

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, NOVEMBER 14, 2023**

PRESENT	Amber Bean Abe Giesbrecht Danae Walmsley David Janzen Jason Ruecker Nathan Stevenson Susan Hansen	Reeve Councillor Councillor Deputy Reeve Councillor Councillor Councillor
ATTENDING	Allan Rowe Terry Shewchuk Bonnie Morgan	Chief Administrative Officer (CAO) Public Works Manager (PWM) Executive Assistant (EA)
ABSENT		
CALL TO ORDER	Deputy Reeve Janzen called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C612-23(11-14-23)	RESOLUTION by Reeve Bean to adopt the agenda governing the November 14, 2023 Regular Council Meeting with the addition of 6.a. Tender Opening Proposal 2023-P14 Multi-Function Devices, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes		
C613-23(11-14-23)	RESOLUTION by Councillor Giesbrecht to adopt the minutes of the October 24, 2023, Organizational Meeting, as presented. CARRIED.	
C614-23(11-14-23)	RESOLUTION by Councillor Hansen to adopt the minutes of the October 24, 2023, Regular Council Meeting, as Presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report	Management activity report was reviewed.	
	Councillor Ruecker entered the meeting at 9:44	
C615-23(11-14-23)	RESOLUTION by Councillor Walmsley that the management activity reports for October 24, 2023, be accepted, as presented. CARRIED.	
<u>TENDER OPENING</u> Proposal 2023-P14 Multi-Function		

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Devices

Council is presented with Proposal 2023-P14 Multi-Function Devices for the County office to open and have recommendations brought back to a future Council meeting.

C616-23(11-14-23)

RESOLUTION by Reeve Bean to open proposals received for Proposal 2023-P14 Multi-Function Devices for the County office and bring recommendations back to a future Council meeting. CARRIED.

Company	Amount
Xerox Canada	Opened
Ideal Office Solutions	Opened
Hi Tech Building Systems/Solutions	Opened
Hi Tech Building Systems/Solutions	Opened

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C617-23(11-14-23)

RESOLUTION by Councillor Hansen to receive the Council verbal and written reports for information, as presented. CARRIED.

Deputy Reeve Janzen recessed the meeting at 10:19 a.m.
 Deputy Reeve Janzen reconvened the meeting at 10:26 a.m.

Municipal Affairs-
 Municipal
 Government Act –
 5:1 Ratio

Council has received correspondence from Municipal Affairs regarding the amendment of property tax rates for Residential and Non-Residential properties under the Municipal Government Act, section 358.

C618-23(11-14-23)

RESOLUTION by Reeve Bean to bring back recommendations for a 10 year plan to come in line with the Municipal Affairs directed 5:1 ratio on the property tax rates for Residential and Non-Residential properties. CARRIED.

Village of Hines Creek
 Joint Meeting Request

Council is presented with a request from the Village of Hines Creek for a Joint Meeting to discuss funding requests as well as other pertinent information.

C619-23(11-14-23)

RESOLUTION by Deputy Reeve Janzen to approve the attendance of all Council to a joint meeting with the Village of Hines Creek, date to be determined. CARRIED.

Bylaw 282-23
 Poultry

Council is presented with Bylaw 282-23 for the purpose of governing the keeping of poultry in hamlet residential districts.

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C620-23(11-14-23) RESOLUTION by Councillor Giesbrecht that Council gives first reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts. CARRIED.

C621-23(11-14-23) RESOLUTION by Deputy Reeve Janzen that Council gives second reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts. CARRIED.

C622-23(11-14-23) RESOLUTION by Councillor Walmsley that Council proceeds to third and final reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts. CARRIED UNANIMOUSLY.

C623-23(11-14-23) RESOLUTION by Reeve Bean that Council gives third and final reading to Bylaw No.282-23 a bylaw to regulate the keeping of poultry in hamlet residential districts. CARRIED.

RMA Convention
Review

Councillors attended the Rural Municipalities of Alberta Convention the week of November 6-9, 2023. Council met with the following ministers.

Deputy Reeve Janzen recessed the meeting at 11:47 a.m.
Deputy Reeve Janzen reconvened the meeting at 12:14 p.m.

CORPORATE
SERVICES

Accounts Payable
October 25, 2023,
to November 14, 2023

A list of expenditures for Clear Hills County for the period of October 25, 2023 to November 14, 2023 is provided for Council's review.

C624-23(11-14-23) RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of October 25, 2023 to November 14, 2023 for a total of \$341,769.27. CARRIED.

COMMUNITY

Appreciation
Banquet

Council is presented with a draft policy for the Clear Hills County Appreciation Banquet from the recommendations from the Policy and Priority meeting held on Monday, October 16, 2023 regarding the Clear Hills County Appreciation Banquet.

C625-23(11-14-23) RESOLUTION by Deputy Reeve Janzen to bring back the Draft Policy 6804 Appreciation Banquet with the following amendments: setting an annual budget of \$20,000.00. CARRIED.

PUBLIC WORKS

North Peace Regional
Landfill

Council is presented with the financial history for the North Peace Regional Landfill from 2002-current.

C626-23(11-14-23)

RESOLUTION by Councillor Hansen to accept the North Peace Regional Landfill financial history for information, as presented. CARRIED.

Range Road 64

Council is presented with an engineering estimate from WSP Canada Inc. for the design and tender of the construction, as well as an estimated construction cost for the approximately 900 meters of a new local road on Range Road 64 North of Township Road 872.

C627-23(11-14-23)

RESOLUTION by Councillor Giesbrecht to approve WSP Canada Inc.'s engineering estimate of \$91,734.00 for the construction of approximately 900 meters of a new local road on Range Road 64 North of Township Road 872, with the funds to be allocated from the road reserve, as presented. CARRIED.

WRITTEN REPORTS

Chief Administrative Officer's Report

Chief Administrative Officer's report.

C628-23(11-14-23)

RESOLUTION by Reeve Bean to receive the Chief Administrative Officers report for information, as presented. CARRIED.

Corporate Services Manager's Report

Corporate Services Report.
No report.

Public Works Manager's Report

Public Works Manager's Report

C629-23(11-14-23)

RESOLUTION by Councillor Walmsley to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL INFORMATION

Council is presented with correspondence, for information. Nothing to report.

CALENDARS

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

C630-23(11-14-23)

RESOLUTION by Deputy Reeve Janzen to accept for information the November, December 2023 and January 2024 calendar updates of Councillor Committee meetings and important dates, for information as presented.

Date	Meeting	Attendee
Nov 21	CCF	Hansen, Walmsley
Nov 30	PCBF	Janzen, Ruecker
Dec 6	NPHF	Walmsley
		CARRIED.

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ADJOURNMENT

Reeve Bean adjourned the, November 14, 2023 Regular Council Meeting 1:57 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER