

**AGENDA  
CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 27, 2023**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, June 27, 2023, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

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1. CALL TO ORDER	
2. AGENDA	
3. MINUTES:	
Previous: Policy & Priority Meeting Minutes, June 12, 2023.....	2
Previous: Regular Council Meeting Minutes, June 13, 2023.....	5
4. DELEGATION(S)	
a. Chris Maennchen (Rural Crime) 10:15 a.m. ....	12
5. PUBLIC HEARING	
6. TENDER OPENING 9:35 a.m.	
7. NEW BUSINESS	
a. COUNCIL	
1. Management Team Activity Report.....	14
2. Councillor Reports .....	23
3. Sponsorship Request Metis Golf Tournament .....	24
4. Policy 6803 Special Event Grant .....	29
5. Declaring an Agricultural Disaster Discussion .....	39
6. Policy 6304 Roadside Vegetation Control.....	54
7. Policy 6317 Biggest Vegetable Contest .....	60
8. 2022 Agricultural Service Board Report to Council.....	62
b. CORPORATE SERVICES	
1. Accounts Payable .....	98
c. COMMUNITY SERVICES	
1. Many Islands Letter of Support .....	112
2. Wildfire Resource Results .....	114
3. T-Shirts for Clear Hills County BBQ .....	116
4. Video/slideshow Clear Hills County BBQ .....	117
d. PUBLIC WORKS	
8. WRITTEN REPORTS:	
1. Chief Administrative Officer's Report.....	118
2. Corporate Services Manager's Report .....	
3. Public Works Manager's Report.....	119
9. COUNCIL INFORMATION ( <i>including Correspondence</i> ).....	120
10. CALENDARS .....	123
11. CLOSED MEETING ITEMS	
12. ADJOURNMENT	

**MINUTES OF CLEAR HILLS COUNTY  
POLICY & PRIORITY MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
MONDAY, JUNE 12, 2023**

PRESENT	Amber Bean David Janzen Danae Walmsley Susan Hansen Abe Giesbrecht Jason Ruecker Nathan Stevenson	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor
ABSENT		
ATTENDING	Allan Rowe Audrey Bjorklund	Chief Administrative Officer (CAO) Community Development Manager (CDM)
CALL TO ORDER	Reeve Bean called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> <b>P293-23(06-12-23)</b>	<b>RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the June 12, 2023 Policy &amp; Priority Meeting, as presented. CARRIED.</b>	
<u>NEW BUSINESS: COUNCIL</u> Cleardale Fire Hall	Council is presented with the Cleardale Fire Hall drawings and site plan for review.	
<b>P294-23(06-12-23)</b>	<b>RESOLUTION by Councillor Giesbrecht to approve the drawings for the Cleardale Fire Hall and proceed to a full set of drawings for tender. CARRIED.</b>	
	Councillor Stevenson entered the meeting at 9:47 a.m.	
Draft Land Use Bylaw Review	Council is presented with the draft Land use bylaw for review. Hannah Bevins with MMSA was in attendance for this review.	
	Reeve Bean called a recess at 10:34 a.m. Reeve Bean reconvened the meeting at 10:40 a.m.	
<b>P295-23(06-12-23)</b>	<b>RESOLUTION by Reeve Bean to accept the review of the draft Land Use Bylaw for information and schedule the next review date for 9:30 a.m., Monday, June 26, 2023. CARRIED.</b>	
Draft Procedural Bylaw	Council is presented with the Draft Procedural Bylaw.	
<b>P296-23(06-12-23)</b>	<b>RESOLUTION by Deputy Reeve to table the draft Procedural Bylaw review to the next Policy &amp; Priority- Meeting. CARRIED.</b>	
Policy 6805 Special Event Grant	Council is presented with Policy 6805 Special Event Grant for review.	

Page 2 of 3  
POLICY & PRIORITY MEETING  
MONDAY, JUNE 12, 2023

Reeve Bean recessed the meeting for lunch at 12:00  
Reeve Bean reconvened the meeting at 12:32 p.m.

Councillor Ruecker left during the lunch break.

**P297-23(06-12-23)**      **RESOLUTION by Councillor Walmsley to direct administration to bring Policy 6803 Special Event Grant, renamed and amended based on today's discussion to the next Policy & Priority Meeting for further review.**  
**CARRIED.**

Councillor Ruecker entered the meeting at 12:34 p.m.

Road Construction  
Policy 3201

Council is presented with Road Construction Policy 3201 as requested.

**P298-23(06-12-23)**      **RESOLUTION by Reeve Bean to direct administration to bring back information on other municipalities road construction policies and table the Road Construction Policy 3201 review to the next Policy & Priority meeting.**  
**CARRIED.**

Reeve Bean recessed the meeting at 1:39 p.m.  
Reeve Bean reconvened the meeting at 1:42 p.m.

FCSS

Council requested a discussion regarding the Family and Community Support Services (FCSS) Grant application and reporting requirements.

**P299-23(06-12-23)**      **RESOLUTION by Reeve Bean to receive for information the discussion regarding the Family and Community Support Services (FCSS) Grant application and reporting requirements.**  
**CARRIED.**

TELUS – Cellular  
Service/Broadband  
Internet

Councillor Hansen requested a discussion regarding TELUS Cellular service and Broadband.

**P300-23(06-12-23)**      **RESOLUTION by Councillor Hansen to invite TELUS Cellular service and Broadband local representative to a future meeting.**  
**CARRIED.**

Livestock Predation

Council is presented with information regarding holding a livestock predation course/information session.

**P301-23(06-12-23)**      **RESOLUTION by Councillor Hansen to accept for information that a livestock predation course is being set up with the date to be determined.**  
**CARRIED.**

Branding/Signs/  
Logo

Council requested a discussion regarding Clear Hills County re-branding.

Page 3 of 3  
POLICY & PRIORITY MEETING  
MONDAY, JUNE 12, 2023

P302-23(06-12-23)

**RESOLUTION by Deputy Reeve Janzen to invite a rebranding consultant to a future Policy and Priority meeting. CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the June 12, 2023 Policy & Priority Meeting at 2:04 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, JUNE 13, 2023**

**PRESENT**

Amber Bean	Reeve
Abe Giesbrecht	Councillor
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Jason Ruecker	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Lori Jobson	Corporate Services Manager (CSM)

**ABSENT**

**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C303-23(06-13-23)**

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the June 13, 2023 Regular Council Meeting, as presented. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous  
Council  
Meeting Minutes

**C304-23(06-13-23)**

**RESOLUTION by Councillor Walmsley to adopt the minutes of the May 23, 2023, Regular Council Meeting, as presented. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management Team  
Activity Report

Management activity report was reviewed.

**C305-23(06-13-23)**

**RESOLUTION by Councillor Stevenson that the management activity report for May 23, 2023, be accepted, as presented. CARRIED.**

**Councillor Reports**

Council submits the meetings attended in the previous month and a report, if applicable.

**C306-23(06-13-23)**

**RESOLUTION by Reeve Bean to table the Council verbal and written reports until later in the meeting. CARRIED.**

**DELEGATIONS**

Many Islands  
Recreational Society

Many Islands Recreational Development Society representatives will be in attendance on June 13, 2023, to request a General Grant for the purchase of a new playground at the Many Islands Campground.

Page 2 of 7  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 13, 2023

C307-23(06-13-23)	<b>RESOLUTION by Councillor Stevenson to raise the Council verbal and written reports off the table. CARRIED.</b>
C308-23(06-13-23)	<b>RESOLUTION by Councillor Giesbrecht to receive the Council verbal and written reports for information, as presented. CARRIED.</b>
	Reeve Bean recessed the meeting at 10:27 a.m. Reeve Bean reconvened the meeting at 10:34 a.m.
Eureka River Agricultural Society	Candice James, on behalf of the Eureka River Agricultural Society will be in attendance on June 13, 2023, to request funding for playground equipment for the Eureka River Hall recreation facility.
Worsley Chamber of Commerce	Worsley Chamber of Commerce will be in attendance to discuss the 25% tax incentive Council approved for the Village of Hines Creek.
Funding Request – Town of Fairview	Council is presented with a funding request from the Town of Fairview for one-third of the cost towards the repairs for the Fairview Regional Aquatic Center in the amount of \$226,167.00.
C309-23(06-13-23)	<b>RESOLUTION by Councillor Ruecker to approve a General Grant in the amount of \$50,000.00 to the Town of Fairview for the repairs towards the Fairview Regional Aquatic Centre, funds to be allocated from the Rate Stabilization Reserve. DEFEATED.</b>
	Reeve Bean recessed the meeting at 11:32 a.m. Reeve Bean reconvened the meeting at 11:37 a.m.
Request to Keep Livestock In Hamlet	Worsley Central School would like The Keeping of Animals section of the Land Use Bylaw amended to include the keeping of goats for the purpose of continuing the school's agriculture program.
C310-23(06-13-23)	<b>RESOLUTION by Councillor Ruecker to request more information from Mackenzie Municipal Service Agency (MMSA) on rules and guidelines and pending the information from MMSA then invite the Principal of Worsley Central School come as a delegation to discuss keeping of goats for the purpose of continuing the school's agriculture program. CARRIED.</b>
	Reeve Bean recessed the meeting at 12:03 p.m. Reeve Bean reconvened the meeting at 12:27
C311-23(06-13-23)	<b>RESOLUTION by Councillor Stevenson to approve a General Grant to Many Islands for the purchase of a new playground at</b>

Page 3 of 7  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 13, 2023

the Many Islands Campground in the amount of \$40,000.00 funds to be allocated out of the Rate Stabilization Reserve. **CARRIED.**

C312-23(06-13-23)

**RESOLUTION** by Deputy Reeve Janzen to approve a General Grant to the Eureka River Agricultural Society for the purchase of a new playground at the Eureka River Hall in the amount of \$60,000.00 funds to be allocated out of the Rate Stabilization Reserve. **CARRIED.**

C313-23(06-13-23)

**RESOLUTION** by Council Ruecker to approve a 25% tax incentive payment to Commercial Assessment Code (CN) for the Municipal portion of the 2023 Property Taxes. Councillor Ruecker requested a recorded Vote:. *Councillor Ruecker requested a recorded Vote:*

For	Against
Deputy Reeve Janzen	Reeve Bean
Councillor Ruecker	Councillor Walmsley
Councillor Giesbrecht	Councillor Hansen
Councillor Stevenson	<b>CARRIED.</b>

2022 Agricultural  
Service Board Report

Council is presented with the 2022 Agricultural Service Board report for review and approval.

C314-23(06-13-23)

**RESOLUTION** by Reeve Bean to table the 2022 Agricultural Service Board report to Council until a future Regular Council Meeting. **CARRIED.**

Appointment of ASB  
Member At Large

C315-23(06-13-23)

**RESOLUTION** by Councillor Giesbrecht to appoint Julie Lemoine, as a Member at Large to the Agricultural Service Board. **CARRIED.**

Appointment of Weed  
Inspectors

Weed Control inspectors are required to be appointed as per Section 7 of the Weed Control Act. Council is requested to appoint Carter Clay, Kennedy Mason, Bailee Richardson, Mykenzi Lund and Mikayla Baldry as inspectors to administer the Weed Control Act for Clear Hills County in 2023.

C316-23(06-13-23)

**RESOLUTION** by Reeve Bean to appoint Carter Clay, Kennedy Mason, Bailee Richardson, Mykenzi Lund and Mikayla Baldry as weed inspectors for Clear Hills County for 2023 as per Section 7 of the Weed Control Act. **CARRIED.**

Appointment of Pest  
Inspectors

Pest Control inspectors are required to be appointed as per Section 10 of the Agricultural Pests Act; and Council is requested to appoint Carter Clay, Kennedy Mason, Bailee Richardson, Mykenzi Lund and



Page 4 of 7  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 13, 2023

Mikayla Baldry as inspectors to administer the Agricultural Pests Act for Clear Hills County in 2023.

**C317-23(06-13-23)**      **RESOLUTION by Deputy Reeve Janzen to appoint Carter Clay, Kennedy Mason, Bailee Richardson, Mykenzi Lund and Mikayla Baldry as pest inspectors for the Clear Hills County for 2023 as per Section 10 of the Agricultural Pests Act. CARRIED.**

Proceed to Tender  
Janitorial Services

The County's Janitorial Services contract is expiring on August 31, 2023.

**C318-23(06-13-23)**      **RESOLUTION by Councillor Walmsley to proceed to tender for Janitorial Services at the County Administration Building, Shop and the Community Centre side of the Worsley Firehall Building. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
May 24, 2023, to  
June 13, 2023,

A list of expenditures for Clear Hills County for the period of May 24, 2023, to June 13, 2023, is provided for Council's review.

**C319-23(06-13-23)**      **RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of May 24, 2023 to June 13, 2023 for a total of \$841,730.98 with funds to be transferred from Long Term Investments. CARRIED.**

**C320-23(06-13-23)**      **RESOLUTION by Councillor Giesbrecht that Council approves the transfer of \$64,300.00 from Long Term Investments for the wildfire compensation payments for the fire fighters. CARRIED.**

Rural Renewal Stream  
– Community  
Designation Request

The Alberta Advantage Immigration Program (AAIP) is an economic immigration program that nominates people for permanent residence in Alberta.

**C321-23(06-13-23)**      **RESOLUTION by Councillor Walmsley to table the discussion regarding the Rural Renewal Stream Community Designation request until the next Regular Council Meeting. CARRIED.**

COMMUNITY

Policy 2303 Volunteer  
Fire Fighters  
Honorariums

Councillor Ruecker requested Policy 2303 Volunteer Fire Fighters Honorariums to be added to the agenda for review.

**C322-23(06-13-23)**      **RESOLUTION by Councillor Hansen to have Clear Creek Fire Committee discuss Policy 2303 Volunteer Fire Fighters**



Page 5 of 7  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 13, 2023  
**Honorariums and bring back recommendations to Council.**  
**CARRIED.**

Rural Fire Trailer Location	Council is presented with information regarding the location of the Eureka River Rural Fire Trailer.
<b>C323-23(06-13-23)</b>	<b>RESOLUTION by Councillor Giesbrecht to approve the new location for the Rural Fire Trailer at the Eureka River Truck Fill.</b> <b>CARRIED.</b>
2023 County BBQ	Council is presented with councils' suggestions for the July 20th Clear Hills County 18th Annual BBQ.
<b>C324-23(06-13-23)</b>	<b>RESOLUTION by Councillor Giesbrecht to approve the planning for the July 20th Clear Hills County 18th Annual BBQ and increase the 2023 budget to \$30,000 with funds being allocated from the Rate Stabilization Reserve.</b> <b>CARRIED.</b>
Parades	Council has expressed interest in entering a float in local Parades.
<b>C325-23(06-13-23)</b>	<b>RESOLUTION by Reeve Bean to enter a Clear Hills County float for the Worsley Historical Society parade in August.</b> <b>CARRIED.</b>
<u>PUBLIC WORKS</u> Proceed to Tender 2023 engineering of bridge inspections and maintenance for 2023 BIMs	Council is presented information for the 2023 engineering of bridge inspections and maintenance for 2023 BIMs.
<b>C326-23(06-13-23)</b>	<b>RESOLUTION by Councillor Hansen to proceed to tender for the 2023 engineering of bridge inspections and maintenance, with funds to be allocated from the Bridge Reserve.</b> <b>CARRIED.</b>
Proceed to Tender Worsley Snow Removal	Council is presented with information on proceeding to tender for the Snow Removal in the Worsley Hamlet.
<b>C327-23(06-13-23)</b>	<b>RESOLUTION by Councillor Stevenson to proceed to tender for Snow Removal in Worsley Hamlet.</b> <b>CARRIED.</b>
Proceed to Tender Worsley Walking Path Snow Removal	Council is presented with information on proceeding to tender for the Snow Removal for the Worsley Walking Path.
<b>C328-23(06-13-23)</b>	<b>RESOLUTION by Deputy Reeve Janzen to proceed to tender for Snow Removal for the Worsley Walking Path.</b> <b>CARRIED.</b>

Page 6 of 7  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 13, 2023

Proceed to Tender  
Cleardale Snow  
Removal

Council is presented with information on proceeding to tender for the Snow Removal in the Cleardale Hamlet.

**C329-23(06-13-23)**

**RESOLUTION by Councillor Ruecker to proceed to tender for Snow Removal in Cleardale Hamlet. CARRIED.**

Proceed to Tender  
Cleardale Walking  
Path Snow  
Removal

Council is presented with information on proceeding to tender for the Snow Removal for the Cleardale Walking Path.

**C330-23(06-13-23)**

**RESOLUTION by Councillor Stevenson to proceed to tender for Snow Removal for the Cleardale Walking Path. CARRIED.**

WRITTEN REPORTS

Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C331-23(06-13-23)**

**RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Corporate Services  
Manager's Report

nothing to report.

Public Works  
Manager's Report

Public Works Manager's Report

**C332-23(06-13-23)**

**RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Nothing to report.

CALENDARS

Council and Administration reviewed the upcoming months' calendars for Councillor Committee to attend or that were attended.

**C333-23(06-13-23)**

**RESOLUTION by Councillor Hansen to accept for information June, July and August 2023 calendar updates.**

Date	Meeting	Councillor
June 26	LUB/P&P	ALL
June 24	Hines Creek Grad	Hansen
June 10	Worsley Graduation	Ruecker
June 16	Menno Simons Graduation	Giesbrecht
June 6	BR-REC	Walmsley

Page 7 of 7  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 13, 2023

June 15	GGAMAC	Walmsley
June 22	Mighty Peace Water Shed	Walmsley
August 11	Zone 4	ALL
August 28	MPTA	Bean
		<b>CARRIED.</b>

**C334-23(06-13-23)**

**RESOLUTION by Reeve Bean approve the attendance of Councillor Walmsley to the Mighty Peace Water Shed meeting June 22, 2023.**  
**CARRIED.**

Reeve Bean recessed the meeting at 2:37 p.m.  
Reeve Bean reconvened the meeting at 2:42 p.m.

**CONFIDENTIAL**  
**ITEM(S)**  
**Land/Legal**

One land/legal item was discussed in a closed meeting.

**C335-23(06-13-23)**

**RESOLUTION by Deputy Reeve Janzen that Council closes the meeting to the public as per Section 27, of FOIP at 2:43 p.m.**  
**CARRIED.**

**C336-23(06-13-23)**

**RESOLUTION by Councillor Walmsley that Council opens the meeting to the public as per Section 27, of FOIP at 3:25 p.m.**  
**CARRIED**

**C337-23(06-13-23)**

**RESOLUTION by Councillor Hansen to receive the legal/land items for information.**  
**CARRIED.**

**ADJOURNMENT**

Reeve Bean adjourned the, June 13, 2023 Regular Council Meeting at 3:28 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	DELEGATION – Chris Maennchen -Rural Crime – 10:15 a.m.
File:	11-02-02

### DESCRIPTION:

Chris Maennchen will be in attendance at 10:15 a.m. to discuss Rural Crime within Clear Hills County.

### ATTACHMENTS:

Letter form Shauna Bask

### RECOMMENDED ACTION:

**RESOLUTION by.....** to receive the delegation from Chris Maennchen on rural crime in Clear Hills County for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Box 240

Worsley, AB

T0H 3W0

Dear Council,

Thank you for taking the time to listen to our concerns today.

I would like to discuss crime in our county. Our county is a very large county and we currently have a very small police force to service outside of the county to cover a very large area. Opioid drug use has skyrocketed, and I believe is a direct link to the increase in theft. The catch and release of criminals is a failing system. They get arrested, charged, released and continue doing what they do with no regard. They don't show up for court, nor pay their fines and jailtime doesn't seem to happen or any kind of reform or rehabilitation services for these individuals.

It has come to my attention recently that the Whitelaw landfill has been repeatedly broken into weekly for over a year, and that there is no lock on the gates as they keep getting damaged and are expensive to replace. I have filed reports with the RCMP and have notified the county of people going into the landfill on days it isn't open. There was evidence of burning materials during a critical time of fire bans in the area. I contacted Chris Maennchen and he got approval from the county to set up cameras and tracking systems on items and in two weeks, 2 individuals have been caught. These people are repeat offenders and known to police.

We need more RCMP to serve our area, perhaps a private policing system could be put in place to aid the RCMP, backed by county funding?

Another topic of concern is response times from RCMP. There was a recent fatality in the Town of Fairview, a block away from the RCMP detachment and it was a ½ hour response time which is utter ridiculous. Perhaps officers were away from the detachment, I don't know. I feel there should be an officer at the detachment at all times to address issues in town. Should there be an accident or emergency in Worsley, Whitelaw, Hines Creek, what would the response times be then?

The communities, counties and M.D.'s all need to work together to solve these problems we are facing.

Thank you.

Shauna Bask

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Management Team Activity Report</b>
File:	11-02-02

### DESCRIPTION:

Management activity report for June 13, 2023

### ATTACHMENTS:

- Management Activity Report

### RECOMMENDED ACTION:

**RESOLUTION** by .... that the management activity report for June 13, 2023, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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## Management Team

### Activity Report for JUNE 13, 2023

#### LEGEND:

Budget Items:       Completed Items:       Items in Waiting:   
 CAO = Chief Administrative Officer      CSM = Corporate Services Manager  
 PWM = Public Works Manager      EA = Executive Assistant  
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		<b>July 12, 2022</b>		
C364-22	07/12/22	RESOLUTION by Councillor Walmsley to hire off the 2022 Annual Equipment Registry to complete the Tender 2022-11 Campground Rejuvenation Project, as no tenders were received. CARRIED.	PWM	On hold – weather conditions
		<b>September 13, 2022</b>		
C426-22	09/13/22	RESOLUTION by Deputy Reeve Janzen to include the access road south off of secondary highway 685 for approximately 800m to access SW-20-83-1 W6M budget \$400,000.00 in the 2024 Multi Year Capital Plan with funds to be allocated from the Road Reserve and proceed with a wetland assessment. CARRIED.	PWM	Waiting on wetlands RR 15
		<b>January 3, 2023 P&amp;P</b>		
P07-23	01/03/23	RESOLUTION by Councillor Walmsley to bring back a draft policy implementing Clear Hills County Regional Landfill Waste Disposal Access Cards, to a future Regular Council Meeting. CARRIED.	PWM	Future P&P
P09-23	01/03/23	RESOLUTION by Deputy Reeve Janzen to invite Alberta Fish and Wildlife to attend a future Agricultural Service Board Meeting to discuss Wildlife Counts, compensation programs and Wolf Management information. CARRIED.	ASB	June
		<b>January 10, 2023</b>		
C33-23	01/10/23	RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023 Policy & Priority Committee Meeting. CARRIED.	EA	Future P&P
C34-23	01/10/23	RESOLUTION by Councillor Hansen to award Tender 2022-19 Two New ½ Ton Pickup Trucks to Courtesy Chrysler at \$57,869.00 (fifty-seven thousand eight hundred sixty nine dollars) per unit for a total of \$115,738.00 (one hundred fifteen	PWM	June





## Management Team

### Activity Report for JUNE 13, 2023

#### LEGEND:

Budget Items:       Completed Items:       Items in Waiting:   
 CAO = Chief Administrative Officer      CSM = Corporate Services Manager  
 PWM = Public Works Manager      EA = Executive Assistant  
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		thousand seven hundred thirty eight dollars) plus GST with the funds to be allocated from the Common Services Vehicles & Equipment Reserve in the multiyear capital plan. CARRIED.		
		<b>February 28, 2023</b>		
C120-23	02/28/23	RESOLUTION by Councillor Giesbrecht to proceed to tender for the overlay for the pavement on Poplar Drive in the Hamlet of Cleardale. CARRIED.	PWM	In works
C121-23	02/28/23	RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
C122-23	02/28/23	RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
		<b>April 11, 2023</b>		
C198-23	04/11/23	RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting. CARRIED.	EA	June 12 P&P
C214-23	04/11/23	RESOLUTION by Deputy Reeve Janzen to award Tender 2023-05 Pavement Crack Sealing to Marshall Lines 2014 for the amount of \$950.00/km and \$1.65/m excluding GST. CARRIED.	PWM	In works
C215-23	04/11/23	RESOLUTION by Deputy Reeve Janzen to award Tender 2023-06 Pavement Line Painting to Line West Ltd. for the amount of \$594.00/km and \$800.00 per crosswalk, excluding GST. CARRIED.	PWM	In works
		<b>April 25, 2023</b>		



## Management Team

### Activity Report for JUNE 13, 2023

#### LEGEND:

Budget Items: 
 Completed Items: 
 Items in Waiting:   
 CAO = Chief Administrative Officer      CSM = Corporate Services Manager  
 PWM = Public Works Manager      EA = Executive Assistant  
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
C236-23	04/25/23	RESOLUTION by Councillor Giesbrecht to approve the Road access application submitted in April of 2022 and include the access road north off Township Road 872 for approximately 900m to access NE-17-87-6 W6M in the 2024 Multi Year Capital Plan and proceed with a wetland assessment. <b>CARRIED.</b>	PWM	In works
C243-23	04/25/23	RESOLUTION by Councillor Ruecker that the recipients of the 2023 Awards will be announced at the 2023 Clear Hills County BBQ. <b>CARRIED.</b>	EA	
		<b>May 16, 2023</b>		
C252-23	05/16/23	RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. <b>CARRIED.</b>	CSM	In waiting (Reeve Bean)
C259-23	05/16/23	RESOLUTION by Councillor Walmsley to award the Bridge Maintenance Contract to Bridgemen Services Ltd. for the amount of \$305,900.00, excluding GST. Funds are to be allocated from the Bridge Reserve. <b>CARRIED.</b>	PWM	In works
		<b>May 23, 2023</b>		
C287-23	05/23/23	RESOLUTION by Councillor Hansen to approve the attendance of Councillors to the Canadian Beef Industry Conference, August 14-17, 2023 in Calgary. <b>CARRIED.</b>	EA	Deputy Reeve Registered
		<b>June 12, 2023 Policy &amp; Priority</b>		
P294-23	06/12/23	RESOLUTION by Councillor Giesbrecht to approve the drawings for the Cleardale Fire Hall and proceed to a full set of drawings for tender. <b>CARRIED.</b>	COM	In works
P295-23	06/12/23	RESOLUTION by Reeve Bean to accept the review of the draft Land Use Bylaw for information and schedule the next review date for 9:30 a.m., Monday, June 26, 2023. <b>CARRIED.</b>	EA	June 26
P296-23	06/12/23	RESOLUTION by Deputy Reeve to table the draft Procedural Bylaw review to the next Policy & Priority- Meeting. <b>CARRIED.</b>	EA	June 26



## Management Team

### Activity Report for JUNE 13, 2023

#### LEGEND:

Budget Items: ████████      Completed Items: ████████      Items in Waiting: ████████  
 CAO = Chief Administrative Officer      CSM = Corporate Services Manager  
 PWM = Public Works Manager      EA = Executive Assistant  
 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS										
P297-23	06/12/23	RESOLUTION by Councillor Walmsley to direct administration to bring Policy 6803 Special Event Grant, renamed and amended based on today's discussion to the next Policy & Priority Meeting for further review. CARRIED.	EA	June 27										
P298-23	06/12/23	RESOLUTION by Reeve Bean to direct administration to bring back information on other municipalities road construction policies and table the Road Construction Policy 3201 review to the next Policy & Priority meeting. CARRIED.	PWM	June 26										
P300-23	06/12/23	RESOLUTION by Councillor Hansen to invite TELUS Cellular service and Broadband local representative to a future meeting. CARRIED.	EA	Sent request										
P302-23	06/12/23	RESOLUTION by Deputy Reeve Janzen to invite a rebranding consultant to a future Policy and Priority meeting. CARRIED.	EA	July 11-Delegation										
		June 13, 2023												
C310-23	06/13/23	RESOLUTION by Councillor Ruecker to request more information from Mackenzie Municipal Service Agency (MMSA) on rules and guidelines and pending the information from MMSA then invite the Principal of Worsley Central School come as a delegation to discuss keeping of goats for the purpose of continuing the school's agriculture program.CARRIED.	DEV	In works										
C313-23	06/13/23	RESOLUTION by Council Ruecker to approve a 25% tax incentive payment to Commercial Assessment Code (CN) for the Municipal portion of the 2023 Property Taxes. Councillor Ruecker requested a recorded Vote: <table><tr><td>For</td><td>Against</td></tr><tr><td>Deputy Reeve Janzen</td><td>Reeve Bean</td></tr><tr><td>Councillor Ruecker</td><td>Councillor Walmsley</td></tr><tr><td>Councillor Giesbrecht</td><td>Councillor Hansen</td></tr><tr><td>Councillor Stevenson</td><td>CARRIED.</td></tr></table>	For	Against	Deputy Reeve Janzen	Reeve Bean	Councillor Ruecker	Councillor Walmsley	Councillor Giesbrecht	Councillor Hansen	Councillor Stevenson	CARRIED.	CSM	
For	Against													
Deputy Reeve Janzen	Reeve Bean													
Councillor Ruecker	Councillor Walmsley													
Councillor Giesbrecht	Councillor Hansen													
Councillor Stevenson	CARRIED.													
C314-23	06/13/23	RESOLUTION by Reeve Bean to table the 2022 Agricultural Service Board report to Council until a future Regular Council Meeting. CARRIED.	AG	June 27										
C318-23	06/13/23	RESOLUTION by Councillor Walmsley to proceed	CAO	In works										



## Management Team

### Activity Report for JUNE 13, 2023

#### LEGEND:

Budget Items: 
 Completed Items: 
 Items in Waiting:   
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 COM = Community

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		to tender for Janitorial Services at the County Administration Building, Shop and the Community Centre side of the Worsley Firehall Building. <b>CARRIED.</b>		Closes August 14
C321-23	06/13/23	RESOLUTION by Councillor Walmsley to table the discussion regarding the Rural Renewal Stream Community Designation request until the next Regular Council Meeting. <b>CARRIED.</b>	CSM	In waiting
C322-23	06/13/23	RESOLUTION by Councillor Hansen to have Clear Creek Fire Committee discuss Policy 2303 Volunteer Fire Fighters Honorariums and bring back recommendations to Council. <b>CARRIED.</b>	COM	
C324-23	06/13/23	RESOLUTION by Councillor Giesbrecht to approve the planning for the July 20th Clear Hills County 18th Annual BBQ and increase the 2023 budget to \$30,000 with funds being allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>	COM	
C325-23	06/13/23	RESOLUTION by Reeve Bean to enter a Clear Hills County float for the Worsley Historical Society parade in August. <b>CARRIED.</b>	COM	
C326-23	06/13/23	RESOLUTION by Councillor Hansen to proceed to tender for the 2023 engineering of bridge inspections and maintenance, with funds to be allocated from the Bridge Reserve. <b>CARRIED.</b>	PWM	Tendered
C327-23	06/13/23	RESOLUTION by Councillor Stevenson to proceed to tender for Snow Removal in Worsley Hamlet. <b>CARRIED.</b>	PWM	
C328-23	06/13/23	RESOLUTION by Deputy Reeve Janzen to proceed to tender for Snow Removal for the Worsley Walking Path. <b>CARRIED.</b>	PWM	
C329-23	06/13/23	RESOLUTION by Councillor Ruecker to proceed to tender for Snow Removal in Cleardale Hamlet. <b>CARRIED.</b>	PWM	
C330-23	06/13/23	RESOLUTION by Councillor Stevenson to proceed to tender for Snow Removal for the Cleardale Walking Path. <b>CARRIED.</b>	PWM	
		<b>November 27, 2019</b>		
C587-19	11/26/	RESOLUTION by Councillor Frixel to receive the	CDM	2020✓





## Management Team

### Activity Report for JUNE 13, 2023

#### LEGEND:

Budget Items: 
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 Items in Waiting:   
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
	19	delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide \$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.		2021✓ 2022✓ 2023✓ 2024
		<b>January 7, 2020</b>		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023✓ 2024
		<b>November 17, 2021</b>		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024 2025
C124-22	03/08/22	RESOLUTION by Reeve Bean to approve a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County's boundaries in 2022. CARRIED.	CDM	
C311-22	06-14-22	RESOLUTION by Councillor Stevenson approve a multi year (2022-2024) commitment of \$5000.00 Fairview & District Victim Services with funds to be included in the annual Operating Budgets and the 2022 funds to be allocated from Rate Stabilization reserve.CARRIED.	CDM	2022✓ 2023✓ 2024
C383-22	08/16/22	RESOLUTION by Councillor Hansen to receive the delegation from Peace River School Division, Superintendent Adam Murray and Secretary-Treasurer Rhonda Freeman with regards to the	EA	Letter Sent



## Management Team

### Activity Report for JUNE 13, 2023

**LEGEND:**

Budget Items: 
 Completed Items: 
 Items in Waiting:   
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Trades Training funding for information and approve funding for the Trades Training program for the 2022/2023 school year in the amount of \$80,000.00 with the funds to be allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>		
C201-23	04/11/23	RESOLUTION by Councillor Giesbrecht to award Tender 2023-03 New Tractor to Rocky Mountain Equipment for the amount of \$267,000.00 cash price no trade for the New Holland T7.210 tractor, to be delivered in the spring of 2024, with funds to be allocated from the Common Services Equipment Reserve. <b>CARRIED.</b>	CAO/AG	2024
C512-22	10/18/22	RESOLUTION by Councillor Hansen to award Tender 2022-16 Fire Fighter Turnout Gear to Associated Fire Safety Equipment for \$ 22,753.92 plus GST, as per the submitted tender. <b>CARRIED.</b>	CSC	In works
C636-22	12/13/22	RESOLUTION by Councillor Walmsley that Clear Hills County Council join the Community Rail Advocacy Alliance and approve a financial contribution to a maximum of \$2,000.00 upon invoice submission, funds to be allocated from the Rate Stabilization Reserve. <b>CARRIED.</b>	EA	Sent email
C44-23	01/24/23	RESOLUTION by Councillor Walmsley to approve a Beyond Borders Grant to the MD of Fairview in the amount of \$16,641.89 to assist with the replacement cost for the Automated Weather Observation System (AWOS) at the Fairview Airport. <b>CARRIED.</b>	CSM	Waiting for Invoice

**ITEMS IN WAITING**

C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner. <b>CARRIED.</b>	CSM	January 14, 2030
		<b>February 18, 2021</b>		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015		



Page 8 of 8

## Management Team

### Activity Report for JUNE 13, 2023

#### LEGEND:

Budget Items:  Completed Items:  Items in Waiting:   
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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016.		



# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>COUNCIL REPORTS ON MEETINGS</b>
File:	11-02-02

### DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

### BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

### ATTACHMENTS:

Councillor Walmsley – North Peace Housing – Directors Report -  
[https://www.nphf.ca/uploads/1/2/3/4/123483327/ed\\_report\\_may\\_2023\\_final.pdf](https://www.nphf.ca/uploads/1/2/3/4/123483327/ed_report_may_2023_final.pdf)

### RECOMMENDED ACTION:

**RESOLUTION** by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Reeve, Amber Bean
Title:	Metis Region 6 Golf Tournament – Sponsorship Request
File:	11-02-02

### DESCRIPTION:

Metis Region 6 is requesting sponsorship \$500.00 - \$7,500.00 for an upcoming Golf Tournament being held in Grimshaw, AB August 25, 2023.

### ATTACHMENTS:

Request for Sponsorship

### RECOMMENDED ACTION:

**RESOLUTION by.....**

**Initials show support - Reviewed by:**      **Manager:**

**CAO:**



## Bonnie Morgan

---

**From:** amber bean <True\_North\_Strong@outlook.com>  
**Sent:** June 21, 2023 1:41 PM  
**To:** Allan Rowe; Bonnie Morgan  
**Subject:** Fwd: Golf Tournament August 2023  
**Attachments:** 2023 Metis Region 6 Golf Poster Grimshaw.jpg; Poster\_2023\_Region6\_GolfTournamentSponsorship3.pdf; Poster\_2023\_Region6\_GolfTournamentRegistrationForm4.pdf

Hi,

Can we please have this added to the next agenda?

Thank you,  
Amber

Get [Outlook for Android](#)

---

**From:** Crystal Pope <CPope@metis.org>  
**Sent:** Wednesday, June 21, 2023 10:57:01 AM  
**To:** true\_north\_strong@outlook.com <true\_north\_strong@outlook.com>  
**Cc:** Louise Cardinal <lcardinal@metis.org>; Barry Dibb <bdibb@metis.org>  
**Subject:** Golf Tournament August 2023

Good afternoon Amber Bean ,

I'm reaching to you today looking for sponsorship and donations for the Live Auction for our Metis Region 6 Golf Tournament.

Please see the attachments and feel free to reach out if you have any questions, thank you!

Warm regards,



Crystal Pope  
Region 6 Metis Nation  
T: 780-624-4219

# Region 6 Métis Nation GOLF TOURNAMENT

**AUGUST 25** | **Mighty Peace Golf Course**  
**2023** | **833056 Range Rd 231**  
**Grimshaw, AB**

## Register Today!

- \$150 per player
- \$600 per team
- Free swag & prizes
- Team registration begins at 8:00 am
- Shotgun starts at 9:00 am

For more information or to register your team please contact Louise Cardinal:  
780-624-4219 or [lcardinal@metis.org](mailto:lcardinal@metis.org)

**All Registration and Auction  
proceeds go to Region 6 Post Secondary  
Marina Brothers & Ruth Kidder Bursaries**

4 chances to win a  
**\$20,000**  
Hole-In-One Prize

 **Live  
Auction!**



Region 6 Métis Nation of Alberta  
9621-90 Ave ∞ Peace River, AB  
780-624-4219



# Region 6 Métis Nation GOLF TOURNAMENT



## **SPONSORSHIP PACKAGE** August 25 ∞ 2023

Mighty Peace Golf Course ∞ 833056 Range Rd 231 ∞ Grimshaw, AB

### **\$7, 500 - Gold Sponsor**

- Deluxe golf & dinner package for 8 at the tournament with preferential dinner seating.
- Corporate Logo/Name recognition as a presenting sponsor in promotions including:
  1. Social Media (ie. Facebook)
  2. On course and clubhouse signage
  3. Full page advertisement in the event program
  4. Banquet and auction signage
- Recognition and welcome remarks at the dinner. Option for display and promotional booth at tournament.
- Opportunity to provide your company's branded item in swag bags (ie. golf balls, towel, branded sleeve of balls, etc).

### **\$5,000 - Silver Sponsor**

- Deluxe golf & dinner package for 4 at the tournament with preferential dinner seating
- Corporate Logo/Name recognition as a course sponsor in promotions including:
  1. Social Media (ie. Facebook)
  2. Clubhouse signage
  3. Sponsor listing in event program
  4. Banquet and auction signage
- Recognition and welcome remarks at the dinner

### **\$3,500 Bronze Sponsors**

- Deluxe golf & dinner package for 4 at the tournament.
- Corporate Logo/Name recognition as a dinner sponsor in promotions including:
  1. Social Media (ie. Facebook)
  2. Banquet room signage
  3. Sponsor listing in event program
- Opportunity to provide your company's branded item in swag bags (ie. golf balls, towel, branded sleeve of balls, etc).

### **\$2,500 Golf Cart Sponsors** (2 available)

- Deluxe golf & dinner package for 4 at the tournament.
- Company name and logo on all golf carts.
- Corporate Logo/Name recognition as a golf cart sponsor in promotions including:
  1. Social Media (ie. Facebook)
  2. Sponsor listing in event program
- Opportunity to provide your company's branded item in swag bags (ie. golf balls, towel, branded sleeve of balls, etc).

### **\$500.00 Hole Sponsorship** (18 Available)

- Advertising company logo on hole





REGION 6 MÉTIS NATION

# GOLF TOURNAMENT

## REGISTRATION FORM

Event Date: Friday, August 25, 2023

<b>Team Name:</b>		
<b>Player #</b>	<b>Player Name</b>	<b>Handicap</b>
1		
2		
3		
4		

Registrant: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Individual fee: \$150.00 | Team fee \$600.00

Dinner only: \$35.00/person

Cheque payable to: Region 6 Métis Nation

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Policy 6803 – Special Event Grant Program
File:	11-02-02

### DESCRIPTION:

Council is presented with the amendments to Policy 6803 Special Event Grant Program.

**P297-23(06-12-23) RESOLUTION by Councillor Walmsley to direct administration to bring Policy 6803 Special Event Grant, renamed and amended based on today's discussion to the next Policy & Priority Meeting for further review. CARRIED.**

### ATTACHMENTS:

Draft Policy 6803 – Special Event Grant Program

### RECOMMENDED ACTION:

**RESOLUTION by.....** to approve the amendments and name change for Policy 6803 – New Event Grant, as presented.

**Initials show support - Reviewed by:**

**Manager:**

**CAO:**







# Clear Hills County

Effective Date: <b>June 28, 2022</b>	Policy Number <b>6803</b>
Title: <del>Special Event Grant Program</del> <u>New Event Grant</u>	

## Purpose

- To enable, encourage and assist Clear Hills County not-for-profit arts, culture, and heritage organizations to produce ~~or enhance~~ multi-faceted arts, cultural and/or heritage events that have never been held in Clear Hills County, or have not been held for a minimum of five years. Events must be held on one or more days in Clear Hills
  - To be considered for funding under this category, the organization must meet the eligibility criteria:
  - Organization must be a Clear Hills County-based, not-for-profit; must have been registered as a Society for one year under one of the following:
    - Societies Act
    - Libraries Act
    - Agricultural Societies Act
  - Community organizations that are not registered may have a sponsor apply on their behalf. The sponsor must be eligible under the Special Events or Festival Grants Program funding criteria and must take full legal and financial responsibility for the grant funds approved.
  - The programs and services provided by the organization must be of value and available to the residents of Clear Hills County.
  - Only one application per ~~category event~~ can be submitted at one time.
- ~~—What projects might be funded?~~
- ~~• Art exhibitions~~
  - ~~• Festivals~~

### ~~• Special Events~~

- What is not eligible for funding?
- ~~Existing repeat event, or~~ ~~enhancements~~ enhancements to existing repeat events.
- Direct grants to individual artists
- For-profit organizations
- Fundraising costs
- Travel expenses
- Capital or equipment expenditures
- Liquor license, liquor, food
- Retroactive funding for events/festivals that have already been held
- Re-applying for additional grant funds for an event/festival already funded during the same calendar year

### ~~—What is considered to be an arts and culture activity? Examples are:~~

- ~~Visual Arts: painting drawing, calligraphy, fibre arts, ceramic arts, mosaics, sculpture, crafts~~
- ~~Media Arts: Film/video, photography, sound recording, multi-media, publishing~~
- ~~Performing Arts: drama, music festivals, dance, choral, theatre, opera, comedic, puppetry, mime, performance art~~
- ~~Literary Arts: storytelling, creative writing, prose, poetry~~
- ~~Environmental Arts: architecture, urban design, landscape design, environmental installations~~
- ~~Multicultural Arts: ethnic celebrations, festivals, fairs, ethnic-specific performing, visual, literary, crafts, folk tales, culinary traditions~~
- ~~Heritage Arts: protection, restoration, display and interpretation of heritage, archives and materials, artifacts, archeological and heritage sites.~~

- ~~Educational Arts: summer camps, youth festivals, youth and adult training programs in any of the arts or heritage forms~~
- Grant Amounts
- Applicants may apply for up to \$5,000 of their event or festival expense budget. For a collaborative project or event only one application can be submitted. Funds must be spent in the year they are awarded.
- Evaluation Criteria
- The following factors are considered in evaluating grant requests:
- Bringing a new or unique program or event to Clear Hills County.
- Clearly articulated artistic program plan which reflects and fulfills the organization's mandate;
- An exhibition, special event or festival that is of community value and encourages the development of arts, culture and/or heritage to a broad base of citizens;
- Availability of the program to all Clear Hills County residents;
- Viability of the project (realistic goals, appropriate planning, effective budgeting, cost-effectiveness);
- Marketing and promotion strategies demonstrated;
- Organizational competence that is demonstrated through the application process and past history in the community;
- Collaboration with other not-for-profit arts and culture organizations (where relevant) would be considered a strength;
- Consideration:
- All applications are presented to Council for consideration and approval.
- Financial
- Approved funding can only be used as detailed on the application. In the case of a change to the original application, such as a cancellation or change in programming, the applicant must submit a letter of explanation requesting approval of a change in the use of the grant. In the event that an approval is not received, the funding or balance of funding must be returned to Clear Hills County.

- Clear Hills County may request access to all financial statements and records of the applicant organization should the need arise.
- Reporting
- Within 60 days of the completion of the special event/festival, the organization must submit a final accounting report to Clear Hills County. Any new applications for funding under the Special Events or Festival Grants Program will be denied if accounting is outstanding.

- Public Acknowledgement
- Clear Hills County must be given recognition for its funding support in all publicity. Visual identity guidelines must be followed at all times. The Clear Hills County logo is available upon request.
- First Time Applicants
- Organizations applying for funding to the Special Events or Festival Grants Program with questions should contact the Executive Assistant at Clear Hills County office.
- Telephone: 780-685-3925 Extension 120

— Email: [bonnie@clearhillscounty.ab.ca](mailto:bonnie@clearhillscounty.ab.ca)

- Application Deadlines
- To request funding, applicants must submit an application consisting of a fully completed grant application form and the required support documents. Incomplete applications will not be accepted. The original, signed grant application must be submitted to Clear Hills County by:
- Accepted throughout the year, with a minimum of 8 weeks before the proposed event date.
- You may submit your application using one of these three ways:

#### Emailed

Signed applications may be scanned and emailed to: [bonnie@clearhillscounty.ab.ca](mailto:bonnie@clearhillscounty.ab.ca)  
When submitting by email you must ensure receipt at Clear Hills County through reply by County staff.

#### Dropped Off

Clear Hills County Office

Executive Assistant

313 Alberta Avenue

Worsley, AB

Monday – Friday from 8:00 am – Noon, 1:00 pm - 4:30 pm (except on Statutory Holidays)

Mailed

Clear Hills County Office

Executive Assistant

Box 240

Worsley, AB T0H 3W0

**End of Policy**

ADOPTED:

Resolution # C339-22    June 28, 2022

AMENDED:

Resolution #





Applications are accepted throughout the year. To request funding, groups must submit a fully completed application form and provide the required support documents a **minimum of 8 weeks** before the proposed event date.

Before completing, please refer to the Special Event Grant Policy 6803.

**Applicant information:**

Event name \_\_\_\_\_

Legal name of applicant \_\_\_\_\_

Act incorporated under \_\_\_\_\_ Incorporation Number \_\_\_\_\_

Registered mailing address (all correspondence and cheque will be mailed to this address)

\_\_\_\_\_

Phone: \_\_\_\_\_ Email address \_\_\_\_\_

If you are applying on behalf of another organization, identify that group.

\_\_\_\_\_

**Required Attachments:**

- List of current executive and/or board of directors, including names, positions/titles, phone numbers (home and work) and an email address where possible. Indicate the primary contact person for your organization.
- Most recent annual financial statements.
- Copy of the minutes of the meeting that include the motion by your organization's governing Board authorizing this application.
- If you are applying on behalf of another organization, attach a list of the key individuals involved in that group, including names, positions/titles, phone numbers (home and work) and an email address where possible. Indicate the primary contact person for that organization.

**Declaration**

We, the undersigned officers for the organization, certify that this application contains a full and accurate account of all matters stated herein:

Name \_\_\_\_\_ Name \_\_\_\_\_

Position \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Date (yyyy-mm-dd) \_\_\_\_\_ Date (yyyy-mm-dd) \_\_\_\_\_



- **Community participation**

Who will be served by your event? Is the event available to all Clear Hills County residents? How many people participate in your event? How are volunteers and the general public involved?

- **Community need**

What service gap has been identified that shows the need for this event in our community? Are others in the community offering a similar service?

- **Funding sources**

List other sources of funding applied for to fund this event (even if you were not successful). Are there fees/charges for participating in the event?

- **Long-term planning**

What are your long-term plans for funding your event beyond this year? What efforts have been made to become self-supporting? Does your event have sponsorship or a fundraising committee?

- **Marketing strategies**

How will you promote your event to participants and/or the public? How will you engage the community to participate in your event?

- **Measurement and accountability**

How will you know if you have been successful with your event? What measures will you use and what will they tell us about your outcomes?

You may submit your application using one of these three ways:

EMAIL:	Signed applications can be scanned and emailed to: <a href="mailto:bonnie@clearhillscounty.ab.ca">bonnie@clearhillscounty.ab.ca</a> when submitting by email you must ensure receipt at Clear Hills County through reply by County staff.
DROP OFF:	Clear Hills County Administration Building 313 Alberta Avenue Worsley, AB Monday – Friday from 8:00 a.m.-noon, 1:00 p.m. – 4:30 p.m. except on Statutory Holidays.
MAIL IN:	Clear Hills County Executive Assistant Box 240 Worsley, AB T0H 3W0

If you have any questions please direct them to Bonnie Morgan, Executive Assistant– either by telephone at 780-685-3925 extension 120 or email [bonnie@clearhillscounty.ab.ca](mailto:bonnie@clearhillscounty.ab.ca).

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Jason Ruecker, Councillor
Title:	<b>DECLARING AN AGRICULTURAL DISASTER DISCUSSION</b>
File:	63-10-02

### DESCRIPTION:

Council is asked to discuss the possibility of declaring an agricultural disaster due to the hot weather and lack of precipitation.

### BACKGROUND:

The Province recommends municipalities follow "A Guide for Declaring Municipal Agricultural Disasters in Alberta" that RMA developed.

Moisture and heat updates are sent out by the Province and additional information is available on the Alberta Climate Information Service (ACIS) website.

### ATTACHMENTS:

Past 5 day Precipitation map  
Past 49 day Precipitation map  
A Guide For Declaring Agricultural Disasters in Alberta

### OPTIONS:

- 1: Declare an agricultural disaster for 2023 in Clear Hills County due to the prolonged hot weather and lack of precipitation and the resulting drought conditions that have significantly impacted agricultural producers in the County with some areas seeing drought stricken crops and forage.
- 2: Accept for information

### RECOMMENDED ACTION:

RESOLUTION by \_\_\_\_\_ to \_\_\_\_\_

Initials show support - Reviewed by:

Manager:

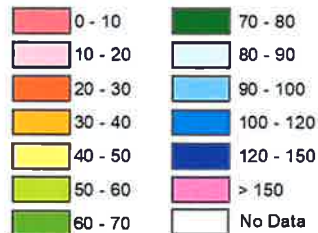
CAO:



## Precipitation Received During the Past 5.33-days

June 14, 2023 to  
June 19, 2023 aprox. 0800 hrs

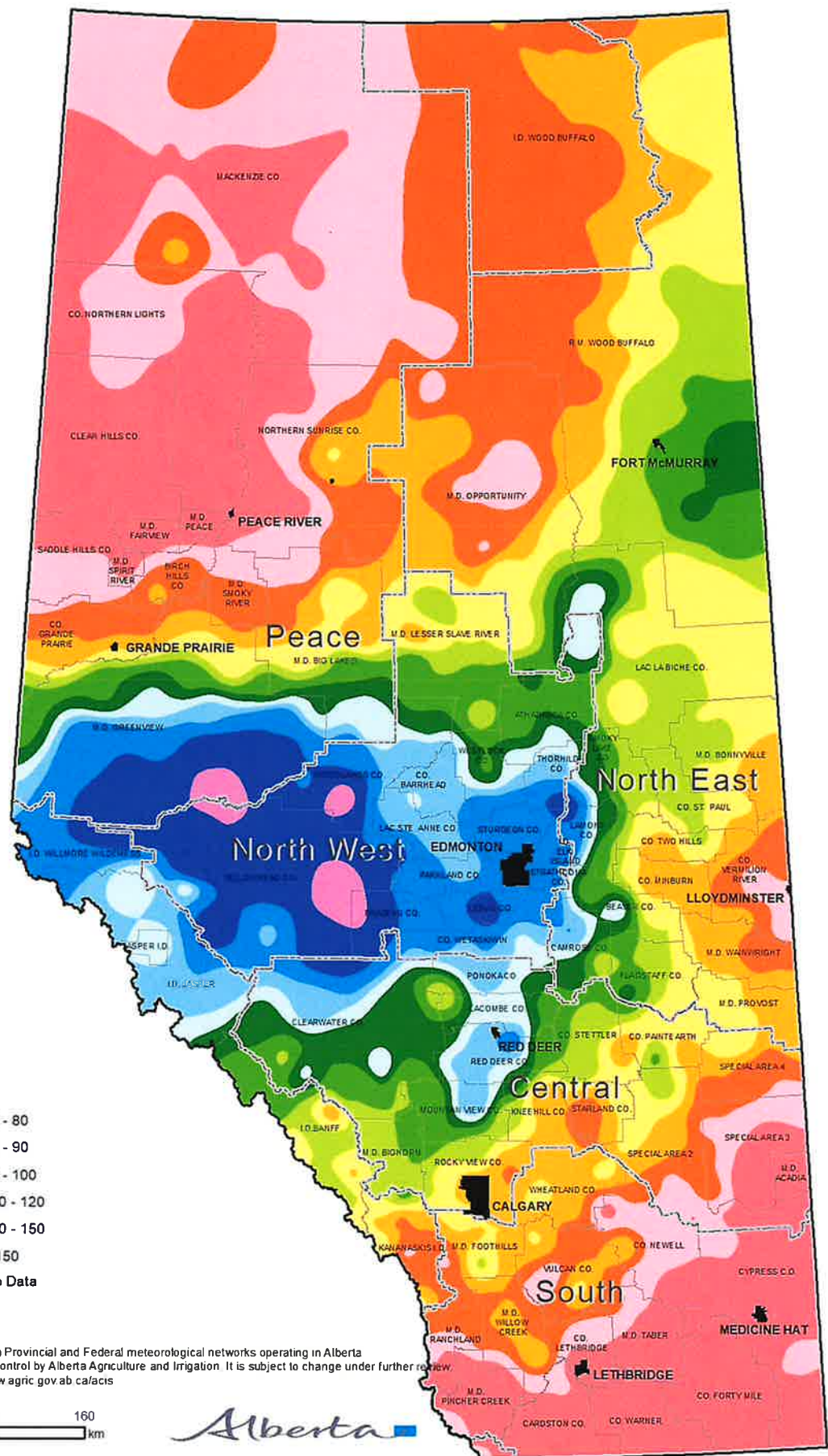
### Precipitation (mm)



Near-real-time data was collected from Provincial and Federal meteorological networks operating in Alberta. Data has passed preliminary quality control by Alberta Agriculture and Irrigation. It is subject to change under further review. Live station data can be viewed at [www.agric.gov.ab.ca/lacis](http://www.agric.gov.ab.ca/lacis)



Compiled by Alberta Agriculture Forestry and Rural Economic Development  
Created on June 19, 2023



Alberta

Visit [weatherdata.ca](http://weatherdata.ca) for additional maps and meteorological data



# **Precipitation Received During the Past 49.33-days**

May 01, 2023 to  
June 19, 2023 aprox. 0800 hrs

## **Precipitation (mm)**



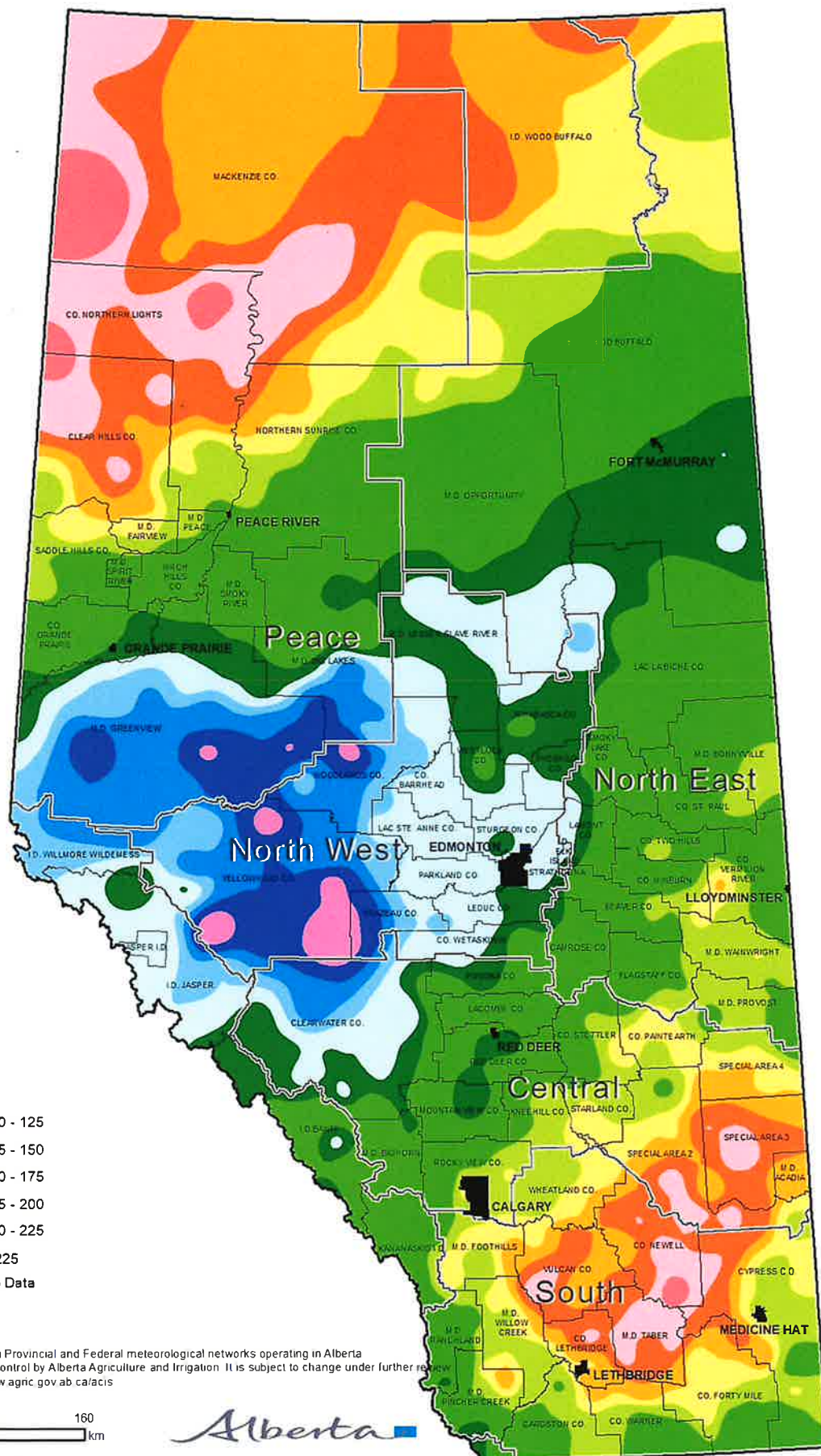
Near-real-time data was collected from Provincial and Federal meteorological networks operating in Alberta  
Data has passed preliminary quality control by Alberta Agriculture and Irrigation. It is subject to change under further review.  
Live station data can be viewed at [www.agric.gov.ab.ca/acis](http://www.agric.gov.ab.ca/acis)



*Alberta*

Compiled by Agriculture, Forestry and Rural Economic Development, Natural Resource Management Branch  
Created on June 19, 2023

Visit [weatherdata.ca](http://weatherdata.ca) for additional maps and meteorological data

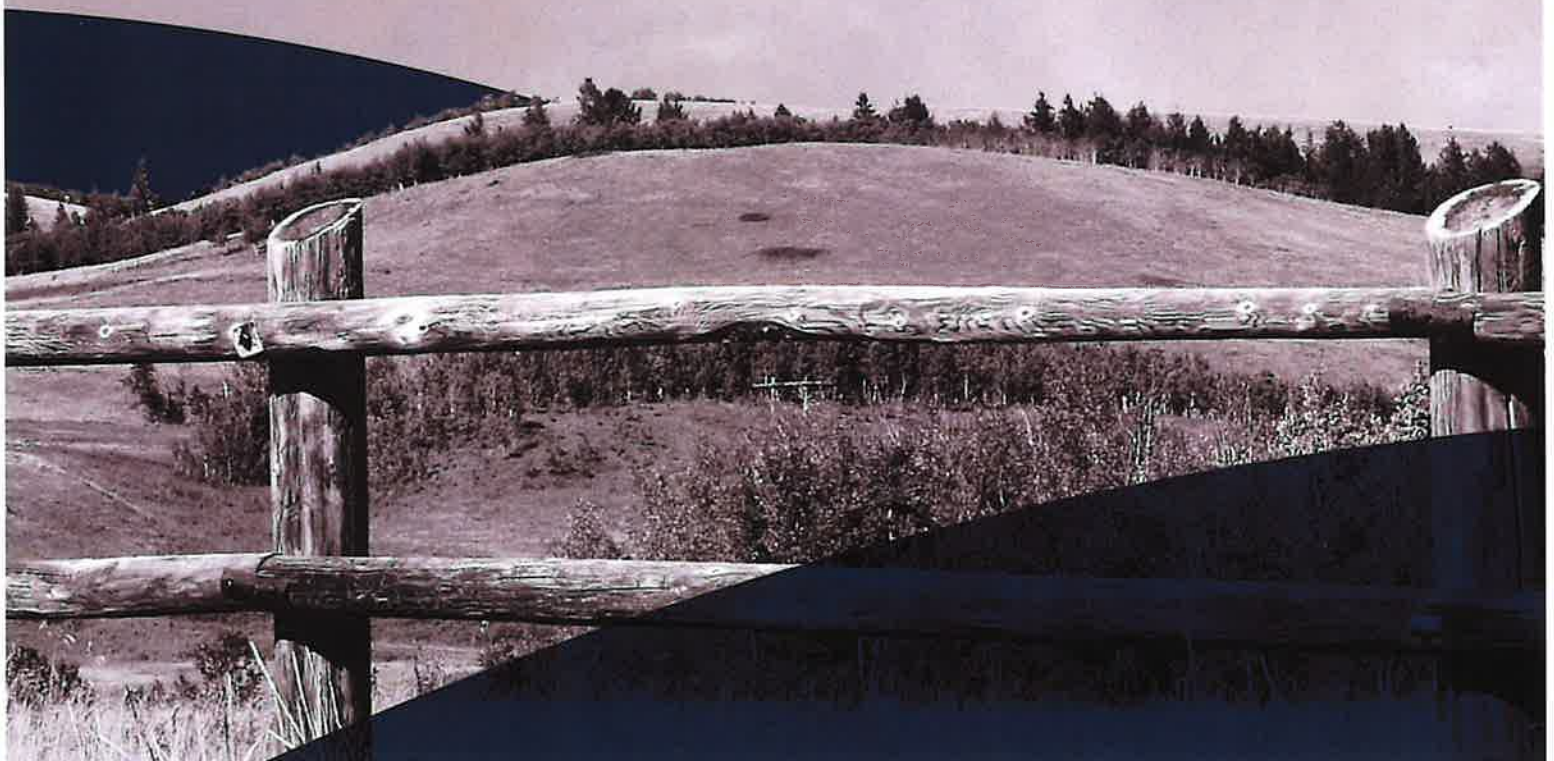




**RMA**  
RURAL MUNICIPALITIES  
of ALBERTA

# **A Guide for Declaring Municipal Agricultural Disasters in Alberta**

Prepared by the Rural  
Municipalities of Alberta



Contents

About This Guide.....3

Condition Statement Tool Overview .....4

Technical Information to Support Data .....5

Government of Alberta Declaration .....6

Municipal Communications Process.....7

Appendix A: Condition Statement Tool .....8

Appendix B: Municipal Agricultural Disaster Declaration Template .....10

Appendix C: Drought and Excessive Moisture Advisory Group.....11

Acknowledgments.....12



## About This Guide

Steps used towards declaring a municipal agricultural disaster can bring awareness to a developing situation, inform residents, industry and provincial and federal governments and enable collaboration with impacted producer groups.

This guide is intended to be used as a tool to enable municipalities to use informed decision making process prior to making a formal declaration of agricultural disaster as conditions evolve. **Municipal declarations do not automatically trigger access to increased funding programs, provincially or federally.**

A number of elements drove the creation of this guide, including:

- Past drought and excessive moisture experiences impacting agricultural production and crop yields,
- 2015 drought which resulted in a provincial declaration and multiple municipal declarations,
- Discussion stemming from the provincial Drought and Excessive Moisture Advisory Group (DEMAG) whose mandate is to provide advice and recommendations to complement government actions on drought and excessive moisture related issues affecting Alberta's agricultural producers in Alberta and to advise and provide recommendations to government on long-term strategies for mitigating the effects of drought and excessive moisture. More information regarding DEMAG is included in Appendix C.

## Purpose of the Guide:

The purpose of the Guide is to promote a consistent mechanism for data collection and monitoring to support municipal decision making to guide agricultural disaster declarations.

Through the use of information provided in the Guide, municipalities can bring awareness to a situation as it is developing and ensure all levels of government and local residents are aware of the situation, without immediately declaring it as a "disaster."

The use of this guide is intended as a source of information that will allow data comparisons within a municipality year after year.

The Guide provides:

- Directions for consistent and clear messaging
- Identification of tools available to arrive at condition statement
- Access to technical data to support condition statement
- Timeline documentation of conditions
- The ability to modify condition statements due to a change in conditions
- An explanation of the differences between a condition statement versus a provincial declaration of agricultural disaster
- A recommendation as to when a municipal declaration should be made

- A communications guide noting key parties to notify

## Condition Statement Tool Overview

The Condition Statement Tool is intended to provide a tracking mechanism that will enable data-driven municipal decision making where agriculture production is impacted by natural causes.

Utilizing data available through Agriculture Financial Services Corporation (ASFC) (ex. crop reports available at a regional level) and/or municipal resources such as agricultural fieldmen, the condition statement tool can be used to highlight and track the percentage of crops in poor condition. The use of a colour-coded chart demonstrates a snapshot of conditions at a given time, and includes identification of the size of area impacted (in hectares).

Municipalities are encouraged to attach a map highlighting the impacted area(s) where possible.

It is advisable to assess conditions through this tool every two to three weeks to monitor and document any changes prior to making a formal declaration. It is important to note that improved conditions can result in a declaration being lifted.

The Condition Statement Tool is available in Appendix A for use and a sample is provided below:

Date:	July 7, 2015					
Municipality:	County of RMA					
Total Area Impacted:	324 seeded hectares					
Map Included:	No					
Next Report Due:	July 21, 2015					
	Ranking	Drought	Excessive Moisture	Floods	Pests	Hail
Annuals Impacted (% rated poor):						
Cereals		13% poor				
Oil Seed					26% poor	
Others						
Perennials Impacted (% rated poor):						
Tame Hay				55% poor		

Tame Pasture						
Native Pasture						
Other: (please indicate)						

Legend: % of crop (in hectares) rated 'poor':

	0 – 10%	Crops near normal and above
	10% - 25%	Expected diminished crop yields
	25% - 50%	Pending disaster
	50% or higher	Definite disaster
	No impacts being experienced	

## Technical Information to Support Data

There are a number of tools available that supply data municipalities can use in assessing their local conditions and utilizing the condition assessment tool. Click on the hyperlinks provided for access to information.

### Agriculture and Forestry

Alberta Agriculture and Forestry houses significant data sources that municipalities can utilize, including:

- [Instructions for Accessing Precipitation Data from Alberta Agriculture and Forestry](#)
- [Alberta Climate Information Services](#)
- [Alberta Climate and Atlas Maps](#)
- [Agriculture and Forestry Climate Services Staff Resources](#)
- [Agricultural Moisture Situation Update](#)

### Agriculture Financial Services Corporation ([AFSC](#))

AFSC can assist municipal districts and counties when they are experiencing drought or excessively wet conditions. AFSC provides information through the following mechanisms:

- [Crop Reports](#): AFSC senior adjusters report on crop conditions every two weeks from emergence until harvest is complete. These reports provide information at the county or municipal district level and are available on the AFSC website. This information can be presented in more detail

during severe dry or wet conditions, for example maps that show the percent of crops rated poor relative to previous years.

- *Insurance Program Response*: Detailed information on how AFSC's existing insurance products respond to a specific conditions are made available on the AFSC website. This would include options for putting crops to an alternate use when crops are deteriorating and there is a shortage of feed in an area.
- *AgriStability Response*: How AgriStability responds can be posted on the AFSC website along with procedures for obtaining an advance under this program.
- *AgriRecovery Process*: AFSC along with Agriculture & Forestry staff can provide municipalities with detailed information on what is required to trigger an AgriRecovery response.
- Information on accessing Environment Canada data:
  - [Instructions for Accessing Precipitation Data](#)
  - [Instructions for Accessing Historical Radar Data](#)

### **Municipal Information:**

- [RMA](#)
- Association of Alberta Agricultural Fieldmen ([AAAF](#))

## **Government of Alberta Declaration**

### **The Role of AFSC**

Agriculture Financial Services Corporation (AFSC) is a provincial Crown corporation that provides farmers, agribusinesses and other small businesses with loans, crop insurance and farm income disaster assistance. AFSC expenditures are consolidated into the provincial budget and the provincial budgeting process includes requirements for ministries and Crown corporations to live within budgeted expenditures, meaning that departments or Crown corporations cannot spend more than what has been budgeted for.

AFSC forecasts annual revenues that will be gained through premiums and estimates expenditures to pay out indemnities. AFSC provides those budget estimates to the Government of Alberta for inclusion into the provincial budget. If indemnities exceed budget amounts, AFSC needs to access reserve funds and the remainder of premiums as expenditures. This requires a formal process through the Treasury Board.

### **Provincial Declaration**

In order to access additional funds the Government of Alberta must declare a disaster to access those funds for claim payments. This decision is made by Cabinet and is informed by data and analytical information provided by AFSC and Alberta Agriculture and Forestry. This declaration triggers a financial transaction through the Treasury Board to enable AFSC access to reserve funds.

### **Municipal Role**

A common misperception is that a municipal declaration of an agricultural disaster will influence a provincial declaration or access to funding supports. This is simply not the case. Municipal declarations bring awareness to an issue in a specific area of the province, but they do not trigger a provincial declaration or access to any funding to support the issue.

Municipalities can work with their local agriculture industries or industry/producer organizations to communicate concerns and assess challenges being experienced.

### **Municipal Communications Process**

The RMA assists AFSC and the Government of Alberta in distributing information to municipalities and Ag Service Board members. Providing a central communication hub for information sharing improves understanding of the challenges being experienced and connecting impacted municipalities with appropriate resources and support.

Before a municipality formally declares a state of agriculture disaster, a number of questions should be considered to enable consistent and thorough communications. These include:

- Does the state of agricultural disaster cover the entire area or just a region within the municipality?
- Does the agriculture disaster cover all agriculture in the municipality or only certain commodity products?
- Has the municipality used AFSC data for the local area to assess the level of impact being experienced?
- Has the municipality contacted producer groups and associations to discuss impacts being experienced?
- Does the municipality have data to support this decision (ex. completed condition assessment tool(s) and municipal mapping)?

Once a declaration of agriculture disaster has been made, the municipality should provide information regarding the details of the agriculture disaster to the following organizations for access to consistent information:

- Government of Alberta (Agriculture and Forestry)
- AFSC
- RMA

## Appendix A: Condition Statement Tool

Utilizing data available through Agriculture Financial Services Corporation (ASFC) (ex. crop reports available online at a regional level and/or municipal resources such as agricultural fieldmen, the condition statement tool can be used to highlight and track the percentage of crops in poor condition.

The use of a colour-coded chart demonstrates a snapshot of conditions at a given time, and includes identification of the size of area impacted (in seeded hectares where applicable).

Municipalities are encouraged to attach a map highlighting the impacted area(s) where possible. It is advisable to assess conditions throughout the growing season to monitor and document any changes.

Date:						
Municipality:						
Total Area Impacted:						
Map Included:						
Next Report Due:						
	Ranking	Drought	Excessive Moisture	Floods	Pests	Hail
Annuals Impacted (% rated poor):						
Cereals						
Oil Seed						
Others						
Perennials Impacted (% rated poor):						
Tame Hay						
Tame Pasture						
Native Pasture						
Other: (please indicate)						



Legend: % of crop (in hectares) rated 'poor':

	0 – 10%	Crops near normal and above
	10% - 25%	Expected diminished crop yields
	25% - 50%	Pending disaster
	50% or higher	Definite disaster
	No impacts being experienced	

## Appendix B: Municipal Agricultural Disaster Declaration Template

### Municipal Agricultural Disaster Declaration

(attach all relevant data and completed condition statements to support declaration)

<b>Municipality:</b>	
<b>Type of Agriculture Disaster:</b>	[Type of disaster experienced and impact, such as drought conditions impacting 60% of cereal yields]
<b>Stages of Disaster Declaration:</b>	[Document the stages on the spectrum of the agriculture disaster and, as best as possible, the dates at which each stage was met]
<b>Data to support:</b>	[Insert or reference the data used to justify the state of agriculture disaster]
<b>Level of impact:</b>	[Describe the areas and commodity types impacted by the agriculture disaster]
<b>Communication process:</b>	[Outline the stakeholders to be contacted by the municipality following the declaration of agriculture disaster including Government of Alberta ministries, AFSC, RMA, and producer associations]
<b>Other information:</b>	

## Appendix C: Drought and Excessive Moisture Advisory Group

The Drought and Excessive Moisture Advisory Group (DEMAG) is comprised of appointed representatives of key stakeholder agencies:

- Agri-Environmental Services Branch of Agriculture and Agri-Food Canada
- Agriculture Financial Services Corporation (AFSC)
- Alberta Agriculture and Forestry
- Alberta Association of Agricultural Fieldmen (AAAF)
- Alberta Association of Municipal Districts and Counties (RMA)
- Alberta Environment and Parks
- Crop sector
- Irrigated Crop sector
- Livestock sector
- Wildrose Agricultural Producers Association

### Mandate:

- To provide consistent and consolidated advice and recommendations to complement government actions on drought and excessive moisture related issues affecting the agricultural producers in Alberta.
- To advise and provide recommendations to government on long-term strategies for mitigating the effects of drought and excessive moisture.

### Key Duties and Responsibilities of DEMAG:

- Facilitate two-way communication that is effective, timely, respectful and clear.
- Recommend extension activities and provide input to drought and excessive moisture related and related risk management information for key stakeholder groups.
- Serve as a formal communication connection between industry and government, and from government back to industry.
- Provide recommendations and policy advice to the Minister of Agriculture and Forestry for effective, fiscally responsible drought and excessive moisture preparedness, monitoring and reporting, and response actions.
- Actively participate in long-term strategic planning for future drought conditions in Alberta; for example, long-term water management and production/crop choices.
- Work with industry organizations to identify how to best assist producers in preparing for and coping with drought and excessive moisture, and develop these discoveries into recommendations.
- Oversee the implementation of the Agriculture Drought Risk Management Plan (ADRMP), and provide advice on and input during the ADRMP's review and evaluation.

## **Acknowledgments**

The RMA would like to thank the following organizations for their contributions in developing this guide:

- Agriculture Financial Services Corporation
- Alberta Association Agriculture Fieldmen
- Alberta Agriculture and Forestry

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>POLICY 6304- ROADSIDE VEGETATION CONTROL</b>
File:	63-02-02

### DESCRIPTION:

Council is presented with a draft of the Policy 6304- Roadside Vegetation Control with proposed amendments as recommended by the Agricultural Service Board.

### BACKGROUND:

**AG46-23(05/02/23) RESOLUTION by Member Ruecker that this Agricultural Service Board recommends removing section 4.e mowing of road prioritization from Policy 6304 Roadside Vegetation Control. CARRIED.**

### ATTACHMENTS:

- Policy 6304- Roadside Vegetation Control Draft

### RECOMMENDED ACTION:

**RESOLUTION by... Council accepts the information as presented and adopts the recommended changes to Policy 6304- Roadside Vegetation Control.**

**Initials show support - Reviewed by: Manager:**

**AgFieldman:**





# Clear Hills County

Effective Date: <b>WORKING DRAFT</b>	Policy Number 6304
Title: ROADSIDE VEGETATION CONTROL	

## **1. Policy Statement**

- *Clear Hills County strives to maintain roadsides that have a high level of visibility, support adequate drainage, prevent weeds from spreading and are aesthetically acceptable.*

## **2. Definitions**

- *Roadside - that portion of the road allowance that extends from the edge of the driving surface to the adjacent property line.*

## **3. Purpose**

- *To provide direction to administration for the control of roadside vegetation in an environmentally safe, publicly acceptable and cost effective manner.*

## **4. Responsibilities**

### **a. Brushing**

*Public Works Manager will:*

- Provide council with an annual project plan to remove all brush from County roadsides.
- Contract and/or operate equipment for clearing and mulching of trees and brush;
- Provide follow up inspections to insure roads and roadsides are clear of brushing debris, stumps and mounds;
- Obtain any necessary warranty work from contractors following the
- inspection of the completed job;
- Seed suitable pasture seed mix, as required, to prevent erosion and weed



- vii. competition;
- viii. Notify in writing landowners with property adjacent to the roadsides
- ix. included in the annual brushing program plan prior to work commencing.

*The County will:*

- x. provide a Brushing Request agreement (Form B) to landowners, whereby:
- xi. The landowner agrees to allow the municipality to enter their land to brush outwards into the road ditches.
- xii. When landowners are requesting private land brushing or have brushed approximately 5 meters beyond the right of way and the brushing extends onto private land adjacent to road ditches, the vegetation will be controlled by spraying or mowing to control regrowth of brush and included as part of the agreement.
- xiii. The County will be responsible for all surveying costs and staking of the work area which extends approximately 5 meters beyond the right of way.

**b. Do Not Brush Backslope program**

- i. The Do Not Brush Backslope program is available for persons who want to retain the trees and brush on the backslope of the road allowance in front of their residence.
- ii. Landowners must request in writing for the County Brushing Program to leave the trees and brush on the backslope of the road allowance in front of their residence.

**c. Spraying**

- i. The program will focus on brush control to prevent regrowth and vegetation as listed in the Weed Control Act of Alberta and/or plants designated by County by-law and are the same as the Agricultural Service Board expects the public to control.
- ii. Spraying will not occur adjacent to yard sites or known herbicide sensitive vegetation such as gardens or shelterbelts or within the legislated setback from water bodies and water sources.

- iii. Agricultural Fieldman will:
- iv. Contract for and/or apply herbicide to kill brush regrowth in the year following the brushing program.
- v. Contractor for and/or apply herbicide to Noxious & Prohibited Noxious weeds to prevent weed spread & weed seed propagation;
- vi. Select herbicide based on the following criteria:
  - 1. Registered for use in Alberta
  - 2. Registered for control of the target vegetation
  - 3. Cost effectiveness
  - 4. Suitability for site, application conditions and will not increase environmental foot print.

**d. Do Not Spray Program:**

- i. The Do Not Spray program is available for persons who do not want the roadside adjacent to their property sprayed.
- ii. Landowners must complete and sign a Roadside Spraying form (Form A) stating that they do not wish to have the road allowance adjacent to specific land locations sprayed,
- iii. Landowners accept full responsibility for weed and brush control within the stated road allowance.
- iv. Failure to control the weeds and brush in the current growing season will result in the County controlling the weeds and brush in accordance with this policy.

**e. Mowing**

- i. Mowing operations will rotate throughout the County on an annual basis, as per the project plan approved by council, to ensure all roads are maintained as efficiently as possible.
- ii. Agricultural Fieldman will:
- iii. Provide council with an annual project plan to mow County owned roadside ditches.
- iv. Contract and/or operate equipment to mow County owned roadside ditches.

~~Mowing of roads will be prioritized as follows:~~

- ~~v. Market Roads: first priority; annually mow to outside edge of road right-of-way (fence line to fence line).~~
- ~~vi. Local roads: second priority; annually mow to outside edge of mowable road right-of-way (property line to property line).~~
- ~~vii. All other roads: last priority; annually mow to outside edge of mowable road right-of-way (property line to property line) as needed for brush between 4 and 6 feet in height adjacent to road.~~

**f. Mowing for Community Organizations**

- i. Clear Hills County offers to mow outfields and large grassed-in areas that are beyond the reasonable scope of riding and push lawn mowers for community not-for-profit organizations within the County, once annually in conjunction with the roadside mowing program.
- ii. Organizations requesting this service are required to sign a waiver annually protecting Clear Hills County, see attachment Form C.
- iii. Mowing of outfields and large grassed in areas that are beyond the reasonable scope of riding and push lawn mowers shall be completed subject to the conditions set out in Form C. In the event that the Agricultural Fieldman or his representative determines that the area requested is too hazardous difficult to mow the Organization will be notified that the area cannot be mowed.

**g. Alternative Weed Control Methods**

- i. In Environmentally sensitive areas due to soil structure, native species sensitivity or where legislated setback from water bodies and water sources prevent the application of herbicides, mowing or brushing, Agricultural Services staff will implement alternative weed control methods such as hand picking or use of biological controls.

**5. Fencing**

Replacement fences will be constructed to the standard currently in place as per Fencing Policy 3206.

**6. Reference to Legislation**

Weed Control Act

**7. Related Policies**

- *Property Line Spraying Policy 6309*
- *Policy 3206 Fencing*
- *Current Bylaw - Schedule of Fees - Purchase of goods and services*

**8. End of Policy**

ADOPTED:  
Resolution C262 (03/29/11)

DATE:  
March 29, 2011

AMENDED:  
Resolution C408 (05/10/11)  
Resolution C445 (07/23/13)  
Resolution C190-14 (03/25/14)  
Resolution C231-15 (04/28/15)  
Resolution C466-16 (08/17/16)  
Resolution C010-22 (01-11-22)

DATE:  
May 10, 2011  
June 23, 2013  
March 25, 2014  
April 28, 2015  
August 17, 2016  
January 11, 2022

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	<b>POLICY 6317- BIGGEST VEGETABLE CONTEST</b>
File:	63-02-02

### DESCRIPTION:

Council is presented with a draft of the Policy 6317- Biggest Vegetable Contest with proposed amendments as recommended by the Agricultural Service Board.

### BACKGROUND:

**AG49-23(05/02/23) RESOLUTION by Councillor Ruecker that this Agricultural Service Board recommends changing section 4.7 of Policy 6317-Biggest Vegetable Contest to read the names of winners opposed to pictures of winners. CARRIED.**

### ATTACHMENTS:

Policy 6317- Biggest Vegetable Contest Draft

### RECOMMENDED ACTION:

**RESOLUTION by... Council accepts the information as presented and adopts the recommended changes to Policy 6317- Biggest Vegetable Contest.**

**Initials show support - Reviewed by: Manager:**

**AgFieldman:**





# Clear Hills County

Effective Date: **WORKING DRAFT**

Policy Number **6317**

Title: **BIGGEST VEGETABLE CONTEST**

## 1. POLICY STATEMENT

- 1.1. Clear Hills County Agricultural Service Board will host an annual Biggest Vegetable Contest.

## 2. DEFINITIONS

- 2.1. Vegetable: A plant or part of a plant used as food.

## 3. RESPONSIBILITIES:

- 3.1. Council will include funds in the Operating Budget for cash prizes for this contest.

## 4. GENERAL

- 4.1. Eligible contestants will live in Clear Hills County or the Village of Hines Creek.

- 4.2. The Contest will have the following vegetable categories:

Beets	Carrots	Corn
Onions	Potatoes	Pumpkins
Tomatoes	Turnip	Zucchini
Other Squash	Most Unique	Cabbage

The Biggest Vegetable Contest will have two entry groups:

- Adults: 13 and over
- Kids: 12 and under

- 4.3. Prizes will be \$50.00 (fifty dollars) for first place in each of the eleven vegetable categories for each entry group (Adults & Kids)

- 4.4. The Biggest Vegetable Contest will be held annually and weighing stations will be set up at each of the following locations over a one week period in September. Photos will be taken of each contestant and/or their entries.

- Bear Canyon
- Cleardale
- Hines Creek
- Worsley

- 4.7. Winners will be announced at the end of the contest, and the ~~pictures of~~ names of the winners and/or their winning entry will be published in the November County newsletter and the following April at the Agricultural Trade Show.

## 5. END OF POLICY

ADOPTED

Resolution: C639-17

AMENDED

Resolution C506-18 (10-23-18)

Resolution C552-19 (10/22/19)

DATE

December 12, 2017

October 23, 2018

October 22, 2019



# Clear Hills County

## Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	June 27, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	2022 Agricultural Service Board Report
File:	63-10-02

### DESCRIPTION:

Council is presented with the 2022 Agricultural Service Board report for review and approval.

### BACKGROUND:

### ATTACHMENTS:

2022 Agricultural Service Board report  
ASB Annual Report Executive Summary

### RECOMMENDED ACTION:

**RESOLUTION by... that Council accepts the 2022 Agricultural Service Board report to Council, as presented.**

Initials show support - Reviewed by:

Director:

CAO:



## ASB Annual Report Executive Summary

- Weed Inspection – 2118 inspections done- 30 weed letters- 5 notices- 1 enforcement
- Vegetation Control – All roads were scouted and spot spraying done where needed.
- Pest Inspections- Grasshopper Survey, Bertha Armyworm survey, Blackleg and Clubroot surveys- None of these surveys were over economic threshold limits.
- Mowing Program- Completed a full cut on whole county except Bear canyon where it was just a shoulder cut.
- Wolf Incentive -

<b>Year</b>	<b>Total #Carcasses</b>	<b>Trappers</b>	<b>Land Owners</b>	<b>Total \$</b>	<b>Individuals</b>
2022	25	10	15	5,000	14

- VSI program- 2022 requisition was \$55,000.00- 55% members used the program- average per user was \$440.90
- Rental Equipment- Revenue=\$31,138.12 Expenses=\$50,836.90 for a loss of \$19,698.78
- BSE Testing program – zero BSE tests in 2022
- ASB Policy review- Made changes to VSI policy regarding definition of a farm unit.
- ASB Provincial Resolutions – 6 resolutions were passed for lobbying to the province

## **2022 Agricultural Service Board Report**

### **Presentation to Council**

**May 9, 2023**

#### Table of Contents:

1. Annual Weed inspections and enforcement.....	2
2. Annual Roadside vegetation control program .....	3
3. Annual Crop Pests & Diseases Surveys .....	5
4. Annual Mowing Report.....	8
5. Policy 6307 Wolf Hunt Incentive .....	9
6. VSI Analysis Report .....	11
7. Annual Extension & Research report – PCBFA .....	17
8. Five Year Rental Equipment Summary .....	23
9. Five Year BSE Program summary .....	24
10. Outcome Report on ASB Recommendations to Council .....	25
11. ASB Policy Review Report.....	27
12. Provincial ASB Committee Report Card on Resolutions.....	28
13. Challenges, Impacts & Solutions .....	32
14. Conclusion .....	34

## 1. Annual Weed Inspections and Enforcement

### **2022 Review:**

In 2022 We hired five weed inspectors. Two inspectors were trained individuals that had worked as inspectors for the County in previous years. One inspector had worked as an inspector for another MD, and the remaining two were first time inspectors. They started on May 9, 2022. They were all taken through an orientation and in house training which included First aid and all attended a weed inspection workshop organized by the Peace Regional Ag Fieldmens Association. Each inspector was assigned an area of the County for inspection purposes. They completed 2118 field inspections over the course of the season, which was the most we have ever done in a season.

We issued 30 weed letters, 5 weed control notices on agricultural properties or industrial properties. The weeds were controlled in most cases, other than one agricultural property and one industrial property, where enforcement action was undertaken. The landowners were billed for the enforcement and both invoices were paid.

The County experienced a very dry growing season which enabled producers to spray their fields at appropriate times, however, some were a bit reluctant to add more herbicide costs to fields that they weren't sure were going to yield much of a crop.

We also saw a great deal more weed control done by tillage this year due to the dry conditions and the late onset of winter.

## 2. Annual Roadside Vegetation Control Program Review

### **2022 Review:**

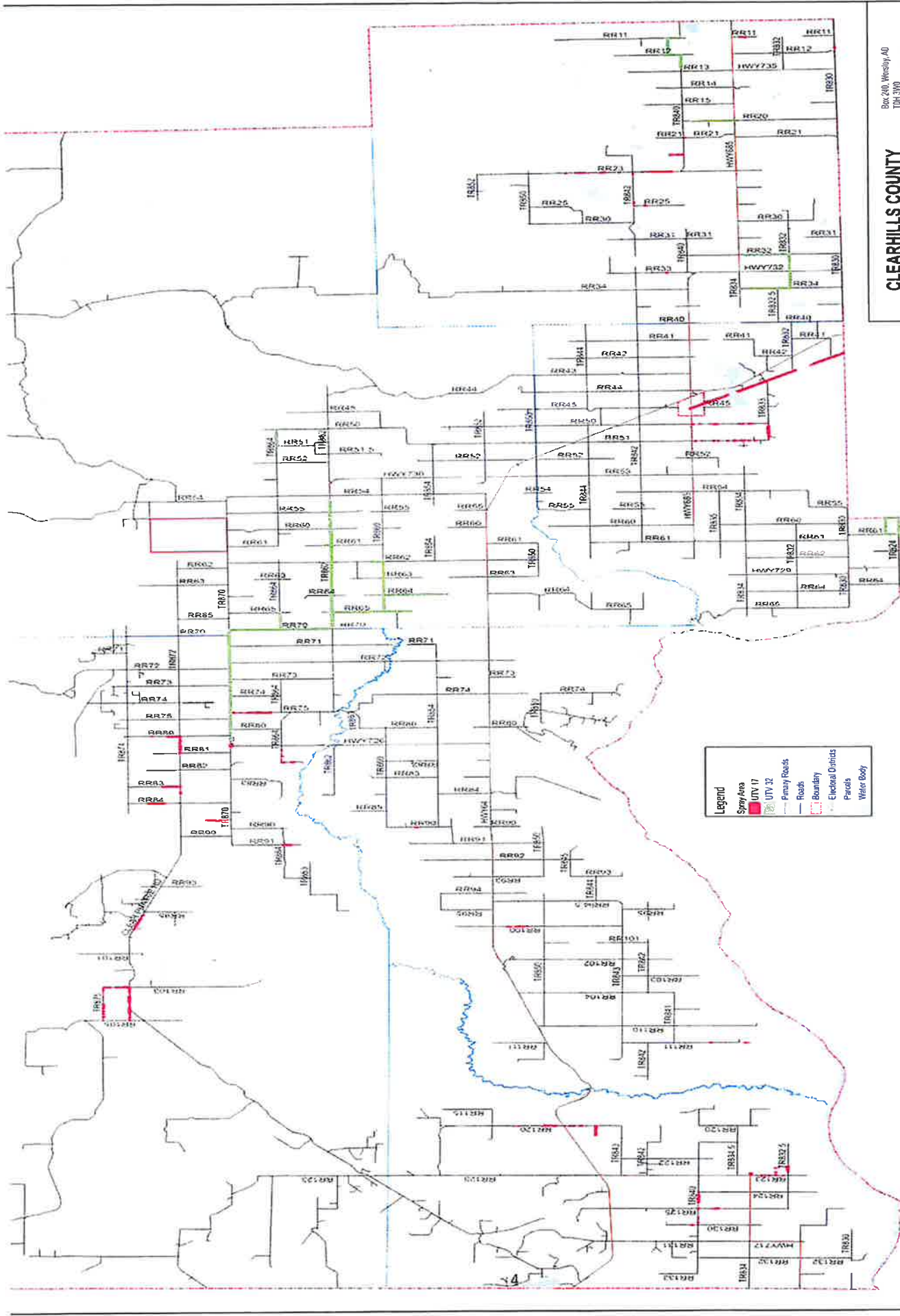
In 2022, we hired five sprayer operators/trimmer operators. They started May 9th and worked until September 20<sup>th</sup>. We arranged the appropriate training to certify them as authorized assistants as well as their standard first aid and UTV safety certification. They spent the early part of the season weed inspecting. Once weeds started to appear in the ditches, they then started spraying with the UTV sprayers.

Wind limited spraying days throughout the season, but the crew managed to scout all of the right of ways, and sprayed wherever weeds were found. This year was the first using our spray software that maps out every place in the county we sprayed. The map of all sprayed areas is included in the report. This will be very valuable information to the county going forward as it protects us against spray drift issues and lets us track how successful our spray program is year over year.

We used 1.25 litres of Banvel herbicide and 1.25 litres of Dyvel herbicide to control scentless chamomile in our right of ways throughout the season.

We used 9 litres of Roundup herbicide to kill all vegetation on a couple of roads that public works was doing some remediation work on.

We used 2.26 kilograms of Clearview herbicide to control Canada thistle, sow thistle, and toadflax in our right of ways throughout the season.



**Legend**

- Spray Area
- UTV 17
- UTV 12
- Primary Roads
- Roads
- Boundary
- Election Districts
- Parcels
- Water Body



**CLEAR HILLS COUNTY  
SPRAY AREA MAP**

Box 240, Winsley, AB  
T0M 3W0  
Phone (780) 865-0325  
Email: info@clearhillscounty.ab.ca

Projection: UTM Zone 11 NAD 83

Date: December 8, 2022



### 3. Annual Pest Inspections Review

#### 1. 2022 Grasshopper Survey:

The survey was conducted July 27<sup>th</sup> and 28<sup>th</sup> using Alberta Agriculture protocols that combine area counts in the ditches with sweep net counts. 8 areas of the County were surveyed to try and give a representative sample. Results were as follows:

West Bear Canyon area count- 72 and sweep net- 10

East Bear Canyon area count – 43 and sweep net – 4

NW Cleardale area count – 1 and sweep net - 0

East Cleardale area count- 0 and sweep net- 0

Eureka area count- 0 and sweep net- 0

Royce area count- 1 and sweep net- 0

Hines Creek area count- 11 and sweep net- 1

Whitelaw area count – 0 and sweep net – 0

#### 2. 2022 Blackleg of Canola survey:

25 fields were surveyed by taking 50 plants from a 400 meter cross section of each field and visually inspecting for symptoms of blackleg.

8 fields had 1 or 2 plants with mild symptoms of blackleg.

1 field had 37 out of 50 plants with mild signs of blackleg. Contacted landowner to let him know. He was not surprised as he had seeded a non resistant variety in that field as his vendor had ran out of resistant variety seed.

#### 3. 2022 Clubroot of Canola survey:

25 fields were surveyed by taking 50 plants from a 400 meter cross section of each field and visually inspecting for symptoms of clubroot.

No signs or symptoms of clubroot were found.

#### 4. 2022 Alberta Insect Pest Monitoring Network Report

The report is attached.

# INSECT SURVEY RESULTS – 2022 – CLEAR HILLS

## 2022 Summary

No wheat midge in the fields I sampled in September. If you are hearing of midge issues, it is because I did not sample the right fields. We always need to be on the lookout for this one.

I did find some pea leaf weevil feeding in one field, but that could have been from a sweet clover weevil. We did find higher notching damage than what has been present in the Peace previously. This was north of Valleyview and at High Prairie. We will be surveying around those fields in 2023 to confirm. Pea leaf weevil in the Peace has popped up in one municipality one year, then disappeared the next.

Greg, thank you for all your help with monitoring for BAW so faithfully, and for doing the grasshopper survey. Means a lot to me!

## BERTHA ARMYWORM (BAW)

Bertha armyworm is very cyclical. In order to catch outbreaks and help producers minimize losses it is necessary to maintain a good monitoring system using pheromone traps. The number of moths caught in the traps informs us of the risk of damaging populations with a 3 to 5 week lead time. These numbers are generated from a single pheromone trap in individual fields to reduce impact on native pollinators.

Bertha armyworm populations are normally kept in check by such factors as weather and natural enemies. Potential damage may be more or less severe than suggested by the moth count data depending on weather and crop conditions and localized population dynamics. Research has clearly shown that very few fields are ever affected in an area with moth catches less than 300. Even at higher moth counts field scouting is critical for pest management decisions because experience has shown that field to field and even within field variations can be very large.

LLD	TRAP AVERAGE
NE-10-84-4-W6	174
NE-23-83-1-W6	60
NE-6-87-8-W6	102

LLD	TRAP AVERAGE
NW-18-86-6-W6	88
SW-23-84-12-W6	98
SW-3-83-6-W6	109

All traps were managed by County

## PEA LEAF WEEVIL (PLW)

Experience has shown us that high numbers of pea leaf weevil adults in fall will likely mean significant infestation levels in the following spring. The timing and intensity of spring damage is strongly related to the onset of warm conditions (>20oC) for more than a few days in April or May. The earlier the weevils arrive in fields the higher yield loss potential. Extended cool weather delays weevil movement into the field. Yield impact is lower if the crop advances past the 6 node stage before the weevils arrive. The numbers represented here are generated from assessing feeding damage on 10 plants in 5 locations in a field.

LEGAL LAND DESCRIPTION					AVERAGE NODE STAGE	TOTAL NOTCHES	AVERAGE NOTCHES/PLANT
w	12	86	8	6	4.40	2.00	0.04
ne	10	86	6	6	4.00	0.00	0.00
nw	35	83	5	6	4.00	0.00	0.00
sw	31	83	3	6	5.02	0.00	0.00

Sampling done by Alberta Agriculture and Irrigation, Plant and Bee Health Surveillance Section staff.

## WHEAT MIDGE (WM)

Wheat midge is an insect that increases in numbers in wet years. Numbers can vary drastically from field to field and we try to sample wheat adjacent to the previous years' wheat in order to pick up populations if they are present. There is no definitive way to know exactly the risk in any given field so field scouting when the wheat comes into head is critical. The numbers shown here give a general trend of midge populations. Individual fields will have a different risk.



These numbers are generated by taking soil samples from wheat fields after harvest using a standardized soil probe.

The risk level as shown on our maps is as follows:

- 0 midge will be displayed as light grey (No infestation)
- 2 or less midge will be shown as dark grey (<600/m<sup>2</sup>)
- 3 to 5 will be shown as yellow (600 to 1200/ m<sup>2</sup>)
- 6 to 8 will be shown as orange (1200 to 1800/ m<sup>2</sup>)
- 9 or more will be shown as red. (>1800/ m<sup>2</sup>)

LEGAL LAND DESCRIPTION	TOTAL MIDGE	VIABLE	PARASITOID
s-16-84-5-W6	0	0	0
nw-8-85-9-W6	0	0	0
sw-31-84-11-W6	0	0	0
nw-19-83-12-W6	0	0	0

Sampling done by Alberta Agriculture and Irrigation, Plant and Bee Health Surveillance Section staff.

#### WHEN DOING FIELD VISITS WE:

- never drive into the field
- sanitize our equipment between fields with bleach solution
- sanitize our footwear between fields with bleach solution or wear boot covers



## 4. Annual Mowing Report

### **2022 Review:**

In 2022 We hired 3 seasonal operators for the mowers, two of which were experienced operators returning from the previous year. The third was an experienced logging and farming equipment operator.

We started mowing on June 6<sup>th</sup>, starting a shoulder cut in the Worsley area. The mowers worked their way from there through the Eureka River area and then started a full cut in the Montagneuse Valley, Hines Creek and Whitelaw areas. We completed full cuts in the whole County other than the Bear Canyon area, which received only a shoulder cut. We completed a full cut on the licensed drainage ditches as well as the Sulphur Lake Road.

We ran all three mowers until October 28<sup>th</sup>, when snow finally shut us down.

We had very little trouble with most of the equipment, other than the swivel axles on the sidearms due to badly rutted ditches. The new swingarms have a much heavier axle than the older ones so hopefully they stand up to our ditches a bit better. We went to tender and purchased one new swingarm, however it was not delivered until near the end of the mowing season, so it will be put into service in spring of 2023. We are keeping the old one for parts as the trade in value offered was very low.

We have gone to tender to replace the oldest mower.

All three tractors are at around the 4300 hour mark. We have gone to tender to replace the New Holland T7.200 for the spring of 2024. The plan is to replace another in 2025 and another in 2026.

A new set of front tires were installed on the newest tractor as one had been damaged.

The dry year helped us to complete a full cut to nearly the whole county. We were able to mow many ditches that are traditionally too wet to get into. We were also able to mow around the hamlet reservoirs and down around bridges.

## **5. Policy 6307 Wolf Management Incentive**

### **Wolf Management Incentive – what is it and why does the County provide it?**

**Why:** Wolf Management Incentive Policy 6307 contains:

#### **1. Policy Statement**

1.1 In an effort to support wolf population control within Clear Hills County, the County will implement procedures to provide a wolf management incentive program for the purpose of promoting wolf management in the municipality. Through this program Participants will receive a monetary reward for the carcass of a wolf harvested lawfully within the municipality, assisting in the protection of residents' livestock and the protection of the Boreal Caribous species.

In February 2018, the Wolf Hunt Incentive program was amended by putting stipulations on private property and grazing leases and registered traplines.

#### **Private Property and Grazing Leases:**

- Maximum of 2 wolf carcasses per month per household with a maximum of 7 wolf carcasses per calendar year for wolves harvested on private property and grazing leases.
- Eligible participants must:
  - Be a resident of the County on land owned by the resident, or immediate family, and reside in a dwelling on that property for no less than 183 days (six months).
  - Wolf must be harvested on resident's personal property or grazing lease.

#### **Registered Trapline:**

- Maximum of 15 wolf carcasses per calendar year.
- Eligible participants must:
  - Be a resident of the County on land owned by the resident, or immediate family, and reside in a dwelling on that property for no less than 183 days (six months).
  - Provide their trapline number and a map of their registered trapline within Clear Hills County.
  - Name of the participant must be on the registered trapline.

#### **Budget & per wolf payment updates:**

November 24, 2020 Council past motion C622-20(11-24-20):

C622-20(11-24-20) RESOLUTION by Deputy Reeve Croy to reduce the Wolf Hunt Incentive budget from \$50,000.00 to \$25,000.00 and reduce the per wolf payment from \$350.00 to \$200.00 in the 2021 Operating Budget. CARRIED.

### **Summary of Wolf Management Incentive:**

#### Historic Wolf data summary

Updated March 7, 2023

Pest & Predation Control - Wolves

Budget: 2022 was \$25,000 Policy 6307

Program started July 2010

Report to December 31, 2022

<b>Year</b>	<b>Total #</b>	<b>Trappers</b>	<b>Land Owners</b>	<b>Total \$</b>	<b>Individuals</b>
2022	25	10	15	5,000	14
2021	30	6	24	6,000	11
2020	21	3	18	7,350	17
2019	41	10	31	14,350	28
2018	41	6	35	14,350	18
2017	68			27,200	31
2016	107			42,800	37
2015	53			17,150	28
2014	58			14,150	32
2013	87			21,750	36
2012	114			48,150	31
2011	92			44,500	54
2010	46			22,750	29



## 6. VSI ANALYSIS REPORT

### 2022 ASB Report to Council

#### Intent of the Program (Policy 6311)

1. Policy Statement

1.1. *Clear Hills County recognizes the value of aiding in the development of livestock expansion with a long-term goal of livestock producer and veterinarian service sustainability.*

2. Purpose

2.1. *To provide assistance to County livestock producers in managing the health of their herd(s).*

2.2. *To retain local large animal veterinarians through the Veterinary Services Incorporated (VSI) program.*

2.3. *To establish guidelines for Clear Hills County's involvement in the VSI program.*

#### Requisition:

The annual requisition is calculated with a formula based on previous year use, unused requisition carry over and an administration fee component. 2022 requisition was \$55,000, and the 2023 requisition will be \$56,500. The graph further down in the document demonstrates the fluctuation of the requisition based on the formula.

#### Outcome:

Of the 188 VSI members 103 used the program in 2022. Of these, 7 exceeded the \$1,500.00 cap the County covers and were invoiced for the overage. The overages ranged from \$81.06 to \$3586.10. The remaining 96 users benefited from the County's 50% VSI coverage from a low of \$48.51 to a high of \$1,497.35.

#### 2022 Analysis:

##### Membership:

- 188 valid/active VSI memberships in 2022
- 103 VSI members accessed services under the VSI program in 2022.
  - 55% of members used VSI services in 2022
  - 45% (or 85 members) did not use VSI services in 2022

##### VSI member usage:

County's 50% portion of eligible VSI services that members used was \$45,411.93

Average per user in 2022 was \$440.90

Breakdown by cost ranges based on 2022 services accessed

Cost Ranges	VSI members in this range	Percentage of 104 users
\$500 or less	75	73%
\$501 - \$1,000	18	18%
\$1,001 - \$1,500	3	3%
\$1,501 - \$2,000	3	3%
\$2,001 - \$2,500	3	3%

\$2,500 - \$3,000	0	0%
Over \$3,000	1	1%

In 2022 the annual cap of \$1,500 on the County's 50% portion of service costs per membership, VSI Policy 6311, 3.7.1. Users that exceed the cap are invoiced for the difference. 7 users were invoiced in 2022.

#### **VSI Services accessed by %**

- 19% Preg Testing (by heard)
- 2% Postmortem
- 19% Clinic Outpatient Fee
- 16% Other Services
- 6% Caesarean
- 36% Semen Testing
- 4% Prolapse
- 1% Surgery

#### **2016 Census of Agriculture for Alberta (Published April 2020)**

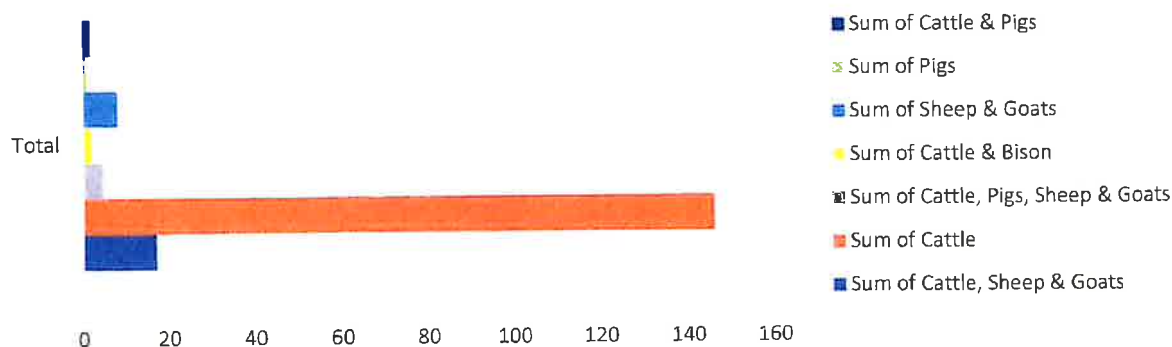
No publication date has been provided for the 2022 Census of Agriculture that was completed in May 2022.

#### **390 Farms**

#Farms	Species		# Farms	Species
50	Chickens		12	Turkeys
182	Cattle		33	Pigs
17	Sheep & Lambs		141	Horses/Ponies
5	Bison		19	Goats
3	Elk		10	Llamas & Alpacas
7	Bee Colonies		1	Other Pollinating Bees

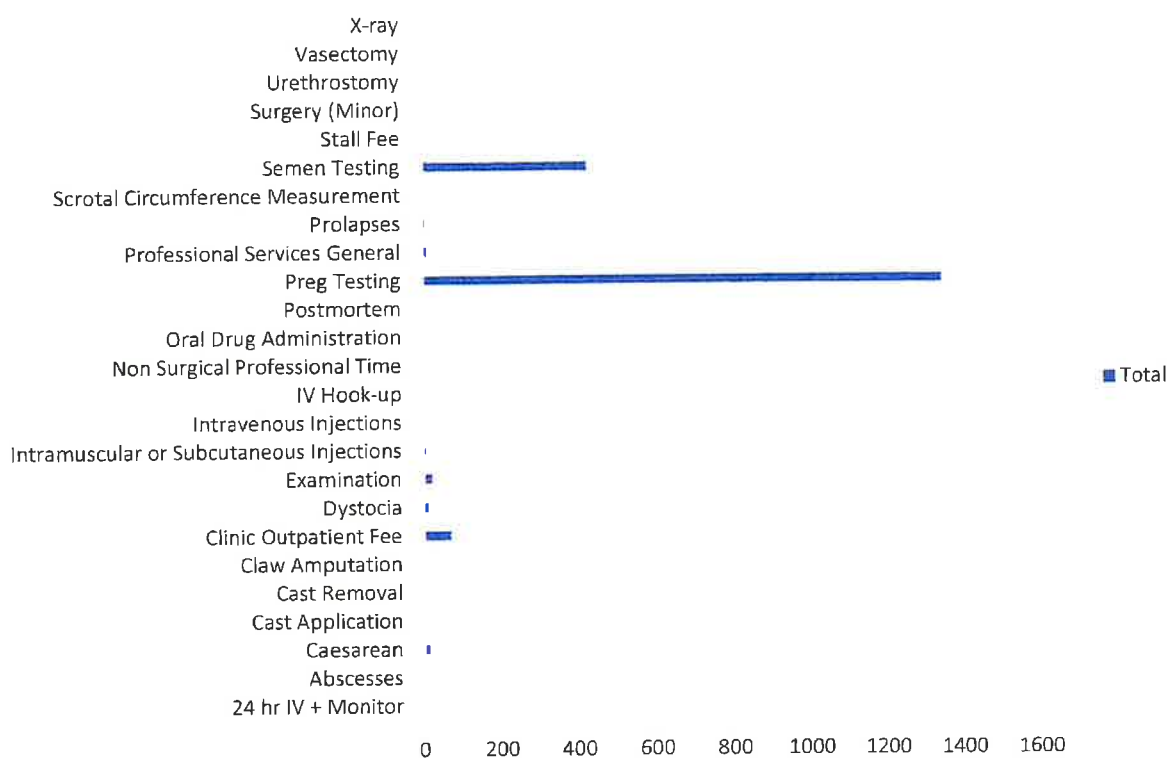
#### **VSI membership Livestock Profile:**

The graph below shows the livestock profile of Clear Hills County VSI members (This is how they identified their operation on their VSI application).



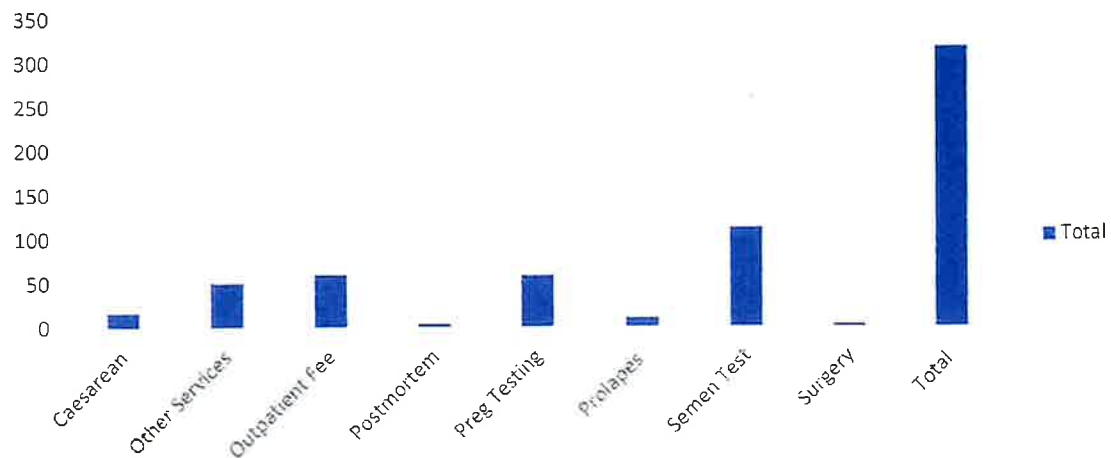
The next two graphs indicate what services are used to the most under the VSI Program for the first three quarters of 2021 and 2022.

### 2021 Services Completed



All services were Cattle.

### 2022 Total Services Provided



Services were Cattle, Sheep & Goat.

### 2021 Cost of Service per Livestock Group

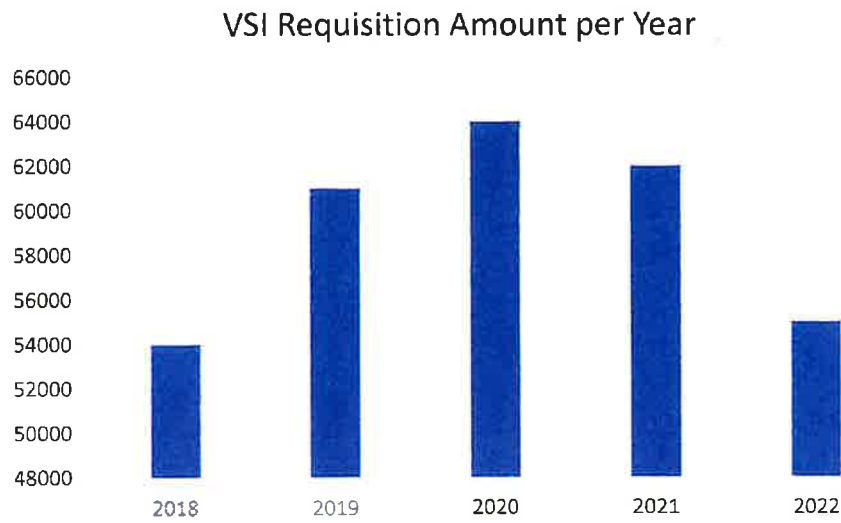
*Only including Quarters 1, 2 & 3*

Service	Cattle	Pigs	Sheep & Goats	Elk & Bison
24 hr IV Hookup + Monitor	\$ 37.20			
Intramuscular or Subcutaneous Injections	\$ 26.00			
Intravenous Injections	\$ 13.00			
Pregnancy Testing	\$ 3,763.20			
Clinic Outpatient Fee	\$ 1,577.60			
Stall Fee (calves)	\$ 50.10			
Professional Services	\$ 260.10			
Cast Application	\$ 67.45			
Cast Removal	\$ 31.80			
Abscesses	\$ 190.90			
Dystocia	\$ 1,359.05			
Oral Drug Administration	\$ 18.05			
Caesarean Section	\$ 3,541.20			
Examination	\$ 872.00			
Examination (2 <sup>nd</sup> Animal)	\$ 148.80			
I.V. Hook-up	\$ 190.90			
Semen Testing (1 <sup>st</sup> bull)	\$ 3,597.00			
Semen Testing (2 <sup>nd</sup> to 10 <sup>th</sup> bull)	\$ 8,789.40			
Semen Testing (11 <sup>th</sup> to 50 <sup>th</sup> bull)	\$ 4,147.70			
Semen Testing (51 <sup>st</sup> bull plus)	\$ 412.40			
Scrotal Circumference Measurement	\$ 12.70			

Prolapse ( <i>Uterine, Rectal, Vaginal</i> )	\$ 545.05			
Postmortems	\$ 228.80			
Surgery (minor)	\$ 32.40			
Non-Surgical Professional Time	\$ 28.90			
Urethrostomy	\$ 357.60			
Vasectomy	\$ 161.05			
X-ray	\$ 89.55			
<b>Total:</b>	<b>\$30,687.70</b>			
<b>Grand Total:</b>	<b>\$30,687.70</b>			

### 2022 Cost of Service per Livestock Group

Service	Cattle	Pigs	Sheep & Goats	Elk & Bison
Epidural	\$ 58.05			
Intramuscular or Subcutaneous Injections	\$ 3.55			
Intravenous Injections	\$ 7.00			
Pregnancy Testing	\$ 17,471.58			
Clinic Outpatient Fee	\$ 1,434.00			
Stall Fee (calves)	\$ 53.10			
Umbilical Hernia	\$ 168.05			
Professional Services	\$ 519.40			
Abscesses	\$ 206.00			
Dystocia	\$ 420.00		\$ 87.15	
Caesarean Section	\$ 5,246.05			
Examination	\$ 974.01			
Examination (2 <sup>nd</sup> Animal)	\$ 183.20			
Examination (re-visit)	\$ 38.30			
IV Hookup + 24 hr Monitor	\$ 393.20			
Semen Testing (1 <sup>st</sup> bull)	\$ 3,661.65			
Semen Testing (2 <sup>nd</sup> to 10 <sup>th</sup> bull)	\$ 9,818.40			
Semen Testing (11 <sup>th</sup> to 50 <sup>th</sup> bull)	\$ 3,156.39			
Semen Testing (51 <sup>st</sup> bull plus)	\$ 22.50			
Scrotal Circumference Measurement	\$ 29.10			
Prolapse ( <i>Uterine, Rectal, Vaginal</i> )	\$ 1,182.45			
Postmortems	\$ 374.00			
Non-Surgical Professional Time	\$ 132.45			
Surgery (minor)	\$ 35.25			
<b>Total:</b>	<b>\$ 45,411.93</b>			
<b>Grand Total:</b>	<b>\$ 45,411.93</b>			



The above chart is showing the VSI requisition amount the County pays to VSI Incorporated each year.



## **7. Annual Extension & Research Report**

### **2022 ASB Report to Council**

#### **Why and How does Clear Hills County provide extension & research to County agricultural producers?**

**Why:** Agricultural Improvement Policy 6302 contains the following:

##### **1. Policy Statement**

- 1.1. Clear Hills County will actively encourage the adoption of innovative, appropriate technologies and practices that may be of economic benefit to County agricultural producers.

##### **2. Responsibilities**

- 2.1. Agricultural Services under direction of the Agricultural Service Board will encourage agricultural producers to adopt innovative and appropriate technologies and practices by:
  - 2.1.1. purchasing and offering rental equipment,
  - 2.1.2. establishing demonstration plots,
  - 2.1.3. hosting or organizing seminars, informational meetings, and tour days,
  - 2.1.4. organizing an Agricultural Trade Show,
  - 2.1.5. supporting Veterinarian Services Incorporated (VSI), and
  - 2.1.6. offering innovative and informative programs and services.

#### **How:**

Peace Country Beef and Forage Association (PCBFA) has been contracted since 2011 to fulfill the extension and research responsibilities listed in the Agricultural Improvement Policy 6302, 2.1.2. and 2.1.3.

There were two funding streams to PCBFA:

1. Multi-municipal partnership with PCBFA to provide enhanced extension services to agricultural producers throughout the six municipalities. The funding for these services has been provided from the Alberta Agriculture Resource Management Stream Funding and cost share contributions from each of the six partnering municipalities. The six municipalities are: Counties – Clear Hills, Birch Hills & Saddle Hills and M.D.s of Fairview, Peace and Spirit River. Clear Hills County administered this grant on behalf of the partnership, with PCBFA preparing the applications and annual reports.

The 2020-2024 annual Resource Management Stream program was \$110,000 provincial dollars with the following municipal contributions:

Clear Hills County	\$7,500	Birch Hills County	\$3,000
M.D. Fairview	\$7,500	Saddle Hills County	\$4,400
M.D. Peace	\$7,500	M.D. Spirit River	\$3,500

In 2020 the province rebranded the grant as Resource Management Funding and entered into 5 year agreements (versus the previous 3 years). The partnering municipalities agreed to pursue funding and contract PCBFA for program funding and submitted an application for this grant and were successful in receiving \$110,000.00 per year. This was actually an increase of \$5000.00 per year over the previous 3 year agreement with the province.

2. Clear Hills County contributed over and above the partnership funding described above for delivery of programming in the County. The budget for this is currently \$17,500.00

Clear Hills County funding to PCBFA:

2022 \$25,000 (\$7,500 Resource Management Stream funding + \$17,500)

Council has approved a one time increase to PCBFA's funding in the amount of \$2500.00 on the condition that they host 3 events within the county's boundaries in 2023.

**Attachments:**

- PCBFA 2022 Report

## PCBFA Extension Summary Report

### Virtual Grazing Conference January 7th, 14th, 21st, 28th, Feb 4th, 11th, 18th, 25th

#### 519 Attendees

In this series, we hosted 8 Friday night Webinar sessions with grazing, soil, and pasture management experts from Canada and the USA. These sessions allowed for in-depth question and answer focussed on adapting to challenges and dealing with drought in regenerative livestock operations.

### Agronomy Update Jan 18th

Our annual collaboration with the North Peace Applied Research Association started again with virtual and in-person presentations from cropping, soil, pest, and economic experts.

### Intercropping Webinar Series Feb 8th, 10th & 17th

NPARA, Lakeland Applied Research Association and PCBFA cooperated to put on a series of Intercropping webinars where we discussed Research, on-farm Application, Fertility and other considerations for Intercropping systems.

### Heifer Development - Aim for Longevity Feb 17th

#### 20 Registered

In this noon webinar, we heard from Dr. Nathan Erickson about the factors that affect heifer development and some of the basic calculations of how to ensure the animals you grow to stay on your operation long enough to pay for themselves.

### Peace Beef Cattle Day Feb 15th

#### 9 Attendees

In another collaboration with NPARA, we put on the Peace Beef Cattle Day in Fairview this year. We heard from experts in-person and virtually on topics ranging from economics and herd health to wildlife management.

### Grazing Plan Workshop Feb 22nd

#### 9 Attendees

For this event, we discussed the ins and outs of grazing plans with Karin Lindquist and Steve Kenyon. Karin discussed the basics of grazing management, while Steve went in-depth with fencing tools, grazing planning and water management.

### Making the Best of Forages Feb 24th

#### 7 Attendees

Grant Lastiwka & Graeme Finn came out to Triangle Hall to speak about making the best use of forage resources and discuss methods of extending the grazing season. They also hosted a discussion on adapting extended grazing for your operation.

#### Annual General Meeting March 18th

##### 60 Attendees

At our 2022 Annual General Meeting, we heard a research update from Akim and held round table discussions on the strategic direction of PCBFA. This year's Keynote speaker was Dr. Tim McAllister, a livestock researcher from Lethbridge who spoke about preventing BVRD.

#### Predator Management for Livestock Producers March 29th

##### 23 Attendees

At this event, we discussed methods for preventing and reducing the risk of predation on Livestock. Jeff Bectell from the Waterton Biosphere presented on community organizations and the trials and demos they have worked on. Joe Englehart presented on using stockmanship to encourage livestock to herd and range riding to discourage wolves. Lousie Leibenburg also presented on using guardian dogs and the benefits and drawbacks of guardian dogs as a predator reduction tool.

#### Perennial Plot Site tours DeBolt & Fairview June 15th & 16th

##### 6 Attendees

Guest speakers Dr. Obioha Durunna and Karin Lindquist spoke about swath grazing, cattle mineral, and managing perennial crops while Dr. Akim Omokanye and PhD student Hayford Gyamfi discussed PCBFA's Perennial Ecosystem project which studies the moisture and yield management of perennial forage mixes.

#### Cattle Handling Workshop June 23rd and 24th

##### 38 Attendees

PCBFA was very excited to welcome Cattle Handling expert Dylan Biggs to the Peace this June for two stockmanship clinics in Saddle Hills and the MD of Greenview. We started with a review of theory in the morning before heading out to our host's farms to handle some cattle.

#### Pasture Rejuvenation Day June 28th.

##### 29 Attendees

Dr. Bart Lardner and Dr. Akim Omokanye both presented at this workshop in Teepee Creek. After lunch, we headed out to the Teepee Creek Legume Rejuvenation project site and see what the treatments look like 3 years after implementation.

#### Teepee Creek Plot Walk July 21st

##### 9 Attendees

Our annual Plot Walk at the Teepee Creek site yielded interesting discussions, as always. We discussed the effects of local weather on the crops that were tested there along with preliminary results.

#### Kinuso Pasture Walk July 28th

##### 11 Attendees

We were happy to Host Kevin Elmy and Dr Blasius Azuhnwi for this workshop in Kinuso, where we discussed animal nutrition, weed and soil management, Water management, and had a pasture walk North of Kinuso.

#### Annual Field Day @ the Research Farm August 4th

##### 54 Attendees

Thanks to everyone who braved the weather for our field day this year! Despite a new format and heavy rainfall, we were happy to host Grazier Jim Bauer, Soil Health consultant Daryll Chubb, face painting, and sponsors at this year's field day. Our research team presented information about the many projects we ran this year, and we closed up the day with supper!

#### Pasture Tour at the Western Stock Grower's Association August 9th & 10th

PCBFA was honoured to assist with the Western Stock Grower's Association Annual Meeting and Pasture tour this year in Valleyview. We presented an overview of our projects and were able to assist with the pasture walk, where we discussed managed grazing and decision-making in dry conditions with expert graziers Bill & Jeanne Hanson.

#### Compost Day with the Peace Region Living Lab Oct 3rd

##### 30 Attendees

For PCBFA's first Peace Region Living Lab Event, we were excited to visit James Yuha's operation, where he discussed compost and vermiculture and making compost teas to help improve his hay-land. Our Guest speaker Brad Monesmith discussed implementing composting in your operation and provided tips for making composting projects easier to manage and more effective.

#### OFCFAF Application Workshops October 20,21 and 24th

##### 23 Attendees

We were able to host these three workshops to assist producers who wanted to apply for funding through the 2022 opening of the On-Farm Climate Action Fund.

#### Organic Livestock Event Oct 21

##### 18 Attendees

Through a collaboration with Organic Alberta, we brought Kelly Sidoryk up and local organic producer Jerry Kitt for an event discussing managing and building organic livestock operations. Local organic Beef Producer Soames Smith also hosted a pasture walk and provided the beef for an excellent supper.

#### Nutrition Workshops Nov 7-10th

22 Attendees

Partnering with Blue Rock Nutrition, and Zoetis, we hosted four mineral and nutrition workshops in November across the Peace. Lee Eddy of Bluerock presented information on mineral management, while Dr. John McKinnon discussed using implants to improve feed efficiency and mineral utilization.

#### Successful Farm Transition with Elaine Froese November 18th

47 Attendees

PCBFA teamed up with the County of Northern Sunrise, NPRA, and SARDA to bring Farm Transition Expert Elaine Froese to Peace River for a workshop on effective farm transition.

#### 1st Annual East Peace Research Update December 9th

11 Attendees

With the County of Big Lakes, we hosted a workshop at Triangle hall discussing some of PCBFA's recent research projects. Brenna Grant from Canfax also presented a cattle market update and an update on industry profitability trends from the Cow/Caf Economic Network.

#### Feeding Sheep & Goats Webinar December 9th

101 Registrants

In collaboration with Country Junction Feeds, we hosted a webinar on the evening of December 9th where we discussed general ration building, feed requirements and minerals with Jamie McAllister, a ruminant nutritionist from Country Junction Feeds.

#### Western Canadian Conference on Soil Health and Grazing December 13, 14, 15

525 Attendees

We were excited to be involved with the planning and hosting of the Western Canada Conference on Soil Health & Grazing. This conference saw speakers from across Canada, the US, and even the UK! It was a fabulous conference full of great information and excellent networking.

#### Podcast

We published 24 new episodes of Coffee Cows & Crops this year, covering topics that ranged from business management to grazing to animal health and Predation. The podcast is published bi-weekly or every other Tuesday and features local research projects, helpful organizations, and innovative practices.

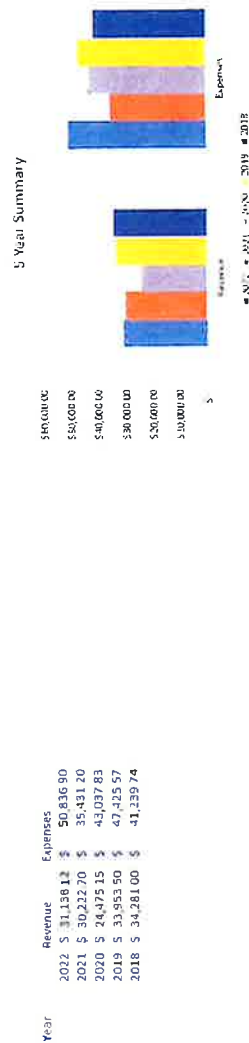
If you haven't already, check out our feed on the website, Spotify, Google podcasts, or any podcast app!

#### Northern Horizon Collaboration

PCBFA and our fellow Peace Country research organizations have teamed up with the Northern Horizon to include research reports in every second edition. Be sure to keep your eyes open for some local research when you pick up your copy of the horizon!



## 8. Five Year Rental Equipment Summary

[illegible]

## 9. Five Year BSE Testing Incentive Program Summary

### 2022 ASB Report to Council

#### BSE Testing Incentive – what is it and why does the County provide it?

**Bovine spongiform** encephalopathy (en-CEF-A-LOP-a-thee), also called **BSE** or "mad cow disease," is a disease that affects the brain of cattle and **humans**. Most scientists believe that it is caused by an abnormal protein in brain tissue, called a prion (PRY-on), that **can** cause fatal disease when eaten.

Canada may be at the risk of losing its status as a controlled BSE risk country if tested numbers do not meet the 30,000 animal annual requirements.

In September of 2011, the province discontinued the \$150.00 per animal incentive given to producers for sampling their animals and maintaining control of the carcass pending BSE test results.

Providing a municipal BSE testing incentive, is intended to encourage producers to participate in the BSE testing program and assist in realizing the target of keeping the Country's status as a controlled BSE risk country.

In late 2015 ASB recommended Council implement a BSE testing compensation in the amount of \$125.00 per animal.

AG111 (11/02/15)

RESOLUTION by Member Ross that this Agricultural Service Board notify VSI that Clear Hills County supports the recommendation to implement BSE testing compensation in the amount of \$125.00 per animal; and further that the municipalities be responsible for releasing the funds directly to the producers within their municipalities.

CARRIED.

Clear Hills County Council adopted Policy 6314-Bovine Spongiform Encephalopathy Testing Incentive Program January 26, 2016.

Council established the compensation amount at \$125.00, and it remains at this rate.

The County pays VSI members that have been identified as having animals tested for BSE.

Only the Veterinary Clinics have access to the result of the BSE test and they inform the livestock producer of the results.

#### Summary of BSE tests by Clear Hills County VSI Members since start of incentive program:

2017	25
2018	16
2019	24
2020	0
2021	0
2022	0

– no tests for the last 3 years due to no vets available to make the required site visits to farms to perform the tests. Large animal vet shortage is a serious problem for producers nation wide.

## 10. Outcome Report on ASB Recommendations to Council

### 2022 ASB Report to Council

RESOLUTION	MOTION	OUTCOME
AG11-22 (02/15/22)	RESOLUTION by Deputy Reeve Janzen that this Agricultural Service Board recommends Council approves a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County boundaries. <b>CARRIED.</b>	C124-22(03-08-22) RESOLUTION by Reeve Bean to approve a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County's boundaries in 2022 and include the funds in the 2022 Operating Budget. <b>CARRIED.</b>
AG24-22 (05/03/22)	RESOLUTION by Deputy Reeve Janzen to recommend that Council replace the main bearing and vacuum rotor on the grain vac (Unit 31-64-35). <b>CARRIED.</b>	C261-22(05-10-22) RESOLUTION by Councillor Stevenson to repair the main bearing and vacuum rotor on the grain vac (Unit 31-64-35) and dispose of this item. <b>CARRIED.</b>
AG25-22 (05/03/22)	RESOLUTION by Member Ruecker to recommend Council replace the Grain Vac with a similar size unit, with funds being allocated from the Agricultural Reserve.  <b>CARRIED.</b>	C263-22(05-10-22) RESOLUTION by Deputy Reeve Janzen to proceed to tender to replace the grain vac (Unit 31-64-35) with a similar item with funds to be allocated from the Agricultural Reserve. <b>CARRIED.</b>
RESOLUTION	MOTION	OUTCOME
AG35-22 (06/23/22)	RESOLUTION by Councillor Ruecker to recommend Council amend the Schedule of Fees and Charges Bylaw to increase the grain vac rental rate to \$300.00/day. <b>CARRIED.</b>	C363-22(07-12-22) RESOLUTION by Councillor Stevenson to increase the grain vac rental rate from \$200.00 (two hundred) per day to \$300.00 (three hundred) per day and include this rate in the next update to the Schedule of Fees and Charges Bylaw. <b>CARRIED.</b>
AG45-22 (10/20/22)	RESOLUTION by Member Jensen to recommend Council hosting a separate event for Farmer Appreciation in place of the Farmers Appreciation Banquet that has been held the same day as the Tradeshow. ASB is recommending a February date for this event and possibly rebranding as the Farmers and Small Business Appreciation Gala. <b>CARRIED.</b>	C579-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to approve hosting a separate event for Farmer and Small Business Appreciation Gala in February in place of the Farmers Appreciation Banquet that has been held the same day as the Tradeshow. <b>CARRIED.</b>


AG49-22 (10/20/22)	RESOLUTION by Member Candy that this Agricultural Service Board recommend Council include a one time increase to the Peace Country Beef & Forage Association funding in the amount of \$2,500.00 for programs outside the Resource Management partnership 5 year agreement, with the condition that a minimum of three extension events be held within Clear Hills County boundaries in 2023; the funds to be included in the 2023 operating budget. CARRIED.	C580-22(11-01-22) RESOLUTION by Councillor Ruecker to include a one time increase to the Peace Country Beef & Forage Association funding in the amount of \$2,500.00 for programs outside the Resource Management partnership 5 year agreement, with the condition that a minimum of two extension events be held within Clear Hills County boundaries in 2023; the funds to be included in the 2023 operating budget. CARRIED.
AG68-22 (12/20/22)	RESOLUTION by Member Candy that this Agricultural Service Board accepts for information and recommend Council change the date to March 4 <sup>th</sup> for the Farmers Appreciation Event. CARRIED.	RESOLUTION by Councillor Janzen to change the date of the Farmers' Appreciation Banquet to March 4, 2023. CARRIED.
AG71-22 (12/20/22)	RESOLUTION by Member Jensen to recommend to Council to dispose of the rental equipment grain bagger (Unit 31-64-29). CARRIED.	RESOLUTION by Deputy Reeve Janzen to keep the rental equipment grain bagger (Unit 31-64-29) on the equipment list. CARRIED.

## 11. ASB Policy Review Report

### 2022 ASB Report to Council

The Agricultural Board is tasked with reviewing Agricultural Services policy documents at least once annual and making policy amendment or implementation recommendation to Council as needed. The Board discussed amendments to only one policy in 2022.

Resolution		Outcome
<b>AG47-22(10/20/22)</b>	<b>RESOLUTION by Deputy Chair Watchorn to table the discussion of the definition of a farm unit in the VSI policy 6311 until a future Agricultural Service Board meeting. CARRIED.</b>	Recommended Action approved. <b>C115-22(02-28-23)</b>
<b>AG8-23(01/31/23)</b>	<b>RESOLUTION by Deputy Reeve Janzen to adopt the presented VSI policy 6311 with the proposed amendments. CARRIED.</b>	<b>RESOLUTION by Deputy Reeve Janzen to adopt the presented VSI policy 6311 with the proposed amendments. CARRIED.</b>
<b>AG19-23(02/16/23)</b>	<b>AG19-23(02/16/23) RESOLUTION by Member Jensen that this Agricultural Service Board recommend Council adopt the proposed changes to VSI Policy 6311. CARRIED.</b>	



# Report Card on the Resolutions

2022

Agricultural Service Board Provincial Committee

## Introduction

The Provincial Agricultural Service Board Committee is pleased to provide Agricultural Service Board (ASB) members and staff with the 2022 Report Card on the Resolutions. This report contains the government and non-government responses to resolutions passed at the 2022 Provincial ASB Conference. The Report Card on the Resolutions includes the *Whereas* and *Therefore Be It Resolved* sections from the resolutions, response, response grade and comments from the Committee and ASBs for each resolution. The resolutions and responses are also posted on the Agricultural Service Board website at [agriculturalserviceboards.com](http://agriculturalserviceboards.com). Actions taken by the Committee on current and prior resolutions are also included in this report.

### 2022 ASB Provincial Committee Members

2022 COMMITTEE APPOINTMENTS		
COMMITTEE	APPOINTMENT	ALTERNATE
<b>Agriculture Plastics Recycling Group</b>	Walter Preugschas	Brenda Knight
<b>Alberta Game Policy Advisory Committee</b> Previously the Alberta Game Management Advisory Group (AGMAG)	Brenda Knight	Walter Preugschas
<b>Alberta Endangered Species Conservation Committee (ESCC)</b>	Brenda Knight	Walter Preugschas
<b>Clubroot Action Committee</b>	Walter Preugschas	Christi Friesen
<b>Fusarium Action Committee</b>	Morgan Rockenbach	Sebastian Dutrisac
<b>Wildlife Predator Compensation Committee</b>	Christi Friesen	Sebastian Dutrisac
<b>Alberta Environmental Farm Plan (Alternate for RMA appointment)</b>		Sebastian Dutrisac
<b>Weed Issues on Oil and Gas Sites in Rural Alberta working group</b>	Brenda Knight	Walter Preugschas

The Committee reviewed the responses and assigned one of four grades: *Accept the Response*, *Accept in Principle*, *Incomplete* and *Unsatisfactory*. The Committee considers the quality of each response and grading and comments submitted by ASBs when grading the resolutions. The grades assigned by the Committee are intended to provide further direction for advocacy efforts for each resolution. Please contact your Regional Representative if you have questions or comments about the grade assigned to a resolution or advocacy efforts.

A summary of grading provided by ASBs is attached for information. The Committee appreciates the input of ASBs into the grading process.



## Executive Summary

The ASB Provincial Committee has assigned the following grades to responses by government and non-government organizations for resolutions passed at the 2022 Provincial ASB Conference.

<b>Resolution Number</b>	<b>Resolution</b>	<b>Grade</b>	<b>Updated</b>
1-22	VEGETATION MANAGEMENT ON ALBERTA PROVINCIAL HIGHWAYS	Accept in Principle	
2-22	RESTORATION OF ALBERTA AGRICULTURE, FORESTRY AND RURAL ECONOMIC DEVELOPMENT REGIONAL NETWORK OF EXPERTS	Accept in Principle	
3-22	CELEBRATE CANADA AGRICULTURE DAY IN ALBERTA SCHOOLS (FEB 22, 2022)	Accept the Response	
4-22	PROPERLY MANAGING UNGULATE POPULATIONS	Incomplete	
5-22	EXEMPTION OF NATURAL GAS AND PROPANE FOR AGRICULTURE UNDER THE GREENHOUSE GAS POLLUTION PRICING ACT	Incomplete	
6-22	AMENDMENTS TO THE ASB CONFERENCE RESOLUTION RULES OF PROCEDURE	Accept the Response	

## Response Summary

### Number of ASBs that Responded

Region	#ASBs Responding	% of Region 2022	% of Region 2021	% of Region 2020
South	6	33	33%	33%
Central	13	93	43%	43%
Northeast	9	82	15%	15%
Northwest	5	38	31%	31%
Peace	5	38	23%	23%
<b>Overall</b>	<b>38</b>	<b>55%</b>	<b>32%</b>	<b>32%</b>

### Summary of Grading Responses Submitted

Resolution No.	Accept the Response	Accept in Principle	Incomplete	Unsatisfactory
1-22	1	34	1	2
2-22	3	25	0	2
3-22	19	3	1	15
4-22	0	1	26	11
5-22	0	10	24	4
6-22	7	21	2	0

### **13. Challenges, Impacts & Solutions**

#### **2022 ASB Report to Council**

##### **Challenges, Impacts & Solutions**

1. Continued COVID 19 social gathering and social distancing restrictions during the first quarter of 2022

**Impact: Cancellation of 2022 Tradeshow**

**Solution: Now with the lifting of restrictions, the trade show is planned for April 15, 2023**

2. Increased 2022 Weed/Pest Inspector positions back to 5. Were able to provide adequate training for inexperienced individuals to achieve core competencies in weed and pest identification.

**Impact: Achieved a record amount of weed and pest inspections across the entire County.**

**Solution: 5 Weed/Pest Inspector positions were included in 2022 budget, with the goal of providing the same level of legislated weed and pest inspection to the entire County.**

3. Spraying the roadside ditches with booms requires slow travel and sometimes frequent stopping to achieve the necessary soaking of vegetation to runoff of the herbicide mix. Staff shortages from the year before has increased weed pressure in our ditches

**Impact: Not succeeding in spraying weed infestations in all ditches on the county's road system in 2021.**

**Solution: In 2022 we had 2 UTV sprayers running and were therefore able to cover all right of ways in the season.**

4. Tracking spraying of right of ways: used manual paper forms to track what roads had been scouted and sprayed.

**Impact:** inaccurate tracking of where infestations were and cumbersome to look back through paperwork to assess spray effectiveness.

**Solution:** implemented the MRF Spray Truck Software in our two UTVs. The system maps every spot in the county that we sprayed. An added benefit to this system is that it monitors weather conditions and will shut the sprayers down if the wind gets too strong. This alleviates and spray drift issues and the liability that can go along with this.

5. Completing a full ditch cut on the whole county. In the event of wet years, completing a full cut is a challenge

**Impact:** not completing a full cut.

**Solutions:** Monitoring ditches and moving to the driest areas of the county first and beginning a full cut sooner in the season.

**Not mowing down beside bridges until end of season weather permitting**

## **14. CONCLUSION**

### **2022 ASB Report to Council**

In conclusion the Agricultural Service Board would like to thank Council for the opportunity to present the 2022 Annual Report.

The Board members continually seek ways to improve efficiencies and reduce costs.

The Board welcomes any suggestions or recommendations that Council may have to improve the agricultural programs that are in place.

The Board thanks Council for supporting the recommendations that they have made in the past and will continue to make in the future.

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	<b>Finance – Accounts Payable</b>
File:	12-03-02

### DESCRIPTION:

A list of expenditures for Clear Hills County for the period of June 14, 2023 to June 27, 2023 is provided for Council's review.

### BACKGROUND / PROPOSAL:

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

### COSTS / SOURCE OF FUNDING (if applicable):

### RECOMMENDED ACTION:

**RESOLUTION** by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 14, 2023 to June 27, 2023 for a total of \$300,098.40 with funds to be transferred from Long Term Investments.

AND

**RESOLUTION** by... that Council approves the transfer of \$786,507.08 for the Alberta School Foundation Fund Requisition from Long Term Investments.

Initials show support - Reviewed by:

Manager:



CAO:



System: 6/21/23 9:47:32 AM  
User Date: 6/21/23

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 1  
User ID: Dawn

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	6/14/23	6/27/23		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
A-MART FAMILY VARIETY STORE	027792	6/27/23	\$324.06
Invoice Description	Invoice Number	Invoice Amount	
Wildfire Fire Fighter Food	3825	\$166.60	
Wildfire Fire Fighter Supplies	3875	\$81.16	
Wildfire Fire Fighter Meal	4037	\$47.40	
Wildfire Fire Fighter Snacks	4077	\$28.90	
AMSC INSURANCE SERVICES LTD	027793	6/27/23	\$10,657.01
Invoice Description	Invoice Number	Invoice Amount	
June Benefits	1754-2023-06	\$10,657.01	
ASSOCIATED FIRE SAFETY GROUP	027794	6/27/23	\$12,735.04
Invoice Description	Invoice Number	Invoice Amount	
HCFD Turn Out Gear	00002452	\$13,110.94	
BOSCHWICK CONTRACTING	027795	6/27/23	\$21,805.93
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	604	\$11,916.48	
Worsley GB01	605	\$9,889.45	
BROWNLEE LLP	027796	6/27/23	\$14,590.55
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	549316	\$10,172.93	
Oil & Gas Tax Collections	549197	\$1,465.28	
Oil & Gas Tax Collections	549222	\$2,642.06	
Oil & Gas Tax Collections	549230	\$214.20	
Oil & Gas Tax Collections	549255	\$96.08	
BUBBLE UP MARKETING	027797	6/27/23	\$479.85
Invoice Description	Invoice Number	Invoice Amount	
Website Agreement 625	19597	\$479.85	
CAMPBELL DODGE CHRYSLER LTD.	027798	6/27/23	\$50.09
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 65-60	86596	\$50.09	
CLEAR HILLS WASTE MANAGEMENT	027799	6/27/23	\$10,340.62
Invoice Description	Invoice Number	Invoice Amount	



System: 6/21/23 9:47:32 AM  
User Date: 6/21/23

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 2  
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Transfer Station Contract	168		\$10,340.62
COX, GERALD	027800	6/27/23	\$5,775.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Operator Contract	326		\$5,775.00
CYCLE WEST LTD.	027801	6/27/23	\$623.70
Invoice Description	Invoice Number	Invoice Amount	
Replacement Pump for Ag	117		\$623.70
D & M CONTRACTING	027802	6/27/23	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Vac Toilets at Transfer Sites	05893		\$1,575.00
DEP VENTURES	027803	6/27/23	\$9,147.05
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	6184-053123		\$1,912.18
Gravel Haul	MAY31-JUNE1/23		\$2,842.86
Gravel Haul	JUNE7-8/23		\$4,392.01
DHL	027804	6/27/23	\$631.15
Invoice Description	Invoice Number	Invoice Amount	
Wat Samp/Newsletter Shipping	10474836		\$631.15
DMK SIGNS & DESIGNS	027805	6/27/23	\$31.50
Invoice Description	Invoice Number	Invoice Amount	
Rural Address Sign	2901		\$31.50
END OF STEEL MECHANICAL LTD.	027806	6/27/23	\$478.96
Invoice Description	Invoice Number	Invoice Amount	
Tires Unit 63-91	202106499		\$328.99
R&M Unit 63-06	202106596		\$149.97
FLAMAN	027807	6/27/23	\$9,301.12
Invoice Description	Invoice Number	Invoice Amount	
Tubing- New Water Pump Trailer	AA024411		\$166.12
New Water Pump Trailer	AA024410		\$9,135.00
FOSTER'S AGRI-WORLD	027808	6/27/23	\$16,164.04
Invoice Description	Invoice Number	Invoice Amount	
Mower Blades	P0149902		\$13,720.14
Parts Unit 63-19	P0149802		\$53.84
Mower Parts	P0150002		\$2,390.06

System: 6/21/23 9:47:32 AM  
User Date: 6/21/23

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 3  
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GRADE PRO CONTRACTING LTD.	027809	6/27/23	\$39,049.51
Invoice Description	Invoice Number	Invoice Amount	
Whitelaw GB15	1175	\$18,637.51	
Cleardale GB07	1176	\$20,412.00	
H.K.P. TRUCKING	027810	6/27/23	\$7,468.38
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	6415-053123	\$1,430.95	
Gravel Haul	MAY31-JUNE1/23	\$2,418.99	
Parts Unit 1801	53519195	\$4.03	
Parts Unit 1804	53519196	\$1.76	
Gravel Haul	JUNE7-8/23	\$3,612.65	
HILLVIEW FAB & WELDING	027811	6/27/23	\$3,150.00
Invoice Description	Invoice Number	Invoice Amount	
Picker Truck Boom Upgrade	1469	\$3,150.00	
HINES CREEK GENERAL STORE	027812	6/27/23	\$137.59
Invoice Description	Invoice Number	Invoice Amount	
Snacks for HCFD	10110020137	\$137.59	
HITECH BUSINESS SYSTEMS LTD.	027813	6/27/23	\$547.32
Invoice Description	Invoice Number	Invoice Amount	
Copier Agreement	1708595	\$547.32	
JOBSON, DIANNE	027814	6/27/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	79009-060223	\$50.00	
LANG LOCKS & SECURITY SOLUTION	027815	6/27/23	\$33.39
Invoice Description	Invoice Number	Invoice Amount	
Transfer Station Locks Repair	GP135949	\$33.39	
LEMOINE RAWLIE	027816	6/27/23	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	79211-061623	\$300.00	
LEMOINE RONALD	027817	6/27/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	79212-061523	\$50.00	

System: 6/21/23 9:47:32 AM  
User Date: 6/21/23

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 4  
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MEHLSSEN ENERGY PROJECTS INC.	027818	6/27/23	\$8,979.60
Invoice Description	Invoice Number	Invoice Amount	
Wildfire GWF018 Fire Guard	5674	\$8,979.60	
NORTH PEACE GAS COOP LTD.	027819	6/27/23	\$539.03
Invoice Description	Invoice Number	Invoice Amount	
WWTP Heat	876995	\$141.95	
BCWP Heat	877765	\$153.71	
CWP Heat	879834	\$89.60	
Cldl Reg Water Pumphouse Heat	880019	\$153.77	
NORTHERN PUMP OUT INC.	027820	6/27/23	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Utility Deposit Refund	053023	\$100.00	
OUTBACK TRANSPORT	027821	6/27/23	\$9,741.43
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	6181-053123	\$1,772.15	
Gravel Haul	MAY31-JUNE1/23	\$2,616.52	
Gravel Haul	6400-060623	\$1,306.92	
Gravel Haul	JUNE7-8/23	\$4,045.84	
OUTSMARTIN TECHNOLOGY LTD.	027822	6/27/23	\$3,118.50
Invoice Description	Invoice Number	Invoice Amount	
IT Services & EA Laptop	674	\$3,118.50	
PEACE LIBRARY SYSTEM	027823	6/27/23	\$15,647.01
Invoice Description	Invoice Number	Invoice Amount	
Annual Requisition	1076	\$15,647.01	
POSTMEDIA	027824	6/27/23	\$954.07
Invoice Description	Invoice Number	Invoice Amount	
Nwsltr Printing/Assessment Ad	831734	\$954.07	
PROGRADE SERVICES LTD.	027825	6/27/23	\$23,478.00
Invoice Description	Invoice Number	Invoice Amount	
Mont GB06	4228	\$23,478.00	
QUINTEL COMMUNICATIONS	027826	6/27/23	\$1,890.00
Invoice Description	Invoice Number	Invoice Amount	
Radio Rental for Wildfire	683772	\$1,890.00	

System: 6/21/23 9:47:32 AM  
User Date: 6/21/23

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 5  
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
R&R ROAD LTD.	027827	6/27/23	\$3,822.00
Invoice Description	Invoice Number	Invoice Amount	
SL/SC GB16	4878	\$1,764.00	
SL/SC GB16	4879	\$2,058.00	
RMA INSURANCE LTD.	027828	6/27/23	\$114.33
Invoice Description	Invoice Number	Invoice Amount	
WFD Insurance Additions	INS00055707	\$162.74	
ROADATA SERVICES LTD	027829	6/27/23	\$67.20
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services	00081416	\$67.20	
ROAMING TRANSPORT	027830	6/27/23	\$11,401.43
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0427	\$11,401.43	
ROCKY MOUNTAIN PHOENIX	027831	6/27/23	\$4,112.40
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-06	IN028525	\$2,257.30	
R&M Unit 63-07	IN028526	\$1,855.10	
RUCO ENTERPRISES	027832	6/27/23	\$8,035.64
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	6198-053123	\$1,630.89	
Gravel Haul	MAY31-JUNE1/23	\$2,468.32	
Gravel Haul	JUNE7-8/23	\$3,936.43	
SCANALTA POWER SALES LTD.	027833	6/27/23	\$3,504.88
Invoice Description	Invoice Number	Invoice Amount	
R&M Unit 63-96	W027238	\$550.49	
R&M Unit 63-05	W027296	\$208.90	
Fire Trailer Fuel	I0088829	\$164.65	
Fire Trailer Fuel	I0088836	\$109.77	
Fire Trailer Fuel	I0088837	\$258.37	
Spare Pumps for Fire Trailers	U007425	\$1,695.77	
Fire Trailer Pump R&M	027297	\$69.30	
WFD Pump Fuel	I0088962	\$441.38	
Fire Trailer Pump Parts	I0088977	\$6.25	
SCOTT ALEX	027834	6/27/23	\$1,750.00
Invoice Description	Invoice Number	Invoice Amount	
Picnic Tables - Running Lake	000010	\$1,750.00	

System: 6/21/23 9:47:32 AM  
User Date: 6/21/23

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 6  
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SHARNA'S OPEN CAMP	027835	6/27/23	\$3,250.80
Invoice Description	Invoice Number	Invoice Amount	
Wildfire/Meeting Meals	537	\$3,250.80	
SHEWCHUK, GERALD	027836	6/27/23	\$5,279.62
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	MAY30-31/23	\$2,941.14	
Gravel Haul	MAY31-JUNE1/23	\$2,338.48	
SIZER KIMBERLY	027837	6/27/23	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	79325-061923	\$300.00	
THISTLES TRUCK SERVICE	027838	6/27/23	\$4,429.63
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	6187-053123	\$1,594.48	
Gravel Haul	MAY31-JUNE1/23	\$2,835.15	
WARREN FARMING LTD	027839	6/27/23	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	74842-061423	\$50.00	
Rental Deposit Refund	78685-061423	\$400.00	
WOODMERE NURSERY LTD.	027840	6/27/23	\$864.68
Invoice Description	Invoice Number	Invoice Amount	
Shelterbelt Seedlings	1307	\$864.68	
WORSLEY GENERAL STORE	027841	6/27/23	\$1,552.14
Invoice Description	Invoice Number	Invoice Amount	
Wildfire Fire Fighter Drinks	33067	\$255.89	
Wildfire Fire Fighter Drinks	32712	\$211.30	
Dish Soap for Office	32983	\$9.44	
Wildfire Staff Meal	34622	\$13.74	
Wildfire Fire Fighter Snacks	32674	\$52.02	
Wildfire FF Drinks/Snacks	34760	\$530.75	
Wildfire Fire Fighter Drinks	34335	\$52.36	
Wildfire Fire Fighter Drinks	32579	\$44.15	
Wildfire Fire Fighter Drinks	32617	\$167.40	
Wildfire Fire Fighter Drinks	32762	\$215.09	
WORSLEY GRAVEL SUPPLY LTD.	027842	6/27/23	\$8,619.15
Invoice Description	Invoice Number	Invoice Amount	
Gravel Haul	6178-053123	\$1,687.19	
Gravel Haul	MAY31-JUNE1/23	\$2,726.29	
Gravel Haul	JUNE7-8/23	\$4,205.67	

System: 6/21/23 9:47:32 AM  
User Date: 6/21/23

Clear Hills County  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 7  
User ID: Dawn

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WYCLIFFE ENTERPRISES LTD.	027843	6/27/23	\$12,600.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	648	\$12,600.00	
Report Total			\$300, 098.40

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 6/14/23 6/27/23  
 Vendor ID First Last Chequebook ID First Last  
 Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
027792	AMART	A-MART FAMILY VARIETY STORE	6/27/23	ATB	PMCHQ00001234	\$324.06
027793	AMSC05	AMSC INSURANCE SERVICES LTD	6/27/23	ATB	PMCHQ00001234	\$10,657.01
027794	ASSOCIATED	ASSOCIATED FIRE SAFETY GROUP	6/27/23	ATB	PMCHQ00001234	\$12,735.04
027795	BOSCHWICK01	BOSCHWICK CONTRACTING	6/27/23	ATB	PMCHQ00001234	\$21,805.93
027796	BROWNEE01	BROWNEE LLP	6/27/23	ATB	PMCHQ00001234	\$14,590.55
027797	BUBBLEUP01	BUBBLE UP MARKETING	6/27/23	ATB	PMCHQ00001234	\$479.85
027798	CAMPBELL01	CAMPBELL DODGE CHRYSLER LTD.	6/27/23	ATB	PMCHQ00001234	\$50.09
027799	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	6/27/23	ATB	PMCHQ00001234	\$10,340.62
027800	COXGERALD01	GERALD COX	6/27/23	ATB	PMCHQ00001234	\$5,775.00
027801	CYCLE01	CYCLE WEST LTD.	6/27/23	ATB	PMCHQ00001234	\$623.70
027802	D&M01	D & M CONTRACTING	6/27/23	ATB	PMCHQ00001234	\$1,575.00
027803	DEP01	DEP VENTURES	6/27/23	ATB	PMCHQ00001234	\$9,147.05
027804	DHL01	LOOMIS EXPRESS	6/27/23	ATB	PMCHQ00001234	\$631.15
027805	DMK	DMK SIGNS & DESIGNS	6/27/23	ATB	PMCHQ00001234	\$31.50
027806	ENDMECH	END OF STEEL MECHANICAL LTD.	6/27/23	ATB	PMCHQ00001234	\$478.96
027807	FLAMAN02	FLAMAN GROUP OF COMPANIES	6/27/23	ATB	PMCHQ00001234	\$9,301.12
027808	FOSTERS	FOSTER'S AGRI-WORLD	6/27/23	ATB	PMCHQ00001234	\$16,164.04
027809	GRADEPRO	GRADE PRO CONTRACTING LTD.	6/27/23	ATB	PMCHQ00001234	\$39,049.51
027810	HKPTRUCK01	H.K.P. TRUCKING	6/27/23	ATB	PMCHQ00001234	\$7,468.38
027811	HILLVIEW	HILLVIEW FAB & WELDING	6/27/23	ATB	PMCHQ00001234	\$3,150.00
027812	HCGENERAL01	HINES CREEK GENERAL STORE	6/27/23	ATB	PMCHQ00001234	\$137.59
027813	HITECH01	HITECH BUSINESS SYSTEMS LTD.	6/27/23	ATB	PMCHQ00001234	\$547.32
027814	JOBSOND	DIANNE JOBSON	6/27/23	ATB	PMCHQ00001234	\$50.00
027815	LANG01	LANG LOCKS & SECURITY SOLUTION	6/27/23	ATB	PMCHQ00001234	\$33.39
027816	LEMOINER	RAWLIE LEMOINE	6/27/23	ATB	PMCHQ00001234	\$300.00
027817	LERO06	RONALD LEMOINE	6/27/23	ATB	PMCHQ00001234	\$50.00
027818	MEHLSSEN	MEHLSSEN ENERGY PROJECTS INC.	6/27/23	ATB	PMCHQ00001234	\$8,979.60
027819	NPGAS01	NORTH PEACE GAS COOP LTD.	6/27/23	ATB	PMCHQ00001234	\$539.03
027820	NORTHERNPUMP	NORTHERN PUMP OUT INC.	6/27/23	ATB	PMCHQ00001234	\$100.00
027821	OUTBACK	OUTBACK TRANSPORT	6/27/23	ATB	PMCHQ00001234	\$9,741.43
027822	OUTSMARTIN	OUTSMARTIN TECHNOLOGY LTD.	6/27/23	ATB	PMCHQ00001234	\$3,118.50
027823	PEACELIBR01	PEACE LIBRARY SYSTEM	6/27/23	ATB	PMCHQ00001234	\$15,647.01
027824	SUNMEDIA	POSTMEDIA NETWORK INC.	6/27/23	ATB	PMCHQ00001234	\$954.07
027825	PROGRADE01	PROGRADE SERVICES LTD.	6/27/23	ATB	PMCHQ00001234	\$23,478.00
027826	QUINTEL01	QUINTEL COMMUNICATIONS LTD.	6/27/23	ATB	PMCHQ00001234	\$1,890.00
027827	R&R01	R&R ROAD LTD.	6/27/23	ATB	PMCHQ00001234	\$3,822.00
027828	RMANS	RMA INSURANCE LTD.	6/27/23	ATB	PMCHQ00001234	\$114.33
027829	ROADATA	ROADATA SERVICES LTD	6/27/23	ATB	PMCHQ00001234	\$67.20
027830	ROAMING	ROAMING TRANSPORT	6/27/23	ATB	PMCHQ00001234	\$11,401.43
027831	ROMO06	ROCKY MOUNTAIN PHOENIX	6/27/23	ATB	PMCHQ00001234	\$4,112.40
027832	RUCO01	RUCO ENTERPRISES LTD.	6/27/23	ATB	PMCHQ00001234	\$8,035.64
027833	SCANALTA01	SCANALTA POWER SALES LTD.	6/27/23	ATB	PMCHQ00001234	\$3,504.88
027834	SCOTTA	ALEX SCOTT	6/27/23	ATB	PMCHQ00001234	\$1,750.00
027835	SHARNAS	SHARNA'S OPEN CAMP	6/27/23	ATB	PMCHQ00001234	\$3,250.80
027836	SHEWCHUK01	SHEWCHUK, GERALD	6/27/23	ATB	PMCHQ00001234	\$5,279.62
027837	SIZERK	KIMBERLY SIZER	6/27/23	ATB	PMCHQ00001234	\$300.00
027838	THISTLES01	THISTLES TRUCK SERVICE	6/27/23	ATB	PMCHQ00001234	\$4,429.63
027839	WARREN02	WARREN FARMING LTD	6/27/23	ATB	PMCHQ00001234	\$450.00
027840	WOODMERE	WOODMERE NURSERY LTD.	6/27/23	ATB	PMCHQ00001234	\$864.68
027841	WGENERAL01	4D HOLDINGS LTD.	6/27/23	ATB	PMCHQ00001234	\$1,552.14
027842	WOGRO1	WORSLEY GRAVEL SUPPLY LTD.	6/27/23	ATB	PMCHQ00001234	\$8,619.15
027843	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	6/27/23	ATB	PMCHQ00001234	\$12,600.00
REMIT000000000000257	UFA01	UNITED FARMERS OF ALBERTA	6/27/23		PMCHQ00001234	\$0.00



\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
-----						-----
Total Cheques: 53						Total Amount of Cheques: \$300,098.40
						=====

	<b>ATB MASTER CARD DETAILS</b>	
<b>DATE OF PURCHASE</b>	<b>PLACE OF PURCHASE</b>	<b>DESCRIPTION</b>
5/09/23	Vistaprint	WTP Operator Business Cards - EA
5/23/23	GoTo Technologies Canada Ltd	Video Conferencing Account - EA
5/25/23	Delta by Marriott	Councillor FCM Room - EA
5/25/23	Delta by Marriott	Councillor FCM Room - EA
5/05/23	Canada Post	Tax Notice Mailout - CSM
5/04/23	Eventbrite	Spray & Weed Training - AP
5/09/23	Canada Post	Newsletter Mailout - AP
5/13/23	Eventbrite	Refund for Cancelled Spray & Weed Training - AP
5/26/23	Canada Post	Emergency Management Mailout - AP
5/31/23	A-Mart	Coffee for Office - AP

**ATB**

CLEAR HILLS COUNTY \*  
Account Number: . . .  
Alberta BusinessCard

**MONTHLY STATEMENT**  
**MAY 05 to JUN 06, 2023**

We'd like to help you:

[atb.com](http://atb.com)

1-800-332-8383

**YOUR ACCOUNT SUMMARY**

Statement date: June 06, 2023

**PREVIOUS CHARGES AND PAYMENTS**

**Your previous balance**

**\$1,967.47**

Payments made from May 05 to Jun 06 - Thank you -\$1,967.47

Credits \$0.00

**Total payments and credits**

**-\$1,967.47**

**NEW CHARGES**

Purchases and returns \$940.39

Cash advances and Mastercard cheques \$0.00

Fees and adjustments \$0.00

Interest charges \$0.00

**Total new charges**

**\$940.39**

**Your new balance**

**\$940.39**

**RECEIVED**

**JUN 15 2023**

**Clear Hills County**

**MINIMUM PAYMENT AND CREDIT LIMIT**

**Minimum payment due**

**\$29.00**

Your credit limit

**\$60,000.00**

**Payment due date**

**June 27, 2023**

Available credit on Jun 06

**\$59,059.61**

Page 1 of 4

**ATB Financial**



**Payment Slip**

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard  
P.O. Box 21063  
Calgary, AB T2P 4H5

Account number:

Your new balance :

**\$940.39**

Minimum payment due:

**\$29.00**

Payment due date:

**June 27, 2023**

Amount enclosed:

**\$**

PFDATEXH

**001713**

CLEAR HILLS COUNTY \*  
PO BOX 240  
WORSLEY AB T0H 3W0

## PAYMENTS AND CREDITS

Any payments you made that we received after June 06, 2023 will appear on your next statement.

Date Posted	Description	Amount (\$)
May 25	AUTOMATIC PAYMENT-THANKS	-1,967.47

**Total payments and credits** **-\$1,967.47**

**!** \$940.39 will be debited from your account and credited as your automatic payment on Jun 27, 2023.

## PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
May 09	May 09	VISTAPRINT CORPORATE S WALTHAM MA	45.82
May 23	May 23	GOTOCOM*GOTOMEETING GOTO.COM QC	27.30
May 25	May 25	DELTA BY MARRIOTT GRAN GRANDE PRAIRI AB FOLIO #068161	147.15
May 25	May 25	DELTA BY MARRIOTT GRAN GRANDE PRAIRI AB FOLIO #068163	147.15
<b>Total for</b>			<b>\$367.42</b>

Date Charged	Date Posted	Description	Amount (\$)
May 05	May 05	CPC / SCP 577944 WORSLEY AB	58.49
<b>Total for</b>			<b>\$58.49</b>

Date Charged	Date Posted	Description	Amount (\$)
May 04	May 05	EVENTBRITE/2023PRAAAFS SAINT JOHN NB	782.76
May 09	May 09	CPC / SCP 577944 WORSLEY AB	246.36
May 13	May 13	EVENTBRITE SAINT JOHN NB CREDIT	-782.76

(continued on next page)

Page 2 of 4

### Making payments

You can make your payment by:

- Autopay (**pre-authorized debit**)
- **ABM**
- **Telephone** banking
- **Internet** banking
- **Mail**, to the address alongside
- at any **ATB branch**.

**!** Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard  
P.O. Box 21063  
Calgary, AB T2P 4H5



ATB

# MONTHLY STATEMENT

## MAY 05 to JUN 06, 2023

CLEAR HILLS COUNTY \*  
Account Number:  
Alberta BusinessCard

### PURCHASES AND RETURNS (continued)

Date Charged	Date Posted	Description	Amount (\$)
May 26	May 26	CPC / SCP 577944 WORSLEY AB	218.87
May 31	May 31	AMART FAMILY VARIETY S WORSLEY AB	49.25
Total for			\$514.48
Total purchases and returns			\$940.39

### INTEREST CHARGES

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	8.70 (v)
Cash advances and Mastercard cheques	0.00	8.70 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

### FOR YOUR BUDGETING - HOW YOU USED YOUR CREDIT CARD(S)

Category	Spent This Period (\$)
Dining and entertainment	0.00
Grocery	0.00
Professional services	0.00
Retail stores	76.55
Utilities	0.00
Home improvement and maintenance	0.00
Travel and lodging	294.30
Vehicle expenses (fuel, repair)	0.00
Business services	569.54
Miscellaneous	0.00
Sub-total (purchases and returns)	\$940.39
Cash advances and Mastercard cheques	\$0.00
Grand total	\$940.39

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 27, 2023
Originated By:	Crystal Dei Community Service Coordinator
Title:	<b>Many Islands Letter of Support</b>
File:	71-20-02

### DESCRIPTION:

Many Islands Recreational Development Society is seeking Council support for Installation of additional Sewer Tanks, Water lines, and future power at Many Islands Campground.

### BACKGROUND:

The Recreation Lease is held by the County, and the Society operates the Many Islands Recreation site. Any Development requires Council support and the County Applies to Alberta Environment and Parks for the appropriate level of approval to carry out the development.

### OPTIONS:

1. Support the proposal and apply for approval
2. Not Support the proposal.

### ATTACHMENT:

- Letter from Many Islands Recreational Development Society.

### RECOMMENDATION:

Resolution by Councillor.....to support the Many Islands Recreational Development Society's proposal and apply to Alberta Environment and Parks for approval for Installation of Additional Sewer Tanks, Water Lines, and Future Power at Many Islands Recreational Society Campground.

Initials show support - Reviewed by:

Manager:

CAO:



Monday, June 19, 2023,

Many Islands Recreational Development Society

**Subject: Rec. Lease REC 880016 -Request for Support in Principle – Future Installation of Additional Sewer Tanks, Water Lines, and Future Power at Many Islands Recreational Society Campground**

---

Dear Clear Hills County Council,

On behalf of the Many Islands Recreational Society, I am writing to formally request your support in principle for the installation of additional sewer tanks, water lines, and future power at Many Islands Campground, pending approval by Alberta Environment and Parks.

Many Islands Recreational Society has been a recreational facility for residents and visitors of Clear Hills County for many years. We take great pride in providing a well-maintained and enjoyable environment for all park users, enabling them to connect with nature and create lasting memories with family and friends.

As the number of park users continues to grow each year, we have observed an increased demand for improved infrastructure to meet the evolving needs of our visitors. The installation of additional sewer tanks, water lines, and future power would significantly enhance the existing infrastructure of Many Islands Recreational Society Campground, leading to several key benefits:

**Improved Sanitary Facilities:** Additional sewer tanks will alleviate the strain on the existing infrastructure, ensuring a more efficient and convenient waste disposal system for park users. This improvement will enhance the overall cleanliness and hygiene of the campground.

**Enhanced Water Supply:** The installation of water lines will augment the existing water supply, ensuring an ample and reliable water source for all park users.

**Future Power Provision:** The inclusion of future power installation within the campground will enable the use of modern amenities and recreational equipment, such as electric RV hookups, lighting, and charging stations. This advancement aligns with the growing demand for sustainable camping options and will attract a broader range of visitors to the area.

By supporting our request for these enhancements to the Many Islands Recreational Society Campground, Clear Hills County Council would demonstrate its commitment to fostering recreational opportunities and promoting tourism within our region. We believe that these improvements would be well utilized and greatly appreciated by all park users, leading to increased visitation and positive economic impacts for the local community.

We kindly request that you review our proposal and consider supporting our endeavor. Thank you for your time, attention, and ongoing dedication to the development of Clear Hills County.

Please do not hesitate to contact me if you require any additional information or have any questions regarding our request.

Yours sincerely,

Jeremy Parker  
MIRDS President



# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 27, 2023
Originated By:	Crystal Dei Community Service Coordinator
Title:	<b>Wildfire Resource Form Spreadsheet</b>
File:	24-02-02

### DESCRIPTION:

Council is presented with results from the Wildfire Resource form that was mailed out to all Clear Hills County residents May 26 2023 with a due date of June 16 2023. Administration has compiled a spreadsheet for Councils review.

### BACKGROUND:

**C287-23(05-23-23) RESOLUTION by Deputy Reeve Janzen to send a bulk mail out to all residents of Clear Hills County requesting a form be filled out for the purpose of the tracking of any personal/company expenses accrued while assisting with the recent wildfire within Clear Hills County and also Include a save the date notice on the upcoming July 20<sup>th</sup> Clear Hills County annual BBQ. CARRIED.**

Information collected was for Wildfire GW10018 (Cleardale/Peace River Banks) and Wildfire G80220 (Boundary Lake/Bear Canyon) from May 05, 2023 to June 16,2023.

### ATTACHMENT:

- Wildfire Resource Spreadsheet.

### RECOMMENDATION:

Resolution by ..... to accept for information.

Initials show support - Reviewed by:      Manager:

CAO: 

Wildfire Resource Spreadsheet

Individual/ Company	Food and Water Supplies	Equipment, Tractor, Disc, SxS, Crawlers	Pick up, Trailers	Water Tank,Pumps, Tridem trucks& Trailers,Water Trucks	Fuel	Hours	Days	Personnel/ Volunteer
A		2	2	2		4	5	1
B				1		115		1
C	1			2			15	10
D	1			2				1
E	1						30	1
F	1	4		1	1		17	7
G		1				30		1
H	1							2
I	1			1				2
J	1			1				2
K	1			2	1		12	2
L			2	2				1
M	1						8	2
N	1	1	2				9	1
O	1	1					3	4
P							4	1
Q			2	3			7	
<b>Total</b>	<b>11</b>	<b>9</b>	<b>8</b>	<b>17</b>	<b>2</b>	<b>149</b>	<b>110</b>	<b>39</b>

# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 27, 2023
Originated By:	Crystal Dei Community Service Coordinator
Title:	<b>T-Shirts Clear Hills County 18<sup>th</sup> Annual BBQ</b>
File:	62-02-02

### DESCRIPTION:

Council is presented with options for T-shirts and Sports shirts for 18<sup>th</sup> Annual Clear Hills County BBQ.

### BACKGROUND

Council discussed the T-Shirts and Sports shirt with collar for the BBQ to the June 26 Policy & Priority meeting.

### BUDGET:

T-Shirts	1400	\$ 9.90	\$ 13,860.00
GST			\$ 693.00
Set up logo			\$ 30.00
Freight			\$ 300.00
<b>Total</b>			<b>\$ 14,883.00</b>
Sports Shirt	200	\$ 22.32	\$ 4,464.00
GST			\$ 223.20
<b>Total</b>			<b>\$ 4,687.20</b>
<b>Total</b>			<b>\$ 19,570.20</b>
<b>Total BBQ Budget</b>			<b>\$ 30,000.00</b>

### OPTIONS:

1. Order 1400 T-shirts with original design.
2. Order 1400 T-shirts and 200 Sports Shirts with original design.
3. Order 1400 T-shirts with new design.
4. Order 1400 T-shirts and 200 Sports Shirts with new design.
5. Do not order any shirts.

RESOLUTION BY .... to proceed with option

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 27, 2023
Originated By:	Crystal Dei Community Service Coordinator
Title:	<b>Video/Slide Show for Clear Hills County 18<sup>th</sup> Annual BBQ</b>
File:	62-02-02

### DESCRIPTION:

Council is presented with options for the production of the video/slide show for the Clear Hills County 18<sup>th</sup> Annual BBQ.

### BACKGROUND:

Reeve Bean and Council discussed Council sourcing out a presentation designer to produce the Video/Slideshow for the Clear Hills County 18<sup>th</sup> Annual BBQ at the Policy & Priority meeting.

**C324-23(06-13-23) RESOLUTION by Councillor Giesbrecht to approve the planning for the July 20th Clear Hills County 18th Annual BBQ and increase the 2023 budget to \$30,000. CARRIED.**

### OPTIONS:

1. Council source out presentation designer for production of video/slide show for BBQ.
2. Administration source out presentation designer for production of video/slide show for BBQ.
3. Have no slide Video/slideshow for BBQ.

RESOLUTION BY .... for council to proceed with option

Initials show support - Reviewed by:

Manager:

CAO:



# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>REGULAR COUNCIL MEETING</b>
Meeting Date:	June 27, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Chief Administrative Officer Report</b>
File Code:	11-02-02

- June 16, 2023- NAEL Meeting
- Current Wildfire update
- P&P Items in waiting
  - TELUS – Sent request (waiting on reply)
  - Branding – July 11 Delegation (Source Inspired)
  - NPRL Waste disposal access cards
  - Cleardale Sewer upgrade

### RECOMMENDED ACTION:

**RESOLUTION by .....** to accept the Chief Administrative Officer's report for June 27, 2023, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
--------------------------------------	----------	------	---

# Clear Hills County

## Request For Decision (RFD)

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Terry Shewchuk, Public Works Manager
Title:	<b>Public Works Manager's Report</b>
File:	32-02-02

### Graders

- Graders are grading where needed due to the dry conditions.

### Roads, Culverts & Approaches

- Ongoing spot graveling throughout the County where needed.
- Pavement crack sealing has been delayed due to lodging shortages.
- Construction and repair of approaches, culverts and center lines is ongoing.

### Other

- Road and Rural Address sign replacement is ongoing.
- New furnaces for the Worsley Water Treatment Plant have been ordered to replace the ones that are no longer in working order. AGS will be changing out the furnaces once received.
- Requested quote for installing backup power at the Worsley Water Treatment Plant, Worsley Fire Hall, and County Office.
- Tire Recyclers have begun to remove the tires at the various Transfer Stations.
- Ongoing Hamlet of Cleardale water and sewer upgrade meetings.

### ATTACHMENTS:

### RECOMMENDED ACTION:

**RESOLUTION** by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:

# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Council Information</b>
File:	11-02-02

### DESCRIPTION:

Council is presented with correspondence, for information.

### BACKGROUND / PROPOSAL:

### ATTACHMENTS:

Letter from Minister McIver – Municipal Affairs  
Strategic Transportation Infrastructure Program

### RECOMMENDED ACTION:

**RESOLUTION** by.... that Council receives for information the Council Information presented at the June 27, 2023, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*  
*MLA, Calgary-Hays*

AR111695

June 20, 2023

Dear Chief Elected Officials:

I am pleased and excited to return as the Minister of Municipal Affairs. It is an honour and a privilege to serve in this role, and I am eager to work together to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans.

As Minister of Municipal Affairs, I continue to believe in the importance of supporting our local communities, as they play a significant role in creating the economic and social conditions that contribute to Alberta's vibrancy and prosperity. My ministry will continue to develop the tools, training, and programs to support fiscally responsible, accountable, and sustainable local government, and improve the long-term viability of municipalities. I am also committed to my ministry's role in providing Albertans with safe buildings, homes, and communities through the province's safety codes system.

Together, we can continue to reduce unnecessary government oversight with regulatory approaches and program delivery that emphasize outcomes, in order to attract investment, support innovation, and grow Alberta's businesses.

I look forward to once again working together to strengthen Alberta's municipalities and collaborating on areas of mutual interest.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers



June 13, 2023

Reeve Amber Bean  
Reeve  
Clear Hills County  
PO Box 240  
Worsley, AB T0H 3W0

Dear Reeve Bean:

**Subject: Strategic Transportation Infrastructure Program  
LRB - BF 86029 Replacement**

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Thank you for the recent application under the Strategic Transportation Infrastructure Program (STIP).

Applications have exceeded available funding and the above project was not recommended for funding approval at this time. The next intake for STIP closes on November 30, 2023. Please submit any new applications for the 2024 funding year before that time.

For STIP- Local Road Bridge component applications, the department advises that only structures with a Structural Rating (SR) lower than 44.44 should be submitted. BF 86029 currently has a ranking of 55.55.

If the municipality chooses to start a project before receiving funding approval under the STIP, the project will no longer be eligible for funding support. The municipality may want to use funding from other grant programs that may be available, such as the Municipal Sustainability Initiative or the Municipal Stimulus Program.

If you have any questions regarding STIP, please contact Samantha Lee, Infrastructure Technologist at (780) 618-4357.

Regards,



Chase Milligen, P. Eng., PMP  
Regional Director

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# Clear Hills County

## Request For Decision (RFD)

	<b>Regular Council Meeting</b>
Meeting Date:	June 27, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	<b>Calendars</b>
File:	11-02-02

### DESCRIPTION:

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

### UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
Canadian Beef Industry Conference	August 14-17	Calgary	Janzen

### ATTACHMENTS:

- Calendar of upcoming meetings and conferences

### RECOMMENDED ACTION:

**RESOLUTION** by .... to accept for information June, July and August 2023 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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# JUNE 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 CH Conn -AB, DJ	2 PREDA-AB	3
4	5 4-H-DJ	6	7 NPHF-DW	8	9 NTAB-AB	10
11	12 P&P-ALL	13 <b>Council</b>	14	15 GGAMAC-DW	16 NAEL-AB	17
18	19	20	21	22 Mighty Peace Water Shed-DW	23	24
25	26	27 <b>Council</b>	28	29	30	1

# JULY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1 Canada Day
2	3 Office Closed	4	5	6	7 NWSAR-AB, NS	8
9	10	11 Council	12	13	14	15
16	17	18	19	20 County BBQ-Many Islands	21	22 PLS-AB
23	24	25	26	27	28	29
30	31					5

# AUGUST 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1	2	3	4	5
6	7 Alberta Heritage Day Office Closed	8	9	10	11 Zone 4- All	12
13	14	15 Council	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
	MPTA-AB					

### Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society