

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, March 22, 2022**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, March 22, 2022, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

| | |
|---|----|
| 1. CALL TO ORDER | |
| 2. AGENDA | |
| 3. MINUTES: | |
| Previous: Regular Council Meeting Minutes, March 8, 2022..... | 2 |
| 4. DELEGATION(S) | |
| 1. ASB – 2021 Report to Council 11:15 a.m..... | 10 |
| 5. PUBLIC HEARING | |
| 6. TENDER OPENING 9:35 a.m. | |
| a. Tender 2022-04 Pavement Crack Sealing..... | 11 |
| b. Tender 2022-05 Pavement Line Painting..... | 12 |
| 7. NEW BUSINESS | |
| a. COUNCIL | |
| 1. Management Team Activity Report..... | 13 |
| 2. Councillor Reports | 23 |
| 3. Annual Public Meeting | 24 |
| 4. 2022 Road Tour | 25 |
| 5. FCM Annual Conference and Trade Show | 26 |
| 6. Mighty Peace Tourism – Summer Campaign Opportunity | 28 |
| 7. Dust Control | 29 |
| 8. Colonies | 35 |
| b. CORPORATE SERVICES | |
| 1. Finance – Accounts Payable | 39 |
| c. COMMUNITY SERVICES | |
| 1. Award Tender 2022-01 Mower | 47 |
| 2. Award Tender 2022-02 Mower Swing Arm | 48 |
| 3. Award Tender 2022-03 Water Pump Trailer..... | 49 |
| d. PUBLIC WORKS | |
| 8. WRITTEN REPORTS: COUNCIL, COMMITTEE & MANAGERS | |
| 1. Chief Administrative Officer's Report..... | 50 |
| 2. Community Development Manager Report | |
| 3. Corporate Services Manager's Report | |
| 4. Public Works Manager's Report..... | 51 |
| 9. COUNCIL INFORMATION (including Correspondence) | 52 |
| 10. CALENDARS | 53 |
| 11. CLOSED MEETING ITEMS | |
| 12. ADJOURNMENT | |

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, MARCH 8, 2022**

PRESENT

| | |
|------------------|--------------|
| Amber Bean | Reeve |
| Danae Walmsley | Councillor |
| Jason Ruecker | Councillor |
| Nathan Stevenson | Councillor |
| Susan Hansen | Councillor |
| David Janzen | Deputy Reeve |
| Abe Giesbrecht | Councillor |

ABSENT

ATTENDING

| | |
|------------------|-------------------------------------|
| Allan Rowe | Chief Administrative Officer (CAO) |
| Audrey Bjorklund | Community Development Manager (CDM) |
| Bonnie Morgan | Executive Assistant (EA) |
| Terry Shewchuk | Public Works Manager (PWM) |

CALL TO ORDER

Reeve Bean called the meeting to order at 9:36 a.m.

**ACCEPTANCE OF
AGENDA**

C103-22(03-08-22)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the March 8, 2022 Regular Council Meeting with the addition of 7.a.7. Gravel Pits, 7.a.8 Quote for Cleardale Firehall. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Regular Council
Meeting Minutes

C104-22(03-08-22)

RESOLUTION by Councillor Stevenson to adopt the minutes of the February 17, 2022 Regular Council Meeting, as presented. CARRIED.

TENDER OPENINGS

2022-01 Mower

Council is presented with tenders to be opened for Tender 2022-01 Mower.

Tenders closed on March 7, 2022, at 4:00 p.m.

C105-22(03-08-22)

RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2022-01 Mower, analyze results and bring back a recommendation to the next Council meeting. CARRIED.

| Company | Amount |
|-------------------------------|----------------------------------|
| Fosters Agri World | \$35,000 Trade-in- \$10,000 |
| Flaman Peace Country | \$47,588.83 Trade-In \$13,000 |
| Rocky Mountain Equipment 2 | \$49,900 Trade-in \$20,000 |
| | |

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2022-02 Swing Arm

Council is presented with tenders to be opened for Tender 2022-02 Swing Arm.

Tenders closed on March 7, 2022, at 4:00 p.m.

C106-22(03-08-22)

RESOLUTION by Councillor Hansen to open tenders for Tender 2022-02 Mower Swing Arm, analyze results and bring back a recommendation to the next Council meeting. CARRIED.

| Company | Amount |
|--------------------------|---------------------------------|
| Fosters Agri World L.P. | \$31,900 Trade-In \$3,500 |
| Flaman Peace Country | \$29,472.47 Trade-In \$3,500 |
| Rocky Mountain Equipment | \$31,700.00 Trade-In \$5,000 |

2022-03 Water Pump Trailer

Council is presented with tenders to be opened for Tender 2022-03 Water Pump Trailer.

Tenders closed on March 7, 2022, at 4:00 p.m.

C107-22(03-08-22)

RESOLUTION by Councillor Stevenson to open tenders for Tender 2022-03 Water Pump Trailer analyze results and bring back a recommendation to the next Council meeting. CARRIED.

| Company | Amount |
|-------------------------|---------------------------|
| Fosters Agri World L.P. | \$10,900.00 excluding GST |
| Flaman Peace Country | \$10,970.00 including GST |
| 4C's Trailers Direct | \$11,289.00 including GST |

DELEGATION

Mr. Kosheiff
10:00 a.m.

Mr. Kosheiff will be in attendance at 10:00 a.m. to speak with Council on the concerns of discharging firearms

PRSD FCSS

Application 10:30 a.m

Tanna Baily(Early Learning/Divisional Inclusive Ed Coordinator), Aleeta Ploc (Assistant Superintendent-Learning Supports), Adam Murray, Superintendent of Peace River School Division and Jennifer Daniel(Principal-Worsley Central School) joined Council virtually, regarding their FCSS application for the Youth Support Worker position.

C108-22(03-08-22)

RESOLUTION by Councillor Walmsley to receive the delegation from Mr. Kosheiff and the discussion regarding discharging firearms and bring back to a future Policy and Priority meeting. CARRIED.

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| | |
|--|---|
| C109-22(03-08-22) | RESOLUTION by Reeve Bean to schedule a Policy and Priority meeting for Monday, April 4, 2022. CARRIED. |
| C110-22(03-08-22) | RESOLUTION by Deputy Reeve Janzen to receive the discussion from Peace River School Division regarding their FCSS application for the Youth Support Worker position for information, as presented. CARRIED. |
| <u>NEW BUSINESS:</u> <u>COUNCIL</u> Management Team Activity Report | Management activity report was reviewed. |
| C111-22(03-08-22) | RESOLUTION by Councillor Ruecker that the management activity report for February 17, 2022, be accepted, as presented. CARRIED. |
| Councillor Reports | Council submits the meetings attended in the previous month and a report, if applicable. |
| C112-22(03-08-22) | RESOLUTION by Deputy Reeve Janzen to receive the Councillor reports for information, as presented. CARRIED. Reeve Bean recessed the meeting at 12:13 p.m. Councillor Ruecker left the meeting at 12:26 p.m. Reeve Bean reconvened the meeting at 12:44 p.m. |
| Bylaw 228-17 Councillor Code of Conduct | Council is presented with Bylaw No. 228-17 Councillor Code of Conduct Councillor Code of Conduct bylaws became mandatory in July 2018. It is required every four years to have Council review this bylaw. |
| C113-22(03-08-22) | RESOLUTION by Deputy Reeve Janzen to receive the review of Bylaw No. 228-17 Councillor Code of Conduct, as presented. CARRIED. |
| Village of Hines Creek Meeting Review | Council is presented with a funding request for the Village of Hines Creek for discussion and consideration. Councillor Ruecker entered the meeting at 12:56 p.m. |
| C114-22(03-08-22) | RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 and for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. |

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CARRIED.

Colonies in Clear Hills
County

Councillor Ruecker requested a discussion regarding Colonies within Clear Hills County.

C115-22(03-08-22)

RESOLUTION by Councillor Ruecker to have administration bring back additional information on the discussion of Colonies within Clear Hills County to a future Regular Council meeting. CARRIED.

Mackenzie County
Procurement Policy –
Mandatory
Vaccination

Councillor Ruecker requested a discussion regarding the Mackenzie County Procurement Policy -Mandatory Vaccination that was approved on February 16, 2022, by their Council.

C116-22(03-08-22)

RESOLUTION by Reeve Bean to receive the discussion regarding the Mackenzie County Procurement Policy Mandatory Vaccination for information, as presented. CARRIED.

Gravel Pits

Councillor Ruecker requested a discussion regarding Gravel Pits.

C117-22(03-08-22)

RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding gravel pits for information, as presented. CARRIED.

Quote for Cleardale
Firehall

Deputy Reeve Janzen requested a discussion regarding a quote for a proposed Building to store the Fire Truck in the Cleardale area.

C118-22(03-08-22)

RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding a proposed building store the Fire Truck in Cleardale to a future Regular Council Meeting. CARRIED.

CORPORATE
SERVICES

Reeve Bean recessed the meeting at 2:11 p.m.
Reeve Bean reconvened the meeting at 2:19 p.m.

Accounts Payable
February 9, 2022, to
March 8, 2022

A list of expenditures for Clear Hills County for the period of February 9, 2022 to March 8, 2022 is provided for Council's review.

C119-22(03-08-22)

RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 9, 2022, to March 8, 2022, for a total of \$848,552.90. CARRIED.

Draft Bylaw 266-22 –
Electronic
Transmission of

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| | |
|---|---|
| Documents | Bylaw 266-22 – Electronic Transmission of Documents sets out the process for sending documents and information by electronic means. |
| C120-22(03-08-22) | RESOLUTION by Reeve Bean that first reading be given to Bylaw No. 266-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of setting out the process for sending documents and information by electronic means. CARRIED. |
| C121-22(03-08-22) | RESOLUTION by Councillor Hansen that second reading be given to Bylaw No. 266-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of setting out the process for sending documents and information by electronic means. CARRIED. |
| C122-22(03-08-22) | RESOLUTION by Councillor Ruecker to proceed to third and final reading of Bylaw No. 266-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of setting out the process for sending documents and information by electronic means. CARRIED UNANIMOUSLY. |
| C123-22(03-08-22) | RESOLUTION by Councillor Walmsley that third reading be given to Bylaw No. 266-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of setting out the process for sending documents and information by electronic means. CARRIED. |
| <u>COMMUNITY DEVELOPMENT CONTINUED:</u> ASB Recommendations | The Agricultural Service Board is recommending Council approves a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County's boundaries in 2022. |
| C124-22(03-08-22) | RESOLUTION by Reeve Bean to approve a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County's boundaries in 2022 and include the funds in the 2022 Operating Budget . CARRIED. |
| FCSS Grant Applications | Council tabled the Family and Community Support Services (FCSS) Applications at the February 8, 2022, Regular Council Meeting to gather more information from the Peace River School Division (PRSD) regarding the application to fund the Youth Support Worker position in the local schools. PRSD attending the Council meeting virtually earlier in today's meeting. |
| C125-22(03-08-22) | RESOLUTION by Councillor Ruecker to approve the following Family and Community Support Services grants and fully allocate the 2022 budget. |

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| | |
|--|---------------------|
| Fairview & Area Seniors Check-in Line | \$4,500.00 |
| Peace River School Division – Youth Support Worker | \$72,525.00 |
| Youth Enhancement Society – Y.E.S. program | \$22,000.00 |
| Worsley Early Childhood Foundation | \$14,000.00 |
| | \$113,025.00 |
| | CARRIED. |

Proceed to Tender
Worsley Fire
Department - Quad
Cab replacement

Council is presented with information regarding proceeding to Tender for a replacement pickup truck for Unit 1806 Quad Cab for the Worsley Fire Department.

C126-22(03-08-22)

RESOLUTION by Councillor Giesbrecht to proceed to tender for a 1 ton crew cab to replace Unit 1806 Quad Cab pickup for the Worsley Fire Department. CARRIED.

Parks Playground
Committee Update

The Playground Committee requested the opportunity to update Council at today's meeting.

Councillor Ruecker left the meeting at 3:06 p.m.

C127-22(03-08-22)

RESOLUTION by Councillor Hansen to apply to Alberta Environment and Parks for approval to install playgrounds at Running, Stoney and Sulphur Lake Provincial Park Recreation Areas. CARRIED.

PUBLIC WORKS:

Nothing to report

WRITTEN REPORTS
MANAGERS

Chief Administrative
Officer's Report

Chief Administrative Officer's report was reviewed.

C128-22(03-08-22)

RESOLUTION by Councillor Stevenson to receive the Chief Administrative Officer's report for information. CARRIED.

Community
Development
Manager's Report

Community Development Managers report was reviewed

C129-22(03-08-22)

RESOLUTION by Reeve Bean to receive the Community Development Managers report for information. CARRIED.

Corporate Services
Manager's Report

Corporate Services Manager's report was reviewed

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Councillor Ruecker entered the meeting at 3:15 p.m.

C130-22(03-08-22)

RESOLUTION by Councillor Giesbrecht to receive the Corporate Services Manager's report for information. CARRIED.

Public Works
Manager's Report

Public Works Manager's report was reviewed.

C131-22(03-08-22)

RESOLUTION by Councillor Ruecker to receive the Public Works Manager's report for information. CARRIED.

COUNCIL
INFORMATION

Council reviewed the information provided in Council Information

C132-22(03-08-22)

RESOLUTION by Councillor Hansen to receive the Council information for information, as presented. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C133-22(03-08-22)

RESOLUTION by Councillor Giesbrecht to receive for information the March, April, and May 2022 calendars.

| Date | Meeting | Councillor |
|----------------|------------------------|-----------------|
| March 12 | NWPT Convocation | Bean |
| March 10 | MPTA Exec | Bean |
| April 4 | P&P | All |
| March 29 or 30 | RCMP Policy Review | All |
| March 11 | NTAB | Bean |
| April 7 | HPEC | Bean |
| April 22/23 | NPHF Strategic Housing | Walmsley |
| April 6 | NPHF | Walmsley |
| April 23 | PLS Exec | Bean |
| April 27 | Woman of North | All |
| | | CARRIED. |

Councillor Stevenson left the meeting at 3:35 p.m.

Councillor Walmsley left the meeting at 3:35 p.m.

Reeve Bean recessed the meeting at 3:35 p.m.

Reeve Bean reconvened the meeting at 3:40 p.m.

CONFIDENTIAL
ITEM(S)

Land & Legal

land and legal items were discussed in a closed meeting.

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C134-22(03-08-22) **RESOLUTION by Councillor Ruecker that Council closes the meeting to the public as per Section 27, of FOIP at 3:40 p.m.**
CARRIED.

Councillor Ruecker left the meeting at 3:55 a.m.

C135-22(03-08-22) **RESOLUTION by Councillor Giesbrecht that Council revert the meeting back to the public as per Section 27, of FOIP at 4:00 p.m.**
CARRIED.

C136-22(03-08-22) **RESOLUTION by Reeve Bean to award Request for Proposal 2022-P01 Sulphur Lake Recreation Area to Brian & Wanda Russell for \$24,500.00 for May 1, 2022, to April 30, 2023.**
CARRIED.

C137-22(03-08-22) **RESOLUTION by Councillor Stevenson to extend the deadline for the Clear Hills County Award nominations until April 29, 2022.**
CARRIED.

C138-22(03-08-22) **RESOLUTION by Councillor Giesbrecht to enter into a new sales agreement with the same terms and conditions for the Single Wide Trailer and Lot, at 501 Paradise Street, Worsley, Alberta with the requirement for more non digital advertising.**
CARRIED.

C139-22(03-08-22) **RESOLUTION by Councillor Hansen to receive the discussion regarding the legal item for information, as presented. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the March 8, 2022 Regular Council Meeting at 4:02 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | REGULAR COUNCIL MEETING |
| Meeting Date: | March 22, 2022 |
| Originated By: | Audrey Bjorklund, Community Development Manager |
| Title: | DELEGATION: ASB – 2021 REPORT TO COUNCIL 11:15 A.M. |
| File: | 63-10-02 |

DESCRIPTION:

Representatives from the Agricultural Service Board will be in attendance at 11:15 a.m. to present their 2021 Report to Council.

BACKGROUND:

ATTACHMENTS:

Due to its size the 2021 ASB Report was circulated to Council via email

RECOMMENDED ACTION:

RESOLUTION by that Council accept the Agricultural Service Board's delegation and 2021 Report to Council, as presented.

| | | | |
|--------------------------------|--------------|------------------|---|
| Initials show support - | Reviewed by: | Director: | CAO:  |
|--------------------------------|--------------|------------------|---|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Tender Opening- Tender 2022-04- Pavement Crack Sealing |
| File: | 32-15-02 |

DESCRIPTION:

Council is presented with tenders to open for Tender 2022-04- Pavement Crack Sealing

Tenders closed on Friday, March 18, 2022, at 4:00 p.m. for Tender 2022-04- Pavement Crack Sealing

BACKGROUND:

C079-22(02-08-22) RESOLUTION by Councillor Stevenson to proceed to tender for 2022 pavement crack sealing. CARRIED.

BUDGET:

\$145,000.00 - General operating budget - hard surface maintenance

RECOMMENDED ACTION:

RESOLUTION by ... to open tenders at 9:35 a.m. for Tender 2022-04- Pavement Crack Sealing, analyze results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Tender Opening- Tender 2022-05- Pavement Line Painting |
| File: | 32-15-02 |

DESCRIPTION:

Council is presented with tenders to open for Tender 2022-05- Pavement Line Painting

Tenders closed on Friday, March 18, 2022, at 4:00 p.m. for Tender 2022-05- Pavement Line Painting

BACKGROUND:

C080-22(02-08-22) RESOLUTION by Councillor Ruecker to proceed to tender for 2022 pavement Line Painting. CARRIED.

BUDGET:

\$145,000.00 - General operating budget - hard surface maintenance

RECOMMENDED ACTION:

RESOLUTION by ... to open tenders at 9:35 a.m. for Tender 2022-05- Pavement Line Painting, analyze results and bring back a recommendation to a future Regular Council Meeting.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Management Team Activity Report |
| File: | 11-02-02 |

DESCRIPTION:

Management activity report for March 8, 2022

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for March 8, 2022, be accepted, as presented.

| | | |
|---|-----------------|---|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|---|-----------------|---|



Management Team

Activity Report for March 08, 2022

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|---------------------|------------------------|
| | | September 28, 2021 | | |
| C378-21 | 09/28/21 | RESOLUTION by Councillor Frixel to contact the Alberta Environmental Protection Officer, Wetlands Specialist to advise administration with the drainage request at SW 18 86 5 W6. CARRIED. | EA | In waiting |
| C459-21 | 11/09/21 | RESOLUTION by Councillor Ruecker to advertise for proposed vendors for a Local Open Air/Farmers Market to find out if there is enough interest in proceeding. CARRIED. | EA | In works |
| C478-21 | 11/09/21 | RESOLUTION by Deputy Reeve Janzen to bring back the Cleardale Fire Garage for further discussion to a future Regular Council Meeting. CARRIED. | Deputy Reeve Janzen | In waiting |
| | | December 7, 2021 | | |
| C545-21 | 12/07/21 | RESOLUTION by Reeve Bean to review the IDP and LUB with Council as a whole and add the initial review session to a January or February Policies and Priorities Committee meeting. CARRIED. | CDM | May 10 MMSA delegation |
| C553-21 | 12/07/21 | RESOLUTION by Reeve Bean to award Tender 2021-23-New ½ Ton Pickup Truck to Courtesy Chrysler for the amount of \$54,743.00 excluding GST. Additional funds to be allocated from the equipment reserve. CARRIED. | PWM | In works |
| | | January 11, 2022 | | |
| C018-22 | 01/11/22 | RESOLUTION by Councillor Hansen to hire Gordon McIntosh to facilitate a Strategic Planning session, as per his submitted proposal. CARRIED. | EA | April 19, 20 2022 |
| C024-22 | 01/11/22 | RESOLUTION by Reeve Bean to direct Administration to organize a Municipal Emergency Management tabletop exercise to be held during a future Policies & Priorities Committee Meeting. CARRIED. | CDM | In the works |
| C026-22 | 01/11/22 | RESOLUTION by Deputy Reeve Janzen to apply to Alberta Parks & Recreation for approval to remove understory and level sites to accommodate larger RV's at Running Lake, Stoney Lake and Sulphur Lake Parks. CARRIED. | CDM | |
| | | January 25, 2022 | | |



Management Team

Activity Report for March 08, 2022

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|------|----------------|
| C54-22 | 01/25/22 | RESOLUTION by Councillor Hansen to proceed to Tender for Fire Fighter Turnout Gear for the Hines Creek Fire Department. CARRIED. | CDM | |
| | | February 8, 2022 | | |
| C067-22 | 02/08/22 | RESOLUTION by Reeve Bean to request a regional municipal meeting with the Village of Hines Creek, MD of Fairview, Town of Fairview, and the MD of Peace to discuss pertinent information. CARRIED. | EA | Sent |
| C070-22 | 02/08/22 | RESOLUTION by Reeve Bean to table the draft resolution on Mental Health and Agricultural Society Financial reporting requirements to the June Regular Council Meeting. CARRIED. | EA | June |
| C076-22 | 02/08/22 | RESOLUTION by Councillor Stevenson to continue to rent the Community Room with a new rental agreement template that complies with current insurance requirements. CARRIED. | CDM | |
| C078-22 | 02/08/22 | RESOLUTION by Councillor Hansen to proceed to tender for the purchase of up to six MSA self-contained breathing apparatus (SCBA). CARRIED | CDM | Out for tender |
| C079-22 | 02/08/22 | RESOLUTION by Councillor Stevenson to proceed to tender for 2022 pavement crack sealing. CARRIED. | EA | Open March 22 |
| C080-22 | 02/08/22 | RESOLUTION by Councillor Ruecker to proceed to tender for 2022 pavement Line Painting. CARRIED. | EA | Open March 22 |
| C081-22 | 02/08/22 | RESOLUTION by Councillor Walmsley to approve the 2022 dust control product application at specific locations within Clear Hills County, as presented. CARRIED. | PWM | |
| | | February 17, 2022 | | |
| C092-22 | 02/17/22 | RESOLUTION by Councillor Walmsley to bring back bonding requirements and Purchasing Policy to a future Regular Council Meeting. CARRIED. | EA | |
| C096-22 | 02/17/22 | RESOLUTION by Councillor Walmsley to approve the attendance of Council for the upcoming Woman of the North Conference in Fairview, Alberta on April 27, 2022. CARRIED. | EA | |
| | | March 8, 2022 | | |



Management Team

Activity Report for March 08, 2022

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

| MOTION | DATE | DESCRIPTION | DEPT | STATUS | | | | | | | | |
|--------------------------|----------------------------------|--|---------|---------|--------------------|--------------------------------|----------------------|----------------------------------|--------------------------|---------------------------------|-----|--|
| C105-22 | 03/08/22 | <div>RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2022-01 Mower, analyze results and bring back a recommendation to the next Council meeting. CARRIED.</div> <table><tr><td>Company</td><td>Amount</td></tr><tr><td>Fosters Agri World</td><td>\$35,000 Trade-in- \$10,000</td></tr><tr><td>Flaman Peace Country</td><td>\$47,588.83 Trade-In \$13,000</td></tr><tr><td>Rocky Mountain Equipment</td><td>\$49,900 Trade-in \$20,000</td></tr></table> | Company | Amount | Fosters Agri World | \$35,000 Trade-in- \$10,000 | Flaman Peace Country | \$47,588.83 Trade-In \$13,000 | Rocky Mountain Equipment | \$49,900 Trade-in \$20,000 | CDM | |
| Company | Amount | | | | | | | | | | | |
| Fosters Agri World | \$35,000 Trade-in- \$10,000 | | | | | | | | | | | |
| Flaman Peace Country | \$47,588.83 Trade-In \$13,000 | | | | | | | | | | | |
| Rocky Mountain Equipment | \$49,900 Trade-in \$20,000 | | | | | | | | | | | |
| C106-22 | 03/08/22 | <div>RESOLUTION by Councillor Hansen to open tenders for Tender 2022-02 Mower Swing Arm, analyze results and bring back a recommendation to the next Council meeting. CARRIED.</div> <table><tr><td>Company</td><td>Amount</td></tr><tr><td>Fosters Agri World</td><td>\$31,900 Trade-In \$3,500</td></tr><tr><td>Flaman Peace Country</td><td>\$29,472.47 Trade-In \$3,500</td></tr><tr><td>Rocky Mountain Equipment</td><td>\$31,700.00 Trade-In \$5,000</td></tr></table> | Company | Amount | Fosters Agri World | \$31,900 Trade-In \$3,500 | Flaman Peace Country | \$29,472.47 Trade-In \$3,500 | Rocky Mountain Equipment | \$31,700.00 Trade-In \$5,000 | CDM | |
| Company | Amount | | | | | | | | | | | |
| Fosters Agri World | \$31,900 Trade-In \$3,500 | | | | | | | | | | | |
| Flaman Peace Country | \$29,472.47 Trade-In \$3,500 | | | | | | | | | | | |
| Rocky Mountain Equipment | \$31,700.00 Trade-In \$5,000 | | | | | | | | | | | |
| C107-22 | 03/08/22 | <div>RESOLUTION by Councillor Stevenson to open tenders for Tender 2022-03 Water Pump Trailer analyze results and bring back a recommendation to the next Council meeting. CARRIED</div> <table><tr><td>Company</td><td>Amount</td></tr><tr><td>Fosters Agri World</td><td>\$10,900.00 excluding GST</td></tr><tr><td>Flaman Peace Country</td><td>\$10,970.00 including GST</td></tr><tr><td>4C's Trailer Direct</td><td>\$11,289.00 including GST</td></tr></table> | Company | Amount | Fosters Agri World | \$10,900.00 excluding GST | Flaman Peace Country | \$10,970.00 including GST | 4C's Trailer Direct | \$11,289.00 including GST | CDM | |
| Company | Amount | | | | | | | | | | | |
| Fosters Agri World | \$10,900.00 excluding GST | | | | | | | | | | | |
| Flaman Peace Country | \$10,970.00 including GST | | | | | | | | | | | |
| 4C's Trailer Direct | \$11,289.00 including GST | | | | | | | | | | | |
| C108-22 | 03/08/22 | RESOLUTION by Councillor Walmsley to receive the delegation from Mr. Kosheiff and the discussion | EA | April 4 | | | | | | | | |



Management Team

Activity Report for March 08, 2022

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 CDM = Community Development Manager

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|--|-------------|----------------|
| | | regarding discharging firearms and bring back to a future Policy and Priority meeting.CARRIED. | | |
| C109-22 | 03/08/22 | RESOLUTION by Reeve Bean to schedule a Policy and Priority meeting for Monday, April 4, 2022. CARRIED. | EA | April 4 |
| C114-22 | 03/08/22 | RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 and for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED. | EA | Letter drafted |
| C115-22 | 03/08/22 | RESOLUTION by Councillor Ruecker to have administration bring back additional information on the discussion of Colonies within Clear Hills County to a future Regular Council meeting. CARRIED. | EA | April 4 |
| C118-22 | 03/08/22 | RESOLUTION by Deputy Reeve Janzen to bring back the discussion regarding a proposed building store the Fire Truck in Cleardale to a future Regular Council Meeting.CARRIED. | EA | |
| C123-22 | 03/08/22 | RESOLUTION by Councillor Walmsley that third reading be given to Bylaw No. 266-22 , a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of setting out the process for sending documents and information by electronic means. | CSM | Done |
| C124-22 | 03/08/22 | RESOLUTION by Reeve Bean to approve a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County's boundaries in 2022. CARRIED. | CDM | |
| C125-22 | 03/08/22 | RESOLUTION by Councillor Ruecker to approve the following Family and Community Support Services grants and fully allocate the 2022 budget. | CDM | |
| | | Fairview & Area Seniors Check-in Line | \$4,500.00 | |
| | | Peace River School Division – Youth Support Worker | \$72,525.00 | |
| | | Youth Enhancement Society – Y.E.S. program | \$22,000.00 | |



Management Team

Activity Report for March 08, 2022

LEGEND:

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 CDM = Community Development Manager

| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|--|------|----------------------------|
| | | Worsley Early Childhood Foundation | | |
| | | \$14,000.00 | | |
| | | \$113,025.00 | | |
| | | CARRIED. | | |
| C126-22 | 03/08/22 | RESOLUTION by Councillor Giesbrecht to proceed to tender for the for a replacement pickup truck for Unit 1806 Quad Cab for the Worsley Fire Department. CARRIED. | CDM | |
| C127-22 | 03/08/22 | RESOLUTION by Councillor Hansen to apply to Alberta Environment and Parks for approval for the installation of playgrounds at Running, Stoney and Sulphur Lake Recreation Areas. CARRIED. | CDM | |
| C136-22 | 03/08/22 | RESOLUTION by Reeve Bean to award Request for Proposal 2022-P01 Sulphur Lake Recreation Area to Brian & Wanda Russell for \$24,500.00 for May 1, 2022, to April 30, 2023. CARRIED. | CDM | |
| C137-22 | 03/08/22 | RESOLUTION by Councillor Stevenson to extend the deadline for the Clear Hills County Award nominations until April 29, 2022.CARRIED. | CDM | |
| C138-22 | 03/08/22 | RESOLUTION by Councillor Giesbrecht to enter into a new sales agreement with the same terms and conditions for the Single Wide Trailer and Lot lactated at 501 Paradise Street, Worsley, Alberta with the requirement for more non digital advertising. CARRIED. | CDM | |
| | | August 20, 2019 | | |
| C335-19 | 06/25/19 | RESOLUTION by Councillor Bean to approve a budget of \$21,500.00 for survey, land, and environmental work to increase the George Lake Recreation Lease boundaries and allocate the funds from the Recreation Reserve. CARRIED. | CDM | In the works |
| C391-19 | 08/13/19 | RESOLUTION by Councillor Ruecker to approve the funding request from NWSAR (Northwest Species at Risk Committee) to assist with research and ongoing activities annually in 2020, 2021 and 2022 in the amount of \$50,000.00 per year, funds to be included in the 2020, 2021 and 2022 Operating budget under Economic Development. CARRIED. | | 2020 ✓ 2021 ✓ 2022 ✓ |



Management Team

Activity Report for March 08, 2022

LEGEND:

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| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|------|---|
| | | November 27, 2019 | | |
| C587-19 | 11/26/19 | RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED. | CDM | 2020✓ 2021✓ 2022✓ 2023 2024 |
| | | January 7, 2020 | | |
| C620-19 | 12/10/19 | RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED. | CDM | 2020✓ 2021✓ 2022✓ 2023 2024 |
| | | December 3, 2020 | | |
| C627-20 | 11/24/20 | RESOLUTION by Councillor Ruecker to receive the virtual delegation from Glenda Farnden with STARS for information and approve a 3-year funding commitment of \$100,000.00 (one-hundred thousand dollars) per year for 2021, 2022 and 2023. CARRIED. | CSM | 2021✓ 2022✓ 2023 |
| | | April 27, 2021 | | |
| C150-21 | 04/13/21 | RESOLUTION by Reeve Bean that Council approves the draft business directory form and Business directory layout and send a bulk mailout informing local businesses of the opportunity for free advertising in the County business directories and the opportunity to get 500 free business cards and allocate \$5000.00 from the Economic Development Reserve for this initiative. CARRIED. | EA | On going |
| | | May 11, 2021 | | |
| C309-21 | 08/10/20 | RESOLUTION by Councillor Janzen to receive the wetland assessment for information and include the construction of 1.25 miles on Township 860 to | EA | |



Management Team

Activity Report for March 08, 2022

LEGEND:

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| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|---|---------|--------|
| | | Township 854 on Range Road 84 to the 2022 Capital plan. CARRIED. | | |
| | | September 22, 2021 | | |
| C338-21 | 09/14/21 | RESOLUTION by Councillor Wetmore to approve a capital grant to the Cherry Canyon Agricultural Society of \$20,000.00 and include the funds in the 2022 Operating Budget. CARRIED. | CDM | |
| C340-21 | 09/14/21 | RESOLUTION by Councillor Ruecker to approve a capital grant to the Many Islands Recreational Development Society for approval to have 10 additional seasonal sites and a ring road of \$10,000.00 with the funds to be allocated from the Rate Stabilization Reserve. CARRIED. | CDM | |
| C342-21 | 09/14/21 | RESOLUTION by Councillor Frixel to approve a General Grant to Carter Camp Recreational Society in 2 phases; Phase 1 Mulching of the right of way in 2021 for \$10,000.00 funded from the rate stabilization reserve and Phase 2 for the construction of a new river crossing in 2022 for \$87,190.00 included in the 2022 Operating Budget. CARRIED. | CDM | |
| C355-21 | 09/14/21 | RESOLUTION by Councillor Frixel to include \$500,000.00 in the 2022 Operating budget for enhancements of Recreational Facilities. CARRIED. | CSM/CDM | |
| C337-21 | 09/14/21 | RESOLUTION by Reeve Bean to approve all qualifying Continuing education applications and allocate the balance of the funds from the Rate Stabilization Reserve. CARRIED. | CDM | |
| | | October 4, 2021 | | |
| C365-21 | 09/28/21 | RESOLUTION by Councillor Frixel to increase the recreation operating funding's annual budget by \$100,000.00 starting in 2022. CARRIED. | CDM | |
| | | October 20, 2021 | | |
| C387-21 | 10/12/21 | RESOLUTION by Deputy Reeve Croy to authorize the Diamond V2018 Upgrade & Year-End Updates with funds coming from the Admin Reserve. CARRIED. | | |
| | | November 17, 2021 | | |



Management Team

Activity Report for March 08, 2022

LEGEND:

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| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|---------|----------|--|------|---|
| C263-21 | 06/08/21 | RESOLUTION by Councillor Ruecker to award Tender 2021-16 Reconstruction Range Road 54 & 60, to SOKs Enterprises Inc. for the amount of \$459,431.00 funds are budgeted in the multi-year capital plan. CARRIED. | PWM | Carried over as project was not completed |
| C446-21 | 10/26/21 | RESOLUTION by Reeve Bean to move forward with the preliminary stages of the Mighty Peace Tourism campaign through Seekers Media for a promotional video of Clear Hills County to maximum of \$5,000.00, funds to be allocated from the Rate Stabilization reserve. Once the requested documentation from the program has been received. CARRIED. | CDM | In works |
| C462-21 | 11/09/21 | RESOLUTION by Reeve Bean to proceed with the Many Islands Road Erosion Restoration project using the equipment registry and allocate the funds from the Road Reserve. CARRIED. | EA | Completed |
| | | December 17, 2021 | | |
| C513-21 | 11/30/21 | RESOLUTION by Councillor Hansen to approve a 2022 General Grant of \$6,500.00 for the Fairview and Area Senior Check-in Line Society and include the funds in the 2022 Operating Budget. CARRIED. | CDM | |
| C542-21 | 12/07/21 | RESOLUTION by Councillor Hansen to reduce the Wolf Management Incentive Policy 6307 budget to \$15,000.00 for the 2022 Operating budget. CARRIED. | CDM | |
| | | January 19, 2022 | | |
| C013-22 | 01/11/22 | RESOLUTION by Deputy Reeve Janzen to increase the 2022 Hines Creek Fire Department turnout gear Operating budget from \$15,000.00 to \$30,000.00 due to the number of suits that are in need of replacement. CARRIED | CDM | |
| C025-22 | 01/11/22 | RESOLUTION by Councillor Giesbrecht to establish a Parks Playground Committee comprised of Councillor Hansen, Councillor Ruecker and Councillor Walmsley and set a budgetary limit of maximum \$100,000.00 installed for each playground at the Running Lake, Stoney Lake and Sulphur Lake Parks. CARRIED. | CDM | |



Management Team

Activity Report for March 08, 2022

LEGEND:

Budget Items:
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| MOTION | DATE | DESCRIPTION | DEPT | STATUS |
|-------------------------|-----------------|--|-------------|---------------|
| ITEMS IN WAITING | | | | |
| | | February 18, 2021 | | |
| C52-21 | 02/09/21 | RESOLUTION by Councillor Janzen that this council authorizes the destruction of 2018 monthly reconciliation reports, 2013 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2014.CARRIED. | CDM | |
| | | November 17, 2021 | | |
| C482-21 | 11/09/21 | RESOLUTION by Councillor Giesbrecht to proceed with the disposal of the 2003 DARCO Gooseneck Trailer at a future local auction. CARRIED. | EA | |
| C492-21 | 11/09/21 | RESOLUTION by Councillor Stevenson to reduce the price to \$159,000.00 for the single wide County owned mobile home and lot (Plan 1124612 Lot 3 Block 9, 501 Paradise Street, Worsley and enter into a new sales agreement with the realtor.CARRIED. | | |
| C345-21 | 09/14/21 | RESOLUTION by Deputy Reeve Croy to approve the attendance of the Reeve and CAO to attend a joint meeting with the MD of Peace and MD of Fairview regarding drainage issues. CARRIED. | EA | |

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | COUNCIL REPORTS ON MEETINGS |
| File: | 11-02-02 |

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Annual Public Meeting |
| File: | 11-02-02 |

DESCRIPTION:

Council requested holding an annual Public Meeting be included on today's agenda.

1. Schedule the day for the 2020 Public meeting
2. Type of forum/presentations

BACKGROUND:

Discussion items;

1. Schedule a day for the 2022 Public meeting
2. Type of forum/presentations

Following the low turnout at the 2019 public meetings the following Resolution was passed:

**C393-19(08-13-19)RESOLUTION by Deputy Reeve Fletcher to change the public meeting format from the 2 day and 2 location formats to one annual public meeting held centrally at the Eureka River Hall.
CARRIED.**

ATTACHMENT:

RECOMMENDED ACTION:

RESOLUTION by to schedule the annual spring Public Meeting on, to be held centrally at Eureka River Hall at 7:00 p.m.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | 2022 Road Tour |
| File: | 11-02-02 |

DESCRIPTION:

Council requested a discussion on the 2022 spring road tour to set a date and locations that they wish to tour.

BACKGROUND:

Annually, Clear Hills County Council completes a road tour of selected areas within the County.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by..... to

| | |
|---|-----------------|
| Initials show support - Reviewed by: | Manager: |
|---|-----------------|

| |
|-------------|
| CAO: |
|-------------|



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | FCM Annual Conference and Trade Show |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with information regarding the 2022 FCM Annual Conference and Trade Show being held June 2-5, 2022, in Regina, Saskatchewan.

2 options – Virtual or in person

In Person or Virtual Registration without tours - \$1,117.20 per person

BACKGROUND:

FCM's Annual Conference and Trade Show a unique hybrid format that'll feature something for everyone. Join us in Regina—or connect online—and be part of Canada's fullest gathering of municipal leaders.

Programming will begin on Thursday, June 2. The conference will conclude late on Sunday, June 5, with the City of Regina's Closing Gala Dinner. All conference activities are scheduled to take place at the Queensbury Convention Centre, the International Trade Centre, and the Canada Centre Complex—all of which form Evraz Place.

ATTACHMENTS:

June Calendar

RECOMMENDED ACTION:

RESOLUTION by..... to

Initials show support - Reviewed by:

Manager:

CAO:

ae

JUNE 2022

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 1 | 2 |

FCM Annual
Conference and
Trade Show

FCM Annual Conference and Trade Show
June 2-5, 2022

Council

Council

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Mighty Peace Tourism - Summer Campaign Opportunity |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with information from Mighty Peace Tourism to have the opportunity to partner with Seekers Media this summer on some marketing campaigns.

BACKGROUND:

Project cost would be \$8,900+GST per community plus lodging for a production team of three.

This would include video, image rights, influencer and content marketing efforts that will reach over 30,000 travelers from across Northern Alberta and Northeast BC. This high-quality promotional material is very useful for showcasing our unique and beautiful communities and their businesses.

In hopes of offsetting some of these costs, Mighty Peace Tourism will be submitting a Cooperative Marketing Application to Travel Alberta that will ask for 50% of the project to be paid for by Travel Alberta

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:

AR

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Dust Control |
| File: | 11-02-02 |

DESCRIPTION:

Council requested a discussion regarding dust control and options be added to the agenda.

BACKGROUND:

- Clear Hills County used calcium Chloride
- Formula 35 Premium Dust Control is a liquid calcium chloride formula for dust control and road stabilization.

Suppressants used to control dust on unpaved roads can range from water to palliative materials including brine solutions based on sodium chloride (NaCl), calcium chloride (CaCl₂), and magnesium chloride (MgCl₂).

While lignin and asphalt emulsions, as well as natural clays and plant oils may also be used, chloride solutions are the predominant dust control option in most regions. Water is most commonly used as a temporary dust suppressant on construction sites and in gravel pits and quarries.

Although water moisture helps bind fines to gravel to prevent dust, it must be applied frequently to maintain adequate moisture. This means high labor and equipment costs, particularly under arid conditions where water evaporates quickly.

The two most frequently used dust suppressant options are calcium chloride and magnesium chloride, which are hygroscopic (moisture attracting) materials that draw moisture from the air to provide extended dust suppression.

ATTACHMENTS:

Dust Control and Stabilization article

RECOMMENDED ACTION:

RESOLUTION by..... to receive the discussion regarding dust control for information, as presented.

| | | |
|---|-----------------|-------------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|---|-----------------|-------------|



Section IV: Dust Control and Stabilization

All gravel roads will give off dust under traffic. After all, they are unpaved roads that typically serve a low volume of traffic, and dust is usually an inherent problem. The amount of dust that a gravel road produces varies greatly. In areas of the country that receive a high amount of moisture, the problem is greatly reduced. Arid or semi-arid regions such as the desert southwest and much of the great plains region in the USA are prone to long periods of dry weather. Similar regions around the globe can have similar weather patterns. Dust can really bring complaints in these areas if there are

residences located near the road and traffic is high.

The quality and type of gravel also has some effect on the amount of dust. Some limestone gravels can dust severely while some glacial deposits of gravel with a portion of highly plastic clay can take on a strong binding characteristic that will resist dusting remarkably well. Still, in prolonged dry weather, there will be dust! Whether to provide some type of dust control or not can be a hard decision to make. Virtually all methods of dust control require annual treatment.

The cost can be prohibitive if traffic volume is low. On the other hand, if traffic is high, the cost of dust control can more than pay for itself with the benefits of reduced material loss and reduced need for blade maintenance. (28) At this point, many agencies will face pressure to pave the road. It may actually be a good economic decision in the long run, especially if there is good indication that traffic will continue to increase in the future. However, never pave a road before it is ready! There is good information on making this decision in Appendix D.

Types of Stabilizers

Chlorides

These are the most commonly used products across the country. They fall into three categories: Calcium Chloride in flake or liquid form, Magnesium Chloride generally in liquid form, and Sodium Chloride (road salt). Sodium is seldom used and is the least effective. Calcium and Magnesium Chloride can be very effective if used properly. They

are hygroscopic products which, in simplest terms, means they draw moisture from the air and keep the road surface constantly damp. They are reasonably simple to use.

Resins

These are products available under various commercial names. The basic composition is lignin sulfonate which is a

by-product of the pulp milling industry. The product is sometimes called "tree sap" in the field. These products work best when incorporated into the surface gravel. They then provide cohesion to bind the soil particles together.

Natural Clays

Some regions of the country have excellent deposits of natural clay that

are highly plastic and provide strong cohesion when added in the right quantity to gravel. However, in prolonged dry weather, these roads will seldom be completely dust free. It can be difficult as well to haul the clay onto the road and mix it into the gravel. Because it is highly plastic, it tends to stick to the truck boxes and requires quite an effort to mix with the gravel.

Asphalts

The use of cut-back liquid asphalts to surface-treat gravel roads was once popular for dust control. However, because of the great amount of fuel oil

or kerosene in these products, they have been banned in many places. Some emulsified asphalts may work for this purpose, but their use is very limited. The product must be applied with special asphalt application equipment.

Soybean Oil

This product is known technically as Acidulated Soybean Oil Soapstock. It is a by-product of the caustic refining process of soybean oil. It is a biodegradable material that has many of the characteristics of a light petroleum-based oil. It will penetrate a gravel surface and provide a light bonding

of the gravel that effectively reduces dust when it is used properly.

Other Commercial Binders

There are too many of these to mention individually. They are marketed under various trade names across the country. It is always wise to try a test section of no more than 1000 feet in length to see how any of these products work with your gravel. One caution: do not use waste products such as crankcase drain oil from engines. This is harmful to the environment and is in violation of EPA rules.

Benefits of Stabilization

Once a road is stabilized there are several benefits. On high volume roads, these benefits can make stabilization very cost effective.

Reduced Dusting

It may be hard to justify the use of any of these products for dust control alone. However, when the products are working well, the added benefit of a stabilized surface that controls the loss of fines through dusting is a great economic benefit. When the fines are lost from a gravel surface, the stone and sand-sized particles that remain will tend to remain loose on the surface, leading to some distresses like washboarding and reduced skid resistance. It will become very hard to maintain. Fresh gravel with a higher percentage of fines needs to be hauled in. This becomes very expensive.

Reduced "Whip Off" of Aggregate

This is another economic bonus to dust control when it is working well. As mentioned earlier, when dust control

products are working well, the fine material in the gravel cannot loosen and dust away. This also means that the stone portion of the gravel will tend to remain embedded in the surface and will not be lost to the edge of the road or even whipped off onto the inslope from heavy traffic. Studies have shown that as much as one ton of aggregate per mile is lost each year for each vehicle that passes over a road daily. This means that a road carrying 200 vehicles per day will experience the loss of 200 tons of aggregate per mile each year. (7) Obviously this will vary with the amount of rainfall received, the quality of the gravel and other factors. Retaining aggregate is a good added benefit to dust control.

Reduced Blade Maintenance

A road surface that remains tightly bound and stable will require much less blade maintenance. The manufacturers of some dust control products highly recommend that the surface should not be bladed at all after their products

are applied. While extra blading, shaping and mixing is needed to prepare a road for dust control, the overall need for blade maintenance should be greatly reduced. This can be a great savings in equipment expense and labor. A county highway official once commented: "I don't react to dust complaints. All gravel roads have dust. But I do react to high maintenance costs. When we have to regrade a road frequently and do blade maintenance frequently, then it's time to look at stabilizing the surface with Magnesium Chloride. Reduced maintenance is what we're after. Dust control is just a bonus!"

Application Tips

There is not enough space to cover application tips for all products. Since the Chlorides are the most commonly used products, we will address the use of those. However, some or all of these tips would apply to the use of most other products as well.

Need for Good Surface Gravel

Keep in mind the Chlorides are not binders. They simply draw moisture from the air. The gravel itself must have a good gradation — particularly a good percentage of fine material with some plasticity. This will give the gravel a natural binding characteristic. The Chlorides then will take over and keep the surface damp and it will remain tightly bound. It will not give up its fines in the form of dust. This point cannot be emphasized enough. If good gravel is not present on the road, it will be wise to haul in good fresh gravel prior to treatment. The cost of the Chloride treatment has been virtually wasted on some roads when the gravel was poor and very short-lived dust control resulted.

Road Preparation

This is another critical point in preparing for dust control treatment. Make sure the road has a good crown in the driving surface. Also, make sure there is good shoulder drainage. Standing water anywhere in the roadway will cause the surface to soften and fail. It will leave a pothole in an otherwise good, stabilized roadway. These can be hard to correct afterwards without disturbing the stabilized surface around it. Another key to preparation is to loosen a minimum of one to two inches of the existing surface and leave it loose at a uniform depth across



The carbide-tipped bits on a cutting edge can be a valuable tool in preparing a road for Chloride treatment. They penetrate the road and give a shallow scarifying effect to loosen and mix the existing gravel. This leaves a nice uniform loose layer of material on the surface.



the roadway. This allows the Chloride to penetrate evenly and quickly into the gravel.

Do not compact the surface at all prior to applying chlorides.

This road has been prepared well for a liquid Magnesium Chloride treatment. Notice the uniform, loose and nicely crowned surface looking over the hilltop. There is also good shoulder drainage as well. This is an excellent example of road preparation.

Applying the Product

The most important need here is for equipment that can be calibrated accurately and that will apply either the liquid or flakes evenly across the surface. Then a good application rate needs to be selected. This will vary with the type of gravel being treated and the length of time dust control is needed. Check with vendors and experts in your area to see what recommended rates are. Next, watch the weather! If rain is forecast or appears to be likely, don't take a chance. Rain on a freshly treated surface will leach out and dilute the Chloride and cause it to run off the road. It can temporarily harm grass on adjacent areas. But the bigger problem will be very poor performance afterwards. Also, it is ideal to keep traffic off of the road for up to two hours after application. This is not always possible, but it is very helpful. It is recommended that one side of the road be treated at a time. Rolling can be helpful, but is not essential. If rollers are used, pneumatic ones are best, and watch to see that the gravel does not start picking up from the surface. If that happens, wait until the surface cures a bit before finishing rolling.



Example of a good piece of application equipment. This truck has a pressurized spray bar with a computerized application system that meters the liquid Chloride with extreme accuracy.



This photo shows part of the spray bar with spraying nozzles.



A very effective, yet simple method of applying flake Chloride accurately with an old farm fertilizer spreader. These machines can be calibrated with great accuracy. Quick cleanup afterward is important since Chloride is corrosive to equipment. Once it is bound in the gravel, corrosive effect on vehicles is very low.

Optimum Moisture

It is important to have the gravel close to optimum moisture just before applying Chlorides. This will cause the product to be absorbed much more quickly and evenly into the gravel. Never apply the Chloride to dry gravel. It will not be evenly absorbed and may show failure in spots.

Test Sections

It is always wise to try a test section of dust control/stabilization treatment if this type of work has not been done before. If there is uncertainty about the suitability of the gravel being used or if there is doubt about the equipment, and/or other products being applied, the process can be tried on a 500-1000 foot road test section. If the process fails at the test section level, then only a small investment and time are lost. Also you have less public complaint.

The outcome from the failed test section will present an opportunity to analyze what may have gone wrong. Another test section can then be tried with a modified process and/or materials. If field performance proves satisfactory, the process can then be applied to larger jobs.



A water truck being used to prewet some very dry gravel just prior to treatment. This dramatically improves the success of the treatment.

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Colonies |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with information on development and Colonies within Clear Hills County as requested.

BACKGROUND:

C115-22(03-08-22) RESOLUTION by Councillor Ruecker to have administration bring back additional information on the discussion of Colonies within Clear Hills County to a future Regular Council meeting.

ATTACHMENTS:

- MMSA report

RECOMMENDED ACTION:

RESOLUTION by.....

| | | |
|---|-----------------|-------------|
| Initials show support - Reviewed by: | Manager: | CAO: |
|---|-----------------|-------------|



MACKENZIE MUNICIPAL SERVICES AGENCY

5109 - 51 Street P.O. Box 450

Berwyn, Alberta T0H 0E0

Phone: (780) 338.3862 Fax: (780) 338.3811

www.mmsa.ca

Date: March 17, 2022

To: Clear Hills County Administration, County Council

From: Jan Sotocinal, MMSA Municipal Planner

RE: Inquiry regarding the development of Hutterite colonies within Clear Hills County

Clear Hills County municipal administration forwarded questions from Council that relate to development of Hutterite colonies within the County. Below are responses to these questions.

1. Is there a limit on how much land a colony can own?

There is no limit to the number and area of land a colony may and can own. This situation can be likened to an individual or a group in the County seeking to purchase land, where in they are able to buy land as long as they are able to afford it.

2. Does the County have the authority to limit how many colonies can be allowed in the County?

Although the County has the authority to approve or reject land use developments based on the municipal statutory plans or the Land Use Bylaw, the County does not have the authority to control the number of colonies allowed within the County.

3. Is there a limit to how many people can live on a colony? Can the County put a limit on how many people can live on a colony?

There is currently no limit on how many people can live on a colony, nor the County can establish a limit on the number of people that can live on a colony. Having said that, the municipal statutory plans (Intermunicipal Development Plan (IDP), Municipal Development Plan (MDP), Area Structure Plan (ASP)), and the Land Use Bylaw (LUB)) can directly limit the number of dwellings on an area of land. As such, comprehensive planning for the area of land where proposed developments and/or subdivisions occurs will aid in regulating the number of dwellings on a colony.

For example, in the CHC MDP, policy 3.1.1 (e) provides that a multi-parcel subdivision may be considered on Better Agricultural Lands (Class 2 to 4) and will require the preparation of an Area Structure Plan (ASP) before the subdivision. Requiring an ASP for an area of land will help in the design and lay-out of the area, which can regulate developments within that area of land and may overall reduce population density within that planned area.

Another development control mechanism that can be used to limit the number of dwellings on an area of land is through the development standards of each district of the LUB. For example, within the Agricultural District -1 (AG-1), the parcel density per quarter section speaks to the permitted number of parcels that

can be subdivided out of a quarter section. In addition to this, the dwelling density per parcel dictates the number of dwelling units permitted in a parcel of land, subject to policies within section 8.7. In theory, both of these development standards provide limitations on the number of residential developments allowed, which will eventually limit the number of people residing in an area.

4. What is “Direct Control” zoning and how does it apply to restricting development and/or expansion of Hutterite colonies?

Direct Control (DC) is a land use district, enabled under section 641 of the *Municipal Government Act*, which provides the Council of a municipality the authority to regulate and decide on any proposed development within this district. Whenever the applicant submits a development permit application for a parcel of land, which is designated as Direct Control, the municipal council will be able to review the development application and determine whether the proposed development is suitable based on statutory plans and the Land Use Bylaw (LUB), and other considerations. As such, the County’s council will be able to refuse developments that will negatively impact the land (e.g. environmental impacts, agricultural operations, nuisance etc.), which will ultimately restrict development and/or expansion of the colonies.

Designating a parcel of land to Direct Control district, however, does not allow for a prospective applicant/landowner to lodge an appeal on decisions made by Council, especially on the refusal of a development permit or the conditions of approval for a development permit. If a Development Authority has made the decision, the appeal will only be based on whether the Development Authority had followed Council direction. As per section 685 (4) of the *Municipal Government Act* states that:

“(4) Despite subsections (1), (2) and (3), if a decision with respect to a development permit application in respect of a direct control district
*(a) is made by a council, there is **no appeal to the subdivision and development appeal board**, or*

*(b) is made by a development authority, **the appeal is limited to whether the development authority followed the directions of council**, and if the subdivision and development appeal board finds that the development authority did not follow the directions it may, in accordance with the directions, substitute its decision for the development authority’s decision.”*

Since municipal Council will be directly involved in the decision-making of developments within a Direct Control district, districting a parcel to a Development Control district should be proceeded with caution.

There are challenges when it comes to regulating developments within the Hutterite colony. It is due, in part, that in a broader sense, municipal planning, along with its tools and mechanisms, is intended to regulate the ‘USE’ of the development, not the ‘USER’. Municipal planning becomes complex where the ‘USE’ is not necessarily separate from its ‘USER’. For this matter, it would be complicated to regulate the USE (e.g., multiple dwelling units), when that is a defining characteristic of a user group, without regulating the USER (Hutterite colonies). When it comes to developments within the Hutterite colony, it is still important to bear in mind that the developments will

still need to adhere to the land use framework (the provincial and municipal plans and policies relating to land use).

Overall, MMSA is committed to assisting the County with research relating to development within Hutterite colonies, should further research/action be taken.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jan Sotocinal', written in a cursive style.

Jan Sotocinal, MSc
Municipal Planner

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Lori Jobson, Corporate Services Manager |
| Title: | Finance – Accounts Payable |
| File: | 12-03-02 |

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of March 9, 2022 to March 22, 2022 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 9, 2022 to March 22, 2022 for a total of \$289,340.33.

Initials show support - Reviewed by:

Manager:

CAO:



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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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User ID: Dawn

| | | | | |
|-------------|---------|---------|---------------|-------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | First |
| Vendor Name | First | Last | Cheque Number | First |
| Cheque Date | 3/09/22 | 3/22/22 | | Last |

Sorted By: Cheque Date

Distribution Types Included: All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| 1359773 AB LTD | 025954 | 3/22/22 | \$684.60 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Worsley Walk Path Snow Removal | 222280 | \$684.60 | |
| AAAF | 025955 | 3/22/22 | \$1,050.00 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ASB Conference Fee | 010622 | \$525.00 | |
| ASB Conference Fee | 011422 | \$525.00 | |
| ADVENTURE AUTOMOTIVE LTD | 025956 | 3/22/22 | \$413.78 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Worsley Sr's Bus Parts/R&M | 60530 | \$407.53 | |
| Comm Start Battery Unit 65-48 | 93478 | \$6.25 | |
| Axia SuperNet Ltd. | 025957 | 3/22/22 | \$737.52 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| March Supernet | 1000232370 | \$737.52 | |
| B & E HOME HARDWARE | 025958 | 3/22/22 | \$287.22 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Transfer Station Supplies | 101-99683 | \$143.77 | |
| Mic Splatter Cover for Office | 102-44088 | \$5.97 | |
| Janitorial Supplies | 101-99290 | \$55.63 | |
| Transfer Stations Supplies | 101-99598 | \$81.85 | |
| BEAR POINT LIBRARY | 025959 | 3/22/22 | \$4,500.00 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2022 Library Grant Funding | 030122 | \$4,500.00 | |
| BJORNSON, WAYNE | 025960 | 3/22/22 | \$200.00 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wolf Hunt Incentive Program | 022822 | \$200.00 | |
| BJORNWOODS CABINETRY | 025961 | 3/22/22 | \$4,500.00 |
| <hr/> | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Build & Install New Cabinets | 409 | \$4,500.00 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| BOSCHWICK CONTRACTING | 025962 | 3/22/22 | \$21,867.34 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Worsley GB01 | 504 | \$11,609.35 | |
| Bear Canyon GB09 | 505 | \$10,257.99 | |
| BROWNLEE LLP | 025963 | 3/22/22 | \$1,798.60 |
| Invoice Description | Invoice Number | Invoice Amount | |
| APC Presentation | 527641 | \$769.07 | |
| Legal Opinion | 527706 | \$1,029.53 | |
| BUBBLE UP MARKETING | 025964 | 3/22/22 | \$479.85 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Website Agreement #625 | 17743 | \$479.85 | |
| CAMPBELL DODGE CHRYSLER LTD. | 025965 | 3/22/22 | \$4,224.64 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Parts/R&M Unit 65-51 | 392754 | \$2,997.40 | |
| R&M/Parts Unit 65-49 | 392854 | \$1,227.24 | |
| CANADIAN NATURAL RESOURCES LTD | 025966 | 3/22/22 | \$4,664.45 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Tax Refund | 031022 | \$4,664.45 | |
| CHERRY CANYON AG. SOCIETY | 025967 | 3/22/22 | \$20,000.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Capital Grant 2022-01 | 030222 | \$20,000.00 | |
| CLEAR HILLS WASTE MANAGEMENT | 025968 | 3/22/22 | \$10,039.45 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Transfer Stations Contract | 120 | \$10,039.45 | |
| COX, GERALD | 025969 | 3/22/22 | \$5,775.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Operator Contract | 0114241 | \$5,775.00 | |
| CUSTOM COMMUNICATIONS & SECURI | 025970 | 3/22/22 | \$756.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Security System Monitoring | 119020 | \$756.00 | |
| DHL | 025971 | 3/22/22 | \$497.54 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wat Samp/Nwsltr Shipping | 9877525 | 41 \$497.54 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| FAIRVIEW PUBLIC LIBRARY | 025972 | 3/22/22 | \$500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2022 Library Grant Funding | 030122 | \$500.00 | |
| FEDERATION OF CAN MUNICIPALITI | 025973 | 3/22/22 | \$868.34 |
| Invoice Description | Invoice Number | Invoice Amount | |
| FCM Membership | ORD-43631-C9H0 | \$868.34 | |
| FEHR TIRECRAFT LTD. | 025974 | 3/22/22 | \$136.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| R&M Unit 65-57 | 38367 | \$136.50 | |
| GLOBAL FLEET INFORMATION | 025975 | 3/22/22 | \$619.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Monthly Fees | 104387 | \$619.50 | |
| GRADE PRO CONTRACTING LTD. | 025976 | 3/22/22 | \$60,508.38 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Cleardale GB07 | 1068 | \$25,614.78 | |
| Whitelaw GB15 | 1069 | \$34,893.60 | |
| HINES CREEK MUNICIPAL LIBRARY | 025977 | 3/22/22 | \$4,500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2022 Library Grant Funding | 030122 | \$4,500.00 | |
| HINES CREEK PART MART | 025978 | 3/22/22 | \$19.11 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Registration Holder Unit 63-31 | 929-097373 | \$19.11 | |
| J.R. PAINE & ASSOCIATES LTD. | 025979 | 3/22/22 | \$178.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sieve Analysis | PR 4025 | \$178.50 | |
| JUNCTION MOTORS LTD | 025980 | 3/22/22 | \$4,070.21 |
| Invoice Description | Invoice Number | Invoice Amount | |
| R&M Unit 65-54 | 122658 | \$972.74 | |
| Parts/R&M Unit 65-55 | 122665 | \$1,187.55 | |
| Parts/R&M Unit 65-54 | 122564 | \$1,909.92 | |
| LAPRAIRIE WORKS | 025981 | 3/22/22 | \$32,496.62 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Pavement Maintenance | 4490-0011 FEB2 | 42 \$32,496.62 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| MAD DOG CRESTING | 025982 | 3/22/22 | \$550.52 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Tax Paper & Envelopes | 6392 | \$550.52 | |
| MENNO SIMONS COMMUNITY LIBRARY | 025983 | 3/22/22 | \$4,500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2022 Library Grant Funding | 030122 | \$4,500.00 | |
| PETERS, JAKE | 025984 | 3/22/22 | \$400.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Rental Deposit Refund | 75172-030122 | \$400.00 | |
| POSTMEDIA | 025985 | 3/22/22 | \$1,072.05 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Newsletter Printing | 635915 | \$1,072.05 | |
| PRAIRIE DISPOSAL LTD. | 025986 | 3/22/22 | \$8,526.01 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Recycle Bin Maintenance | 0000598093 | \$4,260.38 | |
| Additional Hauling | 0000597916 | \$4,265.63 | |
| PROGRADE SERVICES LTD. | 025987 | 3/22/22 | \$31,395.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Mont GB03 | 4031 | \$31,395.00 | |
| QUINTEL COMMUNICATIONS | 025988 | 3/22/22 | \$237.23 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2 Way Antennas, etc. | 680105 | \$237.23 | |
| R&R ROAD LTD. | 025989 | 3/22/22 | \$1,911.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SL/SC GB16 | 4562 | \$1,911.00 | |
| RELIANCE ASSESSMENT CONSULTANT | 025990 | 3/22/22 | \$6,975.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| March Assessment Services | 81-030122 | \$6,975.50 | |
| RMA INSURANCE LTD. | 025991 | 3/22/22 | \$252.35 |
| Invoice Description | Invoice Number | Invoice Amount | |
| ANI Insurance Addition | INS00045656 | \$186.43 | |
| Misc. Property Ins Additions | INS00045719 | \$158.62 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|------------------------------|----------------|----------------|---------------|
| ROADATA SERVICES LTD | 025992 | 3/22/22 | \$243.60 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Permitting Services | 00078325 | \$243.60 | |
| ROAMING TRANSPORT | 025993 | 3/22/22 | \$12,015.68 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Hines Creek GB14 | 0323 | \$11,268.08 | |
| Cldl Hamlet Snow Removal | 0324 | \$747.60 | |
| RUCO ENTERPRISES | 025994 | 3/22/22 | \$771.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Cldl Walk Path Snow Removal | 1564 | \$771.75 | |
| SCANALTA POWER SALES LTD. | 025995 | 3/22/22 | \$222.55 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Battery for Unit 63-17 | I0085573 | \$222.55 | |
| SHARNA'S OPEN CAMP | 025996 | 3/22/22 | \$914.55 |
| Invoice Description | Invoice Number | Invoice Amount | |
| ASB/Council Mttg Catering | 230 | \$914.55 | |
| SKERRATT, CLAYTON AND ANN | 025997 | 3/22/22 | \$1,950.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| February Janitorial Services | 2078692 | \$1,950.00 | |
| TRINUS TECHNOLOGIES INC. | 025998 | 3/22/22 | \$5,348.11 |
| Invoice Description | Invoice Number | Invoice Amount | |
| March Service Agreement #57 | R71536-34449 | \$5,348.11 | |
| UNITED FARMERS OF ALBERTA | 025999 | 3/22/22 | \$50.15 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Cldl Sewer Pump Gloves | SOINV2903836 | \$16.78 | |
| Washer Fluid/Gloves | SOINV2933133 | \$33.37 | |
| URE, RYAN | 026000 | 3/22/22 | \$3,150.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Lake Caretaker Agmt #695 | 20 | \$3,150.00 | |
| WILD ELECTRIC LTD. | 026001 | 3/22/22 | \$910.68 |
| Invoice Description | Invoice Number | Invoice Amount | |
| CWP 2nd Pump Install | 33505 | \$910.68 | |

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Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

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User ID: Dawn

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|------------------------------|----------------|----------------|---------------|
| WORSLEY & DISTRICT LIBRARY | 026002 | 3/22/22 | \$4,500.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2022 Library Grant Funding | 030122 | \$4,500.00 | |
| WORSLEY CLEAR HILLS SKI CLUB | 026003 | 3/22/22 | \$2,883.95 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Rental Deposit & Rent Refund | 75086-022822 | \$60.50 | |
| Worsley-Cldl Menno Ski Trip | 022522 | \$2,823.45 | |
| WORSLEY GENERAL STORE | 026004 | 3/22/22 | \$11.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water For Office | 437383 | \$11.50 | |
| WYCLIFFE ENTERPRISES LTD. | 026005 | 3/22/22 | \$14,175.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Eureka GB13 | 403 | \$14,175.00 | |
| Report Total | | | \$289,340.33 |

| | | | | |
|---------------|-------|------|---------------|-----------------|
| Ranges: | From: | To: | From: | To: |
| Cheque Number | First | Last | Cheque Date | 3/09/22 3/22/22 |
| Vendor ID | First | Last | Chequebook ID | First Last |
| Vendor Name | First | Last | | |

Sorted By: Cheque Number

* Voided Cheques

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|---------------|---------------|--------------------------------|-------------|---------------|------------------|-------------|
| 025954 | 1359773 | 1359773 AB LTD | 3/22/22 | ATB | PMCHQ00001194 | \$684.60 |
| 025955 | AAAF | 2022 Provincial ASB Conference | 3/22/22 | ATB | PMCHQ00001194 | \$1,050.00 |
| 025956 | ADVENTURE01 | ADVENTURE AUTOMOTIVE LTD | 3/22/22 | ATB | PMCHQ00001194 | \$413.78 |
| 025957 | AXIA01 | Axia SuperNet Ltd. | 3/22/22 | ATB | PMCHQ00001194 | \$737.52 |
| 025958 | B&EHOME01 | B & E HOME HARDWARE | 3/22/22 | ATB | PMCHQ00001194 | \$287.22 |
| 025959 | BEAR04 | BEAR POINT LIBRARY | 3/22/22 | ATB | PMCHQ00001194 | \$4,500.00 |
| 025960 | BJORNSON05 | WAYNE BJORNSON | 3/22/22 | ATB | PMCHQ00001194 | \$200.00 |
| 025961 | BJORNWOODS01 | BJORNWOODS CABINETRY | 3/22/22 | ATB | PMCHQ00001194 | \$4,500.00 |
| 025962 | BOSCHWICK01 | BOSCHWICK CONTRACTING | 3/22/22 | ATB | PMCHQ00001194 | \$21,867.34 |
| 025963 | BROWNLEE01 | BROWNLEE LLP | 3/22/22 | ATB | PMCHQ00001194 | \$1,798.60 |
| 025964 | BUBBLEUP01 | BUBBLE UP MARKETING | 3/22/22 | ATB | PMCHQ00001194 | \$479.85 |
| 025965 | CAMPBELL01 | CAMPBELL DODGE CHRYSLER LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$4,224.64 |
| 025966 | CNRL01 | CANADIAN NATURAL RESOURCES LTD | 3/22/22 | ATB | PMCHQ00001194 | \$4,664.45 |
| 025967 | CHERRYCAN01 | CHERRY CANYON AGRICULTURAL SOC | 3/22/22 | ATB | PMCHQ00001194 | \$20,000.00 |
| 025968 | CLEARHILLSW | CLEAR HILLS WASTE MANAGEMENT | 3/22/22 | ATB | PMCHQ00001194 | \$10,039.45 |
| 025969 | COXGERALD01 | GERALD COX | 3/22/22 | ATB | PMCHQ00001194 | \$5,775.00 |
| 025970 | CUCO06 | CUSTOM COMMUNICATIONS & SECURI | 3/22/22 | ATB | PMCHQ00001194 | \$756.00 |
| 025971 | DHL01 | LOOMIS EXPRESS | 3/22/22 | ATB | PMCHQ00001194 | \$497.54 |
| 025972 | FAIRLIB | FAIRVIEW PUBLIC LIBRARY | 3/22/22 | ATB | PMCHQ00001194 | \$500.00 |
| 025973 | FCM01 | FEDERATION OF CANADIAN MUNICI | 3/22/22 | ATB | PMCHQ00001194 | \$868.34 |
| 025974 | FEHR14 | FEHR TIRECRAFT LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$136.50 |
| 025975 | GFI01 | GFI SYSTEMS INC.. | 3/22/22 | ATB | PMCHQ00001194 | \$619.50 |
| 025976 | GRADEPRO | GRADE PRO CONTRACTING LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$60,508.38 |
| 025977 | HCMUNICIPAL01 | HINES CREEK MUNICIPAL LIBRARY | 3/22/22 | ATB | PMCHQ00001194 | \$4,500.00 |
| 025978 | HCPARTMART01 | HINES CREEK PART MART | 3/22/22 | ATB | PMCHQ00001194 | \$19.11 |
| 025979 | JRPAINE01 | J.R. PAINE & ASSOCIATES LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$178.50 |
| 025980 | JUM006 | JUNCTION MOTORS LTD | 3/22/22 | ATB | PMCHQ00001194 | \$4,070.21 |
| 025981 | LAPRAIWORKS01 | LAPRAIRIE WORKS | 3/22/22 | ATB | PMCHQ00001194 | \$32,496.62 |
| 025982 | MADDOG01 | MAD DOG CRESTING | 3/22/22 | ATB | PMCHQ00001194 | \$550.52 |
| 025983 | MENNO02 | MENNO SIMONS COMMUNITY LIBRARY | 3/22/22 | ATB | PMCHQ00001194 | \$4,500.00 |
| 025984 | PETERS06 | JAKE PETERS | 3/22/22 | ATB | PMCHQ00001194 | \$400.00 |
| 025985 | SUNMEDIA | POSTMEDIA NETWORK INC. | 3/22/22 | ATB | PMCHQ00001194 | \$1,072.05 |
| 025986 | PRAIRIE03 | PRAIRIE DISPOSAL LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$8,526.01 |
| 025987 | PROGRADE01 | PROGRADE SERVICES LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$31,395.00 |
| 025988 | QUINTEL01 | QUINTEL COMMUNICATIONS LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$237.23 |
| 025989 | R&R01 | R&R ROAD LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$1,911.00 |
| 025990 | RELIANCE | RELIANCE ASSESSMENT | 3/22/22 | ATB | PMCHQ00001194 | \$6,975.50 |
| 025991 | RMANS | RMA INSURANCE LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$252.35 |
| 025992 | ROADATA | ROADATA SERVICES LTD | 3/22/22 | ATB | PMCHQ00001194 | \$243.60 |
| 025993 | ROAMING | ROAMING TRANSPORT | 3/22/22 | ATB | PMCHQ00001194 | \$12,015.68 |
| 025994 | RUCO01 | RUCO ENTERPRISES LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$771.75 |
| 025995 | SCANALTA01 | SCANALTA POWER SALES LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$222.55 |
| 025996 | SHARNAS | SHARNA'S OPEN CAMP | 3/22/22 | ATB | PMCHQ00001194 | \$914.55 |
| 025997 | SKERRATT | CLAYTON AND ANN SKERRATT | 3/22/22 | ATB | PMCHQ00001194 | \$1,950.00 |
| 025998 | TRINUS01 | TRINUS TECHNOLOGIES INC. | 3/22/22 | ATB | PMCHQ00001194 | \$5,348.11 |
| 025999 | UFA01 | UNITED FARMERS OF ALBERTA | 3/22/22 | ATB | PMCHQ00001194 | \$50.15 |
| 026000 | URER | Ryan Ure | 3/22/22 | ATB | PMCHQ00001194 | \$3,150.00 |
| 026001 | WILDELECT01 | WILD ELECTRIC LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$910.68 |
| 026002 | WLIBRARY01 | WORSLEY PUBLIC LIBRARY | 3/22/22 | ATB | PMCHQ00001194 | \$4,500.00 |
| 026003 | WHISPERING01 | WORSLEY CLEAR HILLS SKI CLUB | 3/22/22 | ATB | PMCHQ00001194 | \$2,883.95 |
| 026004 | WGENERAL01 | 4D HOLDINGS LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$11.50 |
| 026005 | WYCLIFFE | WYCLIFFE ENTERPRISES LTD. | 3/22/22 | ATB | PMCHQ00001194 | \$14,175.00 |

Total Cheques: 52

Total Amount of Cheques: \$289,340.33

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 8, 2022 |
| Originated By: | Audrey Bjorklund, CLGM Community Development Manager |
| Title: | AWARD TENDER 2022-01 MOWER |
| File: | 31-63-75 |

DESCRIPTION:

Tenders were opened for Tender 2022-01 Mower on Tuesday, March 8, 2022 at 9:35 a.m. Council is presented with the analysis of the results.

BACKGROUND:

C105-22(03-08-22) RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2022-01 Mower, analyze results and bring back a recommendation to the next Council meeting. **CARRIED.**

| Company | Amount |
|--------------------------|----------------------------------|
| Fosters Agri World | \$35,000 Trade-in- \$10,000 |
| Flaman Peace Country | \$47,588.83 Trade-In \$13,000 |
| Rocky Mountain Equipment | \$49,900 Trade-in \$20,000 |
| | |

C055-22(01-25-22) RESOLUTION by Deputy Reeve Janzen to proceed to Tender for Mower for the roadside mowing program. **CARRIED.**

BUDGET:

\$37,500.00

OPTIONS:

1. To award Tender 2022-01 Mower to Foster's Agriworld L.P. for \$25,000 with the trade-in allowance, plus GST as per the submitted tender.
2. To reject all tenders received.

RECOMMENDED ACTION:

1. **RESOLUTION by**.....to award Tender 2022-01 Mower to Foster's Agriworld L.P., with the trade-in allowance, for \$25,000 plus GST as per the submitted tender.

Initials show support - Reviewed by:

Manager:

CAO:

Clear Hills County

Request For Decision (RFD)

Meeting: Regular Council Meeting
Meeting Date: March 8, 2022
Originated By: Audrey Bjorklund, CLGM Community Development Manager
Title: **AWARD TENDER 2022-02 MOWER SWING ARM**
File: 31-63-76
DESCRIPTION:

Tenders were opened for Tender 2022-02 Mower Swing Arm on Tuesday, March 8, 2022 at 9:35 a.m. Council is presented with the analysis of the results.

BACKGROUND:

C106-22(03-08-22) RESOLUTION by Councillor Hansen to open tenders for Tender 2022-02 Mower Swing Arm, analyze results and bring back a recommendation to the next Council meeting. **CARRIED.**

| Company | Amount |
|--------------------------|---------------------------------|
| Fosters Agri World | \$31,900 Trade-In \$3,500 |
| Flaman Peace Country | \$29,472.47 Trade-In \$3,500 |
| Rocky Mountain Equipment | \$31,700.00 Trade-In \$5,000 |

C056-22(01-25-22) RESOLUTION by Councillor Giesbrecht to proceed to Tender for a new replacement mower swing arm for the roadside mowing program. **CARRIED.**

BUDGET:

\$23,000.00

OPTIONS:

1. To award Tender 2022-02 Mower Swing Arm to Flaman Peace Country, for \$29,972.47, no trade-in, plus GST as per the submitted tender.
2. To reject all tenders received.

RECOMMENDED ACTION:

RESOLUTION by..... to award Tender 2022-02 Mower Swing Arm to Flaman Peace Country for \$29,972.47, no trade-in, plus GST as per the submitted tender.

Initials show support - Reviewed by:

Manager:

CAO:

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 8, 2022 |
| Originated By: | Audrey Bjorklund, CLGM Community Development Manager |
| Title: | AWARD TENDER 2022-03 WATER PUMP TRAILER |
| File: | 31-64-40 |

DESCRIPTION:

Tenders were opened for Tender 2022-03 Water Pump Trailer on Tuesday, March 8, 2022 at 9:35 a.m. Council is presented with the analysis of the results.

BACKGROUND:

C107-22(03-08-22) RESOLUTION by Councillor Stevenson to open tenders for Tender 2022-03 Water Pump Trailer analyze results and bring back a recommendation to the next Council meeting. CARRIED.

| Company | Amount |
|----------------------|---------------------------|
| Fosters Agri World | \$10,900.00 excluding GST |
| Flaman Peace Country | \$10,970.00 including GST |
| 4C's Trailer Direct | \$11,289.00 including GST |

C057-22(01-25-22) RESOLUTION by Councillor Stevenson to proceed to Tender for the purchase of new replacement water pump trailer. CARRIED.

BUDGET:

\$10,000.00

OPTIONS:

1. To award Tender 2022-03 Water Pump Trailer to 4C's Trailers Direct for \$9,322.85, including trade-in allowance, plus GST as per the submitted tender.
2. To reject all tenders received.

RECOMMENDED ACTION:

RESOLUTION by..... award Tender 2022-03 Water Pump Trailer to 4C's Trailers Direct for \$9,322.85, including trade-in allowance, plus GST as per the submitted tender.

Initials show support - Reviewed by:

Manager:

CAO:

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| Meeting: | REGULAR COUNCIL MEETING |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Chief Administrative Officer Report |
| File Code: | 11-02-02 |

- March 9, 2022 – Clear Hills Joint Venture Ltd. – Directors & Operating Meeting
- RMA Spring Convention – March 14 – 16, 2022

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for March 22, 2022, as presented.

| | | | |
|--------------------------------------|----------|------|---|
| Initials show support - Reviewed by: | Manager: | CAO: |  |
|--------------------------------------|----------|------|---|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--------------------------------------|
| Meeting: | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Terry Shewchuk, Public Works Manager |
| Title: | Public Works Manager's Report |
| File: | 32-02-02 |

Graders

- Graders are out grading where and when needed.
- Graders have been winging and pushing back snow in problem areas

Annual Spring Gravel Haul

- The Spring Gravel Haul started on March 10th
- General Maintenance and recalls on County trucks ongoing

RECOMMENDED ACTION:

RESOLUTION by...to receive for information the Public Works Manager's Report, as presented.



Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Council Information |
| File: | 11-02-02 |

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the March 22, 2022, Regular Council Meeting.

| | | |
|--------------------------------------|----------|--|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|--------------------------------------|----------|--|

Clear Hills County

Request For Decision (RFD)

| | |
|----------------|--|
| | Regular Council Meeting |
| Meeting Date: | March 22, 2022 |
| Originated By: | Allan Rowe, Chief Administrative Officer |
| Title: | Calendars |
| File: | 11-02-02 |

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

BACKGROUND:

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information March, April and May 2022 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings with the following changes:

| | | |
|--------------------------------------|----------|--|
| Initials show support - Reviewed by: | Manager: | CAO:  |
|--------------------------------------|----------|--|

MARCH 2022

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|-----------------------------|---------------------------------|--------------------|---------------------------------------|----------------------------------|
| 27 | 28 | 1 | 2 | 3 HPEC-AB | 4 GGAMAC-DW PREDA-AB NTAB-NS | 5 |
| 6 | 7 | 8 Council BR Rec-DW | 9 CH Conn - D & O- AB, DJ | 10 MPTA Exec-AB | 11 | 12 NWPT Convocation- AB |
| 13 | 14 | 15 ASB-DJ, JR | 16 | 17 | 18 | 19 |
| | | RMA Convention | | | | |
| 20 | 21 | 22 Council | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 RCMP Policy Review | 30 RCMP Policy Review | 31 | 1 | 2 |

APRIL 2022

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|-------------------------|---|---------------------------------|--------------|----------------------|--------------|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 P&P Meeting-All | 5 | 6 NPHF-DW | 7 HPEC-AB | 8 | 9 |
| 10 | 11 NTAB-AB | 12 Council | 13 | 14 | 15 Good Friday | 16 |
| 17 | 18 Easter Monday | 19 Strategic Planning session – All | 20 | 21 | 22 NPHF-DW | 23 PLS-AB |
| 24 | 25 | 26 Council | 27 Women of the North-All | 28 | 29 | 30 |

MAY 2022

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------------------|---------------|-----------|----------|--------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 Council | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 Victoria Day | 24 Council | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Acronyms for Calendar

| | |
|-------------|--|
| RMA | Rural Municipalities of Alberta |
| ASB | Agricultural Service Board |
| ASR | Alberta Surface Rights |
| CCES | Cleardale Community Enhancement Society |
| CH Conn - D | Clear Hills Joint Venture Ltd. - Directors |
| CH Conn - O | Clear Hills Joint Venture Ltd. - Operating |
| CCFC | Clear Creek Fire Committee |
| DAP | Development Appeal Board |
| MPRP | Mercer Peace River Pulp Ltd. Public Advisory Committee |
| HPEC | Health Professional Enhancement committee |
| EDC | Economic Development Committee |
| EMC | Emergency Management Committee |
| FCM | Federation of Canadian Municipalities |
| FV-Med | Fairview Medical Clinic Operating Society |
| FRAAC | Fairview Regional Airport Advisory Committee |
| FV-Seed | Fairview Seed Cleaning Co-Op Board |
| GGAMAC | Grimshaw Gravel Aquifer Management Advisory Committee |
| IIC | Interprovincial/Intermunicipal Committee |
| MMSA | Mackenzie Municipal Services Agency - Directors |
| MPTA | Mighty Peace Tourist Association |
| MPC | Municipal Planning Commission |
| NAEL | Northern Alberta Elected Leaders (Reeve & CAO - once a year) |
| NARAIL | Northwestern Right of Way Acquisition Committee |
| NPHF | North Peace Housing Foundation |
| NPRLFC | North Peace Regional Landfill Commission |
| PLS Adv | Peace Library Systems – Clear Hills Advisory |
| PLS | Peace Library Systems |
| PREDa | Peace Regional Economic Development Alliance |
| Rec-BR | Recreation Board – Burnt River |
| Rec-CC | Recreation Board – Cherry Canyon |
| Rec-CD | Recreation Board – Cleardale |
| Rec-HC | Recreation Board – Hines Creek |
| Rec-W | Recreation Board – Worsley |
| R & CAO | Reeves and CAO's (once a year) Filed with Boards & Committees |
| RBC | Road Ban Committee |
| Rural Watch | Rural Crime Watch Executive Board |
| Site C | Site C Clean Energy Project |
| TTPC | Trades Training Program Committee |
| TRC 726 | Technical Review Committee – Highway 726 Coulee |
| WDHP | Worsley & District Health Promotion |
| Z4 | Zone 4 (Spring & Fall) |
| NWSAR | North West Species at Risk |
| SDAB | Mackenzie inter-Municipal Subdivision and Development Appeal Board |
| JIMC | Joint inter-Municipal Committee |