

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
COUNCIL CHAMBERS, WORSLEY, ALBERTA
DECEMBER 20, 2022**

PRESENT

Brian Harcourt	Member
Baldur Ruecker	Member
Julie Watchorn	Member
David Janzen	Council Representative
Garry Candy	Member
Ron Jensen	Member
Jason Ruecker	Council Representative

IN ATTENDANCE

Greg Coon	Agricultural Fieldman
Bonnie Morgan	Executive Assistant

ABSENT

CALL TO ORDER

Agricultural Fieldman Coon called the meeting to order at 10:00 a.m.

AG57 (12/20/22)

RESOLUTION by Member Ruecker that this Agricultural Service Board adopts the agenda governing the December 20, 2022, Organizational Meeting. CARRIED.

VOTING
PROCEDURE

By resolution the Board shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

AG58 (12/20/22)

RESOLUTION by Deputy Reeve Janzen that this Agricultural Service Board determine the voting of chairperson and deputy chairperson by show of hands. CARRIED.

ELECTION OF
CHAIR

As per Bylaw 273-22 annually at the first meeting following the Council Organizational Meeting, the Agricultural Service Board will appoint a Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Chair. Following the third call, a request will be made for a motion for nominations to cease.

Greg Coon, Agricultural Fieldman, called for nominations for Chair.

Member	Nominated by	Member	Accepted
Member Ruecker		Member Harcourt	Yes

Greg Coon, Agricultural Fieldman, called for nominations for Chair a second time.

Greg Coon, Agricultural Fieldman, called for nominations for Chair a third and final time.

**AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
DECEMBER 20, 2022**

AG59 (12/20/22)

RESOLUTION by Member Candy that nominations for Chair cease. CARRIED.

Member Harcourt was declared Chair by acclamation.

Member Harcourt took the chair.

**ELECTION OF
DEPUTY CHAIR**

Agricultural Service Board Administration Procedure 6301-01, states that the Agricultural Service Board annually, at the first meeting following the Council Organizational Meeting, appoint a Deputy Chairperson from among all voting members for the year.

A call will be made three times for nominations for the position of Deputy Chair. Following the third call, a request will be made for a motion for nominations to cease.

Chair Harcourt called for nominations for Deputy Chair.

Member	Nominated by	Member	Accepted
Member Jensen		Member Watchorn	yes

Chair Harcourt called for nominations for Deputy Chair a second time.

Chair Harcourt called for nominations for Deputy Chair a third and final time.

AG60 (12/20/22)

RESOLUTION by Member Ruecker that nominations for Deputy Chair cease. CARRIED.

Member Watchorn was declared Deputy Chair.

**APPOINTMENT OF
VOTING MEMBERS**

As per Agricultural Service Board Administration Procedure 6301-01, annually, at the first meeting following the Council Organizational Meeting, the Agricultural Service Board selects voting delegates for the annual Provincial Agricultural Service Board Conference.

AG61 (12/20/22)

RESOLUTION by Member Jensen that this Agricultural Service Board appoint Chair Harcourt and Deputy Reeve Janzen as voting members and Deputy Chair Watchorn as the alternate voting member for the Agricultural Service Board Provincial and Regional Conferences. CARRIED.

Signing Authorities

As per Agricultural Service Board Administration Procedure 6301-01(2.4) annually at the first meeting, following the Council Organizational Meeting, the Agricultural Service Board will appoint signing authority for grant applications.

AG62 (12/20/22)

RESOLUTION by Member Ruecker that this Agricultural Service Board appoint Chair Harcourt and Deputy Reeve Janzen as the Agricultural Service Board grant signing authorities for

**AGRICULTURAL SERVICE BOARD
ORGANIZATIONAL MEETING
DECEMBER 20, 2022**

DATE, TIME AND
PLACE OF BOARD
MEETINGS

2022/2023.

CARRIED.

The Agricultural Service Board (ASB) currently meets every second Monday except May when the meeting will be held on the first Monday of the month and there are no meetings held in April or September. All members of the board must be present when setting the day of the month and the commencement time for regular ASB meetings.

Not all members were present.

ADJOURNMENT

Chair Harcourt adjourned the Agricultural Service Board Organizational meeting at 10:10 a.m.

CHAIR

AGRICULTURAL FIELDMAN