



Clear Hills County

Effective Date: April 27, 2021	Policy Number 6204
Title: VOLUNTEER OF THE YEAR AWARD	

1. POLICY STATEMENT

1.1. Individuals through volunteerism make considerable contributions to the our communities; and Clear Hills County believes it is important to recognize and celebrate these individuals so has committed to host the annual Volunteer of the Year award.

2. GENERAL

2.1. Annually Council will include funds in the Operating Budget to cover costs for hosting the annual Volunteer of the Year award.

2.2. Nominations for the Volunteer of the Year award will be presented to Council annually at the second Council meeting in February.

3. GUIDELINES

3.1. Volunteer of the Year – recognizes and honours an outstanding individual who is volunteering their time and talent in the non-profit sector. The individual is making a significant contribution to the community through commitment, service, creativity, cooperation, and leadership in their volunteer role(s). For the purposes of this award, volunteering is defined as:

- Volunteered significant unpaid hours.
- Contributed talents, energy, and skills to help non-profit organizations in the community.
- Be of benefit to the organization(s) and to the volunteer.

4. RECOGNITION will include:

- An award plaque or framed certificate
- Volunteer of the Year: Donation of \$1,000.00 to local not-for-profit organization of their choice
- Picture and announcement in the May County Newsletter.

5. AWARDS CEREMONY:

- Will be held at the Clear Hills County Agricultural Tradeshow Banquet or as directed by Council.

6. **ATTACHMENTS:**

- A. Sample Volunteer of the Year Nomination Form

7. **END OF POLICY**

ADOPTED

Resolution C193-21(04/27/21)

Date: April 27, 2021

AMENDED

Resolution

Date:

Policy 6204 Attachment A: Sample Nomination Form



Clear Hills County

Volunteer of the Year Award

Nomination Deadline: February 10 Annually

Submitting Nominations:

- **Drop off: County Administration Office at 313 Alberta Avenue, Worsley, AB**
- **Email: audrey@clearhillscounty.ab.ca**
- **Mail: Clear Hills County, Box 240 Worsley, AB T0H 3W0**
- **Fax: 780-685-3960**

Awards Ceremony: Clear Hills County Agricultural Tradeshow Banquet April __, 20__ at 6:00 p.m. Dave Shaw Memorial Complex Hall, 712 6th Avenue, Hines Creek, Alberta.

Guidelines: This award recognizes and honours an outstanding individual who is volunteering their time and talent in the non-profit sector. The individual is making a significant contribution to the community through commitment, service, creativity, cooperation, and leadership in their volunteer role(s). For the purposes of this award, volunteering is defined as:

Volunteered significant unpaid hours.

Contributed talents, energy, and skills to help non-profit organization(s) in the community.

Be of benefit to the organization and to the volunteer.

Recognition: will include:

An award plaque or framed certificate

\$1000.00 donation to local not-for profit organization of recipient's choice.

Picture and announcement in the May County Newsletter.

NOTE: Nomination Form is on the next page →



Clear Hills County Volunteer of the Year NOMINATION FORM

Section A

Name of Individual or Organization being Nominated: _____

Contact Information for Nominated Individual or Organization: _____

Email: _____

Phone: _____

Section B

Name of Individual or Organization submitting Nomination: _____

Email: _____

Phone: _____

Section C

Reasons for nominating this Individual or Organization: _____

Attach a separate sheet if required.