AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 14, 2021

The regular meeting of the Council for Clear Hills County will be held on Tuesday, September 14, 2021, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

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1. **CALL TO ORDER**

2. **AGENDA**

3. **MINUTES:**

   Previous: Regular Council Meeting Minutes, August 10, 2021. 2

4. **DELEGATION(S)**
   1. **Corny Giesbrecht – 10:30 a.m. 7**
   2. **Ryan Ure 10:45 a.m. 9**
   3. **Manning Forest Products – 11:00 a.m. 14**

5. **PUBLIC HEARING**

6. **TENDER OPENING 9:35 a.m.**
   1. **2021-18 Open Air/Farmers Market Consultant 17**
   2. **2021-19 Clear Hills County Catering 18**

7. **NEW BUSINESS**
   - **a. COUNCIL**
     1. **Management Team Activity Report 19**
     2. **Councillor Reports 25**
     3. **Fairview Medical Clinic Meeting Update 26**
     4. **Draft Minister Letters 27**
     5. **Business Directory Update 36**
   - **b. CORPORATE SERVICES**
     1. **Accounts Payable (August 11, 2021, to September 14, 2021) 39**
     2. **July Financial Report 56**
     3. **Poly HRP 4 03 General Holidays 67**
   - **c. COMMUNITY SERVICES**
     1. **Scholarship Applications 70**
     2. **Cherry Canyon Capital Grant Request 75**
     3. **Many Islands Request for Seasonal Site Campground Expansion 107**
     4. **Many Islands Capital Grant Request 110**
     5. **Carters Camp New River Crossing 127**
     6. **Carters Camp General Grant Request 139**
   - **d. PUBLIC WORKS**
     1. **Proceed to Tender-Snow Removal - Hard Surface/Pavement 142**

8. **WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS**
   1. **Chief Administrative Officer's Report 143**
   2. **Community Development Manager Report 144**
   3. **Corporate Services Manager's Report 148**
   4. **Public Works Manager's Report 187**

9. **COUNCIL INFORMATION *(including Correspondence)* 190**

10. **CALENDARS 199**

11. **CLOSED MEETING ITEMS**
    - **a. Labor .....**

12. **ADJOURNMENT**

MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, AUGUST 10, 2021

PRESENT	Amber Bean	Reeve
	Miron Croy	Deputy Reeve
	Abe Giesbrecht	Councillor
	Peter Frixel	Councillor
	David Janzen	Councillor
	Raymond Wetmore	Councillor
	Jason Ruecker	Councillor
ABSENT		
ATTENDING	Allan Rowe	Chief Administrative Officer (CAO)
	Audrey Bjorklund	Community Development Manager (CDM)
	Bonnie Morgan	Executive Assistant (EA)
	Terry Shewchuk	Public Works Manager (PWM)
	Lori Jobson	Corporate Services Manager (CSM)

CALL TO ORDER — Reeve Bean called the meeting to order at 9:30 a.m.

ACCEPTANCE OF AGENDA

C304-21(08-10-21) **RESOLUTION by Deputy Reeve Croy to adopt the agenda governing the August 10, 2021 Regular Council Meeting. CARRIED.**

APPROVAL OF MINUTES
Previous Meeting Minutes

C305-21(08-10-21) **RESOLUTION by Councillor Janzen to adopt the minutes of the July 13, 2021 Regular Council Meeting, as presented. CARRIED.**

NEW BUSINESS: COUNCIL
Management Team Activity Report — Management activity report was reviewed.

C306-21(08-10-21) **RESOLUTION by Councillor Ruecker that the management activity report for July 13, 2021, be accepted, as presented. CARRIED.**

Councillor Reports — Council submits the meetings attended in the previous month and a report, if applicable.

C307-21(08-10-21) **RESOLUTION by Councillor Wetmore to receive the Councillor reports for information as presented. CARRIED.**

Worsley Water Treatment Plant — Council is presented with an estimate to replace the pump and pitless adaptor at the Worsley Water Treatment Plant.

C308-21(08-10-21) **RESOLUTION by Deputy Reeve Croy to approve and proceed with the replacement of the pump and pitless adaptor at the Worsley Water Treatment Plant in the amount of $55,440.00, funds to be allocated from the Water Reserve. CARRIED.**

Wetlands Assessment Report

Council is presented the wetland assessment regarding the Road Request -Township 860 to Township 854 on Range Road 84 that was brought to the April 13, 2021, Regular Council Meeting.

C309-21(08-10-21) **RESOLUTION by Councillor Janzen to receive the wetland assessment for information and include the construction of 1.25 miles on Township 860 to Township 854 on Range Road 84 to the 2022 Capital plan. CARRIED.**

HEMS Report

Council is presented with the response letter from RMA on the recent release of the Alberta governments Helicopter Emergency Medical Services (HEMS) Report.

C310-21(08-10-21) **RESOLUTION by Councillor Frixel to request more information from STARS on their position regarding the Alberta governments Helicopter Emergency Medical Services (HEMS) Report. CARRIED.**

RMA Minister Meetings

Council is presented with the list of Ministers that they could request to have meetings with at the November 23 – 26, 2021, RMA Convention in Edmonton, Alberta at the Edmonton EXPO Center.

Deputy Reeve Croy recessed the meeting at 10:15 a.m.
Deputy Reeve Croy reconvened the meeting at 10:25 a.m.

C311-21(08-10-21) **RESOLUTION by Reeve Bean to table the letters for the ministers until later in today's meeting. CARRIED.**

DELEGATION:
Joseph Wolf

Joseph Wolfe will be in attendance to discuss Bylaw 248-20 at 10:15 a.m.

C312-21(08-10-21) **RESOLUTION by Reeve Bean to receive the delegation from Joseph Wolfe regarding Bylaw 248-20 for information and deny the request to have the $200.00 water reconnection fee waived. CARRIED.**

C313-21(08-10-21) **RESOLUTION by Deputy Reeve Croy to raise the discussion regarding the letters for the ministers off the table. CARRIED.**

Minister	Ministry	Topic/Description
Tyler Shandro	Minister of Health	Lack of coverage Fairview & Worsley HC Access to required services

Devin Dreeshen	Minister of Agriculture and Forestry	Reinstating agricultural support programs Disaster Support/Tax deferral
Rajan Sawhney	Minister of Transportation	Update on Hwy 64 Secondary Hwys
Ric McIver	Minister of Municipal Affairs	Unpaid Industrial Taxes Resource-transportation
Tanya Fir	Minister of Economic Development, Trade and Tourism	Local Recreation facility Funding/grants
Jason Nixon	Minister of Environment and Parks and House Leader	Timeline for approvals/permits Renewals on gravel pits and transfer stations.
Adriana LaGrange,	Minister of Education	Low enrollment numbers Current Curriculum Covid Impact
Mike Ellis	Minister of Mental Health and Addictions	Access to required services and quality of provided services

C314-21(08-10-21) **RESOLUTION by Reeve Bean to draft the letters to the ministers requesting meetings during the 2021 Fall RMA convention and bring back to the next regular Council Meeting. CARRIED.**

2021 Interprovincial Meeting

Council is presented with the date, time, and place for the 2021 Interprovincial Meeting. As well as to have discussions regarding agenda items council would like to have included.

C315-21(08-10-21) **RESOLUTION by Deputy Reeve Croy to approve the attendance of all Council members to attend the 2021 Interprovincial Meeting Thursday, October 14, 2021, at the Ovintiv Events Center in Dawson Creek, BC. and submit the following agenda item for discussion, Peace Country Region cross border synergies. CARRIED.**

<u>CORPORATE SERVICES</u>
Accounts Payable July 14, 2021- August 10, 2021.

A list of expenditures for Clear Hills County for the period of July 14, 2021, to August 10, 2021, is provided for Council's review.

C316-21(08-10-21) **RESOLUTION by Councillor Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 14, 2021, to August 10, 2021, for a total of $786,911.11. CARRIED.**

Transfer to Investments	The County has two investment accounts. One is long-term account which consists of several GIC's and one high interest savings account. The other is our cash management account which we draw funds from throughout the year to replenish our regular bank account to finance the day-to-day operations of the County.
C317-21(08-10-21)	**RESOLUTION by Deputy Reeve Croy that Council authorizes the deposit of $9,000,000.00 from our cash management account into our long-term investment account. CARRIED.**
COMMUNITY DEVELOPMENT: Cleardale Residential Lots	Council is presented with information on the engineering quotes to loop the waterline and provide sewer to north residential lots in the Cleardale subdivision for future sales of the 9 usable lots.
C318-21(08-10-21)	**RESOLUTION by Councillor Janzen to receive the discussion regarding water and sewer to north residential lots in the Cleardale subdivision for future sales of the 9 usable lots for information, as presented. CARRIED.**
ASB Recommendation Declaring an Agricultural Disaster	The Agricultural Service Board is recommending Council declare an agricultural disaster due to the hot weather and lack of precipitation.
C319-21(08-10-21)	**RESOLUTION by Reeve Bean to declare an agricultural disaster for 2021 in Clear Hills County due to the prolonged hot weather and lack of precipitation and the resulting drought conditions that have significantly impacted agricultural producers in the County with some areas seeing alarming reductions in yield in both crops and forage. CARRIED.**
PUBLIC WORKS: WRITTEN REPORTS MANAGERS Chief Administrative Officer's Report	Chief Administrative Officer's report was reviewed.
C320-21(08-10-21)	**RESOLUTION by Councillor Janzen to receive the Chief Administrative Officer's report for information. CARRIED.**
Community Development Manager's Report	nothing to report.
Corporate Services Manager's Report	nothing to report.
Public Works Manager's Report	Public Works Manager's report report was reviewed.

C321-21(08-10-21) **RESOLUTION by Councillor Wetmore to receive the Public Works Manager's report for information. CARRIED.**

COUNCIL INFORMATION

nothing to report

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C-21(08-10-21) **RESOLUTION by Deputy Reeve Croy to receive for information the August, September and October 2021 calendars.**

Date	Meeting	Councillor
Aug 13	Zone 4	All
Aug 12	MPTA E	Bean
Sept 17	NAEL	Bean,Rowe
August 19	NPRL	Giesbrecht
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the August 10, 2021 Regular Council Meeting at 12:01 p.m.

_____ _____
DATE REEVE

_____ _____
DATE CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION- Corny Giesbrecht – 10:30 a.m.
File:	11-02-02

DESCRIPTION:
Corny Giesbrecht will be in attendance at the September 14, 2021, Regular Council meeting to discuss Commercial lots in Clear Hills County.

ATTACHMENTS:
Request

RECOMMENDED ACTION:
RESOLUTION by…..... to receive the delegation from Corny Giesbrecht on purchasing commercial lots in Clear Hills County for information as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Bonnie Morgan

From: Ruth Giesbrecht <rucoenterprises@gmail.com>
Sent: August 11, 2021 10:26 AM
To: Bonnie Morgan
Subject: delegation

Good morning,
Corny would like to request a meeting to speak with Council about Commercial Lots in Cleardale.
He is looking at opening and buying a Commercial lot in the Clear Hills County in the Cleardale Hamlet area, and wondering what steps to take.
Please let us know from here forward. Corny @ 780-835-9403 or Ruth by email.
Thank you,
Ruth
RuCo Enterprises Ltd.

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION – Ryan Ure- 10:45 a.m.
File:	11-02-02

DESCRIPTION:
Ryan Ure will be in attendance at 10:45 a.m. to have a discussion with Council on his current contracts and receiving compensation for the winter maintenance component for Running Lake and Stoney Lake campground recreation areas.

ATTACHMENTS:
Letter of request for Running & Stoney winter maintenance.

RECOMMENDED ACTION:
RESOLUTION by.....to receive the delegation from Ryan Ure regarding his current contracts and receiving compensation for the winter maintenance component for Running Lake and Stoney Lake campground recreation areas for information.

Initials show support - Reviewed by: **Manager:** **CAO:**

Ryan Ure
Box 83
Worsley, AB T0H 3W0

September 9, 2021

Clear Hills County
Box 240
Worsley, AB T0H 3W0

It was brought to my attention that I am also expected to maintain the Running Lake Campground over the winter months.

I was under the understanding as per the original contract that the operating season for the campground runs from May 15th to September 30th annually. Therefore, my Monthly Contracted rate for providing services during the winter months was overlooked.

I am respectfully requesting that Council consider amending the contract to include winter renumeration of $1400 per month which is at a rate of 50% of the original contract wage rate. I project additional supplies will not be required.

Please see the attached documentation for reference to the original Renumeration Proposal. I have indicated the requested amendment in red ink.

Best regards,

Ryan Ure

CLEAR HILLS COUNTY

b. Equipment:

N/A

c. Schedule for removal of solid waste from garbage bins and fish cleaning stand

N/A

d. Other

N/A

Running Lake

ESTIMATED OPERATING EXPENSES

$ 2800 **Wages** / month.

$ 200 **Janitorial supplies (cleaning supplies, garbage bags, toilet paper)** / month

$ 375 **Gas & Oil (powersaw, lawn mower, trimmers)** / month

$ 250 **Maintenance supplies (paint, brushes, screws, nails etc.)** / month

$ _____ **Contracted services (ie Vac truck to empty outhouse, fire wood delivery)**

May firewood $400.
Bad Bob vac service (if needed) $580.

REMUNERATION PROPOSAL: This amount is inclusive of all costs to operate and maintain the Recreation Area.

$ 3625 **Summer- Monthly Contracted rate for providing services** + contracted services

$ $1400 **Winter- Monthly Contracted rate for providing services**

Ryan Ure
Box 83
Worsley, AB T0H 3W0

September 9, 2021

Clear Hills County
Box 240
Worsley, AB T0H 3W0

It was brought to my attention that I am also expected to maintain the Stoney Lake Campground over the winter months.

I was under the understanding as per the original contract that the operating season for the campground runs from May 15th to September 30th annually. Therefore, my Monthly Contracted rate for providing services during the winter months was overlooked.

I am respectfully requesting that Council consider amending the contract to include winter renumeration of $1750 per month which is at a rate of 50% of the original contract wage rate. I project additional supplies will not be required.

Please see the attached documentation for reference to the original Renumeration Proposal. I have indicated the requested amendment in red ink.

Best regards,

Ryan Ure

CLEAR HILLS COUNTY

b. Equipment:

Truck

c. Schedule for removal of solid waste from garbage bins and fish cleaning stand

As needed per visit.

d. Other

Stoney Lake

ESTIMATED OPERATING EXPENSES

$ 3500 **Wages**

$ 250 **Janitorial supplies (cleaning supplies, garbage bags, toilet paper)**

$ 375 **Gas & Oil (powersaw, lawn mower, trimmers)**

$ 375 **Maintenance supplies (paint, brushes, screws, nails etc.)**

$ 700 **Contracted services (ie Vac truck to empty outhouse, fire wood delivery)**

↘ Vac truck - Bad Bobs $700 as needed

REMUNERATION PROPOSAL: This amount is inclusive of all costs to operate and maintain the Recreation Area.

$ 4500 **Summer- Monthly Contracted rate for providing services**

$ $1750 **Winter- Monthly Contracted rate for providing services**

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION- Manning Forest Products – 11:00 a.m.
File:	11-02-02

DESCRIPTION:
Manning Forest Products will be in attendance at the September 14, 2021, meeting to give council their annual review and update.

ATTACHMENTS:
Email Request

RECOMMENDED ACTION:
RESOLUTION by…… to receive the delegation from Manning Forest Products on their annual review and update, for information as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Bonnie Morgan

From: Al Wardale <al.wardale@westfraser.com>
Sent: July 22, 2021 4:33 PM
To: Bonnie Morgan
Subject: RE: Manning Forest Products - Public Engagement

Follow Up Flag: FollowUp
Flag Status: Flagged

Good afternoon Bonnie,

If that date is still available, I think we had better grab it for MFP!

Al Wardale, RPFT
Woodlands Supervisor
Manning Forest Products
- A division of West Fraser Mills Ltd.
(780) 836-3111 - ext 280
(780) 836-0539 cell
(780) 836-3202 fax
al.wardale@westfraser.com

West Fraser

From: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Sent: Monday, July 12, 2021 7:47 AM
To: Al Wardale <al.wardale@westfraser.com>
Subject: [External] RE: Manning Forest Products - Public Engagement

Good morning Al,

We have availability September 14th meeting at 11:00 a.m. If that works for you just let me know and I will book you in.

Thanks
Bonnie Morgan

Sent from my Bell Samsung device over Canada's largest network.

-------- Original message --------
From: Al Wardale <al.wardale@westfraser.com>
Date: 2021-07-11 8:22 p.m. (GMT-08:00)
To: Bonnie Morgan <Bonnie@clearhillscounty.ab.ca>
Cc: Al Wardale <al.wardale@westfraser.com>
Subject: Manning Forest Products - Public Engagement

Good day Bonnie,

We are looking for an opportunity to engage the Council with an update from Manning Forest Products as we do each summer. We would ask to schedule a time on an Agenda in August or September, and depending on questions, it would be approximately 15 – 20 minutes with powerpoint supporting our own dialogue. Despite all the Covid related restrictions of the last year, there seems to be a lot going on!

Scheduled meetings are on August 10th and September 14th?

Thank you and best regards,

Al Wardale, RPFT
Woodlands Supervisor
Manning Forest Products
- A division of West Fraser Mills Ltd.
(780) 836-3111 - ext 280
(780) 836-0539 cell
(780) 836-3202 fax
al.wardale@westfraser.com

West Fraser

----------EOP----------

This e-mail message and any attachments are confidential. Any dissemination or use of this information by a person other than the intended recipient is unauthorized. If you are not the intended recipient, please notify me by return e-mail, do not open any attachment and delete this communication and any copy.

Thank you

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Tender Opening - Tender 2021-P18 Open Air/Farmers Market Consultant**
File:	11-02-02

DESCRIPTION:
Council is presented with tenders to open for Tender 2021-P18 Open Air/Farmers Market Consultant and analyze results.

BACKGROUND:
Tenders closed on Wednesday, September 1, 2021, at 4:00 p.m. for the Tender 2021-P18 Open Air/Farmers Market Consultant

C289-21(07-13-21) **RESOLUTION by Reeve Bean to proceed with the Request for Proposal for the Management and Operations of Open Air/Farmers Markets in Clear Hills County. CARRIED.**

BUDGET:

ATTACHMENT:

RECOMMENDED ACTION:
RESOLUTION by…

Initials show support - Reviewed by:	**Manager:**	**CAO:**	

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Tender Opening - Tender 2021-P19 Clear Hills County Catering**
File:	11-02-02

DESCRIPTION:
Council is presented with tenders to open for Tender 2021-P19 Clear Hills County Catering and analyze results.

BACKGROUND:
Tenders closed on Wednesday, September 1, 2021, at 4:00 p.m. for the Tender 2021-P19 Clear Hills County Catering.

BUDGET:

ATTACHMENT:

RECOMMENDED ACTION:
RESOLUTION by...to open tenders at 9:45 a.m. for Tender 2021-P19 Clear Hills County Catering, analyze results and bring back a recommendation to the future Regular Council Meeting.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Management Team Activity Report**
File:	11-02-02

DESCRIPTION:
Management activity report for August 10, 2021

ATTACHMENTS:
- Management Activity Report

RECOMMENDED ACTION:
RESOLUTION by .... that the management activity report for August 10, 2021, be accepted, as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:**

Management Team

Activity Report for August 10, 2021

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		September 8, 2020		
C403-20	**09/08/20**	**RESOLUTION by Councillor Janzen to award 2019 Bridge Maintenance Contract (2020 Bridge Maintenance, Tender No. 201-1246-00 to Griffin Contracting Ltd. $415,550.00, as per the submitted tender. CARRIED.**	PWM	In works
		April 13, 2021		
C166-21	**04/13/21**	**RESOLUTION by Councillor Frixel to award Tender 2021-09 Pavement Line Painting to AAA Striping & Seal Coating in the amount of $709.95 per km and $400.00 per cross walk plus GST. CARRIED.**	PWM	In works
		June 8, 2021		
C261-21	**06/08/21**	**RESOLUTION by Councillor Janzen to receive the discussion regarding the Cleardale Fire Garage for information and bring back to a future regular Council meeting. CARRIED.**		Councillor Janzen to follow-up
C263-21	**06/08/21**	**RESOLUTION by Councillor Ruecker to award Tender 2021-16 Reconstruction Range Road 54 & 60, to SOKs Enterprises Inc. for the amount of $459,431.00 funds are budgeted in the multi-year capital plan. CARRIED.**	PWM	In works
		July 13, 2021		
C286-21	**07-13-21**	**RESOLUTION by Councillor Frixel to pursue improvements to Carter's Camp recreation lease and request a meeting with Alberta Environment and Parks to consider proposed projects. CARRIED.**	CDM	
C289-21	**07-13-21**	**RESOLUTION by Reeve Bean to proceed with the Request for Proposal for the Management and Operations of Open Air/Farmers Markets in Clear Hills County. CARRIED.**	EA	Posted Closing Date Sept 1
		August 10, 2021		
C310-21	**08/10/20**	**RESOLUTION by Councillor Frixel to request more information from STARS on their position regarding the Alberta governments Helicopter Emergency Medical Services (HEMS) Report. CARRIED.**	CDM	

Management Team

Activity Report for August 10, 2021

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer
CSM = Corporate Services Manager
PWM = Public Works Manager
EA = Executive Assistant
CDM = Community Development Manager

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<tr><td>C314-21</td><td>08/10/20</td><td>RESOLUTION by Reeve Bean to draft the letters to the ministers requesting meetings during the 2021 Fall RMA convention and bring back to the next regular Council Meeting. CARRIED.
<table>
<tr><th>Ministry</th><th>Topic/Description</th></tr>
<tr><td>Minister of Health</td><td>Lack of coverage Fairview & Worsley HC
Access to required services</td></tr>
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Covid Impact</td></tr>
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</table></td><td>EA</td><td>Letters drafted Sept RFD</td></tr>
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</table>

Management Team

Activity Report for August 10, 2021

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		cash management account into our long-term investment account. CARRIED.		
C319-21	**08/10/20**	**RESOLUTION by Reeve Bean to declare an agricultural disaster for 2021 in Clear Hills County due to the prolonged hot weather and lack of precipitation and the resulting drought conditions that have significantly impacted agricultural producers in the County with some areas seeing alarming reductions in yield in both crops and forage. CARRIED.**		
		August 20, 2019		
C335-19	**06/25/19**	**RESOLUTION by Councillor Bean to approve a budget of $21,500.00 for survey, land, and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.**	CDM	In the works
C391-19	**08/13/19**	**RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of $50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.**		2020 ✓ 2021 ✓ 2022
		November 27, 2019		
C587-19	**11/26/19**	**RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide $5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.**	CDM	2020✓ 2021✓ 2022 2023 2024
C595-19	**11/26/19**	**RESOLUTION by Councillor Frixel further to resolution C630-18(12-11-18), authorize that the 2019, 2020 and 2021 Risk Pro insurance credit for the Compound Gate replacement project be**	CSM/CDM	2019 ✓ 2020✓ 2021

Management Team

Activity Report for August 10, 2021

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer CSM = Corporate Services Manager
PWM = Public Works Manager EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		transferred to the Building Reserve when received each year. CARRIED.		
		January 7, 2020		
C620-19	**12/10/19**	**RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing $10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.**	CDM	2020✓ 2021✓ 2022 2023 2024
		December 3, 2020		
C627-20	**11/24/20**	**RESOLUTION by Councillor Ruecker to receive the virtual delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of $100,000.00 (one-hundred thousand dollars) per year for 2021, 2022 and 2023. CARRIED.**	CSM	2021 2022 2023
		April 27, 2021		
C150-21	**04/13/21**	**RESOLUTION by Reeve Bean that Council approves the draft business directory form and Business directory layout and send a bulk mailout informing local businesses of the opportunity for free advertising in the County business directories and the opportunity to get 500 free business cards and allocate $5000.00 from the Economic Development Reserve for this initiative. CARRIED.**	EA	In works
		May 11, 2021		
C210-21	**05/11/21**	**RESOLUTION by Councillor Frixel to approve a general grant for the Village of Hines Creek in the amount of 425,000.00. funds to be allocated from the rate Stabilization reserve. *Councillor Ruecker called for a recorded vote:***	EA/ CSM	
		For / **Against** Croy / Janzen Bean / Ruecker Wetmore / Giesbrecht Frixel / CARRIED.		
C308-21	**08/10/20**	**RESOLUTION by Deputy Reeve Croy to approve and proceed with the replacement of the pump and pitless adaptor at the Worsley Water Treatment Plant in the amount of $55,440.00,**	**EA**	

Management Team

Activity Report for August 10, 2021

LEGEND:

Budget Items: Completed Items: Items in Waiting:

CAO = Chief Administrative Officer
CSM = Corporate Services Manager
PWM = Public Works Manager
EA = Executive Assistant
CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		funds to be allocated from the Water Reserve. CARRIED.		
C309-21	**08/10/20**	**RESOLUTION by Councillor Janzen to receive the wetland assessment for information and include the construction of 1.25 miles on Township 860 to Township 854 on Range Road 84 to the 2022 Capital plan. CARRIED.**	EA	

ITEMS IN WAITING

		February 18, 2021		
C52-21	**02/09/21**	**RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2018 monthly reconciliation reports, 2013 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2014.CARRIED.**	**CDM**	
		June 15, 2021		
C55-21	**02/09/21**	**RESOLUTION by Councillor Wetmore proceed with the Recreation Signage Project; apply to SignUp Alberta for the identified signage along provincial highways and order and install the identified signage on County roads. CARRIED.**	**CDM**	**In the Works/ Applied**
C164-21	**04/13/21**	**RESOLUTION by Councillor Giesbrecht list the lot & mobile home on Plan 1124612 Lot 3 Block 9, 501 Paradise Street for sale. CARRIED.**	CDM	Listed

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**COUNCIL REPORTS ON MEETINGS**
File:	11-02-02

DESCRIPTION:
Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:
Council members attend meetings they have been appointed to.

ATTACHMENTS

RECOMMENDED ACTION:
RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Amber Bean, Reeve
Title:	Fairview Medical Clinic Meeting Update
File:	11-02-02

DESCRIPTION:
Reeve Has requested a discussion regarding the September 9, 2021, Fairview Medical Clinic.

ATTACHMENTS:

RECOMMENDED ACTION:
RESOLUTION by.....to request a joint meeting with the MD of Fairview, Clear Hills County and the Minister of Health, Tyler Shandro.

Initials show support - Reviewed by: **Manager:** **CAO:** DE

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Draft RMA Minister Meeting Request Letters
File:	11-02-02

DESCRIPTION:
Council is presented with the draft letters to send to the ministers regarding meetings during the Fall RMA Convention in Edmonton, Alberta in November.

Minister	Ministry	Topic/Description
Tyler Shandro	Minister of Health	Lack of coverage Fairview & Worsley HC Access to required services
Devin Dreeshen	Minister of Agriculture and Forestry	Reinstating agricultural support programs Disaster Support/Tax deferral
Rajan Sawhney	Minister of Transportation	Update on Hwy 64 Secondary Hwys
Ric McIver	Minister of Municipal Affairs	Unpaid Industrial Taxes Resource-transportation
Tanya Fir	Minister of Economic Development, Trade and Tourism	Local Recreation facility Funding/grants
Jason Nixon	Minister of Environment and Parks and House Leader	Timeline for approvals/permits Renewals on gravel pits and transfer stations.
Adriana LaGrange,	Minister of Education	Low enrollment numbers Current Curriculum Covid Impact
Mike Ellis	Minister of Mental Health and Addictions	Access to required services and quality of provided services

ATTACHMENTS:
Draft Letters

RECOMMENDED ACTION:
RESOLUTION by…..... to approve the attached draft letters to be sent requesting meeting with the ministers during the Fall 2021 RMA Convention.

Initials show support - Reviewed by: **Manager:** **CAO:**

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

Honorable Minister Tyler Shandro
Minister of Health
423 Legislature Building
10800 97 Avenue
Edmonton, AB
Canada T5K 2B6

Dear Minister Tyler Shandro,

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that have an impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Fairview Health Complex access of necessary services
- Lack of coverage at the Fairview Hospital & Worsley Health Centre Community Health Centre.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

Honorable Minister Devin Dreeshen
Minister of Agriculture and Forestry
229 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Devin Dreeshen:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have a negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Reinstating agricultural support programs
- Disaster Support/Tax deferral.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

Sawhney, Rajan, Honorable
Minister of Transportation
132 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Rajan Sawhney:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have a negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Update on Highway 64 and Secondary Highways within Clear Hills County.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

Ric McIver, Honorable
Municipal Affairs
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Ric McIver:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have a negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Unpaid Industrial Taxes
- Resource-transportation.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

Schweitzer, Doug, Honorable
Office of the Minister
Jobs, Economy, and Innovation
425 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Doug Schweitzer:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have a negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Local Recreation facility Funding and grant opportunities.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

Honorable Minister Jason Nixon
Minister of Environment and Parks
323 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Jason Nixon:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have a negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Timelines for accessing approvals and permits
- Renewals on gravel pits and transfer stations.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

LaGrange, Adriana, Honorable
Minister of Education
228 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister, Adriana LaGrange:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have an impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Low enrollment numbers
- Education standards/curriculum
- Covid-19 Impact

We look forward to discussing this with you soon. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925 or email our Executive Assistant, Bonnie Morgan to set up a meeting bonnie@clearhillscounty.ab.ca.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

CLEAR HILLS COUNTY

11-02-02

August 31, 2021

Honorable Minister Ellis, Mike
Office of the Associate Minister of Mental
Health and Addiction
227 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Mike Ellis:

Clear Hills County Council would like to request a meeting to discuss some pertinent issues that would have a negative impact on our County.

We would normally request a meeting during the RMA Fall Convention, November 23 – 26, 2021. However, with the uncertainty due to the current pandemic we would be pleased to meet with you at a time that is convenient for yourself and staff.

Council would like to have a discussion with you and your team, regarding the following items:

- Access to required services and quality of provided services.

We look forward to discussing this with you at the RMA Convention. If you have any questions or comments please contact Allan Rowe, Chief Administrative Officer for Clear Hills County at (780) 685-3925.

Sincerely,

Amber Bean,
Reeve

AB/bm

Cc: MLA for Dunvegan-Central Peace-Notley, Todd Loewen

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Business Directory Update
File:	11-02-02

DESCRIPTION:
Council is presented with an update on the businesses within Clear Hills County that have submitted their business information to be added to our Clear Hills County business directory and website.

ATTACHMENTS:
Business Directory listings

RECOMMENDED ACTION:
RESOLUTION by..... to receive the information regarding the Clear Hills County business directory listings for information, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Accounting/ Bookkeeping

Cleardale Accounting	Hines Creek	780-834-7496
Ledgers & Letters Office Services	Hines Creek	780-494-2510
Somers Proffessional Services Inc	Worsley	780-667-3762

Agricultural Services

D&D Cutting & Baling	Whitelaw	780-596-2122
Peace Gourmet Honey	Hines Creek	780-251-2337
Peifer Feeds	Hines Creek	780-835-8540
Royce Ranch	Hines Creek	780-494-2683
1001223 AB Ltd.	Worsley	780-685-2548

Bed & Breakfast

Cornerstones Bed 'n Breakfast		780-834-8359

Construction

Hydrodig		780-624-3787
Northern Portable Buildings		780 834-8508
Sheds Plus		780 835-0772

Fabrication

ClearFab Manufacturing		780-834-7512
Wild Rose Fabricating Ltd.	Fariview	780-597-2547
Worsley Fab & Welding	Worsley	780-834-0394

Flooring/Tiling

Slate Set Tiling	Cleardale	780-835-1708

Financial

ATB Financial Cleardale	Cleardale	780-685-3013
ATB Financial HC	Hines Creek	780-494-2152
ATB Financial Worsley	465 Jubilee St Worsley	780-685-2978B

Gravel Sales

Worsley Gravel Supply Ltd	Worsley	780 685-3835

Green house/U-Pick/Farm2Table

Freezin Fruits	Cleardale	780-835-1810

Hotel/Camp

Sharna's Open Camp	Worsley	780-685-3000
Worsley Gateway Inn	Worsley	780-685-2080

Grocery Store

Cleardale Co-Op	Cleardale	780 685-3939
Hines Creek General Store	Hines Creek	780-494-3929
Worsley General Store	Worsley	780-685-2095

Inspection

Cardinal Home Inspections	Fairview	780-834-6849

Land Development

KH Contracting/1666321 Alberta Ltd.	Worsley	780-834-7504
R.J Bjornson Bobcat Services Inc.	Hines Creek	780-835-1818

Misc.

Northern Lights Outfitting	Worsley	780-685-2072

Painting/Windows/Doors

A Plus Euro	Eureka River	780-605-1846

Personal Care/Cosmentic		
Davine Nails & Spa	Hines Creek	780-834-0004
Photography		
Soft Radiance Photography	Hines Creek	780-834-8507
Plumbing/Electrical/Heating		
Culmer Electric	Worsley	780-834-8883
Jingling Electric Inc.	Eureka River	780-834-8514
Reynolds' Plumbing	Fairview	780-685-2382
Recycling		
Hines Creek Recycling Depot	Hines Creek	780 494-0006
Recreation/Tourisum		
Hines Creek Golf & Country Club	Hines Creek	780-494-2217
Horse Trekking Adventures	Fairview	780-835-4629
Whispering Pines	Worsley	780-685-2594
Restaurant/Lounge/Liquor Store		
Good Times Liquore Store	Hines Creek	780-494-2288
Hines Creek Hotel	Hines Creek	780 494-2775
Sharnas Open Camp	Worsley	780-685-3000
Worsley Gateway Inn	Worsley	780-685-2080
Retail Sales/Merchandising		
B&E Home Hardware	Hines Creek	780-494-3920
Clear Valley Tool Sales	Cleardale	780-835-0225
Quintel Communications Ltd.	Fairview	780-835-5022
Roofing/Siding/Eavestrough		
DS Shingle Service	Hines Creek	780-772-3979
Signage/Graphic/Printing		
Alrite Signs	Fairview	780-835-3231
DMK Signs & Designs	Hines Creek	780-835-8078
Signs by Lori	Fairview	780-835-4274
Transportation Services		
Cleardale Transport Ltd.	Worsley	780-685-2548
HKP Trucking	Worsley	780-685-2218
RuCo Enterprises Ltd.	Cleardale	780-835-9403
T&T Trucking	Hines Creek	780-494-3828
Vehicle & Equipment Maintenance/Tire Sales		
End of Steel Mechanical Ltd.	Hines Creek	780-494-2596
Horizon Truck & Trailer Repair	Cleardale	780-835-9163
HKP Truck & Trailer Repair	Worsley	780-835-9556
SKF Repair	Fairview	780-835-0514
Tee Jays Mechanical	Fairview	780-835-4810
Vinco Mechanical	Worsley	780-772-1114
WoodWorking/Cabinetry		
BPJ Woodworks	Worsley	780-834-6090

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**Finance – Accounts Payable**
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of August 11, 2021 to September 14, 2021 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of August 11, 2021 to September 14, 2021 for a total of $900,620.60.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County
VENDOR CHEQUE REGISTER REPORT
Payables Management

Ranges:	From:	To:		From:	To:
Cheque Number	First	Last	Cheque Date	8/11/21	9/14/21
Vendor ID	First	Last	Chequebook ID	First	Last
Vendor Name	First	Last			

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
025228	756446	756446 ALBERTA LTD.	8/24/21	ATB	PMCHQ00001180	$2,373.21
025229	AGSMECHANICAL	AGS Mechanical Contractors Ltd	8/24/21	ATB	PMCHQ00001180	$904.16
025230	ASSOCIATEDFIRE	ASSOCIATED FIRE SAFETY EQUIPME	8/24/21	ATB	PMCHQ00001180	$9,334.50
025231	AXIA01	Axia SuperNet Ltd.	8/24/21	ATB	PMCHQ00001180	$737.52
025232	B&EHOME01	B & E HOME HARDWARE	8/24/21	ATB	PMCHQ00001180	$355.10
025233	BOSCHWICK01	BOSCHWICK CONTRACTING	8/24/21	ATB	PMCHQ00001180	$11,117.97
025234	BROWNLEE01	BROWNLEE LLP	8/24/21	ATB	PMCHQ00001180	$483.00
025235	BUBBLEUP01	BUBBLE UP MARKETING	8/24/21	ATB	PMCHQ00001180	$479.85
025236	BUECKERTD	David Bueckert	8/24/21	ATB	PMCHQ00001180	$100.00
025237	CHELICKM	Michael Chelick	8/24/21	ATB	PMCHQ00001180	$50.00
025238	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	8/24/21	ATB	PMCHQ00001180	$9,747.02
025239	CLEARDALEAG01	CLEARDALE AGRICULTURAL SOCIETY	8/24/21	ATB	PMCHQ00001180	$2,870.00
025240	CLEARDALE01	CLEARDALE TRANSPORT	8/24/21	ATB	PMCHQ00001180	$6,615.00
025241	CONRAD01	GREG CONRAD	8/24/21	ATB	PMCHQ00001180	$18,166.82
025242	COON01	LEXIE COON	8/24/21	ATB	PMCHQ00001180	$3,000.00
025243	COXGERALD01	GERALD COX	8/24/21	ATB	PMCHQ00001180	$5,775.00
025244	CRAGER01	Cragar's Autobody & Towing	8/24/21	ATB	PMCHQ00001180	$346.50
025245	DHL01	LOOMIS EXPRESS	8/24/21	ATB	PMCHQ00001180	$344.93
025246	DIAMOND01	CENTRALSQUARE CANADA SOFTWARE	8/24/21	ATB	PMCHQ00001180	$118.13
025247	DRIEDGER06	GETRUDA DRIEDGER	8/24/21	ATB	PMCHQ00001180	$50.00
025248	ENDMECH	End of Steel Mechanical Ltd.	8/24/21	ATB	PMCHQ00001180	$1,092.41
025249	FAIRVIEW09	FAIRVIEW MEDICAL CLINIC OPERAT	8/24/21	ATB	PMCHQ00001180	$15,170.00
025250	FEHR14	FEHR TIRECRAFT LTD.	8/24/21	ATB	PMCHQ00001180	$1,427.48
025251	FLOWPOINT01	FLOWPOINT ENVIRONMENTAL SYSTEM	8/24/21	ATB	PMCHQ00001180	$4,785.38
025252	FOSTERS	FOSTER'S AGRI-WORLD	8/24/21	ATB	PMCHQ00001180	$344.09
025253	GOVERNMENT02	GOVERNMENT OF ALBERTA	8/24/21	ATB	PMCHQ00001180	$200.00
025254	GREGG01	GREGG DISTRIBUTORS CO. LTD.	8/24/21	ATB	PMCHQ00001180	$247.86
025255	GRIFFIN02	GRIFFIN CONTRACTING LIMITED	8/24/21	ATB	PMCHQ00001180	$280,617.75
025256	GRIMSHAW02	GRIMSHAW GRAVEL SALES	8/24/21	ATB	PMCHQ00001180	$4,519.95
025257	GRIMSHAW01	GRIMSHAW TRUCKING	8/24/21	ATB	PMCHQ00001180	$97.10
025258	H&GMASON01	H & G MASON HOLDINGS	8/24/21	ATB	PMCHQ00001180	$7,411.04
025259	HKPTRUCK01	H.K.P. TRUCKING	8/24/21	ATB	PMCHQ00001180	$198.33
025260	HACH01	HACH SALES & SERVICE CANADA LP	8/24/21	ATB	PMCHQ00001180	$6,834.45
025261	HILLVIEW	HILLVIEW FAB & WELDING	8/24/21	ATB	PMCHQ00001180	$1,426.58
025262	HCGENERAL01	HINES CREEK GENERAL STORE	8/24/21	ATB	PMCHQ00001180	$266.26
025263	HCPARTMART01	HINES CREEK PART MART	8/24/21	ATB	PMCHQ00001180	$644.83
025264	HITECH01	HITECH BUSINESS SYSTEMS LTD.	8/24/21	ATB	PMCHQ00001180	$238.61
025265	JLD	JLD ENTERPRISE	8/24/21	ATB	PMCHQ00001180	$5,670.00
025266	KEHLERD	DAVID KEHLER	8/24/21	ATB	PMCHQ00001180	$100.00
025267	LANG01	LANG LOCKS & SECURITY SOLUTION	8/24/21	ATB	PMCHQ00001180	$81.74
025268	LAPRAIWORKS01	LAPRAIRIE WORKS	8/24/21	ATB	PMCHQ00001180	$4,959.68
025269	WRIGHT02	Janice Wright	8/24/21	ATB	PMCHQ00001180	$40.00
025270	MORGANR	RON MORGAN	8/24/21	ATB	PMCHQ00001180	$50.00
025271	NPGAS01	NORTH PEACE GAS COOP LTD.	8/24/21	ATB	PMCHQ00001180	$328.69
025272	NORTHERNPUMP	Northern Pump Out Inc.	8/24/21	ATB	PMCHQ00001180	$1,800.00
025273	OUTBACK	Outback Transport	8/24/21	ATB	PMCHQ00001180	$2,600.23
025274	OUTSMARTIN	Outsmartin Technology Ltd	8/24/21	ATB	PMCHQ00001180	$180.00
025275	PARTLINE	PARTLINE PLUS	8/24/21	ATB	PMCHQ00001180	$115.75
025276	PETERS03	IKE PETERS	8/24/21	ATB	PMCHQ00001180	$50.00
025277	PETERS06	Jake Peters	8/24/21	ATB	PMCHQ00001180	$400.00
025278	PITNEY01	Pitney Bowes Canada	8/24/21	ATB	PMCHQ00001180	$106.12
025279	SUNMEDIA	POSTMEDIA NETWORK INC.	8/24/21	ATB	PMCHQ00001180	$861.00
025280	PRAIRIE03	PRAIRIE DISPOSAL LTD.	8/24/21	ATB	PMCHQ00001180	$10,963.31
025281	PROGRADE01	Prograde Services Ltd.	8/24/21	ATB	PMCHQ00001180	$36,175.14
025282	R&R01	R&R ROAD LTD.	8/24/21	ATB	PMCHQ00001180	$3,675.00
025283	RELIANCE	RELIANCE ASSESSMENT	8/24/21	ATB	PMCHQ00001180	$6,835.50

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
025284	RMAFUEL	RMA FUEL LTD.	8/24/21	ATB	PMCHQ00001180	$17,072.99
025285	ROADATA	ROADATA SERVICES LTD	8/24/21	ATB	PMCHQ00001180	$365.40
025286	ROAMING	ROAMING TRANSPORT	8/24/21	ATB	PMCHQ00001180	$2,646.48
025287	RUCO01	RUCO ENTERPRISES LTD.	8/24/21	ATB	PMCHQ00001180	$2,596.53
025288	SHEWCHUK01	SHEWCHUK, GERALD	8/24/21	ATB	PMCHQ00001180	$2,310.00
025289	THISTLES01	THISTLES TRUCK SERVICE	8/24/21	ATB	PMCHQ00001180	$2,662.65
025290	TURNERS01	TURNER'S TRUCK SERVICE LTD.	8/24/21	ATB	PMCHQ00001180	$2,699.31
025291	UFA01	UNITED FARMERS OF ALBERTA	8/24/21	ATB	PMCHQ00001180	$123.88
025292	VAULT	VAULT MEDIA	8/24/21	ATB	PMCHQ00001180	$1,388.10
025293	VELOCITY	VELOCITY GEOMATICS INC.	8/24/21	ATB	PMCHQ00001180	$5,495.70
025294	VILLAGE01	VILLAGE OF HINES CREEK	8/24/21	ATB	PMCHQ00001180	$201.44
025295	WGATEWAY	WORSLEY GATEWAY INN	8/24/21	ATB	PMCHQ00001180	$688.98
025296	WGENERAL01	4D HOLDINGS LTD.	8/24/21	ATB	PMCHQ00001180	$977.61
025297	WOGR01	WORSLEY GRAVEL SUPPLY LTD.	8/24/21	ATB	PMCHQ00001180	$11,440.92
025298	WORSLEYHIST	WORSLEY HISTORICAL &	8/24/21	ATB	PMCHQ00001180	$8,855.00
025299	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	9/14/21	ATB	PMCHQ00001181	$22.28
025300	AWWOA	ALBERTA WATER & WASTEWATER	9/14/21	ATB	PMCHQ00001181	$399.00
025301	AMSC05	AMSC INSURANCE SERVICES LTD	9/14/21	ATB	PMCHQ00001181	$7,323.87
025302	B&EHOME01	B & E HOME HARDWARE	9/14/21	ATB	PMCHQ00001181	$259.74
025303	BOSCHWICK01	BOSCHWICK CONTRACTING	9/14/21	ATB	PMCHQ00001181	$21,007.40
025304	BROWNLEE01	BROWNLEE LLP	9/14/21	ATB	PMCHQ00001181	$1,093.86
025305	BUECKERT01	PETER BUECKERT	9/14/21	ATB	PMCHQ00001181	$100.00
025306	CALR01	CAL-R CONTRACTING LTD.	9/14/21	ATB	PMCHQ00001181	$4,452.00
025307	CASH01	KELSEY LUND	9/14/21	ATB	PMCHQ00001181	$111.40
025308	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	9/14/21	ATB	PMCHQ00001181	$9,957.02
025309	CLEARDALE01	CLEARDALE TRANSPORT	9/14/21	ATB	PMCHQ00001181	$13,230.00
025310	PENNER01	DAVID PENNER	9/14/21	ATB	PMCHQ00001181	$100.00
025311	DHL01	LOOMIS EXPRESS	9/14/21	ATB	PMCHQ00001181	$437.37
025312	DOUGLAS01	DOUGLAS LAKE EQUIPMENT LIMITED	9/14/21	ATB	PMCHQ00001181	$1,086.34
025313	DROUIN01	MARIO DROUIN	9/14/21	ATB	PMCHQ00001181	$100.00
025314	GFI01	GLOBAL FLEET INFORMATION SYSTE	9/14/21	ATB	PMCHQ00001181	$609.00
025315	GOVERNMENT02	GOVERNMENT OF ALBERTA	9/14/21	ATB	PMCHQ00001181	$66,837.70
025316	GOVERNMENT02	GOVERNMENT OF ALBERTA	9/14/21	ATB	PMCHQ00001181	$337.00
025317	GREGG01	GREGG DISTRIBUTORS CO. LTD.	9/14/21	ATB	PMCHQ00001181	$3,784.15
025318	H&GMASON01	H & G MASON HOLDINGS	9/14/21	ATB	PMCHQ00001181	$13,052.86
025319	HKPTRUCK01	H.K.P. TRUCKING	9/14/21	ATB	PMCHQ00001181	$1,578.96
025320	HILLVIEW	HILLVIEW FAB & WELDING	9/14/21	ATB	PMCHQ00001181	$283.50
025321	HCROMAN01	HINES CREEK ROMAN CATHOLIC CHU	9/14/21	ATB	PMCHQ00001181	$500.00
025322	BRAUN06	JEROME BRAUN	9/14/21	ATB	PMCHQ00001181	$50.00
025323	JLD	JLD ENTERPRISE	9/14/21	ATB	PMCHQ00001181	$12,411.00
025324	KAUT01	DAVID KAUT	9/14/21	ATB	PMCHQ00001181	$1,544.11
025325	KLASSENA	Andrew & Ashley Klassen	9/14/21	ATB	PMCHQ00001181	$300.00
025326	KURIGAD	Darcy Kuriga	9/14/21	ATB	PMCHQ00001181	$242.50
025327	LANG01	LANG LOCKS & SECURITY SOLUTION	9/14/21	ATB	PMCHQ00001181	$48.30
025328	LUND01	KELSEY LUND	9/14/21	ATB	PMCHQ00001181	$300.00
025329	NPHOUSE01	NORTH PEACE HOUSING FOUNDATION	9/14/21	ATB	PMCHQ00001181	$133,553.56
025330	OUTSMARTIN	Outsmartin Technology Ltd	9/14/21	ATB	PMCHQ00001181	$180.00
025331	PENNERG	Gerhardt Penner	9/14/21	ATB	PMCHQ00001181	$300.00
025332	SUNMEDIA	POSTMEDIA NETWORK INC.	9/14/21	ATB	PMCHQ00001181	$1,030.05
025333	PRAIRIE03	PRAIRIE DISPOSAL LTD.	9/14/21	ATB	PMCHQ00001181	$11,615.63
025334	PRAIRIEPROV	Prairie Provident Resources Ca	9/14/21	ATB	PMCHQ00001181	$1,564.84
025335	RELIANCE	RELIANCE ASSESSMENT	9/14/21	ATB	PMCHQ00001181	$6,835.50
025336	ROAMING	ROAMING TRANSPORT	9/14/21	ATB	PMCHQ00001181	$15,509.03
025337	SHEWCHUK01	SHEWCHUK, GERALD	9/14/21	ATB	PMCHQ00001181	$2,733.45
025338	SKYLITE	SKYLITE FARMS	9/14/21	ATB	PMCHQ00001181	$1,957.17
025339	TRINUS01	TRINUS TECHNOLOGIES INC.	9/14/21	ATB	PMCHQ00001181	$4,838.86
025340	UFA01	UNITED FARMERS OF ALBERTA	9/14/21	ATB	PMCHQ00001181	$25.18
025341	URER	Ryan Ure	9/14/21	ATB	PMCHQ00001181	$8,615.25
025342	WOGR01	WORSLEY GRAVEL SUPPLY LTD.	9/14/21	ATB	PMCHQ00001181	$13,221.35
025343	WSP01	WSP CANADA INC.	9/14/21	ATB	PMCHQ00001181	$3,973.39
025344	ZACHARIAS29	WILLIAM ZACHARIAS	9/14/21	ATB	PMCHQ00001181	$100.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount

Total Cheques: 117 Total Amount of Cheques: $900,620.60

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First Last
Vendor Name	First	Last	Cheque Number	First Last
Cheque Date	8/11/21	9/14/21		

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
756446 ALBERTA LTD.	025228	8/24/21	$2,373.21

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	JUL 28-29/21	$2,373.21

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AGS Mechanical Contractors Ltd	025229	8/24/21	$904.16

Invoice Description	Invoice Number	Invoice Amount
Office A/C Service	11207-SW	$904.16

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ASSOCIATED FIRE SAFETY EQUIPME	025230	8/24/21	$9,334.50

Invoice Description	Invoice Number	Invoice Amount
HC Fire Turnout Gear/Shipping	29516	$9,334.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Axia SuperNet Ltd.	025231	8/24/21	$737.52

Invoice Description	Invoice Number	Invoice Amount
August Supernet	1000216446	$737.52

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
B & E HOME HARDWARE	025232	8/24/21	$355.10

Invoice Description	Invoice Number	Invoice Amount
Screws - R&M Chem Trailer Box	101-80957	$7.86
Cleaning Supplies	102-35196	$71.13
Paint for Marking Lath	101-81473	$11.80
Bolts - R&M Chem Trailer Box	102-35317	$36.12
CWTP Materials	101-82587	$36.74
R&M of Pressure Washer	101-82683	$21.72
Shop & Janitorial Supplies	101-84146	$114.09
Paint for chemical jug trailer	101-83748	$55.64

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BOSCHWICK CONTRACTING	025233	8/24/21	$11,117.97

Invoice Description	Invoice Number	Invoice Amount
Worsley GB01	429	$3,808.37
Bear Canyon GB09	428	$7,309.60

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BROWNLEE LLP	025234	8/24/21	$483.00

Invoice Description	Invoice Number	Invoice Amount
Legal opinion	511213	$483.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BUBBLE UP MARKETING	025235	8/24/21	$479.85

Invoice Description	Invoice Number	Invoice Amount
Website Agreement #625	17011	$479.85

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Bueckert, David	025236	8/24/21	$100.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	73749-080321	$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Chelick, Michael	025237	8/24/21	$50.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	73924-081121	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEAR HILLS WASTE MANAGEMENT	025238	8/24/21	$9,747.02

Invoice Description	Invoice Number	Invoice Amount
Transfer Stations Contract	099	$9,747.02

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEARDALE AGRICULTURAL SOCIETY	025239	8/24/21	$2,870.00

Invoice Description	Invoice Number	Invoice Amount
July Green Area Maintenance	10014	$2,870.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEARDALE TRANSPORT	025240	8/24/21	$6,615.00

Invoice Description	Invoice Number	Invoice Amount
Cleardale GB07	6109571	$6,615.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CONRAD, GREG	025241	8/24/21	$18,166.82

Invoice Description	Invoice Number	Invoice Amount
REMAINING GRAVEL CONTRACT	DEC 31 2011	$399,000.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
COON LEXIE	025242	8/24/21	$3,000.00

Invoice Description	Invoice Number	Invoice Amount
Continuing Ed Scholarship	080521	$3,000.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
COX, GERALD	025243	8/24/21	$5,775.00

Invoice Description	Invoice Number	Invoice Amount
WTP Operator	0114234	$5,775.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Cragar's Autobody Ltd.	025244	8/24/21	$346.50

Invoice Description	Invoice Number	Invoice Amount
Windshield Unit 65-40	5557	$346.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DHL	025245	8/24/21	$344.93

Invoice Description	Invoice Number	Invoice Amount
Wat Samp/Misc Shipping	9589575	$344.93

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DIAMOND SOFTWARE SOLUTIONS INC	025246	8/24/21	$118.13

Invoice Description	Invoice Number	Invoice Amount
E-send Consulting	325733	$118.13

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DRIEDGER, GETRUDA	025247	8/24/21	$50.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	73931-081221	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
End of Steel Mechanical Ltd.	025248	8/24/21	$1,092.41

Invoice Description	Invoice Number	Invoice Amount
Tires for chemical jug trailer	000001920	$249.21
Brakes for Unit 6551	000001861	$843.20

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FAIRVIEW MEDICAL CLINIC OPERAT	025249	8/24/21	$15,170.00

Invoice Description	Invoice Number	Invoice Amount
Annual Operating Contribution	466	$15,170.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FEHR TIRECRAFT LTD.	025250	8/24/21	$1,427.48

Invoice Description	Invoice Number	Invoice Amount
Wiper Blades Unit 65-57	31271	$37.80
R&M Unit 65-58	31546	$178.50
R&M Unit 65-52	31634	$136.50
R&M Unit 65-57	31688	$136.50
R&M Unit 65-56	32148	$183.75
Parts Unit 63-07	31317	$20.48
R&M Unit 65-48	31363	$162.75
Wiper Blades Unit 63-03	31371	$37.80
Parts Unit 63-29	31392	$34.65
R&M Unit 65-53	31761	$94.50
R&M Unit 65-35	31801	$36.75
R&M Unit 65-54	32430	$152.25
R&M Unit 63-77 & 63-88	32673	$110.25
Trailer rent for seedlings	31284	$105.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FLOWPOINT ENVIRONMENTAL SYSTEM	025251	8/24/21	$4,785.38

Invoice Description	Invoice Number	Invoice Amount
Replacement PLC for nonpotable	210818	$4,785.38

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FOSTER'S AGRI-WORLD	025252	8/24/21	$344.09

Invoice Description	Invoice Number	Invoice Amount
Mower hub & spindle Unit 6314	7233F	$137.24
Mower Blades Unit 63-14	7714F	$206.85

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GOVERNMENT OF ALBERTA	025253	8/24/21	$200.00

Invoice Description	Invoice Number	Invoice Amount
Sign Permit Fees-David Thomp	080521	$200.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GREGG DISTRIBUTORS CO. LTD(FAI	025254	8/24/21	$247.86

Invoice Description	Invoice Number	Invoice Amount
Pressure washer repair	036-310654	$247.86

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRIFFIN CONTRACTING LIMITED	025255	8/24/21	$280,617.75

Invoice Description	Invoice Number	Invoice Amount
2020 bridge maint. program	201-01246-00-0	$311,797.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRIMSHAW GRAVEL SALES	025256	8/24/21	$4,519.95

Invoice Description	Invoice Number	Invoice Amount
Gravel for Road Repairs	21304	$2,224.54
Gravel for Road Repairs	21305	$2,295.41

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRIMSHAW TRUCKING	025257	8/24/21	$97.10

Invoice Description	Invoice Number	Invoice Amount
Pressure Washer Part Shipping	GPR23105	$97.10

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
H & G MASON HOLDINGS	025258	8/24/21	$7,411.04

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	JUL 28-29/21	$2,512.04
Hauling gravel	2060	$3,670.00
Hauling gravel	5409	$1,229.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
H.K.P. TRUCKING	025259	8/24/21	$198.33

Invoice Description	Invoice Number	Invoice Amount
Washed Unit 6557	53515146	$30.49
mower hydraulic hose repair	53515144	$164.57
Auger dog bolts for grain vac	53515153	$3.27

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HACH SALES & SERVICE CANADA LP	025260	8/24/21	$6,834.45

Invoice Description	Invoice Number	Invoice Amount
PH Test Kit- BCWP	258967	$140.70
Service & Calibrate Equipment	255545	$6,693.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HILLVIEW FAB & WELDING	025261	8/24/21	$1,426.58

Invoice Description	Invoice Number	Invoice Amount
R & M Unit 6415	1039	$483.64
Grainbag roller trailer repair	1040	$401.92
Repair mower hitch - Unit 6314	1038	$541.02

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HINES CREEK GENERAL STORE	025262	8/24/21	$266.26

Invoice Description	Invoice Number	Invoice Amount
HCFD Beverages	11347-072121	$266.26

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HINES CREEK PART MART	025263	8/24/21	$644.83

Invoice Description	Invoice Number	Invoice Amount
Parts - Unit 63-14	929-089346	$45.99
Parts - Unit 63-65	929-089072	$114.81
Parts - Unit 63-14	929-089237	$3.77
Parts - Unit 63-14	929-089311	$45.99
Parts - Unit 63-17	929-089345	$4.60
Parts - Unit 63-14	929-089358	$195.30
Oil - Units 63-77/63-78/63-88	929-089362	$53.81
Windshield Wipers - Unit 65-48	929-089664	$36.10
Beacon - Unit 63-17	929-089990	$83.15
Shop Tools	929-090073	$61.31

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HITECH BUSINESS SYSTEMS LTD.	025264	8/24/21	$238.61

Invoice Description	Invoice Number	Invoice Amount
Copier agreement	1627480	$238.61

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
JLD ENTERPRISE	025265	8/24/21	$5,670.00

Invoice Description	Invoice Number	Invoice Amount
Eureka GB13	124	$5,670.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KEHLER, DAVID	025266	8/24/21	$100.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74032-081621	$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LANG LOCKS & SECURITY SOLUTION	025267	8/24/21	$81.74

Invoice Description	Invoice Number	Invoice Amount
Transfer Station Locks	GP502871	$81.74

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LAPRAIRIE WORKS	025268	8/24/21	$4,959.68

Invoice Description	Invoice Number	Invoice Amount
H.C. Pavement Maintenance	4490-0024 D291	$4,959.68

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Lee & Janice Wright	025269	8/24/21	$40.00

Invoice Description	Invoice Number	Invoice Amount
Utility Deposit Refund	080321	$40.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MORGAN, RON	025270	8/24/21	$50.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	73816-080921	$50.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
NORTH PEACE GAS COOP LTD.	025271	8/24/21	$328.69

Invoice Description	Invoice Number	Invoice Amount
Cldl Reg Water Pumphouse Heat	796639	$75.18
CWTP Heat	796445	$64.60

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BCWP Heat		795040	$39.77
WWTP Heat		795006	$149.14
Northern Pump Out Inc.	025272	8/24/21	$1,800.00
Invoice Description		Invoice Number	Invoice Amount
Haul Water to BCWP		049	$450.00
Haul Water to BCWP		296	$450.00
Haul Water to BCWP		294	$450.00
Haul Water to BCWP		264	$450.00
Outback Transport	025273	8/24/21	$2,600.23
Invoice Description		Invoice Number	Invoice Amount
Gravel Haul		JUL 28-29/21	$2,600.23
Outsmartin Technology Ltd	025274	8/24/21	$180.00
Invoice Description		Invoice Number	Invoice Amount
Troubleshoot council rm equip.		601	$180.00
PARTLINE PLUS	025275	8/24/21	$115.75
Invoice Description		Invoice Number	Invoice Amount
Swingarm hydraulic hose		001-015381	$115.75
PETERS IKE	025276	8/24/21	$50.00
Invoice Description		Invoice Number	Invoice Amount
Rental Deposit Refund		73990-081721	$50.00
Peters, Jake	025277	8/24/21	$400.00
Invoice Description		Invoice Number	Invoice Amount
Rental Deposit Refund		73909-080421	$400.00
Pitney Bowes	025278	8/24/21	$106.12
Invoice Description		Invoice Number	Invoice Amount
Postage Meter Lease		3201761948	$106.12
POSTMEDIA	025279	8/24/21	$861.00
Invoice Description		Invoice Number	Invoice Amount
Newsletter Printing		545586	$861.00
PRAIRIE DISPOSAL LTD.	025280	8/24/21	$10,963.31
Invoice Description		Invoice Number	Invoice Amount
Additional Hauling		0000569677	$6,595.31
Recycle Bin Maintenance		0000569865	$4,368.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Prograde Services Ltd.	025281	8/24/21	$36,175.14

Invoice Description	Invoice Number	Invoice Amount
Mont GB03	3149	$17,472.00
Whitelaw GB15	3150	$18,703.14

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
R&R ROAD LTD.	025282	8/24/21	$3,675.00

Invoice Description	Invoice Number	Invoice Amount
GB16 SL/SC	4552	$1,617.00
GB16 SL/SC	4553	$2,058.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RELIANCE ASSESSMENT CONSULTANT	025283	8/24/21	$6,835.50

Invoice Description	Invoice Number	Invoice Amount
August Assessment Services	73-080221	$6,835.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RMA FUEL LTD.	025284	8/24/21	$17,072.99

Invoice Description	Invoice Number	Invoice Amount
Hyd Oil /DEF Units 63-65/63-66	PF-9521-93180	$544.88
OIl & DEF Units 63-65, 66, 67	PF-9538-93393	$344.86
Grease/DEF /Oil	PF-9499-93031	$520.40
July Fuel Bill	PF-9531-93264	$15,662.85

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ROADATA SERVICES LTD	025285	8/24/21	$365.40

Invoice Description	Invoice Number	Invoice Amount
Permitting Services	00076761	$365.40

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ROAMING TRANSPORT	025286	8/24/21	$2,646.48

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	JUL 28-29/21	$2,646.48

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RUCO ENTERPRISES	025287	8/24/21	$2,596.53

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	JUL 28-29/21	$2,596.53

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SHEWCHUK, GERALD	025288	8/24/21	$2,310.00

Invoice Description	Invoice Number	Invoice Amount
Hauling Culverts	1864	$2,310.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
THISTLES TRUCK SERVICE	025289	8/24/21	$2,662.65

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	JUL 28-29/21	$2,662.65

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
TURNER'S TRUCK SERVICE LTD.	025290	8/24/21	$2,699.31

Invoice Description	Invoice Number	Invoice Amount

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Gravel Haul		JUL 28-29/21	$2,699.31
UNITED FARMERS OF ALBERTA	025291	8/24/21	$123.88
Invoice Description	Invoice Number	Invoice Amount	
Lath for Marking Roads	SOINV2169097	$123.88	
VAULT MEDIA	025292	8/24/21	$1,388.10
Invoice Description	Invoice Number	Invoice Amount	
Move Up Mag Printing/Shipping	851	$1,388.10	
VELOCITY GEOMATICS INC.	025293	8/24/21	$5,495.70
Invoice Description	Invoice Number	Invoice Amount	
Wetland Assessment	6644	$5,495.70	
VILLAGE OF HINES CREEK	025294	8/24/21	$201.44
Invoice Description	Invoice Number	Invoice Amount	
HC FF FItness Membership	202100294	$201.44	
WORSLEY GATEWAY INN	025295	8/24/21	$688.98
Invoice Description	Invoice Number	Invoice Amount	
Mtg. Lunches	787	$688.98	
WORSLEY GENERAL STORE	025296	8/24/21	$977.61
Invoice Description	Invoice Number	Invoice Amount	
Beverage Order	168952	$387.30	
WFD Beverages	168965	$555.81	
Water for Office	168957	$34.50	
WORSLEY GRAVEL SUPPLY LTD.	025297	8/24/21	$11,440.92
Invoice Description	Invoice Number	Invoice Amount	
Trucking & Loading Gravel	6698	$3,415.13	
Trucking & Loading Gravel	6699	$1,252.13	
Trucking & Loading Gravel	6705	$2,317.88	
Dirt/Trucking & Loading	6695	$4,455.78	
WORSLEY HISTORICAL&CULTURAL AS	025298	8/24/21	$8,855.00
Invoice Description	Invoice Number	Invoice Amount	
Wo. Green Area Maint Agmt #554	07-2021	$8,855.00	
ADVENTURE AUTOMOTIVE LTD	025299	9/14/21	$22.28
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 65-57	90478	$22.28	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ALBERTA WATER & WASTE OPERATOR	025300	9/14/21	$399.00

Invoice Description	Invoice Number	Invoice Amount
Water Week Conference	38802	$399.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AMSC INSURANCE SERVICES LTD	025301	9/14/21	$7,323.87

Invoice Description	Invoice Number	Invoice Amount
September Benefits	0418-45,256	$7,323.87

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
B & E HOME HARDWARE	025302	9/14/21	$259.74

Invoice Description	Invoice Number	Invoice Amount
Shop/Truck Supplies	101-85600	$77.60
Paint - Chem Jug Trailer	101-83627	$55.64
Parts - Unit 64-11	102-36432	$6.91
Shop Supplies	101-83051	$59.48
Disenfectant Wipes - Sprayers	101-82854	$28.31
Clubroot Bags/Sprayer Parts	101-83165	$31.80

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BOSCHWICK CONTRACTING	025303	9/14/21	$21,007.40

Invoice Description	Invoice Number	Invoice Amount
Bear Canyon GB09	430	$11,855.05
Worsley GB01	431	$9,152.35

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BROWNLEE LLP	025304	9/14/21	$1,093.86

Invoice Description	Invoice Number	Invoice Amount
Legal Opinion	517687	$526.86
Legal Opinion	519597	$567.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BUECKERT, PETER	025305	9/14/21	$100.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74091-082621	$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CAL-R CONTRACTING LTD.	025306	9/14/21	$4,452.00

Invoice Description	Invoice Number	Invoice Amount
Clear Pr. Landfill/Rd Repairs	12340	$1,050.00
Approach/Rd Repairs	12338	$1,044.75
Approach Repair	12337	$939.75
Road Repairs	12341	$682.50
Road Repairs	12339	$735.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CASH PETTY	025307	9/14/21	$111.40

Invoice Description	Invoice Number	Invoice Amount
Replenish Petty Cash	082721	$111.40

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEAR HILLS WASTE MANAGEMENT	025308	9/14/21	$9,957.02

Invoice Description	Invoice Number	Invoice Amount

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Transfer Stations Contract	100		$9,747.02
Garbage Haul - Worsley Hamlet	101		$210.00
CLEARDALE TRANSPORT	025309	9/14/21	$13,230.00
Invoice Description	Invoice Number		Invoice Amount
Cleardale GB07	6109575		$13,230.00
DAVID PENNER	025310	9/14/21	$100.00
Invoice Description	Invoice Number		Invoice Amount
Rental Deposit Refund	74141-083021		$100.00
DHL	025311	9/14/21	$437.37
Invoice Description	Invoice Number		Invoice Amount
Wat Samp/Misc Shipping	9627493		$437.37
DOUGLAS LAKE EQUIPMENT LIMITED	025312	9/14/21	$1,086.34
Invoice Description	Invoice Number		Invoice Amount
Parts & Shipping Unit 64-35	S02587		$1,086.34
DROUIN, MARIO	025313	9/14/21	$100.00
Invoice Description	Invoice Number		Invoice Amount
Rental Deposit Refund	74033-082321		$100.00
GLOBAL FLEET INFORMATION	025314	9/14/21	$609.00
Invoice Description	Invoice Number		Invoice Amount
Monthly Fees	103842		$609.00
GOVERNMENT OF ALBERTA	025315	9/14/21	$66,837.70
Invoice Description	Invoice Number		Invoice Amount
2021 DIP Requistion	071521		$66,837.70
GOVERNMENT OF ALBERTA	025316	9/14/21	$337.00
Invoice Description	Invoice Number		Invoice Amount
Annual Rent SML-970056	0005282364		$287.00
Annual Rent DLO-090337	0005282192		$50.00
GREGG DISTRIBUTORS CO. LTD(FAI	025317	9/14/21	$3,784.15
Invoice Description	Invoice Number		Invoice Amount
Pressure Washer Parts	036-310369		$2,128.15
Parts for Unit 64-11/Coveralls	036-310481		$500.11
Spray Coveralls	036-311172		$440.74
Spray Gloves	036-310482		$286.06
Spray Gloves	036-311173		$429.09

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
H & G MASON HOLDINGS	025318	9/14/21	$13,052.86

Invoice Description	Invoice Number	Invoice Amount
Rd Rep-Trucking & Loading	5416	$2,210.25
Load & Haul Dirt - Approach	5414	$1,186.50
Load & Haul Dirt - Approach	5413	$1,107.75
Rd Rep - Trucking & Loading	5411	$1,517.25
Rd Rep - Trucking & Loading	5417	$1,932.00
Rd Rep - Trucking & Loading	5415	$1,921.50
Gravel Haul	5879-081121	$1,438.98
Gravel Haul	5889-081121	$1,738.63

H.K.P. TRUCKING	025319	9/14/21	$1,578.96

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	5969-081121	$1,578.96

HILLVIEW FAB & WELDING	025320	9/14/21	$283.50

Invoice Description	Invoice Number	Invoice Amount
R&M Unit 63-14	1045	$283.50

HINES CREEK ROMAN CATHOLIC CHU	025321	9/14/21	$500.00

Invoice Description	Invoice Number	Invoice Amount
2021 Cemetery Grant	083021	$500.00

JEROME BRAUN	025322	9/14/21	$50.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74116-082621	$50.00

JLD ENTERPRISE	025323	9/14/21	$12,411.00

Invoice Description	Invoice Number	Invoice Amount
Eureka GB13	126	$12,411.00

KAUT DAVID	025324	9/14/21	$1,544.11

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	5733-081121	$1,544.11

Klassen, Andrew & Ashley	025325	9/14/21	$300.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74135-083021	$300.00

Kuriga, Darcy	025326	9/14/21	$242.50

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74072-082321	$242.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LANG LOCKS & SECURITY SOLUTION	025327	9/14/21	$48.30

Invoice Description	Invoice Number	Invoice Amount
Transfer Station Locks	GP502986	$48.30

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
LUND KELSEY	025328	9/14/21	$300.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74089-082421	$300.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
NORTH PEACE HOUSING FOUNDATION	025329	9/14/21	$133,553.56

Invoice Description	Invoice Number	Invoice Amount
2021 Senior Housing Req	2021-REQ	$534,214.25

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Outsmartin Technology Ltd	025330	9/14/21	$180.00

Invoice Description	Invoice Number	Invoice Amount
Council Room Equip Maintenance	593	$180.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Penner, Gerhardt	025331	9/14/21	$300.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74153-090121	$300.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
POSTMEDIA	025332	9/14/21	$1,030.05

Invoice Description	Invoice Number	Invoice Amount
Newsletter Printing	558807	$1,030.05

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
PRAIRIE DISPOSAL LTD.	025333	9/14/21	$11,615.63

Invoice Description	Invoice Number	Invoice Amount
Recycle Bin Maintenance	0000573898	$5,250.00
Additional Hauling	0000573712	$6,365.63

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Prairie Provident Resources Ca	025334	9/14/21	$1,564.84

Invoice Description	Invoice Number	Invoice Amount
Tax Refund	083121	$1,564.84

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RELIANCE ASSESSMENT CONSULTANT	025335	9/14/21	$6,835.50

Invoice Description	Invoice Number	Invoice Amount
September Assessment Services	74-090121	$6,835.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ROAMING TRANSPORT	025336	9/14/21	$15,509.03

Invoice Description	Invoice Number	Invoice Amount
Hines Creek GB14	0280	$15,509.03

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SHEWCHUK, GERALD	025337	9/14/21	$2,733.45

Invoice Description	Invoice Number	Invoice Amount
Hauling Culverts	1865	$1,155.00
Gravel Haul	5824-081121	$1,578.45

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SKYLITE FARMS	025338	9/14/21	$1,957.17

Invoice Description	Invoice Number	Invoice Amount
Gravel Haul	5117-081121	$1,957.17

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
TRINUS TECHNOLOGIES INC.	025339	9/14/21	$4,838.86

Invoice Description	Invoice Number	Invoice Amount
Service Agreement #57	R66635-32555	$4,838.86

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
UNITED FARMERS OF ALBERTA	025340	9/14/21	$25.18

Invoice Description	Invoice Number	Invoice Amount
Battery - Sprayer	SOINV2252004	$25.18

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Ure, Ryan	025341	9/14/21	$8,615.25

Invoice Description	Invoice Number	Invoice Amount
Running Lake Caretaker - Aug	10	$3,827.25
Stoney Lake Caretaker - Aug	11	$4,788.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WORSLEY GRAVEL SUPPLY LTD.	025342	9/14/21	$13,221.35

Invoice Description	Invoice Number	Invoice Amount
Rd Rep - Trucking & Loading	6967	$546.00
Rd Rep - Trucking & Loading	6970	$265.65
Dirt/Trucking/Loading	6955	$596.40
Rd Rep - Trucking & Loading	6957	$202.65
Annual Gravel Haul	6951	$4,987.50
Rd Rep - Loading	6853	$76.65
Rd Rep - Trucking & Loading	6706	$2,071.13
Rd Rep - Trucking & Loading	6696	$2,020.99
Gravel Haul	6808	$2,094.75
Clear Pr. Trans Station Rd Rep	6958	$359.63

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WSP	025343	9/14/21	$3,973.39

Invoice Description	Invoice Number	Invoice Amount
2017-2019 BIMS	1031630	$3,973.39

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS, WILLIAM	025344	9/14/21	$100.00

Invoice Description	Invoice Number	Invoice Amount
Rental Deposit Refund	74118-082621	$100.00

Report Total $ 900,620.60

Clear Hills County

Request For Decision (RFD)

Meeting:	**REGULAR COUNCIL MEETING**
Meeting Date:	September 14, 2021
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**July Financial Report**
File:	12-05-03

DESCRIPTION:

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending July 31, 2021.

BACKGROUND / PROPOSAL:

This is the report showing actual revenues and expenses compared to budget for the period ending July 31, 2021 showing the budget amounts and percentages remaining for 2021.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

ATTACHMENTS

Consolidated Statement of Financial Position
Operating Budget Performance Reports
Council Expenditure Report
Capital Budget Performance Report
Schedule of Reserve Balances

RECOMMENDED ACTION:

RESOLUTION by Councillor ... that Council accepts for information the financial report for the period ending July 31, 2021.

Initials show support - Reviewed by: **Manager:** **CAO:**

CLEAR HILLS COUNTY
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at: July 31, 2021
and: December 31, 2020

	2021 $	2020 $
FINANCIAL ASSETS		
Cash and Temporary Investments	22,688,171	9,548,194
Taxes Receivable	3,161,591	428,131
Trade and Other Receivables	1,096,952	1,565,281
Land for Resale Inventory	470,777	516,977
Investments	30,741,573	32,440,559
	58,159,063	**44,499,141**
LIABILITIES		
Employee benefit obligations	0	236,537
Accounts Payable and Accrued Liabilities	2,368,536	1,042,517
Deferred Revenue	0	7,831
Deposit Liabilities	157,230	113,030
Provision for Gravel Pit & Landfill Closure	635,781	641,754
	3,161,546	**1,805,131**
NET FINANCIAL ASSETS (DEBT)	**54,997,517**	**42,694,010**
NON FINANCIAL ASSETS		
Tangible Capital Assets	77,809,378	77,543,879
Inventory for Consumption	1,088,227	1,313,606
Prepaid Expenses	14,099	105,976
	78,911,705	**78,963,460**
ACCUMULATED SURPLUS	**133,909,222**	**121,657,470**

Clear Hills County
2021 Operating Revenue Report

Description	2019 Actual 7/31/19	2020 Actual 7/31/20	Actual 7/31/21	2021 Budget	Remaining $	Remaining %
PROPERTY TAXES	17,712,379	17,776,240	17,329,003	17,326,499	(2,504)	0%
REQUISIT - SCHOOL - Prov. Government Dept.	(2,866,374)	(2,939,484)	(3,116,943)	(3,116,943)	-	0%
REQUISIT - SENIORS - Other Municipal Agencies	(480,174)	(511,538)	(534,214)	(534,214)	-	0%
REQUISIT - Linear & Industrial Assessment	(73,020)	(69,137)	-	(66,838)	(66,838)	100%
ESTIMATED UNCOLLECTABLE TAXES	-	-		(977,282)		
25% Economic Growth Refund	-	-		-		
NET PROPERTY TAXES	**14,292,810**	**14,256,081**	**13,677,846**	**12,631,222**	**(69,342)**	**-1%**
HIGHWAY TRAFFIC/BYLAW FINES	-	-	-	-	-	
LAND SALES - TAX RECOVERY	-	750	-	-	-	
COMPUTER PURCHASE REIMBURSEMENT	-	-	-	-	-	
GEN ADMIN - SALE OF GOODS & SERVICES	-	-	-	-	-	
GEN ADMIN - TAX CERTIFICATES	1,825	3,200	4,015	5,000	985	20%
GEN ADMIN - SALE OF MAPS	1,155	1,000	840	1,500	660	44%
GEN ADMIN - SALE OF FIXED ASSETS	-	-	-	-	-	
GEN ADMIN - SALE OF PHOTOCOPIES, FAX, ETC.	102	127	70	100	30	30%
ADMINISTRATION	**3,082**	**5,077**	**4,925**	**6,600**	**1,675**	**25%**
FIRE FIGHTING CHARGES	4,325	600	1,126	1,000	(126)	-13%
PROTECTIVE SERVICES - Fire Departments	**4,325**	**600**	**1,126**	**1,000**	**- 126**	**-13%**
ROADS - SALE OF SALVAGE/DUST CONTROL	27,000	14,100	6,900	15,000	8,100	54%
ROADS - SALE OF FIXED ASSETS	-	-	-	-	-	
ROADS	**27,000**	**14,100**	**6,900**	**15,000**	**8,100**	**54%**
WATER-WORSLEY FRONTAGE	-	-	-	-	-	
WATER-WORSLEY SALE OF WATER	-	-	-	-	-	
WATER-WORSLEY SALE OF WATER	92,133	93,000	81,629	150,000	68,371	46%
WATER-CLEARDALE SALE OF WATER	33,976	28,384	36,570	50,000	13,430	27%
WATER-BEAR CANYON-SALE OF WATER	631	455	256	800	544	68%
WATER-SALE OF SERVICES	1,630	1,575	1,560	2,500	940	38%
WATER-REGIONAL WATERLINE TIE-IN	-	1,600	-	5,000	5,000	100%
UTILITIES - Water	**128,369**	**125,014**	**120,016**	**208,300**	**88,284**	**42%**
SEWER-WORSLEY FRONTAGE	-	-	-	-	-	
SEWER-WORSLEY SALE OF SERVICE	8,765	9,145	8,044	15,000	6,956	46%
SEWER-CLEARDALE SALE OF SERVICE	4,598	4,026	3,913	7,000	3,087	44%
UTILITIES - Sewer	**13,362**	**13,171**	**11,957**	**22,000**	**10,043**	**46%**
GARBAGE-SALE OF GOODS & SERVICES	-	-	-	-	-	
UTILITIES - Garbage	-	-	-	-	-	

Clear Hills County
2021 Operating Revenue Report

Description	2019 Actual 7/31/19	2020 Actual 7/31/20	Actual 7/31/21	2021 Budget	Remaining $	Remaining %
UTILITIES - TOTAL	**141,732**	**138,185**	**131,973**	**230,300**	**98,327**	**43%**
ASB-SALE OF SERVICE	500	1,250	-	-	-	
TRADESHOW - Breakfast	-	-	-	-	-	
TRADESHOW - Banquet	2,970	-	-	-	-	
TRADESHOW -Dance	-	-	-	-	-	
TRADESHOW - Bar	-	-	-	-	-	
TRADESHOW - Miscellaneous	-	-	-	-	-	
TRADESHOW - Exhibitors	13,650	-	-	-	-	
TRADESHOW - Other	-	-	-	-	-	
TRADESHOW - Sponsorship	16,050	-	-	-	-	
ASB - Weed Enforcement Chargebacks	-	-	-	5,000	5,000	100%
AG SERVICES - V.S.I. - Memberships	660	510	2,590	500	(2,090)	-418%
ASB-EXTENSION MISC REVENUE	1,159	635	1,535	1,200	(335)	-28%
ASB-REGISTRATIONS TRADE FAIR/TOURS	-	-	-	-	-	
ASB-VSI RETURNS	1,080	580	448	1,000	552	55%
ASB	**36,068**	**2,975**	**4,573**	**7,700**	**3,127**	**41%**
USER FEES AND SALES OF GOODS	**212,207**	**160,937**	**149,497**	**260,600**	**111,103**	**43%**
PROVINCIAL CONDITIONAL GRANTS	-	-	-	-	-	
GEN ADMIN - CONDITIONAL GRANT	-	136,203	448,110	447,309	(801)	0%
FIRE - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	
DISASTER - PROV. COND. GRANTS	-	-	-	-	-	
ROADS - PROVINCIAL CONDITIONAL GRANT	-	-	1,927,667	-	(1,927,667)	
WATER - PROVINCIAL CONDITIONAL GRANT	-	-	-	-	-	
FCSS PROVINCIAL CONDITIONAL GRANT	71,496	54,763	54,763	93,873	39,110	42%
ASB-PROVINCIAL COND GRANTS	-	-	233,907	233,907	-	0%
ASB-REGIONAL SPECIAL WEED GRANT	-	-	-	-	-	
Economic Development-PROVINCIAL COND GRANTS	-	-	-	-	-	
PROVINCIAL CONDITIONAL GRANTS	**71,496**	**190,966**	**2,664,447**	**775,089**	**- 1,889,358**	**-244%**
ROADS - CONT FROM NON GOVERNMENT	-	-	-	-	-	
RECREATION - CONT FROM NON GOVERNMENT	150,000	-	-	17,500	17,500	100%
RECREATION - MISC.	17,500	-	-	-	-	
CONTRIBUTIONS FROM NON GOVERNMENT SOURCI	**167,500**	**-**	**-**	**17,500**	**17,500**	**100%**
RETURN ON INVESTMENT-INTEREST	203,224	274,613	228,677	943,609	714,932	76%
PENALTIES & COSTS ON TAXES	1,030,939	523,376	1,365,748	500,000	(865,748)	-173%
GEN ADMIN - PENALTY ACCT RECEIVABLE	1,376	5,354	4,728	1,000	(3,728)	-373%

Clear Hills County
2021 Operating Revenue Report

Description	2019 Actual 7/31/19	2020 Actual 7/31/20	Actual 7/31/21	2021 Budget	Remaining $	Remaining %
WATER-UTILITY PENALTY	2,277	2,216	3,113	3,500	387	11%
Development - Penalty	200	-	-	-	-	
PENALTIES & COSTS ON TAXES	**1,034,792**	**530,945**	**1,373,588**	**504,500**	**- 869,088**	**-172%**
ROADS - PERMIT FEES	13,571	6,184	2,747	7,500	4,753	63%
DEVELOPMENT - OTHER LOCAL GOVERNMENTS	-	-	-	-	-	
PLANNING - APPROVAL FEES	450	1,050	600	1,000	400	40%
PLANNING - LICENSES, PERMITS	300	-	100	100	-	0%
SUBDIVISION APPLICATION FEES	-	-	-	-	-	
LICENSES AND PERMITS	**14,321**	**7,234**	**3,447**	**8,600**	**5,153**	**60%**
RENTAL REVENUE	6,300	6,300	6,300	10,800	4,500	42%
GEN ADMIN - STAFF HOUSE RENT	-	-	-	-	-	
ASB-RENTAL EQUIPMENT REVENUE	21,202	10,815	5,338	25,000	19,662	79%
RECREATION - RENTAL REVENUE	-	-	7,015	-	(7,015)	
RENTALS	**27,502**	**17,115**	**18,653**	**35,800**	**17,147**	**48%**
OIL WELL DRILLING	8,780	71,380	-	-	-	
MISC REVENUE	539	644	(100)	750	850	113%
GEN ADMIN - Misc. Other Revenue	5,847	901	-	1,000	1,000	100%
GEN ADMIN - Cash Over/Short	(55)	5	1	-	(1)	
FIRE - Other Revenue	17,081	-	13,475	15,598	2,123	14%
PUBLIC WORKS - Miscellaneous Revenue	-	-	-	-	-	
PUBLIC WORKS - Miscellaneous Revenue	123,085	-	79,120	-	(79,120)	
Contribution from other Municipalites	389	3,439	1,485	1,400	(85)	-6%
OTHER	**155,665**	**76,370**	**93,981**	**18,748**	**- 75,233**	**-401%**
GAIN/LOSS ON DISPOSAL OF CAPITAL ASSETS	6,200	-	-	(10,630)	(10,630)	100%
TOTAL REVENUE	**16,185,717**	**15,514,261**	**18,210,136**	**15,185,038**	**(2,047,815)**	**-13%**

Clear Hills County
2021 Operating Expense Report

FUNCTION	2019 Actual 7/31/19	2020 Actual 7/31/20	2021 Actual 7/31/21	2021 Budget	2021 Remaining $	2021 Remaining %
Salaries, Wages, and Benefits	159,106	133,216	137,958	318,500	180,542	57%
Contracted & General Services	77,291	35,377	25,413	161,392	135,979	84%
Purchases From Other Governments	-	-	-	-	-	
Materials, Goods & Utilities	10,449	5,977	9,384	14,700	5,316	36%
Transfer Payments	-	-	-	-	-	
Financial Services & Other Charges	-	-	-	-	-	
Council	**246,846**	**174,570**	**172,755**	**494,592**	**321,837**	**65%**
Salaries, Wages, and Benefits	406,291	372,569	366,298	859,000	492,702	57%
Contracted & General Services	231,124	259,380	230,307	493,440	263,133	53%
Purchases From Other Governments	-	-	-	-	-	
Materials, Goods & Utilities	2,522	513	2,998	6,250	3,252	52%
Transfer Payments	-	-	-	32,626	32,626	100%
Financial Services & Other Charges	4,577	1,028	1,747	7,500	5,753	77%
Other Transactions	-	-	-	-	-	
Administration	**644,515**	**633,490**	**601,349**	**1,398,815**	**797,466**	**57%**
Policing	-	-	1,019	133,603	132,584	99%
Fire Fighting	146,000	107,539	138,741	389,926	251,185	64%
Disaster Services & Emergency Measures	4,540	4,531	2,557	11,000	8,443	77%
Ambulance & Medical Support	121,199	137,105	106,881	130,614	23,733	18%
Protective Services	**271,740**	**249,176**	**249,199**	**665,143**	**415,944**	**63%**
Buildings	-	8,105	-	0	0	100%
Equipment	173	17,277	(0)	0	0	133%
Rental Equipment	3,832	1,835	-	-	-	
Vehicles	209	3,973	-	0	0	100%
Mapping	-	-	-	-	-	
Communications	-	-	-	-	0	
Common Services	**4,215**	**31,190**	**(0)**	**0**	**0**	**103%**
Administration	169,172	141,770	219,980	585,628	365,648	62%
Road Maintenance - General	1,092,629	1,326,232	994,068	2,391,000	1,396,933	58%
Bridges - Annual Maintenance	200	12,183	117,853	428,192	310,339	72%

Clear Hills County
2021 Operating Expense Report

FUNCTION	2019 Actual 7/31/19	2020 Actual 7/31/20	2021 Actual 7/31/21	2021 Budget	Remaining $	Remaining %
Roads - Hamlets	47,774	59,566	62,566	135,859	73,293	54%
Roads - Approach Construction	21,130	12,383	17,349	140,588	123,239	88%
Roads - Brushing	5,764	2,428	10,075	17,716	7,640	43%
Roads - Dust Control	26,572	17,112	16,014	42,000	25,986	62%
Roads - Hard Surfaces	244,305	213,645	171,851	425,500	253,649	60%
Roads - Mowing	88,760	16,980	75,733	261,186	185,453	71%
Roads - Gravel	1,285,409	1,374,924	958,677	1,429,775	471,099	33%
Roads - Signage	24,368	12,559	11,645	40,926	29,281	72%
Roads - Road Repairs	240,865	397,729	355,744	592,155	236,411	40%
Roads - New Roads	-	-	-	3,011,269	3,011,269	100%
Roads - Regrade	-	-	-	-	-	
Roads - Gravel Pits	2,352	-	53	18,000	17,947	100%
Roads - Licensed Drainage Ditches	-	-	-	-	-	
Transportation (Roads, streets, walks, lighting)	**3,249,301**	**3,587,511**	**3,011,607**	**9,519,794**	**6,508,187**	**68%**
Water	221,559	195,350	209,838	1,011,983	802,145	79%
Sewer	16,666	10,310	11,154	48,196	37,043	77%
Waste Collection	-	-	831	-	(831)	
Landfills	-	-	-	9,522	9,522	100%
Transfer Stations	300,989	362,725	291,186	642,324	351,138	55%
Recycling	34,009	36,860	34,666	52,500	17,834	34%
Utilities	**573,222**	**605,245**	**547,675**	**1,764,526**	**1,216,850**	**69%**
FCSS	120,486	114,724	110,933	120,500	9,567	8%
Cemeteries	10,500	8,500	7,500	14,000	6,500	46%
Social Services	**130,986**	**123,224**	**118,433**	**134,500**	**16,067**	**12%**
Municipal Planning & Development - General	161,084	141,207	156,763	201,996	45,233	
Municipal Planning & Development	**161,084**	**141,207**	**156,763**	**201,996**	**45,233**	**22%**
Community - General	170,333	627,797	465,040	78,999	(386,041)	-489%
Community - Seniors	7,870	6,559	4,803	10,758	5,956	55%
Community - Community	881,981	15,525	-	-	-	
Community Services	**1,060,185**	**649,882**	**469,842**	**89,757**	**(380,085)**	**-423%**

Clear Hills County
2021 Operating Expense Report

FUNCTION	2019 Actual 7/31/19	2020 Actual 7/31/20	Actual 7/31/21	2021 Budget	Remaining $	Remaining %
Ag Svc - General	117,038	111,788	113,417	271,671	158,254	58%
Ag Svc - Improvement	225,896	135,616	92,067	183,958	91,892	50%
Ag Svc - A.E.S.A.	112,500	-	7,500	117,500	110,000	94%
Ag Svc - Control	72,298	41,816	41,834	124,518	82,684	66%
Agricultural Services	**527,731**	**289,220**	**254,818**	**697,647**	**442,829**	**63%**
Economic Development - General	84,228	82,587	28,397	176,067	147,670	84%
Economic Development - Tourism	9,154	8,011	8,011	-	(8,011)	
Economic Development - Special Project	-	-	413	-	(413)	
Economic Development	**93,382**	**90,598**	**36,821**	**176,067**	**139,246**	**79%**
Recreation	375,335	525,911	382,923	338,000	(44,923)	-13%
Culture	48,785	48,834	48,849	140,881	92,032	65%
Recreation & Culture	**424,120**	**574,746**	**431,772**	**478,881**	**47,109**	**10%**
Subtotal	**7,387,327**	**7,150,058**	**6,051,034**	**15,621,718**	**9,570,684**	**61%**

Clear Hills County
Council Expenditure Report
For the Year to Date Period Ending July 31, 2021

	Honorariums	Employer Contributions	Training	Travel & Subsistence	Membership & Conference Fees	Internet	Other Costs	Totals
Ward 1	16,931	2,278	0	1,746	190	810	109	**22,065**
Ward 2	16,432	3,115	0	814	190	810	109	**21,472**
Ward 3	23,930	2,039	0	444	389	810	109	**27,721**
Ward 4	13,512	2,988	0	148	389	675	109	**17,821**
Ward 5	16,432	3,115	0	984	389	810	109	**21,841**
Ward 6	14,034	4,297	0	945	190	810	109	**20,386**
Ward 7	14,906	2,278	0	676	389	810	109	**19,169**
Total Expenditures	**116,177**	**20,112**	**0**	**5,758**	**2,129**	**5,535**	**764**	**150,475**

2021 CAPITAL PROJECTS REPORT
Year to Date July 31, 2021

Class	Area	Project	Source	Actual	Budget	Remaining $'s	Remaining %
610 Infrastructure	32	NW15-83-12-W6M Construction (Van Horn)	Reserves	175,104	181,150	6,046	
		NW15-83-12-W6M Construction (Van Horn) Total		**175,104**	**181,150**	**6,046**	
		Range Road 54 Upgrades	Reserves	1,620	300,000	298,380	
		Range Road 54 Upgrades Total		**1,620**	**300,000**	298,380	
		Range Road 60 Upgrades	Reserves	2,091	350,000	347,909	
		Range Road 60 Upgrades Total		**2,091**	**350,000**	**347,909**	**99.40%**
610 Total				**178,815**	**831,150**	**652,335**	**78.49%**
630 Equipment	31	Mower	Reserve	23,070	30,000	6,930	
			Trade In	12,500	7,500		
		Mower Total		**35,570**	**37,500**	**1,930**	
		Pressure Washer (WFD)	Reserve	7,000	7,000	0	
			Taxes	215			
		Pressure Washer (WFD) Total		**7,215**	**7,000**	**-215**	**-3.07%**
		Grain Bag Extractor	Reserve	27,400	30,000	2,600	
			Trade In	16,500	25,000	8,500	
		Grain Bag Extractor Total		**43,900**	**55,000**	**11,100**	**20.18%**
	31 Total			**86,685**	**99,500**	**12,815**	
630 Total				**86,685**	**99,500**	**12,815**	**12.88%**
650 Vehicles	31	Truck	Reserves		45,000	45,000	
		Truck Total		-	**45,000**	**45,000**	**100.00%**
	31 Total			-	**45,000**	**45,000**	
650 Total				**-**	**45,000**	**45,000**	**100.00%**
Summary			Provincial Grant	-	-	-	
			Taxes	215	-	- 215	#DIV/0!
			Reserve	236,285	943,150	706,865	74.95%
			Trade In	29,000	32,500	3,500	10.77%
Grand Total				**265,500**	**975,650**	**710,150**	**72.79%**

Clear HillsCounty

Schedule of Reserve Balances

Year to Date July 31, 2021

	2020 Ending Balance	Reallocation of 2020 Surplus	January 1, 2021 Beginning Balance	Actual Contributions	2021 Budgeted Contributions	Actual Interest	2021 Budgeted Interest	Actual Expenditures	2021 Budgeted Expenditures	Year to Date Actual Balance	Year End Budget Balance
Operating Reserves:											
Rate Stabilization Reserve	3,688,577.40	$ 115,769.00	3,804,346.40		-	$ -	-	431,000.00		3,373,346.40	3,804,346.40
	3,688,577.40	115,769.00	3,804,346.40	-	$ -	$ -	$ -	$ 431,000.00	$ -	$ 3,373,346.40	$ 3,804,346.40
Capital Reserves:											
Administration Reserve	337,717.09		337,717.09		32,000.00	$ 4,454.94	9,125.36			339,524.74	378,842.45
Fire Reserve	39,461.35		39,461.35		12,500.00	$ 444.55	1,886.70	7,000.00	7,000.00	32,694.56	46,848.05
Office & Shop Building Reserve	530,573.74		530,573.74		50,000.00	$ 6,998.99	14,159.02			533,413.68	594,732.76
Staff Housing Reserve	302,593.62		302,593.62		25,000.00	$ 3,991.61	8,084.50			304,213.27	335,678.12
Worsley Fire/Community Hall Building Reserve	181,556.15		181,556.15		15,000.00	$ 2,394.98	4,850.70			182,527.95	201,406.85
Nursing Residence Housing Reserve	27,005.18		27,005.18			$ 356.24	665.73			27,149.73	27,670.91
Road Construction & Upgrades Reserve	11,090,635.82		11,090,635.82		3,750,000.00	$ 146,468.46	343,886.15	178,814.61	831,150.00	11,000,748.07	14,353,371.97
Gravel Pits Reserve	2,394,803.32		2,394,803.32			$ 31,590.68	59,036.40			2,407,621.67	2,453,839.72
Bridges Reserve	3,705,555.49		3,705,555.49		100,000.00	$ 48,849.69	93,848.90	6,650.00		3,718,708.16	3,899,404.39
Common Services Vehicles & Equipment Reserve	2,274,775.56		2,274,775.56		284,000.00	$ 29,982.96	61,652.32	23,070.00	75,000.00	2,263,911.69	2,545,427.88
Water Reserve	4,500,119.95		4,500,119.95		100,000.00	$ 59,362.66	113,436.40			4,524,207.18	4,713,556.35
Drainage & Water Management Reserve	626,694.48		626,694.48		153,761.00	$ 8,266.97	21,699.20			630,048.93	
Sewer Reserve	3,119,052.54		3,119,052.54		25,000.00	$ 41,144.53	77,515.50			3,135,747.52	3,221,568.04
Cemetary Reserve	26,143.64		26,143.64			$ 344.88	644.49			26,283.59	26,788.13
Development Reserve	1,079,162.97		1,079,162.97			$ 14,235.62	26,597.74			1,084,939.27	1,105,760.71
Seniors Reserve	6,012.25		6,012.25			$ 79.31	148.21			6,044.43	6,160.46
Economic Development Reserve	3,990,129.20		3,990,129.20			$ 52,635.20	98,364.17			4,011,486.67	4,088,493.37
Ag Services Reserve	224,135.40		224,135.40		30,000.00	$ 2,772.34	5,523.85	27,400.00	30,000.00	197,750.79	229,659.25
Rec Board Reserve	6,896.88		6,896.88			$ 90.97	2,308.17			6,933.80	9,205.05
	$ 34,463,024.63	-	$ 34,463,024.63	$ -	$ 4,577,261.00	$ 454,465.58	$ 943,433.51	$ 242,934.61	$ 943,150.00	$ 34,433,955.70	$ 38,238,414.47
	$ 38,151,602.03	115,769.00	$ 38,267,371.03	$ -	$ 4,577,261.00	$ 454,465.58	$ 943,433.51	$ 673,934.61	$ 943,150.00	$ 37,807,302.10	$ 42,042,760.87

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**Policy HRP 4:03 – General Holidays**
File Code:	12-02-02

DESCRIPTION:

Policy HRP 4:03 – General Holidays provides guidelines for the County's participation in statutory holidays and optional general holidays.

BACKGROUND / PROPOSAL:

Effective August 3, 2021, Parliament created a new federal holiday called the National Day for Truth and Reconciliation. The holiday is meant to establish, as a statutory holiday, a National Day for Truth and Reconciliation to honor Survivors of Residential Schools, their families, and communities, and ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process.

This new holiday will be observed on September 30, beginning in 2021.

ATTACHMENTS

- HRP 4:03 – General Holidays showing changes
- HRP 4:03 – General Holidays final

RECOMMENDED ACTION:

RESOLUTION by … that Council adopt Policy HRP 4:03 – General Holidays as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Policy Number: HRP 4:03
Page 1 of 1
Policy Subject/Title: **GENERAL HOLIDAYS**

Chief Elected Officer (CEO)
(Signature)

Chief Administrative Officer (CAO)
(Signature)

Supersedes: April 25, 2006
Date of Last Update

1306-Employee Benefits
Title & No. of Previous Policy

POLICY STATEMENT:

Clear Hills County recognizes the following General Holidays.

-New Year's Day
-Good Friday
-Canada (Dominion) Day
-Christmas Day
-Victoria Day
-Labor Day
-Thanksgiving Day
- Remembrance Day
- Alberta Family Day
~~-Boxing Day~~

In addition to the General Holidays the County participates in the following

~~-Alberta Family Day~~
-Easter Monday
-Christmas Floater
-National Day for Truth and Reconciliation
-August Civic Holiday
~~-Remembrance Day~~
--Boxing Day

PROCEDURES:

(i) All employees shall be subject to the provision of the Employment Standards Code.

(ii) Requests for the Christmas Floater will be submitted to the Department Manager by December 1st and the employee will be advised as to approval within 5 working days.

(iii) If the General Holiday falls on a non-business day, the next business day will be taken in lieu.

Clear Hills County

Policy Number: HRP 4:03
Page 1 of 1
Policy Subject/Title: **GENERAL HOLIDAYS**

Chief Elected Officer (CEO)
(Signature)

Chief Administrative Officer (CAO)
(Signature)

Supersedes: April 25, 2006
Date of Last Update

1306-Employee Benefits
Title & No. of Previous Policy

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-Canada (Dominion) Day
-Christmas Day
-Victoria Day
-Labor Day
-Thanksgiving Day
- Remembrance Day
- Alberta Family Day

In addition to the General Holidays the County participates in the following

-August Civic Holiday
-Easter Monday
-Christmas Floater
-Boxing Day
-National Day for Truth and Reconciliation

PROCEDURES:

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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	**CONTINUING EDUCATION SCHOLARSHIP APPLICATIONS**
File:	68-02-02

DESCRIPTION:
Council is presented the 2021 Continuing Education Scholarship's for consideration as the number of qualifying applications received exceeds the Scholarship budget. The application deadline was September 1, 2021.

BACKGROUND:

9 new applications and 7 resubmissions from 2020 recipients continuing in their education stream were received for 2021; of the 9 new applications 5 submitted complete applications.

Based on Council's direction today a Scholarship dispersal report will be provided at the next Regular Meeting, as per Policy 6801.

BUDGET:
$50,000 budget annually
Based on previous multi-year Scholarships approved the 2021 remaining budget is $35,000.00
Qualifying applications for 2021: 12 x $3,000 = $36,000

OPTIONS:

1. Approve all qualifying applications and reduce each Scholarship from $3,000 to $2,916 each, thereby fully allocating the 2021 Scholarship budget.
2. Approve all qualifying applications and allocate the balance of the funds ($1,000) from the Rate Stabilization Reserve.
3. Approve qualifying applications on a first received basis of $3,000 each until the budget is fully allocated with the final application receiving a $2,000 scholarship.

ATTACHMENT:

- Continuing Education scholarships Policy
- New Application Analysis

RECOMMENDED ACTION:

RESOLUTION by Councillor to

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Effective Date: OCTOBER 13, 2020	Policy Number 6801
Title: **CONTINUING EDUCATION SCHOLARSHIPS POLICY**	

1. POLICY STATEMENT

Clear Hills County recognizes the value of continued education and trades training among its citizens and will develop a policy to provide scholarships to Clear Hills County residents to assist with the costs to obtain additional education and training. These scholarships will be known as the Clear Hills County Continuing Education Scholarships.

2. BUDGET IMPLICATIONS:

2.1. An annual budget of $50,000.00 will be set for continuing education scholarships, to be distributed based on approved scholarship applications, until the budget is depleted.

2.2. Each Scholarship will be to cover tuition costs to a maximum of $3,000.00.

3. GENERAL

3.1. To be eligible for a scholarship applicant must

- Be a Canadian citizen or landed immigrant, and resident of Alberta.
- Be a resident of Clear Hills County or the Village of Hines Creek for no less than one year prior to applying.
- Be pursuing (in their first year) or continuing (in their second or future year of) a recognized apprenticeship, trades program, post-secondary education degree at a business school. college or university
- Be attending a series of computer or bookkeeping courses.
- Be physically attending a trade school, college or university, or taking the educational curriculum by internet driven distance learning and not physically attending a trade school, college or university

3.6 Include a short essay as part of the application package, describing what they are doing or have done to make the County or Village of Hines Creek a better place to live, work or relax.

3.2. The annual application deadline will be September 1.

3.3. There will be a limit of one scholarship per successful applicant per year. Individuals may apply for a scholarship each year they will be attending an eligible program as set out in Section 3.6 of this policy.

3.4. Administration will review all applications and distribute the Scholarship funds to qualifying applicants in accordance with Section 2 of this policy.

3.4.1. A report will be made to Council after the distribution of the Scholarships each year.

3.4.2. If qualifying applications exceed the annual budget administration will present Council with the financial details for their direction prior to distribution of the Scholarship funds.

3.5. Applicants enrolled in multi-year education programs may submit a scholarship application annually, prior to the current academic year. Scholarships will not be approved for an academic year of post-secondary, apprenticeship, trades training or computer and bookkeeping courses that are in progress or previous academic years that have completed at the time of application.

3.6. Eligibility:

3.7 Eligible Programs: Post-Secondary, Apprenticeship, Trades Training, Computer and Bookkeeping courses.

3.8 Ineligible Programs: No potential employment opportunity within the County.

3.9 Scholarship Payment: will be processed upon the Recipient providing proof that tuition or registration fee has been paid in the form of a receipt with the tuition or registration fee clearly identified, and completion of any necessary documentation or agreements. A debit or credit card slip is <u>not</u> considered proof of payment.

3.10 Proof of Completion: Recipients will provide a certificate or verification letter provided by the educating body confirming successful completion of the education the scholarship was received for. Failure to provide proof of completion will require the Recipient to repay the Scholarship in full.

3.11 Repayment Recipient will repay the scholarship if they do not complete the apprenticeship, trades, post-secondary program or computer/book keeping courses the scholarship was received for or fail to provide proof of completion within 8 weeks of completing the program or course.

3.12 Recipients that fail to fulfil the reporting requirements to the point in time that a demand for repayment invoice is issued will not be eligible to receive any further Continuing Education Scholarships.

4. FORMS AND PROCEDURES

4.1. Administration will develop an application form for the Scholarship.

4.2. Administration will develop procedures as needed to address advertising, distribution and evaluation of applications.

5. END OF POLICY

ADOPTED
Resolution C236-14(04/08/14) Date: April 8, 2014

AMENDED

Resolution C774-14(11/12/14)	Date: November 12, 2014
Resolution C860(12/09/14)	Date: December 9, 2014
Resolution C486-16(09/13/16)	Date: September 13, 2016
Resolution C389-18(08-14-18)	Date: August 14, 2018
Resolution C14-19(01-08-19)	Date: January 8, 2019
Resolution C398-19(08/13/19)	Date: August 13, 2019
Resolution C215-20 (04-21-20)	Date: April 21, 2020
Resolution C488-20 (10/13/200	Date: October 13, 2020

2021 Continuing Education Scholarship Applications Analysis
This is for new application only, as all resubmissions met all the criteria in 2020

	Criteria	Application 1	2	3	4	5	6	7	8	9
1	Answered all of the questions and checked all of the appropriate boxes in a neat and legible manner?	Y	Y	Y	Y	Y	Y	Y	Y	Y
2	Included your Alberta Student Number?	Y	Y	Y	Y	Y	Y	Y	Y	Y
3	Included the cover letter	Y	Y	Y	N	Y	Y	Y	N	Y
4	Included your resumé	Y	Y	Y	N	Y	Y	Y	Y	Y
5	Included your high school OR post-secondary transcript?	Y	Y	Y	N	Y	Y	Y	N	Y
6	Apprentices - Included your apprentice I.D. number?	n/a	n/a	n/a	n/a	n/a	n/a	Y	Y	Y
7	Apprentices - Filled in the boxes on page 3 asking for number of hours of on-the-job training or work experience?	n/a	n/a	n/a	n/a	n/a	n/a	Y	Y	Y
8	Year 1 students - Attached a recommendation letter from your high school teacher?	Y	Y	N	n/a	N	n/a	n/a	n/a	Y
9	Completed the "Tell Us About Yourself" or included on a separate sheet	Y	Y	Y	Y	Y	Y	Y	Y	Y
10	Completed the "Giving Back to the Community" or included on a separate sheet.	Y	Y	Y	Y	Y	Y	Y	Y	Y
11	Sign the form?	Y	Y	Y	Y	Y	Y	Y	Y	Y
12	Have a witness sign the form?	Y	Y	Y	Y	Y	Y	Y	Y	Y
13	DID NOT include a Photo	Y	Y	Y	Y	Y	Y	Y	Y	Y
		Complete	**Complete**	**Incomplete**	**Incomplete**	**Incomplete**	**Complete**	**Complete**	**Incomplete**	**Complete**

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	**CAPITAL GRANT REQUEST – CHERRY CANYON AG. SOCIETY**
File:	71-20-02

DESCRIPTION:

The Cherry Canyon Agricultural Society has submitted a capital grant application for renovations to the Cherry Canyon Community Hall replacing windows, sidewalks and re-roofing half the building.

BACKGROUND:

BUDGET:

Project estimate is $43,038, requesting a capital grant of $20,164.64, with the balance of $22,873.36 being covered by the Society.

OPTIONS:

1. Approve a capital grant of $20,000 and include the funds in the 2022 Operating Budget.
2. Deny the request.

ATTACHMENT:

- Capital Grant Policy
- Application

RECOMMENDED ACTION:

RESOLUTION by Councillor to

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Effective Date: August 4, 2020	Policy Number: **7002**
Title: **CAPITAL GRANTS**	

1. Policy Statement

1.1. Clear Hills County shall provide grants to community organizations, and establish a system for evaluating applications for and distributing capital funds.

1.2.

2. General

2.1. Council may annually during budget deliberations, establish a budget for capital grants.

2.2. Council may maintain a capital reserve to assist community organizations in maintaining or enhancing facilities. Emphasis will be placed on maintenance of existing facilities.

3. DEFINITIONS:

3.1. Capital projects and asset purchases are considered to be the following:

Major Asset Class	Minor Asset Class	Capitalization Threshold	Useful Life
Land		No minimum value	N/A
Land Improvements		$5,000	25 years
Buildings		$25,000	25 years
Engineered Structures	Roadways	$50,000	25 years
	Water Systems	$50,000	Distribution – 75 years Plant – 30 years
	Wastewater Systems	$50,000	Distribution – 75 years Plant – 30 years
Machinery & Equipment		$5,000	15 years
Vehicles		$5,000	10 years

Table extracted from Clear Hills County Capitalization Policy 1207 Section 4.

3.2 Maintenance is considered to be projects and asset purchases that are below the capitalization threshold and/or useful life in 2.1, above.

4. Funding Eligibility

4.1. Eligible applicants include:

- Community not-for-profit groups (must provide Certificate of Incorporation under the Societies Act)

4.2. Eligible projects must be capital in nature and no funds can be allocated to the operation of a facility.

4.3. Clear Hills County's capital grant funds are intended to support projects in the areas of:

- Recreation, sport and community facilities
- Arts and culture
- Parks and playgrounds

5. Applications

5.1. Applications for capital grants must be received by the County prior to September 1 of each year, Funds for approved capital grant applications will be included in the County's budget for the next fiscal year.

5.2. Applications for capital funding must be endorsed by the respective area recreation board and should be for a purpose included in that Board's five year capital plan.

5.3. Applications must be submitted using the application form in appendix "A".

5.4. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts.
- Facility Usage.
- Other Potential Funding Sources.
- Urgency.
- Previous Capital Grants Received.

6. Method of Funding

6.1. The maximum grant will be $25,000 per project. Council may by resolution authorize a larger grant.

6.2. A maximum of 50% of total project funding (excluding GST) may be derived from Clear Hills County.

6.2.1. Donated labour / services and material / equipment may be estimated and included in the estimate of total project costs.

7. Conditions

7.1. Clear Hills County will be advised when any approved project starts. Funds will not be disbursed until the project has been started.

7.2. The Grant recipient will install and maintain signage to acknowledge Clear Hills County for their support and contribution. Cost of signage is an eligible expense.

7.3. If a project does not start within two years of approval a new approval will be

required for that project.

7.4. If any project is not completed within two years of approval the organization that received the grant may request an extension in writing explaining why the extension is requested, including a current financial accounting statement, the estimated percentage of work completed and the estimated date of completion.

7.5. Any unexpended funds must be returned to the County with the financial accounting statement of expenditures.

7.6. Good and Services Tax (GST) is an ineligible expense and is to be excluded when calculating the total cost of a project.

7.7. Donated material and equipment may be included at a rate that can be substantiated with independent quotes.

7.8. Donated labour may be included at a rate of $20.00 (twenty dollars) per hour.

- A log of donated labour must be maintained.

8. Dissolution Agreement

8.1. Any organization who receives a capital grant must have a dissolution agreement in place with the county, indicating that ownership of capital assets of the organization will revert to a non-profit organization within the County with similar purposes or the area recreation board, with prior approval of the County if the organization should become defunct.

8.2. The dissolution agreement will include the condition that the organization will display signage, provided by the county, acknowledging the support and contribution by the County.

8.3. The County will provide the following types of signage:

- Adhesive stickers for equipment
- Exterior sign for outdoor facilities
- Interior sign for buildings

9. End of Policy

ADOPTED
Resolution #C193-02 Date: March 25, 2003

AMENDED
Resolution #C241-04 Date: March 23, 2004

AMENDED
Resolution #C478-04 Date: May 25, 2004

AMENDED
Resolution #C872 Date: October 27, 2009

AMENDED
Resolution #C171(02/02/11) Date: February 22, 2011

AMENDED
Resolution #C188-14(03/25/14) Date: March 25, 2014

AMENDED
Resolution #C38-15(01/13/15) Date: January 13, 2015

AMENDED
Resolution #C409-16(07/19/16) Date: July 19, 2016

AMENDED
Resolution #C188-19(04/09/19) Date: April 9, 2019

AMENDED
Resolution #C342-20 (08/04/20) Date: August 4, 2020

Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

CAPITAL GRANT APPLICATION FORM

Deadline September 1

ORGANIZATION

Legal Name: Cherry Canyon Agriculture Society

Incorporation/Act Registered Under: Charity Registration No: 119222073

Contact Person: Candice Stevenson Phone No: (day) 780 897 5361 (evening) (fax)

✓ Attach Certificate of Incorporation under the Societies Act

✓ List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers)

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.)

PROJECT

✓ Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.)

Total Project Cost include GST) $ 43,038.00 (Attach a detailed breakdown of cost estimated for your project, do not

FUNDING

Capital Grant Requested $20,164.64 (Maximum request is the lesser of 50% of total project (excluding GST) and $25,000 Larger grants may be authorized by Council resolution)

Donated Labour / Services N/A (Attach a detailed break down)

Donated Material / Equipment N/A (Attach a detailed break down)

Other funding: Cherry Canyon Ag Society $22,873.36 (Attach a detailed break down)

Total Project Funding (excluding GST) $43,038.00 (This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years? ✓ Yes ___ No

If yes: Year _____ Amount _____ Project _____

Year _____ Amount _____ Project _____

(attach additional piece of paper if needed) See Attached.

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

SIGNATURE: [signature]

PRINT NAME: Candice Stevenson

TITLE: Secretary

ADDRESS: Box 60

Bear Canyon, AB

POSTAL CODE: T0H 0B0

PHONE NO. (work) 780-897-5361 (home)

DATE Aug 20, 2021

RECEIVED
AUG 27 2021
CLEAR HILLS COUNTY

Cherry Canyon Hall Renovations

On behalf of the Cherry Canyon Agricultural Society, I'm pleased to introduce our project plan to the Clear Hills County. We are going to do some much-needed hall renovations. This project would benefit the residence and surrounding communities of Bear Canyon, Claredale, Cherry Point and beyond. Our hall is the only hall/centre in the area that accommodates large groups of people. Therefore, it is our main venue used for weddings, dances, funerals, reunions, music festivals, open mic nights, and all community events. Which brings users from all over, not just for those reasons, but it also holds our public library, Canada Post Office and our fitness centre.

Well-designed community centres are vital for human needs, for growth and development. We believe these renovations should be funded as our community center is an important hub that give people an opportunity to socialize, learn and access key services. Community centers demonstrate how wonderfully we can all work together. Race, age, gender, class, education and other protected characteristics are not noticed in a community center as people are valued for their own individuality and socialize together no matter what.

The total budget for the project is $45,355. In the application we requested half of the total amount of the budget for the project, but we would be appreciative of any amount that would be available to us. We put together this proposal with hopes of updating our community hall. Thank you for taking the time to consider our request and please feel free to call me or email me if you have any questions or concerns

Sincerely,

Candice Stevenson
Secretary Cherry Canyon Agricultural Society
Cjames938@hotmail.com
7808975361

Project Overview

Human connection is one of the vital human needs for growth and development. Our community centre is the best and most cost-effective venue for weddings, funerals, club meetings, youth sports, our library, arts and music, our post office and cultural programs. It's not just a place to enjoy the company of the people you knew before but somewhere to meet new people.

We would like to apply for the capital grant to do some much-needed renovations to our community hall. We are the only facility in this area that serves a number of people for various events, activities and gatherings. Not to mention our library where we have access to computers and WIFI to the public, the fitness centre and our post office. We desperately need new windows, replace the sidewalk as we are installing a handicapped door, and to finish the remining half of the hall roof (the gym part)

We will replace all the windows in the hall with energy efficient Star qualified windows. Our windows haven't been replaced in over 30 years. Most of them are cracked or chipped. The other half either won't open or leak in the cold air, which cost us more in operating expenses. This will also reduce our carbon footprint.

We have to replace the sidewalks. They all slope towards the hall, they are cracked and lifting. As it's been over 30 years since anything has been updated. We are installing a handicap door and the cement at the door needs to be fixed. This would make our hall more handicapped accessible and keep our hall current.

In 2017 we redid half the roof on the hall. We have to finish the other half. We use our gym for community events, youth sports, music and art programs. Ag meetings, voting poll stations, social gatherings such as funeral weddings showers birthdays etc. We split the roof project to do half at once and the other half at a later date. We are at the later date now.

With your support for our much-needed renovations, we can not only strengthen connections and build new friendships but can strengthen our community hall.

Project Funding Details			
			Total Amount
Request from County			$ 20,164.64
Additional Revenues to complete the project:	Confirmed Amount	Pending Amount	
Organization's Cash Contribution to the project	$ 22,873		$ 22,873
Donated-In-Kind (including all labour, equipment, material)*	N/a		$ -
Total Amount			$ 22,873

Anticipated Project Expenses - Detailed list of all the expenses for the project - cash costs only		
Detailed item description	Quote Source (excluding GST)	Total Cost
Sidewalk replacement	$9445.00	$ 9,917.25
Window replacement	$16384.28	$ 17,895.39
Roof Replacement	$14500.00	$ 15,225.00
		$ -
		$ -
Total Amount	**$40,329.28**	$ 43,038

Your Choice is Clear
ALPINE GLASS WINDOWS & DOORS LTD
Ph 250 785-6409
Fax 250 785-2133
www.alpinewindows.ca
9712 - 108 Street
Fort St. John, BC V1J 0A7

JELD-WEN WINDOWS & DOORS
2018 ENERGY STAR HIGH EFFICIENCY HAUTE EFFICACITÉ
Manufacturer of the Year Windows and Doors

Alpine Glass Windows & Doors Ltd.

9712-108 St.
Fort St. John, BC V1J 0A7
Phone: (250) 785-6409

QUOTE BY: Rick Fleming

QUOTE #: JRIC04300

SOLD TO: Cherry Canyon Ag Society
Candice Stevenson
Box 60
Bear Canyon, AB

SHIP TO:

Phone: 780-835-9214

PROJECT NAME: Supply & Install

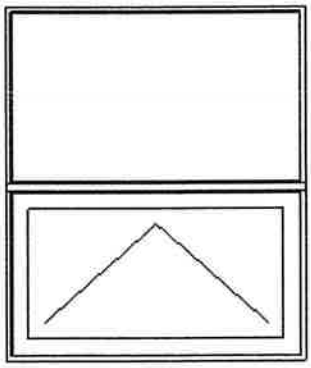
PO#:

REFERENCE:

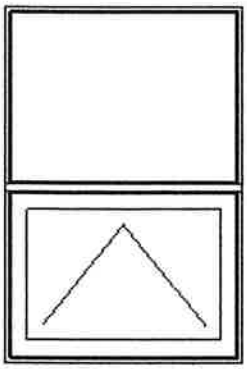
Ship Via: Ground/Next Truck

Installation includes removal and disposal of the old windows, installation of the new windows with waterproof membrane, hilti foam insualtion, primed interior trim and Primed exterior Smart trim.

LINE NO.	LOCATION SIZE INFO	BOOK CODE DESCRIPTION	NET UNIT PRICE	QTY	EXTENDED PRICE
Line-1	Library/Kitchen				
Rough Opening: 39 5/8 X 47 1/8		Frame Size: 986 x 1176 (38 13/16 x 46 5/16) ES7000, White White Int. Color 1 Wide / 1 Wide, LH box width or Bott hgt= 588 mm, Jamb= 165 mm (6 1/2) Vinyl jamb extension Nailing Fin Box 1= Picture, Box 2= Awning(No Egress) Tripane, Glass type: 2-272 (2Low-E), Argon Grille type: No Grille White Hardware, Std-Folding Handle, Multi-point Lock White Screen Weight: 87 lbs , Box 1 Energy Star Qualified, ER:39 UF:0.85 SHGC:0.31 CPD:JEL-M-942-03308-00001 Box 2 Energy Star Qualified, ER:32 UF:0.97 SHGC:0.24 CPD:JEL-M-939-03230-00001 NAFS: Calculated Overall Rating PG55, A3/690pa. PEV 2021.1.0.3275/PDV 6.169 (03/29/21) WW	$795.40	6	$4,772.40



Viewed from Exterior. Scale: 1/2" = 1'

LINE NO.	LOCATION SIZE INFO	BOOK CODE DESCRIPTION	NET UNIT PRICE	QTY	EXTENDED PRICE
Line-2	Post Office Side				
Rough Opening: 31 1/2 X 47 1/8		Frame Size: 779 x 1176			
 **Viewed from Exterior. Scale: 1/2" = 1'**		(30 11/16 x 46 5/16) ES7000, White White Int. Color 1 Wide / 1 Wide, LH box width or Bott hgt= 588 mm, Jamb= 165 mm (6 1/2) Vinyl jamb extension 1 5/8" Bmld w/sill nosing, White Bmld/Trim Box 1= Picture, Box 2= Awning(No Egress) Tripane, Glass type: 2-272 (2Low-E), Argon Grille type: No Grille White Hardware, Std-Folding Handle, Multi-point Lock White Screen Weight: 78 lbs OSMBmld: 33 3/8 x 48 3/8. , Box 1 Energy Star Qualified, ER:39 UF:0.85 SHGC:0.31 CPD:JEL-M-942-03308-00001 Box 2 Energy Star Qualified, ER:32 UF:0.97 SHGC:0.24 CPD:JEL-M-939-03230-00001 NAFS: Calculated Overall Rating PG55, A3/690pa. PEV 2021.1.0.3275/PDV 6.169 (03/29/21) WW			
			$851.98	6	$5,111.88
Line-3					
		Window Install-- Smart Trim			
			$485.00	12	$5,820.00
Line-4					
		Travel to Bear Canyon			
			$170.00	4	$680.00
			Total:		$16,384.28
			GST(5%)		$819.21
			PST(7%)		$691.90
			NET TOTAL:		$17,895.39
			Total Units:		28

Note: Note:

JELD-WEN REAL LIFE WARRANTY

-Lifetime PVC Frame (White & Desert Sand) -
Lifetime Seal Fail Warranty (Dualpane)

20 years Tripane -Transferable 10 year (Next Owner) -

1 Year Spontaneous Glass Breakage

-2 Year Labor/Service

HOUSE PACKAGES 50% Deposit, Balance Due on Delivery

SUPPLY & INSTALL 50% Deposit, 40% On Delivery of Product, 10% Balance upon Completion

The Purchaser acknowledges they are responsible for paying the PST on the materials to be installed under this agreement, as provided for under Section 80 of the Provincial Sales Tax Act.

CUSTOMER SIGNATURE_____Due to a significant influx in order volumes and supply chain challenges resulting from COVID-19, we must advise that normal delivery dates and lead times on products manufactured and shipped from our Canadian and US facilities will be impacted. Increased lead times will remain in effect until such time as the supply chain across North America stabilizes.

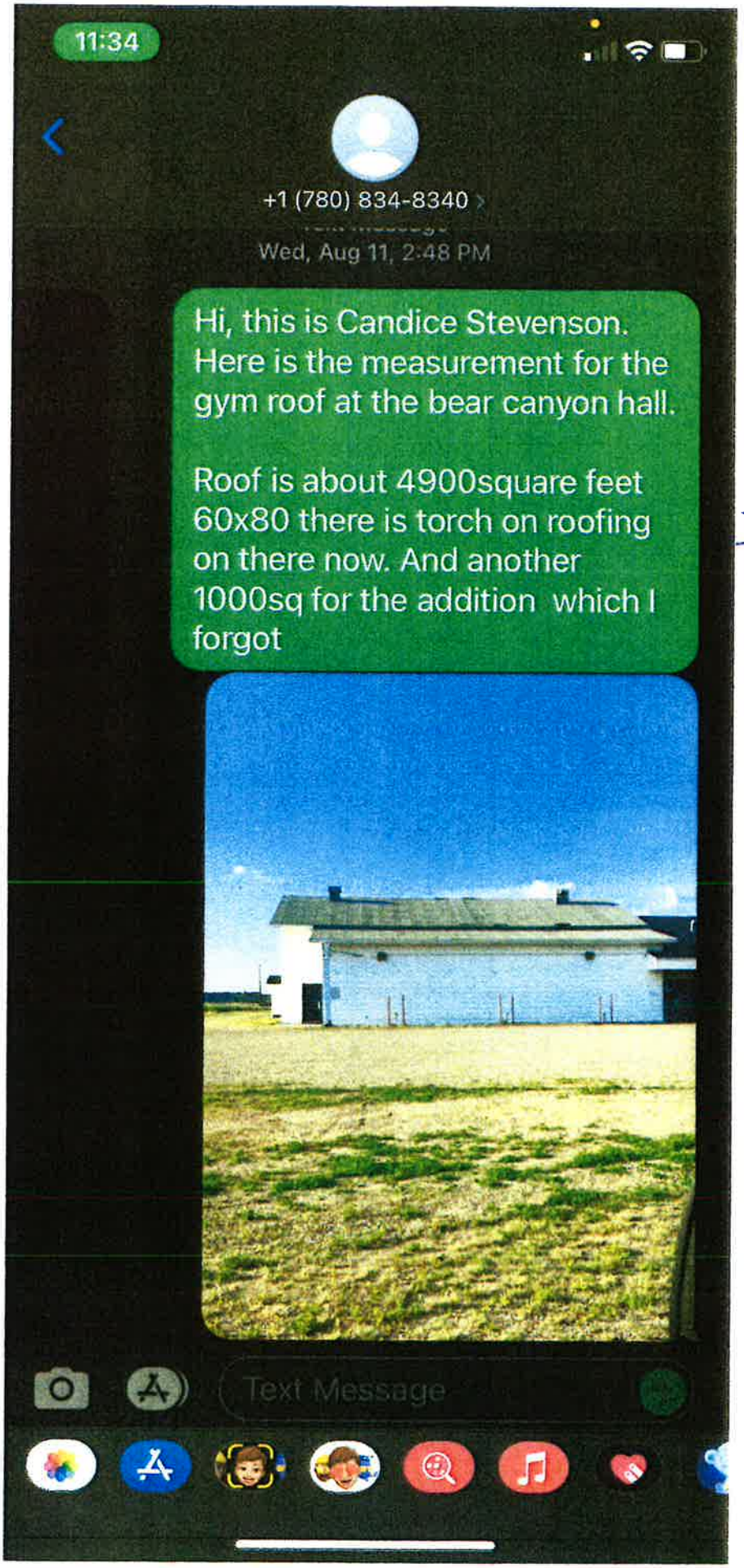
We will do everything within our control to revert to standard lead times on all products as soon as possible. At this point there is no way of knowing how long these issues will remain. As the situation changes, we will bring you more detailed information.

We thank you in advance for your cooperation and patience as we work through these changing business conditions together.

Presented by: _____ Date: _____

Purchaser: _____ Date: _____

JL ventures
Jerome Braun
780-834-8340



4900
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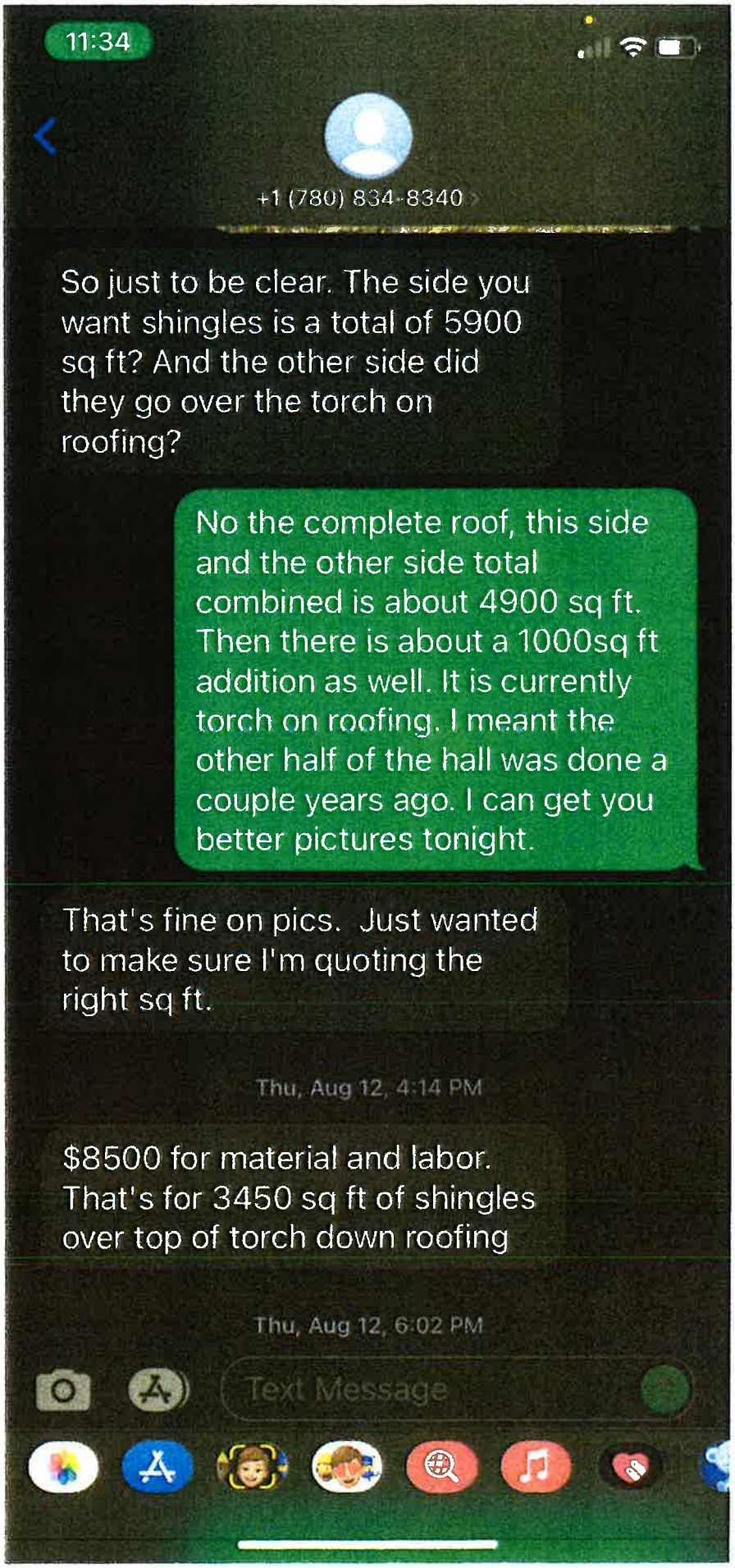
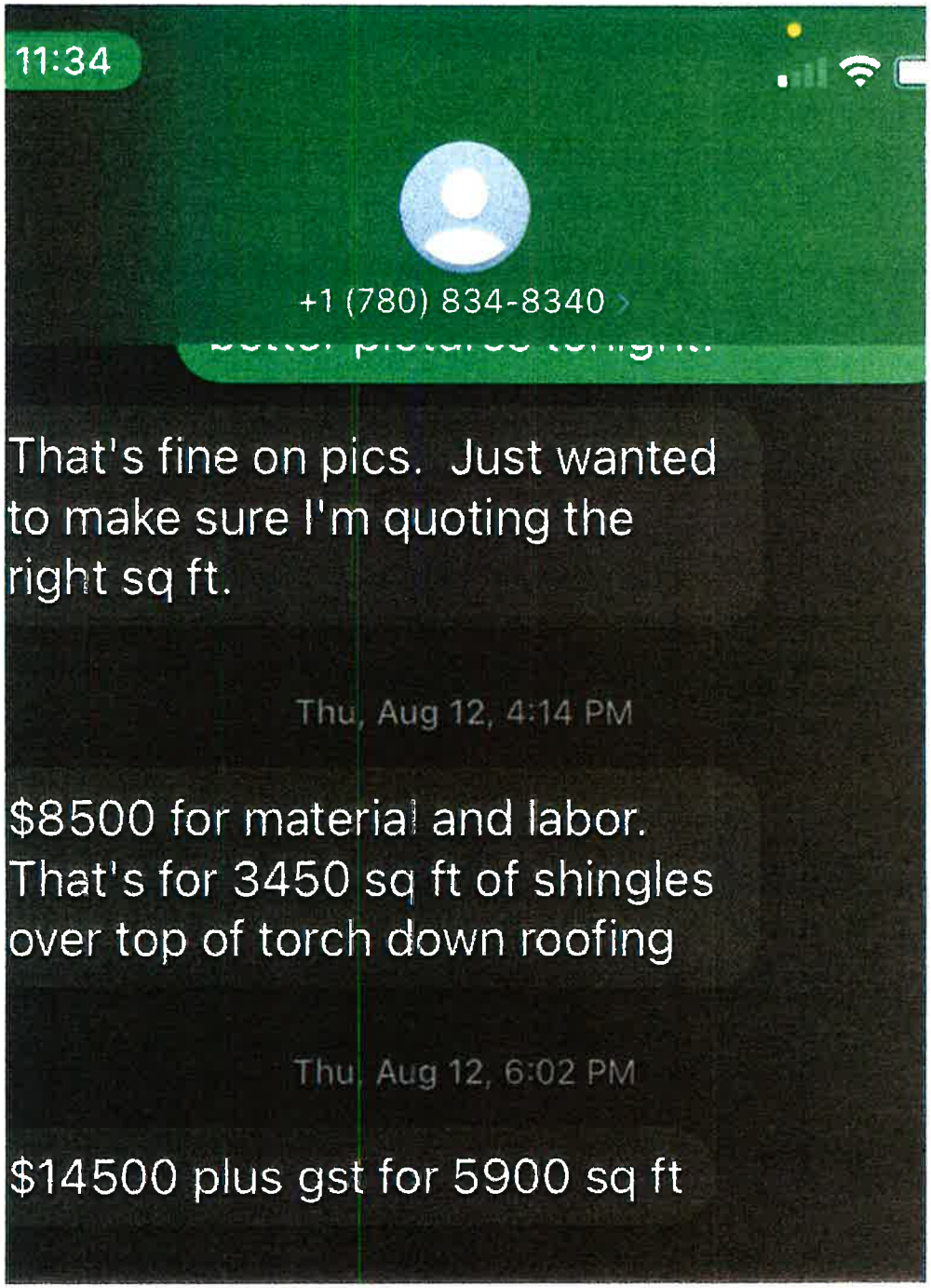
5900


11:34
+1 (780) 834-8340
So just to be clear. The side you want shingles is a total of 5900 sq ft? And the other side did they go over the torch on roofing?
No the complete roof, this side and the other side total combined is about 4900 sq ft. Then there is about a 1000sq ft addition as well. It is currently torch on roofing. I meant the other half of the hall was done a couple years ago. I can get you better pictures tonight.
That's fine on pics. Just wanted to make sure I'm quoting the right sq ft.
Thu, Aug 12, 4:14 PM
$8500 for material and labor. That's for 3450 sq ft of shingles over top of torch down roofing
Thu, Aug 12, 6:02 PM
Text Message


11:34
+1 (780) 834-8340
That's fine on pics. Just wanted to make sure I'm quoting the right sq ft.
Thu, Aug 12, 4:14 PM
$8500 for material and labor. That's for 3450 sq ft of shingles over top of torch down roofing
Thu, Aug 12, 6:02 PM
$14500 plus gst for 5900 sq ft

F.A.R.M.

Fortify Alberta Resource Management Ltd.

Box 51, Worsley, AB, T0H 3W0, Cell: 780-834-8913

Quote for the Cherry Canyon Agricultural Society

Description: Replace concrete sidewalk along south side of gymnasium and main entrance. We will jack hammer out old sidewalk and haul to local landfill.

Item	**#**	**Unit**	**Rate**	**Cost**
Labour				
Demolition and removal of old sidewalk	10	hours	$125.00	$1,250.00
Prep for new concrete; level, pack, and lay rebar	10	hours	$125.00	$1,250.00
Pour concrete and finish	8	hours	$125.00	$1,000.00
Strip out forms and trim up	8	hours	$125.00	$1,000.00
				$4,500.00
Material				
Concrete - approx. 7 meters @ $275/m	7	meters	$275.00	$1,925.00
Form material	16	boards	$15.00	$240.00
Demolition and removal of old sidewalk	120	pieces	$9.00	$1,080.00
				$3,245.00
Equipment				
TV145 Tractor	4	hours	$100.00	$400.00
Mini Hoe	1	day	$400.00	$400.00
Low Bed for concrete removal and transport	6	hours	$150.00	$900.00
				$1,700.00
			Total	$9,445.00
			GST	$472.25
			Grand Total	**$9,917.25**

Capital Grants Received from Clear Hills County

2017 - $25,000.00 - Renovations
2017 - $12,749.00 – Get Fit
2019 - $4500.00 - Lawnmower
2020 - $5000.00 – Baseball Dugouts
2020 - $22,000.00 - Playground

CORPORATE REGISTRY NUMBER NOTIFICATION

This is to certify that

Cherry Canyon Agricultural Society

is now listed with Corporate Registries

Your corporate access number is: 5914284897
(Please provide this number to service providers who may need to confirm your non-profit status)

You are incorporated under the *Agricultural Societies Act* of Alberta, and required to submit Annual Reports to Alberta Agriculture and Rural Development by January 15th of each year, to maintain your good standing.

For further information contact (780) 427-4311.

November 14, 2008

Alberta

Alberta

The Province of Alberta issued the original

Certificate of Organization to the

"Cherry Canyon Agricultural Society"

on December 16, 1981 A.D.

Agricultural Societies Program
Alberta Agriculture, Food and Rural Development

This is your legal registered name.
Use your legal entity on all correspondence and financial information.

Director and Committee List 2021

As of January 28th, 2021

Directors:

There are 9 directors in the Cherry Canyon Agricultural Society. Three are elected every year for a three year term.

Elected Directors:

Shawn Armstrong and Candice Stevenson and Joan Conrad – term up in 2021
Racheal Armstrong and Chelsa Jensen and Jan Stevenson – term up in 2022
Sharon Trychny and Ashley Klassen and Cindy Clay – term up in 2023

Community Representatives:

County Representative – Raymond Wetmore

Executive:

President – Racheal Armstrong
Secretary/Treasurer – Candice Stevenson
Vice President – Marion Maxwell
Past President – Chelsa Jensen

Committee Members:

Personnel Committee – Racheal Armstrong, Barb Wetmore, Chelsa Jensen
Maintenance Committee –Eric Roy, Trevor Clay, Curtis Clay & Terry Clay
Entertainment Committee – Cindy Clay, Sharon Trynchy, Racheal Armstrong, and Twila Clay
Food Committee – Jody Clay, Dennise Carlstrom, Sharon Trynchy, and Barb Wetmore
Bar Committee – Cindy Clay, Trevor Clay, Racheal Armstrong, Shawn Armstrong
Trip/Draw Committee – Chelsa Jensen, Dennise Carlstrom & Jody Clay
Ole's Lake Committee – Trevor Clay, Curtis Clay, Nathan Stevenson, Ben Stevenson, Chad Johnson
Scholarship Committee – Dennise Carlstrom, Chelsa Jensen, & Marion Maxwell
Fire Fighting Committee – Curt Clay, Barb Wetmore and Eric Roy
Bylaw Committee – Chelsa Jensen, Cindy Clay, Candice Stevenson

Rachel Armstrong – president/elective director
June 30, 1973
Box 42 Bear Canyon Alberta T0H0B0
250-261-1798
Rarmstrong@prn.bc.ca

Chelsa Jensen - past president/elected Director
September 19, 1981
Box 51 Bear Canyon Alberta T0HOBO
780–772–9014
Chelsadj81@gmail.com

Candice Stevenson -Secretary/Treasurer/elected director
Box 47 Bear Canyon T0H0B0
780-897-5361
Cjames938@hotmail.com

Twila Clay – Libraray Rep/Ole's lake Rep
May 9,1979
Box 32, Bear Canyon, AB T0H 0B0
780-595-2105
Twila-rae@hotmail.com

Jan Stevenson – Elected Director
Box 47 Bear Canyon, AB T0H 0B0
780-595-3620
oleslakejan@gmail.com

Marion Maxwell – Vice president
Dec 3, 1959
Box 31 Cherry Point, AB T0H 0T0
780 595 2146
mrmaxm@telus.net

Raymond Wetmore - County Rep
Box 70, Cherry Point, AB T0H 0T0
250-219-5477

Cindy Clay – Elected Director
July 18 1974
Box 10 Bear Canyon, AB T0H 0B0
780-835-1047

Sharon Trychny – Elected Director
Box 21 Bear Canyon, AB T0H 0B0
780 933-6877
sharontrynchy@outook.com

Ashley Klassen – Elected Director
Box 44 , Cleardale AB T0H 3Y0
780-772-0125

Joan Conrad – elected Director
Box 8, Bear Canyon, AB T0H 0B0
780 595 2199

Shawn Armstrong – Elected Director
Box 42 Bear Canyon, AB T0H 0B0
778-256-0601

Trudy Roy – Casino Chairperson/Book Keeper
Box 6 Bear Canyon, AB T0H 0B0
780 835 9214
Trudyroy15@gmail.com

CHERRY CANYON AGRICULTURAL SOCIETY

Financial Statements

Year Ended October 31, 2020

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

SRBG
Sander Rose Bone Grindle LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Partners
* Ben Sander, B. Comm., FCPA, FCA
* Dale J. Rose, CPA, CA
* Alan Bone, B. Comm., CPA, CA
* Jason Grindle, B. Comm., CPA, CA
* Jaron Neufeld, B. Comm., CPA, CA

813 - 103rd AVENUE, DAWSON CREEK, BC V1G 2G2
TEL: (250) 782-3374 • FAX: (250) 782-3379 • dc@srbg.ca

10208 - 99th AVENUE, FORT ST. JOHN, BC V1J 1V4
TEL: (250) 785-5645 • FAX: (250) 785-0064 • fsj@srbg.ca

203 - 9815 - 97th STREET, GRANDE PRAIRIE, AB T8V 8B9
TEL: (780) 532-8303 • FAX: (780) 532-8374 • gp@srbg.ca

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Directors of Cherry Canyon Agricultural Society

We have reviewed the accompanying financial statements of Cherry Canyon Agricultural Society (the society) that comprise the statement of financial position as at October 31, 2020, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Cherry Canyon Agricultural Society as at October 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Dawson Creek, BC
January 29, 2021

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CPA CHARTERED PROFESSIONAL ACCOUNTANTS

Member, Chartered Professional Accountants of British Columbia and Alberta

* Denotes Professional Corporations

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Financial Position
October 31, 2020

	2020	2019
ASSETS		
CURRENT		
Cash	**$ 153,594**	$ 149,905
Temporary investments	**31,245**	30,577
Trade receivables	**75**	3,955
Grant receivable	**1,000**	-
Goods and services tax recoverable	**1,592**	991
Prepaid expenses	**130**	11,034
	187,636	196,462
RESTRICTED CASH	**31,535**	32,920
TANGIBLE CAPITAL ASSETS *(Note 4)*	**692,469**	650,692
	$ 911,640	$ 880,074
LIABILITIES AND NET ASSETS		
CURRENT		
Trade Payables	**$ 3,499**	$ 3,593
Deferred contributions *(Note 5)*	**18,512**	22,338
	22,011	25,931
NET ASSETS		
Invested in tangible capital assets *(Note 6)*	**692,469**	650,693
Restricted *(Note 3)*	**32,535**	32,920
General fund	**164,625**	170,530
	889,629	854,143
	$ 911,640	$ 880,074

Approved by

Director

Director

See notes to financial statements

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Revenues and Expenditures
Year Ended October 31, 2020

	2020	2019
INCOME		
Campground fees	$ 15,397	$ 15,630
Fundraising	1,750	16,081
Gaming	3,826	17,892
Grants *(Note 7)*	101,104	75,768
Hall rental	1,137	2,117
Memberships	48	29
Other	2,101	3,065
Recoveries - expense	1,414	48
	126,777	130,630
EXPENSES		
Advertising and promotion	150	300
Bad debts	100	-
Bookkeeping	3,600	3,350
Campground	8,454	12,962
Capital	49,337	17,448
Donations	1,500	2,050
Fundraising	3,449	6,903
Goods and services tax non-recoverable	2,377	2,172
Hall maintenance and repairs	7,848	17,651
Insurance	10,728	10,356
Leadership training	3,778	1,844
Office and sundry	2,132	1,610
Professional fees	3,603	3,780
Property taxes	88	94
Rural activities	1,570	10,608
Scholarships	2,000	-
Subcontractors	21,366	21,301
Telephone	1,760	1,852
Utilities	7,727	8,779
Yard maintenance	1,500	1,500
	133,067	124,560
(DEFICIENCY) EXCESS OF INCOME OVER EXPENSES	$ (6,290)	$ 6,070

See notes to financial statements

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Changes in Net Assets
Year Ended October 31, 2020

	2020	2019
NET ASSETS - BEGINNING OF YEAR	**$ 170,530**	$ 169,900
(DEFICIENCY) EXCESS OF INCOME OVER EXPENSES	**(6,290)**	6,070
NET ASSET TRANSFERS, net	**385**	(5,440)
NET ASSETS - END OF YEAR	**$ 164,625**	$ 170,530

See notes to financial statements

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CHERRY CANYON AGRICULTURAL SOCIETY
Statement of Cash Flows
Year Ended October 31, 2020

	2020	2019
OPERATING ACTIVITIES		
(Deficiency) excess of income over expenses	**$ (6,290)**	$ 6,070
Changes in non-cash working capital:		
Trade receivables - decrease (increase)	**3,880**	(3,630)
Grant receivable - (increase)	**(1,000)**	-
Goods and services tax receivable - (increase)	**(601)**	(37)
Prepaid expenses - decrease	**10,904**	246
Trade Payables - (decrease) increase	**(95)**	200
Deferred contributions - (decrease) increase	**(3,826)**	19,870
	9,262	16,649
INCREASE IN CASH FLOW	**2,972**	22,719
Cash and cash equivalents - beginning of year	**213,402**	190,683
CASH AND CASH EQUIVALENTS - END OF YEAR	**$ 216,374**	$ 213,402
CASH AND CASH EQUIVALENTS CONSIST OF:		
Cash	**$ 153,594**	$ 149,905
Temporary investments	**31,245**	30,577
Restricted cash	**31,535**	32,920
	$ 216,374	$ 213,402

See notes to financial statements

1. PURPOSE OF THE SOCIETY

Cherry Canyon Agricultural Society (the "society") is a not-for-profit organization incorporated provincially under the Companies Act of Alberta.As a registered charity the society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The society operates to support improvements in agriculture, horticulture, homemaking, and quality of life in the agricultural community.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Revenue recognition

Cherry Canyon Agricultural Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Seminar fees are recognized as revenue when the seminars are held.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in cashable GIC's and are valued at cost plus accrued interest.

Prepaid expenses

The prepaid expense consists of prepaid operating expenses which will be amortized over their effective dates.

Tangible capital assets

Tangible capital assets are stated at cost and are not amortized. Acquisitions in the current year are recorded as an expenditure.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods. financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash, temporary investments, trade receivables, and goods and services tax recoverable.

Financial liabilities measured at amortized cost include payables and deferred contributions.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. RESTRICTED NET ASSETS

	2020	2019
Scholarship Fund		
Balance, beginning of the year	**$ 32,920**	$ 27,479
Add: transfer for scholarship refunds	**1,000**	5,000
Add: interest	**615**	441
Less: scholarships	**(2,000)**	-
	$ 32,535	$ 32,920

The Scholarship Fund was established to provide scholarships to community students who are furthering their education. The original balance of $27,377 is to remain on deposit; interest earned by the fund will be used to fund scholarship awards.

4. TANGIBLE CAPITAL ASSETS

	2020	2019
Land	$ 2,723	$ 2,723
Buildings	393,250	391,388
Equipment	296,496	256,581
	$ 692,469	$ 650,692

5. DEFERRED CONTRIBUTIONS

	2020	2019
Alberta Gaming & Liquor Commission	$ 18,512	$ 22,338

6. NET ASSETS INVESTED IN TANGIBLE CAPITAL ASSETS

	2020	2019
Balance, beginning of the year	$ 650,692	$ 631,610
Add: capital expenditures	49,337	22,182
Less: disposal of assets	(7,560)	(3,100)
	$ 692,469	$ 650,692

7. GRANTS

	2020	2019
Canfor Grant	$ 3,500	$ 3,500
Capital Grant	27,000	4,500
CFEP Grant	16,510	-
County Award	-	1,000
Energy Efficiency Grant	-	7,982
Operational Grant	20,718	21,018
Recreational Grant	33,376	33,376
STEP Grant	-	3,780
Shell Canada Grant	-	612
	$ 101,104	$ 75,768

8. EXCEPTIONAL ITEM

On March 11, 2020 the World Health Organization declared a Global Pandemic for the spread of Covid-19. The Society continues to assess the actual and potential impact this global event may have on the operations of Cherry Canyon Agricultural Society.

9. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of October 31, 2020.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The maximum exposure to credit risk is the carrying value of cash, temporary investments, restricted cash, and trade receivables on the statement of financial position. The Society has limited exposure to this type of risk.

(b) Liquidity risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The maximum exposure to credit risk is the carrying value of cash, temporary investments, restricted cash, and trade receivables on the statement of financial position. The Society has limited exposure to this type of risk.

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Society is mainly exposed to interest rate risk.

(d) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Society's interest bearing assets include cash, temporary investments and restricted cash. The Society's cash and cash equivalents are generally of a demand nature which minimizes the impact of fluctuations in market interest rates. These assets are held with Servus Credit Union, and ATB Financial.

(e) Additional risk

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	**Many Islands – Request for Seasonal Site Campground Expansion**
File:	71-10-33

DESCRIPTION:

The Many Islands Recreational Development Society is seeking Council support to construction 10 additional seasonal sites and ring road for future development within the existing Many Island Recreation Lease 880016 boundaries. A project of this nature requires a Temporary Field Authorization from Alberta Environment and Parks.

BACKGROUND:

The Recreation Lease is held by the County, and the Society operates the Many Island Recreation Site. Any development requires Council support and the County applies Alberta Environment and Parks for the appropriate level of approval to carry out the development.

In the past Temporary Field Authorizations have been sought, and approved for the following;

2019 – 8 seasonal sites and road were construction
2020 – 8 existing sites were converted to seasonal sites

BUDGET:

There are no fees for a Temporary Field Authorization

OPTIONS:

1. Support the proposal and apply for approval
2. Not support the proposal

ATTACHMENT:

- Many Island Recreational Development Society proposal letter

RECOMMENDED ACTION:

RESOLUTION by Councillor to support the Many Islands Recreational Development Society's proposal and apply to Alberta Environment and Parks for approval to have 10 additional seasonal sites and a ring road developed within Many Island Recreation Lease 880016.

Initials show support - Reviewed by: **Manager:** **CAO:**

Many Islands Recreational
Development Society
Box 152
Worsley, Alberta
T0H 3W0

August 30, 2021

Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

RE: Request for Campground Expansion – Seasonal Sites

Dear Clear Hills County Councillors:

On behalf of Many Islands Recreational Development Society, we are seeking approval to construct 10 additional seasonal sites and a ring road for future development within the park boundaries. The construction of the ring road will provide the option of more non-seasonal sites in the future if needed.

Each lot would be approximately 60 x 100 ft in size. The ring road would be approximately 600-800m long. Please refer to the attached map for the area of the proposed sites.

Construction will begin in the fall of 2021 with brushing and clearing and will be completed in the spring of 2022 with landscaping. As with past projects and development, we would make every effort to work around as many full-grown trees as possible to maintain the natural beauty of the area. The construction would have an emphasis on just clearing overgrown brush, cleaning, and burning the brush piles, and leveling and graveling of the roads and sites.

There is great public interest in this development, currently, we have approximately 65 individuals/families interested in a seasonal site at Many Islands. During the 2020 seasonal site offering there were 50 entries for the 8 sites available.

Many Islands has 40 campsites in total, with 16 of these being seasonal sites. The addition of these 16 seasonal sites has added value to the campground in many ways: providing a stable revenue stream; attracting more campers to the campground; regular maintenance and improvement to each seasonal site; adding security and an atmosphere of community to the campground.

Thank you for your time and consideration in this matter.

Sincerely,

On behalf of Many Islands Recreational Development Society Board Members
Tyson Magnowski, President

Dashboard
16-26-084-08W6
15-26-084-08W6
09-26-084-08W6
10-26-084-08W6
Many Islands
Campground
Peace River

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	**Many Islands – Capital Grant Request**
File:	71-20-02

DESCRIPTION:

Pending Council's support for the Campground Expansion in Recreation Lease 880016 and Alberta Environment and Parks approval of the proposal; Many Islands Recreational Development Society is requesting a Capital Grant of $10,000 to assist with the development of the campground expansion for 10 additional campsites and a ring road for future expansion.

BACKGROUND:

BUDGET:

Total Cost estimate is $44,400, with the balance of the project being made up of $14,400 in donated labour and services and $20,000 from the Many Islands Recreational Development Society.

OPTIONS:

1. Pending Alberta Environment and Parks approval of the campground expansion and ring road development approve a capital grant of $10,000 with the funds to be allocated from the Rate Stabilization Reserve.
2. Table the capital grant request until such time as the proposal is approved by Alberta Environment and Parks.
3. Not contribute funds to the campground expansion project.

ATTACHMENT:

- Capital Grant application and background.

RECOMMENDED ACTION:

RESOLUTION by Councillor

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Box 240, Worsley, AB, T0H 3W0

Phone: (780) 685-3925 Fax: (780) 685-3960

CAPITAL GRANT APPLICATION FORM

Deadline September 1

ORGANIZATION

Legal Name: Many Islands Recreational Development Society

Incorporation/Act Registered Under: Societies Act of Province of Alberta Registration No: 50371570

Contact Person: Patty McLarty Phone No: (day) 780 772-0243 (evening) (fax)

Attach Certificate of Incorporation under the Societies Act attached

List of Executive: (On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers) attached

Financial Information: (Please attached previous year financial statements and current years proposed budget. Financial statements must include detailed list of funds currently held by organization.) attached

PROJECT

Project Description/Details: (On a separate piece of paper provide a detailed description of project, including the need for the project, who will use it, and why you believe it should be funded.) attached

Total Project Cost include GST) $ 44,400.00 (Attach a detailed breakdown of cost estimated for your project, do not attached

FUNDING

Capital Grant Requested	$ 10,000.00	(Maximum request is the lesser of 50% of total project (excluding GST) and $25,000 Larger grants may be authorized by Council resolution)
Donated Labour / Services	14,400.00	(Attach a detailed break down)
Donated Material / Equipment	0.00	(Attach a detailed break down)
Other funding: Many Islands Rec Dev Society	20,000.00	(Attach a detailed break down)
Total Project Funding (excluding GST)	$ 44,400.00	(This figure should be the sum of above figures and equal to the total Project cost)

Have you received other grants from the County in the past 5 years? X Yes __No

If yes: Year 2019 Amount $32,000.00 Project Seasonal Sites

Year 2019 Amount $10,000.00 Project Boat launch

(attach additional piece of paper if needed)

DECLARATION

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in the application and supporting documents is true and accurate and endorsed by the above organization.
- A financial accounting statement of expenditures will be submitted to Clear Hills County the earlier of 90 days after completion of the project and a year after receiving the funds.
- Clear Hills County will be advised when the project starts should funding be approved.
- As a condition of accepting financial assistance, the organization agrees to signing a dissolution agreement with the County.

SIGNATURE: X [signature]

PRINT NAME: Tyson Magnuson

TITLE: President

ADDRESS: Box 65

Worsley AB

POSTAL CODE: T0H 3W0

PHONE NO. (work) 780 835 8780 (home) 780 685 3728

DATE September 1 2021

Many Islands Recreational
Development Society
Box 152
Worsley, Alberta
T0H 3W0

PROJECT DESCRIPTION / DETAILS

CLEAR HILLS COUNTY COUNCIL:

Many Islands Recreational Development Society is applying for a capital grant in the amount of **$10,000** to construct 10 additional seasonal sites and a ring road for future development within the park boundaries of the Many Islands Campground. The construction of the ring road will provide the option of more non-seasonal sites in the future if needed.

In the winter of 2021 brush will be cleared and burned for the proposed ring road and access lots. Each lot would be approximately 60 x 100 ft in size. The ring road would be approximately 600-800m long. Please refer to the attached map for the area of the proposed sites. Landscaping will be completed in the spring of 2022. Gravel will be laid on the ring road and on the parking spaces in each site, as well as on any other necessary areas to make the project more accessible and sustainable.

There is great public interest in this development, currently, we have approximately 65 individuals/families interested in a seasonal site at the Many Islands Campground.

Seasonal campsites are guaranteed revenue regardless of weather conditions. Having seasonal lot holders attracts other campers to the campground. Also, they allow locals to utilize and enjoy one of the very few campgrounds in the area

We appreciate everything the Council does to ensure the importance of recreation in our County continues to grow and thrive.

Please find attached the documents pertaining to the grant application. If you have any further questions, please feel free to contact Patty McLarty at 780-772-0243.

Yours truly,

Tannis Gnam, Secretary

Dashboard
15-26-084-08W6
16-26-084-08W6
09-26-084-08W6
Many Islands Campground
10-26-084-08W6
Peace River

CCA — 06.013
REV. 5-81

No. 50371576

CERTIFICATE of INCORPORATION

I HEREBY CERTIFY THAT

- MANY ISLANDS RECREATIONAL DEVELOPMENT SOCIETY -

IS THIS DAY INCORPORATED UNDER THE SOCIETIES ACT OF THE PROVINCE OF ALBERTA

GIVEN UNDER HIS HAND AND SEAL OF OFFICE AT EDMONTON, ALBERTA,

THIS third DAY OF November A.D. 19 87.

Office of The Registrar of Corporations

Alberta
CONSUMER AND CORPORATE AFFAIRS

/Lsc

Many Islands Recreational Development Society

2021 Listing

Executive

Position	Name	Address	Phone
President	Tyson Magnowski	Box 68 Worsley, AB T0H 3W0	780-685-3728
Vice-President	Bonnie Morgan	Box 288, Worsley, AB T0H 3W0	780-834-7171
Secretary	Tannis Gnam	Box 2638 Fairview, AB T0H 1L0	780-834-7306
Treasurer	Jackie Ure	Box 83, Worsley, AB T0H 3W0	780-667-3762
Director	Cindy Gibson	Box 363, Hines Creek, AB T0H 2A0	780-834-7697
Director	Tina Hickey	Box 377, Worsley, AB T0H 3W0	780-834-7795
Director	Patty McLarty	Box 32, Cleardale, AB T0H 3Y0	780-772-0243
Director	Darin McLarty	Box 32, Cleardale, AB T0H 3Y0	780-834-7004
Director	Myles Bean	Box 176 Hines Creek, AB T0H 2A0	780-685-3331
Director	Ashly Bean	Box 176 Hines Creek, AB T0H 2A0	780-685-3331
Director	Darren Gnam	Box 2638 Fairview, AB T0H 1L0	780-835-5458
Director	Glen Morgan	Box 288, Worsley, AB T0H 3W0	780-834-6090
Director	Brenda Trider	Box 2059, Fairview, AB T0H 1L0	780-834-7965
Director	Al Trider	Box 2059, Fairview, AB T0H 1L0	780-835-1325
Director	Brett McLarty	Box 12, Worsley, AB T0H 3W0	780-772-0667
Director	Stacey Obrigewitch	Box 203, Bluesky, AB T0H 0J0	780-834-7755
Director	Jake Obrigewitch	Box 203, Bluesky, AB T0H 0J0	780-835-8838
Director	Bob Turner	Box 349, Worsley, AB T0H 3W0	780-835-0456

Signature: T Gnam Date: Sep 7/21

Name: Tannis Gnam Position: Secretary

Many Islands Recreational Development Society
2021 Budget

Budget for Proposed Seasonal Sites

18 loads of gravel	$	10,800.00
Trucking	$	3,600.00
Rent equipment - Fall clearing of brush and construct access road (4 days)	$	7,800.00
Volunteer hours 15ppl @ $20/hour	$	9,600.00
Rental equipment - Spring landscaping of new sites (4 days)	$	7,800.00
Volunteer hours 15ppl @ $20/hour	$	4,800.00
Total Volunteer hours 15ppl @ $20/hour	$	14,400.00
Total Paid project costs	$	30,000.00
PROJECT TOTAL	**$**	**44,400.00**

CAPITAL GRANT REQUESTED	**$**	**10,000.00**
TO BE FUNDED BY MANY ISLANDS RECREATIONAL DEVELOPMENT SOCIETY	**$**	**20,000.00**
DONATED BY VOLUNTEERS	**$**	**14,400.00**
TOTAL	**$**	**44,400.00**

Overall 2021 Budget

		2021 Budget		2021 Actual to Date		2020 Acutal
REVENUE:						
Municipal grants	$	10,000.00	$	-	$	32,000.00
Recreation board grants	$	10,000.00	$	10,000.00	$	11,000.00
Canfor grants	$	3,500.00	$	3,500.00	$	3,500.00
Corporate/business grants	$	3,500.00	$	3,500.00	$	-
Donations - labour/material	$	1,000.00	$	1,000.00	$	2,392.00
Donations - cash	$	1,000.00	$	1,000.00	$	-
Casino income	$	-	$	-	$	38,839.00
Highway cleanup	$	-	$	-	$	-
Music festival	$	-	$	-	$	-
Merchandise sales	$	75.00	$	75.00	$	-
Camping fees	$	15,000.00	$	14,267.00	$	14,291.00
Seasonal camping fees	$	10,000.00	$	10,000.00	$	-
Interest income	$	80.00	$	60.00	$	238.00
Rental revenue	$	1,500.00	$	1,500.00	$	-
Raffle revenue	$	5,000.00	$	750.00	$	-
TOTAL REVENUE:	**$**	**60,655.00**	**$**	**45,652.00**	**$**	**102,260.00**
EXPENSES:						
Site maintenance	$	22,000.00	$	19,590.00	$	21,833.00
Salaries and wages	$	20,000.00	$	18,016.00	$	16,458.00
Seasonal site expense	$	30,000.00	$	-	$	13,531.00
Entertainment	$	3,000.00	$	3,000.00	$	-
Fundraising events expense	$	1,212.00	$	1,212.00	$	4,783.00
Professional fees	$	4,900.00	$	4,737.00	$	4,045.00
Insurance	$	3,138.00	$	3,138.00	$	2,651.00
Other supplies	$	2,500.00	$	2,218.00	$	1,787.00
Garbage removal	$	-	$	-	$	914.00
Travel expenses	$	-	$	-	$	810.00
Office expenses	$	1,800.00	$	1,772.00	$	170.00
Interest and bank charges	$	50.00	$	23.00	$	125.00
Supplies	$	-	$	-	$	-
Employee benefits	$	-	$	-	$	-
TOTAL EXPENSES:	**$**	**88,600.00**	**$**	**53,706.00**	**$**	**67,107.00**
EXCESS OF REVENUE OVER EXPENSES:	**$**	**(27,945.00)**	**$**	**(8,054.00)**	**$**	**35,153.00**

Many Islands Recreational Development Society
Profit & Loss
November 2020 through August 2021

	Nov '20 - Aug 21	Nov '19 - Aug 20
Income		
4000 · Grants & Donations		
4120 · Donations - Cash	1,000.00	0.00
4130 · Donations - Labour & Material	1,000.00	1,658.12
4170 · Municipal Grants	0.00	32,000.00
4180 · Canfor Grants	3,500.00	3,500.00
4190 · Recreation Board Grant	10,000.00	11,000.00
4210 · Corporate/business grants	3,500.00	0.00
Total 4000 · Grants & Donations	19,000.00	48,158.12
4200 · Income		
4280 · Investment Income	60.06	222.30
4290 · Camping Fees	14,267.25	8,038.25
4300 · Tent & Equipment Rent revenue		
4295 · Rentals	1,500.00	0.00
Total 4300 · Tent & Equipment Rent revenue	1,500.00	0.00
Total 4200 · Income	15,827.31	8,260.55
4291 · Seasonal Camping fee income	10,000.00	0.00
4305 · Merchandise Sales	75.00	0.00
4500 · Special events		
4520 · Casino Income	0.00	38,839.18
4550 · Raffles	750.00	0.00
Total 4500 · Special events	750.00	38,839.18
Total Income	45,652.31	95,257.85
Expense		
4600 · Seasonal Sites	0.00	13,246.89
6600 · Payroll Expenses	18,016.40	12,112.86
7000 · Expenses		
7020 · Accounting/Legal Fees	4,736.89	3,218.72
7400 · Bank Charges	22.77	125.17
7450 · Caretaker/Mowing	102.38	0.00
7505 · Entertainment	3,000.00	0.00
7600 · Fundraising Expenses		
7620 · Raffle Expenses	593.24	0.00
7630 · Casino Expenses	0.00	4,782.82
7631 · Merchandise	233.63	0.00
Total 7600 · Fundraising Expenses	826.87	4,782.82
7640 · Fuel Expenses	500.93	588.06
7700 · Insurance	3,223.92	2,651.26
7740 · Site Maintenance & Assets	17,532.99	19,177.77
7750 · General Supplies	2,217.81	766.04
7760 · Signs	647.64	351.75
7800 · Office Supplies/Expenses	1,771.88	170.24
7810 · Water	265.00	175.00
7850 · WCB	300.00	0.00
7860 · Vacuum Truck	540.75	0.00
Total 7000 · Expenses	35,689.83	32,006.83
Total Expense	53,706.23	57,366.58
Net Income	**-8,053.92**	**37,891.27**

Many Islands Recreational Development Society
Balance Sheet
As of August 31, 2021

	Aug 31, 21	Aug 31, 20
ASSETS		
Current Assets		
Chequing/Savings		
1010 · MIRDS Spirit 102807324	33,912.42	16,183.84
1015 · Casino Spirit Account 272575	11,738.34	42,168.71
Total Chequing/Savings	45,650.76	58,352.55
Other Current Assets		
1016 · T-Bill Savings	29,256.06	29,196.22
Total Other Current Assets	29,256.06	29,196.22
Total Current Assets	74,906.82	87,548.77
Fixed Assets		
1620 · Buildings - operating	49,494.54	49,494.54
1640 · Equipment	64,452.20	63,297.22
1650 · Wooden Assets	66,906.77	66,906.77
Total Fixed Assets	180,853.51	179,698.53
TOTAL ASSETS	**255,760.33**	**267,247.30**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2010 · Accounts payable	0.00	564.67
Total Accounts Payable	0.00	564.67
Credit Cards		
2030 · ATB Mastercard	0.00	100.00
Total Credit Cards	0.00	100.00
Other Current Liabilities		
2400 · Payroll Liabilities	599.40	629.44
Total Other Current Liabilities	599.40	629.44
Total Current Liabilities	599.40	1,294.11
Total Liabilities	599.40	1,294.11
Equity		
3900 · Unrestricted Net Assets	83,516.32	58,351.38
3920 · Invested in Capital Assets	179,698.53	169,710.54
Net Income	-8,053.92	37,891.27
Total Equity	255,160.93	265,953.19
TOTAL LIABILITIES & EQUITY	**255,760.33**	**267,247.30**

Many Islands Recreational Development Society

Financial Statements

For the Year Ended October 31, 2020

Many Islands Recreational Development Society

For the Year Ended October 31, 2020

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Statement of Operations	3
Notes to the Financial Statements	5

Jo Somers *Public Business Accountant*
Box 83, Worsley, AB T0H 3W0 Phone: 780-834-7302 Fax: 780-685-3769 Email: jo@somerspro.ca

Notice to Reader

To the Board
Many Islands Recreational Development Society

On the basis of information provided by the Society, I have compiled the balance sheet of Many Islands Recreational Development Society as at October 31, 2020 and the statement of operations and changes in unrestricted net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Jo Somers

Jo Somers
Public Business Accountant

Worsley, Alberta
November 26, 2020

Many Islands Recreational Development Society

Balance Sheet

As At October 31, 2020

Unaudited - See Notice to Reader

	Note	2020	2019
Assets			
Current Assets			
Cash	2.	**$ 54,308**	$ 28,184
Short term investments	3.	**29,208**	30,168
Total Current Assets		**83,516**	58,352
Property, plant and equipment, net of accumulated amortization	4.	**179,699**	169,711
Total Assets		**$ 263,215**	$ 228,063
Liabilities and Shareholders' Equity			
Current Liabilities			
Equity			
Invested in capital assets		**$ 179,699**	$ 169,711
Unrestricted net assets		**83,516**	58,352
Total Equity		**263,215**	228,063
Total Liabilities and Equity		**$ 263,215**	$ 228,063

Approved on Behalf of the Directors:

_____,

_____,

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Statement Of Operations And Changes In Unrestricted Net Assets

For the Year Ended October 31, 2020

Unaudited - See Notice to Reader

	2020	2019
Revenue		
Grants & Donations:		
Municipal Grants	$ **32,000**	$ 10,000
Recreation Board Grant	**11,000**	11,000
Canfor Grants	**3,500**	3,500
Donations - labor/material	**2,392**	-
Donations - cash	**-**	500
Total grants & donations	**48,892**	25,000
Special Events:		
Casino Income	**38,839**	-
Highway Cleanup	**-**	1,000
Music Festival	**-**	17,492
Total special events	**38,839**	18,492
General Revenue:		
Camping Fees	**14,291**	6,458
Interest income	**238**	155
Rental Revenue	**-**	550
Total general revenue	**14,529**	7,163
Total Revenue	**102,260**	50,655
Operating expenses		
Site Maintenance	**21,833**	10,237
Salaries and wages	**16,458**	15,340
Seasonal Site expense	**13,531**	-
Fundraising events expenses	**4,783**	7,765
Professional fees	**4,045**	2,271
Insurance	**2,651**	2,337
Other supplies	**1,787**	460
Garbage removal	**914**	1,670
Travel expenses	**810**	422
Office expenses	**170**	172
Interest and bank charges	**125**	138

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Statement Of Operations And Changes In Unrestricted Net Assets

For the Year Ended October 31, 2020

Unaudited - See Notice to Reader

	2020	2019
Supplies	-	459
Employee benefits	-	200
Total Operating Expenses	**67,107**	41,471
Excess of (expenses over revenue) revenue over expenses	**35,153**	9,184
Non operating income and expenses		
Net income (loss)	**35,153**	9,184
Unrestricted net assets - beginning	**48,363**	48,708
Invested in capital assets	**179,699**	169,711
Total Equity	**$ 263,215**	$ 227,603

The accompanying notes are an integral part of these financial statements.

Many Islands Recreational Development Society

Notes to the Financial Statements

For the Year Ended October 31, 2020 (Unaudited)

1. Significant Accounting Policies

a. Financial instruments

The society has determined that the estimated fair value of the financial assets and liabilities do not differ considerably from their book value.

b. Revenue recognition

Sales revenue is recognized in accordance with industry practice which is when all the risks and benefits of ownership of products have been transferred to customers under executed sales agreements.

c. Nature of business/basis of preparation

Many Islands Recreational Development Society (the society) was incorporated on November 3, 1987 under the Province of Alberta Societies Act and commenced operations at that time. The main object of the society is to provide for the recreation of the members and to promote and afford opportunity for friendly and social activities.

d. Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for private enterprises requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and may have impact on future periods.

2. Cash

Cash and cash equivalents consist of the following:

	2020	2019
Chequing Account	$ 14,910	$ 23,184
Community Spirit Account - 272575	39,398	5,000
Total	$ 54,308	$ 28,184

Many Islands Recreational Development Society

Notes to the Financial Statements

For the Year Ended October 31, 2020 (Unaudited)

3. Equity investments

Investments consist of the following:

	2020	2019
Other investments, at cost		
T-Bill Savings	29,208	30,169
Total investments	$ 29,208	$ 30,169

4. Property, plant and equipment

Property, plant and equipment consist of the following:

		2020	2019
	Cost	Net Book Value	Net Book Value
Picnic Tables & Playground Equipment	$ 66,907	$ 66,907	$ 65,707
Equipment	63,297	63,297	62,772
Garage/Storage Buildings	49,495	49,495	41,232
Total	$ 179,699	$ 179,699	$ 169,711

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	**CARTER CAMP – New River Crossing**
File:	71-10-24

DESCRIPTION:

The Carter Camp Association is seeking Council support to develop a new river crossing to access the north side of the Carter Camp Campground in Recreation Lease 870003. As the required work will not require any activity in the actual Montagneuse River stream bed this project will require a Temporary Field Authorization from Alberta Environment and Parks.

BACKGROUND:

The Recreation Lease is held by the County and the Association operates the Carter Camp Recreation Site. Any development requires Council support and the County applies to Alberta Environment and Parks for the appropriate level of approval to carry out the development.

There was an onsite meeting on August 18, 2021 with Jeff Poekens, Alberta Environment & Parks, Carter Camp Assocation members and County representatives.

The proposal is to do the Mulching of the new access road route in the winter of 2021, and, weather dependent do the actual road work in June of 2022.

BUDGET:

There are no fees for a Temporary Field Authorization.

OPTIONS:

1. Support the proposal and apply for approval
2. Not support the proposal

ATTACHMENT:

- Carter Camp Association's proposal
- Jeff Poeckens email

RECOMMENDED ACTION:

RESOLUTION by Councillor to support the Carter Camp Association's proposal and apply to Alberta Environment and Parks for approval to develop a new river crossing to access the north side of the Carter Camp Campground in Recreation Lease 870003.

Initials show support - Reviewed by: **Manager:** ABj **CAO:**

August 31, 2021

Re: Recreational Lease 870003 SW6-84-6W6 known as Carter's Camp

Request for Road Improvement by Carter's Camp Association to:
Alberta Environment and Parks and Clear Hills County

The Carter's Camp recreational park situated adjacent to the Peace River has been divided by a small river crossing (Montagneuse River). The river has minimal flow during the summer however some years spring runoff is heavy and silt movement has caused the crossing to become unuseable. The riverbed is solidly composed of rocks and boulders and provides safe passage.

Carter's Camp Association proposes to build an alternate access route using an old trail believed to be the original road. Approximately 180 meters of "new" road would be required, involving brushing and a 12 meter right of way. Details as follows:

Width: Further recent discussion suggested an extra 2 meters of width due to the rapid thick growth enabled by the humidity of the river valley. Consideration also with respect to 2 way traffic and holiday trailers.

Duration of Work: Assuming good weather conditions, it is estimated the work can be completed within a week's time, however considering rain or equipment issues a three week allowance should be considered.

Equipment: A D-6 Cat and excavator will adequately handle the primary road work and removal of willow crowns/large rocks. It is not anticipated that any large trees need to be removed, however approx 70 meters approaching the creek are thick growth of willow, alder, etc that will be ground out with a mulcher, thereby eliminating the need for burning piles.

The riverbed will remain undisturbed as there is no need to improve it. Nor will any equipment work within the streambed. Any minimal work on the banks can be pulled back from dry land.

There appears to be a small channel (higher than the streambed) that might flood during years of high spring runoff that could wash over the proposed road. The contractor suggested a couple loads of rock and dirt. Essentially strengthening the bank.

The new road would not specifically have "ditches" but rather be properly crowned and should have adequate drainage. Once the brush has been removed , though unlikely, there may be a need for small culvert.
After the completion of roadwork, any surplus dirt would be smoothly spread and seeded to grass and tree planted to resemble a park like setting.

Peace River

Existing road to

campground

Existing road

trail

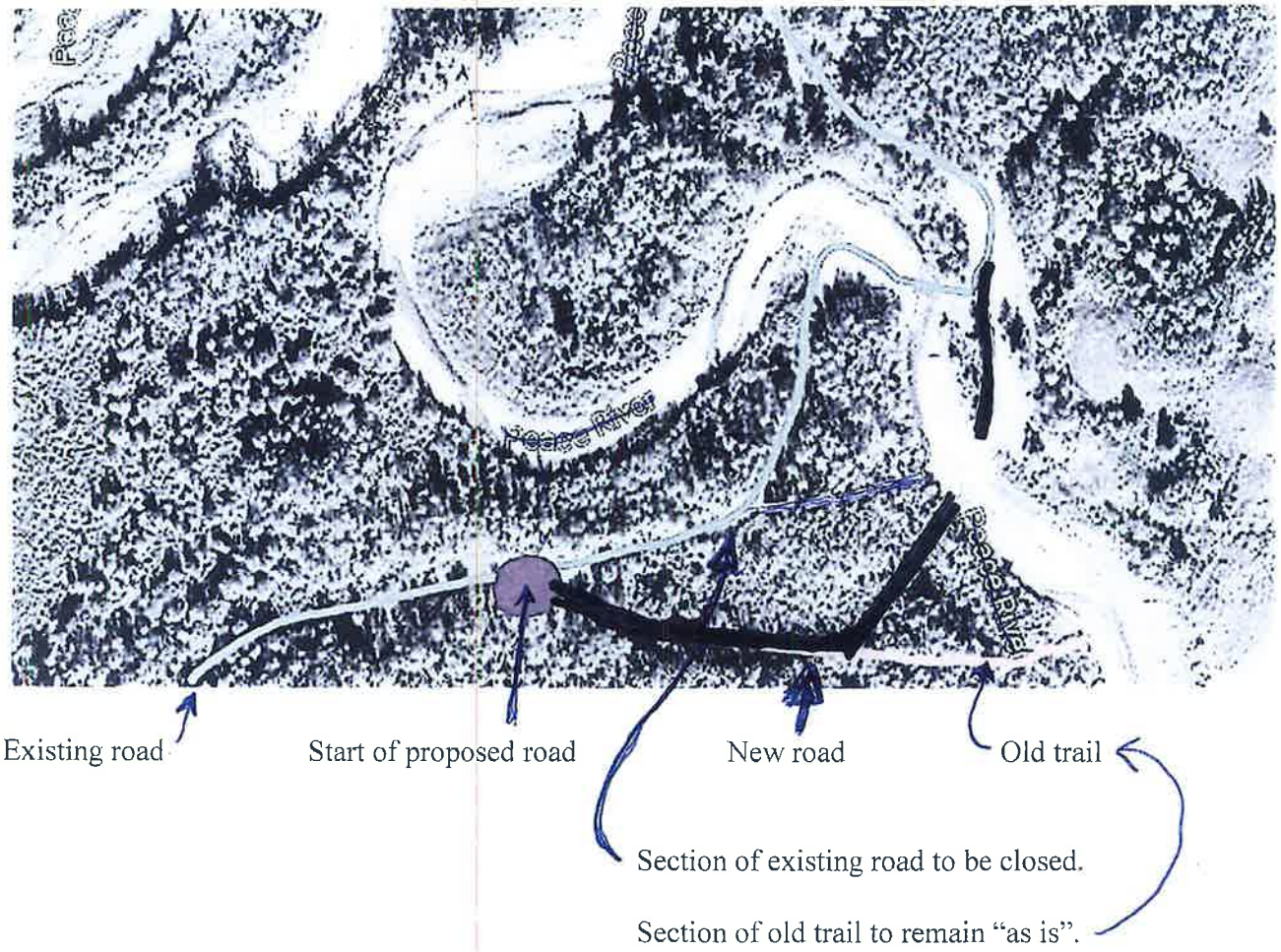
Start of proposed road

New road

Old

Section of existing road to be closed.
Section of old trail to remain "as is".

Notes:
The east/west section of New Road will follow the original old road for approx 105 meters. It will then branch off to the northeast for approx 70 meters to cross the river to join back up with the existing road. The existing section of road (from the big dot to the river) will be closed. The east half of the "old trail" will remain as is because the other side is not accessible.



Notes:
The east/west section of New Road will follow the original old road for approx 105 meters. It will then branch off to the northeast for approx 70 meters to cross the river to join back up with the existing road. The existing section of road (from the big dot to the river) will be closed. The east half of the "old trail" will remain as is because the other side is not accessible.

Notes:
The east/west section of New Road will follow the original old road for approx 105 meters. It will then branch off to the northeast for approx 70 meters to cross the river to join back up with the existing road. The existing section of road (from the big dot to the river) will be closed. The east half of the "old trail" will remain as is because the other side is not accessible.

Audrey Bjorklund

From: Jeff Poeckens <Jeff.Poeckens@gov.ab.ca>
Sent: August 25, 2021 4:34 PM
To: Audrey Bjorklund
Subject: REC 870003 - Carter's Camp
Attachments: REC 870003 - Carter's Camp - Campground.jpg; REC 870003 - Carter's Camp - Lease Boundary.pdf; REC 870003 - Unedited.PNG

Audrey,

Alberta Environment and Parks (AEP) has determined that the proposed access realignment (discussed at the onsite meeting on Wednesday August 18, 2021 with the Clear Hills County and the Carter's Camp Association) within REC 870003 – Carter's Camp, located in SW6-84-6-W6M, and crosses the Montagneuse River would be considered upon submission of a letter and map (existing alignment and proposed realignment with dimensions) describing in detail the project (dimensions/final development), timing, equipment, construction plans (vegetation removal, soil movement/contouring), interim reclamation, intended usage, commitment to not conduct any activitiy within the active channel, final reclamation (for the portion of access that will not be required), and any other pertinent information to assist in the review. The attached map shows the existing access in blue, the monument cleariing in fuchsia, the old existing cutline to be partially utilized for the new access in red, the access deviation discussed in yellow, and an alternative route to be considered in green.

The following are answers to the questions brought forward during the meeting:

1. The proposed realignment is located within the lease boundary of REC 870003.
2. AEP did not find any information indicating that the existing cutline ground truthed was of historical significance.
3. AEP – Approvals - Water indicated that realignment of the access, along with the relocation of the Ford creek crossing (on the Montagneuse River) from its existing location upstream approx. 50m to a more suitable location, would not require additional approvals/notifications under the Water Act/Codes of Practice respectively, provided there is no in-stream work. If work within the active channel was required then a Notification under the Codes of Practice would work subject to the exemptions listed in the W(M)R Schedule 1, 2(c).
4. The only formal approval/authorization required is a TFA from AEP – Approvals – Lands, as described above, to allow all proposed land access work to commence. An email to myself with the required information will intiate the review.

In summary the realignment of the proposed access and creek crossing within REC 870003 as discussed during the onsite meeting on August 18, 2021 is supported by AEP – Approvals – Lands. Upon submission of an acceptable written proposal and sketch plan, issuance of a TFA will be given to allow the work to proceed. If you have any questions let me know.

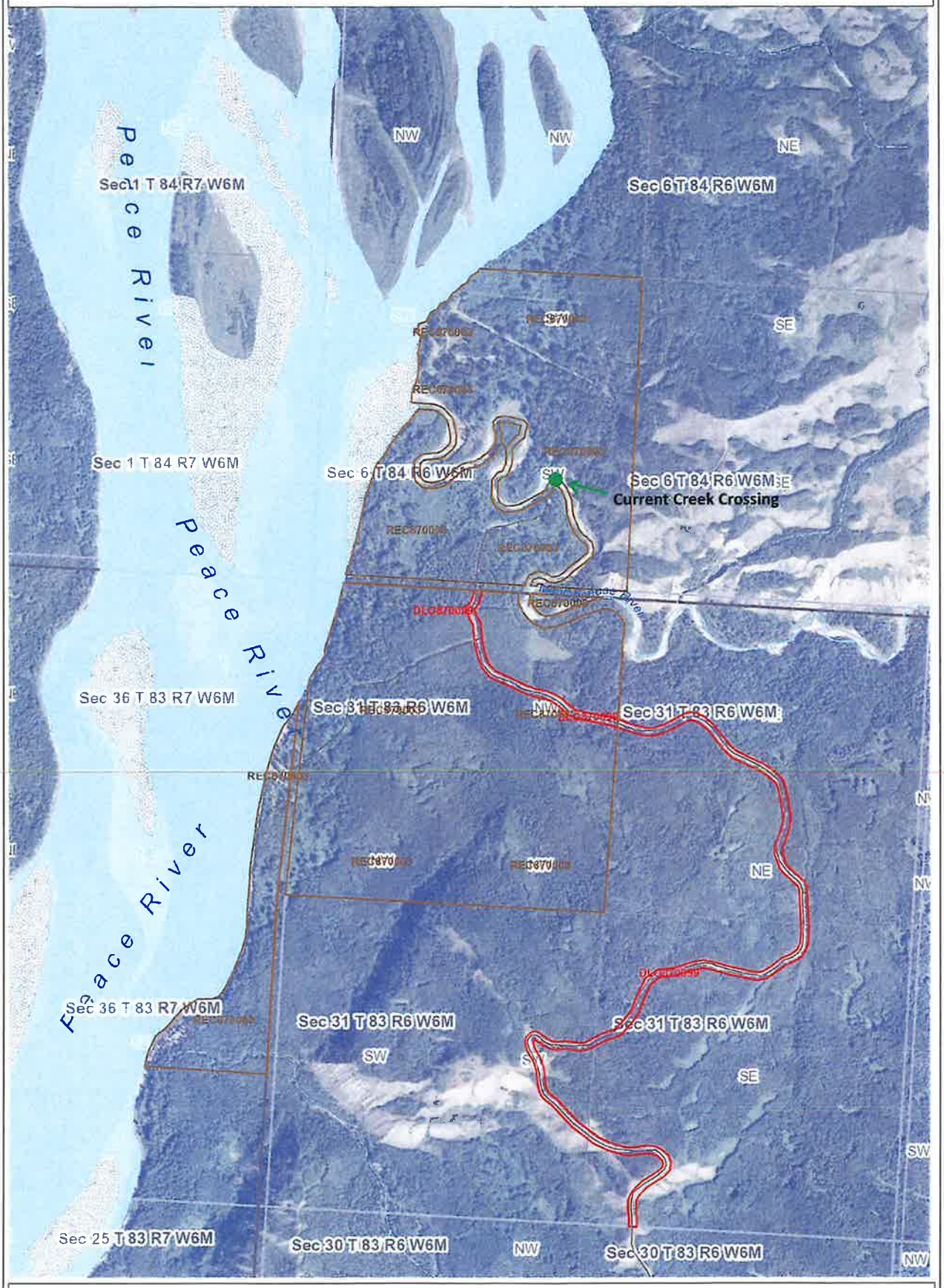
Jeff Poeckens
Public Lands Specialist
Lands Delivery and Coordination - North
Lands Division, Alberta Environment and Parks
9621-96 Ave, Provincial Building, 2nd Floor
Peace Region, Peace River
Bag 900-4, Peace River, AB. T8S 1T4
780-624-6331 – work 780-618-1417 – cell

jeff.poeckens@gov.ab.ca
For TFA and other AEP forms, visit: https://www.alberta.ca/alberta-environment-and-parks-land-forms.aspx

Report Spills and Emergencies to the 24 Hour Environmental Response Line - 1-800-222-6514
Report Poaching or Public Lands abuse – 1-800-642-3800
Report Wildfires – 310-3473
AEP Info Centre – 310-3773

Classification: Protected A

Alberta Base Map



1: 9,028

Alberta Environment and Parks

0.5 0 0.23 0.5 Kilometers

NAD_1983_10TM_AEP_Forest

Wednesday, August 25, 2021 14:32:23 -06:00

Comments:

Display may contain: Base Map Data provided by the Government of Alberta under the Alberta Open Government Licence. Cadastral and Dispositions Data provided by Alberta Data Partnerships. GeoEye, All Rights Reserved.

The Crown provides this information without warranty or representation as to any matter including but not limited to whether the data/information is correct, accurate or free from error, defect, danger or hazard and whether it is otherwise useful or suitable for any use the user may make of it.

This site is created, maintained, and monitored by AEP in direct consultation with the data authority.

Legend

- Paved Road Label (20K)
- Paved Road (20K)
  - Primary Divided
  - Primary Undivided 4L
  - Primary Undivided 2L
  - Primary Undivided 1L
  - Interchange Ramp
  - Secondary Divided
  - Secondary Undivided 4L
  - Secondary Undivided 2L
  - Secondary Undivided 1L
- Gravel Road Label (20K)
- Gravel Road (20K)
  - Primary Undivided 2L
  - Primary Undivided 1L
  - Secondary Undivided 2L
  - Secondary Undivided 1L
- DML - Department Miscellaneous Lease (AEP) Outline
- DPI - Pipeline Installation Lease Outline
- KRS - Kananaskis RCMP Staff Housing Outline
- MLL - Miscellaneous Lease (AER) Outline
- MLP - Miscellaneous Permit Outline
- MTS - Miscellaneous Townsite Lease Outline
- PML - Parks Miscellaneous Lease (AEP - Parks Division) Outline
- PMP - Parks Miscellaneous Permit (AEP - Parks Division) Outline
- PSM - Parks Surface Material License (AEP - Parks Division) Outline
- PRL - Parks Recreation Lease (AEP - Parks Division) Outline
- REC - Recreation Lease Outline
- SMC - Surface Material License Outline
- SME - Surface Material Exploration License Outline
- SML - Surface Material Lease Outline
- DLO - Department License Of Occupation (AEP) Outline
- DMS - Department Mineral Surface Lease (AEP) Outline
- DPL - Department Pipeline Agreement (AEP) Outline
- EAS - Easement in Special Areas Outline
- EZE - Easement Outline
- LOC - License Of Occupation (AER) Outline
- MSL - Mineral Surface Lease (AER) Outline
- PEZ - Parks Easement (AEP - Parks Division) Outline
- PIL - Pipeline Installation Lease (AER) Outline
- PLC - Parks License Of Occupation (AEP - Parks Division) Outline
- PMS - Parks Mineral Surface Lease (AEP - Parks Division) Outline
- PLA - Pipeline Agreement (AER) Outline
- PPA - Parks Pipeline Agreement (AEP - Parks Division) Outline
- PPI - Parks Pipeline Installation Lease (AEP - Parks Division) Outline
- PRA - Parks Rural Electric Association Easement (AEP - Parks Division)
- PRE - Parks Right-Of-Entry Agreement (AEP - Parks Division) Outline
- PSL - Parks Surface Mineral Exploration (AEP - Parks Division) Outline
- REA - Rural Electric Association Easement Outline
- ROE - Right-Of-Entry Agreement Outline
- ROW - Right Of Way Lease Outline
- RVC - Regulator Vegetation Control Easement (AER) Outline
- VCE - Vegetation Control Easement (AEP) Outline
- DHR - Designated Historic Resource Outline
- DRS - Disposition Reservation Outline
- FRD - Forestry Road Outline
- HRS - Holding Reservation Outline
- ISP - Industrial Sample Plot Outline
- RDS - Provisional Roadway Outline
- RRD - Registered Roadway Outline
- PHS- Parks Staff Housing (AEP - Parks Division) Outline
- PRD - Parks Registered Roadway (AEP - Parks Division) Outline
- PRS - Parks Reservation Notation (AEP - Parks Division) Outline
- ATS Section with Road Allowance Label Above Hydro
- Lake Label (20K)
- River Label (20K)
- Lake/River (20K)
  - Lake or River
  - Reservoir
  - Icefield
  - Major Canal
  - Oxbow
  - Quarry
  - Dugout
- Intermittent Lake (20K)
  - Intermittent Lake
  - Intermittent Oxbow
- Sandbar / Wetland / Lagoon
  - Sandbar
  - Wetland
  - Lagoon
- Stream Label (20K)
- Stream (20K)
  - Stream
  - Canal
  - Oxbow
  - Ditch
- Intermittent Stream / Aqueduct / Spillway
  - Recurring Stream
  - Indefinite Stream
  - Arbitrary Flow
  - Recurring Oxbow
  - Aqueduct
  - Spillway
- ATS Quarter Section with Road Allowance Label Below Hydro
- ATS Township Index Outline 8
- ATS Section with Road Allowance Outline 4
- ATS Quarter Section with Road Allowance Outline

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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**CARTER CAMP – GENERAL GRANT REQUEST**
File:	71-10-24

DESCRIPTION:

Carter Camp Recreational Society is requesting a general grant to fund the construction of a new river crossing at the Carter Camp Recreation Lease 870003. The new river crossing proposal is included as a separate Request for Decision in today's agenda.

BACKGROUND:

Pending approval from Environment and Parks the work to complete the river crossing will be carried out in 2 phases.

Phase 1 Winter 2021 – Mulching
Phase 2 Summer 2022 – Construction of access and crossing

NO works will be carried out in the stream bed.

BUDGET:

The Society is requesting $97,190.00

OPTIONS:

1. Approve a 2 phase general grant: Phase 1 – 2021 - $------- funded from the rate stabilization reserve and Phase 2 – 2022 $------- included in the 2022 Operating Budget.
2. Approve a general grant of $_____ funded from the rate stabilization reserve
3. Not approve a general grant.

ATTACHMENT:

- Letter of request with cost estimate.

RECOMMENDED ACTION:

RESOLUTION by Councillor to

Initials show support - Reviewed by: **Manager:** **CAO:**

Carter Camp Recreational Society

Box 384
Hines Creek, Alberta
T0H 2A0

September 9, 2021

Clear Hills County
Box 240
Worsley, AB
T0H 3W0

Re: Subject REC 870003-Carters Camp Crossing & Reclamation

Dear Council,

Please accept our letter of request for a general grant. The purpose of the grant is to improve the crossing of the Montagneuse River to access the North side of our beautiful park.

The total estimated cost for the project **$97,190.00** See Appendix A for a detailed cost breakdown.

We propose work would commence the winter of 2021 (brush work) and June 2022 (dirt work). Clear Hills County holds the recreational lease of the area indicated.

Carter's Camp has applied for other grants to improve the campground and replace playground equipment but do not have any commitments as of yet. We are also in the process of reapplying for casino funding (ALGC).

Carter's Camp has been a wonderful place to camp, boat or have a Sunday picnic. It has been enjoyed by local residents and tourists alike. As a community we would like to see this be carried on for future generations.

Sincerely yours,

Rob Young
Secretary/Treasurer
Carter Camp Recreational Society

Appendix A

Machine	Rate	Diem	Days	Total
Tridam Trailer (Mob/Demob)	$170	per hour		$3,425
D6	$160	per hour	10	$12,800
Hoe	$180	per hour	10	$14,400
Grader	$145	per hour	2	$2,320
Mulcher	$170	per hour	2	$2,720
Box Truck	$125	per hour	6	$6,000
Skidsteer	$125	per hour	4	$4,000
Packer	$170	per hour	5	$6,800
Service Truck x 3	$150	per day	10	$4,500
Labourer x 2	$50	per hour	4	$3,200
Saw Hand	$50	per hour	2	$800
Supervision/Operator	$400	per day	10	$4,000
Rip/Rap Rock	$50	per tonne	540 tonne	$27,000
Gabion Baskets	$250	each	15	$3,750
Gravel 1"3/4 (supplied & delivered)	$700	per load	7 loads	$4,900
			Subtotal	$97,190

*Based on 8hr days

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Terry Shewchuk, Public Works Manager
Title:	**Proceed to Tender-Snow Removal - Hard Surface/Pavement**
File:	32-15-02

DESCRIPTION:
Administration is requesting to proceed to tender for Snow Removal - Hard Surface/Pavement.

BACKGROUND:
Clear Hills County requires snow and ice removal as well as sand/salt on approximately 66km of hard surface road.

The current Contract for snow removal for Hard Surface/Pavement expired on May 1, 2021.

BUDGET:
General Budget- Combined-Salt/Sand & Hard Surface/Pavement Snow Removal $280,500.00

RECOMMENDED ACTION:
RESOLUTION by..... to proceed to tender for Snow Removal - Hard Surface/Pavement.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County

Request For Decision (RFD)

Meeting:	**REGULAR COUNCIL MEETING**
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Chief Administrative Officer Report**
File Code:	11-02-02

CAO REPORT SEPTEMBER 14, 2021

- NPRL Meeting – August 18, 2021
- Medical Clinic Meeting – September 9, 2021
- Joint Meeting with MD of Peace – Regarding erosion

RECOMMENDED ACTION:
RESOLUTION by ..... to accept the Chief Administrative Officer's report for September 14, 2021, as presented.

Initials show support - Reviewed by:	**Manager:**	**CAO:**	

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Audrey Bjorklund, CLGM, Community Development Manager
Title:	**CDM REPORT**
File:	62-02-02

DESCRIPTION:
At this time, the Community Development Manager will have an opportunity to report on Community Development topics.

BACKGROUND:

Agriculture: Update on seasonal program/staffing will be provided at the meeting.

Pest & Predation Report January 1 to September 8, 2021

$3,600 (last wolf brought in was Sept 7, 2021)

18 Wolves	2 Trapline	16 Landowners
7 Individuals	2 Trappers	6 Landowners

Fire Departments Callout Statistics
2016 to August 31, 2021

Hines Creek Fire Department

Type of Response	2017	2018	2019	2020	31-Aug-21	5 year Average
Motor Vehicle Accidents	8	8	5	4	3	
Structural(Buildings)	7	0	3	1	2	
Call-offs/False Alarms	9	15	8	8	0	
Other Fires	6	6	10	4	15	
Other Aide	1	2	2	5	3	
Medical Assist (MCR)	43	26	23	21	17	
	74	57	51	43	30	51

Worsley Fire Department

Type of Response	2017	2018	2019	to Dec 31, 2020		5 year Average
Motor Vehicle Accidents	7	7	2	4	0	
Structural(Buildings)	10	4	3	4	4	
Call-offs/False Alarms	9	4	7	12	3	
Other Fires	8	5	9	7	8	
Other Aide	1	3	0	0	0	
Medical Assist	3	2	6	5	7	
	38	25	27	32	22	29

Initials show support - Reviewed by: **Manager:** dBj **CAO:** AL

Recreation Signage Project: There are a few applications for signage on the provincial highway system at are still in the que for Provincial consideration, once all applications have been considered a final report will be provided to Council.

Development Report January 1, 2021- July 8, 2021

Dev Permit	Land Location	Lot Block Plan	Development Description	District	Permitted or Discretionary
W1-21	SW 7-84-3-W6M		Dwelling, Single Family	AG1	P
W2-21	LSD 11&14 Section 32-82-13-W6M		Dwelling, Single family	AG1	P
W3-21	Worsley	Lot 18 Block 1 Plan 0726595	Accessory Building - 24x36 Garage	HR-2	P
W4-21	LSD 7 Section 5-88-9-W6M		16 x 18 Addition to Ski Chalet	CLM	D
W5-21	Lot 7 & 6 Block 4 Plan 1444KS	Lot 7 & 6 Block 4 Plan 1444KS	Accessory Building - 12 x 18 Storage shed	HR-3	D
W6-21		Lot 1 Block 1 Plan 1623105	Agricultural Shop 36 x 52 x 16	AG1	P
W7-21	NE 7-85-11-W6M	Lot 1 Block 1 Plan 2120995	New Yardsite with Bunkhouse as Temporary Dwelling	AG1	P
W8-21	Cleardale	Lot 52 Block 1 Plan 0726595	Dwelling 16x76 Manufactured Home with 12x15 Addition	HR2	p
W9-21	Part of NW 16-85-9-W6M		Replacement Dwelling 110x48 with 12x58 Covered Deck	AG1	P
W10-21	NE 23-86-8-W6M		Replacement Dwelling, Single Family	AG1	P
W11-21	NW 16-85-9-W6M		Second Dwelling – 16 x 70 manufacture home	AG1	D
W12-21	NE 36-85-9-W6M		42x62 Shop & residential yardsite	AG1	P

Initials show support - Reviewed by: **Manager:** **CAO:**

W13-21	Cleardale	Lot 54 Block 1 Plan 0726595	Dwelling, 14,x70 Manufactured Home	HR2	P
W14-21	NE 27-85-9-W6M	NE 27-85-9-W6M	Replacement Dwelling, Manufactured Home	AG1	P
W15-21	NE 12-85-9-W6M	NE 12-85-9-W6M	Dwelling, Bunkhouse with utilities	AG1	P
W16-21	SW 14-85-8-W6M	SW 14-85-8-W6M	Church addition	AG1	D
W17-21	SE 3-83-3-W6M	SE 3-83-3-W6M	Shop 50x 60, 16' walls	AG1	P
W18-21	NW 6-85-10-W6M	NW 6-85-10-W6M	1 year Development Permit Extension for Replacement Dwelling with attached garage	AG1	P
W19-21	NW 30-86-6-W6M	NW 30-86-6-W6M	16x76 manufactured home with attached 10x12 deck	AG1	P
W20-21	Cleardale	Lot 1 Block 1 Plan 8720504	Second Dwelling, Manufactured home and homebased business	HD	D
W21-21	LSD 4, SW 4-29-96-11-W6M		Telecommunications Tower for pipeline operations	CLM	P
W22-21	SW 8-84-1-W6M		Dwelling- 16x24 cabin with 16x12 covered deck	AG1	P
W23-21	Cleardale	Lot 25 Block 1 Plan 0726595	Manufactured Home 30x80 feet	HR2	P
W24-21	SW 16-87-5-W5M		Replacement Dwelling, Manufactured home	AG1	P

Reported cost of Developments Permits issued year to date: 3,685,200

Subdivision Updates January 1 to September 9, 2021

Approved, registration pending

S01-21	SW 27-83-6-W6M	Farmstead Separation	7.04 ha (17.4 ac)
S04-21	SW 10-83-1-W6M	Farmstead Separation	7.55 ha (18.65 ac)
S05-21	SE 22-85-8-W6M	Farmstead Separation	5.80 ha (14.33 ac)

Approval extended, registration pending

S01-20	S 35-83-12-W6M	Farmstead Separation	Lot 1: 9.08ha (22.44 ac)
Extension deadline December 31, 2021			Lot 2: 120.69 ha (296.22 ac)

Initials show support - Reviewed by: **Manager:** **CAO:**

Registered and finalized:

S02-21	N1/2 -16-87-10-W6M	Country Residential	12.37 ha (30.56 ac)
S03-21	SE 20-85-7-W6M	Country Residential	8.10 ha (20 ac)

Not completed/cancelled

S12-17	NE 12-86-5-W6M	Farmstead Separation	3.237 ha (7.99 ac)

RECOMMENDED ACTION:

RESOLUTION by to accept the Community Development Manager's report to September 14, 2021 for information as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Clear Hills County
Request for Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Lori Jobson, Corporate Services Manager
Title:	**CSM Report**
File:	12-02-02

DESCRIPTION:

At this time, the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

We received an email regarding the possible future sale of Land Titles to a private corporation. Administration wanted to make Council aware of the privatization plans and share the email along with the information packet that was included.

At the 2014 Spring RMA Convention Resolution 1-14S – Privatization of the Alberta Land Titles Registry System was carried but has since expired.

ATTACHMENTS:

- Rate Stabilization Activity Report
- Information Packet re: Land Titles privatization
- Copy of RMA Resolution 1-14S – Privatization of the Alberta Land Titles Registry System

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to September 14, 2021, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

Rate Stabilization Activity Report				
2021				
Spent To Date	**Approved by Council**	**Description**	**Organization**	**Motion**
-	to be determined	Corporate legal fee overages	Brownlee LLP	C92-17(02/14/17)
6,000.00	$6,000.00	2021 general operating grant	Fairview & Area Senior's Check In Line	C194-21(04/27/21)
425,000.00	$425,000.00	general grant	Village of Hines Creek	C210-21(05/11/21)
431,000.00	$431,000.00			

Based on data available as at date prepared:9/07/21

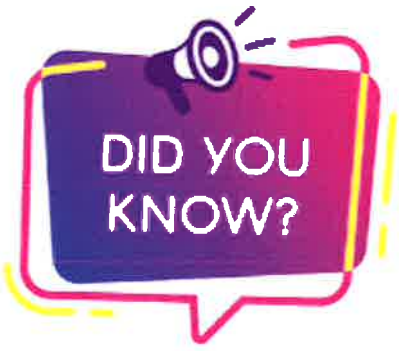
Lori Jobson

From: Info
Sent: August 12, 2021 8:13 AM
To: Lori Jobson
Subject: FW: Privatization of AB Land Titles
Attachments: Fee Comparator(13) (1).pdf; 20210805_WHY SHOULD YOU CARE_.pdf; Overview Document.docx(3) (1).pdf; G34023_20210730_143752_DOC073021.pdf; Land Titles Fact Sheet(5) (1).pdf; G34023_20210730_143804_DOC073021.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: Millie Johnson <info.ucpagenda@gmail.com>
Sent: August 11, 2021 8:12 PM
To: pstewart@athabascacounty.com; tjohnson@athabascacounty.com; larmfelt@athabascacounty.com; bbeck@beaver.ab.ca; smckerry@brazeau.ab.ca; county@county.camrose.ab.ca; office@cardstoncounty.com; Info <info@clearhillscounty.ab.ca>; website@clearwatercounty.ca; info@countybarrhead.ab.ca; info@countygp.ab.ca; lhickey@lethcounty.ca; info@minburncounty.ab.ca; administration@newellmail.ca; info@northernlights.com; lroth@countypaintearth.ca; skitz@county.stpaul.ab.ca; info@stettlercounty.ca; cao@thorhildcounty.com; dgulayec@thcounty.ab.ca; mphillips@thcounty.ab.ca; dsaskiw@thcounty.ab.ca; sodegard@thcounty.ab.ca; eyakemchuk@thcounty.ab.ca; office@county24.com; dcody@warnercounty.ca; rford@warnercounty.ca; pjensen@warnercounty.ca; rtaylor@warnercounty.ca; srodgers@warnercounty.ca
Subject: Fwd: Privatization of AB Land Titles

This message's attachments contains at least one web link. This is often used for phishing attempts. Please only interact with this attachment if you know its source and that the content is safe. If in doubt, confirm the legitimacy with the sender by phone.



To whom this may concern:

Did you know that the Government is planning to sell Alberta Land Titles to a private corporation?

This is not a municipal decision but you have to wonder how this government action may impact municipalities. Attached to this email is an 'Overview Document' that gives a quick briefing on the issue and community concerns, as well as a fact sheet and a document that compares fees from Alberta's Land Titles Registry to fees from other private jurisdictions and other articles opposing the sale of Land Titles. The Government has stated that they have been and will be in contact with all Land Titles stakeholders. Has your office been consulted on this plan? Municipalities are in fact stakeholders of Alberta Land Titles.

Here are some concerns Albertan's should have if Alberta Land Titles is privatized. In other provinces that privatized Land Titles, fees and taxes are thousands more than what we, Albertans currently pay. When fees increase, the cost to purchase property or a home will increase. For example, in Alberta if you purchase a home or land worth $400,000 with a mortgage, you would pay a registration fee of about $364.00 with no land transfer tax. In other provinces where Land Titles have been privatized, you would pay thousands (in Ontario and Manitoba approximately $6,000.00 per transaction and Saskatchewan approximately $1400.00). According to Zolo.ca the current average home price in Spruce Grove is approximately $400,000.00 and there has been at least 60 homes sold in the past month. If these homes were subject to even the lowest land titles registry fee increases that we've seen in Saskatchewan post-privatization, then residents would have to pay more than $60,000 extra for home purchases each month - that's over $720,000 of hard-earned Albertan money leaving the local communities across Alberta each year. When essential service fees go up, Albertans pay and it becomes a domino effect. If more money is taken away from the municipal budget, taxes may go up. If it costs more for a home builder or land developer, property prices go up. The cost is always passed on to the public. We should be doing everything we can to help the growth of our economy as well as making homes, property, and taxes more affordable and especially right now in our economy's current state. Another major concern is the potential loss of revenue for our City. The Registries they are looking to privatize bring in over $120 million in revenue yearly to the Alberta government which helps support important municipal programs and services. All Municipalities and Alberta's economy need recovery and growth - growing the pocket books of a large private corporation does not support your residents and our economy.

Please look over the attached information.

If you share our concerns, please contact Honourable Nate Glubish

Phone: 780-416-2492

E-mail: Strathcona.Sherwoodpark@assembly.ab.ca

Overview Document

Land Titles Registry Privatization Information

Background of Privatization of Registries in Alberta

The process of privatization began with a 1993 decision to privatize the registry information and licensing services, which impacted the Land Titles Offices, Motor Vehicles, and Vital Statistics. Despite the privatization of some services in 1993, the following services remained publicly provided by the Land Titles offices: document and plan registrations, document and plan searches, general register searches, historical title searches, and certified title searches.

In 2013, the Government of Alberta began exploring the idea of privatizing the land titles system. This was proposed to be done under the Government's results-based budgeting program that took place between November and December 2013. This program was formalized under Bill 1: *The Results-based Budgeting Act*, which became law in February 2012. At the time, Minister Bhullar stated: "We're looking to go out to the private world and say: tell us what you have to offer", he also noted that the Land Titles System generates about $87 million in revenue and about $12 million is spent funding the operations.[1]

In 2013, the Law Society of Alberta stated in their review of the Alberta Land Titles System[2] that it would be best if the Land Titles system remains a government owned and operated model. They also noted that the only other model they would support would be the creation of a statutory corporation modelled after the British Columbia Land Title and Survey Authority. In this report, they noted the following as their rationale:

- The Alberta land titles system was considered one of the best in the world
- At the time, design work had been done to support the system
- At the time, Land Titles Fees were the least expensive in Canada
- The Land Titles system protects ownership in land

In May 2014, the Service Alberta Minister, Doug Griffiths, decided against privatization. An article from the Calgary Herald indicates at the time that "Griffiths said it wasn't opposition to the plan from the Law Society of Alberta, real estate lawyers and landowners that swayed him, but the realization the technology being used in the registry offices in Edmonton and Calgary was "decades old" and upgrading it should be the priority."[3]

Modernization

Part of the rationale of the Government of Alberta to privatize the registries in its Request for Expressions of Interest (REOI) is that the government is looking for its registry services to be fully modernized, and wants a private corporation to complete the modernization which started

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[1] Edmonton Journal (May 2013). Cailynn, Klingbeil. "NDP fears privatization of land titles system; Party critic raises concerns about upcoming service review"

[2] Report from the Law Society of Alberta (2013) "With Respect to the Government of Alberta's Review of the Alberta Land Titles System in its Results Based Budgeting Process"

[3] Calgary Herald (May 2014). Henton, Darcy. "Minister backs off plan to privatize land titles registry" (https://calgaryherald.com/news/minister-backs-off-plan-to-privatize-land-titles-registry)

in with the ALTA2 Redesign Project.[4] Funding for this project, which now encompasses ALTA2 (the new registration system) and the ALTO electronic submission system, has been sporadic, and funding was last frozen in late 2018. The government had engaged an outside technology company for this work.

Revenue

The Land Titles Office, along with Corporate Registry and Personal Property Registry, has a net profit of approximately $123.6million in fiscal year 2020.

Registry	Revenue
Land Titles Registry	$81.2 million
Corporate Registry	$35.0 million
Personal Property Registry	$7.4 million

(Based on the numbers provided in the Request for Expression of Interest, provided by The Alberta Purchasing Connections website)

Over a 35-year period, which is the proposed deal in the REOI, this could mean a loss of revenue to government of over $4.3 billion, assuming that revenues and the economy remain static.

Fees

Currently, fees in Alberta for Land Titles registrations are among the lowest in Canada. Fees were last increased two years ago, with a doubling of the transfer fee (from $1.00 per $5000 in value of a property to $2.00 per $5000 in value of a property) and a 50% increase in the mortgage/charge against land value fee (from $1 per $5000 to $1.50 per $5000).[5]

Fees in other jurisdictions are significantly higher. For example, in Saskatchewan, where the Land Titles Registry is run privately by ISC, the cost of a transfer of land is $1200 for a property valued at $400,000. (ISC charges $3.00 per $1000 of value of a property.)[6] In Alberta, that same transfer of land is $210. A 2013 report by the Alberta Law Society found that fees for a land transfer of a $600,000 purchase would cost $320 in Alberta, over $7,000 in BC, and over $8,500 in Ontario.[7]

For a copy of title in Alberta, the cost is $10 via SPINII. In Ontario, a copy is $29.55, with additional costs for extra pages. [8] In Saskatchewan, the cost is $12 if done with a registration.[9]

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[4] Report from the Law Society of Alberta (2013) "With Respect to the Government of Alberta's Review of the Alberta Land Titles System in its Results Based Budgeting Process"

[5] Land Titles fee information can be found here: https://www.alberta.ca/assets/documents/sa-land-titles-common-documents-fee-schedule-changes-Jan-1-2020.pdf

[6] ISC Land Titles Fees: https://www.isc.ca/LandTitles/Pages/LandTitlesFees.aspx

[7] Report from the Law Society of Alberta (2013) "With Respect to the Government of Alberta's Review of the Alberta Land Titles System in its Results Based Budgeting Process"

[8] Ontario Land Registration Fee Tariff: https://www.ontario.ca/land-registration/2015-03-fee-harmonization

[9] ISC Land Titles Fees: https://www.isc.ca/LandTitles/Pages/LandTitlesFees.aspx

In 2013, in The Report from the Real Estate Council of Alberta with respect to the Government of Alberta's Review of the Alberta Land Titles and Registry System In its Results-Based Budgeting argued that "adopting a for-profit model, or other models would only weaken the property rights protections afforded Albertans but would increase the cost of land transactions in Alberta. Currently data suggests that for-profit models are clearly more costly to customers."[10]

In the REOI, available on the Alberta Purchasing Connections website, yearly fee increases will be linked to the Consumer Price Index as of 2023, though it is unclear if fees will be increased in 2022 and if they will also have an added service charge.[11]

Integrity of the System

There is concern about the oversight of the Land Titles Registry system, and of who will own the data in the registry. The REOI states that one of the transferred functions to the successful concessionaire of the registry structure would be the integrity, security, and reliability of registry data.[12] It is unclear how the government would enforce data security, privacy, and the accuracy of property information.

Recent press and links regarding the potential privatization

- Edmonton Journal (January 22, 2021): https://edmontonjournal.com/news/politics/alberta-government-mulling-the-sale-of-registry-services-that-made-123-6-million-in-2020
- CBC (January 21, 2021): https://www.cbc.ca/news/canada/edmonton/alberta-registry-land-titles-1.5882678
- Information regarding the Request for Expressions of Interest: http://abpolecon.ca/2021/02/01/are-the-ucp-good-fiscal-managers/
- Parkland Report on risks of private management over public data: https://www.parklandinstitute.ca/private_management_public_data

Contacts

The Minister of Service Alberta: Honourable Nate Glubish 103 Legislature Building 10800 - 97 Avenue NW Edmonton, AB T5K 2B6 Strathcona.Sherwoodpark@assembly.ab.ca	MLA Jon Carson (NDP) Critic for Service Alberta: 5th Floor 9820 - 107 Street Edmonton, AB T5K 1E7 Edmonton.WestHenday@assembly.ab.ca

[10] Real Estate Council of Alberta. (2013) A Report from the Real Estate Council of Alberta with Respect to the Government of Alberta's Review of the Alberta Land Titles Registry System in its Results-Based Budgeting Process. (https://www.reca.ca/wp-content/uploads/2018/07/Privatization-of-Land-Titles.pdf)

[11] Alberta Government Request for Expressions of Interest, p. 8.

[12] Ibid., p. 7.

Your MLA :

Use your address to find your MLA
https://streetkey.elections.ab.ca/

Or search the Legislative Assembly
https://www.assembly.ab.ca/members/members-of-the-legislative-assembly

Land Titles Fact Sheet

Land Titles, Personal Property, and Corporate Registries:

Did you know that the government is again considering privatization?

Public documents posted on the government's online procurement site earlier this year revealed its plan to sell off the profitable Land Titles, Corporate and Personal Properties Registries to a private company.

What could that mean to you?

Property transfers

- In Saskatchewan, which has a privatized Land Titles Registry, transferring a $400,000 property costs $1200. In Alberta, it currently costs $210.
- A $600,000 property transfer currently costs $320 in Alberta. In Ontario, where the system is privatized, it costs over $8,500. In BC, where the system is run by an autonomous crown corporation, it's over $7,000.

Obtaining registered survey plans

- Cost in Ontario for an email copy is 8.2 times more expensive than Alberta.
- Cost in Manitoba for a scanned copy is 9.5 times more expensive than Alberta.

Rejection fees

- Free in Alberta
- $25 in Manitoba's privatized system

Condo declaration and bylaws

- Free in Alberta
- $109 in Manitoba's privatized system

Easement fees

- Manitoba's privatized system are 11 times higher than Alberta's

Registration of tax liens, postponements, or public utility easements

- Cost 5 times more in Saskatchewan's privatized system compared to Alberta

Change of name

- Manitoba's privatized system is 7.3 times the cost compared to Alberta

Prices for land title search fees jump substantially after privatization

- In Ontario, pre-privatization cost was $16. It immediately jumped to $29.55, and now costs $33.22.
- In Manitoba, the cost jumped immediately from $10 to $16, and now costs $26.

Ideology rejected in favour of facts

Nova Scotia explored the idea of privatizing their land titles registry but decided not to do it because revenue gains for the government would be insignificant and service quality would get worse.

The public land titles system generates around $125 million in annual revenue for the government after expenses, which would be lost after a one-time privatization deal.

We don't need a private corporation to modernize the system. The public system can adopt new technologies, which will benefit all government departments.

"In times of austerity, the organization has been starved of needed resources, which created inefficiencies, backlogs, and increased costs, which is exactly what drove the discussions about privatization. In effect, the solution of privatization was looking for a problem, and we created it by underfunding the system."

Doug Griffiths
former Service Alberta Minister

ACMA
Association of Condominium Managers of Alberta

"As advocates for thousands of condominiums and many real estate industry members in Alberta, ACMA understands the profound and negative effects privatization would have for individual condo owners and our industry members [... The] decision to privatize the Alberta Land Titles would not only be a mistake, it would also impact Albertans through reduced income for government services, create unemployment, pose security issues with third party vendors and also increase costs to MANY that use the service daily."

Alberta Condo Managers Association

Privatizing the land titles registry will likely means **jobs will be shipped outside of Alberta**, because the top candidate for the contract is outside of the province.

Write to Service Alberta Minister Nate Glubish today and tell him to halt this plan.

Honourable Nate Glubish
780-416-2492
Strathcona.Sherwoodpark@assembly.ab.ca

If you require further information or have any questions about what AUPE has been doing to stop this plan, please contact:

AUPE Vice President Kevin Barry, Chair of AUPE's Anti-Privatization Standing Committee at k.barry@aupe.org

C21162
AULReP

Fee Comparator

Increased costs to consumers (your customers)

Since AUPE became aware of the potential changes to Land Titles, Personal Property and Corporate Property Registries we have been concerned about the potential for increased costs to Albertans. From our research using available fee schedules and our members work experience we have found that in Alberta there are roughly 50 fees, in Manitoba there's roughly 261 fees, and Saskatchewan has roughly 39 fees with some free options and 29 searches with 19 free options.

Below we have pulled some comparators to demonstrate how prices differentiate between Alberta and jurisdictions in which these services are contracted out or privatized. Given the differences in jurisdictions we have not been able to do exact comparisons or provide comparators for every single fee. However, we would like to draw your attention to two specific distinctions:

1) **In Alberta, the fees are significantly lower than other jurisdictions. Lower fees mean that more Albertans from different socio-economic backgrounds can access this system.**
2) **In Alberta there are some services that our members provide for free to Albertans. This increases the accessibility of the system.**

In order to highlight these distinctions below we have provided some close comparators.

Land Transfer Figures

For example, in Saskatchewan, where the Land Titles Registry is run privately by ISC, the cost of a transfer of land is $1200 for a property valued at $400,000. ISC charges $3.00 per $1000 of value of a property. In Alberta, that same transfer of land is $210. The Saskatchewan fee is roughly 5.7 times more expensive than the fees in Alberta.

A 2013 report by the Alberta Law Society found that fees for a land transfer of a $600,000 purchase would cost $320 in Alberta, compared to over $7,000 in BC, and over $8,500 in Ontario. The cost for this service is roughly 22 times more expensive than the Alberta fees, and the Ontario fees are roughly 27 times more expensive than the fees in Alberta.

Our system has ensured that these services have remained affordable for Albertans over the years.

Survey Plan Registration Fees

Plan Purpose Fees in Saskatchewan[1] (condominium plan, subdivision plan, etc): $250 and additional fee of $55/unit.

Plan Type Fees in Alberta[2] (condominium plan, subdivision plan, etc - similar to SK): base fee $130 and additional fee of $10/unit

The base fee in Saskatchewan is roughly 1.9 times more expensive than the Alberta base fee. The additional fee per unit in Saskatchewan is 5.5 times more expensive in Saskatchewan compared to Alberta.

Obtaining Registered Survey Plans

Email copy of Registered Plans in Ontario[3] - $16.30 per plan
Email copy of Registered Plans in Alberta - $2 per plan
The cost in Ontario is roughly 8.2 times more expensive than the Alberta fee.

Scanned image of Plans in Manitoba - $19
Scanned Image of Plans in Alberta - $2
The cost in Manitoba is roughly 9.5 times more expensive than the fees in Alberta.

Online Plan Viewing in Ontario[4] - $16.30 per plan
Online Plan Viewing in Alberta[5] - Free

Here this service is substantially more affordable in Alberta.

Copy of Plan in Manitoba - $19 (electronic or paper)
Copy of Plan in Ontario - $16.30[6]
Copy of Plan in Alberta - $5 (for certified paper copy of plan), $3 (for paper copy)

The cost in Manitoba is between 4 times and 6 times more expensive than the Alberta prices. The Ontario prices are between 3 and 5 times more expensive than the prices in Alberta.

General Fees

1) Rejection Fee in Manitoba - $25[7]
   Rejections in Alberta are free
   The fees are substantially higher in Manitoba.
2) Caveat[8] in Manitoba - $109
   Caveat in Alberta - $35 dollars plus $5 per additional lot (first lot is included)
   Using the $35 base cost in Alberta, the cost for a caveat in Manitoba is roughly 3 times more expensive than the Alberta cost.
3) Condominium Declaration and Condo Bylaws in Manitoba - $109 each*
   Condominium Declaration and Condo Bylaws in Alberta - 0$[9]

   The fees in Alberta are substantially more affordable than Manitoba, where the services are contracted out.
   Easement in Manitoba: $109 (no additional parcel price listed)
   Easement in Alberta: $10 plus $5 per each additional parcel

   The fees in Manitoba are roughly 11 times more expensive than Alberta.
4) Registration of Tax Liens, Postponements, or Public Utility Easements in Saskatchewan $25 per title
   Alberta's $5 per additional title

   This fee in Saskatchewan is roughly 5 times greater than in Alberta.
5) Change of Name in Alberta - $15 for registered owners, $5 for additional titles
   Change of Name in Manitoba - $109

   The change of name in Manitoba is roughly 7.3 times more expensive than the Alberta fees.

Mortgage

Registration of Mortgage in Manitoba - $109, $114 on paper

Registration of Mortgage in Saskatchewan - $160.00 for the first four titles, interests, or shares affected, plus $55.00 per additional title, interest, or share affected

Registration of Mortgage in Alberta - $50 + $1.50/$5000 of the principal amount and extra title $5

Land Title Search Fees

~~The Parkland Institute recently released an analysis of the potential risks of the privatization of Land Titles~~ **services. Researchers found that in jurisdictions where the services have been privatized fees have increased. For example, in Ontario the price for obtaining a copy of a single land title was $16 pre-privatization, which jumped to $29.55 after privatization. The price for this currently sits at $33.22[10].**

In Manitoba, fees for the same service jumped from $10 pre-privatization to $16 post-privatization. The fee currently sits at $26.[11]

The Parkland Institute analysis states:

The experience so far with privatization is that it leads to higher service fees. Table 1 shows that following privatization, fees for obtaining a copy of a single land title increased, most notably in Manitoba and Ontario where Teranet operates as the service provider. The Alberta Lobbyist Registry reveals that Teranet has pressured the Alberta government over the past year to privatize the registries (Bellefontaine, 2021)

Province	Pre-privatization	Post-privatization	Current
Ontario	$16	$29.55	$33.22
Manitoba	$10	$16	$26
Saskatchewan	$10	unconfirmed	$12

Table 1: Fee increases obtaining a land title in cases of privatization. Data sources: provincial land registry websites; Law Society of Saskatchewan.

Endnotes

[1] Saskatchewan has greater number of plan purposes than Alberta does. Alberta groups them together more.

[2] Source: https://www.qp.alberta.ca/documents/Regs/2000_120.pdf

[3] Source: https://www.teraview.ca/en/teraview-pricing/

[4] Source: https://www.teraview.ca/en/teraview-pricing/

[5] Free but you can't zoom in on the plan

[6] Called 'courier copy of plan' - not sure if this also includes mailing of doc?

[7] Assuming this means if your application or plans or documents are rejected.

[8] One caveat is that notice on title demonstrates that someone has an interest in your land similar to having a google alert on someone's land.

[9] Our understanding of this is registering condo declarations is key rules that govern the relationship among unit owners and the condominium corporation. This is a fee in Manitoba, whereas in Alberta declarations are included in registering your plan, and bylaws are directly included in legislation, although registering a description of a standard unit for each type of unit costs $10 or $15 in Alberta.

[10] Parkland Institute Blog. (2021). Private Management of Public Data: Benefits and risks. Source: https://www.parklandinstitute.ca/private_management_public_data

[11] Parkland Institute Blog. (2021). Private Management of Public Data: Benefits and risks. Source: https://www.parklandinstitute.ca/private_management_public_data

WHY SHOULD YOU CARE?

1. **Public Land Titles, Personal Property and Corporate Registries make money**
   Unlike most government services, Alberta's Land Titles, Personal Property, and Corporate Registries makes a profit. Based on the numbers provided in the Request for Expression of Interest (REOI), Land Titles, along with Corporate Registry and Personal Property Registry, had a net profit of approximately $123.6 million in fiscal year ending March 31, 2020.

   Over a 35-year period, which is the deal proposed in the REOI, this could mean a loss of revenue to government of as much as $4.3 billion.

   Why would a government which claims to be committed to balancing the books be so eager to hand over that kind of money to a private corporation?

2. **We will all pay more**
   The government keeps Land Titles, Personal Property, and Corporate Registry fees low because it facilitates Alberta-based economic activity. If the operation is turned over to a private provider, Albertans can expect those fees to increase, just like they did in other provinces that went down the privatization route.

3. **There is no accountability or transparency for private corporations**
   Our Freedom of Information and Protection of Privacy Act prohibits the release of information related to private commercial interests. It doesn't apply to private corporations. The public will never be able to hold a private corporation accountable.

Tell Nate Glubish to leave the Land Titles, Personal Property, and Corporate Registry system alone!

Honourable Nate Glubish
Phone: (780) 416-2492
E-mail: Strathcona.Sherwoodpark@assembly.ab.ca

C21162
AULReP

AUPE

PROTECT
LAND TITLES, PERSONAL PROPERTY, AND CORPORATE REGISTRIES

Jason Kenney's government is exploring plans to privatize our Land Titles, Personal Property and Corporate Registry systems - selling off one of the few public services that actually turns a profit and putting hundreds more Albertans out of work.

The last time this was considered, Alison Redford was Premier. AUPE members fought back, along with the people who rely on these services every day: real estate industry professionals, lawyers, land surveyors, and mortgage brokers. In the end, Minister of Service Alberta Doug Griffiths kiboshed the plan because it just made no sense. Mr. Griffiths is speaking out against it again because it still doesn't make sense.

> ***The government would lose long-term revenue, costs would increase for users, and the need for modernization would be converted into profit. In the end, we found no benefit to the government, taxpayers, or the users, which is why we withdrew our consideration of privatization of Land Titles.***
>
> former Service Alberta Minister
> Doug Griffiths
> March, 2021

Alberta's publicly-operated Land Titles, Personal Property and Corporate Registry offices protect personal information and your property rights.

AUPE

ALBERTA
LIBERAL

General inquiries - 780 414 1124
Media inquiries - 403 975 4777
@ABLiberal

Alberta Liberal Party
P.O. Box 1448 Edmonton Main
Edmonton, AB T5J 2N5
office@albertaliberal.com
www.albertaliberal.com

April 16, 2021

Hon. Nate Glubish
Minister of Service Alberta
103 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Glubish,

I write on behalf of the Alberta Liberal Party and the people of Alberta. In January, you issued a Request for Expression of Interest in an exclusive, monopolistic 35-year contract to run Alberta's Land Titles, Corporate, and Personal Property Registries. Selling off of these vital public services would be an egregious mistake.

These services collectively generate approximately $123.6 million every year for the Alberta Government and Alberta's taxpayers. Growing deficits and a lack of stable revenue streams are a problem for Alberta, as you well know. Giving up any revenue source would be questionable at the best of times and most certainly is questionable under these current circumstances.

Privatization would not only increase the burden on taxpayers to replace the lost revenue over the long run but it also fails Alberta's consumers. Alberta enjoys some of the lowest rates in the country for these services. These significantly lower rates make Alberta a more attractive place to live and do business. Privatization will open the door to potentially dramatic price increases for Albertans using these services and will forfeit a unique advantage Alberta has over other jurisdictions. Handing over a monopoly to a private entity--let alone one based in another province--makes no sense.

An even more troubling result would be the loss of control and oversight of Alberta's land by the privatization of the Land Titles registry. In privatizing it and the other registries, we Albertans will lose control over data security, privacy, and fundamental business and property information accuracy. These are crucial to protecting Albertans and ensuring Albertans have a trustworthy and secure legal and economic system.

I understand the Government's desire to modernize these services. However, there is no reason this cannot be done in-house. We should be keeping technology jobs in Alberta. Those jobs can act as a springboard for future technology opportunities in Alberta's private sector and help grow our economy.

There was no business case for privatization of the registries in 2014, and there is no business case for privatization of these registries now. Modest and temporary hikes to Alberta's low fees could even cover the costs of modernization if these hikes are even necessary, given that the registries currently run a surplus. Furthermore, any technology acquired or developed could potentially have applications elsewhere for the Alberta Government, providing additional benefits for Albertans.

Keeping the Land Titles, Corporate and Personal Property registries under the Alberta Government's administration provides a stable revenue stream. It guarantees low rates, ensures security and oversight for sensitive information and provides an opportunity to develop home-grown talent for Alberta's future. Given that the system can be modernized in-house, there is no reason why these numerous advantages and opportunities should be sold off or given up to private entities owned and operated in other provinces. On behalf of the Alberta Liberals and Albertans, I urge you not to privatize these services and look instead at improving them as an investment in Alberta's future.

Sincerely,

John Roggeveen
Alberta Liberal Party Interim Leader

March 30th, 2021

MINISTER GLUBISH

#63, 201 KASKA RD, SHERWOOD PARK, AB T8A 2J6

Minister Glubish:

As a former Minister of Service Alberta, I respectfully submit to you my informed perspective on the recent decision to post an REOI for a private firm to manage and modernize the Land Titles Registry.

I fully embrace the many advantages generated through partnerships with the private sector. There are numerous examples where privatization was a resounding success. However, there are also countless examples where privatization was an abject failure. Privatization itself, is not a goal, but a means to securing quality services to Albertans without overloading costs onto taxpayers or users of the system.

As functions and roles were privatized in this province, we continually measured and evaluated the situational elements required for privatization to be a success. We found privatization could provide benefit to the government, to taxpayers, and to users of the system through cost reductions, efficiencies, and innovation, but only in cases where privatization created competition.

In the case of Land Titles, we found no opportunity for competition. For integrity, consistency, and securing privacy, privatization would require contracting out the services to one provider. That means the critical driver of competition, the factor that ensures overall benefits to the government, taxpayers, and users of the system, is also absent.

The greatest challenge we identified with Land Titles Services was the need for modernization of the system. In times of austerity, the organization has been starved of needed resources, which created inefficiencies, backlogs, and increased costs, which is exactly what drove the discussions about privatization. In effect, the solution of privatization was looking for a problem, and we created it by underfunding the system.

25 Taylor Place, Ardrossan, AB T8E 0A6

Still, through such austerity, the Land Titles System managed to generate over $90 million of revenue for the government with only $13 million in operating expenses in my final year as Minister. That is a net return of approximately $75 million per year, every year. I anticipate the net return to the Provincial Government to be approaching $120 million now, revenue which would be forever lost in a one-time privatization initiative.

Without competition to drive efficiencies and cost reductions into the system, privatization loses its benefits, and has demonstrated to create substantially increased costs, or reduced services, to users of the system. However, I see the most significant driver for this initiative is modernization. I mentioned earlier that one remaining benefit of privatization is to improve service delivery through innovation. Modernization, however, is not the same as innovation.

The Land Titles System is not challenged by a lack of innovation, but by a lack of resources for modernization. Modernization could be achieved by a short-term reinvestment of some of the revenue generated by Land Titles, which would also eliminate inefficiencies, prevent backlogs, maintain costing, improve service delivery, and secure privacy of personal data. We concluded the best course of action was investing into modernizing the Land Titles System.

Ultimately, a modernization re-investment would ensure Land Titles can continue to produce revenue for the government, revenue it desperately needs right now.

I know your goal is to deliver exceptional services to Albertans while keeping costs low for both the government and the users of the system, but our finding was that without competition available, the government would lose long-term revenue, costs would increase for users, and the need for modernization would be converted into profit. In the end, we found no benefit to the government, taxpayers, or the users, which is why we withdrew our consideration of privatization of Land Titles.

I do hope this information and my experience help you to make the right choice for Albertans.

SINCERELY,

DOUG GRIFFITHS, MBA

March 30, 2021

Attention:
J.D. Crookshanks
c/o condoreview@gov.ab.ca,
ConsumerProtectionAlberta@gov.ab.ca

Honourable Minister Nate Glubish
c/o ministersa@gov.ab.ca

The Honourable Nate Glubish
Minister of Service Alberta
103 Legislature Building
10800 - 97 Avenue NW
Edmonton, AB Canada T5K 2B6

Dear Minister Glubish,

Please accept this letter on behalf of the Association of Condominium Managers of Alberta (ACMA) regarding Service Alberta and the Alberta Governments consideration to the future and privatization of public land titles information in Alberta. As advocates for thousands of condominiums and many real estate industry members in Alberta, ACMA understands the profound and negative effects privatization would have for individual condo owners and our industry members.

Service Alberta has argued in the past, that the efficiency and modernization of these systems must be addressed. However, there has been no evidence that the privatization of Alberta Land Titles would benefit the public, the provincial budget or the many industries that access publicly controlled land titles data. Since the birth of this initiative, over a decade ago, numerous reviews of the pros and cons of privatization have been debated and these debates time and time again have failed to demonstrate that there is any issue with the system remaining under the current public model.

The necessary modernization specified in earlier system reviews has nearly been completed. The balance of this modernization can be achieved through nominal service fee increases, allowing Alberta Land Titles to continue to generate millions of dollars in NET revenue annually. Modernization is achievable while maintaining service costs that will not be prohibitive to Albertans accessing public information records.

Conversely, the privatization of Alberta Land Titles would negatively affect the interests of the Alberta public which includes the following:

- Substantial annual costs to condominium corporations, borne by the owners of these properties who are often under existing financial strain;
- Increased cost of titles and other registrations for all those involved in the sale, purchase and development of real estate in Alberta;
- Weakening of the Torrens land title system and erosion of land titles protections;

- Potential exposure of a publicly funded assurance fund to liability for increased title disputes (or exposure of individuals to risk through the dissolution of a government assurance fund);
- Job losses for Albertans currently supporting a profitable government department;
- Allocation of cost and service offering to other provinces / countries, and the loss of associated revenue stream for Alberta;
- Reduced accessibility of land data for research and matters of societal interest;
- Security issues with future models in which the administration and control of public records could be subject to fraud and manipulation.

Our government has also pointed to other provinces as examples of successfully privatized land titles system. However, the reasoning being put forth as justification for this undertaking in Alberta has no merit. Saskatchewan's ISC earned nearly $21 million in NET income last year. This meant an increase in value for the shareholders of this company, not $21 million in revenue for the Saskatchewan government or its people. Outsourcing of these services to public companies also manipulates stock trade shareholders which would benefit from these revenue streams. These shareholders may not even be Canadian, let alone from Saskatchewan.

As business owners, property owners and managers of the largest asset that many Albertans own, ACMA is advocating for the land title rights of these individuals. We would call on the Alberta Government to respect the rights of the public to benefit from a profitable, publicly funded government service. A government decision to divert this revenue to individual or corporate shareholders and support a private system would be tantamount to gifting government funds, currently earned by Albertans for this province's benefit, to the owners of a private system. We do not believe this would be an acceptable action on the part of this government.

As you can see your decision to privatize the Alberta Land Titles would not only be a mistake, it would also impact Albertans through reduced income for government services, create unemployment, pose security issues with third party vendors and also increase costs to MANY that use the service daily. Should there be feedback on this matter that you would like to share we would also value that discussion.

Respectfully,

The Board of Directors
Association of Condominium Managers of Alberta (ACMA)

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Treasurer

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StAlbertTODAY.ca
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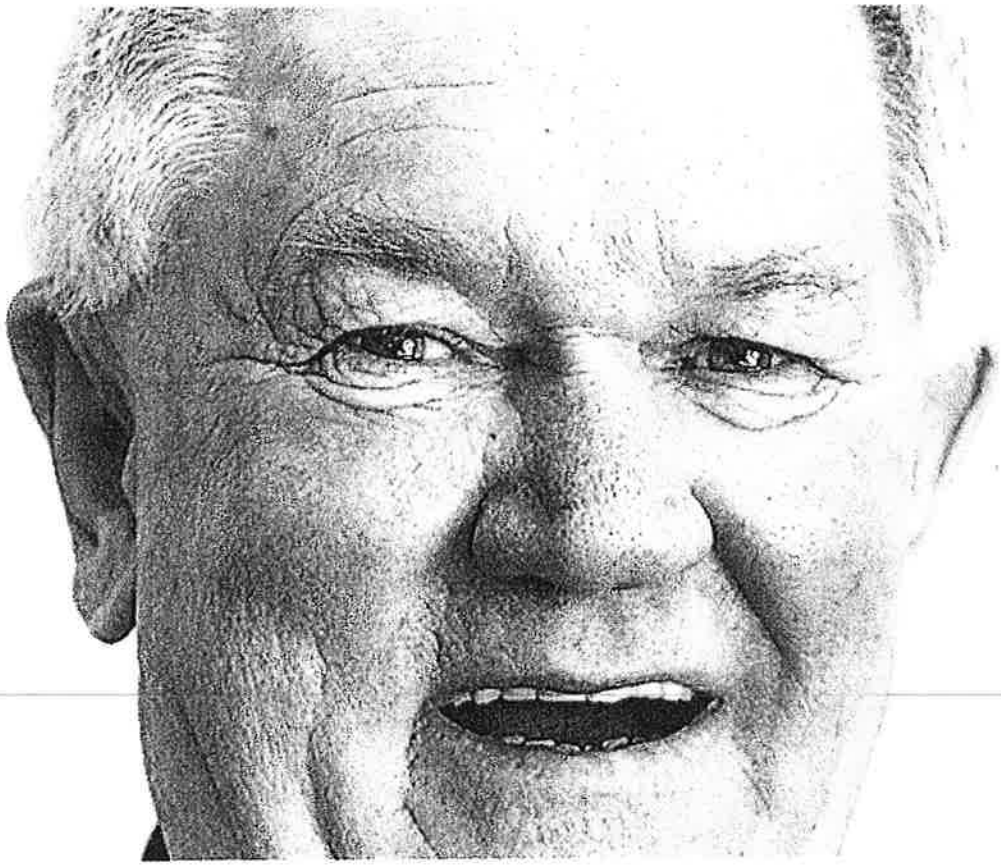
COLUMN: Preserve our property rights

Mar 31, 2021 1:00 PM By: Ken Allred



Columnist Ken Allred

"... Land is the habitation of man, the store-house upon which he must draw for all his needs, the material to which his labor must be applied for the supply of all his desires ... On the land we are born, from it we live, to it we return again – children of the soil as truly as is the blade of grass or the flower of the field. Take away from man all that belongs to land, and he is but a disembodied spirit."

– Henry George, Progress and Poverty, 1879

Recently, we have heard proposals for the privatization of the operations of our land registration system. This is not a new proposal but is a revisit of an earlier proposal put forth by the Redford government and, even before, an earlier attempt some twenty years ago.

On both of the previous occasions, I have been involved in opposing such moves. I have always been a proponent of less government but in the case of our land titles system, I am firmly supportive of government intervention.

My reasons for this apparent contradiction is based on over 50 years of involvement with private property rights, both as an employee of the Land Titles Office and as a private practitioner dealing with Land Titles on a day to day basis. I also served as a land registration consultant in Armenia a number of years ago.

When former premier Ralph Klein coined the term the Alberta Advantage, I expressed that advantage as Alberta having the best land titles system, the best survey system and the best land use planning in the world. Unfortunately, we lost the latter advantage when our regional planning commissions were abolished in 1995. Hopefully we will not lose the second link in the protection of our property rights.

Our land registration system is based on the Torrens system of land registration whereby a government body guarantees the accuracy of our title. Recently, we have seen a push for American-style title insurance, but title insurance is somewhat redundant as our Land Titles Act provides title assurance backed by the Government of Alberta.

The Torrens system is based on three principles: the mirror, curtain and assurance principles. The mirror principle indicates that the current title 'mirrors' the state of ownership; the curtain principle indicates that a 'curtain' is drawn on former transactions and it is therefore not necessary to do an historical search to determine if there are flaws in the chain of title. And, of course, the 'assurance' principle basically indicates that if there are problems in ownership, the assurance fund will compensate the owner for any errors made in creating the title.

Just as an aside, there used to be an 'assurance' fund fee charged on every transaction, but because of the efficiency of the system the fund became indecently solvent and the fee was abolished.

Alberta's Land Titles system is a revenue source for our government and land transfer fees are considerably lower in Alberta than virtually all other provinces, and considerably lower than provinces that continue to maintain the cumbersome deed registration system that requires historical searches to ensure that a transferor has good title with no flaws.

The Torrens system has been acclaimed around the world as one of the best. It is acclaimed for its reliability, simplicity, cheapness (of transactions), speed and suitability. Our present reliable, efficient, functioning system must be retained as a service guaranteed by government to protect private interests in our real property.

As Hernando de Soto stated in The Mystery of Capital: "Where are the codes of conduct that govern the use and transfer of assets, if not in the framework of formal property systems?" We cannot allow our property rights to be held hostage to a profit-oriented private enterprise.

Ken Allred is a former St. Albert Alderman and MLA.

Comments (2)

A REPORT FROM THE LAW SOCIETY OF ALBERTA WITH RESPECT TO THE GOVERNMENT OF ALBERTA'S REVIEW OF THE ALBERTA LAND TITLES SYSTEM IN ITS RESULTS BASED BUDGETING PROCESS

August 29, 2013

A. Executive Summary

The Law Society of Alberta (the "LSA") is providing this Report at the invitation of the Minister and Deputy Minister of Service Alberta. It is hoped that this Report will assist the government of Alberta in the completion of its results based budgeting review of the Alberta Land Titles system.

The LSA regulates lawyers in Alberta in the public interest. The LSA believes it is important to provide this Report on the review of Alberta's Land Titles system as it is clearly in the public interest for it to do so. The Alberta public, the business community and the legal community rely every day on the proper and efficient operation of the Land Titles system to place and protect the real property rights and interests of Albertans. Lawyers represent individuals and businesses in the acquisition, disposition and financing of real property in Alberta and it is in this capacity that lawyers are one of, if not the most significant users of the Land Titles system in Alberta. It is highly unlikely that many members of the public will be providing submissions or commenting on the issues raised in this Report, nor the process by which the government is conducting this review. The LSA submits that the public of Alberta, and even its more sophisticated citizens and businesses, take our Land Titles system for granted. It has been in operation for over 100 years, and has throughout that time provided effective and efficient service which results in the protection of property interests that can be relied upon without a second thought.

Assurance of title to real property is a fundamental cornerstone of a free and democratic society. There are many examples in the world today where a lack of an effective and reliable land registration system has caused very significant economic uncertainty. Some of the instability in Greece and current economic difficulties in Russia can be attributed to the lack of a reliable system to effectively record and transfer real property interests.

The LSA is strongly of the view that the best model for an Alberta Land Titles system remains a government owned and operated model. If any change were to be made, the only change that the LSA would support would be the creation of a statutory corporation, modelled after the British Columbia Land Title and Survey Authority, which would operate and administer the system. The LSA is strongly of the view that neither outsourcing nor privatization of the Land Titles system is in the public interest.

The rationale for the positions of the LSA is set forth in detail in this Report. The more significant of them include:

- The current Alberta Land Titles system is one of the best in the world;
- Land Titles generates significant net revenues to the Alberta Treasury of approximately $55 million per year;
- The design work to take the current system to the best system in the world has already been completed. While updating the system is a necessity and this will require a capital expenditure, the capital improvement expenses can be generated from current net revenue or could be funded from a modest and strategic increase in certain land titles fees;
- Land Titles fees are the least expensive in Canada and if land transfer tax is included in the comparison, dramatically less expensive than most other provinces;
- Unanticipated issues that might be encountered in any significant change to the current system are unacceptable. A change in process to accommodate the ALTA 2 system upgrade has already been designed;
- Albertans rely on the Land Titles system to ensure and protect ownership in land. This is an important value for Albertans;

- The Land Titles system is a monopoly for the creation, transfer and extinguishment of real property interests. By its nature, it is therefore anti-competitive and the government's interest in the exercise of the monopoly is the protection of the interests of land owners and promoting the economic health of the province. A private corporation's obligation is primarily to benefit its shareholders. To grant this monopoly to a private enterprise would be to hold government captive to such private holder of the monopoly and would be contrary to the economic interests of individual land owners and the province as a whole.

- The hallmark of the Torrens system is the government guarantee of title. Albertans continue to expect such a guarantee. It is incongruent that the government would provide a guarantee of the performance of a private owner or operator of the Land Titles system.

B. High Level Review

In a meeting with the Deputy Minister of Service Alberta, we were asked to provide this Report to outline our perception of the benefits and detriments of the various potential Land Titles system delivery models. While the process behind the results based budgeting review was explained to us, Service Alberta provided us with very limited information upon which to base our analysis of potential benefits and detriments of the various models.

Accordingly, this Report is, of necessity, a very high level discussion of the issues. We would certainly be prepared to provide a more detailed analysis, should further information be provided to us.

C. Results Based Budgeting Process and Drive for Change

We have been advised that as a result of the results based budgeting review process which commenced in early 2012, some 800 Alberta government programs are under review. We have been advised that a horizontal and vertical review is taking place and that each program is being reviewed to determine which of the following four outcomes should be pursued by government with respect to the program:

1. no change (program is working very well);

2. process improvements to deliver better services to Albertans;

3. program discontinuance or a program combination with another program where program is either not working or is partially redundant; or

4. scrap the program and re-engineer it.

We have been advised that a Challenge Panel will be considering which of the four outcomes should apply to Land Titles, after a business case has been put to government with respect to the potential outcomes.

From the perspective of the LSA, the Land Titles system in Alberta is working well and better than could be expected given its current outdated platform. It has been remarkably reliable and efficient; the staff is dedicated and helpful; costs to consumers for its services are the lowest in Canada; and yet it still contributes significant net revenues to the Alberta Treasury. Alberta's Land Titles (Torrens) system is regarded globally as one of the best in the world and many jurisdictions come to Alberta to study and learn about how our system is able to operate in such a safe, reliable, efficient and cost effective manner.

This does not mean that everything is perfect. Service Alberta has recognized the need to re-engineer the current platform to become technologically current. The LSA has been involved as a stakeholder representative on the Registries Liaison Committee and in the Alta 2 Redesign Program for many years and has worked with administration through the automation of Land Titles records (Spin 2). We are working with the administration on the final stages for full automation and upgrade for the electronic

submission of land titles documents. The LSA believes that when the Alta 2 Redesign Project is completed, the government and the people of Alberta will have an even better system and will once again have the best Land Titles system in the world.

On the results based budget analysis above, Land Titles falls under #2: the program is working well and there are process improvements to deliver even better services to Albertans. The LSA submits that this process improvement should be done through the completion of the Alta 2 Redesign Project; and the most cost effective way to do so is through the government's completion of the Alta 2 Redesign Project.

As can be seen from the balance of this Report, there are other potential operational models we have been advised the Ministry is considering. Much of the discussion that we have been involved in with the Ministry surrounds the question of whether we can effect a conversion and how would we effect the conversion. The more fundamental question in the view of the LSA is should we effect a conversion, and if so, why?

We submit that the only reason that the answer to this fundamental question should be "yes", is if there are deficiencies in the current system that cannot be resolved within that system. In the meeting with the Deputy Minister and Assistant Deputy Minister of Service Alberta on July 15, we asked the question of "what are the problems or deficiencies that are trying to be solved in this process?" We received the following as the significant issues facing the current system of operation of the Land Titles system:

1. Land Titles requires sustainable access to capital in order to complete the current re-engineering process and in order to continuously update and upgrade its systems;

2. Land Titles requires new features and capabilities to keep up with the demands of consumers;

3. Land Titles requires technology upgrading now and in the future;

4. Land Titles needs new services and products to respond to the market.

As a result of these perceived deficiencies in the current system, should the system be changed to address those deficiencies? The LSA's position is that these identified deficiencies/problems can and should be solved within the current system:

1. Sustainable Access to Capital - Although this is identified as a current system deficiency, properly funding the Alberta Land Titles system is currently entirely within the Alberta government's control. By way of background, in 2000 as a result of the significant revenues that Land Titles was generating to the benefit of the Alberta Treasury, the Klein government significantly reduced Land Titles fees so that they would properly be considered a fee and not a tax. The LSA was assured at the time that the reduced fees would be sufficient to not only continue to operate the system but also to provide the capital necessary to upgrade the system, to complete the implementation of the Spin 2 system and ultimately to complete the Alta 2 Redesign Project. Notwithstanding these assurances, within two years, funding for the Alta 2 Redesign Project had been pulled, funding for the Project has been sporadic at best over the last decade, and yet in fiscal 2011, we understand that something in the order of $55 million of revenues in excess of expenses went into the general revenue of the province from Land Titles operations. It is difficult for the LSA to understand how the government can take the position that a lack of sustainable funding is considered to be a deficiency in the current system. Frankly, the Land Titles system is a significant revenue generator and the Alta 2 Redesign Project could have been completed a number of years ago.

2. Land Titles Requires New Features and Capabilities - Once the Alta 2 Redesign Project is completed, we are strongly of the view that this will no longer be considered to be a deficiency but in fact, will be considered an advantage of the system.

3. Land Titles Requires Technology Upgrading - While the LSA agrees that this can currently be identified as a deficiency, as stated above, there is no reason that the technology upgrade should not have been already complete. We are advised that the cost of completion of the Alta 2 Redesign Project is $25 million over four years. Not only can this be paid for out of current net revenues generated from Land Titles operations, we understand that the business case for the Project shows that the full $25 million will be recovered in a fairly short period of time as a result of reduction in expenditures, notably the reduced need for Land Titles staff at lower seniority levels. If the $25 million cost for technology upgrading is still a significant issue to the government, the LSA has repeatedly suggested that given that Alberta's fees are by far the lowest in Canada, Land Titles fees could be strategically increased in certain areas and that this could raise the $25 million without any negative reaction from Alberta consumers and businesses. Such a strategic increase could be made to transactions involving significant values so as to not negatively impact the average Alberta consumer.

4. Land Titles Needs New Services and Products to Respond to the Market - One of the significant issues with respect to Land Titles services is what information that is collected from Alberta citizens and businesses should be made publically available. The existing Land Titles system could provide much more information than it currently provides and it could provide that information for a fee that would increase the revenues of the system. However the Alberta government has not yet chosen to address these policy issues and make decisions about provision of new products. When the Alta 2 Redesign Project is completed, there will be even more opportunity for new products to be marketed. The LSA believes however that there must be a clear policy direction from government as to the extent of public information that will be available and at what cost. To the best of our knowledge, there essentially is no policy direction at this time.

5. Other Considerations - The LSA is obviously aware that two of the potential models being considered, namely outsourcing and privatization, would result in a significant short-term cash payment to the province to be used for deficit reduction or to finance other government programs. It is our view that the benefit of the up front cash payment will be quickly forgotten but the long-term negative effects on the Land Titles system will be with generations of Albertans in the future. Additionally, the concept of an up front cash payment in exchange for foregoing future revenues seems to be the exact opposite of government policy to borrow money for significant capital projects on the theory that current Albertans shouldn't bear the brunt of projects that will benefit future generations of Albertans. Further, taking an up-front payment does not make financial sense; the cost of government borrowing money is low (in the range of 4%); the cost of outsourcing or privatization to raise the capital (amortized over 30 years) is in the range of 8% as a minimum return on investment for the up-front payment.

D. Potential Options for Operation of the Alberta Land Titles Registry System

We understand that government will ultimately decide whether there is a different operational model that would be available to allow Land Title services to be improved, costs lowered and better quality products delivered. We have been advised that there are essentially four models being reviewed as follows:

1. status quo (government owned and operated);

2. statutory governance (such as the British Columbia Land Title and Survey Authority);

3. outsourcing (such as has occurred in Ontario and Manitoba to Teranet); or

4. corporate privatization (such as has recently occurred in Saskatchewan).

We provide our analysis of the benefits and detriments of these four options as follows:

1. **STATUS QUO (GOVERNMENT OWNED AND OPERATED)**

Pros/Benefits

- Preserves the integrity of a true Torrens system which has been over 100 years in the making for the security and guarantee of Albertan's property interests.

- Ensures that government personnel are those responsible for creating and extinguishing legal rights to land, which the LSA submits is a fundamental obligation of government and what the public of Alberta expects from its government.

- Government control of the Land Title system assures a security of land ownership and title and a level of service that is grounded in the public interest.

- Alberta Land Titles has significant expertise within its senior staff positions on the unique nature of Alberta's Torrens system of Land Titles and this expertise should not be lost.

- There is a cross-departmental availability of Land Titles information (through the LINC number) within government without an additional cost; such as to Sustainable Resource Development, Energy and Transportation departments.

- Service Alberta and various stakeholders such as the LSA have built up a good working relationship over the past 20 years, and the operation of the system and enhancements have been tested and implemented. The LSA has been pleased to be part of this stakeholder group and believes that such group has made a significant contribution to the status quo. The LSA will continue to work with government to provide its expertise for the benefit of the system.

- The Alberta Land Titles system provides a net revenue stream, currently in the neighbourhood of approximately $55,000,000 per year, which has been moved into general revenue and therefore benefited all Albertans. This revenue should continue to be for the benefit of future generations of Albertans.

- Service Alberta has shown that it is capable of moving Alberta Land Titles to a model system through technology upgrades and is a leader in innovation for the automation of Land Titles systems. Spin 2 has won international awards and we are confident that the Alta 2 Redesign Project will have similar results.

- Alberta's Land Titles fees are the lowest in Canada and would continue to be so, even with modest increases that might assist in funding the completion of the Alta 2 Redesign Project. As a rough comparison on an all-in basis, inclusive of fees and land transfer taxes (other than municipal land transfer taxes) a $600,000 home purchase with a $400,000 mortgage would cost roughly $320 in Alberta, over $7,000 in B.C. and over $8,500 in Ontario (plus the cost of a title insurance policy for both the buyer and the lender).

- Land Titles data contains personal information in respect of individuals and businesses in Alberta. The dissemination of this information and cost of doing so should be the subject of government policy and it is government that would be best able to implement that policy and ensure that the policy is fully complied with.

- Preservation of the operating system and software licenses to operate the Land Titles data is essential. Once these systems are privatized or outsourced, even if the data remains the property of the government, the data is useless unless the operating systems are retained to use the data.

- The government's assurance fund protection of Alberta titles, which is a hallmark of its Torrens system, should intrinsically and logically be a feature of a system operated by government.

Cons/Risks

- There is a practical issue within government respecting the proper funding of the Alta 2 Redesign Project and Land Titles upgrades. Funding has been sporadic over the last decade as Land Titles revenues are not dedicated for improvement to their systems through their budgetary process. The net revenues instead go into general revenues. The Land Titles upgrades such as the Alta 2 Redesign Project are seen as a separate project and need approval for funding from the Treasury Department. This dynamic has resulted in the funding being somewhat erratic.

- If Land Titles were moved outside of government, then government would no longer be responsible for the human resources costs of Land Titles employees.

- Where future capital improvements are required to the system after the Alta 2 Redesign Project is complete, it may be easier to secure funding for such projects if Land Titles were outside of government.

2. INDEPENDENT AUTHORITY (THE CURRENT B.C. MODEL)

Pros/Benefits

- Many of the benefits of the status quo would not be eroded if Land Titles moved to an independent authority. The primary reason is that the authority would be "not for profit" and would be making decisions on the basis of the public interest without a profit motive.

- The system would be taken "off the balance sheet" of government, which means that the expenses of the system (including the funding of capital improvements) would be direct expenses of the independent authority and the government would receive a portion of the revenues in consideration of continuing to backstop the Assurance Fund.

- Although government would still provide the Assurance Fund, the independent authority would be motivated to keep claims low, both in the public interest and for financial reasons.

- The independent authority would keep only the revenues necessary to operate the system and pay for capital improvements, and the government would keep the balance of the revenue stream.

- This model was recommended by a government commissioned report (the Sage Report) in 2005.

Cons/Risks

- The stakeholders who would appoint members of the Board of the independent authority would have to remain engaged in the operation of the system (the LSA thinks that waning interest by the stakeholders over time is an unlikely event).

- It will be somewhat difficult to negotiate the proper balance between the fees necessary to operate and improve the system and the revenue available to government.

3. **PRIVATIZATION (OWNERSHIP AND OPERATION BY A FOR-PROFIT ENTITY)**

Pros/Benefits

- Government could retain some control of the system through share ownership and "golden shares" while at the same time allowing public investment into the system.

- A portion of the initial capitalization could be immediately earmarked for the completion of the Alta 2 Redesign Project.

- If share ownership in the public entity is restricted to Albertans, then the system would be owned by Albertans for the benefit of Albertans.

- Funding of capital improvements and human resource costs are no longer the responsibility of government.

Cons/Risks

- There is a serious risk that "for profit" motives may significantly impair the sanctity of property rights in Alberta and erode the true Torrens system that we now enjoy. In a Torrens system the decision as to whether to register an instrument that creates or destroys property rights properly rests with government and not with a private entity whose motive is profit and who may not necessarily act in the public interest. Further, in a Torrens based system, the design of the system and its processes must be determined in the public interest and not in terms of what might be the most economically viable.

- The sale of private information is further removed from government and the practices of a "for profit" company may not align with government policy in this regard. Although the government may retain ownership of the data through a contract, without the ownership and ability to operate the system, the data is useless.

- Loss of expertise and the ability of government to operate the essential service of protecting the property rights and interests of Albertans.

- Even though a public corporation, the corporation will still have a "for profit" mandate as opposed to a public interest mandate. There will be no guarantee of proper re-investment of capital into the system. The corporation is accountable to its shareholders for operations and profits, and is not accountable to the citizens of Alberta for what is essentially a public service.

- As an initiative of government, especially if share ownership is restricted to Albertans, government will be under significant pressure to ensure that the public entity continues to be profitable, even though it will have little control over its operations. The easy solution for such a dilemma would be to authorize an increase in fees to the detriment of the users of the system.

- If shares can be acquired by other than Albertans, then there is a potential that Alberta private information will be controlled by interests outside of Alberta. This is especially significant if ownership could go beyond the Canadian border. As well, if shares are acquired by other than Albertans, the significant profits from Alberta's Land Titles system will not be for the benefit of Albertans.

- It is incongruent that government would continue to provide the backstop of the Assurance Fund (guarantee of title) which would cover the errors of a private operator of the Land Titles system.

- If ownership of shares is restricted to Albertans, only Albertans who chose to invest in the system would have the benefit of future revenue generation from Land Titles as opposed to all Albertans.

- Future costs – privatization will necessitate legislative changes which will include some form of regulatory oversight by the Government. The cost of regulatory oversight will have a cost which is likely to increase over time.

- The privatization model provides a one-time infusion of cash to the Alberta Treasury at the expense of future revenues that would benefit generations of Albertans to come.

- The Land Titles system is a monopoly for the creation, transfer and extinction of real property interests. By its nature, the land titles system is anti-competitive and the Government's interest in the exercise of the monopoly is the protection of the interests of landowners and promotes the economic health of the province. A private corporation's interest is to benefit its shareholders. To grant this monopoly to a corporation through privatization or on a long term contract basis would be to hold government captive to a private holder of the monopoly and be contrary to the economic interests of the province and individual landowners.

It should be noted that while the Saskatchewan privatization has been perceived to be relatively successful in its initial stages, commentators have noted that a significant part of the business plan for the public entity in Saskatchewan is the growth of revenues through products and services that currently do not exist and will necessarily involve the dissemination of private information for a fee. More importantly, a good portion of the business plan depends upon revenues to be received from the licensing of the Saskatchewan system or portions thereof in other similar businesses and in other jurisdictions. Most commentators are sceptical that there is any significant market for the Saskatchewan system.

4. OUTSOURCING (OPERATIONAL CONTRACT WITH A "FOR-PROFIT" ENTITY)

Pros/Benefits

- Most of the benefits of outsourcing are the same as privatization.
- Arguably, there could be more control by government in an outsourcing situation as government could retain more of the fundamental aspects of the system and simply contract the operation of the system out to a third party.

Cons/Risks

- The detriments to the outsourcing model are much the same as those in the privatization model.
- The Land Titles system is a monopoly for the creation, transfer and extinction of real property interests. By its nature, the land titles system is anti-competitive and the Government's interest in the exercise of the monopoly is the protection of the interests of landowners and promotes the economic health of the province. A private corporation's interest is to benefit its shareholders. To grant this monopoly to a corporation on a long term contract basis would be to hold government captive to a private holder of the monopoly and be contrary to the economic interests of the province and individual landowners.
- If the third party has no connection to Alberta (such as Teranet), then, absent contractual obligations, there is no benefit to the private entity in ensuring the proper operation of the system for the benefit of Albertans. Profit motive will drive decisions.
- No matter how tight the contract between government and the private operator, the operation of the system should not be left to the vagaries of contractual interpretation, circumstances not anticipated at the time of drafting of the contract and more significantly, the situation where the contract is simply not working for the private operator. If the private operator is not making a profit, then they will want to terminate or re-negotiate the contract. If they are not doing a proper job, then government will want to terminate the contract. If the contract is terminated, then what? At that time, government will not have the expertise available to properly run the system. An improperly run transition back to government would be potentially disastrous, with the result being that termination of the contract may not be a realistic option.
- There may be an incentive to introduce new products and services which would create profit, and which would disseminate private information gathered within the system. Unless clearly contrary to government directive or policy, the private enterprise could create profit through the dissemination of such private information contrary to the expectation of Albertans or even the government if its policies and directions were not so clearly enunciated so as to apply to such new product or services.
- There would be a significant risk that in order to reduce expenses, the Alberta system would be integrated with other systems being operated by the private operator which would impair the integrity of the true Torrens system that we currently enjoy.

- There is a significant risk that the cost to the users of the system will increase based on experiences in other jurisdictions.

While the forgoing has been a generic analysis of the outsourcing model, the reality is that there is really only one potential private operator of the system, namely Teranet. Teranet is generally regarded as a success story in Ontario and has now secured a contractual arrangement in Manitoba (although we understand it is not yet finalized).

The LSA would suggest however that the reason that Teranet is generally seen as a success in Ontario is solely based on the reality that the current system in Ontario is substantially better than the 200 year old paper based system which it replaced. Similarly, Manitoba's system is about 15 years behind the systems being used in the rest of Western Canada as they are still operating on a paper based system.

However, when one looks at the Teranet system in Ontario and ignores the comparison to the previous system, there are a number of reasons why Teranet in Ontario should not be considered to be a success, some of which are as follows:

1. The conversion to the new system had an initial cost overrun of close to $1 billion. When Teranet was a true P3 between government and Teranet, there was some controversy that the Ontario government picked up a larger share of such overruns than was required under the P3 contract;

2. The conversion has not been fully completed. Government is still looking after a number of titles in Ontario;

3. The Ontario system is not a true Torrens system as in Alberta. Even though there is some government assurance of title, the reality is that virtually all transactions in Ontario are now title insured. This is an additional significant cost to consumers in Ontario, with the profits all going to Canadian subsidiaries of large American title insurance companies;

4. The security of the system which is based on dissemination of PIN numbers was significantly compromised a few years ago when Teranet lost 75 PIN numbers (although fortunately, the lost numbers were not used for improper purposes);

5. The title search functionality of the Teranet system in Ontario is inferior to that in Saskatchewan, Alberta and British Columbia;

6. Cost to the system consumers has increased in Ontario. A current title search in Ontario costs $28 (versus $10 in Alberta); and

7. Under the new 50 year contract that was entered into between the province of Ontario and Teranet, no revenues are payable to the Ontario Government until 2023.

E. Conclusion

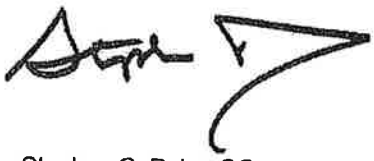
The LSA is strongly of the view that the current Land Titles system in Alberta, assuming a completion of the Alta 2 Redesign Project in the near future, will be the right program and service delivered in the right way to achieve the results that Albertans expect to be maintained.

It seems clear to the LSA that of the four potential outcomes, the outcome that best fits the Land Titles system is "process improvement to deliver better services to Albertans", and this means simply that the Alta 2 Redesign Project needs to be completed as soon as possible.

Based on the limited information that we have received from Service Alberta, the LSA is also clearly of the view that of the four models of operation of a Land Titles system, the status quo is the preferred model. The LSA could also support the independent authority model if it were properly transitioned. The LSA does not support either the privatization or the outsourcing model for the reasons set forth above.

We would be happy to provide further information and input. Please contact me or Susan Billington, Policy and Program Counsel at the LSA. Our contact information is below.

Respectfully submitted,



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Resolution 1-14S

Privatization of the Alberta Land Titles Registry System

Date: March 26, 2014
Expiry Date: April 1, 2017
Active Status: Expired
Sponsors: MD of Taber
District: 1 - Foothills-Little Bow
Year: 2014
Convention: Spring
Category: Planning and Development
Status: Accepted
Vote Results: Carried

Preamble:
WHEREAS the Alberta Government is considering the sale of the Alberta Land Titles Registry System to the private sector; and
WHEREAS the Alberta Land Titles Registry System is a model for the protection of property rights and property interests including the principle of indefeasibility of title and management of the assurance fund which is guaranteed by a publicly owned and administered system; and

WHEREAS property rights depend upon a secure and accurate system of record keeping which guarantees through registration legal property interests by individuals and corporations; and

WHEREAS the Alberta Land Titles Registry System generates between $50 million and $55 million in net revenues per year to the Province of Alberta based upon cost recovery which permits the capitalization of infrastructure investment rather than for a profit motive only; and

WHEREAS the Alberta Land Titles Registry System is a repository for virtually all of the municipal non-regulated assessment and taxation information; and

WHEREAS the privatization of Alberta Land Titles Registry System would open up private personal information for access to a private corporation; and

WHEREAS a foreign controlled enterprise may purchase and control Alberta's Land Title Registry System if the Government of Alberta proceeds with a sale of the Registry;

Operative Clause: THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta to retain the Alberta Land Titles Registry System status quo or as a public system as a statutory non-profit corporation.

Member Background: The land registration system used in Alberta is based on the Torrens System of land registration and operates under the legislative authority of the Land Titles Act. Under this system the Province of Alberta has custody of all original titles, documents and plans and has the legal responsibility for the validity and security of all registered land title information. The Government guarantees the accuracy of the title through the internal application and enforcement of laws derived from a multitude of statues and court decisions. An assurance fund is operated by the Government to compensate any person impacted from fraudulent transactions which may occur.
All current titles as well as all titles that have been electronically cancelled by the Alberta Land Titles Registry are maintained in electronic register form. The contents of the register represent the legal, guaranteed title at all times.

The principles of the Torrens System are as follows:

1. The Mirror Principle – this refers to as the 'register' or certificate of title, which accurately and completely reflects the current facts about a person's title.
2. The Curtain Principle – this means that the current certificate of title contains all the relevant information about the title. A potential purchaser does not need to be concerned about dealings on any prior title.
3. The Insurance Principle – provision for compensation for loss of rights.

The Real Estate Council of Alberta released a report in August 2013 with respect to the Government of Alberta's review of the Alberta Land Titles Registry System in its Results-Based Budgeting process. The report is available online at:

http://www.reca.ca/consumers/content/legislation-bulletins/PDF/Privatization-of-Land-Titles.pdf

RMA Background: The AAMDC has no active resolutions directly related to this issue.

Government Response: *Service Alberta*
Service Alberta is currently looking at the possibility of delivering land titles services through a public sector agency, such as a crown corporation. No decision has been made at this time; however, the possibility of land titles being sold or outsourced is not under consideration.

Development: Service Alberta has clarified, both in their response to this resolution and through a discussion between the Minister of Service Alberta and the AAMDC Board of Directors, that the privatization of the province's land title registry system is not being considered. The new provincial government has given no indication that they are considering privatizing registry services. As such, this resolution is deemed to be Accepted.

Provincial Ministries: Municipal Affairs, Service Alberta

Clear Hills County

Request For Decision (RFD)

Meeting:	**Regular Council Meeting**
Meeting Date:	September 14, 2021
Originated By:	Terry Shewchuk, Public Works Manager
Title:	**Public Works Manager's Report**
File:	32-02-02

- Culvert replacement for centerline and approach pipes on going. Attachment #1
- Cleaning out culvert ends ongoing in various areas
- Cleaning dead fall trees out of the ditches in various areas
- CANFOR will be doing road maintenance from the old mill yard to Stoney Lake.
- Range Road 54-60 Road Rebuild – Job start-up meeting on September 8th
- Local Log haul trucks on County roads our being monitored as to road conditions.
- Graders out maintaining the roads and working on problem areas when the moisture conditions will allow.
- Spot graveling where needed.
- Metal Recyclers will be in the area in September to clean the metal at the transfer stations.
- Review all transfer stations for overall conditions.
- Our Transfer stations have been the target of various thefts, this has been reported to the RCMP.

RECOMMENDED ACTION:
RESOLUTION by…to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:**

2020 Public Works

Approach/Culverts and Other Maintenance Projects

Date	Div.	Project	Requested By	Location	Range Road	New	Replace	Completed	Notes
11-May	5	C-Pipe	County	N Cox	R84/T860	x		x	C-Pipe
13-May	4	C-Pipe	County	Clear Parrire Rd.	Clear Rd		x	x	Replace 2 C-Pipe Cave Ins
21-May	1	C-Pipe	County	Deerhill	R25/T842		x	x	Replace 1 C-Pipe Cave in
21-May	1	C-Pipe	County	Jerry Lake	R25/T844	x		x	Install 2 C-Pipe Water washouts
11-May	7	R-O-W	County	Bear Canyon	R121/T843			x	Brush existing R-O-W Bad Over Grown
01-Jun	4	Fire Hall	County	Worsley	Town			x	Slope and gravel for Drainage
02-Jun	4	C - Pipe	County	N - Worslwy	R81/874		x	x	Replace 1 C - Pipe Cave In
03-Jun	5	C - Pipe	County	S - Worsley	R80/864		x	x	Replace 1 C - Pipe Cave In
04-Jun	4	C - Pipe	County	SE - Worsley	R70/T872		x	x	Replace C - Pipes Cave Ins 2
04-Jun	5	C - Pipe	County	S - Worsley	R80/T860		x	X	Replace C - Pipe Cave In 1
04-Jun	6	Washout	County	Many Island Rd.	R80/Hwy 64				Back Fill Dip In Road (pipe settle)
04-Jun	5	Clean up	County	N Cox	R84/T860				Repare App. Spring Washout
09-Jun	3	Sulfer Lake	County	Sulfer					Culvert Replacement Campsite Repairs
10-Jun	6	Texas Gate	J Wolf	Many Island Rd.				X	Clean out Texas gate
12-Jun	5	C - Pipe	County	SE worsley	Rge 74/T860		x	x	Replace C - Pipe Cave in 1
188							-		
22-Jun	5	A - Pipe	H Peters	s Worsley	Rge 80/H64		x	x	Culvert Cave in
22-Jun	5	Dip	County	s Worsley	Rge 80/H64			x	Slight settling on new pipe
23-Jun	6	A - Pipe	J Giesbrecht	Cleardale Hamelt	Lot #52	x			New app for Lot #52
23-Jun	6	A - Pipe	A Freisen	Cleardale Hamelt	Lot # 54	x			New app for Lot #54
24-Jun	3	C - pipe	county	Eureka	R60/T862		x	x	C Pipe cave in
24-Jun	3	C - pipe	County	Eureka	R64/T862		x	x	C Pipe cave in
25-Jun	3	C - pipe	County	M Valley	R50/T864		x	x	C Pipe cave in
25-Jun	3	C - pipe	County	Eureka	R55/T864		x	x	C Pipe cave in
29-Jun	3	C - Pipe	County	M Valley	R50/T850		x	x	C Pipe cave in
29-Jun	2	C - Pipe	County	North Hines Cr.	R43/T844		x	x	C - Pipe cave in
30-Jun	2	C - Pipe	County	North Hines Cr.	R43/T844		x	x	C Pipe cave in
19-May	7	A - Pipe	Justin K	BEAR CANYON	R120	x			New Approach
08-Jul	4	A _ Pipe	H Bean	Worsley	R84		x	x	A-Pipe Replace Ends Cave in

2020 Public Works

Approach/Culverts and Other Maintenance Projects

13-Jul	5	A _ Pipe	W-P-Farms	Cleardale	R93/H64		x	x	A Pipe
13-Jul	4	A-Pipe	Danniel D	Worsley	R72/T872	x			A-Pipe New
13-Jul	3	A-Pipe	Paul N	Hines Cr.	R64/Hale		x	x	A-Pipe Replace Ends Cave in
16-Aug	2	C_Pipe	Eureka Conley	Hines Cr.	R51/T844		x	x	A-Pi[e Replace (Old Cement)
17-Aug	6	A-Pipe	R Scott	Cleardale	R111/T842	x		x	A-Pipe New Build
18-Aug	2	C-Pipe	County	Hines Cr.	H685/R60		x	x	C-Pipe Replacement (Old Cement)
18-Aug	2	Pipe/Trees	County	Hines Cr.	Various				Clean Ends/Push Trees out of Ditches
19-Aug	4	C-Pipe	County	Clear Parire	R110/Can4		x	x	C-Pipe Cave In
19-Aug	4	A-Pipe	County	Clear Parire Dump			x	x	Replace Loop Rd Pipe
20-Aug	3	Rip/Rap	County	Eureaka					Rip Rap Pipe Ends
20-Aug	4		County	Worsley	Town				Remove Beaverdam
24-Aug	5	A-Pipe	D Fehr	Cleardale	Rge 92	x		x	New App Pipe
24-Aug	6	A-Pipe	Justin G	Cleardale Hamlet		x		x	Lot 25 Justin G
25-Aug	5	A-Pipe	Gearheart J	Cleardale	Twp853/85	x		x	New App Pipe
27-Aug	4	A-Pipe	D Fehr	Worsley	Hwy64/72		x	x	Rebuild App Pipe
27-Aug	4	A-Pipe	Danniel G	Worsley	Hwy 64/60		x	x	Rebuild App Pipe
06-Sep	2	A-Pipe	Wayne P	Hines Cr.	Twp830/64	x		x	New App Pipe
06-Sep	2	A-Pipe	Wayne P	Hines Cr.	Twp830/64		x	x	Rebuild App Pipe
06-Sep	2	A-Pipe	John T	Hines Cr.	Twp830/65		x	x	Rebuild App Pipe
06-Sep	2	A-Pipe	John T	Hines Cr.	Twp830/65		x	x	Rebuild App Pipe
07-Sep	2	A-Pipe	John T	Hines Cr.	Twp/830/65		x	x	Rebuild App Pipe

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Council Information**
File:	11-02-02

DESCRIPTION:
Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

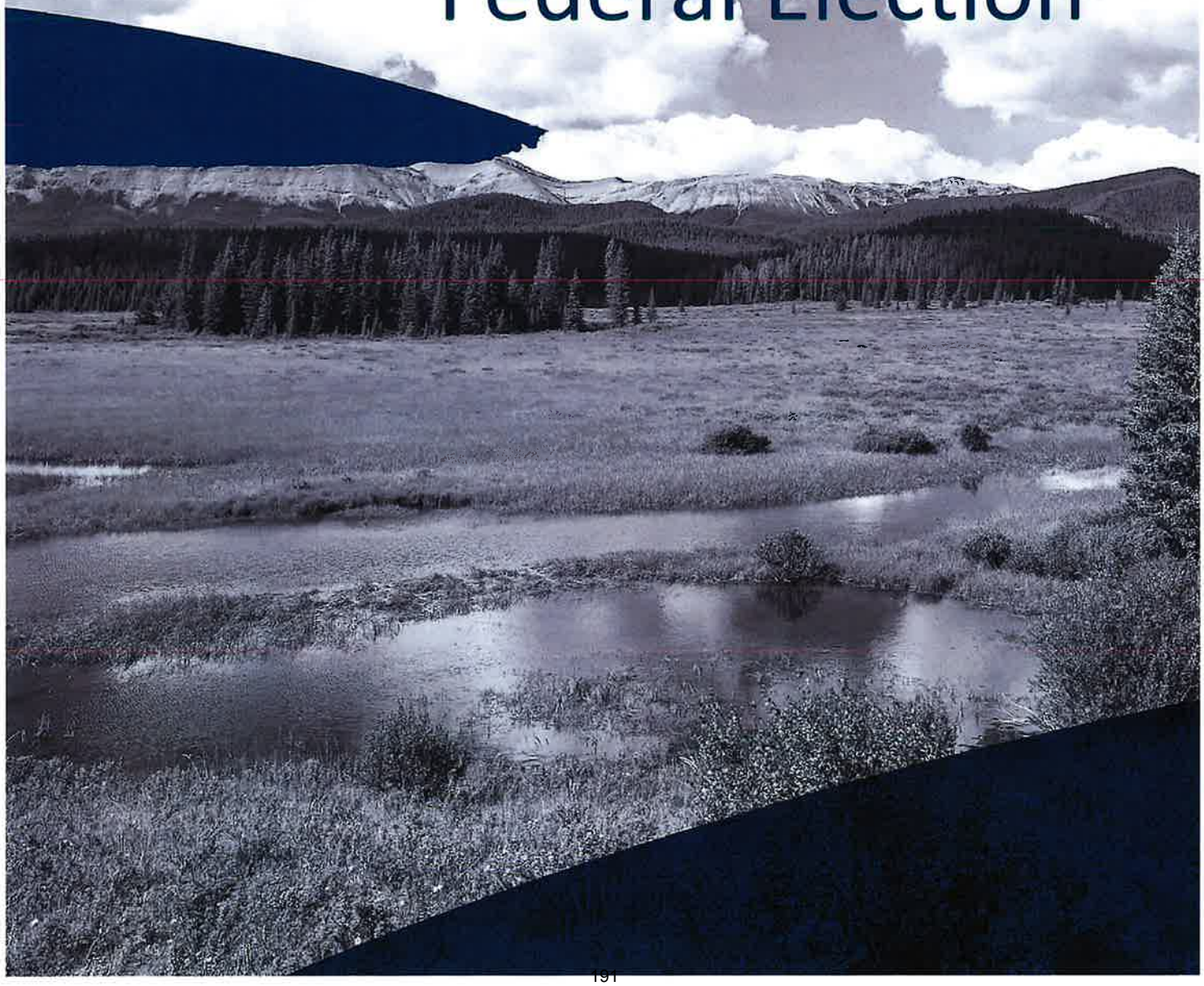
ATTACHMENTS:
RMA-Member-Guide-2021-Federal-Election

RECOMMENDED ACTION:
RESOLUTION by.... that Council receives for information the Council Information presented at the September 14, 2021, Regular Council Meeting.

Initials show support - Reviewed by:	**Manager:**	**CAO:**

RMA
RURAL MUNICIPALITIES of ALBERTA

RMA Member Guide to the 2021 Federal Election



The RMA wants to work with its members to make sure that all candidates for federal office recognize the importance of rural Alberta and, if elected to office, will work towards the interests of rural communities.

The RMA Member Guide to the 2021 Federal Election will help members educate candidates on the importance of rural Alberta as well as the challenges that rural municipalities face. Feel free to use this guide as you see fit, and share it with candidates, colleagues, and interested members of the public.

Why a Guide?

This guide is intended to assist members in raising certain issues that rural Alberta is facing to help bring awareness to them on the federal level. Some of these issues may not be top of mind in every rural municipality, but they are important to the continued growth and sustainability of rural Alberta.

How to Use the Guide

RMA has identified four key priority issues for the federal election. These priorities and associated recommendations are included in RMA's Federal Election Platform that was sent to all Alberta federal candidates and key ministers in the current government. They are:

1. Rural Broadband
2. Disaster Mitigation and Recovery
3. Infrastructure
4. Drought Recovery

For each priority issue, this guide provides several questions that can be asked to candidates, select RMA position statements, and a brief background of the issue. The questions are intended to be broad enough to be relevant across the province, and easy to modify for specific local issues.

Rural Broadband

The COVID-19 pandemic has brought broadband connectivity issues to the forefront, with many rural Albertans struggling to work and learn from home due to lack of high-speed internet and infrastructure challenges. Access to broadband internet service in rural Alberta is key for attracting investment, maintaining local businesses, and allowing all Albertans to participate in the digital economy.

Sample Questions

- The Government of Canada has committed to providing access to highspeed internet to all Canadians by 2030. What do you view as the biggest barriers to meeting this goal, and if elected how will you address this barrier?
- How do you view the role of municipalities in the development of broadband infrastructure and services?
- If you are elected, how will you work address the urban-rural broadband gap?
- Spectrum bands are used to deploy both rural internet, and increasingly 5G service. If elected, how will you balance these two services to support growth and maintain existing internet options?
- The Universal Broadband Fund was designed to provide funding to proponents to address gaps in broadband delivery. The fund is highly oversubscribed. If elected, how would you support future broadband funding?

Position Statements

- Broadband internet is vital for rural businesses and residents to engage in the digital economy.
- Broadband internet is essential to rural community-building, as well as attracting qualified professionals and industry to rural and remote areas.
- Many rural and remote areas do not have the population density to attract broadband services based on a business case. Therefore, it may be necessary for municipalities to partner with federal and provincial government agencies and industry groups to ensure their residents' needs are met.
- Rural areas with low population density and remote communities may not receive broadband service from market forces alone.
- Any funding programs developed by the Canadian Radio-television and Telecommunications Commission (CRTC) related to improving service in underserved areas must focus on isolated rural and remote areas with the poorest connectivity speeds, and not allow funding recipients to only target areas that are slightly below the minimum threshold.
- RMA appreciates the Government of Canada's national broadband strategy which outlines the plan to provide broadband internet to all Canadians by 2030, as well as the accompanying Universal Broadband Fund to support this goal.
- Federal funding must support the long-term maintenance of broadband infrastructure in rural areas. This should include investment through fees collected from communication and internet providers.

Background Information

Rural broadband is a priority advocacy item for RMA. RMA recognizes that access to reliable, fast, and affordable internet is about much more than accessing streaming services. Rural broadband is necessary to attract and retain rural businesses, access tele-health, participate in the digital economy, and participate in the online world. The recent pandemic brought these issues to the forefront, along with new issues such as the requirement to work or attend school from home.

RMA advocates for rural broadband at both the provincial and federal level. Federally, RMA regularly engages in consultations that impact rural broadband on issues such as funding, spectrum policy, and other policy changes that are of particular concern for rural areas. Additionally, RMA is conducting an internet speed testing project to demonstrate to federal decision makers the current state of rural Alberta's internet. Through this project, RMA has found that only nine percent of tests run to this point meet the federal 50mbps download/10mbps upload standard.

Disaster Mitigation and Recovery

Climate change is being felt across Alberta. Many communities are becoming more vulnerable to a range of impacts including rising temperatures and extreme weather-related events such as floods and wildfires. When these disasters strike, municipalities are the first to respond and it is important that the federal government empowers local leaders with the right tools to protect families and businesses from new weather events.

Sample Questions

- In Budget 2021, the federal government committed $1.4 billion over 12 years to top off the Disaster Mitigation and Adaptation Fund. One challenge rural municipalities are facing is municipal disaster mitigation funding is normally distributed on a per capita basis. How will your party ensure that a fair portion of funding goes to rural municipalities to address high-risk areas within their boundaries?
- Local leaders are already making the most of limited tools to protect their residents. If elected, will your government continue to invest funding to work with rural municipalities to build a comprehensive understanding of the full range for risks from climate change and help provide the tools and resources required to reduce those risks?

Position Statements

- Climate change policy should consider the social, economic and environmental impacts and benefits of agriculture and food production, as well as the ecological goods and services derived from the rural land base.
- Many rural municipalities lack an opportunity to access funding for project types often linked to climate change mitigation, such as public transit. Climate change requirements and funding programs must be designed to include rural municipalities and allow for developing climate resiliency in rural infrastructure such as roads and bridges.
- All climate change mitigation and adaptation policies should be accompanied by tangible and realistic performance measures to ensure success and constant improvement, but also to ensure benefits are realized at the least cost.
- To support a cohesive approach to addressing climate change, municipalities should work collaboratively with their neighbours and Indigenous communities to access programs and leverage resources that will provide local and regional benefits.

Background Information

Alberta is the only province where the entire land mass, except for national and provincial parks, is municipally managed. Rural municipalities cover 86.5% of Alberta's total land mass and when climate related disasters strike, local governments are the first to respond. According to an Insurance Bureau of Canada report, severe weather across Canada led to Canadians filing $2.4 billion dollars in insured damages in 2020, with two of the most expensive events occurring in Alberta: Fort McMurray flooding and a hailstorm in Calgary. Climate adaptation and resiliency has become an important pillar in the Government of Canada's environmental plan and Budget 2021 provided $1.4 billion over 12 years to Infrastructure Canada to top off the Disaster Mitigation and Adaptation Fund to support projects such as wildfire mitigation activities. As the rollout of this funding begins, it must not be distributed strictly on a per capita basis, but rather consider high risk areas as well as communities that may lack the capacity to effectively implement mitigation strategies.

Infrastructure

Rural roads and bridges serve as important arteries to help Alberta's economy grow by connecting natural resources to national and international transportation corridors. This critical infrastructure provides the oil and gas, forestry, and agriculture industries with access to the natural resources that they depend on. Without these transportation links, Alberta's natural resources would not reach processing facilities and markets in Alberta, Canada, and beyond, and Alberta's disproportionate contribution to Canada's economy would be impacted.

Sample Questions

- If elected, how will you ensure that rural communities across Alberta and Canada have access to the same level of federal infrastructure support as urban areas?
- How would your party prioritize the development of trade corridors for the movement of Canada's natural resources? How does rural infrastructure fit into these trade corridors?
- The allocation of federal infrastructure funding has disadvantaged rural municipalities in recent years. How will your party ensure that infrastructure funding is distributed in a way that matches the actual needs of various types of municipalities?

Position Statements

- Rural municipalities manage the majority of Alberta's roads (77% or 173,226km) and bridges/culverts (61% or 8468). At a cost of between $500,000 and $1 million to construct one kilometer of road and a similar cost to construct a bridge or culvert, the costs of managing transportation infrastructure form a significant portion of rural municipal expenses.
- Rural Alberta's transportation network connects communities, provides rural Albertans with access to important community services (such as healthcare), and supports the province's tourism industry by connecting major highways to many of Alberta's parks and natural wilderness areas.
- Rural roads and bridges provide the oil and gas, forestry and agriculture industries with access to the natural resources that they depend on. A safe and viable rural road and bridge network is key to supporting the provincial economy.
- As the primary manager of bridges and roads in Alberta, rural municipalities should be thoroughly consulted before any changes are made to existing infrastructure grant programs, approval processes, or design standards.
- Industrial use of infrastructure creates significant damage that requires municipalities to allocate a level of financial and human resources not typical in urban areas.

Background Information

Rural municipalities manage about 75% of roads and 60% of bridges in Alberta. This makes transportation and infrastructure a significant priority and expense for rural municipalities. Proper investment in Alberta's rural municipal transportation benefits not only local communities, but also Alberta and Canada. Rural transportation systems are the first link for Alberta's resources in a global supply chain and it takes the collective efforts of all levels of government to work together to support a safe, reliable, and well-funded rural resource network.

Despite the outsized role that Alberta's rural municipal infrastructure plays in supporting Canada's economy, recent federal infrastructure programs treat rural infrastructure as an afterthought, with small portions of funding available for general rural support, with the majority being reserved for projects only feasible in large urban centres. To effectively recognize rural economic contributions and the importance of rural communities to Canada's present and future, the federal approach must shift to recognize rural infrastructure needs as unique. This approach would balance support for core rural infrastructure such as roads and bridges with recognition that rural communities are interested in pursuing innovative infrastructure approaches addressing climate change, connectivity, and other emerging challenges, but in a way that aligns with the capacity and geographic realities of rural areas, rather than existing programs that are often tailored to major projects in large cities.

Drought Recovery

Summer 2021 has been a challenge for farmers and agricultural production across the Prairies as severe drought conditions, sustained high temperatures, and wildfires continue to impact operators. Impacts include a lack of available feed for livestock and significantly reduced yields for crop producers. To date, 31 rural municipalities across Alberta have declared agricultural disasters as the extreme weather has caused projected crop yields to drop by as much as 75 percent in some regions.

Sample Questions

- 2021 saw a major drought across western Canada, causing many municipalities to declare agricultural disasters. If elected, how will you use these declarations to advocate for additional support for the industry?
- What role do you see the federal government playing in providing direct support to agricultural producers impacted by climate conditions?
- If elected, what steps would you take to determine whether existing federal programs and funding are adequate to address future agricultural disasters?

Position Statements

- Agriculture is a vital industry in Alberta and supports the sustainability of our rural communities.
- Agricultural income is vulnerable to extreme market fluctuations and natural disasters. Federal and provincial programs that provide assistance for producers should be designed to support the industry and address the diversity of conditions experienced.
- The declaration of an agriculture disaster should trigger additional support for farmers from the Government of Alberta and the Government of Canada.

Background Information

Agriculture is a vital industry in Alberta and includes a board range in the types and size of farming operations, from small family operations to large-scale facilities. The agriculture industry can be significantly impacted by global market influences and unpredictable weather and climate fluctuations. Summer 2021 has been a challenge for farmers and agricultural production across the Prairies as severe drought conditions, sustained high temperatures, and wildfires continue to impact operations and livelihoods.

The outcomes of this extreme weather will have lasting financial effects on farmers and ranchers. To support agricultural producers, the federal government announced the early designation of the Livestock Tax Deferral Provision which will allow beef producers who are forced to sell a significant amount of their breeding herd due to drought conditions to offset the resulting revenues with the costs to replace the herd. In addition, the federal government has committed $100 million through the AgriRecovery disaster relief framework to help farmers affected by the drought. It is important that the federal government continues to provide drought recovery to affected farmers and agricultural producers and engages with the agricultural industry to create tools and resources that will help lessen the impact of extreme weather events in the future.

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	September 14, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	**Calendars**
File:	11-02-02

DESCRIPTION:
Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:
RESOLUTION by .... to accept for information September, October and November 2021 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	**Manager:**	**CAO:**

SEPTEMBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	**30**	**31**	**1**	**2**	**3** Notice of Nomination Day	4
5	**6** Labour Day	**7**	**8**	**9** **HPEC/MED-AB**	**10**	11
12	**13**	**14** **Council**	**15**	**16**	**17** **NAEL-AB,AR**	18
19	**20** Nomination Day Closes 12:00 p.m.	**21**	**22**	**23**	**24**	25
26	**27**	**28** **Council**	**29**	**30**	**1**	2

OCTOBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11 Thanksgiving	12 Council	13	14 IIC-ALL	15	16
17	18 Municipal Election	19	20	21	22	23
24	25	26 Council	27	28	29	30
31						

NOVEMBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9 Council	10	11 Remembrance Day	12	13
14	15	16	17	18	19	20
21	22	23 Council	24	25	26	27
28	29	30	1	2	3	4

RMA Convention Expo Center

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee