

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, MARCH 12, 2024**

PRESENT

Amber Bean	Reeve
David Janzen	Deputy Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor
Jason Ruecker	Councillor
Nathan Stevenson	Councillor

ATTENDING

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)

ABSENT

CALL TO ORDER

Councillor Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF
AGENDA**

C123-24(3-12-24)

RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the March 12, 2024 Regular Council Meeting with the additions of 7.d.7 Worsley Water Well Computer System & Scada Software, 11.1. Legal Closed item, as presented. **CARRIED.**

**APPROVAL OF
MINUTES**

Previous Council Meeting Minutes

C124-24(3-12-24)

RESOLUTION by Councillor Hansen to adopt the minutes of the March 4, 2024, Policy & Priority Meeting, as presented. **CARRIED.**

C125-24(3-12-24)

RESOLUTION by Councillor Walmsley to adopt the minutes of the February 27, 2024, Regular Council Meeting, as amended. **CARRIED.**

Management Team Activity Report

Management activity report was reviewed.

C126-24(3-12-24)

RESOLUTION by Councillor Giesbrecht that the management activity reports for February 27, 2024, be accepted, as presented. **CARRIED.**

**NEW BUSINESS:
COUNCIL**

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C127-24(3-12-24)

RESOLUTION by Deputy Reeve Janzen to bring back information regarding Mutual Aid on the Chinchaga Forestry Road to a future meeting. **CARRIED.**

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Reeve Bean recessed the meeting at 10:27 a.m.
Reeve Bean reconvened the meeting at 10:33 a.m.

Councillor Stevenson entered the meeting at 10:35 a.m.

C128-24(3-12-24)

RESOLUTION by Reeve Bean to include the civic rural address to all tax notices starting in 2025. CARRIED.

C129-24(3-12-24)

RESOLUTION by Councillor Giesbrecht to accept the Councillor Reports for information, as presented. CARRIED.

Seniors Showcase
Video

Mike Evans with Honey Films has provided Council with a quote for the seniors showcase video.

C130-24(3-12-24)

RESOLUTION by Reeve Bean to approve hiring Mike Evans with Honey Films to proceed with the showcasing seniors' video and include a budget of up to \$4,000.00 for the video production, funds to be allocated from the Rate Stabilization Reserve. CARRIED.

Reeve Bean recessed the meeting at 11:09 a.m.
Reeve Bean reconvened the meeting at 11:16 a.m.

DELEGATIONS

Agricultural Service
Board

The Agricultural Service Board will be in attendance to present Council with the 2023 report.

Reeve Bean recessed the meeting at 12:09 p.m.
Reeve Bean reconvened the meeting at 12:50 p.m.

Tender Award
2024-01 Mower

Council is presented with the analysis of Tender 2024-01 New Rotary Mower.

C131-24(3-12-24)

RESOLUTION by Councillor Giesbrecht to award Tender 2024-01 New Rotary Mower to Flaman Sales and Rentals for \$27,400.00 This price includes a trade-in allowance of \$29,500.00 for Unit 19 2021 Schulte Mower, funds to be allocated from the Common Services Vehicles and Equipment Reserve. CARRIED.

C132-24(3-12-24)

RESOLUTION by Councillor Hansen to approve the report from the Agricultural Service Board and receive the delegation for information, as presented. CARRIED.

Tender Award
2024-02 Two New
Sidearm/Swingarm
Hitches

Council is presented the analysis of Tender 2024-02 Two New Sidearm/Swingarm Hitches.

Councillor Ruecker entered the meeting at 12:52 p.m.

C133-24(3-12-24)

RESOLUTION by Deputy Reeve Janzen to award Tender 2024-02 Two New Sidearm/Swingarm Hitches to Flaman Sales and Rentals for the cash price amount of \$32,830.76 per sidearm/swingarm with no trade. The total cash price for the two sidearm/swingarm's is \$65,661.52, funds to be allocated from Common Services Vehicles and Equipment Reserve. CARRIED.

Tender Award
2024-03 Tractor

Council is presented with the analysis of Tender 2024-03 Tractor.

Taking into account that the 2015 Case IH Puma 165 MFD tractor s/n ZEEP01623 will remain in operation until the new tractor is delivered, administration has negotiated the following agreement with Fosters Agri World:

Upon delivery between May 1 and May 31, 2025, of the new tractor, if the current value of the trade-in tractor is lower than anticipated due to unforeseen circumstances, Clear Hills County will opt out of the trade-in arrangement. Instead, we will proceed to purchase the new tractor at the amount without trade price of \$245,000.00 and arrange for the disposal of the 2015 Case IH Puma 165 MFD tractor s/n ZEEP01623 through alternative means.

C134-24(3-12-24)

RESOLUTION by Councillor Hansen to award Tender 2024-03 Tractor to Fosters Agri-World for \$155,000.00. This price includes a trade-in allowance of \$90,000.00 for Unit 66 Case IH L765, contingent upon its value remaining unchanged at time of delivery as per the agreement, funds to be allocated from Common Services Vehicles and Equipment Reserve. CARRIED.

Tender Award
2024-04 Lay Flat
Hose

Council is presented with the analysis of Tender 2024-04 for 2700 feet of 4" Lay Flat Hose.

C135-24(3-12-24)

RESOLUTION by Councillor Walmsley to award Tender 2024-04 2700 feet of 4" Lay Flat Hose to Greggs Distributors Ltd. for the amount of \$11,448.00 not including GST funds to be allocated from the Agricultural Services Reserve. CARRIED.

CORPORATE
SERVICES

Accounts Payable
February 28, 2024,
to March 12, 2024

A list of expenditures for Clear Hills County for the period of February 28, 2024 to March 12, 2024 is provided for Council's review.

C136-24(3-12-24)

RESOLUTION by Councillor Ruecker that Council receives for information the Accounts Payable report for Clear Hills County for the period of February 28, 2024, to March 12, 2024, for a total of \$148,300.50. CARRIED.

COMMUNITY

Bylaw No. 282-24
Fire Ban

Council is presented with Bylaw No. 282-24 Fire Ban for third and Final reading.

C137-24(3-12-24)

RESOLUTION by Reeve Bean that a third reading be given to Bylaw No. 282-24, a Bylaw of Clear Hills County, in the Province of Alberta, for the purpose of Clear Hills County putting on a Fire Ban at Councils discretion. CARRIED.

Running Lake,
Sulphur Lake,
and Stoney Lake
Costs from 2021-2024

Council has requested a Cost Analysis for Running Lake, Sulphur Lake, and Stoney Lake from 2021 to 2024.

C138-24(3-12-24)

RESOLUTION by Deputy Reeve Janzen to accept the Cost analysis for Running, Sulphur and Stoney Lakes for information. CARRIED.

Proceed to Tender
Fire Fighter Turnout
Gear for Worsley
Volunteer Fire
Department

Council is presented with information regarding proceeding to Tender for Fire Fighter Turnout Gear for Worsley Volunteer Fire Department.

C139-24(3-12-24)

RESOLUTION by Councillor Giesbrecht to proceed to Tender for Fire Fighter Turnout Gear for the Worsley Volunteer Fire Department. CARRIED.

Proceed to Tender
Fire Fighter Turnout
Gear for Hines Creek
Volunteer Fire
Department

Council is presented with information regarding proceeding to Tender for Fire Fighter Turnout Gear for Hines Creek Volunteer Fire Department.

C140-24(3-12-24)

RESOLUTION by Councillor Hansen to proceed to Tender for Fire Fighter Turnout Gear for the Hines Creek Volunteer Fire Department. CARRIED.

PUBLIC WORKS

Tender 2024 Grading
Projects

Council is presented with the analysis and recommendation from WSP Canada Inc. for Tender 2024 Grading Projects Contract No. CA0003927-8338, that was opened on Tuesday, February 13, 2024, at 2:00 p.m.

C141-24(3-12-24) **RESOLUTION by Reeve Bean to reject all tenders for tender 2024 Grading Projects (Access Road Construction) Contract No. CA0003927-8338 due to budgetary reasons. CARRIED.**

C142-24(3-12-24) **RESOLUTION by Councillor Ruecker to bring back Policy 3201 Road Construction to a future meeting. CARRIED.**

2024 Worsley Water Well Engineering

Council is presented with a quote from Hydrogeological Consultants Ltd.'s (HCL) for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant.

C143-24(3-12-24) **RESOLUTION by Deputy Reeve Janzen to approve the quote and proceed with Hydrogeological Consultants Ltd. for the engineering of the drilling, testing, and licensing of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$55,984.71, funds to be allocated from the Water Reserve. CARRIED.**

2024 Worsley Water Well Drilling and Installation

Council is presented with a quote from Saville Drilling Services Ltd.'s for the drilling and installation of 2024 Worsley Water Well at the Worsley Water Treatment Plant.

C144-24(3-12-24) **RESOLUTION by Councillor Stevenson to approve the quote and proceed with Darel Saville for the drilling and installation of the 2024 Worsley Water Well at the Worsley Water Treatment Plant for the estimated cost of \$272,885.00, funds to be allocated from the Water Reserve. CARRIED.**

Worsley Water Treatment Plant Scada Upgrade-Addition 7.d.7

Council is presented with a quote from Main-Way Electrical & Instrumentation Ltd. for the required Worsley Water Treatment Plant replacement computer and Scada licensing upgrade.

C145-24(3-12-24) **RESOLUTION by Councillor Walmsley to approve the quote and proceed with Main-Way Electrical & Instrumentation Ltd. for the required Worsley Water Treatment Plant replacement computer and Scada licensing upgrade for the proposed cost of \$41,865.18, funds to be allocated from the Water Reserve. CARRIED.**

Temporary Water Diversion License

Council is presented with information regarding the requirements to obtain a water diversion license from the Peace River.

C146-24(3-12-24) **RESOLUTION by Reeve Bean to accept for information the discussion regarding the requirements to obtain a water diversion license from the Peace River, as presented. CARRIED.**

Transfer Station

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Operating Costs Council is presented with information regarding the operating cost of the Clear Hills County Transfer Stations.

C147-24(3-12-24) RESOLUTION by Councillor Stevenson to receive the information regarding the operating cost of the Clear Hills County Transfer Stations for information, as presented. CARRIED.

Disposal of Assets-
unit 65 New
Holland Tractor &
Worsley Water
Treatment Plant
Air Compressor

Council is presented with information regarding disposing of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction.

C148-24(3-12-24) RESOLUTION by Councillor Giesbrecht to proceed with the disposal of unit 65 New Holland tractor and the Worsley Water Treatment Plant air compressor at a future local auction, as presented. CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

Deputy Reeve Janzen left the meeting at 1:59 p.m.

C149-24(3-12-24) RESOLUTION by Councillor Hansen to approve the purchase of upgraded lights for Fire Response Unit 1807 for the amount of \$12,582.00, funds to be allocated from the Fire Reserve. CARRIED

C150-24(3-12-24) RESOLUTION by Councillor Stevenson to approve WSP Canada Inc.'s engineering estimate of \$87,834.00 for the construction of approximately 1000 meters of a new local road on Range Road 25 South of Township 832, with the funds to be allocated from the Road Construction Reserve. CARRIED.

Deputy Reeve Janzen entered the meeting the meeting at 2:03 p.m.

C151-24(3-12-24) RESOLUTION by Reeve Bean to approve WSP Canada Inc.'s engineering estimate of \$86,404.00 for the construction of approximately 1000 meters of a new local road on Range Road 124 North of Township 840, with the funds to be allocated from the Road Construction Reserve. CARRIED.

C152-24(3-12-24) RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officer's report for information, as presented. CARRIED.

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Public Works
Manager's Report

Public Works Manager's Report

C153-24(3-12-24)

RESOLUTION by Councillor Stevenson to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council is presented with correspondence, for information.

C154-24(3-12-24)

RESOLUTION by Councillor Ruecker to receive the Council correspondence for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C155-24(3-12-24)

RESOLUTION by Councillor Giesbrecht to accept for information March, April and May 2024 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
March 15	CPAA	Bean
April 24	MD Peace/MD FV Joint	All
May 1	Woman in The North	
May 14	CC-Rec	Stevenson
April 26-27	NPHF – ST planning	Walmsley
		CARRIED.

CONFIDENTIAL
ITEM(S)

Legal/Land Item

Councillor Ruecker requested a discussion in a closed meeting regarding a legal item. One land item was discussed.

C156-24(3-12-24)

RESOLUTION by Deputy Reeve Janzen that Council close the meeting to the public as per Section 27, of FOIP at 2:32 p.m. CARRIED.

C157-24(3-12-24)

RESOLUTION by Councillor Ruecker that Council opens the meeting to the public as per Section 27, of FOIP at 2:58 p.m. CARRIED.

C158-24(3-12-24)

RESOLUTION by Deputy Reeve Janzen to proceed with the land purchase for the proposed Cleardale subdivision/firehall as discussed. CARRIED.

ADJOURNMENT

Reeve Bean adjourned the March 12, 2024 Regular Council Meeting at 3:00 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER