

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, FEBRUARY 8, 2022**

PRESENT	<p>Amber Bean Abe Giesbrecht Danae Walmsley David Janzen Jason Ruecker Nathan Stevenson Susan Hansen</p>	<p>Reeve Councillor Councillor Deputy Reeve Councillor Councillor Councillor</p>
ABSENT		
ATTENDING (Via GOTO Meeting)	<p>Allan Rowe Audrey Bjorklund Bonnie Morgan Terry Shewchuk</p>	<p>Chief Administrative Officer (CAO) Community Development Manager (CDM) Executive Assistant (EA) Public Works Manager (PWM)</p>
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C062-22(02-08-22)	RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the February 8, 2022 Regular Council Meeting with the additions of 7.a.7. New West Trade Agreement. 7.a.8. Cleardale Water Usage. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Regular Council Meeting Minutes		
C063-22(02-08-22)	RESOLUTION by Councillor Ruecker to adopt the minutes of the January 25, 2022 Regular Council Meeting, as presented. CARRIED	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Management activity report was reviewed.	
C064-22(02-08-22)	RESOLUTION by Deputy Reeve Janzen that the management activity report for January 25, 2022, be accepted, as presented. CARRIED.	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
C065-22(02-08-22)	RESOLUTION by Councillor Ruecker to receive the Councillor reports for information as presented. CARRIED.	

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Reeve Bean recessed the meeting at 10:22 a.m.
Reeve Bean reconvened the meeting at 10:29 a.m.

DELEGATION
Fairview RCMP
10:30 a.m.

Sergeant Greg Beach – Fairview RCMP Detachment Commander will be in attendance at 10:30 a.m. to give Council an update.

C066-22(02-08-22)

RESOLUTION by Reeve Bean to receive the delegation from Sergeant Greg Beach – Fairview RCMP Detachment Commander for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 11:32 a.m.
Reeve Bean reconvened the meeting at 12:20 p.m.

C067-22(02-08-22)

RESOLUTION by Reeve Bean to request a regional municipal meeting with the Village of Hines Creek, MD of Fairview, Town of Fairview, and the MD of Peace to discuss pertinent information. CARRIED.

Clear Hills County
Recycling

Council requested information regarding Clear Hills County Recycling tonnage/cost.

C068-22(02-08-22)

RESOLUTION by Councillor Stevenson to receive the information regarding Clear Hills County Recycling tonnage/cost for information, as presented. CARRIED.

Deputy Reeve Janzen left the meeting at 12:36 p.m.

Regional Data
Acquisition & Asset
Project

Council is presented with information regarding FCM - Asset Management Grant Application.

C069-22(02-08-22)

RESOLUTION by Councillor Giesbrecht that Clear Hills County Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Regional Data Acquisition and Asset Management Project. And commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program

- 1.Field acquisition of asset data (including but not limited to: roads, bridges, stormwater lines, culverts, and signage);**
- 2.Implement Asset Management Software; and**

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3.Training in proper use of software. Be it further resolved that the Clear Hills County commits \$ 6,750.00 from its budget toward the costs of this initiative. CARRIED.

Zone 4 Meeting

Council is presented with a draft resolution to take to the February 11, 2022, Zone 4 meeting.

C070-22(02-08-22)

RESOLUTION by Reeve Bean to table the draft resolution on Mental Health and Agricultural Society Financial reporting requirements to the June Regular Council Meeting. CARRIED.

Discharging of
Firearms

Council requested a discussion regarding discharging of firearms concern that was addressed in Council in June 2021.

C071-22(02-08-22)

RESOLUTION by Councillor Hansen to request Mr. Kosheiff attend a future Regular Council Meeting to discuss his concerns of firearm discharging. CARRIED.

New West Trade
Agreement

A discussion regarding the New West Trade Agreement was added to today's agenda.

C072-22(02-08-22)

RESOLUTION by Councillor Giesbrecht to request Brownlee IIp to present to Council at a future Regular Council Meeting with information on the New West Trade Agreement guidelines. CARRIED.

Cleardale Water
Usage

Councillor Giesbrecht requested a discussion regarding Cleardale Water Usage be added to the agenda.

No action taken

CORPORATE
SERVICES

Accounts Payable
January 26, 2022-
February 8, 2022,

A list of expenditures for Clear Hills County for the period of January 12, 2022, to January 25, 2022, is provided for Council's review.

C073-22(02-08-22)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 26, 2022, to February 8, 2022, for a total of \$182,920.38. CARRIED.

Finance Charge
Write Off Request

A request has been submitted by an Additional Named Insured to have their finance charges written off.

C074-22(02-08-22)

RESOLUTION by Councillor Ruecker to approve the Additional Named Insured, Hines Creek Golf & Country Association request

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to have their late fee finance charges due to Postal interruptions, written off. CARRIED.

Policy 1127 – Travel & Expense

Policy 1127 – Travel & Expense provides for reimbursement of travel, meals, accommodations, and subsistence expenses.

C075-22(02-08-22)

RESOLUTION by Reeve Bean that Council adopt Policy 1127 – Travel & Expense as presented. CARRIED.

Reeve Bean recessed the meeting at 1:45 p.m.
Reeve Bean reconvened the meeting at 1:50 p.m.

COMMUNITY DEVELOPMENT CONTINUED:
Community Room Rental

The 2021 RiskPro virtual conference that administrative staff attended November 25, 2021, included a session on municipalities renting out their facilities. The County has been using the Rental Equipment form for renting out the Community Room at the Worsley Firehall. The takeaway from this session is that the County needs to create a separate rental agreement for the Community Room that includes criteria specific to renting out a facility.

C076-22(02-08-22)

RESOLUTION by Councillor Stevenson to continue to rent the Community Room with a new rental agreement template that complies with current insurance requirements. CARRIED.

FCSS Grant Applications

Applications have been received for the Family and Community Support Services (FCSS) Grant and are presented for Council's consideration.

C077-22(02-08-22)

RESOLUTION by Councillor Giesbrecht to table the Family and Community Support Services grants and request that the PRSD Youth Support Workers Supervisor attend a future Regular Council Meeting. CARRIED.

MSA Self Contained Breathing Apparatus (SCBA)

Council is presented with information regarding proceeding to Tender for MSA Self Contained Breathing Apparatus for the Worsley Fire Department

C078-22(02-08-22)

RESOLUTION by Councillor Hansen to proceed to tender for the purchase of up to six MSA self contained breathing apparatus (SCBA). CARRIED

PUBLIC WORKS:
Proceed to tender Crack Sealing

Council is presented with a request for decision to proceed to tender for 2022 pavement crack sealing.

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C079-22(02-08-22)

Proceed to tender
Line Painting

RESOLUTION by Councillor Stevenson to proceed to tender for 2022 pavement crack sealing. CARRIED.

Council is presented with a request for decision to proceed to tender for 2022 Line Painting.

C080-22(02-08-22)

Dust Control
Locations

RESOLUTION by Councillor Ruecker to proceed to tender for 2022 pavement Line Painting. CARRIED.

Council is presented with information for dust control application at specific locations within Clear Hills County.

C081-22(02-08-22)

RESOLUTION by Councillor Walmsley to approve the 2022 dust control product application at specific locations within Clear Hills County, as presented. CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officer's report was reviewed.

C082-22(02-08-22)

Community
Development
Manager's Report

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information. CARRIED.

Community Development Manager's report was reviewed.

C083-22(02-08-22)

Corporate Services
Manager's Report

RESOLUTION by Councillor Ruecker to receive the Community Development Manager's report for information. CARRIED.

nothing to report

Public Works
Manager's Report

Public Works Manager's report report was reviewed.

C084-22(02-08-22)

RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information. CARRIED.

COUNCIL
INFORMATION

Council reviewed the information provided in Council Information

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

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C085-22(02-08-22)

RESOLUTION by Councillor Hansen to receive for information the February, March, and April 2022 calendars.

Date	Meeting	Councillor
Feb 16	MPTA Cancelled	Bean
March 4	GGA	Walmsley
March 8	BR Rec Board	Walmsley
March 3	HPEC	Bean
Feb 15	ASB	Janzen, Ruecker
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the February 8, 2022 Regular Council Meeting at 3:05 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER