

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 24, 2020**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, November 24, 2020, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

1. CALL TO ORDER
2. AGENDA
3. MINUTES:
 - Previous: Special Meeting Minutes, November 18, 2020..... 2
 - Previous: Regular Council Meeting Minutes, November 10, 2020 4
4. DELEGATION(S)
 - a. STARS (Virtual) 11:30 a.m..... 10
5. PUBLIC HEARING
6. TENDER OPENING
7. NEW BUSINESS
 - a. COUNCIL
 1. Management Team Activity Report 16
 2. Councillor Reports 27
 3. Stoney, Sulfur and Running Lake Campgrounds..... 28
 4. 2020 Grant Funding Summary 29
 - b. CORPORATE SERVICES
 1. Accounts Payable (November 11, 2020 to November 24, 2020) ... 32
 2. 2021 Interim Operating Budget..... 44
 3. Multi Year Capital Plan 51
 - c. COMMUNITY SERVICES
 1. Bylaw 260-20 Schedule of Fees & Charges 55
 2. Bylaw 261-20 Fusarium Graminearum 65
 3. Wolf Hunt Incentive Budget..... 69
 - d. PUBLIC WORKS
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS
 1. Chief Administrative Officer's Report 70
 2. Community Development Manager Report.....
 3. Corporate Services Manager's Report.....
 4. Public Works Manager's Report..... 71
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10. CALENDARS 80
11. CLOSED MEETING ITEMS
 1. Land.....
12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
SPECIAL COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 18, 2020**

PRESENT

Amber Bean	Reeve
Miron Croy	Deputy Reeve
David Janzen	Councillor
Jason Ruecker	Councillor
Raymond Wetmore	Councillor

ABSENT

Peter Frixel	Councillor
Abe Giesbrecht	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)

CALL TO ORDER

Reeve Bean called the meeting to order at 9:32 a.m.

**ACCEPTANCE OF
AGENDA**

SC602-20(11-18-20)

**RESOLUTION by Deputy Reeve Croy to adopt the agenda governing November 18, 2020 Special Council Meeting.
CARRIED.**

Councillor Ruecker entered the meeting at 9:33 a.m.

**APPROVAL OF
MINUTES**

**NEW BUSINESS:
COUNCIL**

2020 Outstanding
Recreation Facility
Award

Hans Peters & Roger Wasylciw were in attendance to receive the 2020 Outstanding Recreation Facility Award for the Whispering Pines Ski Hill.

2020 Volunteer of the
Year Award

Eric Roy was recognized as the 2020 Volunteer of the Year. Mr. Roy was not able to attend the presentation.

2020 Business of the
Year – Community
Service/Involvement
Award

Worsley Gravel Supply was recognized as the 2020 Business of the Year – Community Service/Involvement Award. Bob Turner, owner of Worsley Gravel Supply was not able to attend the presentation.

2020 Farm Family
Award

Preston Basnett & Julie Watchorn were recognized as the 2020 Farm Family.

Page 2 of 2
SPECIAL COUNCIL MEETING
TUESDAY, NOVEMBER 18, 2020

Virtual Meeting
Minister Mclver,
Transportation

Council is presented with information regarding the Virtual Meeting with the Honorable Minister Mclver for Transportation at 11:00 a.m.

SC602-20(11-18-20)

RESOLUTION Deputy Reeve Croy to invite Ryan Konowalyk, Alberta Transportation Peace Region Executive Director to a future Council meeting. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the November 18, 2020 Special Council Meeting at 11:22 a.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 10, 2020**

PRESENT

Amber Bean	Reeve
Miron Croy	Deputy Reeve
Peter Frixel	Councillor
Abe Giesbrecht	Councillor
David Janzen	Councillor
Jason Ruecker	Councillor
Raymond Wetmore	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Lori Jobson	Corporate Services Manager (CSM)
Ron Jensen	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

CALL TO ORDER

Reeve Bean called the meeting to order at 10:59 a.m.

**ACCEPTANCE OF
AGENDA**

C577-20(11-10-20)

RESOLUTION by Councillor Ruecker to adopt the agenda governing November 10, 2020 Regular Council Meeting with the additions of 7.a.5. Updates for Worsley Health Clinic EMS Bay, 11.a. Legal Item. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Meeting Minutes

C578-20(11-10-20)

RESOLUTION by Deputy Reeve Croy to adopt the minutes of the October 27, 2020 Organizational Council Meeting, as presented. CARRIED.

C579-20(11-10-20)

RESOLUTION by Councillor Janzen to adopt the minutes of the October 27, 2020 Regular Council Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

C580-20(11-10-20)

RESOLUTION by Deputy Reeve Croy that the management activity report for October 27, 2020 be accepted, as presented. CARRIED.

Reeve Bean recessed the meeting at 9:42 a.m.
Reeve Bean reconvened the meeting at 9:45: a.m.

**TENDER OPENING:
Tender 2020-16 –**

Page 2 of 6
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 10, 2020

Snow and Ice
Removal

Council is presented with tenders to be opened for the Request for Tender 2020-16 – Worsley Walking Path Snow and Ice Removal.

C581-20(11-10-20)

RESOLUTION by Councillor Giesbrecht to open Tender 2020-16 – Worsley Walking Path Snow and Ice Removal, analyze results and bring back a recommendation to later in today's meeting.
CARRIED.

Company	Amount
1359773 AB Ltd	Year One <ul style="list-style-type: none"> • \$48 per time County Side walks • \$80 per time Walking Path • Salt cost per use + \$7 County Side Walks • Salt cost per use + \$15 Walking Path
	Year Two <ul style="list-style-type: none"> • \$49 per time County Side walks • \$82 per time Walking Path • Salt cost per use + \$7 County Side Walks • Salt cost per use + \$15 Walking Path
	Year Three <ul style="list-style-type: none"> • \$50 per time County Side walks • \$85 per time Walking Path • Salt cost per use + \$7 County Side Walks • Salt cost per use + \$15 Walking Path
	Year Four <ul style="list-style-type: none"> • \$55 per time County Side walks • \$90 per time Walking Path • Salt cost per use + \$7 County Side Walks • Salt cost per use + \$15 Walking Path
	Year Five <ul style="list-style-type: none"> • \$55 per time County Side walks • \$90 per time Walking Path • Salt cost per use + \$7 County Side Walks • Salt cost per use + \$15 Walking Path

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C582-20(11-10-20)

RESOLUTION by Councillor Janzen to receive the written and or verbal Councillor reports for information, as presented.
CARRIED.

Special Council
Meeting Date

Council is presented with information regarding the scheduling of a Special Council meeting on November 18, 2020. This meeting is being scheduled to acknowledge the 2020 Farm Family, Business, Recreation facility and Community recognition awards. Council also has a virtual meeting scheduled for that day with the Minister of Transportation.

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REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 10, 2020

C583-20(11-10-20) **RESOLUTION by Councillor Janzen to schedule a Special Council meeting on November 18, 2020 to acknowledge the 2020 Farm Family award, Business, Recreation facility and Community recognition awards and attend a virtual meeting with the Minister of Transportation. CARRIED.**

RMA Virtual
Conference Overview Council attended the Fall 2020 RMA Conference Virtually in the County Council Chambers on November 3rd and 4th.

C584-20(11-10-20) **RESOLUTION by Deputy Reeve Croy to receive for information the discussion and overview regarding the Fall 2020 RMA Virtual Conference on November 3rd and 4th. CARRIED.**

Updates for Worsley
Health Clinic EMS
Bay Council is presented with information regarding the Worsley Health Clinic EMS Bay.

C585-20(11-10-20) **RESOLUTION by Reeve Bean to receive the information regarding the Worsley Health Clinic EMS Bay for information and draft a letter to the Health Minister with regards to this issue, as presented. CARRIED.**

Councillor Frixel called into the meeting at 9:57 a.m.

DELEGATION:
Mercer Log Haul
Request

Mercer representatives will be in attendance at 10:20 a.m. to discuss their proposed log haul route for the 2020/2021 log haul season

CORPORATE
SERVICES

Accounts Payable
October 28, 2020-
November 10, 2020

A list of expenditures for Clear Hills County for the period of October 28, 2020 to November 10, 2020 is provided for Council's review.

C587-20(11-10-20) **RESOLUTION by Deputy Reeve Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 28, 2020 to November 10, 2020 for a total of \$289,005.16. CARRIED.**

Budget Software
Purchase & Funding

Administration is bringing back the budget software proposal for approval and funding.

C588-20(11-10-20) **RESOLUTION by Deputy Reeve Croy that Council authorize the purchase of the Questica budget software for \$7,500.00 in 2020 with funds to be allocated from the Administration Reserve and the remaining years to be included in the future Operating Budgets. CARRIED.**

PUBLIC WORKS:
 2020-16 – Worsley
 Walking Path Snow
 and Ice Removal

Council is presented with the analysis for the awarding of Tender 2020-16 – Worsley Walking Path Snow and Ice Removal.

Councillor Ruecker declared a pecuniary interest at 10:48 a.m.

C589-20(11-10-20)

RESOLUTION by Deputy Reeve Croy to award Tender 2020-16 – Worsley Walking Path Snow and Ice Removal to 1359773 AB Ltd. as per the submitted tender.

Year One	\$48 per time County Side walks \$80 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path
Year Two	\$49 per time County Side walks \$82 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path
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Year Five	\$55 per time County Side walks \$90 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path

CARRIED.

**Log Haul Route
Request - Zavisha**

Council is presented with correspondence from Zavisha Sawmill requesting approval to use local roads as log haul routes within Clear Hills County.

C590-20(11-10-20)

RESOLUTION by Reeve Bean to approve the request from Zavisha Sawmill to use local roads as log haul routes within Clear Hills County for the 2020/2021 haul season following all related aspects of the Clear Hills County Road Use agreement policy.
CARRIED.

Alberta Parks

Calvin McLeod with Alberta Parks will be in attendance to meet with Council at 11:00 a.m. to discuss the 3 Provincial Campgrounds Stoney, Sulphur, and Running Lake.

Wetlands Report for
NE30 and NW29
T85 R5 W6M

Council is presented with the analysis for the Wetland Assessment Impact Report Road Allowance Between NE30 85 05 W6M and NW 29 85 05 W6M for an access road to be constructed approximately 700 meters for residential access.

C591-20(11-10-20)

RESOLUTION by Deputy Reeve Croy to receive the wetlands assessment for information and deny the request from the landowner to construct approximately 700 meters for residential access along SE-30-85-5 W6M Range Road 55. CARRIED.

C592-20(11-10-20)

RESOLUTION by Reeve Bean to approve the request from Mercer to use local roads as log haul routes within Clear Hills County for the 2020/2021 haul season following all related aspects of the Clear Hills County Road Use agreement policy. CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officers report was reviewed.

C593-20(11-10-20)

RESOLUTION by Councillor Ruecker to receive the Chief Administrative Officers report for information. CARRIED.

Community
Development
Manager's Report

Community Development Manager's report was reviewed.

C594-20(11-10-20)

RESOLUTION by Reeve Bean to receive the Community Development Manager's report for information. CARRIED.

Corporate Services
Manager's Report

Nothing to report

Public Works
Manager's Report

Public Works Managers report was reviewed.

C595-20(11-10-20)

RESOLUTION by Councillor Wetmore to receive the Public Works Managers report for information. CARRIED.

C596-20(11-10-20)

RESOLUTION by Councillor Giesbrecht receive for information the delegation from Alberta Parks and bring back the item for further discussion to the next Regular Council meeting. CARRIED.

COUNCIL
INFORMATION

Nothing to report 8

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REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 10, 2020

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C597-20(11-10-20)

RESOLUTION by Councillor Ruecker to receive for information the November, December 2020 and January 2021 calendars.

Date	Meeting	Councillor
Nov 18	Special Council Meeting	All
Nov 17	HEPC-Dr's Meeting	Bean
Nov 12	MLA HEPC	Bean
Dec 2	NPHF	Wetmore
Nov 13	NTAB	Wetmore
		CARRIED.

Closed Meeting Items

one legal item was discussed

C598-20(11-10-20)

RESOLUTION by Councillor Janzen that Council close the meeting to the public as per Section 27, of FOIP at 1:10 p.m.
CARRIED.

C599-20(11-10-20)

RESOLUTION by Councillor Wetmore that Council revert the meeting back to the public as per Section 27, of FOIP at 1:16 p.m.
CARRIED.

C600-20(11-10-20)

RESOLUTION by Deputy Reeve Croy that Council purchase the 2016 Dodge Grand Caravan from the Hines Creek Homesteader Lodge Resident Association for the appraised value of \$18,740.00 with funds to be allocated from the Rate Stabilization Reserve.
CARRIED.

C601-20(11-10-20)

RESOLUTION by Councillor Janzen that Council add the Hines Creek Homesteader Lodge Resident Association as an Additional Insured on our insurance policies.
CARRIED.

ADJOURNMENT

Reeve Bean adjourned the November 10, 2020 Regular Council Meeting at 1:18 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 24 , 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Virtual Delegation- STARS – 11:30 a.m.
File:	11-02-02

DESCRIPTION:

Glenda Farnden, STARS, Senior Municipal Relations Liaison will be in attendance at 11:30 a.m. to present Council with an update

Funding Details:

\$25,000 to assist with heli-pad construction at QEII Hospital (2007)

\$25,000 per year for 3 years for operating (2008-2010)

\$50,000 per year for 3 years for operating (2011-2013)

\$50,000 2014 for operating

\$75,000 per year for 3 years for operating (2015-2017)

\$100,000 per year for 3 years for operating (2018-2020) C422-15(09/05/15)

\$10,000 donation (2020) C329-20(07-14-20)

= TOTAL as of 2020 \$835,000

C422-15(09/08/15) RESOLUTION by Councillor Fletcher to receive the information from Glenda Farnden with STARS for information and to increase funding from \$75,000.00 (seventy-five thousand dollars) to \$100,000.00 (one hundred thousand dollars) in 2018-2020.

CARRIED.

ATTACHMENTS:

presentation

RECOMMENDED ACTION:

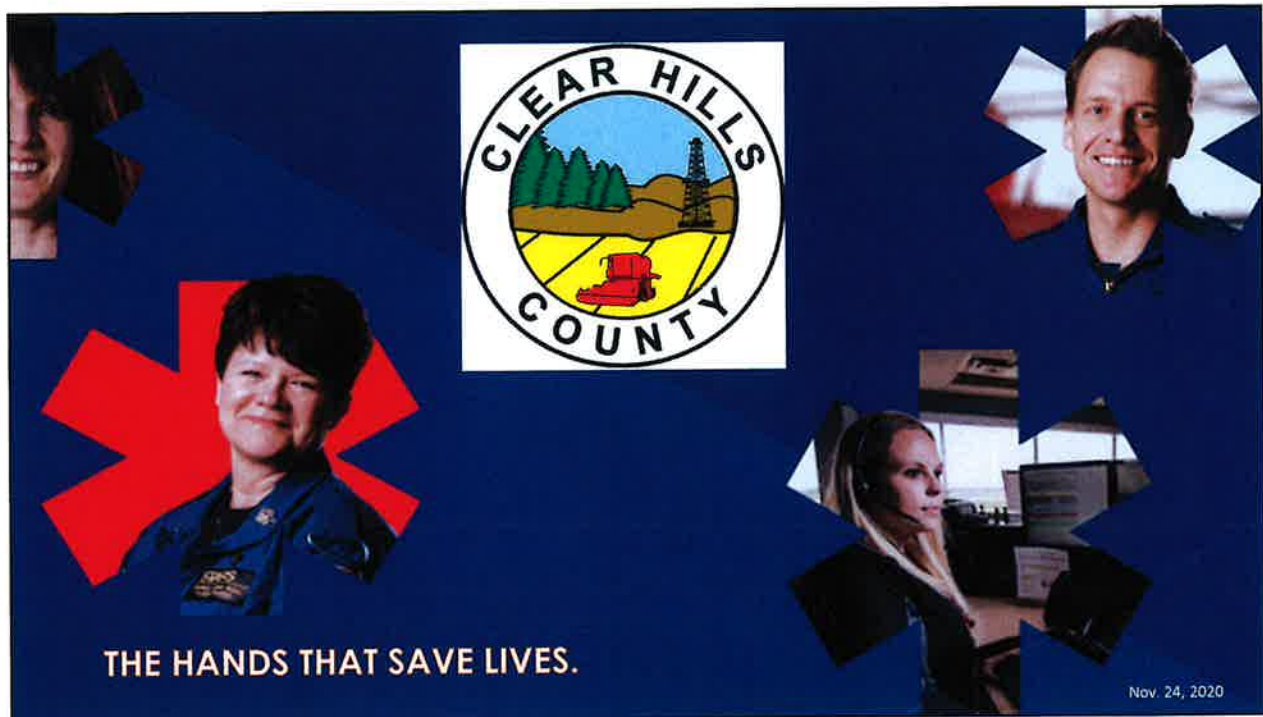
RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:





1

- * #1 Priority unimpacted operations
- * Enhanced PPE measures
 - * Non-Presumptive/Presumptive
 - * Buddy system supervision
- * Suspected & confirmed COVID cases
 - * Approx. 12% of calls
 - * Rigorous decontamination measures
- * STARS Transport Physicians
 - * International consortium
 - * Developed online portal for medical personnel
 - * Shared learnings
 - * Developed In-hospital resuscitation & bedside ultrasound procedures
 - * Enhanced airway management protocols
 - * Advise oxygenation / ventilation procedures
- * Maintain Physician-driven strategy

COVID – 19 PANDEMIC

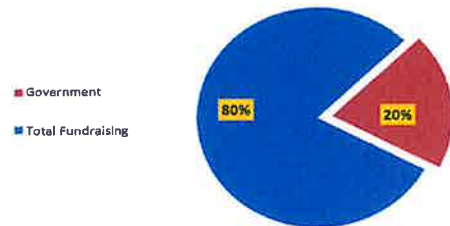
WE ARE ALL STARS

2

FUELED BY GENEROSITY

Achieving successes together

STARS Alberta Funding Fiscal 2021

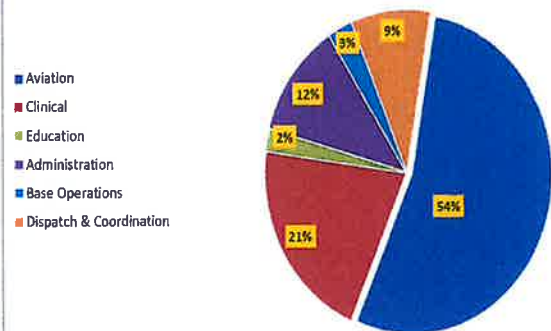


Funding in Thousands

AB Government Funding	\$	7,354	↓
Total Operating Costs /Capital Expenditures**	\$	36,700	
AB Government Funding as a Percent of Costs		20%	
STARS Gross Fundraising	\$	7,321	↓
AB Lottery	\$	10,358	↓
Calendar	\$	381	↓
Site Registration / Emergency Contact Centre	\$	3,077	↓
Other Revenue	\$	664	↓

** Excludes capital expenditures for fleet renewal

STARS Alberta Expenditures - (3 Bases) Fiscal 2021



3

Clear Hills County @ November 15, 2020	2015	2016	2017	2018	2019	2020	TOTAL
Near Bear Canyon					1		1
Near Clear Prairie					3		3
Near Cleardale		1			1	2	4
Near Hines Creek	2		3	1	1		7
Near Worsley	6	4	4	1		2	17
TOTAL	8	5	7	2	6	4	32



4

AIRBUS H145

Major safety initiatives
Advanced avionics
Reduce pilot workload / crew fatigue
Ideal 360° maneuverability
Increased fuel efficiency / speed / range

FLEET STATUS

July 2019 – #1 operational from Calgary
July 2019 – #2 back up & training flights
Oct. 2019 – #3 operational from Saskatoon
Dec. 2020 – #4 & #5 expected delivery
Mar. 2021 – #6, #7 expected delivery
 *Grande Prairie Base arrival
 *New 5-bladed system
2022 – #8, #9 expected delivery



H145 – FLEET STATUS

WE ARE ALL **STARS**

5

AIRBUS H145

FLEET CAMPAIGN CONTINUES

\$117M Helicopters only (\$13M per helicopter)
+ \$18M *Associated costs

- \$13M Saskatchewan Government (1)
- \$13M Alberta Government (1)
- \$65M Federal Government (5 helicopters)
- \$13M Corporate/Individual (pre-COVID)
- \$ 1M Municipal Fleet Gifts

\$30M Funds Raised To-date
- \$15M Possible sale proceeds
\$15M Campaign Remaining

*Associated costs include:
Intensive Pilot training (all bases)
Required Pool Pilot coverage (all bases)
Mechanic training
Specialized tools / Ground control equipment



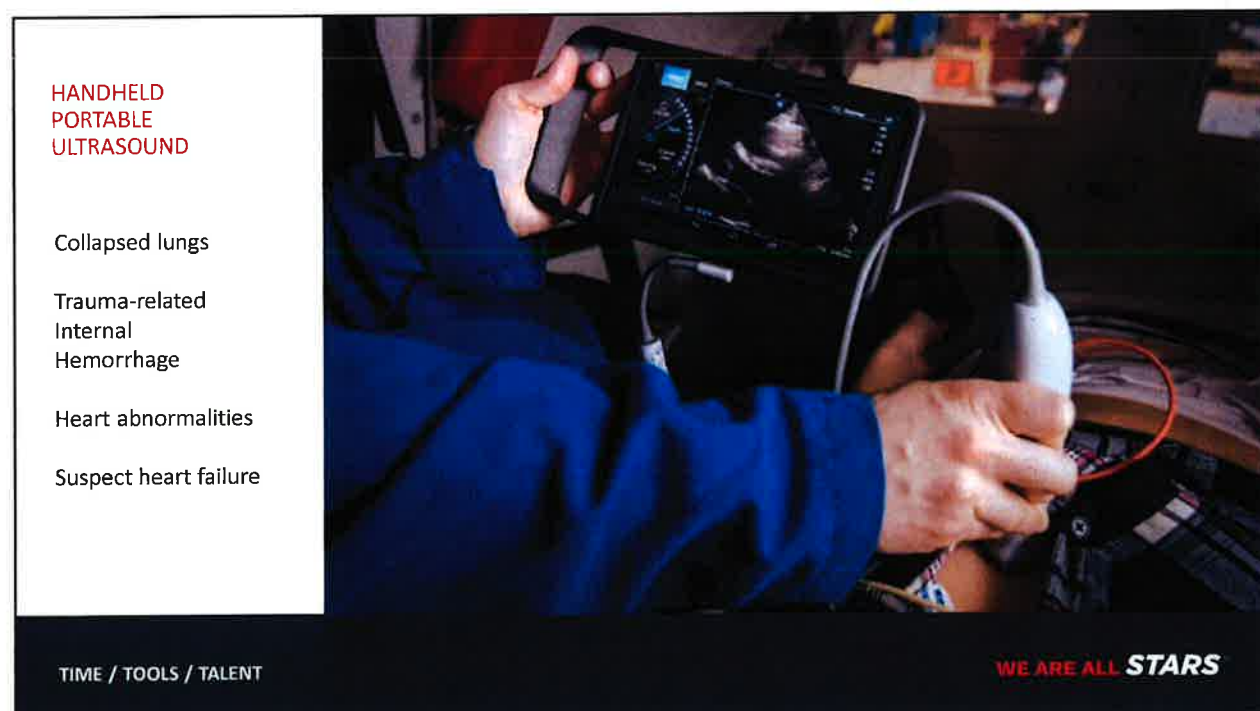
H145 FLEET CAMPAIGN CONTINUES

WE ARE ALL **STARS**

6



7



8



OUR REQUEST

\$100,000.00 / per year
3-year pledge 2021, 2022, 2023

YOU ARE OUR REASON FOR BEING.

WE ARE ALL STARS

9



Thank You!
14-year Life-Saving Partnership
Solid Commitment to STARS

Clear Hills County Logo
To remain on current BK117
until fleet retirement.

Additional Recognition:

Clear Hills County Logo to be
Placed on the upper cowlings of
Current BK117

New Logo unveiling event at an
Upcoming Clear Hills County BBQ
(once permitted)

Logo placement on upper cowlings
of the new 11145 helicopter

*Discussion for additional meaningful
recognition opportunities

YOU are our reason for being.

10

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	November 24, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for November 18, 2020

ATTACHMENTS:

- Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for November 18, 2020 be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS				
		January 28, 2020						
C68-20	01/28/20	RESOLUTION by Reeve Croy to proceed to tender on the Road Upgrades for Range Road 54 & 60. CARRIED.	PWM	On Hold 2021				
		September 8, 2020						
C403-20	09/08/20	RESOLUTION by Councillor Janzen to award 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00 to Griffin Contracting Ltd. \$415,550.00, as per the submitted tender. CARRIED.	PWM	In works				
		September 22, 2020						
C332-20	09/22/20	RESOLUTION by Councillor Giesbrecht to award Tender 2020-13 Construction of New Road Build NW 15-83-12-W6M to Cal R Contracting in the amount of \$163,200.00. CARRIED.	PWM	On hold till spring				
		October 6, 202 P&P Meeting						
P446-20	10/06/20	RESOLUTION by Deputy Reeve Bean for her to bring back more information on supplying Public Transportation to Fairview to access Doctors' appointments, to a future Regular Council Meeting. CARRIED.	CDM/EA					
		October 13, 2020						
C493-20	10/13/20	RESOLUTION by Councillor Janzen to table the discussion on the Tradeshow and BBQ Planning to a future Regular Council Meeting. CARRIED.	CDM	January				
		October 27, 2020						
C565-20	10/27/20	RESOLUTION by Reeve Bean that Council direct administration to arrange for the recognition award presentations, as discussed. CARRIED.	CDM					
		November 10, 2020						
C581-20	11/10/20	RESOLUTION by Councillor Giesbrecht to open Tender 2020-16 – Worsley Walking Path Snow and Ice Removal, analyze results and bring back a recommendation to later in today's meeting. CARRIED.	PWM					
		<table><tr><td>Company</td><td>Amount</td></tr><tr><td>1359773 AB Ltd</td><td>Year One</td></tr></table>	Company	Amount	1359773 AB Ltd	Year One		
Company	Amount							
1359773 AB Ltd	Year One							



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
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C583-20	11/10/20	RESOLUTION by Councillor Janzen to schedule a Special Council meeting on November 18, 2020 to acknowledge the 2020 Farm Family award, Business,	EA/ PWM	



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS										
		Recreation facility and Community recognition awards and attend a virtual meeting with the Minister of Transportation. CARRIED.												
C585-20	11/10/20	RESOLUTION by Reeve Bean to receive the information regarding the Worsley Health Clinic EMS Bay for information and draft a letter to the Health Minister with regards to this issue, as presented. CARRIED.	EA											
C588-20	11/10/20	RESOLUTION by Deputy Reeve Croy that Council authorize the purchase of the Questica budget software for \$7,500.00 in 2020 with funds to be allocated from the Administration Reserve and the remaining years to be included in the future Operating Budgets. CARRIED.	CSM											
C589-20	11/10/20	RESOLUTION by Deputy Reeve Croy to award Tender 2020-16 – Worsley Walking Path Snow and Ice Removal to 1359773 AB Ltd. as per submitted tender. <table><tr><td>Year One</td><td>\$48 per time County Side walks \$80 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path</td></tr><tr><td>Year Two</td><td>\$49 per time County Side walks \$82 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path</td></tr><tr><td>Year Three</td><td>\$50 per time County Side walks \$85 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path</td></tr><tr><td>Year Four</td><td>\$55 per time County Side walks \$90 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path</td></tr><tr><td>Year Five</td><td>\$55 per time County Side walks \$90 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path</td></tr></table>	Year One	\$48 per time County Side walks \$80 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path	Year Two	\$49 per time County Side walks \$82 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path	Year Three	\$50 per time County Side walks \$85 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path	Year Four	\$55 per time County Side walks \$90 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path	Year Five	\$55 per time County Side walks \$90 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path	PWM	
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Year Three	\$50 per time County Side walks \$85 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path													
Year Four	\$55 per time County Side walks \$90 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path													
Year Five	\$55 per time County Side walks \$90 per time Walking Path Salt cost per use + \$7 County Side Walks Salt cost per use + \$15 Walking Path													
C590-20	11/10/20	RESOLUTION by Reeve Bean to approve the request from Zavisha Sawmill to use local roads as log haul	PWM											



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		routes within Clear Hills County for the 2020/2021 haul season following all related aspects of the Clear Hills County Road Use agreement policy. CARRIED.		
C591-20	11/10/20	RESOLUTION by Deputy Reeve Croy to receive the wetlands assessment for information and deny the request from the landowner to construct approximately 700 meters for residential access along SE-30-85-5 W6M Range Road 55. CARRIED.	PWM	Letter sent
C592-20	11/10/20	RESOLUTION by Reeve Bean to approve the request from Mercer to use local roads as log haul routes within Clear Hills County for the 2020/2021 haul season following all related aspects of the Clear Hills County Road Use agreement policy. CARRIED.	PWM	
C596-20	11/10/20	RESOLUTION by Councillor Giesbrecht receive for information the delegation from Alberta Parks and bring back the item for further discussion to the next Regular Council meeting. CARRIED.	EA	
C600-20	11/10/20	RESOLUTION by Deputy Reeve Croy that Council purchase the 2016 Dodge Grand Caravan from the Hines Creek Homesteader Lodge Resident Association for the appraised value of \$18,740.00 with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CSM	
C601-20	11/10/20	RESOLUTION by Councillor Janzen that Council add the Hines Creek Homesteader Lodge Resident Association as an Additional Insured on our insurance policies. CARRIED.	CSM	

		August 20, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In the works
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be		2020 ✓ 2021 ✓ 2022



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		
		September 30, 2019		
C470-19	09/24/19	RESOLUTION by Councillor Ruecker to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of approximately \$135,000.00, as a 2020 25% tax rebate incentive. CARRIED.		2020 ✓
C471-19	09/24/19	RESOLUTION by Councillor Wetmore to approve a one-time conditional operating grant to the Village of Hines Creek in the amount of \$400,000.00 with the following conditions: a yearend report on how the funding was used to achieve sustainability of the Village. CARRIED.		2020 ✓
		November 27, 2019		
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	2020✓ 2021✓ 2022 2023 2024
C595-19	11/26/19	RESOLUTION by Councillor Frixel further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for the Compound Gate replacement project be transferred to the Building Reserve when received each year. CARRIED.	CSM/ CDM	2019 ✓ 2020✓ 2021
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020✓ 2021✓ 2022 2023 2024
		February 4, 2020		



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C75-20	01/28/20	RESOLUTION by Councillor Wetmore to approve a Capital Grant for the Cherry Canyon Agricultural Society's for the amount of \$22,000.00 for the playground project and include the funds in the 2020 Operating Budget. CARRIED.	CDM	2020✓
		March 26, 2020		
C181-20	03/24/20	RESOLUTION by Councillor Janzen to amend the 2020 Operating Budget by reducing one weed inspector position and including the revenue and expenses for the County's portion of the Peace Region Clubroot Surveillance Program CAP grant. CARRIED.	CDM	2020✓
C183-20	03/24/20	RESOLUTION by Councillor Janzen to increase the Bovine Spongiform Encephalopathy Testing (BSE) Incentive Program 2020 budget to \$4,500 from \$3,000, as recommended by the Agricultural Service Board. CARRIED.	CDM	2020✓
		June 9, 2020		
C228-20	05-08-20	RESOLUTION by Reeve Croy to offer the Peace River School Division No. 10 a conditional grant of up to \$199,000.00 (one hundred ninety nine thousand dollars) to pave the Worsley School parking lot bus pickup/drop off area in 2020, with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.		Project completed
		July 30, 2020		
C278-20	06/09/20	RESOLUTION by Reeve Croy Approve a 2020 general grant of \$120,000.00 to the End of Steel Heritage Society for setting up a Men/Ladies Lavatory trailer with handicap accessibility and water & sewer at the Society's museum in Hines Creek, with the funds to be allocated from the Rate Stabilization Reserve. Councillor Frixel requested a recorded vote.	CDM	In works



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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MOTION	DATE	DESCRIPTION	DEPT	STATUS														
		<table><tr><td>For</td><td>Against</td></tr><tr><td>Councillor Janzen</td><td>Councillor Ruecker</td></tr><tr><td>Deputy Reeve Bean</td><td></td></tr><tr><td>Reeve Croy</td><td></td></tr><tr><td>Councillor Wetmore</td><td></td></tr><tr><td>Councillor Frixel</td><td></td></tr><tr><td></td><td>CARRIED.</td></tr></table>	For	Against	Councillor Janzen	Councillor Ruecker	Deputy Reeve Bean		Reeve Croy		Councillor Wetmore		Councillor Frixel			CARRIED.		
For	Against																	
Councillor Janzen	Councillor Ruecker																	
Deputy Reeve Bean																		
Reeve Croy																		
Councillor Wetmore																		
Councillor Frixel																		
	CARRIED.																	
C329-20	07/14/20	RESOLUTION by Councillor Frixel to approve a donation of \$10,000.00 to STARS Foundation, with funds to be allocated from the Rate Stabilization Reserve CARRIED.	CDM															
		September 15, 2020																
C393-20	09/08/20	RESOLUTION by Councillor Ruecker to approve a Capital Grant of \$10,000.00, for the Cleardale Agricultural Society to construct a bandstand at the Cleardale Campground & OHV Park and allocate the funds from the rate stabilization reserve. CARRIED.	CDM															
C398-20	09/08/20	RESOLUTION by Deputy Reeve Bean to approve all qualifying applications for the 2020 Continuing Education Scholarship and allocate the balance of the funds from the Rate Stabilization Reserve. CARRIED.	CDM															
		September 29, 2020																
C425-20	09/22/20	RESOLUTION by Councillor Ruecker to accept the information on the 2009 to 2020 financial details on the Village of Hines Creek annual contribution under the Clear Creek Fire Committee agreement and submit the proposed 2021-2031 maximum annual contribution Schedule B for the Village's consideration. CARRIED.	CDM	2021-✓														
C426-20	09/22/20	RESOLUTION by Councillor Janzen to replace the Grain Bag Extractor with a simpler unit. CARRIED.	CDM															

ITEMS IN WAITING

		February 3, 2015		
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can	CSM	January 14, 2030



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. CARRIED.		
		May 10, 2017		
C404-16	07/19/16	RESOLUTION by Councillor Johnson to draft a letter to the Regional Alberta Transportation department requesting access to the Reject gravel in the Alberta Transportation Bear Canyon pit. CARRIED.	EA	In Waiting
		April 23, 2019		
C66-19	02/12/19	RESOLUTION by Deputy Reeve Fletcher to approve the request to allow the installation of a Texas gate on Range Road 64 at the midway junction of section 20 & 21-85-6-W6M as per Bylaw 82-05 and have Appendix A – “Agreement for Installation of Texas Gates within Municipal Roadways” brought back to a future council for authorization. CARRIED.	PWM	In waiting
C-388-18	08/14/18	RESOLUTION by Reeve Ruecker to include the Fairview-Hines Creek-Clear Hills Rural Crime Watch partnership on the next Joint-Municipal meeting agenda. CARRIED.	EA	March 25 Joint Rural Crime-watch meeting
		January 23, 2020		
C40-20	01/14/20	RESOLUTION by Councillor Fletcher that this council authorizes the destruction of 2017 monthly reconciliation reports, 2012 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2013. CARRIED.	CDM	
		February 4, 2020		
C35-20	01/14/20	RESOLUTION by Councillor Wetmore to accept the discussion and information provided by (ACA) Alberta Conservation Association and contact ACA Fish Program Manager to request Ole’s Lake be assessed to determine if it qualifies for lake aeration. CARRIED.	CDM	In waiting
		March 26, 2019		
C129-20	02/25/20	RESOLUTION by Deputy Reeve Bean that the recipient of the Clear Hills County 2020 Business	CDM	2021



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		of the Year Award will be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.		
C130-20	02/25/20	RESOLUTION by Councillor Janzen that the recipient of the 2020 Outstanding Recreation Facility award winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
C131-20	02/25/20	RESOLUTION by Councillor Wetmore that the recipient of the 2020 Volunteer of the Year award winner be announced at the 2020 Clear Hills County Agricultural Trade Show. CARRIED.	CDM	2021
		April 21, 2020		
C78-20	01/28/20	RESOLUTION by Councillor Janzen to authorize administration to use location option 3, Hamlet of Cleardale, Plan 0726595 Block 1 Lots 83 and 84 and have engineered drawings and lot grading design prepared for a single bay garage with 16 foot walls, 24 feet wide by 50 feet long with a gravel parking apron. The garage is to include a cement floor, bathroom, one overhead door with windows in the center panel, and one-man door designed to fit a pumper or water truck size firefighting unit; and bring the drawings to a future meeting approval. CARRIED.		
		September 29, 2020		
C428-20	09/22/20	RESOLUTION by Councillor Janzen to liquidate the following items due to low usage and high cost: Tree Spade, Rock Picker, Rock Rake and Sickle Mower. CARRIED.	CDM	Dispose at local auction 2021
		October 21, 2020		
C492-20	10/13/20	RESOLUTION by Reeve Croy that Council accept for information the draft Operating Requirements for potential operators of the Running Lake, Sulphur and Stoney Lake Campgrounds, in the event that the Province does enter into an agreement authorizing the County to operate these sites. CARRIED.	CDM	In waiting



Management Team

Activity Report for November 10, 2020

LEGEND:

Budget Items: Completed Items: Items in Waiting:
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C3-20	09/08/20	RESOLUTION by Councillor Wetmore to temporarily suspend all future Clear Hills County funded grants until after the Provincial Assessment Model review has been completed. CARRIED.	EA/CDM/CSM	Review in 2021

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	November 24, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 24, 2020
Originated By:	Council
Title:	Stoney, Sulfur and Running Lake Campgrounds
File:	11-02-02

DESCRIPTION:

Calvin McLeod with Alberta Parks was in attendance at the November 10, 2020 Regular Council Meeting to answer questions of Council regarding Stoney, Sulfur and Running Lake campgrounds.

Council requested a discussion on the opportunity for local organizational groups to run the three provincial parks: Stoney, Sulfur and Running Lakes if the county acquires the proposed operating campground agreements for these lakes from Alberta Environment and Parks.

C596-20(11-10-20) RESOLUTION by Councillor Giesbrecht receive for information the delegation from Alberta Parks and bring back the item for further discussion to the next Regular Council meeting.

CARRIED.

ATTACHMENTS:

OPTIONS:

1. to direct groups that are interested in entering into an operating agreement directly with Alberta parks for Stoney, Sulfur and Running Lake campgrounds, to Calvin McLeod with Alberta Parks.
2. Have the County enter into an operating agreement with Alberta Parks for Stoney, Sulfur and Running Lake campgrounds and source the campground maintenance out to interested groups/individuals.
3. To continue to have Alberta Parks, look after the operations of Stoney, Sulfur and Running Lake campgrounds.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 24, 2020
Originated By:	Reeve Bean
Title:	2020 GRANT FUNDING SUMMARY
File:	63-30-10

DESCRIPTION:

Reeve Bean requested administration prepare a summary of all grants that the County provides.

BACKGROUND:

A grant is funding for a particular purpose. It can be a gift, a subsidy, a free or cost shared service, a donation, a scholarship.

Attached is a summary of all grants, including free and cost shared services that the County provided in 2020. Many of the items on the list are recurring annual expenditures.

ATTACHMENT:

- 2020 Grant Funding

RECOMMENDED ACTION:

RESOLUTION by

Initials show support - Reviewed by:

Director:



CAO:



2020 Grant funding
updated November 19, 2020

The following is a list of 2020 Clear Hills County Grant funding that has been approved to date
Grants - funding for specific purposes, gifts, donations, sponsorship, scholarships, free or cost shared services & programs

Acronyms: CHC = Clear Hills County GOA = Government of Alberta

Other Funding Sources - unless otherwise indicated the grants are fully funded by the County

G/L	Function	Grant Recipient	Other funding sources	Amount
2-23-20-02-351	Fire	Annual Fire Service Agreements (Fairview, MD Peace, Manning)		\$ 7,000.00
2-25-02-02-771	Medical	STARS		\$ 110,000.00
	Medical	Medical Recruitment (per capita)		\$ 4,534.50
	Medical	Medical Clinic Operating		\$ 15,170.00
	Medical	Housing for Nurse & EMS, 2 Manufactured Homes in Worsley		\$ 30,700.00
2-32-06-**-295	Grading	Senior Snow Plowing \$56,272.50 Community Halls: \$2000		\$ 58,272.50
2-32-06-**-251	Grading	Senior Summer Grading		\$ 700.00
2-32-09-29-239	Community	Christmas Lights time, bucket truck and bulbs (power not included)		\$ 3,000.00
2-32-14-02-532	Dust Control	2020: 8 residential \$4,800 Communtuity Groups \$19,800		\$ 24,600.00
2-41-20-02-***	Regional Water Tie In	In 2020 2 individuals tied into the Regional Water tie-in		\$ 4,000.00
2-51-02-02-771	Social Services	FCSS	80%GOA 20% CHC	\$ 111,575.00
2-56-02-02-771	Social Services	Cemetery Grants Policy 5601		\$ 12,500.00
2-62-02-02-351	Community	Village of Hines Creek		\$ 510,419.72
2-62-02-02-771	Community	<i>General Grants Policy 7003</i>		
		Student's ski trip Policy 7008		\$ 13,141.10
		Sulphur Lake Aeration Agreement		\$ 5,000.00
		Senior Check-in Line 2020-GEN-02		\$ 8,500.00
		Hines Creek Golf Course 2020-GEN-01 Irrigation System		\$ 67,693.89
		Fairview Victim Services		\$ 5,000.00
		Charitable Donation Policy 1124		\$ 2,000.00
		Science Fair		\$ 500.00
		School Hot Lunch (\$600/3)		\$ 1,800.00
		Misc. Requests throughout year		\$ 1,500.00
2-62-20-**-771	Community	Hamlet & Roads Cleanups		\$ 7,500.00

2-62-10-25-771	Community	Seniors - mileage for Hines Creek bus/van driver		\$ 1,000.00
2-62-10-**-***	Community	Seniors Transportation - repairs & maintenance of Handibuses		\$ 13,000.00
2-62-20-02-771	Community	Menno Simons School Final Payment		\$ 15,525.00
	Community	Paving Worsley School Parking Lot		\$ 199,000.00
2-63-10-02-771	Ag Services	4H Show & Sale Sponsorship		\$ 600.00
2-63-10-20-355	Ag Services	Peace Country Beef & Forage Association		\$ 17,500.00
2-63-10-40-355	Ag Services	VSI Policy 6302 (50% of costs to max of \$3,000 per member)		\$ 64,500.00
2-68-02-02-771	Ec. Dev.	Peace Country Beef Congress		\$ 2,500.00
	Ec. Dev.	Continuing Education Scholarship Policy 6801		\$ 51,000.00
	Ec. Dev.	NWSAR		\$ 50,000.00
	Ec. Dev.	Manning Airport		\$ 10,000.00
	Ec. Dev.	Business Awards Policy 6802		\$ 4,000.00
	Ec. Dev.	Sponsorship Funding Policy 7005		\$ 500.00
	Ec. Dev.	PRSD Trades Training		\$ 45,000.00
2-71-10-**-771	Recreation	Recreation Board Operating Grant Policy 7001		\$ 300,000.00
	Recreation	Canfor Grant (5 x \$3500)	100% Canfor	\$ 17,500.00
	Recreation	Policy 7009 - Teams to Provincials		\$ 1,500.00
	Recreation	Recreation Awards Policy 7010		\$ 2,000.00
2-71-20-02-771	Recreation	<i>Capital Grant Policy 7002:</i>		
		End of Steel Heritage Society 2019-01 - upgrades		\$ 14,050.00
		Worsley Clear Hills Ski Club 2020-01 - magic carpet		\$ 50,000.00
		Cherry Canyon Ag Society 2020-02 2 ball diamond dugouts		\$ 5,000.00
		End of Steel Heritage Society 2020-03- various improvements		\$ 11,000.00
		Cherry Canyon Ag Society 2020-04 - playground		\$ 22,000.00
		Cleardale Ag Society 2020-05 Bandstand at OHV Park		\$ 10,000.00
		End of Steel Heritage Society 2020-GEN-03 Lavatory Trailer		\$ 120,000.00
2-74-02-02-771	Culture	Library Funding Grant Policy 7006		\$ 18,500.00
	Culture	LibraryConference Funding Policy 7007		\$ 1,500.00
				\$ 2,052,281.71

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 24, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of November 11, 2020 to November 24, 2020 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 11, 2020 to November 24, 2020 for a total of \$185,469.71.

Initials show support - Reviewed by:

Manager:



CAO:



Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	11/11/20	11/24/20		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ALBERTA QUEEN'S PRINTER	024297	11/24/20	\$35.70
Invoice Description Invoice Number Invoice Amount			
L.A.E.A Books	W77268		\$35.70
Axia SuperNet Ltd.	024298	11/24/20	\$731.85
Invoice Description Invoice Number Invoice Amount			
Nov. Supernet	1000193227		\$731.85
B & E HOME HARDWARE	024299	11/24/20	\$587.24
Invoice Description Invoice Number Invoice Amount			
Shop Supplies	101-56882		\$52.40
Hamlet Sign Materials	102-24833		\$15.34
Water Parts	101-56408		\$110.75
Signage Materials	101-56314		\$11.32
E.R Truckfill Parts	101-56141		\$127.53
BCWP Parts	102-24590		\$12.26
Janitorial Supplies	102-24520		\$184.30
Building R&M-Office & Dbl Wide	101-56443		\$83.97
BEAN, OLIVIA	024300	11/24/20	\$50.00
Invoice Description Invoice Number Invoice Amount			
2020 Biggest Vegetable Contest	110620		\$50.00
BOSCHWICK CONTRACTING	024301	11/24/20	\$3,869.78
Invoice Description Invoice Number Invoice Amount			
Worsley GB01	323		\$1,351.35
Bear Canyon GB09	324		\$2,518.43
BROWNLEE LLP	024302	11/24/20	\$6,519.19
Invoice Description Invoice Number Invoice Amount			
Legal Opinion	506604		\$1,451.63
Legal Opinion	506616		\$392.70
Legal Opinion	506221		\$4,674.86
CAL-R CONTRACTING LTD.	024303	11/24/20	\$52,728.37
Invoice Description Invoice Number Invoice Amount			
Rd Rep/Carter Camp Sign Instal	12156		\$735.00
Tender 2020-14 Access Road	12182		\$45,399.37
Road Repairs Div. 3	12155	33	\$787.50
Beaver Cage Cleaning	11876		\$630.00
Clean Culverts/Beaver Dam	11877		\$787.50

System: 11/17/20 11:48:02 AM
User Date: 11/17/20

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 2
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Road Repairs - Div. 3	12157		\$682.50
Carter's Camp Road Work	12177		\$1,218.00
Carter's Camp Road Work	12178		\$1,375.50
Carter's Camp Work	12179		\$640.50
Carter's Camp Road	12180		\$472.50
Campbell Land Ltd.	024304	11/24/20	\$350.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	71323-111320	\$350.00	
CLEAR HILLS WASTE MANAGEMENT	024305	11/24/20	\$9,463.13
Invoice Description	Invoice Number	Invoice Amount	
Transfer Stations Contractor	071	\$9,463.13	
CLEARDALE TRANSPORT	024306	11/24/20	\$3,969.00
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	6109496	\$3,969.00	
COX, GERALD	024307	11/24/20	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Operator	0114225	\$5,775.00	
CUSTOM COMMUNICATIONS & SECURI	024308	11/24/20	\$21.00
Invoice Description	Invoice Number	Invoice Amount	
User List & Event Log	106377	\$21.00	
CYCLE WEST LTD.	024309	11/24/20	\$55.66
Invoice Description	Invoice Number	Invoice Amount	
Parts-Unit 65-35	106059	\$55.66	
DHL	024310	11/24/20	\$376.78
Invoice Description	Invoice Number	Invoice Amount	
Wat. Samp/Nwslttr Shipping	9196372	\$376.78	
DOUS, BARB	024311	11/24/20	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	71458-102920	\$50.00	
Emerson Appraisals	024312	11/24/20	\$900.00
Invoice Description	Invoice Number	Invoice Amount	
Van Appraisal	11275-110220	\$900.00	
FEHR ISAAC	024313	11/24/20	\$300.00
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rental Deposit Refund	71452-110220		\$300.00
FEHR TIRECRAFT LTD.	024314	11/24/20	\$2,966.82
Invoice Description	Invoice Number	Invoice Amount	
Winter Diesel Additive - WFD	26281	\$31.50	
R&M Unit 65-56	26131	\$168.00	
R&M Unit 65-53	25403	\$241.02	
Tires & Repairs Unit 65-56	25227	\$655.20	
Tires/R&M Unit 65-57	25226	\$1,351.35	
R&M Unit 65-53	25035	\$110.25	
R&M Unit 63-03	24975	\$304.50	
R&M Unit 63-40	24495	\$105.00	
FLOWPOINT ENVIRONMENTAL SYSTEM	024315	11/24/20	\$834.75
Invoice Description	Invoice Number	Invoice Amount	
Ann Renewal - Agreement #621	5578	\$834.75	
Garrity & Baker Drilling Inc.	024316	11/24/20	\$671.15
Invoice Description	Invoice Number	Invoice Amount	
Utility Deposit Refund	110320	\$671.15	
GOVERNMENT OF ALBERTA	024317	11/24/20	\$1,165.50
Invoice Description	Invoice Number	Invoice Amount	
CP Gravel Pit SML 970070	0005066561	\$1,113.00	
BCWP	0005066444	\$52.50	
GRAND & TOY	024318	11/24/20	\$122.48
Invoice Description	Invoice Number	Invoice Amount	
Replenish Stationary	R377454	\$122.48	
HARCOURT BRIAN	024319	11/24/20	\$130.61
Invoice Description	Invoice Number	Invoice Amount	
HC Senior's Bus Mileage	090320	\$130.61	
HELGESEN OWEN	024320	11/24/20	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	71487-110420	\$400.00	
HIERBERT ENTERPRISES	024321	11/24/20	\$8,617.82
Invoice Description	Invoice Number	Invoice Amount	
Fencing Carter's Camp	0114	\$8,617.82	
JLD ENTERPRISE	024322	11/24/20	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	106	\$1,575.00	

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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JOHMAR CONTRACTING	024323	11/24/20	\$1,564.50
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Creek Work	2122	\$1,564.50	
MAD DOG CRESTING	024324	11/24/20	\$453.18
Invoice Description	Invoice Number	Invoice Amount	
FF & Farm Family Plaques	5297	\$453.18	
MRF GEOSYSTEMS CORPORATION	024325	11/24/20	\$1,218.00
Invoice Description	Invoice Number	Invoice Amount	
GIS Ann Maint/Ann Subscription	C-5729	\$546.00	
GIS Ann Maint-bug fix/software	C-5730	\$672.00	
NE AAAF In-Service Training	024326	11/24/20	\$278.75
Invoice Description	Invoice Number	Invoice Amount	
2020 IST Registration - CDM	110520	\$78.75	
2021 AAAF Membership-CDM	11052020	\$200.00	
NIKKA SERVICES	024327	11/24/20	\$23.10
Invoice Description	Invoice Number	Invoice Amount	
Council Name Plates	25884	\$23.10	
Peters, Jake	024328	11/24/20	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	71480-110320	\$1,000.00	
Pitney Bowes	024329	11/24/20	\$177.85
Invoice Description	Invoice Number	Invoice Amount	
Postage Meter Lease	3201565636	\$177.85	
POSTMEDIA	024330	11/24/20	\$182.70
Invoice Description	Invoice Number	Invoice Amount	
Tender 2020-16 Ad.	435418	\$182.70	
PRAIRIE DISPOSAL LTD.	024331	11/24/20	\$4,761.75
Invoice Description	Invoice Number	Invoice Amount	
Recycle Bin Maintenance	0000531262	\$4,761.75	
Prograde Services Ltd.	024332	11/24/20	\$35,812.89
Invoice Description	Invoice Number	Invoice Amount	
Whitelaw GB15	3014	36 \$17,521.89	
Mont. GB03	3013	\$18,291.00	

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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RMA FUEL LTD.	024333	11/24/20	\$6,058.94
Invoice Description	Invoice Number	Invoice Amount	
Oil/DEF/Lubes Commission	PF-8715-87590	\$235.54	
Oil/DEF/Lubes Commission	PF-8642-87020	\$298.44	
Oil/DEF/Lubes Commission	PF-8676-87325	\$240.69	
October 2020 Fuel Bill	PF-8735-87711	\$5,284.27	
ROADATA SERVICES LTD	024334	11/24/20	\$304.50
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00074810	\$304.50	
ROAMING TRANSPORT	024335	11/24/20	\$6,476.40
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0215	\$4,233.60	
Cleardale Hamlet Snow Removal	0216	\$2,242.80	
ROCKY MOUNTAIN PHOENIX	024336	11/24/20	\$497.70
Invoice Description	Invoice Number	Invoice Amount	
Pike Poles Worsley Fire	IN0126071	\$497.70	
RUCO ENTERPRISES	024337	11/24/20	\$3,423.00
Invoice Description	Invoice Number	Invoice Amount	
Approach/Haul Grav/Snow Remov	1353	\$3,423.00	
SCANALTA POWER SALES LTD.	024338	11/24/20	\$231.93
Invoice Description	Invoice Number	Invoice Amount	
Spray Tank Pump Repair	026205	\$231.93	
TRINUS TECHNOLOGIES INC.	024339	11/24/20	\$283.50
Invoice Description	Invoice Number	Invoice Amount	
Email Hosting	R57118-29054	\$283.50	
WORSLEY GATEWAY INN	024340	11/24/20	\$1,777.61
Invoice Description	Invoice Number	Invoice Amount	
Mtg/Staff Lunches	772	\$1,730.62	
ASB Conference Meal	773	\$46.99	
WORSLEY GENERAL STORE	024341	11/24/20	\$181.50
Invoice Description	Invoice Number	Invoice Amount	
Creamer/Pop	33-100220	\$21.43	
Water for Office	2-102220	\$34.50	
Disfecting Wipes	9-090320	\$5.55	
Metal Detector Batteries	9-110120	\$11.87	37
Propane-Eureka Well	46-101520	\$108.15	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GRAVEL SUPPLY LTD.	024342	11/24/20	\$16,124.08
Invoice Description	Invoice Number	Invoice Amount	
Rd. Repair, Loader & Truck Hrs	6440	\$2,029.12	
Carter's Camp Road	6467	\$2,201.85	
Road Repairs - Div. 5 & 6	6450	\$2,565.62	
Pipe/Road Repair Div. 3 & 6	6448	\$1,719.16	
Rd. Repair Div. 5	6441	\$2,438.20	
C Pipe - Div. 6	6442	\$1,763.16	
RWL Tie-in Sand/Rd. Repair	6444	\$1,174.00	
Dirt/Rd Repair/Truck/Loader	6445	\$1,447.84	
Road Repair - Div 6	6462	\$98.70	
Penner Road Access	6470	\$686.43	
WORSLEY WATER SERVICE	024343	11/24/20	\$900.00
Invoice Description	Invoice Number	Invoice Amount	
Haul Water to BCWP	176988	\$450.00	
Haul Water to BCWP	442256	\$450.00	
ZACHARIAS ABRAHAM	024344	11/24/20	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	71435-110220	\$400.00	
ZACHARIAS, PETER	024345	11/24/20	\$1,071.00
Invoice Description	Invoice Number	Invoice Amount	
Carter's Camp Gate Installatio	207	\$1,071.00	
Report Total			\$185,469.71

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Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	11/11/20
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
024297	QUEENS	GOVERNMENT OF ALBERTA	11/24/20	ATB	PMCHQ00001156	\$35.70
024298	AXIA01	Axia SuperNet Ltd.	11/24/20	ATB	PMCHQ00001156	\$731.85
024299	B&EHOME01	B & E HOME HARDWARE	11/24/20	ATB	PMCHQ00001156	\$587.24
024300	BEANO	OLIVIA BEAN	11/24/20	ATB	PMCHQ00001156	\$50.00
024301	BOSCHWICK01	BOSCHWICK CONTRACTING	11/24/20	ATB	PMCHQ00001156	\$3,869.78
024302	BROWNLEE01	BROWNLEE LLP	11/24/20	ATB	PMCHQ00001156	\$6,519.19
024303	CALR01	CAL-R CONTRACTING LTD.	11/24/20	ATB	PMCHQ00001156	\$52,728.37
024304	CAMPBELLAND	Campbell Land Ltd.	11/24/20	ATB	PMCHQ00001156	\$350.00
024305	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	11/24/20	ATB	PMCHQ00001156	\$9,463.13
024306	CLEARDALE01	CLEARDALE TRANSPORT	11/24/20	ATB	PMCHQ00001156	\$3,969.00
024307	COXGERALD01	GERALD COX	11/24/20	ATB	PMCHQ00001156	\$5,775.00
024308	CUCO06	CUSTOM COMMUNICATIONS & SECURI	11/24/20	ATB	PMCHQ00001156	\$21.00
024309	CYCLE01	CYCLE WEST LTD.	11/24/20	ATB	PMCHQ00001156	\$55.66
024310	DHL01	LOOMIS EXPRESS	11/24/20	ATB	PMCHQ00001156	\$376.78
024311	DOUS01	BARB DOUS	11/24/20	ATB	PMCHQ00001156	\$50.00
024312	EMERSONAPP	Emerson Appraisals	11/24/20	ATB	PMCHQ00001156	\$900.00
024313	FEIS06	ISAAC FEHR	11/24/20	ATB	PMCHQ00001156	\$300.00
024314	FEHR14	FEHR TIRECRAFT LTD.	11/24/20	ATB	PMCHQ00001156	\$2,966.82
024315	FLOWPOINT01	FLOWPOINT ENVIRONMENTAL SYSTEM	11/24/20	ATB	PMCHQ00001156	\$834.75
024316	GARRITY	Garritty & Baker Drilling Inc.	11/24/20	ATB	PMCHQ00001156	\$671.15
024317	GOVERNMENT02	GOVERNMENT OF ALBERTA	11/24/20	ATB	PMCHQ00001156	\$1,165.50
024318	GRAND01	GRAND & TOY	11/24/20	ATB	PMCHQ00001156	\$122.48
024319	HARCOURT01	BRIAN HARCOURT	11/24/20	ATB	PMCHQ00001156	\$130.61
024320	HELGESENO	OWEN HELGESEN	11/24/20	ATB	PMCHQ00001156	\$400.00
024321	HIEBERTE	HIERBERT ENTERPRISES	11/24/20	ATB	PMCHQ00001156	\$8,617.82
024322	JLD	JLD ENTERPRISE	11/24/20	ATB	PMCHQ00001156	\$1,575.00
024323	JOHMAR01	JOHMAR CONTRACTING	11/24/20	ATB	PMCHQ00001156	\$1,564.50
024324	MADDOG01	MAD DOG CRESTING	11/24/20	ATB	PMCHQ00001156	\$453.18
024325	MRF01	MRF GEOSYSTEMS CORPORATION	11/24/20	ATB	PMCHQ00001156	\$1,218.00
024326	AAAF01	NE AAAF In-Service Training	11/24/20	ATB	PMCHQ00001156	\$278.75
024327	NIKKA01	NIKKA SERVICES	11/24/20	ATB	PMCHQ00001156	\$23.10
024328	PETERS06	Jake Peters	11/24/20	ATB	PMCHQ00001156	\$1,000.00
024329	PITNEY01	Pitney Bowes Canada	11/24/20	ATB	PMCHQ00001156	\$177.85
024330	SUNMEDIA	POSTMEDIA NETWORK INC.	11/24/20	ATB	PMCHQ00001156	\$182.70
024331	PRAIRIE03	PRAIRIE DISPOSAL LTD.	11/24/20	ATB	PMCHQ00001156	\$4,761.75
024332	PROGRADE01	Prograde Services Ltd.	11/24/20	ATB	PMCHQ00001156	\$35,812.89
024333	RMAFUEL	RMA FUEL LTD.	11/24/20	ATB	PMCHQ00001156	\$6,058.94
024334	ROADATA	ROADATA SERVICES LTD	11/24/20	ATB	PMCHQ00001156	\$304.50
024335	ROAMING	ROAMING TRANSPORT	11/24/20	ATB	PMCHQ00001156	\$6,476.40
024336	ROMO06	ROCKY MOUNTAIN PHOENIX	11/24/20	ATB	PMCHQ00001156	\$497.70
024337	RUCO01	RUCO ENTERPRISES LTD.	11/24/20	ATB	PMCHQ00001156	\$3,423.00
024338	SCANALTA01	SCANALTA POWER SALES LTD.	11/24/20	ATB	PMCHQ00001156	\$231.93
024339	TRINUS01	TRINUS TECHNOLOGIES INC.	11/24/20	ATB	PMCHQ00001156	\$283.50
024340	WGATEWAY	WORSLEY GATEWAY INN	11/24/20	ATB	PMCHQ00001156	\$1,777.61
024341	WGENERAL01	4D HOLDINGS LTD.	11/24/20	ATB	PMCHQ00001156	\$181.50
024342	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	11/24/20	ATB	PMCHQ00001156	\$16,124.08
024343	WWATERSERV01	WORSLEY WATER SERVICE	11/24/20	ATB	PMCHQ00001156	\$900.00
024344	ZACHARIAS03	ABRAHAM ZACHARIAS	11/24/20	ATB	PMCHQ00001156	\$400.00
024345	ZACHARIAS17	PETER ZACHARIAS	11/24/20	ATB	PMCHQ00001156	\$1,071.00

Total Cheques: 49

Total Amount of Cheques: \$185,469.71

ATB MASTER CARD DETAILS		
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION
10/06/20	Lakeland College	Pesticide Applicator Recertification - CDM
10/16/20	TST Overland Express	Freight for new Chair Carts - CDM
10/30/20	Canada Post	November Newsletter Postage - CDM



ATB

MONTHLY STATEMENT

OCT 07 to NOV 05, 2020

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

We'd like to help you.

✓ atb.com

1-888-282-5678

YOUR ACCOUNT SUMMARY

Statement date: November 05, 2020

PREVIOUS CHARGES AND PAYMENTS

Your previous balance **\$2,539.92**

Payments made from Oct 07 to Nov 05 - Thank you -\$2,539.92

Credits \$0.00

Total payments and credits - \$2,539.92

NEW CHARGES

Purchases and returns \$504.59

Cash advances and Mastercard cheques \$0.00

Fees and adjustments \$0.00

Interest charges \$0.00

Total new charges \$504.59

Your new balance **\$504.59**

MINIMUM PAYMENT: AND CREDIT LIMIT

Minimum payment due **\$16.00** Your credit limit **\$60,000.00**

Payment due date **November 26, 2020** Available credit on Nov 05 **\$59,495.41**

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Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Your new balance: **\$504.59**

Minimum payment due: **\$16.00**

Payment due date: **November 26, 2020**


Amount enclosed: \$

PF0ATFXH 001666
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after November 05, 2020 will appear on your next statement.

Date Posted	Description	Amount (\$)
Oct 27	AUTOMATIC PAYMENT-THANKS	-2,539.92
Total payments and credits		-\$2,539.92

 **\$504.59 will be debited from your account and credited as your automatic payment on Nov 26, 2020.**

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Oct 06	Oct 07	LAKELAND COLLEGE FINAN VERMILION AB	205.00
Oct 16	Oct 16	TST OVERLAND EXPRESS MISSISSAUGA ON	107.35
Oct 30	Oct 30	CPC / SCP 577944 WORSLEY AB	192.24
Total for			\$504.59
Total purchases and returns			\$504.59

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	4.45 (v)
Cash advances and Mastercard cheques	0.00	4.45 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

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You can make your payment by:

- Autopay (**pre-authorized debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



MONTHLY STATEMENT

OCT 07 to NOV 05, 2020

CLEAR HILLS COUNTY *
Account Number: i ...
Alberta BusinessCard

FOR YOUR BUDGETING HOW YOU USED YOUR
CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	0.00
Grocery	0.00
Professional services	0.00
Retail stores	0.00
Utilities	0.00
Home improvement and maintenance	0.00
Travel and lodging	0.00
Vehicle expenses (fuel, repair)	0.00
Business services	299.59
Miscellaneous	205.00
Sub-total (purchases and returns)	\$504.59
Cash advances and Mastercard cheques	\$0.00
Grand total	\$504.59

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 24, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	2021 Interim Operating Budget
File:	12-05-06

DESCRIPTION:

Council is provided with the draft 2021 Interim Operating Budget for consideration.

BACKGROUND / PROPOSAL:

Section 242 of the Municipal Government Act states that

- 1) Each council must adopt an operating budget for each calendar year.
- 2) A council may adopt an interim operating budget for part of a calendar year.
- 3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

It is proposed that Council adopt this budget as the 2021 Interim Operating Budget for Clear Hills County for the first six months of the 2021 calendar year. Once the property assessment has been received and the 2021 mill rate bylaw adopted, Council will be presented with the final operating budget for 2021.

ATTACHMENTS

- Draft 2021 Interim Operating Budget
- Draft 2021 Interim Operating Budget Worksheet

RECOMMENDED ACTION:

RESOLUTION by ... to adopt the 2021 Interim Operating Budget effective January 1, 2021 as presented.

Initials show support - Reviewed by:	Manager: 	CAO: 
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Clear Hills County
2021 Draft Operating Budget
As at: September 30, 2020
And: December 31, 2019

Description	2019 Actual 12/31/19	2020 Actual 9/30/20	Budget	2021 Budget	2022 Budget	2023 Budget
PROPERTY TAXES	17,740,708	17,678,352	17,874,034	17,464,602	18,405,056	18,840,770
REQUISIT - SCHOOL - Prov. Government Dept.	(2,940,454)	(2,939,484)	(3,176,269)	(2,939,484)	(2,977,697)	(3,016,407)
REQUISIT - SENIORS - Other Municipal Agencies	(480,174)	(511,538)	(491,307)	(511,538)	(518,188)	(524,924)
REQUISIT - Linear & Industrial Assessment	(73,020)	-	(69,018)	(75,000)	(75,975)	(76,963)
ESTIMATED 2018 UNCOLLECTABLE TAXES	-	-	(1,142,489)	(1,074,163)	-	-
25% Economic Growth Refund	-	-	(95,957)	-	-	-
NET PROPERTY TAXES	14,247,059	14,227,331	12,899,014	12,864,418	14,833,196	15,222,476
HIGHWAY TRAFFIC/BYLAWS FINES	-	-	-	-	-	-
LAND SALES - TAX RECOVERY	-	750	-	-	-	-
COMPUTER PURCHASE REIMBURSEMENT	-	-	-	-	-	-
GEN ADMIN - SALE OF GOODS & SERVICES	-	-	-	-	-	-
GEN ADMIN - TAX CERTIFICATES	3,001	4,175	5,000	5,000	5,065	5,131
GEN ADMIN - SALE OF MAPS	1,795	1,090	2,500	1,500	1,520	1,539
GEN ADMIN - SALE OF FIXED ASSETS	-	-	-	-	-	-
GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.	168	129	500	100	101	103
ADMINISTRATION	4,965	6,144	8,000	6,600	6,686	6,773
FIRE FIGHTING CHARGES	2,600	800	1,000	1,000	1,000	1,000
PROTECTIVE SERVICES - Fire Departments	2,600	800	1,000	1,000	1,000	1,000
ROADS - SALE OF SALVAGE/DUST CONTROL	35,783	14,100	20,000	15,000	15,195	15,393
ROADS - SALE OF FIXED ASSETS	-	-	-	-	-	-
ROADS	35,783	14,100	20,000	15,000	15,195	15,393
WATER-WORSLEY FRONTAGE	-	-	-	-	-	-
WATER-WORSLEY SALE OF WATER	-	-	-	-	-	-
WATER-WORSLEY SALE OF WATER	149,194	116,488	150,000	150,000	151,950	153,925
WATER-CLEARDALE SALE OF WATER	52,943	37,306	52,500	50,000	50,650	51,308
WATER-BEAR CANYON-SALE OF WATER	1,348	613	1,100	800	810	821
WATER-SALE OF SERVICES	2,780	2,040	2,500	2,500	2,533	2,565
WATER-REGIONAL WATERLINE TIE-IN	9,384	3,600	5,000	5,000	5,065	5,131
UTILITIES - Water	215,649	160,047	211,100	208,300	211,008	213,751
SEWER-WORSLEY FRONTAGE	-	-	-	-	-	-
SEWER-WORSLEY SALE OF SERVICE	14,511	11,033	15,000	15,000	15,195	15,393
SEWER-CLEARDALE SALE OF SERVICE	7,344	5,027	8,000	7,000	7,091	7,183
UTILITIES - Sewer	21,856	16,061	23,000	22,000	22,286	22,576
GARBAGE-SALE OF GOODS & SERVICES	-	-	-	-	-	-
UTILITIES - Garbage	-	-	-	-	-	-

Clear Hills County
2021 Draft Operating Budget
As at: September 30, 2020
And: December 31, 2019

Description	2019 Actual 12/31/19	2020 Actual 9/30/20	Budget	2021 Budget	2022 Budget	2023 Budget
UTILITIES - TOTAL	237,505	176,108	234,100	230,300	233,294	236,327
ASB-SALE OF SERVICE	1,000	1,300	600	-	600	600
TRADESHOW - Breakfast	-	-	-	-	-	-
TRADESHOW - Banquet	2,970	-	-	3,000	3,000	3,000
TRADESHOW -Dance	-	-	-	-	-	-
TRADESHOW - Bar	-	-	-	-	-	-
TRADESHOW - Miscellaneous	-	-	-	-	-	-
TRADESHOW - Exhibitors	13,650	-	-	14,000	14,000	14,000
TRADESHOW - Other	-	-	-	-	-	-
TRADESHOW - Sponsorship	16,050	-	-	17,000	17,000	17,000
ASB - Weed Enforcement Chargebacks	1,800	-	5,000	5,000	5,000	5,000
AG SERVICES - V.S.I. - Memberships	930	570	500	500	500	500
ASB-EXTENSION MISC REVENUE	1,159	635	3,000	1,200	1,200	1,200
ASB-REGISTRATIONS TRADE FAIR/TOURS	-	-	-	-	-	-
ASB-VSI RETURNS	1,080	1,405	-	1,000	1,000	1,000
ASB	38,639	3,910	9,100	41,700	42,300	42,300
USER FEES AND SALES OF GOODS	319,491	201,061	272,200	294,600	298,475	301,792
PROVINCIAL CONDITIONAL GRANTS	-	-	-	-	-	-
GEN ADMIN - CONDITIONAL GRANT	136,024	136,203	136,024	136,203	137,974	139,767
FIRE - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	-
DISASTER - PROV. COND. GRANTS	-	-	-	-	-	-
ROADS - PROVINCIAL CONDITIONAL GRANT	33,185	1,715,206	-	-	-	-
WATER - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	-
FCSS PROVINCIAL CONDITIONAL GRANT	93,873	70,407	93,873	93,873	93,873	93,873
ASB-PROVINCIAL COND GRANTS	273,359	-	232,700	123,907	123,907	123,907
ASB-REGIONAL SPECIAL WEED GRANT	-	-	-	-	-	-
Economic Development-PROVINCIAL COND GRANTS	-	-	-	-	-	-
PROVINCIAL CONDITIONAL GRANTS	536,441	1,921,816	462,597	353,983	355,754	357,547
ROADS - CONT FROM NON GOVERNMENT	-	-	-	-	-	-
RECREATION - CONT FROM NON GOVERNMENT	17,500	-	-	17,500	-	-
RECREATION - MISC.	-	17,500	17,500	-	-	-
CONTRIBUTIONS FROM NON GOVERNMENT SOURCE	17,500	17,500	17,500	17,500	-	-
RETURN ON INVESTMENT-INTEREST	802,076	508,274	816,240	943,609	939,599	974,114
PENALTIES & COSTS ON TAXES	1,030,755	523,376	350,000	500,000	506,500	513,085
GEN ADMIN - PENALTY ACCT RECEIVABLE	2,539	8,549	1,000	1,000	1,013	1,026

Clear Hills County
2021 Draft Operating Budget
As at: September 30, 2020
And: December 31, 2019

Description	2019 Actual 12/31/19	2020 Actual 9/30/20	Budget	2021 Budget	2022 Budget	2023 Budget
WATER-UTILITY PENALTY	3,464	2,825	5,000	3,500	3,546	3,592
Development - Penalty	200	-	200	-	-	-
PENALTIES & COSTS ON TAXES	1,036,957	534,750	356,200	504,500	511,059	517,702
ROADS - PERMIT FEES	18,339	6,184		7,500	7,598	7,696
DEVELOPMENT - OTHER LOCAL GOVERNMENTS	720	-	-	-	-	-
PLANNING - APPROVAL FEES	1,500	1,050	1,100	1,000	1,000	1,000
PLANNING - LICENSES, PERMITS	300	-	300	100	100	100
SUBDIVISION APPLICATION FEES	-	-	-	-	-	-
LICENSES AND PERMITS	20,859	7,234	1,400	8,600	8,698	8,796
RENTAL REVENUE	10,800	8,100	10,800	10,800	10,800	10,800
GEN ADMIN - STAFF HOUSE RENT	-	-	-	-	-	-
ASB-RENTAL EQUIPMENT REVENUE	33,700	13,666	25,000	25,000	25,000	25,000
RENTALS	44,500	21,766	35,800	35,800	35,800	35,800
OIL WELL DRILLING	64,627	71,380	15,000	-	-	-
MISC REVENUE	539	7,457	750	750	760	770
GEN ADMIN - Misc. Other Revenue	5,967	901	5,000	1,000	1,013	1,026
GEN ADMIN - Cash Over/Short	(66)	5	-	-	-	-
FIRE - Other Revenue	16,691	14,016	24,406	15,598	15,910	16,228
PUBLIC WORKS - Miscellaneous Revenue	-	-	-	-	-	-
PUBLIC WORKS - Miscellaneous Revenue	124,225	-	5,000	-	-	-
Contribution from other Municipalities	721	3,439	500	1,400	1,400	1,400
OTHER	212,704	97,199	50,656	18,748	19,083	19,424
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	(27,678)	-	(26,398)	(20,465)	(20,731)	-
TOTAL REVENUE	17,209,909	17,536,931	14,885,209	15,021,292	16,980,931	17,437,652

Clear Hills County
2021 Draft Operating Report
As at: September 30, 2020
And: December 31, 2019

FUNCTION	2019 Actual 12/31/19	2020 Actual 9/30/20	Budget	2021 Budget	2022 Budget	2023 Budget
Salaries, Wages, and Benefits	299,355	174,778	312,500	318,500	328,055	337,897
Contracted & General Services	130,884	52,241	164,504	166,432	167,108	172,131
Purchases From Other Governments	-	-	-	-	-	-
Materials, Goods & Utilities	13,641	7,632	16,750	14,700	14,678	15,118
Transfer Payments	-	-	500	-	-	-
Financial Services & Other Charges	-	-	-	-	-	-
Council	443,880	234,651	494,254	499,632	509,840	525,145
Salaries, Wages, and Benefits	760,829	480,575	879,500	859,000	893,160	928,680
Contracted & General Services	415,610	289,683	560,964	560,900	577,590	594,782
Purchases From Other Governments	-	-	-	-	-	-
Materials, Goods & Utilities	3,008	851	9,000	6,250	6,438	6,631
Transfer Payments	32,626	-	34,218	32,626	33,604	34,612
Financial Services & Other Charges	6,418	3,831	8,500	7,500	7,725	7,957
Other Transactions	1,978,453	-	-	-	-	-
Administration	3,196,943	774,940	1,492,182	1,466,275	1,518,517	1,572,662
Policing	-	-	89,005	133,603	178,009	267,205
Fire Fighting	336,529	134,750	473,499	376,926	384,066	395,892
Disaster Services & Emergency Measures	9,120	5,852	11,000	11,000	11,435	11,887
Ambulance & Medical Support	128,439	137,571	130,914	130,814	131,544	132,502
Protective Services	474,088	278,174	704,418	652,143	705,053	807,486
Buildings	-	(6,672)	0	0	0	(0)
Equipment	-	3,273	(0)	0	(0)	(0)
Rental Equipment	-	-	-	-	(1)	(0)
Vehicles	-	2,334	0	0	(0)	(0)
Mapping	-	-	-	-	-	0
Communications	-	-	-	-	(1)	(0)
Common Services	-	(1,066)	0	0	(1)	(1)
Administration	515,191	209,871	631,247	587,628	608,981	631,018
Road Maintenance - General	1,932,758	1,497,258	2,316,000	2,266,000	2,333,980	2,403,999
Bridges - Annual Maintenance	451,173	12,183	598,451	428,192	441,038	454,269
Roads - Hamlets	105,263	72,706	158,105	135,859	139,935	144,134
Roads - Approach Construction	79,886	34,355	142,028	140,588	145,151	149,864
Roads - Brushing	26,252	4,374	30,495	17,716	18,248	18,796
Roads - Dust Control	26,797	17,112	78,000	42,000	43,280	44,599

Clear Hills County
2021 Draft Operating Report
As at: September 30, 2020
And: December 31, 2019

FUNCTION	2019 Actual 12/31/19	2020 Actual 9/30/20	Budget	2021 Budget	2022 Budget	2023 Budget
Roads - Hard Surfaces	379,882	213,645	415,500	425,500	438,265	451,413
Roads - Mowing	195,339	62,294	291,972	261,186	270,181	279,492
Roads - Gravel	1,214,541	1,380,181	1,437,371	1,304,425	1,343,758	1,384,279
Roads - Signage	44,819	16,719	43,133	40,926	42,279	43,679
Roads - Road Repairs	448,600	578,749	591,155	592,155	611,866	632,247
Roads - New Roads	2,890,803	7,138	2,788,086	3,011,269	3,101,607	3,194,655
Roads - Regrade	-	-	-	-	-	-
Roads - Gravel Pits	9,923	3,234	18,000	18,000	18,540	19,096
Roads - Licensed Drainage Ditches	-	-	15,000	-	-	-
Transportation (Roads, streets, walks, lighting)	8,321,227	4,109,818	9,554,544	9,271,444	9,557,110	9,851,541
Water	817,220	243,131	966,697	1,011,983	1,043,475	1,075,957
Sewer	37,208	12,339	53,216	48,196	49,642	51,131
Waste Management	518,507	462,184	541,057	724,346	516,604	532,102
Utilities	1,372,935	717,654	1,560,970	1,784,525	1,609,721	1,659,190
Cemeteries	11,000	12,500	13,500	14,000	14,000	14,000
Social Services	136,060	127,630	136,942	132,000	132,771	132,969
Municipal Planning & Development	221,539	158,254	230,136	200,196	200,715	201,250
Community - General	714,943	639,954	694,371	78,999	81,276	83,641
Community - Seniors - General	-	-	-	-	-	-
Community - Seniors	13,011	6,830	13,430	10,758	11,081	11,413
Community - Community	594,315	15,525	1,562	-	-	-
Community Services	1,322,268	662,309	709,363	89,757	92,357	95,054
Ag Svc - General	265,483	147,105	308,617	271,671	281,793	292,194
Ag Svc - Improvement	302,727	153,455	220,449	249,458	258,322	266,851
Ag Svc - A.E.S.A.	112,500	-	112,500	112,500	115,875	119,351
Ag Svc - Control	121,478	78,925	156,186	124,518	130,794	135,252
Agricultural Services	802,188	379,485	797,753	758,147	786,784	813,649
Economic Development	198,791	125,542	168,829	176,067	181,400	186,895
Development Services	420,330	283,796	398,965	376,263	382,115	388,145
Recreation	515,868	542,411	388,509	338,000	336,000	336,000
Culture	50,667	48,834	55,289	50,881	50,911	50,942
Recreation & Culture	566,535	591,246	443,798	388,881	386,911	386,942
Subtotal	17,056,455	8,158,638	16,293,189	15,419,068	15,681,177	16,232,782

2021 Operating Budget Worksheet

Item	Total	Notes
Revenue:	15,021,292	
Expenses:	15,419,068	
Surplus/(Deficit)	(397,775)	
Government Grants for Capital	1,715,206	Included in this amount are MSI-Capital and Gas Tax Funding (based on 2020 actuals).
Amortization	4,187,713	Estimated based on 2019 amortization and 2020 TCA additions.
Miscellaneous	111,965	Included in this amount are both the gain/loss on TCA and the estimated proceeds from the sale of TCA.
Transfers to Restricted Surplus (Reserves)	(5,617,109)	This amount includes the annual transfers to reserve and estimated interest earned based on the 2021 Reserve Forecast.
Transfers from Restricted Surplus (Reserves)		This amount includes the operating items funded by reserves.
TAX FUNDS REMAINING	<u><u>0</u></u>	

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 24, 2020
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Multi Year Capital Plan
File:	12-05-06

DESCRIPTION:

Council is being provided with a copy of the Multi Year Capital Plan.

BACKGROUND / PROPOSAL:

The Multi Year Capital Plan contains items that Council directed Administration to include at previous meetings. Listed below are items included by Administration.

- Capital items that were started in 2020 but not expected to be complete by year end were carried forward to 2021. The remaining balances were estimated based on completion to date and anticipated completion at year end.
- The 2020 Ending Balance amounts on the Year End Reserve Forecast were estimated based on the anticipated interest income and project expenditures for the period ending December 31, 2020.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

ATTACHMENTS

- Multi Year Capital Plan Summary
- Year End Reserve Forecast Summary

RECOMMENDED ACTION:

RESOLUTION by Councillor ... that Council approve the Multi Year Capital Plan as presented.

Or

RESOLUTION by Councillor ... that Council approve the Multi Year Capital Plan with the following revisions...

Initials show support - Reviewed by:

Manager:



CAO:



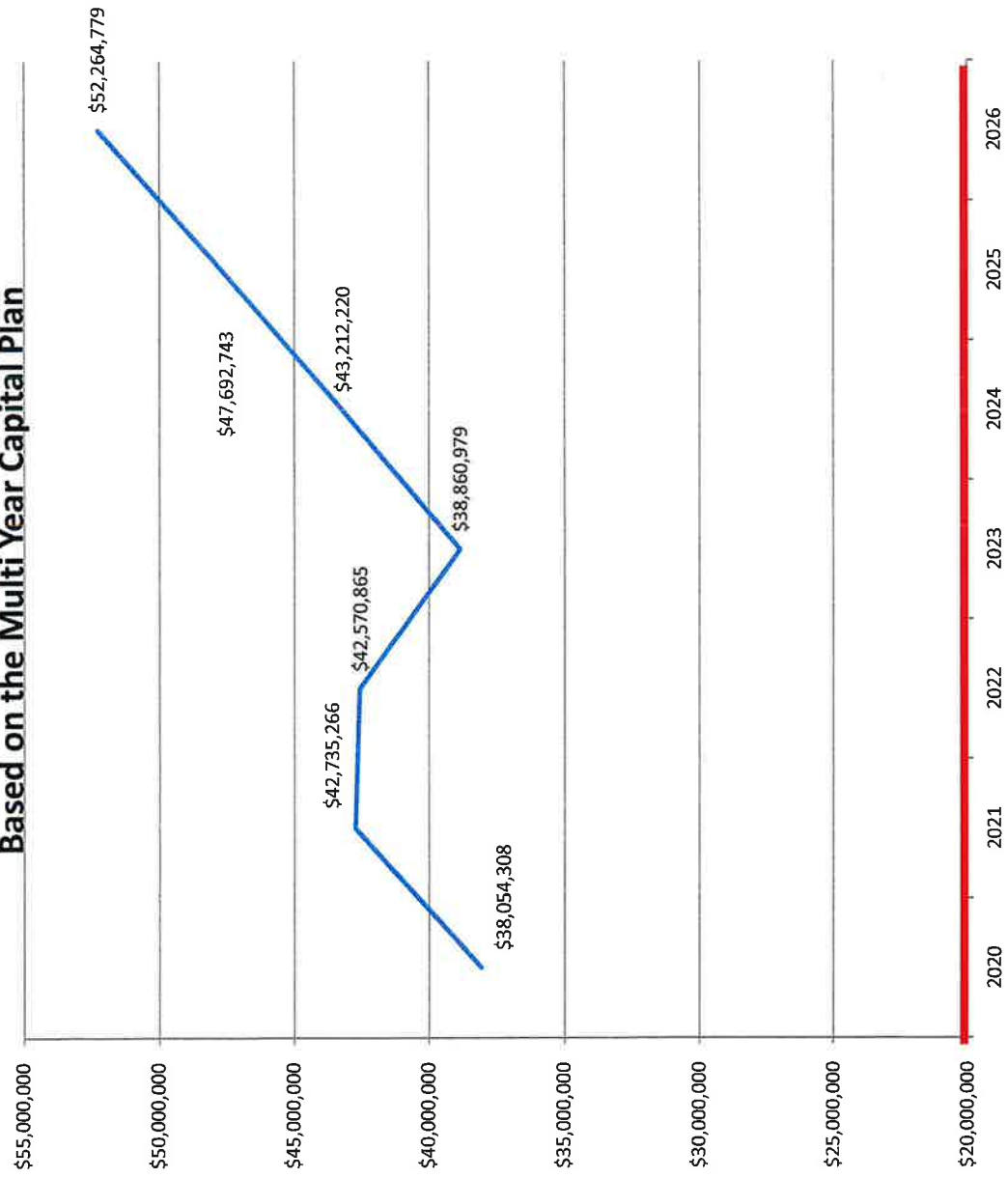
Clear Hills County
Multi Year Capital Plan

	2021	2022	2023	2024	2025	2026	2021-2026
Project	Total	Total	Total	Total	Total	Total	Grand Total
Mower	37,500	37,500	37,500	37,500	37,500	37,500	225,000
Tractor	-	150,000	150,000	150,000	150,000	150,000	750,000
PTO Water Pump	-	-	-	-	25,000	-	25,000
Truck	45,000	45,000	45,000	45,000	45,000	45,000	270,000
Truck	-	45,000	-	45,000	-	45,000	135,000
Clear Prairie Road Phase VII	-	-	6,000,000	-	-	-	6,000,000
Secondary Highway 735 (50/50 cost share with the Province)	-	4,500,000	-	-	-	-	4,500,000
Road Rehabilitation Projects	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Range Road 54 Upgrades (South of Twp Rd 842 - SH 685)	300,000	-	-	-	-	-	300,000
Range Road 60 Upgrades (South of Twp Rd 834 - Twp Rd 832)	350,000	-	-	-	-	-	350,000
Pavement Overlay	-	-	5,000,000	-	-	-	5,000,000
NW15-83-12 W6M Access (Van Horn Slide)	181,150	-	-	-	-	-	181,150
Grain Bag Extractor	55,000	-	-	-	-	-	55,000
	968,650	5,777,500	12,232,500	1,277,500	1,257,500	1,277,500	22,791,150

Clear Hills County
Reserves Forecast
Based on Multi Year Capital Plan

	2020	2021	2022	2023	2024	2025	2026
	2020 Ending Balance	2021 Ending Balance	2022 Ending Balance	2023 Ending Balance	2024 Ending Balance	2025 Ending Balance	2026 Ending Balance
Reserves							
Rate Stabilization Reserve	4,047,317	4,047,317	4,047,317	4,047,317	4,047,317	4,047,317	4,047,317
	\$ 4,047,317	\$ 4,047,317	\$ 4,047,317	\$ 4,047,317	\$ 4,047,317	\$ 4,047,317	\$ 4,047,317
Administration Reserve	333,014	374,140	416,293	459,501	503,788	549,183	595,712
Fire Reserve	69,968	84,530	99,455	114,754	130,436	146,509	162,984
Office & Shop Building Reserve	516,361	580,520	646,283	713,690	782,782	853,602	926,192
Staff Housing Reserve	298,380	331,465	365,376	400,136	435,764	472,283	509,715
Worsley Fire/Community Hall Building Reserve	179,028	198,879	219,226	240,081	261,458	283,370	305,829
Nursing Residence Housing Reserve	26,629	27,295	27,977	28,677	29,394	30,128	30,882
Road Construction & Upgrades Reserve	10,836,596	14,099,332	12,658,066	7,593,267	10,601,849	13,685,645	16,846,536
Gravel Pits Reserve	2,361,456	2,420,492	2,481,005	2,543,030	2,606,605	2,671,771	2,738,565
Bridges Reserve	3,653,956	3,847,805	4,046,500	4,250,162	4,458,917	4,672,889	4,892,212
Common Services Vehicles & Equipment Reserve	2,257,093	2,527,745	2,597,601	2,715,329	2,789,875	2,912,409	2,991,882
Water Reserve	4,437,456	4,650,893	4,869,665	5,093,906	5,323,754	5,559,348	5,800,832
Drainage and Water Management Reserve	617,968	889,667	1,168,159	1,453,613	1,746,203	2,046,108	2,353,511
Sewer Reserve	3,075,620	3,178,136	3,283,214	3,390,919	3,501,317	3,614,475	3,730,462
Cemetery Reserve	25,780	26,424	27,085	27,762	28,456	29,167	29,896
Development Reserve	1,063,910	1,090,507	1,117,770	1,145,714	1,174,357	1,203,716	1,233,809
Seniors Reserve	5,929	6,077	6,229	6,384	6,544	6,708	6,875
Economic Development Reserve	3,934,567	4,032,931	4,133,754	4,237,098	4,343,026	4,451,601	4,562,891
Ag Services Reserve	220,954	226,478	262,890	300,212	338,467	352,054	391,605
Rec Board Reserve	92,326,95	94,635,12	97,001,00	99,426,02	101,911,67	104,459,47	107,070,95
	\$34,006,991	\$38,687,949	\$38,523,548	\$34,813,661	\$39,164,903	\$43,645,426	\$48,217,461
	\$38,054,308	\$42,735,266	\$42,570,865	\$38,860,979	\$43,212,220	\$47,692,743	\$52,264,779

Clear Hills County Reserves Forecast Based on the Multi Year Capital Plan



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 24, 2020
Originated By:	Audrey Bjorklund, Community Development Manager, CLGM
Title:	BYLAW 260-20 SCHEDULE OF FEES & CHARGES
File:	12-02-02

DESCRIPTION:

Council is presented with Bylaw 260-20 the Schedule of Fees and Charges Bylaw that has been amended to increase the deposit and rental rates for the pull type grader/land leveller and manure spreader and increase the tax certificate fee.

OPTIONS: BACKGROUND:

AG89(10/20/20) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council increase the rental rates on the following items:

1. Land Leveler from \$130 to \$150
2. Manure Spreader from \$150 to \$200. CARRIED.

Administration is recommending that the tax certificate fee be increased from \$25.00 to \$35.00.

ATTACHMENTS:

- Bylaw 260-20 (proposed amendments are on pages 4, 6 and 7)

OPTIONS:

1. Proceed to bylaw readings
2. Direct the following amendments to the bylaw and bring back to the next regular council meeting.

RECOMMENDED ACTION:

RESOLUTION by that Council gives first reading to Bylaw 260-20 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw No. 258-20.

RESOLUTION by that Council gives second reading to Bylaw 260-20 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw No. 258-20.

RESOLUTION by that Council proceed to third and final reading of Bylaw 260-20.
Unanimous consent required to proceed to third reading.

RESOLUTION by that Council gives third and final reading to Bylaw 260-20 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw No. 258-20.

