

**MINUTES OF CLEAR HILLS COUNTY  
AGRICULTURAL SERVICE BOARD  
ORGANIZATIONAL MEETING  
COUNCIL CHAMBERS, WORSLEY, ALBERTA  
NOVEMBER 21, 2023**

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**PRESENT**

|                |              |
|----------------|--------------|
| Baldur Ruecker | Member       |
| David Janzen   | Deputy Reeve |
| Julie Lemoine  | Member       |
| Julie Watchorn | Member       |
| Ron Jensen     | Member       |

**ABSENT**

|               |                        |
|---------------|------------------------|
| Jason Ruecker | Council Representative |
| Garry Candy   | Member                 |

**IN ATTENDANCE**

|                 |                          |
|-----------------|--------------------------|
| Greg Coon       | Agricultural Fieldman    |
| Natasha Gillett | Community Services Clerk |

**CALL TO ORDER**

Chairman Janzen called the meeting to order at 10:05 a.m.

**094-23(11/21/23)**

**RESOLUTION by Member Watchorn that this Agricultural Service Board adopts the agenda governing the November 21, 2023, Organizational Meeting with the amendment of 3.a Voting Procedure and the deletion of 3.b Election of Chairperson and 3.c Election of Deputy Chair, as amended. CARRIED.**

**VOTING  
PROCEDURE**

By resolution the Board shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

**095-23(11/21/23)**

**RESOLUTION by Member Jensen that this Agricultural Service Board determine the voting of board appointed voting members for the Agricultural Service Board Provincial and Regional Conferences by show of hands. CARRIED.**

**ELECTION OF  
CHAIR**

As per Bylaw 277-23, Chair and Deputy Chair of the Agriculture Service Board be filled by a Council appointed Council member serving on the board.

Deputy Reeve Janzen will serve as Chair of the Agriculture Service Board for 2023/2024.

Councillor Ruecker will serve as Deputy Chair of the Agriculture Service Board for 2023/2024.

**APPOINTMENT OF  
VOTING MEMBERS**

As per Agricultural Service Board Administration Procedure 6301-01, annually, at the first meeting following the Council Organizational Meeting, the Agricultural Service Board selects voting delegates for the annual Provincial Agricultural Service Board Conference.

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|-------------------------|---|
| <b>O96-23(11/21/23)</b> | <b>RESOLUTION by Member Jensen that this Agricultural Service Board appoint Chairman Janzen and Member Watchorn as voting members and Member Jensen as the alternate voting member for the Agricultural Service Board Provincial and Regional Conferences. CARRIED.</b> |
|-------------------------|---|

|                     |  |
|---------------------|--|
| Signing Authorities | As per Agricultural Service Board Administration Procedure 6301-01(2.4) annually at the first meeting, following the Council Organizational Meeting, the Agricultural Service Board will appoint signing authority for grant applications. |
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| <b>O97-23(11/21/23)</b> | <b>RESOLUTION by Member Ruecker that this Agricultural Service Board appoint Chairman Janzen and Member Watchorn as the Agricultural Service Board grant signing authorities for 2023/2024. CARRIED.</b> |
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DATE, TIME AND  
PLACE OF BOARD  
MEETINGS

The Agricultural Service Board (ASB) currently meets every third Tuesday of most months and first Tuesday of May. There are no meetings held in April or August. All members of the board must be present when setting the day of the month and the commencement time for regular ASB meetings.

Not all members were present.

ADJOURNMENT

Chairman Janzen adjourned the Agricultural Service Board Organizational meeting at 10:21 a.m.

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CHAIR

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AGRICULTURAL FIELDMAN