

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 26, 2023**

PRESENT

Amber Bean	Reeve
Abe Giesbrecht	Councillor
David Janzen	Deputy Reeve
Danae Walmsley	Councillor
Jason Ruecker	Councillor
Susan Hansen	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Terry Shewchuk	Public Works Manager (PWM)
Bonnie Morgan	Executive Assistant (EA)

ABSENT

Nathan Stevenson	Councillor
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CALL TO ORDER

Reeve Bean called the meeting to order at 9:30 a.m.

ACCEPTANCE OF
AGENDA

C494-23(09-26-23)

RESOLUTION by Councillor Giesbrecht to adopt the agenda governing the September 26, 2023 Regular Council Meeting tabling the following items to a future Policy and Priority Meeting 7. a.5. Re-Branding Proposals, 7.a.7. Land Use Bylaw 287-23, 7.c.4. BBQ Location, 7.c.5. Talent Show, 7.c.7. Parade Analysis, 7.d.1. Policy 3221 Dust Control, as presented. CARRIED.

APPROVAL OF
MINUTES

Previous
Council
Meeting Minutes

C495-23(09/26/23)

RESOLUTION by Councillor Hansen to adopt the minutes of the September 12, 2023, Regular Council Meeting, as presented. CARRIED.

TENDER OPENING

2023-13 Cleardale –
Clear Hills Fire Hall

Council is presented with tenders to open for Tender 2023-13 Cleardale – Clear Hills Fire Hall.

C496-23(09/26/23)

RESOLUTION by Deputy Reeve Janzen to open tenders at 9:35 a.m. for tender 2023-13 Cleardale – Clear Hills Fire Hall analyze results and bring to a future council meeting. CARRIED.

Company	Amount
JMS Construction	\$1,524,330.00

NEW BUSINESS:
COUNCIL

Management Team
Activity Report

Management activity report was reviewed.

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C498-23(09/26/23) **RESOLUTION by Councillor Walmsley that the management activity reports for September 12, 2023, be accepted, as presented. CARRIED.**

Councillor Reports Council submits the meetings attended in the previous month and a report, if applicable.

C499-23(09/26/23) **RESOLUTION by Councillor Ruecker to receive the Council verbal and written reports for information, as presented. CARRIED**

C500-23(09/26/23) **RESOLUTION by Reeve Bean to approve the attendance of Deputy Reeve Janzen to the Northern Transportation Advocacy Bureau, Site C Dam tour on October 14th, 2023, in Fort St. John. CARRIED.**

Reeve Bean recessed the meeting at 10:14 a.m.
Reeve Bean reconvened the meeting at 10:19 a.m.

DELEGATIONS:

Fairview and District
Playschool
Association

Fairview and District Playschool Association will be in attendance at 10:15 a.m. to request funding for the operation of the Fairview and District Playschool Association.

Ken Fortier

Ken Fortier will be in attendance at 10:45 a.m. to discuss resident training programs for wildfires.

Reeve Bean recessed the meeting at 10:55 a.m.
Reeve Bean reconvened the meeting at 10:59 a.m.

C501-23(09/26/23) **RESOLUTION by Reeve Bean to receive the delegation from the Fairview and District Playschool Association for information and deny the request for funding. CARRIED.**

C502-23(09/26/23) **RESOLUTION by Councillor Giesbrecht to receive the delegation from Ken Fortier regarding resident training programs for fire fighting and add the discussion to the Clear Creek Fire Department Committee meeting. CARRIED.**

Laprairie
Maintenance yard

Councillor Hansen requested a discussion regarding concerns from residents on the salt onsite at the Laprairie Maintenance yard.

C503-23(09/26/23) **RESOLUTION by Councillor Hansen to request information on the rules of storing salt and chemicals within maintenance yards and bring the discussion regarding concerns from residents on the salt onsite at the Laprairie Maintenance yard to the next scheduled Policy and Priority Meeting. CARRIED.**

Peace River School
Division

Adam Murray, Peace River School Division Superintendent and Acting President of Northwestern Polytechnic Fairview, Vanessa

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Sheanne will be in attendance to update Council on the Trades Training partnership with Northwestern Polytechnic Fairview.

Reeve Bean recessed the meeting at 12:05 p.m.
Reeve Bean reconvened the meeting at 12:41 p.m.

C504-23(09/26/23)

RESOLUTION by Deputy Reeve Janzen to receive the delegation from PRSD Adam Murray, Peace River School Division Superintendent and Acting President of Northwestern Polytechnic Fairview, Vanessa Sheanne for information, as presented. CARRIED.

Mighty Peace
Tourism

Council is presented with an invitation to attend the Mighty Peace Trails Tourism Strategy session on Wednesday October 18th, from 7:00 – 8:30 pm in the Caribou Room of the Chateau Nova, Peace River.

C505-23(09/26/23)

RESOLUTION by Councillor Giesbrecht to approve the attendance of Reeve Bean and Councillor Hansen to attend the Mighty Peace Trails Tourism Strategy session on Wednesday October 18th, from 7:00 – 8:30 pm in the Caribou Room of the Chateau Nova, Peace River. CARRIED.

Joint Meeting
Request

Council is presented with a request from the MD of Fairview to attend a joint meeting with The MD of Peace and MD of Fairview. The week of November 20th Friedenstal Hall light supper provided. Supper at 6:30 pm. Meeting to follow.

C506-23(09/26/23)

RESOLUTION by Reeve Bean to approve the attendance of all Council to attend a joint meeting with The MD of Peace and MD of Fairview. CARRIED.

CORPORATE
SERVICES

Accounts Payable
September 13, 2023,
to September 26, 2023

A list of expenditures for Clear Hills County for the period of September 13, 2023 to September 26, 2023 is provided for Council's review.

C507-23(09/26/23)

RESOLUTION by Councillor Walmsley that Council receives for information the Accounts Payable report for Clear Hills County for the period of September 13, 2023, to September 26, 2023 for a total of \$163,511.70. CARRIED.

Councillor Ruecker left the meeting at 12:58 p.m.

Cost of Living

Clear Hills County reviews the cost-of-living consumer price index annually in an effort to set the salary grid and gravel haul rates for the upcoming year.

C508-23(09/26/23) **RESOLUTION by Deputy Reeve Janzen to authorize a cost-of-living increase to the salary grid of 4.3% effective January 1, 2024 As per the Alberta Cost of living consumer price index for August 2023.** **CARRIED.**

C509-23(09/26/23) **RESOLUTION by Councillor Giesbrecht to authorize a cost-of-living increase to the gravel haul rates of 1.3% effective January 1, 2024 as per the Consumer Price Index, for Alberta for August 2023.** **CARRIED.**

Expense Claims
Discussion

Council has requested to have a discussion regarding travel & expense claims.

C510-23(09/26/23) **RESOLUTION by Reeve Bean to receive the discussion regarding travel & expense claims and bring back to a future meeting.** **CARRIED.**

COMMUNITY
Fire Protection
Fees

Council is presented with Policy 2301 Fire Protection Fees.

C511-23(09/26/23) **RESOLUTION by Deputy Reeve Janzen to amend Policy 2301 to include Fire Protection Fees be waived when there are fatalities involved in a Motor vehicle Accident (MVA).** **CARRIED.**

Wildfire Invoices

Council has requested invoices received from Wildfire 18 for discussion.

Councillor Ruecker entered the meeting at 1:27 p.m.
Councillor Stevenson entered the meeting at 1:27 p.m.

C512-23(09/26/23) **RESOLUTION by Reeve Bean to accept the wildfire invoices from Wildfire 18 for information, collection of invoices for Wildfire 18 will close on September 30, 2023.** **CARRIED.**

ICS 200 Course

Council has expressed interest in attending the upcoming Incident Command System (ICS)200 course if there are open spots.

C513-23(09/26/23) **RESOLUTION by Councillor Giesbrecht to receive the information on the Incident Command System (ICS)200 course for information as presented.** **CARRIED.**

A-Mart

Agricultural Service Board is recommending adding A-Mart to provide groceries and supplies to Clear Hills County functions.

C514-23(09/26/23) **RESOLUTION by Deputy Reeve Janzen to approve adding A-Mart to the list of local businesses Clear Hills County uses for County events and amend policy 6313 with the addition of A-Mart.** **CARRIED.**

Reeve Bean recessed the meeting at 1:43 p.m.
Reeve Bean reconvened the meeting at 1:46 p.m.

PUBLIC WORKS

CANFOR- Log Haul
Route

Council is presented with correspondence from Canfor requesting approval to use local roads as log haul routes within Clear Hills County.

C515-23(09/26/23)

RESOLUTION by Deputy Reeve Janzen to approve the request from Canfor to use local roads as log haul routes within Clear Hills County for the 2023/2024 haul season following all related aspects of the Clear Hills County Road Use Agreement Program and request Canfor use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.

Zavisha Sawmills Ltd
- Log Haul Route

Council is presented with correspondence from Zavisha Sawmills Ltd. requesting approval to use local roads as log haul routes within Clear Hills County.

C516-23(09/26/23)

RESOLUTION by Councillor Walmsley to approve the request from Zavisha Sawmills Ltd. to use local roads as log haul routes within Clear Hills County for the 2023/2024 haul season following all related aspects of the Clear Hills County Road Use Agreement Program and request Zavisha Sawmills Ltd. use their own roads whenever possible. Additional maintenance fees for using Clear Hills County local roads during the log haul season may occur for winter road maintenance (i.e., sand, salt & snow removal) based on the route and usage of the users. CARRIED.

Tender 2023-11
Cleardale Hamlet
Snow Removal

Tender 2023-11 Cleardale Hamlet Snow Removal was opened on Tuesday, September 12, 2023 at 9:35 a.m. Council is presented with an analysis of the results.

C517-23(09/26/23)

RESOLUTION by Deputy Reeve Janzen to award Tender 2023-11 Cleardale Hamlet Snow Removal to RuCo Enterprises Ltd. for \$121.00 per hour for year one and two, \$123.00 per hour for year three, and four. Funds to be allocated from the Cleardale Hamlet Snow Removal Budget. CARRIED.

Tender 2023-12
Cleardale Hamlet
Walking Path
Snow Removal

Tender 2023-12 Cleardale Hamlet Walking Path Snow Removal was opened on Tuesday, September 12, 2023 at 9:35 a.m. Council is presented with an analysis of the results.

C518-23(09/26/23)

RESOLUTION by Councillor Giesbrecht to award Tender 2023-12 Cleardale Hamlet Walking Path Snow Removal to RuCo

Enterprises Ltd. for \$80.00 per hour for year one, two, three, and four. Funds to be allocated from the Cleardale Hamlet Snow Removal Budget. CARRIED.

Proposal 2023-P09
Worsley Walking Path
Snow Removal

Proposal 2023-09 Worsley Hamlet Walking Path Snow Removal was opened on Tuesday, September 12, 2023 at 9:35 a.m. Council is presented with an analysis of the results.

C519-23(09/26/23)

RESOLUTION by Reeve Bean to award Tender 2023-P09 Worsley Hamlet Walking Path Snow Removal to Prestige Industry Corp. for year one \$78.00 per hour, year two \$83.00 per hour, year three \$88.00 per hour, and year four \$93.00 per hour. Funds to be allocated from the Worsley Hamlet Snow Removal Budget. CARRIED.

Tender 2023-10
Worsley Hamlet
Snow Removal

Tender 2023-10 Worsley Hamlet Snow Removal was opened on Tuesday, September 12, 2023 at 9:35 a.m. Council is presented with an analysis of the results.

Councillor Ruecker declared pecuniary Interest and left the room at 2:11 p.m.

C520-23(09/26/23)

RESOLUTION by Councillor Hansen to award Tender 2023-10 Worsley Hamlet Snow Removal to Prestige Industry Corp. for year one \$115.00 per hour, year two \$120.00 per hour, year three \$125.00 per hour, and year four \$130.00 per hour. Funds to be allocated from the Worsley Hamlet Snow Removal Budget. DEFEATED.

Councillor Giesbrecht called for a reconsidering vote.

C521-23(09/26/23)

RESOLUTION by Councillor Giesbrecht to call for a reconsidering vote on motion C520-23(09-12-23) 2023-10 Worsley Hamlet Snow Removal tender award. CARRIED.

C522-23(09/26/23)

RESOLUTION by Councillor Hansen to award Tender 2023-10 Worsley Hamlet Snow Removal to Prestige Industry Corp. for year one \$115.00 per hour, year two \$120.00 per hour, year three \$125.00 per hour, and year four \$130.00 per hour. Funds to be allocated from the Worsley Hamlet Snow Removal Budget. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

No report.

Corporate Services

Manager's Report

Corporate Services Report.

No report.

Public Works
Manager's Report

Public Works Manager's Report

C523-23(09/26/23)

RESOLUTION by Deputy Reeve Janzen to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council is presented with correspondence, for information.

C524-23(09/26/23)

RESOLUTION by Councillor Hansen that Council receives for information the Council information as presented. CARRIED.

CALENDARS

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

C525-23(09/26/23)

RESOLUTION by Reeve Bean to schedule a Policy and Priority Meeting for October 16, 2023. CARRIED.

C526-23(09/26/23)

RESOLUTION by Councillor Giesbrecht to accept for information September, October and November 2023 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Date	Meeting	Attendee
Nov 17	NAEL	Reeve, Deputy
Nov 25	PLS Board	Bean
Sept 6	NPHF	Walmsley
		CARRIED.

C527-23(09/26/23)

RESOLUTION by Councillor Walmsley to approve the attendance of Council to attend the Peace Health Advisory Council (HAC) on Sept. 26 from 6 p.m. to 8:30 p.m. CARRIED.

C528-23(09/26/23)

RESOLUTION by Councillor Walmsley that Council close the meeting to the public as per Section 27, of FOIP at 3:32 p.m. CARRIED.

C529-23(09/26/23)

RESOLUTION by that Council opens the meeting to the public as per Section 27, of FOIP at 3:33: p.m. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the, September 26, 2023 Regular Council Meeting 3:34 p.m.

DATE

REEVE

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DATE

CHIEF ADMINISTRATIVE OFFICER