



INVESTIGATIONS & REQUESTS

File No. 32-02-10

NAME: _____ PHONE NUMBER: _____

ADDRESS: _____

LAND LOCATION OF RESIDENCE: _____

REQUEST (Please Circle) Approach Culvert Brushing Drainage Back Sloping Road Construction

If request for road construction please complete the following:

Required for farmland access or residential purpose: _____

Would proposed road form part of school bus route: _____ Number of school age children: _____

Number of cultivated acres that would be served: _____ Date on which land was acquired: _____

Number of other persons who would benefit: _____ Name and locations of benefitting parties (attach list if more space is required)

Section: _____ Township: _____ Range: _____ West 6 Meridian

31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

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NOTES

SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF COUNTY REPRESENTATIVE _____ DATE: _____

INSTRUCTIONS FOR COMPLETING INVESTIGATIONS AND REQUEST FORM

1. Each unique land location requires its own form (i.e. if a landowner is requesting approaches on two quarters each quarter must have its own form).
2. More than one request can be filed per land location (i.e. if a landowner is requesting a culvert, and brushing on the same quarter they can be included on the same form).
3. All addresses must include completed mailing address particulars – for follow up correspondence purposes.
4. When a request for road construction is being made ensure additional questions which relate to new road construction are completed.
5. Reason for applicant making request must be indicated in the “Notes” portion of the application (i.e. farm access, brushing at intersection due to blocking traffic control signs, etc.).
6. All forms must be signed and dated by the applicant.
7. All forms must be signed by a County representative (Councillor or employee) assisting with the application or receiving the application from the ratepayer.
8. Applications without the required information provided will not be considered until such time as all the information is provided.

DEADLINES for inclusion in the following construction year:

Road construction request **must** be in the County office by **September 1st** to be considered in the following year’s construction program.

<p><i>FOR COUNTY USE ONLY:</i></p> <p>Investigated on: _____ By: _____</p> <p>Approved: Yes ____ No ____ Budget Year: _____ Estimated Cost \$ _____</p> <p>Additional Comments: _____</p> <p>_____</p> <p>_____</p> <p>Reply to owner: _____</p> <p>Council resolution: _____</p>
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