

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
CLEAR HILLS COUNTY COUNCIL CHAMBERS
TUESDAY, JUNE 25, 2024**

PRESENT	David Janzen Danae Walmsley Susan Hansen Nathan Stevenson Jason Ruecker	Deputy Reeve Councillor (via telephone) Councillor Councillor Councillor
ATTENDING	Allan Rowe Bonnie Morgan Terry Shewchuk	Chief Administrative Officer (CAO) Executive Assistant (EA) Public Works Manager (PWM)
ABSENT	Amber Bean Abe Giesbrecht	Reeve Councillor
CALL TO ORDER	Deputy Reeve Janzen called the meeting to order at 9:30 a.m.	
<u>ACCEPTANCE OF AGENDA</u> C350-24(6-25-24)	RESOLUTION by Councillor Hansen to adopt the agenda governing the June 25, 2024 Regular Council Meeting, as presented. CARRIED.	
<u>APPROVAL OF MINUTES</u> Previous Council Meeting Minutes C351-24(6-25-24)	RESOLUTION by Deputy Reeve Janzen to adopt the minutes of the June 11, 2024, Regular Council Meeting, as presented. CARRIED.	
<u>NEW BUSINESS: COUNCIL</u> Management Team Activity Report C352-24(6-25-24)	Management activity report was reviewed. RESOLUTION by Councillor Walmsley that the management activity report for June 11, 2024, be accepted, as presented. CARRIED.	
<u>TENDER OPENING:</u> Tender Opening Range Road 25 C353-24(6-25-24)	Council is presented with tenders to open the road construction of Range Road 25 Contract No. CA0003927-8338. RESOLUTION by Deputy Reeve Janzen to open tenders at 9:35 a.m. for the road construction of Range Road 25 Contract No. CA0003927-8338. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting. CARRIED.	
	Deputy Reeve Janzen left the meeting at 9:38 a.m. Deputy Reeve Janzen entered the meeting at 9:40 a.m.	

Page 2 of 5
REGULAR COUNCIL MEETING
TUESDAY, JUNE 25, 2024

Company	Amount
MDP Oilfield Services Ltd.	\$662,053.00
Mainline Construction (2014) Ltd.	\$649,545.47
Szmata Projects Ltd.	\$682,676.00
Northern Road Builders LP.	\$574,088.85
Option Excavating Inc.	\$1,344,887.00
Green Acre Ventures Ltd.	\$475,380.00

Tender Opening
Range Road 64

Council is presented with tenders to open the road construction of Range Road 64 Contract No. CA0017315.7623.

C354-24(6-25-24)

RESOLUTION by Councillor Ruecker to open tenders at 9:35 a.m. for the road construction of Range Road 64 Contract No. CA0017315.7623. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

CARRIED.

Company	Amount
MDP Oilfield Services Ltd.	\$517,888.00
Mainline Construction (2014) Ltd.	\$556,604.75
Szmata Projects Ltd.	\$673,003.00
Northern Road Builders LP.	\$506,731.55
1666321 AB Ltd.	Pending
Option Excavating Inc.	\$1,135,213.00
Green Acre Ventures Ltd.	\$427,330.00

Tender Opening
Range Road 124

Council is presented with tenders to open the road construction of Range Road 124 Contract No. CA0003928.8340.

C355-24(6-25-24)

RESOLUTION by Councillor Hansen to open tenders at 9:35 a.m. for the road construction of Range Road 124 Contract No. CA0003928.8340. WSP Canda Inc. will analyze the results and bring back a recommendation to a future council meeting.

CARRIED.

Company	Amount
MDP Oilfield Services Ltd.	\$493,560.49
Mainline Construction (2014) Ltd.	\$579,577.60
Northern Road Builders LP.	\$600,946.86
Option Excavating Inc.	\$1,248,155.00
Green Acre Ventures Ltd.	\$578,160.00

Councillor Stevenson entered the meeting at 9:54 a.m.

Councillor Reports

Council submits the meetings attended in the previous month and a report, if applicable.

C356-24(6-25-24)

RESOLUTION Councillor Stevenson to accept the Councillor Reports for information, as presented.

CARRIED.

Page 3 of 5
REGULAR COUNCIL MEETING
TUESDAY, JUNE 25, 2024

Disposal of Assets	Council is presented with information regarding disposing of the Clear Hills County office furniture that has been replaced.
C357-24(6-25-24)	RESOLUTION by Councillor Hansen to proceed with the disposal of the Clear Hills County office furniture at a future local auction. CARRIED.
<u>CORPORATE SERVICES</u> Accounts Payable June 12, 2024, to June 25, 2024	A list of expenditures for Clear Hills County for the period of June 12, 2024 to June 25, 2024 is provided for Council's review.
C358-24(6-25-24)	RESOLUTION by Councillor Hansen that Council receives for information the Accounts Payable report for Clear Hills County for the period of June 12, 2024, to June 25, 2024 for a total of \$328,795.04, with funds to be transferred from Long Term Investments. CARRIED.
Funding Request – Whitelaw Agricultural Society	The Whitelaw Agricultural Society is requesting funding to sponsor the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall.
C359-24(6-25-24)	RESOLUTION by Councillor Ruecker to table the Whitelaw Agricultural Society's funding request and request additional information. CARRIED.
April Financial Report	The Operating & Capital Budget Performance Reports for the Clear Hills County for the period ending April 30, 2024.
C360-24(6-25-24)	RESOLUTION by Councillor Ruecker that Council accepts for information the financial report for the period ending April 30, 2024. CARRIED.
Bylaw No. 292-24 – Schedule of Fees & Charges	Council is presented with a revised Schedule of Fees & Charges for consideration. No action taken.
Funding Request – Worsley Agricultural Society	The Worsley Agricultural Society has submitted a capital grant application to assist with the construction of a tobogganing hill and outdoor skating pond. Councillor Walmsley left the meeting at 10:53 a.m.

C361-24(6-25-24)

RESOLUTION by Councillor Ruecker to approve a conditional grant of \$10,000.00 for the Worsley Agricultural Society's tobogganing hill & outdoor skating pond project. The approval is contingent upon the Society adhering to all regulations and obtaining clearance from appropriate environment department before any funds are released. Funds to be allocated from the Rate Stabilization Reserve.
CARRIED.

Deputy Reeve Janzen recessed the meeting at 11:07 a.m.
Deputy Reeve Janzen reconvened the meeting at 11:14 a.m.

COMMUNITY

Bylaw 285-24
Fire Bans

Council is presented with requested changes to Bylaw No. 285-24.

C362-24(6-25-24)

RESOLUTION by Councillor Stevenson to table the requested changes to Bylaw No. 285-24 Fire Bans until the July 9, 2024, Regular Council meeting.
CARRIED.

PUBLIC WORKS

Tender Award- Tender
2024-P06 Operation
and Maintenance of
Transfer Stations

Council is presented with the analyzed results for Tender 2024-P06 Operation and Maintenance of Transfer Stations.

C363-24(6-25-24)

RESOLUTION by Councillor Ruecker to award Tender 2024-P06 Operation and Maintenance of Transfer Stations to Budgell's Contracting Ltd. The contract details are as follows:

- Year One: \$249,513.00 with an additional hourly rate of \$45.00
- Year Two: \$255,750.83 with an additional hourly rate of \$46.00
- Year Three: \$262,144.60 with an additional hourly rate of \$47.00
- Year Four: \$268,698.21 with an additional hourly rate of \$48.00
- Year Five: \$275,415.67 with an additional hourly rate of \$49.00

Funds are to be allocated from the yearly operating budgets.

CARRIED.

WRITTEN REPORTS

Chief Administrative
Officer's Report

Chief Administrative Officer's report.

C364-24(6-25-24)

RESOLUTION by Deputy Reeve Janzen to receive the Chief Administrative Officer's report for information, as presented.
CARRIED.

Corporate Services
Manager's Report

Corporate Services Manager's Report

C365-24(6-25-24)

RESOLUTION by Councillor Hansen to receive the Corporate Services Manager's report for information, as presented.

CARRIED.

Public Works

Page 5 of 5
REGULAR COUNCIL MEETING
TUESDAY, JUNE 25, 2024

Manager's Report

Public Works Manager's Report

C366-24(6-25-24)

RESOLUTION by Councillor Ruecker to receive the Public Works Manager's report for information, as presented. CARRIED.

COUNCIL
INFORMATION

Council is presented with correspondence, for information.

C367-24(6-25-24)

RESOLUTION by Councillor Hansen to receive the Council correspondence for information, as presented. CARRIED.

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

C368-24(6-25-24)

RESOLUTION by Deputy Reeve Janzen to accept for information June, July & August 2024 calendar updates of Councillor meetings for information, as presented.

Date	Meeting	Attendee
June 24	Joint meeting w/Village of HC cancelled	
June 26	ASB Inspection	Janzen, Ruecker
August 9	Zone 4	All
		CARRIED.

C369-24(6-25-24)

RESOLUTION by Councillor Stevenson to cancel the July 2, 2024 Policy & Priority Meeting. CARRIED.

CLOSED MEETING:
Legal

Council discussed on legal matter.

C370-24(6-25-24)

RESOLUTION by Deputy Reeve Janzen that Council close the meeting to the public as per Section 27, of FOIP at 12:08 p.m. CARRIED.

C371-24(6-25-24)

RESOLUTION by Councillor Ruecker that Council opens the meeting to the public as per Section 27, of FOIP at 12:14 p.m. CARRIED

C372-24(6-25-24)

RESOLUTION by Councillor Hansen to receive the discussion regarding the legal item for information, as presented. CARRIED.

ADJOURNMENT

Deputy Reeve Janzen adjourned the June 25, 2024 Regular Council Meeting at 12:15 p.m.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER