

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, DECEMBER 7, 2021**

PRESENT	Amber Bean Abe Giesbrecht Danae Walmsley David Janzen Jason Ruecker Nathan Stevenson Susan Hansen	Reeve Councillor Councillor Deputy Reeve Councillor Councillor Councillor
ABSENT		
ATTENDING	Allan Rowe Audrey Bjorklund Bonnie Morgan Lori Jobson Terry Shewchuk	Chief Administrative Officer (CAO) Community Development Manager (CDM) Executive Assistant (EA) Corporate Services Manager (CSM) Public Works Manager (PWM)
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C529-21(12-07-21)	RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the December 7, 2021 Regular Council Meeting. <b style="text-align: right;">CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Regular Council Meeting Minutes C530-21(12-07-21)	RESOLUTION by Councillor Walmsley to adopt the minutes of the November 30, 2021 Regular Council Meeting, as presented. <b style="text-align: right;">CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C531-21(12-07-21)	Management activity report was reviewed. RESOLUTION by Councillor Stevenson that the management activity report for November 30, be accepted, as presented. <b style="text-align: right;">CARRIED.	
<u>TENDER OPENING:</u> Tender 2021-22 Transportation of Water to Bear Canyon	Council is presented with tenders to open for Tender 2021-22 Transportation of Water to Bear Canyon	

C532-21(12-07-21)

RESOLUTION by Councillor Hansen to open tenders at 9:35 a.m. for Tender 2021-22 Transportation of Water to Bear Canyon, analyze results and bring back a recommendation later to today's Regular Council Meeting. CARRIED.

Company	Year 1	Year 2	Year 3
Isaac Peters	\$450/load	\$450/load	\$475/load
Gerald Cox	\$380/load	\$380/load	\$380/load

Tender 2021-23-
New ½ Ton
Pickup Truck

Council is presented with tenders to open for Tender 2021-23-
New ½ Ton Pickup Truck.

C533-21(12-07-21)

RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2021-23-New ½ Ton Pickup, analyze results and bring back a recommendation later to today's Regular Council Meeting. CARRIED.

Company	Amount
Junction Motors	\$58,563.17 excluding GST
Courtesy Chrysler	\$54,743.00 excluding GST

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C534-21(12-07-21)

RESOLUTION by Deputy Reeve Janzen to receive the Councillor reports for information as presented. CARRIED.

C535-21(12-07-21)

RESOLUTION by Councillor Giesbrecht to have crown land added to a future Policy and Priority Meeting. CARRIED

C536-21(12-07-21)

RESOLUTION by Reeve Bean to add strategic planning to a future Regular Council Meeting. CARRIED.

C537-21(12-07-21)

RESOLUTION by Reeve Bean to schedule an Economic Development Committee meeting in conjunction with a future Policy and Priority Meeting. CARRIED.

Federation of
Canadian
Municipalities
(FCM) Membership

Reeve Bean requested a discussion regarding the Federation of Canadian Municipalities (FCM).

C538-21(12-07-21)

RESOLUTION by Reeve Bean to renew the annual membership for the Federation of Canadian Municipalities (FCM). CARRIED.

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Procedural Bylaw
233-18

Councillor Hansen requested a discussion regarding the Procedural Bylaw 233-18 be brought back to this meeting for review.

C539-21(12-07-21)

RESOLUTION by Councillor Hansen to bring back the procedural bylaw Section 14.13.4 Councillors serving on External Committees removing the allowance of verbal reports and requiring written reports. DEFEATED

Development Appeal
Board Member
Application

Council is presented with a Development Appeal Board Member application from Connie Allen.

C540-21(12-07-21)

RESOLUTION by Reeve Bean that Council appoints Connie Allen as Member at Large, to the Clear Hills County Development Appeal Board. CARRIED.

Reeve Bean recessed the meeting 10:44 a.m.
Reeve Bean reconvened the meeting at 10:49 a.m.

C541-21(12-07-21)

RESOLUTION by Councillor Giesbrecht to move the order of the agenda item C.5 Wolf Management Incentive Policy. CARRIED.

Wolf Management
Incentive Policy
6307

Councillor Hansen requested that the Wolf Management Incentive Policy 6307 be included on today's agenda.

C542-21(12-07-21)

RESOLUTION by Councillor Hansen to reduce the Wolf Management Incentive Policy 6307 budget to \$15,000.00 for the 2022 Operating budget. CARRIED.

Village of Hines Creek

Council is presented with a request for a joint meeting from the Village of Hines Creek.

Topics of discussion are as follows:

- Intermunicipal Development Plan
- Intermunicipal Collaboration Agreement
- 2022 Operating Funding

The Village of Hines Creek is requesting a date in February to meet with Council.

Councillor Giesbrecht left the meeting at 11:18 a.m.

C543-21(12-07-21)

RESOLUTION by Deputy Reeve Janzen to approve a joint meeting with the Village of Hines Creek and request that the village host an evening meeting on Monday, February 7, 2022. CARRIED.

COMMUNITY
DEVELOPMENT:

Councillor Hansen declared Pecuniary Interest and left the room.

Continuing Education
Scholarships

Council will be provided with the total number of qualifying Continuing Education Scholarships received by the Friday December 3, 2021, application deadline that was announced due to the undersubscribed 2021 scholarship program budget.

C544-21(12-07-21)

RESOLUTION by Deputy Reeve Janzen to approve all qualifying applications and reduce each Scholarship from \$3,000 to \$1,375.00 each, thereby fully allocating the 2021 Scholarship budget. CARRIED.

2022 Intermunicipal
Development Plan
& Land Use Bylaw
Review

The Intermunicipal Development Plan (IDP) and Land Use Bylaw (LUB) are scheduled for review in 2022. Council is requested to consider creating a review committee and appointing Council members to it.

C545-21(12-07-21)

RESOLUTION by Reeve Bean to review the IDP and LUB with Council as a whole and add the initial review session to a January or February Policies and Priorities Committee meeting. CARRIED.

Improvements:
Provincial Park
Recreation Areas

Council is provided with the responses from Alberta Parks & Recreation on the top ten improvement priorities for the Running Lake, Stoney Lake and Sulphur Lake Parks that Council identified at the November 15, 2021, Policies and Priorities Committee Meeting.

Reeve Bean recessed the meeting 12:04 p.m.
Reeve Bean reconvened the meeting at 12:33 p.m.

C546-21(12-07-21)

RESOLUTION by Councillor Ruecker to schedule a Policy and Priority Meeting for Friday, December 17, 2021, at 9:30 a.m. CARRIED.

C547-21(12-07-21)

RESOLUTION by Reeve Bean to table the Improvements: Provincial Park Recreation Areas until the December 17, 2021, Policy and Priority Meeting. CARRIED.

Bylaw 265-21
Schedule of Fees

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and Charges

Council is presented with Bylaw 265-21 the Schedule of Fees and Charges Bylaw that has been to reflect the 2022 Canada Post rate increases and the VSI fee increase that was authorized in January 2021

C548-21(12-07-21)

RESOLUTION by Deputy Reeve Janzen that Council gives first reading to Bylaw 265-21 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw No. 260-20. CARRIED

C549-21(12-07-21)

RESOLUTION by Councillor Ruecker that Council gives second reading to Bylaw 265-21 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw No. 260-20. CARRIED.

C550-21(12-07-21)

RESOLUTION by Reeve Bean that Council proceeds to third and final reading of Bylaw 265-21. CARRIED UNANAMOUSLY

C551-21(12-07-21)

RESOLUTION by Councillor Hansen that Council gives third and final reading to Bylaw 265-21 a bylaw for the purpose of establishing and revising fees and charges and repealing Bylaw No. 260-20. CARRIED.

PUBLIC WORKS:

Tender Award –
Tender 2021-22
Transportation of
Water to Bear Canyon

Council is presented with the analyzed results from Tender 2021-22 Transportation of Water to Bear Canyon that was opened earlier in today's meeting

C552-21(12-07-21)

RESOLUTION by Councillor Walmsley to award Tender 2021-22 Transportation of Water to Bear Canyon, to Gerald Cox for the amount of \$380/per load. CARRIED.

Tender Award-
Tender 2021-23-
New ½ Ton Pickup
Truck

Council is presented with the analyzed results from Tender 2021-23-New ½ Ton Pickup Truck that was opened earlier in today's meeting

C553-21(12-07-21)

RESOLUTION by Reeve Bean to award Tender 2021-23-New ½ Ton Pickup Truck to Courtesy Chrysler for the amount of \$54,743.00 excluding GST. Additional funds to be allocated from the equipment reserve. CARRIED.

Log Haul Route
Request - Zavisha

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Sawmills Ltd

Council is presented with correspondence from Zavisha Sawmills Ltd requesting approval to use local roads as log haul routes within Clear Hills County.

C554-21(12-07-21)

RESOLUTION by Deputy Reeve Janzen to approve the request from Zavisha Sawmills Ltd to use local roads as log haul routes within Clear Hills County for the 2021/2022 haul season following all related aspects of the Clear Hills County Road Use agreement policy. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officer's report was reviewed.

C555-21(12-07-21)

RESOLUTION by Councillor Ruecker to receive the Chief Administrative Officer's report for information. CARRIED.

Community
Development
Manager's Report

Community Development Manager's report was reviewed.

C556-21(12-07-21)

RESOLUTION by Deputy Reeve Janzen to receive the Community Development Manager's report for information. CARRIED.

Corporate Services
Manager's Report

Nothing to report.

Public Works
Manager's Report

Public Works Manager's report report was reviewed.

Deputy Reeve Janzen left the meeting at 1:19 p.m.

C557-21(12-07-21)

RESOLUTION by Councillor Stevenson to receive the Public Works Manager's report for information. CARRIED.

COUNCIL
INFORMATION

Council reviewed the information provided in Council Information

C558-21(12-07-21)

RESOLUTION by Councillor Hansen to receive the information provided in the Council Information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C559-21(12-07-21)

RESOLUTION by Councillor Ruecker to receive for information the December 2021, January, and February 2022 calendars.

Date	Meeting	Councillor
Dec 17	P&P	ALL
Dec 9	HC Rec	Hansen
Jan 19	NPRL	Ruecker
Dec 10	NAEL	Bean
Dec 6	BR Rec	Walmsley
Dec 3	MMSA	Bean
Jan 18	NWSAR	Bean, Ruecker
Jan 13	HPEC	Bean
Jan 31	MPTA	Bean
Feb 11	Zone 4	All
		CARRIED.

**CONFIDENTIAL
 ITEM(S)**

Legal/Labour

legal and labour items were discussed in a closed meeting.

C560-21(12-07-21)

RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 1: 47p.m. CARRIED.

C561-21(12-07-21)

RESOLUTION by Councillor Hansen that Council reverts the meeting back to the public as per Section 27, of FOIP at 3:02 p.m. CARRIED.

C562-21(12-07-21)

RESOLUTION by Reeve Bean offer to extend the contract for maintenance agreements for Running Lake and Stoney Lake to Ryan Ure and issue an RFP for Sulphur Lake. CARRIED.

C563-21(12-07-21)

RESOLUTION by Councillor Walmsley to accept the Chief Administrative Officers Annual Evaluation as completed.CARRIED.

ADJOURNMENT

Reeve Bean adjourned the December 7, 2021 Regular Council Meeting at. 3:04 p.m.

 DATE

 REEVE

 DATE

 CHIEF ADMINISTRATIVE OFFICER