

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, NOVEMBER 22, 2022**

**PRESENT**

Amber Bean	Reeve
Abe Giesbrecht	Councillor
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Jason Ruecker	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor

**ABSENT**

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Audrey Bjorklund	Community Development Manager (CDM)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C591-22(11-22-22)**

**RESOLUTION by Councillor Stevenson to adopt the agenda governing the November 22, 2022 Regular Council Meeting with the removal of Cleardale Agricultural Society Delegation, as presented. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous  
Council  
Meeting Minutes

**C592-22(11-22-22)**

**RESOLUTION by Councillor Walmsley to adopt the minutes of the October 31, 2022 Policy & Priority Meeting, as presented. CARRIED.**

**C593-22(11-22-22)**

**RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the November 1, 2022 Organizational Council Meeting, as amended. CARRIED.**

**C594-22(11-22-22)**

**RESOLUTION by Councillor Giesbrecht to adopt the minutes of the November 1, 2022 Regular Council Meeting, as presented. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management Team  
Activity Report

Management activity report was reviewed.

**C595-22(11-22-22)**

**RESOLUTION by Councillor Ruecker that the management activity report for November 1, 2022, be accepted, as presented. CARRIED.**

**DELEGATIONS:**

Henry Bergen

Henry Bergen will be in attendance at 9:40 a.m. to discuss with Council concerns with the building of Range Road 84

Page 2 of 8  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 22, 2022

Anton Zacharias Anton Zacharias will be in attendance at 9:45 a.m. to discuss with Council concerns with the building of Range Road 84.

Nancy Cox Nancy Cox will be in attendance at 9:50 a.m. to discuss with Council concerns with the building of Range Road 84.

Seniors Check in Line Fairview and Area Senior Check-in Line Society will be in attendance at 10:00 a.m. to update Council on how they used the 2022 general grant and their 2023 plans and funding request.

Reeve Bean recessed the meeting at 10:21 a.m.  
Reeve Bean reconvened the meeting at 10:26 a.m.

Councillor Reports Council submits the meetings attended in the previous month and a report, if applicable.

Reeve Bean recessed the meeting at 11:10 a.m.  
Reeve Bean reconvened the meeting at 11:15 a.m.

**C596-22(11-22-22) RESOLUTION by Councillor Hansen to receive the Council reports for information, as presented. CARRIED.**

Date, Place & Time of Council & Committee Meetings

As per Procedural Bylaw 233-18 the date of Council meetings are scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.

**C597-22(11-22-22) RESOLUTION by Deputy Reeve Janzen that Council schedules regular Council meetings to be held on the 2nd and 4th Tuesdays in each month beginning at 9:30 a.m. in the Worsley Council Chambers, except for December 13, 2022, July 11, 2023, and August 15, 2023, during these months there shall be only one meeting each month. CARRIED.**

Trades Training Program

Council requested a draft reporting template for the Clear Hills County schools that participate in the Trades Training Program be brought back for review and discussion.

**C598-22(11-22-22) RESOLUTION by Councillor Ruecker to bring back the Trades Training program reporting template to a future regular Council meeting. CARRIED.**

Reeve Bean recessed the meeting at 11:57 a.m.  
Councillor Giesbrecht left the meeting at 11:58 a.m.  
Reeve Bean reconvened the meeting at 12:33 p.m.

Peace River School

Page 3 of 8  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 22, 2022

Division Joint Meeting

Council is presented with a request from the Peace River School Division to attend a joint meeting with the PRSD Board of Trustees on February 1, 2023, at 7:00 p.m. location to be determined.

**C599-22(11-22-22)**

**RESOLUTION by Reeve Bean to approve the attendance of all Council to attend the annual joint meeting with the Peace River School Division Board of Trustees on February 1, 2023, at 7:00 p.m. location to be determined. CARRIED.**

Continuing  
Education  
Scholarship-  
November 14, 2022

Council is presented with information regarding the second round of the Clear Hills County Continuing Education Scholarship that Council approved at the September 13, 2022, Regular Council Meeting.

Jason Ruecker & Susan Hansen declared pecuniary interest and left the room.

**C600-22(11-22-22)**

**RESOLUTION by Reeve Bean to approve all qualifying applications and reduce each Scholarship from \$3,000 to \$2359.10 each, thereby fully allocating the remaining 2022 Scholarship budget left over from the initial intake in September. CARRIED.**

Shaye Godberson	Geography
Anysa Hansen	Public Relations
Dawson Ruecker	Common Pipe Trades
Takara Dei	Doctor of Pharmacy
Shayne Roy	Instrumentation & Control Tech
Cynder Duggan	Bachelor of Education
Talese Godberson	Bachelor of Management
Saffron Lewis	Bachelor of Education
Tanner Dei	Civil Engineering Tech
Jorja Dei	Agricultural Management
Bailee Richardson	Animal Science Tech

Community Bases  
Rail Advocacy

Reeve Bean requested a discussion regarding the Community Based Rail Advocacy.

**C601-22(11-22-22)**

**RESOLUTION by Deputy Reeve Janzen to table the discussion regarding the Community Based Rail Advocacy until a future regular Council meeting. CARRIED.**

Policy 1126 Per Diem  
Payment to Council  
and Board/Committee

Council requested a discussion regarding Policy 1126 - Per Diem Payment to Council and Board/Committee Members to review section 3.8 the pre-approved conferences and meetings list.

**C602-22(11-22-22)**

**RESOLUTION by Councillor Hansen to bring back Policy 1126 with additions to section 3.8 pre-approved conferences and meetings list adding Growing the North. CARRIED.**

CORPORATE SERVICES

Accounts Payable  
October 26, 2022, to  
November 22, 2022,

A list of expenditures for Clear Hills County for the period of October 26, 2022, to November 22, 2022, is provided for Council's review.

Councillor Ruecker left the meeting at 11:19 p.m.

**C603-22(11-22-22)**

**RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 26, 2022, to November 22, 2022, for a total of \$484,444.47. CARRIED.**

September Financial  
Report

The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending September 30, 2022.

Councillor Ruecker entered the meeting at 1:24 p.m.

**C604-22(11-22-22)**

**RESOLUTION by Councillor Hansen that Council accepts for information the financial report for the period ending September 30, 2022. CARRIED.**

2023 Interim  
Operating Budget

Council is provided with the draft 2023 Interim Operating Budget for consideration.

**C605-22(11-22-22)**

**RESOLUTION by Councillor Ruecker to adopt the 2023 Interim Operating Budget effective January 1, 2023, as presented. CARRIED.**

Multi Year Capital  
Plan

Council is being provided with a copy of the Multi Year Capital Plan.

**C606-22(11-22-22)**

**RESOLUTION by Reeve Bean that Council approves the Multi Year Capital Plan with the following revision, move the \$6,000,000.00 for Clear Prairie Road Phase VII from 2025 to 2026. CARRIED.**

COMMUNITY DEVELOPMENT CONTINUED:

Farmers and Small  
Business  
Appreciation  
Banquet

Council is presented with information and cost estimates regarding hosting a Farmer and Small Business Appreciation Event.

Reeve Bean recessed the meeting at 2:33 p.m.

Page 5 of 8  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 22, 2022

Reeve Bean reconvened the meeting at 2:40 p.m.

**C607-22(11-22-22)**

**RESOLUTION by Reeve Bean bring back the discussion regarding hosting a Farmer and Small Business Appreciation Event to the December 13, 2022, Regular Council Meeting.**

**CARRIED.**

Bylaw 272-22  
Intermunicipal  
Development Plan  
With Hines Creek

Council is presented with Bylaw 272-22 for the purpose of adopting the updated Intermunicipal Development Plan with the Village of Hines Creek. The Village of Hines Creek has adopted their bylaw to enact this plan.

**C608-22(11-22-22)**

**RESOLUTION by Deputy Reeve Janzen that first reading be given to Bylaw No. 272-22 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of adopting an Intermunicipal Development Plan with the Village of Hines Creek. CARRIED.**

**C609-22(11-22-22)**

**RESOLUTION by Councillor Hansen to approve a public hearing date of December 13, 2022, at 10:00 a.m. during the regular Council Meeting for proposed Bylaw 272-22. CARRIED.**

Bylaw 273-22  
Agricultural Service  
Board

Council is presented with draft Bylaw 273-22, a bylaw for the purpose of establishing an Agricultural Service Board, which includes increasing the number of Councillors on the board from one to two as per the appointments at the November 1, 2022, Council Organizational Meeting, and amendments to the non-voting members on the board.

**C610-22(11-22-22)**

**RESOLUTION by Reeve Bean that first reading be given to Bylaw No. 273-22 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.**

**C611-22(11-22-22)**

**RESOLUTION by Councillor Walmsley that second reading be given to Bylaw No. 273-22 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.**

**C612-22(11-22-22)**

**RESOLUTION by Councillor Ruecker to proceed with third and final reading of Bylaw No. 273-22 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED UNANIMOUSLY.**

**C613-22(11-22-22)**

**RESOLUTION by Deputy Reeve Janzen that third and final reading be given to Bylaw No. 273-22 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.**

PUBLIC WORKS

Page 6 of 8  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 22, 2022

Log Haul Route  
Request - MERCER

Council is presented with correspondence from Mercer Peace River Pulp (MPR) requesting approval to use local roads as log haul routes within Clear Hills County.

**C614-22(11-22-22)**

**RESOLUTION by Deputy Reeve Janzen to approve the request from Mercer Peace River Pulp (MPR) to use local roads as log haul routes within Clear Hills County for the 2022/2023 haul season following all related aspects of the Clear Hills County Road Use agreement policy. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.**

Log Haul Route  
Request - CANFOR

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

**C615-22(11-22-22)**

**RESOLUTION by Councillor Walmsley to approve the request from Canfor to use the identified local roads as log haul routes within Clear Hills County for the 2022/2023 haul season following all related aspects of the Clear Hills County Road Use agreement policy. Notifying Canfor that additional County Roads are to be used only for emergency situations and only after proper approval from the County. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.**

**C616-22(11-22-22)**

**RESOLUTION by Reeve Bean as per Bylaw 233-18 section 27.3 Council to approve extending the Regular Council Meeting beyond 4:30 p.m. if necessary. CARRIED.**

**C617-22(11-22-22)**

**RESOLUTION by Reeve Bean to receive the delegation from Henry Bergen regarding Range Road 84 for information, as presented. CARRIED.**

**C618-22(11-22-22)**

**RESOLUTION by Councillor Ruecker to receive the delegation from Anton Zacharias regarding Range Road 84 for information, as presented. CARRIED.**

**C619-22(11-22-22)**

**RESOLUTION by Councillor Walmsley to receive the delegation from Nancy Cox regarding Range Road 84 for information, as presented. CARRIED.**

**C620-22(11-22-22)**

**RESOLUTION by Councillor Ruecker to pause all operations on the design and tender for the Construction of Range Road 84 until the December 13, 2022, Regular Council meeting. CARRIED.**

Page 7 of 8  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 22, 2022

**C621-22(11-22-22)** **RESOLUTION by Reeve Bean to approve a General Grant of \$6,000.00 for the Fairview and Area Senior Check in Line Society to be included in the 2023 operating budget. CARRIED.**

CLOSED MEETING  
Labour/Land

Council is presented with one Labour Item and one Land Item.

**C622-22(11-22-22)** **RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 4:09 p.m. CARRIED.**

**C623-22(11-22-22)** **RESOLUTION by Deputy Reeve Janzen that Council reverts the meeting back to the public as per Section 27, of FOIP at 4:15 p.m. CARRIED.**

Councillor Ruecker left the meeting at 4:15 p.m.

**C624-22(11-22-22)** **RESOLUTION by Reeve Bean to enter into an agreement for the installation of commercial grade vinyl plank flooring replacing all carpeting within the Clear Hills County Office with Spirit River Flooring Ltd. for the for the amount \$58,665.00 plus GST. CARRIED.**

WRITTEN REPORTS  
Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

Deputy Reeve Janzen left the meeting at 4:18 p.m.

**C625-22(11-22-22)** **RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Public Works  
Manager's Report

Public Works Manager's Report

**C626-22(11-22-22)** **RESOLUTION by Councillor Stevenson to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council reviewed the information provided in Council Information

**C627-22(11-22-22)** **RESOLUTION by Councillor Stevenson to receive the Council information for information, as presented. CARRIED.**

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C628-22(11-22-22)** **RESOLUTION by Councillor Walmsley to receive for information the November, December 2022, and January 2023 calendars.**

Date	Meeting	Councillor
Nov 24	Rec BR	Walmsley
Dec 8	NWSAR	Bean
Dec 2	Task Force	Bean

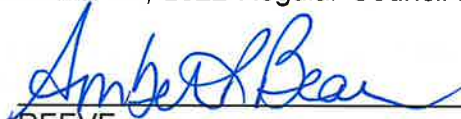
Page 8 of 8  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 22, 2022

Dec 14	Task Force	Bean
Jan 23/24	Task Force	Bean
		<b>CARRIED.</b>

ADJOURNMENT

Reeve adjourned the November 22, 2022 Regular Council Meeting at 4:30 p.m.

Dec 12/22  
DATE

  
REEVE

Dec 12/22  
DATE

  
CHIEF ADMINISTRATIVE OFFICER