land

there was legal and land items discussed.

C409-20(09-8-20)

RESOLUTION by Councillor Janzen that Council close the meeting to the public as per Section 27, of FOIP at 1:38 p.m.
CARRIED.

C410-20(09-8-20)

RESOLUTION by Councillor Wetmore that Council revert back to the public as per Section 27, of FOIP at 1:53 p.m. **CARRIED.**

C411-20(09-8-20)

RESOLUTION by Councillor Janzen to receive the closed meeting discussions for information, as presented. **CARRIED.**

ADJOURNMENT

Reeve Croy adjourned the September 8, 2020 Regular Council Meeting at 1:54 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION-Manning Forest Products 10:30 a.m.
File:	11-02-02

DESCRIPTION:

Al Wardale, Woodlands Supervisor for Manning Forest Products a division of West Fraser Mills Ltd. Will be in attendance to give council an update on the current operations.

ATTACHMENTS:

Presentation

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Al Wardale, Woodlands Supervisor for Manning Forest Products a division of West Fraser Mills Ltd. For information as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Public Engagement - Council Meetings

Summer 2020



West Fraser

1

Manning Forest Products (MFP)



2

2

Manning Forest Products (MFP)

- Constructed in 1993, Manning Diversified Forest Products made dimension and specialty lumber
 - Initial production capacity of 64,000,000 board feet (fbm) from Timber Quota of 265,000 m3 + additional volume through purchase and timber salvage
 - In 2000, awarded Forest Management Agreement (FMA) area based tenure, offering stability as a forest company in the region
 - Continual reinvestment increased lumber production to 100,000,000 fbm from 400,000 m3 of timber
 - Through the years, marketed production expanded beyond lumber to chips, shavings, pellets and power



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3

Manning Forest Products (MFP)

- Acquired by West Fraser Mills in 2015 (October) and became Manning Forest Products – a Division of West Fraser
 - Committed to long term sustainability and utilization
 - Investing in productivity and growth through employment and capital projects
 - Current lumber production of 175,000,000 fbm, and utilization of remaining fiber for internal use and marketed products
 - 140+ Full time positions
 - Strong contractor base for seasonal projects (logging, hauling, silviculture, scaling and layout)

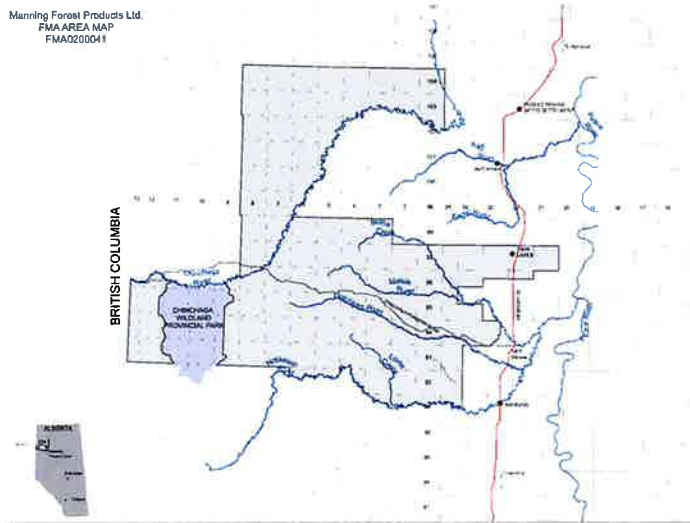


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Manning Forest Products (MFP)

Manning Forest Products Ltd.
FMA AREA MAP
FMA0200041



5

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MFP - Safety

Safety Statistics

- Currently 655 days without a lost time accident
- 2019 West Fraser Award for Most Improved in safety
- Best in Company for Safety Performance in 2020
- Best "12 Month Rolling" for Safety Performance in Canada



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Covid-19

- West Fraser was very fortunate to be considered part of an essential industry in Canada, and continued at full production since the Pandemic declaration in March.
 - Implemented stringent and extensive hygiene protocols in all departments and buildings
 - Use of social distancing, masks, face shields
 - Limit numbers at meetings and lunchrooms
 - MFP property began operating like a “closed community” in March, declining entry to non-essential personnel, and focusing on the health of our workers and maintaining production



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Covid-19

The result has been:

- As many as 14 staff off for “Covid-like” symptoms at one time
- Production records being set in sawmill and planer, based on daily and monthly statistics
- First positive case within MFP workforce reported August 23



8

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Harvest Operations

Timber Harvesting and the Log Haul to MFP occurs November to March each year (Winter operations)

– **2019 / 2020 Harvest Season**

- 3,000 hectares logged (7,400 acres)
- 660,000 cubic meters of logs hauled to run the sawmill
 - 12,058 log truck loads delivered (!)



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Harvest Operations



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Harvest Operations



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Hauling Operations



Most of MFP's timber supply comes in on narrow forest roads with "winter-only" access



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Hauling Operations



13

13

Post Harvest



14

14

Silviculture Operations



15

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Silviculture Operations

Reforestation 2020

- 4,482,000 seedlings planted in 2019 / 2020
- Old cutblocks and salvage cutblocks from the 2018 fire have been reforested
- Salvage cutblocks from 2019 fire have been reforested
- We will start reforestation of old cutblocks damaged in the 2019 fire next year



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Silviculture Operations



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Silviculture Operations



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Silviculture Operations

Aerial Herbicide Spray Project 2020

We typically spray reforested cutblocks to “release” conifer seedlings from other competing plants on the site

This year we also completed “pre-plant” spraying in the 2019 fire area to prepare sites for planting next summer



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Silviculture Operations



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Silviculture Operations



Many species in the forest thrive on disturbance and establish themselves much faster than our conifer seedlings



21

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Silviculture Operations

Herbicide is used strategically inside selected blocks, pulled back from the boundaries and watercourses, and avoiding standing retention



22

22

Silviculture Operations



Why we spray?

Herbicide is a set back to the grass and deciduous competition, allowing the conifer seedlings to establish and better compete for nutrients.



23

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	RFP Opening- 2020-P03 – Worsley Walking Path Snow and Ice Removal
File:	32-02-02

DESCRIPTION:

Council is presented with tenders to be opened for the Request for Proposal- 2020-P03 – Worsley Walking Path Snow and Ice Removal.

BACKGROUND / PROPOSAL:

C45-17(01/24/17) RESOLUTION by Reeve Ruecker to award proposal 2016-P04 Snow & Ice Removal for the Worsley Walking Path to One-eyed Disposal for \$50.00 per hour, plus salt at the cost of \$25.00 per bag, excluding GST. CARRIED.

ATTACHMENTS:

BUDGET:

Hamlet of Worsley snow removal budget including streets.
\$40,000.00

RECOMMENDED ACTION:

RESOLUTION by..... to open Proposals RFP-2020-P03 – Worsley Walking Path Snow and Ice Removal, analyze results and bring back a recommendation to a future regular council meeting.

Initials show support - Reviewed by:

Manager:

RJ

CAO:

RL

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	RFP Opening- 2020-P04 – Cleardale Hamlet Walking Path Snow Removal
File:	32-02-02

DESCRIPTION:

Council is presented with tenders to be opened for the Request for Proposal- 2020-P04 – Cleardale Hamlet Walking Path Snow Removal.

BACKGROUND / PROPOSAL:

C46-17(01/24/17) RESOLUTION by Councillor Fletcher to award proposal 2016-P05 Snow & Ice Removal for the Cleardale Walking Path, to RUCO for \$60.00 per hour, excluding GST.
CARRIED.

ATTACHMENTS:

BUDGET:

Hamlet of Cleardale snow removal budget including streets.
\$31,000.00

RECOMMENDED ACTION:

RESOLUTION by..... to open Proposals RFP-2020-P0 – Cleardale Hamlet Walking Path Snow Removal, analyze results and bring back a recommendation to a future regular council meeting.

Initials show support - Reviewed by:

Manager:

RJ

CAO:

AL

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Tender 2020-13 Opening - Construction of New Road Build NW 15-83-12-W6M
File:	32-23-72

DESCRIPTION:

Council is presented with tenders to be opened for Tender 2020-13 Construction of New Road Build NW 15-83-12-W6M

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Map

BUDGET:

Funds to be allocated from the Road Reserve Budget.

RECOMMENDED ACTION:

RESOLUTION by..... to open tenders for the Tender 2020-13 Construction of New Road Build NW 15-83-12-W6M within Clear Hills County, analyze results and bring back a recommendation to later in today's meeting.

Initials show support - Reviewed by:	Manager: <i>RJ</i>	CAO: <i>al</i>
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Clear Hills County Ownership

TWP 83 - RGE 12

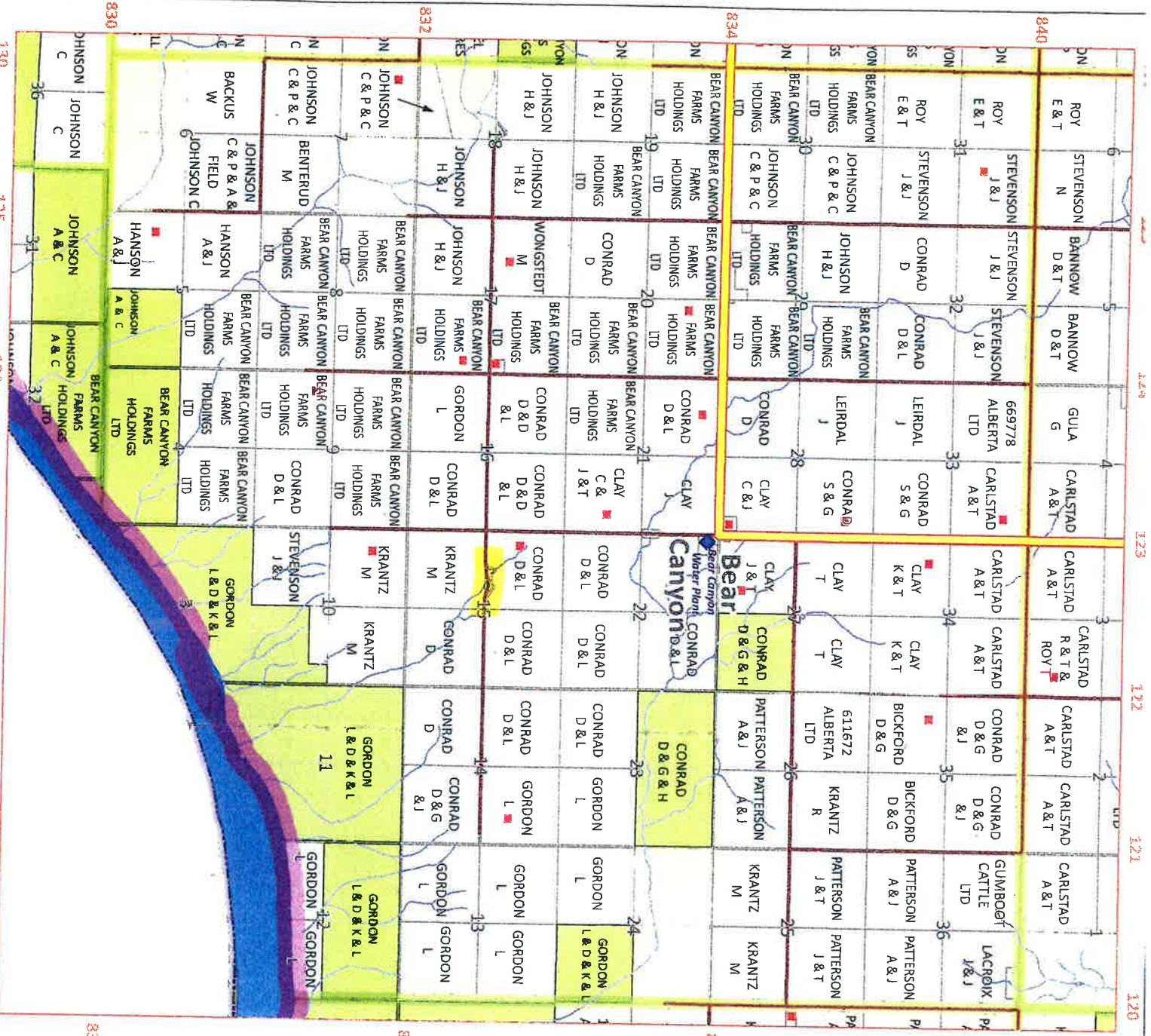
- Titled Land
- Leased Land
- Crown Land
- Village
- First Nation Reserve
- River, Stream or Lake
- Electoral District
- Township Boundary
- Primary Highway
- Secondary Highway
- Paved Road
- Gravel Road
- Gravel Pit
- Residential Location
- Waste Transfer Facility
- Municipal Water Facility



MacKenzie Municipal Services Agency
5109 - 51 St., Box 450, Barron, AB T0N 0G0
Phone: 780-398-3862 Fax: 780-398-3811
www.mmsa.ca | email: info@mmsa.ca

June 2016

Page 14 of 57





Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for September 8, 2020

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for September 8, 2020 be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Management Team

Activity Report for September 8, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		January 28, 2020		
C68-20	01/28/20	RESOLUTION by Reeve Croy to proceed to tender on the Road Upgrades for Range Road 54 & 60. CARRIED.	PWM	On Hold 2021
		March 24, 2020		
C255-20	05/26/20	RESOLUTION by Reeve Croy to proceed to tender for approximately ¼ mile of road construction along SE 32-85-8-W6M. CARRIED.	PWM	In works- waiting on water license
		July 14, 2020		
C302-20	07/14/20	RESOLUTION by Councillor Frixel to set up a teleconference inter-municipal /provincial meeting to discuss COVID-19 pandemic with the surrounding and bordering neighboring municipalities. CARRIED.	EA	September
C303-20	07/14/20	RESOLUTION by Reeve Croy to invite Calvin McLeod, with Alberta Environment and Parks to the next Regular Council meeting to discuss the 3 provincial parks: Running Lake, Sulphur, and Stoney Lake within Clear Hills County. CARRIED.	EA	In waiting
		August 4, 2020		
C338-20	08/04/20	RESOLUTION by Deputy Reeve Bean to develop a bylaw to amend the Land Use Bylaw 189-16 section 8.21 to allow residents to keep poultry in any Hamlet Residential District and develop a Poultry Bylaw stating guidelines and procedures and bring the bylaw to the future Council meeting for first reading and to set the public hearing date. CARRIED.	CDM	
C344-20	08/04/20	RESOLUTION by Councillor Ruecker to table the discussion regarding Policy 3201 Road Construction until a future meeting. CARRIED.	PWM	
		August 11, 2020		
C352-20	08/11/20	RESOLUTION by Councillor Frixel to bring back the discussion regarding the 3 provincial Lakes within Clear Hills County to the September 8th Regular Council Meeting. CARRIED.	EA	In waiting
		September 8, 2020		



Management Team

Activity Report for September 8, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS																					
C385-20	09/08/20	<div>RESOLUTION by Reeve Croy to open Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). Analyze results and bring back to the next regular Council meeting. CARRIED.</div> <table><tr><td>Company</td><td>Amount</td></tr><tr><td>Chinchaga Road Management</td><td>Proposal submitted</td></tr></table>	Company	Amount	Chinchaga Road Management	Proposal submitted	PWM																		
Company	Amount																								
Chinchaga Road Management	Proposal submitted																								
C387-20	09/08/20	<div>RESOLUTION by Councillor Frixel to draft letters to the following ministers while Council attends November 2-4, 2020 RMA Convention in Edmonton, Alberta. CARRIED.</div> <table><tr><th>Ministers</th><th>Ministry</th><th>Topic background</th></tr><tr><td>Tracy Allard</td><td>Municipal Affairs</td><td>Assessment Model</td></tr><tr><td>Grant Hunter</td><td>Red Tape Reduction</td><td>Ag Society accounting legislation, Parks Agreements and contracts, Wetland assessments</td></tr><tr><td>Jason Nixon</td><td>Env & Parks</td><td>Parks agreement, Wetland assessments/co de of practice.</td></tr><tr><td>Sonya Savage</td><td>Energy</td><td>Orphan Wells</td></tr><tr><td>Ric McIver</td><td>Transportation</td><td>Highway 64</td></tr><tr><td>Tyler Shandro</td><td>Health</td><td>Disclosure of information Locum coverage</td></tr></table>	Ministers	Ministry	Topic background	Tracy Allard	Municipal Affairs	Assessment Model	Grant Hunter	Red Tape Reduction	Ag Society accounting legislation, Parks Agreements and contracts, Wetland assessments	Jason Nixon	Env & Parks	Parks agreement, Wetland assessments/co de of practice.	Sonya Savage	Energy	Orphan Wells	Ric McIver	Transportation	Highway 64	Tyler Shandro	Health	Disclosure of information Locum coverage	EA	Letters drafted
Ministers	Ministry	Topic background																							
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Ric McIver	Transportation	Highway 64																							
Tyler Shandro	Health	Disclosure of information Locum coverage																							



Management Team

Activity Report for September 8, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<div>Homecare Locum</div> <div>Adriana LaGrange Education Bussing – COVID Bussing Boundaries</div>		
C389-20	09/08/20	RESOLUTION by Reeve Croy to bring some recommendations back regarding the landowners' water concerns on SW18-86-5-W6M to a future Regular Council meeting. CARRIED.	EA	
C391-20	09/08/20	RESOLUTION by Deputy Reeve Bean bring back information on full cost recover on all Clear Hills County water plants to a future regular Council meeting CARRIED.	CSM	
C402-20	09/08/20	RESOLUTION by Councillor Frixel to award RFQ 2020-11 Wetland Assessment for residential access to SE-30-85-5 W6M Range Road 55 to Sora Ecological Consulting for \$3,600.00. CARRIED.	PWM	
C403-20	09/08/20	RESOLUTION by Councillor Janzen to award 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00 to Griffin Contracting Ltd. \$415,550.00, as per the submitted tender. CARRIED.	PWM	
C3-20	09/08/20	RESOLUTION by Councillor Wetmore to temporarily suspend all future Clear Hills County funded grants until after the Provincial Assessment Model review has been completed. CARRIED.	EA	

		August 20, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In the works
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be		2020 ✓ 2021 2022



Management Team

Activity Report for September 8, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		
		September 30, 2019		
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately \$135,000.00, as a 2020 25% tax rebate incentive. CARRIED.		2020 ✓
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions: a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		2020 ✓
		November 27, 2019		
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	2020 2021 2022 2023 2024
C595-19	11/26/19	RESOLUTION by Councillor Frixel further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for the Compound Gate replacement project be transferred to the Building Reserve when received each year. CARRIED.	CSM/ CDM	2019 ✓ 2020 ✓ 2021
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020 ✓ 2021 2022 2023 2024
		February 4, 2020		



Management Team

Activity Report for September 8, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C75-20	01/28/20	RESOLUTION by Councillor Wetmore to approve a Capital Grant for the Cherry Canyon Agricultural Society's for the amount of \$22,000.00 for the playground project and include the funds in the 2020 Operating Budget. CARRIED.	CDM	2020✓
		March 26, 2020		
C181-20	03/24/20	RESOLUTION by Councillor Janzen to amend the 2020 Operating Budget by reducing one weed inspector position and including the revenue and expenses for the County's portion of the Peace Region Clubroot Surveillance Program CAP grant. CARRIED.	CDM	2020✓
C183-20	03/24/20	RESOLUTION by Councillor Janzen to increase the Bovine Spongiform Encephalopathy Testing (BSE) Incentive Program 2020 budget to \$4,500 from \$3,000, as recommended by the Agricultural Service Board. CARRIED.	CDM	2020✓
		June 9, 2020		
C228-20	05-08-20	RESOLUTION by Reeve Croy to offer the Peace River School Division No. 10 a conditional grant of up to \$199,000.00 (one hundred ninety nine thousand dollars) to pave the Worsley School parking lot bus pickup/drop off area in 2020, with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.		PRSD has been notified
		July 30, 2020		
C278-20	06/09/20	RESOLUTION by Reeve Croy Approve a 2020 general grant of \$120,000.00 to the End of Steel Heritage Society for setting up a Men/Ladies Lavatory trailer with handicap accessibility and water & sewer at the Society's museum in Hines Creek, with the funds to be allocated from the Rate Stabilization Reserve. Councillor Frixel requested a recorded vote.	CDM	In works



Management Team

Activity Report for September 8, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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MOTION	DATE	DESCRIPTION	DEPT	STATUS														
		<table><tr><td>For</td><td>Against</td></tr><tr><td>Councillor Janzen</td><td>Councillor Ruecker</td></tr><tr><td>Deputy Reeve Bean</td><td></td></tr><tr><td>Reeve Croy</td><td></td></tr><tr><td>Councillor Wetmore</td><td></td></tr><tr><td>Councillor Frixel</td><td></td></tr><tr><td></td><td>CARRIED.</td></tr></table>	For	Against	Councillor Janzen	Councillor Ruecker	Deputy Reeve Bean		Reeve Croy		Councillor Wetmore		Councillor Frixel			CARRIED.		
For	Against																	
Councillor Janzen	Councillor Ruecker																	
Deputy Reeve Bean																		
Reeve Croy																		
Councillor Wetmore																		
Councillor Frixel																		
	CARRIED.																	
C329-20	07/14/20	RESOLUTION by Councillor Frixel to approve a donation of \$10,000.00 to STARS Foundation, with funds to be allocated from the Rate Stabilization Reserve CARRIED.	CDM															
		September 15, 2020																
C393-20	09/08/20	RESOLUTION by Councillor Ruecker to approve a Capital Grant of \$10,000.00, for the Cleardale Agricultural Society to construct a bandstand at the Cleardale Campground & OHV Park and allocate the funds from the rate stabilization reserve. CARRIED.																
C398-20	09/08/20	RESOLUTION by Deputy Reeve Bean to approve all qualifying applications for the 2020 Continuing Education Scholarship and allocate the balance of the funds from the Rate Stabilization Reserve. CARRIED.																

ITEMS IN WAITING

		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED.	CSM	January 14, 2030
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
		April 23, 2019		



Management Team

Activity Report for September 8, 2020

LEGEND:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – “Agreement for Installation of Texas Gates within Municipal Roadways” brought back to a future council for authorization. CARRIED.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.	EA	March 25 Joint Rural Crime watch meeting
		November 20, 2019		
		January 23, 2020		
C40-20	01/14/20	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2017 monthly reconciliation reports, 2012 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2013. CARRIED.	CDM	
		February 4, 2020		
C35-20	01/14/20	RESOLUTION by Councillor Wetmore to accept the discussion and information provided by (ACA) Alberta Conservation Association and contact ACA Fish Program Manager to request Ole’s Lake be assessed to determine if it qualifies for lake aeration. CARRIED.	CDM	In waiting
		March 26, 2019		
C129-20	02/25/20	RESOLUTION by Deputy Reeve Bean that the recipient of the Clear Hills County 2020 Business of the Year Award will be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
C130-20	02/25/20	RESOLUTION by Councillor Janzen that the recipient of the 2020 Outstanding Recreation Facility award winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
C131-20	02/25/20	RESOLUTION by Councillor Wetmore that the recipient of the 2020 Volunteer of the Year award	CDM	2021



Management Team

Activity Report for September 8, 2020

LEGEND:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.		
		April 21, 2020		
C78-20	01/28/20	RESOLUTION by Co Councillor Janzen to authorize administration to use location option 3, Hamlet of Cleardale, Plan 0726595 Block 1 Lots 83 and 84 and have engineered drawings and lot grading design prepared for a single bay garage with 16 foot walls, 24 feet wide by 50 feet long with a gravel parking apron. The garage is to include a cement floor, bathroom, one overhead door with windows in the center panel, and one-man door designed to fit a pumper or water truck size firefighting unit; and bring the drawings to a future meeting approval. CARRIED.		

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

Deputy Reeve Bean-NPHF Board Meeting Synopsis

Councillor Frixel- Peace Library System Highlights

Deputy Reeve Bean - FCM

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – September 2, 2020

Resident and Tenant Levels:

As of July 2020, we had a total of 188 lodge residents, down 1 from the month of June. Our lodge unit occupancy at the end of July was 82% of the 224 lodge units occupied.

We had 114 occupied Senior Self-Contained units at the end of July, consistent with the month of June. Our occupancy rate at the end of July was 88%.

Garden Court Seniors Apartments had 57 out of 63 units occupied at the end of July, consistent with the month of June; our occupancy rate was 90%. We had 4 out of the 8 trailers in Cadotte occupied at the end of July, consistent with the month of June.

The Family Housing program had 81 of the 123 units occupied, up 3 from the month of June, and 20 of the 40 R&N units occupied, down 1 from the month of June, with an overall occupancy of 62%.

We had 38 Rent Supplement recipients in the month of July, consistent with the month of June. No new applications for rent supplements are being accepted at this time while the existing programs are being reviewed for consistency of benefits and to ensure households that need assistance most are prioritized.

Administration:

The months of July and August have included discussions and planning for the marketing of units to address vacancy concerns and further incorporate a mixed income model as per our Business Plan; continuing to navigate through the pandemic, specifically CMOH Order 29-2020 and the changes to visitation in our Lodges; the continuation of North Zone CAO calls to discuss COVID-19 concerns and challenges, as well as the Affordable Housing Strategy, Rent Supplement and other operational issues; the continuation of ASCHA Zoom calls touching on advocacy for Housing Providers, COVID-19 issues and other operational concerns; teleconference call and business review sessions with Yardi in preparation of our transition to 7S; and interviews for the Manager position for the Hines Creek/Worsley portfolio.

We are very happy to report that we have hired the new Manager for the Hines Creek/Worsley portfolio. Tracey Riewe has been at the Homesteader Lodge since March of this year and brings a strong background in Health and Safety, as well as administrative experience that compliments her willingness to learn the new role. Her first day in the Management position is September 1; we wish Tracey all the best!

Covid Outbreak at Homesteader Lodge: (Accurate as of September 2, 2020)

Based on the test results, there are a total of 13 reported cases of COVID-19 at the Homesteader Lodge (reported cases include both residents and staff). There are now 13 active cases of COVID-19 (10 residents and 3 AHS Home Care workers), one resident death, and one NPHF employee who has recovered.

Additionally, we have received confirmation that one more resident has tested negative in the second round of testing. It is important to point out that we do not have any residents who are critically ill at this time or who have been hospitalized. All symptomatic residents are resting comfortably and being cared for by both AHS and NPHF staff. We continue to wait for additional test results but can share that no additional North Peace Housing staff or residents are symptomatic at this time.

All of our staff have been cleared for work; therefore, we are not experiencing any staffing shortages at this critical time. While North Peace Housing continues to isolate all residents of the Homesteader Lodge, their mental health is very much a concern as staff try their best to keep spirits up and assist residents to ensure that they are comfortable.

Due to our Outbreak status and the number of cases in the community, North Peace Housing continues to discourage visitors from coming into the Lodge. We are happy to support virtual connections including Zoom Calls, Facetime, or the resident's preferred method.

Thank you to everyone that has reached out to us with offerings of support including family, Alberta Health Services, the Board of Directors, and our regional Housing Management Body partners in the North Zone.

For updated information, please visit our website at: <https://www.nphf.ca>

Regular Agenda Items:

Business Plan Update: Fairview Expansion

On August 05, 2020, I received an email from the Ministry of Seniors and Housing Capital Programs Branch notifying me that they had received our capital project priority submission with our Business Plan. They had completed a detailed review of the Harvest Lodge Expansion submission and wanted to meet by teleconference in order to provide feedback. Seniors and Housing had received 110 submissions since 2019.

They were clear that the purpose of the review was not to evaluate the proposal, but to provide feedback to NPHF to improve their understanding of the details of the submission. The review does not impact funding decisions and does not indicate support from the Government of Alberta.

Currently the Long-Term Care facility in Fairview is full with a waitlist from acute care and community. Additionally, when consulting with Home Care, 38 out of 61, or 62%, existing Harvest Lodge residents are DSL 3, 4 or 4D. Our neighboring Lodge, which also accesses the Fairview Health Complex and LTC facility, currently has 16 out of 20, or 80%, existing Homesteader Lodge residents, assessed at DSL 3, 4, 4D. This speaks to the need for higher level care in the Fairview area.

Manning - Del-Air Lodge Project

The RFP was posted on August 21, 2020. As of September 1, we had only received one site visit request. We reached out to determine if it might be prudent to extend the deadline for the requests, especially since the

postings are only making it to the paper this week. It was agreed to extend the visit request deadline to Thursday, September 3 and keep the window for visits from August 31 to September 4.

Sale of Properties:

This is proceeding and properties will be put on the market shortly. Presently, the houses are being readied for sale and pictures are being taken. The houses will be sold by the Foundation and will be listed on our website as they become available. The first should be listed in mid-September.

Governance:

The process of our ongoing policy review is proceeding with consideration of policies regarding Board remuneration and Regular Meetings of the Board.

Board Meeting Highlights September 12, 2020 (via Zoom)

This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.

The Board reviewed 2020 revised budget numbers; most of the changes in the original budget were due to activities not being done on site and travel being restricted because of the COVID-19 restrictions. The revised budget was approved.

The CEO provided an update on the Indigenous Grant expenditures and plans, as well as a summary of the Infrastructure Grant, including the new garage that will finish off the grant spending. The nomination committee for board positions was struck. Finally, the 5-year service awards were presented to Tanya Boman, Lindsay Brown, Clinton Froehlich, Brad Pearson and Chris Thiessen, and 10-year awards were presented to Belinda Halabisky, Raoul Johnson and Cheryl Novak.

Revisions were approved to the following policy: *Purchasing*, and a new policy was discussed and approved, *Infectious Disease/Pandemic*. Additionally, the Peace Library System Procedural Bylaws were revised.

The Consulting Services Manager reported that the Summer Reading Program in virtual format is now over and surveys have been sent out to assess it for the future. Consulting has continued virtually as travel has not resumed yet, and Coffee Chats, a monthly online forum, has been happening and is well-attended. PLS will be offering virtual professional development opportunities in the fall, specifically in Indigenous Awareness and Inclusion training and coaching. A virtual conference will be held on October 1-2 in collaboration with Yellowhead Regional Library, Parkland Regional Library and The Alberta Library (TAL).

The IT Services Manager reported that the server replacement project is proceeding at pace, no issues. The Pecans listserv is being moved from the old Yahoo Groups platform to a new one called Groups.io. Migration of users will start in September with a full launch in October. The TracPac app is very close to launching and is currently in beta.

The Technical Services Manager reported that the RELAIS interlibrary loan program is functioning on the client side and ILL service is being offered once again. As well, personnel changes in the delivery area will be happening due to the retirement of Wendy Hodges and Holly Mollard giving her notice to leave. Interviews have already been done to replace Wendy and an approved pool is available to staff from.

Present:

Carolyn Kolebaba (Chair)
Gena Jones
Cindy Hockley
Lorrie Shelp
Denise Joudrey
Peter Frixel
Ray Skrepnek
Stan Golob
Lindsay Brown
Meesha Bainton
Chris Thiessen
Roxie Rutt
Brent Anderson
Debbie Rose
Camille Zavisha
Sandra Miller
Brad Pearson
Sunni-Jeanne Walker
Philippa O'Mahony
Cheryl Novak
Belinda Halabisky
Brendan Powell
Sandra Eastman
Elaine Manzer
Michelle Farris
Roxann Dreger
John Moen
Clinton Froehlich
Raoul Johnson
Harry Ezio
Elaine Garrow
Tanya Boman
Anna Underwood

Northern Sunrise County
Town of Beaverlodge
Village of Berwyn
Big Lakes County
Birch Hills County
Clear Hills County
MD of Fairview
Town of Fairview
Town of Falher
Town of Fox Creek
City of Grande Prairie
MD of Greenvew
Town of High Level
Town of High Prairie
Village of Hines Creek
Village of Hythe
MD of Lesser Slave River
Town of Manning
Town of McLennan
Village of Nampa
County of Northern Lights
MD of Opportunity
MD of Peace
Town of Peace River
Town of Rainbow Lake
Village of Rycroft
Saddle Hills County
Town of Sexsmith
MD of Smoky River
Town of Spirit River
MD of Spirit River
Town of Valleyview
Town of Wembley

Regrets:

Linda Waddy
Dennis Sukeroff
Reta Nooskey
Vacant
Vacant

County of Grande Prairie
Town of Grimshaw
Paddle Prairie Métis Settlement
Village of Donnelly
Village of Girouxville

Absent:

Joy McGregor

Town of Slave Lake

Quick Facts 2020

Population Served: 175,246
Members: 38 municipalities & 1 Métis Settlement
Member Public Libraries: 46
Contracting Schools: 50
Chair: Carolyn Kolebaba (Northern Sunrise County)
CEO: Louisa Robison

Connecting libraries, people and resources
through teamwork, technology and training

Peace Library System acknowledges Treaty 8 territory as well as the Métis Nation of Alberta. Peace Library System libraries are located on territory that provided a travelling route and home to many Indigenous peoples.

COMMUNIQUÉ



Calling all 2019 FCM annual conference delegates!

Dear Amber

You attended the FCM annual conference in 2019 and **we need you** again this year.

Because of the COVID-19 pandemic, FCM is hosting virtual Board elections and a virtual AGM for the *first time ever*. As a current representative of an FCM member municipality, you are eligible to vote in both. It's free to **REGISTER** and takes less than five minutes.

We recently extended the deadline for voter registration to **September 18**, and strongly encourage you to get involved.

We're doing everything possible to mirror the process you know from previous elections and conferences. As a past attendee, you understand the vital role participants play during our Board's Table Officer and Director elections and AGM. It truly is a chance to make your voice heard at a national level.

REGISTER NOW to vote in our elections and AGM. We want to see you (virtually) again this year.

Important: if you do not register, you cannot vote.

Don't miss the chance to watch the candidate speeches, just like you would during the annual conference. **Sign up here** to attend the webinars.

Please read your FCM emails and watch our website for more information. If you have any questions, connect with us at **elections@fcm.ca**.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clean Farms – Alberta Ag Plastic Recycle it Pilot Program
File:	11-02-02

DESCRIPTION:

Council is presented with information regarding the Clean Farms – Alberta Ag Plastic Recycle it Pilot Program.

Clear Hills County has been chosen as one of the 6 collection sites for year two of the Alberta Ag-Plastic. Recycle It! Pilot program for the collection of grain bags and twine. The site will be located at the Cleardale Transfer station.

Currently the only site is located at the North Peace Regional Landfill in Fairview.

Clear Hills County presently pays the Transfer Station Contractor \$545.00/Tonne to haul the clean, wrapped bags to the North Peace Regional Landfill site.

Clear Hills County if Council agrees will then limit the acceptance at only Cleardale Transfer Station and North Peace Regional Landfill as the 2 sites that will accept clean, rolled grain bags and twine for Clear Hills County residents.

RECOMMENDED ACTION:

RESOLUTION by..... to approve the launch of a collection site for the Alberta Ag-Plastic. Recycle It! Pilot program, for the collection of grain bags and twine. The site will be located at the Cleardale Transfer station. Clear Hills County will limit the acceptance at only the Cleardale Transfer Station and North Peace Regional Landfill as the 2 sites that will accept clean, rolled grain bags and twine for Clear Hills County residents.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	RMA-Draft Minister Letters
File:	11-02-02

DESCRIPTION:

Council is presented with the draft letters to the ministers that they would like to schedule meetings with during the Fall Rural Municipalities of Alberta Conference in Edmonton in November 2020.

Ministers	Ministry	Topic background
Tracy Allard	Municipal Affairs	Assessment Model
Grant Hunter	Red Tape Reduction	Ag Society accounting legislation, Parks Agreements and contracts, Wetland assessments
Jason Nixon	Env & Parks	Parks agreement, Wetland assessments/code of practice.
Sonya Savage	Energy	Orphan Wells
Ric McIver	Transportation	Highway 64
Tyler Shandro	Health	Disclosure of information Locum coverage Homecare Locum coverage
Adriana LaGrange	Education	Bussing – COVID Bussing Boundaries

ATTACHMENTS:

Draft Letters

RECOMMENDED ACTION:

RESOLUTION by..... to approve the draft letters to the ministers that they would like to schedule meetings with during the Fall Rural Municipalities of Alberta Conference in Edmonton in November 2020.

Initials show support - Reviewed by:

Manager:

CAO:





CLEAR HILLS COUNTY

11-02-02

September 11, 2020

Allard, Tracy, Honourable
Minister of Municipal Affairs
132 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Tracy Allard:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an extremely negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 2-4, 2020. However, with the uncertainty of the convention taking place this year due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Assessment Model

We look forward to discussing this with you in the near future. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email our Executive Assistant, Bonnie Morgan to set up a meeting bonnie@clearhillscounty.ab.ca.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

September 17, 2020

Honorable Minister Tyler Shandro
Minister of Health
423 Legislature Building
10800 97 Avenue
Edmonton, AB
Canada T5K 2B6

Dear Minister Tyler Shandro,

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an extremely negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 2-4, 2020. However, with the uncertainty of the convention taking place this year due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Fairview Health Complex Outpatient/Emergency Wait Times
- Worsley Health Centre Community Health Nurse Vacancy

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

September 17, 2020

Honorable Minister Jason Nixon
Minister of Environment and Parks
323 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Jason Nixon:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an extremely negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 2-4, 2020. However, with the uncertainty of the convention taking place this year due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Parks agreement
- Wetland assessments/code of practice.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

September 17, 2020

Honorable Minister Ric McIver
Minister of Transportation
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Ric McIver:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an extremely negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 2-4, 2020. However, with the uncertainty of the convention taking place this year due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Highway 64 Overlay

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

September 11, 2020

LaGrange, Adriana, Honourable
Minister of Education
228 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Adriana LaGrange:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an extremely negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 2-4, 2020. However, with the uncertainty of the convention taking place this year due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Bussing – COVID
- Bussing Boundaries

We look forward to discussing this with you in the near future. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email our Executive Assistant, Bonnie Morgan to set up a meeting bonnie@clearhillscounty.ab.ca.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

September 11, 2020

Hunter, Grant, Honourable
Associate Minister of Red Tape
130 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Grant Hunter:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an extremely negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 2-4, 2020. However, with the uncertainty of the convention taking place this year due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Ag Society accounting legislation
- Parks Agreements and contracts
- Wetland assessments

We look forward to discussing this with you in the near future. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email our Executive Assistant, Bonnie Morgan to set up a meeting bonnie@clearhillscounty.ab.ca.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen



CLEAR HILLS COUNTY

11-02-02

September 11, 2020

Honorable Minister Sonya Savage
Minister of Energy and Deputy House Leader
324 Legislature Building
10800 - 97 Avenue NW
Edmonton, AB
Canada T5K 2B6

Dear Minister, Sonya Savage:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an extremely negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 2-4, 2020. However, with the uncertainty of the convention taking place this year due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Orphan Wells
- Assessment Model

We look forward to discussing this with you in the near future. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email our Executive Assistant, Bonnie Morgan to set up a meeting bonnie@clearhillscounty.ab.ca.

Sincerely,

Miron Croy,
Reeve

MC/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Policy and Priority Meeting Date
File:	11-02-02

DESCRIPTION:

Council is presented information on setting a future Policy and Priority Meeting. Council has requested the following items to be added to the next Policy and Priority meeting.

Items

Road Construction Policy 3201
Information output – Public engagement
Stoney, Sulfur and Running Lakes – Opportunity for Organizational Groups
Public Transportation to Doctors Office Weekly
Inter-municipal meeting date

ATTACHMENTS:

Calendar

RECOMMENDED ACTION:

RESOLUTION by..... to set a Policy and Priority Meeting for

Initials show support - Reviewed by:	Manager:	CAO: 
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SEPTEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2 NPHF-AB	3 CCES-AB,DJ	4	5
6	7 Labor Day	8 Council	9	10	11 NAEL-MC	12
13	14	15 HPEC-AB	16	17	18	19
20	21	22 Council	23	24	25	26
27	28	29	30	1	2	3

OCTOBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12 Thanksgiving	13 Council	14	15	16	17
18	19	20	21	22	23	24
25	26	27 Council	28	29	30	31

NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	RMA Convention					
8	9	10	11	12	13	14
		Council	Remembrance Day			
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		Council				
29	30	1	2	3	4	5

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 22, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Cost Recovery - Water
File:	12-05-10

DESCRIPTION:

At the September 8, 2020 Regular Council meeting Administration brought Bylaw No. 248-20 Water and Wastewater to Council to review the definitions of domestic and industrial uses.

BACKGROUND / PROPOSAL:

At the September 8, 2020 Regular Council meeting Council made the following motion:

C391-20(09-8-20) RESOLUTION by Deputy Reeve Bean bring back information on full cost recover on all Clear Hills County water plants to a future regular Council meeting CARRIED.

ATTACHMENTS

- Water Cost Calculation - amortization expense included
- 2020 Utility Bill Cost Comparison - amortization expense included
- Water Cost Calculation - amortization expense not included
- 2020 Utility Bill Cost Comparison - amortization expense not included
- Excerpts from other municipalities water bylaws re: water rates

RECOMMENDED ACTION:

RESOLUTION by ... that Council ...

Initials show support - Reviewed by:

Manager:



CAO:



2018 Water Consumption

Includes amortization expense

Service Code	Description	Consumption Total (G)	Levy Total		
41	Worsley Keylock - Water	6,020,374	126,427.85		
41.5	Worsley - Keylock (Industrial)	323,236	16,161.80		
42	Worsley Residential - Water	1,678,670	35,252.07		
43	Worsley Institutional-Water	359,315	7,545.62		
44	Worsley Commercial - Water	1,301,377	27,328.92		
51	Cleardale Keylock - Water	796,951	16,735.97		
51.5	Cleardale-Keylock (Industrial)	2,754	137.70		
52	Cleardale Residential - Water	829,802	17,425.84		
53	Cleardale Institutional-Water	171,146	3,594.07		
54	Cleardale Commercial - Water	431,338	9,058.10		
60	Bear Canyon - Water	21,500	451.50		
		11,936,463	260,119.43		
	2018 Expenses	752,869.00			
	2018 Cost Per Gallon	0.063			

2019 Water Consumption

Includes amortization expense

Service Code	Description	Consumption Total (G)	Levy Total		
41	Worsley Keylock - Water	3,280,631	68,893.25		
41.5	Worsley - Keylock (Industrial)	345,902	17,295.10		
42	Worsley Residential - Water	1,387,491	29,137.31		
43	Worsley Institutional-Water	337,988	7,097.75		
44	Worsley Commercial - Water	930,062	19,531.30		
51	Cleardale Keylock - Water	855,134	17,957.81		
51.5	Cleardale-Keylock (Industrial)	1,646	82.30		
52	Cleardale Residential - Water	769,324	16,155.80		
53	Cleardale Institutional-Water	168,067	3,529.41		
54	Cleardale Commercial - Water	426,843	8,963.70		
60	Bear Canyon - Water	13,360	280.56		
		8,516,448	188,924.30		
	2019 Expenses	779,812.44			
	2019 Cost Per Gallon	0.092			

2020 Water Consumption

Includes amortization expense

Service Code	Description	Consumption Total (G)	Levy Total		
41	Worsley Keylock - Water	2,444,757	51,339.90		
41.5	Worsley - Keylock (Industrial)	208,684	10,434.20		
42	Worsley Residential - Water	1,107,621	23,260.04		
43	Worsley Institutional-Water	206,897	4,344.84		
44	Worsley Commercial - Water	508,809	10,684.99		
51	Cleardale Keylock - Water	443,506	9,313.63		
51.5	Cleardale-Keylock (Industrial)	1,678	83.90		
52	Cleardale Residential - Water	600,357	12,607.50		
53	Cleardale Institutional-Water	79,194	1,663.07		
54	Cleardale Commercial - Water	203,613	4,275.87		
60	Bear Canyon - Water	10,999	230.98		
		5,816,115	128,238.91		
	2020 Expenses	187,294.98			
	2020 Cost Per Gallon	0.032			
	3 Year Average Cost Per Gallon	0.062			

2020 Utility Bill Cost Comparison

For the period ending August 31, 2020

	Account	Average Usage (G)	Average Levy (\$0.021/G)	3 Year Average Cost Recovery Price with amortization expense	New Average Levy	Net Change
R e s i d e n t i a l	40237.7	2,007	42.15	0.062	124.45	82.30
	40348.8	1,292	27.14	0.062	80.13	52.99
	40349.62	6,984	146.67	0.062	433.02	286.35
B u s i n e s s	40935.5	35,196	739.12	0.062	2,182.15	1,443.04
	40947.6	797	16.75	0.062	49.44	32.69
	41014.90	35,966	755.28	0.062	2,229.89	1,474.60

2018 Water Consumption

does not include amortization expense

Service Code	Description	Consumption Total (G)	Levy Total		
41	Worsley Keylock - Water	6,020,374	126,427.85		
41.5	Worsley - Keylock (Industrial)	323,236	16,161.80		
42	Worsley Residential - Water	1,678,670	35,252.07		
43	Worsley Institutional-Water	359,315	7,545.62		
44	Worsley Commercial - Water	1,301,377	27,328.92		
51	Cleardale Keylock - Water	796,951	16,735.97		
51.5	Cleardale-Keylock (Industrial)	2,754	137.70		
52	Cleardale Residential - Water	829,802	17,425.84		
53	Cleardale Institutional-Water	171,146	3,594.07		
54	Cleardale Commercial - Water	431,338	9,058.10		
60	Bear Canyon - Water	21,500	451.50		
		11,936,463	260,119.43		
	2018 Expenses without amortization	325,159.05			
	2018 Cost Per Gallon	0.027			

2019 Water Consumption

does not include amortization expense

Service Code	Description	Consumption Total (G)	Levy Total		
41	Worsley Keylock - Water	3,280,631	68,893.25		
41.5	Worsley - Keylock (Industrial)	345,902	17,295.10		
42	Worsley Residential - Water	1,387,491	29,137.31		
43	Worsley Institutional-Water	337,988	7,097.75		
44	Worsley Commercial - Water	930,062	19,531.30		
51	Cleardale Keylock - Water	855,134	17,957.81		
51.5	Cleardale-Keylock (Industrial)	1,646	82.30		
52	Cleardale Residential - Water	769,324	16,155.80		
53	Cleardale Institutional-Water	168,067	3,529.41		
54	Cleardale Commercial - Water	426,843	8,963.70		
60	Bear Canyon - Water	13,360	280.56		
		8,516,448	188,924.30		
	2019 Expenses without amortization	352,102.47			
	2019 Cost Per Gallon	0.041			

2020 Water Consumption

does not include amortization expense

Service Code	Description	Consumption Total (G)	Levy Total		
41	Worsley Keylock - Water	2,444,757	51,339.90		
41.5	Worsley - Keylock (Industrial)	208,684	10,434.20		
42	Worsley Residential - Water	1,107,621	23,260.04		
43	Worsley Institutional-Water	206,897	4,344.84		
44	Worsley Commercial - Water	508,809	10,684.99		
51	Cleardale Keylock - Water	443,506	9,313.63		
51.5	Cleardale-Keylock (Industrial)	1,678	83.90		
52	Cleardale Residential - Water	600,357	12,607.50		
53	Cleardale Institutional-Water	79,194	1,663.07		
54	Cleardale Commercial - Water	203,613	4,275.87		
60	Bear Canyon - Water	10,999	230.98		
		5,816,115	128,238.91		
	2020 Expenses without amortization	187,294.98			
	2020 Cost Per Gallon	0.032			
	3 Year Average Cost Per Gallon	0.034			

2020 Utility Bill Cost Comparison

For the period ending August 31, 2020

	Account	Average Usage (G)	Average Levy (\$0.021/G)	3 Year Average Cost Recovery Price without amortization expense	New Average Levy	Net Change
R e s i d e n t i a l	40237.7	2,007	42.15	0.034	68.25	26.09
	40348.8	1,292	27.14	0.034	43.94	16.80
	40349.62	6,984	146.67	0.034	237.46	90.79
B u s i n e s s	40935.5	35,196	739.12	0.034	1,196.66	457.55
	40947.6	797	16.75	0.034	27.11	10.37
	41014.90	35,966	755.28	0.034	1,222.84	467.56

Bylaw No.586-19

**A BYLAW OF THE VILLAGE OF HINES CREEK, IN THE PROVINCE OF ALBERTA FOR THE
PURPOSE OF PROVIDING FOR THE DETERMINATION OF WATER, SEWER AND GARBAGE
RATES AND PROVIDING FOR A METHOD FOR COLLECTING THESE AMOUNTS.**

PAGE 3

SCHEDULE "A"
Water Rates

	Rate
Residential Dwelling, or any service connection not specifically named in the by-law	\$44.00/month
Service Connections as outlined in Schedule "B"	\$27.00 for the 0-3000 gallons \$6.75/1000 gallons or portion thereof used for volumes exceeding 3000 gallons
Domestic Bulk Water within the Village	\$23.00/1000 gallons
Rural Domestic Bulk Water	\$40.00/1000 gallons
Commercial Bulk Water	\$55.00/1000 gallons

SCHEDULE "B"
Garbage Collections and Disposal Rates

Any Occupied Building (exempting Commercial, Industrial or Institutional Building)	Rate
One pick-up per Week	\$26.00/month
Two pick-ups per Week	\$40.00/month
Three pick-ups per Week	\$52.00/month
Commercial or Industrial Buildings	
One pick-up per Week	\$30.00/month
Two pick-ups per Week	\$56.00/month
Three pick-ups per Week	\$61.00/month
Four to Five pick-ups per Week	\$94.00/month
Institutional Buildings	
Peace River School Division	\$30.00/month

SCHEDULE "C"

Service connections for which meters are to be read and accounts billed accordingly are as follows:

1. Hines Creek Hotel
2. Homesteader Lodge
3. Hines Creek Composite
4. Villager Motel
5. Fentie's Fuel Service (UFA)
6. Charles Dei Construction
7. Hines Creek Laundromat
8. All Carwashes

SCHEDULE "D"

Premises exempted from mandatory garbage collection and disposal service are as follows:

1. All Churches
2. Lelia Sumner - 1351 - 1st Ave (PT of SW5-84-4-W6)
3. Ron Dei - Lot A, Plan 2095 K.S.
4. Charles Dei Construction

BYLAW No. 1056/UTIL/2019 Amending BYLAW No. 1048/UTIL/2018

Schedule A
Water Rates

Capital replacement fees are applicable to all developed lots, regardless of service use.

	Water Usage (per cubic meter)	Capital Replacement
Residential	\$2.95	\$19.52 / month
Commercial / Institutional	\$2.95	Varies, see table below
Water Co-op / Bluesky	\$2.95	\$1.49 / cubic meter
Water Loading Station	\$2.95	\$4.25 / cubic meter
Woodmere Nursery	\$0.70 (raw water)	\$12,206.00 / year

Commercial Capital Replacement Fees (billed monthly)

Motel / Hotel	\$7.78 / unit, maximum of \$129.00
Apartment	\$7.78 / unit, maximum of \$129.00
Mobile Home Park	\$7.78 / unit, maximum of \$129.00
Restaurant / Café	\$52.00
Car Wash / Laundry	\$78.10
R.V. Park	\$52.00
Other Commercial	\$26.00

Institutional Capital Replacement Fees (billed monthly)

Schools	\$757.80
College	\$568.40
Health Complex	\$757.80
Medical Clinic	\$390.30
Provincial Building	\$757.80
Garrison Manor / Harvest Lodge	\$757.80

Other Fees

Administration Fee	\$20.00
Extra Printed Copy	\$2.00 / month
Meter Reading	\$30.00
Paperless Billing (e-Billing) discount	\$1.00 / month (maximum of one discount per account)
Water Disconnection & Reconnection	\$100.00
Water Meter Inspection	\$50.00

Bylaw No. 968/ADM/2020 - APPROVED April 14, 2020**SCHEDULE "H" - Utilities**

Page 1 of 2

WATER:	No GST Monthly Fee	No GST Fee per m³
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BLUESKY:

Residential / Commercial / Industrial	Capital Replacement/Service Fee + Consumption	\$ 15.00	\$ 4.75
Churches / Curling Rinks / Community Halls	Capital Replacement/Service Fee + Consumption	\$ 15.00	\$ 4.75
Country Residential (VAULTED METER)	Capital Replacement/Service Fee + Consumption	\$ 50.00	\$ 4.75

WHITELAW:

Residential / Commercial / Industrial	Capital Replacement/Service Fee 1st 7 m ³ per month + Consumption >7 m ³	\$ 15.00	no charge \$ 2.90
Churches	Capital Replacement/Service Fee 1st 7 m ³ per month + Consumption >7 m ³	\$ 15.00	no charge \$ 2.90
Curling Rinks / Community Halls	Capital Replacement/Service Fee 1st 7 m ³ per month + Consumption >7 m ³	\$ 15.00	no charge \$ 2.90

AIRPORT MOBILE HOMES:
see schedule "E"

SCHEDULE "H" - Utilities

Page 2 of 2

SEWER:		No GST Monthly Fee	Monthly Fee Including GST
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BLUESKY:			
Residential / Commercial / Industrial	Capital Replacement/Service Fee	\$ 16.00	no GST
Churches / Curling Rinks / Community Halls	Capital Replacement/Service Fee	\$ 16.00	no GST

WHITELAW:			
Residential / Commercial / Industrial	Capital Replacement/Service Fee	\$ 16.00	no GST
Churches / Curling Rinks / Community Halls	Capital Replacement/Service Fee	\$ 16.00	no GST

GARBAGE - Curbside Pickup:	Policy UTI08 / 43-C-1	No GST Monthly Fee	Monthly Fee Including GST
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BLUESKY:			
All Users - curbside garbage pickup	Garbage Service Fee	\$ 15.00	
All Users - replacement waste bin	Replacement \$ / bin	\$ 80.00	\$ 84.00

WHITELAW:			
All Users	Garbage Service Fee	\$ 15.00	
All Users - replacement waste bin	Replacement \$ / bin	\$ 80.00	\$ 84.00

UTILITY FEES - Other:		No GST Monthly Fee	Monthly Fee Including GST
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Penalties	4.5% on balance outstanding after 30 days		
Disconnection fee		\$ 50.00	no GST
Reconnection fee		\$ 50.00	no GST
Water meter replacement fee		\$ 350.00	\$ 367.50
Water meter testing fee (<i>must be prepaid</i>)		\$ 250.00	\$ 262.50
Service hook-on fees water and sewer combined (hamlets) as per Policies UTI05 / 41-U-4, UTI02 / 41-H-1		\$ 500.00	\$ 525.00

Bylaw No. 968/ADM/2020 - APPROVED April 14, 2020**SCHEDULE "I"****Water Truck Loading Stations:****No GST
Fee per m³****Whitelaw Springs Truck Fill Station:****All Users - non-potable water****No Charge****Whitelaw Hamlet Truck Fill Station:****All Users****\$ 4.05****Bluesky Hamlet Truck Fill Station:****All Users****\$ 5.90**

Users must enter into an agreement to be issued a pin and access ID in order to use municipal water truck fill stations. One pin and access ID provide access to all stations.



MD of Greenview

Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
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Schedule 'G' Environmental Services

	<i>Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.</i>		
	<i>Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest.</i>	1.5% penalty/month	
	Water Meter/Replacement (Owner Responsibility)	Based on actual replacement costs	
1.	Requested Services		
i.	Regular Hours	T	\$50.00 per hour per member of staff (1 hour min.)
ii.	After Hours	T	50.00 per hour per member of staff (1 hour min.)
2.	Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)		
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
v.	Connection Fee (Rights to Connect)	E	\$12,500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
3.	Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)		
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)
v.	Connection Fee (Rights to Connect)	E	\$500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
4.	Rural Water Distribution System (Valleyview Rural)		
i.	Residential Rate (0-30m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00 per service
v.	Utilities Account Deposit	E	\$100.00
5.	Rural Water Distribution System (Crooked Creek and Ridgevalley)		
i.	Residential Rate (0-30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00
v.	Utilities Account Deposit	E	\$100.00
6.	Water Point Facilities		
i.	Potable Water Points Residential/Agriculture	E	\$3.50 per m ³
ii.	Potable Water Points Commercial	E	\$8.50 per m ³
iii.	Non-Potable Water Points	E	\$2.00 per m ³
7.	Gravity Wastewater Collection System (DeBolt, Grande Cache & Ridgevalley)		

2. Municipal/Hamlet Utility Charges – Hamlet of Woking				
i)	Garbage Pick-up	15.00	E	Per property/per month
ii)	Metered Water Use	4.00	E	Per cubic meter (invoiced monthly)
iii)	Sewer			
a)	Residential	19.05	E	Per property/per month
b)	Commercial	22.58	E	Per property/per month
c)	School	22.58	E	Per classroom/per month
3. Municipal Utility Charges – Rural Water Utility				
i)	Metered Water Use	4.00	E	Per cubic meter (invoiced monthly)
ii)	Service Connection Fee			
a)	Fee at the time of supply or distribution line installation	10,000.00	E	Per connection (upfront or prorated monthly) ** (see 5. below)
b)	Fee after the supply or distribution line installation	15,000.00	E	Per connection (upfront or prorated monthly) ** (see 5. below)
4. Other				
i)	Truck Fill Water Rate *	4.00	E	Per cubic meter (residential/commercial) No industrial use is permitted.
<i>* These services are prepaid</i>				
<i>Penalties on outstanding accounts will be charged monthly at 10%</i>				
5. **Service Connection Fee – All Rural Utility Customers shall have the following options to pay their Service Connections**				
i)	Pay the connection fee in full at time of hookup			
ii)	Have the connection fee added to their monthly utility over a five year period at 2.5% interest			
iii)	Connection Fee	Interest Rate		5 Years period – monthly installments
a)	\$10,000.00	2.50%	E	\$177.47 per month
b)	\$15,000.00	2.50%	E	\$266.21 per month
<i>Opting for the payment plan will require owner to have an encumbrance registered as a caveat on title, to be removed when the last payment is complete or the balance is paid in full, at which time the County will remove the caveat. The remaining balance can be paid in full at any time during the five year term.</i>				
6. Fines for Water and Wastewater Bylaw Infractions				
i)	Unauthorized connection to any Municipal Utility	2,500.00	E	Per infraction
ii)	Interfering/tampering with any Municipal Utility	2,500.00	E	Per infraction
iii)	Unauthorized use of the County's potable water	2,500.00	E	Per infraction
iv)	Failing to allow County's authorized personnel to enter premises for inspection or repair	500.00	E	Per infraction
v)	Failing to maintain to County's water meter or metering device	200.00	E	Per infraction
vi)	Failure to install wastewater backflow preventer	500.00	E	Per infraction
vii)	Illegal disposal or disposal of harmful matters into the County's wastewater system	2,500.00	E	Per infraction
viii)	Failure to notify the County of illegal or harmful matters disposal into County's wastewater system	2,500.00	E	Per infraction
J. BYLAW ENFORCEMENT				
1. Dog Control				
i)	Dog License Fee (includes metal tag) Annual Fee	25.00	E	Per license, the annual license fee for a new dog will be pro-rated by month the year of acquisition
ii)	Replacement Dog Tag (if lost)	2.00	E	Per tag
iii)	Breach of Dog Control Bylaw for first offense	100.00	E	

CITY OF GRANDE PRAIRIE

BYLAW C-1365

SCHEDULE "G"

RATES - WATER SERVICES

(Bylaw C-1365A - January 28, 2019)

RESIDENTIAL CONSUMERS

Residential Consumption Rate per cubic metre (m3)	March 1, 2019	January 1, 2020
	\$1.576	\$1.615
Residential Fixed Rate (based on Meter size)	March 1, 2019 Rate (monthly)	January 1, 2020 Rate (monthly)
16mm (5/8")	\$11.61	\$11.90
19mm (3/4")	\$17.42	\$17.85
25mm (1")	\$29.03	\$29.75
38mm (1-1/2")	\$58.05	\$59.50
50mm (2")	\$92.88	\$95.20
75mm (3")	\$203.18	\$208.25
100mm (4")	\$365.72	\$374.85
150mm (6")	\$812.70	\$833.00
200mm (8")	\$1,625.40	\$1,666.00
250mm (10")	\$2,554.20	\$2,618.00

INDUSTRIAL, COMMERCIAL AND INSTITUTIONAL CONSUMERS

Industrial, Commercial & Institutional Consumption Rate per cubic metre (m3)	March 1, 2019	January 1, 2020
	\$1.733	\$1.776
Industrial, Commercial & Institutional Fixed Rate (based on Meter size)	March 1, 2019 Rate (monthly)	January 1, 2020 Rate (monthly)
16mm (5/8")	\$12.77	\$13.09
19mm (3/4")	\$19.16	\$19.64
25mm (1")	\$31.93	\$32.73
38mm (1-1/2")	\$63.85	\$65.45
50mm (2")	\$102.16	\$104.72
75mm (3")	\$223.48	\$229.08
100mm (4")	\$402.26	\$412.34
150mm (6")	\$893.90	\$916.30
200mm (8")	\$1,787.80	\$1,832.60
250mm (10")	\$2,809.40	\$2,879.80

**Schedule A
Bylaw 2020-02
Fees, Rates, and Charges**

Birch Hills County

DESCRIPTION	RATE	GST	UNITS
3. Seismic Surveys			
i.) Pre-Inspection of Roads	\$ 465.00	T	Per Inspection
ii.) Post-Inspection of Roads	\$ 465.00	T	Per Inspection
4. Agreement Application	\$ 155.00	T	Per Agreement
5. All non-permitted moves will be charged double the regular cost.			
6. Permits with less than 24 hours notice may be charged double the regular cost.			
L. <u>Water, Wastewater and Solid Waste (Monthly)</u>			
1. Residential and Bulk Water			
i.) Bulk Water			
1.1 Residential and Agricultural	\$ 6.25	E	Per Cubic Meter
1.2 Commercial/Industrial	\$ 12.50	E	Per Cubic Meter
ii.) Hamlet Residential and Commercial	\$ 6.25	E	Per Cubic Meter
iii.) Seniors Apartments	\$ 150.00	E	Per Location per Month
iv.) Municipal Water Line Fee	\$ 9.00	E	Per Line per Month
v.) Connection/Reconnection Fee for All Accounts	\$ 50.00	E	Per Connection
vi.) Renters Deposit Fee	\$ 500.00	E	One Time Charge
2. Wastewater			
i.) Residential	\$ 24.00	E	Per Line per Month
ii.) Seniors Apartments	\$ 175.00	E	Per Location per Month
iii.) Schools/Motels/Hotels	\$ 85.00	E	Flat Rate per Month
iv.) Sewer Line Inspection	\$ 500.00	T	Flat Rate
v.) Thawing of Frozen Lines	Cost Recovery	T	Per Line
vi.) Sewage Lagoon Dumping (Wanham only)	\$ 5.00	E	Per Cubic Meter
3. Solid Waste			
i.) Hamlet Collection			
1.1 Residential	\$13.25	E	Flat Rate per Month
1.2 Seniors Apartments	\$13.25	E	Per Four (4) Unit Structure per Month

BYLAW NO. 1/2020
SCHEDULE "A"
Effective January 14, 2020

MD of Peace

Protective Services

Fire Fines - 1st offense	\$300	no GST
- 2nd or subsequent offense	\$1,000	no GST
Plus the cost of outside equipment and manpower		
Numbered Highway Callouts - inv. Ab. Transp.	\$615.00/hour	no GST
Response to Duncan's First Nation fires	\$615.00/hour	
- Quad Unit	\$200.00/hour	
Mutual Aid Rates (supplies extra):		
- Pumper, Tender, Rapid Response Unit, Rescue Vehicle		
- Hazardous Materials Response Unit	\$400/hour	
- Squad Vehicle for transport	\$ 75/hour	
- Command Post/Rehab Response Unit	\$200/hour	
- Wildland Response trailer + Towing Vehicle	\$275/hour	

Public Works

Payment to Landowner for Borrow Pit if MD requires fill	\$750/pit	
Clay Sales	\$ 5.00/cu.yd. or 4.00/tonne	plus GST
Dust Control (\$449/100 m in 2019 - cost recovery basis)	\$425/100 m prepaid	
Fencing		
- landowner removes fence and it's not replaced	\$250/mile	
- landowner removes and reinstalls fence	\$1500/mile	
Land Acquisition	as per Policy ADM-6	
Grader Blades (used)	\$ 5.00	plus GST
Grader Service - Summer	as per Ab. Construction Rate Guide	
Grader Service - Winter	as per Ab. Construction Rate Guide	
Gravel - CAP Levy	\$.40/tonne	no GST
Gravel Sales - Crushed	\$ 11.00/tonne)	plus GST
Gravel Sales - Pit Run	\$ 5.00/tonne)	plus GST
Gravel Sales - Reject	\$ 11.00/tonne)	plus GST
Pipeline Crossings Permission - as per Policy PW-10	\$100.00	plus GST
Pipeline Crossings Inspection - as per Policy PW-10	\$100.00	plus GST
Snowplow Flags	\$ 50.00	plus GST
- Seniors providing current Ab. Seniors' Benefit Letter	no charge	
Steaming Culverts (includes 2 men)	\$150/hr	plus GST
Used Culvert Sales		
300mm	\$ 25/m	plus GST
400mm	\$ 35/m	plus GST
500mm	\$ 40/m	plus GST
600mm	\$ 50/m	plus GST
800mm	\$ 65/m	plus GST

Utilities

Hamlet of Brownvale

- residences, stores, service stations, hotel, churches - monthly		
Water \$30. & Sewer \$10. Flat Charge	\$ 40./mo.	no GST
4% discount if fixed annual billing is prepaid annually)		
+ \$2.90/cu.m.		
- Curling rink	\$ 250.00/annually	no GST
- 3% penalty if not paid by 23rd of month		
- Disconnect & Reconnect Fees	\$ 25.00/request	no GST
- Emergency Callout Charge	\$ 55.00/request	no GST
- Fines for violating Water & Sewer Bylaw	\$1,000 - \$2,500	

Bulk Water Dispensing Fee

An annual waiver on first 200 cu.m. for each residence located within the M.D. of Peace, except for Brownvale Truck Fill users.
 We invoice quarterly

Activation Fee (non-refundable)	\$ 50.00	no GST
Water Usage - Hamlet of Brownvale - potable (No free water)	\$ 2.90/cubic metre	no GST
- McInnis - non-potable	\$ 2.00/cubic metre	no GST

Wastewater Septage Tipping at Lagoon

- Per Load	\$100.00/load	plus GST
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B

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	CLEAR CREEK FIRE COMMITTEE AGREEMENT
File:	23-20-02

DESCRIPTION:

Council is presented with the 2009 – 2020 financial details on the Village's annual contribution under the Clear Creek Fire Committee agreement and a proposal for 2021-2031

BACKGROUND:

The Clear Creek Fire Committee and the Village of Hines Creek annual contribution to operation of the fire departments was brought up at the Joint Council meeting on September 15, 2020.

ATTACHMENTS:

- Clear Creek Fire Committee Schedule B with updates

OPTIONS:

1. Propose disbanding committee and proceed with the proposed financial cost share agreement
2. Propose disbanding committee and negotiate a different financial cost share agreement
3. Propose maintaining committee as is and current or amended financial cost share agreement

RECOMMENDED ACTION:

RESOLUTION by.....to

Initials show support - Reviewed by:	Manager: 	CAO: 
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SCHEDULE B - updated for September 22, 2020 Council Meeting

Village of Hines Creek

Maximum Annual Contribution*

Fire Service Agreement

*Applicable fire service revenues received annually will be deducted as per Agreement Amendment No. 1 signed December 14, 2020.

Year Costs Incurred	Year VoHC Invoiced	5% increase	Maximum Annual Expense Contribution	Based on Projected Actual County Fire Services NET Operating and Capital Expenditures	Actual Invoiced	Difference from Maximum to Actual	Actual NET (rounded to the nearest 10)
2009	2010	\$ -	\$ 14,270.00	\$ 285,400.00	\$ 9,704.00	\$ 4,566.00	\$ 194,080.00
2010	2011	\$ 713.50	\$ 14,983.50	\$ 286,113.50	\$ 10,747.00	\$ 4,236.50	\$ 214,940.00
2011	2012	\$ 749.18	\$ 15,732.68	\$ 286,862.68	\$ 13,186.00	\$ 2,546.68	\$ 263,720.00
2012	2013	\$ 786.63	\$ 16,519.31	\$ 287,649.31	\$ 10,244.00	\$ 6,275.31	\$ 204,880.00
2013	2014	\$ 825.97	\$ 17,345.27	\$ 288,475.27	\$ 13,137.00	\$ 4,208.27	\$ 262,740.00
2014	2015	\$ 867.26	\$ 18,212.54	\$ 289,342.54	\$ 13,958.00	\$ 4,254.54	\$ 279,160.00
2015	2016	\$ 910.63	\$ 19,123.16	\$ 290,253.16	\$ 15,538.00	\$ 3,585.16	\$ 310,760.00
2016	2017	\$ 956.16	\$ 20,079.32	\$ 291,209.32	\$ 16,330.00	\$ 3,749.32	\$ 326,600.00
2017	2018	\$ 1,003.97	\$ 21,083.29	\$ 292,213.29	\$ 16,331.00	\$ 4,752.29	\$ 326,620.00
2018	2019	\$ 1,054.16	\$ 22,137.45	\$ 293,267.45	\$ 15,775.00	\$ 6,362.45	\$ 315,500.00
2019	2020	\$ 1,106.87	\$ 23,244.33	\$ 294,374.33	\$ 14,016.00	\$ 9,228.33	\$ 280,320.00
2020	2021	\$ 1,162.22	\$ 24,406.54	\$ 295,536.54			
Proposed Reset							
Projected annual budget based on average of past 5 years (2015-2019)							
Increase reduced from 5% to 2% (5 year average January COLA 1.78%)							
Year Costs Incurred	Year VoHC Invoiced	2% increase	Maximum Annual Expense Contribution	Based on Projected Actual County Fire Services NET Operating and Capital Expenditures	Actual Invoiced	Difference from Maximum to Actual	Actual NET (rounded to the nearest 10)
2020	2021		\$ 15,598.00	\$ 311,960.00			
2021	2022	\$ 124.78	\$ 15,909.96	\$ 318,199.20			
2022	2023	\$ 127.28	\$ 16,228.16	\$ 324,563.18			
2023	2024	\$ 129.83	\$ 16,552.72	\$ 331,054.45			
2024	2025	\$ 132.42	\$ 16,883.78	\$ 337,675.54			
2025	2026	\$ 135.07	\$ 17,221.45	\$ 344,429.05			
2026	2027	\$ 137.77	\$ 17,565.88	\$ 351,317.63			
2027	2028	\$ 140.53	\$ 17,917.20	\$ 358,343.98			
2028	2029	\$ 143.34	\$ 18,275.54	\$ 365,510.86			
2029	2030	\$ 146.20	\$ 18,641.05	\$ 372,821.08			
2030	2031	\$ 149.13	\$ 19,013.87	\$ 380,277.50			
2031	2032	\$ 152.11	\$ 19,394.15	\$ 387,883.05			

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	ASB
Title:	ASB Recommendations
File:	63-10-02

DESCRIPTION:

Council is presented with a number of recommendations from the Agricultural Service Board.

BACKGROUND:

AG74(09/15/20) RESOLUTION by Member Ruecker that this Agricultural Service Board recommend Council replace the Grain Bag Extractor with a simpler unit.
CARRIED.

AG75(09/15/20) RESOLUTION by Councillor Janzen that this Agricultural Service Board recommend Council remove the conveyor from the Grain Bagger rental.
CARRIED.

AG76(09/15/20) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council liquidate the following items due to low usage and high cost: Tree Spade, Rock Picker, Rock Rake and Sickle Mower. CARRIED.

AG77(09/15/20) RESOLUTION by Member Watchorn that this Agricultural Service Board recommend Council increase the rental rates of the following items:
Post Pounder: \$125.00 to \$150.00
BBQ Trailer: \$50.00 to \$75.00
CARRIED.

AG78(09/15/20) RESOLUTION by Councillor Janzen that this Agricultural Service Board recommend Council amend Policy 6310 by amending Clause 2.1. by removing not available to rent through other rental agents within the County's boundaries.
CARRIED.

ATTACHMENTS:

- Policy 6310 with proposed amendment
- Rental Equipment Return on Investment Report
- 2020 Rental Equipment Usage Report January 1-Sept 14, 2020

RECOMMENDED ACTION:

RESOLUTION by.....to

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County

Effective Date: Proposed Amendment AG78(09/15/20)	Policy Number 6310
Title: RENTAL EQUIPMENT POLICY	

1. Policy Statement:

- 1.1. Clear Hills County recognizes the value of utilizing tax dollars to provide equipment available for rent to County residents, land managers and agricultural producers.

2. Purpose:

- 2.1. To supply equipment for rent that are only required occasionally or would not be economically feasible for individual agricultural producers or land managers to purchase. ~~and are not available for rent through other rental agents within the County's boundaries.~~
- 2.2. To provide innovative tools and equipment for local agricultural producers and land managers that promotes innovative agricultural management practices.
- 2.3. To provide tools and equipment that assist agricultural producers and land managers to comply with their legislative requirements under Alberta's Weed Control Act, Soil Conservation Act and Agricultural Pests Act.

3. Responsibilities

- 3.1. The Agricultural Service Board will recommend to Council a list of rental equipment and a schedule of fees for equipment deposits and rental rates.
- 3.2. The Agricultural Service Board may recommend to Council to purchase, replace, or liquidate rental equipment based on the three purposes in section 2.
- 3.3. Agricultural Services will provide the Agricultural Service Board with a list of rental rates and deposits based on the following structure:
 - 3.3.1. Equipment purchased to fulfil subsection 2.1 and 2.2 will have a rental rate to recover maintenance costs only;
 - 3.3.2. Equipment purchased to fulfil subsection 2.3 will have a minimal rental rate to maximize the equipment use;
 - 3.3.3. Deposits greater than the designated minimum amount will be double the rental rate of that equipment.

- 3.4. County staff will have knowledge of each piece of equipment and will inform the renter of proper operating procedures and safety precautions.
- 3.5. Agriculture Services will conduct pre- and post-rental inspections of all equipment to ensure equipment is in good condition, will operate properly and is safe to use.
- 3.6. Renters will sign a rental agreement form and assume responsibility for all costs associated with equipment returned damaged or not properly cleaned.
- 3.7. County staff will consider rental of equipment to other municipalities on a case by case basis.
- 3.8. County staff will refuse to rent out equipment that is unfit and/or unsafe for use.
- 3.9. Agricultural Services will provide an annual report to the Agricultural Service Board for a program review in February of each year.

4. Reference to Legislation

- 4.1. Weed Control Act
- 4.2. Soil Conservation Act
- 4.3. Agricultural Pests Act

5. End of Policy

ADOPTED:

Resolution C170(02/22/10)

Date: February 22, 2011

Resolution C422-18 (09/11/18)

Date; September 18, 2018

Resolution C433-19 (09/10/19)

Date: September 10, 2019

Resolution

Date:

Rental Equipment Return on Investment Report
 prepared for September 15, 2020 ASB meeting
 * ROI (Return on Investment) formula -((total cost/net profit)/years)
 Focus: Rental fleet units with original cost in excess of \$10,000
 Data represents lifetime of unit to July 31, 2020
 Data includes all costs - capital and maintenance
 TCA = Tangible Capital Asset

Net Loss
 Net Revenue

Status

Operational	Post Pounder	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-33	\$12,950	\$ 125.00 To Dec 31, 2019	121	156	\$ 19,500.00	\$ 1,530.51	\$ 4,316.77
	May, 2014		\$ 125.00 YTD 2020	1	1	\$ 125.00	\$ 1,469.63	\$ 503.61
	Dunvegan Fab & Welding				157	\$ 19,625.00	\$ 3,000.14	\$ 4,820.38

TCA current value Dec 31, 2019 \$ 8,633.23

Average days used per year 26.0

Summary: Cost to date \$20,770.52 per day used \$132.30
 Revenue to date \$ 19,625.00 per day used \$ 125.00
 Profit/Loss -\$1,145.52 per day used -\$7.30
 average Rol -1%

Options: Liquidate - clause 2.1 Rental Equipment Policy - unit for rent in Cleardale area
 Increase the rate by \$10/day

Operational	Tree Spade	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-21	\$37,950	\$ 125.00 To Dec 31, 2016	41	60	\$ 7,500.00	\$ 7,494.19	
	March, 2011		\$ 50.00 To Dec 31 2019	22	44	\$ 2,200.00	\$ 3,485.06	\$ 20,240.00
	Big Foot Enterprises		\$ 50.00 YTD 2020	1	1	\$ 50.00	\$ 472.52	\$ 1,475.83
					105	\$ 9,750.00	\$ 11,451.77	\$ 21,715.83

TCA current value Dec 31, 2019 \$ 17,710.00
 Estimated cost to repair unknown - hydraulic issue

Average days used per year 6.7

Summary: Cost to date \$71,117.60 per day used \$677.31
 Revenue to date \$ 9,750.00 per day used \$ 92.86
 Profit/Loss -\$61,367.60 per day used -\$584.45
 average Rol -11%

Options: Liquidate
 Not replace due to cost to keep in fleet

Operational	BBQ Trailer	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-38	\$17,192	\$ 50.00 to Dec 31, 2019	26	27	\$ 1,350.00		\$3,561.35
	November, 2015		YTD 2020	0	0	\$ -		\$ 722.85
	United Fabrication				27	\$ 1,350.00	\$ -	\$ 4,284.20

TCA current value Dec 31, 2019 \$ 13,630.87

Average days used per year 5.4

Summary: Cost to date \$17,192.22 per day used \$636.75
 Revenue to date \$ 1,350.00 per day used \$ 50.00
 Profit/Loss -\$15,842.22 per day used -\$586.75
 average Rol -12%

Options: If County BBQ discontinued - liquidate item and not replace due to low usage
 Increase rental rate

Operational	Grain Bag Extractor	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-30	\$39,900	\$ 350.00 to Dec 31, 2019	32	49	\$ 17,150.00	\$ 6,350.07	\$ 13,300.00
	April, 2014		\$ 350.00 YTD 2020	4	8	\$ 2,800.00	\$ 5,148.71	\$ 1,551.67
	Dunvegan Fab & Welding				57	\$ 19,950.00	\$ 11,498.78	\$ 14,851.67

TCA current value Dec 31, 2019 \$ 26,600.00

Average days used per year 8.2

Summary: Cost to date \$66,250.45 per day used \$1,162.29
Revenue to date \$19,950.00 per day used \$ 350.00
Profit/Loss -\$46,300.45 per day used -\$812.29
average Rol -9%

Options: Liquidate & not replace due to cost of keeping in fleet

Operational	Grain Bag Roller	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-34	\$10,185	\$ -	77	87	\$ -	\$ 1,093.18	\$ 3,718.33
	May, 2014		\$ - YTD 2020	12	12	\$ -	\$ 171.80	\$ 377.22
	Brown Brothers				99	\$ -	\$ 1,264.98	\$ 4,095.55

TCA current value Dec 31, 2019 \$ 6,466.67

Average days used per year 14.5

Summary: Cost to date \$15,545.53 per day used \$157.03
Revenue to date \$ - per day used \$ -
Profit/Loss -\$15,545.53 per day used -\$157.03
average Rol -13%

Options: Turn over as part of Landfill Contract and have that contractor look after loaning out, making available a

Operational	Grain Bagger	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-29	\$40,900	\$ 350.00	14	37	\$ 12,950.00	\$ 1,426.61	\$ 13,633.33
	April, 2014		\$ 350.00 YTD 2020	1	4	\$ 1,400.00	\$ 69.39	\$ 1,590.56
	Dunvegan Fab & Welding				41	\$ 14,350.00	\$ 1,496.00	\$ 15,223.89

TCA current value Dec 31, 2019 \$ 27,266.67

Average days used per year 6.2

Summary: Cost to date \$57,619.89 per day used \$ 1,405.36
Revenue to date \$ 14,350.00 per day used \$ 350.00
Profit/Loss -\$43,269.89 per day used -\$1,055.36
average Rol -9%

Options: Liquidate & not replace due to cost of keeping in fleet

Operational	Grain Vac	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-35	\$24,240	\$ 400.00	152	171	\$ 68,400.00	\$ 12,262.05	\$ 8,080.00
	September, 2014		\$ 400.00 YTD 2020	8	15	\$ 6,000.00	\$ 147.22	\$ 942.67
	Douglas Lake Equipment				186	\$ 74,400.00	\$ 12,409.27	\$ 9,022.67

TCA current value Dec 31, 2019 \$ 16,160.00

Average days used per year 28.5

Summary: Cost to date \$45,671.94 per day used \$ 245.55
Revenue to date \$ 74,400.00 per day used \$ 400.00
Profit/Loss \$28,728.06 per day used \$154.45
average Rol 8%

Options: Liquidate - clause 2.1 Rental Equipment Policy - unit for rent in Cleardale area
Keep

Operational	Land Leveller	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-26	\$19,330	\$ 130.00		55	105 \$ 13,650.00	\$ 2,191.65	\$ 8,284.29
	April, 2012		\$ 130.00 YTD 2020		1	1 \$ 130.00	\$ -	\$ 805.41
	Corn Dog Contracting					106 \$ 13,780.00	\$ 2,191.65	\$ 9,089.70

TCA current value Dec 31, 2019 \$ 11,045.71

Average days used per year 13.1

Summary: Cost to date \$30,611.35 per day used \$ 288.79
Revenue to date \$13,780.00 per day used \$ 130.00
Profit/Loss -\$16,831.35 per day used -\$158.79
average Rol -7%

Options: Increase Rental Rate \$30/day

Operational	Manure Spreader	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-19	\$31,500	\$ 300.00		52	175 \$ 52,500.00	\$ 19,635.04	\$ 21,000.00
	April, 2009		\$ 300.00 YTD 2020		0	0 \$ -	\$ -	\$ 1,225.00
	Glennor Grain Systems					175 \$ 52,500.00	\$ 19,635.04	\$ 22,225.00

TCA current value Dec 31, 2019 \$ 10,500.00

Average days used per year 15.9

Summary: Cost to date \$73,360.04 per day used \$ 419.20
Revenue to date \$52,500.00 per day used \$ 300.00
Profit/Loss -\$20,860.04 per day used -\$119.20
average Rol -4%

Options: Increase rental rate by \$120/day

Operational	Rock Picker	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-32	\$24,890	\$ 150.00		10	22.5 \$ 3,375.00	\$ 3,837.70	\$ 8,296.67
	May, 2014		\$ 150.00 YTD 2020		1	1 \$ 150.00	\$ -	\$ 967.94
	Dunvegan Fab & Welding					23.5 \$ 3,525.00	\$ 3,837.70	\$ 9,264.61

TCA current value Dec 31, 2019 \$ 16,593.33

Average days used per year 3.8

Summary: Cost to date \$37,992.31 per day used \$ 1,616.69
Revenue to date \$ 3,525.00 per day used \$ 150.00
Profit/Loss -\$34,467.31 per day used -\$1,466.69
average Rol -11%

Options: Liquidate due to low usage and cost to keep in fleet

Operational	Rock Rake	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-31	\$18,810	\$ 300.00		0	22.5 \$ 6,750.00	\$ 2,023.28	\$ 6,270.00
	June, 2014		\$ 300.00 YTD 2020		0	0 \$ -	\$ -	\$ 731.50
	Dunvegan Fab & Welding					22.5 \$ 6,750.00	\$ 2,023.28	\$ 7,001.50

TCA current value Dec 31, 2019 \$ 12,540.00

Average days used per year 3.8

Summary: Cost to date \$27,834.78 per day used \$ 1,237.10
Revenue to date \$ 6,750.00 per day used \$ 300.00
Profit/Loss -\$21,084.78 per day used -\$937.10
average Rol -9%

Options: Liquidate due to low usage and cost to keep in fleet

Operational	Sickle Mower	Purchase Price	Rental Rate	Rented	Days	Revenue	Expenses	Depreciation
	Unit 31-64-37	\$11,180	\$ 50.00		1	1 \$ 50.00	\$ -	\$ 2,235.96
	January, 2016		\$ 50.00 YTD 2020		0	0 \$ -	\$ -	\$ 434.77
	I & J Manufacturing				1	1 \$ 50.00	\$ -	\$ 2,670.73

TCA current value Dec 31, 2019 \$ 8,943.85

Average days used per year 0.3

Summary:

Cost to date	\$13,850.54	per day used	\$ 13,850.54
Revenue to date	\$ 50.00	per day used	\$ 50.00
Profit/Loss	-\$13,800.54	per day used	-\$13,800.54
average Rol	-12%		

Options: Liquidate due to low useage and cost to keep in fleet

January 1 - September 14, 2020

Rental Equipment	Rental Deposit	Rental Rates	Total Users	Total Days	Total
Backpack Sprayer	\$ 50.00	\$ -	1	1	\$ -
Bale Scale	\$ 100.00	\$ 30.00	2	2	\$ 30.00
BBQ Trailer	\$ 100.00	\$ 50.00	0	0	\$ -
Chairs	\$ 50.00	\$0.50/chair	10	10	\$ 216.00
Community Centre	\$ 50.00	\$ 50.00	5	17	\$ 850.00
Corral Panels	\$ 50.00	\$ 50.00	0	0	\$ -
Eco-Bran Applicator	\$ 50.00	\$ -	0	0	\$ -
Exta Hoses	\$ 50.00	\$1.000/hose	0	0	\$ -
Grain Bagger	\$ 350.00	\$ 350.00	1	4	\$ 1,400.00
Grain Bag Roller	\$ 50.00	\$ -	12	12	\$ -
Grain Bag Extractor	\$ 350.00	\$ 350.00	4	8	\$ 2,800.00
Grain Vac	\$ 400.00	\$ 200.00	10	17	\$ 2,912.15
Grill	\$ 50.00	\$ 5.00	2	2	\$ 5.00
Hand Held Rope Wick	\$ 50.00	\$ -	1	1	\$ -
Land Leveller	\$ 260.00	\$ 130.00	3	6	\$ 780.00
Loading Chute	\$ 50.00	\$ 25.00	5	6	\$ 150.00
Manure Spreader	\$ 300.00	\$ 150.00	0	0	\$ -
Mulch Applicator	\$ 50.00	\$ 25.00	0	0	\$ -
Post Hole Auger	\$ 50.00	\$ 25.00	0	0	\$ -
Post Pounder	\$ 250.00	\$ 125.00	7	8	\$ 1,000.00
Pull/Push Roller Applicator	\$ 50.00	\$ -	2	2	\$ -
Quad Mount Rope Wick	\$ 50.00	\$ -	0	0	\$ -
Quad Mounted Sprayer	\$ 50.00	\$ -	3	3	\$ -
Quad Pull Type Sprayer	\$ 50.00	\$ -	4	4	\$ -
Rock Picker	\$ 600.00	\$ 300.00	1	1	\$ -
Rock Rake	\$ 600.00	\$ 300.00	0	0	\$ -
Roller Mill	\$ 50.00	\$ 20.00	2	4	\$ 80.00
Rotowiper	\$ 150.00	\$ -	1	1	\$ -
Sickle Mower	\$ 100.00	\$ 50.00	0	0	\$ -
Skidmount Sprayer	\$ 50.00	\$ -	3	3	\$ -
Smoke Signs	\$ 60.00	\$ -	0	0	\$ -
Steam Tables	\$ 50.00	\$ 5.00	0	0	\$ -
Tables	\$ 50.00	\$1.00/table	10	11	\$ 97.00
Toilets	\$ 100.00	\$ 40.00	3	3	\$ 120.00
Tree Spade	\$ 300.00	\$ 50.00	2	2	\$ 50.00
Truck Mount Sprayer	\$ 200.00	\$ -	5	5	\$ -
Wash Station	\$ 50.00	\$ 10.00	2	2	\$ 20.00
Water Pumps	\$100 (summer) \$1000 (winter)	\$75 (summer) \$200 (winter)	6	23	\$ 1,725.00
Wire Roller	\$ 50.00	\$ 25.00	2	2	\$ 50.00
			109	160	\$ 12,285.15

Revenue	\$ 12,285.15
Expenses	\$ 29,744.68
loss	\$ (17,459.53)

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Vanhorn Coulee – Conrad's -TWP Rd 832.5 Bear Canyon
File:	32-23-72

DESCRIPTION:

Council is presented with information for the Vanhorn Coulee slide on Township Road 832.5 in Bear Canyon.

- The landowners are approving the County purchase 8 acres of land on NW 83-15-12 W6M and requesting \$2,000.00 per acre.
- Total 1 mile of new build road ½ mile east of Range road 123, then ½ mile south to Township 832.5.

BUDGET:

Road Reserve

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to approve the acquisition of 8 acres from Reginald Conrad & Barbie Evans-Conrad on NW 83-15-12 W6M in the amount of \$16,000.00 (sixteen thousand dollars) to construct new access around the Vanhorn coulee (TWP Rd 832.5 Bear Canyon) road that has slid this year.

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Tender 2020-13 Award - Construction of New Road Build NW 15-83-12-W6M
File:	32-23-72

DESCRIPTION:

Council is presented with the analysis that were opened earlier in today's meeting for Tender 2020-13 Construction of New Road Build NW 15-83-12-W6M

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Map

BUDGET:

Funds to be allocated from the Road Reserve Budget.

RECOMMENDED ACTION:

RESOLUTION by..... to award Tender 2020-13 Construction of New Road Build NW 15-83-12-W6M to

Initials show support - Reviewed by:

Manager:

RJ

CAO:

AL



Clear Hills County Ownership

TWP 83 - RGE 12

- Titled Land
- Leased Land
- Crown Land
- Village
- First Nation Reserve
- River, Stream or Lake
- Township Boundary
- Municipal Water Facility
- Primary Highway
- Secondary Highway
- Paved Road
- Gravel Road
- Residential Location
- Gravel Pit
- Waste Transfer Facility



Mackenzie Municipal Services Agency
5109 - 51 St., Box 450, Barron, AB T0H 0T0
Phone: 780-398-3862 Fax: 780-398-3811
www.mmsa.ca | email: info@mmsa.ca



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Award RFP Chinchaga Road Management & Maintenance
File:	31-02-02

DESCRIPTION:

Council is presented with the analysis for the Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M).

Sealed proposals were opened for RFP Chinchaga Road Management and Maintenance on Tuesday, September 8, 2020 at 9:45 a.m.

C385-20(09-8-20) RESOLUTION by Reeve Croy to open Request for Proposal for the provision of management and maintenance on the Chinchaga Road from approximately km. 41 (19-94-1-W6M) to approximately km 103 (18-96-6-W6M). Analyze results and bring back to the next regular Council meeting. CARRIED.

Company	Amount
Chinchaga Road Management	Proposal submitted

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to award RFP for the provision of management and maintenance on the Chinchaga Road to Chinchaga Road Management allowing them to continue managing the Chinchaga road on behalf of Clear Hills County.

Initials show support - Reviewed by:

Manager:

RJ

CAO:

de

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

CAO REPORT SEPTEMBER 22, 2020

- NAEL Virtual Meeting – September 11, 2020
- Village of Hines Creek Joint Meeting- September 15, 2020
- NAEL- Municipal Representative Consultation: Assessment Model Review, Valleyview - September 18, 2020
- RMA Minister Meetings (Municipal Affairs update)
- Running, Stony and Sulphur Lake update
- Delinquent water accounts

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for September 22, 2020, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	CDM REPORT
File:	62-02-02

DESCRIPTION:

At this time the Community Development Manager will have an opportunity to report on Community Development topics.

BACKGROUND:

2020 Continuing Education Scholarship Distribution Report

The following individuals are recipients of the 2020 Continuing Education Scholarships:

CES-2020-01	Taylor Chaykowski	Unit Clerk (Health Care)	GPRC
CES-2020-02	Mykenzi Lund	Bachelor of Science	University of Alberta
CES-2020-03	Emma Carlstad	Precision Agriculture Techonomy	Olds College
CES-2020-04	Rachel Zacharias	Early Childhood Development & Education Assistant Certificate	GPRC
CES-2020-05	Dallas Bjornson	Masters of Education	University of Alberta
CES-2020-06	Kaylee Ruecker	Business Admin – Financial Services Major	GPRC
CES-2020-07	Shaye Godberson	Environmental Science	University of Lethbridge
CES-2020-08	David Buecker	HET – Truck & Transport Mechanic	GPRC
CES-2020-09	Darian Sidor	Sheet Metal Worker	NAIT
CES-2020-10	Leah Zacharias	Bachelor of Education	GPRC
CES-2020-11	Saffron Lewis	Bachelor of Education	GPRC
CES-2020-12	Jeanelle Charchuk	Bachelor of Science – Nursing	GPRC

Pest & Predation Report January 1 to September 15, 2020

17 Wolves 3 Trapline 14 Landowners
12 Individuals 2 Trappers 10 Landowners

ATTACHMENTS:

- September 15, 2020 ASB Meeting Minutes

RECOMMENDED ACTION:

RESOLUTION by _____ to accept the Community Development Manager's report to September 22, 2020, as presented.

Initials show support - Reviewed by:

Manager:

CAO:

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
COUNCIL CHAMBERS, Worsley, Alberta
September 15, 2020**

PRESENT

Brian Harcourt	Chair
Baldur Ruecker	Deputy Chair Ruecker
Julie Watchorn	Member
David Janzen	Council Representative
Mackay Ross	Member
Garry Candy	Member
Jason Ruecker	Councillor

ATTENDING

Audrey Bjorklund	Community Development Manager
Sarah Hayward	Community Development Clerk
Greg Coon	Agricultural Fieldman

ABSENT

CALL TO ORDER

Chair Harcourt called the meeting to order at 10:00 a.m.

AGENDA

AG69(09/15/20)

RESOLUTION by Member Candy that this Agricultural Service Board adopts the agenda governing the September 15, 2020 Agricultural Service Board meeting as presented. CARRIED

Deputy Chair Ruecker entered the meeting at 10:01 a.m.

AG70(09/15/20)

RESOLUTION by Councillor Janzen that this Agricultural Service Board adopts the minutes of the July 21, 2020 Agricultural Service Board Meeting as presented. CARRIED.

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

AG71(09/15/20)

RESOLUTION by Member Ross that this Agricultural Service Board accepts the September 15, 2020 Agricultural Service Board Activity Report as presented. CARRIED.

Board Reports

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

AG72(09/15/20)

RESOLUTION by Member Watchorn that this Agricultural Service Board accepts the Board members' written or verbal reports of September 15, 2020 for information. CARRIED.

**Fusarium Graminearum
Update**

The Board is presented with draft regional guidelines and a draft bylaw with respect to fusarium graminearum scouting and enforcement.

AG73(09/15/20)	<p>RESOLUTION by Member Ross that this Agricultural Service Board direct administration to draft a bylaw for the purpose of not allowing fusarium graminearum to establish, spread, or impact the economic viability of our agricultural producers and continue with the existing fusarium procedure which includes reimbursing producers for testing their seed for fusarium.</p> <p>CARRIED.</p> <p>Member Ross left the meeting at 10:38 a.m.</p>
Rental Equipment	<p>Following up on the March 17, 2020 Agricultural Service Board discussion about the need to re-examine expenditures in the current economic environment the Board is presented with a Return on Investment Report for rental fleet items that originally cost \$10,000 or more and the current rental equipment schedule of fees.</p>
AG74(09/15/20)	<p>RESOLUTION by Member Ruecker that this Agricultural Service Board recommend Council replace the Grain Bag Extractor with a simpler unit.</p> <p>CARRIED.</p>
AG75(09/15/20)	<p>RESOLUTION by Councillor Janzen that this Agricultural Service Board recommend Council remove the conveyor from the Grain Bagger rental.</p> <p>CARRIED.</p>
AG76(09/15/20)	<p>RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council liquidate the following items due to low usage and high cost: Tree Spade, Rock Picker, Rock Rake and Sickle Mower.</p> <p>CARRIED.</p>
AG77(09/15/20)	<p>RESOLUTION by Member Watchorn that this Agricultural Service Board recommend Council increase the rental rates of the following items:</p> <p>Post Pounder: \$125.00 to \$150.00</p> <p>BBQ Trailer: \$50.00 to \$75.00</p> <p>CARRIED.</p>
AG78(09/15/20)	<p>RESOLUTION by Councillor Janzen that this Agricultural Service Board recommend Council amend Policy 6310 by amending Clause 2.1. by removing not available to rent through other rental agents within the County's boundaries.</p> <p>CARRIED.</p> <p>Member Ross re-entered the meeting at 11:33 a.m.</p>
<u>NEW BUSINESS</u> Regional Agricultural Service Board Conference	<p>Municipal District of Greenview No. 16 is hosting the Peace Regional Agricultural Service Board Conference at the Little Smoky Community Hall on October 22, 2020.</p>
AG79(09/15/20)	<p>RESOLUTION by Member Ross that this Agricultural Service Board authorize the attendance of Chair Harcourt, Deputy Chair Ruecker or alternate Councillor Janzen to attend the Peace Regional Agricultural Service Board Conference on October 22, 2020 at the Little Smoky Community Hall.</p> <p>CARRIED.</p>

Report Card on
Resolutions

The Board is presented with the Report Card on Resolutions from the Provincial Agricultural Service Board Committee.

Chair Harcourt recessed for lunch at 11:59 a.m.
Chair Harcourt reconvened the meeting at 12:32 p.m.

AG80(09/15/20)

RESOLUTION by Member Ross that this Agricultural Service Board submit the 2020 Resolution Grading to the Provincial Agricultural Service Board Committee as discussed.

CARRIED.

2021 Preliminary Budget
Items

As preparation of the draft 2021 Budget approaches the Board is requested to provide recommendations on a few items.

AG81(09/15/20)

RESOLUTION by Member Ross that this Agricultural Service Board direct administration plan to hold the 2021 Trade Show and bring back further information in December for further discussion.

CARRIED.

REPORTS

Agricultural Fieldman
Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

Councillor Janzen left the meeting at 1:03 p.m.

AG82(09/15/20)

RESOLUTION by Member Ross that this Agricultural Service Board accepts the September 15, 2020 Agricultural Fieldman's Report for information as presented.

CARRIED.

Information &
Correspondence

The Board is presented with correspondence for review.

AG83(09/15/20)

RESOLUTION by Chair Harcourt that this Agricultural Service Board receives the Information and Correspondence of September 15, 2020 as presented.

CARRIED.

ADJOURNMENT

Chair Harcourt adjourned the meeting at 1:09 p.m.

CHAIR

AGRICULTURAL FIELDMAN

Clear Hills County Request for Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	September 22, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSM Report
File:	12-02-02

DESCRIPTION:

At this time the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

ATTACHMENTS:

- Rate Stabilization Activity Report

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to September 22, 2020 as presented.

Initials show support - Reviewed by:

Manager:



CAO:



Rate Stabilization Summary Report

	2020	2019
Beginning Balance:	4,047,317.40	4,635,276.96
Previous Year Surplus Transfer:	-	635,276.96
Total Spent	130,000.00	106,136.58
Year End Surplus Transfer:	-	-
Ending Balance:	<u>3,917,317.40</u>	<u>3,893,863.42</u>

Rate Stabilization Activity Report				
2020				
Spent To Date	Approved by Council	Description	Organization	Motion
-	to be determined	Corporate legal fee overages	Brownlee LLP	C92-17(02/14/17)
120,000.00	\$120,000.00	grant for lavatory trailer	End of Steel Heritage Society	C278-20(06/09/20)
10,000.00	\$10,000.00	donation	STARS Foundation	C329-20(07/14/20)
	\$199,000.00	conditional grant to pave parking lot	Peace River School Division	C228-20(05/08/20)
	\$10,000.00	capital grant for bandstand	Cleardale Agricultural Society	C393-20(09/08/20)
	to be determined	continuing education scholarships	various	C398-20(09/08/20)
130,000.00	\$339,000.00			

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

- Graders are continuing to grade where necessary, repairing shoulders where needed.
- Culverts are being installed progressively, concentrating on center lines that are safety concerns.
 - A report is attached for Councils review on the 2020 work completed to date. **Attachment #1**
- Mowers
 - Mowers were down for a few days so trying to catch up on the remainder first cut locations.
 - Divisions 1,2,5,6 & 7 have been completed a small area left in 3 and 4 remains.
 - Weather permitting when shoulder cuts are completed a main bottom cut will be done on all main roads.
- Water License has been approved for Access Road - SE 32-85-8-W6M, administration is preparing the tender to go out and available for pick-up September 29th and will close on October 9th and open on October 13 regular Council meeting.
- Carters camp slide work has started, fences are being removed ect.
- Vanhorn Coulee Tender 2020-13 pre-construction meeting for the re-routing road construction project was held on Friday, September 18th

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

RJ

CAO:

AD

**2020 Public Works
Approach/Culverts and Other Maintenance Projects**

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
06-May	3	other work			Sulfer Lake rd		Y	Y	repair washout
07-May	4	Culvert			TWP 864		Y	Y	replace culvert
11-May	1	Culvert			RR 30		Y	Y	replace culvert
12-May	4	approach	Nick Hudak	NE 4- 87-7	RR73	Y		Y	rebuild approach & install culvert
12-May	4	approach	Peter Issac	NE 20-85-7	RR74		Y	Y	rebuild approach & install culvert
12-May	5	approach	Abe Issac	SW 18-87-7	RR80		Y	Y	rebuild approach & install culvert
14-May	5	Culvert		North of Hwy 64	RR94		Y	Y	replace culvert
19-May	3	approach	Chris Kamphuis		RR74	Y		Y	Build dry approach/no culvert
28-May	1	Culvert			RR35		Y	Y	replace culvert
17-Jun	3	Culvert		East of RR50	TWP 852		Y	Y	replace culvert
24-Jun	3	Culvert		south of TWP 860	RR 63				replace 2 culverts
24-Jun	4	Culvert		N of TWP 62	RR 75			Y	replace culverts & erosion control RR75
26-Jun	4	Culvert		E of RR84	TWP 874		Y	Y	replace culvert
29-Jun	6	Culvert		S of TWP 842	RR 103		Y	Y	replace 3 culverts
16-Jul	1	approach	K Greenlaw	SW 8 84 1	RR15	Y		Y	New build approach & install culvert
21-Jul	2	other work		N of TWP 842	RR60			Y	clean culverts to allow water flow
22-Jul	6	approach	Lyle Barrett	NW 29 84 10	RR 104		Y	Y	rebuild approach X 2
22-Jul	6	Culvert		Intersection of RR 100 & 850	RR100		Y	Y	replace culverts
22-Jul	6	other work			RR104			Y	clean culverts to allow water flow
23-Jul	6	Culvert		S outh of Hwy 63	RR 92		Y	Y	replaced 3 culverts
23-Jul	5	Culvert		North of Hwy 64	RR 90		Y	Y	replace culverts
23-Jul	6	approach	Dave Zacharias	SE 13 85 9	RR 90		Y	&	rebuild approach
23-Jul	5	approach	Dave Janzen	SW 13 85 10	RR 100		Y	Y	rebuild approach
28-Jul	5	Culvert		North of Hwy 64	RR84		Y	Y	replace culvert
29-Jul	7	other work		east of RR 122	TWP 840			Y	clean culverts to allow water flow
29-Jul	7	other work		east of RR 122	TWP 840			Y	Clean out drainage ditch
29-Jul	7	Culvert		Twp 840	RR 133		Y	Y	replace Culverts
30-Jul	7	Culvert		RR 134	TWP 840		Y	Y	replace Culverts
30-Jul	7	Culvert		RR 135	TWP 834.5		Y	Y	replace Culverts
30-Jul	7	other work		intersection of RR 122 & TWP834.5	TWP 834.5			Y	clean culverts to allow water flow
31-Jul	7	Culvert		intersection of RR 122 & TWP834.5	rr 121		Y	Y	replace 4 Culverts
31-Jul	7	other work		intersection of RR 122 & TWP834.5	RR 121			Y	clean culverts to allow water flow
31-Jul	2	other work		Repair approach to bridge	RR 44			Y	repair bridge
04-Aug	7	Culvert		intersection of TWP 840	RR 125		Y	Y	replace culvert
05-Aug	6	approach	Peters	NE 4 85 9	RR 93		Y	Y	rebuild approach & install culvert

**2020 Public Works
Approach/Culverts and Other Maintenance Projects**

Date	Div.	Project	Requested by	Location	Range Road	New	Replace	Completed	Notes
05-Aug	6	Culvert		North of Hwy 64	RR95		Y	Y	replace Culverts
05-Aug	6	Culvert		North of Hwy 64	RR93				replace 3 Culverts
05-Aug	6	Culvert		South of Hwy 64	RR93		Y	Y	replace Culvert
06-Aug	5	other work		S of TWP 842	RR 104			Y	maintenance on previous installed culverts
07-Aug	2	approach	Helena Peters	NE 13 84 5	RR 60	Y		Y	rebuild approach & install culvert
07-Aug	2	approach	Dave Frykas	SW 19 84 5	RR 60		Y	Y	rebuild approach & install culvert
10-Aug	1	Culvert		South of TWP 832	RR 34		Y	Y	replace culverts
11-Aug	3	Culvert			Sulfer Lake rd		Y	Y	replace 2 culverts
11-Aug	3	other work			Sulfer Lake rd			Y	clean out beaver dammed culverts
12-Aug	3	Culvert		(Montney Valley Road)	RR 51		Y	Y	replace culvert
13-Aug	3	approach	G & T Kaut	SE 24 85 5	RR 50	Y		Y	rebuild approach & install culvert
17-Aug	2	Culvert		South of TWP 832	RR 40		Y	Y	replace culvert
18-Aug	2	approach	Don Koyman	SH 18 83 3	TWP 832		Y	Y	rebuild approach & install culvert X2
18-Aug	2	other work		between RR 34 - 40	TWP 832			Y	repair approach with no culvert
18-Aug	2	approach	Stuckischwalger	NE 6 83 3	RR 35		Y	Y	rebuild approach & install culvert
19-Aug	2	approach	Marzusi	NW 13 84 4	RR 41		Y	Y	rebuild approaches & install culverts
25-Aug	2	Culvert		north of TWP 841	RR 41		Y	Y	replace culvert
25-Aug	2	other work		between Twp 842 and 844	RR41			Y	clean culverts to allow water flow
26-Aug	1	Culvert		east of RR14	TWP 840		Y	Y	replace culvert
27-Aug	2	Culvert		Intersection of RR 45	TWP 842		Y	Y	replace culverts
27-Aug	2	other work		Intersection of RR 45	TWP 842			Y	clean culverts to allow water flow
01-Sep	2	Culvert		east of RR 60	TWP 830		Y	Y	replace culverts X 3
01-Sep	3	other work			Sulfer Lake rd			Y	repair Road wash out area
02-Sep	2	other work		Near TWP 832	RR 60			Y	clean spring runoff gravel out of ditch
03-Sep	3	Culvert		Montney Valley Rd	RR50		Y	Y	replace culvert
08-Sep	2	Culvert		Near TWP 832	RR 60		Y	Y	replace culvert
Culvert Jobs									
Approaches									
Other									
		30							
		15							
		14							

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

STARS Donation Thank You

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the September 8, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
---	-----------------	-------------	---

RECEIVED**AUG 20 2020****CLEAR HILLS COUNTY**

August 12, 2020

Reeve & Council
Clear Hills County
PO Box 240
Worsley, AB T0H 3W0

Dear Reeve & Council,

Thank you for your donation. When you support **STARS**, you ride along with us on every mission. Your gift of \$10,000.00 will help us give our next patient hope.

Your donation helps us quickly respond to critically ill and injured patients in their time of need. You put the most advanced technology in our hands. You help ensure our crew receives the top training. Your support gives us the time, tools, and talent we need to provide care to those who needs us most. Since 1985, **STARS** has flown more than 40,000 missions across Western Canada.

Allies like you make it possible for **STARS** to be there for the next patient, like we were for our Very Important Patient (VIP) Ron Diller. Ron arrived at a rural hospital looking to treat his sudden and severe back pain when he took a turn for the worse. He went into cardiac arrest, needing nearly five minutes of CPR to be revived. After determining that Ron needed more advanced care, **STARS** was called to provide him with critical care and transport him to the nearest major trauma centre for the specialized care he needed.

It is because of your support that we were able to help Ron. It is because of you that Ron is able to live his best life today.

Before a helicopter can lift off, before a crew member can don a flight suit, before a ventilator can be turned on, we rely on the support of allies like you. Thank you for being part of our continuing fight to save lives.

Sincerely,



Andrea Robertson
President and CEO
STARS

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information September, October, and November 2020 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO:	
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SEPTEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2 NPHF-AB	3 CCES-AB,DJ	4	5
6	7 Labor Day	8 Council	9	10	11 NAEL-MC GGAMAC-PF	12 PLS-PF
13	14 HPEC-AB	15 ASB-DJ,JR HC Joint Meeting-ALL	16	17	18 NAEL-MC PREDA-PF	19
20	21	22 Council	23	24	25	26
27	28	29	30	1	2	3

OCTOBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1 NWSAR-AB	2	3
4	5	6	7 NPHF-AB	8	9	10
11	12 Thanksgiving	13 Council	14	15	16	17
18	19	20 ASB-DJ, JR	21	22	23	24
25	26	27 Council	28	29	30	31

NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	Virtual RMA Convention					
8	9	10	11	12	13	14
		Council	Remembrance Day			
15	16	17	18	19	20	21
		ASB-DJ, JR				
22	23	24	25	26	27	28
		Council				
29	30	1	2	3	4	5

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDa	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee