

AGENDA
CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
SEPTEMBER 19, 2023

The Agricultural Service Board meeting of Clear Hills County will be held on Tuesday, September 19, 2023, at 10:00 a.m. in the Council Chambers of the County Administration Office, 313 Alberta Avenue, Worsley, Alberta.

1. **CALL TO ORDER**
2. **AGENDA**
3. **ADOPTION OF PREVIOUS MINUTES**
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4. **Delegation(s)**
5. **BUSINESS ARISING**
6. **OLD BUSINESS**
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 - b. Board Reports11
7. **NEW BUSINESS**
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 - b. Policy 6313- Tradeshow Groceries & Door Prizes.....16
 - c. Tradeshow19
 - d. ASB Honorarium & Travel/Subsistence Budget Review.....20
 - e. Carnivore Damage Prevention Presentation.....21
 - f. Alberta Environment & Protected Areas Presentation.....22
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 - a. Agricultural Fieldman Report32
9. **INFORMATION & CORRESPONDENCE.....35**
10. **ADJOURNMENT**

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICE BOARD MEETING
COUNCIL CHAMBERS, WORSLEY, AB
TUESDAY, JUNE 20, 2023**

PRESENT

David Janzen	Chairman
Julie Watchorn	Deputy Chair
Baldur Ruecker	Member
Ron Jensen	Member
Garry Candy	Member
Julie Lemoine	Member
Jason Ruecker	Council Representative

ABSENT

ATTENDING

Allan Rowe	Chief Executive Officer
Greg Coon	Agricultural Fieldman
Natasha Gillett	Community Services Clerk

CALL TO ORDER

Deputy Chair Watchorn called the meeting to order at 10:02 a.m.

AGENDA

AG51-23(06/20/23)

RESOLUTION by Chairman Janzen that this Agricultural Service Board adopts the agenda governing the June 20, 2023, Agricultural Service Board meeting. CARRIED.

MINUTES

Previous Meeting
Minutes

Agricultural Service Board is presented with previous meeting minutes.

AG52-23(06/20/23)

RESOLUTION by Member Ruecker that this Agricultural Service Board adopts the minutes of the May 2, 2023, Agricultural Service Board Meeting. CARRIED.

OLD BUSINESS

Activity Report

The Board is presented with the Agricultural Service Board Activity Report.

AG53-23(06/20/23)

RESOLUTION by Member Jensen that this Agricultural Service Board accepts the June 20, 2023, Agricultural Service Board Activity Report, as presented. CARRIED.

Board Reports

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

AG54-23(06/20/23)

RESOLUTION by Member Candy that this Agricultural Service Board accepts the Board members' verbal reports of June 20, 2023, for information. CARRIED.

NEW BUSINESS

Policy 6312-
Tradeshow Exhibitors

The Board has requested that Agricultural Services Policy 6312- Tradeshow Exhibitors be brought to a future ASB meeting to discuss the insurance requirements for exhibitors.

AG55-23(06/20/23)

Policy 6313-
Tradeshow Groceries
And Door Prizes

RESOLUTION by Chairman Janzen that this Agricultural Service Board requests further information regarding insurance requirements for Policy 6312-Tradeshow Exhibitors and bring back to a future Agricultural Service Board meeting. CARRIED.

The Board has requested that Agricultural Services Policy 6313-Tradeshow Groceries and Door Prizes be brought to a future ASB meeting.

Councillor Ruecker entered the meeting at 10:33 a.m.

AG56-23(06/20/23)

2023 ASBPC
Resolution Grading

RESOLUTION by Deputy Chair Watchorn that this Agricultural Service Board table the discussion regarding Policy 6313-Tradeshow Groceries and Door Prizes. CARRIED.

The Board is requested to grade the Agricultural Service Board Provincial Committee's (ASBPC) 2023 Resolutions. The ASBPC's has provided their responses, initial grades given and a brief update on activities to advance the resolutions.

AG57-23(06/20/23)

RESOLUTION by Deputy Chair Watchorn that this Agricultural Service Board submit the 2023 ASBPC Resolution Grading with the following grades and comments:

Resolution Number	Resolution Name	Grade	Comments
1-23	CREATION OF A MID-LEVEL ALBERTA VETERINARY MEDICAL ASSOCIATION (ABVMA) PROFESSIONAL DESIGNATION	Accept in Principle	See more movement on large animal vet assistants being able to do more.
2-23	RURAL VETERINARY STUDENTS	Accept in Principle	
3-23	APPLIED RESEARCH ASSOCIATIONS FUNDING	Accept in Principle	
4-23	GRIZZLY BEAR POPULATION IMPACT ON AGRICULTURAL PRODUCTION	Unsatisfactory	
5-23	LANDOWNER SPECIAL LICENSE	Incomplete	
6-23	ENFORCEMENT OF WATER MANAGEMENT ALBERTA WATER ACT	Unsatisfactory	
7-23	CAMPAIGN TO RAISE AWARENESS ON THE DISPARITY BETWEEN CONSUMER PRICING AND PRODUCER REVENUE	DEFEATED	

**AGRICULTURAL SERVICE BOARD
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8-23	CONSIDERATION OF MUNICIPAL ENVIRONMENTAL AND AGRICULTURAL POLICIES FOR LARGE SCALE SOLAR AND RELATED ENERGY DEVELOPMENTS ON AGRICULTURAL LANDS	Incomplete	
9-23	SYNTHETIC FERTILIZER EMISSIONS	Unsatisfactory	
10-23	ORGANIC PRODUCTION CERTIFICATION STANDARDS AND PROVINCIALLY REGULATED WEEDS	Unsatisfactory	
11-23	LOSS OF 2% LIQUID STRYCHNINE	Unsatisfactory	Needing a satisfactory alternative to replace
12-23	REVIEW OF THE LAND AND PROPERTY RIGHTS TRIBUNAL (LPRT)	Unsatisfactory	
E1-23	STABLE REGIONAL AGRICULTURAL EXTENSION FUNDING	Accept the Response	
E2-23	STABLE FUNDING FOR FARM MENTAL HEALTH	Accept the Response	
E3-23	SUPPORTING A VIBRANT CERVID INDUSTRY IN ALBERTA	Accept the Response	

CARRIED.

Events

The Board is presented with events for their consideration.

AG58-23(06/20/23)

RESOLUTION by Councillor Ruecker that this Agricultural Service Board authorize the attendance of all Agricultural Service Board Members to attend one or both of the pasture and riparian health assessment workshops in Baytree, AB. Range health June 27, 2023 and riparian health June 30, 2023.
CARRIED.

AG59-23(06/20/23)

RESOLUTION by Member Lemoine that this Agricultural Service Board authorize the attendance of all Agricultural Service Board Members to attend the NPARA July tour in Manning, AB on July 27, 2023.
CARRIED.

AG60-23(06/20/23)

RESOLUTION by Member Jensen that this Agricultural Service Board authorize the attendance of all Agricultural Service Board Members to attend the PCBFA field day at the Fairview Research Farm on August 3, 2023.
CARRIED.

**AGRICULTURAL SERVICE BOARD
TUESDAY, JUNE 20, 2023**

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AG61-23(06/20/23)

RESOLUTION by Chairman Janzen that this Agricultural Service Board authorize the attendance of all Agricultural Service Board Members to attend the PCBFA crop variety tour at the Fourth Creek Community Hall on August 10, 2023. CARRIED.

AG62-23(06/20/23)

RESOLUTION by Chairman Janzen that this Agricultural Service Board reschedule the July 18, 2023 Agricultural Service Board meeting to July 25, 2023. CARRIED.

REPORTS

Agricultural Fieldman
Report

At this time the Agricultural Fieldman will have an opportunity to present his report.

AG63-23(06/20/23)

RESOLUTION by Member Ruecker that this Agricultural Service Board accepts for information the Carnivore Damage Prevention Presentation, as presented. The Carnivore Damage Prevention Presentation is to be held at the Eureka River Hall, in August of 2023. CARRIED.

AG64-23(06/20/23)

RESOLUTION by Member Candy that this Agricultural Service Board accepts the June 20, 2023, Agricultural Fieldman's Report for information, as presented. CARRIED.

INFORMATION &
CORRESPONDENCE

The Board is presented with correspondence for review.

AG65-23(06/20/23)

RESOLUTION by Councillor Ruecker that this Agricultural Service Board accepts the June 20, 2023, information and correspondence for information, as presented. CARRIED.

Deputy Chair Watchorn recessed the meeting at 12:17 p.m.
Deputy Chair Watchorn reconvened the meeting at 12:42 p.m.

ROUND TABLE:

Members had a chance to have a round table discussion regarding topics of interest.

ADJOURNMENT

Deputy Chair Watchorn adjourned the meeting at 1:20 p.m.

DATE

CHAIR

DATE

AGRICULTURAL FIELDMAN

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	ACTIVITY REPORT
File:	63-10-02

DESCRIPTION:

The Board is presented with the Agricultural Service Board Activity Report.

BACKGROUND:


The Activity report is helpful to administration and the board for tracking the status of resolutions and directions from the board. Items will stay on the report until they are completed. Items that are shaded indicate that they are completed and will be removed from the list once presented at the current Agricultural Service Board meeting.

ATTACHMENTS:

- Agricultural Service Board Activity Report

RECOMMENDED ACTION:

RESOLUTION by _____ that this Agricultural Service Board (ASB) accepts the September 19, 2023, ASB Activity Report as presented.

Initials show support - Reviewed by: Manager:  AgFieldman:
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Senior Management Team Agricultural Service Board

Activity Report for September 19, 2023 Page 1 of 1

Budget Items:

Completed Items:

CAO = Chief Administrative Officer

AF = Ag. Fieldman

CSC = Community Services Coordinator

MOTION	DATE	DESCRIPTION	DEPT	STATUS
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REGULAR AGRICULTURAL SERVICE BOARD MEETINGS				
		February 15, 2022		
AG11-22	(02/15/22)	RESOLUTION by Deputy Reeve Janzen that this Agricultural Service Board recommends Council approves a conditional grant of up to \$500.00 at \$3.50 per student to the Farm Safety Centre for providing the Farm Safety Smarts Program to students within Clear Hills County boundaries. CARRIED.	CDM & AF	In budget, Centre has confirmed planning to present in all local schools in 2022
		January 31, 2023		
AG7-23	(01/31/23)	RESOLUTION Member Candy to table the request for additional funding for the Farm Safety Centre Program until the updated request letter is received. CARRIED.	AF	In waiting
		May 2, 2023		
AG46-23	(05/02/23)	RESOLUTION by Member Ruecker that this Agricultural Service Board recommends removing section 4.c mowing of road prioritization from Policy 6304 Roadside Vegetation Control. CARRIED.	AF	June 27, 2023 Council Meeting
AG47-23	(05/02/23)	RESOLUTION by Deputy Reeve Janzen that this Agricultural Service Board bring Policy 6312-Tradeshow Exhibitors to a future Agricultural Service Board meeting for further discussion of insurance requirements for exhibitors. CARRIED.	AF	June 20, 2023 ASB Meeting
AG48-23	(05/02/23)	RESOLUTION by Member Jensen that this Agricultural Service Board bring Policy 6313-Tradeshow Groceries and Door Prizes to a future Agricultural Service Board meeting for further discussion. CARRIED.	AF	June 20, 2023 ASB Meeting
AG49-23	(05/02/23)	RESOLUTION by Councillor Ruecker that this Agricultural Service Board recommends changing section 4.7 of Policy 6317-Biggest Vegetable Contest to read the names of winners opposed to pictures of winners. CARRIED.	AF	June 27, 2023 Council Meeting
AG51-23	(05/02/23)	RESOLUTION by Member Ruecker that this Agricultural Service Board will tentatively hold the Farmers' Appreciation Event on February 17, 2024 at Menno Simons School in Cleardale. CARRIED.	AF	
AG52-23	(05/02/23)	RESOLUTION by Deputy Reeve Janzen that this Agricultural Service Board bring the honorarium and travel/subsistence budget	AF	Future ASB Meetings



Senior Management Team Agricultural Service Board

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Completed Items:

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Senior Management Team Agricultural Service Board

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Budget Items:

Completed Items:

CAO = Chief Administrative Officer

AF = Ag. Fieldman

CSC = Community Services Coordinator

MOTION	DATE	DESCRIPTION	DEPT	STATUS
AG62-23	(06/20/23)	RESOLUTION by Chairman Janzen that this Agricultural Service Board reschedule the July 18, 2023 Agricultural Service Board meeting to July 25, 2023. CARRIED.	AF	
AG63-23	(06/20/23)	RESOLUTION by Member Ruecker that this Agricultural Service Board accepts for information the Carnivore Damage Prevention Presentation, as presented. The Carnivore Damage Prevention Presentation is to be held at the Eureka River Hall, in August of 2023. CARRIED.	AF	

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board Meeting
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	BOARD REPORTS
File No:	63-10-02

DESCRIPTION:

At this time the Board members will have an opportunity to present their reports on meetings attended and other agricultural related topics.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by _____ that this Agricultural Service Board accepts the Board members' verbal reports of September 19, 2023, for information.

Initials show support - Reviewed by: **Manager:**



AgFieldman:



Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Policy 6312- Tradeshow Exhibitors
File:	63-10-02

DESCRIPTION:

The Board has requested that Agricultural Services Policy 6312- Tradeshow Exhibitors be brought to a future ASB meeting to discuss the insurance requirements for exhibitors.

SARDA and Evergreen Park have been contacted for information regarding their tradeshow vendor insurance requirements, as well as RMA Insurance regarding Clear Hills County's insurance policy covering the tradeshow vendors the day of.

BACKGROUND:

AG55-23(06/20/23) RESOLUTION by Chairman Janzen that this Agricultural Service Board requests further information regarding insurance requirements for Policy 6312-Tradeshow Exhibitors and bring back to a future Agricultural Service Board meeting. CARRIED.

-SARDA Tradeshow requires all vendors to submit a copy of their insurance policy, as well as requiring all vendors provide a fire extinguisher to have at their booth.

-Evergreen Park Tradeshow still requires vendors to submit a copy of their insurance policy.

-RMA Insurance stated that having the County cover the tradeshow vendors would open the County to any lawsuits coming from the event and the actions of the vendors. RMA will not cover outside vendors under the County's insurance. All third-party vendors need to have their own insurance which lists the County as an additional insured. There is a program that the County could utilize that would make it easier for the vendors to get their own insurance. It is the IRC program where the vendor can purchase insurance for the event and a copy of the certificate goes to the County.

ATTACHMENTS:

- Policy 6312- Tradeshow Exhibitors

RECOMMENDED ACTION:

RESOLUTION by ... that this Agricultural Service Board accepts for information the Policy 6312-Tradeshow Exhibitors vendor insurance requirements, as presented.

Initials show support - Reviewed by: **Manager:**



AgFieldman:





Clear Hills County

Effective Date: November 12, 2014	Policy Number 6312
Title: TRADESHOW EXHIBITORS	

1. Policy Statement:

- 1.1. The Clear Hills County Agricultural Tradeshow is a rural family oriented show that allows exhibitors from the public and private sectors.
- 1.2. Clear Hills County recognizes the importance of providing guidelines and establishing basic requirements for exhibitors to adhere to when participating in the County Agricultural Tradeshow.
- 1.3. Clear Hills County requires that vendors and exhibitors at the annual Tradeshow conducted by the Clear Hills County Agricultural Service Board have and provide proof of insurance coverage deemed appropriate to protect Clear Hills County from claims by any stakeholders to such events including vendors, exhibitors, volunteers, staff and visitors for the following reasons:
 - The active control and reduction of our insurance and other risk-related costs;
 - The protection of the interests of the stakeholders in such events;
 - The prevention of losses arising from damage to community or other's assets and liability claims; and
 - When losses cannot be prevented, to ensure that the impact of losses on the organization and our community stakeholders is a minimal as possible.

2. Exhibitor Responsibilities

- 2.1. All exhibitors will enter into an agreement, *Schedule A* that establishes the terms and conditions to be eligible to reserve a booth at the County Agricultural Tradeshow.
- 2.2. All exhibitors will provide proof of general liability, home owner, farm, tenant or personal liability insurance prior to setting up at the specific Tradeshow. Failure to do so will result in the exhibitor being denied permission to set up for the Tradeshow and forfeiture of any fees paid to the Clear Hills County.
 - 2.2.1. Where permitted by the Clear Hills County insurance provider, insurance coverage may be requested and obtained by the vendor and/or exhibitor through the Clear Hills County Insurance policy on a cost recoverable basis.

3. Procedure:

- 3.1. Council delegates to the Chief Administrative Officer authority and responsibility to designate an employee of Clear Hills County to implement and supervise the requirements of this policy.

4. **Attachments:**

4.1 Schedule A - Exhibitor Agreement

5. **End of Policy**

ADOPTED

Resolution #C770-14

Date: November 12, 2014

Schedule A**EXHIBITOR AGREES TO THE FOLLOWING TERMS & CONDITIONS:**

1. Clear Hills County, in its sole discretion, reserves the right to assign, decline, and/or change booth locations without prior notice. The exhibitor may be entitled to a full refund, if they choose to withdraw their reservation due to changes to booth locations.
2. Clear Hills County, in its sole discretion, reserves the right to accept or reject any request to exhibit or participate in the show at any time.
3. Clear Hills County, in its sole discretion, reserves the right to reject, remove or prohibit any exhibit in whole or in part, or any Exhibitor or its representative if in the opinion of Show Management the exhibit or the activities of the Exhibitor or its representatives violates the Agreement or is detrimental to the aims, goals and purposes of the show.
4. Clear Hills County prohibits abusive conduct and inappropriate behavior toward Show Management, attendees, guests or any affiliated representative of the show.
5. Clear Hills County will not assume any responsibility for loss, damages, theft, and/or pilferage of Exhibitor's displays, materials, supplies, etc. Security will be on site during the entire show.
6. Exhibitors will hold Clear Hills County harmless for any damage, expense, or liability arising from any injury or damage to said Exhibitor, its agents, servants or employees, resulting from any acts or omissions of the Exhibitor, its agents, employees or representatives, for which the Exhibitor is legally responsible.
7. Exhibitors are entirely responsible for leased space and agree to reimburse for any damage to property, facilities, furnishings, or equipment occurring on the premises of the event, providing such damage is due to negligence of the Exhibitor, its servants, agents or others for whom the Exhibitor is, by law, responsible for.
8. Exhibitors are required to provide a valid certificate of insurance for the event and booth rental.
9. Exhibitor materials, supplies, equipment, displays, etc. must not extended beyond the Exhibitor's designated booth space.
10. The Exhibitor agrees to remove the exhibit equipment, displays, materials, supplies, etc. from the show building by 6:30 p.m. on the day of the Show, and not before 4:30 p.m.
11. Clear Hills County has the authority to establish and interpret rules and regulations necessary for the orderly conduct of Exhibitors and/or their agents for the mutual benefit of all parties.

I, _____ (please print) have read, understand and agree to the terms and conditions stated above.

Position/Title: _____

Company/Organization: _____

Signature: _____ Date: _____

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Policy 6313- Tradeshow Groceries & Door Prizes
File:	63-10-02

DESCRIPTION:

The Board has requested that Agricultural Services Policy 6313- Tradeshow Groceries and Door Prizes be brought to a future ASB meeting to discuss the addition of A-Mart to the business rotation.

BACKGROUND:

AG56-23(06/20/23) RESOLUTION by Deputy Chair Watchorn that this Agricultural Service Board table the discussion regarding Policy 6313-Tradeshow Groceries and Door Prizes.

CARRIED.

ATTACHMENTS:

- Policy 6313- Tradeshow Groceries and Door Prizes

RECOMMENDED ACTION:

RESOLUTION by ... that this Agricultural Service Board recommend Council adopt the proposed changes to Policy 6313- Tradeshow Groceries and Door Prizes, the addition of A-Mart to the business rotation, as presented.

Initials show support - Reviewed by: **Manager:**



AgFieldman:



Clear Hills County

Effective Date: DRAFT	Policy Number 6313
Title: TRADESHOW GROCERIES & DOORPRIZES	

1. POLICY STATEMENT

- 1.1. Clear Hills County has committed to offer a pancake breakfast and sponsor door prizes for the annual County Agricultural Tradeshow and Farmer's Appreciation Banquet

2. GENERAL

- 2.1. Annually Council will include funds in the Operating Budget to cover costs for groceries for the pancake breakfast and the door prizes.
- 2.2. The County will purchase groceries for the pancake breakfast from the following businesses on a rotational basis:

- A-Mart (2025, 2029, 2033)
- Cleardale Co-op (~~2025, 2028, 2031~~) (2026, 2030, 2034)
- Hines Creek General Store (~~2023, 2026, 2029~~) (2023, 2027, 2031)
- Worsley General Store (~~2024, 2027, 2030~~) (2024, 2028, 2032)

- 2.3. The County will purchase a \$300.00 gift card from the following businesses on a rotational basis if available.

- A-Mart (2025, 2029, 2033)
- Cleardale Co-op (~~2025, 2028, 2031~~) (2026, 2030, 2034)
- Hines Creek General Store (~~2023, 2026, 2029~~) (2023, 2027, 2031)
- Worsley General Store (~~2024, 2027, 2030~~) (2024, 2028, 2032)

This door prize will be drawn from the entries in the "Adult Door Prize" draw box at the Council Tradeshow booth.

- 2.4. The County will fund up to \$200.00 annually for a children's bicycle from B&E Home Hardware. This door prize will be drawn from the entries in the "Children Door Prize" draw box at the Council Tradeshow booth.

- 2.4.1. B&E Home Hardware provides a bicycle for display at the Council booth during the tradeshow.

- 2.4.2. The door prize recipient selects a bicycle from B&E Home Hardware's inventory during regular business hours. The customer is responsible for any additional costs when the bicycle selected is more than the \$200.00 that the County has committed for this door prize.

3. END OF POLICY

ADOPTED

Resolution C91-15(02/10/15)

DATE:

February 10, 2015

AMENDED

DATE:

Resolution C133-16(03/08/16)

March 8, 2016

Resolution C012-22(01-11-22)

January 11, 2022

Resolution C60-23(01-24-23)

January 24, 2023

Clear Hills County

Request For Decision (RFD)

Meeting:	ASB Meeting
Meeting Date:	September 19 2023
Originated By:	Crystal Dei, Community Service Coordinator
Title:	TRADESHOW
File:	63-10-30

DESCRIPTION:

Administration is suggesting bringing the Farmers Appreciation banquet back to the Trade Show with the Clear Hills County Talent Show as entertainment.

BACKGROUND:

Annually Clear Hills County hosts an Agricultural Tradeshow in Hines Creek at the Dave Shaw Recreation Complex (712 6th Avenue). In 2023 there were some concerns with regard to the trade show and talent show that is held in the afternoon at the tradeshow in the arena side.

1. Exhibitors on both sides complain that the talent show is too loud when they are trying to talk to potential customers.
2. Complaints from the audience that view is obstructed by booths that are on either side of the stage during the Talent Show.
3. Complaints from the audience that the arena glass obstructs the sound making hearing the acts difficult.
4. Complaints that music throughout the show is too loud.
5. Exhibitors disliked running the Trade Show until 6:00. There were very few people at the show after 4:00. Vendors suggested 4:30 as an end time for the show.

To possibly rectify these complaints, administration is suggesting that the talent show be moved to 4:30 -5:00 in the Dave Shaw Hall. Administration feels that an event could be made holding the Talent Show and the Farmers Appreciation banquet together.

Talent Show 4:30-5:00

Farmers Appreciation Banquet and Farm Family award.

Entertainment and a meal.

Cost: \$20.00 13 and up and 12 and under free.

Options:

1. Bring the Farmers Appreciation back to the trade Show with the talent show as entertainment.
2. Leave the Farmers Appreciation banquet as is on the 3rd week of February.
3. Move the Talent Show to 4:30 in the Dave Shaw Complex.

RECOMMENDED ACTION:

RESOLUTION by.... to recommend to Council...

Initials show support - Reviewed by:

Manager:



CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	HONORARIUM & TRAVEL/SUBSISTENCE BUDGET REVIEW
File:	63-10-02

DESCRIPTION:

The Board has requested to review the honorarium and travel/subsistence budget.

BACKGROUND:

The Board would like to ensure that they are staying under budget regarding honorarium and travel/subsistence.

AG52-23(05/02/23) RESOLUTION by Deputy Reeve Janzen that this Agricultural Service Board bring the honorarium and travel/subsistence budget review to future Agricultural Service Board meetings. CARRIED.

Budget Category	2023 Budgeted Amount	Amount Spent Year to Date	2023 Budgeted Amount Remaining
Honorarium	\$16,500.00	\$12,779.51	\$3,720.49
Travel /Subsistence	\$10,000.00	\$8,170.09	\$1,830.00
Membership/Conference Fees	\$4,000.00	\$670.00	\$3,330.00
Catered/Prepared Food	\$2,000.00	\$1,742.25	\$257.75

RECOMMENDED ACTION:

RESOLUTION by _____ that this Agricultural Service Board accepts the honorarium & travel/subsistence budget review for information, as presented.

Initials show support - Reviewed by: **Manager:**



AgFieldman:



Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Carnivore Damage Prevention Presentation
File:	63-10-02

DESCRIPTION:

The Board is presented with information regarding the carnivore damage prevention presentation that was to be held at the Eureka River Hall in August of 2023.

BACKGROUND:

AG63-23(06/20/23) RESOLUTION by Member Ruecker that this Agricultural Service Board accepts for information the Carnivore Damage Prevention Presentation, as presented. The Carnivore Damage Prevention Presentation is to be held at the Eureka River Hall, in August of 2023. CARRIED.

Due to availability this event has been rescheduled until a future date.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by ... that this Agricultural Service Board reschedule the Carnivore Damage Prevention Presentation that was to be held at the Eureka River Hall in August of 2023, to a future date.

Initials show support - Reviewed by: **Manager:**



AgFieldman:

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	Alberta Environment and Protected Areas Presentation
File:	63-10-02

DESCRIPTION:

The Board is presented with information regarding the Alberta Environment and Protected Areas presentation that the Board has requested be done at a future ASB meeting.

The special projects coordinator would like a better understanding of what information the Board would like to be presented at a future ASB meeting.

ATTACHMENTS:

Correspondence with Alberta Environment and Protected Areas

RECOMMENDED ACTION:

RESOLUTION by ... that this Agricultural Service Board accept the discussion for information regarding the Alberta Environment and Protected Areas presentation, as presented.

Initials show support - Reviewed by: Manager:



AgFieldman:



Greg Coon

From: Lyle Fullerton <Lyle.Fullerton@gov.ab.ca>
Sent: June 13, 2023 8:50 AM
To: Greg Coon
Subject: RE: Ag Service Board - Feb 21 Meeting - Worsley

Good morning Greg, I'm not certain we will have anyone available next week. I am discussing with our Manager.

So we understand the nature of the request better, the Service Board is interested in grizzly and elk populations... is this in relation to population size/distribution? hunting seasons? elk depredation? The reason I ask is we are undergoing changes in our Department where some biological/licencing allocation entities are being separated - some staying with AEPA and some going to Forestry and Parks. Speaking of which, Cabinet was announced last Friday and we are as yet unaware of the mandates to be delivered - long story short, we remain in a state of question at this time as to the best person(s) to respond. If the Service Board has specific questions, perhaps we can answer by email?

Thank you!
Lyle

Classification: Protected A

From: Greg Coon <Greg@clearhillscounty.ab.ca>
Sent: June 12, 2023 3:26 PM
To: Lyle Fullerton <Lyle.Fullerton@gov.ab.ca>
Subject: RE: Ag Service Board - Feb 21 Meeting - Worsley

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Good afternoon Lyle,
We have an Ag Service Board meeting scheduled for June 20th.
Would this date work for you to attend?

From: Lyle Fullerton <Lyle.Fullerton@gov.ab.ca>
Sent: Thursday, April 13, 2023 11:21 AM
To: Greg Coon <Greg@clearhillscounty.ab.ca>
Cc: Logan Proulx <Logan.Proulx@gov.ab.ca>; Curtis Stambaugh <Curtis.Stambaugh@gov.ab.ca>
Subject: RE: Ag Service Board - Feb 21 Meeting - Worsley

Good morning Greg, I am following up on this meeting request.

The May 2nd meeting will not work for us and we will need to reschedule for June or July.

Best Regards,
Lyle Fullerton
Special Projects Coordinator
Resource Stewardship Division
Alberta Environment and Protected Areas
Peace Region
Bag 900-26

Classification: Protected A

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	EVENTS
File:	63-10-02

DESCRIPTION:

The Board is presented with a list of upcoming agricultural related events for their information.

BACKGROUND:

Upcoming Events:

PCBFA Annual Cattle Marketing Evening- Rycroft Ag Society, September 20, 2023
Peace Regional ASB Conference- Brownvale Community Hall, October 26, 2023
PCBFA Wintering Cattle Seminar- Eureka River Hall, November 30, 2023

ATTACHMENTS:

PCBFA Annual Cattle Marketing Evening poster
PCBFA Wintering Cattle Seminar event information
Peace Regional ASB Conference Agenda
September, October, November Calendars

RECOMMENDED ACTION:

RESOLUTION by... to .

Initials show support - Reviewed by: Manager:		AgFieldman:
--	--	--------------------

THE
ANNUAL
PCBFA

CATTLE MARKET EVENING

SEPTEMBER 20, 2023
RYCROFT AG SOCIETY

Doors Open @ 4:30
Supper @ 6



Key Note Speaker
Brian Perillat

Join us at our annual Cattle Market Evening to discuss all-things-cattle-marketing! Whether you're a new or seasoned cattle farmer, there's something for everyone at this event!



Tickets Available Online
Pre Registry Preferred

www.peacecountrybeef.ca

info@pcbfa.ca | 780-834-7256

Follow us on Facebook & Instagram!



From: Alaina Archibald <alaina@pcbfa.ca>
Sent: Thursday, August 31, 2023 10:30 AM
To: Greg Coon <Greg@clearhillscountry.ab.ca>
Subject: Upcoming Event, Wintering Cattle Seminar

Good Morning Greg!

I just wanted to let you know that we are planning our 4th Clear Hills County event, and I think it'll be a real hit!

As I'm sure you know, it's been a challenging year and many producers are facing some hard decisions with feed shortages or quality issues. As such, on November 30th at the Eureka River Hall we will be hosting a Wintering Cattle Seminar from 4:30 - 7:30 PM.

We have confirmed a Conservation Officer from the Fairview office to talk on Predation, and our Keynote Speaker is Barry Yaremio from Stettler, AB. We will be selling tickets, and offering supper as well.

I will stay in touch as more information comes available.

Thank you!

Alaina Archibald
Extension & Office Manager
Peace Country Beef & Forage Association
P: 780-834-7256
PO Box 3000, Fairview, AB T0H 1L0
peacecountrybeef.ca





Peace Region Agricultural Service Board Conference

October 26, 2023

Brownvale Community Hall – Municipal District of Peace No. 135

TIME	EVENT	SPEAKER
9:00 a.m.	Registration	
9:30 a.m.	Welcome/Opening Remarks	MD of Peace ASB Chair Sandra Eastman
9:35 a.m.	ASB Program Updates	Doug Macaulay
10:05 a.m.	Coffee	
10:20 a.m.	Fertilizer Emissions- 4 C	Karen Skarberg
11:20 a.m.	Lessons Learned from Regional Wildfire	Todd Lynch/F&P
12:00 p.m.	Lunch	
1:00 p.m.	Overview of S-CAP & RALP	Gisell Ulrich/AAI SCAP
2:00 p.m.	Elections of ASB Regional Reps	
2:15 p.m.	Resolution Sessions	
3:30 p.m.	Closing Remarks	

SEPTEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4 Labour Day	5	6	7	8	9
10	11	12 Council	13	14	15	16
17	18	19 ASB	20 PCBFA Annual Cattle Marketing Evening	21	22	23
24	25	26 Council	27	28	29	30 National Truth & Reconciliation Day

OCTOBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 In Lieu of National Truth & Reconciliation Day	3	4	5	6	7
8	9 Thanksgiving Day	10 Council	11	12	13	14
15	16	17 ASB	18	19	20	21
22	23	24 Council	25	26 Peace Regional ASB Conference	27	28
29	30	31 Halloween	1	2	3	4

NOVEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
RMA Convention					In lieu of Remembrance Day	Remembrance Day
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
		Council		PCBFA Wintering Cattle Seminar		

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board Meeting
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	AGRICULTURAL FIELDMAN REPORT
File No:	63-10-02

DESCRIPTION:

At this time the Agricultural Fieldman will have an opportunity to present his report.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

Agricultural Fieldman Report – September 19, 2023
Rental Equipment Summary

RECOMMENDED ACTION:

RESOLUTION by _____ that the Agricultural Service Board accepts the September 19, 2023, Agricultural Fieldman report for information.

Initials show support - Reviewed by: **Manager:**



AgFieldman:



SEPT 19, 2023

PEST CONTROL

• Wolves Claimed 2023 YTD:

Total #	Total \$
18	\$3600.00

OTHER TOPICS

1. Mowers have been running fairly steady. Should complete a full cut on the County by end of September.
2. Water pumps have been very busy. Booked solid into mid October.
3. 3 of our 5 weed inspectors have returned to their university and college studies. 2 are still with us completing right of way spraying and finishing up weed inspections.
4. Bertha army worm survey, grasshopper survey, Wheat head survey, blackleg, and clubroot surveys have all been completed.
5. One of the mower tractors had to have the PTO section rebuilt at a cost of \$10,000.00.
6. Most wheat has been harvested with yields varying across the county between poor to below average.
7. Producers have swathed a great deal of canola hoping for curing in the swath. A huge amount of greens in the pods.

January 1 - August 31, 2023

Rental Equipment	Rental Deposit	Rental Rates	Total Users	Total Days	Total	Equipment Expense
Backpack Sprayer	\$ 50.00	\$ -	1	14	\$ -	
Bale Scale	\$ 100.00	\$ 30.00	1	1	\$ 30.00	
BBQ Trailer	\$ 150.00	\$ 75.00	1	1	\$ 75.00	
Chairs	\$ 50.00	\$0.50/chair	7	8	\$ 333.00	
Community Centre	\$ 50.00	\$ 50.00	4	6	\$ 300.00	
Corral Panels	\$ 50.00	\$ 50.00	1	1	\$ 50.00	
Eco-Bran Applicator	\$ 50.00	\$ -	2	13	\$ -	
Exta Hoses	\$ 50.00	\$1.000/hose	0	0	\$ -	
Grain Bagger	\$ 350.00	\$ 350.00	0	0	\$ -	\$ 320.58
Grain Bag Roller	\$ 50.00	\$ -	8	9	\$ -	\$ 104.29
Grain Bag Extractor	\$ 350.00	\$ 350.00	1	2	\$ 700.00	
Grain Vac	\$ 400.00	\$ 200.00	15	20	\$ 6,000.00	
Grill	\$ 50.00	\$ 5.00	4	4	\$ 20.00	
Land Leveller	\$ 300.00	\$ 150.00	3	5	\$ 1,075.00	\$ 1,059.76
Loading Chute	\$ 50.00	\$ 25.00	5	5	\$ 125.00	\$ 66.18
Manure Spreader	\$ 400.00	\$ 200.00	2	6	\$ 1,296.64	\$ 348.22
Mulch Applicator	\$ 50.00	\$ 25.00	0	0	\$ -	
Post Pounder	\$ 300.00	\$ 150.00	12	13	\$ 1,950.00	\$ 1,435.92
Pull/Push Roller Applicator	\$ 50.00	\$ -	0	0	\$ -	
Quad Mount Rope Wick	\$ 50.00	\$ -	0	0	\$ -	
Quad Mounted Sprayer	\$ 50.00	\$ -	0	0	\$ -	
Quad Pull Type Sprayer	\$ 50.00	\$ -	0	0	\$ -	
Roller Mill	\$ 50.00	\$ 20.00	2	2	\$ 40.00	
Rotowiper	\$ 150.00	\$ -	0	0	\$ -	
Skidmount Sprayer	\$ 50.00	\$ -	3	9	\$ -	
Smoke Signs	\$ 60.00	\$ -	0	0	\$ -	
Scare Cannon	\$ 50.00	\$ -	1	15	\$ -	
Tables	\$ 50.00	\$1.00/table	9	10	\$ 199.00	
Toilets	\$ 100.00	\$ 40.00	4	4	\$ 120.00	
Truck Mount Sprayer	\$ 200.00	\$ -	1	2	\$ -	
Wash Station	\$ 50.00	\$ 10.00	3	3	\$ 20.00	
	\$100 (summer)	\$75 (summer)				
Water Pumps	\$1000 (winter)	\$200 (winter)	26	40	\$ 2,850.00	\$ 3,744.55
Wire Roller	\$ 50.00	\$ 25.00	5	11	\$ 275.00	
			121	204	\$ 15,458.64	\$ 7,079.50

Revenue	\$ 15,458.64
Equipment Expense	\$ 7,079.50
Insurance	\$ 1,725.47
Chargeback	\$ 17,438.44
Profit/Loss	<u><u>-\$10,784.77</u></u>

Clear Hills County

Request For Decision (RFD)

Meeting:	Agricultural Service Board Meeting
Meeting Date:	September 19, 2023
Originated By:	Greg Coon, Agricultural Fieldman
Title:	INFORMATION & CORRESPONDENCE
File No:	63-10-02

DESCRIPTION:

The Board is presented with correspondence for review.


BACKGROUND:

ATTACHMENTS:

Response letter from the Minister of Agriculture and Irrigation
Letter from Brazeau County
Precipitation Map- September 7, 2022- September 6, 2023

RECOMMENDED ACTION:

RESOLUTION by _____ that this Agricultural Service Board receives the information & correspondence of September 19, 2023, as presented.

Initials show support - Reviewed by: Manager:  AgFieldman:

From: AGRIC Minister <AGRIC.Minister@gov.ab.ca>
Sent: Friday, August 18, 2023 4:50 PM
To: Natasha Gillett <community@clearhillscounty.ab.ca>
Cc: Minister of Treasury Board and Finance <tbf.minister@gov.ab.ca>; FP Minister <FP.Minister@gov.ab.ca>; Greg Coon <Greg@clearhillscounty.ab.ca>
Subject: RE: Clear Hills County Declaration of Agricultural Disaster

Dear Reeve Bean:

Thank you for your July 4, 2023 letter regarding the declaration of a municipal agricultural disaster in Clear Hills County due to the widespread drought conditions. I sympathize with farmers across Alberta who are experiencing the impact of heat, dry weather, wildfires, and more.

I can assure you that I am closely monitoring moisture and crop conditions. Agriculture and Irrigation (AGI) officials are in direct communication with farmers and communicate regularly with agricultural organizations, commodity groups, boards, commissions and industry experts to ensure they have up-to-date information about the challenges our producers are facing.

Clear Hills County's disaster declaration brings awareness to the developing situation, informs relevant stakeholders, and enables collaboration among impacted producer groups. A declaration of agricultural disaster is an important tool available to municipalities to bring awareness to a developing situation. A declaration informs relevant stakeholders and enables collaboration among impacted producer groups. Although these municipal declarations do not automatically trigger access to increased funding through provincial or federal programs, I am pleased to share that AGI officials have written to their federal counterparts to trigger an AgriRecovery joint assessment.

I am actively exploring a wide range of potential options to support our producers during this challenging growing season. This includes advocating for the federal government to include regions impacted by drought in the federal Livestock Tax Deferral provision. This provision allows livestock producers to defer a portion of their income to the following year when they are forced to sell a significant portion of their breeding herd due to drought or flooding. For the most up-to-date information about the program I encourage you to visit the [Federal Livestock Tax Deferral website](#) regularly.

As the federal Livestock Tax Deferral provision has yet to be implemented to address drought impacts, it is important producers know that current programs are available to help manage adverse impacts to their farming operations.

Agriculture Financial Services Corporation (AFSC) offers a comprehensive suite of business risk management programs to producers – including AgriInsurance, AgriStability and AgriInvest. AFSC programs are often the first line of support producers can access when they face disaster. Farmers are encouraged to make use of these programs to protect their farming operations.

For the 2023 crop year, AFSC's adjustments to the business risk management programs include doubling the [Low Yield Allowance threshold](#) so insured producers can salvage additional cereal or pulse crops for livestock feed. In addition, the AgriStability program has reopened for

[late participation until September 29, 2023](#) to give producers another option to help manage business risks.

AFSC can also provide proactive assistance when farmers are affected by drought conditions. On a case-by-case basis, AFSC may provide loan payment deferrals, interest-only payments and loan re-amortizations, depending on individual client needs. To learn more about these programs and how AFSC supports its clients, I encourage you to visit the [AFSC website](#) or call 1-877-899-2372.

AGI also provides information to assist with on-farm business management and production issues during dry conditions and periods of business stress. The [Farming in Dry Conditions](#) webpage includes Agricultural Moisture Situation Updates, and the Alberta Climate Information Service, which provides near real-time meteorological station data and access to a variety of maps.

To address on-farm water security prior to, during and after dry conditions or drought, two AGI programs are available to support agricultural producers – the [Water Pumping Program](#) and [Sustainable Canadian Agricultural Partnership Water Program](#). Producers can access information about these programs by calling 310-FARM and asking to speak to an agricultural water specialist.

The Alberta government recognizes farming is not just a business – it is a way of life. We understand producers are concerned about protecting their operations, livestock and livelihoods and are working hard to ensure that Alberta's agriculture industry continues to thrive during these challenging times.

Thank you again for writing.

Sincerely,

Honourable RJ Sigurdson
Minister, Agriculture and Irrigation

AR80470



Brazeau County

7401 – Twp Rd 494, P.O. Box 77, Drayton Valley, Alberta T7A 1R1

PHONE: (780) 542-7777 - FAX: (780) 542-7770

www.brazeau.ab.ca

September 12, 2023

The Honorable RJ Sigurdson
Minister of Agriculture and Irrigation
131 Legislative Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Sigurdson:

Re: Alberta Weed Control Act

The Brazeau County Agricultural Service Board recently discussed some of the challenges with enforcing the *Alberta Weed Control Act*. As you know, each municipality is required to administer and enforce the Act.

Beyond our weed inspection, control, and enforcement program, Brazeau County Council and Agricultural Service Board have supported the Agricultural Services Department by approving programs designed to assist our landowners in controlling/destroying species listed in the Weed Control Regulation. Brazeau County has provided a Weed Control Herbicide Rebate, Hawkweed Spraying Program, and Fence Line Spraying Program to incentivize landowners to spray weeds. While these programs have been successful, there are still several barriers in administering the legislation.

The vast acres of some prohibited noxious species and the requirement of the *Weed Control Act* to issue a notice for every occurrence of a Prohibited Noxious species makes the administration of serving notices and enforcing unmanageable. We do not believe it is prudent to issue so many notices in a season that if it were to come to enforcement action we would not have the capacity to follow through.

The *Weed Control Act* prohibits the movement of anything that if used or moved might spread the seeds of a noxious or prohibited noxious weed. This statement is broad, and the legislation lacks any clear instrument to administer or enforce it. Brazeau County's Agricultural Service Board is concerned with the movement of hay around the province and no discernable way to prevent the movement of infested bales, that we are at a high risk of moving regulated species seeds at an accelerated rate. Forage seed allows a percentage of noxious weeds in the seed. This results in fields being introduced with the weeds that we are expected to control. The issue is compounded by some municipalities, urban and rural, and Alberta's provincial highways that do little to act on their responsibilities under the *Weed Control Act*. That leaves municipalities that do at a loss because weeds know no boundary. A conscientious county adjacent to weed infested neighbors is wasting their time and resources fighting noxious weeds. This issue needs a coordinated provincial initiative on effective weed control.

The Agricultural Service Board requests that you reply with your expectations of how to strengthen the enforcement of the *Alberta Weed Control Act* across the Province.

Yours sincerely,













Liz Seutter-Rosell

Brazeau County Agricultural Service Board Chairperson

cc: Agricultural Service Boards of Alberta

365-Day Precipitation Accumulations Relative to Long Term Normal

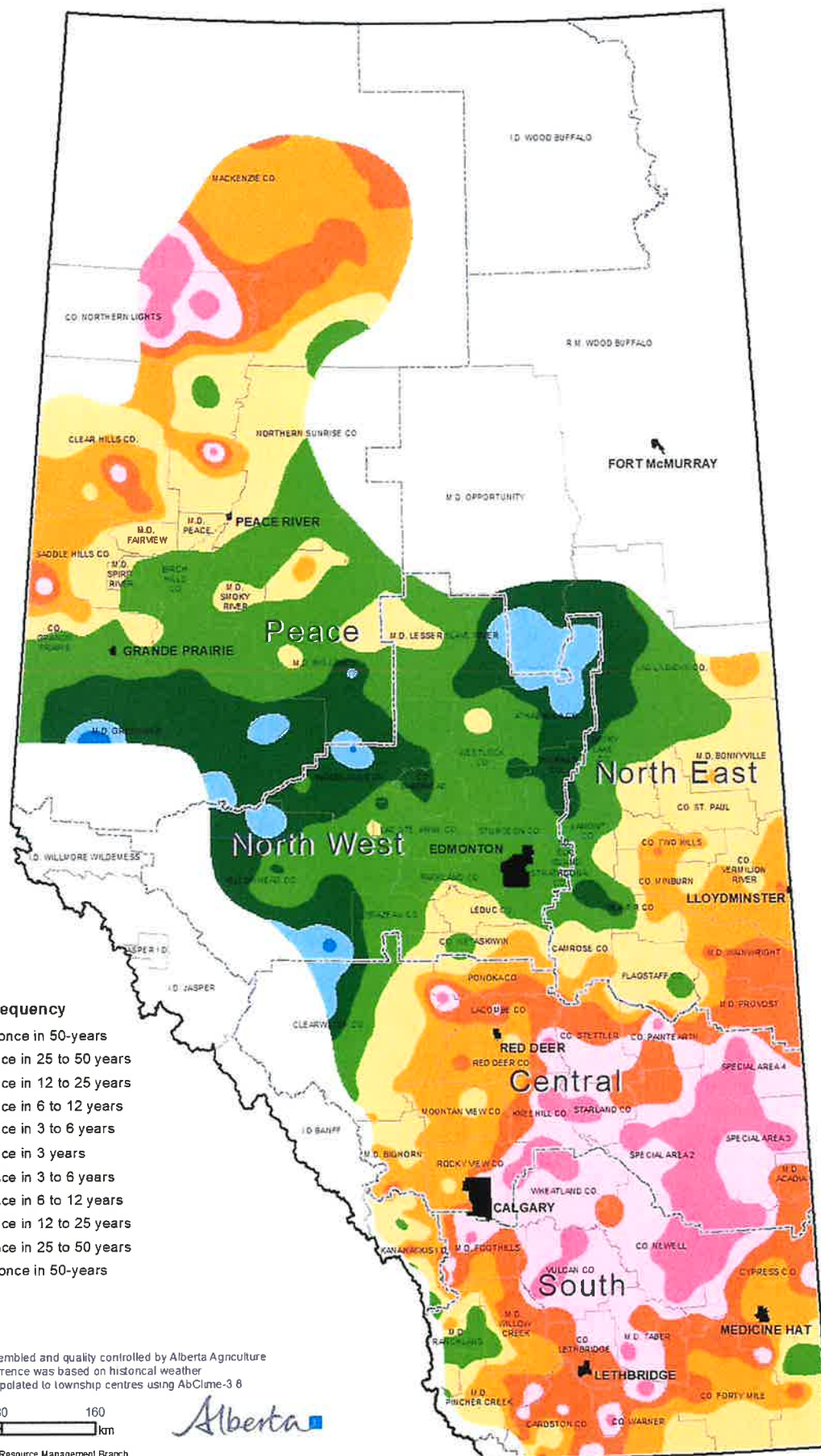
September 07, 2022 to
September 06, 2023

Condition	Frequency
 driest	< once in 50-years
 extremely low	once in 25 to 50 years
 very low	once in 12 to 25 years
 low	once in 6 to 12 years
 moderately low	once in 3 to 6 years
 near normal	once in 3 years
 moderately high	once in 3 to 6 years
 high	once in 6 to 12 years
 very high	once in 12 to 25 years
 extremely high	once in 25 to 50 years
 wettest	< once in 50-years
 no data	

Near-real-time weather data was assembled and quality controlled by Alberta Agriculture and Irrigation. The frequency of occurrence was based on historical weather data from the 1961-2022 period, interpolated to township centres using AbClimate-3.8

80 40 0 80 160
km

Compiled by Agriculture and Irrigation, Natural Resource Management Branch
Created on September 07, 2023



Alberta

