

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, DECEMBER 12, 2023**

PRESENT	<p>Amber Bean David Janzen Abe Giesbrecht Danae Walmsley Jason Ruecker Susan Hansen</p>	<p>Reeve Deputy Reeve Councillor Councillor Councillor Councillor</p>
ATTENDING	<p>Allan Rowe Lori Jobson Terry Shewchuk Bonnie Morgan</p>	<p>Chief Administrative Officer (CAO) Corporate Services Manager (CSM) Public Works Manager (PWM) Executive Assistant (EA)</p>
ABSENT	<p>Nathan Stevenson</p>	<p>Councillor</p>
CALL TO ORDER	<p>Reeve Bean called the meeting to order at 9:30 a.m.</p>	
<u>ACCEPTANCE OF AGENDA</u> C675-23(12-12-23)	<p>RESOLUTION by Councillor Ruecker to adopt the agenda governing the December 12, 2023 Regular Council Meeting, removing b.3 Reserves, as presented. CARRIED.</p>	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes		
C676-23(12-12-23)	<p>RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the November 28, 2023, Regular Council Meeting, as presented. CARRIED.</p>	
C677-23(12-12-23)	<p>RESOLUTION by Councillor Giesbrecht to adopt the minutes of the December 5, 2023, Policy & Priority Meeting, as amended. CARRIED.</p>	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report		
C678-23(12-12-23)	<p>RESOLUTION by Councillor Ruecker that the management activity reports for December 12, 2023, be accepted, as presented. CARRIED.</p>	
Councillor Reports	<p>Council submits the meetings attended in the previous month and a report, if applicable.</p>	
C679-23(12-12-23)	<p>RESOLUTION by Deputy Reeve Janzen to table the Council verbal and written reports until later in the meeting. CARRIED.</p>	

DELEGATIONS

TELUS

Council met with TELUS virtually to discuss connectivity issues in the County.

C680-23(12-12-23)

RESOLUTION by Reeve Bean that Council close the meeting to the public as per Section 27, of FOIP at 10:20 a.m. CARRIED.

C681-23(12-12-23)

RESOLUTION by Reeve Bean that Council reconvenes the meeting to the public as per Section 27, of FOIP at 10:48 a.m. CARRIED.

Reeve Bean recessed the meeting at 10:48 a.m.
Reeve Bean Reconvened the meeting at 10:52 a.m.

Carter Camp
Recreation Society

Carter Camp Recreation Society was in attendance to request funding for playground equipment at Carters Camp recreation area.

C682-23(12-12-23)

RESOLUTION by Councillor Ruecker to receive the delegation from TELUS for information, following up with them in the new year on the connectivity issues discussed. CARRIED.

C683-23(12-12-23)

RESOLUTION by Councillor Walmsley to receive the delegation from Carter Camp Recreation Society for information, as presented. CARRIED.

C684-23(12-12-23)

RESOLUTION by Councillor Hansen to raise the Council verbal and written reports off the table. CARRIED.

C685-23(12-12-23)

RESOLUTION by Councillor Giesbrecht to receive the Council verbal and written reports for information. CARRIED.

Land Use Bylaw
287-23

Council is presented with the Land Use Bylaw 287-23.

Ruecker 11:31

C686-23(12-12-23)

RESOLUTION by Councillor Hansen to give second reading to Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to Replace the Clear Hills County Land Use Bylaw 189-16. CARRIED.

Ruecker 11:32

C687-23(12-12-23)

RESOLUTION by Councillor Walmsley to give third and final reading to Land Use Bylaw 287-23 being a Bylaw of Clear Hills County in the Province of Alberta to Replace the Clear Hills County Land Use Bylaw 189-16. CARRIED.

Bylaw 281-23
Advertising Statutory
And Non-Statutory

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Notices Council is presented with Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within clear hills county.

C688-23(12-12-23) RESOLUTION by Reeve Bean to give second reading to Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED.

C689-23(12-12-23) RESOLUTION by Deputy Reeve Janzen to give third and final reading to Bylaw 281-23 being a Bylaw of Clear Hills County, in the province of Alberta, to establish methods for advertising statutory and non-statutory notices within Clear Hills County. CARRIED.

Nurse Practitioners Council is presented information for further discussion regarding nurse practitioners.

C690-23(12-12-23) RESOLUTION by Deputy Reeve Janzen to receive the discussion regarding nurse practitioners for information as presented. CARRIED.

CORPORATE
SERVICES

Accounts Payable
November 29, 2023,
to December 12, 2023

A list of expenditures for Clear Hills County for the period of November 29, 2023 to December 12, 2023 is provided for Council's review.

C691-23(12-12-23) RESOLUTION by Councillor Giesbrecht that Council receives for information the Accounts Payable report for Clear Hills County for the period of November 29, 2023, to December 12, 2023 for a total of \$550,003.97. CARRIED.

Reeve Bean recessed the meeting at 11:47 a.m.
Reeve Bean reconvened the meeting at 12:19 p.m.

October Financial
Report

Council is presented with the Operating and Capital Budget Performance Reports for Clear Hills County for the period ending October 31, 2023.

C692-23(12-12-23) RESOLUTION by Councillor Walmsley that Council accepts the financial report for the period ending October 31, 2023. CARRIED.

Draft Policy 7011
Community Support
Services Grant

Council is provided with a copy of draft Policy 7011 Community Support Services Grant.

Councillor Hansen left the meeting at 12:33 p.m.

C693-23(12-12-23) **RESOLUTION by Councillor Giesbrecht to approve Policy 7011 Community Support Services Grant, as presented. CARRIED.**

Councillor Hansen entered the meeting at 12:35 p.m.

C694-23(12-12-23) **RESOLUTION by Deputy Reeve Janzen to apply the funds received for the Family and Community Support Services (FCSS) to the Clear Hills County Driveway snow plowing program policy. CARRIED.**

Proposal Award
2023-P14
Munti-Function
Devices

Council is presented with a recommendation for awarding Proposal 2023-P14 Multi-Function Devices.

C695-23(12-12-23) **RESOLUTION by Reeve Bean to award Proposal 2023-P14 Multi-Function Devices to Hi-Tech Business Systems for the purchase of a Conon imageRUNNER Advance DX C5870i and a Canon image RUNNER Advance DX C3926i at a cost of \$21,953.25 plus GST. CARRIED.**

Funding Request-
Village of Hines Creek

The Village of Hines Creek has sent a letter requesting additional funding for a tax incentive for its ratepayers for the 2024 taxation year.

C696-23(12-12-23) **RESOLUTION by Councillor Ruecker to approve a 25% tax rebate incentive applicable to the Commercial Assessment Code (CN) for the Municipal portion of Clear Hills County and The Village of Hines Creek's property taxes in 2024. CARRIED.**

COMMUNITY

Sprinkler Protection
Unit (SPU)

Council requested further information regarding a Sprinkler Protection Unit (SPU) costs, storage, grants, and funding.

C997-23(12-12-23) **RESOLUTION by Councillor Hansen to bring back additional information regarding the Sprinkler Protection Unit (SPU) to a future Meeting. CARRIED.**

Draft Policy 2305
Clear Creek Fire
Committee
Promotional Items

Council is presented with the draft Policy 2305 Clear Creek Fire Committee Promotional for review.

C698-23(12-12-23) **RESOLUTION by Deputy Reeve Janzen adopt Policy 2305 Clear Creek Fire Committee Promotional removing the amount in the annual budget, as amended. CARRIED.**

Reeve Bean recessed the meeting at 1:43 p.m.
Reeve Bean reconvened the meeting at 1:49 p.m.

PUBLIC WORKS

Policy 3221 Dust
Control

Council is presented with Policy 3221 Dust Control draft for review.

C699-23(12-12-23)

RESOLUTION by Councillor Giesbrecht to adopt Policy 3221 Dust Control, as presented. CARRIED.

Councillor Ruecker left the meeting at 1:51 p.m.

Transfer Station
Operating Cost
Review

Council requested further information regarding the operating cost of the Clear Hills County Transfer Stations.

C700-23(12-12-23)

RESOLUTION by Reeve Bean to table the discussion regarding the operating cost of the Clear Hills County Transfer Stations to a future meeting. CARRIED.

C701-23(12-12-23)

RESOLUTION by Reeve Bean to schedule a Policy & Priority meeting for January 8, 2024, at 11:30 a.m. CARRIED.

Tendering Evaluation
Criteria

Council is presented with the tendering evaluation criteria for discussion.

C702-23(12-12-23)

RESOLUTION by Deputy Reeve Janzen to table the tendering evaluation criteria until the January 8, 2024, Policy & Priority meeting. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C703-23(12-12-23)

RESOLUTION by Councillor Giesbrecht to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

Corporate Services
Manager's Report

Corporate Services Report.

C704-23(12-12-23)

RESOLUTION by Deputy Reeve Janzen to receive the Corporate Services Manger's report for information, as presented. CARRIED.

Public Works
Manager's Report

Public Works Manager's Report

C705-23(12-12-23)

RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council is presented with correspondence, for information.
Nothing to report.

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CALENDARS

Council and administration shall review the upcoming months' calendars for Councillor Committee meetings to attend or that were attended, to assist Administration with record keeping and Council with reminders of upcoming meetings.

C706-23(12-12-23)

RESOLUTION by Reeve Bean to accept for information the December 2023, January and February 2024 calendar updates of Councillor Committee meetings and important dates, for information, as presented.

Date	Meeting	Attendee
January 8	Policy & Priority	ALL
Feb 9	Zone 4	All
Feb 7	PRSD Joint Mtg	All
Feb 28	Joint meeting MD Fairview & MD of Peace	All
Feb 24	PLS Board	Bean
		CARRIED.

Deputy Reeve Janzen left the meeting 2:38 p.m.

C707-23(12-12-23)

RESOLUTION by Councillor Hansen that Council close the meeting to the public as per Section 27, of FOIP at 2:41 p.m.
CARRIED.

C708-23(12-12-23)

RESOLUTION by Councillor Giesbrecht that Council reconvenes the meeting to the public as per Section 27, of FOIP at 3:45 p.m.
CARRIED

C709-23(12-12-23)

RESOLUTION by Reeve Bean approve the CAO annual evaluation review for information, as presented. **CARRIED.**

ADJOURNMENT

Reeve Bean adjourned the, December 12, 2023 Regular Council Meeting 3:47 p.m.

 DATE

 REEVE

 DATE

 CHIEF ADMINISTRATIVE OFFICER