

**AGENDA
CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 14, 2023**

The regular meeting of the Council for Clear Hills County will be held on Tuesday, November 14, 2023, at 9:30 a.m. in the Council Chambers, County Office, 313 Alberta Avenue Worsley, Alberta.

1. CALL TO ORDER
2. AGENDA
3. MINUTES:
 - Previous: Organizational Meeting Minutes, October 24, 20232
 - Previous: Regular Council Meeting Minutes, October 24, 20237
4. DELEGATION(S)
5. PUBLIC HEARING
6. TENDER OPENING 9:35 a.m.
7. NEW BUSINESS
 - a. COUNCIL
 1. Management Team Activity Report 11
 2. Councillor Reports 20
 3. Municipal Affairs 21
 4. Village of Hines Creek Joint Meeting Request 26
 5. Bylaw 282-23 Poultry..... 31
 6. RMA Convention Review 38
 - b. CORPORATE SERVICES
 1. Accounts Payable..... 39
 - c. COMMUNITY SERVICES
 1. Appreciation Banquet 55
 - d. PUBLIC WORKS
 1. North Peace Regional Landfill 57
 2. Range Road 64 59
8. WRITTEN REPORTS:
 1. Chief Administrative Officer's Report..... 64
 2. Corporate Services Manager's Report
 3. Public Works Manager's Report 65
9. COUNCIL INFORMATION (*including Correspondence*)..... 66
10. CALENDARS..... 67
11. CLOSED MEETING ITEMS
12. ADJOURNMENT

**MINUTES OF CLEAR HILLS COUNTY
ORGANIZATIONAL MEETING
COUNTY COUNCIL CHAMBERS
TUESDAY, OCTOBER 24, 2023**

PRESENT

Amber Bean	Councillor
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
David Janzen	Councillor
Jason Ruecker	Councillor
Nathan Stevenson	Councillor
Susan Hansen	Councillor

ABSENT

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Natasha Gillett	Community Development Clerk (CDC)

CALL TO ORDER

Chief Administrator Officer Allan Rowe called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

Council will review the agenda governing the October 24, 2023, Organizational Meeting for Clear Hills County.

O565-23(10-24-23)

RESOLUTION by Councillor Bean that Council adopts the agenda governing the October 24, 2023, Organizational Meeting for Clear Hills County, as per Section 192 of the Municipal Government Act, as presented. CARRIED.

Voting Procedures

By resolution, Council shall determine if they wish to vote by secret ballot or show of hands, at the organizational meeting.

O566-23(10-24-23)

RESOLUTION by Councillor Janzen that Council determines that voting for the Reeve and Deputy Reeve is to be by secret ballot and the ballots count will be conducted by Natasha Gillett and Bonnie Morgan, with the remainder of the positions voted on by a show of hands. CARRIED.

**Election of Reeve
Procedures**

Council will appoint a Reeve for Clear Hills County for 2023/2024 by a majority vote from amongst the Councillors.

Ruecker	Nominates	Janzen	Does not accept
Giesbrecht	Nominates	Bean	Accepts
Stevenson	Nominates	Ruecker	Accepts

O567-23(10-24-23)

RESOLUTION by Councillor Bean that Council ends the nomination period for the election of a Reeve. CARRIED.

O568-23(10-24-23)

RESOLUTION by Councillor Stevenson that Council, following the election process, declares Councillor Bean as Reeve for Clear Hills County. CARRIED

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Election of
Deputy Reeve
Procedures

Council will appoint a member for Clear Hills County for 2023/2024 by a majority vote from amongst the Councillors.

Hansen	Nominates	Janzen	Accepts
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O569-23(10-24-23)

RESOLUTION by Councillor Giesbrecht that Council ends the nomination period for the election of a Deputy Reeve. CARRIED

O570-23(10-24-23)

RESOLUTION by Councillor Walmsley that Council, following the election process, declares by acclamation Councillor Janzen as Deputy Reeve for Clear Hills County. CARRIED.

O571-23(10-24-23)

RESOLUTION by Councillor Hansen that Council authorizes the destruction of the ballots for the election of Reeve immediately following the count. CARRIED.

Appointment of
Councillors to
Committees and
Boards

Clear Hills County Council will appoint members to serve on various in-house and external committees for 2023-2024. Council may determine, by resolution to remove or add a board or committee.

O572-23(10-24-23)

RESOLUTION by Reeve Bean to appoint Deputy Reeve Janzen and Councillor Ruecker as the Clear Hills County representative and Councillor Giesbrecht as the alternate to the Agricultural Service Board on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.

O573-23(10-24-23)

RESOLUTION by Deputy Reeve Janzen to appoint Councillor Ruecker as the Clear Hills County Representative Deputy Reeve Janzen and Councillor Stevenson as the alternates to the Alberta Surface Rights on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.

O574-23(10-24-23)

RESOLUTION by Councillor Hansen to appoint Deputy Reeve Janzen as the Clear Hills County representative and Reeve Bean as the alternate to Mercer Peace River Pulp Ltd. Public Advisory Committee on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.

O575-23(10-24-23)

RESOLUTION by Reeve Bean to appoint Councillor Walmsley as the Clear Hills County representative and Deputy Reeve Janzen as the alternate to Grimshaw Gravel Aquifer Management Advisory Committee on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.

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- O576-23(10-24-23) RESOLUTION by Councillor Giesbrecht to appoint Councillor Ruecker, Councillor Walmsley, Councillor Hansen, Councillor Giesbrecht and Deputy Reeve Janzen as the Clear Hills County representatives to Municipal Planning Commission on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.
- O577-22(11-01-22) RESOLUTION by Deputy Reeve Janzen to appoint Councillor Walmsley as the Clear Hills County representative and Reeve Bean as the alternate to North Peace Housing Foundation & Coalition on the Council appointed boards and committees list as of November 1, 2022, and up to the 2023 Organizational Council Meeting. CARRIED.
- O578-22(11-01-22) RESOLUTION by Councillor Ruecker to appoint Reeve Bean as the Clear Hills County representative and Councillor Ruecker and Councillor Walmsley as the alternates to Northern Transportation Advisory Bureau on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.
- O579-23(10-24-23) RESOLUTION by Councillor Hansen to appoint Reeve Bean as the Clear Hills County representative and Councillor Ruecker and Councillor Walmsley as the alternates to the Peace Regional Economic Development Alliance on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.
- O580-23(10-24-23) RESOLUTION by Reeve Bean to appoint Councillor Giesbrecht as the Clear Hills County representative and Deputy Reeve Janzen as the alternate to Cleardale Recreation Board on the Council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.
- O581-23(10-24-23) RESOLUTION by Councillor Giesbrecht to appoint Reeve Bean as the Clear Hills County representative to the Mackenzie inter-Municipal Subdivision and Development Appeal Board (SDAB) on the council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.
- O582-23(10-24-23) RESOLUTION by Councillor Ruecker to appoint Reeve Bean and Councillor Stevenson as the Clear Hills County representative to the Clear Hills County Development Appeal Board on the council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting. CARRIED.
- O583-23(10-24-23) RESOLUTION by Deputy Reeve Janzen to appoint Reeve Bean as the Clear Hills County representative to the Village of Hines Creek Subdivision and Development Appeal Board (SDAB) on

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the council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting.
CARRIED.

O584-23(10-24-23) RESOLUTION by Councillor Giesbrecht to appoint Reeve Bean and Deputy Reeve Janzen as the Clear Hills County representatives to the Northern Alberta Elected Leaders on the council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting.
CARRIED.

O585-23(10-24-23) RESOLUTION by Reeve Bean to appoint Councillor Walmsley as the Clear Hills County representative and Deputy Reeve Janzen as the alternate to the Water North Coalition (WNC) on the council appointed boards and committees list as of November 1, 2023, and up to the 2024 Organizational Council Meeting.
CARRIED.

Signing Authority Council must authorize persons to sign all agreements, cheques, and other negotiable instruments for 2023-2024.

O586-23(10-24-23) RESOLUTION by Councillor Hansen that Council appoints Reeve Bean, Deputy Reeve Janzen, Councillor Ruecker and the Chief Administrative Officer, Allan Rowe, and the Corporate Services Manager, Lori Jobson as signing authorities on agreements, cheques, and other negotiable instruments.
CARRIED.

Date, Place & Time
of Council &
Committee
Meetings

As per Procedural Bylaw 233-18 the date of Council meetings is scheduled for the 2nd and 4th Tuesdays in each month. The time of the meetings of Council shall commence as determined by resolution of Council at the annual Organizational meeting.

Section 193 of the Municipal Government Act requires Council to advertise the place of Council or Committee meetings. The meetings shall be advertised in the Monthly newsletter, which is distributed to the County residents' mailboxes.

193(1) A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times, and places.

O587-23(10-24-23) RESOLUTION by Reeve Bean that Council schedules regular Council meetings to be held on the 2nd and 4th Tuesdays in each month beginning at 9:30 a.m. in the Worsley Council Chambers, with the exception of December 12, 2023, during December there shall be only one meeting.
CARRIED.

Appointment of

O591-23(10-24-23) RESOLUTION by Deputy Reeve Janzen that Council appoints Mackenzie Municipal Services Agency as the Clear Hills County planning agency for the period of January 1, 2024, to December 31, 2024.CARRIED.

DATE _____ CHIEF ADMINISTRATIVE OFFICER _____

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, OCTOBER 24, 2023**

PRESENT	<p>Amber Bean Abe Giesbrecht Danae Walmsley David Janzen Jason Ruecker Nathan Stevenson Susan Hansen</p>	<p>Reeve Councillor Councillor Deputy Reeve Councillor Councillor Councillor</p>
ATTENDING	<p>Allan Rowe Terry Shewchuk Bonnie Morgan</p>	<p>Chief Administrative Officer (CAO) Public Works Manager (PWM) Executive Assistant (EA)</p>
ABSENT		
CALL TO ORDER	Reeve Bean called the meeting to order at 11:01 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C592-23(10-24-23)	RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the October 24, 2023 Regular Council Meeting, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes		
C593-23(10-24-23)	RESOLUTION by Councillor Ruecker to adopt the minutes of the October 16, 2023, Policy & Priority Meeting, as presented. CARRIED.	
C594-23(10-24-23)	RESOLUTION by Councillor Hansen to adopt the minutes of the October 10, 2023, Regular Council Meeting, as amended. CARRIED	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Management activity report was reviewed.	
C595-23(10-24-23)	RESOLUTION by Councillor Walmsley to request a meeting with TELUS in Edmonton during the November RMA Convention. CARRIED.	
C596-23(10-24-23)	RESOLUTION by Deputy Reeve Janzen that the management activity reports for October 16, 2023, be accepted, as presented. CARRIED.	
Councillor Reports	Council submits the meetings attended in the previous month and a report, if applicable.	

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C597-23(10-24-23) **RESOLUTION by Councillor Giesbrecht to receive the Council verbal and written reports for information, as presented.** **CARRIED.**

Reeve Bean recessed the meeting at 11:47 a.m.
Reeve Bean reconvened the meeting at 12:17 p.m.

Land Use Bylaw Council is presented with the Land Use Bylaw 287-23 for review.

C598-23(10-24-23) **RESOLUTION by Reeve Bean to give first reading to Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to replace the Clear Hills County Land Use Bylaw 189-16.** **CARRIED.**

C599-23(10-24-23) **RESOLUTION by Deputy Reeve Janzen to approve the public hearing date of November 28, 2023, at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to replace the Clear Hills County Land Use Bylaw 189-16.** **CARRIED.**

C600-23(10-24-23) **RESOLUTION by Councillor Walmsley to approve the public hearing date of November 28, 2023, at 10:05 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County.** **CARRIED.**

Minister Meetings Council is presented with a list of the Minister Meetings with topics, that were requested for the Fall RMA Conference.

C601-23(10-24-23) **RESOLUTION by Councillor Walmsley to receive the minister meeting update for information, as presented.** **CARRIED.**

Public Meeting Date Council is presented with a recommendation from the Policy & Priority Meeting held on October 16, 2023, to hold a public meeting at Eureka River Hall on Tuesday, January 16, 2024.

C602-23(10-24-23) **RESOLUTION by Reeve Bean to hold the annual public meeting at Eureka River Hall on Tuesday, January 16, 2024, at 7:00 p.m.** **CARRIED.**

Christmas Office Hours

Council is presented with the following request, that Council approves replacing a Christmas gift and Christmas party for staff with a more flexible and inclusive approach, approving the following paid days off for each staff member.

The County office will be closed on Friday, December 22nd for the floater stat holiday (floater holiday established in Human Resource Policy 4:03 - General Holidays) Monday, December 25th for (Christmas Day), Tuesday, December 26th for (Boxing Day) and Monday, January 1, 2024, for (New Year's Day).

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C603-23(10-24-23) **RESOLUTION by Reeve Bean that Council authorizes the paid days off, Wednesday, December 27th, Thursday, December 28th, and Friday, December 29th, 2023, as a Christmas gift for each County employee.** **CARRIED.**

C604-23(10-24-23) **RESOLUTION by Councillor Ruecker that Council authorizes the Clear Hills County office be closed for Christmas holidays from Friday, December 22, 2023, through Monday, January 1, 2024, reopening January 2, 2024.** **CARRIED.**

Regional Police Force
MD of Fairview

Council is presented with a request to support the Municipal District of Fairview's application for the Alberta Indigenous and Municipal Police Transition Grant funding program to investigate a Regional Police Force.

C605-23(10-24-23) **RESOLUTION by Councillor Hansen to receive the request for a letter of support from the Municipal District of Fairview's application for the Alberta Indigenous and Municipal Police Transition Grant funding program for information, as presented.** **CARRIED.**

CORPORATE
SERVICES

Accounts Payable
October 11, 2023,
to October 24, 2023

A list of expenditures for Clear Hills County for the period of October 11, 2023 to October 24, 2023 is provided for Council's review.

C606-23(10-24-23) **RESOLUTION by Deputy Reeve Janzen that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 11, 2023, to October 24, 2023, for a total of \$150,788.70.** **CARRIED.**

COMMUNITY
Talent Show

Council is presented with a recommendation from the Policy and Priority meeting held on Monday, October 16, 2023, Policy, regarding the 2024 Talent Show.

C607-23(10-24-23) **RESOLUTION by Councillor Giesbrecht to proceed with moving the talent show to the Dave Shaw Memorial Complex Hall during the annual Trade Show on April 13, 2024, at 3:00 p.m.** **CARRIED.**

PUBLIC WORKS

BF 71273 Temporary
Bridge

Council is presented with a quote analysis regarding BF 71273 temporary bridge rental. Due to the culvert replacement project being put on hold, it is recommended that Clear Hills County install a temporary bridge for BF 71273 until such time the culvert replacement project can resume.

C608-23(10-24-23) **RESOLUTION by Councillor Walmsley to approve Great Northern Bridgeworks Ltd. quote for the Bridge File 71273 temporary**

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**bridge rental, funds are to be allocated from the Bridge Reserve.
CARRIED.**

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C609-23(10-24-23)

**RESOLUTION by Councillor Hansen to receive the Chief
Administrative Officers report for information, as presented.
CARRIED.**

Reeve Bean recessed the meeting at 1:35 p.m.
Reeve Bean reconvened the meeting at 1:41 p.m.

Corporate Services
Manager's Report

Corporate Services Report.
No report.

Public Works
Manager's Report

Public Works Manager's Report

C610-23(10-24-23)

**RESOLUTION by Deputy Reeve Janzen to receive the Public
Works Manager's report for information, as presented. CARRIED.**

COUNCIL
INFORMATION

Council is presented with correspondence, for information.
Nothing to report.

CALENDARS

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

C611-23(10-24-23)

**RESOLUTION by Reeve Bean to accept for information the
October, November and December 2023 calendar updates of
Councillor Committee meetings and important dates, for
information as presented.**

Date	Meeting	Attendee
Nov 1	PLS- CHC – Advisory	Bean
Dec 4	MPTA-EX	Bean
Dec 14	NWSAR	Bean
Dec 8	MMSA	Bean
Dec 4	NPRL	Ruecker
Dec 7	GG	Walmsley
Dec 5	P&P	ALL
		CARRIED.

ADJOURNMENT

Reeve Bean adjourned the, October 24, 2023 Regular Council Meeting 1:58 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Management Team Activity Report
File:	11-02-02

DESCRIPTION:

Management activity report for October 24, 2023

ATTACHMENTS:

- Management Activity Report
- Policy & Priority Activity Report

RECOMMENDED ACTION:

RESOLUTION by that the management activity report for October 24, 2023, be accepted, as presented.

Initials show support - Reviewed by:	Manager:	CAO: 
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Management Team

Activity Report for October 24, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		January 3, 2023 P&P		
P09-23	01/03/23	RESOLUTION by Deputy Reeve Janzen to invite Alberta Fish and Wildlife to attend a future Agricultural Service Board Meeting to discuss Wildlife Counts, compensation programs and Wolf Management information. CARRIED.	ASB	Waiting on availability
		February 28, 2023		
C121-23	02/28/23	RESOLUTION by Deputy Reeve Janzen to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
C122-23	02/28/23	RESOLUTION by Councillor Walmsley to proceed to design and tender using an Engineering firm for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832 and have them include a 50% material, 50% performance bond for the tendered project. CARRIED.	PWM	In works
		May 16, 2023		
C252-23	05/16/23	RESOLUTION by Reeve Bean to table the request from the Municipal District of Fairview requesting a 1/3 cost share for the unfunded portion of the overlay of the Fairview Airport runway until the next Regular Council Meeting. CARRIED.	CS	Spring
		June 13, 2023		
C322-23	06/13/23	RESOLUTION by Councillor Hansen to have Clear Creek Fire Committee discuss Policy 2303 Volunteer Fire Fighters Honorariums and bring back recommendations to Council. CARRIED.	CC	In waiting
		July 24, 2023 Special Council Meeting		
C409-23	07-24-23	RESOLUTION by Councillor Hansen to update the proposed marketing position as discussed. CARRIED.	EA	Re-Advertise



Management Team

Activity Report for October 24, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		August 15, 2023		
C418-23	08-15-23	RESOLUTION by Councillor Giesbrecht to receive the delegation from Michelle Stam with Source Inspired (Brand Strategist and Design) for information and request a proposal to move forward with the rebranding strategy. CARRIED.	EA	Future meeting
C425-23	08-15-23	RESOLUTION by Councillor Ruecker to proceed to negotiations with Alberta Transportation regarding taking over the road maintenance for the gravel portion of Secondary Roads 735, 729, and 717, with the cost being billed back to Alberta Transportation. CARRIED.	PW	In works
C428-23	08-15-23	RESOLUTION by Councillor Hansen to award the Hamlet of Cleardale pavement overlay to Knelsen Sand and Gravel Ltd. for the amount of \$317,746.32, funds to be allocated from the Road Construction Reserve. CARRIED.	PW	In works
		August 25, 2023 – Special Meeting		
C450-23	08-25-23	RESOLUTION by Councillor Walmsley that third reading be given to Bylaw No. 281-23, a Bylaw of Clear Hills County, in the Province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED.	EA	Public Hearing Nov 28 10:05 a.m.
		September 12, 2023		
C486-23	09-12-23	RESOLUTION by Councillor Walmsley to approve the purchase of the Bridge File 71273 replacement culvert, funds are to be allocated from the Bridge Reserve. CARRIED.	PW	On hold
		September 26, 2023		
C502-23	09/26/23	RESOLUTION by Councillor Giesbrecht to receive the delegation from Ken Fortier regarding resident training programs for firefighting and add the discussion to the Clear Creek Fire Department Committee meeting. CARRIED.	CC	
C506-23	09/26/23	RESOLUTION by Reeve Bean to approve the attendance of all Council to attend a joint meeting with The MD of Peace and MD of Fairview	EA	Nov 22



Management Team

Activity Report for October 24, 2023

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

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MOTION	DATE	DESCRIPTION	DEPT	STATUS
		November 22, 2023. CARRIED.		
		October 16, 2023		
P555-23	10/16/23	RESOLUTION by Councillor Giesbrecht to bring Policy 3221 Dust Control back with additional information to a following Policy & Priority Meeting. CARRIED.	PW	Nov 16 P&P
P556-23	10/16/23	RESOLUTION by Councillor Giesbrecht to recommend Council draft a Request for Proposal for a Project Manager to oversee all aspects of the construction of a new Fire Hall in Cleardale, Alberta, with the exception of the dirt work to be hired off of the annual Clear Hills County Equipment Registry. and bring back further information to a future Council Meeting. CARRIED.	CC	Nov 16 P&P
P558-23	10/16/23	RESOLUTION by Deputy Reeve Janzen to bring back the Tendering and Purchasing Policy to a future Policy & Priority Meeting. CARRIED.	EA	Nov 16 P&P
P559-23	10/16/23	RESOLUTION by Reeve Bean to table the discussion on re-branding of Clear Hills County until a future meeting. CARRIED.	EA	
P564-23	10/16/23	RESOLUTION by Councillor Stevenson recommend Council Schedule a Policy & Priority Meeting for November 16, 2023. CARRIED.	EA	
		October 24, 2023		
C595-23	10/24/23	RESOLUTION by Councillor Walmsley to request a meeting with TELUS in Edmonton during the November RMA Convention. CARRIED.	EA	In works
C598-23	10/24/23	RESOLUTION by Reeve Bean to give first reading to Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to replace the Clear Hills County Land Use Bylaw 189-16. CARRIED.	EA	Public Hearing Nov 28 10:05 a.m.
C599-23	10/24/23	RESOLUTION by Deputy Reeve Janzen to approve the public hearing date of November 28, 2023, at 10:00 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to replace the	EA	Public Hearing Nov 28 10:05 a.m.



Management Team

Activity Report for October 24, 2023

LEGEND:

Budget Items: Completed Items: Items in Waiting:

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CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		Clear Hills County Land Use Bylaw 189-16. CARRIED.		
C600-23	10/24/23	RESOLUTION by Councillor Walmsley to approve the public hearing date of November 28, 2023, at 10:05 a.m. at the Regular Council meeting for the purpose of public input regarding proposed Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED.	EA	Public Hearing Nov 28 10:05 a.m.
C602-23	10/24/23	RESOLUTION by Reeve Bean to hold the annual public meeting at Eureka River Hall on Tuesday, January 16, 2024, at 7:00 p.m. CARRIED.	EA	
C603-23	10/24/23	RESOLUTION by Reeve Bean that Council authorizes the paid days off, Wednesday, December 27th, Thursday, December 28th, and Friday, December 29th, 2023, as a Christmas gift for each County employee. CARRIED.	CS	
C604-23	10/24/23	RESOLUTION by Councillor Ruecker that Council authorizes the Clear Hills County office be closed for Christmas holidays from Friday, December 22, 2023, through Monday, January 1, 2024, reopening January 2, 2024. CARRIED.	CS/ EA	
C607-23	10/24/23	RESOLUTION by Councillor Giesbrecht to proceed with moving the talent show to the Dave Shaw Memorial Complex Hall during the annual Trade Show on April 13, 2024, at 3:00 p.m. CARRIED.	CC	
C608-23	10/24/23	RESOLUTION by Councillor Walmsley to approve Great Northern Bridgeworks Ltd. quote for the Bridge File 71273 temporary bridge rental, funds are to be allocated from the Bridge Reserve. CARRIED.	PW	
		November 27, 2019		
C587-19	11/26/19	RESOLUTION by Councillor Frixel to receive the delegation from Paul Hvenegaard, Regional Manager with Alberta Conservation Associations presentation for funding support for the Sulphur Lake aeration operation; and approve entering into an agreement with the Alberta Conservation Association to provide	CDM	2020✓ 2021✓ 2022✓ 2023✓ 2024



Management Team

Activity Report for October 24, 2023

LEGEND:

Budget Items:

Completed Items:

Items in Waiting:

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CC=Community Coordinator, **AG**=Agricultural


MOTION	DATE	DESCRIPTION	DEPT	STATUS
		\$5,000 per year for 5 years (2020-2024) for the Sulphur Lake aeration operation with the funds to be included in the General Grants budget of the 2020 through 2024 annual Operating Budgets. CARRIED.		
		January 7, 2020		
C620-19	12/10/19	RESOLUTION by Councillor Fletcher that Council approves assisting Northern Lights County by contributing \$10,000 (ten thousand dollars) a year for 5 years, for operation of the Manning Airport, and include the funds in the annual operating budget. CARRIED.	CDM	2020✓ 2021✓ 2022✓ 2023✓ 2024
		November 17, 2021		
C114-22	03/08/22	RESOLUTION by Deputy Reeve Janzen to approve an unconditional grant of \$450,000.00 for 2022, and a 3-year commitment of \$300,000.00 for 2023, 2024 and 2025, to the Village of Hines Creek to assist with operating expenses. CARRIED.	CDM	2022✓ 2023✓ 2024 2025
C311-22	06-14-22	RESOLUTION by Councillor Stevenson approve a multi year (2022-2024) commitment of \$5000.00 Fairview & District Victim Services with funds to be included in the annual Operating Budgets and the 2022 funds to be allocated from Rate Stabilization reserve.CARRIED.	CDM	2022✓ 2023✓ 2024
C201-23	04/11/23	RESOLUTION by Councillor Giesbrecht to award Tender 2023-03 New Tractor to Rocky Mountain Equipment for the amount of \$267,000.00 cash price no trade for the New Holland T7.210 tractor, to be delivered in the spring of 2024, with funds to be allocated from the Common Services Equipment Reserve. CARRIED.	CAO/ AG	2024
C636-22	12/13/22	RESOLUTION by Councillor Walmsley that Clear Hills County Council join the Community Rail Advocacy Alliance and approve a financial contribution to a maximum of \$2,000.00 upon invoice submission, funds to be allocated from the Rate Stabilization Reserve. CARRIED.	EA	Waiting for Invoice
C44-23	01/24/23	RESOLUTION by Councillor Walmsley to approve a Beyond Borders Grant to the MD of Fairview in the	CSM	Waiting for Invoice



Management Team

Activity Report for October 24, 2023

LEGEND:

Budget Items: 

Completed Items: 

Items in Waiting: 

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

MOTION	DATE	DESCRIPTION	DEPT	STATUS
		amount of \$16,641,89 to assist with the replacement cost for the Automated Weather Observation System (AWOS) at the Fairview Airport. CARRIED.		
ITEMS IN WAITING				
C66-15	01/13/15	RESOLUTION by Councillor Croy to leave Plan 802KS Block 2 Lot 10 as is in the County's name as a tax forfeiture property. The taxes shall keep accumulating on it; the previous owner can redeem it at any time by paying all taxes and penalties. If after 15 years the previous owner has not redeemed it totally, the County will become the owner.CARRIED.	CSM	January 14, 2030
		February 18, 2021		
C171-23	03/28/23	RESOLUTION by Councillor Hansen that this Council authorizes the destruction of 2019 and 2020 monthly reconciliation reports, 2014 and 2015 temporary files and the confidential personnel files for those individuals that left the employment of the municipality prior to January 1, 2016.		

Policy & Priority Update

Activity Report for October 24, 2023

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	ITEM NAME	Dept.	Policy & Priority Items – Priority Level	Priority order for next P&P	Notes
	Marketing Position	EA	RESOLUTION by Reeve Bean to receive the discussion for the 2023 Business/Recreation & Volunteer Awards and bring back to the Policy & Priority Meeting. CARRIED		Discussion on a marketing position to assist with these types of items.
P301-23 (06-12-23)	Wolf Management information	AG	RESOLUTION by Deputy Reeve Janzen to invite Alberta Fish and Wildlife to attend a future Agricultural Service Board Meeting to discuss Wildlife Counts, compensation programs and Wolf Management information. CARRIED.		Waiting on Fish and wildlife availability
P300-23 (06-12-23)	TELUS Cellular Service	EA	RESOLUTION by Councillor Hansen to invite TELUS Cellular service and Broadband local representative to a future meeting. CARRIED.	Sept	TBD
C33-23 (01/10/23)	Cleardale Sewer	PW	RESOLUTION by Deputy Reeve Janzen to bring the information regarding the sewer on the north side of Highway 64, north of the Hamlet of Cleardale to the February 13, 2023 Policy & Priority Committee Meeting. CARRIED		Waiting on Information from landowners that will be affected.
C273-22 (05-24-22)	Open Air Market	EA	Eureka, Hines Creek & Cleardale entered into an agreement to manage and run the Open-Air Markets. Issues involving vender insurance.		CAO to schedule meeting with the 3 groups as to how to move forward (In works)
P401-23(07-17-23)	Rural Health services Medi dispensary	EA	RESOLUTION by Councillor Hansen to bring back information regarding the current Worsley Health Centre and Worsley EMS services and staffing to a future Policy & Priority Meeting. Invite the site managers for the Worsley Health Centre and Worsley EMS to attend a future Regular Council meeting. CARRIED.		A copy of the Worsley Health Centre Services has been provided to all Council via email as well as in Council correspondence (August 15 Reg Council Meeting Agenda)
C429-23 (08-15-23)	Dust Control Policy	PW	RESOLUTION by Councillor Walmsley to bring the Dust Control Policy to a future council meeting, for discussion. CARRIED.		November 16 P&P Mtg
C461-23 08-25-23	Re-Branding	EA	RESOLUTION by Deputy Reeve Janzen to table the request for proposal for the Clear Hills County Website Design & Development until after more discussion regarding re-branding takes place. CARRIED.		
C460-23 08-25-23	Rural Renewal Stream	EA	RESOLUTION by Councillor Hansen to submit the Rural Renewal Stream application, as presented and bring back the status of the application when received. CARRIED.		Application has been submitted

Policy & Priority Update

Activity Report for October 24, 2023

Active Items

Completed Items:

Department = **EA**=Executive Assistant/CAO, **PW**=Public Works, **CS**=Corporate Services
CC=Community Coordinator, **AG**=Agricultural

Motion & Date	ITEM NAME	Dept.	Policy & Priority Items – Priority Level	Priority order for next P&P	Notes
C467-23 08-25-23	LUB	EA	RESOLUTION by Councillor Hansen to raise the review of the Land Use Bylaw off the table and bring a draft to a future Regular Council Meeting. CARRIED.		First reading done – Public Hearing November 28
C548-23 10/10/23	Purchasing Policy	CS	RESOLUTION by Councillor Ruecker to request a discussion regarding the purchasing policy at a future Policy and Priority meeting. CARRIED.		November 16
Requested at Oct 24/23 meeting		PW	Bring back Landfill & Transfer Station Discussion with costs associated with all aspects of the process		November 16
C602-23(10-24-23)		EA	RESOLUTION by Reeve Bean to hold the annual public meeting at Eureka River Hall on Tuesday, January 16, 2024, at 7:00 p.m. CARRIED		November 16

Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	COUNCIL REPORTS ON MEETINGS
File:	11-02-02

DESCRIPTION:

Council submits the meetings attended in the previous month and a report, if applicable.

BACKGROUND / PROPOSAL:

Council members attend meetings they have been appointed to.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... receive the written and or verbal Councillor reports for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Municipal Government Act – 5:1 Ratio
File:	11-02-02

DESCRIPTION:

Council has received correspondence from Municipal Affairs regarding the amendment of property tax rates for Residential and Non-Residential properties under the Municipal Government Act, section 358.

The correspondence includes a request for the development of a plan outlining how Clear Hills County intends to align the tax rates with the prescribed 5:1 ratio. The submission deadline for this plan is January 31, 2024.

Municipal Government Act Section 347- Cancellation, reduction, refund or deferral of taxes

(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

BACKGROUND:

Historic Data			
Date	Residential Mill Rate	Population	Population increases/decreases
2010 – Current	1.3	2894 – 3170	19% increase

ATTACHMENT:

Municipal Affairs
Clear Hills County Historical Population & Mill Rate Data

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:





October 31, 2023

AR112467

Reeve Amber Bean
Clear Hills County
PO Box 240
Worsley AB T0H 3W0

Dear Reeve Bean:

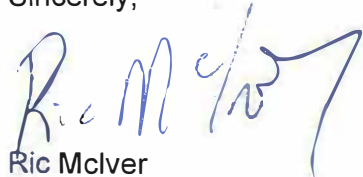
As you are aware, the *Municipal Government Act (MGA)* was amended in 2016 to address significant differences between residential and non-residential property tax rates, such that a municipality's highest non-residential property tax rate cannot be more than five times higher than its lowest residential property tax rate.

Clear Hills County has not made any progress toward compliance with this legal obligation since the 5:1 tax ratio was implemented in 2016. A competitive tax ratio remains critical to promoting economic growth for municipalities and achieving fairness for all taxpayers. This was made clear during the Spring 2023 Rural Municipalities Convention, when former Minister Rebecca Schulz met with council to discuss the importance of a competitive ratio and to encourage compliance.

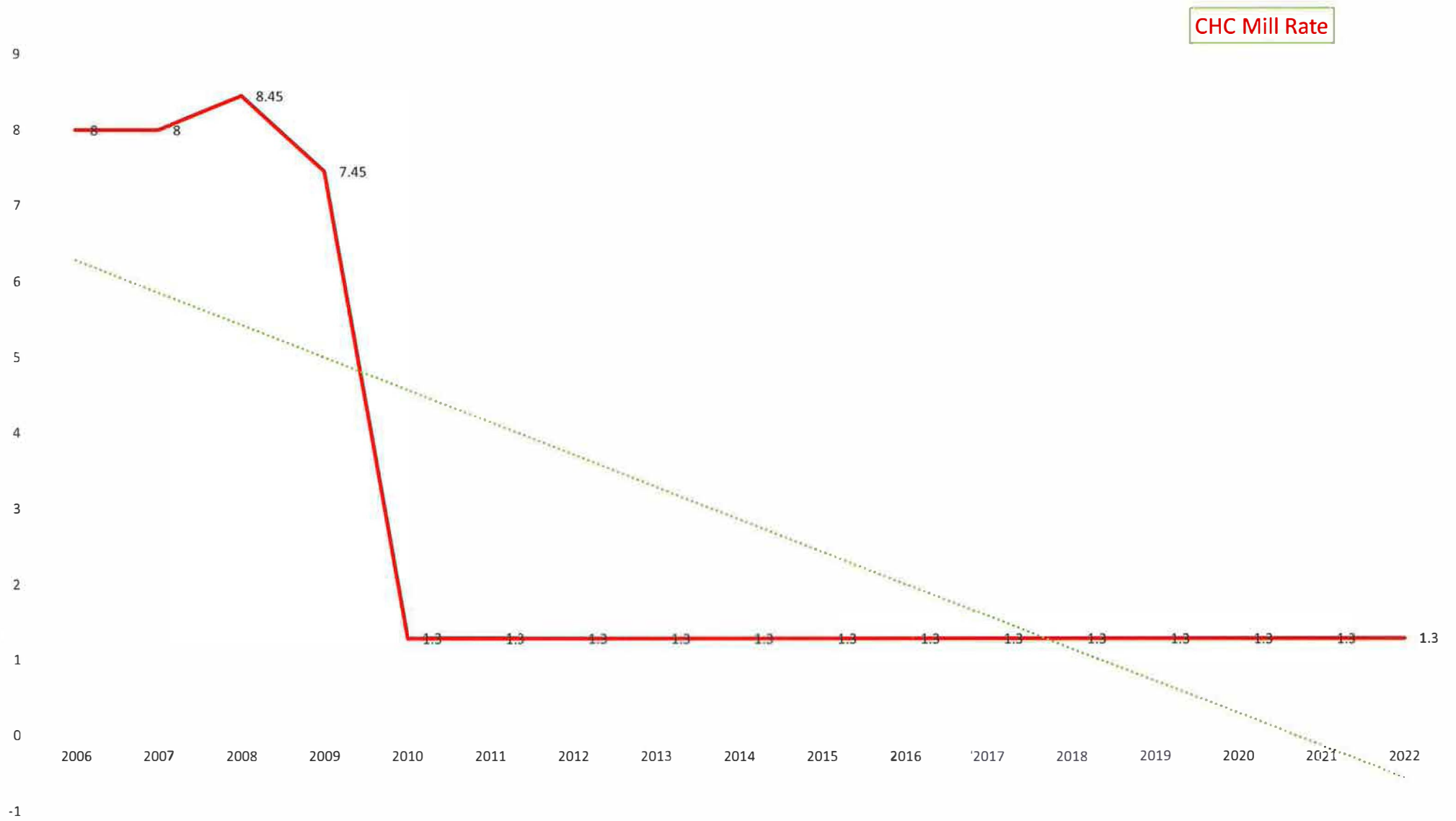
Given the importance of this issue, I request Clear Hills County develop and submit a plan to Municipal Affairs by January 31, 2024, to reduce its tax ratio and achieve legislative compliance within a reasonable timeframe.

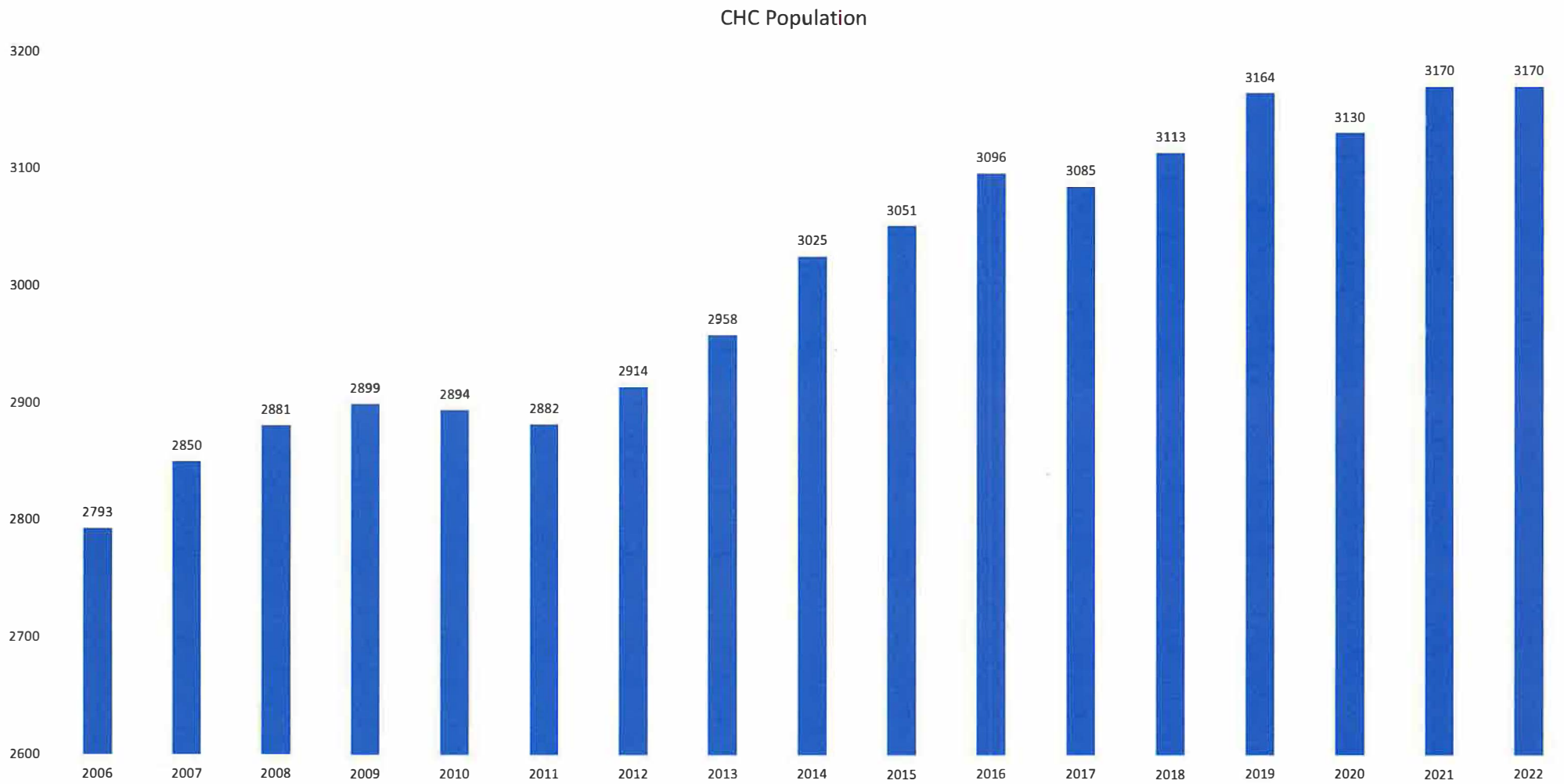
Department staff are available to assist your municipality. Should you have any questions on the 5:1 tax ratio and achieving compliance, please contact Ethan Bayne, Assistant Deputy Minister, Municipal Assessment and Grants, toll-free by first dialing 310-0000, then 780-217-1826, or at ethan.bayne@gov.ab.ca.

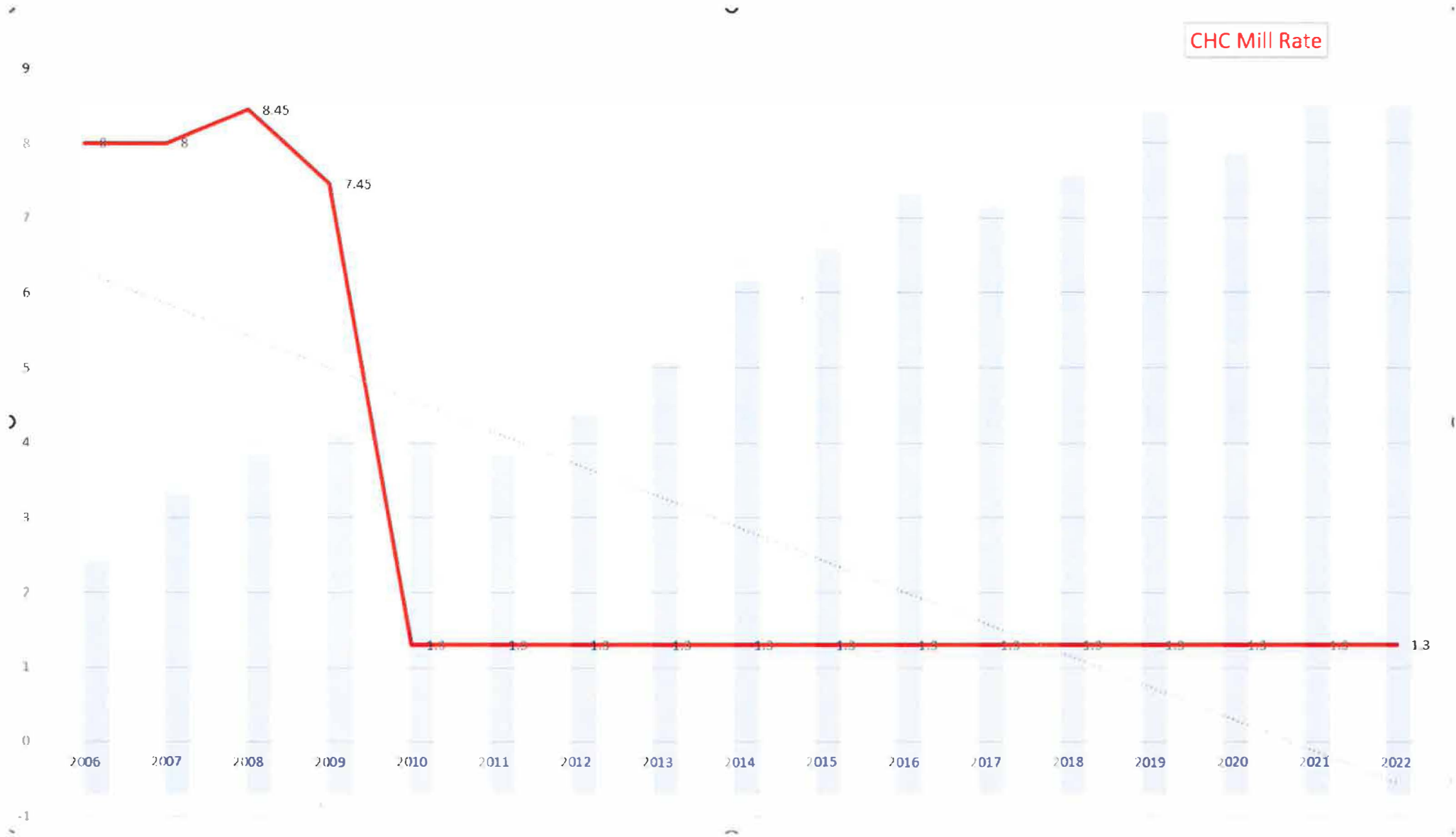
Sincerely,



Ric McIver
Minister







Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Village of Hines Creek Joint Meeting Request
File:	11-02-02

DESCRIPTION:

Council is presented with a request from the Village of Hines Creek for a Joint Meeting to discuss funding requests as well as other pertinent information.

ATTACHMENT:

Correspondence from the Village of Hines Creek
Calendar

RESOLUTION by..... to schedule a joint meeting with the Village of Hines Creek for

Initials show support - Reviewed by:

Manager:

CAO:





Clear Hills County
Box 240
Worsley, Alberta
T0H 3W0

October 24, 2023

File No: 0126

Dear Reeve Bean, and Council

Re: Joint Meeting Request

Village of Hines Creek Council is requesting to be placed on the November 14, 2023 agenda for your consideration to a joint meeting between Hines Creek and Clear Hills County to discuss the following topics:

- Mutual Aid & Alberta Emergency Management
- STARS Regional Training
- Physician Recruitment
- Laboratory testing- Water Samples within the Northern Region
- Joint Emergency Plan
- Narcan Fire Department Training
- Rural Crime Watch & Policing
- Tax Incentive for 2024
- Operating Budget for 2024

Please contact me via email: cao@hinescreek.com or phone at 780-494-3690 to confirm your attendance and a date and time we could mutually discuss the items above, or any additional agenda items you may have. Thank you in advance for your consideration on these matters.

Yours truly,

Leanne Walmsley
Chief Administrative Officer
Village of Hines Creek

NOVEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 PLS- CHC – Advisory-AB	2	3	4
5	6	7	8	9 PLS Conference-AB	10 In lieu of Remembrance Day	11 Remembrance Day
	RMA Convention					
12	13	14 Council	15	16 P&P-ALL	17 NAEL-AB,DJ	18
19	20 MED-SH	21	22 Muni Joint Meeting - ALL	23	24	25 PLS-AB
26	27	28 Council Public Hearing 281-23 287-23	29	30	1	2

DECEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
3	4 MPTA-EX-AB NPRL-JR	5 P&P-ALL	6	7 GGAMAC- DW	8 MMSA-AB	9
10	11	12 Council	13	14 NWSAR- AB,SH	15	16
17	18	19 ASB-DJ,JR	20	21	22 Office Closed	23
24	25 Christmas Day Office Closed	26 Boxing Day Office Closed	27 Office Closed	28 Office Closed	29 Office Closed	30
31	1 New Years Day Office Closed	2	3	4	5	6

JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 New Year's Day	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 Public Meeting Eureka River Hall	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	POULTRY BYLAW 282-23
File:	61-02-02

DESCRIPTION:

Council is presented with Bylaw 282-23 for the purpose of governing the keeping of poultry in hamlet residential districts.

BACKGROUND:

Amending and repealing the current poultry bylaw to make it the development authority's responsibility to notify adjacent landowners. "Prior to issuing a development permit for poultry keeping, the Development Authority shall notify adjacent landowners of the application and provide opportunity to comments." Bylaw No. 282-23 section 10.

ATTACHMENTS:

- Draft Bylaw 282-23
- Original Bylaw 257-20

RECOMMENDED ACTION:

RESOLUTION by that Council gives first reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts.

RESOLUTION by that Council gives second reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts.

RESOLUTION by that Council proceed to third and final reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts.

Unanimous consent to proceed to third reading

RESOLUTION by that Council gives third and final reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts.

Initials show support - Reviewed by:

Director:

CAO:



**CLEAR HILLS COUNTY
BYLAW NO. 282-23**

**A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO REGULATE
THE KEEPING OF POULTRY OF CLEAR HILLS COUNTY:**

WHEREAS Pursuant to Section 7 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, the Council of a municipality may pass bylaws for municipal purposes respecting:

(a) the safety, health and welfare of people and the protection of people and property; and

(b) wild and domestic animals and activities in relation to them; and

WHEREAS Pursuant to Section 8 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 the Council of a municipality may, in a bylaw, regulate or prohibit and to provide a system of licenses, permits and approvals;

WHEREAS Council deems it necessary to regulate the keeping of poultry within the County.

NOW
THEREFORE The Municipal Council of Clear Hills County, in the Province of Alberta, in Council duly assembled, enacts as follows:

SHORT TITLE

1. This Bylaw may be known as the "Poultry Bylaw"

DEFINITIONS

2. For the purposes of this bylaw:

(a) "ABATTOIR" means a facility where animals are slaughtered for consumption as food for humans;

(b) "DEVELOPMENT OFFICER" means a person(s) appointed as a Development Officer by the Council of Clear Hills County;

(c) "COOP" means a fully enclosed proof structure and attached to an Outdoor Enclosure used for keeping of hens;

(d) "HEN" means a domesticated female chicken;

(e) "LAND USE BYLAW" means the Clear Hills County Land Use Bylaw;

(f) "OUTDOOR ENCLOSURE" means a securely enclosed, roofed outdoor area attached to and forming part of a coop, having a bare earth or vegetated floor for chickens to roam;

(g) "ROOSTER" means a domesticated male chicken;

**CLEAR HILLS COUNTY
BYLAW NO. 282-23**

REGULATIONS

3. In a land use district where keeping of poultry is a discretionary use within the Land Use Bylaw, a person shall:
 - (a) be allowed to keep no more than six (6) hens in a single property.
 - (b) not be allowed to keep or raise a rooster.
4. The keeping of poultry will only be allowed for personal use. Any sale of eggs, meat and manure from the poultry is prohibited.
5. The keeping of poultry shall not be permitted where there are no dwelling units within the property.
6. The owner(s) of the hens must reside on the property where the hens will be kept.
7. Hens must be secured within a coop and outdoor enclosure at all times.
8. The coop and the outdoor enclosure for the keeping of poultry must adhere to the following regulations:
 - (a) The coop and outdoor enclosure will require a development permit prior to their erection. As part of the development permit application, applicants must also provide:
 - i. a manure disposal plan; and
 - ii. the number and breed(s) of hen.
 - (b) The coop and outdoor enclosure can only be located within the rear yard of the property.
 - (c) The setback requirements for a coop and outdoor enclosure shall follow the same requirements for an accessory building as per the County's Land Use Bylaw.
 - (d) The coop must:
 - i. have an interior floor area of 0.37 m² (or 4 ft²) per hen.
 - ii. include at least one (1) nesting box and one (1) perch at least 15 cm (or 6 in.) long per hen.
 - iii. have an outdoor enclosure with an area of 0.92m² (or 10ft²) per hen.
 - iv. have feed and water containers, which are fully enclosed and airtight.
 - v. have adequate ventilation.
 - vi. be built to be weather proof and predator proof.
 - vii. be kept in good and sanitary condition at all times.
 - (e) The coop and outdoor enclosure shall be cleaned annually.
9. The disposal or slaughter of hens shall be prohibited within a residential property, where owners will be required to deliver the poultry to a farm, abattoir or veterinary clinic for proper disposal or slaughter.

**CLEAR HILLS COUNTY
BYLAW NO. 282-23**

-
10. Prior to issuing a development permit for poultry keeping, the Development Authority shall notify adjacent landowners of the application and provide opportunity for comments.
 11. Within thirty (30) days of ownership of the poultry, the applicant must apply for a provincial Premises Identification (PID) number and provide the PID to the County's Development Officer. Failure to provide the PID to the County will result in the revocation of the development permit associated with the keeping of poultry, and will be subject to fines and penalties within the County's Land Use Bylaw.
 12. Any owner failing to mitigate nuisance resulting from the keeping of poultry will be subject to provisions under the County's Nuisance Bylaw.
 13. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed.
 14. That this bylaw shall take force and effect on the date of its final passage.
 15. Bylaw No. 257-20 and any amendments thereto are hereby repealed.

First Reading given on the ____ day of _____, 2023.

Second Reading given on the ____ day of _____, 2023.

Third Reading and Assent given on the _____ day of _____, 2023.

Amber Bean, Reeve

Allan Rowe, Chief Administrative Officer

**CLEAR HILLS COUNTY
BYLAW NO. 257-20**

**A BYLAW OF CLEAR HILLS COUNTY, IN THE PROVINCE OF ALBERTA, TO REGULATE
THE KEEPING OF POULTRY OF CLEAR HILLS COUNTY:**

WHEREAS Pursuant to Section 7 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, the Council of a municipality may pass bylaws for municipal purposes respecting:

- (a) the safety, health and welfare of people and the protection of people and property; and
- (b) wild and domestic animals and activities in relation to them; and

WHEREAS Pursuant to Section 8 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 the Council of a municipality may, in a bylaw, regulate or prohibit and to provide a system of licenses, permits and approvals;

WHEREAS Council deems it necessary to regulate the keeping of poultry within the County.

NOW

THEREFORE The Municipal Council of Clear Hills County, in the Province of Alberta, in Council duly assembled, enacts as follows:

SHORT TITLE

1. This Bylaw may be known as the "Poultry Bylaw"

DEFINITIONS

2. For the purposes of this bylaw:

- (a) "ABATTOIR" means a facility where animals are slaughtered for consumption as food for humans;
- (b) "DEVELOPMENT OFFICER" means a person(s) appointed as a Development Officer by the Council of Clear Hills County;
- (c) "COOP" means a fully enclosed predator proof structure and attached to an Outdoor Enclosure used for keeping of hens;
- (d) "HEN" means a domesticated female chicken;
- (e) "LAND USE BYLAW" means the Clear Hills County Land Use Bylaw;
- (f) "OUTDOOR ENCLOSURE" means a securely enclosed, roofed outdoor area attached to and forming part of a coop, having a bare earth or vegetated floor for chickens to roam;
- (g) "ROOSTER" means a domesticated male chicken;

**CLEAR HILLS COUNTY
BYLAW NO. 257-20**

REGULATIONS

3. In a land use district where keeping of poultry is a discretionary use within the Land Use Bylaw, a person shall:
 - (a) be allowed to keep no more than six (6) hens in a single property.
 - (b) not be allowed to keep or raise a rooster.
4. The keeping of poultry will only be allowed for personal use. Any sale of eggs, meat and manure from the poultry is prohibited.
5. The keeping of poultry shall not be permitted where there are no dwelling units within the property.
6. The owner(s) of the hens must reside on the property where the hens will be kept.
7. Hens must be secured within a coop and outdoor enclosure at all times.
8. The coop and the outdoor enclosure for the keeping of poultry must adhere to the following regulations:
 - (a) The coop and outdoor enclosure will require a development permit prior to their erection. As part of the development permit application, applicants must also provide:
 - i. a manure disposal plan;
 - ii. the number and breed(s) of hen; and
 - iii. a process of notification for neighboring properties, including a letter to inform.
 - (b) The coop and outdoor enclosure can only be located within the rear yard of the property.
 - (c) The setback requirements for a coop and outdoor enclosure shall follow the same requirements for an accessory building as per the County's Land Use Bylaw.
 - (d) The coop must:
 - i. have an interior floor area of 0.37 m² (or 4 ft²) per hen.
 - ii. include at least one (1) nesting box and one (1) perch at least 15 cm (or 6 in.) long per hen.
 - iii. have an outdoor enclosure with an area of 0.92m² (or 10ft²) per hen.
 - iv. have feed and water containers, which are fully enclosed and airtight.
 - v. have adequate ventilation.
 - vi. be built to be weatherproof and predator proof.
 - vii. be kept in good and sanitary condition at all times.
 - (e) The coop and outdoor enclosure shall be cleaned annually.

**CLEAR HILLS COUNTY
BYLAW NO. 257-20**

9. The disposal or slaughter of hens shall be prohibited within a residential property, owners will be required to deliver the poultry to a farm, abattoir or veterinary clinic for proper disposal or slaughter.
10. Within thirty (30) days of ownership of the poultry, the applicant must apply for a provincial Premises Identification (PID) number and provide the PID to the County's Development Officer. Failure to provide the PID to the County will result in the revocation of the development permit associated with the keeping of poultry and will be subject to fines and penalties within the County's Land Use Bylaw.
11. Any owner failing to mitigate nuisance resulting from the keeping of poultry will be subject to provisions under the County's Untidy and Unsightly Premises Bylaw.
12. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed.
13. That this bylaw shall take force and effect on the date of its final passage.

First Reading given on the 8 day of September, 2020.

Second Reading given on the ____ day of _____, 2020.

Third Reading and Assent given on the ____ day of _____, 2020.

Miron Croy, Reeve

Allan Rowe, Chief Administrative Officer

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	RMA Fall Convention Review
File:	11-02-02

DESCRIPTION:

Councillors attended the Rural Municipalities of Alberta Convention the week of November 6-9, 2023. Council met with the following ministers.

1. Minister of Energy and Minerals	Utilizing Clear Hills County Resources
2. Minister of Affordability and Utilities	Distribution & Energy Charges
3. Minister of Public Safety and Emergency Services	Bridge File 73475 (Wildfire #002), Victims Services

RESOLUTION by.....

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Lori Jobson, Corporate Services Manager
Title:	Finance – Accounts Payable
File:	12-03-02

DESCRIPTION:

A list of expenditures for Clear Hills County for the period of October 25, 2023 to November 14, 2023 is provided for Council's review.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

RESOLUTION by... that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 25, 2023 to November 14, 2023 for a total of \$341,769.27.

Initials show support - Reviewed by:

Manager:



CAO:



System: 11/08/23 10:29:40 AM
User Date: 11/08/23

Clear Hills County
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: Dawn

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last	Cheque Number	First
Cheque Date	10/25/23	11/14/23		Last

Sorted By: Cheque Date

Distribution Types Included: All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
A-MART FAMILY VARIETY STORE	028317	11/14/23	\$111.48
Invoice Description	Invoice Number	Invoice Amount	
Coffee for Office	5132	\$111.48	
ADVENTURE AUTOMOTIVE LTD	028318	11/14/23	\$45.91
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 63-93	101204	\$45.91	
AGS MECHANICAL CONTRACTORS LTD	028319	11/14/23	\$17,415.30
Invoice Description	Invoice Number	Invoice Amount	
WWTP Heater Replacements	12209-SW	\$17,415.30	
ALBERTA NWT COMMAND THE ROYAL	028320	11/14/23	\$1,035.00
Invoice Description	Invoice Number	Invoice Amount	
Military Service Recog Book	102323	\$1,035.00	
AMSC INSURANCE SERVICES LTD	028321	11/14/23	\$10,528.81
Invoice Description	Invoice Number	Invoice Amount	
November Benefits	1754-2023-11	\$10,528.81	
ARMELLA-GORDON TRENT	028322	11/14/23	\$240.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	TAG01-111423	\$240.75	
ARW TRUCK EQUIPMENT LTD.	028323	11/14/23	\$4,145.75
Invoice Description	Invoice Number	Invoice Amount	
Parts/R&M/Inspect Unit 63-13	LW05072	\$4,145.75	
B & E HOME HARDWARE	028324	11/14/23	\$344.11
Invoice Description	Invoice Number	Invoice Amount	
Sign Supplies	101-154029	\$22.66	
HCFD Printer Ink	101-153765	\$32.54	
Grinder Cut Off Wheels	102-66772	\$27.29	
Janitorial Supplies	102-66794	\$23.09	
Mouse Control for Office/Shop	102-67590	\$113.87	
Mouse Traps for Office & Shop	101-155892	\$18.32	
Parts - Deer Hill Fire Trailer	102-67736	\$106.34	
BEAN WALKER	028325	11/14/23	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80742-102323	\$1,000.00	
BJORNSON KAYLA	028326	11/14/23	\$192.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	KB02-111423	\$192.00	
BOSCHWICK CONTRACTING	028327	11/14/23	\$32,248.16
Invoice Description	Invoice Number	Invoice Amount	
Bear Canyon GB09	630	\$16,646.20	
Worsley GB01	631	\$15,601.96	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
BRAUER ERNIE	028328	11/14/23	\$348.25
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	EB01-111423	\$348.25	
BROWNLEE LLP	028329	11/14/23	\$4,959.76
Invoice Description	Invoice Number	Invoice Amount	
Legal Opinion	557481	\$1,491.00	
O&G Tax Collections	557473	\$1,634.59	
O&G Tax Collections	557468	\$1,834.17	
BUNZL CLEANING & HYGIENE	028330	11/14/23	\$243.05
Invoice Description	Invoice Number	Invoice Amount	
Janitorial Supplies	5441753	\$243.05	
CAL-R CONTRACTING LTD.	028331	11/14/23	\$5,748.75
Invoice Description	Invoice Number	Invoice Amount	
Culvert Installation/Trucking	13454	\$1,764.00	
Centreline Replacement	13342	\$1,155.00	
Approach Repair	13146	\$1,039.50	
Approach Repair Cleanup	13145	\$693.00	
Centreline Installation	13144	\$1,097.25	
CHALMERS TESSA	028332	11/14/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	102323	\$3,000.00	
CLEAR HILLS WASTE MANAGEMENT	028333	11/14/23	\$13,236.20
Invoice Description	Invoice Number	Invoice Amount	
Transfer Stations Contract	183	\$10,340.62	
Worsley Hamlet Garbage Hauling	184	\$210.00	
Load & Haul Oversized Material	185	\$2,685.58	
CLEARTECH INDUSTRIES INC.	028334	11/14/23	\$7,974.14
Invoice Description	Invoice Number	Invoice Amount	
Service/Calibration WTPs	INV1090713	\$11,633.18	
CROSSEY DECLAN	028335	11/14/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	103123	\$3,000.00	
D'EECKENBRUGGE, JEAN	028336	11/14/23	\$179.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JD01-111423	\$179.50	
DEERHILL ROCK AND GRAVEL	028337	11/14/23	\$6,798.58
Invoice Description	Invoice Number	Invoice Amount	
Rock & Clay for Road Repair	907251	\$6,798.58	
DEI TANNER	028338	11/14/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	110123	\$3,000.00	
DHL	028339	11/14/23	\$406.57
Invoice Description	Invoice Number	Invoice Amount	
Wat Samp/Radio Shipping	10637891	\$469.67	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
DIMION MICHAEL & GINA	028340	11/14/23	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80692-101923	\$1,000.00	
FEHR JOSEPH	028341	11/14/23	\$300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80656-102023	\$300.00	
FLOWPOINT ENVIRONMENTAL SYSTEM	028342	11/14/23	\$1,149.75
Invoice Description	Invoice Number	Invoice Amount	
Water & Software Maint Agmt	SU6452	\$1,149.75	
FRIESEN ABE	028343	11/14/23	\$745.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	AF02-111423	\$745.75	
FRIESEN LAVERNE	028344	11/14/23	\$257.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	LF02-111423	\$257.00	
FRIESEN RUDY	028345	11/14/23	\$261.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	RF02-111423	\$261.00	
FRIESEN, MATTHEW	028346	11/14/23	\$80.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	MF04-111423	\$80.50	
FRIESEN, NICHOLAS	028347	11/14/23	\$279.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	NF01-111423	\$279.75	
GIESBRECHT, HERMAN	028348	11/14/23	\$48.80
Invoice Description	Invoice Number	Invoice Amount	
Utility Dep Ref- Act 40060.5	102723	\$48.80	
GLOBAL FLEET INFORMATION	028349	11/14/23	\$619.50
Invoice Description	Invoice Number	Invoice Amount	
Monthly Fees	220717	\$619.50	
GODBERSON, SHAYE	028350	11/14/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	102523	\$3,000.00	
GOVERNMENT OF ALBERTA	028351	11/14/23	\$1,165.50
Invoice Description	Invoice Number	Invoice Amount	
BCWP Lease Payment	0005830959	\$52.50	
Annual Rent SML-970070	0005831635	\$1,113.00	
GRADE PRO CONTRACTING LTD.	028352	11/14/23	\$41,858.26
Invoice Description	Invoice Number	Invoice Amount	
Whitelaw GB15	1208	\$21,131.26	
Cleardale GB07	1209	\$20,727.00	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GREAT WEST MEDIA	028353	11/14/23	\$1,409.22
Invoice Description	Invoice Number	Invoice Amount	
Monthly Newsletter Printing	GWM10975	\$1,409.22	
GREGG DISTRIBUTORS CO. LTD (FAI	028354	11/14/23	\$135.10
Invoice Description	Invoice Number	Invoice Amount	
Parts Unit 64-11	036-341204	\$105.55	
Parts Units 64-11 & 64-12	036-341268	\$29.55	
GROSS BRADLEY	028355	11/14/23	\$142.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	BG02-111423	\$142.00	
GROSS MARKUS	028356	11/14/23	\$360.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	MG02-111423	\$360.00	
HICKOK BRUCE	028357	11/14/23	\$411.25
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	BH01-111423	\$411.25	
HICKOK RUEBEN	028358	11/14/23	\$310.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	RH01-111423	\$310.00	
HIEBERT, PETER	028359	11/14/23	\$44.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	PH02-111423	\$44.50	
HINES CREEK PLAYSCHOOL SOCIETY	028360	11/14/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
2023 FCSS Payment 2023-04	083123	\$3,000.00	
HITECH BUSINESS SYSTEMS LTD.	028361	11/14/23	\$726.55
Invoice Description	Invoice Number	Invoice Amount	
Copier Service Agreement	1724267	\$726.55	
HOFFMAN AMIE	028362	11/14/23	\$3,312.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	102723	\$3,000.00	
3rd Quarter Fire Honorarium	AH03-111423	\$312.00	
HOFFMAN ASHTON	028363	11/14/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	102523	\$3,000.00	
HOFFMAN HENRY	028364	11/14/23	\$580.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	HF01-111423	\$580.75	
HOFFMAN, HENRY CHRISTOPHER	028365	11/14/23	\$192.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	HH03-111423	\$192.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
HYDROGEOLOGICAL CONSULTANTS LT	028366	11/14/23	\$2,877.53
Invoice Description	Invoice Number	Invoice Amount	
WWTP Water Level Assessment	30186	\$2,877.53	
INFOR (CANADA) LTD.	028367	11/14/23	\$1,470.00
Invoice Description	Invoice Number	Invoice Amount	
F9 Additional User	226332-CA02B	\$1,470.00	
JACKSON SHARLANE	028368	11/14/23	\$237.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	SJ01-111423	\$237.00	
JANZEN ANTONEO	028369	11/14/23	\$154.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	AJ02-111423	\$154.50	
JANZEN, PAULUS	028370	11/14/23	\$77.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	PJ02-111423	\$77.50	
JANZEN, PHILLIP	028371	11/14/23	\$40.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	PJ03-111423	\$40.00	
KING JUSTIN	028372	11/14/23	\$194.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JK01-111423	\$194.50	
KRAUSE, ELIZABETH	028373	11/14/23	\$130.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	EK02-111423	\$130.75	
LAPRAIRIE WORKS	028374	11/14/23	\$19,635.17
Invoice Description	Invoice Number	Invoice Amount	
Patching TWP 862 & RR 65	4490-0024 D351	\$19,635.17	
LEMOINE RONALD	028375	11/14/23	\$1,300.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80660-101623	\$300.00	
Rental Deposit Refund	80774-103023	\$1,000.00	
LEWIS, KADE	028376	11/14/23	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Continuing Ed Scholarship	110223	\$3,000.00	
MAIN-WAY ELECTRICAL & INSTRUME	028377	11/14/23	\$965.56
Invoice Description	Invoice Number	Invoice Amount	
WWTP Fan Installation	3398	\$965.56	
MARTENS, PETER	028378	11/14/23	\$247.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	PM03-111423	\$247.75	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MOHR JAYMIE	028379	11/14/23	\$44.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JM05-111423	\$44.50	
MUELLER JONATHAN	028380	11/14/23	\$336.25
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JM03-111423	\$336.25	
OBRIGEWITCH STACEY	028381	11/14/23	\$267.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	SO02-111423	\$267.00	
PATTON OWEN	028382	11/14/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80731-102023	\$50.00	
PEACE REGION ECONOMIC DEV	028383	11/14/23	\$5,681.34
Invoice Description	Invoice Number	Invoice Amount	
Muni Memberships 2023-2024	797	\$5,681.34	
PENNER JULIUS	028384	11/14/23	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80652-101623	\$400.00	
PETERS ABRAM	028385	11/14/23	\$247.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	AP02-111423	\$247.00	
PETERS BENJAMIN G	028386	11/14/23	\$217.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	BP04-111423	\$217.00	
PETERS FRANK	028387	11/14/23	\$316.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	FP01-111423	\$316.75	
PETERS JOHAN	028388	11/14/23	\$132.25
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JP04-111423	\$132.25	
PETERS JOSEPH	028389	11/14/23	\$257.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JP01-111423	\$257.00	
PETERS, WILLIAM	028390	11/14/23	\$206.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	WP01-111423	\$206.50	
PRAIRIE DISPOSAL LTD.	028391	11/14/23	\$29,514.19
Invoice Description	Invoice Number	Invoice Amount	
Additional Hauling	0000676092	\$6,989.06	
Recycle Bin Maintenance	0000676276	\$3,974.25	
Recycle Bin Maintenance	0000680988	\$3,810.19	
Recycle Bin Maintenance	0000685629	\$4,404.75	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Additional Hauling	0000680808		\$5,873.44
Additional Hauling	0000685440		\$4,462.50
PROGRADE SERVICES LTD.	028392	11/14/23	\$23,955.75
Invoice Description	Invoice Number	Invoice Amount	
Mont GB03	4291	\$23,955.75	
R&R ROAD LTD.	028393	11/14/23	\$3,969.00
Invoice Description	Invoice Number	Invoice Amount	
SL/SC GB16	4885	\$2,058.00	
SL/SC GB16	4886	\$1,911.00	
RELIANCE ASSESSMENT CONSULTANT	028394	11/14/23	\$6,835.50
Invoice Description	Invoice Number	Invoice Amount	
November Assessment Services	106-110123	\$6,835.50	
ROADATA SERVICES LTD	028395	11/14/23	\$504.00
Invoice Description	Invoice Number	Invoice Amount	
Permitting Services-October	00082480	\$504.00	
ROAMING TRANSPORT	028396	11/14/23	\$10,801.35
Invoice Description	Invoice Number	Invoice Amount	
Hines Creek GB14	0478	\$10,801.35	
ROCKY MOUNTAIN PHOENIX	028397	11/14/23	\$13,211.10
Invoice Description	Invoice Number	Invoice Amount	
Lights for Unit 63-20	IN0142906	\$13,211.10	
RUECKER JASON	028398	11/14/23	\$181.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JR04-111423	\$181.00	
RUSSELL WANDA & BRIAN	028399	11/14/23	\$1,050.00
Invoice Description	Invoice Number	Invoice Amount	
Sulphur Lake Caretaker	103123	\$1,050.00	
SEEBACH JASON	028400	11/14/23	\$113.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JS04-111423	\$113.50	
SHEWCHUK, GERALD	028401	11/14/23	\$1,097.25
Invoice Description	Invoice Number	Invoice Amount	
Trucking Unit 63-13 for Repair	1931	\$1,097.25	
SLR CONSULTING (CANADA) LTD.	028402	11/14/23	\$5,862.14
Invoice Description	Invoice Number	Invoice Amount	
Wetlands Assess RR15 & RR64	21009795	\$5,862.14	
STEWART, ILEEN	028403	11/14/23	\$192.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	IS01-111423	\$192.00	
STEWART, STEVEN	028404	11/14/23	\$279.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	SS03-111423	\$279.75	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
TRINUS TECHNOLOGIES INC.	028405	11/14/23	\$4,958.30
Invoice Description	Invoice Number	Invoice Amount	
Nov Service Agreement #57	4893	\$4,958.30	
URE RYAN	028406	11/14/23	\$44.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	RU01-111423	\$44.50	
VAULT MEDIA	028407	11/14/23	\$1,837.50
Invoice Description	Invoice Number	Invoice Amount	
Move Up Magazine Print & Ship	1184	\$1,837.50	
WALMSLEY BLAIR	028408	11/14/23	\$142.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	BW02-111423	\$142.00	
WALMSLEY EDWARD	028409	11/14/23	\$644.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	EW01-111423	\$644.50	
WARREN FARMING LTD	028410	11/14/23	\$400.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80726-101923	\$400.00	
WILD ELECTRIC LTD.	028411	11/14/23	\$594.09
Invoice Description	Invoice Number	Invoice Amount	
Repair Pressure Washer	35859	\$594.09	
WOLFE GIERHARDT	028412	11/14/23	\$94.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	GW01-111423	\$94.50	
WOLFE JOHAN	028413	11/14/23	\$190.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	JW06-111423	\$190.75	
WOLFE, CORNELIUS	028414	11/14/23	\$85.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	CW03-111423	\$85.00	
WORSLEY FIRE FIGHTER SOCIETY	028415	11/14/23	\$1,480.00
Invoice Description	Invoice Number	Invoice Amount	
Clear Fitness Account	093023	\$1,480.00	
WYCLIFFE ENTERPRISES LTD.	028416	11/14/23	\$12,075.00
Invoice Description	Invoice Number	Invoice Amount	
Eureka GB13	744	\$12,075.00	
ZACHARIAS ABRAHAM	028417	11/14/23	\$288.25
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	AZ03-111423	\$288.25	

Clear Hills County
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ZACHARIAS ANTON	028418	11/14/23	\$142.00
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	AZ05-111423	\$142.00	
ZACHARIAS BENJAMIN	028419	11/14/23	\$83.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	BZ02-111423	\$83.50	
ZACHARIAS CORNELIA	028420	11/14/23	\$50.00
Invoice Description	Invoice Number	Invoice Amount	
Rental Deposit Refund	80702-102323	\$50.00	
ZACHARIAS DERICK	028421	11/14/23	\$250.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	DZ02-111423	\$250.75	
ZACHARIAS GERHARD	028422	11/14/23	\$94.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	GZ02-111423	\$94.50	
ZACHARIAS HEINRICH	028423	11/14/23	\$155.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	HZ02-111423	\$155.75	
ZACHARIAS HENRY	028424	11/14/23	\$94.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	HZ01-111423	\$94.50	
ZACHARIAS WILLIAM	028425	11/14/23	\$137.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	WZ03-111423	\$137.50	
ZACHARIAS, BEN	028426	11/14/23	\$206.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter Fire Honorarium	BZ01-111423	\$206.50	
ZACHARIAS, PETER	028427	11/14/23	\$1,076.25
Invoice Description	Invoice Number	Invoice Amount	
Install Gates at WWTP	536	\$1,076.25	
Report Total		\$341,769.27	

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	10/25/23
Vendor ID	First	Last	Chequebook ID	First
Vendor Name	First	Last		Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
028317	AMART	A-MART FAMILY VARIETY STORE	11/14/23	ATB	PMCHQ00001247	\$111.48
028318	ADVENTURE01	ADVENTURE AUTOMOTIVE LTD	11/14/23	ATB	PMCHQ00001247	\$45.91
028319	AGSMECHANICAL	AGS MECHANICAL CONTRACTORS LTD	11/14/23	ATB	PMCHQ00001247	\$17,415.30
028320	ALBERTANWT	ALBERTA NWT COMMAND THE ROYAL	11/14/23	ATB	PMCHQ00001247	\$1,035.00
028321	AMSC05	AMSC INSURANCE SERVICES LTD	11/14/23	ATB	PMCHQ00001247	\$10,528.81
028322	ARMELLA-GORDON	TRENT ARMELLA-GORDON	11/14/23	ATB	PMCHQ00001247	\$240.75
028323	ARW01	ARW TRUCK EQUIPMENT LTD.	11/14/23	ATB	PMCHQ00001247	\$4,145.75
028324	B&EHOME01	B & E HOME HARDWARE	11/14/23	ATB	PMCHQ00001247	\$344.11
028325	BEANW	WALKER BEAN	11/14/23	ATB	PMCHQ00001247	\$1,000.00
028326	BJORNSONK	BJORNSON KAYLA	11/14/23	ATB	PMCHQ00001247	\$192.00
028327	BOSCHWICK01	BOSCHWICK CONTRACTING	11/14/23	ATB	PMCHQ00001247	\$32,248.16
028328	BRAUER01	ERNIE BRAUER	11/14/23	ATB	PMCHQ00001247	\$348.25
028329	BROWNLEE01	BROWNLEE LLP	11/14/23	ATB	PMCHQ00001247	\$4,959.76
028330	BUNZL01	BUNZL CLEANING & HYGIENE	11/14/23	ATB	PMCHQ00001247	\$243.05
028331	CALR01	CAL-R CONTRACTING LTD.	11/14/23	ATB	PMCHQ00001247	\$5,748.75
028332	CHALMERST	TESSA CHAIMERS	11/14/23	ATB	PMCHQ00001247	\$3,000.00
028333	CLEARHILLSW	CLEAR HILLS WASTE MANAGEMENT	11/14/23	ATB	PMCHQ00001247	\$13,236.20
028334	CLEARTECH01	CLEARTECH INDUSTRIES INC.	11/14/23	ATB	PMCHQ00001247	\$7,974.14
028335	CROSSEY	DECLAN CROSSEY	11/14/23	ATB	PMCHQ00001247	\$3,000.00
028336	D'EECKENBRUGGE	JEAN D'EECKENBRUGGE	11/14/23	ATB	PMCHQ00001247	\$179.50
028337	DEERHILL	DEERHILL ROCK AND GRAVEL	11/14/23	ATB	PMCHQ00001247	\$6,798.58
028338	DEITA	TANNER DEI	11/14/23	ATB	PMCHQ00001247	\$3,000.00
028339	DHL01	LOOMIS EXPRESS	11/14/23	ATB	PMCHQ00001247	\$406.57
028340	DIMION01	MICHAEL & GINA DIMION	11/14/23	ATB	PMCHQ00001247	\$1,000.00
028341	FEHR16	FEHR JOSEPH	11/14/23	ATB	PMCHQ00001247	\$300.00
028342	FLOWPOINT01	FLOWPOINT ENVIRONMENTAL SYSTEM	11/14/23	ATB	PMCHQ00001247	\$1,149.75
028343	FRIESEN05	ABE FRIESEN	11/14/23	ATB	PMCHQ00001247	\$745.75
028344	FRIESENLA	LAVERNE FRIESEN	11/14/23	ATB	PMCHQ00001247	\$257.00
028345	FRIESEN R	RUDY FRIESEN	11/14/23	ATB	PMCHQ00001247	\$261.00
028346	FRIESEN M	MATTHEW FRIESEN	11/14/23	ATB	PMCHQ00001247	\$80.50
028347	FRIESEN N	NICHOLAS FRIESEN	11/14/23	ATB	PMCHQ00001247	\$279.75
028348	GIESBRECHTH01	HERMAN GIESBRECHT	11/14/23	ATB	PMCHQ00001247	\$48.80
028349	GFI01	GFI SYSTEMS INC..	11/14/23	ATB	PMCHQ00001247	\$619.50
028350	GODBERSON02	SHAYE GODBERSON	11/14/23	ATB	PMCHQ00001247	\$3,000.00
028351	GOVERNMENT02	GOVERNMENT OF ALBERTA	11/14/23	ATB	PMCHQ00001247	\$1,165.50
028352	GRADEPRO	GRADE PRO CONTRACTING LTD.	11/14/23	ATB	PMCHQ00001247	\$41,858.26
028353	GREATWEST	GREAT WEST MEDIA, LP	11/14/23	ATB	PMCHQ00001247	\$1,409.22
028354	GREGG01	GREGG DISTRIBUTORS CO. LTD.	11/14/23	ATB	PMCHQ00001247	\$135.10
028355	GROSS01	BRADLEY GROSS	11/14/23	ATB	PMCHQ00001247	\$142.00
028356	GROSS02	MARKUS GROSS	11/14/23	ATB	PMCHQ00001247	\$360.00
028357	HICKOK02	BRUCE HICKOK	11/14/23	ATB	PMCHQ00001247	\$411.25
028358	HICKOK03	RUEBEN HICKOK	11/14/23	ATB	PMCHQ00001247	\$310.00
028359	HIEBERTP	PETER HIEBERT	11/14/23	ATB	PMCHQ00001247	\$44.50
028360	HCPLAYSCHOOL	HINES CREEK PLAYSCHOOL SOCIETY	11/14/23	ATB	PMCHQ00001247	\$3,000.00
028361	HITECH01	HITECH BUSINESS SYSTEMS LTD.	11/14/23	ATB	PMCHQ00001247	\$726.55
028362	HOFFMANA	AMIE HOFFMAN	11/14/23	ATB	PMCHQ00001247	\$3,312.00
028363	HOFFMAN03	ASHTON HOFFMAN	11/14/23	ATB	PMCHQ00001247	\$3,000.00
028364	HOFFMAN01	HENRY HOFFMAN	11/14/23	ATB	PMCHQ00001247	\$580.75
028365	HOFFMAN02	HENRY CHRISTOPHER HOFFMAN	11/14/23	ATB	PMCHQ00001247	\$192.00
028366	HYDRO01	HYDROGEOLOGICAL CONSULTANTS	11/14/23	ATB	PMCHQ00001247	\$2,877.53
028367	INFORCAN01	INFOR (CANADA) LTD.	11/14/23	ATB	PMCHQ00001247	\$1,470.00
028368	JACKSONS	SHARLANE JACKSON	11/14/23	ATB	PMCHQ00001247	\$237.00
028369	JANZEN14	ANTONIO JANZEN	11/14/23	ATB	PMCHQ00001247	\$154.50
028370	JANZENPA	PAULUS JANZEN	11/14/23	ATB	PMCHQ00001247	\$77.50
028371	JANZENP	PHILLIP JANZEN	11/14/23	ATB	PMCHQ00001247	\$40.00
028372	KING02	JUSTIN KING	11/14/23	ATB	PMCHQ00001247	\$194.50
028373	KRAUSEE	ELIZABETH KRAUSE	11/14/23	ATB	PMCHQ00001247	\$130.75
028374	LAPRAIWORKS01	LAPRAIRIE WORKS	11/14/23	ATB	PMCHQ00001247	\$19,635.17
028375	LERO06	RONALD LEMOINE	11/14/23	ATB	PMCHQ00001247	\$1,300.00
028376	LEWISK	KADE LEWIS	11/14/23	ATB	PMCHQ00001247	\$3,000.00
028377	MAINWAY	MAIN-WAY ELECTRICAL &	11/14/23	ATB	PMCHQ00001247	\$965.56
028378	MARTENSP	PETER MARTENS	11/14/23	ATB	PMCHQ00001247	\$247.75
028379	MOHR01	MOHR JAYMIE	11/14/23	ATB	PMCHQ00001247	\$44.50
028380	MUELLER01	JONATHAN MUELLER	11/14/23	ATB	PMCHQ00001247	\$336.25
028381	OBRIGEWITCHS	STACEY OBRIGEWITCH	11/14/23	ATB	PMCHQ00001247	\$267.00
028382	PATTON04	OWEN PATTON	11/14/23	ATB	PMCHQ00001247	\$50.00
028383	PREDAO1	PEACE REGION ECONOMIC DEVELOPM	11/14/23	ATB	PMCHQ00001247	\$5,681.34
028384	PENNERJU	JULIUS PENNER	11/14/23	ATB	PMCHQ00001247	\$400.00
028385	PETERS13	ABRAM PETERS	11/14/23	ATB	PMCHQ00001247	\$247.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
028386	PETERSGO	BENJAMIN G PETERS	11/14/23	ATB	PMCHQ00001247	\$217.00
028387	PETERS16	FRANK PETERS	11/14/23	ATB	PMCHQ00001247	\$316.75
028388	PETERSJ02	JOHAN PETERS	11/14/23	ATB	PMCHQ00001247	\$132.25
028389	PETERS21	JOSEPH PETERS	11/14/23	ATB	PMCHQ00001247	\$257.00
028390	PETERSW01	WILLIAM PETERS	11/14/23	ATB	PMCHQ00001247	\$206.50
028391	PRAIRIE03	PRAIRIE DISPOSAL LTD.	11/14/23	ATB	PMCHQ00001247	\$29,514.19
028392	PROGRADE01	PROGRADE SERVICES LTD.	11/14/23	ATB	PMCHQ00001247	\$23,955.75
028393	R&R01	R&R ROAD LTD.	11/14/23	ATB	PMCHQ00001247	\$3,969.00
028394	RELANCE	RELANCE ASSESSMENT	11/14/23	ATB	PMCHQ00001247	\$6,835.50
028395	ROADATA	ROADATA SERVICES LTD	11/14/23	ATB	PMCHQ00001247	\$504.00
028396	ROAMING	ROAMING TRANSPORT	11/14/23	ATB	PMCHQ00001247	\$10,801.35
028397	ROMO06	ROCKY MOUNTAIN PHOENIX	11/14/23	ATB	PMCHQ00001247	\$13,211.10
028398	RUECKERJ01	JASON RUECKER	11/14/23	ATB	PMCHQ00001247	\$181.00
028399	RUSSELEB	WANDA & BRIAN RUSSELL	11/14/23	ATB	PMCHQ00001247	\$1,050.00
028400	SEEBACHJ	JASON SEEBACH	11/14/23	ATB	PMCHQ00001247	\$113.50
028401	SHEWCHUK01	SHEWCHUK, GERALD	11/14/23	ATB	PMCHQ00001247	\$1,097.25
028402	SLR	SLR CONSULTING (CANADA) LTD.	11/14/23	ATB	PMCHQ00001247	\$5,862.14
028403	STEWARTI	ILEEN STEWART	11/14/23	ATB	PMCHQ00001247	\$192.00
028404	STEWARTS	STEVEN STEWART	11/14/23	ATB	PMCHQ00001247	\$279.75
028405	TRINUS01	TRINUS TECHNOLOGIES INC.	11/14/23	ATB	PMCHQ00001247	\$4,958.30
028406	URER	RYAN URE	11/14/23	ATB	PMCHQ00001247	\$44.50
028407	VAULT	VAULT MEDIA	11/14/23	ATB	PMCHQ00001247	\$1,837.50
028408	WALMSLEY04	BLAIR WALMSLEY	11/14/23	ATB	PMCHQ00001247	\$142.00
028409	WALMSLEY02	EDWARD WALMSLEY	11/14/23	ATB	PMCHQ00001247	\$644.50
028410	WARREN02	WARREN FARMING LTD	11/14/23	ATB	PMCHQ00001247	\$400.00
028411	WILDELECT01	WILD ELECTRIC LTD.	11/14/23	ATB	PMCHQ00001247	\$594.09
028412	WOLFEG	GIERHARDT WOLFE	11/14/23	ATB	PMCHQ00001247	\$94.50
028413	WOLFEJ	JOHAN WOLFE	11/14/23	ATB	PMCHQ00001247	\$190.75
028414	WOLFEC	CORNELIUS WOLFE	11/14/23	ATB	PMCHQ00001247	\$85.00
028415	WORSLEY05	WORSLEY FIRE FIGHTER SOCIETY	11/14/23	ATB	PMCHQ00001247	\$1,480.00
028416	WYCLIFFE	WYCLIFFE ENTERPRISES LTD.	11/14/23	ATB	PMCHQ00001247	\$12,075.00
028417	ZACHARIAS03	ABRAHAM ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$288.25
028418	ZACHARIASA	ANTON ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$142.00
028419	ZACHARIAS09	BENJAMIN ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$83.50
028420	ZACHARIASCO	CORNELIA ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$50.00
028421	ZACHARIAS39	DERICK ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$250.75
028422	ZACHARIASG	GERHARD ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$94.50
028423	ZACHARIASH02	HEINRICH ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$155.75
028424	ZACHARIASHE	HENRY ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$94.50
028425	ZACHARIASW	WILLIAM ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$137.50
028426	ZACHRIASB	BEN ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$206.50
028427	ZACHARIAS17	PETER ZACHARIAS	11/14/23	ATB	PMCHQ00001247	\$1,076.25

Total Cheques: 111

Total Amount of Cheques: \$341,769.27

ATB MASTER CARD DETAILS			
DATE OF PURCHASE	PLACE OF PURCHASE	DESCRIPTION	AMOUNT
9/18/23	Great West Media	Newsletter Printing - EA	\$1,753.42
9/23/23	GoTo Technologies Canada Ltd	Video Conferencing Account - EA	\$27.30
9/29/23	Canada Post	October Newsletter Mailout - EA	\$121.61
9/29/23	Canada Post	October Newsletter Mailout - EA	\$47.38
9/29/23	Canada Post	October Newsletter Mailout - EA	\$8.94
9/29/23	Canada Post	October Newsletter Mailout - EA	\$7.60
9/29/23	Canada Post	October Newsletter Mailout - EA	\$59.02
9/29/23	Canada Post	October Newsletter Mailout - EA	\$83.02
9/30/23	Staples	CAO Pen Inserts - EA	\$10.48
9/20/23	Eventbrite	Tickets for Peace Country Beef & Forage Event - AP	\$75.04
9/27/23	Amazon	Plastic Knives for BBQ & Trade Show - AP	\$48.09
9/29/23	Princess Auto	Jack for Water Pump Trailer - AP	\$241.49
9/29/23	Amazon	Plastic Forks for BBQ & Trade Show - AP	\$37.69
9/29/23	Amazon	Plastic Spoons for BBQ & Trade Show - AP	\$71.67



ATB

CLEAR HILLS COUNTY *
Account Number:
Alberta BusinessCard

MONTHLY STATEMENT**SEP 08 to OCT 05, 2023**

We'd like to help you:

atb.com

1-800-332-8383

YOUR ACCOUNT SUMMARY

Statement date: October 05, 2023

PREVIOUS CHARGES AND PAYMENTS**Your previous balance** **\$1,108.11**

Payments made from Sep 08 to Oct 05 - Thank you -\$1,108.11

Credits \$0.00

Total payments and credits **-\$1,108.11****NEW CHARGES**

Purchases and returns \$2,592.75

Cash advances and Mastercard cheques \$0.00

Fees and adjustments \$0.00

Interest charges \$0.00

Total new charges **\$2,592.75****Your new balance** **\$2,592.75****MINIMUM PAYMENT AND CREDIT LIMIT****Minimum payment due****\$78.00**

Your credit limit

\$60,000.00**Payment due date****October 26, 2023**

Available credit on Oct 05

\$57,407.25

Page 1 of 4

ATB Financial**Payment Slip**

If you're paying by mail, please send this remittance slip with your cheque to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5

Account number:

Your new balance : **\$2,592.75**Minimum payment due: **\$78.00**Payment due date: **October 26, 2023**

Amount enclosed: \$

PFDAFXH 001758


CLEAR HILLS COUNTY *
PO BOX 240
WORSLEY AB T0H 3W0

PAYMENTS AND CREDITS

Any payments you made that we received after October 05, 2023 will appear on your next statement.

Date Posted	Description	Amount (\$)
Sep 28	AUTOMATIC PAYMENT-THANKS	-1,108.11

Total payments and credits **-\$1,108.11**

 **\$2,592.75 will be debited from your account and credited as your automatic payment on Oct 26, 2023.**

PURCHASES AND RETURNS

Date Charged	Date Posted	Description	Amount (\$)
Sep 16	Sep 16	GREAT WEST MEDIA 780-460-5500 AB	1,753.42
Sep 23	Sep 23	GOTO.COM*GOTOMEETING GOTO.COM- QC	27.30
Sep 29	Sep 29	CANADA POST EST DESKTO OTTAWA ON	121.6
Sep 29	Sep 29	CANADA POST EST DESKTO OTTAWA ON	47.38
Sep 29	Sep 29	CANADA POST EST DESKTO OTTAWA ON	8.94
Sep 29	Sep 29	CANADA POST EST DESKTO OTTAWA ON	7.60
Sep 29	Sep 29	CANADA POST EST DESKTO OTTAWA ON	59.02
Sep 29	Sep 29	CANADA POST EST DESKTO OTTAWA ON	83.02
Sep 30	Sep 30	STAPLES STORE #80 GRANDE PRAIRI AB	10.48
Total for			\$2,118.77

Date Charged	Date Posted	Description	Amount (\$)
Sep 20	Sep 20	PAYPAL *PEACECOUNTR 4029357733 ON	75.04
Sep 27	Sep 27	AMAZON.CA*T988U24P2 AMAZON.CA ON	48.09
Sep 29	Sep 29	PRINCESS AUTO 09 GRANDE PRAIRI AB	241.49
Sep 29	Sep 29	AMZN MKTP CA*T13L72BY1 WWW.AMAZON.CA ON	37.69
Sep 29	Sep 29	AMAZON.CA*T96AF8MA2 AMAZON.CA ON	71.67
Total for			\$473.98

Total purchases and returns **\$2,592.75**

Page 2 of 4

Making payments

You can make your payment by:

- Autopay (pre-authorized debit)
- ABM
- Telephone banking
- Internet banking
- Mail, to the address alongside
- at any ATB branch.

 Please allow enough time for your payment to reach us by the due date.

Mail your payments and enquiries to:

ATB Financial Mastercard
P.O. Box 21063
Calgary, AB T2P 4H5



ATB

MONTHLY STATEMENT
SEP 08 to OCT 05, 2023**CLEAR HILLS COUNTY ***
Account Number:
Alberta BusinessCard**INTEREST CHARGES**

Balance Type	Interest Charged (\$)	Annual Interest Rate (%)
Purchases	0.00	9.20 (v)
Cash advances and Mastercard cheques	0.00	9.20 (v)
Total interest charges	\$0.00	

(v) - Variable (f) - Fixed

**FOR YOUR BUDGETING - HOW YOU USED YOUR
CREDIT CARD(S)**

Category	Spent This Period (\$)
Dining and entertainment	0.00
Grocery	0.00
Professional services	75.04
Retail stores	1,791.20
Utilities	157.45
Home Improvement and maintenance	0.00
Travel and lodging	0.00
Vehicle expenses (fuel, repair)	0.00
Business services	569.06
Miscellaneous	0.00
Sub-total (purchases and returns)	\$2,592.75
Cash advances and Mastercard cheques	\$0.00
Grand total	\$2,592.75

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Crystal Dei, Community Services Coordinator
Title:	Clear Hills County Appreciation Banquet
File:	63-10-02

DESCRIPTION:

Council is presented with a draft policy for the Clear Hills County Appreciation Banquet from the recommendations from the Policy and Priority meeting held on Monday, October 16, 2023 regarding the Clear Hills County Appreciation Banquet.

BACKGROUND:

Clear Hills County 2024 Appreciation Banquet will be held in Wards 5 & 6 at the Menno Simmons School in Cleardale, Alberta.

Policy & Priority Recommendations

- Combining the Business and Volunteer awards with the Farmers Appreciation Banquet.
- Date of Event - February 3, 2024
- Event to consist of meal, awards, and entertainment.

BUDGET:

Hall Rental	\$ 500.00
Meal	\$ 6,000.00
Dinnerware	\$ 200.00
Tickets	\$ 100.00
Door prizes	\$ 1,000.00
Staff wages	\$ 2,000.00
Entertainment	\$ 1,500.00
Total	\$ 11,300.00

ATTACHMENT:

-Draft Policy 6318 Clear Hills County Appreciation Banquet

OPTIONS:

New name options for Banquet.

1. Clear Hills County Farmer and Business Appreciation Banquet.
2. Clear Hills County Community Appreciation Banquet.
3. Clear Hills County Awards and Recognition Community Banquet.

RECOMMENDED ACTION:

RESOLUTION by..... to approve the Draft Policy 6318 (NAME) with the following amendments.....

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Effective Date: November 10, 2023 draft	Policy Number 6318
Title: Clear Hills County Appreciation Banquet	

1. POLICY STATEMENT

- 1.1. Clear Hills County has committed to Host an annual **Appreciation Banquet**.

2. GENERAL

- 2.1. Annually Council will include funds in the Operating Budget to cover costs for Catering, venue, door prize and entertainment.
- 2.2. **First Saturday of February** – unless changed by council motion.
- 2.3. The event will be held annually on a rotational basis at the following locations.
- Ward 5 & 6 Menno Simmons School (2024)
 - Ward 2 Dave Shaw Complex (2025)
 - Ward 7 Bear Canyon Hall (2026)
 - Ward 3 Eureka River Hall (2027)
 - Ward 4 Worsley School (2028)
 - Ward 1 David Thompson Hall (2029)
- 2.4. Councillors of ward/wards hosting for that year will supply administration with direction by no later than November 25th of the previous year.
- 2.5. Administration will follow Councils recommendations and book the venue, catering, entertainment, set up, take down and purchasing of door prizes of the event.

3. END OF POLICY

ADOPTED

DATE:

AMENDED

DATE:

Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	North Peace Regional Landfill Financial History
File:	11-02-02

DESCRIPTION:

Council is presented with the financial history for the North Peace Regional Landfill from 2002-current.

ATTACHMENT:

North Peace Regional Landfill Cost History

RECOMMENDED ACTION:

RESOLUTION by...to accepted the North Peace Regional Landfill financial history for information, as presented.

Initials show support - Reviewed by:

Manager:

CAO:

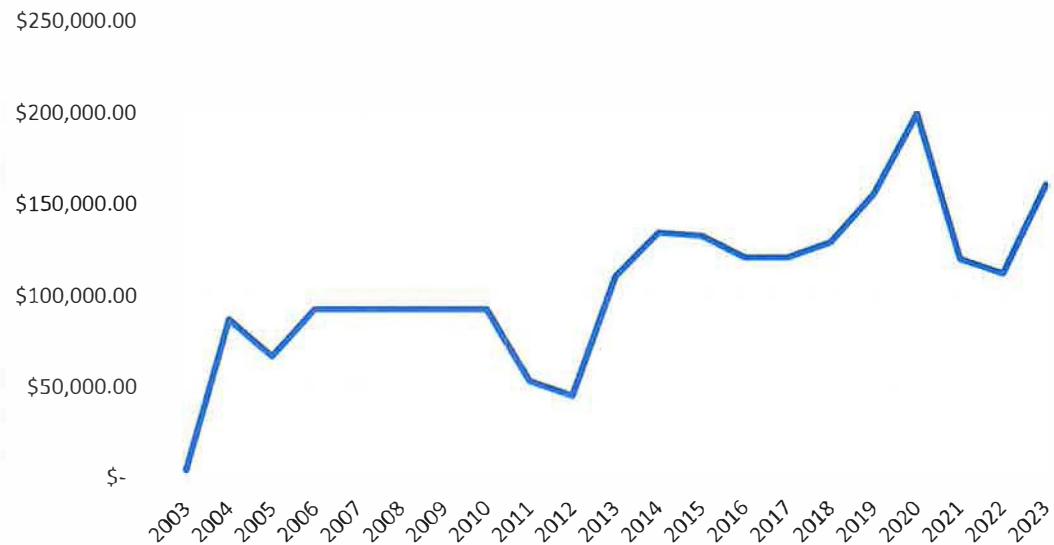


Total Requisition Amount Paid to NPRL	
Year	Requisition
2003	\$ 4,345.51
2004	\$ 86,940.00
2005	\$ 66,640.93
2006	\$ 92,406.16
2007	\$ 92,406.16
2008	\$ 92,406.16
2009	\$ 92,406.16
2010	\$ 92,406.16
2011	\$ 52,986.90
2012	\$ 45,016.29
2013	\$ 110,335.12
2014	\$ 134,063.84
2015	\$ 132,380.98
2016	\$ 120,436.47
2017	\$ 120,436.47
2018	\$ 128,867.02
2019	\$ 155,436.69
2020	\$ 198,826.81
2021	\$ 119,724.30
2022	\$ 111,812.26
2023	\$ 160,312.05
Total:	\$ 2,210,592.44

Other Cost to NPRL		
Year	Amount	Description
21-Apr-09	\$ 4,057.50	Cleardale Transfer Station Engineering
09-Sep-08	\$ 4,559.21	Worsley Transfer Station Engineering
18-Jul-08	\$ 972.25	Eureka River Transfer Station Engineering
05-Jan-08	\$ 570.46	Hines Creek Transfer Station Engineering
05-Nov-05	\$ 56,570.02	Highway Intersection Improvements
18-Nov-03	\$ 417,705.00	Landfill Construction Funding
03-Nov-03	\$ 13,500.00	Interim Operating Funding
16-Apr-03	\$ 13,500.00	Contribution Towards Landfill Construction
18-Dec-02	\$ 13,500.00	Contribution Towards Landfill Construction
Total:	\$ 524,934.44	

*excluding Trucking

NPRL Yearly Requisition



Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Road Construction Request – Range Road 64
File:	32-02-02

DESCRIPTION:

Council is presented with an engineering estimate from WSP Canada Inc. for the design and tender of the construction, as well as an estimated construction cost for the approximately 900 meters of a new local road on Range Road 64 North of Township Road 872.

Design and tender of the construction: \$91,734.00

Estimated construction cost: \$475,500.00

Total estimated project cost: \$567,234.00

BACKGROUND:

C547-23(10-10-23) **RESOLUTION** by Councillor Giesbrecht to approve the use of an Engineering firm to design and tender the construction of approximately 900 meters of a new local road on Range Road 64 North of Township 872 and having the tendered project include a 50% material, 50% performance bond. **CARRIED.**

C236-23(04-25-23) **RESOLUTION** by Councillor Giesbrecht to approve the Road access application submitted in April of 2022 and include the access road north off of Township Road 872 for approximately 900m to access NE-17-87-6 W6M in the 2024 Multi Year Capital Plan and proceed with a wetland assessment. **CARRIED.**

BUDGET:

\$567,234.00

ATTACHMENT:

Map

WSP Canada Inc. engineering estimate

WSP Canada Inc. construction cost estimate

RECOMMENDED ACTION:

RESOLUTION by.. to approve WSP Canada Inc.'s engineering estimate of \$91,734.00 for the construction of approximately 900 meters of a new local road on Range Road 64 North of Township Road 872, with the funds to be allocated from the road reserve, as presented.

Initials show support - Reviewed by:

Manager:



CAO:



Untitled Map

Clear Hills County -RR 64 New Grade Construction : From Twp Rd 872 to 900 m North

Legend

-  Line Measure
-  RR 64 (N. of Twp Rd 872)

RR 64 (N. of Twp Rd 872)

Google Earth

Image © 2023 CNES / Airbus



1 mi



October 18, 2023

Clear Hills County
PO Box 240
313 Alberta Avenue
Worsley, AB
T0H 3W0

Attention: Mr. Terry Shewchuk, Public Works Manager

**Re: RR 64- North of Twp Rd 872 – 0.90 km
Engineering Estimate**

As per your request, please find attached the WSP Canada - Fee Estimate for engineering associated with New Grade Construction of 0.90 km of Range Rd 64.

The estimate outlines the anticipated engineering costs associated with the scope of work;

• Prelim Survey	\$ 20,646.00
• Detailed Design	\$ 9,747.00
• Contract Preparation & Tendering	\$ 5,796.00
• Construction Administration	\$ 47,920.00
• Post Construction	<u>\$ 7,625.00</u>
	\$ 91,734.00

Key notes of this project are:

- The project limits are from Twp Rd 872 to 0.90 km north of Twp Rd 840 (900 m).
- Scope of work involves new Grade construction, Installation of Drainage culverts and application of Surfacing gravel.
- For estimation purposes, WSP has assumed 14 Construction Days with a Project Manager monitoring the site works an average of 6.0 hrs / day, commuting from Grande Prairie or Peace River Office (with an optional 4 nights stay in Worsley, only if required).

Project Scope - Environmental Engineering

1. Water Act Approval Application for Wetland Disturbance

SLR Consulting (Canada) Ltd. provided a WAIR (in Draft) for Range Road 64 in 2023. In the event that SLR Consulting cannot submit the applications, WSP can undertake the work and would require the following:

- Copies of the wetland assessment and impact report (WAIR)

- Written approval from SLR Consulting to use their reports in an application, the name of the Wetland authenticating professional that is certifying their report, contact information for the authenticating professional in case there are SIRs that WSP cannot address
- Proof of ownership (an email from the County that all works are proposed to occur within the registered right-of-way).

At this time, scope and fees for WSP to manage the Water Act approval application process have been included within the Preliminary Engineering phase of the fee matrix.

2. Watercourses (Fisheries)

Based on a cursory review of freely-available imagery and provincial datasets, the following was observed:

- No FWMIS-mapped watercourses are present along Range Road 64.

If any work is planned within a watercourse or drainage (including culvert installation), the following will be required:

- Field assessment, reporting and COP notification have been included within the fee matrix.
- Access to the County's DRAS account for COP notification will be provided if required.

3. Historical Resources Act Clearance Application

Range Road 64 will require a Historical Resources Act Clearance application. WSP will undertake this work and costs have been provided with the fee matrix.

4. Wildlife

Based on a review of information provided and freely-available imagery, Velocity's WAIRs seem to indicate that no wildlife-specific sweeps or surveys were undertaken; however there may be additional wildlife survey/authorization required based on 2022 changes to the Species At Risk Act (e.g. pileated woodpecker). At this time, WSP is proposing a pre-construction wildlife sweep/survey to identify any habitat features that would need additional mitigation and/or regulatory approval. WSP has included the Wildlife Specialist Sweep fees within the Construction Administration Phase of the engineering (as a Deletable item).

Your review of the attached engineering estimate would be appreciated. If acceptable, please sign the fee matrix and works will be expedited upon County direction.

Respectfully,



WSP Grande Prairie Office
Cc: Brad Grant, WSP Regional Manager



**Range Road 64
Clear Hills County
Construction "C" Cost Estimate**

Grade (New) - Construction ESTIMATE SUMMARY		Project: Range Road 64 Station: 64+000 (Twp Rd 840) to 64+900 From/To: Twp Rd 872 to - 0.90 km N of Twp Rd 872 Length: 900 m 18-Oct-23				
Item	Item Description	Unit	Design Quantity	Estimated Quantity	Unit Price	Estimated Cost
Rge Rd 64 - New - Grade Construction						
1	Mobilization	lump	9%			\$ 41,823.00
2	Site Occupancy	Days	14	14	\$ 3,000.00	\$ 42,000.00
3	Clearing	ha	2	2	\$ 15,000.00	\$ 30,000.00
5	Common Excavation	m ³	5500	6000	\$ 11.00	\$ 66,000.00
6	Borrow Excavation	m ³	13000	13500	\$ 17.00	\$ 229,500.00
7	Gravel Surfacing (Designation 4 Class 40)	l	300	300	\$ 45.00	\$ 13,500.00
8	Culverts – Supply and Install 600 mm x 1.6 mm (C.S.P.)	m	120	120	\$ 450.00	\$ 54,000.00
9	Culverts – Supply and Install 800 mm x 2.0 mm (C.S.P.)	m	60	60	\$ 550.00	\$ 33,000.00
10	Topsoil Distribution	m ²	12000	12000	\$ 2.00	\$ 24,000.00
11	Seeding and Fertilizing	ha	1.5	1.5	\$ 1,400.00	\$ 2,100.00
12	Erosion Control Soil Covering	m ²	1200	1200	\$ 5.00	\$ 6,000.00
13	Straw Waddles (Erosion)	m	200	200	\$ 10.00	\$ 2,000.00
14	Culvert Markers	Unit	8	8	\$ 150.00	\$ 1,200.00
15	Supply of Signs, Aluminum & Reflective	m ²	4	4	\$ 450.00	\$ 1,800.00
16	Install Sign – Less than 1 m2	sign	4	4	\$ 250.00	\$ 1,000.00
17	Supply and Install Post – 100mm x 150mm	posts	4	4	\$ 150.00	\$ 600.00
Subtotal						\$ 506,523.00
TOTAL ESTIMATED EXPENDITURE						
Contract- Works (Not including Site Occupancy)						\$ 465,000.00
Utilities (Hydrovac or Soils Testing Units)						\$ 7,500.00
Wetland Replacement Fee						\$ 3,000.00
Construction Subtotal (Rounded nearest \$1000)						\$ 475,500.00
Engineering (Prelim. Design, Tender Prep, Cont Admin and Post) -						\$ 91,734.00
Total Estimated Project Costs						\$567,234.00

Notes:

Right-of-way 20m (Fit inside)
Roadion Width - 8.0 m (3% Crown)
Sideslopes - 3:1 (1m Grade height)
Minimum Ditch Cut
Roadway Surfacing Des 4-10
Ent's (12m top) 12 tons dur
Culverts (No couplers) Straight barrel
Culvert Markers -Cl. Pipes only (Fence Posts)

Clear Hills County

Request For Decision (RFD)

Meeting:	REGULAR COUNCIL MEETING
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Chief Administrative Officer Report
File Code:	11-02-02

1. November 6-9, 2023 – RMA (Rural Municipalities of Alberta) Convention
2. November 8, 2023 – Meeting with Assistant Deputy Minister of Municipal Affairs – 5:1 Ratio
3. November 22, 2023 – Joint Municipal Meeting – 6:00 p.m. Friedenstal Hall (light Supper)

RECOMMENDED ACTION:

RESOLUTION by to accept the Chief Administrative Officer's report for November 14, 2023, as presented.

Initials show support - Reviewed by:	Manager:	CAO:	
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Clear Hills County

Request For Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	October 24, 2023
Originated By:	Terry Shewchuk, Public Works Manager
Title:	Public Works Manager's Report
File:	32-02-02

Graders

- Graders are grading where needed.
- The grader contractors are preparing the graders for the winter season.

Roads, Culverts & Approaches

- Construction and repair of approaches, culverts, and center lines are ongoing, weather permitting.
- Hamlet of Cleardale Overlay of Poplar Drive has been completed.
- LaPrairie Group Contractors successfully repaired a portion of the pavement that was troughing, spanning approximately 50 meters along Highway 862 at Range Road 64. Great Northern Bridgeworks (GNB) has installed a temporary portable bridge in place of BF 71273 on Township Road 830 and Range Road 14.
- Preparation for the annual spring gravel haul has begun.

Other

- Hydrogeological Consultants Ltd. (HCL) has installed monitoring equipment to determine possible problems and to identify solutions for the Worsley Water Treatment Plant water levels.
- Unit 13, picker truck, is currently in Grande Prairie for repair and maintenance on the electrical components.
- Attended the Alberta Municipal Supervisors Association (AMSA) conference in Edmonton, AB from November 7-9, 2023.

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by...to receive the information of the Public Works Manager's Report, as presented.

Initials show support - Reviewed by:

Manager:

CAO:



Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Council Information
File:	11-02-02

DESCRIPTION:

Council is presented with correspondence, for information.

BACKGROUND / PROPOSAL:

ATTACHMENTS:

RECOMMENDED ACTION:

RESOLUTION by.... that Council receives for information the Council Information presented at the November 14, 2023, Regular Council Meeting.

Initials show support - Reviewed by:	Manager:	CAO: 
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Clear Hills County

Request For Decision (RFD)

	Regular Council Meeting
Meeting Date:	November 14, 2023
Originated By:	Allan Rowe, Chief Administrative Officer
Title:	Calendars
File:	11-02-02

DESCRIPTION:

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

UPCOMING CONFERENCES:

Conference	Date	Location	Attendance
RMA	Nov 6-9	Edmonton	

ATTACHMENTS:

- Calendar of upcoming meetings and conferences

RECOMMENDED ACTION:

RESOLUTION by to accept for information November, December 2023 and January 2023 calendar updates of Councillor Committee meetings, that assist Administration with record keeping and Council with reminders of upcoming meetings.

Initials show support - Reviewed by:	Manager:	CAO:	
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NOVEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 PLS- CHC – Advisory-AB	2	3	4
5	6	7	8	9 PLS Conference-AB	10 in lieu of Remembrance Day	11 Remembrance Day
12	13	14 Council	15	16 P&P-ALL	17 NAEL-AB,DJ	18
19	20 MED-SH	21	22 Muni Joint Meeting - ALL	23	24	25 PLS-AB
26	27	28 Council Public Hearing 281-23 287-23	29	30	1	2

DECEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
3	4 MPTA-EX-AB NPRL-JR	5 P&P-ALL	6	7 GGAMAC- DW	8 MMSA-AB	9
10	11	12 Council	13	14 NWSAR- AB,SH	15	16
17	18	19 ASB-DJ,JR	20	21	22 Office Closed	23
24	25 Christmas Day Office Closed	26 Boxing Day Office Closed	27 Office Closed	28 Office Closed	29 Office Closed	30
31	1 New Years Day Office Closed	2	3	4	5	6

JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 New Year's Day	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 Public Meeting Eureka River Hall	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Acronyms for Calendar

RMA	Rural Municipalities of Alberta
ASB	Agricultural Service Board
ASR	Alberta Surface Rights
CCES	Cleardale Community Enhancement Society
CH Conn - D	Clear Hills Joint Venture Ltd. - Directors
CH Conn - O	Clear Hills Joint Venture Ltd. - Operating
CCFC	Clear Creek Fire Committee
DAP	Development Appeal Board
MPRP	Mercer Peace River Pulp Ltd. Public Advisory Committee
HPEC	Health Professional Enhancement committee
EDC	Economic Development Committee
EMC	Emergency Management Committee
FCM	Federation of Canadian Municipalities
FV-Med	Fairview Medical Clinic Operating Society
FRAAC	Fairview Regional Airport Advisory Committee
FV-Seed	Fairview Seed Cleaning Co-Op Board
GGAMAC	Grimshaw Gravel Aquifer Management Advisory Committee
IIC	Interprovincial/Intermunicipal Committee
MMSA	Mackenzie Municipal Services Agency - Directors
MPTA	Mighty Peace Tourist Association
MPC	Municipal Planning Commission
NAEL	Northern Alberta Elected Leaders (Reeve & CAO - once a year)
NTAB	Northern Transportation Advocacy Bureau
NPHF	North Peace Housing Foundation
NPRLFC	North Peace Regional Landfill Commission
PLS Adv	Peace Library Systems – Clear Hills Advisory
PLS	Peace Library Systems
PREDA	Peace Regional Economic Development Alliance
Rec-BR	Recreation Board – Burnt River
Rec-CC	Recreation Board – Cherry Canyon
Rec-CD	Recreation Board – Cleardale
Rec-HC	Recreation Board – Hines Creek
Rec-W	Recreation Board – Worsley
R & CAO	Reeves and CAO's (once a year) Filed with Boards & Committees
RBC	Road Ban Committee
Rural Watch	Rural Crime Watch Executive Board
Site C	Site C Clean Energy Project
TTPC	Trades Training Program Committee
TRC 726	Technical Review Committee – Highway 726 Coulee
WDHP	Worsley & District Health Promotion
Z4	Zone 4 (Spring & Fall)
NWSAR	North West Species at Risk
SDAB	Mackenzie inter-Municipal Subdivision and Development Appeal Board
JIMC	Joint inter-Municipal Committee
PVCRT	Peace Valley Conservation, Recreation and Tourism Society