

**MINUTES OF CLEAR HILLS COUNTY  
REGULAR COUNCIL MEETING  
CLEAR HILLS COUNTY COUNCIL CHAMBERS  
TUESDAY, JULY 23, 2024**

**PRESENT**

Amber Bean	Reeve
David Janzen	Deputy Reeve
Abe Giesbrecht	Councillor
Danae Walmsley	Councillor
Susan Hansen	Councillor
Nathan Stevenson	Councillor
Jason Ruecker	Councillor

**ATTENDING**

Allan Rowe	Chief Administrative Officer (CAO)
Bonnie Morgan	Executive Assistant (EA)
Terry Shewchuk	Public Works Manager (PWM)

**ABSENT**

**CALL TO ORDER**

Reeve Bean called the meeting to order at 9:30 a.m.

**ACCEPTANCE OF  
AGENDA**

**C400-24(7-23-24)**

**RESOLUTION by Deputy Reeve Janzen to adopt the agenda governing the July 23, 2024 Regular Council Meeting, as presented. CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Council Meeting Minutes

**C401-24(7-23-24)**

**RESOLUTION by Councillor Giesbrecht to adopt the minutes of the July 9, 2024, Regular Council Meeting, as amended. CARRIED.**

**NEW BUSINESS:  
COUNCIL**

Management Team Activity Report

Management activity report was reviewed.

**C402-24(7-23-24)**

**RESOLUTION by Councillor Hansen that the management activity report for July 9, 2024, be accepted, as presented. CARRIED.**

**Councillor Reports**

Council submits the meetings attended in the previous month and a report, if applicable.

**C403-24(7-23-24)**

**RESOLUTION by Deputy Reeve Janzen to accept the Councillor Reports for information, as presented. CARRIED.**

**C404-24(7-23-24)**

**RESOLUTION by Reeve Bean to draft a resolution for RMA regarding including coyotes to the Wildlife Damage Compensation Program to be added to the August 9, 2024, Zone 4 meeting agenda. CARRIED.**

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Town of Fairview  
Funding Request  
Fairview Regional  
Aquatic Centre

Council is presented with a request for funding from the Town of Fairview to assist in the capital projects at the Fairview Regional Aquatic Centre.

**C405-24(7-23-24)**

**RESOLUTION by Councillor Giesbrecht to table the Town of Fairview request for funding for the Fairview Regional Aquatic Centre until we receive more information. CARRIED.**

Fire Ban Bylaw  
Meeting Date & Time

Council is requested to schedule a meeting to discuss the Clear Hills County Fire Ban Bylaw.

**C406-24(7-23-24)**

**RESOLUTION by Councillor Ruecker to schedule a Policy & Priority meeting in November to discuss the Clear Hills County Fire Ban Bylaw. CARRIED.**

Intermunicipal  
Collaboration  
Framework –  
Saddle Hills County

Council is presented with the Intermunicipal Collaboration Framework Agreement between Clear Hills County and Saddle Hills County for approval.

**C407-24(7-23-24)**

**RESOLUTION by Deputy Reeve Janzen that Council adopts the Intermunicipal Collaboration Framework agreement between Clear Hills County and Saddle Hills County, as presented. CARRIED.**

Peace River School  
Division – Trades  
Training Program

Council is presented with the requested information from the Peace River School Division regarding a breakdown of the costs associated to the Trades Training Program.

**C408-24(7-23-24)**

**RESOLUTION by Reeve Bean to approve a three-year annual conditional grant of \$70,000.00 to the Peace River School Division for their Trades Training Program, covering the years 2024 through 2026. Funding for each year is contingent upon the submission of Clear Hills County supplied annual reports and must be invoiced prior to the Clear Hills County year end. With the 2024 contribution being funded as follows; \$45,000.00 be allocated from the 2024 Operating budget and the remaining \$25,000.00 to come from the Rate Stabilization. CARRIED.**

**C409-24(7-23-24)**

**RESOLUTION by Councillor Walmsley to request Council attend a delegation at an upcoming Peace River School Trustee Board meeting to discuss the Trades Training Program. CARRIED.**

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Reeve Bean recessed the meeting at 10:48 a.m.  
Councillor Stevenson entered the room at 10:40 a.m.  
Reeve Bean reconvened the meeting at 10:55 a.m.

Appointment of Weed  
Inspectors

Weed Control inspectors are required to be appointed as per Section 7 of the Weed Control Act. Council is requested to appoint Carter Clay, Cassandra Kamphuis, Gauge Janzen, Gracie Drew, and Chloe Berg as the Clear Hills County weed inspectors for 2024.

**C410-24(7-23-24)**

**RESOLUTION by Deputy Reeve Janzen to appoint Carter Clay, Cassandra Kamphuis, Gauge Janzen, Gracie Drew, and Chloe Berg as the Clear Hills County weed inspectors for 2024 as per Section 7 of the Weed Control Act. CARRIED.**

Appointment of Pest  
Inspectors

Pest Control inspectors are required to be appointed as per Section 10 of the Agricultural Pests Act. Council is requested to appoint Carter Clay, Cassandra Kamphuis, Gauge Janzen, Gracie Drew, and Chloe Berg as the Clear Hills County pest inspectors for 2024.

**C411-24(7-23-24)**

**RESOLUTION by Councillor Hansen to appoint Carter Clay, Cassandra Kamphuis, Gauge Janzen, Gracie Drew, and Chloe Berg as the Clear Hills County pest inspectors for 2024 as per Section 10 of the Agricultural Pests Act. CARRIED.**

Policy 6302  
Agricultural  
Improvement

Council is presented with a draft of Policy 6302 Agricultural Improvement Policy with proposed amendments as recommended by the Agricultural Service Board.

**C412-24(7-23-24)**

**RESOLUTION by Deputy Reeve Janzen to adopt the recommended changes to Policy 6302 Agricultural Improvement Policy, as presented. CARRIED.**

Policy 6303 Pest  
Control

Council is presented with a draft of Policy 6303 Pest Control Policy with proposed amendments as recommended by the Agricultural Service Board.

**C413-24(7-23-24)**

**RESOLUTION by Reeve Bean to adopt the recommended changes to Policy 6303 Pest Control Policy, as presented. CARRIED.**

Policy 6310 Rental  
Equipment

Council is presented with a draft of Policy 6310 Rental Equipment Policy with proposed amendments as recommended by the Agricultural Service Board.

**C414-24(7-23-24)**

**RESOLUTION by Councillor Giesbrecht to adopt the recommended changes to Policy 6310 Rental Equipment Policy, as amended. CARRIED.**

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Policy 6313  
Tradeshow  
Groceries &  
Door Prizes

Council is presented with a draft of Policy 6313 Tradeshow Groceries & Door Prizes with proposed amendments as recommended by the Agricultural Service Board.

**C415-24(7-23-24)**

**RESOLUTION by Deputy Reeve Janzen to adopt the recommended changes to Policy 6313 Tradeshow Groceries & Door Prizes, as amended. CARRIED.**

Councillor Ruecker left the meeting at 11:02 a.m.

Alberta's slaughtering  
licences

Council is presented with information on Alberta's slaughtering licences.

**C416-24(7-23-24)**

**RESOLUTION by Councillor Stevenson to accept the information on Alberta's slaughtering licences for information, as presented. CARRIED.**

CORPORATE  
SERVICES

Accounts Payable  
July 10, 2024 to  
July 23, 2024

A list of expenditures for Clear Hills County for the period of July 10, 2024 to July 23, 2024 is provided for Council's review.

**C417-24(7-23-24)**

**RESOLUTION by Councillor Stevenson that Council receives for information the Accounts Payable report for Clear Hills County for the period of July 10, 2024, to July 23, 2024 for a total of \$174,958.82. CARRIED.**

Funding Request  
Whitelaw Agricultural  
Society

The Whitelaw Agricultural Society is requesting grant funding of \$1,000.00 to assist with the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall.

**C418-24(7-23-24)**

**RESOLUTION by Councillor Walmsley to approve a general grant to the Whitelaw Agricultural Society in the amount of \$1,000.00 to assist with the pouring of a 55' x 14' concrete pad under the covered roof at the Whitelaw Agricultural Society Community Hall with funds to be allocated from the Rate Stabilization Reserve. CARRIED.**

COMMUNITY

No items

PUBLIC WORKS

No items

WRITTEN REPORTS

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Chief Administrative  
Officer's Report

Chief Administrative Officer's report.

**C419-24(7-23-24)**

**RESOLUTION by Councillor Walmsley to receive the Chief Administrative Officer's report for information, as presented. CARRIED.**

Reeve Bean recessed the meeting at 11:44 a.m.  
Reeve Bean reconvened the meeting at 12:08 p.m.

Public Works  
Manager's Report

Public Works Manager's Report

**C420-24(7-23-24)**

**RESOLUTION by Councillor Giesbrecht to receive the Public Works Manager's report for information, as presented. CARRIED.**

COUNCIL  
INFORMATION

Council is presented with general information of interest.

**C421-24(7-23-24)**

**RESOLUTION by Councillor Hansen to receive the Council Information for information, as presented. CARRIED.**

CALENDARS

Council is presented with a calendar of upcoming meetings. This will aid administration in maintaining records and serve as a reminder for upcoming meetings for both the Council and administration.

**C422-24(7-23-24)**

**RESOLUTION by Reeve Bean to accept for information July, August and September 2024 calendar updates of Councillor meetings for information, as presented.**

Date	Meeting	Attendee
Sept 13	MMSA	Bean
Sept 21	PLS	Bean
		<b>CARRIED.</b>

ADJOURNMENT

Reeve Bean adjourned the July 23, 2024 Regular Council Meeting at 12:54 p.m.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
DATE

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CHIEF ADMINISTRATIVE OFFICER