

**MINUTES OF CLEAR HILLS COUNTY
ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, OCTOBER 26, 2021**

PRESENT	Abe Giesbrecht Amber Bean Danae Walmsley David Janzen Jason Ruecker Nathan Stevenson Susan Hansen	Councillor Councillor Councillor Councillor Councillor Councillor Councillor
ATTENDING	Allan Rowe Audrey Bjorklund Bonnie Morgan	Chief Administrative Officer (CAO) Community Development Manager (CDM) Executive Assistant (EA)
ABSENT		
CALL TO ORDER	Chief Administrator Officer Allan Rowe called the meeting to order at 9:30 a.m.	
Oath of Office	Councillors complete the Oath of Office.	
<u>ACCEPTANCE OF AGENDA</u>	Council will review the agenda governing the October 26, 2021, Organizational Meeting for Clear Hills County.	
O392-19(10-26-21)	RESOLUTION by Councillor Bean that Council adopts the agenda governing the October 26, 2021, Organizational Meeting for Clear Hills County, as per Section 192 of the Municipal Government Act, as presented. CARRIED.	
Voting Procedures	By resolution, Council shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.	
O393-19(10-26-21)	RESOLUTION by Councillor Janzen that Council determines that voting for the Reeve and Deputy Reeve is to be by secret ballot and the ballots count will be conducted by Audrey Bjorklund and Bonnie Morgan, with the remainder of the positions voted on by a show of hands. CARRIED.	
Election of Reeve Procedures	Council will appoint a Reeve for Clear Hills County for 2021/2022 by a majority vote from amongst the Councillors.	
	Councillor Walmsley	Nominates Councillor Bean
	Councillor Janzen	Nominates Councillor Ruecker
O394-19(10-26-21)	RESOLUTION by Councillor Hansen that Council ends the nomination period for the election of a Reeve. CARRIED.	
O395-19(10-26-21)	RESOLUTION by Councillor Stevenson that Council, following the election process, declares Councillor Bean as Reeve for Clear Hills County. CARRIED.	

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Election of
Deputy Reeve
Procedures

Council will appoint a member for Clear Hills County for 2020/2021 by a majority vote from amongst the Councillors.

Councillor Giesbrecht	Nominates	Councillor Janzen
Councillor Stevenson	Nominates	Councillor Ruecker
Councillor Bean	Nominates	Councillor Hansen

O396-19(10-26-21)

RESOLUTION by Councillor Walmsley that Council ends the nomination period for the election of a Deputy Reeve. CARRIED.

O397-19(10-26-21)

RESOLUTION by Councillor Ruecker that Council, following the election process, declares Councillor Janzen as Deputy Reeve for Clear Hills County. CARRIED.

O398-19(10-26-21)

RESOLUTION by Deputy Reeve Janzen that Council authorizes the destruction of the ballots for the election of Reeve and Deputy Reeve immediately following the count. CARRIED.

Appointment of
Councillors to
Committees and
Boards

Clear Hills County Council will appoint members to serve on various in-house and external committees for 2021-2022. Council may determine, by resolution to remove or add a board or committee.

O399-19(10-26-21)

RESOLUTION by Councillor Walmsley to appoint Deputy Reeve Janzen as the Clear Hills County representative and Councillor Ruecker as alternate to the Agricultural Service Board on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARREID.

O400-19(10-26-21)

RESOLUTION by Deputy Reeve Janzen to appoint Councillor Stevenson and Councillor Ruecker as the Clear Hills County representative and Deputy Reeve Janzen and Councillor Giesbrecht as the alternates to the Alberta Surface Rights on the Council appointed boards and committees list as of October 26, 2021, and up to the 2022 Organizational Council Meeting. CARRIED.

O401-19(10-26-21)

RESOLUTION by Councillor Giesbrecht to appoint Councillor Ruecker and Councillor Hansen as the Clear Hills County representatives and Councillor Walmsley as the alternate to Clear Creek Fire Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

O402-19(10-26-21)

RESOLUTION by Councillor Ruecker to appoint Reeve Bean and Deputy Reeve Janzen as the Clear Hills County representatives to the Clear Hills Joint Venture Ltd – Directors Committee on the Council appointed boards and committees list as of October 26,

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2021 and up to the 2022 Organizational Council Meeting.

CARRIED.

O403-19(10-26-21) RESOLUTION by Councillor Hansen to appoint Reeve Bean and Deputy Reeve Janzen as the Clear Hills County representatives and Councillor Giesbrecht and Councillor Ruecker as the alternate to Clear Hills Joint Venture Ltd – Operating Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

O404-19(10-26-21) RESOLUTION by Councillor Ruecker to appoint Deputy Reeve Janzen as the Clear Hills County representative and Councillor Stevenson as the alternate to Mercer Peace River Pulp Ltd. Public Advisory Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

O405-19(10-26-21) RESOLUTION by Councillor Giesbrecht to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Health Professional Enhancement committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

Reeve Bean recessed the meeting at 10:16 a.m.
Reeve Bean reconvened the meeting at 10:21 a.m.

O406-19(10-26-21) RESOLUTION by Deputy Reeve Janzen to appoint all Council members to the Economic Development Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

O407-19(10-26-21) RESOLUTION by Councillor Walmsley to appoint Reeve Bean as the Clear Hills County representative and Deputy Reeve Janzen as the alternate to Emergency Management Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

O408-19(10-26-21) RESOLUTION by Councillor Stevenson to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Fairview Medical Clinic Operating Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

O409-19(10-26-21) RESOLUTION by Reeve Bean to appoint Councillor Walmsley as the Clear Hills County representative and Councillor Stevenson as the alternate to Grimshaw Gravel Aquifer Management Advisory Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

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- O410-19(10-26-21) RESOLUTION by Deputy Reeve Janzen to appoint all Council members to the Interprovincial/Intermunicipal Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting.
CARRIED.
- O411-19(10-26-21) RESOLUTION by Councillor Giesbrecht to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Mackenzie Municipal Services Agency on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting.
CARRIED.
- O412-19(10-26-21) RESOLUTION by Councillor Ruecker to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Mighty Peace Tourist Association on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O413-19(10-26-21) RESOLUTION by Councillor Hansen to appoint Councillor Ruecker, Councillor Stevenson, Councillor Walmsley, Deputy Reeve Janzen and Councillor Giesbrecht as the Clear Hills County representatives to Municipal Planning Commission on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting.
CARRIED.
- O414-19(10-26-21) RESOLUTION by Reeve Bean to appoint Councillor Walmsley as the Clear Hills County representative and Councillor Stevenson as the alternate to North Peace Housing Foundation & Coalition on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting.
CARRIED.
- O415-19(10-26-21) RESOLUTION by Deputy Reeve Janzen to appoint Councillor Ruecker as the Clear Hills County representative and Councillor Giesbrecht as the alternate to North Peace Regional Landfill Commission on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting.
CARRIED.
- O416-19(10-26-21) RESOLUTION by Councillor Hansen to appoint Councillor Stevenson as the Clear Hills County representative and Reeve Bean as the alternate to Northern Transportation Advisory Council on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting.
CARRIED.
- O417-19(10-26-21) RESOLUTION by Councillor Stevenson to appoint Reeve Bean as the Clear Hills County representative and Councillor Walmsley as the alternate to Peace Library System/Clear Hills Advisory Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting.
CARRIED.

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- O418-19(10-26-21)** RESOLUTION by Councillor Walmsley to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Peace Regional Economic Development Alliance on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O419-19(10-26-21)** RESOLUTION by Councillor Ruecker to appoint Councillor Walmsley as the Clear Hills County representative and Councillor Hansen as the alternate to Burnt River Recreation Board on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O420-19(10-26-21)** RESOLUTION by Reeve Bean to appoint Councillor Stevenson as the Clear Hills County representative and Councillor Giesbrecht as the alternate to Cherry Canyon Recreation Board on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O421-19(10-26-21)** RESOLUTION by Councillor Hansen to appoint Deputy Reeve Janzen as the Clear Hills County representative and Councillor Stevenson as the alternate to Cleardale Recreation Board on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O422-19(10-26-21)** RESOLUTION by Deputy Reeve Janzen to appoint Councillor Hansen as the Clear Hills County representative and Reeve Bean as the alternate to Hines Creek & District Recreation Board on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O423-19(10-26-21)** RESOLUTION by Councillor Walmsley to appoint Councillor Ruecker as the Clear Hills County representative and Reeve Bean as the alternate to Worsley & District Recreation Board on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O424-19(10-26-21)** RESOLUTION by Deputy Reeve Janzen to appoint Reeve Bean, Councillor Ruecker as the Clear Hills County representative and Councillor Stevenson as the alternate to the Northwest Species at Risk Committee on the council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

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- O425-19(10-26-21)** RESOLUTION by Councillor Ruecker to appoint all members as the Clear Hills County representatives to Trades Training Program Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O426-19(10-26-21)** RESOLUTION by Councillor Ruecker to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Worsley & District Health Promotion Society on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O427-19(10-26-21)** RESOLUTION by Reeve Bean to appoint Councillor Giesbrecht, Councillor Walmsley and Councillor Stevenson as the Clear Hills County representative to the Municipal District of Peace No. 135 Weed and Pest Control Appeal Committee on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O428-19(10-26-21)** RESOLUTION by Deputy Reeve Janzen to appoint Councillor Hansen and Councillor Walmsley as the Clear Hills County representative to the Joint Inter-Municipal Committee with the Village of Hines Creek on the Council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O429-19(10-26-21)** RESOLUTION by Councillor Giesbrecht to appoint Councillor Hansen as the Clear Hills County representative and Reeve Bean as the alternate to the Mackenzie inter-Municipal Subdivision and Development Appeal Board (SDAB) on the council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O430-19(10-26-21)** RESOLUTION by Deputy Reeve Janzen to appoint Reeve Bean and Councillor Hansen as the Clear Hills County representative to the Clear Hills County Development Appeal Board on the council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.
- O431-19(10-26-21)** RESOLUTION by Councillor Walmsley to appoint Councillor Hansen as the Clear Hills County representative and Reeve Bean as the alternate to the Village of Hines Creek Subdivision and Development Appeal Board (SDAB) on the council appointed boards and committees list as of October 26, 2021 and up to the 2022 Organizational Council Meeting. CARRIED.

Appointment of
Members At Large

Council is required to appoint members at large to the following:

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- Agricultural Service Board (5)
- Development Appeal Board (3)

O432-19(10-26-21) **RESOLUTION by Councillor Ruecker that Council appoints Garry Candy, Ronald Jensen, Brian Harcourt, Baldur Ruecker and Julie Watchorn as Members at Large to the Agricultural Service Board. CARRIED.**

O433-19(10-26-21) **RESOLUTION by Councillor Hansen that Council appoints Brian Harcourt as Members at Large, to the Clear Hills County Development Appeal Board. CARRIED.**

Signing Authority Council must authorize persons to sign all agreements, cheques and other negotiable instruments for 2021-2022.

O434-19(10-26-21) **RESOLUTION by Councillor Hansen that Council appoints Reeve Bean, Deputy Reeve Janzen, Councillor Ruecker and the Chief Administrative Officer Allan Rowe, and the Corporate Services Manager Lori Jobson as signing authorities on agreements, cheques and other negotiable instruments. CARRIED.**

Date, Place & Time
of Council &
Committee
Meetings

As per Procedural Bylaw 233-18 the date of Council meetings are scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.

Section 193 of the Municipal Government Act requires Council to advertise the place of Council or Committee meetings. The meetings shall be advertised in the Monthly newsletter, which is distributed to the County residents' mailboxes.

193(1) A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times, and places.

O435-19(10-26-21) **RESOLUTION by Reeve Bean that Council schedules regular Council meetings to be held on the 2nd and 4th Tuesdays in each month beginning at 9:30 a.m. in the Worsley Council Chambers, except for December 2021, July 2022, and August 2022, during which months there shall be only one meeting on December 7, 2021, July 12, 2022, August 16, 2022, on those months. CARRIED.**

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Appointment of
Professional Services

The following professional services are provided to Clear Hills County:
Auditor
Assessors
Lawyers
Planning Agency

O436-19(10-26-21)

RESOLUTION by Councillor Ruecker that Council appoints Wilde and Company as the Clear Hills County auditor for the period of January 1, 2022 to December 31, 2022.CARRIED.

O437-19(10-26-21)

RESOLUTION by Deputy Reeve Janzen that Council appoints Randy Affolder, Reliance Assessment Consultants Ltd. as the Clear Hills County Assessor for the period of January 1, 2022 to December 31, 2022. CARRIED.

O438-19(10-26-21)

RESOLUTION by Reeve Bean that Council appoints Brownlee LLP as the Clear Hills County lawyer for the period of January 1, 2022 to December 31, 2022. CARRIED.

O439-19(10-26-21)

RESOLUTION by Councillor Walmsley that Council appoints Mackenzie Municipal Services Agency as the Clear Hills County planning agency for the period of January 1, 2022 to December 31, 2022. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the October 26, 2021, at 11:43 a.m.
Organizational Meeting

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER