

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, May 16, 2023, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

1. CALL TO ORDER
2. AGENDA
3. MINUTES:
 Previous: Regular Council Meeting Minutes, April 25, 20232
4. DELEGATION(S)
5. PUBLIC HEARING
6. TENDER OPENING **9:35 a.m.**
7. NEW BUSINESS
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12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, APRIL 25, 2023**

PRESENT

Amber Bean	Reeve
Abe Giesbrecht	Councillor
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Jason Ruecker	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C224-23(04-25-23)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the April 25, 2023 Regular Council Meeting, as presented. CARRIED.

**APPROVAL OF
MINUTES**

Previous
Council
Meeting Minutes

C225-23(04-25-23)

RESOLUTION by Councillor Giesbrecht to adopt the minutes of the April 11, 2023, Regular Council Meeting, as presented. CARRIED.

C226-23(04-25-23)

RESOLUTION by Councillor Hansen to adopt the minutes of the April 17, 2023, Procedural Bylaw Review Meeting, as presented. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

C227-23(04-25-23)

RESOLUTION by Councillor Stevenson that the management activity report for April 11, 2023, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C228-23(04-25-23)

RESOLUTION by Councillor Walmsley to receive the Council verbal and written reports for information, as presented. CARRIED.

Page 2 of 4
REGULAR COUNCIL MEETING
TUESDAY, April 25, 2023

Bylaw No. 277-23
Agricultural Service
Board

Council is presented with Bylaw No. 277-23 Agricultural Service Board, a bylaw for the purpose of establishing an Agricultural Service Board, that includes the appointing of the positions of Agricultural Service Board Chair and Deputy Chair be assigned by Council. The Chair and Deputy Chair are to be filled by Council appointed Council members that are serving on the board.

C229-23(04-25-23) RESOLUTION by Councillor Giesbrecht that first reading be given to Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.

C230-23(04-25-23) RESOLUTION by Councillor Hansen that second reading be given to Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.

C231-23(04-25-23) RESOLUTION by Councillor Walmsley to proceed with third and final reading of Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED UNANIMOUSLY.

C232-23(04-25-23) RESOLUTION by Reeve Bean that third and final reading be given to Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.

CORPORATE SERVICES
Accounts Payable
April 12, 2023, to
April 25, 2023,

A list of expenditures for Clear Hills County for the period of April 12, 2023, to April 25, 2023, is provided for Council's review.

C233-23(04-25-23) RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 12, 2023, to April 25, 2023, for a total of \$235,332.58, with funds to be transferred from Long Term Investments. CARRIED.

DELEGATION:

Wild & Company

2022 Audited
Financial Statements

Wilde & Company called in at 10:00 a.m. to review the 2022 Audited Financial Statements

Wilde & Company performed the year end audit and produced the draft 2022 audited financial statements.

C234-23(04-25-23) RESOLUTION by Deputy Reeve Janzen that Council adopts the 2022 audited financial statements as presented by Wilde & Company. CARRIED.

Page 3 of 4
REGULAR COUNCIL MEETING
TUESDAY, April 25, 2023

Reeve Bean recessed the meeting at 10:39 a.m.
Reeve Bean reconvened the meeting at 10:44 a.m.

Tradeshow Follow up the 26th Annual Clear Hills County Agricultural Trade Show was held on April 15, 2023. Council is requested to provide feedback to assist with planning for the 2024 Trade Show.

C235-23(04-25-23) RESOLUTION by Councillor Giesbrecht that Council accepts for information the discussion and feedback on the 26th Annual Clear Hills County Agricultural Trade Show that was held on April 15, 2023, and planning ideas for the 27th Annual Trade Show that will be held on April 13, 2024. CARRIED.

PUBLIC WORKS

Access Road Request
NE-17-87-6 W6M

Council is presented with an application to construct an access road North of Township Road 872 for approximately 900m to access NE-17-87-6 W6M.

Councillor Walmsley declared Pecuniary interest and left the meeting at 11:22 a.m.

C236-23(04-25-23) RESOLUTION by Councillor Giesbrecht to approve the Road access application submitted in April of 2022 and include the access road north off of Township Road 872 for approximately 900m to access NE-17-87-6 W6M in the 2024 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.

Councillor Walmsley entered the meeting at 11:33 p.m.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C237-23(04-25-23) RESOLUTION by Councillor Hansen to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

RCMP Corporal Lacey Blair was in attendance to have a discussion with Council.

Reeve Bean recessed the meeting at 11:55 a.m.
Reeve Bean reconvened the meeting at 12:31 p.m.

Corporate Services
Manager's Report

Corporate Services Manager's Report

C237-23(04-25-23) RESOLUTION by Councillor Walmsley to receive the Corporate Services Manager's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

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REGULAR COUNCIL MEETING
TUESDAY, April 25, 2023

C238-23(04-25-23)

RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented.
CARRIED.

COUNCIL INFORMATION

Nothing to report.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Committee to attend or that were attended.

C240-23(04-25-23)

RESOLUTION by Councillor Giesbrecht to accept for information April, May, and June 2023 calendar updates of Councillor Committee meetings to assist Administration with record keeping and Council with reminders of upcoming meetings.

Date	Meeting	Councillor
May 18	Joint Meeting with MD Peace, MD Fairview, Town of Fairview	Bean, Janzen
May 8	MPTA- Exec	Bean
May 1	Worsley Health Unit	Hansen
June 16	NAEL	Bean
June 9	PRED A	Bean
June 12	P&P	All
		CARRIED.

DELEGATION:

Alberta Transportation

Chase Milligan with Alberta Transportation was in attendance to discuss pertinent information with Council.

CLOSED MEETING:

Legal item

multiple legal items were discussed.

C241-23(04-25-23)

RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 1:11 p.m. **CARRIED.**

C242-23(04-25-23)

RESOLUTION by Reeve Bean that Council reconvenes the meeting to the public as per Section 27, of FOIP at 2:40 p.m.
CARRIED.

C243-23(04-25-23)

RESOLUTION by Councillor Ruecker that the recipients of the 2023 Awards will be announced at the 2023 Clear Hills County BBQ.
CARRIED.

ADJOURNMENT

Reeve Bean adjourned the, April 25, 2023 Regular Council Meeting at 2:41 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for April 25, 2023

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for April 25, 2023, be accepted, as presented.

Initials show support - Reviewed by: **Manager:** **CAO:** 



Management Team

Activity Report for April 25, 2023

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		July 12, 2022		
C364-22	07/12/22	RESOLUTION by Councillor Walmsley to hire off the 2022 Annual Equipment Registry to complete the Tender 2022-11 Campground Rejuvenation Project, as no tenders were received. CARRIED.	PWM	In works
		September 13, 2022		
C426-22	09/13/22	RESOLUTION by Deputy Reeve Janzen to include the access road south off of secondary highway 685 for approximately 800m to access SW-20-83-1 W6M budget \$400,000.00 in the 2024 Multi Year Capital Plan with funds to be allocated from the Road Reserve and proceed with a wetland assessment. CARRIED.	PWM	Waiting on wetlands RR 15
		December 13, 2022		
C651-22	12/13/22	RESOLUTION by Councillor Walmsley to add the topic of gravel Secondary Highways to the upcoming Joint Municipality meeting agenda. CARRIED.	EA	Sent
		January 3, 2023 P&P		
P07-23	01/03/23	RESOLUTION by Councillor Walmsley to bring back a draft policy implementing Clear Hills County Regional Landfill Waste Disposal Access Cards, to a future Regular Council Meeting. CARRIED.	PWM	Future P&P
P09-23	01/03/23	RESOLUTION by Deputy Reeve Janzen to invite Alberta Fish and Wildlife to attend a future Agricultural Service Board Meeting to discuss Wildlife Counts, compensation programs and Wolf Management information. CARRIED.	ASB	June
		January 10, 2023		
C33-23	01/10/23	RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023 Policy & Priority Committee Meeting.	EA	Future P&P



Management Team

Activity Report for April 25, 2023

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		CARRIED.		
C34-23	01/10/23	RESOLUTION by Councillor Hansen to award Tender 2022-19 Two New ½ Ton Pickup Trucks to Courtesy Chrysler at \$57,869.00 (fifty-seven thousand eight hundred sixty nine dollars) per unit for a total of \$115,738.00 (one hundred fifteen thousand seven hundred thirty eight dollars) plus GST with the funds to be allocated from the Common Services Vehicles & Equipment Reserve in the multiyear capital plan. CARRIED.	PWM	May
		January 24, 2023		
C46-23	01/24/23	RESOLUTION by Councillor Ruecker to approve the attendance of a Councillor to attend the Spring Water North Coalition Meeting and bring back information to a future Regular Council Meeting. CARRIED.	EA	May 11, 2023
		February 14, 2023		
C97-23	02/14/23	RESOLUTION by Councillor Hansen to approve the attendance of Reeve Bean to attend the Community Planning Association of Alberta Conference (CPAA) May 1-3, 2023. CARRIED.	EA	May 1-3
		February 28, 2023		
C120-23	02/28/23	RESOLUTION by Councillor Giesbrecht to proceed to tender for the overlay for the pavement on Poplar Drive in the Hamlet of Cleardale. CARRIED.	PWM	In works
C121-23	02/28/23	RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
C122-23	02/28/23	RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50%	PWM	In works



Management Team

Activity Report for April 25, 2023

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		material, 50% performance bond for the tendered project. CARRIED.		
		March 28, 2028		
C164-23	03/28/23	RESOLUTION by Deputy Reeve Janzen to proceed with hiring an engineering firm for the design and tender of a 40' by 60' by 16' Fire Hall on Plan 0726595 Block 1 Lots 84 & 83, adjacent to Poplar Drive in the Hamlet of Cleardale. CARRIED.	CAO/ COM	May 8
		April 4, 2023 P&P		
P185-23	04/04/23	RESOLUTION by Councillor Walmsley to recommend Council bring back more information on hosting an in-person Livestock Protection Program (LPP) Course to the public. CARRIED.	CAO/ AG	
P186-23	04/04/23	RESOLUTION by Reeve Bean to table the discussion regarding the Family and Community Support Services (FCSS) Grant application and reporting requirements until a future Policy & Priority Meeting. CARRIED.	CSM	May 8
P187-23	04/04/23	RESOLUTION by Councillor Hansen to table the discussion regarding TELUS Cellular service and Broadband until the next Policy & Priority Meeting. CARRIED.	EA	May 8
		April 11, 2023		
C197-23	04/11/23	RESOLUTION by Reeve Bean to put all upcoming road requests on hold until the review of Policy 3201 Road Construction has been completed. CARRIED.	PWM	May 8
C198-23	04/11/23	RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting. CARRIED.	EA	May 8
C200-23	04/11/23	RESOLUTION by Councillor Ruecker to advertise for an Agricultural Service Board replacement member at large to fill the vacancy for the remainder of the term. CARRIED.	CAO/ AG	On going
C214-23	04/11/23	RESOLUTION by Deputy Reeve Janzen to award Tender 2023-05 Pavement Crack Sealing to Marshall Lines 2014 for the amount of \$950.00/km	PWM	Contract signed



Management Team

Activity Report for April 25, 2023

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		and \$1.65/m excluding GST. CARRIED.		
C215-23	04/11/23	RESOLUTION by Deputy Reeve Janzen to award Tender 2023-06 Pavement Line Painting to Line West Ltd. for the amount of \$594.00/km and \$800.00 per crosswalk, excluding GST. CARRIED.	PWM	Contract signed
		April 25, 2023		
C234-23	04/25/23	RESOLUTION by Deputy Reeve Janzen that Council adopts the 2022 audited financial statements as presented by Wilde & Company. CARRIED.	CSM	
C236-23	04/25/23	RESOLUTION by Councillor Giesbrecht to approve the Road access application submitted in April of 2022 and include the access road north off Township Road 872 for approximately 900m to access NE-17-87-6 W6M in the 2024 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.	PWM	
C243-23	04/25/23	RESOLUTION by Councillor Ruecker that the recipients of the 2023 Awards will be announced at the 2023 Clear Hills County BBQ. CARRIED.	EA	
		November 27, 2019		
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023✓ 2024
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget.	CDM	2020✓ 2021✓ 2022✓ 2023✓



Management Team

Activity Report for April 25, 2023

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		CARRIED.		2024
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024 2025
C124-22	03/08/22	RESOLUTION by Reeve Bean to approve a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County's boundaries in 2022. CARRIED.	CDM	
C311-22	06-14-22	RESOLUTION by Councillor Stevenson approve a multi year (2022-2024) commitment of \$5000.00 Fairview & District Victim Services with funds to be included in the annual Operating Budgets and the 2022 funds to be allocated from Rate Stabilization reserve.CARRIED.	CDM	2022✓ 2023✓ 2024
C383-22	08/16/22	RESOLUTION by Councillor Hansen to receive the delegation from Peace River School Division, Superintendent Adam Murray and Secretary-Treasurer Rhonda Freeman with regards to the Trades Training funding for information and approve funding for the Trades Training program for the 2022/2023 school year in the amount of \$80,000.00 with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.	EA	Letter Sent
C648-22	12/13/22	RESOLUTION by Councillor Ruecker to approve a Beyond Borders Grant for the Town of Fairview for replacement of the waterslide stairs for the Fairview Regional Aquatic Centre for 20% of the project cost up to a maximum of \$40,000.00 funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CSM	Letter sent
C165-23	03/28/23	RESOLUTION by Councillor Hansen to approve the \$1,000.00 membership fee to Northwest Species at Risk, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CSM/EA	
C201-23	04/11/	RESOLUTION by Councillor Giesbrecht to award	CAO/	2024



Management Team

Activity Report for April 25, 2023

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	23	Tender 2023-03 New Tractor to Rocky Mountain Equipment for the amount of \$267,000.00 cash price no trade for the New Holland T7.210 tractor, to be delivered in the spring of 2024, with funds to be allocated from the Common Services Equipment Reserve. CARRIED.	AG											
C512-22	10/18/22	RESOLUTION by Councillor Hansen to award Tender 2022-16 Fire Fighter Turnout Gear to Associated Fire Safety Equipment for \$ 22,753.92 plus GST, as per the submitted tender. CARRIED.	CSC	In works										
C636-22	12/13/22	RESOLUTION by Councillor Walmsley that Clear Hills County Council join the Community Rail Advocacy Alliance and approve a financial contribution to a maximum of \$2,000.00 upon invoice submission, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	EA	Sent email										
C43-23	01/24/23	RESOLUTION by Reeve Bean to approve a one-time conditional operating grant to the Village of Hines Creek to a maximum of \$135,000.00, to be used as a 2023 25% tax rebate incentive. Funds to be allocated from the Rate Stabilization Reserve. Reeve Bean requested a recorded vote. <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>For</th> <th>Against</th> </tr> </thead> <tbody> <tr> <td>Walmsley</td> <td>Janzen</td> </tr> <tr> <td>Bean</td> <td>Ruecker</td> </tr> <tr> <td>Hansen</td> <td>Stevenson</td> </tr> <tr> <td>Giesbrecht</td> <td>CARRIED.</td> </tr> </tbody> </table>	For	Against	Walmsley	Janzen	Bean	Ruecker	Hansen	Stevenson	Giesbrecht	CARRIED.	CSM	
For	Against													
Walmsley	Janzen													
Bean	Ruecker													
Hansen	Stevenson													
Giesbrecht	CARRIED.													
C44-23	01/24/23	RESOLUTION by Councillor Walmsley to approve a Beyond Borders Grant to the MD of Fairview in the amount of \$16,641,89 to assist with the replacement cost for the Automated Weather Observation System (AWOS) at the Fairview Airport. CARRIED.	CSM	Waiting for Invoice										

ITEMS IN WAITING

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem	CSM	January 14, 2030
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Management Team

Activity Report for April 25, 2023

LEGEND:

Budget Items: ████████ Completed Items: ████████ Items in Waiting: ████████
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.		
		February 18, 2021		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016.		

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting May 16, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Agricultural Service Board- Election of Chair & Deputy Chair
File:	63-10-02

DESCRIPTION:

As per Bylaw 277-23, the appointing of the positions of Agricultural Service Board Chair & Deputy Chair be assigned by Council. The Chair and Deputy Chair of the Agriculture Service Board be filled by a Council appointed Council member serving on the board.

BACKGROUND:

C232-23(04-25-23) RESOLUTION by Reeve Bean that third and final reading be given to Bylaw No. 277-23 A Bylaw of Clear Hills County in the Province of Alberta, for the purpose of establishing an Agricultural Service Board. CARRIED.

C199-23(04-11-23) RESOLUTION by Deputy Reeve Janzen to bring back a draft Bylaw including that the appointing of the positions of Agricultural Service Board Chair & Deputy Chair be assigned by Council. Also including that the chair and deputy chair of the Agriculture Service Board be filled by a Council appointed Council member serving on the board. CARRIED.

ATTACHMENT:

Bylaw No. 277-23 Agricultural Service Board

RECOMMENDED ACTION:

RESOLUTION by... that this Council declare as the Agricultural Service Board Chairperson from May 16, 2023 to the next Organizational Meeting.

RESOLUTION by... that this Council declare as the Agricultural Service Board Deputy Chairperson from May 16, 2023 to the next Organizational Meeting.

Initials show support - Reviewed by: _____ Manager: _____

CAO: _____



BYLAW NO. 277-23

A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AN AGRICULTURAL SERVICE BOARD.

WHEREAS, the Agricultural Service Board Act empowers a Council to pass a bylaw to establish an Agricultural Service Board; and

WHEREAS, the Council of Clear Hills County has determined it is in the best interests of the county to pass such a bylaw.

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. THAT, the Agricultural Service Board for Clear Hills County will be an independent committee consisting of five members at large, two Council members, and one non-voting Agricultural Fieldman. Four voting board members represents a quorum.
2. THAT, in the absence of the Agricultural Fieldman, the CAO will delegate an employee to sit on the Agricultural Service Board as an alternate non-voting board member.
3. THAT, the appointing of the positions of Agricultural Service Board Chair & Deputy Chair be assigned by Council. Chair and Deputy Chair of the Agriculture Service Board be filled by a Council appointed Council member serving on the board.
4. THAT, the duration of the term for Agricultural Service Board members will be four (4) years, coinciding with the election of Council.
5. THAT, advertising for members at large will commence on or about August 15th prior to a general County election, conducted by Administration.
6. THAT, the selection of board members at large will occur during the organizational meeting of Council, and will be based on agricultural experience and agricultural community involvement of the board candidate.
7. THAT, the board candidate will be an agricultural producer residing within the boundaries of Clear Hills County at the time of selection and for the duration of the term of appointment, unless otherwise authorized by a resolution of council.

8. That, in addition to the regular meetings of the Agricultural Service Board, members may attend agricultural seminars, workshop and events within the Peace Region, the annual Peace Region Agricultural Service Board Conference and, the annual Provincial Agricultural Service Board Conference.
9. Bylaw No. 273-22 is hereby rescinded.
10. THAT, this bylaw shall come into force and effect upon the date of final reading hereof.

READ for a FIRST time this 25 day of April 2023.

READ for a SECOND time this 25 day of April 2023.

READ for a THIRD time this 25 day of April 2023.



Amber Bean, Reeve



Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of April 26, 2023 to May 9, 2023 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:


COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 26, 2023 to May 9, 2023 for a total of \$454,386.91, with funds to be transferred from Long Term Investments.

AND

RESOLUTION by... that Council approves the transfer of \$786,507.07 for the Alberta School Foundation Fund Requisition from Long Term Investments.

Initials show support - Reviewed by:	Manager:		CAO:	
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	4/26/23	5/09/23		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ADVENTURE AUTOMOTIVE LTD	027562	5/09/23	\$6.25
Invoice Description Invoice Number Invoice Amount			
Faub Battery Unit 65-48	98706		\$6.25
AIR LIQUIDE CANADA INC.	027563	5/09/23	\$126.46
Invoice Description Invoice Number Invoice Amount			
Oxygen for Shop Torch	75750268		\$126.46
ARMELLA-GORDON TRENT	027564	5/09/23	\$235.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	TAG01-050923		\$235.00
BEAN SHAWNEE	027565	5/09/23	\$100.00
Invoice Description Invoice Number Invoice Amount			
Talent Show 1st Place Winner	041923		\$100.00
BEAN, OLIVIA	027566	5/09/23	\$100.00
Invoice Description Invoice Number Invoice Amount			
Talent Show 1st Place Winner	041923		\$100.00
BOSCHWICK CONTRACTING	027567	5/09/23	\$23,157.27
Invoice Description Invoice Number Invoice Amount			
Worsley GB01	598		\$11,732.20
Bear Canyon GB09	599		\$11,425.07
BOURKE SARAH	027568	5/09/23	\$75.00
Invoice Description Invoice Number Invoice Amount			
Talent Show 2nd Place Winner	041923		\$75.00
BRAUER ERNIE	027569	5/09/23	\$800.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	EB01-050923		\$800.00
CASH PETTY	027570	5/09/23	\$38.40
Invoice Description Invoice Number Invoice Amount			
Replenish Petty Cash	043023		\$38.40

Vendor Name	Cheque Number	Cheque Date	Cheque Amount												
CIKT-FM	027571	5/09/23	\$1,050.00												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Trade Show Radio Advertising</td> <td>462046-1</td> <td>\$1,050.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Trade Show Radio Advertising	462046-1	\$1,050.00						
Invoice Description	Invoice Number	Invoice Amount													
Trade Show Radio Advertising	462046-1	\$1,050.00													
CITY OF GRANDE PRAIRIE	027572	5/09/23	\$17,216.22												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>911 Dispatch Annual Agmt #562</td> <td>6558</td> <td>\$17,216.22</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	911 Dispatch Annual Agmt #562	6558	\$17,216.22						
Invoice Description	Invoice Number	Invoice Amount													
911 Dispatch Annual Agmt #562	6558	\$17,216.22													
CJXX-FM	027573	5/09/23	\$1,050.00												
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Invoice Description	Invoice Number	Invoice Amount													
Trade Show Radio Advertising	462047-1	\$1,050.00													
CLEAR HILLS WASTE MANAGEMENT	027574	5/09/23	\$12,132.00												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Transfer Stations Contract</td> <td>162</td> <td>\$10,340.62</td> </tr> <tr> <td>Worsley Hamlet Garbage Haul</td> <td>163</td> <td>\$210.00</td> </tr> <tr> <td>Load & Haul Oversized Material</td> <td>164</td> <td>\$1,581.38</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Transfer Stations Contract	162	\$10,340.62	Worsley Hamlet Garbage Haul	163	\$210.00	Load & Haul Oversized Material	164	\$1,581.38
Invoice Description	Invoice Number	Invoice Amount													
Transfer Stations Contract	162	\$10,340.62													
Worsley Hamlet Garbage Haul	163	\$210.00													
Load & Haul Oversized Material	164	\$1,581.38													
COON, GREG	027575	5/09/23	\$2,000.00												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Trade Show Dance Band</td> <td>2</td> <td>\$2,000.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Trade Show Dance Band	2	\$2,000.00						
Invoice Description	Invoice Number	Invoice Amount													
Trade Show Dance Band	2	\$2,000.00													
CUSTOM COMMUNICATIONS & SECURI	027576	5/09/23	\$36.75												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Security System Update</td> <td>129840</td> <td>\$36.75</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Security System Update	129840	\$36.75						
Invoice Description	Invoice Number	Invoice Amount													
Security System Update	129840	\$36.75													
D'EECKENBRUGGE, JEAN	027577	5/09/23	\$420.00												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>1st Quarter Fire Honorarium</td> <td>JD01-050923</td> <td>\$420.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	1st Quarter Fire Honorarium	JD01-050923	\$420.00						
Invoice Description	Invoice Number	Invoice Amount													
1st Quarter Fire Honorarium	JD01-050923	\$420.00													
DAN WAYLAND	027578	5/09/23	\$100.00												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Rental Deposit Refund</td> <td>78470-041823</td> <td>\$100.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Rental Deposit Refund	78470-041823	\$100.00						
Invoice Description	Invoice Number	Invoice Amount													
Rental Deposit Refund	78470-041823	\$100.00													
DMK SIGNS & DESIGNS	027579	5/09/23	\$63.00												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Rural Address Signs</td> <td>2862</td> <td>\$63.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Rural Address Signs	2862	\$63.00						
Invoice Description	Invoice Number	Invoice Amount													
Rural Address Signs	2862	\$63.00													
FEDORCHUK DENYS	027580	5/09/23	\$356.00												
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>1st Quarter Fire Honorarium</td> <td>DF03-050923</td> <td>\$356.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	1st Quarter Fire Honorarium	DF03-050923	\$356.00						
Invoice Description	Invoice Number	Invoice Amount													
1st Quarter Fire Honorarium	DF03-050923	\$356.00													

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
FLAMAN	027581	5/09/23	\$546.41
Invoice Description Invoice Number Invoice Amount			
Trailer Rent - Trade Show 0010543933 \$918.75			
FRIESEN ABE	027582	5/09/23	\$806.25
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium AF02-050923 \$806.25			
FRIESEN, MATTHEW	027583	5/09/23	\$280.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium MF04-050923 \$280.00			
FRIESEN, NICHOLAS	027584	5/09/23	\$300.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium NF01-050923 \$300.00			
GNAM MICHELLE	027585	5/09/23	\$75.00
Invoice Description Invoice Number Invoice Amount			
Talent Show 2nd Place Winner 041923 \$75.00			
GOVERNMENT OF ALBERTA	027586	5/09/23	\$50.00
Invoice Description Invoice Number Invoice Amount			
George Lake Expansion 0005705211 \$50.00			
GRIMSHAW GRAVEL SALES	027587	5/09/23	\$331,466.22
Invoice Description Invoice Number Invoice Amount			
Gravel for Annual Gravel Haul 22887 \$331,466.22			
GROSS BRADLEY	027588	5/09/23	\$125.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium BG02-050923 \$125.00			
GROSS MARKUS	027589	5/09/23	\$175.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium MG02-050923 \$175.00			
HICKOK BRUCE	027590	5/09/23	\$557.75
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium BH01-050923 \$557.75			

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HICKOK REUBEN	027591	5/09/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	RH01-050923	\$50.00	
HIEBERT, PETER	027592	5/09/23	\$123.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	PH02-050923	\$123.00	
HILLVIEW FAB & WELDING	027593	5/09/23	\$1,319.28
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-14	1467	\$1,319.28	
HINES CREEK & DISTRICT FIGURE	027594	5/09/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Special Event Grant 2023-01	042123	\$3,000.00	
HINES CREEK GENERAL STORE	027595	5/09/23	\$49.12
Invoice Description	Invoice Number	Invoice Amount	
H.C. Fire Department Supplies	10110015835	\$49.12	
HITECH BUSINESS SYSTEMS LTD.	027596	5/09/23	\$1,016.28
Invoice Description	Invoice Number	Invoice Amount	
Copier Agreement	1701240	\$1,016.28	
HOFFMAN HENRY	027597	5/09/23	\$626.25
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	HF01-050923	\$626.25	
HOFFMAN, HENRY CHRISTOPHER	027598	5/09/23	\$48.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	HH03-050923	\$48.00	
JANZEN ANNIE	027599	5/09/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	78546-042423	\$50.00	
JANZEN, PAULUS	027600	5/09/23	\$84.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	PJ02-050923	\$84.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KING JUSTIN	027601	5/09/23	\$370.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	JK01-050923	\$370.00	
KRAUSE, ELIZABETH	027602	5/09/23	\$130.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	EK02-050923	\$130.00	
KURT LUND	027603	5/09/23	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Wolf Hunt Incentive Program	041723	\$200.00	
LARSEN SHERRI	027604	5/09/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	78459-041423	\$50.00	
LITTLE DENISE FOODS LTD.	027605	5/09/23	\$424.10
Invoice Description	Invoice Number	Invoice Amount	
Trade Show Staff Meals	20230325	\$338.52	
Trade Show Staff Meal	20230325-04172	\$85.58	
MAD DOG CRESTING	027606	5/09/23	\$403.20
Invoice Description	Invoice Number	Invoice Amount	
TS Helping Hands T-Shirts	44709	\$403.20	
MARTENS, PETER	027607	5/09/23	\$298.75
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	PM03-050923	\$298.75	
MEI NING ROSA	027608	5/09/23	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Cost of Living Funding	050123	\$300.00	
MENNO SIMONS COMMUNITY SCHOOL	027609	5/09/23	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
2023 Senior's Tea	042623	\$300.00	
MOHR JAYMIE	027610	5/09/23	\$46.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	JM05-050923	\$46.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MORGAN KORYSSA	027611	5/09/23	\$75.00
Invoice Description Invoice Number Invoice Amount			
Talent Show 2nd Place Winner 041923 \$75.00			
MUELLER JONATHAN	027612	5/09/23	\$530.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium JM03-050923 \$530.00			
MUNNOCH CEILIDH	027613	5/09/23	\$100.00
Invoice Description Invoice Number Invoice Amount			
Talent Show 1st Place Winner 041923 \$100.00			
NORTH PEACE GAS COOP LTD.	027614	5/09/23	\$1,434.14
Invoice Description Invoice Number Invoice Amount			
BCWP Heat 870990 \$417.43			
CWP Heat 872100 \$215.49			
WWTP Heat 872091 \$383.52			
Cldl Reg Water Pumphouse Heat 869959 \$417.70			
PEACE RIVER BROADCASTING	027615	5/09/23	\$1,575.00
Invoice Description Invoice Number Invoice Amount			
Trade Show Radio Advertising 12312-1 \$787.50			
Trade Show Radio Advertising 12312-2 \$787.50			
PETERS ABRAM	027616	5/09/23	\$279.75
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium AP02-050923 \$279.75			
PETERS FRANK	027617	5/09/23	\$326.50
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium FP01-050923 \$326.50			
PETERS JOHAN	027618	5/09/23	\$42.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium JP04-050923 \$42.00			
PETERS, WILLIAM	027619	5/09/23	\$203.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium WP01-050923 \$203.00			
REYNOLDS' PLUMBING & HEATING	027620	5/09/23	\$582.89
Invoice Description Invoice Number Invoice Amount			

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Office Furnace Repair	15989-1		\$582.89
ROAMING TRANSPORT	027621	5/09/23	\$15,268.58
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0420		\$15,268.58
RUECKER JASON	027622	5/09/23	\$350.75
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	JR04-050923		\$350.75
RUSSELL WANDA & BRIAN	027623	5/09/23	\$1,050.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Winter Maint	043023		\$1,050.00
SCANALTA POWER SALES LTD.	027624	5/09/23	\$74.76
Invoice Description	Invoice Number	Invoice Amount	
Parts/R&M Unit 64-34	027268		\$74.76
SEEBACH, JASON	027625	5/09/23	\$230.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	JS04-050923		\$230.00
SHARNA'S OPEN CAMP	027626	5/09/23	\$3,690.75
Invoice Description	Invoice Number	Invoice Amount	
ASB/Council Mtg. Meals	521		\$1,449.00
Mtg Meals & Trade Show Meal	523		\$2,241.75
SKERRATT, CLAYTON AND ANN	027627	5/09/23	\$1,950.00
Invoice Description	Invoice Number	Invoice Amount	
April Janitorial Services	223259		\$1,950.00
STEWART, ILEEN	027628	5/09/23	\$52.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	IS01-050923		\$52.00
STEWART, STEVEN	027629	5/09/23	\$451.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	SS03-050923		\$451.00
TRINUS TECHNOLOGIES INC.	027630	5/09/23	\$4,955.10
Invoice Description	Invoice Number	Invoice Amount	
May Service Agreement #57	2873		\$4,955.10

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
UNITED FARMERS OF ALBERTA	027631	5/09/23	\$2,840.60
Invoice Description Invoice Number Invoice Amount			
Worsley Fire Dept Propane	SOINV4458383		\$9.44
Sign Posts	SOINV4510215		\$1,968.94
Sign Posts	SOINV4504838		\$862.22
URE RYAN	027632	5/09/23	\$2,188.00
Invoice Description Invoice Number Invoice Amount			
Stoney/Running Lk Winter Maint	082917		\$2,100.00
1st Quarter Fire Honorarium	RU01-050923		\$88.00
WALMSLEY BLAIR	027633	5/09/23	\$117.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	BW02-050923		\$117.00
WALMSLEY EDWARD	027634	5/09/23	\$611.25
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	EW01-050923		\$611.25
WOLFE GIERHARDT	027635	5/09/23	\$157.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	GW01-050923		\$157.00
WORSLEY CENTRAL SCHOOL	027636	5/09/23	\$250.00
Invoice Description Invoice Number Invoice Amount			
2023 Senior's Tea	042623		\$250.00
WYCLIFFE ENTERPRISES LTD.	027637	5/09/23	\$11,746.88
Invoice Description Invoice Number Invoice Amount			
Eureka GB13	641		\$11,746.88
ZACHARIAS ABRAHAM	027638	5/09/23	\$390.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	AZ03-050923		\$390.00
ZACHARIAS HENRY	027639	5/09/23	\$44.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	HZ01-050923		\$44.00
ZACHARIAS WILLIAM	027640	5/09/23	\$283.00
Invoice Description Invoice Number Invoice Amount			
1st Quarter Fire Honorarium	WZ03-050923		\$283.00

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS, BEN	027641	5/09/23	\$162.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	BZ01-050923	\$162.00	
ZACHARIAS, GERHARD	027642	5/09/23	\$44.00
Invoice Description	Invoice Number	Invoice Amount	
1st Quarter Fire Honorarium	GZ02-050923	\$44.00	
	Report Total	\$454, 386.91	

Clear Hills County
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 4/26/23 5/09/23
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
027562	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	5/09/23	ATB	PMCHQ00001229	\$6.25
027563	AIR01	AIR LIQUIDE CANADA INC.	5/09/23	ATB	PMCHQ00001229	\$126.46
027564	ARMELLA-GORDON	TRENT ARMELLA-GORDON	5/09/23	ATB	PMCHQ00001229	\$235.00
027565	BEAN	SHAWNEE BEAN	5/09/23	ATB	PMCHQ00001229	\$100.00
027566	BEANO	OLIVIA BEAN	5/09/23	ATB	PMCHQ00001229	\$100.00
027567	BOSCHWICK01	BOSCHWICK CONTRACTING	5/09/23	ATB	PMCHQ00001229	\$23,157.27
027568	BOURKE	SARAH BOURKE	5/09/23	ATB	PMCHQ00001229	\$75.00
027569	BRAUER01	ERNIE BRAUER	5/09/23	ATB	PMCHQ00001229	\$800.00
027570	CASH01	LORI JOBSON	5/09/23	ATB	PMCHQ00001229	\$38.40
027571	CIKT-FM01	CIKT-FM PATTISON MEDIA LTD.	5/09/23	ATB	PMCHQ00001229	\$1,050.00
027572	CIOFGRAND01	CITY OF GRANDE PRAIRIE	5/09/23	ATB	PMCHQ00001229	\$17,216.22
027573	CJXX01	CJXX-FM PATTISON MEDIA LTD.	5/09/23	ATB	PMCHQ00001229	\$1,050.00
027574	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	5/09/23	ATB	PMCHQ00001229	\$12,132.00
027575	COONG	GREG COON	5/09/23	ATB	PMCHQ00001229	\$2,000.00
027576	CUCO06	CUSTOM COMMUNICATIONS & SECURI	5/09/23	ATB	PMCHQ00001229	\$36.75
027577	D'EECKENBRUGGE	JEAN D'EECKENBRUGGE	5/09/23	ATB	PMCHQ00001229	\$420.00
027578	WAYLAND03	DAN WAYLAND	5/09/23	ATB	PMCHQ00001229	\$100.00
027579	DMK	DMK SIGNS & DESIGNS	5/09/23	ATB	PMCHQ00001229	\$63.00
027580	FEDORCHUK	DENYS FEDORCHUK	5/09/23	ATB	PMCHQ00001229	\$356.00
027581	FLAMAN02	FLAMAN GROUP OF COMPANIES	5/09/23	ATB	PMCHQ00001229	\$546.41
027582	FRIESEN05	ABE FRIESEN	5/09/23	ATB	PMCHQ00001229	\$806.25
027583	FRIESENM	MATTHEW FRIESEN	5/09/23	ATB	PMCHQ00001229	\$280.00
027584	FRIESENH	NICHOLAS FRIESEN	5/09/23	ATB	PMCHQ00001229	\$300.00
027585	GNAMM	MICHELLE GNAM	5/09/23	ATB	PMCHQ00001229	\$75.00
027586	GOVERNMENT02	GOVERNMENT OF ALBERTA	5/09/23	ATB	PMCHQ00001229	\$50.00
027587	GRIMSHAW02	GRIMSHAW GRAVEL SALES	5/09/23	ATB	PMCHQ00001229	\$331,466.22
027588	GROSS01	BRADLEY GROSS	5/09/23	ATB	PMCHQ00001229	\$125.00
027589	GROSS02	MARKUS GROSS	5/09/23	ATB	PMCHQ00001229	\$175.00
027590	HICKOK02	BRUCE HICKOK	5/09/23	ATB	PMCHQ00001229	\$557.75
027591	HICKOK03	RUEBEN HICKOK	5/09/23	ATB	PMCHQ00001229	\$50.00
027592	HIEBERTP	PETER HIEBERT	5/09/23	ATB	PMCHQ00001229	\$123.00
027593	HILLVIEW	HILLVIEW FAB & WELDING	5/09/23	ATB	PMCHQ00001229	\$1,319.28
027594	HCFigure01	HINES CREEK & DISTRICT FIGURE	5/09/23	ATB	PMCHQ00001229	\$3,000.00
027595	HCGENERAL01	HINES CREEK GENERAL STORE	5/09/23	ATB	PMCHQ00001229	\$49.12
027596	HTECH01	HITECH BUSINESS SYSTEMS LTD.	5/09/23	ATB	PMCHQ00001229	\$1,016.28
027597	HOFFMAN01	HENRY HOFFMAN	5/09/23	ATB	PMCHQ00001229	\$626.25
027598	HOFFMAN02	HENRY CHRISTOPHER HOFFMAN	5/09/23	ATB	PMCHQ00001229	\$48.00
027599	JANZEN13	ANNIE JANZEN	5/09/23	ATB	PMCHQ00001229	\$50.00
027600	JANZENPA	PAULUS JANZEN	5/09/23	ATB	PMCHQ00001229	\$84.00
027601	KING02	JUSTIN KING	5/09/23	ATB	PMCHQ00001229	\$370.00
027602	KRAUSEE	ELIZABETH KRAUSE	5/09/23	ATB	PMCHQ00001229	\$130.00
027603	LUNDK	KURT LUND	5/09/23	ATB	PMCHQ00001229	\$200.00
027604	LARSENS	SHERRI LARSEN	5/09/23	ATB	PMCHQ00001229	\$50.00
027605	LITTLED	LITTLE DENISE FOODS LTD.	5/09/23	ATB	PMCHQ00001229	\$424.10
027606	MADDOG01	MAD DOG CRESTING	5/09/23	ATB	PMCHQ00001229	\$403.20
027607	MARTENSP	PETER MARTENS	5/09/23	ATB	PMCHQ00001229	\$298.75
027608	MEININGR	ROSA MEI NING	5/09/23	ATB	PMCHQ00001229	\$300.00
027609	MENNO01	MENNO SIMONS COMMUNITY SCHOOL	5/09/23	ATB	PMCHQ00001229	\$300.00
027610	MOHR01	MOHR JAYMIE	5/09/23	ATB	PMCHQ00001229	\$46.00
027611	MORGANK	KORYSSA MORGAN	5/09/23	ATB	PMCHQ00001229	\$75.00
027612	MUELLER01	JONATHAN MUELLER	5/09/23	ATB	PMCHQ00001229	\$530.00
027613	MUNNOCHC	CEILIDH MUNNOCH	5/09/23	ATB	PMCHQ00001229	\$100.00
027614	NPGAS01	NORTH PEACE GAS COOP LTD.	5/09/23	ATB	PMCHQ00001229	\$1,434.14
027615	CKYL01	PEACE RIVER BROADCASTING CORP.	5/09/23	ATB	PMCHQ00001229	\$1,575.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
027616	PETERS13	ABRAM PETERS	5/09/23	ATB	PMCHQ00001229	\$279.75
027617	PETERS16	FRANK PETERS	5/09/23	ATB	PMCHQ00001229	\$326.50
027618	PETERSJ02	JOHAN PETERS	5/09/23	ATB	PMCHQ00001229	\$42.00
027619	PETERSW01	WILLIAM PETERS	5/09/23	ATB	PMCHQ00001229	\$203.00
027620	REYNOLDS01	REYNOLDS' PLUMBING & HEATING	5/09/23	ATB	PMCHQ00001229	\$582.89
027621	ROAMING	ROAMING TRANSPORT	5/09/23	ATB	PMCHQ00001229	\$15,268.58
027622	RUECKERJ01	JASON RUECKER	5/09/23	ATB	PMCHQ00001229	\$350.75
027623	RUSSELLB	WANDA & BRIAN RUSSELL	5/09/23	ATB	PMCHQ00001229	\$1,050.00
027624	SCANALTA01	SCANALTA POWER SALES LTD.	5/09/23	ATB	PMCHQ00001229	\$74.76
027625	SEEBACHJ	Jason Seebach	5/09/23	ATB	PMCHQ00001229	\$230.00
027626	SHARNAS	SHARNA'S OPEN CAMP	5/09/23	ATB	PMCHQ00001229	\$3,690.75
027627	SKERRATT	CLAYTON AND ANN SKERRATT	5/09/23	ATB	PMCHQ00001229	\$1,950.00
027628	STEWARTI	ILEEN STEWART	5/09/23	ATB	PMCHQ00001229	\$52.00
027629	STEWARTS	STEVEN STEWART	5/09/23	ATB	PMCHQ00001229	\$451.00
027630	TRINUS01	TRINUS TECHNOLOGIES INC.	5/09/23	ATB	PMCHQ00001229	\$4,955.10
027631	UFA01	UNITED FARMERS OF ALBERTA	5/09/23	ATB	PMCHQ00001229	\$2,840.60
027632	URER	RYAN URE	5/09/23	ATB	PMCHQ00001229	\$2,188.00
027633	WALMSLEY04	BLAIR WALMSLEY	5/09/23	ATB	PMCHQ00001229	\$117.00
027634	WALMSLEY02	EDWARD WALMSLEY	5/09/23	ATB	PMCHQ00001229	\$611.25
027635	WOLFEG	GIERHARDT WOLFE	5/09/23	ATB	PMCHQ00001229	\$157.00
027636	WOSCH01	WORSLEY CENTRAL SCHOOL	5/09/23	ATB	PMCHQ00001229	\$250.00
027637	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	5/09/23	ATB	PMCHQ00001229	\$11,746.88
027638	ZACHARIAS03	ABRAHAM ZACHARIAS	5/09/23	ATB	PMCHQ00001229	\$390.00
027639	ZACHARIASHE	HENRY ZACHARIAS	5/09/23	ATB	PMCHQ00001229	\$44.00
027640	ZACHARIASW	WILLIAM ZACHARIAS	5/09/23	ATB	PMCHQ00001229	\$283.00
027641	ZACHRIASB	BEN ZACHARIAS	5/09/23	ATB	PMCHQ00001229	\$162.00
027642	ZACHARIASG	Gerhard Zacharias	5/09/23	ATB	PMCHQ00001229	\$44.00

Total Cheques: 81

Total Amount of Cheques: \$454,386.91

ATB MASTER CARD DETAILS		
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION
3/06/23	FCM	CAO FCM Conference - EA
3/07/23	Hyatt Regency Toronto	CAO Hotel Room Deposit for FCM - EA
3/17/23	Courtyard By Marriott	Councillor/Reeve Hotel Rooms for RMA - EA
3/23/23	GoTo Technologies Canada Ltd	Video Conferencing Account - EA
4/05/23	Canada Post	Newsletter Mailout - EA
3/08/23	Canada Post	Newsletter Mailout - AP
3/17/23	Amazon	Juice Jug for Trade Show - AP
3/18/23	Amazon	Helium Nozzle for Trade Show - AP
3/21/23	Canada Post	Trade Show Flyer Mailout - AP
3/23/23	ATIP Online Request Service	Police Report Request - AP
3/23/23	Proserve	Proserve for Trade Show Dance - AP
3/24/23	Amazon	Gravel Haul Book - AP



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT

MAR 07 to APR 06, 2023

We'd like to help you:

atb.com

1-800-332-8383



YOUR ACCOUNT SUMMARY

Statement date: April 06, 2023

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$12,916.23
Payments made from Mar 07 to Apr 06 - Thank you	-\$12,309.85
Credits	\$0.00
Total payments and credits	-\$12,309.85

NEW CHARGES

Purchases and returns	\$6,729.16
Cash advances and Mastercard cheques	\$0.00
Fees and adjustments	\$0.00
Interest charges	\$0.00
Total new charges	\$6,729.16
Your new balance	\$7,335.54



MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$221.00	Your credit limit	\$60,000.00
Payment due date	April 27, 2023	Available credit on Apr 06	\$52,664.46

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ATB Financial



Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance: **\$7,335.54**

Minimum payment due: **\$221.00**

Payment due date: **April 27, 2023**

Amount enclosed: \$

PFDATFXH 001730
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after April 06, 2023 will appear on your next statement.

Date Posted	Description	Amount (\$)
Mar 27	AUTOMATIC PAYMENT-THANKS	-12,309.85

Total payments and credits **-\$12,309.85**

 **\$7,335.54 will be debited from your account and credited as your automatic payment on Apr 27, 2023.**

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Mar 06	Mar 06	EVENT* RMA 2023 SPRING FREDERICTO CREDIT	-606.38
Mar 06	Mar 07	FCM=FED.OF CDN MUN OTTAWA ON	-1,167.29
Mar 07	Mar 07	HYATT REGENCY TORONTO TORONTO ON FOLIO #000005475	468.90
Mar 17	Mar 17	COURTYARD MARRIOTT EDM EDMONTON AB FOLIO #M07837	4,425.66
Mar 23	Mar 23	GOTOCOM*GOTOMEETING GOTO.COM QC	27.30
Mar 24	Mar 24	COURTYARD MARRIOTT EDM EDMONTON CREDIT FOLIO #M08452	-703.55
Apr 05	Apr 05	CPC / SCP 577944 WORSLEY AB	218.87
Total for :			\$4,998.09

Date Charged	Date Posted	Description	Amount (\$)
Mar 08	Mar 08	CPC / SCP 577944 WORSLEY AB	218.87
Mar 14	Mar 14	AMZN MKTP CA*HC5GG7E20 WWW.AMAZON.CA ON	62.98
Mar 17	Mar 17	AMZN MKTP CA*HC1CR9AV1 WWW.AMAZON.CA ON	61.41
Mar 18	Mar 18	AMZN MKTP CA*HC3NQ4NU2 WWW.AMAZON.CA ON	48.29
Mar 20	Mar 20	AMZ*DANGS STORE WWW.AMAZON.CA ON CREDIT	-104.25
Mar 20	Mar 20	AMZ*LASIEYO-NA WWW.AMAZON.CA ON CREDIT	-62.98
Mar 21	Mar 21	CPC / SCP 577944 WORSLEY AB	1,433.77

(continued on next page)

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Making payments

You can make your payment by:

- Autopay (pre-authorized debit)
- ABM
- Telephone banking
- Internet banking
- Mail, to the address alongside
- at any ATB branch.

 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



MONTHLY STATEMENT
MAR 07 to APR 06, 2023

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
Mar 23	Mar 23	CPC / SCP 577944 WORSLEY AB	19.69
Mar 23	Mar 23	TBS - CIOB / IPPD OTTAWA ON	5.00
Mar 23	Mar 23	PROSERVE ST. ALBERT AB	26.25
Mar 29	Mar 29	AMZN MKTP CA*HY3K39051 WWW.AMAZON.CA ON	22.04
Total for			\$1,731.07
Total purchases and returns			\$6,729.16

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	8.70 (v)
Cash advances and Mastercard cheques	0.00	8.70 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	0.00
Grocery	0.00
Professional services	1,167.29
Retail stores	27.30
Utilities	27.49
Home improvement and maintenance	0.00
Travel and lodging	4,191.01
Vehicle expenses (fuel, repair)	0.00
Business services	1,284.82
Miscellaneous	31.25
Sub-total (purchases and returns)	\$6,729.16
Cash advances and Mastercard cheques	\$0.00
Grand total	\$6,729.16

Clear Hills County Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	May 16, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	2022 Surplus Reallocation
File:	12-05-02

DESCRIPTION:

The amount of \$1,272,218 was transferred to our Rate Stabilization Reserve at year end. This is the amount of the 2022 surplus which now needs to be reallocated to the appropriate reserve account(s).

BACKGROUND:

The Rate Stabilization Reserve provides funding for any operating deficit and enables the County to maintain stable property tax rates.

The Fire Reserve is projected to have a deficit of \$730,356 at the end of 2023.

ATTACHMENTS:

- Year End Reserves Forecast (Based on the Multi Year Capital Plan)

RECOMMENDED ACTION:

RESOLUTION by Councillor ... that Council approves the amount of \$28,125.16, remain in the Rate Stabilization Reserve to cover expenditures made in 2022, and the remaining \$1,244,092.84 be transferred to the Fire Reserve.

Initials show support - Reviewed by:

Manager:

CAO:

Clear Hills County
Reserves Forecast
Based on Multi Year Capital Plan

	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Ending Balance	Ending Balance	Ending Balance	Ending Balance	Ending Balance	Ending Balance	Ending Balance	Ending Balance	Ending Balance
Reserves									
Rate Stabilization Reserve	3,971,875	3,971,875	3,971,875	3,971,875	3,971,875	3,971,875	3,971,875	3,971,875	3,971,875
	\$ 3,971,875	\$ 3,971,875	\$ 3,971,875	\$ 3,971,875	\$ 3,971,875	\$ 3,971,875	\$ 3,971,875	\$ 3,971,875	\$ 3,971,875
Administration Reserve	381,044	352,799	386,723	329,361	363,168	382,572	386,494	420,587	363,395
Fire Reserve	260,777	(730,356)	(721,446)	(712,490)	(703,490)	(694,445)	(685,355)	(1,027,969)	(1,372,297)
Office & Shop Building Reserve	484,498	285,920	337,600	389,538	441,735	494,194	546,915	599,900	653,149
EMS Housing Reserve	338,964	340,659	342,362	344,074	345,795	347,524	349,261	351,007	352,763
Worsley Fire/Community Hall Building Reserve	194,629	195,602	211,655	227,788	244,002	260,297	276,673	293,132	309,672
Road Construction & Upgrades Reserve	16,464,459	18,562,572	16,494,634	14,315,858	14,136,187	16,970,618	13,789,221	16,621,917	19,468,777
Gravel Pits Reserve	3,164,738	3,180,561	3,196,464	3,212,446	3,228,509	3,244,651	3,260,874	3,277,179	3,293,565
Bridges Reserve	3,224,228	2,813,224	2,927,791	2,615,804	2,729,383	2,416,405	2,528,987	2,215,007	2,326,582
Common Services Vehicles & Equipment Reserve	2,495,535	2,363,796	2,279,135	2,138,775	2,052,989	1,911,499	1,824,576	1,681,944	1,593,874
Water Reserve	4,707,283	4,730,819	4,854,973	4,979,748	5,105,147	5,231,172	5,357,828	5,485,117	5,613,043
Drainage and Water Management Reserve	805,903	809,933	1,065,233	1,321,809	1,579,668	1,838,816	2,099,260	2,361,006	2,624,061
Sewer Reserve	3,256,927	3,273,212	3,314,703	3,356,402	3,398,309	3,440,425	3,482,752	3,525,291	3,568,043
Cemetery Reserve	27,086	27,221	27,357	27,494	27,632	27,770	27,909	28,048	28,188
Development Reserve	1,118,056	1,123,646	1,129,264	1,134,910	1,140,585	1,146,288	1,152,019	1,157,779	1,163,568
Seniors Reserve	6,229	6,260	16,341	26,473	36,655	46,889	57,173	67,509	77,897
Economic Development Reserve	4,133,932	4,154,602	4,175,375	4,196,252	4,217,233	4,238,319	4,259,511	4,280,808	4,302,212
Ag Services Reserve	193,072	183,987	215,057	221,157	252,413	283,825	315,394	347,121	379,007
Rec Board Reserve	32,589,20	32,752,15	58,040,91	83,456,11	108,998,39	134,668,38	160,466,73	186,394,06	212,451,03
	\$41,293,948	\$41,707,208	\$40,311,261	\$38,208,855	\$38,704,917	\$41,721,487	\$39,189,962	\$41,871,779	\$44,957,950
	\$45,265,823	\$45,679,083	\$44,283,136	\$42,180,730	\$42,676,792	\$45,693,362	\$43,161,836	\$45,843,654	\$48,929,825

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Uncollectable Tax Write-offs Part II
File:	12-07-02

DESCRIPTION:

Alberta municipalities continue to struggle to collect property taxes from the oil and gas sector.

BACKGROUND:

Administration obtained legal opinions for oil and gas tax rolls that have outstanding balances that were included in the 2022 & prior years Uncollectable Tax Allowance.

The current balance of the Uncollectable Tax Allowance is \$13,306,386.65.

ATTACHMENTS:

- Uncollectable Tax Listing

RECOMMENDATION:

1. **RESOLUTION** by... to write off the outstanding balances of the rolls listed for a total of \$12,879,883.47.

OR

2. **RESOLUTION** by...

Initials show support - Reviewed by:

Manager:



CAO:



Roll #	Total Uncollectable	Class	Notes:	Legal Opinion:
70019	\$2,422.94	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
181727	\$2,882.51	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
181729	\$1,659.85	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
183356	\$10,315.81	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
183358	\$163,824.92	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
213786	\$7,481.22	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
213787	\$517,734.29	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213816	\$5,940.30	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213827	\$6,603.11	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213829	\$7,503.03	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213868	\$7,091.43	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
289829	\$395.77	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
291084	\$572,403.01	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
291085	\$57,318.80	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
291087	\$129,594.72	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
291091	\$103,682.05	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
295403	\$212,380.80	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
296278	\$2,794.74	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
302435	\$10,978.51	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
302448	\$6,564.80	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
302449	\$2,186.60	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
302476	\$336,980.80	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
302539	\$402,801.17	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
303279	\$1,660.81	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
303490	\$1,498.71	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
304230	\$10,957.15	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
310532	\$21,027.10	O&G	Receivership ending, assets couldn't be sold	Recommends writing them off
310533	\$2,981.70	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
313504	\$26,011.64	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
313507	\$28,363.08	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
313508	\$30,094.64	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
313531	\$39,606.75	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
314627	\$8,856.98	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314628	\$8,709.38	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314684	\$1,564.62	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314814	\$1,041.09	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314816	\$1,286.00	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314831	\$8,534.15	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314832	\$15,769.10	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314833	\$7,995.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314933	\$7,774.68	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
314934	\$871.28	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314948	\$9,696.68	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314949	\$9,129.00	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315000	\$8,913.15	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315003	\$10,530.11	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315006	\$8,514.74	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315007	\$9,226.02	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315008	\$9,802.97	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315012	\$49,746.25	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315013	\$35,264.93	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315014	\$26,271.96	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315034	\$16,314.56	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315050	\$1,951.71	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315104	\$4,953.35	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315108	\$1,583.59	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off

Roll #	Total Uncollectable	Class	Notes:	Legal Opinion:
315109	\$11,488.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315111	\$7,746.13	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315112	\$7,746.13	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315113	\$7,645.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315114	\$7,746.13	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315115	\$8,234.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315116	\$7,509.97	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315117	\$127,391.90	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315127	\$64,375.82	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315128	\$26,575.66	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315149	\$15,430.86	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315150	\$12,593.02	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315151	\$12,593.02	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315172	\$1,583.59	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315250	\$6,703.17	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315251	\$7,002.75	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315252	\$11,213.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315253	\$10,875.88	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315255	\$1,665.18	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315256	\$6,745.35	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315258	\$10,788.55	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315313	\$14,612.91	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315315	\$101,664.66	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315318	\$8,274.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315320	\$12,612.21	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315321	\$13,551.77	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315322	\$6,566.33	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315324	\$13,067.36	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315325	\$7,299.04	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315326	\$7,632.68	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315327	\$8,234.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315328	\$7,642.85	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315329	\$9,089.32	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315331	\$8,234.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315332	\$6,731.79	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315333	\$9,903.80	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315334	\$6,566.33	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315335	\$6,566.33	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315346	\$107,352.46	O&G	Struck from Alberta Corporate Registry in 2014	Recommends writing them off
315383	\$7,751.28	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315384	\$1,380.84	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315394	\$1,807.70	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315395	\$3,415.16	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315414	\$2,065.04	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315416	\$3,312.52	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315417	\$1,619.03	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315421	\$466.29	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315470	\$9,266.52	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315471	\$12,536.76	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315472	\$9,136.82	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315473	\$8,893.51	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315474	\$8,914.65	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315526	\$10,866.80	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315528	\$12,711.92	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315532	\$8,392.08	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315533	\$18,113.01	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off

Roll #	Total Uncollectable	Class	Notes:	Legal Opinion:
315534	\$38,727.48	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315548	\$10,153.29	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315559	\$1,753.06	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315566	\$2,154.88	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315580	\$178,691.01	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315594	\$9,946.03	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315596	\$2,394.14	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315659	\$368,882.87	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315719	\$17,087.84	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315720	\$14,658.66	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315731	\$17,860.65	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315733	\$17,372.70	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315751	\$7,900.32	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315758	\$33,228.46	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315760	\$2,442.57	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315761	\$14,665.42	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315762	\$12,912.31	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315763	\$9,635.70	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315764	\$9,805.45	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315798	\$35,727.73	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315799	\$8,136.89	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315828	\$3,127.73	O&G	Receivership ending, assets couldn't be sold	Recommends writing them off
315842	\$8,136.89	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315855	\$14,427.10	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315917	\$31,998.90	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315939	\$189,521.29	LINEA	Struck from Alberta Corporate Registry in 2014	Recommends writing them off
316026	\$16,176.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316031	\$4,489.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316033	\$2,012.20	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316048	\$990.73	O&G	Receivership ending, assets couldn't be sold	Recommends writing them off
316069	\$21,034.19	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316070	\$58,498.20	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316071	\$280,229.79	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316081	\$25,376.74	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316085	\$13,928.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316097	\$10,525.94	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316098	\$11,939.91	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316101	\$12,020.70	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316102	\$21,034.19	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316103	\$21,036.89	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316106	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316113	\$9,755.27	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316114	\$54,298.37	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316115	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316118	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316120	\$12,569.52	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316141	\$310,555.49	LINEA	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316226	\$27,482.92	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316228	\$54,298.37	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316232	\$12,633.51	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316234	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316238	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316240	\$12,567.02	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316266	\$36,482.72	O&G	Struck from Alberta Corporate Registry in 2014	Recommends writing them off
316268	\$5,121.82	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316273	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off

Roll #	Total Uncollectable	Class	Notes:	Legal Opinion:
316274	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316275	\$14,625.33	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316276	\$16,585.72	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316278	\$179,185.31	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316282	\$12,324.26	O&G	Struck from Alberta Corporate Registry in 2013	Recommends writing them off
316284	\$22,896.72	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316287	\$20,454.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316303	\$20,358.34	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316315	\$52,629.08	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316320	\$22,090.50	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316321	\$807,661.84	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316349	\$4,193,099.82	LINEA	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316370	\$219.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316371	\$412.44	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316372	\$310.03	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316397	\$488,337.32	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316407	\$6,885.90	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316408	\$11,693.54	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316415	\$18,862.95	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316419	\$15,629.78	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316420	\$15,629.78	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316426	\$125,048.34	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316456	\$31,883.22	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316479	\$17,891.91	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316487	\$23,845.75	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316506	\$694,996.11	LINEA	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316545	\$3,862.81	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316566	\$16,954.16	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315693	\$2.05	LINEA	Has not had assessment since 2006	no legal opinion obtained due to small balance.
316224	\$0.07	LINEA	Has not had assessment since 2012	no legal opinion obtained due to small balance.
315653	\$1,276.58	LINEA	Struck from Alberta Corporate Registry in 2018	Corporate Registry status checked. no legal opinion obtained due to small balance.
316140	\$77.98	LINEA	Struck from Alberta Corporate Registry in 2014	Corporate Registry status checked.
	\$12,879,883.47			

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Funding Request – MD of Fairview
File:	11-02-02

DESCRIPTION:

The Municipal District of Fairview is requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway.

BACKGROUND:

The Municipal District of Fairview has been approved for Strategic Transportation Infrastructure Program (STIP) funding for the pavement overlay on the Fairview Airport runway. The total estimated project cost is \$1,157,000.00. STIP funds at a level of 75% leaving the remaining 25% to be funded by other sources.

The MD of Fairview is requesting that Council consider a 1/3 cost share for the remaining \$288,976.25.

ATTACHMENTS:

- April 26, 2023, Funding Request Letter

RECOMMENDATION:

1. **RESOLUTION** by... to approve a general grant to the MD of Fairview in the amount of \$96,325.42 for the 1/3 cost share of the Fairview Airport runway overlay with funds to be allocated from the Economic Development Reserve.

OR

2. **RESOLUTION** by... to approve a general grant to the MD of Fairview in the amount of _____ for the Fairview Airport runway overlay with funds to be allocated from the Economic Development Reserve.

OR

3. **RESOLUTION** by... to deny the MD of Fairview's funding request.

Initials show support - Reviewed by:

Manager:

CAO:



Box 189
FAIRVIEW, ALBERTA
T0H1L0

Email: mdinfo@mdfairview.ab.ca

PHONE: 780-835-4903
FAX: 780-835-3131

April 26, 2023

Clear Hills County Council

Dear Council:

The MD of Fairview was successful in accessing the STIP Grant for the Fairview runway overlay project this year. As you are aware the MD of Fairview has applied for the past few years for the grant but have always been denied.

The estimated cost to complete the runway overlay project is \$1,157,000.00 with the STIP Grant being 75% of the Cost or \$868,022.75. This leaves the balance of \$288,976.25 to be funded by other sources.

This project will be going to tender shortly, and in conjunction with Transportations Tender for Highway 2 overlay we might be able to get a contractor to give a better price. The project is slated to be complete before the end of 2023.

With the Spirit River Runway being shut down for winter, it appears the Fairview Airport has had increased use by AHS Air Ambulance.

The MD of Fairview Council is requesting that Clear Hills County consider a 1/3 cost split on the difference between the grant and the actual cost which would be (\$96,325.42). We have also approached Town of Fairview for a third.

Yours truly,

Robert Jorgensen
Chief Administrative Officer

Clear Hills County Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Funding Request – David Thompson Hall Society
File:	11-02-02

DESCRIPTION:

The David Thompson Hall Society is requesting a grant of \$3,500.00 to hire an engineering firm to investigate suspected foundation shifting of their hall.

BACKGROUND:

The David Thompson Hall Society “has been monitoring apparent foundation shifting” of the hall which results “in drywall cracking and doors no longer fitting squarely in their frames.” They are requesting funds to hire an engineer to assess the problem “to stay ahead of any potential serious problems.”

ATTACHMENTS:

- April 29, 2023, Funding Request Letter
- April 28, 2023, Email to Ken Meston from ParklandGEO Ltd.
- Proposal for Geotechnical Services from ParklandGEO Ltd. to the David Thompson Hall Society
- Grants History (2004 – October 18, 2022)

RECOMMENDATION:

1. **RESOLUTION** by... to approve a general grant of \$3,500.00 to the David Thompson Hall Society for geotechnical services with funds to be allocated from the Rate Stabilization Reserve.

OR

2. **RESOLUTION** by... to approve a general grant to the David Thompson Hall Society in the amount of _____ for geotechnical services with funds to be allocated from the Rate Stabilization Reserve.

OR

3. **RESOLUTION** by... to deny the David Thompson Hall Society’s funding request.

Initials show support - Reviewed by:	Manager:		CAO:	
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Lori Jobson

From: Allan Rowe
Sent: May 1, 2023 1:25 PM
To: Lori Jobson
Subject: FW: David Thompson Hall
Attachments: PRO230524-GP Proposal.pdf

From: Janette Meston <jemeston@hotmail.com>
Sent: Saturday, April 29, 2023 6:34 PM
To: Allan Rowe <Allan@clearhillscounty.ab.ca>
Subject: FW: David Thompson Hall

This message's attachments contains at least one web link. This is often used for phishing attempts. Please only interact with this attachment if you know its source and that the content is safe. If in doubt, confirm the legitimacy with the sender by phone.

Sent from [Mail](#) for Windows

From: [Russ Washburn](#)
Sent: Friday, April 28, 2023 4:39 PM
To: jemeston@hotmail.com
Cc: [Kevin Arnold](#)
Subject: David Thompson Hall

Hi Kenneth,

Please see the attached proposal. Keep in mind this is a site trip to investigate the site and further investigations may be required depending on the findings. As discussed he have another site to go to in your area next week and if we were to have approval before Wednesday afternoon, there could be some potential savings to share the site trip.

Thanks

Russ

Russ Washburn, P.Eng.
Geotechnical Engineer



Red Deer • Sherwood Park • Grande Prairie
Fort McMurray • Calgary • Regina • Estevan
Lethbridge • Peace River • Fort St. John

ParklandGEO Ltd.
101, 15810 – 102nd Street
Grande Prairie, AB, T8X 0K7
Cell: 780-296-3436
Office: 780-539-5102 ext. 224
www.parklandgeo.com

April 29, 2023

Clear Hills County Councilors
Worsley, Alberta

SUBJECT: Application for a General Grant for David Thompson Hall Society
Proposed Slab and Crawl Space Inspection

Our Group has been monitoring apparent foundation shifting of our building, David Thompson Hall, resulting in drywall cracking and doors no longer fitting squarely in their frames. We are requesting financial assistance from the County to have a professional engineering assessment completed on our facility to stay ahead of any potential serious problems.

Attached is an estimate from Parkland GEO Ltd. Consultant from Grande Prairie indicating the cost would be \$3,500.00 (excluding GST), with potential of saving \$250.00 if the trip to Fairview coincides with another GEO client in our area, if approval is obtained before Wednesday afternoon, April 5, 2023.

I have forwarded the email from Russ Washburn, Parkland GEO Ltd. which contains the scope of work and amount.

Your assistance would be greatly appreciated.



Kenneth Meston,
Maintenance



ParklandGEO Ltd.
#101 – 15810 102 Street
Grande Prairie, AB T8X 0K7
www.parklandgeo.com
T: 780 539 5102
F: 780 539 5106

April 28, 2023
PRO230524-GP

jemeston@hotmail.com
Original will remain on file

David Thompson Community Hall
RR 33, Hines Creek, AB
T0H 2A0

ATTN: Kenneth Meston

RE: Proposal for Geotechnical Services
Proposed Slab and Crawl Space Inspection
David Thompson Hall, Hines Creek, AB

Dear Mr. Meston:

As per your request, ParklandGEO is pleased to present the following proposal for geotechnical services for the above mentioned project. Based on our communications it is understood that the David Thompson Hall building is experiencing issues related to the building foundation and possible surrounding ground conditions. As requested below is a quote for an initial site inspection of the building foundation and crawl space to determine possible corrective measures or if further investigation is required.

Health and Safety

ParklandGEO considers the safety and well-being of our employees a core value of the company. Workplace hazard assessments and controls are included in every project and no on-site work can be undertaken until all safety requirements are satisfied.

ParklandGEO will not undertake any work unless the safety of all employees, contractors, and the public have been protected. ParklandGEO and any subcontractors will undertake a hazard assessment prior to commencing any site project work. Unsafe conditions will be identified and corrective actions taken prior to any work being undertaken. All workplace injuries or near-miss incidents will be investigated immediately by ParklandGEO.

Our safety objective for this project is to complete the work using safe procedures and behaviors, resulting in zero injuries or near-miss incidents.

Scope of Work

The scope of work will include the following:

- Complete an initial site inspection of the David Thompson Hall building to assess the current condition of the interior walls;
- Complete a visual inspection of the current foundation and structure conditions
- Review any construction related drawings or historical information pertaining to the above mentioned facility and the surrounding area
- Prepare a summary letter documenting findings based on the initial site inspection and determine if further geotechnical investigation is required.

Commercial Terms

ParklandGEO is prepared to undertake this project for a estimated fee of **\$3,500.00** (excluding GST). The following breakdown is provided.

Task	Cost
ParklandGEO Field Technologist (travel time, site investigation, truck)	\$1,000.00
Final Report (writing, lab testing, analysis and senior review)	\$2,500.00
SUB-TOTAL	\$3,500.00

Note: There may be some cost savings of up to \$250.00 with regards to mob fees if ParklandGEO is able to organize/align other projects and field work within the same timeline.

Closure

We trust the information provided will meet your current requirements. Should questions arise or you require additional information, please contact the undersigned at 780-539-5102 at your earliest convenience. If this proposal meets your approval and you wish to proceed with this investigation, please contact the undersigned. All work associated with this project will be governed by the current Sub-Consultant agreement between ParklandGEO.

Thank you for your time and consideration.

Yours truly,
PARKLAND GEOTECHNICAL LTD.



Kevin Arnold.,
Geotechnical Technician

Capital Grants, non-cost share General Grants & Beyond Border Grants					
2004 to October 18, 2022					
For November 1, 2022 Council Meeting					
<u>Organization</u>	<u>Project</u>	<u>Type of Grant</u>	<u>Approved</u>	<u>Amount</u>	<u>Total by Organization</u>
All Saints Anglican Church	New foundation	Capital	2010	\$ 17,000.00	
All Saints Anglican Church	Repairs and landscaping for church	Capital	2013	\$ 5,000.00	
					\$ 22,000.00
All Saints Ukranian Catholic Parish	Demolition of old church for public safety reasons	Capital	2017	\$ 6,500.00	
All Saints Ukranian Catholic Parish	lawn mower	General	2017	\$ 4,700.00	
					\$ 11,200.00
Burnt River Recreation Association	Playground Equipment	Capital	2007	\$ 3,900.00	
Burnt River Recreation Association	Lawn Mower	Capital	2006	\$ 10,750.00	
Burnt River Recreation Association	Utility Trailer	Capital	2007	\$ 4,400.00	
Burnt River Recreation Association	Covered Pole Shed at Burnt Lee Park	Capital	2014	\$ 6,250.00	
Burnt River Recreation Association	Subdivide Burnt Lee Park from SW22-83-1-W6M	General	2017	\$ 6,500.00	
					\$ 31,800.00
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 2	General	2021	\$ 87,190.00	
Carter Camp Recreational Society	Carter Camp crossing realignment Phase 1	General	2021	\$ 10,000.00	
Carters Camp Recreational Society	Campground Upgrades	Capital	2006	\$ 7,500.00	
					\$ 104,690
Cherry Canyon Agricultural Society	Facility Improvement Project	Capital	2007	\$ 14,965.00	
Cherry Canyon Agricultural Society	Fire tank	General	2010	\$ 10,000.00	
Cherry Canyon Agricultural Society	Oles Lake Playground Enhancement project	Capital	2011	\$ 17,600.00	
Cherry Canyon Agricultural Society	Additional Fire fighting equipment	General	2013	\$ 26,300.00	
Cherry Canyon Agricultural Society	Renovations to Cherry Canyon Hall	Capital	2016	\$ 25,000.00	
Cherry Canyon Agricultural Society	Fitness Centre Equipment	Capital	2016	\$ 12,479.50	
Cherry Canyon Agricultural Society	lawn mower	General	2019	\$ 4,500.00	
Cherry Canyon Agricultural Society	Playground	Capital	2020	\$ 22,000.00	
Cherry Canyon Agricultural Society	two Ball diamond dugouts	Capital	2020	\$ 5,000.00	
Cherry Canyon Agricultural Society	Hall Renovations (replacing windows, sidewalks and re-roofing half the building)	Capital	2021	\$ 20,000.00	
Cherry Canyon Agricultural Society	water repair & cement pad Roof Repair	Capital	2010/2012	\$ 11,000.00	
					\$ 168,845

Cherry Point Promotion Association	Cherry Point Hall	Capital	2005	\$ 7,500.00	
Cherry Point Promotion Association	Hall repairs & Improvements	Capital	2011	\$ 5,000.00	
Cherry Point Promotion Association	Renovations and repairs to the Hall	Capital	2013	\$ 2,500.00	
					\$ 15,000
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Outdoor Arena & Motor Cross Track	Capital	2009	\$ 25,000.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Improvements to Multi-Plex grounds	Capital	2012	\$ 15,500.00	
Clear Hills Agricultural Multi-Plex Society (CHAMPS)	Equipment to groom and maintain grounds, chutes for arena and a light plant/generator	Capital	2015	\$ 25,000.00	
					\$ 65,500
Cleardale Agricultural Society	2 Zero Turn lawn mowers	General	2013	\$ 31,920.00	
Cleardale Agricultural Society	Outdoor Skating Rink Upgrades	Capital	2016	\$ 12,000.00	
Cleardale Agricultural Society	Cemetery Sign Project	General	2018	\$ 2,000.00	
Cleardale Agricultural Society	Cleardale OHV Park Bandstand Project	Capital	2020	\$ 10,000.00	
Cleardale Agricultural Society	Move and set up replacement Salt & Pepper Club	Capital	2010	\$ 10,000.00	
Cleardale Agricultural Society	OHV Park	Capital	2005	\$ 50,000.00	
Cleardale Agricultural Society	Community Facilities Upgrades	Capital	2008	\$ 22,500.00	
Cleardale Agricultural Society	Equipment purchases and golf course upgrades	General	2015	\$ 125,000.00	
Cleardale Agricultural Society	Power & water at OHV park	General	2016	\$ 40,160.00	
					\$ 303,580
Cleardale Community Enhancement Society	Paving parking lot at Seniors Housing	General	2017	\$ 150,000.00	
					\$ 150,000
David Thompson Bible Camp	Bathroom Building Improvements	Capital	2008	\$ 21,000.00	
					\$ 21,000
David Thompson Hall Society	Furnace	Capital	2006	\$ 5,000.00	
David Thompson Hall Society	Cement pad for Park Shelter	Capital	2010	\$ 4,500.00	
David Thompson Hall Society	New entrance steps and wheel chair ramp	Capital	2013	\$ 5,000.00	
David Thompson Hall Society	Fire Escape improvements	Capital	2014	\$ 11,500.00	
David Thompson Hall Society	Furnace replacements	Capital	2017	\$ 17,000.00	
					\$ 43,000

End of Steel Heritage Museum Society	Re-doing the inside of the Lubeck Hall Building	Capital	2011	\$ 23,400.00	
End of Steel Heritage Museum Society	Taxidermy Building	Capital	2004	\$ 40,000.00	
End of Steel Heritage Museum Society	Museum Kitchen Renovations	Capital	2008	\$ 25,000.00	
End of Steel Heritage Museum Society	Blacksmith Shop	Capital	2009	\$ 25,000.00	
End of Steel Heritage Museum Society	Armed Forces Building Roof	Capital	2014	\$ 4,779.58	
End of Steel Heritage Museum Society	Construction of pole shed and purchase of a new lawn mower	Capital	2016	\$ 10,000.00	
End of Steel Heritage Museum Society	R&M of exterior log buildings & purchase of two tent shelters	Capital	2018	\$ 4,800.00	
End of Steel Heritage Museum Society	Upgrades to playground, floor in market shed & finishing Ukrainian Heritage house	Capital	2019	\$ 14,050.00	
End of Steel Heritage Museum Society	Lavatory trailer	General	2020	\$ 120,000.00	
End of Steel Heritage Museum Society	Museum & Park - various improvements (scope change 2021 dance floor to trappers cabin)	Capital	2020	\$ 11,009.00	
					\$ 278,039
Fairview Aquatic Centre	phase 2 basin resurfacing	Beyond Borders	2017	\$ 7,500.00	
					\$ 7,500
Fairview Curling Club	curling stones replacement	Beyond Borders	2017	\$ 2,500.00	
					\$ 2,500
Fairview Day Care & Playschool Society	Construction of Day Care Facility	Beyond Borders	2016	\$ 150,000.00	
					\$ 150,000
Fairview Lions Club	Cummings Lake Music Fest	Beyond Borders	2019	\$ 2,500.00	
					\$ 2,500
George Lake Aquatic Recreation Association	Campground Upgrade	Capital	2004	\$ 12,000.00	
George Lake Aquatic Recreation Association	Washroom/Shower Facility	Capital	2008	\$ 25,000.00	
George Lake Aquatic Recreation Association	Installation of power to the camping stalls.	Capital	2012	\$ 12,272.00	
George Lake Aquatic Recreation Association	Playground	Capital	2015	\$ 25,000.00	
George Lake Aquatic Recreation Association	Upgrading existing power grid	Capital	2017	\$ 20,000.00	
George Lake Aquatic Recreation Association	Tractor & Campground upgrades	General	2019	\$ 36,000.00	
					\$ 130,272
Hines Creek & District Figure Skating Club	Jumping Harness	Capital	2008	\$ 2,750.00	
					\$ 2,750

Hines Creek Composite School Parent Assoc.	Playground pea gravel and retaining timbers	Capital	2011	\$ 9,000.00	
Hines Creek Composite School Parent Assoc.	Playground Equipment Replacement & Outside Seating area	Capital	2010	\$ 25,000.00	
Hines Creek Composite School Parent Assoc.	Phys Ed & Music Equipment	Capital	2008	\$ 1,308.72	
Hines Creek Composite School Parent Assoc.	Replacement score clock & shot clock	Capital	2015	\$ 6,250.00	
					\$ 41,559
Hines Creek Curling Club	new ceiling, lighting & ice scraper	Capital	2009	\$ 21,225.00	
					\$ 21,225.00
Hines Creek Golf & Country Association	Purchase 313.6 acres Rec Lease 910012	General	2014	\$ 131,500.00	
Hines Creek Golf & Country Association	Irrigation System Completion Project	General	2020	\$ 67,693.89	
Hines Creek Golf & Country Association	automate part of irrigation system	Capital	2010/2012	\$ 25,000.00	
Hines Creek Golf & Country Association	Workshop	Capital	2006	\$ 15,000.00	
Hines Creek Golf & Country Association	New Fairways	Capital	2007	\$ 13,085.00	
Hines Creek Golf & Country Association	Equipment replacement for a tractor and mowers	Capital	2010	\$ 25,000.00	
Hines Creek Golf & Country Association	Complete clubhouse	Capital	2015	\$ 25,000.00	
					\$ 302,278.89
Hinterland Cemetery Company	Lawn mower, fence & storage	General	2019	\$ 15,000.00	
					\$ 15,000.00
Immaculate Heart of Mary Parish Cemetery	lawn mower	Capital	2017	\$ 3,150.00	
					\$ 3,150.00
Many Island Recreational Development Society	upto 8 seasonal lots & road	Capital	2019	\$ 32,000.00	
Many Island Recreational Development Society	Boat Launch improvements	General	2019	\$ 10,000.00	
Many Island Recreational Development Society	Playground Equipment upgrade/replacement and solar lights	Capital	2010	\$ 25,000.00	
Many Island Recreational Development Society	Campground Upgrades	Capital	2004	\$ 25,000.00	
Many Island Recreational Development Society	Upgrade the outhouses, bring the sani-dump into compliance install solar lights in the campground.	Capital	2012	\$ 10,700.00	
Many Island Recreational Development Society	Generator	General	2015	\$ 6,000.00	
Many Island Recreational Development Society	Loop road and 10 seasonal lots	Capital	2021	\$ 10,000.00	
					\$ 118,700.00
Menno Simons Community School Parents Association	Menno Simons Community School Playground Improvement project	Capital	2011	\$ 24,830.00	
					\$ 24,830.00

Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #1	Capital	2009	\$ 5,667.00	
Montagneuse Valley Cemetery Committee	Chainlink Fence Cemetery #2	Capital	2009	\$ 6,167.00	
Montagneuse Valley Cemetery Committee	Survey to map existing and future plots	General	2022	\$ 4,000.00	
					\$ 15,834.00
Peace Valley Snow Riders	Hines Creek Trail	General	2018	\$ 20,000.00	
					\$ 20,000.00
Senior Check-In Line	2018 Operating grant	General	2018	\$ 8,500.00	
Senior Check-In Line	2019 Operating grant	General	2019	\$ 8,500.00	
Senior Check-In Line	2020 Operating Grant	General	2020	\$ 8,500.00	
Senior Check-In Line	2021 Operating Grant	General	2021	\$ 6,000.00	
Senior Check-In Line	2022 Operating Grant	General	2022	\$ 6,500.00	
					\$ 38,000.00
SHARE Radio Broadcasting Association	Additional transmitter and receiver site in Cleardale	Capital	2010	\$ 5,000.00	
					\$ 5,000.00
Svittanok Ukrainian Dance Company	Ukrainian Heritage Preservation building at the End of Steel Museum	Capital	2013	\$ 20,000.00	
					\$ 20,000.00
Village of Hines Creek	HC Playground	Capital	2005	\$ 18,920.00	
Village of Hines Creek	Arena Upgrade Project	Capital	2006	\$ 25,000.00	
Village of Hines Creek	Hines Creek Fitness Centre	Capital	2006	\$ 5,000.00	
					\$ 48,920.00
Whitelaw Ag Society	Hall entry & parking repairs	Beyond Borders	2019	\$ 10,000.00	
					\$ 10,000.00
Worsley Agricultural Society	Arena Renovations	Capital	2006	\$ 50,000.00	
Worsley Agricultural Society	Improvements to the Worsley Arena	Capital	2012	\$ 25,000.00	
Worsley Agricultural Society	Worsley Arena upgrades & repairs	General	2015	\$ 100,000.00	
Worsley Agricultural Society	Arena Roof & other repairs	General	2019	\$ 60,000.00	
Worsley Agricultural Society	Bike & Skate Park	Capital	2012	\$ 25,000.00	
					\$ 260,000.00
Worsley Central School Parent Council	Renovations to kitchen to a three (3) basin sink	Capital	2010	\$ 2,500.00	
Worsley Central School Parent Council	Basketball court pavement	Capital	2015	\$ 16,000.00	
					\$ 18,500.00

Worsley Chamber of Commerce	Town Center Beautification	Capital	2004	\$ 10,000.00	
					\$ 10,000.00
Worsley Clear Hills Ski Club	Chair Lift Project	Capital	2007	\$ 250,000.00	
Worsley Clear Hills Ski Club	Magic Carpet Conveyor Lift	Capital	2020	\$ 50,000.00	
					\$ 300,000.00
Worsley Early Childhood Education Foundation	Preschool Playground	Capital	2016	\$ 10,000.00	
Worsley Early Childhood Education Foundation	storage shed	Capital	2017	\$ 3,517.50	
					\$ 13,517.50
Worsley Historical & Cultural Association	Farr House Restoration	Capital	2004	\$ 12,500.00	
Worsley Historical & Cultural Association	Workshop	Capital	2005	\$ 12,500.00	
Worsley Historical & Cultural Association	Moving the Basnett store from Eureka River to the Museum's Heritage Farm Site.	Capital	2012	\$ 25,000.00	
Worsley Historical & Cultural Association	United Chruch building at Worsley Museum site	Capital	2017	\$ 25,000.00	
Worsley Historical & Cultural Association	Museum site improvements & upgrades	Capital	2019	\$ 25,000.00	
					\$ 100,000.00
Worsley Pioneer Club	Handibus Purchase	General	2019	\$ 94,975.00	
					\$ 94,975.00
Worsley Volunteer Fire Fighters' Society	Fitness Equipment	Capital	2007	\$ 13,650.00	
Worsley Volunteer Fire Fighters' Society	New Playground Equipment	Capital	2012	\$ 25,000.00	
					\$ 38,650.00
		Total:		\$ 3,030,314.19	\$ 3,030,314.19

Grant Definitions for Grant Summary

Policy 7002 – Capital Grants

3. **DEFINITIONS:**

3.1 Capital projects and asset purchases are considered to be the following:

Major Asset Class	Minor Asset Class	Capitalization Threshold	Useful Life
Land		No minimum value	N/A
Land Improvements		\$5,000	25 years
Buildings		\$25,000	25 years
Engineered Structures	Roadways	\$50,000	25 years
	Water Systems	\$50,000	Distribution – 75 years Plant – 30 years
	Wastewater Systems	\$50,000	Distribution – 75 years Plant – 30 years
Machinery & Equipment		\$5,000	15 years
Vehicles		\$5,000	10 years

Table extracted from Clear Hills County Capitalization Policy 1207 Section 4.

Policy 7003 – General Grants

- Don't fit into the criteria for a Capital Grant or a Beyond Borders Grant.
- The policy is attached.

Policy 7004 – Beyond Borders Funding

- Funding support to community organizations beyond County Borders.
- The policy is attached.



Clear Hills County

Effective Date: OCTOBER 13, 2020	Policy Number: 7003
Title: GENERAL GRANTS	

1. Policy Statement

1.1. Clear Hills County may provide grants to community organizations and individuals, and establish a system for evaluating applications and requests.

2. General

2.1. Council may annually during budget deliberations, establish a budget for general grants.

2.2. Council may maintain a reserve to assist community organizations and individuals.

3. Applications

3.1. Applications and requests for general grants will be accepted throughout the year.

3.2. Applications and requests will be evaluated as received.

3.3. Applications and requests shall include the following information or documentation:

- A clear statement of the purpose of the proposed grant
- Current estimates of total costs (excluding GST)
- Project budget indicating all anticipated sources of revenue
- Identify target group(s) for project
- A clear statement of the benefit to project participants
- A clear statement of how the project contributes to the County and/or area residents quality of life.

3.4. The following criteria will be used to determine eligibility of funding:

- Fund Raising Efforts

- Other Potential Funding Sources
- Contribution to Area Residents Quality of Life

3.5 Capital Projects: Funding for construction of, or improvements to facilities and land will require:

- 3.5.1 Proof of the right to be there: proof of ownership or lease, or use agreement with facility/site owner.
- 3.5.2 A dissolution agreement with the County, unless there is an existing dissolution agreement for the facility or site with another publicly funded entity, such as a school division or another municipality.

3.6 Ineligible activities: Services provided under this grant program must not provide primarily for the recreational needs or leisure time pursuits of individuals, offer direct assistance (including money, food, clothing or shelter) to sustain an individual or family, or duplicate services that are ordinarily provided by a government or government agency.

4. Reporting

- 4.1. General Grant recipients will provide a written report on how the grant funds were used within 90 days of the completion of the project or program the grant was received for.
- 4.2. General Grant recipients that fail to provide a report on how grant funds were used will not be eligible to receive future Grant from Clear Hills County.

5. End of Policy

ADOPTED

Resolution #C193-02

Date: March 23, 2004

AMENDED

Resolution# C625(09/23/08)

Date: September 23, 2008

Resolution# C433(05/25/10)

Date: May 25, 2010

Resolution# C410-16(07/19/16)

Date: July 19, 2016

Resolution# C187-19(04/09/19)

Date: April 9, 2019

Resolution# C490-20(10/13/20)

Date: October 13, 2020



Clear Hills County

Effective Date: July 19, 2016	Policy Number: 7004
Title: BEYOND BORDERS FUNDING	

1. Policy Statement

- 1.1. Clear Hills County may provide funding support to community organizations beyond the County borders, and establish a system for evaluating applications and requests.

2. General

- 2.1. Council may annually during budget deliberations, establish a budget for funding support to community organizations beyond the County borders.
- 2.2. Council may maintain a reserve to assist community organizations beyond the County borders.

3. Applications

- 3.1. Applications for Beyond Border funding must be received by the County prior to September 1st of each year.
- 3.2. Applications must include the following information or documentation:
 - **A clear statement of the purpose of the proposed project**
 - **Current estimates of total costs**
 - **Project budget indicating all anticipated sources of revenue**
 - **Financial statement**
 - **Certificate of Incorporation under the Societies Act**
- 3.3. All applicants will be given the opportunity to present their proposal to Council in person.
- 3.4. The following criteria will be used to determine eligibility of funding:
 - **Facility or program usage by County residents**

- **Contribution to County Residents Quality of Life**
- **Contribution to Regional Residents Quality of Life**
- **Fund Raising Efforts**
- **Other Potential Funding Sources**
- **Capital projects: Enhancement of existing facilities versus new facility construction**
- **Urgency**
- **Previous Beyond Border funds received.**

4. **End of Policy**

ADOPTED

Resolution# C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution# C411-16(07/19/16)

Date: July 19, 2016

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Crystal Dei, CSC
Title:	Unit 1806 Quad Cab Replacement
File:	31-65-35

DESCRIPTION:

Council is requested to provide directions on keeping or disposing of Worsley Fire Unit 1806 Quad Cab.

The Worsley Volunteer Fire Department is requesting to keep Unit 1806 instead of disposing of Unit 1806.

Replacement truck Unit 1807 was purchased and received as per motion:

**C217-22(04-26-22) RESOLUTION by Councillor Ruecker to award Tender 2022-06
1 Ton Crew Cab to Courtesy Chrysler for \$78,524.35 plus GST
as per submitted tender. CARRIED.**

BACKGROUND:

Motion C126-22(03-08-22)

Worsley Volunteer Fire department requested to replace Unit 1806 Quad Cab pickup as Unit 1806 is under sized for carrying the Grass Fire Fighting skid.

**C126-22(03-08-22) RESOLUTION by Councillor Giesbrecht to proceed to tender
for a 1-ton crew cab to replace Unit 1806 Quad Cab pickup for
the Worsley Fire Department. CARRIED.**

IMPLICATIONS AS FOLLOWS:

1. Additional cost of Emergency lights and radio to new Unit 1807=
Approximately \$7,000.00
2. Additional insurance for Unit 1807.
3. Additional Maintenance and fuel on Unit 1806.
4. No storage available for Unit 1806.

ATTACHED:

RFD March 08, 2022, Proceed to Tender – Unit 1806 Quad Cab Replacement

RECOMMENDED ACTION:

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	March 8, 2022
Originated By:	Audrey Bjorklund, CDM
Title:	PROCEED TO TENDER – Unit 1806 Quad Cab Replacement
File:	31-65-35

DESCRIPTION:

Council is presented with information regarding proceeding to Tender for a replacement pickup truck for Unit 1806 Quad Cab for the Worsley Fire Department.

BACKGROUND:

BUDGET:

Capital Budget: \$90,000.00

OPTIONS:

1. Proceed to tender for the purchase of
2. Not to proceed to tender for . .

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Crystal Dei, Community Service Coordinator
Title:	POLICY 2303 VOLUNTEER FIRE FIGHTERS HONORARIUMS
File:	23-02-02

DESCRIPTION:

Council is presented with Volunteer Fire Fighters Honorariums Policy 2303 for review to reflect the additional Volunteer Fire Fighter Insurance that is required.

BACKGROUND:

F04-23(03-13-23)

RESOLUTION by Member Hansen that the Clear Creek Fire Committee Operating Committee accepts the request to add 24 hour OFF Duty Accident Insurance Plan 2, with family to the current insurance policy, as presented. **CARRIED.**

OPTIONS:

Approve amended Policy as presented.

Amending Appendix "A"
Annual Base Honorarium.

- | | |
|-------------------------|----------------------|
| a. Basic | \$165.00 to \$275.00 |
| b. Fire Fighter Level 1 | \$250.00 to \$390.00 |

RECOMMENDED ACTION:

RESOLUTION by

Initials show support - Reviewed by:	Manager:	CAO: <i>Dei</i>
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Clear Hills County

Effective Date: Draft	Policy Number: 2303
Title: VOLUNTEER FIRE FIGHTERS HONORARIUMS	

1. Policy Statement

- 1.1. Clear Hills County will provide honorariums to members of the County volunteer fire departments in recognition of their service to the community.

2. Provisions

- 2.1. Honorariums will be paid to Volunteers on a quarterly basis.
- 2.2. Honorariums will be calculated according to Appendix "A".
- 2.3. Honorariums and expense claims will be approved for payment by the Community Development Manager.
- 2.4. Expenses will be reimbursed at the same rate established in Policy 1127.

3. End of Policy

ADOPTED

Resolution #C443-04

Date: May 25, 2004

AMENDED

Resolution #C637-04

Date: July 13, 2004

Resolution #C214

Date: April 10, 2007

Resolution #C100

Date: February 26, 2008

Resolution #C161(02/22/11)

Date: February 22, 2011

Resolution #C491-12(08/14/12)

Date: August 14, 2012

Resolution #C630-14(09/23/14)

Date: September 23, 2014

APPENDIX "A"

As of **January 1, 2015** the following apply:

1. Annual Base Honorarium

a.	Basic	\$165.00	\$275.00
b.	Fire Fighter Level 1	\$250.00	\$390.00

2. Attendance to a Callout

- | | | |
|----|----------------------|---|
| a. | Basic | \$40.00 per callout |
| b. | Fire Fighter Level 1 | \$50.00 per callout |
| c. | Years of Service | \$2.00 for each year of service per callout |
| d. | Fire Fighter Courses | \$5.00 for each qualifying Fire Fighter course* |
- e. \$100 Maximum rate per Fire Fighter on Callouts under 6 hours in duration. The maximum rate calculation include Basic or Fire Fighter Level 1 plus years of service plus qualifying Fire Fighter courses. *Qualifying courses EXCLUDE general safety courses that require renewal such as First aid, H2S, flagging, TDG, etc.)
- f. When a fire fighter has been on working on scene at a callout for more than six hours the fire fighter is entitled to the equivalent of \$10 per hour from the start of the 7th hour and until such time as the fire fighter is released from the scene by the fire chief or Emergency Services authority in charge of the scene.
- The hourly rate of \$10 will be used to calculate the honorarium based on actual time on scene from the start of the 7th hour.
 - The most senior officer for that department on scene will be responsible to provide the time on scene for members in excess of six hours.

3. Attendance of Meeting

a.	Basic	\$40.00 per meeting
b.	Fire Fighter Level 1	\$50.00 per meeting
c.	Fire Chief	additional \$10.00 per meeting
d.	Deputy Fire Chief	additional \$5.00 per meeting

4. Training and Education

a.	Half day course	\$ 75.00
b.	Full day course	\$150.00

Plans of Insurance for the
Clear Hills County Emergency Services
24-HOUR OFF-DUTY COVERAGE

ELIGIBLE CLASSES

Class 1: Active Members of the Policyholder who have elected Member Only Coverage.

Class 2: Active Members of the Policyholder and their Spouse and eligible Dependent Children for whom the member has elected Family Coverage.

PRINCIPAL SUM

Class 1 (Member Only): \$150,000/150,000/200,000

Class 2: (Family Coverage): Member Principal Sum is \$150,000/150,000/200,000. The Spouse's Principal Sum is equal to 50% of the Member's Benefit Amount. Each Dependent Child's Principal Sum is equal to 15% of the member's Principal Sum. If there is only a Spouse, the Spouse's Principal Sum is equal to 60% of the member's Benefit Amount. If there is only a Dependent Child, the Dependent Child's Principal Sum is equal to 20% of the member's Benefit Amount.

BENEFIT SUMMARY

Section 1: Death Benefits

	<u>Plan 1</u>	<u>Plan 2</u>	<u>Plan 3</u>
A. Accidental Death Benefit	\$150,000	\$150,000	\$200,000
B. Seat Belt & Occupant Protection Device Benefit	\$45,000	\$45,000	\$60,000
C. Identification Benefit	\$15,000	\$15,000	\$15,000
D. Repatriation Benefit	Up to \$20,000	Up to \$20,000	Up to \$20,000
E. Funeral Expense Benefit	Up to \$5,000	Up to \$5,000	Up to \$5,000
F. Bereavement Expenses Benefit	Up to \$5,000	Up to \$5,000	Up to \$5,000
G. Parent Care Benefit	Up to \$40,000	Up to \$40,000	Up to \$40,000
H. Child Care Expense Benefit	Up to \$50,000	Up to \$50,000	Up to \$50,000
I. Surviving Spouse Education Benefit	Up to \$20,000	Up to \$20,000	Up to \$20,000
J. Dependent Child Education Expense Benefit	Up to \$20,000	Up to \$20,000	Up to \$20,000

Section 2: Impairment Benefits

A. Dismemberment, Loss of Speech, or Hearing	Up to \$150,000	Up to \$150,000	Up to \$200,000
B. Vision Impairment Benefit	Up to \$150,000	Up to \$150,000	Up to \$200,000
C. Home Alteration or Vehicle Modification Benefit	Up to \$15,000	Up to \$15,000	Up to \$15,000
D. Paralysis Benefit (Quadriplegia, Paraplegia, Hemiplegia)	Up to \$300,000	Up to \$300,000	Up to \$400,000
E. Brain Damage Benefit	Up to \$150,000	Up to \$150,000	Up to \$200,000
F. Coma Benefit	Up to \$150,000	Up to \$150,000	Up to \$200,000

Section 3: Income Protection Benefits

A. Temporary Total Disability Weekly Income Benefit	Up to \$300	Up to \$500	Up to \$300
A.i. Minimum Weekly Total Disability Benefit	Up to \$100	Up to \$100	Up to \$100
A.ii. Spousal Disability Benefit	Up to \$100	Up to \$100	Up to \$100

Section 4: Additional Benefits

A. Family Travel Expense Benefit	Up to \$20,000	Up to \$20,000	Up to \$20,000
B. Home Health Care Expense Benefit	Up to \$20,000	Up to \$20,000	Up to \$20,000
C. Rehabilitation Expense Benefit	Up to \$20,000	Up to \$20,000	Up to \$20,000
D. Psychological Therapy Expense Benefit	Up to \$10,000	Up to \$10,000	Up to \$10,000

Plans of Insurance for the
Clear Hills County Emergency Services
24-HOUR OFF-DUTY COVERAGE

24-Hour OFF-DUTY Coverage

ANNUAL PREMIUM PER MEMBER

- A. Member Only
- B. Member and Family

	<u>Plan 1</u>	<u>Plan 2</u>	<u>Plan 3</u>
A. Member Only	\$76	\$84	\$94
B. Member and Family	\$122	\$134	\$150

24-Hour OFF-DUTY Coverage

This proposal is valid for 90 days from the Preparation Date or until 1 day prior to the Renewal Date, whichever is later.
 Underwritten by: AXIS Reinsurance Company (Canadian Branch)

Plans of Insurance for the
Clear Hills County Emergency Services
24-HOUR OFF-DUTY COVERAGE

DISCLOSURE STATEMENT

All insurance coverage described in this proposal is provided by AXIS Accident & Health and underwritten by AXIS Reinsurance Company (Canadian Branch). Product availability and plan design features, including eligibility requirements, descriptions of benefits, exclusions or limitations may vary depending on the laws of the province or territory in which it is issued.

This proposal outlines in general some of the important features of the proposed insurance program. The controlling provisions will be in the Policy, and this proposal is not intended in any way to modify the provisions or their meanings. The policy will be subject to the laws of the province or territory in which it is issued.

AGGREGATE LIMIT OF INDEMNITY

Benefit Amount: \$5,000,000.

Not more than the Aggregate Limit of Indemnity specified above will be paid for all Covered Losses and Covered Injuries suffered by all Insured Persons as the result of any one (1) Covered Accident that occurs under one of the Conditions of Coverage, as specified above. This Aggregate Limit of Indemnity is payable only once, should more than one Condition of Coverage apply. We will pay the greater amount. If this amount does not allow all Insured Persons to be paid the amounts this Policy otherwise provides, the amount paid will be the proportion of the Insured Person's loss to the total of all losses, multiplied by the Aggregate Limit of Indemnity.

COMMON EXCLUSIONS

In addition to any benefit or coverage specific exclusion, benefits will not be paid for any loss which directly or indirectly, in whole or in part, is caused by or results from any of the following unless coverage is specifically provided for by name in the Description of Benefits section or Conditions of Coverage section:

1. an Insured Person being in, entering, or exiting any aircraft: owned, leased or operated by the Policyholder or on the Policyholder's behalf; or operated by an employee of the Policyholder or Organization's behalf;
2. an Insured Person riding as a passenger in, entering, or exiting any aircraft while acting or training as a pilot or crew member. This exclusion does not apply to passengers who temporarily perform pilot or crew functions in a life-threatening emergency;
3. an Insured Person's emotional trauma, mental or physical illness, disease, pregnancy, childbirth or miscarriage, bacterial or viral infection, bodily malfunctions or medical or surgical treatment thereof. This exclusion does not apply to an Insured Person's bacterial infection caused by an Accident or by Accidental consumption of a substance contaminated by bacteria;
4. an Insured Person participating in military action while in active military service with the armed forces of any country or established international authority. However, this exclusion does not apply to the first 60 consecutive days of active military service with the armed forces of any country or established international authority;
5. if the government of Canada has imposed any trade or economic sanctions prohibiting insurance of any Accident, Accidental Bodily Injury or Loss; or there is any other legal prohibition against providing insurance of any Accident, Covered Injury or Covered Loss.

TERRITORY

This insurance applies worldwide.

Plans of Insurance for the
Clear Hills County Emergency Services
24-HOUR OFF-DUTY COVERAGE

BRIEF DESCRIPTION OF BENEFITS

Section 1: Death Benefits

- A. Accidental Death Benefit** - This benefit is payable if an Insured Person sustains a Covered Injury that directly causes the loss of life.
- B. Seatbelt and Occupant Protection Device Benefit:**
 - Seatbelt Benefit** - If a Covered Accidental Death Benefit is payable under the Policy and the Insured Person's death occurred in an Accident while he or she was wearing a properly fastened automobile seatbelt, the Seatbelt Benefit is payable.
 - Airbag Benefit** - If the Seat Benefit is payable, the additional Airbag Benefit Amount will be paid if the Insured Person was also positioned in a seat protected by a properly-functioning and properly deployed Supplemental Restraint System (Airbag) when the Accident occurred.
- C. Identification Expense Benefit** - If the Insured Member sustains a Covered Injury which results in their loss of life, the Company will pay the Benefit Amount shown in the Policy, subject to all applicable conditions and exclusions, for burial or cremation of the Insured Person who dies from a Covered Injury and an Accidental Death Benefit is payable under this Policy
- D. Repatriation Benefit** - If the Insured Member sustains a Covered Injury which results in their loss of life, not less than fifty (50) kilometres from their permanent city of residence, the Company will pay the Benefit Amount shown in the Policy, subject to all applicable conditions and exclusions, for the repatriation of the body to their permanent city of residence.
- E. Funeral Expense Benefit** - If the Insured Member sustains a Covered Injury which results in their loss of life, the Company will pay the Benefit Amount shown in the Policy, subject to all applicable conditions and exclusions, for burial or cremation of the Insured Person who dies from a Covered Injury and an Accidental Death Benefit is payable under this Policy
- F. Bereavement Expenses Benefit** - If the Insured Member sustains a Covered Injury which results in their death, the Company will pay the Benefit Amount shown in the Policy, subject to all applicable conditions and exclusions, for reasonable out-of-pocket expenses that are directly associated with their loss of life. This will include but is not limited to: bereavement counselling by a Professional Counsellor, travel expenses of Immediate Family Members, or other expenses related to the funeral of the Insured Member. This benefit covers Single members and those with Family equally.
- G. Parent Care Benefit** - If an Insured Member dies as a result of a Covered Injury or Covered Illness, this benefit will be paid for the care of each Dependent Parent (may include grandparents). This is in addition to any other benefit payable under this policy. This is a one-time payment at time of loss, not an annual payment.
- H. Child Care Expense Benefit** - If an Insured Member dies as a result of a Covered Injury, this benefit will be paid, per year, for each dependent child under the age of thirteen (13), up to a maximum amount. This is in addition to any other benefit payable under this policy. (Note: A licensed day care is not required to qualify for this benefit.)
- I. Surviving Spouse Education Benefit** - If an Insured Person suffers a Covered Injury Death or Covered Illness Death and a death benefit is payable under this Policy, the Company will reimburse for expenses incurred by the surviving Spouse for tuition, fees, required books or supplies, room and board billed by an Institution of Higher Learning, transportation and any other costs payable directly to a school, or approved and certified by the school, up to the Maximum Benefit Amount shown in the Policy.
- J. Dependent Child Education Expense Benefit** - If an Insured Person suffers a Covered Injury Death or Covered Illness Death and a death benefit is payable under this Policy, the Company will pay expenses incurred by each Dependent Child for tuition, fees, required books or supplies, room and board billed by an Institution of Higher Learning, transportation and any other costs payable directly to a school, or approved and certified by the school, up to the Maximum Benefit Amount shown in the Policy.

Plans of Insurance for the
Clear Hills County Emergency Services
24-HOUR OFF-DUTY COVERAGE

Section 2: Impairment Benefits

- A. Dismemberment, Loss of Speech or Hearing Benefit** - If an Insured Person sustains a Covered Injury that directly causes a loss of speech, hearing or a dismemberment as defined in the Policy, an amount equal to 6.25% up to 100% of the Principal Sum is payable.
- B. Vision Impairment Benefit** - If the Insured Person, as a result of a Covered Injury, suffers a vision impairment as defined in the Policy, an amount equal to 2.75% up to 100% of the Principal Sum is payable. Benefits are payable for partial loss of sight as well as total loss of sight.
- C. Home Alteration or Vehicle Modification Benefit** - This benefit may be payable if, due to Total Disability, an Insured Person's physical limitation or impairment poses a safety risk or inhibits the Insured Person's ability to maintain independence in their current transportation or living situation. The benefit may pay for alterations to make the Insured Person's residence wheelchair accessible and/or habitable, and modifications to his or her motor vehicle. Impairment modifications are subject to written agreement and other requirements outlined in the Policy.
- G. Paralysis Benefit** - If an Insured Person suffers Paralysis resulting from a Covered Injury, the Company will pay a percentage of the Principal Sum based on the type of Paralysis, provided that the Paralysis occurs within 365 days.
- H. Brain Damage Benefit** - If an Insured Member sustains a Covered Injury that results in permanent brain damage, an amount equal to the Principal Sum will be paid. The Insured Member must be in a hospital receiving treatment and the brain damage must be diagnosed within 30 days of the accidental bodily injury and must continue for 12 consecutive months. This is subject to the maximum loss provisions of the policy.
- I. Coma Benefit** - If the Insured Member sustains a Covered Injury or a Covered Illness and lapses into a Coma and remains in a coma for 30 consecutive days, a benefit equal to 1% of the Principal Sum will be paid each month after 30 consecutive days. This is subject to the maximum loss provisions of the policy.

Section 3: Income Protection Benefits

- A. Temporary Total Disability Weekly Income Benefit** - The Company will pay weekly Benefit Amount shown in the Policy, subject to all applicable conditions and exclusions, to the Insured Person whose Total Disability results from, and within the number of days specified in the Policy, a Covered Loss. Disability benefits will begin when a Totally Disabled Insured Person satisfies the Benefit Elimination/Waiting Period of 7 days and will end on the earliest of the date He: 1) dies; 2) is no longer Totally Disabled; 3) fails to provide Us with certification by a Physician that He remains Totally Disabled; 4) reaches the end of the Maximum Benefit Period shown in the Policy.

Section 4: Additional Benefits

- A. Family Travel Expense Benefit** - If, as a result of a Covered Injury, an Insured Person is confined to a Hospital not less than fifty (50) kilometres from their permanent city of residence and the attending Physician recommends the personal attendance of an Immediate Family Member, we will reimburse for Covered Expenses, up to the Maximum Benefit Amount shown in the Policy.
- B. Home Health Care Expense Benefit** - If, as a result of a Covered Injury, an Insured Person is confined to a Hospital that results in confinement to home after a hospital stay of 15 days or more, we will reimburse the expenses incurred by the medically necessary services of a Home Health Agency. The expenses must be incurred within 18 months and are payable on an excess basis up to the Maximum Benefit Amount shown in the Policy.
- C. Rehabilitation Expense Benefit** - If a Covered Injury causes an Insured Person to suffer a Covered Loss which: 1) prevents an Insured Person from performing all the duties of such Insured Person's regular occupation; and 2) requires such Insured Person to obtain Rehabilitation, as determined by a Physician approved by the Company, we will reimburse for Covered Expenses, up to the Maximum Benefit Amount shown in the Policy, to prepare the Insured Person for work in any Gainful Occupation.
- D. Psychological Therapy Expense Benefit** - If a Covered Injury to the Insured Person results in a Physician determining that Psychological Therapy is required for that Insured Person or a family member who is also an Insured Person under the policy, we will pay for Usual and Customary Charges, up to the Maximum Benefit Amount shown in the Policy.

DEFINITIONS

Plans of Insurance for the
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Accident or Accidental means a sudden, unexpected, specific and abrupt event that occurs by chance at an identifiable time and place while the Insured Person is covered under this Policy.

Aircraft means a vehicle which:

1. has a valid Airworthiness Certificate; and
2. is being flown by a pilot with a valid license to operate the Aircraft.

Calendar Year means January 1st through December 31st of any year.

Child Care Expense means the actual incurred costs for the care and supervision of an Insured Person's Dependent Child who is less than age 13.

Conveyance means a motorized craft, vehicle or mode of transportation licensed or registered by a governmental authority.

Covered Accident means an Accident that results in a Covered Loss during the Policy Term.

Covered Activity or Covered Activities means any activity which is normal for an Insured Person while acting on behalf of the Policyholder and includes travel directly to and from such activity, as well as impromptu action (Good Samaritan) at the scene of an emergency regardless of the Policyholder's involvement. Covered Activity also means all athletic events sponsored by the Policyholder.

Covered Expenses means expenses actually incurred by or on behalf of an Insured Person for treatment, services and supplies covered by this Policy. A Covered Expense is deemed to be incurred on the date treatment, service or supply that gave rise to the expense or the charge, was rendered or obtained.

Covered Injury means Accidental bodily injury: (1) which is sustained by an Insured Person as a direct result of an unintended, unanticipated Covered Accident that is external to the body and that occurs while the injured person's coverage under the Policy is in force; and (2) which results directly and independently from all other causes from a Covered Accident; and (3) which occurs while such person is **not** participating in a Covered Activity (Off Duty). The Covered Injury must be caused through Accidental means. All injuries sustained by an Insured Person in any one Covered Accident, including related conditions and recurrent symptoms of these injuries, are considered a single injury.

Covered Loss means a loss which meets the requisites of one or more benefits, and results from a Covered Accident and for which benefits are payable under the Policy.

Dependent Child means an Insured Person's unmarried child from the moment of birth, including a natural child, grandchild, stepchild or adopted child from the date of placement with an Insured Person. The Dependent Child must be primarily dependent upon such Insured Person for maintenance and support, and must be:

- 1) under the age of twenty-three (23);
- 2) under the age of twenty-six (26) if enrolled as a full-time student at an Institution of Higher Learning; or
- 3) classified as an Incapacitated Dependent Child.

Dependent Parent means the parent(s) or grandparent(s) of an Insured Person or Spouse who, at the time of a Covered Injury is receiving support and care provided by the Insured Person or Spouse as evidenced by Canadian income tax returns showing the parent or grandparent as a dependent.

Plans of Insurance for the
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24-HOUR OFF-DUTY COVERAGE

Gainful Occupation means an occupation, including self-employment, that is or can be expected to provide an Insured Person with an income which is the lesser of \$75,000 or 70% of the Insured Person's Prior Weekly Earned Income within twelve (12) months after the Insured Person's return to work.

Home Health Care means Medically Necessary services provided and billed by the Home Health Agency. Such services must be prescribed and supervised by a Physician in accordance with a medical treatment.

Hospital means an institution that meets all of the following:

1. it is licensed as a Hospital pursuant to applicable law;
2. it is primarily and continuously engaged in providing medical care and treatment to sick and injured persons;
3. it is managed under the supervision of a staff of medical doctors;
4. it provides 24-hour nursing services by or under the supervision of a graduate registered Nurse (R.N.);
5. it has medical, diagnostic and treatment facilities, with major surgical facilities on its premises, or available on a prearranged basis; and
6. it charges for its services.

Hospital Confinement, Hospital Stay or Confined to a Hospital means a stay of 24 or more consecutive hours as a registered resident bed-patient in a Hospital. Separate Hospital Stays due to the same Covered Accident will be treated as one Hospital Stay unless separated by at least 30 days.

Immediate Family Member means a person who is related to the Insured Person in any of the following ways: Spouse, domestic partner; brother-in-law, sister-in-law, daughter-in-law, son-in-law, mother-in-law, father-in-law, parent (includes stepparent), brother or sister (includes stepbrother or stepsister), child (includes legally adopted or stepchild), grandparents; grandchildren, aunts, uncles, nieces, or nephews.

Incapacitated Dependent Child means a child who, as a result of being mentally or physically challenged, is permanently incapable of self-support and permanently dependent on an Insured Person for support and maintenance. The incapacity must have occurred while the child was: 1) under the age of twenty-three (23); or 2) under the age of twenty-six (26) if enrolled as a full-time student at an Institution of Higher Learning.

Institution of Higher Learning means any accredited public or private college, university, professional trade or vocational school beyond the twelfth (12th) grade.

Insured Person means an Eligible Person, as defined in the *Schedule of Benefits*, for whom required premium has been paid when due and for whom coverage under this Policy remains in force.

Medically Necessary means medical services that: (1) are essential for diagnosis, treatment or care of the Covered Injury for which it is prescribed or performed; (2) meets generally accepted standards of medical practice; and (3) are ordered by a Physician and performed under His care, supervision or order.

Other Plan means any other insurance or payment source for disability, including but not limited to health coverage, primary disability insurance, worker's compensation insurance; or coverage provided or required by any law or statute, including, automobile insurance "fault" or "no-fault", employer sick leave or salary continuation plan, or similar benefit provided or required by governmental plan or program.

Paralysis/Paralyzed means Quadriplegia, Paraplegia, or Hemiplegia that is expected to last for a continuous period of 12 months or more from the earlier of the date of the Covered Activity that caused the Paralysis or the date of the diagnosis. "Quadriplegia" means the complete and irreversible Paralysis of both upper and lower limbs. "Paraplegia" means the complete and irreversible Paralysis of both lower limbs or both upper limbs. "Hemiplegia" means the complete and irreversible Paralysis of the upper and lower limbs of the same side of the body. "Limb" means entire arm or entire leg.

Plans of Insurance for the
Clear Hills County Emergency Services
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Physician means a licensed health care provider practicing within the scope of his or her license and rendering care and treatment to the Insured Person that is appropriate for the condition and locality, and who is not:

1. the Insured Person;
2. an Immediate Family Member of either the Insured Person or the Insured Person's spouse;
3. a person living in the Insured Person's household;
4. a person employed or retained by the Policyholder; or
5. a person providing homeopathic, aroma-therapeutic, or herbal therapeutic services.

Policy Term means the time period defined for the Policyholder shown on the *Policy Schedule of Benefits*.

Prior Weekly Earned Income means The greater of the Insured Person's:

- a. Weekly Earned Income at the time the disability starts; or
- b. average Weekly Earned Income for the period of twelve (12) weeks prior to the start of disability for which a claim is made; or
- c. average Weekly Earned Income for the period of one year prior to the start of disability for which a claim is made.

Psychological Therapy means Medically Necessary counselling for a mental or nervous disorder by a Physician, whether on an out-patient basis, in a Hospital or any other medical facility licensed to provide such treatment.

Rehabilitation means treatment other than Psychological Therapy intended to prepare an Insured Person for work in any Gainful Occupation, including an Insured Person's regular occupation that is:

- 1) provided by a therapist licensed, registered, or certified to perform such treatment; or
- 2) provided in a Hospital or other facility, which is licensed to provide such treatment.

Spouse means a person of the same or opposite sex who:

- 1) is legally married to and cohabits with the Insured Person, or if there is no such person,
- 2) is a person who qualifies as a common law or domestic partner under the provisions of any applicable federal, provincial, territorial, or local law.

Usual and Customary Charge means the average amount charged by most providers for treatment, service or supplies in the geographic area where the treatment, service or supply is provided.

Weekly Earned Income means the Insured Person's weekly earnings from all sources for regular, over-time and shift differential wages. Weekly Earned Income shall be substantiated by pay stubs, Canadian Individual Income Tax Return, other employment records, tax records and/or any other records which we may reasonably request. The Weekly Earned Income must be verified by the Insured Person's employer and/or tax records.

If the Insured Person is self-employed, we will compute Weekly Earned Income from the amount reported by the Insured Person on tax records and/or any other records we may reasonably request.

Weekly Earned Income does not include rent, royalties, investment income, passive income, estate and trust income or unearned income regardless of the Insured Person's active involvement in generating said forms of income, or any other income not derived directly from the Insured Person's occupational activities.

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Crystal Dei, Community Service Coordinator
Title:	POLICY 2304 VOLUNTEER FIRE FIGHTERS' RECOGNITION PROGRAM
File:	23-02-02

DESCRIPTION:

Council is presented with recommendations from the Clear Creek Fire Committee to review and update Policy 2304 Volunteer Fire Fighters Recognition Program.

BACKGROUND:

F03-23(03-13-23) RESOLUTION by Member Hansen that the Clear Creek Fire Committee Operating Committee requests administration create a Policy to regulate the years of service awards. CARRIED.

ATTACHMENTS:

Draft Amended Policy 2304 Volunteer Fire Fighters Recognition Program
October 27, 2015, Policy 2304 Volunteer Fire Fighters Recognition Program

RECOMMENDED ACTION:

RESOLUTION by to approve amended Policy 2304 Volunteer Fire Fighter Recognition Program, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Effective Date: DRAFT	Policy Number: 2304
Title: Volunteer Fire Fighters Recognition Program	

1. Purpose

- 1.1. To give recognition for years of volunteer service received from Volunteer Fire and Ambulance personnel for their dedication and commitment to their community.

2. Policy Statement

- 2.1. Clear Hills County, wishes to acknowledge the contributions made by Volunteer Fire Fighters by establishing a "Volunteer Fire Awards Fighters Recognition Program".

3. Procedure

- 3.1. Upon the retirement or resignation of Volunteer Fire Fighter who has served the community for a minimum of three (3) years, they shall be recognized by receiving a gift of appreciation.
- 3.2. The gift of appreciation will be presented, if possible, at a regularly scheduled meeting or special occasion of the respective department.
- 3.3. Recipients of the Volunteer Fire Fighters Recognition Program shall be presented with a **plaque with a detachable year plate starting at 3 years(as of January 2023 all volunteer fire fighter that receives recognition will receive a plaque with a detachable year plate)and** a gift in the value identified as follows:

3-years	\$100.00	25-years	\$500.00
6-years	\$150.00	30-years	\$600.00
9-years	\$200.00	35-years	\$700.00
12-years	\$250.00	40-years	\$800.00
15-years	\$300.00	45-years	\$900.00
20-years	\$350.00	50-years	\$1,000.00

3 years	Plaque	T-shirt	\$100.00	25 years	date plate	Choice	\$500
6 years	date plate	Gym Bag	\$150.00	30 years	date plate	Choice	\$600.00
9 years	date plate	Vest	\$200.00	35 years	date plate	Choice	\$700.00
12 years	date plate	Hoodie	\$250.00	40 years	date plate	Choice	\$800.00
15 years	date plate	Jacket	\$300.00	45 years	date plate	Choice	\$900.00
20 years	date plate	Choice	\$350.00	50 years	date plate	Choice	\$1,000.00

Choice:

- a. Wall art with years of service and name
- b. Gift of equal as what they receive.
- c. Jacket of greater value than 15 years
- d. Choice of donating gift to charity of choice

All T-Shirts, Gym Bag, Vest, Hoodie and Jacket will be black and have Clear Creek Fire Committee Logo, Volunteer Fire Fighters name and years of service.

This policy is applicable to fire departments in Hines Creek and Worsley.

- 3.4. The fire departments shall be given a copy of this policy on an annual basis, and in return shall inform the municipality of when an award is required.

4. End of Policy

ADOPTED

Resolution #C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution #C047(01/28/14)

Date: January 28, 2014

Resolution #C569(01/28/14)

Date: October 27, 2015



Clear Hills County

Effective Date: **October 27, 2015**

Policy Number: **2304**

Title: **Volunteer Fire Fighters Recognition Program**

1. Purpose

- 1.1. To give recognition for years of volunteer service received from Volunteer Fire and Ambulance personnel for their dedication and commitment to their community.

2. Policy Statement

- 2.1. Clear Hills County, wishes to acknowledge the contributions made by Volunteer Fire Fighters by establishing a "Volunteer Fire Awards Fighters Recognition Program".

3. Procedure

- 3.1. Upon the retirement or resignation of Volunteer Fire Fighter who has served the community for a minimum of three (3) years, they shall be recognized by receiving a gift of appreciation.
- 3.2. The gift of appreciation will be presented, if possible, at a regularly scheduled meeting or special occasion of the respective department.
- 3.3. Recipients of the Volunteer Fire Fighters Recognition Program shall be presented with a gift in the value identified as follows:

3 years	\$100.00	30 years	\$600.00
6 years	\$150.00	35 years	\$700.00
9 years	\$200.00	40 years	\$800.00
12 years	\$250.00	45 years	\$900.00
15 years	\$300.00	50 years	\$1,000.00
20 years	\$350.00		
25 years	\$500.00		

- 3.4. This policy is applicable to fire departments in Hines Creek and Worsley.

3.5. The fire departments shall be given a copy of this policy on an annual basis, and in return shall inform the municipality of when an award is required.

4. End of Policy

ADOPTED

Resolution #C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution #C047(01/28/14)

Date: January 28, 2014

Resolution #C569(01/28/14)

Date: October 27, 2015

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Crystal Dei, Community Service Coordinator
Title:	County 4H Beef
File:	11-02-02

DESCRIPTION:

Council is requested to provide direction on whether to purchase a 4H beef.

BACKGROUND:

C260-22(05-10-22)

RESOLUTION by Councillor Walmsley to have Councillor Janzen purchase a local 4H beef to a maximum of \$3,500.00 at the Montagneuse 4H Multi Club Show and Sale Monday, June 6, 2022, and authorize administration to arrange for cutting and wrapping.

CARRIED.

The 2023 County Community BBQ is scheduled for Thursday, July 20, 2023, 6:00-8:00 p.m. at the Many Islands Campground.

The full cost of the 4H beef purchase will be reimbursed to the purchaser in a timely manner after submitting the appropriate receipt.

COSTS:

2023 BBQ Budget = \$8,087.00 + wages

OPTIONS:

- Purchase a local 4H beef at the Monday June 5, 2023, North Peace 4H District Interclub Show and Sale at the JE Hawker Pavilion in Fairview, AB and authorize administration to arrange for cutting and wrapping allowing for several freezer packs for door prizes.
- Not authorize the purchase of a local 4H beef for the County BBQ or provide beef freezer packs for door prizes at the BBQ.
- Remove the annual BBQ from the annual Council hosted events.

RECOMMENDATION:

RESOLUTION by

Initials show support - Reviewed by:	Manager:	CAO:
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Tender Opening- Bridge Maintenance Contract
File:	32-07-02

DESCRIPTION:

WSP was present at the County Office to open Tenders for Bridge Maintenance Contract No. 201-07848-00 on May 9, 2023, at 9:35 a.m.

Tender closed on Friday, May 5, 2023, at 4:00 p.m.

BACKGROUND:

C638-22(12-13-22) RESOLUTION by Councillor Ruecker to award WSP Canada Inc. 2020-2021 Bridge Maintenance Contract for the amount of \$23,821.00 funds to be allocated from the Bridge Reserve. CARRIED.

Attachment

Unofficial Tender Opening – May 9, 2023, 9:35 a.m.

RECOMMENDED ACTION:

RESOLUTION by ... to receive the information on the May 9, 2023, Tender Openings for Bridge Maintenance Contract No. 201-07848-00 for information, as presented.

Initials show support - Reviewed by:	Manager:	CAO:
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Tender Opening

Tender Bridge Maintenance Contract

Date: May 9, 2023

Time: 9:35 a.m.

	Company Name	Price
1	Bridgemen Services Ltd.	305900.00
2	LaPrairie Works Inc.	310130.00
3	Formula Alberta Ltd.	633000.00
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

NAMES OF ATTENDEES:

Evan (wsp), Allan Rowe, Bonnie Morgan,
Terry Shewchuk, Natasha Gullett

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Tender Award- Bridge Maintenance Contract
File:	32-07-02

DESCRIPTION:

Council is presented with WSP's tender analysis for Bridge Maintenance Contract No. 201-07848-00.

BACKGROUND:

Unofficial Tender Results	
LaPrairie Works Inc.	\$310,200.60
Bridgemen Services Ltd.	\$305,900.00
Formula Alberta Ltd.	\$633,000.00

Tenders closed on Friday, May 5, 2023, at 4:00 p.m. for Bridge Maintenance Contract.

BUDGET:

\$165,000.00

ATTACHMENT:

Bridge Maintenance Contact Recommendation

RECOMMENDED ACTION:

RESOLUTION by ... to award the Bridge Maintenance Contract to Bridgemen Services Ltd. for the amount of \$305,900.00, excluding GST. Funds are to be allocated from the Bridge Reserve.

Initials show support - Reviewed by:	Manager:	CAO:
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May 11, 2023

File: 221-07848-00

Clear Hills County
Box 240
Worsley, Alberta T0H 3W0

ATTENTION: Mr. Terry Shewchuk, Public Works Manager

**RE: 2022 (2023) Bridge Maintenance Contract
Multiple Bridge Files
Bridge Maintenance Repairs and Other Work
Tender No. 221-07848-00**

Tenders were received on the above noted project on May 5, 2023 from a total of three (3) Contractors. The low tender was from **Bridgemen Services Ltd.** with a total tender amount of **\$305,900.00**. It has been noted that Bridge File 71273 has been burned beyond repairs recently and with this circumstance, that Bridge File will be treated as a “Deletable” item which would now result in a Total Tender amount of **\$287,500.00**. As a result, the “Deletable” item does impact the overall bid amounts received for all three (3) Contractors. Due to the “Deletable” bid item being amended after the time of the tender closing date. It would be prudent to award the project to the lowest tender received in the original tender at the date of the tender close. (In consideration of the removal of BF 71273 work). This rationale is supported by Section 1.17 “Contract Award Considerations” of the Instructions to Bidders where it reads: “The Owner reserves the right to select the option that it deems in their best interest”.

We are requesting your Council’s decision regarding the awarding of Contract 221-07848-00 to **Bridgemen Services Ltd.** WSP is of the opinion that this Contractor is fully capable of accomplishing the work, and having provided the low tender, we would recommend award to **Bridgemen Services Ltd.**

Should you choose to award this project, below is the anticipated funding required:

	Total
Construction Costs	\$ 287,500.00
Engineering (Proposal of July 13, 2022)	\$ 23,821.00
TOTAL	\$ 311,321.00

(The above totals do not include GST.)

A portion of this work (Bid Item #19 on BF 74191) is noted as deletable. Based on the submitted prices, we do recommend including the deletable work item (Remove Drift at a cost of \$5,900.00). Please provide your Council's decision on the award and whether or not to include the deletable work item.

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	May 16, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- Bylaw No. 242-19 – Clear Hills County Fire Ban **Attachment #1**
- RMA Member Visit – Monday, May 15th - CANCELLED.
- Northwest Aboriginal Interagency Committee – Victim Services **Attachment #2**
- Minister of Municipal Affairs Re: 5:1 Tax Ratio **Attachment #3**
- Fairview Pharmasave – waiting on written report following the delegation on April 25th.
- Mowing Program – Options/discussions to be presented at a later date.
- Aquifer Levels are extremely low.
- Current Wildfire update

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for May 16, 2023, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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BYLAW NO. 242-19

A BYLAW OF CLEAR HILLS COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PREVENTION OF FIRES AND THE PRESERVATION OF LIFE AND PROPERTY FROM INJURY OR DESTRUCTION BY FIRE.

WHEREAS, Sections 7 and 8 of the *Municipal Government Act of Alberta, 2000 being Chapter M-26.1* authorizes the County to pass bylaws that regulate or prohibit the burning of fires for the safety, health and welfare of people and the protection of people and property; and

WHEREAS, the *Forest and Prairie Protection Act, R.S.A. 2000 Chapter F-19* grants certain additional powers and responsibilities to Clear Hills County and pursuant to Sections 7 and 8 of the *Municipal Government Act*, Council may pass bylaws for the prevention of prairie or running fires and the enforcement of the provisions of the *Forest and Prairie Protection Act* in that behalf; and

WHEREAS, the Council of Clear Hills County considers it desirable to provide for the prevention, regulation and control of the lighting of fires within Clear Hills County and for the preservation of life and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Council of Clear Hills County, in the Province of Alberta, duly assembled, enacts as follows:

DEFINITIONS:

The following definitions will apply to this bylaw:

- a) COUNCIL shall mean the Council of Clear Hills County.
- b) CHIEF ADMINISTRATIVE OFFICER shall mean the Chief Administrative Officer of Clear Hills County, in the Province of Alberta.
- c) COUNTY shall mean Clear Hills County.
- d) FIRE means a process or state of combustion where a flame may or may not be produced.
- e) FIRE BAN shall mean a provincial ministerial order or the enactment of a ban on open fires or other fires deemed to be hazardous in the County in
- f) FIRE CONTROL ZONE refers to the corresponding numbered Fire Control Zone established in the Fire Control Regulation (Alberta Regulation 29/2005). Fire Control Zone 32 is the Forest Protection Area in Clear Hills County.
- g) FOREST PROTECTION AREA means an area, or the area designated under section 41 (c) of the *Forest and Prairie Protection Act*.
- h) NON-PERMIT AREA means an area of land that is not within the Forest Protection Area and that has been designated as a non-permit area by Ministerial Order.
- i) OHV means off-highway vehicle, and has the same meaning assigned to it in the *Traffic Safety Act*.

Section 1: FIRE BANS

1. Clear Hills County Chief Administrative Officer or designate will issue a Clear Hills County Fire Ban at such times as the Minister issues a Fire Control Order for Fire Control Zone 32, pursuant to the *Forest and Prairie Protection Act*, see map in Schedule A.
2. A Clear Hills County Fire Ban will:
 - a. REQUIRE all outdoor fires presently burning in the Non-Permit Area of Clear Hills County to be extinguished; and
 - b. PROHIBIT the lighting of outdoor fires in the Non-Permit Area of Clear Hills County.
3. Without limiting section 2, a Clear Hills County Fire Ban expressly prohibits the use of each of the following:
 - a. Wood fires in the backcountry
 - b. Wood fires in random camping areas;
 - c. Wood fires in engineered facilities in campgrounds;
 - d. Wood fires on residential properties;
 - e. Fires using charcoal briquettes;
 - f. Turkey fryers; and
 - g. Tiki torches.
4. Pursuant to section 8 of the *Forest and Prairie Protection Regulation A* Clear Hills County Fire Ban will expressly prohibit the use of:
 - a. Fireworks; and
 - b. Exploding targets.

The Fire Ban will also revoke any written permission permitting the use of fireworks that had been granted prior to the Ban coming into effect.
5. Clear Hills County Fire Bans do not apply to:
 - a. Portable propane fire pits, that are CSA approved or UL certified, within campgrounds, backcountry area, random camping areas and on private land;
 - b. Gas or propane stoves and barbeques, that are CSA approved or UL certified and are designed for cooking or heating, within campgrounds, backcountry areas, random camping areas and on private land;
 - c. Catalytic or infrared style heaters within campgrounds, backcountry areas, random camping areas and on private land; and

Section 2: OFFENCES

1. Any person who ignites or allows to burn a fire while a Fire Ban is in effect may be found in violation of this Bylaw.

2. Any person who contravenes a provision of the Bylaw is guilty of an offence and is liable to a penalty as set out in attached Schedule B.
3. Any single contravention of this Bylaw shall be considered as a single offence and shall not limit additional penalties of this Bylaw from being enforced for additional offences.
4. Nothing in this bylaw shall be construed as curtailing or abridging the right of the County to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.

Section 3: VIOLATION TICKETS

1. The Chief Administrative Officer or a County authorized enforcement officer is authorized and empowered to issue a Violation Ticket pursuant to Part II of the *Provincial Offences Procedure Act*.
2. A Violation Ticket shall be issued for each single offence of this Bylaw as per Section 3.3 of this Bylaw.

Section 5: SEVERABILITY

1. Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this bylaw and this bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

This Bylaw shall come into force and effect on the date of final reading hereof.

READ a first time this 25th day of June, 2019.

READ a second time this 25th day of June, 2019.

READ a third time this 16 day of July, 2019.



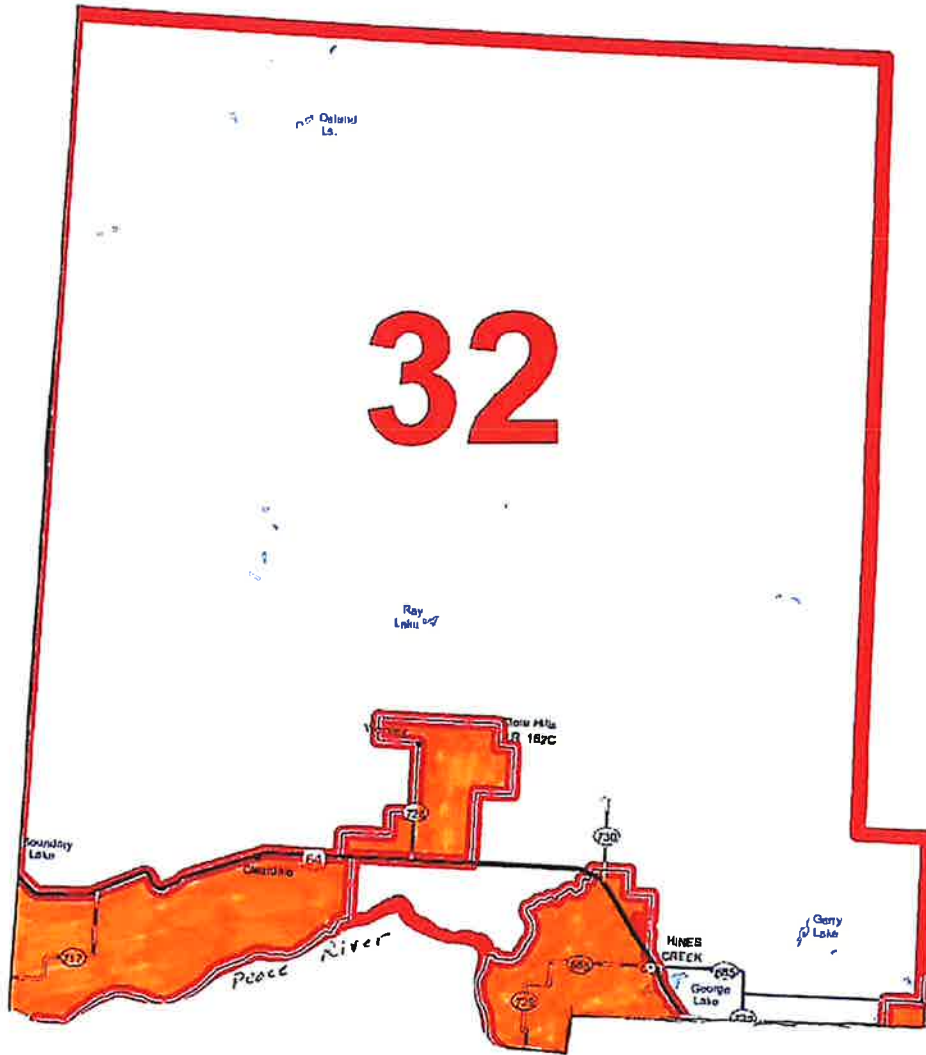
Miron Croy, Reeve



Allan Rowe, Chief Administrative Officer

Bylaw 242-19 Schedule A
Fire Control Zone Map
Clear Hills County

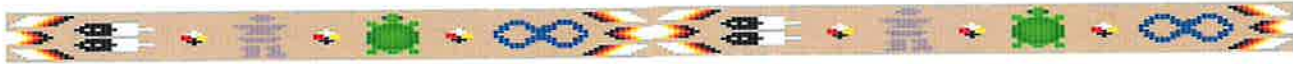
-  Forest Protection Area
-  Non Permit Area



Excerpt from Government of Alberta April 26, 2017 Fire Control Zones Map

Schedule B

First Offence:	\$ 500.00
Second Offence:	\$2,500.00
Third Offence:	\$5,000.00



Northwest Aboriginal Interagency Committees

Bag 900-15, 9621-96 avenue Peace River, Alberta, T8S 1T4

Ph.: (780) 219-8047

RE: Recommendations on Victim Services | Report to Government 2021

The Honorable Tyler Shandro
Minister of Justice
Government of Alberta
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

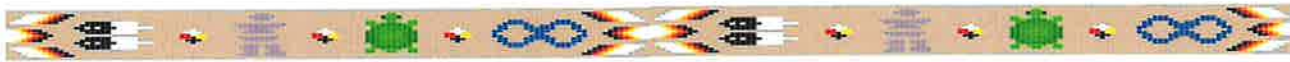
I am writing this letter on behalf of Grande Prairie Aboriginal Circle of Services (GPACOS). We are a group of agencies who serve Indigenous clients. We meet monthly to discuss topics of interest, share what our individual organizations are planning and oftentimes collaborate with each other hosting events. This letter is regarding the sweeping changes to Victim Services Units across the province.

In 2020, the Alberta Government conducted an MLA-led consultation to review services to victims of crime. The consultation resulted in a 19 recommendation report that was released in July 2022. It is very important to note that there were **no rural MLA's** part of this consultation along with **no Indigenous representation** and **no victims of crime**.

The proposed zonal model to dissolve 62 victim service units across Alberta and creating four new regional boards to centralize operations and governance will not improve local services. The loss of intimately knowing the community and area will be lost in the process. This will impact maintaining relationships within Indigenous communities. With dissolving the VSU this will mean 150 employees will have to reapply for their jobs, with no guarantee that they will be rehired or be offered similar working conditions, benefits and wages. Over 60 program managers will be replaced with four regional managers and 4 Executive Directors.

In October 2022, the Alberta Government recommended that the RCMP no longer request in-person assistance for victims of trauma from their respective police-based victim service programs. They advised that the RCMP should "*utilize alternative resources such as a Mental Health Help Line*". After a crisis has occurred, *victims of trauma need in-person support and assistance*, not a phone number to call. Victim Services assisting with only charge-only files will deeply impact the rural communities in a negative way. This will leave huge gap in services for these victims which puts them at a very high risk. There is still a strong lasting negative impact of Indian Residential Schools in this area as there were 25 in Alberta. The intergenerational trauma is very real and experienced by many Indigenous peoples resulting with many of whom are reluctant to cooperate with police even when a crime has been committed. In the new model, front-line caseworkers are to be co-located with local police, but these workers may also be deployed across their zone as required. This deployment has the potential to leave communities with limited, to no services when crisis situations arise

It is of utmost importance that the province takes into consideration the unique needs of each of our Indigenous communities during the provincial changes. Knowledge of the community culture for each of these



Northwest Aboriginal Interagency Committees

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Ph.: (780) 219-8047

Nations must be taken into consideration when staff are hired, trained and when they provide service to Indigenous victims.

We strongly recommend that Indigenous Victim Outreach Specialists must continue to fully support Indigenous victims of crime in their healing journey. Connecting to the community is very important. Oftentimes, Victim Services staff are invited to participate in community meetings, community feasts and community events. Having the community members see the staff interacting within the community helps build trust, enhances service delivery and increases victim services staff awareness of the current situations within the community.

We invite you to consider the Truth and Reconciliation: Calls to Action:

- #31 “We call upon the federal, provincial, and territorial governments to provide sufficient and stable funding to implement and evaluate community sanctions that will provide realistic alternatives to imprisonment for Aboriginal offenders and respond to the underlying causes of offending.”

National Inquiry on the Missing and Murdered Indigenous Women and Girls 231 Individual Calls for Justice:

- #5.11, “We call upon all governments to increase accessibility to meaningful and culturally appropriate justice practices by expanding restorative justice programs and Indigenous Peoples’ courts.”
- #17.27. “We call upon all governments to pursue the development of restorative justice and rehabilitation programs, including within correctional facilities, specific to Métis needs and cultural realities, to help address root causes of violence and reduce recidivism, and to support healing for victims, offenders, and their families and communities.”

Thank you for your time and we look forward to seeing our suggestions implemented into the new program and encourage more engagement.

Sincerely

Warren Nekurak
Chair of GPACOS

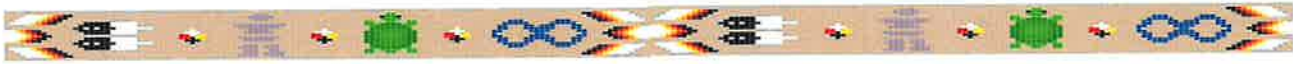
CC
 Premier Danielle Smith
 Minister Jason Copping, Health
 Minister Mike Ellis, Public Safety and Emergency Services
 Minister Rick Wilson, Indigenous Affairs
 MLA Dan Williams, Peace River Constituency
 MLA Pat Rehn, Lesser Slave Lake
 MLA Todd Loewen, Central Peace Notley
 MLA Tracy Allard, Grande Prairie
 MLA Travis Toews, Grande Prairie Wapiti



Northwest Aboriginal Interagency Committees

Bag 900-15, 9621-96 avenue Peace River, Alberta, T8S 1T4
Ph.: (780) 219-8047

MLA Rachel Notley, Leader of the Opposition, Rachel Notley
MLA Richard Feehan
Honorable David Lametti, Justice Minister
MP Chris Warkentin, Grande Prairie-Mackenzie
MP Arnold Viersen, Peace River – Westlock
Reeve Albert Poetker, Birch Hills County
Reeve Alvin Hubert, Saddle Hills County
Reeve Amber Bean, Clear Hills County
Reeve Bob Marshall, County of Grande Prairie
Reeve Corinna Williams, Northern Sunrise County
Reeve Josh Knelsen Mackenzie County
Reeve Marcel Auger, MD of Opportunity
Reeve Murray Kerik, MD of Lesser Slave River
Reeve Philip Kolodychuk, MD of Peace River
Reeve Robert Brochu, MD of Smoky River
Reeve Robert Nygaard, County of Big Lakes
Reeve Robert Willing, MD of Peace
Reeve Terry Ungarian, County of Northern lights
Reeve Tony Van Rootselaar, MD of Spirit River
Reeve Tyler Olsen, Greenview Mayor Brian Panasiuk, High Prairie
Mayor John Bak, Berwyn
Mayor Brian Panasiuk, High Prairie
Mayor Crystal McAteer, High Level
Mayor Elaine Manzer, Peace River
Mayor Evan Matwek, Nampa
Mayor Gordon MacLeod, Fairview
Mayor Hazel Reintjes, Hines Creek
Mayor Jackie Clayton, Grande Prairie
Mayor James Verquin, Rycroft
Mayor Jason Doris, McLennan
Mayor Joseph Zdeb, Girouxville
Mayor Kate Potter, Sexmith
Mayor Kelly Peterson, Wembly
Mayor Michelle Farris, Rainbow Lake
Mayor Myrna Lanctot, Donnelly
Mayor Robert McLeod, Manning
Mayor Shawn Gramlich, Slave Lake
Mayor Tammy Yaremko, Spirit River
Mayor Vern Lynburner, Valleyview
Mayor Wendy Walk, Grimshaw
Dale Cox, Lakeshore Regional Police Service Lesser Slave Lake Indian Regional Council
Grand Chief Arthur Noskey Treaty 8
Chief Albert Thunder, Whitefish First Nation
Chief Andy Alook, Bigstone Cree Nation
Chief Billy-Joe Laboucan, Lubicon Lake Band
Chief Conroy Sewepagaham, Little Red River Cree Nation
Chief Dwayne Laboucan, Driftpile First Nation
Chief Frank Halcrow, Kapawe'no First Nation
Chief Gladys Okemow, Peerless Trout First Nation
Chief James Ahnassay, Dene Tha First Nation
Chief Isaac Laboucan-Avirom, Woodland Cree First Nation
Chief Ivan Sawan, Loon River First Nation
Chief Lee Twinn, Swan River First Nation



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Ph.: (780) 219-8047

Chief Rod Willier, Sucker Creek First Nation
Chief Romona Horseman, Horselake First Nation
Chief Rupert Meneen, Tall Cree Tribal Government
Chief Sheldon Sunshine, Sturgeon Lake Cree Nation
Chief Virginia Gladue, Duncan First Nation
Metis Settlements General Council Dave Lamouche
President Audrey Poitras, Metis Nation of Alberta
President Carol Ridsdale, Region 6 President Metis Nation of Alberta
President Elmer Gullion, Region 5 Metis Nation of Alberta
Benjamin Roebuck, Federal Ombudsperson for Victims of Crime
Brian Brennan, RCMP Deputy Commissioner, Contract and Indigenous Policing
Mike Duheme, RCMP Commissioner
Dale Cox, Lakeshore Regional Police Service Lesser Slave Lake Indian Regional Council
Trent Forsberg, Director of Victim Services



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*



AR111311

April 20, 2023

Reeve Amber Bean
Clear Hills County
PO Box 240
Worsley AB T0H 3W0

Dear Reeve Bean:

Thank you for taking the time during the Rural Municipalities of Alberta Spring 2023 Convention to meet and discuss the property tax rate ratio requirements.

As I mentioned during our meeting, I encourage Clear Hills County to show progress in complying with the property tax ratio requirements. I have asked Ethan Bayne, Assistant Deputy Minister, Municipal Assessment and Grants Division, to continue discussions with your county regarding the property tax ratio requirements and related issues.

Please do not hesitate to contact my office if you require any additional information regarding our discussion during the convention.

Sincerely,

Rebecca Schulz
Minister

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 16, 2023
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Grading has been put on hold due to the wildfires, problem areas will be attended to when required.

Roads, Culverts & Approaches

- Gravel Haul has been put on hold due to the wildfires.
- Ongoing spot graveling throughout the County when needed.
- Pavement crack sealing has been put on hold due to the wildfires.
- Dust control product has been ordered and is anticipated to be completed by the end of May, wildfire situation permitting.
- Culvert replacement and approach construction will begin at the end of May, weather permitting.
- Beaver issues have been minimal compared to previous years.
- Due to an uncontrolled fire at Range Road 14 and Township Road 830, Bridge File 71273 caught fire. The bridge had to be removed to completely extinguish the remaining fire in the bridge timbers. An engineering firm has been contacted to assess the situation.

Other

- Road and Rural Address sign replacement is ongoing.

ATTACHMENTS:

BF 71273 RGE RD 14 TWP RD 830 Pictures

RECOMMENDED ACTION:

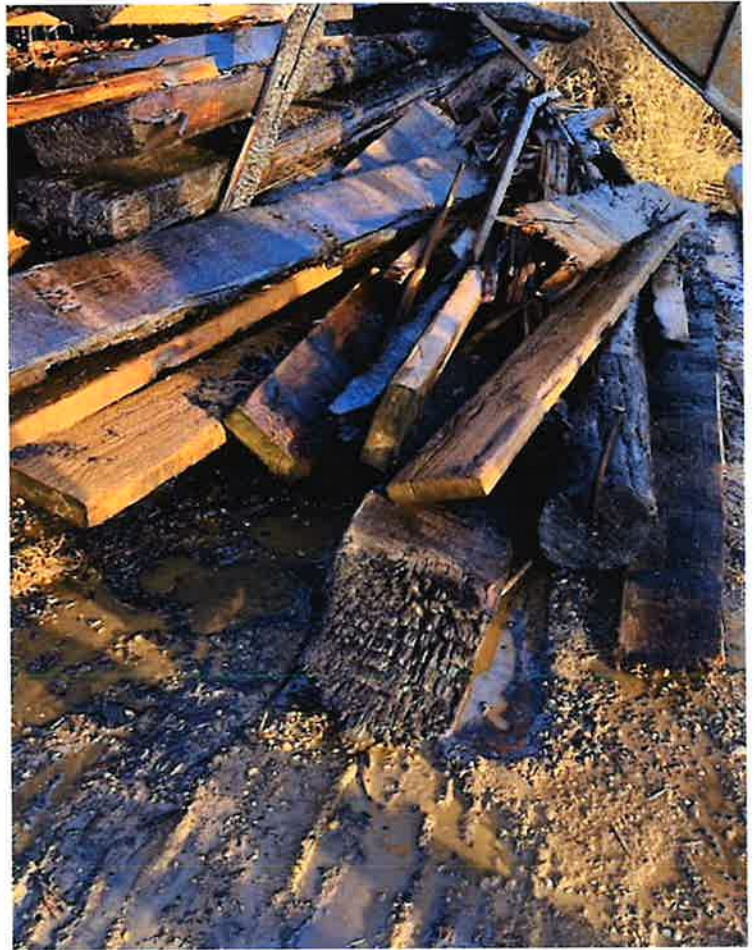
RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:

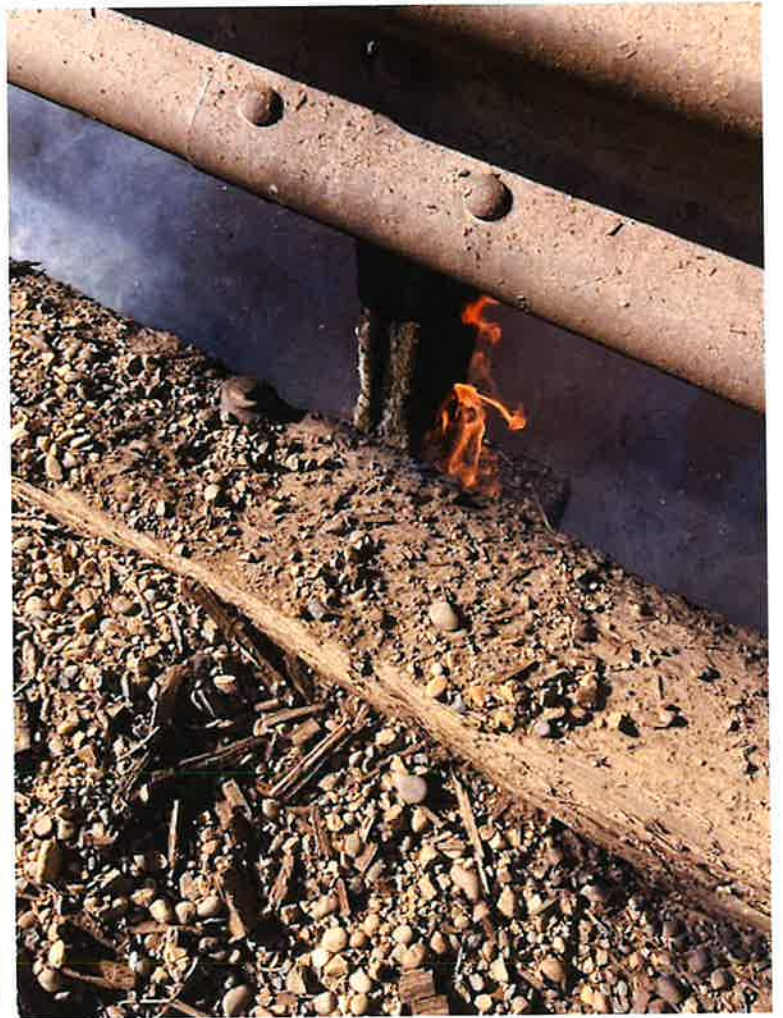














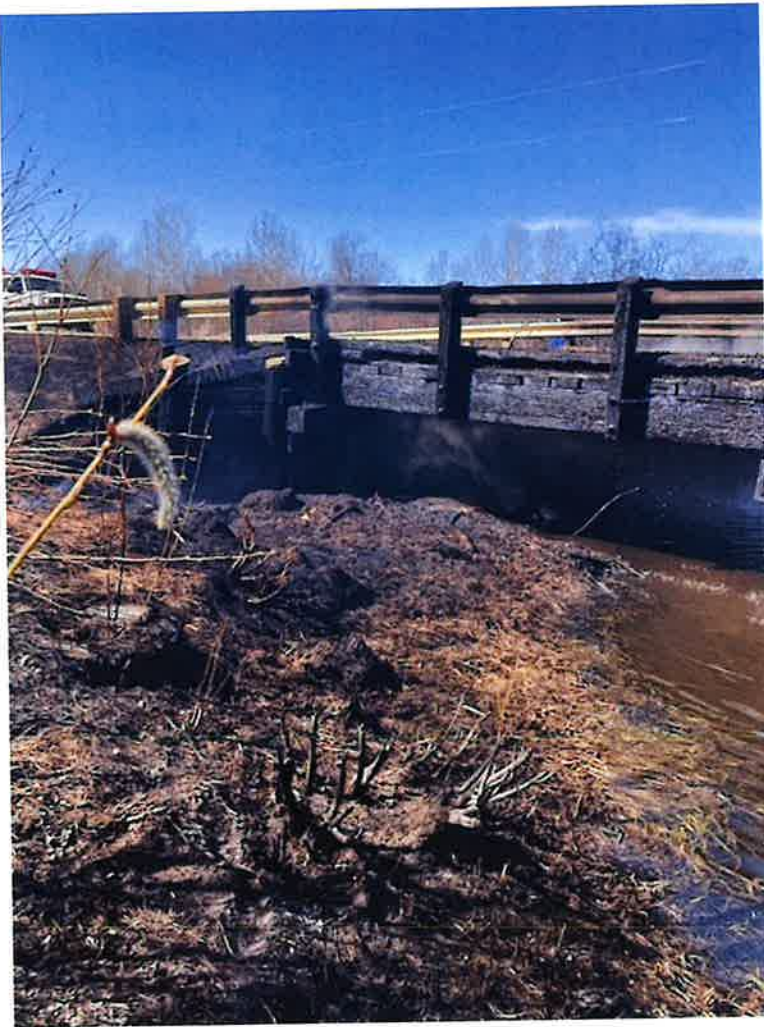








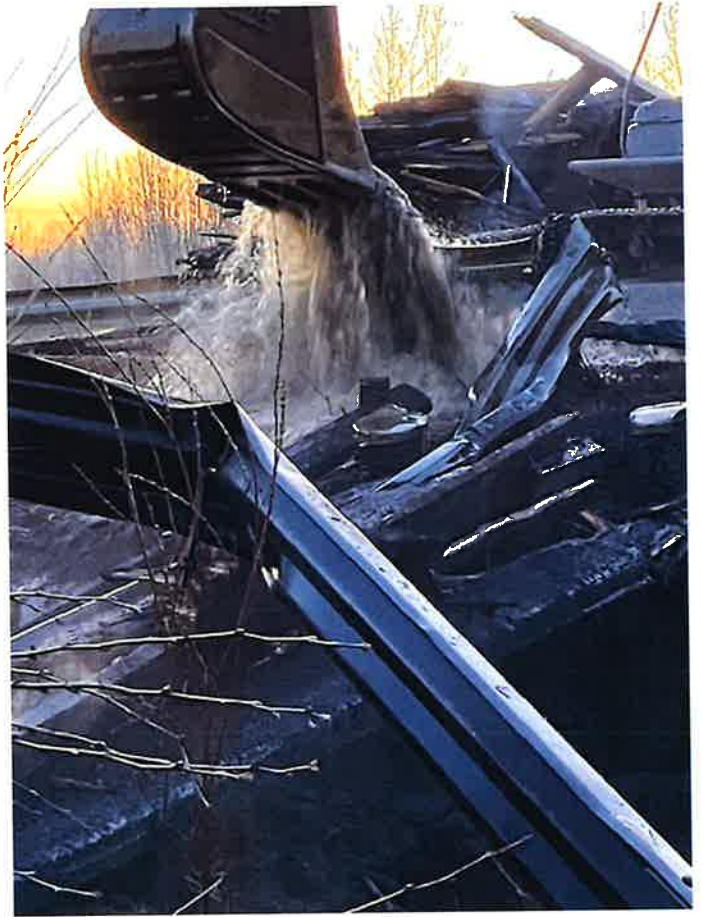
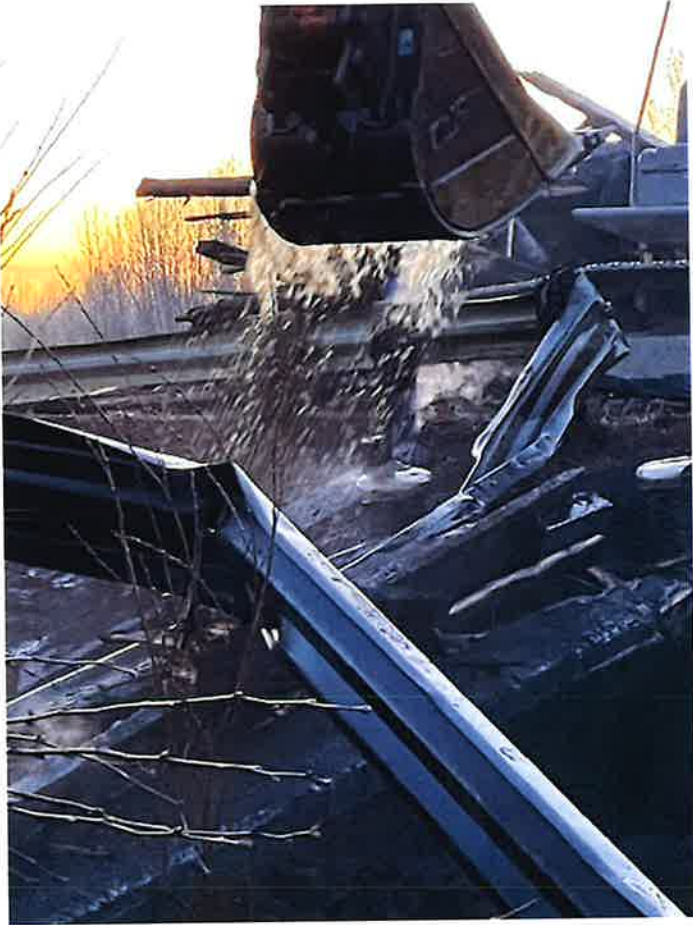














Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting May 16, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the May 16, 2023, Regular Council Meeting.

Initials show support - Reviewed by: **Manager:** **CAO:** 

Clear Hills County

Request For Decision (RFD)

Meeting Date:	Regular Council Meeting May 16, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
FCM Conference 2023	May 25-28	Toronto	Hansen, Walmsley

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information May, June & July 2023 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO: 
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MAY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1 CPAA Conference-AB WDHP -SH	2	3	4 MPTA-EX-AB	5	6
7	8 P&P -All LUB-All MPTA-AB	9 Council	10	11 Water North Coalition (WNC)-DW	12	13
14	15 RMA VISIT-ALL MPTA-AB	16 ASB-DJ, JR	17	18 Joint Meeting- AB,DJ	19	20
21	22 Victoria Day	23 Council	24	25 FCM Conference-DW, SH	26 PLS-AB	27
28	29 FCM Conference-DW, SH	30 HPEC BBQ-SH	31	1	2	3

JUNE 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
4	5	6	7	8	9 PREDA-AB	10
11	12 P&P-ALL	13 Council	14	15	16 NAEL-AB	17
18	19	20	21	22	23	24
25	26	27 Council	28	29	30	1

JULY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1 Canada Day
2	3 Office Closed	4	5	6	7	8
9	10	11 Council	12	13	14	15
16	17	18	19	20 County BBQ- Many Islands	21	22
23	24	25	26	27	28	29
30	31					

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society