

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, AUGUST 16, 2022**

PRESENT	<div>Amber Bean</div> <div>Abe Giesbrecht</div> <div>David Janzen</div> <div>Danae Walmsley</div> <div>Jason Ruecker</div> <div>Susan Hansen</div> <div>Reeve</div> <div>Councillor</div> <div>Deputy Reeve</div> <div>Councillor</div> <div>Councillor</div> <div>Councillor</div>
ABSENT	<div>Nathan Stevenson</div> <div>Councillor</div>
ATTENDING	<div>Allan Rowe</div> <div>Audrey Bjorklund</div> <div>Bonnie Morgan</div> <div>Chief Administrative Officer (CAO)</div> <div>Community Development Manager (CDM)</div> <div>Executive Assistant (EA)</div>
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.
<u>ACCEPTANCE OF AGENDA</u> <b>C377-22(08-16-22)</b>	<b>RESOLUTION by Councillor Hansen to adopt the agenda governing the August 16, 2022 Regular Council Meeting, as presented. CARRIED.</b>
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes  <b>C378-22(08-16-22)</b>	<b>RESOLUTION by Councillor Ruecker to adopt the minutes of the July 12, 2022 Regular Council Meeting, as ammended. CARRIED.</b>
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report  <b>C379-22(08-16-22)</b>	Management activity report was reviewed.  <b>RESOLUTION by Deputy Reeve Janzen that the management activity report for July 12, 2022, be accepted, as presented. CARRIED.</b>
<u>TENDER OPENING</u> Tender 2022-12 Sidewalk Replacement/ Landscaping Project  <b>C380-22(08-16-22)</b>	Council is presented with tenders to be opened for Tender 2022-12 Sidewalk Replacement/Landscaping Project for the County Administration Building.  <b>RESOLUTION by Councillor Ruecker to open tenders at 9:35 a.m. for Tender 2022-12 Sidewalk Replacement/Landscaping Project, analyze results and bring back a recommendation later in today's Council meeting. CARRIED.</b>

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Company	Amount
Glen Armstrong Const. Ltd.	\$108,020.00

Tender 2022-P13  
Clear Hills County  
Welcome Signs.

Council is presented with tenders to be opened for Tender 2022-P13 Design, Engineering & Installation of Clear Hills County Welcome Signs.

**C381-22(08-16-22)**

**RESOLUTION by Councillor Giesbrecht to open tenders at 9:35 a.m. for Tender 2022-P13 Design, Engineering & Installation of Clear Hills County Welcome Signs, analyze results and bring back a recommendation to a future Regular Council meeting.**  
**CARRIED.**

Company	Amount
Blanchett Neon Ltd.	\$273,904.05
Hi Signs Ltd.	\$257,414.67
Burk Group of Companies	\$195,675.90
Landmark Sign	\$241,676.00 + \$18,428.00= \$260,104.00
PM Signs	\$239,279.60

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

Reeve Bean recessed the meeting at 10:14 a.m.  
Reeve Bean reconvened the meeting at 10:18 a.m.

**C382-22(08-16-22)**

**RESOLUTION by Reeve Bean to receive the Council reports for information, as presented.**  
**CARRIED.**

DELEGATIONS

Adam Murray, PRSD  
10:15 a.m.

Peace River School Division, Superintendent Adam Murray will be in attendance with regards to the Trades Training Funding request that came to the June 28, 2022, Regular Council Meeting.

**C383-22(08-16-22)**

**RESOLUTION by Councillor Hansen to receive the delegation from Peace River School Division, Superintendent Adam Murray and Secretary-Treasurer Rhonda Freeman regarding the Trades Training program and costs for information and approve funding for the Trades Training program for the 2022/2023 school year in the amount of \$80,000.00 with the funds to be allocated from the Rate Stabilization Reserve.**  
**CARRIED.**

Road Tour Follow-up

Council attended an annual Road Tour on Monday, July 25, 2022.

**C384-22(08-16-22)**

**RESOLUTION by Reeve Bean to bring back the July 25, 2022, Road tour review, Range Road 84 discussion and drainage issues to a future Policy and Priority Meeting.**  
**CARRIED.**

Reeve Bean recessed the meeting at 11:27 a.m.

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Reeve Bean reconvened the meeting at 11:30 a.m.

Manning Forest  
Products 11:30 a.m.

Al Wardale, Operations Superintendent, Woodlands Manning Forest Products will be in attendance to present Council with their annual update.

Reeve Bean recessed the meeting at 12:19 p.m.  
Reeve Bean reconvened the meeting at 12:51 p.m

**C385-22(08-16-22)**

**RESOLUTION by Deputy Reeve Janzen to receive the delegation from Al Wardale, and Steve Blanton, from Woodlands Manning Forest Products and accept their annual update presentation to Council, for information. CARRIED.**

RMA Minister Meeting  
Requests

Council is presented with the list of Ministers that they could request to have meetings with at the November 7-10, 2022, RMA Convention in Edmonton, Alberta.

**C386-22(08-16-22)**

**RESOLUTION by Councillor Giesbrecht to bring back the draft minister meeting request letters to the next regular Council meeting for Councils review. CARRIED.**

Fairview Airport  
Funding Request

Council is presented with a funding request of \$30,000.00 from the MD of Fairview to assist with the replacement of the current Automated Weather Observation System (AWOS).

**C387-22(08-16-22)**

**RESOLUTION to Councillor Walmsley table the Municipal District of Fairview request for funds to assist with the replacement cost for the Automated Weather Observation System (AWOS) at the Fairview Airport until the Municipal District receives confirmation of how much they will be receiving from the Canada Community Building Fund program for the AWOS replacement. CARRIED.**

Peace Valley  
Conservation, Rec,  
And Tourism Society.

Council is presented with an invitation from the Peace Valley Conservation, Recreation and Tourism Society (PVCRTS) to become a member municipality.

**C388-22(08-16-22)**

**RESOLUTION to Councillor Hansen appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Peace Valley Conservation, Recreation and Tourism Society (PVCRTS) on the Council appointed boards and committees list as of August 16, 2022, and up to the 2022 Organizational Council Meeting. CARRIED.**

Master Road Use  
Agreement.

Council is presented with the current Road Use Agreement to assist in the discussion regarding private wood sales to Forestry Companies.

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Reeve Bean recessed the meeting at 1:57 p.m.  
Reeve Bean reconvened the meeting at 1:58 p.m.

**C389-22(08-16-22)**

**RESOLUTION by Reeve Bean to have administration contact the industry user hauling east of Worsley, notifying them that following completion of the haul that the route used (Township Road 870 and Range Road 54) must be repaired and brought back to County Road standards. CARRIED.**

Worsley Pioneer Days

Councillor Ruecker requested a discussion regarding funding for the Worsley Pioneer Days.

**C390-22(08-16-22)**

**RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding the Worsley Pioneer days for information, as presented. CARRIED.**

Reject Water Supply

Council requested further discussion regarding the reject water rates and ways to enhance users to use the water source to reduce the strain on our potable aquafer.

**C391-22(08-16-22)**

**RESOLUTION by Councillor Ruecker to eliminate the fee on non-potable water at the Worsley Water Treatment Plant as of August 16, 2022. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
July 13, 2022, to  
August 16, 2022.

A list of expenditures for Clear Hills County for the period of July 13, 2022, to August 16, 2022, is provided for Council's review.

**C392-22(08-16-22)**

**RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 13, 2022, to August 16, 2022, for a total of \$990,593.89. CARRIED.**

Bylaw No. 268-22 –  
Water & Wastewater

Bylaw No. 268-22 governs the usage of water and wastewater in Worsley, Cleardale and Bear Canyon.

**C393-22(08-16-22)**

**RESOLUTION by Councillor Giesbrecht that first reading be given to Bylaw No. 268-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and wastewater in Worsley, Cleardale and Bear Canyon. CARRIED.**

**C394-22(08-16-22)**

**RESOLUTION by Councillor Ruecker that second reading be given to Bylaw No. 268-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of**

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**water and wastewater in Worsley, Cleardale and Bear Canyon.  
CARRIED.**

**C395-22(08-16-22)** **RESOLUTION** by Councillor Walmsley to proceed to third and final reading of Bylaw No. 268-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and wastewater in Worsley, Cleardale and Bear Canyon.  
**CARRIED UNANIMOUSLY**

**C396-22(08-16-22)** **RESOLUTION** by Deputy Reeve Janzen that third reading be given to Bylaw No. 268-22, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the usage of water and wastewater in Worsley, Cleardale and Bear Canyon.  
**CARRIED.**  
  
Reeve Bean recessed the meeting at 2:30 p.m.  
Reeve Bean reconvened the meeting at 2:34 p.m.

Reserves Discussion Reserves have been established to enhance the County's financial strength, flexibility, and cash flow management.

**C397-22(08-16-22)** **RESOLUTION** by Reeve Bean to bring back the Reserves discussion to a future Policy and Priority Meeting. **CARRIED.**

COMMUNITY  
DEVELOPMENT  
CONTINUED:  
Draft Intermunicipal  
Development Plan  
(IDP)

Council is presented with the Intermunicipal Development Plan that has been updated, revised, and reformatted based on the comments from the July 5, 2022, Council Review Session.

**C398-22(08-16-22)** **RESOLUTION** by Councillor Hansen that Council direct administration to forward the draft Intermunicipal Development Plan to the Village of Hines Creek for their review and comments.  
**CARRIED.**

Award  
Tender 2022-12 Council was presented with the analysis for Tender 2022-12 Sidewalk Replacement/Landscaping Project for the County Administration Building that was opened earlier in today's meeting.

**C399-22(08-16-22)** **RESOLUTION** by Councillor Giesbrecht to award Tender 2022-12 Sidewalk Replacement/Landscaping Project for the County Administration Building to Glen Armstrong Construction Ltd. for the amount of \$108,020.00 funds to be allocated from the Office & Shop Building Reserve.  
**CARRIED.**

PUBLIC WORKS:  
No items

WRITTEN REPORTS  
MANAGERS

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Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C400-22(08-16-22)**

**RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Community  
Development  
Manager's Report

The Community Development Manager's Report was reviewed.

**C401-22(08-16-22)**

**RESOLUTION by Deputy Reeve Janzen to receive the Community Development Manager's report for information, as presented. CARRIED.**

Corporate Services  
Manager's Report

Nothing to report

Public Works  
Manager's Report

Public Works Manager's report was reviewed.

**C402-22(08-16-22)**

**RESOLUTION by Councillor Hansen to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council reviewed the information provided in Council Information

**C403-22(08-16-22)**

**RESOLUTION by Reeve Bean to approve the attendance of Deputy Reeve Janzen to attend the Emerson Trail Veterinary Services Ltd. Information session. CARRIED.**

**C404-22(08-16-22)**

**RESOLUTION by Deputy Reeve Janzen to receive the Council information for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C405-22(08-16-22)**

**RESOLUTION by Councillor Giesbrecht to receive for information the August, September, and October 2022 calendars. CARRIED.**

Date	Meeting	Councillor
Sept 28	Clear Re-Alignment Open House – Public Meeting Cleardale	All
Oct 17	LUB Review	All
Sept 8	Policy & Priority Meeting	All
Oct 4-6	RPAP Conference	Hansen
Sept 25-28	Task Force	Bean
Oct 25	Task Force	Bean
Oct 18	Council Meeting	All
Oct 25	Cancel Council Meeting	All
Nov 1	Council Meeting	All
Nov 8	Cancel Council Meeting	All
Sept 9	PREDAS	Bean

CLOSED MEETING  
LEGAL

**C406-22(08-16-22)**

**RESOLUTION by Deputy Reeve Janzen that Council close the meeting to the public as per Section 27, of FOIP at 3:18 p.m.  
CARRIED.**

**C407-22(08-16-22)**

**RESOLUTION by Councillor Giesbrecht that Council revert the meeting back to the public as per Section 27, of FOIP at 3:30 p.m.  
CARRIED.**

**C408-22(08-16-22)**

**RESOLUTION by Councillor Hansen to approve the following amendment to the current 2020-P05 Gravel Proposal Contract with Edco Aggregates Ltd.: 30,000 tonnes of 4:40 crushed at \$9.50 per ton stockpiled at the Worsley pit, 75% paid upon confirmation of measurement and volume with the remaining 25% to be paid after completion of loading.**

**150,000 tonnes of 4:20 crushed and stockpiled at \$8.00 per ton and 25,000 tonnes of 4:40 crushed at a price of \$9.50 per ton at the Bear Canyon pit, 75% paid upon confirmation of measurement and volume with the remaining 25% to be paid after completion of loading. All previous terms and conditions of 2020-P05 Gravel Proposal Contract with Edco Aggregates Ltd. remain in effect.  
CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the August 16, 2022 Regular Council Meeting at 3:32 p.m.

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DATE

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REEVE

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DATE

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CHIEF ADMINISTRATIVE OFFICER