

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 25, 2022**

PRESENT

| | |
|------------------|--------------|
| Amber Bean | Reeve |
| Abe Giesbrecht | Councillor |
| Danae Walmsley | Councillor |
| David Janzen | Deputy Reeve |
| Jason Ruecker | Councillor |
| Nathan Stevenson | Councillor |
| Susan Hansen | Councillor |

ABSENT

ATTENDING

| | |
|----------------|------------------------------------|
| Allan Rowe | Chief Administrative Officer (CAO) |
| Bonnie Morgan | Executive Assistant (EA) |
| Terry Shewchuk | Public Works Manager (PWM) |

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C038-22(01-25-22)

RESOLUTION by Councillor Walmsley to adopt the agenda governing the January 25, 2022 Regular Council Meeting, with the addition 7.a.7. COVID Restrictions. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Regular Council
Meeting Minutes

C039-22(01-25-22)

RESOLUTION by Councillor Hansen to adopt the minutes of the January 11, 2022 Regular Council Meeting, as amended. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

C040-22(01-25-22)

RESOLUTION by Deputy Reeve Janzen that the management activity report for January 11, 2022, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C041-22(01-25-22)

RESOLUTION by Councillor Giesbrecht to receive the Councillor reports for information as presented. CARRIED.

Reeve Bean recessed the meeting at 10:20 a.m.
Reeve Bean reconvened the meeting at 10:25 a.m.

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DELEGATION

Alberta Transportation

10:30 a.m.

Chase Milligen, Construction Manager, Alberta Transportation will be in attendance at the January 25, 2022, Regular Council Meeting, to update council on upcoming projects.

C042-22(01-25-22)

RESOLUTION by Reeve Bean to receive the delegation from Chase Milligen, Construction Manager, Alberta Transportation for information, as presented. CARRIED.

Growing the North
Virtual Conference

Council is presented with information on the 13th Annual Growing the North Conference. The Conference will be held virtual again from February 22-24, 2022.

C043-22(01-25-22)

RESOLUTION by Councillor Giesbrecht to reschedule the February 22, 2022, Regular Council Meeting to Thursday, February 17, 2022. CARRIED.

C044-22(01-25-22)

RESOLUTION by Councillor Walmsley to approve all Council to attend the virtual 13th Annual Growing the North Conference, February 22-24, 2022. CARRIED.

Clear Hills County
Recycling

Council requested information regarding Clear Hills County Recycling tonnage/cost.

C045-22(01-25-22)

RESOLUTION by Deputy Reeve Janzen to table the discussion regarding Clear Hills County Recycling until a future Regular Council Meeting. CARRIED.

Northern Alberta
Elector Leaders

Council is presented with correspondence from Northern Alberta Elected Leaders regarding the hiring of a consultant to oversee all the administration duties.

C046-22(01-25-22)

RESOLUTION by Reeve Bean that Clear Hills County Council is in support of hiring Jim Rennie as a consultant to oversee all the Northern Alberta Elected Leaders administration duties. CARRIED.

Zone 4 Meeting

Council is presented with information regarding the February 11, 2022, Zone 4 meeting being held at Belle Petroleum Centre, 9403 94 Street, Peace River, Alberta from 10:00 a.m. – 4:00 p.m.

Councillor Stevenson entered the meeting at 11:43 a.m.

C047-22(01-25-22)

RESOLUTION by Councillor Hansen to approve the attendance of all Council to attend the February 11, 2022, Zone 4 meeting in Peace River, Alberta and request the following items be added to the agenda: Mental Health in Schools, Agricultural Society Financial Reporting criteria. CARRIED.

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|--|--|
| Covid Restrictions | Councillor Ruecker requested a discussion regarding COVID Restrictions. |
| C048-22(01-25-22) | RESOLUTION by Councillor Ruecker to draft a letter to the Alberta & Federal Government regarding restrictions resulting in lack of essential services, and the importance of returning to business as usual. CARRIED. Reeve Bean recessed the meeting at 11:56 a.m. Reeve Bean reconvened the meeting at 12:29 p.m. |
| <u>PUBLIC WORKS:</u> Award Tender 2021-24 24' Trailer | Council is presented with the analyzed results for Tender 2021-24- 24' Deck Over Equipment Hauler Trailer. |
| C049-22(01-25-22) | RESOLUTION by Councillor Stevenson to award Tender 2021-24- 24' Deck Over Equipment Hauler Trailer to Trailers Direct for the amount of \$12,556.00 excluding GST. CARRIED. |
| C050-22(01-25-22) | RESOLUTION by Deputy Reeve Janzen that Council closes the meeting to the public as per Section 27, of FOIP at 12:35 p.m. CARRIED. |
| C051-22(01-25-22) | RESOLUTION by Reeve Bean that Council reverts the meeting back to the public as per Section 27, of FOIP at 12:53 p.m. CARRIED. |
| Public Works Manager's Report | Public Works Manager's report report was reviewed. |
| C052-22(01-25-22) | RESOLUTION by Councillor Hansen to receive the Public Works Manager's report for information. CARRIED. |
| <u>CORPORATE SERVICES</u> Accounts Payable January 12, 2022- January 25, 2022, | A list of expenditures for Clear Hills County for the period of January 12, 2022, to January 25, 2022, is provided for Council's review. |
| C053-22(01-11-22) | RESOLUTION by Reeve Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 12, 2022, to January 25, 2022, for a total of \$156,502.12. CARRIED. |
| <u>COMMUNITY DEVELOPMENT</u> <u>CONTINUED:</u> Proceed to Tender Fire Fighter Turnout Gear | Council is presented with information regarding proceeding to Tender for Fire Fighter Turnout Gear. |

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C054-22(01-25-22)

RESOLUTION by Councillor Hansen to proceed to Tender for Fire Fighter Turnout Gear for the Hines Creek Fire Department. CARRIED.

Proceed to Tender
Mower

Council is presented with information regarding proceeding to tender for the purchase of one new mower for the roadside mowing program.

C055-22(01-25-22)

RESOLUTION by Deputy Reeve Janzen to proceed to Tender for Mower for the roadside mowing program. CARRIED.

Proceed to Tender
Mower Swing Arm

Council is presented with information regarding proceeding to tender for the purchase of one new replacement mower swing arm for the roadside mowing program.

C056-22(01-25-22)

RESOLUTION by Councillor Giesbrecht to proceed to Tender for a new replacement mower swing arm for the roadside mowing program. CARRIED.

Proceed to Tender
Water Pump Trailer

Council is presented with information regarding proceeding to tender for the purchase of new replacement water pump trailer.

C057-22(01-25-22)

RESOLUTION by Councillor Stevenson to proceed to Tender for the purchase of new replacement water pump trailer. CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officer's report was reviewed.

C058-22(01-25-22)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officer's report for information. CARRIED.

C059-22(01-25-22)

RESOLUTION by Reeve Bean to bring back Policy 1127 Travel & Expense policy to a future regular Council meeting, adding reimbursement for Covid Tests that are required to attend Council approved meetings, with proof of receipt. CARRIED.

Community
Development
Manager's Report

nothing to report

Corporate Services
Manager's Report

nothing to report

COUNCIL
INFORMATION

Council reviewed the information provided in Council Information

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C060-22(01-25-22)

RESOLUTION by Deputy Reeve Janzen to receive the information provided in the Council Information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C061-22(01-25-22)

RESOLUTION by Councillor Hansen to receive for information the January, February, and March 2022 calendars.

| Date | Meeting | Councillor |
|--------|-----------------|-----------------|
| Feb 9 | GGA | Walmsley |
| Feb 9 | PAC | Janzen |
| Feb 2 | W-REC | Ruecker |
| Feb 17 | Council Meeting | All |
| Feb 12 | NWSAR | Bean |
| Feb 16 | MPTA | Bean |
| Feb 26 | PLS | Bean |
| | | CARRIED. |

ADJOURNMENT

Reeve Bean adjourned the January 25, 2022 Regular Council Meeting at 1:44 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER