

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 17, 2022**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, February 17, 2022, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
Previous: Regular Council Meeting Minutes, February 8, 2022.....	2
4. DELEGATION(S)	
1. NWSAR Presentation 10:00 a.m.....	8
2. Brownlee Llp. NWT Information Session 12:30 p.m.....	9
5. PUBLIC HEARING	
6. TENDER OPENING 9:35 a.m.	
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report.....	10
2. Councillor Reports	18
3. Village of Hines Creek Joint Meeting Review	19
b. CORPORATE SERVICES	
c. COMMUNITY SERVICES	
1. RFP 2022-P01 Sulphur Lake Recreation Area Opening.....	29
d. PUBLIC WORKS	
8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS	
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2. Community Development Manager Report	
3. Corporate Services Manager's Report	
4. Public Works Manager's Report.....	35
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11. CLOSED MEETING ITEMS	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, FEBRUARY 8, 2022**

PRESENT

Amber Bean	Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
David Janzen	Deputy Reeve
Jason Ruecker	Councillor
Nathan Stevenson	Councillor
Susan Hansen	Councillor

ABSENT

ATTENDING

(Via GOTO Meeting)

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C062-22(02-08-22)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the February 8, 2022 Regular Council Meeting with the additions of 7.a.7. New West Trade Agreement. 7.a.8. Cleardale Water Usage.
CARRIED.

**APPROVAL OF
MINUTES**

Previous
Regular Council
Meeting Minutes

C063-22(02-08-22)

RESOLUTION by Councillor Ruecker to adopt the minutes of the January 25, 2022 Regular Council Meeting, as presented.
CARRIED

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

C064-22(02-08-22)

RESOLUTION by Deputy Reeve Janzen that the management activity report for January 25, 2022, be accepted, as presented.
CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C065-22(02-08-22)

RESOLUTION by Councillor Ruecker to receive the Councillor reports for information as presented.
CARRIED.

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Reeve Bean recessed the meeting at 10:22 a.m.
Reeve Bean reconvened the meeting at 10:29 a.m.

DELEGATION
Fairview RCMP
10:30 a.m.

Sergeant Greg Beach – Fairview RCMP Detachment Commander will be in attendance at 10:30 a.m. to give Council an update.

C066-22(02-08-22)

RESOLUTION by Reeve Bean to receive the delegation from Sergeant Greg Beach – Fairview RCMP Detachment Commander for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 11:32 a.m.
Reeve Bean reconvened the meeting at 12:20 p.m.

C067-22(02-08-22)

RESOLUTION by Reeve Bean to request a regional municipal meeting with the Village of Hines Creek, MD of Fairview, Town of Fairview, and the MD of Peace to discuss pertinent information. CARRIED.

Clear Hills County
Recycling

Council requested information regarding Clear Hills County Recycling tonnage/cost.

C068-22(02-08-22)

RESOLUTION by Councillor Stevenson to receive the information regarding Clear Hills County Recycling tonnage/cost for information, as presented. CARRIED.

Deputy Reeve Janzen left the meeting at 12:36 p.m.

Regional Data
Acquisition & Asset
Project

Council is presented with information regarding FCM - Asset Management Grant Application.

C069-22(02-08-22)

RESOLUTION by Councillor Giesbrecht that Clear Hills County Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Regional Data Acquisition and Asset Management Project. And commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program

1.Field acquisition of asset data (including but not limited to: roads, bridges, stormwater lines, culverts, and signage).

2.Implement Asset Management Software; and

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TUESDAY, FEBRUARY 8, 2022

3.Training in proper use of software. Be it further resolved that the Clear Hills County commits \$ 6,750.00 from its budget toward the costs of this initiative. CARRIED.

Zone 4 Meeting	Council is presented with a draft resolution to take to the February 11, 2022, Zone 4 meeting.
C070-22(02-08-22)	RESOLUTION by Reeve Bean to table the draft resolution on Mental Health and Agricultural Society Financial reporting requirements to the June Regular Council Meeting. CARRIED.
Discharging of Firearms	Council requested a discussion regarding discharging of firearms concern that was addressed in Council in June 2021.
C071-22(02-08-22)	RESOLUTION by Councillor Hansen to request Mr. Kosheiff attend a future Regular Council Meeting to discuss his concerns of firearm discharging. CARRIED.
New West Trade Agreement	A discussion regarding the New West Trade Agreement was added to today's agenda.
C072-22(02-08-22)	RESOLUTION by Councillor Giesbrecht to request Brownlee llp to present to Council at a future Regular Council Meeting with information on the New West Trade Agreement guidelines. CARRIED.
Cleardale Water Usage	Councillor Giesbrecht requested a discussion regarding Cleardale Water Usage be added to the agenda. No action taken
<u>CORPORATE SERVICES</u> Accounts Payable January 26, 2022- February 8, 2022,	A list of expenditures for Clear Hills County for the period of January 12, 2022, to January 25, 2022, is provided for Council's review.
C073-22(02-08-22)	RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of January 26, 2022, to February 8, 2022, for a total of \$182,920.38. CARRIED.
Finance Charge Write Off Request	A request has been submitted by an Additional Named Insured to have their finance charges written off.
C074-22(02-08-22)	RESOLUTION by Councillor Ruecker to approve the Additional Named Insured, Hines Creek Golf & Country Association request

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TUESDAY, FEBRUARY 8, 2022

to have their late fee finance charges due to Postal interruptions, written off. CARRIED.

Policy 1127 – Travel & Expense

Policy 1127 – Travel & Expense provides for reimbursement of travel, meals, accommodations, and subsistence expenses.

C075-22(02-08-22)

RESOLUTION by Reeve Bean that Council adopt Policy 1127 – Travel & Expense as presented. CARRIED.

Reeve Bean recessed the meeting at 1:45 p.m.
Reeve Bean reconvened the meeting at 1:50 p.m.

COMMUNITY DEVELOPMENT
CONTINUED:
Community Room Rental

The 2021 RiskPro virtual conference that administrative staff attended November 25, 2021, included a session on municipalities renting out their facilities. The County has been using the Rental Equipment form for renting out the Community Room at the Worsley Firehall. The takeaway from this session is that the County needs to create a separate rental agreement for the Community Room that includes criteria specific to renting out a facility.

C076-22(02-08-22)

RESOLUTION by Councillor Stevenson to continue to rent the Community Room with a new rental agreement template that complies with current insurance requirements. CARRIED.

FCSS Grant Applications

Applications have been received for the Family and Community Support Services (FCSS) Grant and are presented for Council's consideration.

C077-22(02-08-22)

RESOLUTION by Councillor Giesbrecht to table the Family and Community Support Services grants and request that the PRSD Youth Support Workers Supervisor attend a future Regular Council Meeting. CARRIED.

MSA Self Contained Breathing Apparatus (SCBA)

Council is presented with information regarding proceeding to Tender for MSA Self Contained Breathing Apparatus for the Worsley Fire Department

C078-22(02-08-22)

RESOLUTION by Councillor Hansen to proceed to tender for the purchase of up to six MSA self contained breathing apparatus (SCBA). CARRIED

PUBLIC WORKS:
Proceed to tender Crack Sealing

Council is presented with a request for decision to proceed to tender for 2022 pavement crack sealing.

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C079-22(02-08-22)

Proceed to tender
Line Painting

RESOLUTION by Councillor Stevenson to proceed to tender for 2022 pavement crack sealing. CARRIED.

Council is presented with a request for decision to proceed to tender for 2022 Line Painting.

C080-22(02-08-22)

Dust Control
Locations

RESOLUTION by Councillor Ruecker to proceed to tender for 2022 pavement Line Painting. CARRIED.

Council is presented with information for dust control application at specific locations within Clear Hills County.

C081-22(02-08-22)

RESOLUTION by Councillor Walmsley to approve the 2022 dust control product application at specific locations within Clear Hills County, as presented. CARRIED.

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officer's report was reviewed.

C082-22(02-08-22)

Community
Development
Manager's Report

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information. CARRIED.

Community Development Manager's report was reviewed.

C083-22(02-08-22)

Corporate Services
Manager's Report

RESOLUTION by Councillor Ruecker to receive the Community Development Manager's report for information. CARRIED.

nothing to report

Public Works
Manager's Report

Public Works Manager's report report was reviewed.

C084-22(02-08-22)

RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information. CARRIED.

COUNCIL
INFORMATION

Council reviewed the information provided in Council Information

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

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REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 8, 2022

C085-22(02-08-22)

RESOLUTION by Councillor Hansen to receive for information the February, March, and April 2022 calendars.

Date	Meeting	Councillor
Feb 16	MPTA Cancelled	Bean
March 4	GGA	Walmsley
March 8	BR Rec Board	Walmsley
March 3	HPEC	Bean
Feb 15	ASB	Janzen, Ruecker
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the February 8, 2022 Regular Council Meeting at 3:05 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	NWSAR-Information Session 10:00 a.m.
File:	11-02-02

DESCRIPTION:

Council will be taking part in an information session being put on by Northwest Species at Risk from 10:00 a.m. to 11:30

BACKGROUND:

About this event

We will spend time reviewing what we have accomplished to date and where NWSAR is going in the future. Our work is critical for the Northwest, while our focus has adapted over the course of the last few years, our recognition and collaboration is growing. This is a true testament to the support of our Municipal founding members and measure of success for all of our partners.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to receive the information session being put on by North West Species at Risk for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION- Brownlee – 12:30 p.m.
File:	11-02-02

DESCRIPTION:

Paul Stocco with Brownlee Llp will be in attendance virtually at 12:30 p.m. to give Council an information session regarding the New West Trade Agreement.

BACKGROUND:

ATTACHMENTS:

Information Sheet

RECOMMENDED ACTION:

RESOLUTION by..... to receive the delegation from Paul Stocco with Brownlee Llp to present an information session regarding the New West Trade Agreement, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for February 8, 2022

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for February 8, 2022, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Management Team

Activity Report for February 8, 2022

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

MOTION	DATE	DESCRIPTION	DEPT	STATUS
September 28, 2021				
C378-21	09/28/21	RESOLUTION by Councillor Frixel to contact the Alberta Environmental Protection Officer, Wetlands Specialist to advise administration with the drainage request at SW 18 86 5 W6. CARRIED.	EA	In waiting
C459-21	11/09/21	RESOLUTION by Councillor Ruecker to advertise for proposed venders for a Local Open Air/Farmers Market to find out if there is enough interest in proceeding. CARRIED.	EA	In works
C478-21	11/09/21	RESOLUTION by Deputy Reeve Janzen to bring back the Cleardale Fire Garage for further discussion to a future Regular Council Meeting. CARRIED.	Deputy Reeve Janzen	In waiting
December 7, 2021				
C545-21	12/07/21	RESOLUTION by Reeve Bean to review the IDP and LUB with Council as a whole and add the initial review session to a January or February Policies and Priorities Committee meeting. CARRIED.	CDM	May 10 MMSA delegation
C553-21	12/07/21	RESOLUTION by Reeve Bean to award Tender 2021-23-New ½ Ton Pickup Truck to Courtesy Chrysler for the amount of \$54,743.00 excluding GST. Additional funds to be allocated from the equipment reserve. CARRIED.	PWM	In works
January 11, 2022				
C018-22	01/11/22	RESOLUTION by Councillor Hansen to hire Gordon McIntosh to facilitate a Strategic Planning session, as per his submitted proposal. CARRIED.	EA	April 19,20 2022
C024-22	01/11/22	RESOLUTION by Reeve Bean to direct Administration to organize a Municipal Emergency Management tabletop exercise to be held during a future Policies & Priorities Committee Meeting. CARRIED.	CDM	In the works
C026-22	01/11/22	RESOLUTION by Deputy Reeve Janzen to apply to Alberta Parks & Recreation for approval to remove understory and level sites to accommodate larger RV's at Running Lake, Stoney Lake and Sulphur Lake Parks. CARRIED.	CDM	
January 25, 2022				



Management Team

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Activity Report for February 8, 2022

LEGEND:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C043-22	01/25/22	RESOLUTION by Councillor Giesbrecht to reschedule the February 22, 2022, Regular Council Meeting to Thursday, February 17, 2022. CARRIED.	EA	Rescheduled
C044-22	01/25/22	RESOLUTION by Councillor Walmsley to approve all Council to attend the virtual 13th Annual Growing the North Conference, February 22-24, 2022. CARRIED.	EA	Bean & Walmsley Registered
C54-22	01/25/22	RESOLUTION by Councillor Hansen to proceed to Tender for Fire Fighter Turnout Gear for the Hines Creek Fire Department. CARRIED.	CDM	
		February 8, 2022		
C067-22	02/08/22	RESOLUTION by Reeve Bean to request a regional municipal meeting with the Village of Hines Creek, MD of Fairview, Town of Fairview, and the MD of Peace to discuss pertinent information. CARRIED.	EA	Sent
C069-22	02/08/22	RESOLUTION by Councillor Giesbrecht that Clear Hills County Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Regional Data Acquisition and Asset Management Project. And commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program 1. Field acquisition of asset data (including but not limited to: roads, bridges, stormwater lines, culverts, and signage); 2. Implement Asset Management Software; and 3. Training in proper use of software. CARRIED.	EA	Sent
C070-22	02/08/22	RESOLUTION by Reeve Bean to table the draft resolution on Mental Health and Agricultural Society Financial reporting requirements to the June Regular Council Meeting. CARRIED.	EA	June
C071-22	02/08/22	RESOLUTION by Councillor Hansen to request Mr. Kosheiff attend a future Regular Council Meeting to	EA	



Management Team

Activity Report for February 8, 2022

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		discuss his concerns of firearm discharging. CARRIED.		
C072-22	02/08/22	RESOLUTION by Councillor Giesbrecht to request Brownlee IIP to present to Council at a future Regular Council Meeting with information on the New West Trade Agreement guidelines. CARRIED.	EA	Feb 17
C074-22	02/08/22	RESOLUTION by Councillor Ruecker to approve the Additional Named Insured, Hines Creek Golf & Country Association request to have their late fee finance charges due to Postal interruptions, written off. CARRIED.	CSM	
C075-22	02/08/22	RESOLUTION by Reeve Bean that Council adopt Policy 1127 – Travel & Expense as presented. CARRIED.	CSM	
C076-22	02/08/22	RESOLUTION by Councillor Stevenson to continue to rent the Community Room with a new rental agreement template that complies with current insurance requirements. CARRIED.	CDM	
C077-22	02/08/22	RESOLUTION by Councillor Giesbrecht to table the Family and Community Support Services grants and request that the PRSD Youth Support Workers Supervisor attend a future Regular Council Meeting. CARRIED.	CDM	
C078-22	02/08/22	RESOLUTION by Councillor Hansen to proceed to tender for the purchase of up to six MSA self-contained breathing apparatus (SCBA). CARRIED	CDM	
C079-22	02/08/22	RESOLUTION by Councillor Stevenson to proceed to tender for 2022 pavement crack sealing. CARRIED.	EA	In works
C080-22	02/08/22	RESOLUTION by Councillor Ruecker to proceed to tender for 2022 pavement Line Painting. CARRIED.	EA	In works
C081-22	02/08/22	RESOLUTION by Councillor Walmsley to approve the 2022 dust control product application at specific locations within Clear Hills County, as presented. CARRIED.	PWM	



Management Team

Activity Report for February 8, 2022

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
August 20, 2019				
C335-19	06/25/19	RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land, and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED.	CDM	In the works
C391-19	08/13/19	RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (Northwest Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED.		2020 ✓ 2021 ✓ 2022 ✓
November 27, 2019				
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023 2024
January 7, 2020				
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023 2024
December 3, 2020				
C627-20	11/24/20	RESOLUTION by Councillor Ruecker to receive the virtual delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2021, 2022 and 2023. CARRIED.	CSM	2021✓ 2022✓ 2023



Management Team

Activity Report for February 8, 2022

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
April 27, 2021				
C150-21	04/13/21	RESOLUTION by Reeve Bean that Council approves the draft business directory form and Business directory layout and send a bulk mailout informing local businesses of the opportunity for free advertising in the County business directories and the opportunity to get 500 free business cards and allocate \$5000.00 from the Economic Development Reserve for this initiative. CARRIED.	EA	On going
May 11, 2021				
C309-21	08/10/20	RESOLUTION by Councillor Janzen to receive the wetland assessment for information and include the construction of 1.25 miles on Township 860 to Township 854 on Range Road 84 to the 2022 Capital plan. CARRIED.	EA	
September 22, 2021				
C338-21	09/14/21	RESOLUTION by Councillor Wetmore to approve a capital grant to the Cherry Canyon Agricultural Society of \$20,000.00 and include the funds in the 2022 Operating Budget. CARRIED.	CDM	
C340-21	09/14/21	RESOLUTION by Councillor Ruecker to approve a capital grant to the Many Islands Recreational Development Society for approval to have 10 additional seasonal sites and a ring road of \$10,000.00 with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CDM	
C342-21	09/14/21	RESOLUTION by Councillor Frixel to approve a General Grant to Carter Camp Recreational Society in 2 phases; Phase 1 Mulching of the right of way in 2021 for \$10,000.00 funded from the rate stabilization reserve and Phase 2 for the construction of a new river crossing in 2022 for \$87,190.00 included in the 2022 Operating Budget. CARRIED.	CDM	
C355-21	09/14/21	RESOLUTION by Councillor Frixel to include \$500,000.00 in the 2022 Operating budget for enhancements of Recreational Facilities. CARRIED.	CSM/CDM	
C337-21	09/14/21	RESOLUTION by Reeve Bean to approve all qualifying Continuing education applications and	CDM	



Management Team

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Activity Report for February 8, 2022

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		allocate the balance of the funds from the Rate Stabilization Reserve. CARRIED.		
		October 4, 2021		
C365-21	09/28/21	RESOLUTION by Councillor Frixel to increase the recreation operating funding's annual budget by \$100,000.00 starting in 2022. CARRIED.	CDM	
		October 20, 2021		
C387-21	10/12/21	RESOLUTION by Deputy Reeve Croy to authorize the Diamond V2018 Upgrade & Year-End Updates with funds coming from the Admin Reserve. CARRIED.		
		November 17, 2021		
C263-21	06/08/21	RESOLUTION by Councillor Ruecker to award Tender 2021-16 Reconstruction Range Road 54 & 60, to SOKs Enterprises Inc. for the amount of \$459,431.00 funds are budgeted in the multi-year capital plan. CARRIED.	PWM	Carried over as project was not completed
C446-21	10/26/21	RESOLUTION by Reeve Bean to move forward with the preliminary stages of the Mighty Peace Tourism campaign through Seekers Media for a promotional video of Clear Hills County to maximum of \$5,000.00, funds to be allocated from the Rate Stabilization reserve. Once the requested documentation from the program has been received. CARRIED.	CDM	In works
C462-21	11/09/21	RESOLUTION by Reeve Bean to proceed with the Many Islands Road Erosion Restoration project using the equipment registry and allocate the funds from the Road Reserve. CARRIED.	EA	Completed
		December 17, 2021		
C513-21	11/30/21	RESOLUTION by Councillor Hansen to approve a 2022 General Grant of \$6,500.00 for the Fairview and Area Senior Check-in Line Society and include the funds in the 2022 Operating Budget. CARRIED.	CDM	
C542-21	12/07/21	RESOLUTION by Councillor Hansen to reduce the Wolf Management Incentive Policy 6307 budget to \$15,000.00 for the 2022 Operating budget. CARRIED.	CDM	
		January 19, 2022		



Management Team

Activity Report for February 8, 2022

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
C013-22	01/11/22	RESOLUTION by Deputy Reeve Janzen to increase the 2022 Hines Creek Fire Department turnout gear Operating budget from \$15,000.00 to \$30,000.00 due to the number of suits that are in need of replacement. CARRIED	CDM	
C025-22	01/11/22	RESOLUTION by Councillor Giesbrecht to establish a Parks Playground Committee comprised of Councillor Hansen, Councillor Ruecker and Councillor Walmsley and set a budgetary limit of maximum \$100,000.00 installed for each playground at the Running Lake, Stoney Lake and Sulphur Lake Parks. CARRIED.	CDM	

ITEMS IN WAITING

		February 18, 2021		
C52-21	02/09/21	RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2018 monthly reconciliation reports, 2013 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2014.CARRIED.	CDM	
		November 17, 2021		
C482-21	11/09/21	RESOLUTION by Councillor Giesbrecht to proceed with the disposal of the 2003 DARCO Gooseneck Trailer at a future local auction. CARRIED.	EA	
C492-21	11/09/21	RESOLUTION by Councillor Stevenson to reduce the price to \$159,000.00 for the single wide County owned mobile home and lot (Plan 1124612 Lot 3 Block 9, 501 Paradise Street, Worsley and enter into a new sales agreement with the realtor.CARRIED.		
C345-21	09/14/21	RESOLUTION by Deputy Reeve Croy to approve the attendance of the Reeve and CAO to attend a joint meeting with the MD of Peace and MD of Fairview regarding drainage issues. CARRIED.	EA	

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Village of Hines Creek Meeting Review
File:	11-02-02

DESCRIPTION:

Council requested a discussion regarding the joint meeting with the Village of Hines Creek that took place February 7, 2022.

BACKGROUND:

ATTACHMENTS:

Village of Hines Creek & CHC Information 2022
Inter Municipal Collaboration Agreements
Financial Contributions to Municipalities, Communities, Groups and Organizations

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Village of Hines Creek - 2022

Elected Officials	Village of Hines Creek	Clear Hills County
Mayor/Reeve	Hazel Reintjes	Amber Bean
Deputy	Allison Bjornson	David Janzen
Councillor	Len Rimmer	Abe Giesbrecht
Councillor	*The village currently has a ministerial order allowing them to run with 3 elected officials	Jason Ruecker
Councillor		Susan Hansen
Councillor		Nathan Stevenson
Councillor		Danae Walmsley

Population	Village of Hines Creek	Clear Hills County	Discussions
Total Population	346	3033	
Population by ward			
Ward 1	*The Village does not have a ward system	499	
Ward 2		469	
Ward 3		403	
Ward 4		431	
Ward 5		603	
Ward 6		432	
Ward 7		196	

Misc.	Village of Hines Creek	Clear Hills County
Full time employees	4	12
Memberships in regional Commissions	NPRL	NPRL
Total Area of Municipality (H)	289.9 H	1,468,352.0
Number of Hamlets	0	2
Length of open roads maintained (km)	12.50	1,895.60
Paved Roads (km)		67
Paved Roads in Hamlets (km)		4
Water mains length (km)	5	69.90
Waste water Mains Length (km)	5	5.80
Storm Drainage Mains Length (km)	0.49	
Number of Dwelling Units	181	1,072
Regional Water line (km)		64

Legislated Organizations	Village of Hines Creek	Clear Hills County
Planning agency (MMSA)	None	Yes
Housing management body (NPHF)	Yes	Yes

Village of Hines Creek - 2022

Taxation & assessment	Village of Hines Creek	Clear Hills County	Discussions
Municipal Tax Rate			
Residential	17.11	1.30221	
Farmland	17.11	6.97055	
Non-Residential	36.72	14.64590	
Machinery & Equipment	36.72	14.64590	
Assessment			
Residential	13,218,550	140,162,440	
Farmland	29,430	39,943,060	
Non-Residential	6,705,070	68,941,643	
Machinery & Equipment	19,923,620	244,443,860	

Finance (2020)	Village of Hines Creek	Clear Hills County	Discussions
Assets	2,942,276	44,603,804	
Liabilities	1,207,458	1,909,793	
Net Financial Assets (Net Debt)	1,734,818	42,694,011	
Non-Financial Assets	8,413,044	78,961,054	
Accumulated Surplus	10,147,862	121,655,065	
Outstanding Debt	387,857	0	

Item	Village Cost	County Cost	Discussions
Recreational Sites Within the Village (Rec Board Funding)	County	84,500 through Rec Board funding. HC Arena	
Hines Creek Seniors Handi Bus	County	18,550 100% of all costs for operating and maintaining	
Recycle Bins	County	6,000 annually	
Fire fighting services	5%	95%	
Fire Fighting Equipment		100%	
FCSS Funding	Village gives 100% to School liaison position (PRSD)	Application process, various programs	
Street Sweeper	County	3,000 annually to store in HC	
Weed control	County	Cost recovery	
Development Services	County	Cost recovery	
Continuing Education		100%	
Mutual Aid Emergency	Assistance when needed	Assistance when needed	

Services	Village of Hines Creek	Clear Hills County & Hamlets	Discussions
*Recycling (County Supplied)	County	100%	

Village of Hines Creek - 2022

Transfer Stations	County	9 facilities through-out County	Continue to provide
Curb Side Garbage collection	Water, Sewer, Garbage: Residential 168.00/bimonthly Commercial 176.00/bimonthly Metered Accounts - The Village has 7 metered accounts and are charged as follows: Flat Rate 27.00 for first 3000 gallons used and 6.75 for each additional 1000 gallons thereafter Water Meters: In 2015 the Village received funding through the Federal Gas Tax Program for a water meter project however, as the monies were not spent within two years, we must reallocate those monies to a different project.	0	Follow County procedure (private)
Water Meters		\$335-\$2,010 per water meter	All residents & businesses will be metered
Domestic potable water		.021 per gallon	Regional Water line tie in to Village. Cost recovery
Industrial potable water		.05 per gallon	
Industrial non-potable water		.04 per gallon	
Wastewater		.0060 per gallon	
*Raw water Supply (shortage)			
Hamlet/Village Snow removal	Public Works provides for snow removal from roadways, alleyways and sidewalks Private Snow Removal is provided at a fee of \$20.00/driveway only after essential snow removal is completed however administration recommends that residents contact privately for snow removal as the Village does not want to compete with private industry.	Contracted	Contracted
Services	Village of Hines Creek	Clear Hills County & Hamlets	Discussions
*Street sweeper	0	100%	Continue to provide

Village of Hines Creek - 2022

Fire services	5%	95%	Continue to provide
Recreations	<i>Total Arena & Fitness Center Expenses</i> \$135,443.53 <i>Total Arena & Fitness Center Revenue</i> \$158,503.93		Recreation Operating Committee? All recreation eg. Arena, spray park
Emergency management			Continue
Business licencing	yes	-	Remove from Services
Fire Permits	yes	-	Remove from Services
Seniors		Senior Driveway Snowplowing/summer grading	Continue to follow County procedure
Grading/maintenance		Contracted	Continue
Rental Equipment		100 % County owned	Continue
Subdivision & expansion	The Village does not have any subdivision plans currently.		

Inter Municipal Collaboration Agreements

- a. **2021 Operating Grant \$425,000** Resolution C210-21(05-11-21)
- b. **Recreational Operating Grant \$ 96,790** \$84,923 for points related to facilities located in Hines Creek, balance for recreational sites outside the Village boundaries as per the Operating Grant Policy. In lieu of a financial contribution the Village provides the administrative services for the Hines Creek and District Recreation Board.
Clear Hills County has increased overall Recreation Board funding for 2022, IF all points remain equal this should result in the 2022 Hines Creek & District Recreation Board operating grant being \$129,834 (\$113,854 of this is from points for facilities within the Village).
- c. **Public Library Funding:**
 - a. Peace Library System: \$7,023 annual operating funding book fund (26% of PLS requisition)
 - b. Direct to Library: \$4,000 annual unconditional grant (*Policy 7006 attached for reference*)
\$ 500 annual operating grant to maintain service levels (*Policy 7006*)
 - c. Direct to Librarian or Trustee: Librarian Conference Funding –
Reimbursement of mileage, room costs, meals, registration fees with receipts for librarian or trustee (*Policy 7007 attached for reference*)
- d. **Hines Creek Seniors Handi-Bus** - \$18,550 (increased from \$11,000 due to addition of minivan in 2017) County assumed 100% of costs for operating and maintaining the bus effective 2008.
- e. **Recycle Bins** - \$6,000 annually. Starting in 2010 Clear Hills County covered all costs related to emptying and transporting Hines Creek recycle bin contents. Bins are provided free of charge by supplier.
- f. **Fire Equipment** – Capital budget items are separate from the cost share agreement for operating expenses. Insurance Master Auto Policy for Hines Creek Fire Equipment is included.
 - a. Fire equipment includes – 2 pumpers, 1 First Response Unit, 1 MCR Unit, 1 Yamaha side-by-side on trailer
- g. **Mutual Aid Emergency Response Agreement** – Assistance in the event of a large scale emergency that exceeds either municipality's capacity
- h. **Subdivision & Development Appeal Board** – County provides 1 member and 1 alternate member-at-large.
- i. **Clear Creek Fire Committee** – Annual total fire services operating budget of approx. \$390,000. Village contributes 5% (an annual maximum is set out in the agreement)
- j. **Street Sweeper** – County pays \$3,000 per year for the Village to store and service for the County use in Worsley and Cleardale, if operating costs exceed this amount a 50/50 cost share for the additional costs triggered.
- k. **Urban Weed Control Agreement** – County will administer Weed Control, Pest Control and Soil Conservation Act within the Village at cost recovery.

The parties acknowledge and adhere to the collaboration agreements within this document.

Village of Hines Creek:

Mayor

CAO

Date

Clear Hills County:

Reeve

CAO

Date

*These documents will be formally reviewed in a timely manner of no longer than 5 years.

Financial Contributions to Municipalities, Communities, Groups and Organizations

Background information for Clear Hills County Council
Updated December 1, 2021

Clear Hills County is committed to fulfilling its purpose as set out in Part 1 Section 3 of the MGA, being:

Municipal purposes

3 The purposes of a municipality are

- (a) *to provide good government,*
- (a.1) *to foster the well-being of the environment,*
- (b) *to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality,*
- (c) *to develop and maintain safe and viable communities, and*
- (d) *to work collaboratively with neighbouring municipalities to plan, deliver and fund intermunicipal services.*

RSA 2000 cM-26 s3;2016 c24 s6;2017 c13 s1(3)

One aspect of fulfilling this purpose in Clear Hills County is to provide financial supports. Clear Hills County is a large rural municipality a low population that relies on community groups and partnerships to provide services and facilities. Following is the list of the ongoing, significant and valuable supports that Clear Hills County provides:

Intermunicipal Collaboration Agreements:

Village of Hines Creek:

- a. **2021 Operating Grant \$425,000** Resolution C210-21(05-11-21)
- b. **Recreational Operating Grant \$ 96,790** \$84,923 for points related to facilities located in Hines Creek, balance for recreational sites outside the Village boundaries as per the Operating Grant Policy. In lieu of a financial contribution the Village provides the administrative services for the Hines Creek and District Recreation Board.
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Reimbursement of mileage, room costs, meals, registration fees with receipts for librarian or trustee (*Policy 7007 attached for reference*)

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- k. **Urban Weed Control Agreement** – County will administer Weed Control, Pest Control and Soil Conservation Act within the Village at cost recovery.

Municipal District of Fairview No. 135

- a. **ASB Environmental Stream Funding:** Clear Hills County administers the grant, Peace Country Beef and Forage Association provides the programming, each municipality contributes \$7,500.00, and the province provides the balance, \$110,000.00 annually 2020-2024 (currently six municipality's partnering).
- b. **Fire Fighting & MVA Response Agreement:** Clear Hills County pays \$1,000.00 per year to ensure this service is into a defined area of the County. Each callout is invoiced as per the Municipal District of Fairview fee schedule.
- c. **Mutual Aid Emergency Response Agreement** – Assistance in the event of a large-scale emergency that exceeds either municipality's capacity
- d. **Rental Equipment Agreement** – List of rental equipment items that are available to the other municipalities' residents for use

Municipal District of Peace No. 135:

- a. **ASB Environmental Stream Funding:** Clear Hills County administers the grant, Peace Country Beef and Forage Association provides the programming, each municipality contributes \$7,500.00, and the province provides the balance, \$110,000.00 annually 2020-2024 (currently six municipality's partnering).
- b. **Fire Fighting & MVA Response Agreement:** Clear Hills County pays \$1,000.00 per year to ensure this service is into a defined area of the County. Each callout is invoiced as per the Municipal District of Fairview fee schedule.
- c. **Mutual Aid Emergency Response Agreement** – Assistance in the event of a large-scale emergency that exceeds either municipality's capacity
- d. **Rental Equipment Agreement** – List of rental equipment items that are available to the other municipalities' residents for use

County of Northern Lights:

- a. **Manning Airport** \$10,000 annually (2020-2024)
- b. **Fire Fighting & MVA Response Agreement:** Clear Hills County pays \$1,000.00 per year to ensure this service is into a defined area of the County. Each callout is invoiced as per the Municipal District of Fairview fee schedule.
- c. **Northwest Alberta Emergency Resource Agreement:** Support emergency response initiatives (such as fire response and assistance which are outside predetermined mutual aid agreements).

Other Intermunicipal Collaborations:

- a. **North West Species at Risk** \$50,000

Medical Service Contributions

- a. **STARS:** \$100,000 per year
- b. **Medical Recruitment:** \$4,250 annually partnership with Village of Hines Creek, Town of Fairview and MD of Fairview
- c. **Fairview Medical Clinic:** \$15,170 (per capita partnership with same partnering Municipalities as in a.)

Investing in our Youth:

- a. **Menno Simons School Upgrade** \$3,000,000 – Community Room & Trades Training components.
- b. **Trades Training** \$55,000 on average since entering into agreement with PRSD to provide Trades Training in the Worsley, Menno Simons and Hines Creek Schools.
- c. **Continuing Education Scholarship:** \$50,000 per year - \$3,000 per qualifying student annually (Village of Hines Creek & Clear Hills County residents are eligible)
- d. **Sports Teams going to Provincials:** \$1500/team that qualifies to attend provincials. These teams are affiliated with the local schools (Hines Creek, Worsley & Menno Simons)

Investing in our Seniors:

- a. **Cleardale Community Enhancement Society:** \$2,200,000 to complete construction of Senior Housing Project.
- b. **Cleardale Community Enhancement Society:** \$150,000 – pave parking lot at Senior housing facility.
- c. **Worsley Senior's Handibus:** \$94,975 new Handibus 2019 + operating \$3,000 annually
- d. **Fairview & Area Senior Check In Line:** \$6,500 operating annually – this group provides a daily check in service for Seniors that live alone, and services the Fairview, Hines Creek and Clear Hills County area.

Investing in our Communities:

Family & Community Support Services:

- a. **FCSS grants:** \$121,000 annually dispersed to programs and services that support all demographic groups in our county. 80/20 Provincial/County cost share program.

Grants

- a. **Capital grants:** \$250,000 on average annually for projects that maintain or enhance recreation and community facilities.
- b. **Cemeteries:** \$11,000 annually in unconditional grant funding. Each of 23 burial sites and cemeteries may access \$500 to save for larger future projects or use for annual maintenance costs.
- c. **General Grants:** \$ 100,000 2021 (varies from year to year)
Examples of current general grants:
 - a. Hot lunch program in local schools
 - b. Student's ski trip
 - c. Science Fair
 - d. Sulphur Lake aeration
 - e. Carter Camp realignment of Montagneuse River Crossing
 - f. Charitable Donations
 - g. Volunteer, Business and Recreation facility of the Year donations

Agriculture:

- a. **VSI program** \$65,300 annually – 50/50 cost share with producers to promote livestock health and retain big animal vets
- b. **Peace Country Beef & Forage Association** - \$17,500 annually to provide extension programs and supports for agricultural producers.
- c. **BSE testing program** \$4,500 annually to reimburse producers that have their beef cattle tested for BSE. Goal of this program is to sustain Canada's place in the beef export market by maintaining the required number of tests annually.
- d. **4H** – \$5,000 = annual sponsorship of 4H Show & Sale and purchase of 4H Beef annually.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Audrey Bjorklund, Community Development Manager
Title:	RFP 2022-P01 Sulphur Lake Recreation Area Opening
File:	71-10-35

DESCRIPTION:

Request for Proposal 2022-P01 Sulphur Lake Recreation Area was scheduled to be opened at the February 22, 2022, Council Meeting. Administration is seeking permission to open the RFPs as scheduled, analyze the results, and bring back a recommendation to the March 8 Regular Council Meeting.

Proposal submission deadline is Friday February 18, 2021, at 4:00 p.m.

BACKGROUND:

BUDGET:

No amount allocated.

RECOMMENDED ACTION:

RESOLUTION by..... to authorize Administration to open submissions for Request for Proposal 2022-P01 Sulphur Lake Recreation Area, at 9:35 a.m. on February 22, 2022, analyze results and bring a recommendation to the March 8, 2022, Regular Council Meeting.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	February 17, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- February 11. 2022 – Zone 4 Meeting
- NRCB Overview Guidelines - Attachments
- Class 1 training – Continuing Education Scholarships

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for February 17, 2022, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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The Hutterian Brethren of Bear Canyon (the "Brethren") submitted an application to the Natural Resources Conservation Board for approval to construct a new 3,500 beef finisher confined feeding operation, feedlot pens, a barn and two catch basins (the "Proposed CFO") on portions of the NW 23-83-13 W6M. The NW 23-83-13 W6M is within Clear Hills County (the "Municipality").

The Approval Officer denied the application for the Proposed CFO citing as the reason "...the proposed CFO is inconsistent with the 1.6 km setback to country residences in Clear Hills County's MDP" (p 4, Decision Summary FA14003)

The Brethren applied for a review of the Approval Officer's decision and asked that the Approval Officer's decision be reversed. On March 21, 2017 the Natural Resources Conservation Board (the "Board") granted the Brethren's request for a review. In granting the review the Board stated that the review was warranted in order to consider whether the Board should approve the Proposed CFO notwithstanding any inconsistency with the County's MDP, having regard for the matters normally considered if a municipal development permit were being issued and considering the effects on the environment, the economy and the community and the appropriate use of land. The Board went on to identify four factors that would be helpful in assessing the issue. The four factors identified by the Board are:

1. Identifying the municipal authority's rationale for establishing the relevant provision(s) in the municipal development plan.
2. Determining whether the relevant provision is reasonable and reflective of good planning.
3. Determining whether there is a direct link between the planning objectives and the establishment of the CFO exclusion zone.
4. Determining whether the municipal development plan is in conflict with the AOPA objective of establishing common rules for the siting of CFOs across the province.

I. Planning Regime

Before looking at the four specific factors identified by the Board it is important to consider the context in which land use planning occurs in Alberta and to look at the evolution of the County's MDP. Section 617 of the *Municipal Government Act*, RSA 2000, c M-26 (the "MGA") defines the purpose for Part 17, of the MGA entitled Planning and Development, in the following manner:

Purpose of this Part

617 The purpose of this Part and the regulations and bylaws under this Part is to provide means whereby plans and related matters may be prepared and adopted

- (a) to achieve the orderly, economical and beneficial development, use of land and patterns of human settlement, and*
- (b) to maintain and improve the quality of the physical environment within which patterns of human settlement are situated in Alberta,*

without infringing on the rights of individuals for any public interest except to the extent that is necessary for the overall greater public interest.

To achieve the objectives identified in Section 617 of the MGA each municipality adopts a series of plans that set out the rules for land development within the municipality. The planning documents include a municipal development plan and the land use bylaw. By reviewing and understanding these planning documents a landowner can come to appreciate not only what the landowner can do with his or her own land but also appreciate what adjacent landowners can potentially do with their land. In this manner a landowner or potential landowner can make important decisions about where they want to live, raise their families and work. The planning documents give a measure of certainty and control to both the municipality and to its residents.

II. An Exception to Municipal Regulation

The ability of local municipalities to plan for land development within the boundaries of their municipality is limited by a number of sections within Part 17 of the MGA. One of these sections is Section 618.1 of the MGA which provides:

618.1 This Part and the regulations and bylaws under this Part respecting development permits do not apply to a confined feeding operation or manure storage facility within the meaning of the Agricultural Operation Practices Act if the confined feeding operation or manure storage facility is the subject of an approval, registration or authorization under Part 2 of the Agricultural Operation Practices Act.

Through the operation of Section 618.1 of the MGA the certainty of the municipal planning documents is diminished and the *Agricultural Operation Practices Act* ("AOPA") takes priority with respect to applications like the application that is the subject of this review. A measure of certainty is "given back" by section 20(1)(a) of AOPA in that an approval officer cannot approve an application like the one that is the subject of this review if the approval officer concludes the application is inconsistent with the provisions of the local municipal development plan. A municipality can thus achieve some level of certainty over where a confined feeding operation will locate within the municipality by including policies related to confined feeding operations in its municipal development plan. Residents and landowners can have a measure of comfort in knowing what policies the municipal development plan includes related to confined feeding operations.

III. Jurisdiction of the Board

Of course, the ultimate decision making power, as to the location of confined feeding operations in Alberta, rests with the Board. The Board has the authority to override provisions in the municipal development plan as the Board need only have regard to, but is not bound by, the municipal development plan (s 25(4)(g), AOPA). This means that while the municipality can establish policies in its municipal development plan regarding the location of confined feeding operations those policies are not binding but can at best help persuade the Board that a particular

application for a confined feeding operation should not be approved because of the policies set out in the municipal development plan.

IV. The Clear Hills Municipal Development Plan, Bylaw No. 48 (the "MDP")

Having considered the general framework that regulates the approval of confined feeding operations in Alberta, it is important to also look at the evolution of the MDP and how the provisions in the MDP that address confined feeding operations came to be. The MDP was originally adopted in February 2000. The MDP did not, at that time, address confined feeding operations. AOPA was adopted in 2002. Subsequent to the adoption of AOPA, the MDP was amended by the passage of Bylaw 102/07 on September 25, 2007 (TAB 1)¹. Bylaw 102/07 made significant changes to the MDP to add specific policies to the MDP to address the location of confined feeding operations in the Municipality. These changes arose following a comprehensive study on the placement of confined feeding operations within the Municipality. A detailed Background Report (TAB 2) sets out the process that was used in preparing the MDP amendment including the rationale underlying the amendments that were proposed and adopted (p 2, TAB 2).

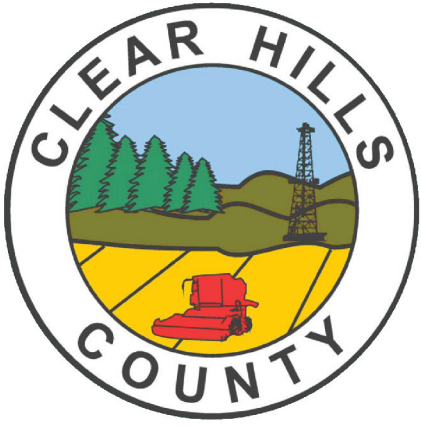
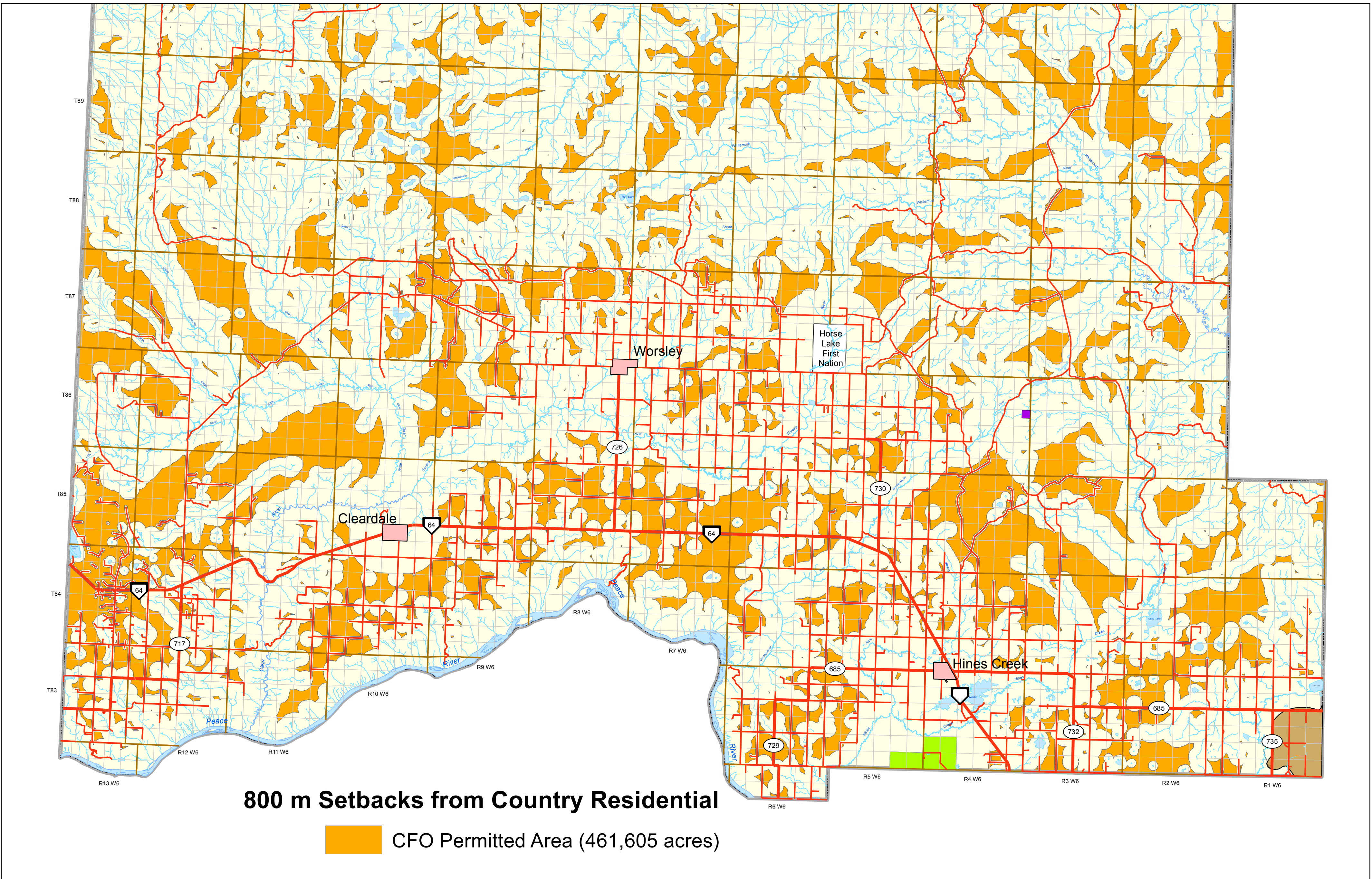
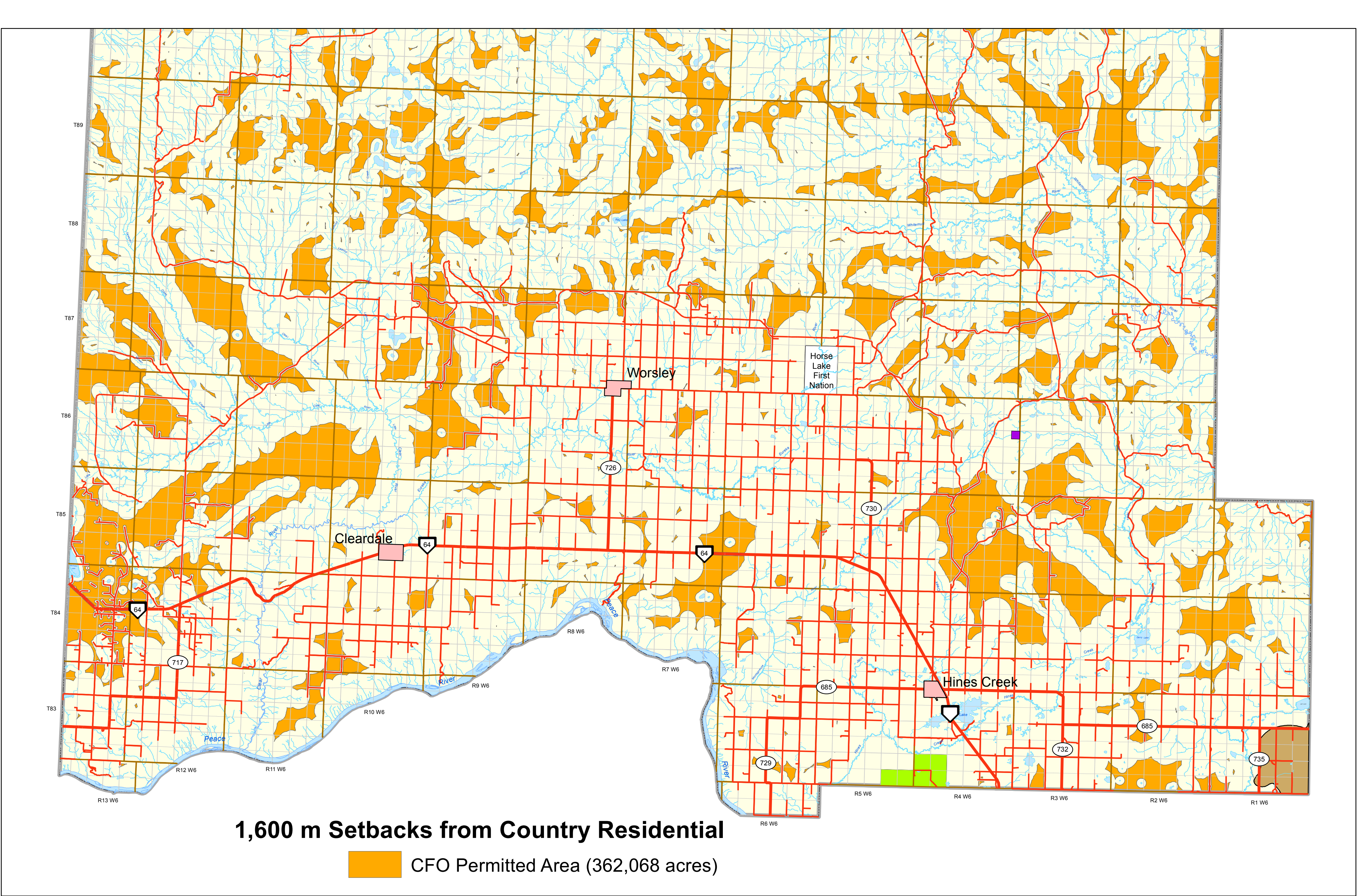
The study involved consideration of the regulatory schemes of other municipalities, a series of public meeting with stakeholders, reviews of applicable legislation including AOPA, meetings with NRCB staff and other provincial agencies, an on-site visit with an operating CFO, a tour of a CFO under construction and extensive travel throughout the Municipality. Six factors were identified as important considerations: environmental, land use, social, economic, transportation and service infrastructure (p 10, Enclosure 2).

The Municipality submits that the Study shows the planning rationale that formed the basis for the resulting MDP amendments that were adopted by the Municipality. Further, the Study and subsequent amendments were a transparent and public process that involved all stakeholders, including provincial regulatory agencies. The Municipality did not "rush" to impose exclusion zones or separation setbacks. Through the adoption of the MDP amendments the Municipality sought to provide certainty for both residents and operators of existing or future confined feeding operations. The Municipality submits that the provisions of the MDP are fair to land owners and operators or potential operators of confined feeding operations.

V. Land Use Policies, OC 522/96

A further planning rationale for the amendments adopted by the Municipality is evidenced by the fact that the amendments are consistent with Land Use Policy 6.1.4. That policy provides "*Municipalities are encouraged to minimize conflicts between intensive agricultural operations and incompatible land uses through the use of reciprocal setback distances and other mitigative measures.*" (underlining added, footnote removed; Order in Council 522/96. p 9, Enclosure 3).

¹ As these are the only provisions in the MDP that address confined feeding operations the full text of the MDP is not included with this submission. Should the Board not already have access to a full copy of the MDP the Municipality would be pleased to provide the Board with the complete MDP.



**CLEAR HILLS COUNTY
MUNICIPAL DEVELOPMENT PLAN
CONFINED FEEDING OPERATIONS
PERMITTED & EXCLUSION AREAS**

- Highway
- Roads
- Hydrology Features
- Future Development
- Settlement Area
- Indian Reserve
- Grimshaw Gravels
- Sand Lake Natural Area

0 2.25 4.5 9 13.5 18 22.5 27

Kilometers

July 27th, 2007

Mackenzie Municipal Services Agency

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders have been actively maintaining roads, due to the warmer weather focusing on icy sections

County Truck Maintenance

- CVIPS Ongoing and being completed.
- Recalls and minor repair work to County trucks ongoing

Transfer Stations

- Hauling electronics etc. from the transfer stations to NPRL

East End Gravel Supplier

- Moved in crusher to Grimshaw Gravel Pit and will start crushing soon.

Annual Spring Gravel Haul

- The projected Spring Gravel Haul start date is scheduled for March 8, 2022, weather permitting.
- Advertising for the Public Works Road Foreman
- New Truck should be delivered by end of March
- Preparing Tenders for the Line Painting and Crack Sealing

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	February 17, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

National Police Federation
COVID-19 public health actions

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the February 17, 2022, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
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**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

150 METCALFE STREET, SUITE 2201
OTTAWA ON K2P 1P1

www.npf-fpn.com

February 9, 2022

Reeve Amber Bean
Reeve of Clear Hills County
Email: True_North_Strong@outlook.com

Dear Reeve Bean and Clear Hills County Council,

As you might be aware, in January, the National Police Federation (NPF) launched the [KeepAlbertaRCMP Community Engagement Tour](#) to provide information and listen to Albertans about the provincial government's unpopular and wasteful plan to transition to a new provincial police service.

We are now just over half-way through our scheduled Community Engagement Tour, having completed three rounds of in-person events and three online sessions. We have visited twenty-two municipalities from Pincher Creek to Fort McMurray and met with hundreds of Albertans from all walks of life. From all these meetings, one thing is clear - Albertans want answers from their government and do not support this transition.

The Government of Alberta (GoA) has committed to making a decision about the future of the RCMP in Alberta this spring. However, the pressing concern that remains top of mind for the public is the limited options available to them to hear the government's presentation and have their questions answered. The GoA's sessions that are currently happening are only open to invited participants from municipal governments, and not to the general public or other groups, and we understand that even then, there are many questions the Alberta Justice team cannot answer.

If you have recently attended one of the GoA's APPS presentations and would like to share any of your thoughts and feedback with us, we would appreciate hearing it and being able to pass it along. This will allow us to let the public know what information is available to them through you, their elected officials. Albertans deserve answers to their questions and to understand why the government is proceeding with this unwanted idea.

A special thank you to all of you who have come out to our sessions so far, it has been great to talk with you about what this proposed transition might mean for your communities. If you have not yet attended one of our KeepAlbertaRCMP sessions, we still have a number of in-person and virtual sessions which can be found here: <https://www.keepalbertarcmp.ca/communityengagementtour>. Unlike the GoA, our presentations are open to all. Please feel free to send this link to anyone you think may be interested in attending.

Sincerely,

Brian Sauvé
President

Michelle Boutin
Vice-President

Kevin R. Halwa
Director, Prairie/North Region

Jeff McGowan
Director, Prairie/North Region

COVID-19 public health actions

Alberta Entered Step 1 on February 9 and will progress to the next steps once conditions show our health system's capacity is recovering.

- **Step 1**

Alberta will enter Step 1 on February 9. The following changes will come into effect at that time, unless otherwise stated.

- Restrictions Exemption Program removed, along with most associated restrictions.
- Capacity limits in large facilities and entertainment venues (500+) remain in place, but food and beverages now allowed in seats.
- Capacity limits for locations not covered under the REP program are removed.
- Mandatory masking requirements removed for:
 - children 12 and under in all settings as of February 14
 - children and youth in schools for any age as of February 14

- **Step 2**

Alberta will enter Step 2 starting on March 1, if hospitalizations are trending downwards. At that time, the following measures will be updated.

- Any remaining school requirements removed (for example: Kindergarten to grade 6 cohorting).
- Youth screening activities for entertainment and sport activities removed
- Capacity on all large venues and entertainment venues lifted.
- Indoor and outdoor social gathering limits lifted.
- Mandatory work-from-home requirements lifted.
- Indoor masking no longer required.

- **Step 3**

The timeline for Alberta entering Step 3 is to be determined and will depend on hospitalization rates continuing to trend downward.

- COVID-specific continuing care measures removed.
- Mandatory isolation removed (becomes a recommendation only).

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	February 8, 2022
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information February, March, and April 2022 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

Initials show support - Reviewed by:	Manager:	CAO:	
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FEBRUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2 PRSD JOINT-ALL NPHF-DW Worsley Rec-JR	3	4	5
6	7 Joint Meeting with VHC-ALL	8 Council	9 GGAMAC-DW PAC-DJ	10	11 Zone 4-All	12 NWSAR-AB,JR
13	14	15 ASB-DJ,JR	16 MPTA-AB	17 Council	18 NAEL-AB	19
20	21 Family Day	22 Growing the North Conference (Virtual)	23	24	25	26 PLS-AB
27	28					

MARCH 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	1	2	3 HPEC-AB	4 GGAMAC-DW	5
6	7	8 Council BR Rec-DW	9	10	11	12
13	14	15	16	17	18	19
	RMA Convention					
20	21	22 Council	23	24	25	26
27	28	29	30	31	1	2

APRIL 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5 Council	6	7	8	9
10	11	12	13	14	15 Good Friday	16
17	18 Easter Monday	19 Council	20	21	22	23
24	25	26	27	28	29	30

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NARAIL	Northwestern Right of Way Acquisition Committee
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee