

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, APRIL 25, 2023**

PRESENT

Amber Bean	Reeve
Abe Giesbrecht	Councillor
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Jason Ruecker	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C224-23(04-25-23)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the April 25, 2023 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Council
Meeting Minutes

C225-23(04-25-23)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the April 11, 2023, Regular Council Meeting, as presented. CARRIED.

C226-23(04-25-23)

RESOLUTION by Councillor Hansen to adopt the minutes of the April 17, 2023, Procedural Bylaw Review Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

C227-23(04-25-23)

RESOLUTION by Councillor Stevenson that the management activity report for April 11, 2023, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C228-23(04-25-23)

RESOLUTION by Councillor Walmsley to receive the Council verbal and written reports for information, as presented. CARRIED.

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Bylaw No. 277-23
Agricultural Service
Board

Council is presented with Bylaw No. 277-23 Agricultural Service Board, a bylaw for the purpose of establishing an Agricultural Service Board, that includes the appointing of the positions of Agricultural Service Board Chair and Deputy Chair be assigned by Council. The Chair and Deputy Chair are to be filled by Council appointed Council members that are serving on the board.

C229-23(04-25-23)

RESOLUTION by Councillor Giesbrecht that first reading be given to Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.

C230-23(04-25-23)

RESOLUTION by Councillor Hansen that second reading be given to Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.

C231-23(04-25-23)

RESOLUTION by Councillor Walmsley to proceed with third and final reading of Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED UNANIMOUSLY.

C232-23(04-25-23)

RESOLUTION by Reeve Bean that third and final reading be given to Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.

CORPORATE
SERVICES

Accounts Payable
April 12, 2023, to
April 25, 2023,

A list of expenditures for Clear Hills County for the period of April 12, 2023, to April 25, 2023, is provided for Council's review.

C233-23(04-25-23)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 12, 2023, to April 25, 2023, for a total of \$235,332.58, with funds to be transferred from Long Term Investments. CARRIED.

DELEGATION:

Wild & Company

Wilde & Company called in at 10:00 a.m. to review the 2022 Audited Financial Statements

2022 Audited
Financial Statements

Wilde & Company performed the year end audit and produced the draft 2022 audited financial statements.

C234-23(04-25-23)

RESOLUTION by Deputy Reeve Janzen that Council adopts the 2022 audited financial statements as presented by Wilde & Company. CARRIED.

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Reeve Bean recessed the meeting at 10:39 a.m.
Reeve Bean reconvened the meeting at 10:44 a.m.

Tradeshow Follow up

the 26th Annual Clear Hills County Agricultural Trade Show was held on April 15, 2023. Council is requested to provide feedback to assist with planning for the 2024 Trade Show.

C235-23(04-25-23)

RESOLUTION by Councillor Giesbrecht that Council accepts for information the discussion and feedback on the 26th Annual Clear Hills County Agricultural Trade Show that was held on April 15, 2023, and planning ideas for the 27th Annual Trade Show that will be held on April 13, 2024. CARRIED.

PUBLIC WORKS

Access Road Request
NE-17-87-6 W6M

Council is presented with an application to construct an access road North of Township Road 872 for approximately 900m to access NE-17-87-6 W6M.

Councillor Walmsley declared Pecuniary interest and left the meeting at 11:22 a.m.

C236-23(04-25-23)

RESOLUTION by Councillor Giesbrecht to approve the Road access application submitted in April of 2022 and include the access road north off of Township Road 872 for approximately 900m to access NE-17-87-6 W6M in the 2024 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.

Councillor Walmsley entered the meeting at 11:33 p.m.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C237-23(04-25-23)

RESOLUTION by Councillor Hansen to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

RCMP Corporal Lacey Blair was in attendance to have a discussion with Council.

Reeve Bean recessed the meeting at 11:55 a.m.
Reeve Bean reconvened the meeting at 12:31 p.m.

Corporate Services
Manager's Report

Corporate Services Manager's Report

C237-23(04-25-23)

RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C238-23(04-25-23)

RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented.
CARRIED.

COUNCIL INFORMATION

Nothing to report.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Committee to attend or that were attended.

C240-23(04-25-23)

RESOLUTION by Councillor Giesbrecht to accept for information April, May, and June 2023 calendar updates of Councillor Committee meetings to assist Administration with record keeping and Council with reminders of upcoming meetings.

Date	Meeting	Councillor
May 18	Joint Meeting with MD Peace, MD Fairview, Town of Fairview	Bean, Janzen
May 8	MPTA- Exec	Bean
May 1	Worsley Health Unit	Hansen
June 16	NAEL	Bean
June 9	PRED A	Bean
June 12	P&P	All
		CARRIED.

DELEGATION:

Alberta Transportation

Chase Milligan with Alberta Transportation was in attendance to discuss pertinent information with Council.

CLOSED MEETING:

Legal item

multiple legal items were discussed.

C241-23(04-25-23)

RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 1:11 p.m. **CARRIED.**

C242-23(04-25-23)

RESOLUTION by Reeve Bean that Council reconvenes the meeting to the public as per Section 27, of FOIP at 2:40 p.m. **CARRIED.**

C243-23(04-25-23)

RESOLUTION by Councillor Ruecker that the recipients of the 2023 Awards will be announced at the 2023 Clear Hills County BBQ. **CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the, April 25, 2023 Regular Council Meeting at 2:41 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER