

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, DECEMBER 8, 2020**

PRESENT	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Amber Bean</td> <td style="width: 50%;">Reeve</td> </tr> <tr> <td>Miron Croy</td> <td>Deputy Reeve</td> </tr> <tr> <td>Peter Frixel</td> <td>Councillor</td> </tr> <tr> <td>Abe Giesbrecht</td> <td>Councillor</td> </tr> <tr> <td>David Janzen</td> <td>Councillor</td> </tr> <tr> <td>Jason Ruecker</td> <td>Councillor</td> </tr> <tr> <td>Raymond Wetmore</td> <td>Councillor</td> </tr> </table>	Amber Bean	Reeve	Miron Croy	Deputy Reeve	Peter Frixel	Councillor	Abe Giesbrecht	Councillor	David Janzen	Councillor	Jason Ruecker	Councillor	Raymond Wetmore	Councillor
Amber Bean	Reeve														
Miron Croy	Deputy Reeve														
Peter Frixel	Councillor														
Abe Giesbrecht	Councillor														
David Janzen	Councillor														
Jason Ruecker	Councillor														
Raymond Wetmore	Councillor														
ABSENT															
ATTENDING	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Allan Rowe</td> <td style="width: 50%;">Chief Administrative Officer (CAO)</td> </tr> <tr> <td>Audrey Bjorklund</td> <td>Community Development Manager (CDM)</td> </tr> <tr> <td>Ron Jensen</td> <td>Public Works Manager (PWM)</td> </tr> <tr> <td>Bonnie Morgan</td> <td>Executive Assistant (EA)</td> </tr> </table>	Allan Rowe	Chief Administrative Officer (CAO)	Audrey Bjorklund	Community Development Manager (CDM)	Ron Jensen	Public Works Manager (PWM)	Bonnie Morgan	Executive Assistant (EA)						
Allan Rowe	Chief Administrative Officer (CAO)														
Audrey Bjorklund	Community Development Manager (CDM)														
Ron Jensen	Public Works Manager (PWM)														
Bonnie Morgan	Executive Assistant (EA)														
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.														
<u>ACCEPTANCE OF AGENDA</u> C631-20(12-08-20)	RESOLUTION by Deputy Reeve Croy to adopt the agenda governing December 8, 2020 Regular Council Meeting. CARRIED.														
<u>APPROVAL OF MINUTES</u> Previous Meeting Minutes C632-20(12-08-20)	RESOLUTION by Councillor Janzen to adopt the minutes of the November 24, 2020 Regular Council Meeting, as presented. CARRIED.														
<u>DELEGATIONS:</u>															
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C633-20(12-08-20)	Management activity report was reviewed. RESOLUTION by Reeve Bean that the management activity report for November 24 be accepted, as presented. CARRIED.														
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.														
C634-20(12-08-20)	RESOLUTION by Councillor Wetmore to receive the written and or verbal Councillor reports for information, as presented. CARRIED.														
Joint PRSD Board															

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Meeting Council is presented with information from the (PRSD) Peace River School Division Board of Trustees to attend the annual joint meeting. This meeting is used to discuss opportunities for youth in our Communities.

C635-20(12-08-20) RESOLUTION by Deputy Reeve Croy to approve the virtual attendance of Council to attend the (PRSD) Peace River School Division Board of Trustees annual meeting being held virtually on February 3, 2021, at 7:00 p.m. CARRIED.

Returning Officer & Substitute Returning Officer Appointment Council is presented with information from the (PRSD) Peace River School Division Board of Trustees to attend the annual joint meeting. This meeting is used to discuss opportunities for youth in our Communities.

C636-20(12-08-20) RESOLUTION by Councillor Ruecker to appoint Allan Rowe as the Returning officer for the next municipal general election that will be held on October 18, 2021. CARRIED.

C637-20(12-08-20) RESOLUTION by Councillor Janzen to appoint Audrey Bjorklund as the Substitute Returning officer for the next municipal general election that will be held on October 18, 2021. CARRIED.

CORPORATE SERVICES

Accounts Payable
November 25, 2020-
December 8, 2020

A list of expenditures for Clear Hills County for the period of November 25, 2020 to December 8, 2020 is provided for Council's review.

C638-20(12-08-20) RESOLUTION by Deputy Reeve Croy that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 25, 2020 to December 8, 2020 for a total of \$217,915.50. CARRIED.

October Financial Report The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending October 31, 2020.

C639-20(12-08-20) RESOLUTION by Councillor Janzen that Council accepts for information the financial report for the period ending October 31, 2020. CARRIED.

Reeve Bean recessed the meeting at 10:05 a.m.
Reeve Bean reconvened the meeting at 10:14 a.m.

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Alberta Transportation Ryan Konowalyk, Regional Director - Peace Region, Alberta Transportation will be attending virtually to the Council Meeting at 10:15 a.m. to have a general discussion.

**C640-20(12-08-20) RESOLUTION by Councillor Giesbrecht that Council close the meeting to the public as per Section 27, of FOIP at 10:15 a.m.
CARRIED.**

**C641-20(12-08-20) RESOLUTION by Reeve Bean that Council revert the meeting back to the public as per Section 27, of FOIP at 10:55 a.m.
CARRIED.**

Seniors Check-In Line Kathleen Nakagawa & Margaret Morgan, delegates of the Senior Check-in Line, will be in attendance by ZOOM at 11:00 a.m. to update Council on their activities this year and how they used the \$8,500 General Grant and \$4,900 FCSS grant they received from the County.

**C642-20(12-08-20) RESOLUTION by Reeve Bean to accept for information the delegation from the Fairview & Area Senior's Check-in Line group and update the group provided on their program operations, and table the funding request until after the Assessment Model review has been completed in 2021.
CARRIED.**

COMMUNITY
DEVELOPMENT:

Wolf Management
Incentive Policy 6307

Council is presented with Wolf Management Incentive Policy 6307 that has section 3.3. amended by removing the specific amount of the payment from the policy and replacing it with the payment amount being established by resolution of council.

**C643-20(12-08-20) RESOLUTION by Councillor Ruecker to adopt Wolf Management Incentive Policy 6307 with section 3.3 amended by removing the specific amount of the payment per wolf and replacing it with the payment amount being established by resolution of Council.
CARRIED.**

Clear Creek Fire
Committee Budget
Recommendations

Council is presented with 2021 budget recommendation from the Clear Creek Fire Committee.

**C644-20(12-08-20) RESOLUTION by Deputy Reeve Croy to include \$7,000.00 in the 2021 Multi Year Capital plan for replacement of the Worsley Fire Department pressure washer and remove the \$3,900.00 included in the draft operating budget, due to the price increase for this piece of equipment, with funds to be allocated from the fire reserve.
CARRIED.**

C645-20(12-08-20) RESOLUTION by Councillor Wetmore to amend the 2021 Draft Fire Services Operating Budget by increasing the Fire Fighter clothing & footwear budget be increased from \$5,000 back to the

same level as the 2020 budget \$15,000 for each department, due to the number of bunker gear items reaching 10 year replacement. **CARRIED.**

PUBLIC WORKS:
Aggregate Supply

Council is presented with information regarding proceeding with a request for proposal for Designation 4, Class 20 & 40 Aggregate strategically within Clear Hills County to maximize efficiency and gravel costs.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officers report was reviewed.

C646-20(12-08-20)

RESOLUTION by Deputy Reeve Croy to receive the Chief Administrative Officers report for information. CARRIED.

Reeve Bean recessed the meeting at 11:37 a.m.
Reeve Bean reconvened the meeting at 11:45 a.m.

Community
Development
Manager's Report

nothing to report

Corporate Services
Manager's Report

Corporate Services Managers report was reviewed.

C647-20(12-08-20)

RESOLUTION by Councillor Janzen to receive the Corporate Services Managers report for information. CARRIED.

Public Works
Manager's Report

Public Works Managers report was reviewed.

C648-20(12-08-20)

RESOLUTION by Deputy Reeve Croy to receive the Public Works Managers report for information. CARRIED.

COUNCIL
INFORMATION

C649-20(12-08-20)

RESOLUTION by Councillor Janzen to receive the council Correspondence and information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C650-20(12-08-20)

RESOLUTION by Reeve Bean to receive for information the December 2020, January, and February 2021 calendars.

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Date	Meeting	Councillor
Dec 11	GGAMAC	Frixel
		CARRIED.

Closed Meeting Items

2 closed meeting items were discussed

C651-20(12-08-20)

RESOLUTION by Councillor Janzen that Council close the meeting to the public as per Section 27, of FOIP at 11:53 a.m. CARRIED.

C652-20(12-8-20)

RESOLUTION by Councillor Frixel that Council revert the meeting back to the public as per Section 27, of FOIP at 12:09 p.m. CARRIED.

C653-20(12-8-20)

RESOLUTION by Councillor Giesbrecht to proceed with a request proposal for one million (1,000,000.00) Tonnes of Designation 4, Class 20 & 40 Aggregate strategically located within Clear Hills County to maximize efficiency and gravel costs. CARRIED.

Reeve Bean recessed the meeting at 12:10 p.m.
 Reeve Bean reconvened the meeting at 12:50 p.m.

C654-20(12-08-20)

RESOLUTION by Councillor Giesbrecht that Council close the meeting to the public as per Section 27, of FOIP at 12:50 p.m. CARRIED.

C655-20(12-8-20)

RESOLUTION by Deputy Reeve Croy that Council revert the meeting back to the public as per Section 27, of FOIP at 2:21 p.m. CARRIED.

C656-20(12-8-20)

RESOLUTION by Councillor Ruecker to receive the closed meeting discussions for information. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the December 8, 2020 Regular Council Meeting at 2:22 p.m.

 DATE REEVE

 DATE CHIEF ADMINISTRATIVE OFFICER