

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, FEBRUARY 28, 2023**

PRESENT	Amber Bean Abe Giesbrecht David Janzen Danae Walmsley Jason Ruecker Susan Hansen	Reeve Councillor Deputy Reeve Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)
ABSENT	Nathan Stevenson	Councillor
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C100-23(02-28-23)	<b>RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the February 28, 2023 Regular Council Meeting, as presented.</b> <b>CARRIED.</b>	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes		
C101-23(02-28-23)	<b>RESOLUTION by Councillor Ruecker to adopt the minutes of the February 13, 2023, Policy &amp; Priority Meeting, as amended.</b> <b>CARRIED.</b>	
C102-23(02-28-23)	<b>RESOLUTION by Councillor Hansen to adopt the agenda governing the February 14, 2023 Regular Council Meeting, as amended.</b> <b>CARRIED.</b>	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Management activity report was reviewed.	
C103-23(02-28-23)	<b>RESOLUTION by Councillor Giesbrecht that the management activity report for February 14, 2023, be accepted, as presented.</b> <b>CARRIED.</b>	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	
C104-23(02-28-23)	<b>RESOLUTION by Reeve Bean to table the Council reports until later in the meeting.</b> <b>CARRIED.</b>	

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DELEGATION:

End of Steel Heritage  
Museum Society

The End of Steel Heritage Museum Society was in attendance at 10:15 a.m.

Reeve Bean recessed the meeting at 10:36 a.m.  
Reeve Bean reconvened the meeting at 10:43 a.m.

**C105-23(02-28-23)**

**RESOLUTION by Reeve Bean to receive the delegation from the End of Steel Heritage Museum Society for information, as presented. CARRIED.**

**C106-23(02-28-23)**

**RESOLUTION by Deputy Reeve Janzen to approve a General Grant for the End of Steel Heritage Museum Society for general repairs in the amount of \$27,000.00 funds to be allocated from the Rate Stabilization Reserve. CARRIED.**

**C107-23(02-28-23)**

**RESOLUTION by Councillor Ruecker to raise off the table the Council reports. CARRIED.**

**C108-23(02-28-23)**

**RESOLUTION by Councillor Ruecker to receive the Council reports for information, as presented. CARRIED.**

**C109-23(02-28-23)**

**RESOLUTION by Councillor Hansen to draft a letter to Alberta Health Services and the Minister of Health regarding the dispensing or filling of prescriptions at the Worsley Community Health Centre be brought back to the previous levels of service. CARRIED.**

**C110-23(02-28-23)**

**RESOLUTION by Councillor Walmsley to bring back the regulatory guidelines set by the Nurse Practitioner Association of Alberta and the Alberta College of Pharmacy to a future Meeting. CARRIED.**

**C111-23(02-28-23)**

**RESOLUTION by Reeve Bean that Clear Hills County Council agrees to change the RMA District 4 meetings from a one-day Meeting to a two-day event. CARRIED.**

Reeve Bean recessed the meeting at 12:03 p.m.  
Reeve Bean reconvened the meeting at 12:34 p.m.

Council discussed the RMA District 4 motions put forward at the February 10, 2023, RMA District 4 Meeting.

**C112-23(02-28-23)**

**RESOLUTION by Reeve Bean to approve in principle the District 4 Chair and Vice Chair Roles and responsibilities report and the District 4 Bylaw review. CARRIED.**

Town of Fairview  
Funding Request

Council discussed the letter at the February 13th Policy & Priority Meeting to reconsider the Town of Fairview's request for funding for Clear Hills County to contribute 20% annually towards the Operating expenses for the Fairview Regional Aquatic Centre.

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**C113-23(02-28-23)**      **RESOLUTION by Reeve Bean to deny the request from the Town of Fairview to contribute 20% annually towards the Operating expenses for the Fairview Regional Aquatic Centre.** **CARRIED.**

Cleardale Fire Garage      Council requested further discussion regarding the potential Cleardale Fire Garage.

**C114-23(02-28-23)**      **RESOLUTION by Councillor Hansen as per motion C81-23(02-14-23) bring back the potential Cleardale Fire Garage to the next Policy and Priority Meeting.** **CARRIED.**

VSI policy 6311      Council is presented with a draft of the VSI policy 6311 with proposed amendments as recommended by the Agricultural Service Board.

**C115-23(02-28-23)**      **RESOLUTION by Deputy Reeve Janzen to adopt the presented VSI policy 6311 with the proposed amendments.** **CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
February 15, 2023, to  
February 28, 2023

A list of expenditures for Clear Hills County for the period of February 15, 2023 to February 28, 2023 is provided for Council's review.

**C116-23(02-28-23)**      **RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 15, 2023 to February 28, 2023 for a total of \$548,044.39, with funds to be transferred from Long Term Investments.** **CARRIED.**

Policy 1107 –  
Honorarium  
Payments to Council

Policy 1107 – Honorarium Payments to Council provides for a monthly honorarium payment to Council Members for the performance of their duties as elected officials.

**C117-23(02-28-23)**      **RESOLUTION by Deputy Reeve Janzen to approve the changes in Policy 1107 – Honorarium Payments to Council, as amended.** **CARRIED.**

Policy 1126 – Per  
Diem Payments

Policy 1126 – Per Diem Payments establishes the per diem rates to reimburse Council Members and Members at Large for attending board and committee meetings.

**C118-23(02-28-23)**      **RESOLUTION by Reeve Bean to approve the changes in Policy 1126 – Per Diem Payments, as amended.** **CARRIED.**

PUBLIC WORKS

Policy 3203  
Approach Construction

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& Maintenance

Council is presented with a draft of Approach Construction and Maintenance Policy 3203 as requested.

**C119-23(02-28-23)**

**RESOLUTION by Deputy Reeve Janzen to approve Approach Construction and Maintenance Policy 3203 section 2.1 and 2.3, as amended. CARRIED.**

Proceed to Tender  
Hamlet of Cleardale  
Pavement  
Overlay

Council is presented with a request to overlay the pavement on Poplar Drive in the Hamlet of Cleardale to repair the dips in the pavement.

**C120-23(02-28-23)**

**RESOLUTION by Councillor Giesbrecht to proceed to tender for the overlay for the pavement on Poplar Drive in the Hamlet of Cleardale. CARRIED.**

Proceed to Tender  
Range Road 124

Council is presented with a road request to have an engineering firm design and tender the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840.

**C121-23(02-28-23)**

**RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.**

Proceed to Tender  
Range Road 25

Council is presented with a road request to have an engineering firm design and tender the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832.

**C122-23(02-28-23)**

**RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.**

WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C123-23(02-28-23)**

**RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Public Works  
Manager's Report

Public Works Manager's Report

**C124-23(02-28-23)**

**RESOLUTION by Councillor Hansen to receive the Public Works Manager's report for information, as presented. CARRIED.**

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COUNCIL  
INFORMATION

Nothing to report.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Boards and Committee scheduled meetings, to assist Administration with record keeping and Council with a reminder.

**C125-23(02-28-23)**

**RESOLUTION by Deputy Reeve Janzen to receive for information the February, March and April 2023 calendars.**

Date	Meeting	Councillor
March 1	NPHF	Walmsley
March 6	NTAB	Walmsley
March 9	PVCRT	Walmsley/Giesbrecht
April 3	FV Med/HPEC	Hansen
March 13	NPRL	Ruecker
		CARRIED.

**C126-23(02-28-23)**

**RESOLUTION by Councillor Hansen to approve the attendance of Reeve Bean and Councillor Walmsley to attend the Woman in the North Conference in Fairview, AB. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the, February 28, 2023 Regular Council Meeting at 2:12 p.m.

\_\_\_\_\_  
DATE

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REEVE

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER