

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, APRIL 11, 2023**

| | | |
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| PRESENT | <p>Amber Bean Abe Giesbrecht David Janzen Danae Walmsley Jason Ruecker</p> | <p>Reeve Councillor Deputy Reeve Councillor Councillor</p> |
| ATTENDING | <p>Allan Rowe Bonnie Morgan Lori Jobson</p> | <p>Chief Administrative Officer (CAO) Executive Assistant (EA) Corporate Services Manager (CSM)</p> |
| ABSENT | <p>Susan Hansen Nathan Stevenson</p> | <p>Councillor Councillor</p> |
| CALL TO ORDER | Reeve Bean called the meeting to order at 9:30 a.m. | |
| <u>ACCEPTANCE OF AGENDA</u> C191-23(04-11-23) | RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the April 11, 2023 Regular Council Meeting, as presented. CARRIED. | |
| <u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C192-23(04-11-23) | RESOLUTION by Councillor Giesbrecht to adopt the minutes of the March 28, 2023, Regular Council Meeting, as presented. CARRIED. | |
| C193-23(04-11-23) | RESOLUTION by Councillor Walmsley to adopt the minutes of the April 4, 2023, Policy & Priority Meeting, as Amended. CARRIED. | |
| <u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report | Management activity report was reviewed. | |
| C194-23(04-11-23) | RESOLUTION by Councillor Giesbrecht that the management activity report for March 28, 2023, be accepted, as presented. CARRIED. | |
| Councillor Reports | Council submits the meetings attended in the previous month and a report, if applicable. | |
| C195-23(04-11-23) | RESOLUTION by Councillor Giesbrecht to receive the Council verbal and written reports for information, as presented. CARRIED. | |

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MD of Peace
Joint meeting

Council is presented with a request from the Municipal District of Peace to schedule a meeting consisting of the Reeves, Deputy Reeves and CAO's from each of the MD of Peace, the MD of Fairview and Clear Hills County.

C196-23(04-11-23)

RESOLUTION by Councillor Walmsley to receive the discussion regarding dates for a future joint meeting consisting of the Reeves, Deputy Reeves and CAO's from each of the MD of Peace, the MD of Fairview, and Clear Hills County, for information and bring back to a future Regular Council meeting when a date has been set.
CARRIED.

Policy 3201 Road
Construction

Policy 3201 Road Construction was discussed at the April 4, 2023, Policy & Priority Meeting.

C197-23(04-11-23)

RESOLUTION by Reeve Bean to put all upcoming road requests on hold until the review of Policy 3201 Road Construction has been completed.
CARRIED.

2023 Business/
Recreation &
Volunteer Awards

The deadline for the 2023 Business/Recreation & Volunteer Awards was February 10, 2023. Council is requested to have a discussion regarding the awarding of these awards.

C198-23(04-11-23)

RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting.
CARRIED.

Agricultural Service
Board member at
large position.

Council is presented with information regarding filling a vacant Agricultural Service Board member at large position.

C199-23(04-11-23)

RESOLUTION by Deputy Reeve Janzen to bring back a draft Bylaw including that the appointing of the positions of Agricultural Service Board Chair & Deputy Chair be assigned by Council. Also including that the chair and deputy chair of the Agriculture Service Board be filled by a Council appointed Council member serving on the board.
CARRIED.

C200-23(04-11-23)

RESOLUTION by Councillor Ruecker to advertise for an Agricultural Service Board replacement member at large to fill the vacancy for the remainder of the term.
CARRIED.

Tender Award
Tender 2023-03
Tractor

Tenders were opened for Tender 2023-03 New Tractor on Tuesday March 14, 2023 at 9:35 a.m. Council is presented with an analysis of the results.

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C201-23(04-11-23)

RESOLUTION by Councillor Giesbrecht to award Tender 2023-03 New Tractor to Rocky Mountain Equipment for the amount of \$267,000.00 cash price no trade for the New Holland T7.210 tractor, to be delivered in the spring of 2024, with funds to be allocated from the Common Services Equipment Reserve.

CARRIED.

CORPORATE
SERVICES

Accounts Payable
March 29, 2023 to
April 11, 2023

A list of expenditures for Clear Hills County for the period of March 29, 2023 to April 11, 2023 is provided for Council's review.

C202-23(04-11-23)

RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of March 29, 2023, to April 11, 2023 for a total of \$680,143.26, with funds to be transferred from Long Term Investments.

CARRIED.

Reeve Bean recessed the meeting at 10:47 a.m.
Reeve Bean reconvened the meeting at 10:57 a.m.

Multi Year Capital
Plan

Council is being provided with a copy of the Multi Year Capital Plan.

C203-23(04-11-23)

RESOLUTION by Deputy Reeve Janzen to approve the Multi Year Capital Plan, as presented.

CARRIED.

2023 Operating
Budget

Council is provided with the 2023 Operating Budget for consideration.

C204-23(04-11-23)

RESOLUTION by Reeve Bean to table the 2023 Operating Budget until later in the meeting.

CARRIED.

Reeve Bean recessed the meeting at 11:25 a.m.
Reeve Bean reconvened the meeting at 11:28 a.m.

DELEGATION:
Pharmasave
Fairview

A representative from Pharmasave Fairview will be in attendance to discuss potential pharmacy services in Clear Hills County.

Reeve Bean recessed the meeting at 11:56 a.m.
Reeve Bean reconvened the meeting at 12:18 p.m.

C205-23(04-11-23)

RESOLUTION by Councillor Giesbrecht to receive the delegation from Pharmasave Fairview for information, as presented.

CARRIED.

C206-23(04-11-23)

RESOLUTION by Reeve Bean to raise the 2023 Operating Budget off the table.

CARRIED.

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C207-23(04-11-23)

RESOLUTION by Councillor Ruecker to adopt the 2023 Operating Budget as presented with a decrease to the annual reserve contributions of \$1,825,239.00. CARRIED.

Bylaw No.276-23
2023 Mill Rate

Bylaw No. 276-23 authorizes the rates of taxation to be levied against assessable property within Clear Hills County for the 2023 taxation year.

C208-23(04-11-23)

RESOLUTION by Deputy Reeve Janzen that first reading be given to Bylaw No. 276-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2023 taxation year. CARRIED

C209-23(04-11-23)

RESOLUTION by Councillor Walmsley that second reading be given to Bylaw No. 276-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2023 taxation year. CARRIED.

C210-23(04-11-23)

RESOLUTION by Councillor Giesbrecht to proceed to third and final reading of Bylaw No. 276-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2023 taxation year. CARRIED UNANIMOUSLY.

C211-23(04-11-23)

RESOLUTION by Reeve Bean that third reading be given to Bylaw No. 276-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within Clear Hills County for the 2023 taxation year. CARRIED.

FCSS Third
Application Deadline

The deadline for the second round of Family and Community Support Services (FCSS) program applications was March 31, 2023.

C212-23(04-11-23)

RESOLUTION by Councillor Giesbrecht to advertise a third Family and Community Support Services (FCSS) program application deadline of May 31, 2023 due to the remaining funds in the FCSS grant program. CARRIED.

Uncollectable Taxes

C213-23(04-11-23)

RESOLUTION by Councillor Ruecker to write off the outstanding balances of the rolls listed that were purchased through receivership and or bankruptcies for a total of \$498,669.89. CARRIED.

| Roll # | Total Uncollectable Taxes | Notes: |
|--------|---------------------------|--------|
|--------|---------------------------|--------|

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| 291083 | \$85,851.14 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 295697 | \$2,948.72 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 295698 | \$4,239.02 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 304226 | \$4,271.94 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315105 | \$5,092.17 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315272 | \$5,026.91 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315273 | \$6,083.06 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315274 | \$5,552.09 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315386 | \$5,400.78 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315387 | \$79,249.66 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |

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| 315410 | \$5,241.35 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315415 | \$4,580.88 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315576 | \$128,040.70 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315577 | \$25,972.43 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315597 | \$6,838.57 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315598 | \$8,822.49 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315730 | \$19,446.88 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315754 | \$39,339.27 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 315846 | \$10,604.64 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 316572 | \$17,246.55 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |

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| 316573 | \$10,841.63 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| 216972 | 17,979.01 | Purchased through receivership, purchase agreement states that purchaser is not responsible for any taxes or penalties owed prior to purchase date. |
| | \$498,669.89 | |

PUBLIC WORKS

Tender Award –
Tender 2023-05
Pavement Crack
Sealing

Council is presented with the analyzed results for Tender 2023-05 Pavement Crack Sealing.

C214-23(04-11-23)

RESOLUTION by Deputy Reeve Janzen to award Tender 2023-05 Pavement Crack Sealing to Marshall Lines 2014 for the amount of \$950.00/km and \$1.65/m excluding GST. CARRIED.

Tender Award –
Tender 2023-06
Pavement Line
Painting

Council is presented with the analyzed results for Tender 2023-06 Pavement Line Painting.

C215-23(04-11-23)

RESOLUTION by Deputy Reeve Janzen to award Tender 2023-06 Pavement Line Painting to Line West Ltd. for the amount of \$594.00/km and \$800.00 per crosswalk, excluding GST. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C216-23(04-11-23)

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

Corporate Services
Manager's Report

Corporate Services Manager's Report

C217-23(04-11-23)

RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's report for information, as presented. CARRIED.

Reeve Bean recessed the meeting at 1:56 p.m.
Reeve Bean reconvened the meeting at 2:00 p.m.

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Public Works
Manager's Report

Public Works Manager's Report

C218-23(04-11-23)

RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council reviewed the Council information.

C219-23(04-11-23)

RESOLUTION by Councillor Walmsley to receive for information the Councillor Information as presented at the April 11, 2023, Regular Council Meeting. CARRIED.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Committee to attend or that were attended to assist Administration with record keeping and Council with a reminder of upcoming meetings.

C220-23(04-11-23)

RESOLUTION by Reeve Bean to accept for information April, May and June 2023 calendar updates of Councillor Committee meetings to assist Administration with record keeping and Council with reminders of upcoming meetings.

| Date | Meeting | Councillor |
|----------|-------------------|------------|
| May 8 | Policy & Priority | All |
| May 8 | LUB | All |
| April 20 | SDAB | Bean |
| | | CARRIED. |

C221-23(04-11-23)

RESOLUTION by Reeve Bean to schedule a Policy & Priority Meeting for May 8, 2023. CARRIED.

CLOSED MEETING:
Legal item

one legal item was discussed.

C222-23(04-11-23)

RESOLUTION by Deputy Janzen that Council closes the meeting to the public as per Section 27, of FOIP at 2:24 p.m. CARRIED.

C223-23(04-11-23)

RESOLUTION by Reeve Bean that Council reconvenes the meeting to the public as per Section 27, of FOIP at 2:47 p.m. CARRIED.

Reeve Bean recessed the meeting at 2:48 p.m.
Reeve Bean reconvened the meeting at 3:11 p.m.

ADJOURNMENT

Reeve Bean adjourned the, April 11, 2023 Regular Council Meeting at 3:29 p.m.

DATE

REEVE

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DATE

CHIEF ADMINISTRATIVE OFFICER