

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, March 28, 2023**

PRESENT	<p>Amber Bean Abe Giesbrecht David Janzen Susan Hansen</p> <p>Reeve Councillor Deputy Reeve Councillor</p>
ATTENDING	<p>Allan Rowe Bonnie Morgan Natasha Gillett</p> <p>Chief Administrative Officer (CAO) Executive Assistant (EA) Community Services Clerk (CSC)</p>
ABSENT	<p>Danae Walmsley Jason Ruecker Nathan Stevenson</p> <p>Councillor (medical) Councillor Councillor</p>
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.
<u>ACCEPTANCE OF AGENDA</u> C154-23(03-28-23)	RESOLUTION by Councillor Hansen to adopt the agenda governing the March 28, 2023 Regular Council Meeting, as presented. CARRIED.
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes	
C155-23(03-28-23)	RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the March 14, 2023, Regular Council Meeting as presented. CARRIED.
C156-23(03-28-23)	RESOLUTION by Councillor Giesbrecht to adopt the minutes of the March 16, 2023, Policy & Priority Meeting, as presented. CARRIED.
Management Team Activity Report	Management activity report was reviewed.
C157-23(03-28-23)	RESOLUTION by Deputy Reeve Janzen that the management activity report for March 14, 2023, be accepted, as presented. CARRIED.
<u>TENDER OPENINGS:</u> Tender 2023-05 Pavement Crack Sealing	Council is presented with tenders to open for Tender 2023-05 Pavement Crack Sealing.
C158-23(03-28-23)	RESOLUTION by Councillor Giesbrecht to open tenders for Tender 2023-05 Pavement Crack Sealing, analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

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Company	Amount
Federal Sealing Services Ltd.	\$3,439.30/Km \$2.05/m
Marshall Lines 2014	\$950.00/km \$1.65/m
Canwest Concrete Cutting Inc.	\$1,500.00/km \$1.47/m

Tender 2023-06
Pavement Line
Painting

Council is presented with tenders to open for Tender 2023-06 Pavement Line Painting

C159-23(03-28-23)

RESOLUTION by Deputy Reeve Janzen to open tenders for Tender 2023-06 Pavement Line Painting, analyze results and bring back a recommendation to a future Regular Council Meeting. CARRIED.

Company	Amount
AAA Striping & Seal Coating Service	\$727.00/km Crosswalk=\$700.00
RanN Maintenance Western Div.	\$709.99/km Crosswalk=\$1,000.00
Line west Ltd.	\$594.00/km Crosswalk=\$800.00

NEW BUSINESS:
COUNCIL

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C160-23(03-28-23)

RESOLUTION by Reeve Bean to table the Council reports until later in the meeting. CARRIED.

Reeve Bean recessed the meeting at 10:13 a.m.
Reeve Bean reconvened the meeting at 10:18 a.m.

DELEGATION:
Resource Center for
Suicide Prevention

Casey Szmata with Resource Center for Suicide Prevention was in attendance at 10:15 a.m. to discuss a new facility and programs.

C161-23(03-28-23)

RESOLUTION by Deputy Reeve Janzen to receive the delegation from Resource Center for Suicide Prevention for information, as presented. CARRIED.

C162-23(03-28-23)

RESOLUTION by Councillor Hansen to raise off the table the Council reports. CARRIED.

C163-23(03-28-23)

RESOLUTION by Councillor Giesbrecht to receive the Council reports for information, as presented. CARRIED.

Cleardale

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Fire Garage

Council is presented with a recommendation from Thursday, March 16, 2023 Policy and Priority Meeting regarding the Cleardale Fire Garage.

C164-23(03-28-23)

RESOLUTION by Deputy Reeve Janzen to proceed with hiring an engineering firm for the design and tender of a 40' by 60' by 16' Fire Hall on Plan 0726595 Block 1 Lots 84 & 83, adjacent to Poplar Drive in the Hamlet of Cleardale. CARRIED.

Northwest Species at Risk Membership

Council is presented with correspondence from Northwest Species at Risk regarding the upcoming membership fees.

C165-23(03-28-23)

RESOLUTION by Councillor Hansen to approve the \$1,000.00 membership fee to Northwest Species at Risk, funds to be allocated from the Rate Stabilization Reserve. CARRIED.

PREDA – Child and Youth Mental Health Worker

Council is presented with a request from the Peace Regional Economic Development alliance regarding support in principle the need for a Child and Youth Mental Health Worker in our area.

C166-23(03-28-23)

RESOLUTION by Reeve Bean to table the request from the Peace Regional Economic Development Alliance regarding support in principle for the Northern Lakes College endeavors to deliver a Child and Youth Mental Health Worker program in our region, until a future meeting. CARRIED.

Reeve Bean recessed the meeting at 11:36 a.m.
Reeve Bean reconvened the meeting at 11:40 a.m.

RMA Convention Review

Council attended the Rural Municipalities of Alberta (RMA) Convention in Edmonton, Alberta on March 20, 21 and 22, 2023.

C167-23(03-28-23)

RESOLUTION by Councillor Giesbrecht to receive the discussion regarding the meetings attended during the Rural Municipalities of Alberta (RMA) Convention in Edmonton, Alberta for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 11:53 a.m.
Reeve Bean reconvened the meeting at 12:22 p.m.

Tender Award
Tender 2023-01
New Mower

Tenders were opened for Tender 2023-01 New Mower on Tuesday March 14, 2023 at 9:35 a.m. Council is presented with an analysis of the results.

C168-23(03-28-23)

RESOLUTION by Deputy Reeve Janzen to award Tender 2023-01 New Mower to Fosters Agri World in the amount of \$27,500.00 excluding GST, and \$26,300.00 for the trade in, funds are included in the multiyear capital plan budget. CARRIED.

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Tender Award
Tender 2023-02
New Tandem Axle
Trailer

Tenders were opened for Tender 2023-02 New Tandem Axle Trailer on Tuesday March 14, 2023 at 9:35 a.m. Council is presented with an analysis of the results.

C169-23(03-28-23)

RESOLUTION by Councillor Giesbrecht to award Tender 2023-02 New Tandem Axle Trailer to Flaman Inc. Fairview in the amount of nine thousand one hundred thirty five dollars (\$9,135.00) including GST, funds are included in the multiyear capital plan budget. CARRIED.

CORPORATE
SERVICES

Accounts Payable
March 15, 2023 to
March 28, 2023

A list of expenditures for Clear Hills County for the period of March 15, 2023 to March 28, 2023 is provided for Council's review.

C170-23(03-28-23)

RESOLUTION by Reeve Bean that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 15, 2023, to March 28, 2023 for a total of \$254,760.99, with funds to be transferred from Long Term Investments. CARRIED.

Destruction of
Records and
Documents

Council authorization is requested to destroy temporary records and documents of Clear Hills County as per the Retention and Destruction of Records and Documents Bylaw No. 25.

C171-23(03-28-23)

RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016. CARRIED.

PUBLIC WORKS

Clear Hills County
Transfer Stations/
Garbage Removal
Within the Hamlet of
Worsley-One Year
Extension

Council is presented with a recommendation to approve a one-year extension to Clear Hills Waste Management as per section 9.3.1 in the contract for the Maintenance and Operation of the Clear Hills County Transfer Stations at the current rate of \$236,357.00 per year; and a one-year extension to the Garbage Removal in the Hamlet of Worsley contract at the current rate of \$200.00 per month.

C172-23(03-28-23)

RESOLUTION by Deputy Reeve Janzen to approve a one-year extension to Clear Hills Waste Management as per section 9.3.1

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in the contract for the Maintenance and Operation of the Clear Hills County Transfer Stations at the current rate of \$236,357.00 per year. CARRIED.

C173-23(03-28-23)

RESOLUTION by Reeve Bean to approve a one-year extension to Clear Hills Waste Management for the Garbage Removal in the Hamlet of Worsley at the current rate of two hundred dollars (\$200.00) per month. CARRIED.

Clear Hills County
Transfer Stations
Oversized Material

Council is presented with the recommendation to enter into a one-year contract with Clear Hills Waste Management for the hauling of oversized material from the Clear Hills County Transfer Stations to the North Peace Regional Landfill.

C174-23(03-28-23)

RESOLUTION by Councillor Giesbrecht to approve a one-year contract with Clear Hills Waste Management for the hauling of oversized material from the Clear Hills County Transfer Stations to the North Peace Regional Landfill at a cost of three hundred seventy-five dollars and fifty-eight cents (\$375.58) per tonne. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C175-23(03-28-23)

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C176-23(03-28-23)

RESOLUTION by Councillor Hansen to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council reviewed the Council information.

C177-23(03-28-23)

RESOLUTION by Deputy Reeve Janzen to receive for information the Councillor Information as presented at the March 28, 2023, Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Committee to attend or that were attended to assist Administration with record keeping and Council with a reminder of upcoming meetings.

C178-23(03-28-23)

RESOLUTION by Deputy Reeve Janzen to approve the attendance of Councillors to attend the March 29, 2023 Peace River School Division open House regarding the MELT Program in Grimshaw, AB. CARRIED.

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C179-23(03-28-23)

RESOLUTION by Reeve Bean to accept for information March, April, and May 2023 calendar updates of Councillor Committee meetings to assist Administration with record keeping and Council with reminders of upcoming meetings.

Date	Meeting	Councillor
March 29	NPHF	Walmsley
March 13	CCFC	Hansen/Ruecker
May 4	MPTA-EX	Bean
April 20	MED/HPEC	Hansen
April 3	MED Cancelled	Hansen
May 30	HPEC BBQ	Hansen
		CARRIED.

Tradeshow – Council

Council hosts the Clear Hills Council booth at the 26th Annual Agricultural Tradeshow that is scheduled for April 15, 2023.

C180-23(03-28-23)

RESOLUTION by Reeve Bean to receive the information the discussion of the Clear Hills Council booth at the 26th Annual Agricultural Tradeshow that is scheduled for April 15, 2023.

CARRIED.

C181-23(03-28-23)

RESOLUTION by Councillor Hansen that Council close the meeting to the public as per Section 27, of FOIP at 1:40 p.m.

CARRIED.

C182-23(03-28-23)

RESOLUTION by Councillor Giesbrecht that Council reconvene the meeting to the public as per Section 27, of FOIP at 2:05 p.m.

CARRIED.

ADJOURNMENT

Reeve Bean adjourned the, March 28, 2023 Regular Council Meeting at 2:06 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER