

**MINUTES OF CLEAR HILLS COUNTY
SPECIAL COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
FRIDAY, AUGUST 25, 2023**

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| PRESENT | Amber Bean David Janzen Danae Walmsley Susan Hansen Jason Ruecker | Reeve Deputy Reeve Councillor Councillor Councillor |
| ABSENT | Abe Giesbrecht Nathan Stevenson | Councillor Councillor |
| ATTENDING | Allan Rowe Bonnie Morgan | Chief Administrative Officer (CAO) Executive Assistant (EA) |
| CALL TO ORDER | Reeve Bean called the meeting to order at 9:30 a.m. | |
| <u>ACCEPTANCE OF AGENDA</u> C445-23(08-25-23) | RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the August 25, 2023 Special Council Meeting with the addition of 3.a. Councillor Information, as presented. CARRIED. | |
| <u>NEW BUSINESS: COUNCIL</u> Councillor Information | Councillor Hansen requested Councillor Information be added to the Special Meeting. | |
| C446-23(08-25-23) | RESOLUTION by Councillor Hansen to receive the discussion regarding Emergency Management Training and the upcoming Fall 2023 Training for information and bring back dates to a future regular Council meeting. CARRIED. | |
| Land Use Bylaw & Communication Notice Bylaw | Council reviewed the Communication Bylaw No.281-23. | |
| C447-23(08-25-23) | RESOLUTION by Reeve Bean that first reading be given to Bylaw No. 281-23, a Bylaw of Clear Hills County, in the Province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED. | |
| C448-23(08-25-23) | RESOLUTION by Deputy Reeve Janzen that second reading be given to Bylaw No. 281-23, a Bylaw of Clear Hills County, in the Province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED | |
| C449-23(08-25-23) | RESOLUTION by Councillor Hansen to proceed to third and final reading to Bylaw No. 281-23, a Bylaw of Clear Hills County, in the Province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED UNANIMOUSLY | |

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- C450-23(08-25-23)** RESOLUTION by Councillor Walmsley that third reading be given to Bylaw No. 281-23, a Bylaw of Clear Hills County, in the Province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED.
- C451-23(08-25-23)** RESOLUTION by Deputy Reeve Janzen to table the review of the Draft Land Use Bylaw until later in the meeting. CARRIED.
- Procedural Bylaw Council reviewed the Draft Procedural Bylaw.
- C452-23(08-25-23)** RESOLUTION by Councillor Walmsley that first reading be given to Bylaw No. 279-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of regulating the procedure and conduct of Council and Council committee meetings. CARRIED.
- C453-23(08-25-23)** RESOLUTION by Deputy Reeve Janzen that second reading be given to Bylaw No. 279-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of regulating the procedure and conduct of Council and Council committee meetings. CARRIED.
- C454-23(08-25-23)** RESOLUTION by Councillor Hansen to proceed to third and final reading of Bylaw No. 279-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of regulating the procedure and conduct of Council and Council committee meetings. CARRIED UNANIMOUSLY.
- C455-23(08-25-23)** RESOLUTION by Reeve Bean that third reading be given to Bylaw No. 279-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of regulating the procedure and conduct of Council and Council committee meetings. CARRIED.
- Councillor Code of Conduct Bylaw Council reviewed the Councillor Code of Conduct Bylaw.
- C456-23(08-25-23)** RESOLUTION by Reeve Bean that first reading be given to Bylaw No. 280-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the conduct of the elected officials representing Clear Hills County. CARRIED.
- C457-23(08-25-23)** RESOLUTION by Deputy Reeve Janzen that second reading be given to Bylaw No. 280-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the conduct of the elected officials representing Clear Hills County. CARRIED.
- C458-23(08-25-23)** RESOLUTION by Councillor Walmsley to proceed to third and final reading of Bylaw No. 280-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the conduct of the elected officials representing Clear Hills County. CARRIED UNANIMOUSLY.

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C459-23(08-25-23)

RESOLUTION by Councillor Hansen that third reading be given to Bylaw No. 280-23, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of governing the conduct of the elected officials representing Clear Hills County. CARRIED.

Reeve Bean recessed the meeting at 10:23 a.m.
Reeve Bean reconvened the meeting at 10:29 a.m.

Rural Renewal
Stream

Council is presented with information regarding the Rural Renewal Stream.

C460-23(08-25-23)

RESOLUTION by Councillor Hansen to submit the Rural Renewal Stream application, as presented and bring back the status of the application when received. CARRIED.

Website Design &
Development –
Request for
Proposal

Council is presented with information for administration to proceed to request for proposal for the Clear Hills County Website Design & Development

C461-23(08-25-23)

RESOLUTION by Deputy Reeve Janzen to table the request for proposal for the Clear Hills County Website Design & Development until after more discussion regarding re-branding takes place. CARRIED.

Hamlet of Cleardale
Pavement Overlay

Council is presented with information regarding the engineering of the Hamlet of Cleardale pavement overlay.

C462-23(08-25-23)

RESOLUTION by Deputy Reeve Janzen to approve WSP Canada Inc. for the engineering for the design, tender, and construction of the Hamlet of Cleardale pavement overlay for \$23,989.00 funds to be allocated from the Road Construction Reserve. CARRIED.

Reeve Bean recessed the meeting at 11:42 a.m.
Reeve Bean reconvened the meeting at 12:12 p.m.

Proceed to Tender –
BF 71273
Replacement

Council is presented with information to proceed to tender for Bridge File 71273 replacement on Township Road 830.

C463-23(08-25-23)

RESOLUTION by Councillor Walmsley to authorize WSP Canada Inc. for engineering of the design, tender and construction of Bridge File 71273 replacement. CARRIED.

Councillor Ruecker entered the meeting at 12:29 p.m.

Tender Awarding –

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Janitorial Services Council is presented with the analyzed results of Tender 2023-08 Janitorial Services

C464-23(08-25-23) RESOLUTION by Reeve Bean that Council closes the meeting to the public as per Section 27, of FOIP at 12:31 p.m. CARRIED.

C465-23(08-25-23) RESOLUTION by Councillor Ruecker that Council reverts the meeting to the public as per Section 27, of FOIP at 12:35 p.m. CARRIED.
Deputy Reeve Janzen left the meeting at 12:35 p.m.

C466-23(08-25-23) RESOLUTION by Reeve Bean to award Tender 2023-08 Janitorial Services to Ann & Clayton Skerratt for the monthly rate of \$1,950.00 for Janitorial Services at the County Administration Building, Shop, and the Community Centre side of the Worsley Firehall Building, and the hourly rate of \$23.50 for special janitorial services. CARRIED.

Land Use Bylaw Review

C467-23(08-25-23) RESOLUTION by Councillor Hansen to raise the review of the Land Use Bylaw off the table and bring a draft to a future Regular Council Meeting. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the August 25, 2023 Special Council Meeting at 1:32 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER