

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 25, 2022**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, January 25, 2022, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
Previous: Regular Council Meeting Minutes, January 11, 2022.	2
4. DELEGATION(S)	
1. Alberta Transportation Construction Manager 10:30 a.m.	10
5. PUBLIC HEARING	
6. TENDER OPENING 9:35 a.m.	
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report.....	11
2. Councillor Reports	19
3. Growing the North Virtual Conference	20
4. Clear Hills County Recycling	24
5. Northern Alberta Elector Leaders	40
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b. CORPORATE SERVICES	
1. Accounts Payable (January 12, to January 25, 2022)	44
c. COMMUNITY SERVICES	
1. Proceed to Tender – Fire Fighter Turnout Gear	58
2. Proceed to Tender - Mower.....	59
3. Proceed to Tender – Swing Arm	60
4. Proceed to Tender – Water Pump Trailer	61
d. PUBLIC WORKS	
1. Tender Opening 2021-24 24' Deck Over Equipment Hauler Trailer	62
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
1. Chief Administrative Officer's Report.....	63
2. Community Development Manager Report	
3. Corporate Services Manager's Report	
4. Public Works Manager's Report.....	64
9. COUNCIL INFORMATION (<i>including Correspondence</i>).....	65
10. CALENDARS	71
11. CLOSED MEETING ITEMS	
a. Labour	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 11, 2022**

PRESENT

Amber Bean	Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
David Janzen	Deputy Reeve
Jason Ruecker	Councillor
Susan Hansen	Councillor

ABSENT

Nathan Stevenson	Councillor
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ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)
Terry Shewchuk	Public Works Manager (PWM)

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C001-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the January 11 , 2022 Regular Council Meeting with the following addition, 7.b.2 Designated Industrial Requisition Credit (DIRC) and Provincial Education Requisition Credit programs (PERC) applications. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Regular Council
Meeting Minutes

C002-22(01-11-22)

RESOLUTION by Councillor Hansen to adopt the minutes of the December 7, 2021 Regular Council Meeting, as amended.CARRIED.

Previous
Policy & Priority
Meeting Minutes

C003-22(01-11-22)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the December 17, 2021 Policy & Priority Meeting, as presented.CARRIED.

Tender Opening
2021-24 24' Deck
Over Equipment
Hauler Trailer

Council is presented with tenders to open for Tender 2021-24- 24' Deck Over Equipment Hauler Trailer.

C004-22(01-11-22)

RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2021-24- 24' Deck Over Equipment Hauler Trailer, analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
North Country Customs	\$18,756.00 excluding tax
Tailers Direct	\$12,988.00 excluding tax

NEW BUSINESS:
COUNCIL

Management Team
 Activity Report

Management activity report was reviewed.

C005-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen that the management activity report for December 7, 2021, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C006-22(01-11-22)

RESOLUTION by Councillor Walmsley to receive the Councillor reports for information as presented. CARRIED.

Peace River School
 Board Joint Meeting

Council is presented with a request to attend the annual joint meeting with the Peace River School Division Board of Trustees, on February 2, 2022, at 7:00 p.m. via Zoom

C007-22(01-11-22)

RESOLUTION by Councillor Walmsley to approve the attendance of all Council the annual joint meeting with the Peace River School Division Board of Trustees and add to the agenda cost per student bus fee charged for in town pick-up locations and PRSD COVID Regulations, Mental Health Accessibility for students, on February 2, 2022, at 7:00 p.m. via Zoom. CARRIED.

Peace River School
 Division Request for
 Support

Council is presented with correspondence from the Peace River School Division (PRSD) regarding the non-renewal of the Alberta Health Service funded psychiatrist that provides services to the children in need of them.

C008-22(01-11-22)

RESOLUTION by Councillor Hansen to draft a letter of concern on the non-renewal for the Peace River School Division (PRSD) Alberta Health Service, funded psychiatrist Minister of Health, Associate Minister of Mental Health and Addictions and Minister of Education regarding. CARRIED.

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REGULAR COUNCIL MEETING
TUESDAY, JANUARY 11, 2022

Reeve Bean recessed the meeting at 10:37 a.m.
Reeve Bean reconvened the meeting at 10:48 a.m.

COMMUNITY
DEVELOPMENT:
Agricultural Service
Board
Recommendations

Council is presented with recommendations from the Agricultural Service Board December 14, 2021, meeting for consideration.

Councillor Ruecker left the meeting at 10:50 a.m.

C009-22(01-11-22)

RESOLUTION by Councillor Walmsley to approve as presented Agricultural Improvement Policy 6302 that has been amended by removing section 2.2. possible reimbursement of costs to attend events) due to the widespread availability of agricultural workshops and webinars that are being offered virtually in both recorded and live sessions, making these events more accessible for farmers and ranchers. CARRIED

C010-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen to approve as presented Roadside Vegetation Control Policy 6304 that has been amended to reflect the mowing program has been moved to Agricultural Services from Public Works. CARRIED.

C011-22(01-11-22)

RESOLUTION by Reeve Bean to approve as presented Clubroot of Canola Policy 6306 that has been amended by removing section 3.1.2 as the landowner proximity notification process described in this section of the policy is not compliant with the Freedom of Information and Protection of Privacy Act (FOIP). CARRIED.

C012-22(01-11-22)

RESOLUTION by Councillor Giesbrecht to approve as presented Tradeshow Door Prizes Policy 6313 that has been updated with the 2023 to 2031 purchasing rotation between grocery and fuel providers in Cleardale, Hines Creek and Worsley. CARRIED.

Clear Creek Fire
Department
Recommendations

Council is presented with recommendations from the Clear Creek Fire Committee December 8, 2021, meeting for consideration.

C013-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen to increase the 2022 Hines Creek Fire Department turnout gear Operating budget from \$15,000.00 to \$30,000.00 due to the number of suits that are in need of replacement. CARRIED.

C014-22(01-11-22)

**RESOLUTION by Councillor Hansen to approve the following amendments on the Clear Creek Fire Committee Agreement to reflect current practices:
2.2 change wording from 2 alternate to 1 alternate from each municipality,**

2.2 b) change term from three years, to annually, coinciding with each Council's organizational meeting. CARRIED.

C015-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen to accept for information that the Clear Creek Fire Committee recommends transferring any Fire Service budget surpluses to a Fire Services Capital/Equipment Replacement Reserve. CARRIED.

GGAMAS Summer Student

Council is presented with a letter from Grimshaw Gravels Aquifer Management Advisory Association with regards to hosting a summer student.

Councillor Ruecker entered the meeting at 11:09 a.m.

C016-22(01-11-22)

RESOLUTION by Councillor Walmsley to receive the letter from Grimshaw Gravels Aquifer Management Advisory Association with regards to hosting a summer student for information, as presented. CARRIED.

Clear Hills County Tourism

At the December 17, 2021, Policy & Priorities meeting the committee recommended Council seek public input for tourism attractions and ideas.

C017-22(01-11-22)

RESOLUTION by Reeve Bean to accept the discussion on tourism for information, as presented. CARRIED.

Strategic Planning

Council is presented with information regarding Strategic Planning Facilitators.

C018-22(01-11-22)

RESOLUTION by Councillor Hansen to hire Gordon McIntosh to facilitate a Strategic Planning session, as per his submitted proposal. CARRIED.

Policy 3223 Driveway Snowplowing.

Councillor Walmsley requested a discussion regarding Policy 3223 Driveway Snowplowing.

C019-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding Policy 3223 Driveway Snowplowing for information, as presented. CARRIED.

Road Use Agreements

Councillor Walmsley requested a discussion regarding Road Use Agreements.

C020-22(01-11-22)

RESOLUTION by Councillor Walmsley to receive the discussion regarding Road Use Agreements for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 12:08 p.m.

CORPORATE
SERVICES

Accounts Payable
November 24, 2021-
January 11, 2022,

A list of expenditures for Clear Hills County for the period of November 24, 2021, to January 11, 2022, is provided for Council's review.

C021-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 24, 2021, to January 11, 2022, for a total of \$1,124,150.69. CARRIED.

DIRC & PERC
Applications

Alberta Municipal Affairs has amended the Designated Industrial Requisition Credit (DIRC) and Provincial Education Requisition Credit programs (PERC).

C022-22(01-11-22)

RESOLUTION by Reeve Bean to direct Administration to proceed with the Designated Industrial Requisition Credit (DIRC) and Provincial Education Requisition Credit programs (PERC) submissions for the 2022 intake. CARRIED.

COMMUNITY
DEVELOPMENT
CONTINUED:

Municipal
Emergency
Response Plan
Risk Assessment

Annually Council reviews the Municipal Emergency Response Plan Risk Assessment to consider if the probability of occurrence or degree of severity has changed for potential disasters that could affect the County.

C023-22(01-11-22)

RESOLUTION by Councillor Ruecker to adopt the Emergency Management Plan Risk Assessment as presented. CARRIED.

Municipal
Emergency
Response Plan
Exercise

The Local Authorities Emergency Management Regulation requires municipalities to complete an exercise annually. Administration is seeking direction from Council for planning the annual Emergency Management exercise.

C024-22(01-11-22)

RESOLUTION by Reeve Bean to direct Administration to organize a Municipal Emergency Management tabletop exercise to be held

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REGULAR COUNCIL MEETING
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during a future Policies & Priorities Committee Meeting.
CARRIED.

Policy & Priority
Meeting
Recommendations

Council is presented with recommendations from the December 17, 2021, Polices & Priorities Committee meeting for consideration.

C025-22(01-11-22)

RESOLUTION by Councillor Giesbrecht to establish a Parks Playground Committee comprised of Councillor Hansen, Councillor Ruecker and Councillor Walmsley and set a budgetary limit of maximum \$100,000.00 installed for each playground at the Running Lake, Stoney Lake and Sulphur Lake Parks.

CARRIED.

C026-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen to apply to Alberta Parks & Recreation for approval to remove understory and level sites to accommodate larger RV's at Running Lake, Stoney Lake and Sulphur Lake Parks.

CARRIED.

Peace Agronomy
Update

Council is requested to provide approval for the Agricultural Service Board Members to attend the upcoming Peace Agronomy Update that is being held January 18, 2022, in Fairview.

C027-22(01-11-22)

RESOLUTION by Deputy Reeve Janzen to approve all available Agricultural Service Board members to attend the Peace Agronomy Update that is being held January 18, 2022, at the Dunvegan Motor Inn in Fairview, AB.

CARRIED.

PUBLIC WORKS:

WRITTEN REPORTS

MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officer's report was reviewed.

C028-22(01-11-22)

RESOLUTION by Councillor Hansen to receive the Chief Administrative Officer's report for information.

CARRIED.

Community
Development
Manager's Report

nothing to report

Corporate Services
Manager's Report

Corporate Services Manager's report was reviewed.

C029-22(01-11-22)

RESOLUTION by Reeve Bean to approve the draft Council Payroll Schedule for 2022, as presented.

CARRIED.

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 REGULAR COUNCIL MEETING
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C030-22(01-11-22) **RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's report for information. CARRIED.**

Public Works
 Manager's Report

Public Works Manager's report report was reviewed.

Deputy Reeve Janzen left the meeting at 1:27 p.m.

C031-22(01-11-22) **RESOLUTION by Councillor Ruecker to receive the Public Works Manager's report for information. CARRIED.**

COUNCIL
 INFORMATION

Council reviewed the information provided in Council Information

C032-22(01-11-22) **RESOLUTION by Councillor Giesbrecht to receive the information provided in the Council Information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C033-22(01-11-22) **RESOLUTION by Councillor Hansen to receive for information the January, February, and March 2022 calendars.**

Date	Meeting	Councillor
Feb 2	NPHF	Walmsley
Jan 17	MPTA Exec	Bean
Jan 14	MPTA Video Production	ALL
		CARRIED.

C034-22(01-11-22) **RESOLUTION by Reeve Bean to approve the attendance of Council to attend the Mighty Peace Tourism Video production on Friday, January 14, 2022. CARRIED.**

CONFIDENTIAL
 ITEM(S)

Legal/Labour

legal items were discussed in a closed meeting.

C035-22(01-11-22) **RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 2:07 p.m. CARRIED.**

C036-22(01-11-22) **RESOLUTION by Councillor Hansen that Council reverts the meeting back to the public as per Section 27, of FOIP at 2:28 p.m. CARRIED.**

C037-22(01-11-22) **RESOLUTION by Councillor Ruecker to receive the legal discussion for information, as presented. CARRIED.**

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TUESDAY, JANUARY 11, 2022

ADJOURNMENT

Reeve Bean adjourned the January 11, 2022 Regular Council Meeting at 2:29 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION- Alberta Transportation 10:30 a.m.
File:	11-02-02

DESCRIPTION:

Chase Milligen, Construction Manager, Alberta Transportation will be in attendance at the January 25, 2022, Regular Council Meeting, to update council on upcoming projects.

BACKGROUND:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Chase Milligen, Construction Manager, Alberta Transportation for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:


Management activity report for January 11, 2022

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for January 11, 2022, be accepted, as presented.

Initials show support - Reviewed by: Manager: CAO: 



Management Team

Activity Report for January 11, 2022

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
September 28, 2021				
C378-21	09/28/21	RESOLUTION by Councillor Frixel to contact the Alberta Environmental Protection Officer, Wetlands Specialist to advise administration with the drainage request at SW 18 86 5 W6. CARRIED.	EA	In waiting
November 9, 2021				
C459-21	11/09/21	RESOLUTION by Councillor Ruecker to advertise for proposed venders for a Local Open Air/Farmers Market to find out if there is enough interest in proceeding. CARRIED.	EA	In works
C478-21	11/09/21	RESOLUTION by Deputy Reeve Janzen to bring back the Cleardale Fire Garage for further discussion to a future Regular Council Meeting. CARRIED.	Deputy Reeve Janzen	In waiting
C483-21	11/09/21	RESOLUTION by Councillor Stevenson to proceed to tender on a 24' Trailer Deck Over Equipment Hauler. CARRIED.		Tender open Jan 11
December 7, 2021				
C543-21	12/07/21	RESOLUTION by Deputy Reeve Janzen to approve a joint meeting with the Village of Hines Creek and request the village host an evening meeting on Monday, February 7, 2022. CARRIED.	EA	Email sent
C545-21	12/07/21	RESOLUTION by Reeve Bean to review the IDP and LUB with Council as a whole and add the initial review session to a January or February Policies and Priorities Committee meeting. CARRIED.	CDM	February 22 MMSA delegation
C553-21	12/07/21	RESOLUTION by Reeve Bean to award Tender 2021-23-New ½ Ton Pickup Truck to Courtesy Chrysler for the amount of \$54,743.00 excluding GST. Additional funds to be allocated from the equipment reserve. CARRIED.	PWM	In works
January 11, 2022				
C004-22	01/11/22	RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2021-24- 24' Deck Over Equipment Hauler Trailer, analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED.	PWM	Award Jan 25



Management Team

Activity Report for January 11, 2022

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS						
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Company</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>North Country Customs</td> <td>\$18,756.00 exluding tax</td> </tr> <tr> <td>Tailers Direct</td> <td>\$12,988.00 exluding tax</td> </tr> </tbody> </table>	Company	Amount	North Country Customs	\$18,756.00 exluding tax	Tailers Direct	\$12,988.00 exluding tax		
Company	Amount									
North Country Customs	\$18,756.00 exluding tax									
Tailers Direct	\$12,988.00 exluding tax									
C007-22	01/11/22	RESOLUTION by Councillor Walmsley to approve the attendance of all Council the annual joint meeting with the Peace River School Division Board of Trustees and add to the agenda cost per student bus fee charged for in town pick-up locations and PRSD COVID Regulations, Mental Health Accessibility for students, on February 2, 2022, at 7:00 p.m. via Zoom. CARRIED.	EA	Sent agenda items						
C008-22	01/11/22	RESOLUTION by Councillor Hansen to draft a letter of concern on the non-renewal for the Peace River School Division (PRSD) Alberta Health Service, funded psychiatrist Minister of Health, Associate Minister of Mental Health and Addictions and Minister of Education regarding. CARRIED.	EA	Letter drafted						
C009-22	01/11/22	RESOLUTION by Councillor Walmsley to approve as presented Agricultural Improvement Policy that has been amended by removing section 2.2. possible reimbursement of costs to attend events) due to the widespread availability of agricultural workshops and webinars that are being offered virtually in both recorded and live sessions, making these events more accessible for farmers and ranchers. CARRIED	CDM							
C010-22	01/11/22	RESOLUTION by Deputy Reeve Janzen to approve as presented Roadside Vegetation Control Policy 6304 that has been amended to reflect the mowing program has been moved to Agricultural Services from Public Works. CARRIED.	CDM							
C011-22	01/11/22	RESOLUTION by Reeve Bean to approve as presented Clubroot of Canola Policy 6306 that has been amended by removing section 3.1.2 as the landowner proximity notification process described in this section of the policy is not compliant with the	CDM							



Management Team

Activity Report for January 11, 2022

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Freedom of Information and Protection of Privacy Act (FOIP). CARRIED.		
C012-22	01/11/22	RESOLUTION by Councillor Giesbrecht to approve as presented Tradeshow Door Prizes Policy 6313 that has been updated with the 2023 to 2031 purchasing rotation between grocery and fuel providers in Cleardale, Hines Creek and Worsley. CARRIED.	CDM	
C014-22	01/11/22	RESOLUTION by Councillor Hansen to approve the following amendments on the Clear Creek Fire Committee Agreement to reflect current practices: 2.2 change wording from 2 alternate to 1 alternate from each municipality, 2.2 b) change term from three years, to annually, coinciding with each Council's organizational meeting. CARRIED.	CDM	Amended agreement sent to VOHC
C018-22	01/11/22	RESOLUTION by Councillor Hansen to hire Gordon McIntosh to facilitate a Strategic Planning session, as per his submitted proposal. CARRIED.	EA	In works
C022-22	01/11/22	RESOLUTION by Reeve Bean to direct Administration to proceed with the Designated Industrial Requisition Credit (DIRC) and Provincial Education Requisition Credit programs (PERC) submissions for the 2022 intake. CARRIED.	CSM	sent
C023-22	01/11/22	RESOLUTION by Councillor Ruecker to adopt the Emergency Management Plan Risk Assessment as presented. CARRIED.	CDM	
C024-22	01/11/22	RESOLUTION by Reeve Bean to direct Administration to organize a Municipal Emergency Management tabletop exercise to be held during a future Policies & Priorities Committee Meeting. CARRIED.	CDM	In the works
C026-22	01/11/22	RESOLUTION by Deputy Reeve Janzen to apply to Alberta Parks & Recreation for approval to remove understory and level sites to accommodate larger RV's at Running Lake, Stoney Lake and Sulphur Lake Parks. CARRIED.	CDM	
C027-22	01/11/22	RESOLUTION by Deputy Reeve Janzen to approve all available Agricultural Service Board members to attend the Peace Agronomy Update that is being	CDM	



Management Team

Activity Report for January 11, 2022

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		held January 18, 2022, at the Dunvegan Motor Inn in Fairview, AB. CARRIED.		
		August 20, 2019		
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land, and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In the works
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (North West Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		2020 ✓ 2021 ✓ 2022 ✓
		November 27, 2019		
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023 2024
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023 2024
		December 3, 2020		
C627-20	11/24/20	RESOLUTION by Councillor Ruecker to receive the virtual delegation from Glenda Farnden with STARS for information and approve a 3-year	CSM	2021✓ 2022✓ 2023



Management Team

Activity Report for January 11, 2022

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2021, 2022 and 2023. CARRIED.		
		April 27, 2021		
C150-21	04/13/21	RESOLUTION by Reeve Bean that Council approves the draft business directory form and Business directory layout and send a bulk mailout informing local businesses of the opportunity for free advertising in the County business directories and the opportunity to get 500 free business cards and allocate \$5000.00 from the Economic Development Reserve for this initiative. CARRIED.	EA	In works
		May 11, 2021		
C309-21	08/10/20	RESOLUTION by Councillor Janzen to receive the wetland assessment for information and include the construction of 1.25 miles on Township 860 to Township 854 on Range Road 84 to the 2022 Capital plan. CARRIED.	EA	
		September 22, 2021		
C338-21	09/14/21	RESOLUTION by Councillor Wetmore to approve a capital grant to the Cherry Canyon Agricultural Society of \$20,000.00 and include the funds in the 2022 Operating Budget. CARRIED.	CDM	
C340-21	09/14/21	RESOLUTION by Councillor Ruecker to approve a capital grant to the Many Islands Recreational Development Society for approval to have 10 additional seasonal sites and a ring road of \$10,000.00 with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CDM	
C342-21	09/14/21	RESOLUTION by Councillor Frixel to approve a General Grant to Carter Camp Recreational Society in 2 phases; Phase 1 Mulching of the right of way in 2021 for \$10,000.00 funded from the rate stabilization reserve and Phase 2 for the construction of a new river crossing in 2022 for \$87,190.00 included in the 2022 Operating Budget. CARRIED.	CDM	
C355-21	09/14/21	RESOLUTION by Councillor Frixel to include \$500,000.00 in the 2022 Operating budget for	CSM/CDM	



Management Team

Activity Report for January 11, 2022

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LEGEND:

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 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		enhancements of Recreational Facilities. CARRIED.		
C337-21	09/14/21	RESOLUTION by Reeve Bean to approve all qualifying Continuing education applications and allocate the balance of the funds from the Rate Stabilization Reserve. CARRIED.	CDM	
		October 4, 2021		
C365-21	09/28/21	RESOLUTION by Councillor Frixel to increase the recreation operating funding's annual budget by \$100,000.00 starting in 2022. CARRIED.	CDM	
		October 20, 2021		
C387-21	10/12/21	RESOLUTION by Deputy Reeve Croy to authorize the Diamond V2018 Upgrade & Year-End Updates with funds coming from the Admin Reserve. CARRIED.		
		November 17, 2021		
C263-21	06/08/21	RESOLUTION by Councillor Ruecker to award Tender 2021-16 Reconstruction Range Road 54 & 60, to SOKs Enterprises Inc. for the amount of \$459,431.00 funds are budgeted in the multi-year capital plan. CARRIED.	PWM	Carried over as project was not completed
C446-21	10/26/21	RESOLUTION by Reeve Bean to move forward with the preliminary stages of the Mighty Peace Tourism campaign through Seekers Media for a promotional video of Clear Hills County to maximum of \$5,000.00, funds to be allocated from the Rate Stabilization reserve. Once the requested documentation from the program has been received. CARRIED.	CDM	In works
C462-21	11/09/21	RESOLUTION by Reeve Bean to proceed with the Many Islands Road Erosion Restoration project using the equipment registry and allocate the funds from the Road Reserve. CARRIED.	EA	Completed
		December 17, 2021		
C513-21	11/30/21	RESOLUTION by Councillor Hansen to approve a 2022 General Grant of \$6,500.00 for the Fairview and Area Senior Check-in Line Society and include the funds in the 2022 Operating Budget. CARRIED.	CDM	



Management Team

Activity Report for January 11, 2022

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C542-21	12/07/21	RESOLUTION by Councillor Hansen to reduce the Wolf Management Incentive Policy 6307 budget to \$15,000.00 for the 2022 Operating budget. CARRIED.	CDM	
January 19, 2022				
C013-22	01/11/22	RESOLUTION by Deputy Reeve Janzen to increase the 2022 Hines Creek Fire Department turnout gear Operating budget from \$15,000.00 to \$30,000.00 due to the number of suits that are in need of replacement. CARRIED	CDM	
C025-22	01/11/22	RESOLUTION by Councillor Giesbrecht to establish a Parks Playground Committee comprised of Councillor Hansen, Councillor Ruecker and Councillor Walmsley and set a budgetary limit of maximum \$100,000.00 installed for each playground at the Running Lake, Stoney Lake and Sulphur Lake Parks. CARRIED.	CDM	

ITEMS IN WAITING

February 18, 2021				
C52-21	02/09/21	RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2018 monthly reconciliation reports, 2013 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2014.CARRIED.	CDM	
November 17, 2021				
C482-21	11/09/21	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of the 2003 DARCO Gooseneck Trailer at a future local auction. CARRIED.	EA	
C492-21	11/09/21	RESOLUTION by Councillor Stevenson to reduce the price to \$159,000.00 for the single wide County owned mobile home and lot (Plan 1124612 Lot 3 Block 9, 501 Paradise Street, Worsley and enter into a new sales agreement with the realtor.CARRIED.		
C345-21	09/14/21	RESOLUTION by Deputy Reeve Croy to approve the attendance of the Reeve and CAO to attend a joint meeting with the MD of Peace and MD of Fairview regarding drainage issues. CARRIED.	EA	

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Growing the North Conference
File:	11-02-02

DESCRIPTION:

Council is presented with information on the 13th Annual Growing the North Conference. The Conference will be held virtual again from February 22-24, 2022

Registration is \$199.00 per attendee

BACKGROUND:

Three days of learning, sharing, and connecting with industry leaders at Northern Alberta's premier economic development conference.

The event will feature six keynote presentations and multiple breakout sessions, providing the opportunity to tailor the conference experience to your specific interests.

ATTACHMENTS:

Schedule of Events
Calendar

RECOMMENDED ACTION:

RESOLUTION by..... to approve all Council to attend the virtual 13th Annual Growing the North Conference, February 22-24, 2022.

Initials show support - Reviewed by:	Manager:	CAO: 
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FEBRUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
			PRSD JOINT-ALL NPHF-DW			
6	7	8	9	10	11	12
		Council			Zone 4-All	
13	14	15	16	17	18	19
20	21	22	23	24	25	26
	Family Day	Growing the North Conference (Virtual)				
		Council				
27	28					

Growing the North Schedule of Events
February 22-24, 2022

DAY ONE

TUE, FEB 22, 2022

- 8:45 AM – Welcome
- 9:00 AM – **KEYNOTE:** Kendal Netmaker – Resilience, Leadership and the Power of Telling Your Story
- 10:00 AM – Break
- 10:30 AM – **BREAKOUT SESSIONS**
- Stream 1 – Derek M. Bruno – Truth and Reconciliation
- Stream 2 – Forestry: Current Situation, Trends and Opportunities – Jason Cripps, AFPA
- Stream 3 – Oil and Gas Panel – Tim McMillan, CAPP; Greg Johansen, CSV Midstream
- 11:15 AM – Break
- 11:45 AM – **BREAKOUT SESSIONS**
- Stream 1 – Emerging Markets: Alternative Energy
- Stream 2 – Health Care Sector and Opportunities Panel – Vanessa Sheane, GPRC; Sean Chilton, AHS; Donna Matier, AHS
- Stream 3 – Value Added Agriculture: Ag Tech – Vincent Pawluski, Diesel Ross, RC Farm Arm
- 12:30 PM – Break
- 1:00 PM – **PLENARY:** Resilience and Mental Health – Christine Fehr, Mental Wellness Matters
- 2:00 PM – CLOSE

DAY 2

WED, FEB 23, 2022

- 8:45 AM – Welcome
- 9:00 AM – **KEYNOTE:** Economist – Todd Hirsch, ATB
- 10:00 AM – Break
- 10:30 AM – **PLENARY:** Government of Alberta Round Table – Hon. Travis Toews, Minister of Finance; Dale Nally, Associate Minister of Natural Gas and Electricity
- 11:15 AM – Break
- 11:45 AM – **PLENARY:** Government of Alberta Round Table
- 12:30 PM – Break
- 1:00 PM – **KEYNOTE:** Agriculture – Learning About Ag with Maddy; Jesse Hirsh
- 2:00 PM – CLOSE

Growing the North Schedule of Events
February 22-24, 2022

DAY 3

THU, FEB 24, 2022

- 8:45 AM – Welcome
- 9:00 AM – **KEYNOTE:** Emerging Markets: Tourism – David Goldstein, Travel Alberta
- 10:00 AM – BREAK
- 10:30 AM – **BREAKOUT SESSIONS**
- Stream 1 – The Future Workplace
- Stream 2 – Emerging Markets – Jan Slaski, Innotech; Amanda and Troy Clark, Peace Country Hemp, Avis Gagne, Smoky Hemp Decortication
- Stream 3 – TBA
- 11:15 AM – BREAK
- 11:45 AM – **BREAKOUT SESSIONS**
- Stream 1 – The Future: Tourism Best Practices, #SkiABNorth – Jim Barr, Seekers Media; Ken Loudon, GPRTA, Johnathan Clarkson, Nitehawk
- Stream 2 – Transportation, Logistics and Supply Chain Development – Kevin Moraes, Port Rupert; Keston Luke, GPRC
- Stream 3 – Science and Innovation – Wendy Muisse, STEM
- 12:30 PM – BREAK
- 1:00 PM – **KEYNOTE:** Future Focus – Joe Jackman, Jackman Reinvents, The Revisionist Mindset
- 2:00 PM – CLOSE

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Hills County Recycling
File:	11-02-02

DESCRIPTION:

Council requested information regarding Clear Hills County Recycling tonnage/cost.

2021 Annual Recycling weight Hauled out of Clear Hills County				
	Cardboard	Mixed Paper	Tin & Plastic	Total Recycling
Tonnes (T) /Pounds (lbs)	51.285 T/113064 lbs	30.305 T/66811 lbs	21.950 T/48391 lbs	103.54 T/228,266 lbs
*Based on approximate \$58,000.00 annual cost to County				
	\$560.00/per Tonne	\$0.25/per Pound		

* These numbers are averages based on Prairie Disposals data, they have plans on installing scales in their trucks in the near future which will be a more accurate amount.

ATTACHMENTS:

Recycling Costs, Transfer Stations Costs, NPRL budget figures

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO: 
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COST OF GARBAGE, HOUSEHOLD WASTE		
Example Item	Weight in Pounds	Cost
Small Garbage Can (3 gallon)	14.5 lbs.	\$1.60
Kitchen Garbage Can (16 gallon)	77.13 lbs.	\$8.48
Large Garbage Can (25 gallon)	120.52 lbs.	\$13.26
Outdoor Garbage Can (40 gallons)	192.83 lbs.	\$21.21
Large Curbside Pickup Canaster (48+ gallon)	241.04 + lbs.	\$26.51 +

This data is based on 2020 Transportation and Processing Costs of waste material delivered to North Peace Regional landfill.

\$235.68/per Tonne \$0.11/per Pound

Did you know?

What the cost is for the County to dispose of household garbage from our Transfer Stations?
Below is an example of how much!

\$1.60	\$ 8.48	\$13.26	\$21.21	\$26.51+
14.5 lbs	77.13 lbs	120.52 lbs	192.83 lbs	241.04 lbs

Initials show support - Reviewed by: **Manager:** **CAO:** *AP*

Prairie Disposal Data

Calculated in Kg.

Date	Cardboard	Mixed Paper	Tin & Plastic
01/04/2021	1275		
01/11/2021			1630
01/18/2021	2250		
01/25/2021		2540	
02/01/2021	2090		
02/08/2021			1880
02/15/2021	1530		
02/22/2021		2300	
03/01/2021	2010		
03/08/2021			1850
03/15/2021	2200		
03/22/2021		2340	
03/29/2021	1820		
04/05/2021			1740
04/12/2021	1960		
04/19/2021		2130	
04/26/2021	2070		
05/03/2021			930
05/10/2021	1970		
05/17/2021		3070	
05/24/2021	2060		
05/31/2021			1760
06/07/2021	2530		
06/14/2021		2530	
06/21/2021	2530		
06/28/2021			1970
07/05/2021	1690		
07/12/2021		2340	
07/19/2021	2070		
07/26/2021			1770
08/02/2021	1610		
08/09/2021		2405	
08/16/2021	1980		
08/23/2021			1750
08/30/2021	1850		
09/06/2021		3270	
09/13/2021	2440		
09/20/2021			1880
09/27/2021	1900		
10/04/2021		2150	
10/11/2021	1730		
10/18/2021			1550
10/25/2021	2180		
11/01/2021		1160	
11/08/2021	1780		

Date	Cardboard	Mixed Paper	Tin & Plastic
11/15/2021			1630
11/22/2021	2100		
11/29/2021		2430	
12/06/2021	1730		
12/13/2021			1610
12/20/2021	1930		
12/24/2021		1640	
Total KG	51285	30305	21950

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2021
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Clear Hills County Transfer Stations, Recycling Costs and Transportation Information
File:	11-02-02

DESCRIPTION:

Council requested information regarding costs relating to the Clear Hills County Transfer Stations and recycling be brought back to today's meetings.

BACKGROUND:

Clear Hills County Transfer Station Material


Material	Removal	Frequency	Cost to County	Contract Expiry date
Transfer Station Bins	Prairie Disposal	Weekly or as needed	See attached Sheet	N/A
Grain Bags & Twine	Clean Farms-Pilot Program-Cleardale Site	When a full load (we have not had enough yet)	No Charge Pilot Program	April 1, 2022
Metal/Steel	Richmond Steel	As needed	They pay us \$45/ton	May 1, 2026
Tires	Alberta Tire Recycling	As Needed	No charge to County-Tire Tax covers this	N/A
Furniture, Electronics and Oversized material	Clear Hills County	As Needed	Most Cost cost-effective for the County	N/A
Chemical Jugs	Clear Hills County	As Needed	Most Cost cost-effective for the County	N/A

ATTACHMENTS:

Transfer Stations, Recycling Costs and Transportation Information

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO: 
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Transportation and Processing Costs of Waste Material Delivered to NPRL

Year	Tonnage	Requisition	Transportation	Cost/Tonne	Cost/Pound
2016	1085.15	\$ 120,436.47	\$ 16,235.60	\$ 125.95	\$ 0.06
2017	1079.77	\$ 120,436.47	\$ 44,691.02	\$ 152.93	\$ 0.07
2018	1182.79	\$ 128,867.02	\$ 46,686.41	\$ 148.43	\$ 0.07
2019	1185.98	\$ 155,436.69	\$ 52,126.56	\$ 175.02	\$ 0.08
2020	1207.1	\$ 198,826.81	\$ 85,672.20	\$ 235.69	\$ 0.11
Total	5740.79	\$ 724,003.46	\$ 245,411.79		

*Starting in 2021 Transportation costs are 100% covered by the Clear Hills County.

Attachments: Tonnage calculation working documents
NPRL Budget documents for 2022

Recycling Transportation Costs

Year	Amount per Hour	Bin Dumping Fee	Approximate Hours per load	Pick Up	Total Transportation Cost
2016	\$ 125.00	\$ 20.00	7-8 hours load	Weekly	\$ 37,785.65
2017	\$ 125.00	\$ 20.00	7-8 hours load	Weekly	\$ 19,409.63
2018	\$ 125.00	\$ 20.00	7-8 hours load	Weekly	\$ 42,289.59
2019	\$ 125.00	\$ 20.00	7-8 hours load	Weekly	\$ 58,738.75
2020	\$ 125.00	\$ 20.00	7-8 hours load	Weekly	\$ 57,278.78

Cardboard and paper is transported to either Peace River or Grande Prairie, and then to Edmonton when Tin and plastic get transported to Grande Prairie and then to Edmonton when there is a full load.

Transfer Station Operation Cost

Year	Amount per Hour	Approximate Total Hours	Total Amount
2019	\$ 60.24	3486	\$ 210,000.00
2020	\$ 62.05	3486	\$ 216,300.00
2021	\$ 63.91	3486	\$ 222,789.00
2022	\$ 65.83	3486	\$ 229,437.00
2023	\$ 67.80	3486	\$ 236,357.00

Cost per Hour of Additional Transfer Station Operation

Year	Operator Cost per Additional Hour	Operator Vehicle Allowance
2022	\$46.00	Winter \$100 per/day Summer \$75 per/day
2023	\$48.00	Winter \$100 per/day Summer \$75 per/day

Attachments: Bear Canyon Transfer Station weekly use log.
Transfer Station manager contract rate sheet.
Transfer Station site hours.

	2016 MDFV	TFV	CHC	VHC
total that came in for year	965.84	3007.65	896.95	196.77
Mixed loads for the year	474.58	353.87	188.2	0
total that came in for year	1440.42	3361.52	1085.15	196.77

	2017 MDFV	TFV	CHC	VHC
total that came in for year	1125.88	2839.97	945.95	135.11
Mixed loads for the year	374.5	337.91	133.82	0
total that came in for year	1500.38	3177.88	1079.77	135.11

	2018 MDFV	TFV	CHC	VHC
total that came in for year	1348.46	2888.47	1015.62	143.61
Mixed loads for the year	145.98	112.07	167.17	0
total that came in for year	1494.44	3000.54	1182.79	143.61

	2019 MDFV	TFV	CHC	VHC
total that came in for year	1280.06	4191.42	1039.67	336.46
Mixed loads for the year	157.39	63.55	146.31	0
total that came in for year	1437.45	4254.97	1185.98	336.46

	2020 MDFV	TFV	CHC	VHC
total that came in for year	976.95	3013.66	1038.13	151.97
Mixed loads for the year	220.38	85.49	168.97	0
total that came in for year	1197.33	3099.15	1207.1	151.97

Total Five Years	7070.02	16894.06	5740.79	963.92	30668.79
	0.230528	0.550855	0.187187	0.03143	
Percents	23.05	55.09	18.72	3.14	100

2019 Actual 2020 Actual 2021 Jan - Sept 2021 Estimate - Oct - Dec 2021 Total 2021 Budget 2022 Budget
 DESCRIPTION/TYPE

INCOME

Tippling Fees	\$312.00	\$192.00	\$122.40	\$122.40	\$50.00	\$50.00
Flourescent Lights	\$340,607.34	\$206,827.15	\$155,330.19	\$51,776.73	\$207,106.92	\$283,080.00
Commercial	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ridgeline	\$340,919.34	\$207,019.15	\$155,452.59	\$51,776.73	\$207,229.32	\$283,130.00
Total Tippling Fees						

Requisitions

C.C.H.	\$155,436.69	\$198,826.81	\$119,724.30	\$119,724.30	\$119,724.30	\$117,984.25
MDFV	\$111,879.65	\$152,281.73	\$121,714.96	\$121,714.96	\$121,714.96	\$145,274.40
TFV	\$250,751.63	\$366,251.67	\$312,420.70	\$312,420.70	\$312,420.69	\$347,208.98
VHC	\$25,037.15	\$31,952.97	\$14,901.55	\$14,901.55	\$14,901.55	\$19,790.09
Total Requisitions	\$543,105.12	\$748,313.18	\$568,761.51	\$568,761.51	\$568,761.51	\$630,257.72

Interest Income

Interest Income	\$27,044.19	\$11,272.45	\$7,334.31	\$2,444.77	\$9,779.08	\$15,000.00
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Other Income

Land Rent/Oil Lease	\$17,452.50	\$17,452.50	\$18,501.28	\$18,501.28	\$18,501.28	\$18,501.28
Recycling	\$20,505.28	\$20,809.04	\$4,129.15	\$1,376.38	\$5,505.53	\$12,000.00
Dividends	\$0.00	\$76.47	\$0.00	\$0.00	\$0.00	\$250.00
Recovery	\$0.00	\$76.47	\$8,064.00	\$0.00	\$0.00	\$0.00
Trade In Equ.	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Transfer fr. Equ. Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$245,000.00	\$245,000.00
Insurance payout	\$0.00	\$10,022.88	\$7,769.63	\$7,769.63	\$7,769.63	\$0.00
Total Other Income	\$37,957.78	\$48,437.36	\$38,464.06	\$1,376.38	\$286,776.44	\$284,702.50
Gain (Loss) on Disposal of Assets	\$949,026.43	\$1,012,902.00	\$770,012.47	\$55,597.88	\$1,072,546.35	\$1,151,594.00
TOTAL INCOME						\$951,889.00

EXPENSES

Advertising	\$1,326.97	\$676.59	\$235.74	\$78.58	\$314.32	\$1,000.00
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Automobile and Small Equipment

Registry	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00
Fuel/Oil/Vehicles	\$5,916.17	\$5,945.93	\$4,058.85	\$1,352.95	\$5,411.80	\$7,000.00
Repair/Tires	\$5,010.37	\$1,670.53	\$1,213.13	\$404.38	\$1,617.51	\$2,500.00
Total Automobile	\$10,926.54	\$7,696.46	\$5,271.98	\$1,757.33	\$7,029.31	\$9,500.00

DESCRIPTION/TYPE	2019 Actual	2020 Actual	2021 Jan - Sept	2021 Estimate - Oct - Dec	2021 Total	2021 Budget	2022 Budget
Bank and Interest Fees							
Services Charges	\$787.50	\$1,023.77	\$813.15	\$271.05	\$1,084.20	\$1,200.00	\$1,300.00
Total Bank and Interest Fees	\$787.50	\$1,023.77	\$813.15	\$271.05	\$1,084.20	\$1,200.00	\$1,300.00
Land Taxes	\$578.20	\$673.23	\$671.83	\$0.00	\$671.83	\$700.00	\$700.00
Building Maintenance							
Safety Supplies/Courses	\$2,762.77	\$2,686.67	\$1,030.18	\$343.39	\$1,373.57	\$2,000.00	\$2,000.00
Shop Repairs	\$92.00	\$520.00	\$150.00	\$50.00	\$200.00	\$1,000.00	\$1,000.00
Shop Supplies	\$1,299.29	\$2,501.48	\$1,393.87	\$464.62	\$1,858.49	\$3,000.00	\$3,000.00
Scale Maintenance	\$3,400.12	\$2,311.71	\$1,412.54	\$470.85	\$1,883.39	\$3,800.00	\$3,800.00
Scale House	\$740.39	\$1,055.07	\$260.47	\$86.82	\$347.29	\$1,000.00	\$1,000.00
Small Tools	\$968.47	\$4,035.75	\$349.99	\$116.66	\$466.65	\$1,000.00	\$1,000.00
Total Building Maintenance	\$9,263.04	\$13,110.68	\$4,597.05	\$1,532.35	\$6,129.40	\$11,800.00	\$11,800.00
Commission Expense							
Honorarium	\$600.00	\$225.00	\$375.00	\$125.00	\$500.00	\$800.00	\$800.00
Meeting Costs	\$117.60	\$42.46	\$96.65	\$32.22	\$128.87	\$300.00	\$300.00
Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
Meals	\$629.61	\$11.58	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00
Total Commission Expense	\$1,347.21	\$279.04	\$471.65	\$157.22	\$628.87	\$1,800.00	\$1,800.00
Insurance							
Liability	\$12,497.00	\$12,870.42	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00
Insurance - Volunteer	\$331.00	\$331.00	\$0.00	\$0.00	\$0.00	\$331.00	\$331.00
Legal Expense Insurance	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
Property/Equipment	\$3,126.00	\$3,206.61	-\$64.61	\$0.00	-\$64.61	\$3,126.00	\$3,126.00
Membership	\$989.64	\$580.85	\$843.20	\$0.00	\$843.20	\$1,100.00	\$1,100.00
Auto Insurance	\$2,871.00	\$2,640.11	\$0.00	\$0.00	\$0.00	\$2,145.00	\$2,145.00
Total Insurance	\$20,014.64	\$19,828.99	\$778.59	\$0.00	\$778.59	\$20,902.00	\$20,902.00
Office							
Administration	\$570.75	\$676.49	\$0.75	\$0.25	\$1.00	\$300.00	\$100.00
Cleaning/Misc. Supplies	\$1,027.44	\$1,199.67	\$590.20	\$196.73	\$786.93	\$1,100.00	\$1,100.00
Office Supplies	\$2,832.23	\$2,144.68	\$2,203.01	\$734.34	\$2,937.35	\$3,150.00	\$4,000.00
Postage	\$360.00	\$414.22	\$184.00	\$61.33	\$245.33	\$400.00	\$400.00
Printing & Publications	\$41.62	\$218.44	\$0.00	\$0.00	\$0.00	\$105.00	\$105.00
Total Office	\$4,832.04	\$4,653.50	\$2,977.96	\$992.65	\$3,970.61	\$5,055.00	\$5,705.00

DESCRIPTION/TYPE	2019 Actual	2020 Actual	2021 Jan - Sept	2021 Estimate - Oct - Dec	2021 Total	2021 Budget	2022 Budget
Professional Fees							
Audit	\$8,250.00	\$8,550.00	\$8,600.00	\$0.00	\$8,600.00	\$8,550.00	\$9,000.00
Consulting Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
Legal	\$306.78	\$309.15	\$300.00	\$0.00	\$300.00	\$2,500.00	\$2,500.00
Audit every 4 years budget	\$1,325.00	\$5,511.25	\$1,400.00	\$0.00	\$1,400.00	\$1,400.00	\$1,400.00
Total Professional Fees	\$9,881.78	\$14,370.40	\$10,300.00	\$0.00	\$10,300.00	\$12,950.00	\$13,400.00
Payroll							
Benefits							
Pension Plan (Lapp)	\$31,460.90	\$28,877.29	\$23,612.27	\$7,870.76	\$31,483.03	\$35,000.00	\$35,000.00
Salaries	\$86,661.60	\$88,394.88	\$66,296.16	\$22,098.72	\$88,394.88	\$86,662.00	\$90,735.00
Staff Training	\$1,743.09	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100.00	\$2,200.00
Wages	\$231,580.51	\$232,177.43	\$177,100.53	\$59,033.51	\$236,134.04	\$220,000.00	\$250,000.00
Contract Wages	\$513.00	\$1,122.50	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
CPP	\$14,646.44	\$15,070.13	\$11,475.11	\$3,825.04	\$15,300.15	\$16,000.00	\$16,100.00
WCB	\$8,189.62	\$9,598.36	\$2,503.53	\$2,228.70	\$4,732.23	\$10,000.00	\$10,000.00
EI	\$5,747.71	\$5,629.21	\$4,778.58	\$1,592.86	\$6,371.44	\$8,000.00	\$8,000.00
Life Ins./Health Dental Jubilee	\$19,969.24	\$23,918.45	\$17,993.56	\$5,997.85	\$23,991.41	\$22,000.00	\$25,180.00
Total Payroll	\$400,512.11	\$404,788.25	\$303,759.74	\$102,647.44	\$406,407.18	\$400,362.00	\$437,815.00
Telephone and Utilities							
Cell	\$738.68	\$792.42	\$550.29	\$183.43	\$733.72	\$800.00	\$800.00
Internet	\$599.40	\$599.40	\$449.55	\$149.85	\$599.40	\$700.00	\$700.00
Office	\$4,027.92	\$4,992.27	\$3,023.93	\$1,007.98	\$4,031.91	\$4,600.00	\$4,600.00
Electricity	\$5,247.16	\$5,023.57	\$4,455.21	\$1,485.07	\$5,940.28	\$5,500.00	\$5,500.00
Gas	\$2,432.67	\$3,439.37	\$2,022.75	\$674.25	\$2,697.00	\$3,000.00	\$3,000.00
Water	\$191.50	\$225.41	\$160.60	\$53.53	\$214.13	\$300.00	\$300.00
WEB Site	\$1,128.00	\$277.52	\$2,042.00	\$680.67	\$2,722.67	\$1,200.00	\$1,500.00
Sewer	\$300.00	\$340.00	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00
Total Telephone and Utilities	\$14,665.33	\$15,689.96	\$12,704.33	\$4,234.78	\$16,939.11	\$16,850.00	\$17,150.00
Travel							
Hotel	\$1,202.87	\$829.72	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Meals	\$119.27	\$138.69	\$16.00	\$8.00	\$24.00	\$700.00	\$700.00
Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
Courses/Conferences	\$3,014.98	\$2,509.75	\$125.00	\$41.67	\$166.67	\$2,500.00	\$2,500.00
Total Travel	\$4,337.12	\$3,478.16	\$141.00	\$49.67	\$190.67	\$5,000.00	\$5,000.00

DESCRIPTION/TYPE	2019 Actual	2020 Actual	2021 Jan - Sept	2021 Estimate - Oct - Dec	2021 Total	2021 Budget	2022 Budget
Landfill Maintenance							
Surface Water Testing	\$700.50	\$1,074.85	\$895.70		\$895.70	\$800.00	\$1,500.00
Groundwater	\$37,301.75	\$32,113.17	\$19,172.63	\$6,390.88	\$25,563.51	\$38,000.00	\$38,000.00
Leachate Testing	\$724.00	\$409.55	\$732.70		\$732.70	\$800.00	\$1,100.00
Leachate Management	\$4,859.93	\$21,099.89	\$3,107.11	\$1,553.56	\$4,660.67	\$4,725.00	\$4,725.00
Industrial Leachate	\$65,109.54	\$52,813.00	\$31,477.57	\$10,492.52	\$41,970.09	\$70,000.00	\$70,000.00
New Cell Construction Reserve	\$50,000.00	\$57,000.00	\$57,000.00	\$0.00	\$57,000.00	\$57,000.00	\$57,000.00
Post Closure Reserve	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
Total Landfill Maintenance	\$158,695.72	\$214,510.46	\$162,385.71	\$18,436.96	\$180,822.67	\$221,325.00	\$222,325.00
Landfill Site Maintenance							
Recycling Bins	\$2,600.00	\$2,720.00	\$1,980.00	\$660.00	\$2,640.00	\$2,600.00	\$2,800.00
Bin Rental	\$1,935.00	\$2,212.56	\$1,755.02	\$585.01	\$2,340.03	\$2,100.00	\$2,300.00
Equipment Rental	\$750.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00
Security	\$840.06	\$7,277.41	\$69.99	\$23.33	\$93.32	\$1,000.00	\$1,000.00
Hazardous Materials Roundup	\$6,667.12	\$7,301.86	\$3,948.56	\$1,316.19	\$5,264.75	\$8,000.00	\$8,000.00
Signs	\$160.00	\$29.98	\$25.00	\$8.33	\$33.33	\$300.00	\$300.00
Grass & Weed Control	\$9.29	\$0.00	\$1,050.00	\$350.00	\$1,400.00	\$1,000.00	\$1,500.00
Road Maintenance	\$0.00	\$1,940.00	\$519.05	\$173.02	\$692.07	\$1,000.00	\$1,500.00
Clean Up	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Freon Removal	\$187.52	\$0.00	\$931.89	\$310.63	\$1,242.52	\$500.00	\$500.00
Flourescent Tubes processing	\$0.00	\$45.60	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Survey	\$0.00	\$1,165.60	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Gravel For Site	\$396.23	\$2,603.04	\$304.69	\$101.56	\$406.25	\$1,500.00	\$1,500.00
Small Equipment repair	\$961.68	\$129.26	\$136.33	\$45.44	\$181.77	\$1,500.00	\$1,500.00
Total Maintenance	\$14,506.90	\$26,625.31	\$10,720.53	\$3,573.51	\$14,294.04	\$26,500.00	\$28,500.00

DESCRIPTION/TYPE	2019 Actual	2020 Actual	2021 Jan - Sept	2021 Estimate - Oct - Dec	2021 Total	2021 Budget	2022 Budget
Equipment Expense							
Fuel & Oil	\$23,957.16	\$28,050.25	\$33,984.14	\$11,328.05	\$45,312.19	\$27,000.00	\$50,042.00
Repairs - Loader	\$4,027.44	\$2,421.79	\$98.58	\$32.86	\$131.44	\$2,500.00	\$2,500.00
Repairs - Compactor	\$4,151.15	\$1,594.09	\$5,353.28	\$1,784.43	\$7,137.71	\$3,000.00	\$10,000.00
Tire Repair	\$5,053.54	\$5,643.64	\$446.15	\$148.72	\$594.87	\$6,000.00	\$6,000.00
Repairs - Gravel Truck	\$3,626.80	\$2,051.52	\$207.12	\$69.04	\$276.16	\$3,000.00	\$3,000.00
Repairs - Tractor	\$139.12	\$597.05	\$1,017.60	\$339.20	\$1,356.80	\$500.00	\$2,000.00
Repairs - Mower	\$2,549.40	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00
Repair Cal	\$447.29	\$14,859.15	\$4,616.73	\$1,538.91	\$6,155.64	\$2,500.00	\$10,000.00
Equipment replacement (AM) Reserve	\$0.00	\$0.00	\$125,000.00		\$125,000.00	\$125,000.00	\$125,000.00
Equipment Purchase (Loader)	\$0.00	\$0.00	\$220,000.00		\$220,000.00	\$220,000.00	\$220,000.00
Equipment Purchase (water pump/hose)	\$0.00	\$0.00	\$23,311.00		\$23,311.00	\$25,000.00	\$25,000.00
Total Equipment Expense	\$43,951.90	\$55,217.49	\$414,034.60	\$15,241.20	\$429,275.80	\$415,250.00	\$173,292.00
Uncategorized Expenses							
Boots & Extra Allowance	\$0.00	\$239.99	\$79.99	\$26.66	\$106.65	\$500.00	\$500.00
Fires (Water Truck)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
Shipping	\$431.17	\$432.81	\$2,052.67	\$684.22	\$2,736.89	\$200.00	\$500.00
Uncategorized Expenses - Other	\$35.00	\$669.36	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
Total Uncategorized Expenses	\$466.17	\$1,342.16	\$2,132.66	\$684.22	\$2,736.89	\$1,400.00	\$1,700.00
Reclamation Accrual		\$1,000.00					
Amortization		\$223,097.63					
Total Expenses	\$696,093.17	\$1,008,062.08	\$931,996.52	\$149,656.95	\$1,081,573.48	\$1,151,594.00	\$951,889.00
NET INCOME/(LOSS)	\$252,933.26	\$4,839.92	-\$161,984.05	-\$94,059.06	-\$9,027.12	\$0.00	\$0.00

630257.72	18.72%
630257.72	23.05%
630257.72	55.09%
630257.72	3.14%

29
35

Bear Canyon Transfer Station Weekly Log	
Date	Number of loads delieverd
January 4, 2021	20
January 11, 2021	10
January 18, 2021	11
January 25, 2021	15
February 1, 2021	11
February 8, 2021	8
February 15, 2021	15
February 22, 2021	22
March 1, 2021	8
March 8, 2021	9
March 15, 2021	10
March 22, 2021	17
March 29, 2021	14
April 5, 2021	12
April 12, 2021	19
April 19, 2021	14
April 26, 2021	20
May 3, 2021	27
May 10, 2021	15
May 17, 2021	20
May 24, 2021	14
May 31, 2021	28
June 7, 2021	20
June 14, 2021	22
June 21, 2021	23
June 28, 2021	12
July 5, 2021	15
July 12, 2021	14
July 19, 2021	24
July 26, 2021	14
August 2, 2021	21
August 9, 2021	16
August 16, 2021	23
August 23, 2021	17
August 30, 2021	17
September 6, 2021	19
September 13, 2021	22
September 20, 2021	20
September 27, 2021	15
October 4, 2021	14
October 11, 2021	12
October 18, 2021	14
October 25, 2021	25
Total number of loads delivered	718
Average per week	16.7

6.0 Proposal Form

Bidders Name: Rick Carleton
Company Name: _____
Operator Name: Rick Carleton
Address: Box 411 Worsley AB T0H3W0
Telephone: 780-834-6477 Fax: N/A
Cell Number: As above Email: rickcarleton@hotmail.com
Insurance Company: _____
Insurance Policy #: _____
Insurance Policy Expiry: _____
WCB #: _____
GST #: 82027 4546 AT0001

I/we understand that the complete Contract Provisions attached hereto form part of this agreement, for a contracted price of:

January 1, 2019 – December 31, 2019

Price: \$210,000 (\$60.24/Hr.) plus GST

AND a rate of \$40.00 per hour for additional hours of operation and will include use of all equipment currently available for this Contract under the General Terms and Conditions.

January 1, 2020 – December 31, 2020

Price: \$216,300 (\$62.05/Hr.) plus GST

AND a rate of \$42.00 per hour for additional hours of operation and will include use of all equipment currently available for this Contract under the General Terms and Conditions.

January 1, 2021 – December 31, 2021

Price: \$222,789 (\$63.91/Hr.) plus GST

AND a rate of \$44.00 per hour for additional hours of operation and will include use of all equipment currently available for this Contract under the General Terms and Conditions.

January 1, 2022 – December 31, 2022

Price: \$ 229,473 (\$65.83/Hr.) plus GST

AND a rate of \$46.00 per hour for additional hours of operation and will include use of all equipment currently available for this Contract under the General Terms and Conditions.

January 1, 2023 – December 31, 2023

Price: \$ 236,357 (\$67.80/Hr.) plus GST

AND a rate of \$48.00 per hour for additional hours of operation and will include use of all equipment currently available for this Contract under the General Terms and Conditions.

Rick Carleton

Signature of Owner

Rick Carleton

Printed Name of Owner

March 6th, 2018

Date

V. Nikolushyn

Signature of Witness

Valerie Nikolushyn

Printed Name of Witness

March 6th, 2018

Date

County Transfer Site Hours—October 1st—April 30

All Transfer Sites are closed on Sunday

Transfer Site	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Bear Canyon	10:00 am-5:00 pm	closed	closed	closed	closed	closed
Clear Prairie	closed	closed	closed	1:00 pm -5:00 pm	closed	closed
Cleardale	closed	closed	closed	closed	closed	10:00 am-5:00 pm
David Thompson	closed	closed	closed	closed	10:00 am-5:00 pm	closed
Eureka River	closed	closed	10:00 am- 5:00 pm	closed	closed	closed
Hines Creek	closed	closed	closed	closed	closed	10:00 am- 5:00 pm
Royce	closed	closed	closed	10:00 am-5:00 pm	closed	closed
Whitelaw	closed	closed	closed	closed	closed	10:00 am-5:00 pm
Worsley	closed	closed	closed	closed	10:00 am 5:00 pm	closed

County Transfer Site Hours—May 1st to September 30th

All Transfer Sites are closed on Sunday

Transfer Site	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Bear Canyon	12:00 pm 8:00 pm	closed	closed	closed	closed	closed
Clear Prairie	closed	closed	closed	4:00 pm -8:00 pm	closed	closed
Cleardale	closed	11:00 am 3:00 pm	closed	closed	closed	12:00 pm 8:00 pm
David Thompson	closed	closed	closed	closed	12:00 pm 8:00 pm	closed
Eureka River	closed	closed	12:00 pm - 8:00 pm	closed	closed	closed
Hines Creek	closed	closed	closed	closed	closed	8:00 am 5:00 pm
Royce	closed	closed	closed	12:00 pm - 8:00 pm	closed	closed
Whitelaw	closed	closed	closed	closed	closed	12:00 pm 8:00 pm
Worsley	closed	4:00 pm- 8:00 pm	closed	closed	12:00 pm 8:00 pm	closed

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	NAEL – Approval of Hiring Executive Director
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence from Northern Alberta Elected Leaders regarding the hiring of a consultant to oversee all the administration duties.

BACKGROUND:

ATTACHMENTS:

Correspondence

RECOMMENDED ACTION:

RESOLUTION by..... that Clear Hills County Council is in support of hiring Jim Rennie as a consultant to oversee all the Northern Alberta Elected Leaders administration duties

Initials show support - Reviewed by:

Manager:

CAO:





Northern Alberta Elected Leaders

Box 877
Whitecourt, Alberta T7S 1N8
780-778-0202

Request for Decision

From: Reeve Leanne Beaupre
Acting Chair, NAEL

Date: January 18, 2022

To: Northern Alberta Elected Leaders Communities

Subject: Approval of Hiring of Executive Director

Dear Mayors, Reeves and Councillors,

To bring everyone up to date after the recent municipal election, Northern Alberta Elected Leaders (NAEL) is a group of 40 municipalities representing the northwest corner of the province. We have received administrative support in the past from the Northern Alberta Development Council (NADC), and in mid-2021 NADC notified NAEL that they were restructuring and would no longer be able to provide administrative services. NAEL requested, and received a \$25,000 grant from the Government of Alberta (GOA) to allow it to hire a consultant to transition away from the GOA support. NAEL struck a committee to oversee this, and at this time would like to seek approval of awarding this one year position to Mr. Jim Rennie. For those new to their roles, Jim served as a member of council for Woodlands County for 20 years, 15 years of which as Mayor, and was Chair of NAEL for several years up until the last election. Mr. Rennie had chosen to not run in the last election to take the advantage of some new opportunities, but had expressed interest to the NAEL committee to take on this role. We feel he would be the right candidate as he understands the needs of the north, the role NAEL plays to unite the communities that are members, and would provide continuity to our organization. As well, he has built a network over the years with elected officials and ministries within the provincial and federal governments. His proposal fits within the grant amount, and he is ready to start immediately. We ask for your Council to vote on this topic at your next Council meeting, and submit this form to northernalbertaelectedleaders@gmail.com by February 4, 2022. The question being asked of your council is if you support the hiring of Mr. Jim Rennie as a consultant to perform the administration duties of NAEL for a one year contract from February 1, 2022 until January 31, 2023.

In support _____

Not in support _____

Date _____

Municipality _____

Chief Elected Official _____

As well, please save the date on your calendar for the next NAEL meeting, to be held electronically on Friday, February 18th, from 1-4:30 pm. We plan to first hold an introduction of member communities, followed by an organizational meeting, selecting Chair and Vice Chair, as well as a Human Resource Committee. We would also like to have a review of our Terms of Reference, and finally a strategic roundtable to discuss challenges and opportunities for the future of the north.

Truly,

NAEL Hiring Committee

Leanne Beaupre, Reeve, County of Grande Prairie and NAEL Acting Chair

Carolyn Kolebaba, Reeve, Northern Sunrise County

Myrna Lanctot, Mayor, Village of Donnelly

Elaine Manzer, Mayor, Peace River

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Zone 4 Meeting
File:	11-02-02

DESCRIPTION:

Council is presented with information regarding the February 11, 2022, Zone 4 meeting being held at Belle Petroleum Centre, 9403 94 Street, Peace River, Alberta from 10:00 a.m. – 4:00 p.m.

Council requested a discussion regarding the following agenda items to be added for this meeting.

- Mental Health in Schools
- Agricultural Society Financial Reporting criteria.

BACKGROUND:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of January 12, 2022 to January 25, 2022 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 12, 2022 to January 25, 2022 for a total of \$156,502.12.

Initials show support - Reviewed by:

Manager:

CAO:

Ranges: From: To: From: To:
 Vendor ID First Last Last Chequebook ID First Last
 Vendor Name First Last Cheque Number First Last
 Cheque Date 1/12/22 1/25/22

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1359773 AB LTD	025770	1/25/22	\$979.65
Invoice Description Invoice Number Invoice Amount			
Worsley Walk Path Snow Removal 212310 \$979.65			
AAAF	025771	1/25/22	\$1,050.00
Invoice Description Invoice Number Invoice Amount			
ASB Conference Fee 010622 \$525.00			
ASB Conference Fee 011422 \$525.00			
Axia SuperNet Ltd.	025772	1/25/22	\$737.52
Invoice Description Invoice Number Invoice Amount			
January Supernet 1000228132 \$737.52			
BOSCHWICK CONTRACTING	025773	1/25/22	\$26,781.35
Invoice Description Invoice Number Invoice Amount			
Worsley GB01 466 \$14,250.63			
Bear Canyon GB09 467 \$12,530.72			
BUBBLE UP MARKETING	025774	1/25/22	\$479.85
Invoice Description Invoice Number Invoice Amount			
Website Agreement #625 17550 \$479.85			
CAL-R CONTRACTING LTD.	025775	1/25/22	\$26,286.75
Invoice Description Invoice Number Invoice Amount			
M.I. Erosion Restoration 12554 \$1,653.75			
M.I. Erosion Restoration 12553 \$2,646.00			
M.I. Erosion Restoration 12552 \$2,646.00			
M.I. Erosion Restoration 12551 \$1,102.50			
Landfills/M.I. Trucking/etc. 12530 \$1,727.25			
M.I. Erosion Restoration 12560 \$2,436.00			
M.I. Erosion Restoration 12558 \$1,286.25			
M.I. Erosion Restoration 12559 \$2,436.00			
M.I. Erosion Restoration 12557 \$2,814.00			
M.I. Erosion Restoration 12556 \$3,528.00			
M.I. Erosion Restoration 12555 \$4,011.00			
CANADIAN FOREST PRODUCTS	025776	1/25/22	\$5,128.04
Invoice Description Invoice Number Invoice Amount			
2021 Shared Operating Expense #W-603 \$5,128.04			

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CLEAR HILLS WASTE MANAGEMENT	025777	1/25/22	\$10,039.45
Invoice Description	Invoice Number	Invoice Amount	
Transfer Stations Contract	114	\$10,039.45	
CLEARDALE AGRICULTURAL SOCIETY	025778	1/25/22	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2022 Cemetery Grant	011022	\$500.00	
CONRAD OILFIELD SERVICES	025779	1/25/22	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
BCWP/Recycle Bins Snow Removal	INV5631	\$315.00	
COX, GERALD	025780	1/25/22	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Operator Contract	0114239	\$5,775.00	
DCA PRINTING	025781	1/25/22	\$1,568.70
Invoice Description	Invoice Number	Invoice Amount	
2022 Calendar Printing	21364	\$1,568.70	
DIAMOND SOFTWARE SOLUTIONS INC	025782	1/25/22	\$354.38
Invoice Description	Invoice Number	Invoice Amount	
Diamond 2018 Upgrade	342593	\$354.38	
FEHR TIRECRAFT LTD.	025783	1/25/22	\$1,556.10
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 65-54	36406	\$168.00	
R&M Unit 65-57	36691	\$136.50	
Tires - Unit 65-58	36419	\$1,209.60	
Air Chuck/Guage - WFD	36412	\$42.00	
GOVERNMENT OF ALBERTA	025784	1/25/22	\$890.00
Invoice Description	Invoice Number	Invoice Amount	
Annual Rent DLO-981666	0005365817	\$50.00	
Annual Rent SML-970064	0005365766	\$840.00	
HEALTH PROFESSIONAL ENHANCEMEN	025785	1/25/22	\$3,023.00
Invoice Description	Invoice Number	Invoice Amount	
2022 Municipal Contribution	00042	\$3,023.00	
HINES CREEK PART MART	025786	1/25/22	\$6,775.65
Invoice Description	Invoice Number	Invoice Amount	
Belts - Unit 64-12	929-094897	\$31.46	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Lay Flat Hose Units 64-11 & 12	929-094896	929-094896	\$6,728.40
H.C. Transfer Station	929-094998	929-094998	\$15.79
=====			
MAIN-WAY ELECTRICAL&INSTRUMENT	025787	1/25/22	\$1,365.00
Invoice Description	Invoice Number	Invoice Amount	
Fix Connection Issue	2658	\$525.00	
Fix Connection Issue	2674	\$840.00	
=====			
MIGHTY PEACE TOURIST ASSOCIATI	025788	1/25/22	\$8,411.50
Invoice Description	Invoice Number	Invoice Amount	
2022 Municipal Membership	2022054	\$8,411.50	
=====			
NORTH PEACE APPLIED RESEARCH A	025789	1/25/22	\$175.00
Invoice Description	Invoice Number	Invoice Amount	
2022 Peace Ag Reg Fees	2201	\$175.00	
=====			
Northern Pump Out Inc.	025790	1/25/22	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Haul Water to BCWP	764	\$450.00	
=====			
POSTMEDIA	025791	1/25/22	\$1,142.11
Invoice Description	Invoice Number	Invoice Amount	
Nwsltr Print/Assessment Ad	612929	\$1,142.11	
=====			
RJS FARMS LTD.	025792	1/25/22	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	74950-011422	\$400.00	
=====			
ROAMING TRANSPORT	025793	1/25/22	\$19,812.98
Invoice Description	Invoice Number	Invoice Amount	
Cleardale Hamlet Snow Removal	0304	\$1,168.13	
Cleardale Hamlet Snow Removal	0306	\$2,242.80	
Hines Creek GB14	0307	\$16,402.05	
=====			
RUCO ENTERPRISES	025794	1/25/22	\$992.25
Invoice Description	Invoice Number	Invoice Amount	
Cldl Walk Path Snow Removal	1546	\$992.25	
=====			
SKERRATT, CLAYTON AND ANN	025795	1/25/22	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
December Janitorial Services	2078690	\$1,950.00	
=====			
SOCIETY OF LOCAL GOV'T MANAGER	025796	1/25/22	\$375.00
Invoice Description	Invoice Number	Invoice Amount	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
2022 SLGM Fees - CDM	010722		\$375.00
TOWN OF FAIRVIEW	025797	1/25/22	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
Annual FCSS Funding	011722	\$500.00	
Ure, Ryan	025798	1/25/22	\$3,150.00
Invoice Description	Invoice Number	Invoice Amount	
Winter Caretaker Agrmnt #695	18	\$3,150.00	
Utility Safety Partners	025799	1/25/22	\$80.26
Invoice Description	Invoice Number	Invoice Amount	
AB First Call Ann Membership	IN172805	\$80.26	
WASYLCIW, GLEN	025800	1/25/22	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	011322	\$200.00	
WILDE & COMPANY	025801	1/25/22	\$6,300.00
Invoice Description	Invoice Number	Invoice Amount	
2021 Interim Audit	0790-122321	\$6,300.00	
WOODGATE, GLEN	025802	1/25/22	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	74601-111021	\$50.00	
WORSLEY GENERAL STORE	025803	1/25/22	\$885.70
Invoice Description	Invoice Number	Invoice Amount	
Water for Office/etc.	437353	\$14.64	
Office Supply	437362	\$2.09	
Beverage Order	437360	\$868.97	
WORSLEY RATEPAYERS COMMUNITY A	025804	1/25/22	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
2022 Cemetery Grant	010522	\$500.00	
Wycliffe Enterprises Ltd.	025805	1/25/22	\$17,521.88
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	348	\$17,521.88	
Report Total		\$156,502.12	

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 1/12/22 1/25/22
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
025770	1359773	1359773 AB LTD	1/25/22	ATB	PMCHQ00001190	\$979.65
025771	AAAF	2021 In-Service Training	1/25/22	ATB	PMCHQ00001190	\$1,050.00
025772	AXIA01	Axia SuperNet Ltd.	1/25/22	ATB	PMCHQ00001190	\$737.52
025773	BOSCHWICK01	BOSCHWICK CONTRACTING	1/25/22	ATB	PMCHQ00001190	\$26,781.35
025774	BUBBLEUP01	BUBBLE UP MARKETING	1/25/22	ATB	PMCHQ00001190	\$479.85
025775	CALR01	CAL-R CONTRACTING LTD.	1/25/22	ATB	PMCHQ00001190	\$26,286.75
025776	CANFOREST01	CANADIAN FOREST PRODUCTS LTD.	1/25/22	ATB	PMCHQ00001190	\$5,128.04
025777	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	1/25/22	ATB	PMCHQ00001190	\$10,039.45
025778	CLEARDALEAG01	CLEARDALE AGRICULTURAL SOCIETY	1/25/22	ATB	PMCHQ00001190	\$500.00
025779	COOI06	CONRAD OILFIELD SERVICES	1/25/22	ATB	PMCHQ00001190	\$315.00
025780	COXGERALD01	GERALD COX	1/25/22	ATB	PMCHQ00001190	\$5,775.00
025781	DCA01	DCA PRINTING	1/25/22	ATB	PMCHQ00001190	\$1,568.70
025782	DIAMOND01	CENTRALSQUARE CANADA SOFTWARE	1/25/22	ATB	PMCHQ00001190	\$354.38
025783	FEHR14	FEHR TIRECRAFT LTD.	1/25/22	ATB	PMCHQ00001190	\$1,556.10
025784	GOVERNMENT02	GOVERNMENT OF ALBERTA	1/25/22	ATB	PMCHQ00001190	\$890.00
025785	HEALTHPRO01	HEALTH PROFESSIONAL	1/25/22	ATB	PMCHQ00001190	\$3,023.00
025786	HCPARTMART01	HINES CREEK PART MART	1/25/22	ATB	PMCHQ00001190	\$6,775.65
025787	MAINWAY	MAIN-WAY ELECTRICAL &	1/25/22	ATB	PMCHQ00001190	\$1,365.00
025788	MIGHTY01	MIGHTY PEACE TOURIST ASSOCIATI	1/25/22	ATB	PMCHQ00001190	\$8,411.50
025789	NPARA01	NORTH PEACE APPLIED RESEARCH A	1/25/22	ATB	PMCHQ00001190	\$175.00
025790	NORTHERNPUMP	Northern Pump Out Inc.	1/25/22	ATB	PMCHQ00001190	\$450.00
025791	SUNMEDIA	POSTMEDIA NETWORK INC.	1/25/22	ATB	PMCHQ00001190	\$1,142.11
025792	RJSFARMS	RJS FARMS LTD.	1/25/22	ATB	PMCHQ00001190	\$400.00
025793	ROAMING	ROAMING TRANSPORT	1/25/22	ATB	PMCHQ00001190	\$19,812.98
025794	RUCO01	RUCO ENTERPRISES LTD.	1/25/22	ATB	PMCHQ00001190	\$992.25
025795	SKERRATT	CLAYTON AND ANN SKERRATT	1/25/22	ATB	PMCHQ00001190	\$1,950.00
025796	SOCIETY01	SOCIETY OF LOCAL GOVERNMENT MA	1/25/22	ATB	PMCHQ00001190	\$375.00
025797	TOWNFAIRO1	TOWN OF FAIRVIEW	1/25/22	ATB	PMCHQ00001190	\$500.00
025798	URER	Ryan Ure	1/25/22	ATB	PMCHQ00001190	\$3,150.00
025799	UTILITY	Utility Safety Partners	1/25/22	ATB	PMCHQ00001190	\$80.26
025800	WASYLCIWL01	GLEN WASYLCIW	1/25/22	ATB	PMCHQ00001190	\$200.00
025801	WILDE01	WILDE & COMPANY	1/25/22	ATB	PMCHQ00001190	\$6,300.00
025802	WOODGATEG	GLEN WOODGATE	1/25/22	ATB	PMCHQ00001190	\$50.00
025803	WGENERAL01	4D HOLDINGS LTD.	1/25/22	ATB	PMCHQ00001190	\$885.70
025804	WORA06	WORSLEY RATEPAYERS	1/25/22	ATB	PMCHQ00001190	\$500.00
025805	WYCLIFFE	Wycliffe Enterprises Ltd.	1/25/22	ATB	PMCHQ00001190	\$17,521.88

Total Cheques: 36

Total Amount of Cheques: \$156,502.12

ATB MASTER CARD DETAILS		
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION
12/17/21	Amazon	CSM Microphone - CDM
12/22/21	Amazon	Filing Labels - CDM
12/10/21	Canadian Tire	Long Service Award - EA
12/23/21	Log Me In	Video Conferencing Account - EA
1/04/22	Canadian Water & Wastewater Association	Annual Membership - EA
1/06/22	Vistaprint	Reeve Business Cards - EA
12/09/21	Country Corner Furniture	New Fridge for Lunch Room- CSM
12/21/21	Allwest Furnishing Ltd.	Desk Shocks for Workstations - CSM
1/05/22	Mastercard	Annual Fee



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT
DEC 09 to JAN 07, 2022

We'd like to help you:

atb.com

1-800-332-8383

YOUR ACCOUNT SUMMARY

Statement date: January 07, 2022

PREVIOUS CHARGES AND PAYMENTS

Your previous balance		\$3,279.31
Payments made from Dec 09 to Jan 07 - Thank you	-\$3,279.31	
Credits	\$0.00	
Total payments and credits		-\$3,279.31
NEW CHARGES		
Purchases and returns	\$3,705.81	
Cash advances and Mastercard cheques	\$0.00	
Fees and adjustments	\$35.00	
Interest charges	\$0.00	
Total new charges		\$3,740.81
Your new balance		\$3,740.81

RECEIVED
JAN 19 2022
CLEAR HILLS COUNTY

MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$113.00	Your credit limit	\$60,000.00
Payment due date	January 28, 2022	Available credit on Jan 07	\$56,259.19

Page 1 of 4

ATB Financial



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account numbers:

Your new balance:	\$3,740.81
Minimum payment due:	\$113.00
Payment due date:	January 28, 2022
Amount enclosed:	\$

PFDATFXH 001710
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after January 07, 2022 will appear on your next statement.

Date Posted	Description	Amount (\$)
Dec 29	AUTOMATIC PAYMENT-THANKS	-3,279.31
Total payments and credits		-\$3,279.31

1 \$3,740.81 will be debited from your account and credited as your automatic payment on Jan 28, 2022.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Dec 17	Dec 17	AMZN MKTP CA*HM8P42FF3 WWW.AMAZON.CA ON	25.19
Dec 22	Dec 22	AMZN MKTP CA*SG5OY3VB3 WWW.AMAZON.CA ON	35.89
Total for			\$61.08

Date Charged	Date Posted	Description	Amount (\$)
Dec 10	Dec 10	CDN TIRE STORE #00344 GRANDE PRAIRI AB	240.00
Dec 23	Dec 23	LOGMEIN*GOTOMEETING LOGMEIN.COM QC	27.30
Jan 04	Jan 04	CWWA 613-7470524 ON	311.85
Jan 06	Jan 06	VISTAPRINT CORPORA LEXINGTON MA	46.83
Total for			\$625.98

Date Charged	Date Posted	Description	Amount (\$)
Dec 09	Dec 09	COUNTRY CORNER FURNITU LA CRETE AB	2,938.95
Dec 21	Dec 21	ALLWEST FURNISHING LTD EDMONTON AB	79.80
Total for			\$3,018.75
Total purchases and returns			\$3,705.81

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Making payments

You can make your payment by:

- Autopay (**pre-authorized debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

1 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

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P.O. Box 21063
Calgary, AB T2P 4H5



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT
DEC 09 to JAN 07, 2022

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FEES AND ADJUSTMENTS

Date Posted	Description	Amount (\$)
Jan 05	ANNUAL FEE	35.00
Total fees and adjustments		\$35.00

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	4.45 (v)
Cash advances and Mastercard cheques	0.00	4.45 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	0.00
Grocery	0.00
Professional services	0.00
Retail stores	27.30
Utilities	61.08
Home improvement and maintenance	3,178.95
Travel and lodging	0.00
Vehicle expenses (fuel, repair)	0.00
Business services	126.63
Miscellaneous	311.85
Sub-total (purchases and returns)	\$3,705.81
Cash advances and Mastercard cheques	\$0.00
Grand total	\$3,705.81

ATB MASTER CARD DETAILS		
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION
11/05/21	Ramada Inn & Suites	WFD Room for Repairs on 1804 - CDM
11/12/21	Canada Post	Newsletter Postage - CDM
12/05/21	Westin	Room Deposit for Ag Fieldman IST - CDM
11/05/21	Vistaprint	Business Card Promo - EA
11/11/21	Canadian Tire	Long Service Awards - EA
11/12/21	Zoom	Zoom Subscription - EA
11/23/21	Rocky Mountain Chocolate	Chocolates for Janitor - EA
11/23/21	Log Me In	Video Conferencing Account - EA
11/25/21	Greater Edmonton Taxi	Taxi for RMA Conference - EA
11/27/21	Courtyard by Marriott	EA Room for RMA Conference - EA
11/29/21	Vistaprint	Business Card Promo - EA
11/29/21	Vistaprint	Business Card Promo - EA
11/30/21	Vistaprint	Business Card Promo - EA
11/30/21	Vistaprint	Business Card Promo - EA
12/02/21	Vistaprint	Business Card Promo - EA
12/02/21	Alberta Roadbuilders	2021 Equipment Rental Rates Book - EA
12/03/21	Canada Post	Newsletter Postage - EA



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT
NOV 06 to DEC 08, 2021

We'd like to help you:
📄 atb.com
☎ 1-800-332-8383



YOUR ACCOUNT SUMMARY

Statement date: December 08, 2021

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$3,410.04
Payments made from Nov 06 to Dec 08 - Thank you	-\$3,410.04
Credits	\$0.00
Total payments and credits	-\$3,410.04

NEW CHARGES

Purchases and returns	\$3,279.31
Cash advances and Mastercard cheques	\$0.00
Fees and adjustments	\$0.00
Interest charges	\$0.00
Total new charges	\$3,279.31
Your new balance	\$3,279.31

RECEIVED
DEC 21 2021
CLEAR HILLS COUNTY

MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$99.00	Your credit limit	\$60,000.00
Payment due date	December 29, 2021	Available credit on Dec 08	\$56,720.69

Page 1 of 4

ATB Financial



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

✉ ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance: **\$3,279.31**

Minimum payment due: **\$99.00**

Payment due date: **December 29, 2021**

Amount enclosed: \$

PFDATFXH **001650**
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after December 08, 2021 will appear on your next statement.

Date Posted	Description	Amount (\$)
Nov 26	AUTOMATIC PAYMENT-THANKS	-3,410.04

Total payments and credits **-\$3,410.04**

! \$3,279.31 will be debited from your account and credited as your automatic payment on Dec 29, 2021.

ATB will never initiate contact with you to disclose any of your personal info such as PIN, any two-factor authentication codes or confirmation numbers, etc. **Call us using the number on the back of your card to be certain you are speaking with us!**

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Nov 05	Nov 06	RAMADA INN & SUITES RED DEER AB	532.76
Nov 12	Nov 12	CPC / SCP 577944 WORSLEY AB	218.83
Dec 05	Dec 05	WESTIN (WESTIN HOTELS) EDMONTON AB FOLIO #7531206123	26.29

Total for **\$777.88**

Date Charged	Date Posted	Description	Amount (\$)
Nov 05	Nov 06	VISTAPRINT CORPORA LEXINGTON MA	39.06
Nov 11	Nov 11	CDN TIRE STORE #00344 GRANDE PRAIRI AB	699.90
Nov 12	Nov 12	ZOOM.US 888-799-9666 SAN JOSE CA	210.00
Nov 23	Nov 23	ROCKY MOUNTAIN CHOCOLA EDMONTON AB	52.50
Nov 23	Nov 23	LOGMEIN*GOTOMEETING LOGMEIN.COM QC	27.30
Nov 25	Nov 25	GREATER EDMONTON TAXI EDMONTON AB	15.60
Nov 27	Nov 27	COURTYARD MARRIOTT EDM EDMONTON AB FOLIO #331058	1,068.68
Nov 29	Nov 29	VISTAPRINT CORPORA LEXINGTON MA	22.68
Nov 29	Nov 29	VISTAPRINT CORPORA LEXINGTON MA	22.68
Nov 30	Nov 30	VISTAPRINT CORPORA LEXINGTON MA	22.68
Nov 30	Nov 30	VISTAPRINT CORPORA LEXINGTON MA	22.68
Dec 02	Dec 02	VISTAPRINT CORPORA LEXINGTON MA	18.23

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Making payments

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- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

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Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



MONTHLY STATEMENT
NOV 06 to DEC 08, 2021

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Dec 02	Dec 02	SQ *ALBERTA ROADBUILDE MILLET AB	79.01
Dec 03	Dec 03	CPC / SCP 577944 WORSLEY AB	200.43
Total for '			\$2,501.43
Total purchases and returns			\$3,279.31

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	4.45 (v)
Cash advances and Mastercard cheques	0.00	4.45 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	0.00
Grocery	0.00
Professional services	0.00
Retail stores	79.80
Utilities	210.00
Home improvement and maintenance	699.90
Travel and lodging	1,643.33
Vehicle expenses (fuel, repair)	0.00
Business services	567.27
Miscellaneous	79.01
Sub-total (purchases and returns)	\$3,279.31
Cash advances and Mastercard cheques	\$0.00
Grand total	\$3,279.31

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Audrey Bjorklund, CDM
Title:	PROCEED TO TENDER – FIRE FIGHTER TURNOUT GEAR
File:	23-25-02

DESCRIPTION:

Council is presented with information regarding proceeding to Tender for Fire Fighter Turnout Gear.

BACKGROUND:

Fire Fighter Turnout Gear (aka Bunker Gear) has a 10 year CSA approved wear life. Based on the overall cost of approximately \$30,000.00 to replace the coats, pants, helmets & boots for the Hines Creek Fire Department due to end of wear life Administration is seeking approval to proceed to tender.

BUDGET:

Operating Budget: \$30,000.00

OPTIONS:

1. Proceed to tender for the purchase of Fire Fighter Turnout Gear.
2. Not to proceed to tender for Fire Fighter Turnout Gear.

RECOMMENDED ACTION:

RESOLUTION by

Initials show support - Reviewed by:	Manager:	CAO:
	<i>ABj</i>	<i>DE</i>

Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	PROCEED TO TENDER - MOWER
File:	31-63-02

DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of one new mower for the roadside mowing program.

BACKGROUND:

Clear Hills County has an annual roadside mowing program and replaces mowers on a rotational basis when mowers reach end of life due to wear and tear. This replacement is budgeted for in the multi-year capital plan.

BUDGET:

\$37,500.00

OPTIONS:

1. Proceed to tender for the purchase of a new mower
2. Not to proceed to tender for the purchase of a new mower.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

ABj

CAO:

RS

Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	PROCEED TO TENDER – MOWER SWING ARM
File:	31-63-02

DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of one new replacement mower swing arm for the roadside mowing program.

BACKGROUND:

Clear Hills County has an annual roadside mowing program and requires replaces swing arms when they reach end of life due to wear and tear. The replacement is budgeted for in the multi-year capital plan.

C476-21(11-09-21) RESOLUTION by Councillor Ruecker to include \$23,000.00 in the 2022 Multi-Year Capital plan for a replacement mower swing arm and fund the purchase from the Vehicle and Equipment Reserve. CARRIED.

C511-21(11-30-21) RESOLUTION by Councillor Walmsley that Council approves the Multi Year Capital Plan as amended. CARRIED.

BUDGET:

\$23,000.00

OPTIONS:

1. Proceed to tender for the purchase of a new mower swing arm
2. Not to proceed to tender for the purchase of a new mower swing arm.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>Abj</i>	CAO: <i>de</i>
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Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Audrey Bjorklund, CLGM Community Development Manager
Title:	PROCEED TO TENDER – WATER PUMP TRAILER
File:	31-64-02

DESCRIPTION:

Council is presented with information regarding proceeding to tender for the purchase of new replacement water pump trailer.

BACKGROUND:

Clear Hills County maintains two water pumps in the rental fleet. One trailer needs to be replaced due to reaching end of life. This replacement is budgeted for in the multi-year capital plan.

C474-21(11-09-21) RESOLUTION by Deputy Reeve Janzen to include \$10,000.00 in the 2022 Multi-Year Capital plan for a replacement water pump trailer and fund the purchase from the Agricultural Services Reserve. CARRIED.

C511-21(11-30-21) RESOLUTION by Councillor Walmsley that Council approves the Multi Year Capital Plan as amended. CARRIED.

BUDGET:

\$10,000.00

OPTIONS:

1. Proceed to tender for the purchase of a new water pump trailer
2. Not to proceed to tender for the purchase of a new water pump trailer.

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager: <i>Abj</i>	CAO: <i>[Signature]</i>
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Tender Award- Tender 2021-24- 24' Deck Over Equipment Hauler Trailer
File:	31-02-02

DESCRIPTION:

Council is presented with the analyzed results for Tender 2021-24- 24' Deck Over Equipment Hauler Trailer.

BACKGROUND:

Tender was opened Tuesday, January 11, 2022, at 9:35 a.m.

C004-22(01-11-22) RESOLUTION by Councillor Walmsley to open tenders at 9:35 a.m. for Tender 2021-24- 24' Deck Over Equipment Hauler Trailer, analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
North Country Customs	\$18,756.00 excluding tax
Trailers Direct	\$12,988.00 excluding tax

Tenders closed on Friday, January 7, 2022, at 4:00 p.m. for Tender 2021-24- 24' Deck Over Equipment Hauler Trailer.

C483-21(11-09-21) RESOLUTION by Councillor Stevenson to proceed to tender on a 24' Trailer Deck Over Equipment Hauler. CARRIED.

BUDGET:

Multi Year Capital Plan - \$15,000.00

RECOMMENDED ACTION:

RESOLUTION by ... to award Tender 2021-24- 24' Deck Over Equipment Hauler Trailer to Trailers Direct for the amount of \$12,556.00 excluding GST.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- Applications were submitted to Municipal Affairs for the PERC/DIRC programs for the 2018 – 2021 tax years. If we're successful we'll receive \$469,722.17 in credits on our requisitions.
- January 13, 2022 – Medical Clinic Meeting
- January 13, 2022 – Alberta Purchasing Connection Training Session (EA)
- January 18, 2022 - TELUS Webinar – Next Generation 9-1-1 Modernizing 9-1-1 Networks.
- January 19, 2022- North Peace Regional Landfill Meeting
- Strategic Planning Session – April 19 & 20th

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for January 25, 2022, as presented.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders have been actively maintaining roads from the snow and windstorm.

CVIPs (Commercial Vehicle Inspection Program)

- Ongoing and being completed.

Annual Spring Gravel Haul

- The projected Spring Gravel Haul start date is scheduled for March 8, 2022, weather permitting.

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:

MS

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.


BACKGROUND / PROPOSAL:

ATTACHMENTS:

County of Northern Lights – Airport Funding
Municipal District of Greenview – Elk Forage Depredation

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the January 25, 2022, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

*Council correspondence
68-07-02*

January 3, 2022

33.10.12

Clear Hills County
Box 240
Worsley AB T0H 3W0

Attention: Allan Rowe, CAO

Dear Allan:

Re: Airport Funding Agreement

Under the terms of agreement # 21-01-46-33, Clear Hills County provides funding to the County of Northern Lights to assist with the operation of the Manning Municipal Airport in recognition of the importance of the airport to the surrounding region.

We are grateful for this assistance, and wish to provide Clear Hills County with a brief report on the operations of the Manning Municipal Airport for your Council's information.

We thank you again for the support you have provided, and look forward to continuing to work together for the betterment of our region.

Yours truly,

Theresa Van Oort
Chief Administrative Officer

/encl.

Cc: Council

RECEIVED

JAN 11 2022

CLEAR HILLS COUNTY

2021 Annual Report- Manning Municipal Airport

Manning Municipal Airport continues to operate as a regional airport and serves as an asset for private, commercial fixed wing, rotary aircraft and serves Medivac flights. Medivac flights have increased over the year most likely due to the COVID19 pandemic.

Agriculture, Forestry and Rural Economic Development utilizes Manning Municipal Airport as a tanker base for Alberta Wildfire protection. While we did have a more normal summer weather pattern, we were average with little activity in form of firefighting requirements in 2021. Crop-spraying contractors who first deployed in 2020 due to the wet weather conditions, were not being overly used, as many farmers were able to get crop spraying completed utilizing their own spraying equipment, and thus the new clients as identified in 2020 were not overly active here at the Manning Municipal Airport.

Changes in administration occurred as our previous Safety/Airport Supervisor moved on to a new job, and our Capital/Operational Supervisor took on the role of airport supervisor. Kenneth Launchbury continues to be the Airport Operator.

Our Manning Municipal Airport, like many others, continues to operate with budget constraints.

The Kodiak which was purchased in 2015, has had many issues right from the beginning. Delivery was delayed many months from the supplier when originally promised and warranty was extended due to equipment build delays and late delivery. We had gear box issues and failure along with many other smaller repairs and in late November the left side airblast had a complete failure, with chunks of metal getting shredded due to the speed of the spinning blade, and when the main hydraulic line broke, we lost over 400 liters of hydraulic oil, as the unit operates hydrostatically. A new airblast unit was ordered in December from Kodiak at a cost of \$12,500 and currently we are still waiting for this part. Fortunately, we are still able use the unit to sweep and cast snow with the snowblower attachment.



Kodiak unit: P3434



2021 Manning Municipal Airport Activity Report



MONTH	ROTARY	FIXED WING	MEDIVAC	FORESTRY (not included)	MONTHLY TOTAL
JANUARY	20	16	8		44
FEBRUARY	56	2	4		62
MARCH	716	30	18		764
APRIL	786	16	24	18	826
MAY	578	74	14	276	666
JUNE	358	106	32	358	496
JULY	490	110	20	300	620
AUGUST	592	52	20	358	664
SEPTEMBER	230	60	4	64	294
OCTOBERR	58	16	26		100
NOVEMBER	720	64	22		806
DECEMBER	57	10	12		79
TOTAL	4661	556	205	1374	5421



MUNICIPAL DISTRICT OF GREENVIEW

January 11, 2022

Nixon, Jason, Honourable
Minister of Environment and Parks
323 Legislature Building
10800 - 97 Avenue
Edmonton AB, T5K 2B6

Dear Honourable Minister Nixon

RE: Elk Forage Depredation

Greenview would like to take this opportunity to express concerns with the population of elk and the damaging effect that has resulted on the agricultural industry. The agricultural industry has struggled with the elk crop depredation annually, however, the population in combination with the extreme weather conditions has compelled an urgent appeal for abatement solutions. Resolutions have been endorsed by members of the Rural Municipalities of Alberta and the Provincial Agricultural Service Board in the past, specifically related to elk population control, although there are no active resolutions currently established.

Many Greenview livestock producers have been challenged with establishing adequate feed production, resulting in sourcing feedstocks, however, due to the supply and demand, the costs have substantially risen in comparison to previous years. The risen cost of feed production, and depredation impacts of the elk, has resulted in the dispersal of farm production herds, causing herd size reduction. These challenging and repetitive circumstances have put a strain on the mental and financial thresholds of the local producers.

The Livestock Feed Assistance programs through the Agriculture Financial Services Corporation (AFSC) provides some relief, however, livestock producers are at the breaking point and require forward momentum on the elk abatement issue. Greenview supports the resolution sponsored by Saddle Hills County, titled "Properly Managing Ungulate Populations," this resolution will be presented at the Provincial Agricultural Service Board (ASB) Conference January 25 – 27, 2022. Greenview strongly urges the Alberta Government to act on this perennial issue immediately.

Respectfully,

DocuSigned by:

43F83B06A5B04B6...
Tyler Olsen

Reeve

TO/tm

Cc: Hon. Jason Kenny, Premier of Alberta
Hon. Nate Horner, Minister of Agriculture, Forestry and Rural Economic Development
MLA Travis Toews, Grande Prairie-Wapiti
MLA Martin Long, West Yellowhead
MLA Todd Loewen, Central-Peace Notley
Provincial Agricultural Service Board
Association of Alberta Agricultural Fieldmen
Rural Municipalities of Alberta
Rural Alberta Municipalities

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	January 25, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by ... to accept for information January, February and March 2022 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO:	
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JANUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1 New Year's Day
2	3	4	5	6	7	8
9	10	11 Council	12	13 HPEC-AB	14	15
16	17 MPTA-AB	18 NWSAR-AB, JR	19 NPRL-JR	20	21 MPTA-AB	22
23	24	25 Council	26	27	28	29
ASB Provincial Conference						
30	31 MPTA-AB	1	2	3	4	5

FEBRUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
			PRSD JOINT-ALL NPHF-DW			
6	7	8	9	10	11	12
	Joint Meeting with VHC-ALL	Council			Zone 4-All	
13	14	15	16	17	18	19
					NAEL-AB	
20	21	22	23	24	25	26
	Family Day	Growing the North Conference (Virtual)				
		Council				
27	28					

MARCH 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	1	2	3	4	5
6	7	8 Council	9	10	11	12
13	14	15	16	17	18	19
	RMA Convention					
20	21	22 Council	23	24	25	26
27	28	29	30	31	1	2

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee