

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, MAY 23, 2023**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, May 23, 2023, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

1. CALL TO ORDER
2. AGENDA
3. MINUTES:
 Previous: Regular Council Meeting Minutes, May 16, 20232
4. DELEGATION(S)
5. PUBLIC HEARING
6. TENDER OPENING 9:35 a.m.
7. NEW BUSINESS
 - a. COUNCIL
 1. Management Team Activity Report.....23
 2. Councillor Reports32
 3. Funding Request Town of Fairview47
 - b. CORPORATE SERVICES
 1. Accounts Payable49
 - c. COMMUNITY SERVICES
 1. Policy 2304 Volunteer Fire Fighters Recognition Program63
 - d. PUBLIC WORKS
8. WRITTEN REPORTS:
 1. Chief Administrative Officer's Report.....69
 2. Corporate Services Manager's Report70
 3. Public Works Manager's Report.....72
9. COUNCIL INFORMATION (*including Correspondence*).....73
10. CALENDARS90
11. CLOSED MEETING ITEMS
12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, MAY 16, 2023**

PRESENT

Amber Bean	Reeve
Abe Giesbrecht	Councillor
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Jason Ruecker	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)

ABSENT

CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C244-23(05-16-23)

RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the May 16, 2023 Regular Council Meeting, with the addition of 7.a. 4. Wildfire, as presented. CARRIED.

Councillor Ruecker left the meeting at 9:32 a.m. (Fire Department call)

**APPROVAL OF
MINUTES**

Previous
Council
Meeting Minutes

C245-23(05-16-23)

RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the April 25, 2023, Regular Council Meeting, as amended. CARRIED.

**NEW BUSINESS:
COUNCIL**

Management Team
Activity Report

Management activity report was reviewed.

C246-23(05-16-23)

RESOLUTION by Councillor Hansen that the management activity report for April 25, 2023, be accepted, as presented. CARRIED.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C247-23(05-16-23)

RESOLUTION by Councillor Walmsley to receive the Council verbal and written reports for information, as presented. CARRIED.

Page 2 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

**CORPORATE
SERVICES**

Accounts Payable
April 26, 2023, to
May 9, 2023,

A list of expenditures for Clear Hills County for the period of April 26, 2023, to May 9, 2023, is provided for Council's review.

C248-23(05-16-23)

RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of April 26, 2023, to May 9, 2023 for a total of \$454,386.91, with funds to be transferred from Long Term Investments. CARRIED.

C249-23(05-16-23)

RESOLUTION by Deputy Reeve Janzen that Council approves the transfer of \$786,507.07 for the Alberta School Foundation Fund Requisition from Long Term Investments. CARRIED.

2022 Surplus
Reallocation

The amount of \$1,272,218 was transferred to our Rate Stabilization Reserve at year end. This is the amount of the 2022 surplus which now needs to be reallocated to the appropriate reserve account(s).

C250-23(05-16-23)

RESOLUTION by Councillor Walmsley that Council approves the amount of \$28,125.16, remain in the Rate Stabilization Reserve to cover expenditures made in 2022, and the remaining \$1,244,092.84 be transferred to the Fire Reserve. CARRIED.

Uncollectable Tax
Write-off Part II

Alberta municipalities continue to struggle to collect property taxes from the oil and gas sector.

C251-23(05-16-23)

RESOLUTION by Reeve Bean to write off the outstanding balances of the rolls listed for a total of \$12,879,883.47. CARRIED.

Roll #	Total Uncollectable	Class	Notes:	Legal Opinion:
70019	\$2,422.94	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
181727	\$2,882.51	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
181729	\$1,659.85	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
183356	\$10,315.81	O&G	Struck from Alberta Corporate	Recommends writing them off

Page 3 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Registry in 2018	
183358	\$163,824.92	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
213786	\$7,481.22	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
213787	\$517,734.29	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213816	\$5,940.30	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213827	\$6,603.11	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213829	\$7,503.03	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
213868	\$7,091.43	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
289829	\$395.77	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
291084	\$572,403.01	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
291085	\$57,318.80	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
291087	\$129,594.72	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
291091	\$103,682.05	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
295403	\$212,380.80	O&G	Bankruptcy ending, no	Recommends writing them

Page 4 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			further sale of assets possible	off
296278	\$2,794.74	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
302435	\$10,978.51	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
302448	\$6,564.80	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
302449	\$2,186.60	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
302476	\$336,980.80	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
302539	\$402,801.17	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
303279	\$1,660.81	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
303490	\$1,498.71	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
304230	\$10,957.15	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
310532	\$21,027.10	O&G	Receivership ending, assets couldn't be sold	Recommends writing them off
310533	\$2,981.70	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
313504	\$26,011.64	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
313507	\$28,363.08	O&G	Struck from Alberta	Recommends writing them

Page 5 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Corporate Registry in 2017	off
313508	\$30,094.64	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
313531	\$39,606.75	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
314627	\$8,856.98	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314628	\$8,709.38	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314684	\$1,564.62	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314814	\$1,041.09	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314816	\$1,286.00	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314831	\$8,534.15	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314832	\$15,769.10	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314833	\$7,995.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314933	\$7,774.68	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
314934	\$871.28	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
314948	\$9,696.68	O&G	Struck from	Recommends

Page 6 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Alberta Corporate Registry in 2018	writing them off
314949	\$9,129.00	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315000	\$8,913.15	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315003	\$10,530.11	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315006	\$8,514.74	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315007	\$9,226.02	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315008	\$9,802.97	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315012	\$49,746.25	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315013	\$35,264.93	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315014	\$26,271.96	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315034	\$16,314.56	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315050	\$1,951.71	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315104	\$4,953.35	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off

Page 7 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

315108	\$1,583.59	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315109	\$11,488.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315111	\$7,746.13	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315112	\$7,746.13	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315113	\$7,645.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315114	\$7,746.13	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315115	\$8,234.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315116	\$7,509.97	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315117	\$127,391.90	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315127	\$64,375.82	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315128	\$26,575.66	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315149	\$15,430.86	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315150	\$12,593.02	O&G	Struck from Alberta Corporate Registry in	Recommends writing them off

Page 8 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			2018	
315151	\$12,593.02	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315172	\$1,583.59	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315250	\$6,703.17	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315251	\$7,002.75	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315252	\$11,213.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315253	\$10,875.88	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315255	\$1,665.18	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315256	\$6,745.35	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315258	\$10,788.55	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315313	\$14,612.91	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315315	\$101,664.66	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315318	\$8,274.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315320	\$12,612.21	O&G	Struck from Alberta Corporate	Recommends writing them off

Page 9 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Registry in 2018	
315321	\$13,551.77	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315322	\$6,566.33	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315324	\$13,067.36	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315325	\$7,299.04	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315326	\$7,632.68	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315327	\$8,234.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315328	\$7,642.85	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315329	\$9,089.32	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315331	\$8,234.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315332	\$6,731.79	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315333	\$9,903.80	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315334	\$6,566.33	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315335	\$6,566.33	O&G	Struck from Alberta	Recommends writing them

Page 10 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Corporate Registry in 2018	off
315346	\$107,352.46	O&G	Struck from Alberta Corporate Registry in 2014	Recommends writing them off
315383	\$7,751.28	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315384	\$1,380.84	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315394	\$1,807.70	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315395	\$3,415.16	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315414	\$2,065.04	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315416	\$3,312.52	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315417	\$1,619.03	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315421	\$466.29	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315470	\$9,266.52	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315471	\$12,536.76	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315472	\$9,136.82	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315473	\$8,893.51	O&G	Struck from	Recommends

Page 11 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Alberta Corporate Registry in 2018	writing them off
315474	\$8,914.65	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315526	\$10,866.80	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315528	\$12,711.92	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315532	\$8,392.08	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315533	\$18,113.01	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315534	\$38,727.48	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315548	\$10,153.29	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315559	\$1,753.06	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315566	\$2,154.88	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315580	\$178,691.01	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315594	\$9,946.03	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315596	\$2,394.14	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off

Page 12 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

315659	\$368,882.87	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315719	\$17,087.84	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315720	\$14,658.66	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315731	\$17,860.65	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315733	\$17,372.70	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315751	\$7,900.32	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315758	\$33,228.46	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315760	\$2,442.57	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315761	\$14,665.42	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315762	\$12,912.31	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315763	\$9,635.70	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
315764	\$9,805.45	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315798	\$35,727.73	O&G	Struck from Alberta Corporate Registry in	Recommends writing them off

Page 13 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			2018	
315799	\$8,136.89	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315828	\$3,127.73	O&G	Receivership ending, assets couldn't be sold	Recommends writing them off
315842	\$8,136.89	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315855	\$14,427.10	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315917	\$31,998.90	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
315939	\$189,521.29	LINEA	Struck from Alberta Corporate Registry in 2014	Recommends writing them off
316026	\$16,176.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316031	\$4,489.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316033	\$2,012.20	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316048	\$990.73	O&G	Receivership ending, assets couldn't be sold	Recommends writing them off
316069	\$21,034.19	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316070	\$58,498.20	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316071	\$280,229.79	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off

Page 14 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

316081	\$25,376.74	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316085	\$13,928.48	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316097	\$10,525.94	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316098	\$11,939.91	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316101	\$12,020.70	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316102	\$21,034.19	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316103	\$21,036.89	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316106	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316113	\$9,755.27	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316114	\$54,298.37	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316115	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316118	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316120	\$12,569.52	O&G	Bankruptcy ending, no further sale of assets	Recommends writing them off

Page 15 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			possible	
316141	\$310,555.49	LINEA	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316226	\$27,482.92	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316228	\$54,298.37	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316232	\$12,633.51	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316234	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316238	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316240	\$12,567.02	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316266	\$36,482.72	O&G	Struck from Alberta Corporate Registry in 2014	Recommends writing them off
316268	\$5,121.82	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316273	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316274	\$14,255.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316275	\$14,625.33	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316276	\$16,585.72	O&G	Struck from Alberta Corporate	Recommends writing them off

Page 16 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Registry in 2018	
316278	\$179,185.31	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316282	\$12,324.26	O&G	Struck from Alberta Corporate Registry in 2013	Recommends writing them off
316284	\$22,896.72	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316287	\$20,454.30	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316303	\$20,358.34	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316315	\$52,629.08	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316320	\$22,090.50	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316321	\$807,661.84	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316349	\$4,193,099.82	LINEA	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316370	\$219.83	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316371	\$412.44	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316372	\$310.03	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316397	\$488,337.32	O&G	Struck from Alberta	Recommends writing them

Page 17 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			Corporate Registry in 2018	off
316407	\$6,885.90	O&G	Bankruptcy ending, no further sale of assets possible	Recommends writing them off
316408	\$11,693.54	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316415	\$18,862.95	O&G	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316419	\$15,629.78	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316420	\$15,629.78	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316426	\$125,048.34	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316456	\$31,883.22	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316479	\$17,891.91	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316487	\$23,845.75	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316506	\$694,996.11	LINEA	Struck from Alberta Corporate Registry in 2017	Recommends writing them off
316545	\$3,862.81	LINEA	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
316566	\$16,954.16	O&G	Struck from Alberta Corporate Registry in 2018	Recommends writing them off
315693	\$2.05	LINEA	Has not had	no legal

Page 18 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

			assessment since 2006	opinion obtained due to small balance.
316224	\$0.07	LINEA	Has not had assessment since 2012	no legal opinion obtained due to small balance.
315653	\$1,276.58	LINEA	Struck from Alberta Corporate Registry in 2018	no legal opinion obtained due to small balance. Corporate Registry status checked.
316140	\$77.98	LINEA	Struck from Alberta Corporate Registry in 2014	no legal opinion obtained due to small balance. Corporate Registry status checked.

Reeve Bean recessed the meeting at 10:16 a.m.
Reeve Bean reconvened the meeting at 10:23 a.m.

Funding Request –
MD of Fairview

The Municipal District of Fairview is requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway.

C252-23(05-16-23)

RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. CARRIED.

Funding Request –
David Thompson
Hall Society

The David Thompson Hall Society is requesting a grant of \$3,500.00 to hire an engineering firm to investigate suspected foundation shifting of their hall.

C253-23(05-16-23)

RESOLUTION by Councillor Stevenson to approve a general grant of \$3,500.00 to the David Thompson Hall Society for geotechnical services with funds to be allocated from the Rate Stabilization Reserve. CARRIED.

COMMUNITY
Unit 1806 Quad Cab
Replacement

Council is requested to provide directions on keeping or disposing of Worsley Fire Unit 1806 Quad Cab.

C254-23(05-16-23)

RESOLUTION by Councillor Hansen to approve the request to not dispose of Unit 1806 Quad Cab and supply it with the necessary additions to make it operational. CARRIED.

Policy 2303 Volunteer

Page 19 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

Fire Fighters
Honorariums

Council is presented with Volunteer Fire Fighters Honorariums Policy 2303 for review to reflect the additional Volunteer Fire Fighter Insurance that is required.

Councillor Ruecker entered the meeting at 10:41 a.m.

C255-23(05-16-23)

RESOLUTION by Deputy Reeve Janzen to approve Policy 2303 Volunteer Fire Fighters Honorariums, as presented. CARRIED.

Policy 2303 Volunteer
Fire Fighters
Recognition Program

Council is presented with recommendations from Clear Creek Fire Committee with regards to the Volunteer Fire Fighters Recognition Program Policy 2304 for review.

C256-23(05-16-23)

RESOLUTION by Councillor Giesbrecht to bring back the amendments to the Volunteer Fire Fighters Recognition Program Policy 2304 to a future Regular Council Meeting. CARRIED.

County 4-H Beef

Council is requested to provide direction on whether to purchase a 4H beef.

C257-23(05-16-23)

RESOLUTION by Councillor Hansen to approve Deputy Reeve Janzen to purchase a local 4H beef at the Monday, June 5, 2023, North Peace 4H District Interclub Show and Sale at the JE Hawker Pavilion in Fairview, AB and authorize administration to arrange for cutting and wrapping. CARRIED.

PUBLIC WORKS

Tender Opening-
Bridge Maintenance
Contract
No. 201-07848-00

WSP was present at the County Office to open Tenders for Bridge Maintenance Contract No. 201-07848-00 on May 9, 2023, at 9:35 a.m.

C258-23(05-16-23)

RESOLUTION by Councillor Ruecker to receive the information from the May 9, 2023, Tender Opening for Bridge Maintenance Contract No. 201-07848-00 for information, as presented. CARRIED.

Tender Award-
Bridge Maintenance
Contract
No. 201-07848-00

Council is presented with WSP's tender analysis for Bridge Maintenance Contract No. 201-07848-00.

C259-23(05-16-23)

RESOLUTION by Councillor Walmsley to award the Bridge Maintenance Contract to Bridgemen Services Ltd. for the amount of \$305,900.00, excluding GST. Funds are to be allocated from the Bridge Reserve. CARRIED.

Reeve Bean recessed the meeting at 11:07 a.m.

Page 20 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

Reeve Bean reconvened the meeting at 11:13 a.m.

Agricultural Service
Board Election of
Chair & Deputy chair

As per Bylaw 277-23, the appointing of the positions of Agricultural Service Board Chair & Deputy Chair be assigned by Council. The Chair and Deputy Chair of the Agriculture Service Board be filled by a Council appointed Council member serving on the board.

C260-23(05-16-23)

RESOLUTION by Reeve Bean that this Council appoint Deputy Reeve Janzen as the Agricultural Service Board Chairperson from May 16, 2023, to the next Organizational Meeting. CARRIED.

C261-23(05-16-23)

RESOLUTION by Councillor Giesbrecht to table the appointment of the Agricultural Service Board deputy-chair to a future Council Meeting. CARRIED.

WILDFIRE

Council requested a discussion regarding the current wildfire situation.

Reeve Bean recessed the meeting at 11:51 a.m.

Reeve Bean reconvened the meeting at 12:17 p.m.

C262-23(05-16-23)

RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 12:18 p.m. CARRIED.

C263-23(05-16-23)

RESOLUTION by Councillor Hansen that Council opens the meeting to the public as per Section 27, of FOIP at 1:13 p.m. CARRIED.

Reeve Bean recessed the meeting at 1:13 p.m.

Councillor Ruecker left the meeting at 1:20 p.m.

Reeve Bean reconvened the meeting at 1:22 p.m.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C264-23(05-16-23)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

Corporate Services
Manager's Report

nothing to report.

Public Works
Manager's Report

Public Works Manager's Report

Councillor Giesbrecht left the meeting at 1:54 p.m.

C265-23(05-16-23)

RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.

Page 21 of 21
REGULAR COUNCIL MEETING
TUESDAY, MAY 16, 2023

COUNCIL
INFORMATION

Nothing to report.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Committee to attend or that were attended.

C266-23(05-16-23)

RESOLUTION by Councillor Stevenson to accept for information May, June, and July 2023 calendar updates.

Date	Meeting	Councillor
May 16	MPTA-EXEC	Bean
May 29	MPTA AGM	Bean
June 7	NPHF	Walmsley
June 2	PRED A	Bean
June 9	NTAB	Bean
June 15	GG	Walmsley
June 1	Joint Venture	Bean/Janzen
July 7	NWSAR	Bean/Stevenson
June 5	4H	Janzen
May 24	Mercer	Janzen
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the, May 16, 2023 Regular Council Meeting at 2:08 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for May 16, 2023

ATTACHMENTS:

- o Management Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for May 16, 2023, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		July 12, 2022		
C364-22	07/12/22	RESOLUTION by Councillor Walmsley to hire off the 2022 Annual Equipment Registry to complete the Tender 2022-11 Campground Rejuvenation Project, as no tenders were received. CARRIED.	PWM	On hold – weather conditions
		September 13, 2022		
C426-22	09/13/22	RESOLUTION by Deputy Reeve Janzen to include the access road south off of secondary highway 685 for approximately 800m to access SW-20-83-1 W6M budget \$400,000.00 in the 2024 Multi Year Capital Plan with funds to be allocated from the Road Reserve and proceed with a wetland assessment. CARRIED.	PWM	Waiting on wetlands RR 15
		January 3, 2023 P&P		
P07-23	01/03/23	RESOLUTION by Councillor Walmsley to bring back a draft policy implementing Clear Hills County Regional Landfill Waste Disposal Access Cards, to a future Regular Council Meeting. CARRIED.	PWM	Future P&P
P09-23	01/03/23	RESOLUTION by Deputy Reeve Janzen to invite Alberta Fish and Wildlife to attend a future Agricultural Service Board Meeting to discuss Wildlife Counts, compensation programs and Wolf Management information. CARRIED.	ASB	June
		January 10, 2023		
C33-23	01/10/23	RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023 Policy & Priority Committee Meeting. CARRIED.	EA	Future P&P
C34-23	01/10/23	RESOLUTION by Councillor Hansen to award Tender 2022-19 Two New ½ Ton Pickup Trucks to Courtesy Chrysler at \$57,869.00 (fifty-seven thousand eight hundred sixty nine dollars) per unit for a total of \$115,738.00 (one hundred fifteen	PWM	May



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		thousand seven hundred thirty eight dollars) plus GST with the funds to be allocated from the Common Services Vehicles & Equipment Reserve in the multiyear capital plan. CARRIED.		
		January 24, 2023		
C46-23	01/24/23	RESOLUTION by Councillor Ruecker to approve the attendance of a Councillor to attend the Spring Water North Coalition Meeting and bring back information to a future Regular Council Meeting. CARRIED.	EA	Meeting postponed
		February 28, 2023		
C120-23	02/28/23	RESOLUTION by Councillor Giesbrecht to proceed to tender for the overlay for the pavement on Poplar Drive in the Hamlet of Cleardale. CARRIED.	PWM	In works
C121-23	02/28/23	RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
C122-23	02/28/23	RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
		March 28, 2028		
C164-23	03/28/23	RESOLUTION by Deputy Reeve Janzen to proceed with hiring an engineering firm for the design and tender of a 40' by 60' by 16' Fire Hall on Plan 0726595 Block 1 Lots 84 & 83, adjacent to Poplar Drive in the Hamlet of Cleardale. CARRIED.	CAO/ COM	Future P&P
		April 4, 2023 P&P		
P185-23	04/04/23	RESOLUTION by Councillor Walmsley to	CAO/ AG	Future P&P



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		recommend Council bring back more information on hosting an in-person Livestock Protection Program (LPP) Course to the public.CARRIED.		
P186-23	04/04/23	RESOLUTION by Reeve Bean to table the discussion regarding the Family and Community Support Services (FCSS) Grant application and reporting requirements until a future Policy & Priority Meeting. CARRIED.	CSM	Future P&P
P187-23	04/04/23	RESOLUTION by Councillor Hansen to table the discussion regarding TELUS Cellular service and Broadband until the next Policy & Priority Meeting. CARRIED.	EA	Future P&P
		April 11, 2023		
C197-23	04/11/23	RESOLUTION by Reeve Bean to put all upcoming road requests on hold until the review of Policy 3201 Road Construction has been completed. CARRIED.	PWM	Future P&P
C198-23	04/11/23	RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting. CARRIED.	EA	Future P&P
C200-23	04/11/23	RESOLUTION by Councillor Ruecker to advertise for an Agricultural Service Board replacement member at large to fill the vacancy for the remainder of the term. CARRIED.	CAO/ AG	On going
C214-23	04/11/23	RESOLUTION by Deputy Reeve Janzen to award Tender 2023-05 Pavement Crack Sealing to Marshall Lines 2014 for the amount of \$950.00/km and \$1.65/m excluding GST. CARRIED.	PWM	Delayed due to wildfires
C215-23	04/11/23	RESOLUTION by Deputy Reeve Janzen to award Tender 2023-06 Pavement Line Painting to Line West Ltd. for the amount of \$594.00/km and \$800.00 per crosswalk, excluding GST. CARRIED.	PWM	Delayed due to wildfires
		April 25, 2023		
C236-23	04/25/23	RESOLUTION by Councillor Giesbrecht to approve the Road access application submitted in April of 2022 and include the access road north off	PWM	Waiting on wetlands



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Township Road 872 for approximately 900m to access NE-17-87-6 W6M in the 2024 Multi Year Capital Plan and proceed with a wetland assessment. CARRIED.		
C243-23	04/25/23	RESOLUTION by Councillor Ruecker that the recipients of the 2023 Awards will be announced at the 2023 Clear Hills County BBQ. CARRIED.	EA	
		May 16, 2023		
C249-23	05/16/23	RESOLUTION by Deputy Reeve Janzen that Council approves the transfer of \$786,507.07 for the Alberta School Foundation Fund Requisition from Long Term Investments. CARRIED.	CSM	
C250-23	05/16/23	RESOLUTION by Councillor Walmsley that Council approves the amount of \$28,125.16, remain in the Rate Stabilization Reserve to cover expenditures made in 2022, and the remaining \$1,244,092.84 be transferred to the Fire Reserve. CARRIED.	CSM	
C251-23	05/16/23	RESOLUTION by Reeve Bean to write off the outstanding balances of the rolls listed for a total of \$12,879,883.47. CARRIED.	CSM	
C252-23	05/16/23	RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. CARRIED.	CSM	June 13
C253-23	05/16/23	RESOLUTION by Councillor Stevenson to approve a general grant of \$3,500.00 to the David Thompson Hall Society for geotechnical services with funds to be allocated from the Rate Stabilization Reserve. CARRIED.	CSM	
C254-23	05/16/23	RESOLUTION by Councillor Hansen to approve the request to not dispose of Unit 1806 Quad Cab and supply it with the necessary additions to make it operational. CARRIED.	COM	
C255-23	05/16/23	RESOLUTION by Deputy Reeve Janzen to approve Policy 2303 Volunteer Fire Fighters Honorariums, as presented. CARRIED.	COM	



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items:
 Completed Items:
 Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C256-23	05/16/23	RESOLUTION by Councillor Giesbrecht to bring back the amendments to the Volunteer Fire Fighters Recognition Program Policy 2304 to a future Regular Council Meeting. CARRIED.	COM	May 23
C257-23	05/16/23	RESOLUTION by Councillor Hansen to approve Deputy Reeve Janzen to purchase a local 4H beef at the Monday, June 5, 2023, North Peace 4H District Interclub Show and Sale at the JE Hawker Pavilion in Fairview, AB and authorize administration to arrange for cutting and wrapping. CARRIED.	COM	June 5 sale date
C258-23	05/16/23	RESOLUTION by Councillor Ruecker to receive the information from the May 9, 2023, Tender Openings for Bridge Maintenance Contract No. 201-07848-00 for information, as presented. CARRIED.	PWM	
C259-23	05/16/23	RESOLUTION by Councillor Walmsley to award the Bridge Maintenance Contract to Bridgemen Services Ltd. for the amount of \$305,900.00, excluding GST. Funds are to be allocated from the Bridge Reserve. CARRIED.	PWM	Sent email
C260-23	05/16/23	RESOLUTION by Reeve Bean that this Council appoint Deputy Reeve Janzen as the Agricultural Service Board Chairperson from May 16, 2023, to the next Organizational Meeting. CARRIED.	AG	
C261-23	05/16/23	RESOLUTION by Councillor Giesbrecht to table the appointment of the Agricultural Service Board deputy-chair to a future Council Meeting. CARRIED.	AG	
November 27, 2019				
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the	CDM	2020✓ 2021✓ 2022✓ 2023✓ 2024



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.		
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023✓ 2024
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024 2025
C124-22	03/08/22	RESOLUTION by Reeve Bean to approve a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County's boundaries in 2022. CARRIED.	CDM	
C311-22	06-14-22	RESOLUTION by Councillor Stevenson approve a multi year (2022-2024) commitment of \$5000.00 Fairview & District Victim Services with funds to be included in the annual Operating Budgets and the 2022 funds to be allocated from Rate Stabilization reserve. CARRIED.	CDM	2022✓ 2023✓ 2024
C383-22	08/16/22	RESOLUTION by Councillor Hansen to receive the delegation from Peace River School Division, Superintendent Adam Murray and Secretary-Treasurer Rhonda Freeman with regards to the Trades Training funding for information and approve funding for the Trades Training program for the 2022/2023 school year in the amount of \$80,000.00 with the funds to be allocated from the Rate Stabilization Reserve. CARRIED.	EA	Letter Sent
C165-23	03/28/	RESOLUTION by Councillor Hansen to approve the	CSM/E	



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:
 CAO = Chief Administrative Officer CSM = Corporate Services Manager
 PWM = Public Works Manager EA = Executive Assistant
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS										
	23	\$1,000.00 membership fee to Northwest Species at Risk, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	A											
C201-23	04/11/23	RESOLUTION by Councillor Giesbrecht to award Tender 2023-03 New Tractor to Rocky Mountain Equipment for the amount of \$267,000.00 cash price no trade for the New Holland T7.210 tractor, to be delivered in the spring of 2024, with funds to be allocated from the Common Services Equipment Reserve. CARRIED.	CAO/AG	2024										
C512-22	10/18/22	RESOLUTION by Councillor Hansen to award Tender 2022-16 Fire Fighter Turnout Gear to Associated Fire Safety Equipment for \$ 22,753.92 plus GST, as per the submitted tender. CARRIED.	CSC	In works										
C636-22	12/13/22	RESOLUTION by Councillor Walmsley that Clear Hills County Council join the Community Rail Advocacy Alliance and approve a financial contribution to a maximum of \$2,000.00 upon invoice submission, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	EA	Sent email										
C43-23	01/24/23	RESOLUTION by Reeve Bean to approve a one-time conditional operating grant to the Village of Hines Creek to a maximum of \$135,000.00, to be used as a 2023 25% tax rebate incentive. Funds to be allocated from the Rate Stabilization Reserve. Reeve Bean requested a recorded vote. <table><tr><td>For</td><td>Against</td></tr><tr><td>Walmsley</td><td>Janzen</td></tr><tr><td>Bean</td><td>Ruecker</td></tr><tr><td>Hansen</td><td>Stevenson</td></tr><tr><td>Giesbrecht</td><td>CARRIED.</td></tr></table>	For	Against	Walmsley	Janzen	Bean	Ruecker	Hansen	Stevenson	Giesbrecht	CARRIED.	CSM	
For	Against													
Walmsley	Janzen													
Bean	Ruecker													
Hansen	Stevenson													
Giesbrecht	CARRIED.													
C44-23	01/24/23	RESOLUTION by Councillor Walmsley to approve a Beyond Borders Grant to the MD of Fairview in the amount of \$16,641,89 to assist with the replacement cost for the Automated Weather Observation System (AWOS) at the Fairview Airport. CARRIED.	CSM	Waiting for Invoice										

ITEMS IN WAITING



Management Team

Activity Report for MAY 16, 2023

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

CAO = Chief Administrative Officer

CSM = Corporate Services Manager

PWM = Public Works Manager

EA = Executive Assistant

COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		February 18, 2021		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016.		

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS:

NPHF- Councillor Walmsley

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:





North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – May 3, 2023

1. Executive Director

Strategic Planning Meeting

On April 14 and 15, 2023, members of the Senior Leadership Team and Board of Directors came together with facilitator Nolan Crouse, to review the Foundation's 2022-2027 Strategic Plan in preparation of the June 30, 2023, Business Plan submission deadline.

The Strategic Planning session was a resounding success, marked by good and robust conversations among the participants. The topics discussed were highly relevant, and they generated numerous ideas for further research and potential solutions. The participants were fully engaged throughout the session, providing valuable insights and perspectives on the issues at hand. As a result, the session yielded valuable information and recommendations that will be instrumental in guiding the organization's future direction. Overall, the Strategic Planning session was a great example of how collaborative effort and thoughtful analysis can lead to productive outcomes.

The Strategic Plan has been updated and was included as part of the regular agenda for review and approval.

Asset Transfer

On April 21, 2023, the Foundation received notification that the province is once again in a position to execute the first round of Asset Transfer agreements.

As previously communicated, the transfer agreements are not considered final until executed by the Alberta Social Housing Corporation (ASHC). ASHC proposes to amend the closing date in the Agreement of Purchase and Sale for Real Property to May 31, 2023.

On April 27, the Foundation gave consent to proceed with the transfers as previously agreed upon.

Nominal Sum Properties

We continue to have 2 properties for sale in Grimshaw and have recently shown one of the properties. Although there was interest, we have not received an offer.

Sustainable Remote Housing Initiative (SRHI) - Cadotte Lake Trailers

The Foundation understands that one of the 5 remaining trailers is, unfortunately, a complete write-off. The second trailer that froze in the month of November will be assessed in 2 weeks time after a period of warmer

weather. Once the trailer has fully thawed, and the water can be turned back on, our maintenance department will have the opportunity to assess the damage.

Westview Development

Westview Development has been added to the Regular Agenda.

Del-Air Lodge Redevelopment

As of April 28, 2023, roof trusses are more than 50% done and crews have started sheathing the flat roof. Earthwork is being done for new elevations around the building. Mechanical rough ins in the crawlspace are done.

The nurse call installation has been awarded and the rekeying of the existing building is in process.

The Foundation has not received final confirmation that the cost of changing the siding of the existing building to match the new wing will be included as part of the project. We have received a quote for re-siding the garage to match the new wing, which will be discounted 50% if siding the existing building is also awarded. The total cost of siding the existing building and the garage, with the discount included, is \$120,621.00, plus GST.

Completion date is scheduled for February 2024.





Regional Needs Assessment

NPHF has received an outline of the scope of work that is currently undergoing review and refinement in order to develop a formal proposal. The work is expected to commence in the fall and will likely take 4 to 5 months to complete.

Garden Court Irrigation System

- The irrigation system is currently being installed:
 - Trenches, burying lines, and the installation of sprinkler heads on the west side of the building is approximately 50% complete.
 - The north side is 80% complete.
 - The east side has not been started.
- Once the system is fully installed, the contractor will seed and fertilize the area.
- The estimated date of completion is May 26, 2023.

Heritage Tower HVAC System Replacement

- The make-up air units are fully installed and are 100% operational, and all deficiencies have been resolved.
- The last condensing unit installation was completed on April 25, 2023.
- Three of the air-conditioning units are pressurized and ready to go. Testing will be scheduled once the warmer weather arrives.
- Phase 3 of the HVAC system replacement was not approved in the 2023/24 Capital Maintenance and Renewal budget as anticipated:
 - The Phase 3 recommendation was to replace the boiler system and provide variable speed pumps for the system, as the boilers have passed their service life span twice over. The estimated budget in June of 2021 was \$403,010.00.
 - A letter sent by the Minister of Seniors and Housing dated July 19, 2021, stated that the Capital Maintenance and Renewal (CMR) budget request for additional phases had been placed on a high priority list for the next fiscal year.
 - On October 24, 2022, Alberta Seniors and Housing, Capital Maintenance and Renewal, sent a preliminary list of CMR projects to review and provide feedback. We requested reallocations based on our list of priorities, which included the addition of the Phase 3 recommendation.
 - On April 12, 2023, we received notification that NPHF did not receive any new CMR projects for the 2023/24 year.

Human Resources

- There are no updates on the Human Resources Manager position.
- Second interviews are scheduled for the Administrative Assistant (Fairview) position.
- We have received a number of resumes for the Community Housing Manager position. We are in the process of short listing and will be scheduling interviews in the upcoming weeks.
- It brings me great pleasure to announce that North Peace Housing Foundation has hired a new Maintenance Worker for the Grimshaw/Peace River area, effective April 11, 2023.

Michael McGillivray brings to the Foundation years of experience in home renovations, carpentry, landscaping, and mechanics. His past experience, friendly nature, background in safety, and ability to work in a variety of settings make him a valuable addition to the maintenance team.

Thank you for joining me in welcoming Michael to the North Peace Housing team and wishing him all the best and much success in his new role.

- The Foundation is pleased to announce that we have been approved for funding for 2 student positions through the Canada Summer Jobs Grant. We continue to advertise for summer students and hope to hire soon.

Avanti Time and Attendance Payroll System

No update to report.

Wi-Fi Availability

We continue to investigate options for providing Wi-Fi to Lodge residents. The Director of IT, Communications, and Stakeholder Relations recently met with another service provider to determine if there are alternative options that may be more cost effective.

Board Actions and Decisions

The Board adopted the North Peace Housing Foundation Strategic Plan 2023-2028.

The Board created a Westview Development Ad Hoc Committee.

The Board adopted 6.8 Privacy of Information Technology (IT) Related Activity in The Workplace Policy.

Tammy Menssa
Executive Director



North Peace Housing Foundation

Strategic Plan 2023-2028



North Peace Housing Foundation
Everyone Has a Place to Call Home

Message from the Board

The North Peace Housing Foundation Board of Directors believes that long-range strategic planning is a core function of its governance and leadership. Developed with support from the Senior Management team, the Strategic Plan provides overall direction to the Foundation in developing its Business Plan.

Effective strategic plans incorporate a clearly stated vision, mission, and values, along with well-defined goals that are measurable and attainable. Allowing for flexibility to respond to new information and emergent situations, this plan focuses on client safety and well-being, operational priorities, and financial stability and accountability.

Reviewed annually, the Strategic Plan delivers long-term stakeholder value through clear planning and accountability.

It gives the Board great pleasure to share this plan with all stakeholders including clients, municipalities, community members, and staff.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Mission, Vision, Values



Our Mission

To deliver quality, affordable, and supportive housing in healthy, safe, and inclusive communities.



Our Vision

Everyone has a place to call home.



Our Values

Honesty & Integrity

Always demonstrate strong ethical & moral principles with clients, co-workers, colleagues, and the public.

Compassion & Respect

Consider and support the unique circumstances of our co-workers and our clients.

Accountability & Excellence

Achieve and maintain high standards of stewardship and fiscal responsibility.

Collaboration & Teamwork

Develop partnerships and relationships to achieve operational excellence.

Innovation & Empowerment

Encourage and reward creativity, welcoming ideas and acknowledging participants in this process.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Our Programs and Sites

Supportive Living Accommodation (Lodge)

Provincially Owned:

Del-Air Lodge - 50 Lodge units located in the Town of Manning
(16 DSL units are currently under construction and due to open in early 2024; 12 Lodge units are currently being converted into 6, 1-bedroom suites)

Heritage Tower - 82 units located in the Town of Peace River

Homesteader Lodge - 27 units located in the Village of Hines Creek

North Peace Housing Foundation Owned:

Harvest Lodge - 66 units located in the Town of Fairview



Senior Apartment Accommodation

Provincially Owned:

Autumn Villa - 8 Self-Contained apartments in the Village of Berwyn

Garrison Manor - 46 Self-Contained apartments in the Town of Fairview

Greene Valley Apartments - 20 Self-Contained apartments in the Town of Peace River

Legion Court - 16 Self-Contained apartments in the Town of Grimshaw

Legion Place - 8 Self-Contained apartments in the Town of Grimshaw

Manning Seniors Apartments - 16 Self-Contained apartments in the Town of Manning

Nampa Legion Manor - 12 Self-Contained apartments in the Village of Nampa

Pioneer Village - 4 Self-Contained apartments in the Hamlet of Worsley

Seniors Affordable Housing Program

North Peace Housing Foundation Owned:

Garden Court Apartments - 63 Self-Contained apartments in the Town of Peace River

Community Housing Program

Provincially Owned:

32 units in the Town of Grimshaw

81 units in the Town of Peace River

23 units in the Town of Manning

2 units in the Village of Berwyn

7 units in the Town of Fairview

2 units in the Village of Nampa



North Peace Housing Foundation Owned:

In 2019, the Province transferred title of 15 additional Community Housing units to the Foundation; 9 of those units have been sold to date, 4 continue to be on the market for sale, with the remaining 2 being considered for future development.

Rental Assistance Benefit

Budget Based (**Provincially Approved**)

Sustainable Remote Housing Initiative

5 units in the Hamlet of Cadotte Lake (**North Peace Housing Foundation Owned**)



North Peace Housing Foundation
Everyone Has a Place to Call Home

Strategic Plan

The following six strategies will guide the organization over the next five years.



Demonstrate Operational Excellence



Innovative and Sustainable Funding Models



Develop and Foster Strong Partnerships and Connections



Capital Projects and Maintenance



Organizational Branding



Advocacy



North Peace Housing Foundation
Everyone Has a Place to Call Home



Strategic Goals and Objectives (2023-2028)

Demonstrate Operational Excellence

Objectives

- Continue to review management structure and succession plans to protect the resiliency of the organization.
- Review Standard Operating Procedures to reduce redundancy, ensure efficient quality output on a consistent basis, and adhere to legislative requirements and industry standards.
- Prioritize filling critical positions within the organization.
- Foster the growth and development of our personnel to cultivate a skilled, empowered, and motivated workforce capable of addressing present and future challenges.

Innovative and Sustainable Funding Models

Objectives

- Investigate innovative, creative, and sustainable sources of revenue in light of current economic realities and challenges, including limitations on our regional tax base; for example CMHC funding, partnerships, Venture Connect, etc.
- Identify sustainable development opportunities on Foundation-owned land and with existing properties, including mixed-income and mixed-use models.
- Investigate potential fundraising opportunities including non-profit or charitable status.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Develop and Foster Strong Partnerships and Connections

Objectives

- Understand and strengthen partnerships with municipalities, community stakeholders, and agencies to better serve our existing and future clients (e.g. municipal council visits).
- Continue to work with other Housing Management Bodies, Alberta Health, and related associations to develop relevant standards and efficiencies.
- Investigate opportunities to work with community organizations and agencies to further enhance client services and promote the good work of the Foundation (e.g. FCSS, Sagitawa Friendship Centre, women's shelters, Resource Centre For Suicide Prevention, etc.).

Capital Projects and Maintenance

Objectives

- Explore the Westview development in Peace River and future development opportunities in Fairview on Foundation-owned land.
- Explore the possibility of building a maintenance shop as part of the Westview development to enhance and optimize maintenance operations.
- Continue with the reconfiguration and modernization of lodge units into one-bedroom suites to better reflect the desires of today's seniors.
- Commence the provisioning of internet and Wi-Fi services to residents of North Peace Housing Foundation lodges, wherever feasible and cost-efficient.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Organizational Branding

Objectives

- Strengthen the Foundation's public image through strategic use of social media and participation in key events, such as tradeshow and seniors' fairs.
- Ensure the curb appeal of properties reflect the well-maintained, clean, and attractive interiors of our units, resulting in an increase of our overall occupancy rates and a sense of pride in residency.
- Develop and maintain consistency across the Foundation in all areas, at all times.
- Tell our good story through the use of resident and tenant testimonials and videos.

Advocacy

Objectives

- Prioritize the advocacy of the addition of higher level care units to the Harvest Lodge to allow the residents of Fairview and area to continue to live in their community.
- Work with the Province in prioritizing the maintenance of aging assets to safely meet the current and future needs of our clients.
- Collaborate with government at all levels to advance our vision of providing quality, affordable, and supportive housing within healthy, safe, and inclusive communities.



Accountability

This Strategic Plan was prepared in accordance with Board Governance Policy 3.6 Annual Strategic Planning Meeting.

Reviewed annually, the Strategic Plan provides overall direction of the Foundation in developing the Business Plan.

The Chief Administrative Officer is responsible for the implementation of the goals of the Strategic Plan.



North Peace Housing Foundation
Everyone Has a Place to Call Home

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Capital Grant Request – Fairview Regional Aquatic Centre
File:	11-02-02

DESCRIPTION:

Council is presented with a funding request from the Town of Fairview for 1/3 of the cost towards the repairs for the Fairview Regional Aquatic Center in the amount of \$226,167.00.

The total project cost is estimated to be \$678,500.00.

ATTACHMENTS:

Letter of Request

RECOMMENDED ACTION:

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



May 18, 2023

Clear Hills County
P.O Box 240
Worsley, AB
T0H 3W0

Re: Capital project support for the Fairview Regional Aquatic Centre

Dear Reeve Bean and Council

The Town of Fairview and Clear Hills County have benefited from several regional relationships. We feel that the Town of Fairview is an integral part of providing a variety of recreational opportunities for the region that the citizens of several municipalities have benefit from, and recreational options are an important aspect in elevating quality of life.

In the past 10 years the Aquatic Centre has required \$733,911 in capital projects for necessary upgrades and renovations. These capital projects have included a new roof, basin repair, Hot water heaters, boiler replacement, diving board, lighting upgrades, along with some required upgrades due to regulation changes. Clear Hills County has provided \$22,500 towards these projects.

In its 20th year of operation, the Aquatic Centre is now facing its largest and most complicated project to date. This project includes the replacement of the water slide stairs, replacement of a structural roof beam and structural posts, which are linked to the Water Slide roof. As well as the replacement of the chemical room floor. The Tenders for the project are scheduled to go to Council June 20th for council consideration. The project construction timelines are from September 5 until October 31, 2023. The initial project cost estimates for this project are \$678,500. Fairview Town council is requesting that Clear Hills County council supports by partnering for 1/3 (one-third) of the cost of this required project, which based on initial estimates, that may be approximately \$226,167. As a regional stakeholder, with a substantial user base, we feel this is a fair request. Clear Hills County support will benefit the timely completion of the Aquatic Centre project, ensuring the facility remains open and operating for Clear Hills County residents to enjoy.

We look forward to a continued partnership with Clear Hills County so that we can deliver quality recreational programs to your residents. If you would like further details on the project and cost breakdowns, please contact our CAO, Daryl Greenhill at 780-835-9857 or cao@fairview.ca.

Sincerely,



Gordon MacLeod
Mayor, Town of Fairview

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of May 10, 2023 to May 23, 2023 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 10, 2023 to May 23, 2023 for a total of \$305,764.44, with funds to be transferred from Long Term Investments.

Initials show support - Reviewed by:

Manager:



CAO:



Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	5/10/23 5/23/23
Vendor ID	First	Last	Chequebook ID	First Last
Vendor Name	First	Last		

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
027643	756446	756446 ALBERTA LTD.	5/23/23	ATB	PMCHQ00001230	\$9,027.04
027644	AMART	A-MART FAMILY VARIETY STORE	5/23/23	ATB	PMCHQ00001230	\$123.48
027645	ABCONSERV01	ALBERTA CONSERVATION ASSOCIATI	5/23/23	ATB	PMCHQ00001230	\$5,000.00
027646	AXIA01	AXIA SUPERNET LTD.	5/23/23	ATB	PMCHQ00001230	\$737.52
027647	B&EHOME01	B & E HOME HARDWARE	5/23/23	ATB	PMCHQ00001230	\$1,424.42
027648	BLUEJAY	BLUE JAY TRANSPORT	5/23/23	ATB	PMCHQ00001230	\$7,467.89
027649	BOSCHWICK01	BOSCHWICK CONTRACTING	5/23/23	ATB	PMCHQ00001230	\$11,793.62
027650	BROWNLEE01	BROWNLEE LLP	5/23/23	ATB	PMCHQ00001230	\$8,926.66
027651	BUBBLEUP01	BUBBLE UP MARKETING	5/23/23	ATB	PMCHQ00001230	\$479.85
027652	CARTER01	CARTER CAMP RECREATION SOCIETY	5/23/23	ATB	PMCHQ00001230	\$6,000.00
027653	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	5/23/23	ATB	PMCHQ00001230	\$10,340.62
027654	CLEARDALE01	CLEARDALE TRANSPORT	5/23/23	ATB	PMCHQ00001230	\$8,983.37
027655	CONRADJ	JOAN CONRAD	5/23/23	ATB	PMCHQ00001230	\$50.00
027656	COXGERALD01	GERALD COX	5/23/23	ATB	PMCHQ00001230	\$6,155.00
027657	DEP01	DEP VENTURES	5/23/23	ATB	PMCHQ00001230	\$10,960.47
027658	DHL01	LOOMIS EXPRESS	5/23/23	ATB	PMCHQ00001230	\$322.34
027659	ENDMECH	END OF STEEL MECHANICAL LTD.	5/23/23	ATB	PMCHQ00001230	\$47.41
027660	FEHR14	FEHR TIRECRAFT LTD.	5/23/23	ATB	PMCHQ00001230	\$4,210.19
027661	FLAMAN02	FLAMAN GROUP OF COMPANIES	5/23/23	ATB	PMCHQ00001230	\$76.03
027662	GIESBRECHTH01	HERMAN GIESBRECHT	5/23/23	ATB	PMCHQ00001230	\$95.00
027663	GFI01	GFI SYSTEMS INC..	5/23/23	ATB	PMCHQ00001230	\$619.50
027664	GRADEPRO	GRADE PRO CONTRACTING LTD.	5/23/23	ATB	PMCHQ00001230	\$34,298.27
027665	GREGG01	GREGG DISTRIBUTORS CO. LTD.	5/23/23	ATB	PMCHQ00001230	\$178.51
027666	GRIMSHAW02	GRIMSHAW GRAVEL SALES	5/23/23	ATB	PMCHQ00001230	\$6,397.87
027667	HKPTRUCK01	H.K.P. TRUCKING	5/23/23	ATB	PMCHQ00001230	\$3,990.68
027668	HCPARTMART01	HINES CREEK PART MART	5/23/23	ATB	PMCHQ00001230	\$296.09
027669	JRPAIN01	J.R. PAINE & ASSOCIATES LTD.	5/23/23	ATB	PMCHQ00001230	\$535.50
027670	JLD	JLD ENTERPRISE	5/23/23	ATB	PMCHQ00001230	\$10,682.75
027671	MACKENZIE01	MACKENZIE MUNICIPAL	5/23/23	ATB	PMCHQ00001230	\$78.00
027672	MADDOG01	MAD DOG CRESTING	5/23/23	ATB	PMCHQ00001230	\$73.34
027673	MAVERICK02	MAVERICK LIVESTOCK COMPANY LTD	5/23/23	ATB	PMCHQ00001230	\$100.00
027674	MCLARTY	BRETT MCLARTY	5/23/23	ATB	PMCHQ00001230	\$300.00
027675	NPGAS01	NORTH PEACE GAS COOP LTD.	5/23/23	ATB	PMCHQ00001230	\$1,227.17
027676	OUTBACK	OUTBACK TRANSPORT	5/23/23	ATB	PMCHQ00001230	\$8,677.78
027677	PITNEY01	PITNEY BOWES CANADA	5/23/23	ATB	PMCHQ00001230	\$106.12
027678	SUNMEDIA	POSTMEDIA NETWORK INC.	5/23/23	ATB	PMCHQ00001230	\$1,584.90
027679	PRAIRIE03	PRAIRIE DISPOSAL LTD.	5/23/23	ATB	PMCHQ00001230	\$17,957.66
027680	PROGRADE01	PROGRADE SERVICES LTD.	5/23/23	ATB	PMCHQ00001230	\$19,860.75
027681	ROADATA	ROADATA SERVICES LTD	5/23/23	ATB	PMCHQ00001230	\$67.20
027682	ROAMING	ROAMING TRANSPORT	5/23/23	ATB	PMCHQ00001230	\$16,545.10
027683	ROMO06	ROCKY MOUNTAIN PHOENIX	5/23/23	ATB	PMCHQ00001230	\$11,340.00
027684	RUCO01	RUCO ENTERPRISES LTD.	5/23/23	ATB	PMCHQ00001230	\$7,631.46
027685	SHARNAS	SHARNA'S OPEN CAMP	5/23/23	ATB	PMCHQ00001230	\$2,267.32
027686	SHEWCHUK01	SHEWCHUK, GERALD	5/23/23	ATB	PMCHQ00001230	\$5,678.41
027687	SKYLITE	SKYLITE FARMS	5/23/23	ATB	PMCHQ00001230	\$8,762.93
027688	TOWNFAIR01	TOWN OF FAIRVIEW	5/23/23	ATB	PMCHQ00001230	\$210.00
027689	TRINUS01	TRINUS TECHNOLOGIES INC.	5/23/23	ATB	PMCHQ00001230	\$4,812.15
027690	TURNERS01	TURNER'S TRUCK SERVICE LTD.	5/23/23	ATB	PMCHQ00001230	\$9,960.93
027691	VILLAGE01	VILLAGE OF HINES CREEK	5/23/23	ATB	PMCHQ00001230	\$4,600.00
027692	WARREN02	WARREN FARMING LTD	5/23/23	ATB	PMCHQ00001230	\$400.00
027693	WILDE01	WILDE & COMPANY	5/23/23	ATB	PMCHQ00001230	\$25,725.00
027694	WILLJUST	WILL JUST CONTRACT	5/23/23	ATB	PMCHQ00001230	\$8,005.81
027695	WGATEWAY	WORSLEY GATEWAY INN	5/23/23	ATB	PMCHQ00001230	\$559.74
027696	WGENERAL01	4D HOLDINGS LTD.	5/23/23	ATB	PMCHQ00001230	\$12.59

System: 5/17/23 10:20:15 AM
User Date: 5/17/23

Clear Hills County
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 2
User ID: Dawn

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
-----						-----
Total Cheques:	54				Total Amount of Cheques:	\$305,764.44
						=====

System: 5/17/23 10:20:50 AM
User Date: 5/17/23

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Dawn

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	5/10/23	5/23/23		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
756446 ALBERTA LTD.	027643	5/23/23	\$9,027.04
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY1-3/23	\$3,351.64	
Annual Gravel Haul	MAY4-5/23	\$5,675.40	
A-MART FAMILY VARIETY STORE	027644	5/23/23	\$123.48
Invoice Description	Invoice Number	Invoice Amount	
Fire Fighter Supplies	3741	\$123.48	
ALBERTA CONSERVATION ASSOCIATI	027645	5/23/23	\$5,000.00
Invoice Description	Invoice Number	Invoice Amount	
Sulfur Lake Aeration Agmt #675	SI00492	\$5,000.00	
AXIA SUPERNET LTD.	027646	5/23/23	\$737.52
Invoice Description	Invoice Number	Invoice Amount	
May Supernet Agmt #644	1000262301	\$737.52	
B & E HOME HARDWARE	027647	5/23/23	\$1,424.42
Invoice Description	Invoice Number	Invoice Amount	
Hardware for Trade Show Signs	101-135460	\$12.73	
Janitor/Trade Show Supplies	101-136071	\$473.98	
HC Fire Dept Stationary	101-136206	\$4.82	
Trade Show Supplies	101-136237	\$81.09	
Steam Tray Bulbs - Trade Show	101-136255	\$27.28	
Sand for Pails Trade Show	101-136320	\$14.68	
Trade Show Kitchen Supplies	101-136345	\$10.49	
Ribbon for Parking- Trade Show	101-136357	\$18.89	
Trade Show Breakfast Supplies	101-136379	\$20.96	
Stir Sticks - Trade Show	102-59436	\$3.15	
Bolts & Washers Unit 63-75	102-59587	\$6.89	
Janitorial Supplies	102-59609	\$243.43	
Parts for WWTP	101-136835	\$192.13	
Sign Screws	101-136952	\$9.30	
HC Fire Dept Supplies	101-137044	\$178.45	
Sign Post Supplies	101-137266	\$10.16	
Spray Paint Unit 63-13	101-137641	\$26.76	
Rake for HC Fire Dept	102-59929	\$94.47	
BLUE JAY TRANSPORT	027648	5/23/23	\$7,467.89
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY2-3/23	\$1,708.55	
Annual Gravel Haul	MAY4-5/23	\$5,759.34	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BOSCHWICK CONTRACTING	027649	5/23/23	\$11,793.62
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	600	\$5,098.29	
Worsley GB01	601	\$6,695.33	
BROWNLEE LLP	027650	5/23/23	\$8,926.66
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	547965	\$307.13	
Legal Opinion	547930	\$3,378.38	
Oil & Gas Tax Collections	548473	\$528.41	
Oil & Gas Tax Collections	548466	\$2,710.18	
Oil & Gas Tax Collections	548442	\$2,002.56	
BUBBLE UP MARKETING	027651	5/23/23	\$479.85
Invoice Description	Invoice Number	Invoice Amount	
Website Agreement #625	19331	\$479.85	
CARTER CAMP RECREATION SOCIETY	027652	5/23/23	\$6,000.00
Invoice Description	Invoice Number	Invoice Amount	
Trade Show Dance Workers	051123	\$6,000.00	
CLEAR HILLS WASTE MANAGEMENT	027653	5/23/23	\$10,340.62
Invoice Description	Invoice Number	Invoice Amount	
Transfer Stations Contract	165	\$10,340.62	
CLEARDALE TRANSPORT	027654	5/23/23	\$8,983.37
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY2-3/23	\$2,061.37	
Annual Gravel Haul	MAY4-5/23	\$6,922.00	
CONRAD JOAN	027655	5/23/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	78603-050323	\$50.00	
COX, GERALD	027656	5/23/23	\$6,155.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Operator Contract	260	\$5,775.00	
Haul Water to BCWP	261	\$380.00	
DEP VENTURES	027657	5/23/23	\$10,960.47
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY1-3/23	\$4,020.18	
Annual Gravel Haul	MAY4-5/23	\$6,940.29	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DHL	027658	5/23/23	\$322.34
Invoice Description	Invoice Number	Invoice Amount	
Water Samp/Misc Shipping	10418203	\$322.34	
END OF STEEL MECHANICAL LTD.	027659	5/23/23	\$47.41
Invoice Description	Invoice Number	Invoice Amount	
Parts/R&M Unit 65-53	202106420	\$47.41	
FEHR TIREFCRAFT LTD.	027660	5/23/23	\$4,210.19
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 65-57	50545	\$131.25	
R&M Unit 65-53	50546	\$105.00	
R&M Unit 63-03	50582	\$320.78	
R&M Unit 63-26	50586	\$94.50	
R&M Unit 63-26	50593	\$156.45	
Tires/R&M Unit 65-58	50769	\$1,581.30	
Trailer Rent for Trade Show	50891	\$630.00	
Oil/Parts/R&M Unit 63-07	50904	\$283.92	
Oil/Parts/R&M Unit 63-01	50914	\$198.24	
R&M Unit 65-51	51071	\$173.25	
Fuel Pump/R&M Unit 65-51	51386	\$535.50	
FLAMAN	027661	5/23/23	\$76.03
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 64-29	AFS0001322	\$76.03	
GIESBRECHT, HERMAN	027662	5/23/23	\$95.00
Invoice Description	Invoice Number	Invoice Amount	
Utility Deposit Refund	042723	\$95.00	
GLOBAL FLEET INFORMATION	027663	5/23/23	\$619.50
Invoice Description	Invoice Number	Invoice Amount	
Monthly Fees	200855	\$619.50	
GRADE PRO CONTRACTING LTD.	027664	5/23/23	\$34,298.27
Invoice Description	Invoice Number	Invoice Amount	
Cleardale GB07	1166	\$16,317.00	
Whitelaw GB15	1167	\$17,981.27	
GREGG DISTRIBUTORS CO. LTD(FAI	027665	5/23/23	\$178.51
Invoice Description	Invoice Number	Invoice Amount	
Adapter for Shop	036-334172	\$54.81	
Parts Unit 63-05	036-333161	\$123.70	

System: 5/17/23 10:20:50 AM
User Date: 5/17/23

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 4
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRIMSHAW GRAVEL SALES	027666	5/23/23	\$6,397.87
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY4-5/23	\$6,397.87	
H.K.P. TRUCKING	027667	5/23/23	\$3,990.68
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 63-26	53519070	\$45.56	
Annual Gravel Haul	MAY2-3/23	\$1,531.20	
Annual Gravel Haul	6414-050523	\$2,413.92	
HINES CREEK PART MART	027668	5/23/23	\$296.09
Invoice Description	Invoice Number	Invoice Amount	
Battery Unit 63-66	929-111486	\$296.09	
J.R. PAINE & ASSOCIATES LTD.	027669	5/23/23	\$535.50
Invoice Description	Invoice Number	Invoice Amount	
Sieve Analysis	PR4225	\$535.50	
JLD ENTERPRISE	027670	5/23/23	\$10,682.75
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY1-3/23	\$3,927.49	
Annual Gravel Haul	MAY4-5/23	\$6,755.26	
MACKENZIE MUNICIPAL SERVICES A	027671	5/23/23	\$78.00
Invoice Description	Invoice Number	Invoice Amount	
Fire Ban Map Printing	202324	\$78.00	
MAD DOG CRESTING	027672	5/23/23	\$73.34
Invoice Description	Invoice Number	Invoice Amount	
2023 Farm Family Plaque	8218	\$73.34	
MAVERICK LIVESTOCK COMPANY LTD	027673	5/23/23	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	78615-050523	\$100.00	
MCLARTY, BRETT	027674	5/23/23	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	78605-050923	\$300.00	
NORTH PEACE GAS COOP LTD.	027675	5/23/23	\$1,227.17
Invoice Description	Invoice Number	Invoice Amount	
Cldl Reg Water Pumphouse Heat	874742	\$356.66	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
CWP Heat	873644		\$186.67
BCWP Heat	875953		\$357.07
WWTP Heat	873634		\$326.77
OUTBACK TRANSPORT	027676	5/23/23	\$8,677.78
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY2-3/23	\$1,800.43	
Annual Gravel Haul	MAY4-5/23	\$6,121.35	
Trucking - Annual Gravel Haul	113	\$756.00	
PITNEY BOWES	027677	5/23/23	\$106.12
Invoice Description	Invoice Number	Invoice Amount	
Postage Meter Lease	3202174701	\$106.12	
POSTMEDIA	027678	5/23/23	\$1,584.90
Invoice Description	Invoice Number	Invoice Amount	
ASB Member Ad/Newsletter Print	821045	\$1,367.32	
ASB Member at Large Ad	813585	\$217.58	
PRAIRIE DISPOSAL LTD.	027679	5/23/23	\$17,957.66
Invoice Description	Invoice Number	Invoice Amount	
Additional Hauling	0000657737	\$4,495.31	
Additional Hauling	0000653353	\$5,250.00	
Recycle Bin Maintenance	0000657924	\$3,908.63	
Recycle Bin Maintenance	0000653538	\$3,711.75	
Garbage Bin for Trade Show	0000661326	\$591.97	
PROGRADE SERVICES LTD.	027680	5/23/23	\$19,860.75
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4220	\$19,860.75	
ROADATA SERVICES LTD	027681	5/23/23	\$67.20
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00081201	\$67.20	
ROAMING TRANSPORT	027682	5/23/23	\$16,545.10
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY1-3/23	\$2,914.83	
Annual Gravel Haul	MAY4-5/23	\$6,941.77	
Water Truck - Ann Gravel Haul	0422	\$6,688.50	
ROCKY MOUNTAIN PHOENIX	027683	5/23/23	\$11,340.00
Invoice Description	Invoice Number	Invoice Amount	
Foam for Fire Departments	IN0140158	\$11,340.00	

System: 5/17/23 10:20:50 AM
User Date: 5/17/23

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 6
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
RUCO ENTERPRISES	027684	5/23/23	\$7,631.46
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY2-3/23	\$1,672.00	
Annual Gravel Haul	MAY4-5/23	\$5,959.46	
SHARNA'S OPEN CAMP	027685	5/23/23	\$2,267.32
Invoice Description	Invoice Number	Invoice Amount	
Emerg Management Meals/Lodging	100	\$2,267.32	
SHEWCHUK, GERALD	027686	5/23/23	\$5,678.41
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY4-5/23	\$5,678.41	
SKYLITE FARMS	027687	5/23/23	\$8,762.93
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY2-3/23	\$1,926.92	
Annual Gravel Haul	MAY4-5/23	\$6,836.01	
TOWN OF FAIRVIEW	027688	5/23/23	\$210.00
Invoice Description	Invoice Number	Invoice Amount	
Community Ad Guide	26,170	\$210.00	
TRINUS TECHNOLOGIES INC.	027689	5/23/23	\$4,812.15
Invoice Description	Invoice Number	Invoice Amount	
Microsoft 365 Renewal	3062	\$4,044.60	
APC Battery Replacement	R83246-38348	\$767.55	
TURNER'S TRUCK SERVICE LTD.	027690	5/23/23	\$9,960.93
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY1-3/23	\$3,685.62	
Annual Gravel Haul	MAY4-5/23	\$6,275.31	
VILLAGE OF HINES CREEK	027691	5/23/23	\$4,600.00
Invoice Description	Invoice Number	Invoice Amount	
Dave Shaw Complex Rent	20230083	\$4,600.00	
WARREN FARMING LTD	027692	5/23/23	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	78662-051123	\$400.00	
WILDE & COMPANY	027693	5/23/23	\$25,725.00
Invoice Description	Invoice Number	Invoice Amount	

System: 5/17/23 10:20:50 AM
User Date: 5/17/23

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 7
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
2022 Year End Audit	0790-042523		\$25,725.00
WILL JUST CONTRACT	027694	5/23/23	\$8,005.81
Invoice Description	Invoice Number	Invoice Amount	
Annual Gravel Haul	MAY2-3/23	\$1,253.96	
Annual Gravel Haul	MAY4-5/23	\$6,751.85	
WORSLEY GATEWAY INN	027695	5/23/23	\$559.74
Invoice Description	Invoice Number	Invoice Amount	
Worsley Fire Dep Call Out Meal	818	\$114.87	
Emergency Management Meals	819	\$218.07	
Emergency Management Meal	820	\$226.80	
WORSLEY GENERAL STORE	027696	5/23/23	\$12.59
Invoice Description	Invoice Number	Invoice Amount	
Coffee for Office	31533	\$12.59	
Report Total			\$305,764.44

ATB MASTER CARD DETAILS		
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION
4/07/23	Peavey Mart	ASB Trade Show Basket Fillers - EA
4/24/23	GoTo Technologies Canada Ltd	Video Conferencing Account - EA
4/27/23	Vistaprint	Staff Business Cards - EA
4/28/23	Good Times Liquor Store	Trade Show Dance Liquor - CSM
4/18/23	ATIP Online Request Service	Police Report Request - AP
4/18/23	ATIP Online Request Service	Police Report Request - AP
4/19/23	Amazon	Coffee for Office - AP
4/19/23	RPH Irrigation Service	Water Pump Parts - AP

**ATB**

MONTHLY STATEMENT

APR 07 to MAY 04, 2023

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

We'd like to help you:

atb.com

1-800-332-8383

YOUR ACCOUNT SUMMARY

Statement date: May 04, 2023

PREVIOUS CHARGES AND PAYMENTS

Your previous balance	\$7,335.54
Payments made from Apr 07 to May 04 - Thank you	-\$7,335.54
Credits	\$0.00
Total payments and credits	-\$7,335.54

NEW CHARGES

Purchases and returns	\$1,967.47
Cash advances and Mastercard cheques	\$0.00
Fees and adjustments	\$0.00
Interest charges	\$0.00
Total new charges	\$1,967.47
Your new balance	\$1,967.47



MINIMUM PAYMENT AND CREDIT LIMIT

Minimum payment due	\$60.00	Your credit limit	\$60,000.00
Payment due date	May 25, 2023	Available credit on May 04	\$58,032.53

Page 1 of 4

ATB Financial

Payment Slip

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance : **\$1,967.47**

Minimum payment due: **\$60.00**

Payment due date: **May 25, 2023**

Amount enclosed: \$

PFDATFXH **001796**
CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after May 04, 2023 will appear on your next statement.

Date Posted	Description	Amount (\$)
Apr 27	AUTOMATIC PAYMENT-THANKS	-7,335.54
Total payments and credits		-\$7,335.54

! \$1,967.47 will be debited from your account and credited as your automatic payment on May 25, 2023.

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Apr 07	Apr 07	PEAVEY MART #070 GRANDE PRAIRI AB	88.16
Apr 24	Apr 24	GOTOCOM*GOTOMEETING GOTO.COM QC	27.30
Apr 27	Apr 27	VISTAPRINT CORPORATE S WALTHAM MA	202.85
Total for			\$318.31

Date Charged	Date Posted	Description	Amount (\$)
Apr 28	Apr 28	GOOD TIMES LIQUOR STOR HINES CREEK AB	1,258.40
Total for			\$1,258.40

Date Charged	Date Posted	Description	Amount (\$)
Apr 18	Apr 18	TBS - CIOB / IPPD OTTAWA ON	5.00
Apr 18	Apr 18	TBS - CIOB / IPPD OTTAWA ON	5.00
Apr 19	Apr 19	AMZN MKTP CA*HV35G8GY2 WWW.AMAZON.CA ON	148.90
Apr 19	Apr 19	RPH IRRIGATION SERVICE 403-243-0012 AB	231.86
Total for			\$390.76

Total purchases and returns **\$1,967.47**

Page 2 of 4

Making payments

You can make your payment by:

- Autopay (pre-authorized debit)
- ABM
- Telephone banking
- Internet banking
- Mail, to the address alongside
- at any ATB branch.

! Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



ATB

MONTHLY STATEMENT

APR 07 to MAY 04, 2023

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	8.70 (v)
Cash advances and Mastercard cheques	0.00	8.70 (v)

Total interest charges **\$0.00**

(v) - Variable (f) - Fixed

FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	1,258.40
Grocery	0.00
Professional services	0.00
Retail stores	115.46
Utilities	148.90
Home improvement and maintenance	0.00
Travel and lodging	0.00
Vehicle expenses (fuel, repair)	0.00
Business services	434.71
Miscellaneous	10.00
Sub-total (purchases and returns)	\$1,967.47
Cash advances and Mastercard cheques	\$0.00
Grand total	\$1,967.47

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Crystal Dei, Community Service Coordinator
Title:	POLICY 2304 VOLUNTEER FIRE FIGHTERS RECOGNITION PROGRAM
File:	23-02-02

DESCRIPTION:

Council is presented with Policy 2304 Volunteer Fire Fighters Recognition Program with recommendation to improve the recognition program to reflect a more clear understanding.

Policy Updates

- Section 2.1 Policy statement (rewording)
- Section 3.1. Retirement or resignation of Volunteer Fire Fighters (for Councils review)
- Section 3.3 Addition (T-shirts annually)
- Section 3.4 New Table (Recommendation from Clear Creek Fire Committee)

BACKGROUND:

C256-23(05-16-23) RESOLUTION by Councillor Giesbrecht to bring back the amendments to the Volunteer Fire Fighters Recognition Program Policy 2304 to a future Regular Council Meeting.
CARRIED.

ATTACHMENTS:

- Policy 2304 Volunteer Fire Fighters Recognition Program. (Current)
- Policy 2304 Volunteer Fire Fighters Recognition Program. (Draft)

RECOMMENDED ACTION:

RESOLUTION by

Initials show support - Reviewed by:	Manager:	CAO: 
---	-----------------	---



Clear Hills County

Effective Date: **October 27, 2015**

Policy Number: **2304**

Title: **Volunteer Fire Fighters Recognition Program**

1. Purpose

- 1.1. To give recognition for years of volunteer service received from Volunteer Fire and Ambulance personnel for their dedication and commitment to their community.

2. Policy Statement

- 2.1. Clear Hills County, wishes to acknowledge the contributions made by Volunteer Fire Fighters by establishing a "Volunteer Fire Awards Fighters Recognition Program".

3. Procedure

- 3.1. Upon the retirement or resignation of Volunteer Fire Fighter who has served the community for a minimum of three (3) years, they shall be recognized by receiving a gift of appreciation.
- 3.2. The gift of appreciation will be presented, if possible, at a regularly scheduled meeting or special occasion of the respective department.
- 3.3. Recipients of the Volunteer Fire Fighters Recognition Program shall be presented with a gift in the value identified as follows:

3 years	\$100.00	30 years	\$600.00
6 years	\$150.00	35 years	\$700.00
9 years	\$200.00	40 years	\$800.00
12 years	\$250.00	45 years	\$900.00
15 years	\$300.00	50 years	\$1,000.00
20 years	\$350.00		
25 years	\$500.00		

- 3.4. This policy is applicable to fire departments in Hines Creek and Worsley.

- 3.5. The fire departments shall be given a copy of this policy on an annual basis, and in return shall inform the municipality of when an award is required.

4. End of Policy

ADOPTED

Resolution #C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution #C047(01/28/14)

Date: January 28, 2014

Resolution #C569(01/28/14)

Date: October 27, 2015



Clear Hills County

Effective Date: Draft

Policy Number: **2304**

Title: **Volunteer Fire Fighters Recognition Program**

1. Purpose

- 1.1. To give recognition for years of volunteer service received from Volunteer Fire and Ambulance personnel for their dedication and commitment to their community.

2. Policy Statement

- 2.1. Clear Hills County, ~~wishes to~~ acknowledges the contributions made by Volunteer Fire Fighters by establishing a "Volunteer Fire Awards Fighters Recognition Program".

3. Procedure

- 3.1. Upon the retirement or resignation of Volunteer Fire Fighters who have served the community for a minimum of three (3) years, shall be recognized by receiving a gift of appreciation.
- 3.2. The gift of appreciation will be presented, if possible, at a regularly scheduled meeting or special occasion of the respective department.
- 3.3. T-shirts supplied to Hines Creek Volunteer Fire Department and Worsley Volunteer Fire Department annually in December.
- 3.4. Recipients of the Volunteer Fire Fighters Recognition Program shall be presented with a plaque with a detachable year plate starting at 3 years(as of January 2023 all volunteer fire fighter that receives recognition will receive a plaque with a detachable year plate) a Monetary gift as well as a Clear Creek Fire Committee gift of appreciation.

3 years	\$100.00	25 years	\$500.00
6 years	\$150.00	30 years	\$600.00
9 years	\$200.00	35 years	\$700.00

12 years	\$250.00	40 years	\$800.00
15 years	\$300.00	45 years	\$900.00
20 years	\$350.00	50 years	\$1,000.00

Years of Service	Plaque and with Year Plate	Clear Creek Fire Committee Gift	Monetary Gift
3 years	Plaque	Shirt	\$100.00
6 years	Changeable Year Plate	Gym Bag	\$150.00
9 years	Changeable Year Plate	Vest	\$200.00
12 years	Changeable Year Plate	Hoodie	\$250.00
15 years	Changeable Year Plate	Jacket	\$300.00
20 years	Changeable Year Plate	Choice	\$350.00
25 years	Changeable Year Plate	Choice	\$500
30 years	Changeable Year Plate	Choice	\$600.00
35 years	Changeable Year Plate	Choice	\$700.00
40 years	Changeable Year Plate	Choice	\$800.00
45 years	Changeable Year Plate	Choice	\$900.00
50 years	Changeable Year Plate	Choice	\$1,000.00

Choice:

- a. Wall art with years of service and name
- b. Gift of equal as what they receive.
- c. Jacket of greater value than 15 years
- d. Choice of donating gift to charity of choice

All T-Shirts, Gym Bag, Vest, Hoodie and Jacket will be black and have Clear Creek Fire Committee Logo, Volunteer Fire Fighters name and years of

service.

This policy is applicable to volunteer fire departments in Hines Creek and Worsley.

- 3.5. The fire departments shall be given a copy of this policy on an annual basis, and in return shall inform the municipality of when an award is required.

4. End of Policy

ADOPTED

Resolution #C203(03/10/09)

Date: March 10, 2009

AMENDED

Resolution #C047(01/28/14)

Date: January 28, 2014

Resolution #C569(01/28/14)

Date: October 27, 2015

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	May 23, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

- Chinchaga/CNRL Update-
- May 18 – Municipal Joint Meeting -
- Current Wildfire update

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for May 23, 2023, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---

Clear Hills County Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	CSM Report
File:	12-02-02

DESCRIPTION:

At this time, the Corporate Services Manager will have an opportunity to report on Corporate Services topics.

BACKGROUND:

The Village of Hines Creek has requested to have the funds released for both the unconditional operating grant of \$300,000.00 and the conditional operating grant for the 2023 25% tax rebate incentive of \$126,693.14.

Reimbursement for the Chinchaga Task Force has been received. The total reimbursement amount was \$15,524.28.

ATTACHMENTS:

- 2023 Funding Request Letter from the Village of Hines Creek

RECOMMENDATION:

RESOLUTION by...that Council accepts the Corporate Services Manager's report to May 23, 2023, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



COPY



Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

May 9, 2023

File No: 0126

Dear Reeve Bean and Council,

Re: 2023 Funding Request

On behalf of Village of Hines Creek Council, I extend our appreciation for your willingness to provide long term funding towards the Village of Hines Creek for the 2022-2025 years. The base amount of funding for future years helps us in preparation for long term planning and budgeting. Village Council and Staff have dedicated considerable time to reviewing both our current needs and future requirements and will continue to do so as we go forward through the next few years.

We anticipate future budgets will result in increasing deficits due to inflationary factors and are preparing for future budget discussions when we meet with your Council in the fall.

On behalf of the Village of Hines Creek Council, I am extremely grateful for your Council's consideration of a contribution to our community. We commit to remaining transparent and dedicated to fiscal responsibility.

At this time, we are requesting that funds for the 2023 Operating Budget in the amount of \$426,693.14 be released.

If you require any further clarification please contact CAO, Leanne Walmsley.

Yours truly,

Hazel Reintjes
Mayor

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Grading are grading washboard areas throughout the County.

Roads, Culverts & Approaches

- Gravel Haul has been put on hold due to the wildfires.
- Ongoing spot graveling throughout the County when needed.
- Pavement crack sealing has been put on hold due to the wildfires.
- Dust control product has been ordered and is anticipated to be completed by the end of May, wildfire situation permitting.
- Culvert replacement and approach construction will begin at the end of May, permitting wildfire situation and weather.
- Repaired road washout on the Sulpher Lake road.

Other

- Road and Rural Address sign replacement is ongoing.
- BF 71273 bridge timbers and boards from TWP RD 830 and RGE RD 14 have been hauled to the North Peace Regional Landfill.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Election Priorities for Alberta's Rural Municipalities - Uniquely Rural Information for Members

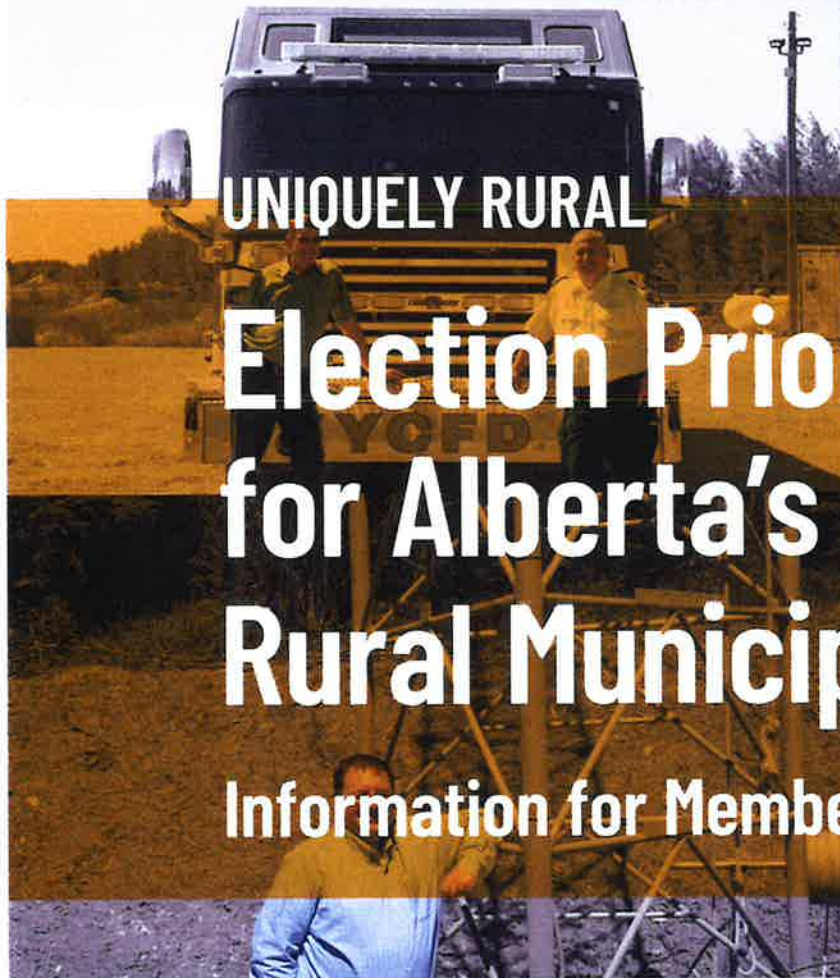
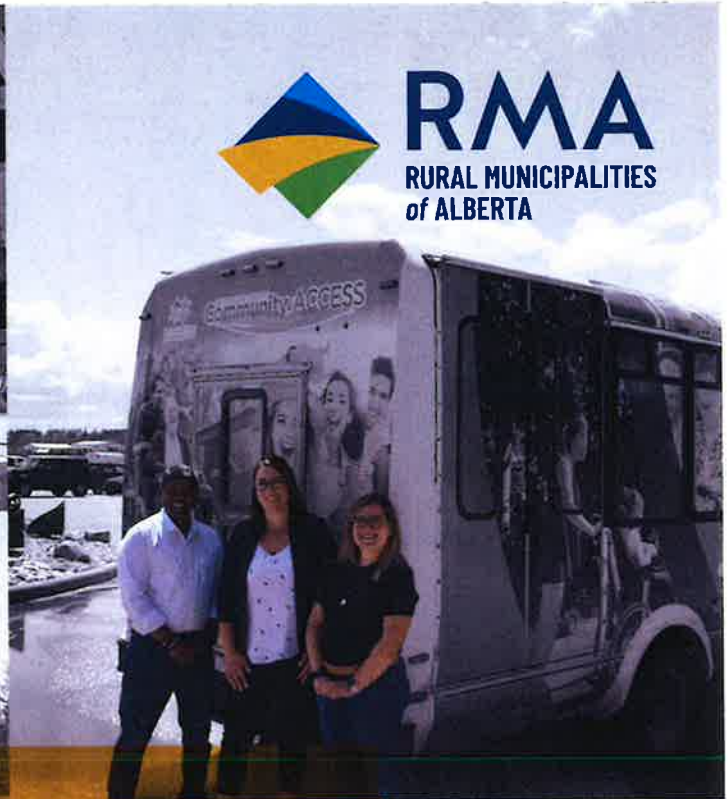
RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the May 23, 2023, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---



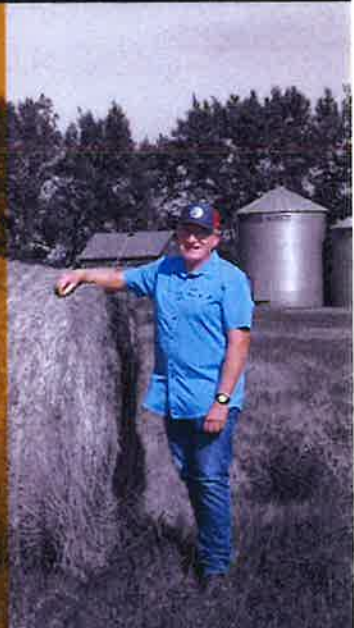
RMA
RURAL MUNICIPALITIES
of ALBERTA



UNIQUELY RURAL

Election Priorities for Alberta's Rural Municipalities

Information for Members



April 2023



CONTENTS

INTRODUCTION	3
RMA ELECTION PRIORITY AREAS	4
Priority Area 1: Adoption of a Rural Lens	4
Priority Area 2: Municipal Funding	6
Priority Area 3: Municipal Access to Property Tax Revenues	8
Priority Area 4: Municipal Autonomy	11
Priority Area 5: Rural Healthcare & Social Services	13
Priority Area 6: Rural Internet	15





Introduction

Provincial elections present a unique opportunity to connect with candidates and political parties. Different stakeholders and sectors get the chance to discuss who they are, what matters to them, and priorities or actions they want to see from whoever is ultimately elected, whether it's a local MLA or the party in power at the provincial level.

For the RMA, provincial elections are a huge opportunity to build relationships with new and incumbent candidates, as well as influence the development of party platforms to ensure that rural municipal priorities are highlighted by those seeking to lead the province. The election is not just an opportunity for the RMA, it is also an opportunity for every RMA member to do the same at the local level, with candidates from all parties.

This guide is intended to be used by you, municipal councillors and senior administrators, to support your engagement with MLA candidates in your local riding. Some candidates may be well-known and familiar with your municipality, while others may be from urban communities in the riding and have little understanding of the role of your municipality in managing infrastructure, supporting industry, and contributing to regional initiatives. There is value in engaging with all candidates, as even those that do not ultimately serve as MLA will likely continue to be active within the riding and could emerge as a rural municipal advocate.

This guide outlines the RMA's six election priority areas, including the following under each:

1. Overview and importance: This section summary of why the priority area is important at the province-wide and municipal level.
2. How to approach this issue locally: While the RMA is focused province-wide, there may be a different strategy or approach to put a local spin on this issue that will resonate with MLAs within your ridings.
3. Position statements: This section features selected [position statements](#) that the RMA utilizes for its advocacy efforts that could be used as is or modified by municipalities.
4. Key messages: Prompts provided by the RMA on key municipal messaging that you can consider completing or modifying and integrating into your local advocacy efforts.
5. Other resources: this section includes links to other RMA tools, reports, etc. that may be helpful to share with local candidates.



RMA Election Priority Areas

Priority Area 1: Adoption of a Rural Lens

Overview and Importance

Provincial government legislation and policies impact stakeholders in different ways. For RMA members, policy changes designed to address issues in urban areas or other sectors can have unintended consequences. The RMA is requesting the next government to adopt a rural lens when designing and evaluating policies. A rural lens means considering that rural areas have dispersed populations, large land masses, and high levels of industrial activity. As a result, rural municipalities often have unique challenges in delivering services and building infrastructure, but also unique opportunities in hosting industries and developments that require land or resource access.

How to Approach this Issue Locally

Much of what municipalities do is in the background. Property owners pay their taxes because they are required to, but they don't necessarily understand how a municipality operates, the services it provides, or even what it is. While this is not the case for all residents, it is for many, including some candidates for provincial office.

Before focusing on specific issues, using a rural lens will provide a chance to tell your story and explain the importance of your more detailed priorities. At a provincial level, the RMA's work on telling member stories has focused on aspects such as the geographic size of rural municipalities and costs of delivering services across such a dispersed area, the economic development role played by RMA members and the role of industry in driving municipal costs, the regional support provided by rural municipalities, and individual stories about innovative and creative ways that RMA members deliver services in rural areas. Focusing on how your municipality implements similar themes locally is a great way to apply a rural lens to your campaign efforts.

Position Statements

- ♦ Rural municipalities are characterized by low populations and large geographic areas. Alberta is the only province where the entire land mass (with the exception of national and provincial parks) is municipally managed. RMA members are responsible for municipal service provision to 86.5% of Alberta's total land mass, with the remainder comprised of urban municipalities and national / provincial parks.
- ♦ Rural Alberta is vital to the province's and nation's economy. Rural Alberta's GDP is \$89.6 billion, which is 26% of Alberta's total GDP.
- ♦ Rural municipalities are home to 18% of the approximately four million people that live in Alberta. However, rural municipalities manage the majority of province's transportation infrastructure. Overall, Alberta is home to 23% of Canada's roads, and rural municipalities are responsible for approximately 75% of Alberta's roads and 60% of Alberta's bridges.
- ♦ Alberta's rural municipalities cover an average of over 8,000 square kilometres of land. This is substantially larger than comparator provinces, where the average municipal area is less than 1,000 square kilometres.
- ♦ Community services often look different in rural areas than in urban areas. It is important that rural communities have the autonomy to offer services in a way that meets the local needs of their residents.
- ♦ Due to their unique role in serving extremely large areas with dispersed populations and high levels of industrial activity, rural municipal service delivery profiles are often unique compared to those in municipalities elsewhere in Alberta and across Canada. While some rural municipalities may offer limited levels of more traditional municipal service such as waste collection, many invest significant time and capacity in building and maintaining vast road and bridge networks to support resource industries such as oil and gas, forestry, renewable energy, and agriculture.

Key Messages

- ♦ [MUNICIPALITY] covers [X] square kilometres of land. That accounts for about [X]% of the land in [RIDING].
- ♦ [MUNICIPALITY] manages [X] kilometres of roads and [X] bridges. This infrastructure is central to supporting the [INSERT RELEVANT INDUSTRIES AND ANY INDUSTRY-SPECIFIC STATISTICS AVAILABLE ABOUT ROAD AND BRIDGE USE].
- ♦ [MUNICIPALITY] has agreements in place with [URBAN MUNICIPALITIES] to support the delivery of a range of services such as [LIST SERVICES OR SPECIFIC AGREEMENT EXAMPLES].
- ♦ Share any other unique aspects of your municipality that impact funding levels, service delivery challenges, etc., as well as innovative approaches you are taking to support residents or industry.

Other resources

- ♦ RMA reports:
 - ◇ [*Alberta's Rural Municipalities: Unique Size, Unique Responsibilities*](#)
 - ◇ [*The Economic Contribution of Rural Alberta*](#)
 - ◇ [*Apples to Apples: Rural Municipal Finances in Alberta*](#)
- ♦ Position statements:
 - ◇ [About the RMA](#)
 - ◇ [Interprovincial comparisons](#)



Priority Area 2: Municipal Funding

Overview and importance

Property tax revenue alone is not sufficient for municipalities to provide all the services delegated to them by the province. As a result, municipalities rely on grant funding to provide infrastructure and services like road maintenance, water and wastewater, recreation, and other infrastructure and services. The most significant provincial grant is the Municipal Sustainability Initiative (MSI), which will be replaced by the Local Government Fiscal Framework (LGFF) in 2024. The LGFF funding pool for 2024 is 37% lower than the average annual allocation of MSI over the previous 10 years. This means that as Alberta's population and economy continue to grow, Alberta's municipalities are receiving less provincial support to deliver core infrastructure and services.

By providing services in a cost-effective manner, rural municipalities play a significant role in supporting economic development. Adequate provincial funding ensures the sustainability of municipalities, which allows them to provide certainty to the businesses that operate within their communities and attract new investment.

How to Approach this Issue Locally

For those not directly involved in the "municipal world," municipal finances are likely a mystery. This includes most candidates for provincial office, and particularly those that have not previously held office. For this reason, advocating on this issue effectively at the local level may require taking a step back from seeking candidate positions on specific grant programs like the LGFF or Strategic Transportation Infrastructure Program, and instead engaging in a broader conversation about the importance of provincial support for municipalities (particularly for capital projects) and the impacts that unpredictable year-to-year provincial support has on your municipality and others in the riding. Some questions candidates may have include: "Why do you need grants?", "How do you use grants?", or "What if you didn't have grants?".

Once candidates have a general understanding of why municipal funding is an important issue that they should have a position on, there will be an opportunity to shift into a focus on more specific grant programs.

Position Statements

- ♦ It is vital that the provincial and federal government support municipalities through long-term, predictable, and stable revenue sharing. Without predictable and consistent revenues, it is difficult to plan capital projects, to service interest payments, and to provide consistent levels of service to citizens.
- ♦ The \$370 million 2024 – 2025 LGFF funding amount represents a 37% reduction in funding from the average MSI allocation over the last 10 years. This reduction results in a funding amount that is inadequate to support municipalities in Alberta to build and maintain infrastructure to accommodate population growth and economic development.

- ♦ The current annual funding escalator clause in the *LGFF Act* is insufficient and does not reflect a true provincial-municipal partnership. The clause results in LGFF funding growing annually at a rate of 50% of provincial revenue growth. As municipal infrastructure plays a direct and important role in support three economic development, the 50% ratio is unfair and should be replaced with a 100% ratio to reflect a true provincial-municipal partnership.
- ♦ Municipalities require a steady and adequate revenue stream to effectively deliver services. Municipalities are highly reliant on property taxes and provincial and federal grants for revenues. Any changes to either revenue source risks impacting the scope and level of services provided by municipalities.

Key Messages

- ♦ Provincial funding support is very important to our municipality and others in the riding. We receive approximately [X]% of our overall revenues from provincial funding. If this funding did not exist, we would have to raise our residential tax rate by [X]% or our non-residential tax rate by [X]%.
- ♦ In recent years, provincial grant funds have contributed to a variety of projects in the municipality, including [LIST PROJECTS].
- ♦ We are concerned about the current government’s plan to reduce the overall amount of funding available for the Local Government Fiscal Framework. At this point, we don’t know how the funding will be allocated, but the overall grant amount will be reduced by 37% in 2024 compared to the average amount over the last 10 years. For us, losing 37% of this funding equals \$[X], which is close to the cost of [BRIDGE REHABILITATION, PAVING A CERTAIN SEGMENT OF ROAD, OTHER NOTABLE PROJECT OR EXPENDITURE].

Other resources

- ♦ RMA reports:
 - ◇ [The MacKinnon Report: Many Questions, Few Answers](#)
 - ◇ RMA LGFF Proposal: Member Summary
- ♦ Position statements:
 - ◇ [Municipal Finances](#)
 - ◇ [Municipal Service Delivery](#)
 - ◇ [Rural Economic Development](#)





Priority Area 3: Municipal Access to Property Tax Revenues

Overview and Importance

Municipalities have minimal funding sources that they directly control, with municipal property taxes being the most significant by far. In recent years, the Government of Alberta has made several decisions that have weakened the ability of municipalities to collect property taxes on oil and gas properties.

According to a 2023 RMA member survey, rural municipalities were owed \$268 million in unpaid taxes from the oil and gas industry as of the end of 2022. Unlike residential and commercial properties, where both unpaid tax enforcement and recovery mechanisms are straightforward and municipal authority is clear, the complexity of the oil and gas industry and related properties mean that municipalities have struggled to determine if and how they can recover taxes. In March 2023, the Government of Alberta issued a ministerial order through which the Alberta Energy Regulator must now require companies with a history of property tax non-compliance to show proof of property tax payments before selling or acquiring licences. While the RMA is optimistic that this action will reduce the scale of tax non-payment, it is too early to know whether it will be effective.

Non-payment of property taxes negatively impact other residents and businesses by leaving the municipality no choice but to make up for the revenue shortfall by reducing service levels, or by increasing tax rates on other property types to make up for the difference.

In addition to community impacts, non-payment of taxes should be a concern for anyone supportive of Alberta's oil and gas industry. Most oil and gas companies meet their tax obligations, but those that do not, harm the industry's overall reputation. This is especially significant as Alberta [strives to develop](#) an environmental, social, and governance (ESG) framework to become a leader for clean, secure, and ethically sourced energy.

The Government of Alberta has also made other recent policy decisions that have taken crucial property tax tools away from municipalities. In 2020, the province eliminated the Well-Drilling Equipment Tax (WDET). The WDET provided support to rural municipalities to offset sudden costs associated with the increased use of municipal infrastructure by drilling rigs and other industrial equipment. Eliminating it was intended to stimulate new drilling activity during a time of low commodity prices.

In 2019, rural municipalities collected approximately \$23 million in WDET revenue. In 2020, this was suddenly no longer available. As commodity prices and drilling have increased dramatically since 2020, rural municipal infrastructure is being impacted like never before and municipalities have no revenue source available to offset new costs.

At the same time that it eliminated the WDET, the Government of Alberta implemented a three-year property tax holiday for newly drilled oil wells. This holiday exempts new wells and pipelines from taxation until the 2025 tax year. Although this holiday was introduced to help mitigate the effects of 2020's economic downturn on the oil and gas industry and promote growth, it is no longer necessary as the industry is in a boom phase with record profits and high levels of new drilling.



How to Approach this Issue Locally

Based on the RMA's member survey, the seriousness of unpaid taxes varies among municipalities. However, only two of the RMA's 69 members reported no unpaid taxes. For RMA members, this is a major issue with direct impacts on local service delivery or tax rates. For those not directly impacted, others nearby are. Similarly, the lack of a WDET and implementation of a tax holiday on new drills has province-wide impacts, especially on municipalities struggling to support rapid industry growth in some areas.

Approaching this issue locally should be straightforward. Unlike all other property owners, including candidates for provincial office, oil and gas companies can choose not to pay taxes. Explain this to candidates by sharing the amount outstanding in your municipality and the impacts it has had on the community in the form of reduced services, increased tax rates, or even municipal layoffs. It can be challenging to illustrate the impacts of provincial or municipal issues on the lives of individual Albertans. The unfairness of allowing a single industry to avoid tax payments while leaving everyone else to feel the impacts is a powerful image.

Position Statements

- ♦ Non-payment of municipal property taxes causes municipalities significant planning and financial challenges. Alberta's current legislation allows for different tax recovery powers for different property types. Due to the importance of property taxes to municipal sustainability, municipal tax recovery powers must be clarified and applied consistently across property types.
- ♦ Recent changes made by the Government of Alberta to allow municipalities to place special liens on property to recover unpaid oil and gas property taxes provide municipalities with an important tax recovery tool that was previously lacking. However, serious doubts exist as to how these tools can be safely and effectively used by municipalities.
- ♦ The RMA has taken the position that payment of municipal taxes should be a core measure of an oil and gas company's ability to operate and should be considered as a core measure of company risk by the Alberta Energy Regulator. If companies are unable or unwilling to pay municipal taxes, it is likely they will struggle to meet other regulatory or environmental requirements.
- ♦ As oil and gas prices rise and the industry recovers from previous economic struggles, there are no more excuses for oil and gas companies to not pay property taxes. Other taxpayers are not exempt from payment due to economic, industry, or personal situations and such a loophole should not exist for a single industry.

- ◆ As the regulator of the oil and gas industry in Alberta, the Alberta Energy Regulator (AER) should be responsible for ensuring that oil and gas companies meet their property tax obligations. The AER currently monitors nearly all aspects of oil and gas companies' financial activities to ensure that they do not pose an operational risk to Albertans, and it is reasonable to include payment of property taxes within the AER's scope.
- ◆ To this point, the AER has indicated an unwillingness to become more involved in ensuring that the companies they regulate meet their property tax obligations.

Key Messages

- ◆ Our municipality is currently facing \$[X] in unpaid property taxes from oil and gas companies.
- ◆ Our municipality has lost \$[X] of revenue from the elimination of the Well Drilling Equipment Tax and the property tax holiday on new drills since 2020.
- ◆ [X]% of the unpaid taxes are from companies that continue to operate but choose not to pay taxes.
- ◆ The amount of unpaid taxes is equivalent to [CAPITAL PROJECT, DEPARTMENT BUDGET, ETC.].
- ◆ Due to unpaid taxes, the municipality has had to [RAISE TAX RATES, REDUCE SERVICES, ETC.]

Other Resources

- ◆ RMA reports:
 - ◇ [The MacKinnon Report: Many Questions, Few Answers](#)
 - ◇ [RMA 2023 Unpaid Oil and Gas Tax Survey Summary](#)
- ◆ Position statement: [Municipal Taxation and Assessment](#)





Priority Area 4: Municipal Autonomy

Overview and Importance

To meet the needs of residents and industry, municipalities must have adequate decision-making autonomy. Alberta's communities are diverse. Too much province-wide control over municipal decision-making and priority-setting can undermine the role of municipalities to support local needs and priorities.

In recent years, municipal autonomy has been eroded in several ways, including reductions in municipal funding, increased downloading, and limitations in municipal input into approvals for provincially-regulated developments such as renewable energy projects, wells and pipelines, and confined feeding operations.

It is the province's responsibility to equip municipalities with the tools to plan and make decisions locally and ensure that they have a mechanism to share the local perspective in all land use issues, even if the final decision is made by the province. Municipalities work in the public interest and are experts at balancing competing interests to make difficult decisions. Moving forward, it is crucial that the Government of Alberta recognize, respect, and design policy that supports this role.

How to Approach this Issue Locally

Nearly every rural municipality has experience with provincial decisions that compromise local autonomy. This could include approvals of provincially-regulated developments that contradict local land use plans, new expectations placed on municipalities by the province that force a shift in service delivery or infrastructure priorities, or other examples. To make the issue of local autonomy resonate with candidates, municipalities should use specific examples of when provincial decisions placed the municipality in a difficult spot.

This approach will help the candidate understand the importance of local governments having the ability to make decisions independently and with support, rather than interference from higher levels of government. They should also highlight the need for local governments to be able to access the resources and services they need to best serve their constituents.



Position Statements

- ◆ Municipal autonomy allows municipal governments to make decisions about which services they will provide and how they will be delivered. This autonomy gives municipalities the freedom to develop their own policies and procedures, as well as to determine the best way to meet their citizens' needs.
- ◆ Municipal autonomy enables municipalities to set their own fiscal policies, which can help to better manage their resources and to make decisions that are tailored to the needs of their local community.
- ◆ Any red tape reduction initiatives that reduce municipal autonomy or increase the administrative burden on municipalities should not be considered without data-driven evidence as to how they will contribute to job creation and economic growth.
- ◆ Municipalities require their autonomy because it allows them to pursue cost-effective approaches to service delivery, which often result in higher levels of efficiency and improved service quality.

Key Messages

- ◆ Our municipality requires autonomy in order to make decisions that are tailored to the particular needs of our community, while also taking into account the fiscal constraints of our municipality and the services offered within the region. An example of an innovative local approach we've taken recently is [PROVIDE EXAMPLE].
- ◆ We are concerned about recent reductions to the level of autonomy of municipalities in Alberta, which could lead to less flexibility in delivering services that are tailored to the unique needs of their communities. We've seen this play out in our municipality through [PROVIDE EXAMPLE].

Other Resources

- ◆ RMA reports:
 - ◇ [The MacKinnon Report: Many Questions, Few Answers](#)
 - ◇ [Municipal Structures: An Alternative Dialogue for Municipalities in Alberta](#)
- ◆ Position statements:
 - ◇ [Municipal Finances](#)
 - ◇ [Municipal Service Delivery](#)
 - ◇ [Rural Economic Development](#)



Priority Area 5: Rural Healthcare & Social Services

Overview and Importance

The importance of access to healthcare and social services in rural Alberta cannot be overstated. These services have a direct impact on the lives of rural Albertans. They are essential to promoting and maintaining the health and wellbeing of rural communities. Despite this, rural communities face unique challenges in accessing healthcare and social services, including limited access to local services, a need to travel to reach specialized services, limited availability of healthcare professionals, and limited funding for healthcare infrastructure. These challenges are made worse by a lack of public transportation and unreliable internet access. Similar barriers exist with other provincially delivered social services, as the service levels found in urban communities often far exceed those in rural areas due to the higher costs of service delivery.

Though rural communities typically have lower and more dispersed populations, they still deserve investment in social services. Family and Community Support Services (FCSS), support for vulnerable populations, such as seniors, and victims services are all examples of social services that municipalities prioritize to ensure their residents have access to information, resources, and networks.

While healthcare and social services are typically not directly provided by municipalities, RMA members are increasingly taking on roles in these areas to address the fact that provincial service levels are often insufficient to meet local needs. For example, many rural municipalities subsidize emergency medical services, support the recruitment and retention of healthcare staff, and have invested in ownership of healthcare clinics. To further support their citizens and fill the gap left by the provincial government, many municipalities have taken it upon themselves to invest in social services such as affordable housing, food banks, and community health initiatives. This has necessitated the need for municipalities to find additional sources of revenue and reallocate existing service delivery priorities.

How to Approach this Issue Locally

In many cases, how health and social services are funded is not easily visible to residents, including candidates for provincial office. Municipalities should share specific examples of innovative or collaborative approaches they have taken to supplement or subsidize delivery of provincial services and how that involvement has improved the quality of life in the community. They should also emphasize the ways in which provincial services fall short, how these challenges are impacting population retention, and the attraction of businesses to the community.

It is important for candidates to know that while rural municipalities often go “above and beyond” to support social service delivery, the responsibility ultimately falls with the province and, if elected, the candidate should advocate for improved rural delivery.

Position Statements

- ◆ Healthcare delivery in rural Alberta has unique characteristics, including the high amount of on-call services and the important role of part-time nurses. Retaining these flexible positions supports access to adequate healthcare in rural areas.
- ◆ Municipalities in rural Alberta are often burdened with the costs to provide peripheral aspects of healthcare, including the costs to attract and retain medical professionals, transportation to and from healthcare facilities, and costs associated with responding to emergencies on Crown land.
- ◆ In many rural areas, municipalities have taken a direct financial role in attracting health professionals. As the provision of healthcare is a provincial responsibility, municipalities should not be forced to dedicate limited budgets toward healthcare recruitment and retention.
- ◆ Alberta's health funding mechanisms must evolve to support flexible healthcare delivery in rural Alberta. All healthcare providers, not only doctors, should have the ability to independently operate within their sphere of qualifications in rural municipalities.
- ◆ Community services are proven economic drivers. For Alberta's rural municipalities to offer a quality of life that will attract and retain residents, as well as support business and industrial development, strong community services must be available.

Key Messages

- ◆ We are concerned about the government's slow handling of rural healthcare and social services, which is resulting in a lack of funding and an inequitable distribution of resources. Our municipality has experienced this through [PROVIDE AN EXAMPLE]
- ◆ We would have to raise our residential tax rate by [X]% in order to generate the necessary funds to ensure that our residents have access to the healthcare and social services they need. For example, we have recently [PROVIDE EXAMPLE].

Other Resources

- ◆ RMA report: [The MacKinnon Report: Many Questions, Few Answers](#)
- ◆ Position statements:
 - ◇ [Health](#)
 - ◇ [Community Services](#)
 - ◇ [Municipal Service Delivery](#)
 - ◇ [Rural Economic Development](#)





Priority Area 6: Rural Internet

Overview and Importance

Rural areas often lack infrastructure and resources to support reliable internet connectivity. The lack of access makes it difficult for people in rural communities to utilize services like telehealth and education, and can lead to economic stagnation. Without access to highspeed internet, rural communities are also unable to take advantage of the many economic opportunities available online. This could lead to a widening of the digital divide and result in a further economic disadvantage for rural populations.

High quality internet access is a crucial component of economic success, as it allows people to connect with job opportunities, education resources, and other essential services, while providing a platform for businesses to reach a global customer base. By providing rural areas with essential highspeed internet infrastructure, businesses and residents can benefit from the same opportunities as their urban counterparts. Businesses can remain competitive and residents can access needed services.

The Government of Alberta has taken steps in recent years to help close the digital divide in rural Alberta. This includes the creation of the Alberta Broadband Strategy in 2022 and subsequent Alberta Broadband Fund in 2023. While this is a good start, the RMA's research shows that rural Albertans continue to struggle with extremely slow connection speeds and there is much more work ahead in transforming the province into a leader in rural connectivity.

How to Approach this Issue Locally

Access to highspeed internet infrastructure in rural areas provides a level playing field; it gives everyone the same starting point regardless of location and creates opportunities to compete on a global scale. To highlight the need for rural investment, municipalities should emphasize to candidates the opportunities lost due to limited connectivity, and the need for candidates, if elected, to advocate for the development of infrastructure projects that will bring highspeed internet to rural areas, such as expanding existing networks or building new ones. They should also advocate for policies that will ensure equitable access to the internet for all.

Local candidates should be committed to investing in reliable, highspeed internet infrastructure. These candidates should understand the needs and challenges of rural communities. They should be prepared to advocate for the necessary investments and policy changes to ensure all rural areas have the same digital opportunities as their urban counterparts.

Position Statements

- ♦ Highspeed internet is vital for rural businesses and residents to engage in the digital economy.
- ♦ Many rural and remote areas do not have the population density to attract broadband services based on a business case. Therefore, it may be necessary for municipalities to partner with federal and provincial government agencies and industry groups to ensure their residents' needs are met.
- ♦ Highspeed internet is essential to rural community-building, as well as attracting qualified professionals and industry to rural and remote areas.

Key Messages

- ♦ Provincial funding support is necessary to ensure that our municipality has access to highspeed internet infrastructure, and that these areas do not fall behind in terms of technological advancements. If this funding did not exist, we would have to raise our residential tax rate by [X]% in order to pay for the infrastructure needed to bring highspeed internet to our municipality, as we have seen this play out in our municipality through [PROVIDE EXAMPLE].
- ♦ There have been many projects carried out in the municipality through provincial grant funds, including [LIST PROJECTS].
- ♦ Our municipality has invested \$[X] to help finance the development of highspeed internet infrastructure. The development of this infrastructure is crucial to supporting the [INSERT RELEVANT INDUSTRIES].

Other Resources

- ♦ RMA reports:
 - ◇ [The MacKinnon Report: Many Questions, Few Answers](#)
 - ◇ [RMA Internet Speed Testing Project Summary Report](#)
- ♦ Position statements:
 - ◇ [Broadband and Connectivity](#)
 - ◇ [Municipal Service Delivery](#)
 - ◇ [Rural Economic Development](#)



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	May 23, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
FCM Conference 2023	May 25-28	Toronto	Hansen, Walmsley
Canadian Beef Industry Conference	August 14-17	Calgary	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information May, June & July 2023 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---

MAY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1 CPAA Conference-AB WDHP -SH	2	3	4 MPTA-EX-AB	5 Council	6
7	8 P&P-All LUB-All MPTA-AB	9 Council	10	11 Water North Coalition (WNC)-DW	12	13
14	15 RMA-VISIT-ALL MPTA-AB	16 COUNCIL MPTA-EX-AB	17	18 Muni Joint Meeting- AB,DJ	19	20
21	22 Victoria Day	23 Council	24 MPRP-DJ	25 FCM Conference-DW, SH	26	27 PLS-AB
28	29 MPTA-AB FCM Conference-DW, SH	30 HPEC BBQ-SH	31	1	2	3

JUNE 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 CH Conn -AB, DJ	2 PREDA-AB	3
4	5 4-H-DJ	6	7 NPHF-DW	8	9 NTAB-AB	10
11	12 P&P-ALL	13 Council	14	15 GGAMAC-DW	16 NAEL-AB	17
18	19	20	21	22	23	24
25	26	27 Council	28	29	30	1

JULY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1 Canada Day
2	3 Office Closed	4	5	6	7 NWSAR-AB,NS	8
9	10	11 Council	12	13	14	15
16	17	18	19	20 County BBQ-Many Islands	21	22
23	24	25	26	27	28	29
30	31					

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society