Initials show support - Reviewed by:

Director:

Abj

CAO:

De

BYLAW NO. 260-20

BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AND REVISING FEES AND CHARGES AND REPEALING BYLAW NO. 258-20

WHEREAS, pursuant to the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the County is requested to provide various services and/or to make certain information available to the public; and

WHEREAS, in accordance with Section 8 of the Municipal Government act, and Section 93 fo the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services; and

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

1. That the Fees and Charges be established by this Bylaw as detailed in the attached Schedule and
2. Bylaw 258-20 be repealed upon effective date of Bylaw 260-20.
3. This Bylaw shall come into force and effect on the date of final reading and signing hereof.

READ a first time this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time this _____ day of _____, 2020.

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County
Bylaw No. 260-20
Fees and Charges

The amount which Clear Hills County may charge for the supply of information, goods and services shall be the amounts listed on this schedule.

ADMINISTRATIVE SERVICES

Faxing, per side (incoming or outgoing) double for two sided \$ 1.25 + GST

- Exemptions: Faxing for paid services the County provides (ie tax certificates)

Laminating: Business card size \$.50 + GST

Letter \$ 1.00 + GST

Legal \$ 1.50 + GST

Maps, plus postage/shipping if applicable (topographic/landowner)

Maps \$ 25.00 + GST

South Map Books \$ 30.00 + GST

Shipping Map Books: \$ 5.95 each

Shipping folded maps: Mail \$ 5.95 or one map, 2.50 for each additional map.

Shipping rolled maps: Mail (up to six) \$20.00

Courier or other non-postal Purchaser must provide an account number with the requested courier or shipping company. The County will not ship maps C.O.D. (cash on delivery).

N.S.F. - Insufficient Funds Transactions (preauthorized payments & cheques) \$20.00

Penalties – Past Due Non-Utility Accounts

There shall be added to, by way of penalty, an amount equal to 2% of the outstanding balance owing at the close of business on the last working day of the month of billing. Postmarks will not be accepted as the date payment is received.

- Exemptions: Accounts for donations to, and sponsorship of County events and programs are exempt from penalties

Photocopies: * double for two sided copying

Black & White per side*

Letter \$.10 + GST

Legal \$.15 + GST

11x 17 \$.20 + GST

Color per side*

Letter \$.25 + GST

Legal	\$.35 + GST
11x 17	\$.50 + GST
Tender Package Fees	as set per tender

CANNABIS CONSUMPTION BYLAW

First offense, within one year	\$100.00
Second offense, within one year	\$200.00
Third and subsequent offenses, within one year	\$400.00

EMERGENCY SERVICES

Callouts – Flat rate	\$100.00
Fire Containment Materials (HazMat)	cost recovery
Additional equipment/resources	cost recovery

FOIP FEES

Fees for FOIP Requests shall be as outlined in the Freedom of Information and Protection of Privacy Act.

INDUSTRY APPROVAL FEES

Industry Approval Fees	\$150.00
Pipeline Crossings	\$150.00
Each Additional Crossing	\$ 50.00

LAND USE AND DEVELOPMENT SERVICES

Development Permit:

Agricultural, Residential & Commercial Flat Rate	\$0.00
Industrial Per \$100,000 of construction cost, or portion thereof	\$100.00

Penalty for not Obtaining Development Permit:

Agricultural, Residential & Commercial & Industrial	
Per \$100,000 of construction cost, or portion thereof	\$100.00

Land Use Bylaw 107-08 Booklet	\$ 15.00
Municipal Development Plan Bylaw 102-07 Booklet	\$ 15.00
Cleardale or Worsley Area Structure Plan	\$ 25.00

ROAD USE PERMITS (TRAVIS)

Road Use permit fee	\$15.00
Road Use cancellation fee	\$15.00

RURAL ADDRESS SIGNAGE

\$ 30.00

Additional signs as per Bylaw 156-12 sections 5 & 8

Current Cost

TAXATION AND ASSESSMENT SERVICES**Assessment Review Board Complaint**

Residential (3 or fewer dwellings) and Farmland \$ 50.00

Residential (more than 3 dwellings) \$500.00

Non-Residential \$500.00

(as per Section 481(1), Municipal Government Act)

Assessment Record to Landowner, per roll number (Agricultural/Residential) No Charge

Assessment Record to Others, per roll number \$ 5.00

Mailing or Faxing of Assessment Records to Others, per roll number \$ 5.00 + GST

Industrial Assessment Record, per roll number \$ 20.00 + GST

Tax Certificates ~~\$ 25.00~~ **\$35.00**

Tax Notification Charges \$ 25.00 per parcel

Tax Sale Advertising Fee \$ 20.00

VETERINARIAN SERVICES INCORPORATED (VSI) FEES

5 Year Membership \$ 30.00

WEED CONTROL ENFORCEMENT RATES

Weed Pickers \$40.00 per hour

Supervisors \$75.00 per hour

Truck/UTV: Hour or day rate, whichever is lower, in current ARHCA Equipment Rental Rates Guide.

Travel to and from site: calculated at same rates as above

Contracted weed enforcement cost recovery

Herbicide, adjuvants & surfactants cost recovery

Administration Fee 15%

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
RENTAL EQUIPMENT					
Definitions: Standard – means personal use or primary agricultural producer use. Commercial – means business entity that is not a primary agricultural producer.					
AUDIO, VIDEO & KITCHEN EQUIPMENT					
Includes: 3 large coffee urns, 2 orange juice jugs, 2 portable roasters, 1 portable projector, 1 mini portable sound system* (*rechargeable or power)					
Flat fee regardless how many items from list are rented	\$50.00	No Charge	No Charge	No Charge	
AUDIO VIDEO & KITCHEN EQUIPMENT					
Includes: 3 large coffee urns 2 portable roasters No Deposit and No Charge – MUST sign rental Agreement					
2 orange juice jugs portable projector					
mini portable sound system* (*rechargeable or power)					
CHEMICAL WIPE APPLICATORS					
Quad mount rope wick	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	For spot application
Hand held rope wick	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	For spot application
Pull /push roller applicator	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	Lawn application
Rotowiper – pull type roller applicator (2" ball)	\$150.00	No Charge	No Charge	No charge for first two days then Standard rates apply	12V pump, 30 feet, 45L tank capacity
COMMUNITY CENTRE					
Community Room, Kitchen & Access to washrooms	\$50.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	Includes use of 12 round, 12 rectangle tables & 154 folding chairs
Tables & Chairs (rented for off-site use)	\$50.00	\$1.00 per table \$0.50 per chair		No charge for first two days then Standard rates apply	12 round 12 rectangle 31 wood rectangle 154 folding chairs

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
CORRAL PANELS					
2 5/16" ball	\$50.00	\$50.00	\$100.00	No charge for first two days then Standard rates apply	21 Panels
ECO BRAN APPLICATOR					
Fits in truck box 12V plugin	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	also used for broadcasting seed
GRAIN BAGGER & TRUCK UNLOADER					
Clevis or pintle hitch	\$350.00	\$350.00	\$700.00	No charge for first two days then Standard rates apply	Minimum 65HP tractor 540 PTO
GRAIN BAG EXTRACTOR					
Tongue hitch	\$350.00	\$350.00	\$700.00	No charge for first two days then Standard rates apply	Maximum 120HP tractor 540 PTO
GRAIN BAG ROLLER					
2 5/16" ball	\$50.00	No charge	No Charge	No Charge	Self powered, gas motor
GRAIN VAC					
single or double tongue hitch	\$400.00	\$200.00	\$400.00	No Charge	1000 PTO 85 hp tractor
GRILLS & BBQ/Grill Trailer – does not include propane tanks					
Portable grills (2 units available)	\$50.00	\$5.00	\$25.00	No charge for first two days then Standard rates apply	
BBQ/Grill Trailer 2 5/6 ball hitch	\$150.00	\$75.00	\$150.00	No charge for first two days then Standard rates apply	recommend ¾ ton to pull
HITCH 2" ball or 2 5/16" ball \$50.00 deposit. No deposit required if using to transport rental equipment					
MANURE SPREADER					
Minimum ¾ ton to pull Pintle hitch	\$300.00 \$400.00	\$150.00 \$200.00	\$300.00 \$400.00	No charge for first two days then Standard rates apply	125hp tractor & 1000 PTO

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
MULCH APPLICATOR for tree planting					
Tongue hitch	\$50.00	No Charge	No Charge	No charge for first two days then Standard rates apply	
MULCH Cost recovery for all users					
PORTABLE LOADING CHUTE					
Requires – 2" ball	\$50.00	\$25.00	\$50.00	No charge for first two days then Standard rates apply	Optional 4 heavy duty panels
POST POUNDER					
Single tongue hitch	\$300.00	\$150.00	\$300.00	No charge for first two days then Standard rates apply	Self powered, gas motor
PULL TYPE GRADER aka LAND LEVELLER					
Tongue hitch	\$260.00 \$300.00	\$130.00 \$150.00	\$260.00 \$300.00	No charge for first two days then Standard rates apply.	Tractor size 120-400 HP 14 foot Hygrade with hydraulic lift, tilt, angle, offset rear steering
ROLLER MILL					
	\$50.00	\$20.00	\$40.00	No charge for first two days then Standard rates apply	110 volt, electric
SCALES					
Bale Spear Scale 2" ball	\$100.00	\$30.00	\$150.00	No charge for first two days then Standard rates apply	Electric over hydraulic controls
SCARE CANNON (for birds and large animals in crops)					
	\$50.00	No charge	\$50.00	No charge	
SIGNS c/w stand if required \$60 deposit No rental charge					
SPRAYERS					
Backpack	\$50.00	No Charge	No charge	No Charge	Hand pump
Quad Mount	\$50.00	No Charge	No Charge	No Charge	12' boomless nozzles & handgun (30L)

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
Quad - Pull type	\$50.00	No Charge	No Charge	No Charge	Handgun & 12' boomless nozzles (270L)
2 for truck bed – Skid Mount	\$50.00	No Charge	No Charge	No Charge	12" Handgun, 12V pump, (270L tank)
Truck Mount: Optional: 20 ft boom	\$200.00	No Charge	No Charge	No charge for first two days then Standard rates apply	Requires hitch receiver to mount boom. 300gal tank.
STEAM TABLES					
Steam Table	\$50.00	\$5.00	\$25.00	No charge for first two days then Standard rates apply	
TOILETS					
Both on same trailer 2" ball	\$100.00	\$40.00	\$100.00	No charge for first two days then Standard rates apply	
WASH STATION					
	\$50.00	\$10.00	\$25.00	No charge for first two days then Standard rates apply	Two sinks with foot pump
WATER PUMP					
4" PTO ½ mile hose ¾ ton or larger truck 2 5/16 " ball	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	No charge for first two days then Standard rates apply	April 1– September 30 October 1–Mar 31
PTO Pump ONLY	\$100.00 ea (Summer Only) \$1,000.00 ea (Winter Only)	\$75.00 each \$200.00 each	\$300.00 each \$500.00 each	No charge for first two days then Standard rates apply	April 1– September 30 October 1–Mar 31
Extra Hose	Covered by pump deposit, \$50.00 if only renting hose.	\$1.00 per hose	\$5.00 per hose	No charge for first two days then Standard rates apply	If not renting a pump, hose deposit is a flat fee regardless of number of hoses being rented.
WIRE ROLLER					
Tongue hitch or receiver	\$50.00	\$25.00	\$50.00	No charge for first two days then Standard rates apply	Requires hydraulics to operate

EQUIPMENT	DEPOSITS - Damage/Cleaning	STANDARD Per Day	COMMERCIAL Per Day	COMMUNITY ORGANIZATION Per Day	NOTES
OTHER:					
ADMINISTRATION FEE – sourcing replacement materials, parts and rental equipment due to loss or damage by renter: 15% of total replacement cost (plus GST)					
FREE HALF DAY RENT INCENTIVE Renters hauling rental equipment more than 50 kms from the pick up point will qualify for one half day of free rent. To qualify renters must provide mileage from their point of origin (home or worksite) to pick up point.					
SHOP RATE for cleaning and repair of rental equipment: \$50.00 per hour – minimum 1 hour					

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 24, 2020
Originated By:	Agricultural Service Board
Title:	BYLAW 261-20 FUSARIUM GRAMINEARUM
File:	63-30-10

DESCRIPTION:

The Agricultural Service Board is recommending Council adopt a bylaw for the purpose of protecting the agricultural productivity of lands within Clear Hills County by ensuring that Fusarium Graminearum is scouted for so that producers can be made aware when it is present and how the establishment and spread of the pest can impact the economic viability of their cereal crops. Draft Bylaw 261-20 is attached for Council's consideration.

BACKGROUND:

AG114(11/17/20) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council adopt the Fusarium Graminearum Bylaw as presented.
CARRIED.

ATTACHMENTS:

- Bylaw 261-20

OPTIONS:

1. Proceed to bylaw readings
2. Direct the following amendments to the bylaw and bring back to the next regular council meeting.
3. Not adopt a Fusarium Graminearum scouting, education & awareness bylaw

RECOMMENDED ACTION:

RESOLUTION by that Council gives first reading to Bylaw 261-20 a bylaw for the purpose of protecting the agricultural productivity of lands within Clear Hills County by ensuring that Fusarium Graminearum is scouted for so that producers can be made aware when it is present and how the establishment and spread of the pest can impact the economic viability of their cereal crops.

RESOLUTION by that Council gives second reading to Bylaw 261-20 a bylaw for the purpose of protecting the agricultural productivity of lands within Clear Hills County by ensuring that Fusarium Graminearum is scouted for so that producers can be made aware when it is present and how the establishment and spread of the pest can impact the economic viability of their cereal crops.

RESOLUTION by that Council proceed to third and final reading of Bylaw 261-20. *Unanimous consent required to proceed to third reading.*

RESOLUTION by that Council gives third and final reading to Bylaw 261-20 a bylaw for the purpose of protecting the agricultural productivity of lands within Clear Hills County by ensuring that Fusarium Graminearum is scouted for so that producers can be made aware when it is present and how the establishment and spread of the pest can impact the economic viability of their cereal crops.

Initials show support - Reviewed by:

Director:



CAO:



BYLAW NO. 261-20

BEING A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROTECTING THE AGRICULTURAL PRODUCTIVITY OF LANDS WITHIN CLEAR HILLS COUNTY.

WHEREAS, the Municipal Government Act Chapter M-26 as stated, in Part 2, Section 7 states that the Council of a municipality may make bylaws for the safety, health and welfare of people and the protection of people and property;

WHEREAS, the Agricultural Pests Act of Alberta list specific concerns whose presence threatens the economic well-being and viability of the agricultural producers in Clear Hills County;

WHEREAS, Clear Hills County has deemed it in the public interest to ensure that *Fusarium Graminearum* is scouted for so that producers can be made aware when it is present and how the establishment and spread of the pest can impact the economic viability of their cereal crops;

NOW THEREFORE, the Council of Clear Hills County in the Province of Alberta, duly assembled, enacts as follows:

1.0 DEFINITIONS

- (a) "Fusarium Graminearum" means a fungal disease of cereals, including wheat, barley, oats, rye, and triticale;
- (b) "Inspector" means the Agricultural Fieldman appointed by Clear Hills County or such other person(s) appointed as a pest inspector under the Agricultural Pest Act by Clear Hills County to administer and enforce this Bylaw;
- (c) "Livestock" includes cattle, sheep, diversified livestock animals within the meaning of the *Livestock Industry Diversification Act*, goats and other captive ruminants, swine, horses and poultry.
- (d) "Municipality or County" means Clear Hills County or the area contained within the boundary thereof as the context requires;
- (e) "Municipal Government Act or MGA" means the Municipal Government Act of Alberta, Revised Statutes of Alberta Chapter M-26, the most current edition
- (f) "Council" means the council presiding for Clear Hills County;
- (g) "Owner" means a Person who controls the property under consideration, holds themselves out as the person having the powers and authority of ownership or who at the relevant time exercises the powers and authority of ownership, and includes:
 - (i) The Person registered on title at the Land Titles Office;

BYLAW NO. 261-20

- (ii) A Person who is recorded as the owner of the property on the assessment roll of Clear Hills County;
- (iii) A Person who has purchased or otherwise acquired the property and has not become the registered owner thereof; and
- (iv) A Person who is the occupant of the property under a lease, license, permit or other agreement;
- (h) "Property" includes any lands, buildings or structures, whether or not affixed to land;
- (i) "Person" includes an individual, a firm, partnership, joint venture, proprietorship, corporation, association, society or any other legal entity;
- (j) "Retailer" means any person or company who promotes, cleans or offers for sale or any service related to seed, plants or plant parts, livestock, soil or soil amendments or any other organism to an Owner that could adversely impact agriculture in Clear Hills County

2.0 AUTHORITY OF INSPECTORS

Within the boundaries of Clear Hills County, the Inspector's powers will include:

- (a) The right to enter onto any Property at any reasonable time to inspect and seek to identify the presence of Fusarium Graminearum;
 - (i) The inspector shall not enter a private dwelling for inspection unless consent is granted by the Owner or written notice is given;
 - (ii) The inspector may be accompanied by a Peace Officer;
- (b) To survey for or collect samples of seeds, plants or other substances or items from any Property and test or send such samples for testing to verify or determine the presence of Fusarium Graminearum;
- (c) To take such other reasonable steps as may be required to uncover and identify the presence of Fusarium Graminearum
- (d) To educate producers and retailers on the benefits of keeping Clear Hills County free of Fusarium Graminearum.

3.0 OBSTRUCTION

- 3.1 No Person, whether or not he is the Owner or Retailer which is the subject of any inspection or action under this Bylaw, shall interfere with or attempt to obstruct an Inspector who is attempting to inspect, identify, or take possession of suspect samples or otherwise carrying out any duty under this Bylaw.

BYLAW NO. 261-20

3.2 A Person who feels aggrieved by this Bylaw or actions taken by an Inspector under this Bylaw may request a review by council per Section 547 of the MGA.

4.0 SEVERABILITY

Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

5.0 NAMING

This Bylaw shall be known as the Fusarium Graminearum Bylaw.

6.0 EFFECTIVE DATE

This Bylaw shall come into force and effect on the date of final reading and signing.

Read a first time this day of , 2020

Read a second time this day of , 2020

Read a third time this day of , 2020

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 24, 2020
Originated By:	Agricultural Service Board
Title:	WOLF HUNT INCENTIVE BUDGET
File:	63-30-20

DESCRIPTION:

The Agricultural Service Board is recommending Council reduce the Wolf Hunt Incentive 2021 budget from \$50,000 to \$40,000.

BACKGROUND:

AG120(11/17/20) RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council reduce the Wolf Hunt Incentive budget from \$50,000 to \$40,000. CARRIED.

OPTIONS:

1. Approve the recommendation and reduce the budget
2. Reduce the budget by a different amount
3. Reduce the budget and reduce the per wolf payment (currently \$350)
4. Take no action

RECOMMENDED ACTION:

RESOLUTION by to approve the Agricultural Service Board's recommendation and direct administration to reduce the Wolf Hunt Incentive budget from \$50,000 to \$40,000 in the 2021 Operating Budget.

Initials show support - Reviewed by:	Director: 	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 24, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

CAO REPORT NOVEMBER 24, 2020

- November 13, 2020 – NPRL Virtual Meeting

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for November 24, 2020, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 24, 2020
Originated By:	Ron Jensen, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

- Graders completed the first snowplow pass on Sunday afternoon.
- Replacing large deep culverts at two sites
- 2021 equipment registry packages are ready for pick-up
- 2021 renewal master road use agreements have been sent out

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting November 24, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

- ASB Organization Meeting Minutes – November 17, 2020
- ASB Regular Meeting Minutes – November 17, 2020

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the November 24, 2020 Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
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**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
COUNCIL CHAMBERS, Worsley, Alberta
November 17, 2020**

PRESENT

Brian Harcourt	Member
Baldur Ruecker	Member
Julie Watchorn	Member
David Janzen	Council Representative
Garry Candy	Member
Jason Ruecker	Council Representative (alternate)

IN ATTENDANCE

Audrey Bjorklund	Community Development Manager
Greg Coon	Agricultural Fieldman
Sarah Hayward	Community Development Clerk

ABSENT

MacKay Ross	Member
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CALL TO ORDER

Community Development Manager (CDM) Bjorklund called the meeting to order at 10:00 a.m.

AG102(11/17/20)

RESOLUTION by Member Harcourt that this Agricultural Service Board adopts the agenda governing the November 17, 2020 Organizational Meeting. CARRIED.

Councillor Ruecker entered the meeting at 10:01 a.m.

**VOTING
PROCEDURE**

By resolution the Board shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

AG103(11/17/20)

RESOLUTION by Member Ruecker that this Agricultural Service Board determine the voting of chairperson and deputy chairperson by show of hands. CARRIED.

**ELECTION OF
CHAIR**

As per Bylaw 246-19 annually at the first meeting following the Council Organizational Meeting, the Agricultural Service Board will appoint a Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Chair. Following the third call, a request will be made for a motion for nominations to cease.

Audrey Bjorklund, CDM, called for nominations for Chair.

Member Candy nominated Member Harcourt
Member Harcourt accepted.

Audrey Bjorklund, CDM, called for nominations for Chair a second time.

**AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
November 17, 2020**

Page 2 of 3

AG104(11/17/20)

Audrey Bjorklund, CDM, called for nominations for Chair a third and final time.

RESOLUTION by Member Ruecker that nominations for Chair cease. CARRIED.

Member Harcourt was declared Chair by acclamation.

Member Harcourt took the chair.

**ELECTION OF
DEPUTY CHAIR**

Agricultural Service Board Administration Procedure 6301-01, states that the Agricultural Service Board annually, at the first meeting following the Council Organizational Meeting, appoint a Deputy Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Deputy Chair. Following the third call, a request will be made for a motion for nominations to cease.

Chair Harcourt called for nominations for Deputy Chair.

Member Ruecker nominated Member Candy.
Member Candy declined.

Chair Harcourt called for nominations for Deputy Chair a second time.

Councillor Janzen nominated Member Ruecker.
Member Ruecker accepted.

Chair Harcourt called for nominations for Deputy Chair a third and final time.

AG105(11/17/20)

RESOLUTION by Member Candy that nominations for Deputy Chair cease. CARRIED.

Member Ruecker was declared Deputy Chair by acclamation.

**APPOINTMENT OF
VOTING MEMBERS**

As per Agricultural Service Board Administration Procedure 6301-01, annually, at the first meeting following the Council Organizational Meeting, the Agricultural Service Board selects voting delegates for the annual Provincial Agricultural Service Board Conference.

AG106(11/17/20)

RESOLUTION by Councillor Janzen that this Agricultural Service Board appoint Chair Harcourt and Councillor Janzen as voting members and Deputy Chair Ruecker as the alternate voting member for the Agricultural Service Board Provincial and Regional Conferences. CARRIED.

**AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
November 17, 2020**

Page 3 of 3

Signing Authorities

As per Agricultural Service Board Administration Procedure 6301-01(2.4) annually at the first meeting, following the Council Organizational Meeting, the Agricultural Service Board will appoint signing authority for grant applications.

AG107(11/17/20)

RESOLUTION by Member Candy that this Agricultural Service Board appoint Chair Harcourt and Councillor Janzen as the Agricultural Service Board grant signing authorities for 2020/2021. CARRIED.

DATE, TIME AND
PLACE OF BOARD
MEETINGS

The Agricultural Service Board (ASB) currently meets every second Monday except May when the meeting will be held on the first Monday of the month and there are no meetings held in April or September. All members of the board must be present when setting the day of the month and the commencement time for regular ASB meetings.

AG108(11/17/20)

RESOLUTION by Member Watchorn that this Agricultural Service Board table the Date, Time, and Place of meetings to a future meeting when all members are present. CARRIED.

ADJOURNMENT

Chair Harcourt adjourned the Agricultural Service Board Organizational meeting at 10:08 a.m.

CHAIR

AGRICULTURAL FIELDMAN

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
COUNCIL CHAMBERS, Worsley, Alberta
November 17, 2020**

PRESENT

Brian Harcourt	Chair
Baldur Ruecker	Deputy Chair Ruecker
Julie Watchorn	Member
David Janzen	Council Representative
MacKay Ross	Member (via phone)
Garry Candy	Member
Jason Ruecker	Council Representative (alternate)

ATTENDING

Audrey Bjorklund	Community Development Manager
Sarah Hayward	Community Development Clerk
Greg Coon	Agricultural Fieldman

ABSENT

CALL TO ORDER

Chair Harcourt called the meeting to order at 10:09 a.m.

AGENDA

AG109(11/17/20))

RESOLUTION by Councillor Janzen that this Agricultural Service Board adopts the agenda governing the November 17, 2020 Agricultural Service Board meeting as presented. CARRIED

AG110(11/17/20)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board adopts the minutes of the October 20, 2020 Agricultural Service Board Meeting as amended. CARRIED.

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

AG111(11/17/20)

RESOLUTION by Councillor Janzen that this Agricultural Service Board accepts the November 17, 2020 Agricultural Service Board Activity Report as presented. CARRIED.

Board Reports

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

Member Ross joined the meeting by phone at 10:21 a.m.

AG112(11/17/20)

RESOLUTION by Councillor Janzen that this Agricultural Service Board accepts the Board members' written or verbal reports of November 17, 2020 for information. CARRIED.

**Peace Regional
Agricultural Service Board
Conference Follow-up**

The Board is requested to provide feedback and identify any follow-up items from the Peace Regional Agricultural Service Board Conference that was held on October 22, 2020.

AG113(11/17/20)

RESOLUTION by Member Watchorn that this Agricultural Service Board accept for information the discussion around the 2020 Peace Regional Agricultural Service Board Conference that was held on October 22, 2020. CARRIED.

Fusarium Graminearum
Draft Bylaw

The Board is presented with a draft Fusarium Graminearum bylaw for their review and discussion.

AG114(11/17/20)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council adopt the Fusarium Graminearum Bylaw as presented. CARRIED.

Glyphosate Tolerant
Wheat

The Board is presented with information from the Federal Government regarding Genetically Modified Wheat found in southern Alberta in 2018.

AG115(11/17/20)

RESOLUTION by Member Candy that this Agricultural Service Board accept for information the Canadian Food Inspection Agency timeline report on genetically modified wheat that was found in southern Alberta in 2018, and Safeguarding Canadian Wheat fact sheets as presented. CARRIED.

Combcut Field Study

The Board is presented with results of a field study of the effectiveness of the combcut machine for control of noxious weeds in crop conducted by the University of Saskatchewan.

AG116(11/17/20)

RESOLUTION by Councillor Janzen that this Agricultural Service Board accept the University of Saskatchewan field study report on the effectiveness of the combcut machine (a crop topping device to remove seed heads) to control noxious weeds in crop, as presented. CARRIED.

NEW BUSINESS

Events

The Board is presented with events for their consideration.

AG117(11/17/20)

RESOLUTION by Councillor Janzen that this Agricultural Service Board authorize the attendance of Councillor Janzen and Member Watchorn to the Calving Clinic being held in Fairview, Alberta on December 10, 2020. CARRIED.

AG118(11/17/20)

RESOLUTION by Member Watchorn that this Agricultural Service Board authorize Member Ross and Councillor Janzen to attend Managing Risk Opportunities for New Municipalities being held via virtual meeting on November 25, 2020. CARRIED

January Agricultural
Service Board Meeting

The January Agricultural Service Board meeting date conflicts with the Provincial Agricultural Service Board Conference, and the Board is requested to select a new meeting date.

AG119(11/17/20)

RESOLUTION by Chair Harcourt that this Agricultural Service Board reschedule the January Agricultural Service Board meeting from January 19 to January 13, 2021. CARRIED.

Agricultural Services
Policy Review

The Board is presented with the Agricultural Services Policies for review.

AG120(11/17/20)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board recommend Council reduce the Wolf Hunt Incentive budget from \$50,000 to \$40,000. CARRIED.

AG121(11/17/20)

RESOLUTION by Chair Harcourt that this Agricultural Service Board direct administration to bring the Veterinary Services Incorporated Program agreement with Schedules of Service, analysis of services used and Policy 6311 to the next Agricultural Service Board meeting for further consideration. CARRIED.

Chair Harcourt recessed for lunch at 11:57 a.m.
Member Ross left during lunch.
Councillor Ruecker left during lunch.
Chair Harcourt reconvened the meeting at 12:29 p.m.

AG122(11/17/20)

RESOLUTION by Member Watchorn that this Agricultural Service Board accept for information the review of the following policies:

- **Policy 6302 Agricultural Improvement Policy**
- **Policy 6303 Pest Control**
- **Policy 6304 Roadside Vegetation Control**
- **Policy 6306 Clubroot of Canola**
- **Policy 6307 Wolf Management Incentive**
- **Policy 6309 Property Line Spray Program**
- **Policy 6310 Rental Equipment Policy**
- **Policy 6312 Trade Show Exhibitors**
- **Policy 6313 Trade Show Groceries and Doorprizes**
- **Policy 6314 Bovine Spongiform Encephalopathy Testing Incentive Program**
- **Policy 6316 Surface Discharge of Collected Surface Run-on/Runoff Waters**
- **Policy 6317 Biggest Vegetable Contest CARRIED.**

REPORTS

Agricultural Fieldman
Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

AG123(11/17/20)

RESOLUTION by Deputy Chair Ruecker that this Agricultural Service Board accepts the November 17, 2020 Agricultural Fieldman's Report for information as presented. CARRIED.

Information &
Correspondence

78
The Board is presented with correspondence for review.

AG124(11/17/20)

RESOLUTION by Chair Harcourt that this Agricultural Service Board receives the Information and Correspondence of November 17, 2020 as presented. CARRIED.

ADJOURNMENT

Chair Harcourt adjourned the meeting at 12:42 p.m.

CHAIR

AGRICULTURAL FIELDMAN

Clear Hills County

Request For Decision (RFD)

Regular Council Meeting	
Meeting Date:	November 24, 2020
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information November, December 2020, and January 2021 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO: 
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NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 HPEC -AB	3	4	5 NWSAR- AB,PF	6	7
		Virtual RMA Convention				
8	9	10 Council	11 Remembrance Day	12 MLA HPEC- AB	13 NPRL-AG NTAB-RW	14
15	16	17 ASB-DJ,JR HPEC DR Meeting-AB	18 Special Council Meeting- ALL	19	20	21
22	23	24 Council	25	26 NPRL-AG	27 NAEL-AB	28
29	30 MPTA-AB	1	2	3	4	5

DECEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3 NPHF-RW	4	5
6	7	8 Council	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24 County Office Closed	25 Christmas Day	26 Boxing Day
27	28	29	30	31	1 New Years Day	2
County office Closed						

JANUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Year's Day	2
3	4	5	6	7	8	9
10	11	12 Council	13	14	15	16
17	18	19	20	21	22	23
24	25	26 Council	27	28	29	30
31						

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDAS	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee