

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JANUARY 10, 2023**

PRESENT

Amber Bean	Reeve
Abe Giesbrecht	Councillor
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Jason Ruecker	Councillor (via GoTo)
Susan Hansen	Councillor
Nathan Stevenson	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)
Crystal Dei	Community Services Coordinator (CSM)

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA
C12-23(01-10-23)**

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the January 10, 2023 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Council
Meeting Minutes

C13-23(01-10-23)

RESOLUTION by Councillor Hansen to adopt the minutes of the December 12, 2022, Regular Council Meeting, as presented. CARRIED.

PUBLIC HEARING:

There is a 10:00 a.m. public hearing for Bylaw 274-22 to amend Land Use Bylaw 189-16, rezoning a 4 hectare (10 acre) portion of Plan 0928286 Block 1 Lot 1 from Agricultural District 1 (AG1) to Country Residential (CR).

TENDER OPENING:

Tender 2022-19 Two
New ½ Ton Pickup
Trucks

Council is presented with tenders to open for Tender 2022-19 Two New ½ Ton Pickup Trucks and analyze results.

C14-23(01-10-23)

RESOLUTION by Councillor Giesbrecht to open tenders received for Tender 2022-19 Two New ½ Ton Pickup Trucks, analyze results and bring back later in today's meeting. CARRIED

Company	Amount
Courtesy Chrysler	\$57,869.00 per unit + GST

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Adventure Automotive Ltd.	\$62,410.25 per unit + GST
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C15-23(01-10-23) **RESOLUTION by Councillor Stevenson to adopt the minutes of the January 3, 2023, Policy and Priority Council Meeting, as amended. CARRIED.**

NEW BUSINESS:
COUNCIL

Management Team
Activity Report

Management activity report was reviewed.

C16-23(01-10-23) **RESOLUTION by Councillor Stevenson that the management activity report for December 12, 2022, be accepted, as presented. CARRIED.**

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C17-23(01-10-23) **RESOLUTION by Deputy Reeve Janzen to receive the Council reports for information, as presented. CARRIED.**

Procedural Bylaw

Council reviewed and approved the house keeping of the current Procedural Bylaw No. 233-18 at the January 3, 2023, Policy & Priority Meeting.

C18-23(01-10-23) **RESOLUTION by Councillor Walmsley to table the review of the Procedural Bylaw No. 233-18 to the February 13, 2023, Policy & Priority Committee Meeting. CARRIED.**

Trades Training
Program

Council requested a draft reporting template for the Clear Hills County schools that participate in the Trades Training Program be brought back for review.

C19-23(01-10-23) **RESOLUTION by Reeve Been to approve the Trades Training Program Reporting Template, with the amendment separating materials and labor costs. CARRIED.**

PUBLIC HEARING:

There is a 10:00 a.m. public hearing for Bylaw 274-22 to amend Land Use Bylaw 189-16, rezoning a 4 hectare (10 acre) portion of Plan 0928286 Block 1 Lot 1 from Agricultural District 1 (AG1) to Country Residential (CR).

Reeve Bean recessed the meeting at 9:57 a.m.
Reeve Bean reconvened the meeting at 10:01 a.m.

Village of Hines Creek
Funding Request

Council discussed the additional funding request from the Village of Hines Creek at the January 3rd Policy and Priority Meeting and is recommending Council approve a one-time conditional operating grant to the Village of Hines Creek to a maximum of \$135,000.00, to be used as a 2023 25% tax rebate incentive.

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C20-23(01-10-23) **RESOLUTION by Councillor Ruecker to table the Village of Hines Creek Funding Request to the January 24, 2023, Regular Council Meeting. CARRIED.**

C21-23(01-10-23) **RESOLUTION by Councillor Stevenson to request administration bring back information on all financial aid the Village of Hines Creek has received from the County since the rail line was removed. CARRIED.**

Public Meeting
Door Prizes

Council requested a discussion regarding purchasing door prizes for the upcoming public meeting that will be held at Eureka River Hall on January 26, 2023.

C22-23(01-10-23) **RESOLUTION by Councillor Walmsley to purchase two \$100.00 gift cards as draw prizes for the January 26, 2023, Public Meeting at the Eureka River Hall. CARRIED.**

Reeve Bean recessed the meeting at 10:20 a.m.
Reeve Bean reconvened the meeting at 10:25 a.m.

Draft Public Input
Survey

Council is presented with a draft of the requested Public Input Survey on the following 3 topics.

Councillor Ruecker left the meeting at 10:30 a.m.

C23-23(01-10-23) **RESOLUTION by Deputy Reeve Janzen to bring back the amended draft public input survey to the January 24, 2023, Regular Council Meeting. CARRIED.**

Alberta Environment
Meeting

Alberta Environment Staff will be meeting with Council to discuss pertinent information regarding regulatory issues on February 21st at 10:30 a.m. at the Clear Hills County Council Chambers.

C24-23(01-10-23) **RESOLUTION by Councillor Stevenson to approve the attendance of all Council at the meeting with Alberta Environment on February 21, 2023, at 10:30 a.m. in the Clear Hills County Council Chambers. CARRIED.**

CORPORATE
SERVICES

Accounts Payable
December 14, 2022, to
January 10, 2023

A list of expenditures for Clear Hills County for the period of December 14, 2022 to January 10, 2023 is provided for Council's review.

C25-23(01-10-23) **RESOLUTION by Councillor Hansen that Council receives for information the Accounts Payable report for Clear Hills County for the period of December 14, 2022, to January 10, 2023 for a total of \$1,018,208.85. CARRIED.**

COMMUNITY
DEVELOPMENT
CONTINUED:

Bylaw 274-22 LUB
Amendment-

Application to Rezone

Council is presented with Bylaw 274-22 for the purpose of amending the Land Use Bylaw and rezoning 4.0 hectares (10 acres) of Plan 0928286 Block 1 Lot 1 from Agricultural District 1 (AG1) to Country Residential (CR) for a proposed subdivision to develop a new yard site.

C26-23(01-10-23)

RESOLUTION by Deputy Reeve Janzen to give second reading to Bylaw No. 274-22 a bylaw to amend Land Use Bylaw 189-16, rezoning a 4-hectare (10 acre) portion of Plan 0928286 Block 1 Lot 1 from Agricultural District 1 (AG1) to Country Residential (CR). CARRIED.

C27-23(01-10-23)

RESOLUTION by Councillor Giesbrecht to give third and final reading to Bylaw No. 274-22 a bylaw to amend Land Use Bylaw 189-16, rezoning a 4-hectare (10 acre) portion of Plan 0928286 Block 1 Lot 1 from Agricultural District 1 (AG1) to Country Residential (CR). CARRIED.

Family and Community
Support Services
(FCSS) Grant

Applications have been received for the Family and Community Support Services (FCSS) Grant and are presented for Council's consideration.

C28-23(01-10-23)

RESOLUTION by Councillor Giesbrecht to approve the following Family and Community Support Services grants:

Fairview & Area Seniors Check-in Line	5,900.00
Worsley Early Childhood Foundation	23,100.00
Youth Enhancement Society – Y.E.S. program	30,000.00
Hines Creek Playschool Society	3,000.00
Fairview FCSS	7,018.00
	<u>7,018.00</u>
	<u>\$69,018.00</u>

CARRIED.

C29-23(01-10-23)

RESOLUTION by Councillor Walmsley advertise a second round Family and Community Support Services (FCSS) Grant with the application deadline of March 31, 2023, due to the remaining funds in the 2023 FCSS grant program. CARRIED.

Joint Municipal FCSS
Program Proposal

The Village of Hines Creek is proposing a Joint Municipal Family & Community Support Services Program with the County.

C30-23(01-10-23)

RESOLUTION by Reeve Bean that Clear Hills County agrees to the Village of Hines Creek's proposal to form a Joint Municipal Family and Community Support Services (FCSS) Partnership and enter into an agreement with the Village of Hines Creek that the Village will contribute their FCSS grant (provincial and municipal

portions) to the County annually, and the County will administer the Joint Municipal FCSS program. **CARRIED.**

Reeve Bean recessed the meeting at 11:14 a.m.
Reeve Bean reconvened the meeting at 11:29 a.m.

Farmers Appreciation Banquet

The Agricultural Service Board is recommending that Council change the date of the Farmers Appreciation Banquet from February 25,2022 to March 04,2022.

Councillor Ruecker joined the meeting at 11:23 a.m. via GoTo.

C31-23(01-10-23)

RESOLUTION by Councillor Janzen to change the date of the Farmers' Appreciation Banquet to March 4, 2023. CARRIED.

C32-23(01-10-23)

RESOLUTION by Deputy Reeve Janzen to bring Policy 1126 and Policy 1107 to the February 13, 2023, Policy & Priority Committee Meeting for review. CARRIED.

PUBLIC WORKS

Sewer – North of the Hamlet of Cleardale

Council requested information regarding the sewer on the North side of Highway 64, North of the Hamlet of Cleardale.

Councillor Ruecker left the meeting at 11:34 a.m.

C33-23(01-10-23)

RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023, Policy & Priority Committee Meeting. CARRIED.

Tender Award
2022-19 Two Pick-up Trucks

Tenders were opened for Tender 2022-19 Two New ½ Ton Pickup Trucks on Tuesday January 10, 2023, at 9:35 a.m. Council is presented with an analysis of the results.

C34-23(01-10-23)

RESOLUTION by Councillor Hansen to award Tender 2022-19 Two New ½ Ton Pickup Trucks to Courtesy Chrysler at \$57,869.00 (fifty-seven thousand eight hundred sixty-nine dollars) per unit for a total of \$115,738.00 (one hundred fifteen thousand seven hundred thirty-eight dollars) plus GST with the funds to be allocated from the Common Services Vehicles & Equipment Reserve in the multiyear capital plan. CARRIED.

Reeve Bean recessed the meeting at 11:54 a.m.
Reeve Bean reconvened the meeting at 12:24 p.m.

WRITTEN REPORTS

Public Works
Manager's Report

Public Works Manager's Report

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C37-23(01-10-23) RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. **CARRIED.**

C36-23(01-10-23) RESOLUTION by Councillor Stevenson to reinstate the 4% increase to the current Clear Hills County Grader contractor's hourly rate that ended on December 31, 2022; the increase to come into effect as of Monday January 16, 2023 until July 16, 2023 to assist with the change in fuel prices, funds to be allocated from the Rate Stabilization Reserve. **DEFEATED.**

Chief Administrative Officer's Report

Chief Administrative Officer's report.

Councillor Stevenson left the meeting at 2:17 p.m.

C35-23(01-10-23) RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. **CARRIED.**

COUNCIL INFORMATION

Council reviewed the information provided in Council Information

C37-23(01-10-23) RESOLUTION by Deputy Reeve Janzen to receive the Council information for information, as presented. **CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

C38-23(01-10-23) RESOLUTION by Councillor Hansen to receive for information the January, February and March 2023 calendars.

Date	Meeting	Councillor
January 16	MPTA	Bean
January 21	PLS exe	Bean
January 31	NWSAR	Bean & Hansen
February 7	NPHF	Walmsley
February 10	RMA Zone 4	All
February 24	NAEL	Bean

CARRIED.

CLOSED MEETING

ADJOURNMENT

Reeve Bean adjourned the January 10, 2023 Regular Council Meeting at 2:27 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER