

**MINUTES OF CLEAR HILLS COUNTY
ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 1, 2022**

PRESENT

Amber Bean	Councillor
Danae Walmsley	Councillor
David Janzen	Councillor
Jason Ruecker	Councillor
Nathan Stevenson	Councillor
Susan Hansen	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Kelsey Lund	Taxation Clerk (TC)

ABSENT

Abe Giesbrecht	Councillor
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CALL TO ORDER

Chief Administrator Officer Allan Rowe called the meeting to order at 9:30 a.m.

ACCEPTANCE OF AGENDA

Council will review the agenda governing the November 1, 2022, Organizational Meeting for Clear Hills County.

0530-22(11-01-22)

RESOLUTION by Councillor Bean that Council adopts the agenda governing the November 1, 2022, Organizational Meeting for Clear Hills County, as per Section 192 of the Municipal Government Act, as presented. CARRIED.

Voting Procedures

By resolution, Council shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

0531-22(11-01-22)

RESOLUTION by Councillor Hansen that Council determines that voting for the Reeve and Deputy Reeve is to be by secret ballot and the ballots count will be conducted by Kelsey Lund and Bonnie Morgan, with the remainder of the positions voted on by a show of hands. CARRIED.

Election of Reeve Procedures

Council will appoint a Reeve for Clear Hills County for 2022/2023 by a majority vote from amongst the Councillors.

Hansen	Nominates	Bean	Accepts
Stevenson	Nominates	Ruecker	Accepts

0532-22(11-01-22)

RESOLUTION by Councillor Janzen that Council ends the nomination period for the election of a Reeve. CARRIED.

0533-22(11-01-22)

RESOLUTION by Councillor walmsley that Council, following the election process, declares Councillor Bean as Reeve for Clear Hills County. CARRIED.

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Election of
 Deputy Reeve
 Procedures

Council will appoint a member for Clear Hills County for 2022/2023 by a majority vote from amongst the Councillors.

Ruecker	Nominates	Janzen	Accepts
Bean	Nominates	Hansen	Accepts
Hansen	Nominates	Ruecker	Does not accept

O534-22(11-01-22)

RESOLUTION by Councillor Janzen that Council ends the nomination period for the election of a Deputy Reeve. CARRIED.

O535-22(11-01-22)

RESOLUTION by Councillor Ruecker that Council, following the election process, declares Councillor Janzen as Deputy Reeve for Clear Hills County. CARRIED

O536-22(11-01-22)

RESOLUTION by Councillor Hansen that Council authorizes the destruction of the ballots for the election of Reeve and Deputy Reeve immediately following the counts. CARRIED.

Appointment of
 Councillors to
 Committees and
 Boards

Clear Hills County Council will appoint members to serve on various in-house and external committees for 2021-2022. Council may determine, by resolution to remove or add a board or committee.

O537-22(11-01-22)

RESOLUTION by Reeve Bean to appoint Deputy Reeve Janzen & Councillor Ruecker as the Clear Hills County representative and Councillor Stevenson & Councillor Walmsley as alternates to the Agricultural Service Board on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.

O538-22(11-01-22)

RESOLUTION by Councillor Ruecker to appoint Councillor Stevenson as the Clear Hills County Representative Councillor Ruecker and Deputy Reeve Janzen as the alternates to the Alberta Surface Rights on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.

O539-22(11-01-22)

RESOLUTION by Deputy Reeve Janzen to appoint Councillor Hansen and Councillor Ruecker as the Clear Hills County representatives and Councillor Walmsley as the alternate to Clear Creek Fire Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.

O540-22(11-01-22)

RESOLUTION by Councillor Hansen to appoint Reeve Bean and Deputy Reeve Janzen as the Clear Hills County representatives to the Clear Hills Joint Venture Ltd – Directors Committee on the Council appointed boards and committees list as of October 26, 2022, and up to the 2023 Organizational Council Meeting.

CARRIED.

- O541-22(11-01-22) RESOLUTION by Councillor Stevenson to appoint Reeve Bean and Deputy Reeve Janzen as the Clear Hills County representatives and Councillor Ruecker and Councillor Giesbrecht as the alternate to Clear Hills Joint Venture Ltd – Operating Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O542-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to appoint Deputy Reeve Janzen as the Clear Hills County representative and Councillor Stevenson as the alternate to Mercer Peace River Pulp Ltd. Public Advisory Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O543-22(11-01-22) RESOLUTION by Reeve Bean to appoint Councillor Hansen as the Clear Hills County representative and Reeve Bean as the alternate to Health Professional Enhancement committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O544-22(11-01-22) RESOLUTION by Councillor Walmsley to appoint all Council members to the Economic Development Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O545-22(11-01-22) RESOLUTION by Councillor Hansen to appoint Reeve Bean as the Clear Hills County representative and Deputy Reeve Janzen as the alternate to Emergency Management Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O546-22(11-01-22) RESOLUTION by Reeve Bean to appoint Councillor Hansen as the Clear Hills County representative and Reeve Bean as the alternate to Fairview Medical Clinic Operating Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O547-22(11-01-22) RESOLUTION by Councillor Ruecker to appoint Councillor Walmsley as the Clear Hills County representative and Councillor Stevenson as the alternate to Grimshaw Gravel Aquifer Management Advisory Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.

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- O548-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to appoint all Council members to the Interprovincial/Intermunicipal Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting.
CARRIED.
- O549-22(11-01-22) RESOLUTION by Councillor Stevenson to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Mackenzie Municipal Services Agency on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting.
CARRIED.
- O550-22(11-01-22) RESOLUTION by Councillor Walmsley to appoint Reeve Bean as the Clear Hills County representative and Councillor Hansen as the alternate to Mighty Peace Tourist Association on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O551-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to appoint Councillor Ruecker, Councillor Walmsley, Councillor Stevenson, Councillor Giesbrecht and Deputy Reeve Janzen as the Clear Hills County representatives to Municipal Planning Commission on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting.
CARRIED.
- O552-22(11-01-22) RESOLUTION by Councillor Ruecker to appoint Councillor Walmsley as the Clear Hills County representative and Councillor Stevenson as the alternate to North Peace Housing Foundation & Coalition on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting.
CARRIED.
- O553-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to appoint Councillor Ruecker as the Clear Hills County representative and Councillor Giesbrecht as the alternate to North Peace Regional Landfill Commission on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting.
CARRIED.
- O554-22(11-01-22) RESOLUTION by Reeve Bean to appoint Reeve Bean as the Clear Hills County representative and Councillor Walmsley as the alternate to Northern Transportation Advisory Council on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting.
CARRIED.
- O555-22(11-01-22) RESOLUTION by Councillor Hansen to appoint Reeve Bean as the Clear Hills County representative and Councillor Walmsley as the alternate to Peace Library System/Clear Hills Advisory Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational

Council Meeting.

CARRIED.

- O556-22(11-01-22) RESOLUTION by Councillor Stevenson to appoint Reeve Bean as the Clear Hills County representative and Councillor Walmsley as the alternate to Peace Regional Economic Development Alliance on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O557-22(11-01-22) RESOLUTION by Reeve Bean to appoint Councillor Walmsley as the Clear Hills County representative and Councillor Hansen as the alternate to Burnt River Recreation Board on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O558-22(11-01-22) RESOLUTION by Councillor Ruecker to keep all the same representatives for the Recreation Boards as the 2021/2022 year for the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O559-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to appoint Reeve Bean, & Councillor Hansen as the Clear Hills County representative and Councillor Ruecker as the alternate to the Northwest Species at Risk Committee on the council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O560-22(11-01-22) RESOLUTION by Reeve Bean to remove the Trades Training Program Committee from the Council appointed boards and committees list and continue to manage the program as Council as a whole. CARRIED.
- O561-22(11-01-22) RESOLUTION by Councillor Hansen to appoint Councillor Hansen as the Clear Hills County representative and Reeve Bean as the alternate to Worsley & District Health Promotion Society on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O562-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to appoint Councillor Walmsley, Councillor Giesbrecht and Councillor Stevenson as the Clear Hills County representative to the Municipal District of Peace No. 135 Weed and Pest Control Appeal Committee on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.

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- O563-22(11-01-22)** RESOLUTION by Reeve Bean to appoint Councillor Hansen as the Clear Hills County representative and Councillor Walmsley as the alternate to the Joint Inter-Municipal Committee with the Village of Hines Creek on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O564-22(11-01-22)** RESOLUTION by Councillor Ruecker to appoint Councillor Hansen and Reeve Bean as the Clear Hills County representatives to the Mackenzie inter-Municipal Subdivision and Development Appeal Board (SDAB) on the council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O565-22(11-01-22)** RESOLUTION by Councillor Walmsley to appoint Councillor Hansen and Reeve Bean as the Clear Hills County representative to the Clear Hills County Development Appeal Board on the council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O566-22(11-01-22)** RESOLUTION by Deputy Reeve Janzen to appoint Councillor Hansen as the Clear Hills County representative and Reeve Bean as the alternate to the Village of Hines Creek Subdivision and Development Appeal Board (SDAB) on the council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O567-22(11-01-22)** RESOLUTION by Councillor Stevenson to appoint Reeve Bean as the Clear Hills County representative and Councillor Stevenson as the alternate to the Peace Valley Conservation, Recreation and Tourism Society (PVCRTS) on the council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.

Reeve Bean Recessed the meeting at 10:44 a.m.
Councillor Ruecker left the meeting at 10:45 a.m.
Reeve Bean Reconvened the meeting at 10:53 a.m.

Signing Authority

Council must authorize persons to sign all agreements, cheques, and other negotiable instruments for 2022-2023.

- O568-22(11-01-22)** RESOLUTION by Councillor Hansen that Council appoints Reeve Bean, Deputy Reeve Janzen, Councillor Ruecker and the Chief Administrative Officer Allan Rowe, and the Corporate Services Manager Lori Jobson as signing authorities on agreements, cheques, and other negotiable instruments. CARRIED.

Councillor Ruecker entered the meeting at 10:56 a.m.

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Date, Place & Time
of Council &
Committee
Meetings

As per Procedural Bylaw 233-18 the date of Council meetings is scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.

Section 193 of the Municipal Government Act requires Council to advertise the place of Council or Committee meetings. The meetings shall be advertised in the Monthly newsletter, which is distributed to the County residents' mailboxes.

193(1) A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times, and places.

Not all Council was present to schedule Date, Place and Time of Council and Committee Meetings

Appointment of
Professional Services

The following professional services are provided to Clear Hills County:
Auditor
Assessors
Lawyers
Planning Agency

O569-22(11-01-22)

RESOLUTION by Reeve Bean that Council appoints Wilde and Company as the Clear Hills County auditor for the period of January 1, 2023, to December 31, 2023. CARRIED.

O570-22(11-01-22)

RESOLUTION by Councillor Hansen that Council appoints Randy Affolder, Reliance Assessment Consultants Ltd. as the Clear Hills County Assessor for the period of January 1, 2023, to December 31, 2023. CARRIED.

O571-22(11-01-22)

RESOLUTION by Deputy Reeve Janzen that Council appoints Brownlee LLP as the Clear Hills County lawyer for the period of January 1, 2023, to December 31, 2023. CARRIED.

O572-22(11-01-22)

RESOLUTION by Reeve Bean that Council appoints Mackenzie Municipal Services Agency as the Clear Hills County planning agency for the period of January 1, 2023, to December 31, 2023. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the November 1, 2022, at 11:05 a.m. Organizational Meeting

DATE

REEVE

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DATE

CHIEF ADMINISTRATIVE OFFICER